

**AGENDA**  
**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING**  
**ROELAND PARK**  
**Roeland Park City Hall, 4600 W 51st Street**  
**January 16, 2024 6:00 PM**

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"> <li>• Michael Poppa, Mayor</li> <li>• Emily Hage, Council Member</li> <li>• Benjamin Dickens, Council Member</li> <li>• Jan Faidley, Council Member</li> <li>• Jennifer Hill, Council Member</li> </ul> | <ul style="list-style-type: none"> <li>• Vacant , Council Member</li> <li>• Tom Madigan, Council Member</li> <li>• Kate Raglow, Council Member</li> <li>• Matthew Lero, Council Member</li> </ul> | <ul style="list-style-type: none"> <li>• Keith Moody, City Administrator</li> <li>• Jennifer Jones-Lacy, Asst. Admin.</li> <li>• Kelley Nielsen, City Clerk</li> <li>• John Morris, Police Chief</li> <li>• Donnie Scharff, Public Works Director</li> </ul> |
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Admin	Finance	Safety	Public Works
Dickens	Hill	Madigan	Faidley
Lero	Vacant	Hage	Raglow

**Pledge of Allegiance**

A. Instructions on Logging into Meeting Remotely

**Roll Call**

**Modification of Agenda**

**I. Public Comments**

*Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.*

**II. Consent Agenda**

*Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.*

A. Appropriations Ordinance #1035

B. City Council Meeting Minutes January 2, 2024

III. **Business From the Floor**

A. **Applications / Presentations**

1. Introduce Khal Miller - Code Enforcement Officer (1 min)

IV. **Mayor's Report**

V. **Workshop and Committee Reports**

VI. **Reports of City Liaisons**

VII. **Unfinished Business**

VIII. **New Business**

- A. Appoint David Smith to the Community Foundation Board
- B. Assignment of Council Liaison to Standing Committees (5 min)
- C. Approve Landscaping Improvements to Roe Boulevard (5 min)

IX. **Ordinances and Resolutions:**

X. **Workshop Items:**

XI. **Reports of City Officials:**

- A. 4th Quarter 2023 Objectives Progress Report (5 min)
- B. 4th Quarter Strategic Plan Progress Report (5 min)
- C. 4th Quarter Public Works Report

**Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council**

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the

same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk

***The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.***

**Item Number:** Pledge of Allegiance- -A.  
**Committee** 1/16/2024  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

### **Recommendation:**

**See instructions to log in below.**

### **Details:**

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

**Kelley Nielsen is inviting you to a scheduled Zoom meeting.**

**Topic: City Council and Governing Body Workshop Meeting**

**Time: This is a recurring meeting Meet anytime**

#### **Join Zoom Meeting**

**<https://zoom.us/j/97767592270?pwd=VWNXbjNkejVb0JBaStWMDF5WXpoZz09>**

**Meeting ID: 977 6759 2270**

**Passcode: council**

**One tap mobile**

**+16699006833,,97767592270# US (San Jose)**

+12532158782,,97767592270# US (Tacoma)

**Dial by your location**

- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

**Meeting ID: 977 6759 2270**

**Find your local number:** <https://zoom.us/j/97767592270>

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

**REVIEWERS:**

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	1/11/2024 - 8:24 AM

## Goals/Objectives & Terms

Item Number:      Consent Agenda- II.-A.  
Committee            1/16/2024  
Meeting Date:



## City of Roeland Park

Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                                **Appropriations Ordinance #1035**  
Item Type:

### Recommendation:

### Details:

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

#### What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

#### Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	1/11/2024 - 4:43 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ Appropriations Ordinance #1035	Cover Memo

# Appropriation Ordinance - 1/16/2024 - #1035

*4600 West Fifty-First Street*

*Roeland Park, Kansas 66205*

*City Hall (913) 722-2600 – Fax (913) 722-3713*

Thursday, January 11, 2024

## Appropriation Ordinance - 1/16/2024 - #1035

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this January 16, 2024.

Attest:

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City Clerk

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Mayor

\$ 616,882.67

# Appropriation Ordinance - 1/16/2024 - #1035

						Check /E F I		
Vendor	Dept	Acct #	Description	Invoice Description	Date	Amount	Chk #	Check Amount
						Distribution	Check	
Vendor	Dept	Account	Account Description	Reference	Date	Amount	Check #	Amount
Advance Auto Parts	106	5306.106	Materials	5128336136814	12/31/23	17.86	76039	17.86
Alissa's Flowers, Fashions & Interi	101	5254.101	Miscellaneous Charges	10507	12/31/23	96.39	76040	96.39
All City Management Services, Inc.	102	5214.102	Other Contracted Services	89713	12/31/23	233.87	76008	233.87
All City Management Services, Inc.	102	5214.102	Other Contracted Services	90393	12/31/23	200.46	76041	200.46
Armor Equipment	106	5211.106	Maintenance & Repair Equipment	1/3/24 Man Ck	01/03/24	6,861.47	32893	6,861.47
Arrow Fabricare Services	102	5224.102	Laundry Service	10C6E7	12/31/23	35.75	76009	35.75
Balls Food Stores	101	5254.101	Miscellaneous Charges	39864	12/31/23	660.00	76010	660.00
Balls Food Stores	101	5267.101	Employee Related Expenses	39872	01/10/24	5.59	76055	5.59
Matthew Bauer	101	5245.101	Home Energy Audit Incentive	12/6/23 En Audit	12/31/23	399.00	76011	399.00
Redacted	101	5282.101	Property Tax Rebate Program	12/6/23 Tax Asst	12/31/23	571.09	76012	571.09
Yolanda Bustamante	103	5209.103	Professional Services	MC0020	12/31/23	2,150.00	76013	2,150.00
Capital One	101	5237.101	Community Events	7511 1/13/24	12/29/23	82.51	32891	164.61
Capital One	101	5254.101	Miscellaneous Charges	7511 1/13/24	12/29/23	80.86		
Capital One	101	5254.101	Miscellaneous Charges	7511 1/13/24	12/29/23	1.24		
C&G - Justrite Stamps	101	5301.101	Office Supplies	147141	12/31/23	40.00	76014	40.00
City Attorney's Association of Kan	101	5305.101	Dues, Subscriptions, & Books	5569	01/10/24	35.00	76056	35.00
Civic Plus	220	5206.220	Travel Expense & Training	Q602271	01/04/24	600.00	76026	5,517.27
Civic Plus	220	5266.220	Computer Software	277999	01/04/24	4,917.27		
Civic Plus	220	5206.220	Travel Expense & Training	288955	01/10/24	600.00	76057	600.00
Occupational Health Centers of the	102	5207.102	Medical Expense & Drug Testing	1015251893	12/31/23	162.00	76042	162.00
Confluence, Inc.	550	5214.550	Other Contracted Services	27525	12/31/23	1,657.50	76043	11,300.35
Confluence, Inc.	550	5214.550	Other Contracted Services	27702	12/31/23	3,318.00		
Confluence, Inc.	550	5214.550	Other Contracted Services	27968	12/31/23	6,324.85		
Electronic Contracting Company	101	5210.101	Maintenance & Repair Building	52294	01/04/24	600.00	76027	600.00
Every Energy Solutions, Inc.	101	5214.101	Other Contracted Services	MS008398	01/04/24	996.80	76028	2,076.67
Every Energy Solutions, Inc.	220	5214.220	Other Contracted Services	MS008398	01/04/24	456.87		
Every Energy Solutions, Inc.	290	5214.290	Other Contracted Services	MS008398	01/04/24	623.00		
Foley Industries Inc.	106	5240.106	Equipment Rental	L2820801	01/10/24	325.00	76058	325.00
Brandon Frey	115	5271.115	Compost Bin Rebate Program	1/3/24 Rebate	12/31/23	40.00	76045	40.00
Brandon Frey	115	5271.115	Compost Bin Rebate Program	10/11/23 Amazon	12/31/23	-		
Gather Media and Communication	101	5209.101	Professional Services	1145	12/31/23	2,612.50	76015	2,612.50
Frank Gilman	103	5214.103	Other Contracted Services	Recurring Check	01/01/24	1,190.00	75995	1,190.00
Gordon CPA, LLC	101	5213.101	Audit Fees	495231	01/10/24	2,000.00	76059	2,000.00
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	UNIV0035791	12/31/23	16.00	76044	16.00
Cory Honas	109	5316.109	K9 Expenses	1/2/24 VADC	01/10/24	100.80	76060	100.80
Johnson County Wastewater	101	5288.101	Waste Water	3179 12/28/23	12/31/23	143.83	76046	562.68
Johnson County Wastewater	106	5288.106	Waste Water	1838 12/28/23	12/31/23	212.73		
Johnson County Wastewater	220	5288.220	Waste Water	7792 12/28/23	12/31/23	40.40		

Johnson County Wastewater	290	5288.290	Waste Water	7943 12/28/23	12/31/23	165.72		
Johnson County Treasurer	106	5214.106	Other Contracted Services	R145131	01/04/24	1,713.00	76029	10,667.00
Johnson County Treasurer	106	5214.106	Other Contracted Services	R145152	01/04/24	2,046.00		
Johnson County Treasurer	106	5214.106	Other Contracted Services	R147339	01/04/24	115.00		
Johnson County Treasurer	106	5214.106	Other Contracted Services	R550638	01/04/24	653.00		
Johnson County Treasurer	106	5214.106	Other Contracted Services	R550640	01/04/24	134.00		
Johnson County Treasurer	106	5214.106	Other Contracted Services	R859105	01/04/24	1,023.00		
Johnson County Treasurer	106	5214.106	Other Contracted Services	R859106	01/04/24	4,983.00		
J.P. Cooke Company	101	5301.101	Office Supplies	811797	01/04/24	117.61	76030	117.61
Kansas Association for Court Mani	103	5206.103	Travel Expense & Training	864	01/04/24	50.00	76031	50.00
Kansas Heavy Construction, LLC	270	5430.270		NSRP Canterbury	1/11/24	328,899.03	32896	328,899.03
Redacted	101	5282.101	Property Tax Rebate Program	12/29/23 TaxAsst	12/31/23	592.02	76016	592.02
Kansas Municipal Insurance Trust	107	5125.107	Workers' Compensation	133232	01/04/24	52,912.00	76032	52,912.00
Kansas Association of City/County	105	5305.105	Dues, Subscriptions, & Books	955	01/10/24	200.00	76061	200.00
Kansas Recreation and Park Assoc	110	5206.110	Travel Expense & Training	16674	01/10/24	375.00	76062	980.00
Kansas Recreation and Park Assoc	110	5206.110	Travel Expense & Training	16676	01/10/24	100.00		
Kansas Recreation and Park Assoc	290	5206.290	Travel Expense & Training	16705	01/10/24	405.00		
Kansas Recreation and Park Assoc	290	5206.290	Travel Expense & Training	16710	01/10/24	100.00		
The University of Kansas	102	5206.102	Travel Expense & Training	9F557D47	01/10/24	145.00	76063	145.00
Lamp, Rynearson & Assoc., Inc.	270	5464.270	2023 CARS - Mission Rd. 47th-53rd	323099010000004	12/31/23	11,163.46	76047	24,011.23
Lamp, Rynearson & Assoc., Inc.	270	5465.270	RSRP - Nall from 51st to 58th	323098010000002	12/31/23	12,847.77		
League of Kansas Municipalities	101	5305.101	Dues, Subscriptions, & Books	24108	01/04/24	5,182.66	76033	5,657.66
League of Kansas Municipalities	108	5305.108	Dues, Subscriptions, & Books	24108	01/04/24	475.00		
The Legal Record	101	5204.101	Legal Printing	L16230	12/31/23	8.52	76048	8.52
Lynda Leonard	101	5230.101	Art Commissioner	Recurring Check	01/01/24	200.00	75996	200.00
Little Government Relations	101	5209.101	Professional Services	1-3/2024 Advocac	01/04/24	2,093.75	76034	2,093.75
Lowe's Business Acct./GEMB	101	5210.101	Maintenance & Repair Building	1760 1/4/23	12/31/23	2.83	32894	2,667.82
Lowe's Business Acct./GEMB	101	5210.101	Maintenance & Repair Building	1760 1/4/23	12/31/23	65.45		
Lowe's Business Acct./GEMB	106	5210.106	Maintenance & Repair Building	1760 1/4/23	12/31/23	7.51		
Lowe's Business Acct./GEMB	101	5222.101	Traffic Signal Expense	1760 1/4/23	12/31/23	79.42		
Lowe's Business Acct./GEMB	290	5262.290	Grounds Maintenance	1760 1/4/23	12/31/23	89.46		
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	1760 1/4/23	12/31/23	57.77		
Lowe's Business Acct./GEMB	290	5304.290	Janitorial Supplies	1760 1/4/23	12/31/23	143.47		
Lowe's Business Acct./GEMB	106	5318.106	Tools	1760 1/4/23	12/31/23	14.23		
Lowe's Business Acct./GEMB	360	5442.360	Building Improvement	1760 1/4/23	12/31/23	27.53		
Lowe's Business Acct./GEMB	360	5442.360	Building Improvement	1760 1/4/23	12/31/23	70.24		
Lowe's Business Acct./GEMB	360	5442.360	Building Improvement	1760 1/4/23	12/31/23	2,026.39		
Lowe's Business Acct./GEMB	300	5470.300	Park Maintenance	1760 1/4/23	12/31/23	49.38		
Lowe's Business Acct./GEMB	300	5470.300	Park Maintenance	1760 1/4/23	12/31/23	(0.52)		
Lowe's Business Acct./GEMB	360	5470.360	Park Maintenance	1760 1/4/23	12/31/23	34.66		
Mauer Law Firm PC	101	5215.101	City Attorney	12/28/23	12/31/23	4,452.00	76017	4,452.00
Russell McCorkle	101	5283.101	RP Community Foundation Grant Ex	RPC23001	12/31/23	359.00	76018	1,750.00
Russell McCorkle	300	5470.300		RPC23001	12/31/23	1,391.00		
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	1/2024 TrialInv	01/04/24	35,512.00	76035	35,512.00

Murphy Tractor & Equipment Co.	106	5302.106	Motor Fuels & Lubricants	2163348	01/10/24	39.83	76064	39.83
Northeast Johnson Cty. Chamber of Commerce	102	5206.102	Travel Expense & Training	1004	01/04/24	1,100.00	76036	2,750.00
Northeast Johnson Cty. Chamber of Commerce	110	5206.110	Travel Expense & Training	1010	01/04/24	1,100.00		
Northeast Johnson Cty. Chamber of Commerce	101	5253.101	Public Relations	42761	01/04/24	550.00		
Northeast Johnson Cty. Chamber of Commerce	101	5305.101	Dues, Subscriptions, & Books	42803	01/10/24	2,000.00	76065	2,000.00
Pacific Sanitation Services	110	5262.110	Grounds Maintenance	INV20231612	12/31/23	230.00	76019	630.00
Pacific Sanitation Services	110	5262.110	Grounds Maintenance	INV20231777	12/31/23	200.00		
Pacific Sanitation Services	110	5262.110	Grounds Maintenance	INV20231971	12/31/23	200.00		
Purchase Power	101	5205.101	Postage & Mailing Permits	7903 12/20/23	12/31/23	402.50	76020	402.50
Rejis Commission	102	5214.102	Other Contracted Services	521777	12/31/23	238.88	76021	238.88
Roeland Park Community Foundation	101	4787.101	RP Community Foundation Donation	1/10/24 Ck Req	12/31/23	5,457.01	76049	5,457.01
Donnie Scharff	106	5214.106	Other Contracted Services	12/26/23 JohCon	12/29/23	1,334.41	32892	1,334.41
SFS Architecture	360	5442.360	Building Improvement	15744	12/31/23	5,193.56	76022	5,193.56
Staples	101	5301.101	Office Supplies	8072685658	12/31/23	78.38	76050	78.38
Sarah Stevens	101	5245.101	Home Energy Audit Incentive	12/6/23 En Audit	12/31/23	299.00	76023	299.00
Strasser True Value	106	5306.106	Materials	445711	01/10/24	20.72	766066	81.21
Strasser True Value	106	5306.106	Materials	445790	01/10/24	60.49		
Strasser True Value	106	5308.106	Clothing & Uniforms	445064	12/31/23	22.30	76051	388.85
Strasser True Value	106	5318.106	Tools	445432	12/31/23	366.55		
Strawberry Hill Inkco	106	5308.106	Clothing & Uniforms	110223	12/31/23	64.00	76052	1,347.00
Strawberry Hill Inkco	106	5308.106	Clothing & Uniforms	110523	12/31/23	60.00		
Strawberry Hill Inkco	106	5308.106	Clothing & Uniforms	110923	12/31/23	458.00		
Strawberry Hill Inkco	106	5308.106	Clothing & Uniforms	121923	12/31/23	765.00		
Talexes	102	5206.102	Travel Expense & Training	2252	12/31/23	425.00	76053	425.00
Karen Torline	103	5214.103	Other Contracted Services	Recurring Check	01/01/24	1,445.00	75997	1,445.00
Town & Country Building Services	101	5214.101	Other Contracted Services	162264	01/04/24	745.00	76037	745.00
United Way of Greater KC	101	2035.101	Other Withholding Payable	2023 Deductions	12/31/23	104.00	76054	104.00
US BANK	104	5206.104	Travel Expense & Training	Jones 1/4/24	12/31/23	428.90	32895	5,763.33
US BANK	105	5206.105	Travel Expense & Training	Jones 1/4/24	12/31/23	343.44		
US BANK	290	5210.290	Maintenance & Repair Building	Nielson 1/4/24	12/31/23	109.20		
US BANK	102	5211.102	Maintenance & Repair Equipment	Nielson 1/4/24	12/31/23	35.39		
US BANK	102	5211.102	Maintenance & Repair Equipment	Nielson 1/4/24	12/31/23	35.02		
US BANK	102	5211.102	Maintenance & Repair Equipment	Nielson 1/4/24	12/31/23	32.28		
US BANK	102	5211.102	Maintenance & Repair Equipment	Nielson 1/4/24	12/31/23	(35.39)		
US BANK	103	5219.103	Meeting Expense	Jones 1/4/24	12/31/23	26.00		
US BANK	104	5219.104	Meeting Expense	Jones 1/4/24	12/31/23	37.00		
US BANK	101	5254.101	Miscellaneous Charges	Jones 1/4/24	12/31/23	154.78		
US BANK	101	5254.101	Miscellaneous Charges	Nielson 1/4/24	12/31/23	23.59		
US BANK	101	5256.101	Committee Funds	Jones 1/4/24	12/31/23	30.02		
US BANK	104	5256.104	Committee Funds	Jones 1/4/24	12/31/23	75.50		
US BANK	102	5260.102	Vehicle Maintenance	Morris 1/4/24	12/31/23	17.60		
US BANK	102	5260.102	Vehicle Maintenance	Morris 1/4/24	12/31/23	22.00		
US BANK	102	5260.102	Vehicle Maintenance	Morris 1/4/24	12/31/23	17.60		
US BANK	102	5260.102	Vehicle Maintenance	Morris 1/4/24	12/31/23	17.60		

US BANK	102	5260.102	Vehicle Maintenance	Morris 1/4/24	12/31/23	17.60		
US BANK	102	5260.102	Vehicle Maintenance	Morris 1/4/24	12/31/23	17.60		
US BANK	102	5266.102	Computer Software	Morris 1/4/24	12/31/23	19.99		
US BANK	101	5267.101	Employee Related Expenses	Jones 1/4/24	12/31/23	186.94		
US BANK	101	5267.101	Employee Related Expenses	Nielson 1/4/24	12/31/23	50.00		
US BANK	101	5267.101	Employee Related Expenses	Nielson 1/4/24	12/31/23	100.00		
US BANK	101	5267.101	Employee Related Expenses	Nielson 1/4/24	12/31/23	1,093.00		
US BANK	101	5301.101	Office Supplies	Nielson 1/4/24	12/31/23	29.61		
US BANK	101	5301.101	Office Supplies	Nielson 1/4/24	12/31/23	21.57		
US BANK	101	5301.101	Office Supplies	Nielson 1/4/24	12/31/23	(29.61)		
US BANK	101	5301.101	Office Supplies	Nielson 1/4/24	12/31/23	(15.58)		
US BANK	101	5305.101	Dues, Subscriptions, & Books	Nielson 1/4/24	12/31/23	175.89		
US BANK	102	5307.102	Other Commodities	Morris 1/4/24	12/31/23	134.00		
US BANK	102	5307.102	Other Commodities	Morris 1/4/24	12/31/23	150.00		
US BANK	300	5470.300	Park Maintenance	Vandenbos 1/4/24	12/31/23	158.72		
US BANK	999	9999	Undistributed	1/4/24	12/31/23	1,187.39		
US BANK	999	9999	Undistributed	Marshall 1/4/24	12/31/23	387.01		
US BANK	999	9999	Undistributed	Scharff 1/4/24	12/31/23	708.67		
Validity Screening Solutions	104	5207.104	Medical Expense & Drug Testing	239425	12/31/23	76.00	76024	76.00
Verizon Wireless	102	5202.102	Telephone	9952502562	12/31/23	345.68	76025	465.71
Verizon Wireless	104	5202.104	Telephone	9952502562	12/31/23	80.02		
Verizon Wireless	106	5202.106	Telephone	9952502563	12/31/23	40.01		
Virtual Academy	102	5206.102	Travel Expense & Training	VA11496	01/04/24	1,035.00	76038	1,035.00
Watts Up	101	5306.101	Materials	INV048328	01/10/24	93.00	76067	93.00
Johnson County Financial Manage	270	4150.270	CARS and SMAC Funding	121323	12/29/23	77,000.00	EFT	77,000.00
						\$ 616,882.67		

Item Number:       Consent Agenda- II.-B.  
Committee         1/16/2024  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                       **City Council Meeting Minutes January 2, 2024**  
Item Type:

<b>Recommendation:</b>
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**Details:**

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	1/11/2024 - 4:47 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▫ City Council Meeting Minutes January 2, 2024	Cover Memo

**CITY OF ROELAND PARK, KANSAS  
CITY COUNCIL MEETING MINUTES  
ROELAND PARK CITY HALL  
4600 WEST 51<sup>ST</sup> STREET, ROELAND PARK, KS 66205  
January 2, 2024, 6:00 P.M.**

- |  |  |   |
|--|--|---|
| <ul style="list-style-type: none"><li>• Michael Poppa, Mayor</li><li>• Emily Hage, Council Member</li><li>• Benjamin Dickens, Council Member</li><li>• Jan Faidley, Council Member</li><li>• Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>• <i>Vacant</i>, Council Member</li><li>• Tom Madigan, Council Member</li><li>• Kate Raglow, Council Member</li><li>• Matthew Lero, Council Member</li></ul> | <ul style="list-style-type: none"><li>• Keith Moody, City Administrator</li><li>• Jennifer Jones-Lacy, Asst. City Admin.</li><li>• Kelley Nielsen, City Clerk</li><li>• John Morris, Police Chief</li><li>• Donnie Scharff, Public Works Director</li></ul> |
|--|--|---|

<b>Admin</b> Dickens Lero	<b>Finance</b> Hill <i>Vacant</i>	<b>Safety</b> Madigan Hage	<b>Public Works</b> Faidley Raglow
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(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

**Pledge of Allegiance**

Mayor Poppa called the meeting to order and led everyone in the Pledge of Allegiance.

**Roll Call**

City Clerk Nielsen called the roll, and all Governing Body members were present. Staff present were City Administrator Moody, City Attorney Maurer, Assistant City Administrator/Finance Director Jones-Lacy, Public Works Director Scharff, Police Chief Morris, Parks and Rec Superintendent Marshall, and City Clerk Nielsen.

**Modification of Agenda**

CMBR Hill requested adding a discussion regarding the timing of the new Council President vote. She said there are concerns about having new Councilmembers still learning the process and not having all the seats filled.

CMBR Dickens said he would join in on that request.

CMBR Madigan agreed that in the future they should consider moving the election to March so that new members have a chance to understand the process and for whom they are voting.

CMBR Raglow also agreed to holding the election in March. She said that the new Councilmembers are not new to them as they have been working together, but they are new to the dais, and she too would like to see a full Governing Body.

CMBR Faidley said that they have made a lot of major changes lately, are short a councilmember, and would also support postponing the election of Council president.

CMBR Dickens said the process always felt strange to him right after an election and would be happy to move it to a later date. He said he was not opposed to moving at this meeting even with the one vacant seat.

CMBR Hage said she did not have strong feelings on when the election takes place and there is always the possibility there will be someone new on the Council. She said their rationale for moving the appointment is what is important.

Mayor Poppa said he too would like to have this conversation, but that it should be held in the future. He also asked if the intent was to affect this Council President election.

CMBR Hill said she is fine with an election in March.

CMBR Madigan said that Item A on New Business is the election of the Council President, and they should move forward with that.

City Attorney Maurer said that Section 1-203 is their charter ordinance to elect a Council president and they cannot change that “on the fly.” The ordinance specifies there shall be an election in January. He said they can certainly address the issue in the future, but they cannot make any changes at this meeting.

CMBR Hill asked if it mattered that they do not have a full Council. Mr. Maurer said it is not an issue so long as the Council has enough votes to pass.

Mayor Poppa suggested adding the discussion as Item F under New Business.

CMBR Hill asked to modify her motion to place the discussion on a Council Workshop at a later date.

**MOTION:** CMBR HILL MOVED AND CMBR DICKENS SECONDED TO DISCUSS AT A COUNCIL WORKSHOP MEETING THE TIMING OF THE ELECTION OF COUNCIL PRESIDENT. (THE MOTION CARRIED 6-0 WITH CMBR MADIGAN VOTING NO.)

## **I. Public Comments**

**Keith Bokelman** (5520 Juniper) Mr. Bokelman said that he and his wife have made their property on Juniper a quality Airbnb. They have followed the Roeland Park rules, applied for a short-term rental license, and that the site is professionally managed and maintained. His issue was the owner-occupied requirement and that said that is not ideal for a rental and would like to see a change to that requirement. He said having the owner present at the rental is uncomfortable for both the owner and the person renting the property.

Mayor Poppa clarified that the owner-occupied means it is the owner’s principal residence, and the homeowner can leave the home to rent out.

Ms. Jones-Lacy added that she does not recall the specific timeframe in which the property has to be owner-occupied but will review the code. She said the owner can rent the property without remaining on site.

Mayor Poppa said they will be addressing these regulations when they do a code review.

## **II. Consent Agenda**

**A. Appropriations Ordinance #1034**

**B. City Council Meeting Minutes December 4, 2023**

**MOTION:** CMBR MADIGAN MOVED AND CMBR RAGLOW SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 7-0.)

## **III. Business from the Floor - Proclamations/Applications/Presentations**

*There was no Business from the Floor.*

## **IV. Mayor's Report**

**A. Council Liaison and Committee Appointments**

Mayor Poppa said in looking over 2023, a majority of the committee work was filled by a few Councilmembers. He said he would like to see each Councilmember take a primary liaison role on one of the City's committees.

CMBR Hill stated that she and CMBR Dickens have spoken about the Community Engagement Committee, and that it is a robust committee would like to be the two liaisons. Mayor Poppa said it has been their practice to have one primary and an alternate.

CMBR Dickens said the Community Engagement Committee has tried hard to find members and they do drop off. He added that Roeland Park is a community that does come together and asked that anyone from the community join them for the fun.

CMBR Madigan said in the past they have had a primary and alternate for Parks, but they were not treated as equals.

There was general Council discussion of having both primary and alternate members noting that the primary casts the vote at the meetings. They also wanted to limit Governing Body participation as they are to be community-driven committees.

Mayor Poppa also noted that there is no one from the Governing Body on the Sustainability Committee.

CMBR Faidley said that ideally one Councilmember would be the liaison to at least one committee. She said the Arts Committee has asked her to stay until they get the entryway piece finished. She said she joined the MARC committees because they meet during the day and that fits her schedule.

CMBR Madigan said that people tend to drift away.

CMBR Hage asked if there is an age requirement for joining a City committee. City Administrator Moody said he believed the age is 18.

## **V. Reports of City Liaisons and Committees**

## **A. Aquatics Center Advisory Committee**

Parks and Recreation Superintendent Anthony Marshall provided his end-of-year report to the Governing Body. It included the actual days the Aquatics Center was open in 2023, staff numbers, and statistics from visitors to the center as well as the revenue generated last season.

CMBR Hage asked if this was the first year not having a swim team or summer camps. Mr. Marshall responded that this was their third year. They have not had a swim team because there are not enough parent volunteers.

CMBR Hage said it seems like they eliminated some things that used to bring people to the pool. She also said that people are not going to stumble onto the site and need to know it's there.

Mr. Marshall continued his report and provided a three- year comparison of revenue and attendance, with the bottom line figures for each year.

CMBR Faidley asked if they actually owe the amounts in red to other cities for people who used their Super Pass in other cities. City Administrator Moody said it is a reimbursement and the Super Pass flows back to other communities because Roeland Park did not have as many days open as the contract called for.

CMBR Faidley said they are just going to have to have staff and be open, noting that pare people are frustrated.

Mayor Poppa agreed that it has been very frustrating for people. City Administrator Moody, Ms. Jones-Lacy, and Mr. Marshall have been working to make sure they are fully staff come the 2024 season.

Mr. Marshall presented the requested new pools fees and noted that they have the highest paid lifeguards at \$16/ hour.

CMBR Hill said she thought they did away with the family pass. City Administrator Moody said in looking at the season pass, they have a seen growth in that area. People decided to join their pool versus another with only an individual season pass structure. They would like to maintain the option of a family pass. They have seen an increase in family passes for non-residents in the last two years. City Administrator Moody said they want to remain attractive with the passes and recommends the family pass structure but also reduce the individual pass rates for 2024 so they are more in line with other pools. He said this represents the first change since 2019 when JCPRD was still managing and operating the pool.

Mr. Marshall said that out of all the non-resident families most had four or five children and very few had two or three. He said that has been their biggest market moving forward.

CMBR Hill said that having a family pass is important. She personally has three in her family and would appreciate being able to have that fourth pass if someone would be taking her children to the pool for her. She said that a family of three versus a family of five paying the same rate for a season pass seemed a little silly to her.

Mayor Poppa asked if there was anything preventing them from calling it a group membership versus a family membership and that fourth pass could be utilized by another family member. CMBR Hill said the memberships had to be dedicated to a specific user.

City Administrator Moody said when a season pass is issued to an individual it has their name on it and it is not transferrable to different members of the group. He said it would be difficult to set up a pass with changing uses.

CMBR Madigan said the whole point is to get people to the pool, and they need to do everything they can to do that. They will have to make some compromises to accomplish that.

City Administrator Moody added that buying three individual passes is still less expensive than buying a family pass.

CMBR Hage said they want to be welcoming to community members that do not live there, such as those across the county line, and even those who may be transferring to Roesland. They want as many people to come as they are able to. She said she was heartened to see that the rates are coming down and that the proposed fees could make a difference in addition to having the pool open more.

CMBR Lero said the family pass is important because the math does not work for them with individual only passes. He said they should structure the fee that four individual passes is the cost for a family pass.

Mr. Marshall continued reporting on his recruitment of new staff, noting that they started right after the pools closed this year. To date, they have 33 signed up. He has simplified the application process and created a QR code for parents. The numbers right now are as high as they have ever been as long as they stay. Mr. Marshall also presented some ideas they had for 2024 such as an adult swim party, bring a friend for free day, Trucking Tuesdays with a food truck, and a teen neon music party. Mr. Marshall said he has also discussed with CMBR Lero about expanding the party area to outside and possibly a mini-golf course in the future.

## **B. Arts Committee**

Marek Gliniecki, Co-Chair for the Arts Advisory committee provided their updates. The exhibition in City Hall is scheduled to come down next week. He said the paintings reflect a top-of-the-line works of three local artists. He asked everyone to have a look before the exhibition ends. He also noted that they will be on a two-month rotation of exhibits going forward.

The Gateway project has a hard deadline of March 31<sup>st</sup> after being pushed back due to the artist receiving inferior parts for the sculpture. Mr. Gliniecki added that this is not unusual since COVID. Also, the construction of the base is underway.

Mr. Gliniecki said they want to budget and have a brochure professionally done. He said that staff did an excellent job, but they are budgeting for an upgrade. Currently the one they have is slightly out of date, but it does accurately reflect their program.

The 47<sup>th</sup> Street mural retaining wall was damaged when a car smashed into it. The firm they have been using is not responding, and now they are looking at alternatives. Mr. Gliniecki added that due to the winter weather, it will probably not be fixed until spring.

The Damsel in Blue located outside City Hall is getting the lighting sorted out. The artist has been out to work on it with the City's contractor.

City Clerk Nielsen said that the contractor was out earlier today.

Mr. Gliniecki said that having finalized Conservation, they have four or five works planned and hope to have a rolling program that is running smoothly.

At their committee meeting they had a presentation from The Rocks. The Leopold Gallery presented two main works. One piece will be located at the main intersection. For the back side of the parking garage, they are planning on a work for the entire face.

The Arts Committee has also been working with the Parks Committee on signage for all the works in the park. They are also considering QR codes which would give people the ability to go on a self-tour.

CMBR Madigan asked about the art display for those that are challenged. Mayor Poppa said the group is Johnson County Developmental Supports. Mr. Gliniecki said he would have to look at their schedule and was unsure at this time.

CMBR Faidley said she believed the exhibit does come back to them but did not remember exactly when.

CMBR Madigan said he hoped it did as he would like to purchase another art piece.

## **VI. Unfinished Business**

*No Unfinished Business was discussed.*

## **VII. New Business**

### **A. Elect a Council President for 2024**

CMBR Madigan nominated CMBR Raglow who accepted the nomination.

CMBR Faidley nominated CMBR Hill who also accepted adding that she is always happy to serve the Governing Body in whatever capacity she is needed. She was also very confident that CMBR Raglow is quite competent and able to serve.

CMBR Raglow said it is an honor and a privilege to serve with everyone on the Governing Body. She is hopeful to be the Council President this year and to continue building relationships with those on the dais as well as staff as they all continue making Roeland Park the best place to be for its residents and visitors. She also said that CMBR Hill is competent to serve and has the experience as she has done before.

**MOTION:** CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO ELECT COUNCILMEMBER KATE RAGLOW AS COUNCIL PRESIDENT FOR 2024. (THE MOTION CARRIED 7-0.)

**B. Approve Change Order #2 with Universal Construction Adding Phase 2 Public Works Improvements to Scope**

City Administrator Moody reviewed the paint options for the Public Works building as well as the other items to be repaired/replaced.

CMBR Madigan stated he understands the building needs to be maintained, but wanted to know why they want to paint it to look like City Hall. He doesn't see a \$57,00 benefit to the residents of Roeland Park.

CMBR Hill said the conversation and painting the building is a waste of time and a waste of \$57,000.

CMBR Hage asked if there was anything other than a cosmetic reason for repainting the building. City Administrator Moody said it is all cosmetic.

CMBR Faidley asked if the \$57,000 includes washing the brick and tuckpointing. City Administrator Moody said it does not and is only for the washing and painting. CMBR Faidley asked if they need to wash the building whether they paint it or not. City Administrator Moody said that he did not know if washing the building would impact its longevity. CMBR Faidley also said that she agrees with the branding of their facilities, but the distance of Public Works to their other facilities perhaps argues against that. She said it is important to be an attractive building to show its importance, and asked if it would increase the cost of the frontage property that they are thinking of splitting off and selling, what potential factor that could be.

CMBR Raglow agreed with CMBR Faidley that she wants to be sensitive to the property on the front piece and respectful of the properties they own in other areas to make them look nice as they are a representation of them as a city.

CMBR Lero asked if there was a way to only paint the black panel in middle and leave the remainder in natural brick. He said that would show some continuity with City Hall. He too agreed that appearance is important, and the fact it is in Wyandotte County should not affect how they view the appearance of the building in wanting it to look nice.

CMBR Madigan apologized if his comments disparaged anyone in Wyandotte. He thinks their Public Works employees should have a very nice place to work and would have no problem using that money on the inside of the building to make it comfortable for the Public Works employees who work there. He said it is a commercial building in a commercial area, which is just like any other commercial area. He also added that when you paint brick or stone there is always maintenance involved.

CMBR Hill said she does not see the need to have a matching building with the need for upkeep, agreeing that it's in a commercial area.

CMBR Dickens said he has struggled with this. He understands branding and does want their facilities to match whether they are in Roeland Park or in Wyandotte County. He said that Option C looks great and is a lot of money for something far away. He said a nice sign on the building could say Roeland

Park. They could also have nice grounds and landscaping and it would be a good-looking building. If they want to throw more money at it, he would rather have it spent on the inside since that's where the Public Works employees will be working when they're on site - inside.

Mayor Poppa agreed with using the funds on the inside if they do that. He said a motion could be made that would exclude painting the outside at a not to exceed price of \$591,300, to approve Change Order No. 2 minus the painting.

CMBR Faidley said they will have to do some painting for the sign.

Public Works Director Scharff spoke on behalf of the Public Works Department. He said they take pride in where they work and in all the renovations that have been done. The department is in favor of painting the building not just to match the aesthetics of the other buildings, but they want people to know they love where they work and what they do. He said it's all about the brand and promoting the brand and the guys love it. Aesthetically, they feel it needs to be painted and that a brick building with just a sign seems very generic.

CMBR Faidley said it is true that there are occasions when they welcome people to Public Works for training, tours, or other events, and when they have a facility they are proud of, to show off it does help solidify the esprit de corps, and she can relate to that. She said that Option A or B are stunning, but she understands that people are having trouble with the price.

Mayor Poppa said they will make the site presentable to Public Works Director Scharff because he and the staff deserve it.

CMBR Madigan wanted to clarify that nothing said in their discussion in any way implied that the Council does not support and think highly of their Public Works workers. He wants them to know that, and this is simply economics.

**MOTION:** CMBR DICKENS MOVED AND CMBR HILL SECONDED TO APPROVE CHANGE ORDER NO. 2 TO THE CONSTRUCTION MANAGER AT RISK AGREEMENT WITH UNIVERSAL FOR THE PUBLIC WORKS FACILITY IMPROVEMENTS, EXCLUDING THE PAINTING OF THE PUBLIC WORKS FACILITY. MOTION CARRIED 6-1 WITH CMBR FAIDLEY VOTING NO.)

**C. Approve Task Order with SFS for Architectural Services Related to Phase 2 Renovations at New Public Works Facility**

City Administrator Moody said this reflects a fee reduction \$33,500 from the not to exceed price. SFS is completing work to get plans to a point where Universal can get bids.

**MOTION:** CMBR DICKENS MOVED AND CMBR HAGE SECONDED TO APPROVE A TASK ORDER WITH SFS FOR ARCHITECTURAL AND PROJECT MANAGEMENT SERVICES RELATED TO PHASE 2 OF THE PUBLIC WORKS FACILITY RENOVATIONS. (MOTION CARRIED 7-0.)

**D. Authorize Completion of Punch List for Community Center**

City Administrator Moody stated that Aquila has completed 2 of 77 items on the punch list to date. They originally had 30 days to complete it and it has been more than 60 days past that at this point.

Their lack of action is what has motivated staff to present this to the City Council. Universal Construction will take on the role of completing the item are able to do it at the not to exceed price.

CMBR Madigan asked how they expect the punch list to be finished if Aquila is barred from the premises. CMBR Madigan said the bonded company would be completing the punch list.

**MOTION:** CMBR MADIGAN MOVED AND CMBR LERO SECONDED TO AUTHORIZE STAFF TO EXECUTE AN AMENDMENT TO UNIVERSAL CONSTRUCTION'S CURRENT CMAR SERVICE AGREEMENT ADDING THE COMMUNITY CENTER PUNCH LIST ITEMS THAT REMAIN INCOMPLETE BY AQUILA AND/OR AQUILA'S BONDING COMPANY (WESTLAKE) AS OF 1/5/2024, IN AN AMOUNT NOT TO EXCEED \$66,000. (THE MOTION CARRIED 7-0.)

**E. Approve Base and Electrical Work for Gateway Sculpture**

City Administrator Moody said this item does not provide for rock excavation. They do have \$6,000 remaining from the Embree payment for parkland dedication that can be used for this.

CMBR Hage asked what is meant by the Embree payment. City Administrator Moody explained the 1 percent for art by a new developer or redevelopment wherein a contribution can be made in lieu of public art.

**MOTION:** CMBR MADIGAN MOVED AND CMBR RAGLOW SECONDED TO ACCEPT BLACK AND MCDONALD'S PROPOSAL FOR THE BASE AND ELECTRICAL/LIGHTING WORK FOR THE NEW GATEWAY SCULPTURE TOTALING \$18,100. (THE MOTION CARRIED 7-0.)

**F. Appointments to the Sustainability Committee; the Diversity, Equity, and Inclusion Committee; and to the Community Foundation**

**MOTION:** CMBR LERO MOVED AND CMBR HAGE SECONDED TO APPOINT GRACE SUH TO THE SUSTAINABILITY COMMITTEE, TO REAPPOINT EMILY CRAMER (SCHLITZ) TO THE DIVERSITY, EQUITY, AND INCLUSION COMMITTEE, AND APPOINT HAILE SIMS AND MAREK GLINIECKI TO THE COMMUNITY FOUNDATION. (THE MOTION CARRIED 7-0.)

**VIII. Ordinances and Resolutions**

**A. Ordinance 1050 - Appointment of Ethics Attorney**

CMBR Madigan said this ordinance originally came about when they had a divisive Council, and they were accusing each other of ethics violations. He said it no longer needs to be in place.

**MOTION:** CMBR RAGLOW MOVED AND CMBR DICKENS SECONDED TO AMEND SECTION 1-301 OF THE CITY OF ROELAND PARK, KANSAS MUNICIPAL CODE REMOVING THE REQUIREMENT TO APPOINTMENT OF AN ETHICS ATTORNEY. THE OPTION TO APPOINT AN ETHICS ATTORNEY REMAINS AVAILABLE. (THE MOTION CARRIED 7-0.)

**B. Resolution 707 - Declaring Support of Medicaid Expansion**

Mayor Poppa said the legislature has tried for years for an expansion of Medicaid. Every state surrounding Kansas has approved the expansion and the state of Kansas is losing out on money, and it

is putting people in harm. The resolution states the emphatic support of taking care of people of the state of Kansas, Johnson County, and the City of Roeland Park.

CMBR Faidley said it is essential due to the nature for rural hospitals and that communities are losing their hospitals. She said this will help and she feels very strongly about this.

Mayor Poppa read into the record the Governing Body's affirmation. "Now, therefore, be it resolved by the Governing Body of the City of Roeland Park, Kansas: The Governing Body hereby declares its active and visible support of KanCare expansion in the State of Kansas."

CMBR Hage said that currently young people are precluded from mental health and substance abuse care and there is an increasing demand for those services. She said there will be a tangible difference as behavioral healthcare becomes more available.

**MOTION:** CMBR FAIDLEY MOVED AND CMBR DICKENS SECONDED TO APPROVE RESOLUTION 707, A RESOLUTION DECLARING SUPPORT OF THE AFFORDABLE CARE ACT (ACA) MEDICAID EXPANSION IN THE STATE OF KANSAS. (THE MOTION CARRIED 7-0.)

### **C. Resolution 708 - Fee Resolution**

CMBR Faidley inquired about there not being a fee reduction for the 60+ population and as a Community for All Ages that might be something for them to be concerned about. Mr. Marshall said the rate would not be bringing people in from other cities although they may get more from KCK. CMBR Faidley said their goal is to make the pool more accessible to more people and thinks they should give seniors more of a break.

CMBR Hill noted they did not change the cost of a family in the packet.

City Administrator Moody said the 60+ resident went down and is the same as an individual and non-resident individual.

CMBR Hill proposed to make the senior fee \$30 for residents and \$40 for non-residents instead of \$35 and \$45, respectively.

CMBR Hage asked if they charged a fee for special events. Mr. Marshall said there would be a nominal charge for those events.

**MOTION:** CMBR HILL MOVED AND CMBR FAIDLEY SECONDED TO APPROVE RESOLUTION 708, A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES, WHILE CREATING A DECREASED SEASON PASS RATE FOR 60+ OF \$30 AND A PASS RATE OF \$40 FOR 60+ NON-RESIDENTS TO TAKE EFFECT JANUARY 3, 2024. (THE MOTION CARRIED 7-0.)

## **IX. Reports of City Officials**

Police Chief Morris said they have a new officer starting on Monday.

**Adjourn:**

**MOTION:** CMBR MADIGAN MOVED AND CMBR LERO SECONDED TO ADJOURN. (MOTION CARRIED 7-0.)

(Roeland Park City Council Meeting Adjourned at 8:01 p.m.)

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Kelley Nielsen, City Clerk

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Michael Poppa, Mayor

**Item Number:** Applications/Presentations- A.-1.  
**Committee** 1/16/2024  
**Meeting Date:**



## City of Roeland Park

### Action Item Summary

**Date:** 1/16/2024  
**Submitted By:** Jennifer Jones-Lacy, Assistant City Administrator/Finance Director  
**Committee/Department:** Admin  
**Title:** **Introduce Khal Miller - Code Enforcement Officer (1 min)**  
**Item Type:** Other

### Recommendation:

N/A

### Details:

Staff wants to introduce to you Khal Miller as our new Code Enforcement Officer. Khal started with the City mid-December and has been getting up to speed on the City's licensing system, our processes for handling codes cases and learning all he can about the City's code. Khal comes to us with an extensive background in customer service and working directly with clients in the pest control industry. He is also a former Roeland Park resident currently residing in Mission with his wife, young adult son and seven year old daughter. He enjoys attending community events and bringing people together.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

### What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

### Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

**REVIEWERS:**

Department	Reviewer	Action	Date
Administration	Jones-Lacy, Jennifer	Approved	1/9/2024 - 3:27 PM

## Goals/Objectives & Terms

**Item Number:** New Business- VIII.-A.  
**Committee** 1/16/2024  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 1/16/2024  
**Submitted By:** Jennifer Jones-Lacy, Assistant City Administrator/Finance Director  
**Committee/Department:** Admin  
**Title:** **Appoint David Smith to the Community Foundation Board**  
**Item Type:** Other

**Recommendation:**

**Appoint David Smith as the Sustainability Committee Representative to the Community Foundation Board.**

**Details:**

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

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- Does this item benefit Community for All Ages?
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- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	1/11/2024 - 8:31 AM

## Goals/Objectives & Terms

Item Number: New Business- VIII.-B.  
Committee 1/16/2024  
Meeting Date:



## City of Roeland Park

Action Item Summary

Date: 12/28/2023  
Submitted By: Mayor Poppa  
Committee/Department: Admin.  
Title: **Assignment of Council Liaison to Standing Committees (5 min)**  
Item Type: Other

### Recommendation:

#### Proposed council liaison appointments.

**Arts Advisory Committee - Faidley, Lero**  
**Community Foundation - Poppa, Raglow**  
**Community Engagement - Hill, Dickens**  
**Parks - Lero, Madigan**  
**Sustainability - Dickens, Faidley**  
**Diversity, Equity, and Inclusion - W4, Hage**  
**Aquatics - Hage, Madigan**  
**Ad-Hoc Historical - Madigan, Hill**

**47th and Mission**  
**MARC - Bike & Pedestrian - Faidley**  
**MARC - First Tier Suburbs - Faidley**  
**Stormwater Management Advisory Council**

### Details:

#### Current council liaison appointments.

Arts Advisory Committee - Jan Faidley  
Community Foundation - Tom Madigan

Parks - Kate Raglow, Tom Madigan alternate  
Sustainability - Jen Hill  
Diversity, Equity, and Inclusion - Kate Raglow  
Ad-Hoc Historical - Kate Raglow, Tom Madigan Aquatics - Tom Madigan

47th and Mission -  
MARC - Bike & Pedestrian - Jan Faidley  
MARC - First Tier Suburbs - Jan Faidley  
Stormwater Management Advisory Council - Jan Faidley

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

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- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

**REVIEWERS:**

Department	Reviewer	Action	Date
Administration	Moody, Keith	Approved	1/10/2024 - 4:59 PM

**Goals/Objectives & Terms**

**ATTACHMENTS:**

Description		Type
▣	2024 Council Committee Appointments	Cover Memo

## 2024 Council Committee Appointments UPDATED 1/16/24

Committee	Seat 1	Seat 2	Total	
Aquatics (2)	Hage	Madigan	Dickens	2
Arts (at least 1)	Faidley	Lero	Faidley <sup>4</sup>	3
Engagement (up to 2)	Hill	Dickens	Hage	2
Diversity (at least 1)	<span style="color: red;">W4</span> <del>Dickens</del>	Hage	Hill	2
Parks (at least 1)	Lero	Madigan	Lero	2
Sustainability (at least 1)	<span style="color: red;">Dickens</span> <del>W4</del>	Faidley	Madigan	3
Ad-hoc Historical (up to 4 GB)	Madigan	<span style="color: red;">Hill</span> <del>W4</del>	Poppa	1
Foundation (Mayor + 1)	Poppa	Raglow	Raglow	1
MARC Bike/Ped (1)	<span style="color: red;">Faidley</span> <del>Hill</del>	--	<span style="color: red;">W4</span> <sup>(1)</sup>	<del>2</del>
MARC First Suburbs (1)	Faidley	--		
SMAC	--	--		

## Committee Descriptions

**Aquatic Center Advisory Committee:** The purpose of the Aquatic Center Advisory Committee is to review and provide feedback on pool operations, programs, facility conditions and events at the City pool.

**Arts Advisory Committee:** The purpose of the Arts Advisory Committee is to make recommendations to the City Council concerning the public display of art on City owned property.

**Community Engagement Committee:** The purpose of the Community Engagement Committee is to help foster broad and inclusive participation of our residents and highlight City amenities. The Committee will serve as a liaison between the business community, residents and City government. The Committee will make recommendations to the City Council concerning opportunities to enhance engagement and report on outcomes from engagement efforts.

**Diversity, Equity & Inclusion Committee:** The purpose of the Diversity, Equity & Inclusion Committee is to identify ways the City can better achieve racial and social equality within Roeland Park and to make recommendations to the City Council concerning the Diversity, Equity & Inclusion Committee's findings.

**Parks Advisory Committee:** The purpose of the Parks Advisory Committee is to make recommendations to the Governing Body concerning City owned parks and parkland. The committee shall also act as a tree board to recommend regulations relating to the planting of trees, shrubs and other plantings upon City owned property; to promote beautification of the City and the protection of the public health and safety; and to provide for the preservation and removal of diseased tree, shrubs and plantings

**Sustainability Committee:** The purpose of the Sustainability Committee is to make recommendations to the Governing Body concerning issues relating to or affecting environmental sustainability.

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**Community Foundation Advisory Board:** The Community Foundation allows the city to accept funds from individual donors or businesses who are interested in contributing tax-deductible donations to the city. The city can use these funds for non-operational uses, such as community events, public art, and city park amenities.

**Ad hoc Historical Committee:** Ad hoc committees shall be project- or subject-based. The duration of the committee shall be 12 months or until completion of the project or study of the subject.

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**MARC Bicycle-Pedestrian Advisory Committee:** The Bicycle-Pedestrian Advisory Committee (BPAC) is a regional forum that is briefed on bicycle and pedestrian matters in the Kansas City area. It is one of MARC's planning modal committees that advises the Total Transportation Policy Committee and contributes to MARC's bicycle/pedestrian planning efforts. BPAC also serves an advisory role on certain funding and programming activities administered through the MPO processes.

**MARC First Suburbs Coalition:** Members of the First Suburbs Coalition work together to address issues facing first suburb communities, enhance the unique qualities these communities offer and maintain a high quality of life for current and future generations. Promoting preservation, reinvestment and revitalization, coalition members meet regularly to share information and work to strengthen partnerships between the public and private sector.

**Item Number:** New Business- VIII.-C.  
**Committee** 1/16/2024  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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**Date:** 11/29/2023  
**Submitted By:** Donnie Scharff  
**Committee/Department:** Public Works  
**Title:** **Approve Landscaping Improvements to Roe Boulevard (5 min)**  
**Item Type:** Discussion

### **Recommendation:**

**Staff recommends approving Blue Cedar Landscaping bid to complete landscaping improvements on Roe Blvd is an amount not to exceed \$52,715.**

### **Details:**

City staff worked with the city engineer to seek bids from qualified landscaping contractors to complete the replacement of 27 trees, the installation of additional plantings, and installing hardwood mulch along the perimeter of select (narrow) medians of Roe Blvd. The landscaping contractor will need to remove the existing sod behind the back of the curb to install the mulch to ensure the material will stay in place.

The addition of mulch material will eliminate the need to mow the narrow sod areas. Our mowing contractor has expressed the challenges with mowing the grass in the center medians with their commercial mowers as there is not much room to navigate in between the trees without the mower wheels falling over the curb. It is also proving to be difficult to keep grass alive in the narrow median areas due to a lack of shade and the heat generated by the adjacent concrete and asphalt. The medians are shaped to shed water off of them which also hinders keeping the grass alive. Installing mulch will be a cost savings in the long run since mowing is not needed. PW staff will provide ongoing maintenance such as weed control and re-mulching. The trees being replaced are outside of the warranty period. Species in the medians that have survived are being used to replace the trees that did not survive. All replacement trees will have a tree watering bag that slowly releases water into the soil. These devices hold 20 gallons of water.

The contractor will provide a one year warranty for plantings and trees.

Attached are plan sheets showing the islands where mulch is planned as well as tree replacement and plant installation.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

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- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request: \$52,715	
Budgeted Item?	Budgeted Amount: \$50,000 was added to the 2023 budget in anticipation of completing this work in 2023
Line Item Code/Description: 5457-370 Roe Improvements in the TIF1 Fund	

**Additional Information**

TIF1 has \$900k of unallocated resources available.

**REVIEWERS:**

Department	Reviewer	Action	Date
Public Works	Nielsen, Kelley	Approved	12/28/2023 - 5:34 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description		Type
▣	Roe Blvd Landscaping Bid Recommendation	Cover Memo
▣	Roe Blvd Landscaping Plan Sheets	Cover Memo

January 5, 2024

9001 State Line Rd., Ste. 200  
Kansas City, MO 64114  
[P] 816.361.0440  
[F] 816.361.0045  
LampRynearson.com

Ms. Kelley Nielsen  
City Clerk  
City of Roeland Park, KS  
4600 W. 51st Street  
Roeland Park, KS 66205

Re: Roe Blvd Landscaping

Dear Ms. Nielsen:

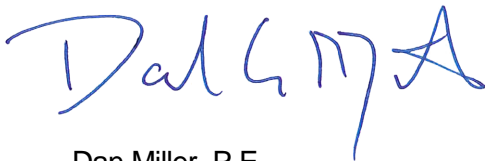
Bids were received for the above referenced project on Tuesday, December 12, 2023.

A total of 7 contractors were invited to bid, and 4 bids were received. The apparent low bidder was submitted by Blue Cedar Landscaping in the corrected amount of \$52,714.34. After careful consideration of all provided bids Blue Cedar Landscaping is recommended to receive the Roe Blvd Landscaping project.

If you have any questions, or need additional information, please contact me at 816-804-1230.

Sincerely,

LAMP RYNEARSON



Dan Miller, P.E.  
Civil Design Group Leader

CC: Project File  
Email C: Keith Moody, City Administrator  
Donnie Scharff, Director of Public Works

BID PROPOSAL

ROE BOULEVARD LANDSCAPING  
ROE BLVD

CITY OF ROELAND PARK, KANSAS  
JOHNSON COUNTY, KANSAS

Name of Bidder BLUE CEDAR LANDSCAPE

Address of Bidder 17808 E STATE ROUTE 58, RAYMORE, MO 64083

Telephone Number of Bidder (816) 388-3343

To the CITY OF ROELAND PARK, KANSAS

THE UNDERSIGNED BIDDER, having examined the Plans and other proposed Contract Documents; and being acquainted with and fully understanding (a) the extent and character of the work covered by the Proposal; (b) the location, arrangement, and specified requirements for the proposed work; (c) the location, character and conditions of trees, utilities, drainage structures, and other installations, both surface and underground which may affect or be affected by the proposed work; (d) the nature and extent of the improvements to be made and the type, character and general condition of materials to be used; (e) the necessary handling and re-handling of materials; (f) the difficulties and hazards associated with the work (g) local conditions relative to labor, transportation, hauling, and rail delivery facilities; and (h) all other factors and conditions affecting or which may be affected by the work;

HEREBY PROPOSES to furnish all required materials, supplies, equipment, tools and plant; to perform all necessary labor and supervision; and to construct, install, erect, and complete all work stipulated in, required by, and in accordance with, the proposed Contract Documents and the drawings and other documents referred to therein, in the manner and time prescribed, and that they will accept in full payment sums determined by applying to the quantities of the following items, the following unit prices and/or any lump sum payments provided, and they understand that the quantities herein given are those that will be used to determine the contract amount.

ROE BOULEVARD LANDSCAPING  
ROE BLVD  
CITY OF ROELAND PARK, KANSAS  
JOHNSON COUNTY, KANSAS

BID FORM

ROE BLVD LANDSCAPING					
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
1	Mobilization	LS	1	\$2,486.00	\$2,486.00
2	Traffic Control	LS	1	\$3,600.00	\$3,600.00
3	Clearing and Grubbing (Sod removal)	LS	1	\$4,677.50	\$4,677.50
4	Remove Existing Tree	EA	27	\$75.00	\$2,025.00
5	Triple Shredded Hardwood Mulch	CY	252	\$45.00	\$11,340.00
6	Blue Mist Bluebeard	EA	20	\$107.87	\$2,157.49
7	Gold Star Potentilla	EA	15	\$105.62	\$1,584.37
8	Prairie Dropseed	EA	22	\$96.12	\$2,114.74
9	Granular Pre-treatment Herbicide	SF	28,000	\$0.05	\$1,400.00
10	Wildfire Black Gum	EA	3	\$595.75	\$1,787.25
11	Hapidaze Sweet Gum	EA	2	\$595.75	\$1,191.50
12	Shingle Oak	EA	1	\$609.50	\$609.50
13	Urban Pinnacle Oak	EA	2	\$663.25	\$1,326.50
14	Urban Espresso Kentucky Coffee Tree	EA	2	\$663.25	\$1,326.50
15	Hardy Rubber Tree	EA	7	\$575.50	\$4,028.49
16	Norwegian Sunset Maple	EA	1	\$595.75	\$595.75
17	State Street Maple	EA	5	\$609.50	\$3,047.50
18	Overcup Oak	EA	1	\$616.00	\$616.00
19	Rugged Ridge Maple	EA	1	\$609.50	\$609.50
20	Snowdrift Crabapple	EA	2	\$595.75	\$1,191.50
21	Force Account	Set	1	\$5,000	\$5,000
Total of				Unit Price Bid Items	\$

Total of Bid Items (Items 1-21) = Total Bid Price \$ 52,715.08

Fifty two thousand seven hundred fifteen and 08/100

(In words)

The undersigned further agrees, if this proposal is accepted, to begin work within 10 days of the date stated in the Notice to Proceed.

- A) The undersigned further agrees to complete all items of work, including punch list items, no later than 5/31/2024. (Contractor to fill in date)

## PROPOSAL QUANTITIES

The contractor shall be paid the said unit prices listed in the proposal. The contractor shall make their own evaluation of the quantities required to complete the work. In the event the contractor evaluation of quantities is different from those listed in the proposal they may adjust their unit price bid up or down to cover their complete cost for performing the work. Quantities will not be changed after the bid is accepted by the City.

The unit price bid for each item shall include all of the contractors cost and profit including equipment, labor, supervision, material and all incidentals necessary to furnish the work complete and ready for use. Extension of quantities in this contract shall be paid in the Unit Price provided in the base bid unless that item is not covered in the base bid.

## PROPOSAL ABBREVIATIONS

LS – LUMP SUM  
EA – EACH  
CY – CUBIC YARD

## MEASUREMENT AND PAYMENT

The Contract unit prices bid in the Proposal shall be full compensation for furnishing, preparing, transporting, delivering, and placing all materials, and for all labor, equipment, tools, and incidentals, as well as all subsidiary items, necessary to complete the Work.

All items shown on the Plans or covered by these Specifications but for which there are no unit or lump sum prices, will not be paid for directly but will be considered subsidiary items in connection with items for payment. The Contractor shall include allowance for all such items in their unit prices bid.

The method of measurement and basis of payment for each item as listed in the Bid Form shall be as stipulated in each of the following items.

1. Mobilization
  - a. This item will be paid for as a lump sum item. This item shall consist of preparatory work and operations, including, but not limited to, those necessary for the movement of personnel, equipment, supplies, and incidentals to the project site; for the establishment of all offices, buildings, and other facilities necessary for work on the project, and for all other work and operations which must be performed or costs incurred prior to beginning work on the various items on the project site.
  - b. Payment shall be based on the contract lump sum bid price for Mobilization, when payments become due partial payments will be made as follows:
    - 1) When less than 100% of the original contract amount is completed, the amount paid for Mobilization will be based on the percentage of the original contract completed.

- 2) When the project is complete and accepted, 100% of the original amount bid for Mobilization may be paid.
  - c. No adjustment will be made in the lump sum bid price because of overruns in original contract items developed in the process of construction.
2. Traffic Control
- a. This item will be paid for as a lump sum item. This item shall include all costs in connection with developing certified plans, furnishing and properly maintaining all barricades, signs (with high-intensity reflective sheeting), and other precautionary measures as required by the project drawings, specifications, and specific job conditions, including such costs as securing proper permits and approvals. This item shall include the removal and re-installation of street signs removed for construction. The Contractor will install new signs if existing signs are damaged during construction.
  - b. Payment shall be based on the contract lump sum bid price for Traffic Control, when payments become due partial payments will be made as follows:
    - 1) When less than 100% of the original contract amount is completed, the amount paid for Traffic Control will be based on the percentage of the original contract completed.
    - 2) When the project is complete and accepted, 100% of the original amount bid for Traffic Control may be paid.
  - c. No adjustment will be made in the lump sum bid price because of overruns in original contract items developed in the process of construction.
3. Clearing and Grubbing
- a. Clearing and Grubbing will be paid for as a lump sum.
  - b. Payment for Clearing and Grubbing shall be paid for at the contract lump sum bid price and shall include all labor, equipment, disposal of all refuse and debris, and all incidental and appurtenant work required to complete this item.
4. Remove Existing Tree
- a. Remove existing trees will be paid for as a lump sum item.
  - b. Payment for remove existing trees shall be paid for at the contract unit price, per each and shall include all material necessary for removing trees as specified on the plans. This item includes all costs for labor, disposal, and all incidental and appurtenant work required to complete the item.
5. Mulch
- a. Mulch will be paid for per cubic yard installed.
  - b. Payment for mulch shall be paid for at the contract unit price and shall cover all cost of furnishing and installation.
7. Hapidaze Sweet Gum
- a. Hapidaze Sweet Gum will be paid for as a lump sum item.
  - b. Payment for Hapidaze Sweet Gum shall be paid for at the contract unit price, per each and shall include all material necessary for installation of the tree. This

item includes all costs for labor, transportation, materials, and all incidental and appurtenant work required to complete this item.

8. Shingle Oak
  - a. Shingle Oak will be paid for as a lump sum item.
  - b. Payment for Shingle Oak shall be paid for at the contract unit price, per each and shall include all material necessary for installation of the tree. This item includes all costs for labor, transportation, materials, and all incidental and appurtenant work required to complete this item.
9. Urban Pinnacle Oak
  - a. Urban Pinnacle Oak will be paid for as a lump sum item.
  - b. Payment for Urban Pinnacle Oak shall be paid for at the contract unit price, per each and shall include all material necessary for installation of the tree. This item includes all costs for labor, transportation, materials, and all incidental and appurtenant work required to complete this item.
10. Urban Espresso Kentucky Coffee Tree
  - a. Urban Espresso Kentucky Coffee Tree will be paid for as a lump sum item.
  - b. Payment for Urban Espresso Kentucky Coffee Tree shall be paid for at the contract unit price, per each and shall include all material necessary for installation of the tree. This item includes all costs for labor, transportation, materials, and all incidental and appurtenant work required to complete this item.
11. Hardy Rubber Tree
  - a. Hardy Rubber Tree will be paid for as a lump sum item.
  - b. Payment for Hardy Rubber Tree shall be paid for at the contract unit price, per each and shall include all material necessary for installation of the tree. This item includes all costs for labor, transportation, materials, and all incidental and appurtenant work required to complete this item.
12. Norwegian Sunset Maple
  - a. Norwegian Sunset Maple will be paid for as a lump sum item.
  - b. Payment for Norwegian Sunset Maple shall be paid for at the contract unit price, per each and shall include all material necessary for installation of the tree. This item includes all costs for labor, transportation, materials, and all incidental and appurtenant work required to complete this item.
13. State Street Maple
  - a. State Street Maple will be paid for as a lump sum item.
  - b. Payment for State Street Maple shall be paid for at the contract unit price, per each and shall include all material necessary for installation of the tree. This item includes all costs for labor, transportation, materials, and all incidental and appurtenant work required to complete this item.

14. Overcup Oak
  - a. Overcup Oak will be paid for as a lump sum item.
  - b. Payment for Overcup Oak shall be paid for at the contract unit price, per each and shall include all material necessary for installation of the tree. This item includes all costs for labor, transportation, materials, and all incidental and appurtenant work required to complete this item.
15. Rugged Ridge Maple
  - c. Rugged Ridge Maple will be paid for as a lump sum item.
  - d. Payment for Rugged Ridge Maple shall be paid for at the contract unit price, per each and shall include all material necessary for installation of the tree. This item includes all costs for labor, transportation, materials, and all incidental and appurtenant work required to complete this item.
16. Snowdrift Crabapple
  - c. Snowdrift Crabapple will be paid for as a lump sum item.
  - d. Payment for Snowdrift Crabapple shall be paid for at the contract unit price, per each and shall include all material necessary for installation of the tree. This item includes all costs for labor, transportation, materials, and all incidental and appurtenant work required to complete this item.
17. Force Account (Set)
  - c. This work shall cover miscellaneous extra work required during the course of construction. Before the extra work is performed, the Contractor shall submit a proposed price and shall have received the written approval of the Engineer, prior to commencing the proposed extra work.
  - d. Payment for each Force Account item will be in accordance with the pre-approved proposed price. Payment for Force Account (SET) shall be paid for on an extra work basis not to exceed the contract set price.

INSURANCE:

- a. General –

The Contractor shall secure and maintain, throughout the duration of this Contract, insurance (on an occurrence basis unless otherwise agreed to) of such types and in the least such amounts as required in the Bidding Documents. Contractor shall provide certificates of insurance and renewals thereof on forms provided by the City or on forms acceptable to the City. The City shall be notified by receipt of written notice from the insurer or the Contractor at least 30 days prior to material modification or cancellation of any policy listed on the Certificate.
- b. Notice of Claim Reduction of Policy Limits –

The Contractor, upon receipt of notice if any claim in connection with the Contract, shall promptly notify the City, providing full details thereof, including an estimate of the amount of loss or liability.

The Contractor shall promptly notify the City of any reduction in limits of protection afforded under any policy listed in the Certificate (or otherwise required by the Contract Documents) in excess of \$10,000.00, whether or not such impairment came about as a result of this Contract.

In the event the City shall determine the Contractor's aggregate limits of protection shall have been impaired or reduced to such an extent that the City shall determine such limits inadequate for the balance of the project, the Contractor shall, upon notice from the City, promptly reinstate the original limits of liability required hereunder and shall furnish evidence thereof to the City.

#### MINIMUM REQUIREMENTS

#### COMMERCIAL GENERAL LIABILITY POLICY

Limits –

General Aggregate:.....\$1,000,000  
Products/ Completed Operations Aggregate:.....\$1,000,000  
Personal & Advertising Injury: .....\$1,000,000  
Each Occurrence: .....\$1,000,000

Policy MUST include the following conditions:

- a) Explosion, Collapse & Underground
- b) Independent Contractors
- c) Pollution Liability (Applicable only to contracts involving pollutants such as asbestos & lead abatement, sludge or other waste abatement, etc.)
- d) Name City of Roeland Park as "Additional Insured"

AND

#### UMBRELLA/EXCESS LIABILITY

Limits –

Each occurrence:.....\$1,000,000  
General Aggregate:.....\$1,000,000

The Umbrella/Excess Liability must be at least as broad as the underlying policy.

c) Automobile Liability –

Policy shall protect the Contractor against claims of bodily injury and/or property damage arising from the ownership or any use of any owned, hired and and/or non-owned vehicle and must include protection for either:

Any Auto

or

All Owned Autos  
Hired Autos; and  
Non-Owned Autos

Limits –

Combined Single Limits  
Bodily Injury and Property Damage – Each Accident

Same as General Liability

**NAME CITY OF ROELAND PARK AS “ADDITIONAL INSURED”**

f) Worker’s Compensation –

This insurance shall protect the Contractor against all claims under applicable state workers’ compensation laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason, may not fall within the provisions of workers’ compensation law. The policy limits shall not be less than the following:

Workers’ Compensation: ..... Statutory

Employer’s Liability:

Bodily Injury by Accident ..... \$100,000 each accident  
Bodily Injury by Disease..... \$500,000 policy limit  
Bodily Injury by Disease..... \$100,000 each employee

h) Industry Ratings –

The City will only accept coverage from an insurance carrier who offers proof that it:

- 1) Is licensed to do business in the State of Kansas;
- 2) Carries a Best’s policy holder rating of A or better; and
- 3) Carries at least a Class X financial rating; or
- 4) Is a company mutually agreed upon by the City and the Contractor.

i) Subcontractors’ Insurance –

If a part of the Contract is to be sublet, the Contractor shall cover all subcontractors in its insurance policy to the fullest extent permitted by applicable Kansas law. Contractor shall indemnify and hold harmless the City as to any and all damages, claims or losses, including attorney's fees, arising out of the acts or omissions of its subcontractors, to the fullest extent permitted by applicable Kansas law.

j) Approval of Insurance –

The Contractor may not begin work of any nature until all insurance requirements are met and approved by the City Attorney. The City Attorney will require one of the following statements to appear in the Special Provisions box of the Certificate of Insurance before the insurance is approved:

"To the fullest extent permitted by applicable Kansas law, the general liability policy specifically insures the contractual liability assumed by the Contractor under paragraph GC-31."

OR

"To the fullest extent permitted by applicable Kansas law, the general liability policy has been endorsed to specifically insure the contractual liability assumed by the Contractor under paragraph GC-31."

The City Attorney will also require evidence that the policies provide, or have been endorsed to provide, that should any of the described policies be cancelled or materially changed before the expiration date thereof, the issuing insurer will mail 30 days advance written notice to the City.

GC-31. INDEMNITY

(a) Definitions

For purposes of indemnification requirements as set forth throughout the Contract, the following terms shall have the meanings set forth below:

- (1) "The Contractor" means and includes Contractor, all of their affiliates and subsidiaries, their Subcontractors and material suppliers and their respective servants, agents and employees; and
- (2) "Loss" means any and all loss, damage, liability or expense, of any nature whatsoever, whether incurred as a judgment, settlement, penalty, fine or otherwise (including attorney's fees and the cost of defense), in connection with any action, proceeding, demand or claim, whether real or spurious, for injury, including death, to any person or persons or damages to or loss of, or loss of the use of, property of any person, firm or corporation, including the parties hereto, which arise out of or are connected with, or are claimed to arise out of or be connected with, the performance of this

Contract whether arising before or after the completion of the Work required hereunder.

(b) The Indemnity

For purposes of this Contract, and without in any way limiting indemnification obligations that may be set forth elsewhere in the Contract, and to the greatest extent permitted by applicable law, Contractor hereby agrees to indemnify, defend and hold harmless the City from any and all Loss to the extent such Loss is caused or incurred by, on account of or as a result of the negligence or other actionable fault of the Contractor, their employees, agents, Subcontractors and suppliers or any other party for whom they are responsible.

It is agreed as a specific element of consideration of this Contract that this indemnity shall apply notwithstanding the joint, concurrent or contributory or comparative fault or negligence of the City or any third party and, further, notwithstanding any theory of law including, but not limited to, a characterization of the City's or any third party's joint, concurrent or contributory or comparative fault or negligence as either passive or active in nature.

(c) General Limitation

Nothing in this section shall be deemed to impose liability on the Contractor to indemnify the City for Loss to the extent that the City's negligence or other actionable fault is the cause of Loss.

(d) Waiver of Statutory Defenses

With respect to the City's rights as set forth herein and to the greatest extent permitted by applicable law, the Contractor expressly waives all statutory defenses, including, but not limited to, those under Worker's compensation, contribution, comparative fault or similar statutes to the extent said defenses are inconsistent with or would defeat the purposes of this section.

The undersigned as a bidder declares:

That they have personally examined the location of the proposed work and determined the amount and character of the proposed work, and the material and equipment necessary to complete the same in compliance with the accompanying plans.

The undersigned proposes and agrees, if this bid proposal is accepted, to provide all necessary machinery, tools, equipment and other means of construction, and to do all the work specified in the documents of the contract in the manner therein prescribed and according to the requirements of the Engineer as therein set forth.

The undersigned, as Bidder, hereby declares that the only person or firms interested in the Proposal as principal or principals is or are named herein and that no other persons or firms than herein mentioned have any interest in this Proposal or in the Contract to be entered into; and this

Proposal is made without connection with any other person, company, or parties making a bid or proposal; and that is in all respects fair and in good faith, without collusion or fraud.

The undersigned agrees and assures the Owner that if awarded this Contract, they will fully abide by the requirements of these Contract Documents.

In submitting this bid, the undersigned declares that it is of lawful age and executed the accompanying bid on behalf of the bidder therein named, and that it had lawful authority so to do. The undersigned further declares that they have not directly or indirectly entered into any agreement, expressed or implied, with any bidder or bidders, having for their object the controlling of the price or amount of such bid or any bids, the limiting of the bid or bidders, the parceling or farming out to any bidder or bidders, or other persons, of any part of the subject matter of the bid or bids or of the profits thereof, and that they have not and will not divulge the sealed bid to any person whomsoever, except those having a partnership or other financial interest with bidder in said bid or bids, until after sealed bid or bids are opened.

The undersigned further declares that they have carefully examined the Contract Documents, and they have inspected the actual location of the work, together with the local sources of supply, and have satisfied themselves as to all conditions and quantities, and understands that in signing this Bid they waive all right to plead any misunderstanding regarding the same.

The undersigned hereby agrees to furnish insurance certificates and execute an Agreement within 10 calendar days from and after notice of the award of the Contract.

It is understood that the City will pay in a prompt and timely manner pay estimates when submitted and approved by the Architect/Engineer and further approved by the City staff coordinator for the project.

DATED in \_\_\_\_\_ this 29 day of DECEMBER 2023.

Signature of Bidder: Nick Cel

If an individual: \_\_\_\_\_

Doing business as: \_\_\_\_\_

If a Partnership: \_\_\_\_\_

BY \_\_\_\_\_, member of firm

If a corporation: BLUE CEDAR LANDSCAPE, LLC.

BY NICK CELLO

Title ESTIMATOR

SEAL

Business Address of Bidder: 17808 E STATE ROUTE 58  
RAYMORE, MO 64083

If bidder is a corporation, supply the following information:

State in which incorporated MISSOURI

Name of business address of its:

President SUSAN MLANDA

Secretary \_\_\_\_\_

Date 12.29-2023



Dear Policyholder,

Thank you for choosing Federated Insurance to handle your insurance and risk management needs. The attached certificate document(s) have been issued or updated.

Please feel free to contact us with any additional changes, additions or deletions that may be needed by contacting the Federated Client Contact Center at:

E-mail: [clientcontactcenter@fedins.com](mailto:clientcontactcenter@fedins.com)

Phone: 1-888-333-4949

Fax: 507-446-4664

Thank you for your business!

Client Contact Center

Enclosed:  
Certificate Document(s)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/03/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
FEDERATED MUTUAL INSURANCE COMPANY  
HOME OFFICE: P.O. BOX 328  
OWATONNA, MN 55060

CONTACT  
NAME: CLIENT CONTACT CENTERPHONE  
(A/C, No, Ext): 888-333-4949FAX  
(A/C, No): 507-446-4664E-MAIL  
ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM

INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: FEDERATED MUTUAL INSURANCE COMPANY

13835

INSURED  
BLUE CEDAR LANDSCAPE, LLC  
17808 E STATE ROUTE 58  
RAYMORE, MO 64083-8101

174-657-7

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGES

CERTIFICATE NUMBER: 297

REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
LTB		INSR	WVD		(MM/DD/YYYY)	(MM/DD/YYYY)	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	N	6076821	10/15/2023	10/15/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS & COMP/OP AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	N	6076821	10/15/2023	10/15/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per Person) BODILY INJURY (Per Accident) PROPERTY DAMAGE (Per Accident)
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION	N	N	6076822	10/15/2023	10/15/2024	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6076823	10/15/2023	10/15/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L EACH ACCIDENT \$1,000,000 E.L DISEASE EA EMPLOYEE \$1,000,000 E.L DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEE ATTACHED PAGE

## CERTIFICATE HOLDER

174-657-7  
CITY OF ROELAND PARK  
4600 W 51ST ST  
ROELAND PARK, KS 66205-3500

297 0

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**ADDITIONAL REMARKS SCHEDULE**

AGENCY FEDERATED MUTUAL INSURANCE COMPANY		NAMED INSURED BLUE CEDAR LANDSCAPE, LLC 17808 E STATE ROUTE 58 RAYMORE, MO 64083-8101
POLICY NUMBER SEE CERTIFICATE # 297.0		
CARRIER SEE CERTIFICATE # 297.0	NAIC CODE	EFFECTIVE DATE: SEE CERTIFICATE # 297.0

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

PROJECT NAME: ROE BOULEVARD LANDSCAPING

THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - AUTOMATIC STATUS WHEN REQUIRED IN A WRITTEN CONSTRUCTION AGREEMENT WITH YOU ENDORSEMENT FOR GENERAL LIABILITY.

THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED BY CONTRACT ENDORSEMENT FOR BUSINESS AUTO LIABILITY.

FOR REASONS OTHER THAN NON-PAYMENT OF PREMIUM, 60 DAYS NOTICE WILL BE PROVIDED TO THE CERTIFICATE HOLDER IN THE EVENT THAT THE ISSUING COMPANY CANCELS THE POLICY BEFORE THE EXPIRATION DATE OF THE POLICY.

FOR WORKERS COMPENSATION, FOR REASONS OTHER THAN NON-PAYMENT OF PREMIUM, 60 DAYS NOTICE WILL BE PROVIDED TO THE CERTIFICATE HOLDER IN THE EVENT THAT THE ISSUING COMPANY CANCELS THE POLICY BEFORE THE EXPIRATION DATE OF THE POLICY.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED BY CONTRACT ENDORSEMENT**

This endorsement modifies insurance provided under the following:

### **BUSINESS AUTO COVERAGE PART**

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

- A. WHO IS AN INSURED for "bodily injury" and "property damage" liability is amended to include:  
Any person or organization other than a joint venture, for which you have agreed by written contract to procure bodily injury or property damage "auto" liability insurance arising out of operation of a covered "auto" with your permission. However, this additional insurance does not apply to:
- (1) The owner or anyone else from whom you hire or borrow a covered "auto". This exception does not apply if the covered "auto" is a "trailer" connected to a covered "auto" you own.
  - (2) Your "employee" if the covered "auto" is owned by that "employee" or a member of his or her household.
  - (3) Someone using a covered "auto" while he or she is working in a business of selling, servicing, repairing, parking or storing "autos" unless that business is yours.
  - (4) Anyone other than your "employees", partners (if you are a partnership), members (if you are a limited liability company), or a lessee or borrower or any of their "employees", while moving property to or from a covered "auto".
  - (5) A partner (if you are a partnership), or a member (if you are a limited liability company) for a covered "auto" owned by him or her or a member of his or her household.
- B. The coverage extended to any additional insured by this endorsement is limited to, and subject to all terms, conditions, and exclusions of the Coverage Part to which this endorsement is attached.
- In addition, coverage shall not exceed the terms and conditions that are required by the terms of the written agreement to add any insured, or to procure insurance.
- C. The limits of insurance applicable to such insurance shall be the lesser of the limits required by the agreement between the parties, or the limits provided by this policy.
- D. Additional exclusions. The insurance afforded to any person or organization as an insured under this endorsement does not apply:
1. To "loss" which occurs prior to the date of your contract with such person or organization;
  2. To "loss" arising out of the sole negligence of any person or organization that would not be an insured except for this endorsement.
  3. To "loss" for any leased or rented "auto" when the lessor or his or her agent takes possession of the leased or rented "auto" or the policy period ends, whichever occurs first.

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - OWNERS, LESSEES OR  
CONTRACTORS - AUTOMATIC STATUS WHEN  
REQUIRED IN A WRITTEN CONSTRUCTION  
AGREEMENT WITH YOU**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**A. Section II - Who Is An Insured** is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

However, the insurance afforded to such additional insured:

1. Only applies to the extent permitted by law; and
2. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

- a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

2. "Bodily injury" or "property damage" occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement you have entered into with the additional insured; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

**Federated Mutual Insurance Company**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**LIMITED AMENDMENT OF CANCELLATION PROVISIONS**

All Coverage Parts included in this policy are subject to the following conditions:

If we cancel this policy, we will mail advance notice to the person(s) or organization(s) as shown in the Schedule.

**SCHEDULE**

**Name and Address of Person(s) Or Organization(s):**

City of Roeland Park  
4600 W 51st St  
Roeland Park, KS 66205-3500

**Number of days advance notice for any reason other than non-payment of premium: 60**

**Number of days advanced notice for non-payment of premium: See Common Policy Conditions**

**Insured:** Blue Cedar Landscape, LLC  
17808 E State Route 58  
Raymore, MO 64083-8101

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9001 State Line Rd., Ste. 200  
Kansas City, MO 64114  
[P] 816.361.0440  
[F] 816.361.0045  
LampRynearson.com

COMPLETED BID TABULATION													
ROE BLVD LANDSCAPING				Blue Cedar		Epic Landscape		Rosehill Gardens		DJM Ecological Services Inc.		Average	
City of Roeland Park, KS													
Item No	Item Description	Unit	Estimated Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	LS	1	\$2,486.00	\$2,486.00		\$0.00	\$3,000.00	\$3,000.00	\$ 10,738.00	\$ 10,738.00	\$5,408.00	\$5,408.00
2	Traffic Control	LS	1	\$3,600.00	\$3,600.00		\$0.00	\$23,920.00	\$23,920.00	\$ 4,937.00	\$ 4,937.00	\$10,819.00	\$10,819.00
3	Clearing, Grubbing and Demolition	LS	1	\$4,677.00	\$4,677.00		\$0.00	\$32,400.00	\$32,400.00	\$ 29,082.00	\$ 29,082.00	\$22,053.00	\$22,053.00
4	Remove Existing Tree	EA	27	\$75.00	\$2,025.00		\$0.00	\$125.00	\$3,375.00	\$ 148.00	\$ 3,996.00	\$116.00	\$3,132.00
5	Triple Shredded Hardwood Mulch	CY	252	\$45.00	\$11,340.00		\$0.00	\$95.00	\$23,940.00	\$ 135.95	\$ 34,259.40	\$91.98	\$23,179.80
6	Blue Mist Bluebeard	EA	20	\$107.87	\$2,157.40		\$0.00	\$44.00	\$880.00	\$ 20.25	\$ 405.00	\$57.37	\$1,147.47
7	Gold Star Potentilla	EA	15	\$105.62	\$1,584.30		\$0.00	\$44.00	\$660.00	\$ 51.55	\$ 773.25	\$67.06	\$1,005.85
8	Prairie Dropseed	EA	22	\$96.12	\$2,114.64		\$0.00	\$18.00	\$396.00	\$ 20.25	\$ 445.50	\$44.79	\$985.38
9	Granular Pre-Treatment Herbicide	SF	28000	\$0.05	\$1,400.00		\$0.00		\$550.00	\$ 0.08	\$ 2,240.00	\$0.07	\$1,820.00
10	Wildfire Black Gum	EA	3	\$595.75	\$1,787.25		\$0.00	\$450.00	\$1,350.00	\$ 740.00	\$ 2,220.00	\$595.25	\$1,785.75
11	Hapidaze Sweet Gum	EA	2	\$595.75	\$1,191.50		\$0.00	\$500.00	\$1,000.00	\$ 740.00	\$ 1,480.00	\$611.92	\$1,223.83
12	Shingle Oak	EA	1	\$609.50	\$609.50		\$0.00	\$450.00	\$450.00	\$ 740.00	\$ 740.00	\$599.83	\$599.83
13	Urban Pinnacle Oak	EA	2	\$663.25	\$1,326.50		\$0.00	\$500.00	\$1,000.00	\$ 740.00	\$ 1,480.00	\$634.42	\$1,268.83
14	Urban Espresso Kentucky Coffee Tree	EA	2	\$663.25	\$1,326.50		\$0.00	\$450.00	\$900.00	\$ 740.00	\$ 1,480.00	\$617.75	\$1,235.50
15	Hardy Rubber Tree	EA	7	\$575.50	\$4,028.50		\$0.00	\$550.00	\$3,850.00	\$ 740.00	\$ 5,180.00	\$621.83	\$4,352.83
16	Norwegian Sunset Maple	EA	1	\$595.75	\$595.75		\$0.00	\$450.00	\$450.00	\$ 740.00	\$ 740.00	\$595.25	\$595.25
17	State Street Maple	EA	5	\$609.50	\$3,047.50		\$0.00	\$450.00	\$2,250.00	\$ 740.00	\$ 3,700.00	\$599.83	\$2,999.17
18	Overcup Oak	EA	1	\$616.00	\$616.00		\$0.00	\$500.00	\$500.00	\$ 740.00	\$ 740.00	\$618.67	\$618.67
19	Rugged Ridge Maple	EA	1	\$609.50	\$609.50		\$0.00	\$450.00	\$450.00	\$ 740.00	\$ 740.00	\$599.83	\$599.83
20	Snowdrift Crabapple	EA	2	\$595.75	\$1,191.50		\$0.00	\$450.00	\$900.00	\$ 740.00	\$ 1,480.00	\$595.25	\$1,190.50
21	Force Account	SET	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$ 5,000.00	\$ 5,000.00	\$5,000.00	\$5,000.00
Subtotal:					\$52,714.34	\$ 72,904.70		\$ 107,221.00		\$ 111,856.15		\$86,174.05	
As Submitted:					\$52,715.08								

Notes:  
1. Yellow highlights indicate extension errors.  
2. Epic landscaping provided a bid not broken out into bid items. Their bid is presented as the total bid only.

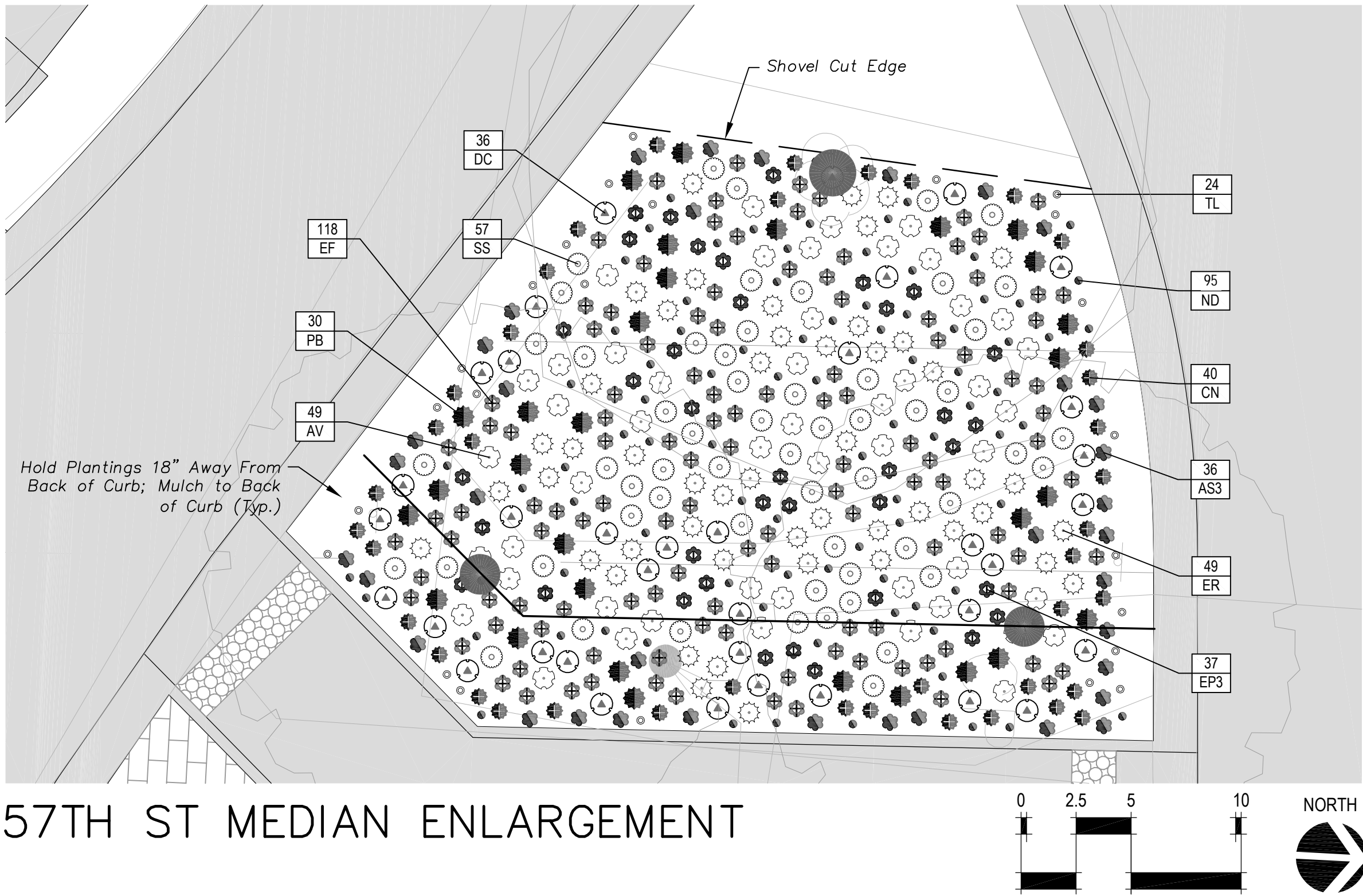
PLANT SCHEDULE-17

TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL
AS	3	Acer miyabei 'Morton'	State Street Maple	B & B	2.5" Cal.
AN	3	Acer truncatum x A. plat. 'Keithsform'	Norwegian Sunset® Maple	B & B	2.5" Cal.
NS	2	Nyssa sylvatica 'Wildfire'	Wildfire Black Gum	B & B	2.5" Cal.
QB	1	Quercus bicolor	Swamp White Oak	B & B	2.5" Cal.
TB	1	Tilia americana	American Linden	B & B	2.5" Cal.

LEGEND

Shovel Cut Edge, See Detail 03/32

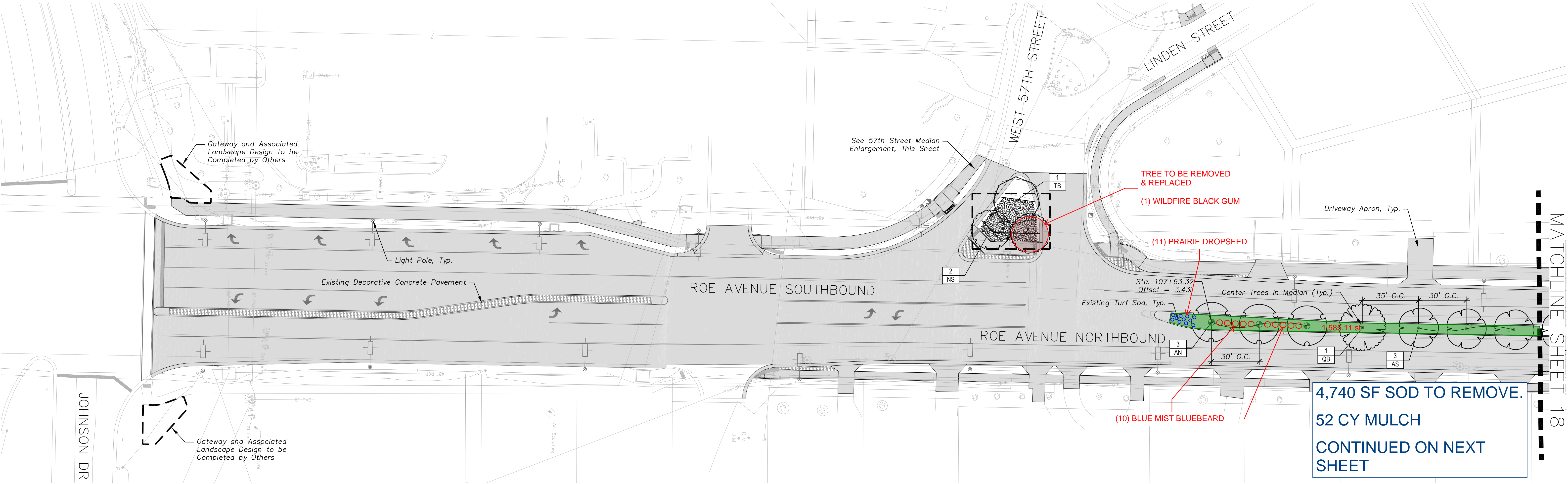
NOTE:  
1. CONTRACTOR SHALL STRIP AND REMOVE EXISTING TURF SOD ONLY WITHIN APPROVED PLANTING AREA LIMITS. EXISTING TURF SOD OUTSIDE PLANTING BED AREAS OR WITHIN AREAS TO RECEIVE TREES ONLY SHALL BE LEFT IN PLACE AND UNDISTURBED TO THE GREATEST EXTENT POSSIBLE. ANY EXISTING TURF AREAS WITHIN THE CONSTRUCTION LIMITS THAT ARE DISTURBED OR DAMAGED AS A RESULT OF PLANTING OPERATIONS SHALL BE REPLACED AS SHOWN ON THE PLANS AT THE CONTRACTOR'S EXPENSE.



PLANT SCHEDULE-57TH ST MEDIAN

BULBS	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	TOTAL BULB QUANTITY
	ND	88	Narcissus x 'Dutch Master'	Dutch Master Large Yellow Daffodil	4 Bulbs per symbol	352
	TL	24	<del>Tulipa praestans 'Shogun'</del> <del>Tulipa x 'Little Beauty'</del>	<del>Shogun Tulip</del> <del>Little Beauty Tulip</del>	<del>8 Bulbs per symbol</del> <del>10 Bulbs per symbol</del>	<del>192</del>
GRASSES & PERENNIALS	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	
	AS3	36	Allium x 'Summer Beauty'	Summer Beauty Allium	4" pot	
	AV	49	Andropogon virginicus	Broomsedge Bluestem	1 Qt.	
	CN	40	Calamintha nepeta 'Montrose White'	Montrose White Dwarf Calamint	4" pot	
	DC	36	Dianthus carthusianorum	Clusterhead Pink	1 Qt.	
	EP3	37	Echinacea paradoxa	Bush's Coneflower	4" pot	
	EF	118	Echinacea purpurea 'Fatal Attraction'	Fatal Attraction Coneflower	4" pot	
	ER	49	Echinops ritro	Globe Thistle	1 Qt.	
	PB	30	Penstemon barbatus	Beardlip Penstemon	1 Qt.	
	SS	57	Solidago speciosa	Showy Goldenrod	1 Qt.	

DATE	
BY	
REFERENCES NOTED	
REFERENCES CHECKED	



Note: Station Offsets shown are based on Proposed Road C as shown on Civil Sheets.

4,740 SF SOD TO REMOVE.  
52 CY MULCH  
CONTINUED ON NEXT SHEET

PLANT SCHEDULE-18

TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL
AR	3	Acer miyabei 'JFS-KW3AMI'	Rugged Ridge® Maple	B & B	2.5" Cal.
AS	2	Acer miyabei 'Morton'	State Street Maple	B & B	2.5" Cal.
NS	3	Nyssa sylvatica 'Wildfire'	Wildfire Black Gum	B & B	2.5" Cal.
PE	1	Platanus x acerifolia 'Morton Circle'	Exclamation® Planetree	B & B	2.5" Cal.
QI	3	Quercus imbricaria	Shingle Oak	B & B	2.5" Cal.

NOTE:

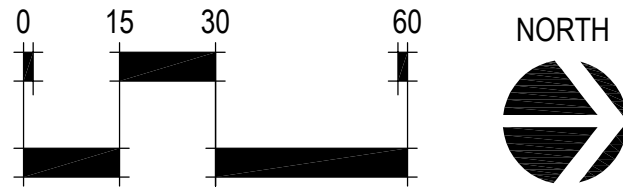
1. CONTRACTOR SHALL STRIP AND REMOVE EXISTING TURF SOD ONLY WITHIN APPROVED PLANTING AREA LIMITS. EXISTING TURF SOD OUTSIDE PLANTING BED AREAS OR WITHIN AREAS TO RECEIVE TREES ONLY SHALL BE LEFT IN PLACE AND UNDISTURBED TO THE GREATEST EXTENT POSSIBLE. ANY EXISTING TURF AREAS WITHIN THE CONSTRUCTION LIMITS THAT ARE DISTURBED OR DAMAGED AS A RESULT OF PLANTING OPERATIONS SHALL BE REPLACED AS SHOWN ON THE PLANS AT THE CONTRACTOR'S EXPENSE.

STATE	PROJECT NO.	YEAR	SHEET NO.	TOTAL SHEETS
KANSAS	2021 CARS ROE BLVD	2021	18	35

DATE	BY	REFERENCES NOTED	REFERENCES CHECKED



Note: Station Offsets shown are based on Proposed Road C as shown on Civil Sheets.

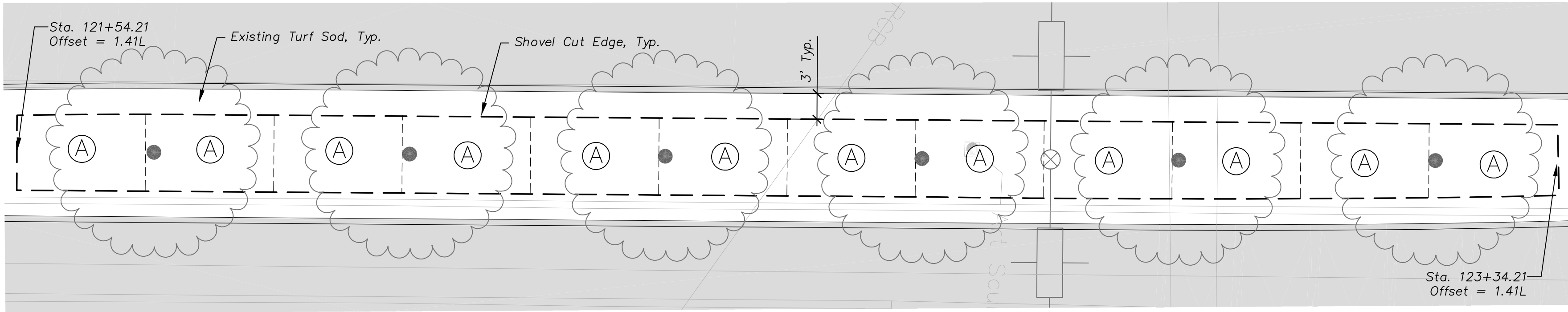


LANDSCAPE PLAN

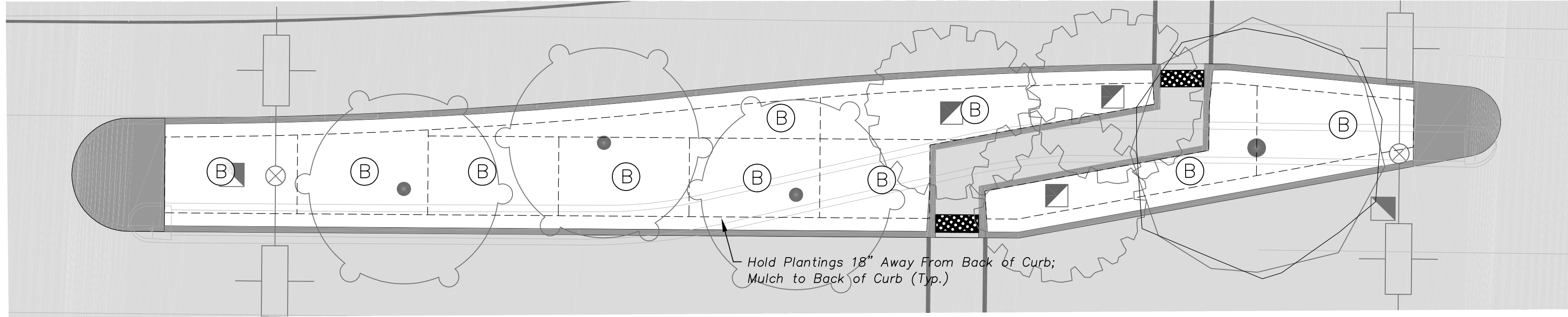
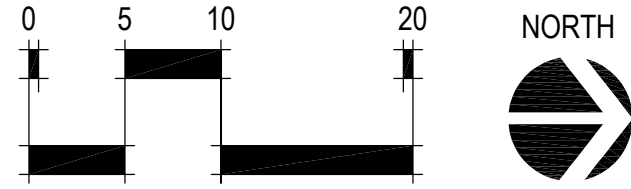
DATE	
BY	
REFERENCES NOTED	
REFERENCES CHECKED	

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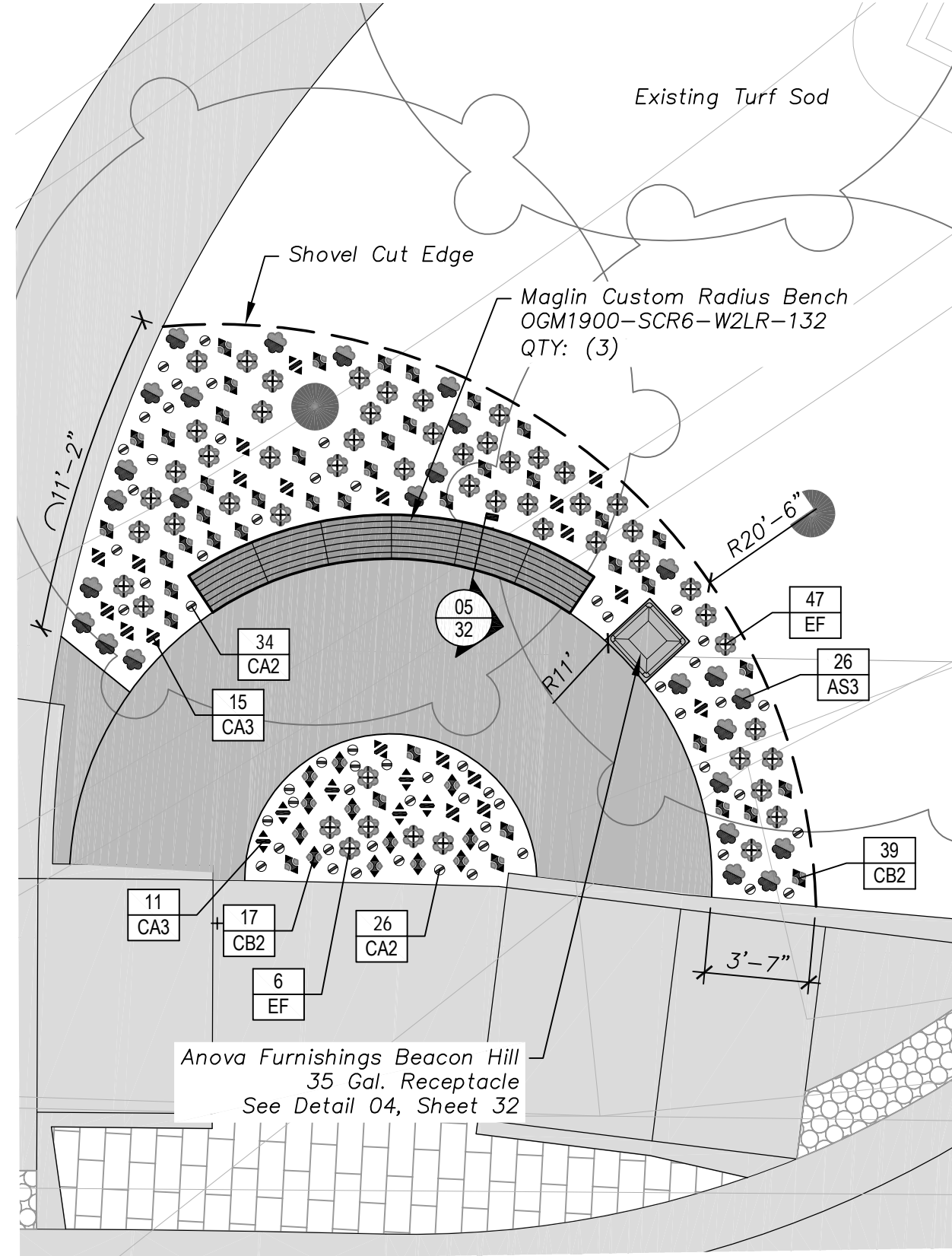
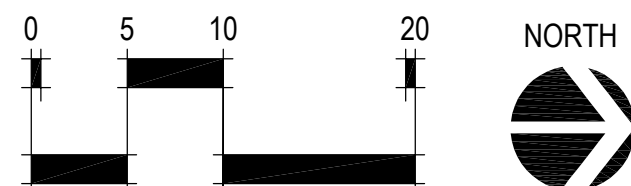
STATE	PROJECT NO.	YEAR	SHEET NO.	TOTAL SHEETS
KANSAS	2021 CARS ROE BLVD	2021	19	35



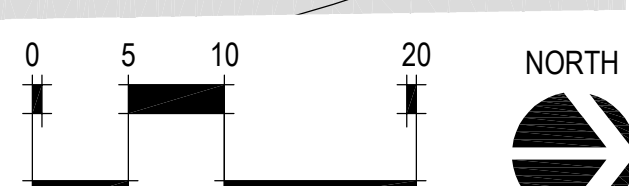
## RESIDENTIAL MEDIAN A ENLARGEMENT | UNDERSTORY PLANTINGS



## Z-CROSSING ENLARGEMENT | UNDERSTORY PLANTINGS



## AMENITY ZONE ENLARGEMENT



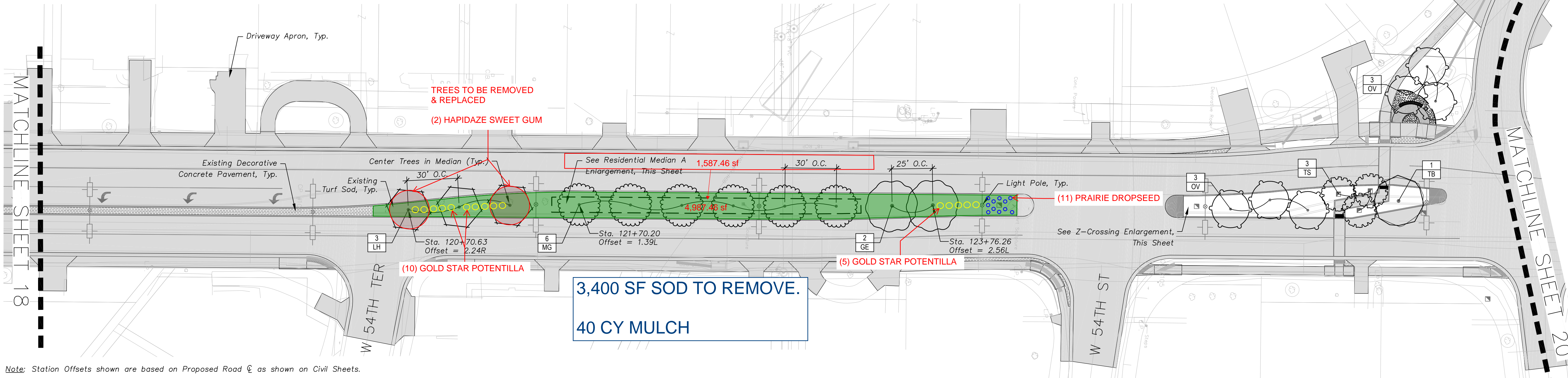
## PLANT SCHEDULE | AMENITY ZONE

BULBS	QTY	BOTANICAL NAME	COMMON NAME	CONT	TOTAL BULB QTY
CA2	60	<del>Groesus enoyrensis 'Golden Bunch'</del> <del>Muscari aucheri 'Ocean Magic'</del>	<del>Golden Bunch Spring Crocus</del> <del>Ocean Magic Grape Hyacinth</del>	10 Bulbs per symbol	600
GRASSES & PERENNIALS	QTY	BOTANICAL NAME	COMMON NAME	CONT	
AS3	26	Allium x 'Summer Beauty'	Summer Beauty Allium	4" pot	
CA3	26	Carex albicans	Whiteline Sedge	32/38 CELL PLUG	
CB2	56	Carex flacca 'Blue Zinger'	Blue Zinger Sedge	32/38 CELL PLUG	
EF	53	Echinacea purpurea 'Fatal Attraction'	Fatal Attraction Coneflower	4" pot	

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## LEGEND

- Planting Module, See Sheets 28 and 29
- Shovel Cut Edge, See Detail 03/32



## PLANT SCHEDULE-19

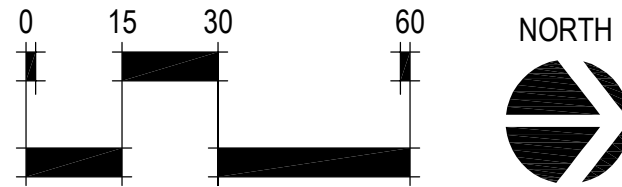
TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL
GE	2	Gymnocladus dioica 'Espresso'	Espresso Kentucky Coffeetree	B & B	2.5" Cal.
LH	3	Liquidambar styraciflua 'Haploll'	Happidaze Sweet Gum	B & B	2.5" Cal.
MG	6	Metasequoia glyptostroboides	Dawn Redwood	B & B	2.5" CAL., 10' MIN. HT.
OV	6	Ostrya virginiana	American Hophornbeam	B & B	2.5" Cal.
TS	3	Taxodium distichum 'Shawnee Brave' TM	Shawnee Brave Bald Cypress	B & B	2.5" CAL., 10' MIN. HT.
TB	1	Tilia americana	American Linden	B & B	2.5" Cal.

## PLANT SCHEDULE | Z-CROSSING

BULBS	QTY	BOTANICAL NAME	COMMON NAME	CONT	TOTAL BULB QTY
CA2	148	<del>Groesus enoyrensis 'Golden Bunch'</del> <del>Muscari aucheri 'Ocean Magic'</del>	<del>Golden Bunch Spring Crocus</del> <del>Ocean Magic Grape Hyacinth</del>	10 Bulbs per symbol	1,480
GRASSES & PERENNIALS	QTY	BOTANICAL NAME	COMMON NAME	CONT	
AS3	169	Allium x 'Summer Beauty'	Summer Beauty Allium	4" pot	
AO	70	Aster oblongifolius 'October Skies'	October Skies Aromatic Aster	Quart	
CA3	224	Carex albicans	Whiteline Sedge	32/38 CELL PLUG	
CD	162	Carex divulsa	Berkeley Sedge	32/38 CELL PLUG	
CB2	186	Carex flacca 'Blue Zinger'	Blue Zinger Sedge	32/38 CELL PLUG	
SA	228	Sesleria autumnalis	Autumn Moor Grass	32/38 CELL PLUG	

## PLANT SCHEDULE | RESIDENTIAL MEDIAN A

BULBS	QTY	BOTANICAL NAME	COMMON NAME	CONT	TOTAL BULB QTY
CA2	163	<del>Groesus enoyrensis 'Golden Bunch'</del> <del>Muscari aucheri 'Ocean Magic'</del>	<del>Golden Bunch Spring Crocus</del> <del>Ocean Magic Grape Hyacinth</del>	10 Bulbs per symbol	1,630
GRASSES & PERENNIALS	QTY	BOTANICAL NAME	COMMON NAME	CONT	
AS3	252	Allium x 'Summer Beauty'	Summer Beauty Allium	4" pot	
CD	228	Carex divulsa	Berkeley Sedge	32/38 CELL PLUG	
CB2	228	Carex flacca 'Blue Zinger'	Blue Zinger Sedge	32/38 CELL PLUG	
EF	180	Echinacea purpurea 'Fatal Attraction'	Fatal Attraction Coneflower	4" pot	
HR	96	Heuchera richardsonii	Prairie Alum Root	#1 Cont.	
SA	228	Sesleria autumnalis	Autumn Moor Grass	32/38 CELL PLUG	



LANDSCAPE PLAN

PLANT SCHEDULE—20

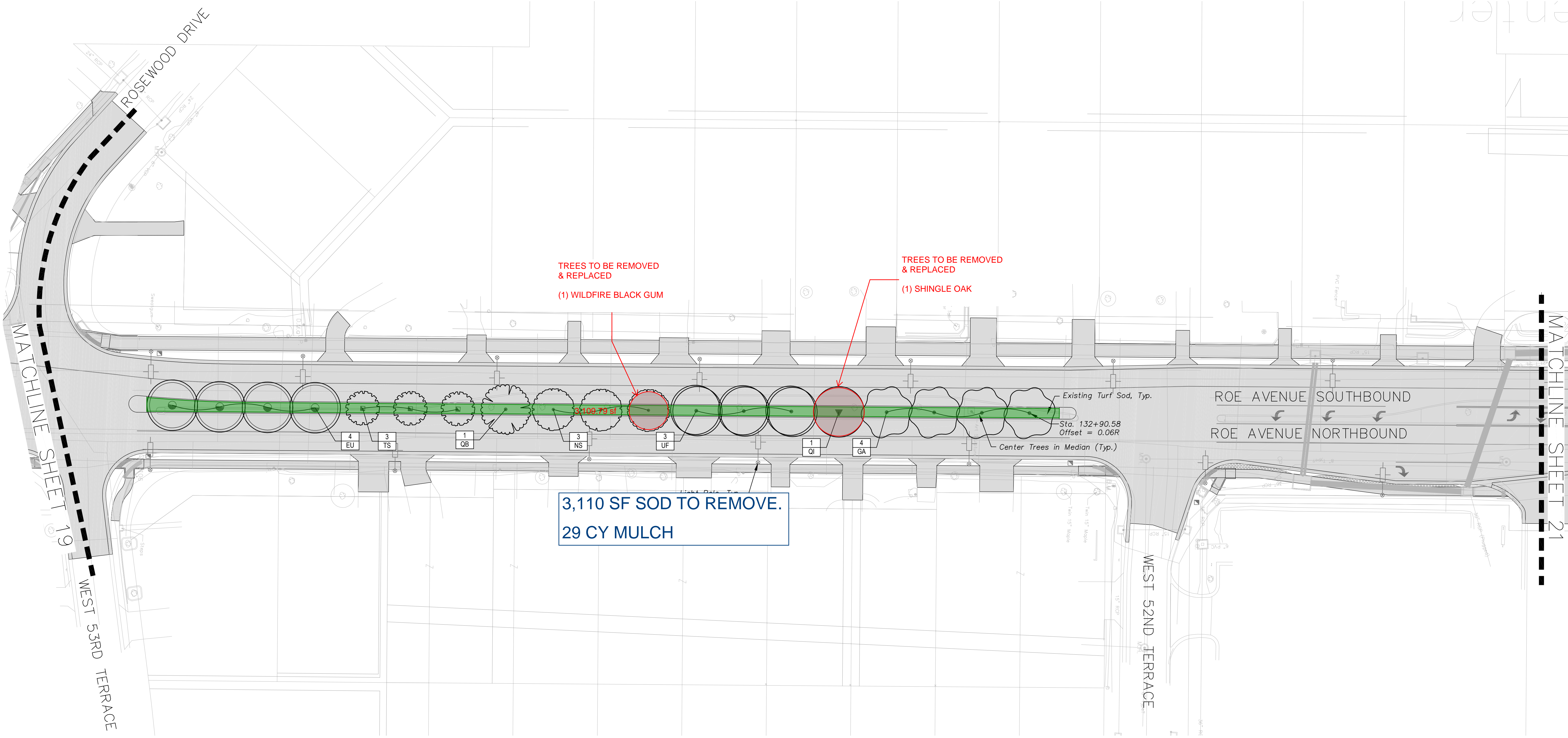
TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL
EU	4	Eucommia ulmoides	Hardy Rubber Tree	B & B	2.5" Cal.
GA	4	Ginkgo biloba 'Autumn Gold'™	Autumn Gold Ginkgo	B & B	2.5" Cal.
NS	3	Nyssa sylvatica 'Wildfire'	Wildfire Black Gum	B & B	2.5" Cal.
QB	1	Quercus bicolor	Swamp White Oak	B & B	2.5" Cal.
QI	1	Quercus imbricaria	Shingle Oak	B & B	2.5" Cal.
TS	3	Taxodium distichum 'Shawnee Brave'™	Shawnee Brave Bald Cypress	B & B	2.5" CAL., 10' MIN. HT.
UF	3	Ulmus x 'Frontier'	Frontier American Elm	B & B	2.5" Cal.

NOTE:

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STATE	PROJECT NO.	YEAR	SHEET NO.	TOTAL SHEETS
KANSAS	2021 CARS ROE BLVD	2021	20	35

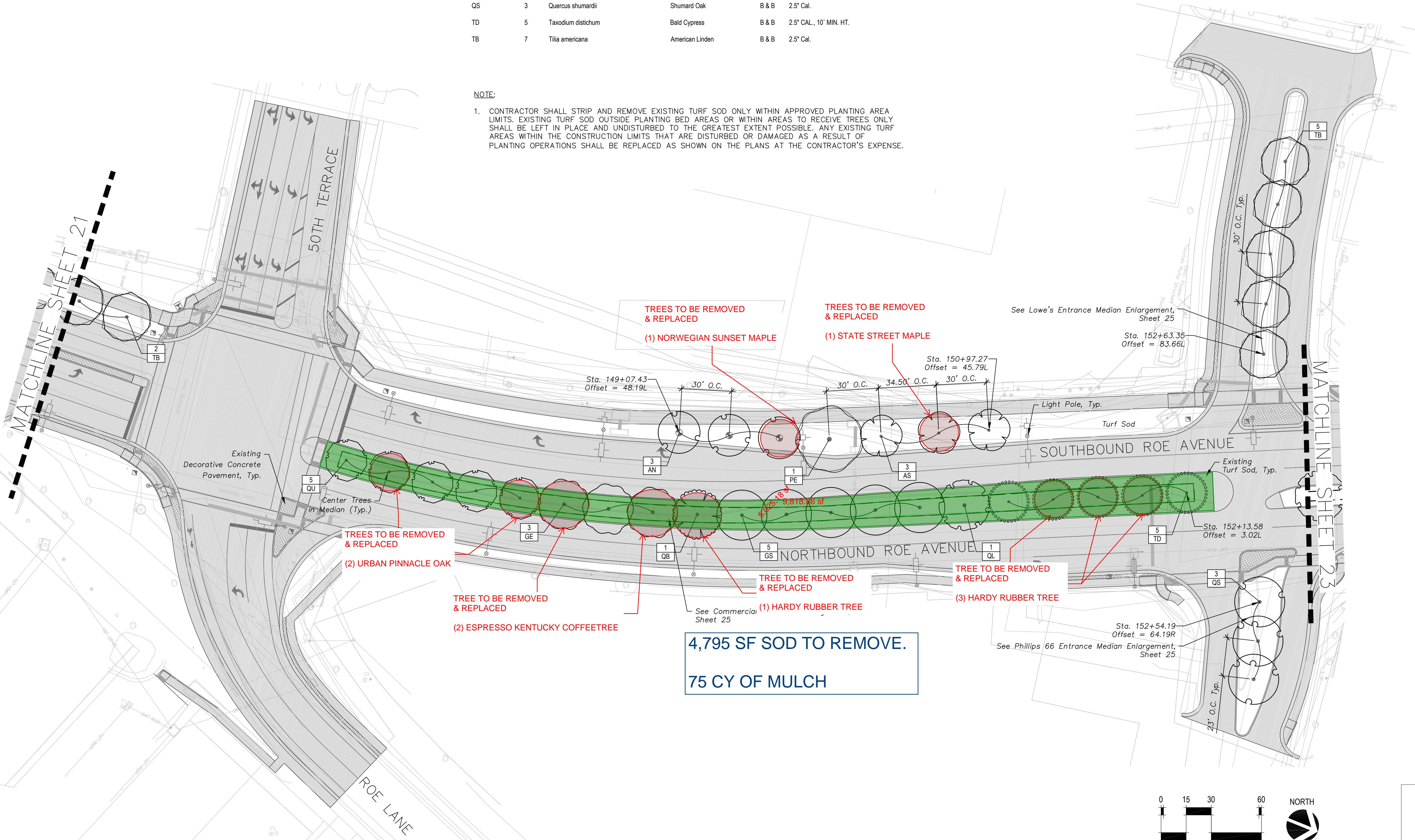
DATE	BY
REFERENCES NOTED	REFERENCES CHECKED



PLANT SCHEDULE-22

TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL
AS	3	Acer miyabei 'Morton'	State Street Maple	B & B	2.5" Cal.
AN	3	Acer truncatum x. A. plat. 'Keithsform'	Norwegian Sunset® Maple	B & B	2.5" Cal.
GS	5	Gleditsia triacanthos 'Skyline'	Skyline Honey Locust	B & B	2.5" Cal.
GE	3	Gymnocladus dioica 'Espresso'	Espresso Kentucky Coffeetree	B & B	2.5" Cal.
PE	1	Platanus x acerifolia 'Morton Circle'	Exclamation!® Planetree	B & B	2.5" Cal.
QB	1	Quercus bicolor	Swamp White Oak	B & B	2.5" Cal.
QL	1	Quercus lyrata	Overcup Oak	B & B	2.5" Cal.
QU	5	Quercus macrocarpa 'JFS-KW3' PP 22815	Urban Pinnacle® Oak	B & B	2.5" Cal.
QS	3	Quercus shumardii	Shumard Oak	B & B	2.5" Cal.
TD	5	Taxodium distichum	Bald Cypress	B & B	2.5" CAL., 10' MIN. HT.
TB	7	Tilia americana	American Linden	B & B	2.5" Cal.

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4,795 SF SOD TO REMOVE.  
75 CY OF MULCH

LEGEND

— Shovel Cut Edge, See Detail 03/32

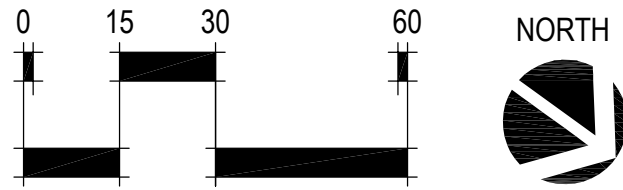
Note: Station Offsets shown are based on Proposed Road CL as shown on Civil Sheets.

— — Shovel Cut Edge, See Detail 03/32

FREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL
AR	3	Acer miyabei 'JFS-KW3AMI'	Rugged Ridge® Maple	B & B	2.5" Cal.
AS	3	Acer miyabei 'Morton'	State Street Maple	B & B	2.5" Cal.
AN	3	Acer truncatum x A. plat. 'Keithsform'	Norwegian Sunset® Maple	B & B	2.5" Cal.
GA	5	Ginkgo biloba 'Autumn Gold'™	Autumn Gold Ginkgo	B & B	2.5" Cal.
GS	3	Gleditsia triacanthos 'Skyline'	Skyline Honey Locust	B & B	2.5" Cal.
GE	3	Gymnocladus dioica 'Espresso'	Espresso Kentucky Coffeetree	B & B	2.5" Cal.
QL	4	Quercus lyrata	Overcup Oak	B & B	2.5" Cal.
QU	1	Quercus macrocarpa 'JFS-KW3' PP 22815	Urban Pinnacle® Oak	B & B	2.5" Cal.
TD	1	Taxodium distichum	Bald Cypress	B & B	2.5" CAL., 10' MIN. HT.

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ESPRESSO KENTUCKY COFFEE TREE



HAPIDAZE SWEET GUM



RUGGED RIDGE MAPLE



HARDY RUBBER TREE



NORWEGIAN SUNSET MAPLE



OVERCUP OAK



WILDFIRE BLACK GUM



STATE STREET MAPLE



SHINGLE OAK



URBAN PINNACLE OAK



SNOWDRIFT CRABAPPLE



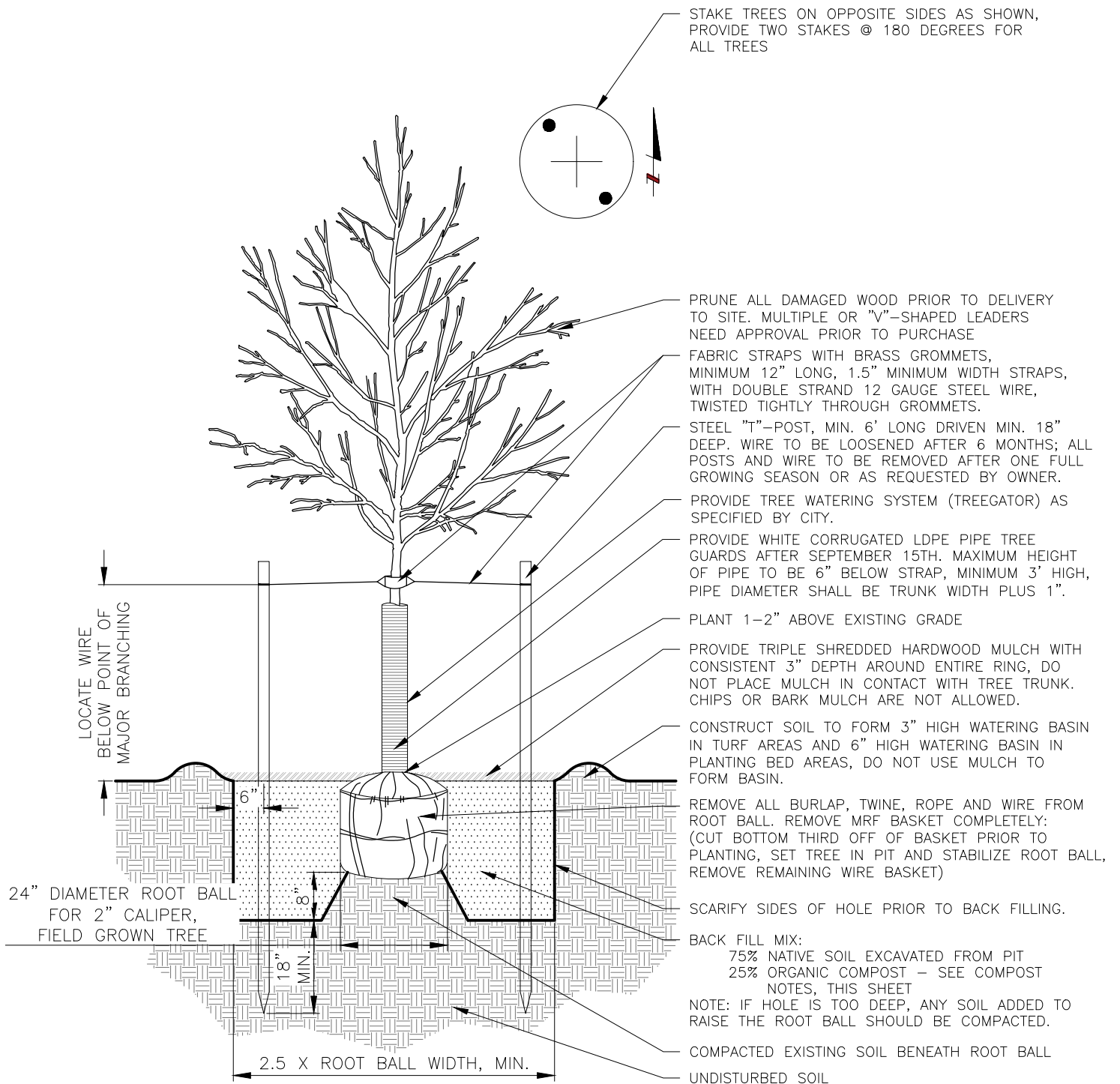
BLUE MIST BLUEBEARD



PRAIRIE DROPSEED



GOLD STAR POTENTILLA



**LAMP  
RYNEARSON**

LAMPRYNEARSON.COM

OMAHA, NEBRASKA  
14710 W. DODGE RD. STE. 100 (402) 496.2498  
NE AUTH. NO.: CA01300

FORT COLLINS, COLORADO  
4715 INNOVATION DR. STE. 100 (970) 226.0342

KANSAS CITY, MISSOURI  
8901 STATE LINE RD. STE. 200 (816) 361.0440  
MO AUTH. NO.: E-2013011903 | LS-2019043127

DESIGNER / DRAFTER

REVIEWER

PROJECT NUMBER

DATE

NOV. 2023

SURFACE LOCATION

BOOK AND PAGE

## TREE PLANTING DETAIL

# TREE INSTALLATION

**Item Number:** Reports of City Officials:- XI.-A.  
**Committee** 1/16/2024  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

---

**Date:** 1/11/2024  
**Submitted By:** Keith Moody  
**Committee/Department:** Admin.  
**Title:** 4th Quarter 2023 Objectives Progress Report (5 min)  
**Item Type:** Report

**Recommendation:**

**Informational, no action anticipated.**

**Details:**

Attached is the Year End Performance Summary and the 4th Quarter Progress Report for our 2023 Objectives. The Performance Summary reflects completion of 2 out of the 6 2023 Objectives. 17% of the Objectives were completed on or before the deadline and 17% were completed on or under budget.

**Incomplete 2023 Objectives:**

Phase 3 improvements to Cooper Creek is not complete due to expansion of the scope to include a Natural Bank Stabilization approach and partnering with adjoining property owners to incorporate native plantings. The Nall Park Master Plan review and update has simply not progressed as quickly as anticipated. The Mighty Bike play sculpture is incomplete due to higher-than-expected costs. The License Plate Reader objective is incomplete due to the automated notification capability not being fully functional.

**Progress on Incomplete Objectives from Prior Years:**

Although significant progress has been made on the new Public Works Facility objective, a second phase of improvements will extend into 2024. Completion is anticipated by the end of the 2nd quarter of 2024.

Significant progress has also been made on the Historical Marker and Update to the History Book objectives. Completion is anticipated by the end of the 2nd quarter of 2024.

The DEI Committee is working on an assessment tool tied to their adopted Strategic Plan. Completion is anticipated by the end of the 2nd quarter of 2024.

The Zoning Code update has seen progress in 2023. Completion is anticipated by the end of the 1st quarter of 2024.

2024.

Change of Police Vehicles to Hybrid is considered complete for this replacement cycle. All 5 patrol units were replaced during 2022 and 2023. The lack of availability of hybrid vehicles resulted in only 1 of the 5 units being hybrid.

The incomplete objectives will be shown on the 2024 Objectives Progress Report.

For the 3 Objectives completed the City invested \$393k which is \$17k over what was budgeted. The Performance Summary from years 2017 to 2022 are also included for comparison.

Please note that a number of major initiatives that were not Objectives were also undertaken in 2023 (Storm Water Utility, Curbside Glass Recycling Program, Wage and Benefits Study, Remote Work Policy) along with managing the Community Center Renovation and Canterbury Reconstruction projects.

This was a demanding year due in part to staffing shortages in every department. I applaud the efforts of staff and the elected officials in accomplishing these special projects. Now that we are back to full staff I look forward to closing out ALL Incomplete objectives in 2024.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description: N/A	

**Additional Information**

**REVIEWERS:**

Department	Reviewer	Action	Date
Administration	Moody, Keith	Approved	1/8/2024 - 4:54 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ 4th Quarter 2023 Objectives Progress Report	Cover Memo
▣ 2018 through 2023 Objectives Summary	Cover Memo

**Goals and Objectives for Fiscal Year 2023**  
**Roeland Park, Kansas**

Progress Report: 4th Quarter

								Completion Index	
Objective ID	Description	Responsible Party	Cost Estimate	Actual Cost	(Under) or Over Estimate	Completion Deadline	Status- Date Completed	Cost	Deadline
								0=Incomplete 1=UNDER 2= On 3=OVER	0=Incomplete 1= Early 2= On Time 3= Late
B	1 Phase 3 Improvements at Cooper Creek Park	Parks and Recreation Superintendent and Cooper Creek Volunteers	\$ 12,330			12/31/23	Contract executed with Habitat Architects for 2023 through 2026 invasive species control (item 2) and additional tree planting (item 3) totaling \$10,600. Contract for Natural Bank Stabilization was approved 7/24/23 for \$55,000.	0	0
B	2 Update Women's Locker Room at Aquatic Center	Parks and Recreation Superintendent	\$ 75,000	\$ 94,775	\$ 19,775	5/1/23	Work added to Aquila contract. Work substantially complete on 5/26/23, punch list complete 7/21/23.	3	3
B	3 Review and Update Nall Park Master Plan	Parks and Recreation Superintendent and Parks Committee	\$ 45,000	\$ 44,565	\$ (435)	8/1/23	The award for the Master Plan has been awarded to Lamp Rynearson. Feature options to be presented at public meetings in the spring of 2024.	0	0
c	4 Add Artistic Play Sculpture at Southeast Entryway to R Park	Parks and Recreation Superintendent, Arts Committee and Parks Committee	\$ 90,000			12/15/23	Universal Construction has agreed to add this project to their scope of work at no cost. The firm pricing they have secured totals \$281k compared to the budget of \$160k. The fundraising group does not believe they will be able to raise the additional \$121K. The Parks Committee is looking at design alternatives that could bring the cost back down to the original budget. Contracts are in place with a structural engineer and playground safety specialist. A funding agreement is in place to ensure the \$60k of matching donations will be available.	0	0
C	1 Purchase License Plate Reader Cameras for Police Department Use	Police Chief	\$ 34,000	\$ 33,535	\$ (465)	1/30/2023	Purchase was approved by Council on 2/20/23. Cameras are installed and police policy was previously adopted along with other Police Policies. Cameras are operational but the automated notification capability is not yet functional. JOCO is working to resolve the problem.	0	0
C	2 Allocate Special Law Enforcement Funds to Support K-9 Expenses	Police Chief	\$ 6,820	\$ 6,820	\$ -	1/1/23	Completed with adoption of 2023 budget.	2	2
<b>Total</b>			<b>\$ 263,150</b>	<b>\$ 179,695</b>	<b>\$ 18,875</b>				

**Incomplete Objectives from:**  
**2017**

B	3 Find new location for Public Works	City Administrator	\$ 5,450,000			7/31/17	1800 Merriam Lane was purchased 2/1/2023. Construction Manager at Risk agreement approved 4/14/23. Demolition authorized by KCK and work complete as of 7/14/23. Renovation plans approved and building permit issued by KCK 7/17/23. Contract with EPC requires City to vacate existing PW facility by 12/31/23. Phase 2 work including roof replacement and brick tuckpointing added to Universal's CMAR contract on 1/2/24. Phase 2 work to be complete by 6/7/24. Public Works will be operating out of new facility by 1/30/24.		
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**Goals and Objectives for Fiscal Year 2023**  
**Roeland Park, Kansas**

Progress Report: 4th Quarter

Completion Index	
Cost	Deadline
0=Incomplete	0=Incomplete
1=UNDER	1= Early
2= On	2= On Time
3=OVER	3= Late

Objective ID	Description	Responsible Party	Cost Estimate	Actual Cost	(Under) or Over Estimate	Completion Deadline	Status- Date Completed		
<b>Incomplete Objectives from:</b>									
<b>2019</b>									
F	2 Develop 4 to 5 Historical Markers/Interpretive Signage	Public Works Director & Public Works Committee	\$ 30,000			9/30/19	Council has appointed an Ad Hoc Committee to work on this objective along with the update to Roeland Park's history book. Police Chief is staffing the committee. Committee presented plan to council on 5/21/22. Direction from Council provided to engage a historian who can lead this project to completion. Historian service agreement approved on 5/15/23. Historian is completing research and providing bi-weekly reports to the Historical Committee. Historian work is anticipated to extend through 4/30/24 and cost \$36k.		
<b>2020</b>									
A	1 Update Roeland Park History Book from 1996 to Present	Tom Madigan and Volunteer Historians	\$ 1,000			10/31/20	Council has appointed an Ad Hoc Committee to work on this objective along with the update to Roeland Park's history book. Police Chief is staffing the committee. Committee will complete work on signs then move to updating history book. Historian scope noted in the Historical Sign objective above includes updating the Roeland Park history book. The Plan is to start fresh with a new history book instead of update the existing book.		
<b>2021</b>									
A	1 Quarterly Diversity and Racial Equity Assessment	Equity Committee	\$ 2,000			12/31/21	First meeting of Equity Committee held 9/2020. The Committee developed goals and presented to Council. Committee converted to standing committee 3/15/21. City partnered with JOCO on Racial Equity in Communities program for \$6k. Scope of Objective modified during 2023 to reflect incorporating DEI impact analysis into the agenda item reports and budget Objectives. DEI Committee continues to discuss methods to doing assessments per DEI strategic plan.		
<b>2022</b>									
G	2 Update Zoning Code to Improve Clarity and Address Barriers to Missing Middle Housing	Assistant City Administrator and Building Official	\$ 45,000			12/31/22	Scope of services combined into one step in 2023 instead of two year approach. Proposal from Confluence secured and they are working on a draft. A public forum was held 11/13/23 and joint meeting w/ council and PC 11/20/23. Draft changes to be reviewed by Planning Commission on 2/20/24.		
H	2 Implement Change Over of Police Vehicles to Hybrids	Police Chief and City Administrator	\$ 215,000	\$ 213,215	\$ (1,785)	12/31/22	Two hybrid patrol units approved and ordered on 2/7/22 (for \$74,758). Vehicles were not produced in 2022 and Ford indicated only one would be available in 2023. We have received one Explorer Hybrid. Council provided direction to purchase 2 non-hybrid Dodge Durango's vs Ford hybrids due to uncertainty in Ford's ability to supply hybrids. The Ford Hybrid cost \$46,215 and a Durango cost \$40,500. As of 9/2023 all 5 patrol units were changed out with 4 of the patrol units being gas burning and 1 being a hybrid.	3	3

## Performance Review and Summary 2023 Objectives

	Number	Percentage
<b><i>Number of Tasks to be completed:</i></b>	<b>6</b>	
Tasks Incomplete	4	67%
Tasks Completed on or before Deadline	1	17%
Tasks Completed after Completion Deadline	1	17%
Tasks Completed on or under Cost Estimate	1	17%
Tasks Completed over Cost Estimate	1	17%
Total Over/(Under) Budget	\$	18,875

## Performance Review and Summary 2022 Objectives

	Number	Percentage
Number of Tasks to be completed:	11	
Tasks Incomplete	2	18%
Tasks Completed on or before Deadline	5	45%
Tasks Completed after Completion Deadline	4	36%
Tasks Completed on or under Cost Estimate	9	82%
Tasks Completed over Cost Estimate	0	0%
Total Over/(Under) Budget	\$	(36,525)

## Performance Review and Summary 2021 Objectives

	Number	Percentage
Number of Tasks to be completed:	12	
Tasks Incomplete	4	33%
Tasks Completed on or before Deadline	7	58%
Tasks Completed after Completion Deadline	1	8%
Tasks Completed on or under Cost Estimate	7	58%
Tasks Completed over Cost Estimate	1	8%
Total Over/(Under) Budget	\$	(8,036)

### Performance Review and Summary 2020 Objectives

	Number	Percentage
Number of Tasks to be completed:	7	
Tasks Incomplete	3	43%
Tasks Completed on or before Deadline	1	14%
Tasks Completed after Completion Deadline	3	43%
Tasks Completed on or under Cost Estimate	4	57%
Tasks Completed over Cost Estimate	0	0%
Total Over/(Under) Budget		\$ (7,412.69)

### Performance Review and Summary 2019 Objectives

	Number	Percentage
Number of Tasks to be completed:	27	
Tasks Incomplete	5	19%
Tasks Completed on or before Deadline	17	63%
Tasks Completed after Completion Deadline	5	19%
Tasks Completed on or under Cost Estimate	20	74%
Tasks Completed over Cost Estimate	2	7%
Total Over/(Under) Budget		\$ (27,662)

### Performance Review and Summary 2018 Objectives

	Number	Percentage
Number of Tasks to be completed:	20	
Tasks Incomplete	4	20%
Tasks Completed on or before Deadline	13	65%
Tasks Completed after Completion Deadline	3	15%
Tasks Completed on or under Cost Estimate	14	70%
Tasks Completed over Cost Estimate	2	10%
Total Over/(Under) Budget		\$ (45,306)

**Item Number:** Reports of City Officials:- XI.-B.  
**Committee** 1/16/2024  
**Meeting Date:**



## **City of Roeland Park**

### Action Item Summary

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**Date:** 1/11/2024  
**Submitted By:** Keith Moody  
**Committee/Department:** Admin.  
**Title:** 4th Quarter Strategic Plan Progress Report (5 min)  
**Item Type:** Report

#### **Recommendation:**

**Informational item, no action anticipated.**

#### **Details:**

Attached please find the 4th Quarter Progress Report for the Strategic Plan. As the City completes initiatives which advance the Strategic Plan staff memorializes those accomplishments into this report. The newest accomplishments are added at the end of the appropriate "Goal and Strategy". This helps to keep the report in chronological order.

The accomplishments completed or seeing progress in the 4th quarter of 2023 are highlighted in green on the attached progress report.

Since adoption of the Strategic Plan in 2015 the City has taken steps in each of the 5 "Goal" areas as well as implementing initiatives that further each of the 17 "Strategy" areas. The City has undertaken a total of **170 initiatives** to date as part of the Plan's implementation which represents a **\$27.6 million investment** in the Community!!!!!!

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

#### **What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?

- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

### Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

### Additional Information

A Strategic Plan review and update process may be an appropriate Objective for 2025.

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Moody, Keith	Approved	1/8/2024 - 5:31 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ 4th Quarter 2023 Strategic Plan Progress Report	Cover Memo

**Strategic Plan**  
**Roeland Park, Kansas**

Page 1

Progress Report: 12/31/23

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
<b>Goal 1: Create a long-term financial plan to diversify revenue supporting economic growth.</b>							
1	A	Collaborate with peer cities with similar developmental issues and define potential options. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2017 Roeland Park collaborated with Fairway and Westwood on bidding out solid waste services. A new contract was executed locking in fees paid for solid waste for an initial 3 years. The new contract provides for performance standards as well as financial penalties in the event the contractor does not meet prescribed performance standards. Under the new contract weekly summary reports are also provided which list service complaints by address and chronicles the time addressed as well as the approach/reasoning behind each resolution. The 2019 Citizen Satisfaction Survey saw a 22% increase in satisfaction with solid waste services over the 2016 survey results.	\$ -	11/30/17	A new contract was executed locking in fees paid for solid waste for an initial 3 years. Citizen satisfaction improved with solid waste in 2019 from 2016, however satisfaction has not returned to 2008 levels. Mission changed to WCA for waste services as of 1/1/20; In 2020 WCA is charging Mission \$15.75/month and charging Roeland Park \$15.17/month for comparable service. A contract extension with WCA was approved in 2020 in cooperation with Fairway and Westwood for 2021 to 2025; the 2021 rate will increase to \$15.45/month with the monthly rate increasing not more than \$.35 each year.
				2. In 2017 Roeland Park began looking at animal control service alternatives to the NEAC system in place. This effort lead to Mission looking at delivering animal control services through a civilian staff within their police department. At the end of 2018 NEAC disbanded and each of the cities in NEAC contracted with the City of Mission to provide animal control services. It is anticipated that has a contract relationship with a single municipality will provide for improved animal control service at a lower cost (\$12,000 savings from NEAC fee).	\$ (12,000)	1/1/19	Contract executed in 2018 service began 1/1/19. Performance review in 2019 shows satisfaction with the service as well as lower than anticipated costs.
				3. In 2018, other NE JOCO cities were asked if they would have interest in sharing a Public Information Officer. The other communities felt their communications approach was working effectively and had concerns about how sharing a staff position would be implemented so that the shared time amounted to the percentage being charged per entity. In 2019, Roeland Park implemented a contracted PIO position on a trial basis to determine if this approach would be effective.			Contract PIO Began 1/1/2019. Monthly reports including benchmarking comparisons to other cities provided. Contract PIO program continues in 2020.
				4. In 2018, Roeland Park approached Mission, Fairway and Westwood if they were interested in joint participation in a City Magazine. The other communities felt their current newsletter, social media efforts and own city magazine in the case of Mission is working effectively. Roeland Park proceeded to meet with two local firms that have experience producing city magazines but ultimately the cost of production was beyond Roeland Parks budget.			Complete
				5. In 2017 Roeland Park invited Fairway to purchase salt through a joint method to reduce the price per ton. Fairway indicated they were pleased with their current method. Roeland Park reached out to some of the larger cities in JOCO and found that Roeland Park was able to piggy back on Lenexa's salt purchase contract resulting in a savings over prior year prices. Roeland Park informed Fairway of this opportunity.			Complete
				6. In 2015 Roeland Park and Fairway entered into an agreement for the joint construction of a salt storage facility on Fairways public works site. Construction of the facility was completed in 2016.	\$ 70,900	8/1/16	Complete

**Strategic Plan  
Roeland Park, Kansas**

Page 2

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
			7. In 2018 Roeland Park made request of Mission to de-annex .7 acres of land (old KDOT right of way) owned by Roeland Park at the northeast corner of Roe and Johnson. The boundary line adjustment will simplify development and ongoing regulation of the site. Development at this intersection began in 2017 with construction of a new bank and hospital it is continuing with the Gateway project in Mission. Encouraging development of the NE corner at this same time is beneficial to both communities.	\$ 74,602	12/9/19	Deannexation from Mission and Annexation by Roeland Park completed on 10/22/19. Financial consideration agreement with Mission completed on 12/9/19. First of two payments to Mission made in June of 2020. 2nd payment made in June of 2021. Complete
			8. In 2019 Roeland Park is including Westwood Hills in our annual contracted street maintenance bid in hopes that the larger volume will generate lower per unit prices.			Complete in 2019, continuing in 2020.
			9. Starting in 2016 Roeland Park began offering contract code enforcement services to Westwood Hills which reimburses the City for the use of this staff time plus an administrative fee of 15%.			Complete
			10. Roeland Park has an interlocal agreement with the City of Westwood to provide Building Inspection services when either City is in need. Prior to hiring John Jacobson, the City was without a Building Inspector for several months. We were able to rely on the City of Westwood's building inspector on a contractual basis to fill that void. Likewise, Mr. Jacobson has helped Westwood with building inspections when their staff was unavailable.			Ongoing
			11. Roeland Park, Westwood and Kansas City, KS worked together to rebrand the 47th Street Corridor and host an inaugural community event to promote the businesses within the corridor and provide for a social event for residents.	\$ 3,000	9/8/19	Event was a success, hoping it will be an annual event.
			12. Roeland Park is a partner with MARC and other first tier cities on a Workforce Housing Study.	\$ 750	12/16/19	Results of housing study presented to Council by MARC on 12/16/19.
			13. Roeland Park is a partner with JOCO and other JOCO cities on an affordable housing study.	\$ 650		Study and report completed in 2020. Tool Kit presented to Council by UCS on 2/21/22.
			14. Roeland Park is working on an interlocal agreement to provide Code Enforcement services on an as needed basis to Mission Woods.		10/5/20	Approved 10/5/20.
			15. Worked with Fairway to develop a plan for extending a sidewalk along Buena Vista which passes through both cities and serves to enhance pedestrian safety for residents of both communities.	\$ 206,591	10/31/23	Design reviewed on 1/18/21. Easements acquired. Contract awarded. Construction to began in 7/2022. Completed in 10/2022. Net cost to Roeland Park is \$306k, Fairway paid \$70k and CARS paid \$195k.
			16. Possibility of Mission Hills providing Roeland Park arborist services being discussed.	\$ -	11/15/21	Staff met to discuss on 9/16/21, a service agreement was developed and adopted on 11/15/21.
			17. Offering opportunity to other cities to piggyback on the curbside glass recycling contract for services commencing on 1/1/23.	\$ -		Proposals for curbside glass recycling service reviewed with Council approving agreement with Ripple on 8/22/22. Comms plan implemented in 4th qtr. of 2022.

**Strategic Plan**  
**Roeland Park, Kansas**

Page 3

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
			18. Working with Johnson County Community College on lease agreement for classroom and office space at the community center for adult education class offerings.	\$ (20,000)	5/22/23	JCCC is losing access to the JoCo Library the fall of 2023 due to the library's relocating to a new facility being built next to the Merriam Community Center. City, JCPRD and JCCC staff worked to develop a lease that would provide classroom and office space for adult education classes at the Community Center. The Lease was executed in May 2023 effective 7/1/23. Classes began in August of 2023. The lease revenue helps to reduce the annual subsidy of sales taxes dedicated to operate the Community Center.
1 B	Prioritize grant funding opportunities to improve the community and diversify finances. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2016, STP Funding identified, applied for and secured \$4.6 million to support street/storm/signal/lighting/walkways/landscaping improvements along the entire length of Roe Boulevard. TIF 1 and TIF 3 resources also identified too support this project as well as CARS funding. Of the \$10 million total project cost only \$.226 million is coming from sales taxes.	\$ 10,000,000	12/31/16	Bids opened 3/21/20, construction began in May 2020. Phase 1 complete 11/30/20. Phase 2 (mill/overlay north of 48th and landscaping) completed 5/2021. Entry signs installed 8/2021 and bulbs planted 11/2021. Project complete 11/2021.
			2. In 2017, USTA Grant identified, applied for and secured for \$32,000 to support reconstruction of the R Park Tennis Courts.	\$ 160,690	12/31/17	Tennis courts completed to include pickle ball as well as youth tennis lines in 2018.
			3. In 2017, CDBG Grant identified, applied for and secured \$100,000 to support street/sidewalk improvements to Birch Street.	\$ 278,500	12/31/17	Birch street/sidewalk completed 12/20/18.
			4. In 2017, CARS Funding established a street improvement plan which optimizes the CARS resources available to the City each year and incorporated these resources into the Capital Improvements Plan.	\$ -	8/31/17	CARS funding secured for 2018, 2019 and 2020 projects. 2021 through 2025 CARS projects planned in the CIP.
			5. In 2017, SMAC Funding established a storm system improvement plan which optimizes the use of SMAC resources by coordinating street improvements and storm sewer improvements into the Capital Improvements Plan.	\$ -	8/31/17	Agreement with JOCO for drainage basin project coordination completed in 12/2019. Inspection of pipe/structures is continuing.
			6. In 2017, KDHE Arboretum Grant identified, applied for and secured \$25,000 for 20 trees to be planted to establish an arboretum in R Park.	\$ 25,000	12/31/17	Trees installed at R Park in the spring of 2018.
			7. In 2018, CDBG Grant applied for and secured \$135,000 to support street improvements to El Monte Street.	\$ 166,000	10/31/18	Project completed 8/31/19.
			8. In 2018, Planning Sustainable Places grant identified, applied for and secured for \$80,000 to support a planning/visioning effort for the intersection of 48th and Roe as well as the Johnson Drive corridor.	\$ 100,000	9/30/18	Final Corridor Plan presented to Council 8/5/19.
			9. In 2019 SMAC funding will also be used to aid in funding inventory and videotaping of the City's in ground storm water collection system.	\$ 58,389	12/1/19	Contractor completed inventory/videotaping of City storm sewer system in 2019.
			10. In 2019, \$79,500 in CARS funding used to complete improvements to 50th Terrace from Roe to Cedar.	\$ 182,256	8/31/19	Project completed in summer of 2019.
			11. In 2019, information being gathered concerning the Kansas Land and Water Conservation Grant program, as an opportunity to partially fund R Park and Aquatic Center improvements planned for 2020/21.			Notice of grant would not come before award of contract for these two projects. Staff will look at applying for eligible projects planned out past 2020.

**Strategic Plan**  
**Roeland Park, Kansas**

Page 4

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
			12. Two CDBG eligible projects for 2021 funding presented to Council.	\$ 200,000	9/30/20	Two 2021 projects presented in May 2020, council direction was to apply for \$200k in funding for ADA Improvements at Community Center and Aquatics Center. Roeland Parks project is not recommended for funding as of 9/30/20.
			13. Looking at street, sidewalk and bike trail projects that would qualify for STP funding in 2022 or 2023.		12/30/20	Nall and Elledge improvement projects submitted for STP funding in May of 2020. Neither project was recommended for funding by the STP committee as of 12/30/20. The trail improvements planned in Phase 3 of R Park do not qualify for STP funds.
			14. Working with County on CARES Act funds to be allocated to JOCO cities.	\$ 213,000	12/31/20	City Administrator served on advisory committee to JOCO on how to distribute a portion of the \$116 million in CARES Act funds to cities. The City will receive \$213,000 in Cares Act funds. Projects supported by these funds have been completed.
			15. American Rescue Plan Act Fund Utilization	\$ 1,020,000	3/28/21	Witt O'Brien hired to assist the City in developing a plan for how best to employ the resources. US Treasury final guidelines issued 1/2022 allowing for all funds to be used for revenue replacement. Council adopted ARPA funding plan on 7/5/22. Service agreements with Habitat for Humanity and the Chamber approved on 10/3/22 to provide housing and local business assistance. Chamber is working on Project RISE. Other projects funded with ARPA resources include: Community Center Renovation, Pool Painting, Tornado Siren Replacement, Street Light Painting, License Plate Reader Cameras, AV upgrades to City Hall and Community Center, Zoning Code Updates. Tree Inventory and Project Rise in 2024.
			16. JCPRD Contribution to Community Center Parking/Storm Drainage Improvements	\$ 122,000	3/28/21	JCPRD has allocated funds for the parking lot and storm drainage improvement project. Contract awarded in September, to be complete prior to the start of the 2022 pool season.
			17. Kansas Creative Arts Grant identified and applied for in support of the 48th Street mural.	\$ 10,000	2/10/22	Received notification of a \$10,000 grant award for the mural project in July. Mural dedicated on 10/23/22. Grant funds received in February of 2022.

**Strategic Plan**

**Roeland Park, Kansas**

Page 5

Progress Report: 12/31/23

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
				18. Application for \$200k in CDBG funding for the 2022 Elledge reconstruction project submitted.	\$ 151,000	10/1/21	CDBG award increased from \$125k to \$151k due to extra funds being available. Easements secured. Contract awarded and construction began in June of 2022. Construction to be complete in 11/2022.
				19. SMAC Grant submittal for replacement of corrugated metal pipe prepared for 2023 funding cycle.	\$ 436,335		City Engineer and PWD completed a grant submittal for lining the 60" corrugated metal storm pipe under Roe Blvd 1/31/22. SMAC approved \$436,355 in funding for 2023 construction.
				20. Consider implementation of a Stormwater Utility Fee to diversify revenue sources and potentially reduce mill.	\$ 300,000		Presentation and discussion held at 1/3/22 and 3/21/22 workshops. Comparison of cities collecting fee on not for profits provided on 4/4/22. Council direction on 4/4/22 was to develop and implement an education plan leading to the fee being implemented for FY 2024. Education plan has been developed. Council adopted a storm water policy on 1/17/22 that goes into effect 8/1/23. The 2024 storm water fee is reflected in the adopted 2024 budget. Communications have sent out through normal channels concerning implementation with letters sent to all commercial/school/ church/government property detailing how the fee was calculated and when the fee will take effect. Final implementation will occur with the 2027 Budget.
				21. Pursue Spark Grant	\$ 5,000,000		A SPARK grant was submitted 2/28/22 to fund renovations to the Community Center. Project was not approved for funding.
				22. Pursue BASE Grants	\$ 2,391,250		A BASE grant was submitted 2/28/22 for funds to complete improvements to and extend Roe Parkway to Roe Boulevard (\$2.2 million). A BASE grant was submitted 2/28/22 for funds to support the Johnson Drive improvements planned for 2022 (\$191,250). Neither project was selected for funding.

**Strategic Plan**  
**Roeland Park, Kansas**

Page 6

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
			23. Pursue STP and CMAQ Grants	\$ 1,120,000		In April 2022 a pre-application was submitted for 2025-26 STP funds in support of Phase 1 Nall Ave improvements completed along with a CMAQ funding application for replacing the street sweeper with an all electric sweeper. \$660k of STP funds awarded to Phase 1 Nall project (or 72% of construction) in 2025; no funding awarded for electric sweeper.
			24. Pursue T Mobile Home Town Grants	\$ 50,000		Submitted 2022 Elledge Drive Complete Street project for funding consideration on 6/29/22. Received notice on 8/15/22 that grant was not awarded.
						9/12/22 submitted second grant application for the Mighty Bike play sculpture for \$50k. No grant awarded.
			25. Pursue CDBG grant for 2024	\$ 200,000		A \$200k application for CDBG funding for 2024 was submitted in support of a sidewalk extension and storm drainage improvement project between El Monte and Delmar. \$196k was awarded, the project will be completed in the summer of 2024.
			26. Regional Climate Pollution Reduction Grant- MARC Applicant to EPA			Staff developed and submitted 3 project ideas with funding to Roeland Park totaling \$13 Million.
1 C	Evaluate the historical, present and future financial commitments of Roeland Park and create a written analysis. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2016, Columbia Capital completed an analysis of the debt obligations of the City which is now incorporated into the monthly financial summary provided by the Finance Director.	\$ 1,912	1/1/16	Complete
			2. In conjunction with development of the 2018 Capital Improvements Plan, the City acquired the Plan It asset management software. This system allows the City to plan for perpetual investment in each capital item under our responsibility. The system reflects the funding source, the timing of when resources are available and when resources will be spent. It employees a two part scoring system to prioritize projects. It has the capacity to attach all supporting documents associated with an asset including pictures, studies, plans and legislative records. This tool in concert with the three year budget forecast model employed by the City provides information necessary in determining the present and future financial needs of the City.	\$ 725	8/31/17	On going, updated annually with budget process.
			3. At Council's request, Columbia Capital provided borrowing scenarios and procedure information as part of the 2020 budget process. Staff also provided Council budget scenarios reflecting different borrowing amounts. The borrowing analysis focused on funding new parks/recreation amenities, beyond merely replacing existing infrastructure.	\$ 800	7/1/19	Council completed a planned \$1.25 million borrowing with a ten year maturity with a 1.51% interest rate to fund new parks and pool facilities as of 9/30/20; in addition two outstanding issues were refinanced saving residents over \$50,000.

**Strategic Plan  
Roeland Park, Kansas**

Page 7

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
			4. Council approved placing on the 11/3/20 ballot a question that would extend the term of the current special purpose sales tax as well as increase it from a quarter of a percent to one-half of one percent. This would generate an additional \$375,000 annually to be used on maintaining infrastructure and buildings.	\$ 375,000	11/3/20	Communications plan executed. Question was approved with 60% in support on 11/3/20.
1 D	Dedicate resources to create a financial plan with the purpose to diversify the revenue base. (Phase 1 and Phase 2)	City Administrator & Asst. City Administrator	1. In 2016, the Development Committee created development plans for The Rocks and Northeast RJ (the two undeveloped sites owned by the City. These uses will diversify the revenues which support city services.	\$ 23,290	12/31/16	Sale of Northeast RJ land closed on 12/26/19. Staff continues to discuss The Rocks with prospective developers.
			2. In 2017, the City approved plans for St. Luke's Hospital and Commerce Bank to develop new sites. Development of this property diversifies land use and contributes to diversity of revenues in support of city services.	\$ -	6/30/18	The two sites contribute to an attractive gateway and synergy of development at this intersection.
			3. In 2019, the City entered into a land sale agreement worth \$1.2 million with Sunflower Medical Group to construct a medical office building that will accommodate multiple medical service providers within the City limits.		5/6/21	Construction completed and facility occupied May 6, prior to the 6/25/21 construction completion deadline.
			4. In 2019, the City completed a corridor plan for Roe and 48th as well as Johnson Drive from Roe to Roeland Dr. This citizen lead initiative identified redevelopment scenarios for each corridor that residents support. All of the concepts would diversify and strengthen the City's revenue base.		8/19/19	Council has adopted the corridor plan.
			5. Entered into an MOU and land sale agreement with Sunflower Development on a mixed use development concept for the Rocks. The principal use being a 200 unit multi-family building.		1/2/22	MOU extended to 1/2/22. Land sale agreement approved 1/3/22. Due diligence period expired 5/4/22 without execution of the Land sale agreement.
			6. Enter into an MOU and land sale agreement with EPC for the Rocks to provide diversity in housing (200+ unit multi-family building as anchor) options as well as commercial space (mixed use).			MOU executed 6/21/22. Land sale agreement executed 9/6/22. Funding agreement approved 9/19/22. Development agreement, TIF Plan, CID, IRB, Rezoning and Preliminary Development Plan approvals completed 12/19/22. Final Development Plan approved 4/3/23. Sale of the property closed on 8/30/23. Construction to commence by 6/1/24.
			7. Encourage redevelopment of Southwest Corner of Mission and 47th.			Planning Commission recommended rezoning and a preliminary development plan 12/20/22 for an urgent care use on the site.
			8. Encourage redevelopment of the Presbyterian Church site.			Planning Commission has provided feedback to owner concerning a townhome concept on the site as well as recommending rezoning to allow use of the site as a theater. The theater concept has fallen through. Staff is currently working with a pre-school on a Conditional Use Permit process.

**Strategic Plan  
Roeland Park, Kansas**

Page 8

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
1 E	Establish an Economic Development Committee to work with the City Council, residents and business community for implementation of the finance plan. (Phase 1 and Phase 2)	City Administrator & Asst. City Administrator	1. In 2015 The Development Committee was established. They have created development plans for The Rocks and Northeast RJ reflecting diverse uses to further the financial plan.	\$ -	1/31/21	The work of this Committee lead to a land sale for Northeast RJ in 12/2019. The buyer built a medical office facility. Committee efforts also led to sale of the Rocks for a mixed use development. Both sites will broaden the employment opportunities in Roeland Park and diversify the land uses in Roeland Park. Committee retired as of 1/31/21.
<b>Goal 2: Create a commercial development plan to revitalize underutilized property and leverage available land to create a sustainable community.</b>						
2 A	Identify and prioritize potential commercial development sites in order to attract and retain developers and retail constituents supporting sustainable goals. (Phase 1)	City Administrator & Asst. City Administrator	1. The City also continues to support and attend the 47th and Mission Overlay Committee meetings along with representatives from the UG, Westwood, and area business leaders to discuss development in the district including the plans for development at the southwest corner of 47th and Mission.	\$ -		47 Committee developed revisions to the development standards, approved by Council on 5/2/22. City continues to encourage redevelopment on the SW corner of 47th and Mission.
			2. The Rocks and Northeast RJ development plans support this goal.	\$ -		Land sale for Northeast RJ (for \$1.2 million) in 12/2019. The buyer built a medical office facility. The Rocks property was sold on 8/30/23 to EPC. Both of these projects result in development of underutilized sites that broaden the employment opportunities in Roeland Park and diversify the land uses contributing to a more sustainable community.
			3. In 2017, City learned more about the Walmart site lease terms and identified the TIF1 resources that will accumulate through the end of the TIF (2023).	\$ -	12/31/18	TIF development amended in 2018 to expand options for use of excess TIF resources. \$2.368 million in TIF 1 resources used on the Roe 2020 project.
			4. In 2018, the City identified the TIF3 resources that will accumulate through the end of the TIF (2025) and has incorporated these incentives into marketing of The Rocks.	\$ -	12/31/18	Ongoing
			5. In 2018, the City took the lead to clear up land use uncertainty for properties along the north side of Johnson Drive.		8/31/18	Covenant amendments filed, first redevelopment within the corridor underway in 2018 and completed in 2019.
			6. In 2019, a citizen-led planning/visioning process occurred for the area at 48th and Roe as well as along Johnson Drive. This effort produced redevelopment concepts for land along these corridors.		8/19/19	The final report was adopted by Council on 8/19/19.
			7. Update the Comprehensive Plan plus review Universal Design guidelines and residential design standards	\$ 65,000	9/21/20	Comprehensive plan was adopted by Council on 9/21/20.
			8. Complete strategies included in Comprehensive Plan Update	\$ 20,000	11/1/21	Universal Design incentives developed and adopted on 9/7/21. Residential Design Standards developed and adopted 11/1/21.

**Strategic Plan**  
**Roeland Park, Kansas**

Page 9

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
			9. Create TIF 4 district to support mixed use development of the Rocks site.			TIF 4 created and TIF 3 boundary amended on 2/21/22. TIF 4 development plan approved and will become active in 2025.
2 B	Leverage commercial development sites as anchors for transforming Roeland Park into a community that serves to attract all ages with target audiences of young adults and seniors. (Phase 2)	City Administrator & Asst. City Administrator	1. The Sustainability Committee and Asst. City Administrator have been working through the MARC Community for All Ages recognition program.	\$ -	4/19/19	The City received Silver designation in 2017 and Gold designation in April of 2019.
			2. The mix of uses reflected in The Rocks and Northeast RJ site plans further this goal.	\$ -		The addition of professional medical services at the Northeast RJ site (via Sunflower Medical and Advent Health) also provided new employment opportunities both of these contribute to Roeland Park being more attractive to a broader age range of residents. The proposed mixed use development of the Rocks will add diversity of housing options as well as new commercial space; this too enhances Roeland Park's appeal to a broader age range of residents.
			3. The Planning Sustainable Places planning/visioning project (see Goal 2A above) also furthers this goal.		8/19/19	Both the Johnson Drive and 48th/Roe corridors provided mixed use redevelopment concepts that would broaden commercial and residential offerings attractive to all ages. The final report was adopted by Council on 8/19/19.
			4. In 2018, the City adopted a Master Sidewalk/Bikeway Plan which serves as a guide for extending sidewalks and biking routes, this furthers this goal.	\$ 3,000	6/30/18	The plan aids in identifying sidewalk extensions as well as bike route additions in coordination with street projects.
			5. The City developed the R Park Phased Development Plan on 3/18/19 and approved the design task order for Phase 1 of development plan which will install a pavilion and fully accessible restroom facility. The Master Plan also incorporates elements of Universal Design which will increase accessibility to and throughout the park.		4/7/23	Phase 1 and 2 completed 11/30/20. Phase 3 completed 4/7/23.
			6. Assemble land to encourage redevelopment along north side of Johnson Drive.			Council authorized the purchase of 3 adjoining properties at the east end of this corridor on 3/21/22. Closing completed on 4/30/22. Tenant leases for both sites are in place for up to 18 months. St. Luke's has indicated that they are not interested in purchasing the north end of the vacant lot. Discussions with adjoining residential lots will occur along with development of a preliminary plat.

**Strategic Plan  
Roeland Park, Kansas**

Page 10

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
2 C	Establish an Economic Development Committee (as mentioned in Goal 1) to reignite dialogue between developers, planning committee, citizens, and others by increasing transparency at each level. (Phase 2)	City Administrator & Asst. City Administrator	1. The Development Committee was established in 2015 as addressed in Item 1E.	\$ -	12/31/21	With the sale of the Rocks site pending the goal of the Committee has been achieved, the Committee's annual term expired on 12/31/21.
			2. In 2019, Planning Commission and Development Committee members serve with citizens and commercial property owners on the PSP Project Committee, leading an intense community engagement process, looking at the 48th and Roe intersection and Johnson Drive corridor.		8/19/19	Corridor plan adopted in August 2019.
			3. In 2019, a Business Satisfaction Survey was administered for the first time.	\$ -	4/8/19	Results of survey presented on 4/8/19.
<b>Goal 3: Market Roeland Park to increase awareness and promote a positive image.</b>						
3 A	Create a new branding endeavor of Roeland Park as premier city of choice. (Phase 1)	City Clerk	1. In 2017, the City completed a branding plan and logo. Implementation of the branding plan began in 2018.	\$ 14,740		Logo has been implemented on vehicles, buildings, wayfinding signs, clothing, social media, website and official documents, street signs and entryway signs.
			2. In 2019 a marketing firm will assist in enhancing public communications as well as implementing the branding initiative.			PIO was selected and began work on 1/1/19. The effectiveness of our communications efforts is reported monthly, comparing our performance to that of comparable communities.
			3. The City hired Civic Plus to create a new website that included the new logo and help rebrand the City. Website was completed in 2018.		8/2/18	Complete
			4. Council approved finish elements for street lights, traffic lights, benches, stamped concrete and entryway monuments as part of the Roe 2020 project that will further the City's brand and provide for a unique appearance for Roeland Park.	\$ -	7/1/19	These elements are reflected in the Roe 2020 project. Logo was incorporated on street names signs and street banners along Roe. Three entryway signs installed in August 2021 with color changing capacity employed during the 2021 holidays for the first time.
			5. 4 seasons of street banners employing the City logo developed and installed on Roe Boulevard. Lit winter decorations also provided.	\$ 46,000	9/30/21	Four seasons of street banners have now been installed along Roe. Lit winter decorations installed 12/1/21 for the first time.
			6. City Hall and Community Center Exterior Branding		10/1/23	The exteriors of both the Community Center and City Hall were stained with a similar color and design enhance the communities brand identity.
			7. Update to Website			Civic Plus has developed a new layout for the homepage and is working to remove old files. Intent is to enhance search functionality as well as improve the ease by which users navigate information on the site.

Strategic Plan						
Roeland Park, Kansas						
Page 11						
Progress Report: 12/31/23						
Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
3 B	Ensure continuous outreach to effectively engage citizens, businesses, public and nonprofit sector. (Phase 1)	City Clerk/Police Chief	1. In 2017, more outreach through social outlets began.			Ongoing
			2. In 2017, a six month public engagement process was completed for the Roe 2020 visioning.		11/2/17	Complete
			3. In 2018, a monthly Communications Report was created to track the effectiveness of efforts to engage the public.			As of 9/30/20 the PIO provides a quarterly communications report and presentation to council.
			4. In 2018, the number of newsletters was increased to 6 to 8. This will go back to 6 in 2019.		12/31/18	Complete
			5. In 2018, the city website was updated.	\$ 18,781	8/2/18	Complete
			6. In 2018, the City engaged residents of The Roe Manor Heights subdivision to eliminate discriminatory language from their covenants and uncloud land use issues for lots fronting on Johnson Drive.	\$ 10,000	5/22/18	This created a process that can be followed with other subdivisions to eliminate discriminatory language.
			7. In 2019, an intensive public engagement process is occurring in concert with the Planning Sustainable Places project.	\$ 100,000	8/19/19	Corridor Plan adopted by Council.
			8. In 2019, an intensive public engagement process will occur in concert with the Comprehensive Plan update.	\$ 65,000		Confluence began working with the Planning Commission in August of 2019; on 9/21/20 the Comprehensive Plan was adopted by the Council.
			9. In 2019, a marketing firm will be engaged to enhance public engagement as well as further the branding initiative.	\$ 12,000	12/31/19	Consultant began 1/1/19, contract continuing into 2020.
			10. In 2019 a communications plan for the 2019-20 leaf pick up program was developed to guide communications efforts leading up to and during this project.			Implemented on 10/23/19
			11. In 2019 a communications plan for the Roe 2020 project was developed to guide communications efforts leading up to and during this project.			Implemented on 10/31/19
			12. In 2019 a communications plan for the R Park Phase 1 improvements was developed to guide communications efforts leading up to and during this project.			Implemented on 11/20/19
			13. In 2019 a communications plan for the Aquatic Center renovation project was developed to guide communications efforts leading up to and during this project.			Implemented on 12/5/19
			14. Video taping of council meetings began on 1/6/20 to provide residents the ability to watch council meetings and stay apprised of issues being discussed by their elected leaders.	\$ 3,230	1/6/20	Complete
			15. Virtual Council and Committee meetings implemented in order to continue the work of the City while affording public participation.			In March of 2020 City secured a monthly subscription to GoToMeeting, affording public access to virtual meetings.
			16. Hybrid meeting capability implemented allowing for residents to attend virtually or in person as well as adding closed captioning.			Changed to Zoom in June 7, 2021. No additional cost over GoToMeeting. Closed captioning capability is a free app. Meetings continue to be recorded and made available to the public on YouTube.
			17. Work with Chamber to enhance engagement with the Roeland Park business Community.	\$ 100,000		Contract for service executed in 4th Quarter of 2022. Project Rise created and implemented in first half of 2023. Council has created a Task Force to review work complete in 2023 and identify goals for 2024. Service agreement with Chamber approved December 2023.

	<b>Strategic Plan</b>
Page 10	<b>Roeland Park, Kansas</b>

Page 12

Page 12 Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
3 C	Establish Roeland Park as the premier community for location and service. (Phase 1)	City Clerk/Police Chief	1. In 2016, the City completed a third citizen satisfaction survey to benchmark performance against neighboring communities and identify what service areas have the greatest return on resources invested.	\$ 15,000	10/30/16	The benchmark document has aided in setting annual Objectives (priorities) as part of the budget development process.
			2. In 2016, the City completed a single family Cost of Living Comparison to benchmark with the other KC metro communities.	\$ -	10/30/16	The benchmark document has aided in setting annual Objectives (priorities) as part of the budget development process.
			3. In 2019 a Citizen Satisfaction Survey was completed, this will continue to identify areas where we can improve compared to neighboring communities, but also identify trends from efforts implemented since the 2016 survey.	\$ 20,000	4/1/19	Survey completed 4/1/19. Overall satisfaction increased 1.8 points from 20016 survey.
			4. In 2019 a tax rebate program was implemented to provide tax relief to impoverished members of the community.	\$ 2,865	12/1/19	Complete, the program will continue in 2020.
			5. In 2019 the City doubled its contribution to its Minor Home Repair Program.	\$ 4,500	1/1/19	Complete
			6. Complete single family Cost of Living Comparison to benchmark with the other KC metro communities in 2020.	\$ -	6/15/20	The benchmark document was updated to reflect costs as of 1/1/20. It is used in setting annual Objectives (priorities) as part of the budget development process as well as providing insight on solid waste, sales tax, property and storm water fees.
			7. The City completed a process to select a solar services consultant/partner in order to complete analysis of the potential rate of return and payback period for solar energy installations at municipal facilities. The project would reduce dependency on fossil fuel derived energy and advance the city's role as a leader in sustainable efforts.			In partnership with Evergy the City is moving forward with solar installations at the Community Center and City Hall. The IRR of the project is 236% with a 2.5 yr. payback period. Roof was replaced at City Hall 12/15/20. Solar was operational at the Pool Pump House in May 2021 and at the Community Center and City Hall in June of 2021. A dashboard accessible through the City website to shows performance of the two solar installations.
			8. Receipt of the Leading the Way Award from ETC, recognizing Roeland Park as being in the top 10% of all cities for levels of citizen satisfaction.		9/20/21	Award presented at the 9/20/21 council meeting.
			9. First KC area curbside glass recycling service implemented city wide.		1/1/23	As of 1/1/2023 a new curbside glass recycling service unique to the metro area began. Monthly reports provided on participation and diversion weights. Year 1 report will be made at 1/16/24 meeting.
<b>Goal 4: Connect citizens to the community through events, places, services and activities.</b>						

**Strategic Plan**  
**Roeland Park, Kansas**

Page 13

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
4 A	Increase effective communication as an essential element in the quest to increase community involvement. (Phase 1)	All Directors/City Administrator	1. The Events Committee coordinates events throughout the year to bring residents out to meet and enjoy Roeland Park amenities. In 2018 they hosted the Fall Family Picnic at R Park and the Spring Fling at Nall Park. The Governing Body and Staff continue to recruit to build participation in the Events Committee. The committee has been re-configured as the Community Engagement Committee which will shift to engaging the public in smaller scale events and assisting staff with planning of larger events.			Ongoing
			2. In 2017, more outreach through social outlets began.			Ongoing
			3. In 2017, a six month public engagement process was completed for the Roe 2020 visioning.		11/2/17	Complete
			4. In 2018, a monthly Communications Report was created to track the effectiveness of efforts to engage the public.			Ongoing
			5. In 2018, the number of newsletters was increased to 6 to 8. Went back to 6 in 2019.			Ongoing
			6. In 2018, the city website was re-designed.	\$ 18,780	8/2/18	Complete
			7. In 2018, the City engaged residents of The Roe Manor Heights subdivision to eliminate discriminatory language from their covenants and uncloud land use issues for lots fronting on Johnson Drive.	\$ 10,000	5/22/18	Complete
			8. In 2019, an intensive public engagement process occurred in concert with the Planning Sustainable Places project focused on the Johnson Drive and 48th/Roe corridors.		8/19/19	Corridor Plan adopted by Council.
			9. In 2019, an intensive public engagement process began in concert with the Comprehensive Plan update.			Council adopted Comp Plan on 9/21/20.
			10. In 2019, a marketing firm will be engaged to enhance public engagement as well as further the branding initiative.			Started 1/1/19.
			11. In 2019 communications plans developed for major projects.		12/5/19	Complete
			12. In 2019 quarterly progress reports provided to track efforts which address the Strategic Plan Initiates.			Ongoing
			13. Citizens Academy Offered	\$ 7,000	11/3/21	Council approved providing a citizen's academy in the fall of 2021 with \$4,000 of the \$7,000 total cost being covered by donations. Classes began in September concluded in November 2021. We plan to conduct the academy every other year.
			14. 2021 Citizen satisfaction survey.	\$ 20,850	9/30/21	Council finalized special questions in May, survey distributed in June, final report was in September. Significant improvement in satisfaction with community engagement noted.
			15. Utilize ETC's small survey tool to gather public input/feedback on current topics.	\$ -	3/31/22	The City utilized this new service for the first time to gather public input concerning a tree preservation policy being considered. A second survey was conducted to gather insight on declines in satisfaction with the bulky item pick up service.
			16. 2023 Resident satisfaction survey.	\$ 20,850	7/24/23	Council finalized special questions in April, survey distributed in May, final report was in July. Overall satisfaction index increased for the 4th consecutive survey.

**Strategic Plan**  
**Roeland Park, Kansas**

Page 14

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
			17. 2024 Citizens Academy Offered			Recruiting for a spring academy began in December of 2024. The academy will run 9 weeks from April through May.
4 B	Increase civic activities to connect residents to the community. (Phase 2)	All Directors/City Administrator	1. The Events Committee coordinates events throughout the year to bring residents out to meet and enjoy Roeland Park amenities. In 2018 they hosted the Fall Family Picnic at R Park and the Spring Fling at Nall Park. The Governing Body and Staff continue to recruit to build participation in the Events Committee. The committee has been re-configured as the Community Engagement Committee which will shift to engaging the public in smaller scale events and assisting staff with planning of larger events.			Ongoing
			2. For 2019 Roeland Park partnered with Westwood and Kansas City, Kansas on a new festival (The 47 Foodie Fest) with brought residents to the 47th and Mission corridor.	\$ 3,000	9/8/19	Successfully completed first event on 9/8/19. Successfully completed 2nd event with increased attendance on 6/5/22.
			3. KC Symphony performance at R Park.		4/15/21	An estimated 350 people attended this free concert at our recently completed park renovation.
			4. Pool renovation ribbon cutting event with DJ and T-shirt give away.		5/29/21	The event celebrated completion of the pool renovations and opening of the pool for the 2021 season.
			5. First ever dog swim at Aquatic Center.		9/7/21	Very strong attendance with 78 dogs attending. \$500 raised in support of K-9 officer.
			6. First ever Haunted Trail event held at Nall Park.		10/23/21	Over 500 people attended this new event.
4 C	Promote community service opportunities to encourage resident involvement and connection to Roeland Park. (Phase 2)	All Directors/City Administrator	1. In 2014, the Citizen's Fundraising for R Park secured a grant for granular trails in R Park.	\$ 25,500	10/31/14	Complete
			2. In 2017, the Parks Committee in collaboration with the Urban Trail group completed the design and construction of a multi-user trail in Nall Park.		11/30/17	Complete
			3. In 2018, Citizen's Fundraising for R Park, Parks Committee and Arts Committee led fundraising for a new signature art piece at R Park.	\$ 80,000	5/22/19	All funds have been raised and See Red Run sculpture installed in May 2019.
			4. In 2017, Citizen's Fundraising for R Park led fundraising for a new pavilion at R Park.			Design of the structure is progressing in concert with the Phase 1 improvements at R Park scheduled for 2020.
			5. In 2018, the Parks Committee began working on developing a phased development plan for R Park.	\$ 30,000	3/18/19	Phased development plan adopted 3/18/19. Design of the phase 1 elements is underway in 2019.
			6. In 2019, the Neighbors Helping Neighbors program was established to provide property maintenance assistance for owners who are not able to complete the work themselves.	\$ 5,600	12/31/19	The program was a success in 2019 and will continue in 2020.
			7. In 2019, an Aquatics Advisory Committee was established as a standing committee to provide recommendations on pool related policy and operations.	\$ -	6/1/19	Complete
			8. In 2020, an Ad Hoc Historical Committee was established to work on updating the City's history book and Historic Markers.			Committee membership established in March 2020, no progress as of yet.

**Strategic Plan  
Roeland Park, Kansas**

Page 15

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
			9. In 2020 an Ad Hoc Police Policy Review Committee was established to work on updating Police policies.		6/20/21	A divers group was appointed to this committee which has been reviewing police policy and making recommendations on to the Council. All policies reviewed and implemented in June of 2021.
			10. In 2020 an Ad Hoc Racial Equity Committee was established to work on developing a way to measure progress being made by the City to ensure racial equity.			A divers group was appointed to this committee which has been considering a rubric to measure racial equity progress. The committee was converted to a standing committee in March of 2021. They are working on implementing the objectives they developed and also partnering with Joco on DEI initiatives.
			11. In 2022 a citizen group presented an idea for a Mighty Bike Play Sculpture to compliment the green traffic garden at R Park. The group has committed to raising \$70,000 in support of the concept.	\$ 160,000		Council has incorporated the concept into a 2023 budget objective. Refined cost estimates reflect a total project cost of \$287k. Alternative pricing continues to be pursued along with alternative design options. Universal Design agreed to include this project in their scope of work at no cost. Contracts are in place with a structural engineer and playground safety specialist. A funding agreement is in place to ensure the \$60k of matching donations will be available.
<b>Goal 5: Promote recreational opportunities through enhanced green space, facilities and communication.</b>						
5 A	Develop existing facilities and green space to maximize usage and service to the public. (Phase 2)	Public Works Director	1. In 2014 granular trails added to R Park.	\$ 29,000	12/1/14	Complete
			2. In 2014, new Community Center roof installed.	\$ 107,710	12/1/14	Complete
			3. 2016, new water fountain, benches, receptacles and picnic tables added at R Park.		10/31/16	Complete
			4. In 2016 restrooms and shelter renovated at Nall Park, new water fountain installed and playground equipment repainted.	\$ 103,500	8/30/16	Complete
			5. In 2016, plans to relocate public works in order to see that property developed to a higher and better use.			Ongoing
			6. City Hall ADA compliance modifications began in 2017 and will continue through 2020.	\$ 12,000	2/14/22	Final designs approved by Council in the 4th quarter of 2020. Bid awarded in March 2021. Final completion on 2/14/22.
			7. In 2017, multi-purpose trail added to Nall Park.	\$ 12,000	10/1/17	Complete
			8. In 2018, tennis courts reconstructed at R Park.	\$ 160,690	7/1/18	Complete
			9. In 2018, arboretum installed at R Park.	\$ 25,000	10/5/18	Complete
			10. In 2018, new shade sail structure added at Granada Park and two shade structures added at R Park.	\$ 42,190	4/29/19	Complete
			11. In 2018, completed Pool Analysis establishing direction for summer only pool operations. Improvements to pool will be planned during 2019.	\$ 35,555	11/31/18	Complete

**Strategic Plan**  
**Roeland Park, Kansas**

Page 16

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
			12. In 2018, new roofs were installed on the pump house and pool house structures, replaced main drain valve, replaced corroded fittings in pump house, lighting replaced, diving boards restored, chemical treatment system replaced, vortex/kiddie pool and slide pool repainted, and concrete deck repairs completed.	\$ 84,150	12/31/18	Complete
			13. In 2019 the following improvements were completed at the pool: replacing broken concrete deck panels, new climbing wall, removal of dome tethering system, new signage, caulking of deck, refurbishing of bulkhead, valve and fitting replacements in pump house, new dispensers in restrooms.	\$ 105,000	9/9/19	Complete
			14. In 2019 an interior/exterior design assessment lead by an ad hoc citizen committee provided design plans to enhance the Community Center.	\$ 19,500	12/9/19	Complete. Phased improvements have been incorporated into the Capital Improvement Plan.
			15. In 2019 two A/C only air handling units replaced by combined A/C and Heat forced air units at the Community Center. This allowed for the elimination of the boiler system while improving the energy efficiency of the building.	\$ 35,000	12/15/19	Complete
			16. Phase 1 and 2 of R Park Development Plan to include a new pavilion, restroom facility, soccer field, paved trail, ADA access and more	\$ 1,400,000	11/30/20	Council selected a contractor for phase 1 and 2, work began in May 2020. Neighborhood meeting held 4/22/20. Substantial completion reached in November of 2020.
			17. Nall Park amenity replacement.	\$ 31,343	1/17/20	Receptacles, benches and picnic tables replaced at Nall Park.
			18. In 2020-21 a major renovation is planned for the Aquatic Center.	\$ 1,800,000	5/29/21	Contract was awarded in June of 2020, work completed in May of 2021.
			19. Prohibit use of tobacco products at parks and recreation facilities.	\$ -	4/1/21	Passed ordinance on 3/1/21; goes into affect on 4/1/21; signage will be installed by 4/1/21. Education on the new law will be provided by social media, newsletter and city web site.
			20. Sweaney Park Amenity Replacement	\$ 4,245	8/9/21	Equipment has been delivered to Public Works. Installation complete 8/9/21.
			21. Improvements to Cooper Creek Park Phase 1.	\$ 33,000	11/30/21	Invasive species removal, fence installation, art installation, landscaping around welcome sign, new concrete pads added.
			22. Phase 3 of R Park Development Plan to include new playground equipment, paved trails, green traffic garden.		4/7/23	Construction began 7/2022; playground fall protection completed 4/7/23.
5 B	Enhance promotion of community events, facilities and programs to increase awareness and recreation participation. (Phase 1)	City Clerk	1. Every issue of the Roeland Parker includes upcoming events and dedicates a page to the recreational activities at the Community Center. In addition, staff send media blasts through constant contact emails and social media of all City events.			Ongoing each year.
			2. In partnership with JCPRD, tennis lessons were offered at the new tennis courts in 2018.	\$ -		Ongoing each year.
			3. In partnership with JCPRD and the Events Committee the Egg Hunt and Mayor's Tree Lighting events are being promoted through JCPRD publications as well as being assisted with planning/coordinating/staffing of these events. Attendance at the tree lighting was better in 2018 than it has been in the past 5 years, feedback was very supportive of holding the event at the Community Center and having more groups participating in the performances.	\$ -		Ongoing each year.

**Strategic Plan**  
**Roeland Park, Kansas**

Page 17

Progress Report: 12/31/23

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost or (Revenue)	Date Completed	Status/Progress/Update
5 C	Identify and leverage additional financial, human and creative resources to expand recreational opportunities. (Phase 2)	City Clerk/Public Works Director	1. The Citizen's Fundraising Initiative for R Park has been active since 2014. Through 12/31/18 the group has raised \$229,403 in support of a limestone trail, benches, picnic tables, receptacles, signage, drinking fountain, a pavilion, an arboretum, shade structures, and artwork via fundraising events, grants, product sales, donations, awards and in-kind donations for the betterment of R Park.	\$ (229,403)		Ongoing
			2. In concert with Urban Trail and the Boulevard Apartments the City developed a multipurpose trail in Nall Park.	\$ 12,000	12/1/17	Complete
			3. In 2017, the City secured \$32,000 in funding to leverage against local resources in the reconstruction of the tennis courts at R Park. The courts now contain lines for youth play as well as lines for Pickle Ball play. JCPRD in partnership with the City is offering recreational programming at the new facility.	\$ 160,690	7/1/18	Complete
			4. Items 5.B.2 & 3 above also support this strategic initiative by utilizing JCPRD's staff and experience to expand recreation opportunities.	\$ -		Ongoing each year.
			5. In 2019 the Council included adding a Parks and Recreation Superintendent position to the staff as part of the 2020 budget.	\$ 100,000	1/6/20	Complete
			6. JCPRD committed \$122,000 in support of parking/storm improvements at the Community Center Campus.	\$ 122,000	6/21/22	Contract awarded 9/2021, work completed 6/21/22.
			7. CDBG grant applications will be submitted for two phases of planned renovations at the Community Center in 2023 and 2025, the requests will be for the maximum amount of \$200k for each of the two phases. \$385k in ARPA Funds also allocated to the projects.	\$ 785,000		CDBG application for 2023 funding complete and submitted 5/22/22. CDBG funds not awarded. Phase 1 Construction began 11/2022.
			Total	\$ 27,623,909		

**Item Number:** Reports of City Officials:- XI.-C.  
**Committee** 1/16/2024  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 1/5/2024  
**Submitted By:** Donnie Scharff  
**Committee/Department:** Public Works  
**Title:** 4th Quarter Public Works Report  
**Item Type:** Report

**Recommendation:**

**Review PW Quarterly Report**

**Details:**

Informational

Attached is the PW quarterly report

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:

Line Item Code/Description:

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Moody, Keith	Approved	1/10/2024 - 9:54 AM

**Goals/Objectives & Terms**

**ATTACHMENTS:**

Description	Type
▣ 4th Quarter 2023 PW Report	Cover Memo

# Public Works Report 1-16-2024



Roeland Park Public Works



# Staff

City Administrator



Donnie Scharff,  
Director of Public Works



Anthony Marshall  
Park & Rec Superintendent



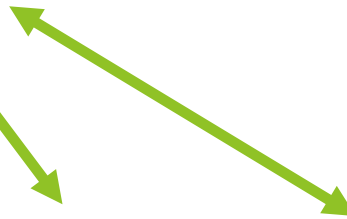
Daniel Vandebos,  
Superintendent



Dean Long - Building Maintenance  
Supervisor



Community Center Attendants



Andrew Price

Frankie Reeves

Doug Thorell

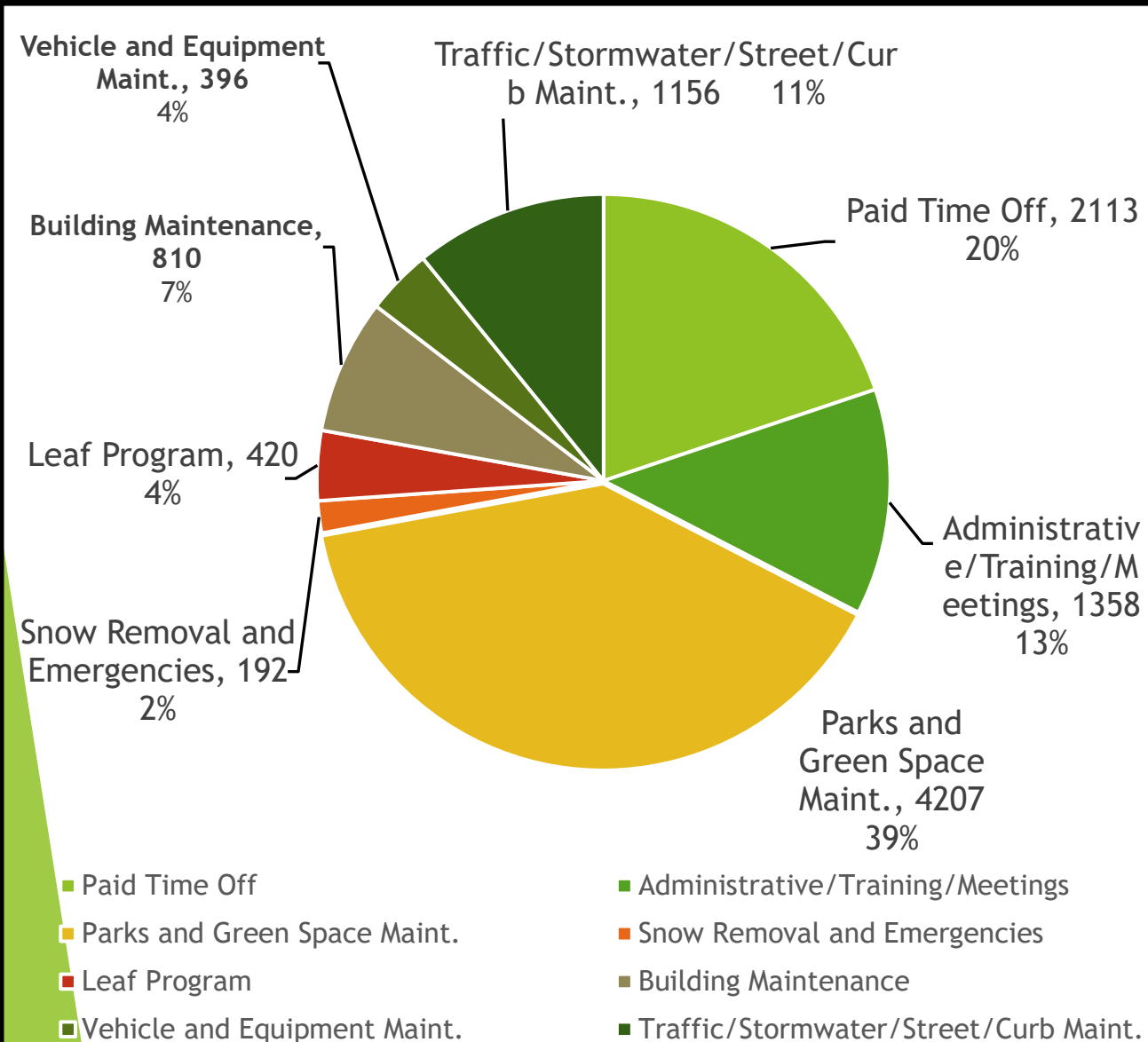
John Henley

Dmetriuz Solis

*(Five Equipment Operators)*

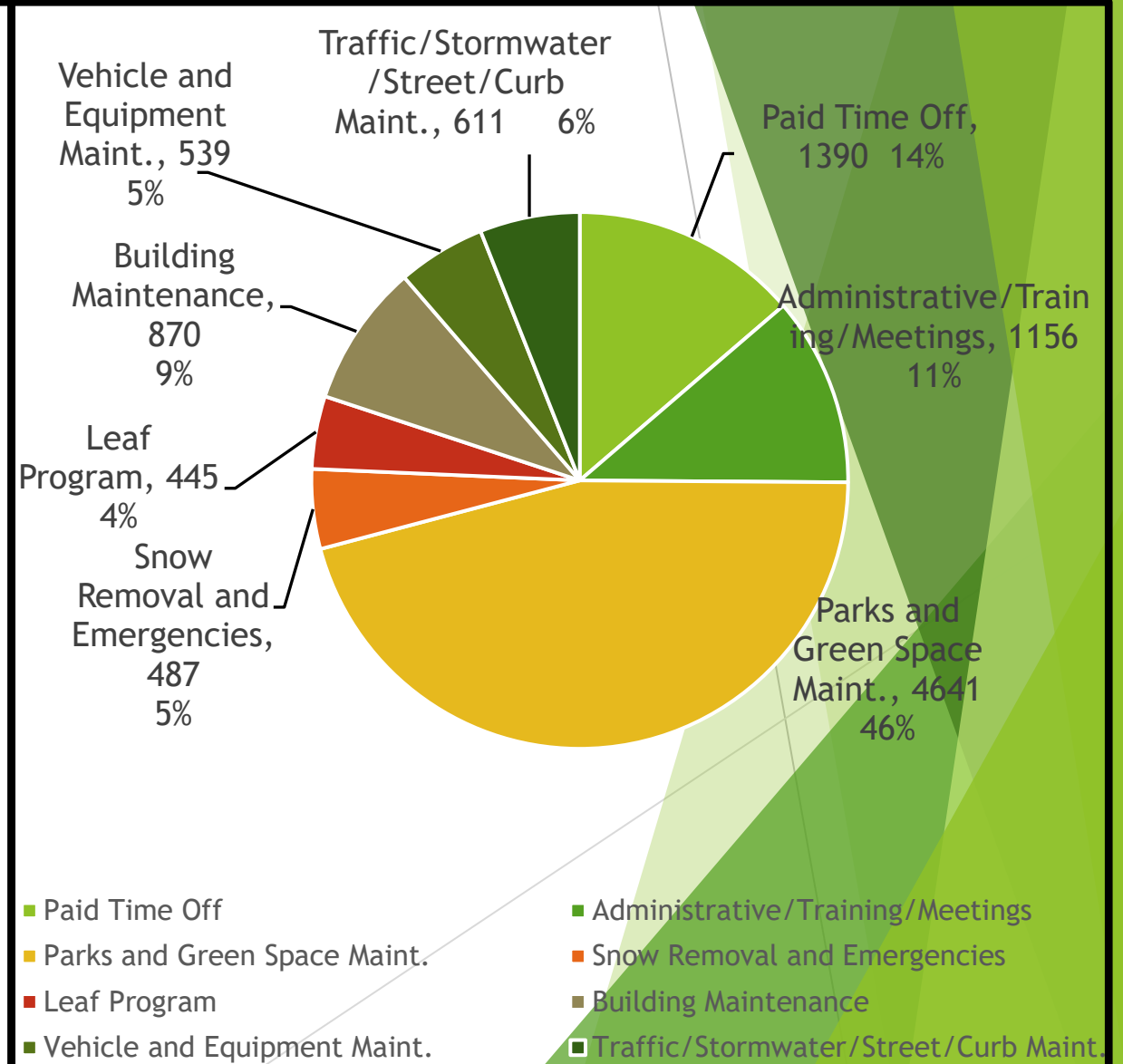
# 2023

Staff Hours from 1/1/23 to 12/31/23 Total= 10,562



# 2022

Staff Hours From 1/1/22 to 12/31/2022 Total= 10,139



# Parks Maintenance and Improvements

- 10 High Frequency Park Safety Inspections
- 10 Low Frequency Park Safety Inspections
- Mulching Planting Areas
- De-weeding landscape areas



# 2023 Contracted Street Maintenance - UBAS



- McAnany Construction
- UBAS - Complete
- 56<sup>th</sup> St and 52<sup>nd</sup> Terr  
Reconstruct - Complete

# Street Sweeping- 2023

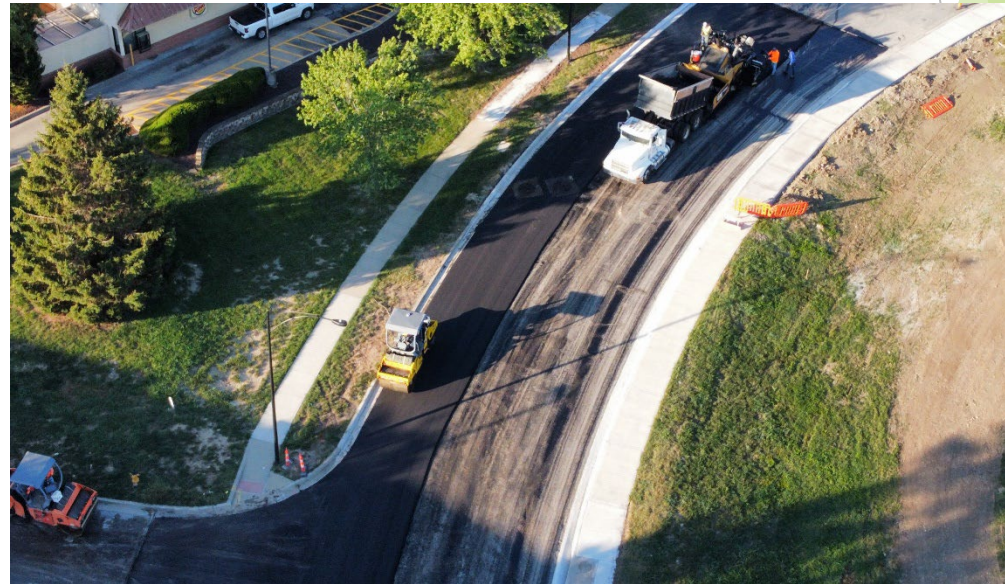


- Street Sweeping Schedule- planned for the first week of each month. Takes a person 3 to 5 days to sweep the entire city depending on who is sweeping and the quantity of debris in the streets.
- Cubic Yards Totals - 193 Cubic Yards - Jan thru Dec
- Sweeper capacity of hopper is 8 cubic yards
- Average cubic yards collected per sweeping - Varies
- Average man hours per city wide sweeping - 32 (depending on amount of material on streets)

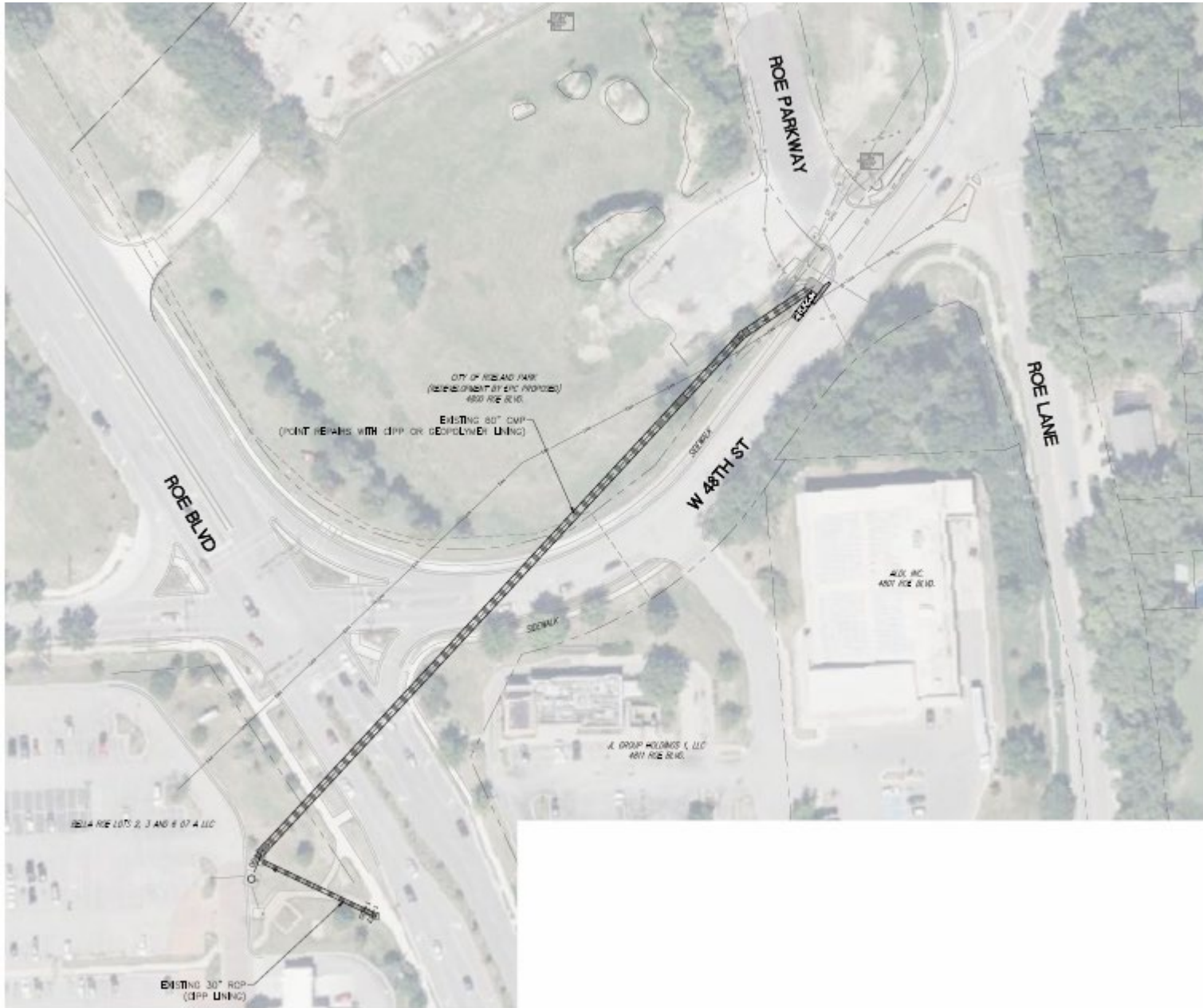
## 2023 NSRP - Canterbury (Complete)



## 2023 CARS 48<sup>th</sup> St - Complete



## 60" Pipelining Project - 48<sup>th</sup> St & Roe Blvd



- Contractor - US Infra Rehab Services
- Submittal Reviews - In Progress
- Completion Date - March 26, 2024

## Parks Improvements



Cooper Creek Natural Playground

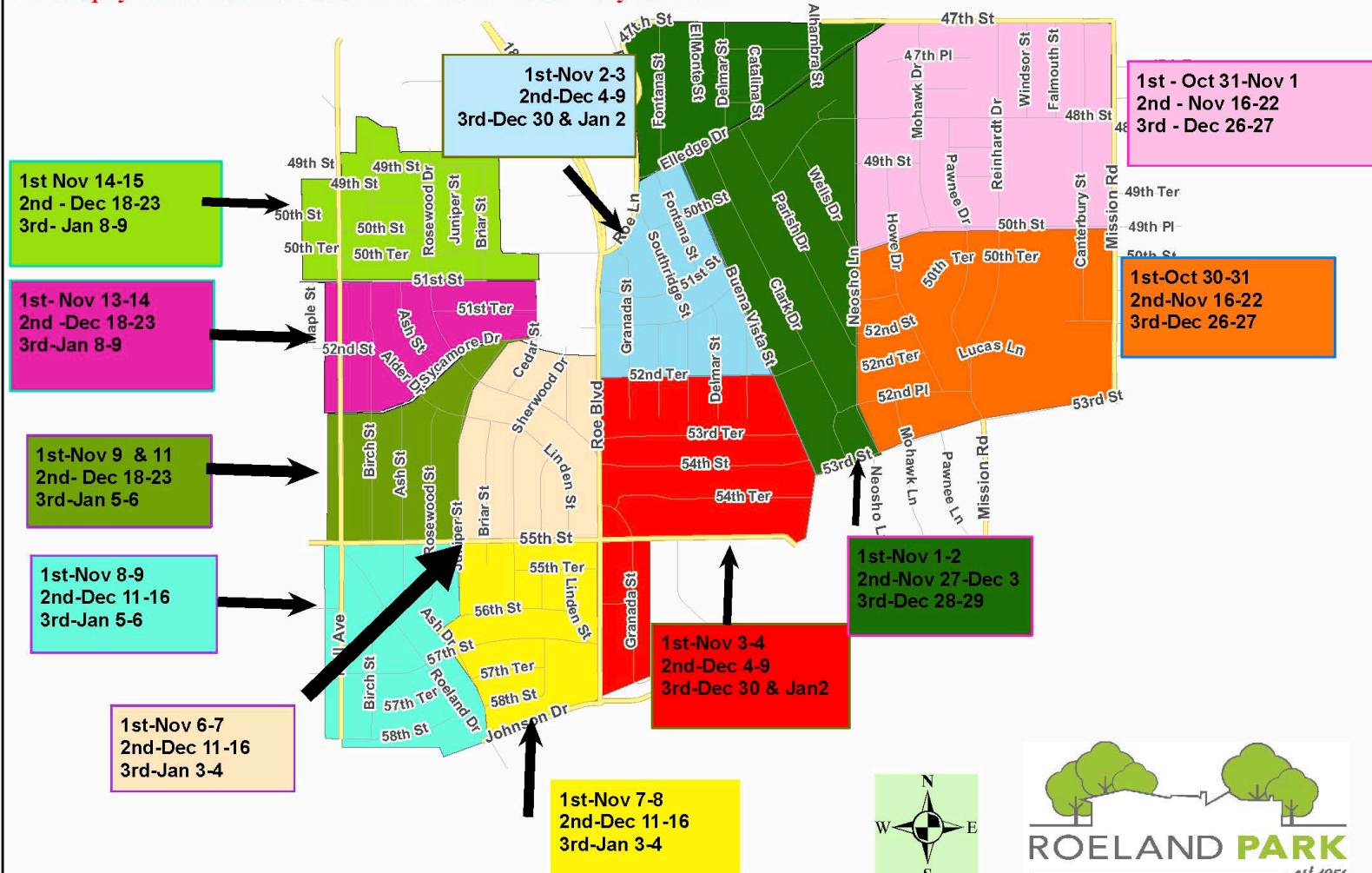


Painting of R Park Swing Sets

# 2023 Leaf Collection

2023 Leaf Collection Changes - Public Works will be starting leaf pickup on the eastside of town.

Please pay close attention to the collection dates for your area.



Leaf truck went down on 12/12/23

Contracted with Envision Lawn & Landscape to complete the remaining zones west of Roe Blvd

RP leaf truck repairs completed on Jan 3rd

Staff plans to develop RFP for On Call Leaf Collection Services

# Upcoming Projects

- 2024 CARS Johnson Drive/Roe Blvd Signal Replacement - Spring/Summer 2024
- 2024 Roe Parkway Extension - Plans complete. City staff to host meeting with property owners Jan 22<sup>nd</sup> to review project
- 2024 EL Monte Sidewalk Extension - Staff mailed letters to property owners in vicinity. Planning to setup meeting to discuss project scope.

# Questions

