

**AGENDA**  
**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING**  
**ROELAND PARK**  
**Roeland Park City Hall, 4600 W 51st Street**  
**March 18, 2024 6:00 PM**

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"><li>• Michael Poppa, Mayor</li><li>• Emily Hage, Council Member</li><li>• Benjamin Dickens, Council Member</li><li>• Jan Faidley, Council Member</li><li>• Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>• Jeffrey Stocks, Council Member</li><li>• Tom Madigan, Council Member</li><li>• Kate Raglow, Council Member</li><li>• Matthew Lero, Council Member</li></ul> | <ul style="list-style-type: none"><li>• Keith Moody, City Administrator</li><li>• Jennifer Jones-Lacy, Asst. Admin.</li><li>• Kelley Nielsen, City Clerk</li><li>• John Morris, Police Chief</li><li>• Donnie Scharff, Public Works Director</li></ul> |
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**Admin**

Lero

Faidley

**Finance**

Stocks

Dickens

**Safety**

Hage

Hill

**Public Works**

Raglow

Madigan

**Pledge of Allegiance**

A. Instructions on Logging into Meeting Remotely

**Roll Call**

**Modification of Agenda**

**I. Public Comments**

*Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.*

**II. Consent Agenda**

*Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.*

A. Appropriations Ordinance #1039

B. City Council Meeting Minutes March 4, 2024

III. **Business From the Floor**

A. **Applications / Presentations**

IV. **Mayor's Report**

A. SevenDays Proclamation

V. **Workshop and Committee Reports**

VI. **Reports of City Liaisons**

A. Ad-Hoc Historical Committee

B. Board of Zoning Appeals

VII. **Unfinished Business**

VIII. **New Business**

A. Approve Revised Task Order for Roe Parkway Project

B. Appoint Chris Thowe to the Board of Zoning Appeals

IX. **Ordinances and Resolutions:**

X. **Workshop Items:**

XI. **Reports of City Officials:**

**Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council**

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public

may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item

1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.

2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.

C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.

D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.

E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.

F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another,

and no speaker will be credited with time requested but not used by another.

- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk

***The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.***

**Item Number:** Pledge of Allegiance- -A.  
**Committee** 3/18/2024  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

### **Recommendation:**

**See instructions to log in below.**

### **Details:**

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

**Kelley Nielsen is inviting you to a scheduled Zoom meeting.**

**Topic: City Council and Governing Body Workshop Meeting**

**Time: This is a recurring meeting Meet anytime**

**Join Zoom Meeting**

**<https://zoom.us/j/97767592270?pwd=VWNXbjNkejlVb0JBaStWMDF5WXpoZz09>**

**Meeting ID: 977 6759 2270**

**Passcode: council**

**One tap mobile**

**+16699006833,,97767592270# US (San Jose)**

+12532158782,,97767592270# US (Tacoma)

Dial by your location

- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Meeting ID: 977 6759 2270

Find your local number: <https://zoom.us/j/97767592270>

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	3/5/2024 - 8:37 AM

## Goals/Objectives & Terms

Item Number:       Consent Agenda- II.-A.  
Committee         3/18/2024  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                       **Appropriations Ordinance #1039**  
Item Type:

<b>Recommendation:</b>
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**Details:**

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

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**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	



## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	3/14/2024 - 3:42 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ Appropriations Ordinance #1039	Cover Memo

# Appropriation Ordinance - 3/18/2024 - #1039

*4600 West Fifty-First Street*

*Roeland Park, Kansas 66205*

*City Hall (913) 722-2600 – Fax (913) 722-3713*

Thursday, March 14, 2024

## Appropriation Ordinance -3/4/2024 - #1038

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this March 18, 2024.

Attest:

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City Clerk

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Mayor

\$ 202,482.40

# Appropriation Ordinance -3/18/2024 - #1039

					Check /EFT			
Vendor	Dept	Acct #	Description	Invoice Description	Date	Amount	Chk #	Check Amount
						Distribution		Check
Vendor	Dept	Account	Account Description	Reference	Date	Amount	Check #	Amount
All City Management Services, Inc.	102	5214.102	Other Contracted Services	91565	03/06/24	534.56	76297	534.56
American Fidelity Assurance Co.	101	2052.101	Supplemental Insurance Payable	2262259D	03/06/24	83.34	76298	83.34
American Top Soil, Inc.	290	5264.290	Grounds Improvements	6918	03/13/24	404.50	76331	404.50
Arrow Cleaners & Dyers, Inc.	102	5224.102	Laundry Service	B70B58	03/06/24	135.90	76299	135.90
Balls Food Stores	108	5206.108	Travel Expense & Training	83900	03/13/24	7.93	76332	7.93
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	761604184	03/13/24	2,135.66	76333	3,444.66
Black & McDonald	101	5222.101	Traffic Signal Expense	761604184	03/13/24	1,309.00		
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1085211	03/06/24	952.07	76300	952.07
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	1084869	03/13/24	46.80	76334	46.80
Kansas City Board of Public Utilities	101	5222.101	Traffic Signal Expense	2834 2/26/24	03/13/24	34.53	76335	34.53
CARSTAR Auto Body Repair Experts	102	5260.102	Vehicle Maintenance	313801	03/13/24	1,873.27	76336	1,873.27
C & C Group	101	5210.101	Maintenance & Repair Building	63467	03/13/24	222.00	76337	222.00
Mark Alan Crump	103	5242.103	Restitution	3/12/24 Man Ck.	03/12/24	250.00	32912	250.00
W.S. Darley & Co.	360	5315.360	Machinery & Auto Equipment	17523180	03/13/24	6,157.00	76338	6,157.00
Dimensional Innovations Inc.	106	5211.106	Maintenance & Repair Equipment	35419	03/13/24	2,079.00	76339	2,079.00
E. Edwards Work Wear	106	5308.106	Clothing & Uniforms	C012052	03/06/24	239.02	76301	239.02
Every Energy Solutions, Inc.	101	5214.101	Other Contracted Services	MS008604	03/13/24	996.80	76340	2,076.67
Every Energy Solutions, Inc.	220	5214.220	Other Contracted Services	MS008604	03/13/24	456.87		
Every Energy Solutions, Inc.	290	5214.290	Other Contracted Services	MS008604	03/13/24	623.00		
Foley Industries Inc.	106	5211.106	Maintenance & Repair Equipment	PS400513992	03/13/24	337.36	76341	337.36
Foley Industries Inc.	106	5240.106	Equipment Rental	L2921001	03/13/24	1,334.75	76361	1,334.75
Galls, LLC	102	5308.102	Clothing & Uniforms	27079231	03/13/24	109.98	76342	279.98
Galls, LLC	102	5308.102	Clothing & Uniforms	27091156	03/13/24	85.00		
Galls, LLC	102	5308.102	Clothing & Uniforms	27091170	03/13/24	85.00		
Gather Media and Communications, LLC	101	5209.101	Professional Services	1186	03/13/24	4,889.58	76343	4,889.58
Green For Life Environmental	115	5272.115	Solid Waste Contract	AS0001240205	03/13/24	46,747.50	76344	46,747.50
Frank Gilman	103	5214.103	Other Contracted Services	Recurring Check	03/01/24	1,190.00	76294	1,190.00
Grass Pad Inc.	290	5264.290	Grounds Improvements	542892	03/13/24	313.50	76345	313.50
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	INV0988865	03/06/24	104.50	76302	104.50
Habitat for Humanity of Kansas City	550	5244.550	General Contractor	3/11/24 Donation	03/13/24	9,504.77	76346	9,504.77
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5645	03/13/24	300.00	76347	3,335.00
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5646	03/13/24	220.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5647	03/13/24	200.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5648	03/13/24	200.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5649	03/13/24	90.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5650	03/13/24	225.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5651	03/13/24	60.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5652	03/13/24	50.00		

Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5780	03/13/24	300.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5781	03/13/24	220.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5782	03/13/24	200.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5783	03/13/24	200.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5784	03/13/24	90.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5785	03/13/24	90.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5786	03/13/24	40.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5787	03/13/24	100.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5788	03/13/24	225.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5789	03/13/24	100.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5790	03/13/24	60.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5791	03/13/24	50.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5792	03/13/24	40.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5793	03/13/24	20.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5794	03/13/24	20.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5795	03/13/24	75.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5796	03/13/24	20.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5797	03/13/24	20.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5798	03/13/24	20.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5799	03/13/24	20.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5800	03/13/24	20.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5801	03/13/24	20.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5802	03/13/24	20.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	5803	03/13/24	20.00		
Johnson County Wastewater	220	5288.220	Waste Water	7792 2/29/24	03/13/24	21.90	76348	97.60
Johnson County Wastewater	290	5288.290	Waste Water	7973 2/29/24	03/13/24	75.70		
Johnson County Key Service, Inc.	106	5210.106	Maintenance & Repair Building	144940	03/06/24	150.85	76303	150.85
Keller Fire & Safety	290	5210.290	Maintenance & Repair Building	334450	03/06/24	214.64	76304	214.64
Kansas Gas Service	220	5289.220	Natural Gas	2518 3/9/24	03/13/24	157.78	76349	157.78
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	4020457	03/06/24	130.80	76305	130.80
The Legal Record	101	5203.101	Printing & Advertising	L17222	03/13/24	14.37	76350	40.19
The Legal Record	101	5203.101	Printing & Advertising	L17223	03/13/24	12.91		
The Legal Record	101	5203.101	Printing & Advertising	L17224	03/13/24	12.91		
Lynda Leonard	101	5230.101	Art Commissioner	Recurring Check	03/01/24	200.00	76295	200.00
Lexington Plumbing & Heating Co.	101	5210.101	Maintenance & Repair Building	155488	03/13/24	370.00	76351	370.00
Manning NavComp, Inc.	106	5214.106	Other Contracted Services	48894	03/06/24	34.95	76306	34.95
Mauer Law Firm PC	101	5215.101	City Attorney	2/29/24	03/06/24	17,049.50	76307	17,049.50
Venessa Maxwell-Lopez	103	5209.103	Professional Services	3/8/24 Public De	03/13/24	375.00	76352	375.00
MEI Total Elevator Solutions	101	5210.101	Maintenance & Repair Building	1061373	03/06/24	272.54	76308	272.54
Moss Printing	101	5237.101	Community Events	17702	03/13/24	60.00	76353	60.00
Jimmie Murphy	290	5210.290	Maintenance & Repair Building	664850	03/06/24	125.00	76309	125.00
Pacific Sanitation Services	300	5470.300	Park Maintenance	inv20240284	03/06/24	200.00	76310	200.00
Pacific Sanitation Services	300	5470.300	Park Maintenance	INV20230412	03/13/24	200.00	76310	200.00
Nathan S. Pierce	101	5217.101	Public Art	3/7/24 Sculpture	03/13/24	16,000.00	76355	16,000.00

Pitney Bowes Global Financial Services I	101	5205.101	Postage & Mailing Permits	3318803267	03/13/24	195.12	76356	195.12
Rejis Commission	102	5214.102	Other Contracted Services	525200	03/06/24	190.00	76311	428.88
Rejis Commission	102	5214.102	Other Contracted Services	525590	03/06/24	238.88		
Ripple Glass, LLC	115	5272.115	Solid Waste Contract	8653	03/06/24	220.00	76312	880.00
Ripple Glass, LLC	115	5272.115	Solid Waste Contract	9045	03/06/24	220.00		
Ripple Glass, LLC	115	5272.115	Solid Waste Contract	9479	03/06/24	220.00		
Ripple Glass, LLC	115	5272.115	Solid Waste Contract	10322	03/06/24	220.00		
Roeland Park Property Owners	101	5258.101	RPPOA Common Area Expenses	3/12/24 Man Ck	03/12/24	29,000.00	32913	29,000.00
SFS Architecture	360	5442.360	Building Improvement	15857	03/06/24	3,840.00	76313	3,840.00
Staples	101	5301.101	Office Supplies	8073439168	03/13/24	239.54	76357	253.01
Staples	101	5304.101	Janitorial Supplies	8073439168	03/13/24	13.47		
Strasser True Value	106	5318.106	Tools	448997	03/06/24	7.49	76314	7.49
James Earl Teuscher Jr.	220	5206.220	Travel Expense & Training	3/6/24	03/06/24	1,400.00	76315	1,400.00
Bryan Torres-Mendoza	103	5242.103	Restitution	114707	03/04/24	250.00	32911	250.00
Juliana Torres	103	5206.103	Travel Expense & Training	2/29/24-3/1/24Ma	03/06/24	156.00	76316	156.00
Karen Torline	103	5214.103	Other Contracted Services	Recurring Check	03/01/24	1,445.00	76296	1,445.00
Town & Country Building Services	106	5210.106	Maintenance & Repair Building	164198	03/13/24	475.00	76358	475.00
Town & Country Building Services	101	5214.101	Other Contracted Services	164151	03/06/24	745.00	76317	745.00
Universal Construction Co.	360	5442.360	Building Improvement	6	03/13/24	36,826.64	76359	36,826.64
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	643537	03/06/24	1,648.48	76322	1,648.48
Validity Screening Solutions	105	5207.105	Medical Expense & Drug Testing	241456	03/06/24	34.00	76318	435.00
Validity Screening Solutions	106	5207.106	Medical Expense & Drug Testing	241456	03/06/24	367.00		
Validity Screening Solutions	290	5207.290	Medical Expense & Drug Testing	241456	03/06/24	34.00		
Verizon Wireless	102	5202.102	Telephone	9957431389	03/06/24	725.78	76319	805.80
Verizon Wireless	104	5202.104	Telephone	9957431389	03/06/24	80.02		
Verizon Wireless	106	5202.106	Telephone	9957431390	03/06/24	80.02	76320	80.02
Watchmen Security Services, LLC	106	5210.106	Maintenance & Repair Building	87344	03/13/24	80.00	76360	80.00
Watchmen Security Services, LLC	106	5214.106	Other Contracted Services	86858	03/06/24	93.10	76321	93.10
KP&F	101	2045.101	KP&F Employee Withholding Payable	3/4/24 EFT	03/04/24	279.11	EFT	279.11
KP&F	101	2045.101	KP&F Employee Withholding Payable	3/4/24 EFT	03/04/24	901.71	EFT	901.71
						<u>202,482.40</u>		

Item Number:       Consent Agenda- II.-B.  
Committee         3/18/2024  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                       **City Council Meeting Minutes March 4, 2024**  
Item Type:

<b>Recommendation:</b>
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**Details:**

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

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Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	3/14/2024 - 3:43 PM



## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▯ City Council Meeting Minutes March 4, 2024	Cover Memo

**CITY OF ROELAND PARK, KANSAS  
CITY COUNCIL MEETING MINUTES  
ROELAND PARK CITY HALL  
4600 WEST 51<sup>ST</sup> STREET, ROELAND PARK, KS 66205  
March 4, 2024, 6:00 P.M.**

- |  |   |   |
|--|---|---|
| <ul style="list-style-type: none"><li>• Michael Poppa, Mayor</li><li>• Emily Hage, Council Member</li><li>• Benjamin Dickens, Council Member</li><li>• Jan Faidley, Council Member</li><li>• Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>• Tom Madigan, Council Member</li><li>• Jeffrey Stocks, Council Member</li><li>• Matthew Lero, Council Member</li><li>• Kate Raglow, Council Member</li></ul> | <ul style="list-style-type: none"><li>• Keith Moody, City Administrator</li><li>• Jennifer Jones-Lacy, Asst. City Admin.</li><li>• Kelley Nielsen, City Clerk</li><li>• John Morris, Police Chief</li><li>• Donnie Scharff, Public Works Director</li></ul> |
|--|---|---|

**Admin**

Lero  
Faidley

**Finance**

Stocks  
Dickens

**Safety**

Hage  
Hill

**Public Works**

Raglow  
Madigan

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

**Pledge of Allegiance**

Mayor Poppa called the meeting to order and led everyone in the Pledge of Allegiance.

**Roll Call**

City Clerk Nielsen called the roll. All Governing Body members were present with CMBR Dickens attending virtually. Staff present were City Administrator Moody, City Attorney Felzien, Assistant City Administrator/Finance Director Jones-Lacy, Police Chief Morris, Public Works Director Scharff, Parks and Rec Superintendent Marshall, and City Clerk Nielsen.

**Modification of Agenda**

Mayor Poppa added Item B, the AARP Challenge Grant, to the Mayor's Report.

**I. Public Comments**

*There were no public comments made.*

**II. Consent Agenda**

- A. Appropriations Ordinance #1038**
- B. City Council Meeting Minutes February 19, 2024**

**MOTION:** CMBR MADIGAN MOVED AND CMBR HILL SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 8-0.)

**III. Business from the Floor**

**A. Proclamations/Applications/Presentations**

*There was no Business from the Floor.*

#### **IV. Mayor's Report**

##### **A. Women's History Month Proclamation**

CMBR Raglow read the proclamation into the record and all Councilmembers agreed to sign on to it.

##### **B. AARP**

Mayor Poppa said he spoke with Arts Committee Co-Chairs Marek Gliniecki and Mary Schulteis about the highly competitive AARP Community Challenge Grant they are applying for. If awarded the grant, the funds would be applied to the Community Garden at the Community Center campus. They would like to install a new shed, picnic table, and some fencing. They would also like to add some artistic elements throughout the garden. Mayor Poppa asked for the Council's approval to submit the application.

CMBR Faidley suggested using the funds for the shed because a new one is sorely needed. She said it is a fully functioning community garden and that is the main motivator for the improvements.

CMBR Hill asked if there is a policy in place for staff to review grants before they are submitted as they do have the name of the City on them. City Manager Moody said he is happy to look at them before they are submitted. He noted that the committees do the legwork and that staff does add support as needed.

Mayor Poppa added that when there is a required match staff does review those applications. This AARP grant does not require a match.

Everyone expressed their support for the arts project.

#### **V. Reports of City Liaisons and Committees**

##### **A. Diversity, Equity, and Inclusion Committee**

Carrie Paulette and Harold Morales introduced themselves as the new co-chairs of the DEI committee. Ms. Paulette gave a committee update noting that they have been in a rebuilding phase over the past couple of months where they are defining their goals and narrowing their focus.

The first thing is to build better communication between the committee to the community and for the community to share with the committee. They have a goal to contribute monthly to the newsletter and want to share community events, issues, and ways for the community to get involved.

Mr. Morales recommended more Spanish translations noting they have that capability with the *Roeland Parker* but would like to see that be more visible on the site.

Ms. Paulette asked the Governing Body if they came across an issue or event for the committee to please send it to them.

Secondly, the committee wants to provide a DEI lens to the Council for City projects. They are working with Ms. Jones-Lacy on current relevant projects and the committee will provide their feedback.

The DEI committee meets the last Tuesday of the month. They are open meetings and actively recruiting new members.

Mr. Morales said to let them know what they can do to make the job of the Governing Body easier through a DEI lens.

CMBR Madigan said they need to have a joint meeting with the Historical Committee as they are working on projects they want to run by the DEI committee.

As Governing Body liaison to the committee CMBR Stocks said they are doing a good job.

#### **B. Aquatics Center Advisory Committee**

Mr. Marshall said they will be able to open the Aquatics Center seven days a week. Everyone was excited to hear that news. He said that lifeguard training will start soon, and they are also finalizing the season's activities so they can be advertised.

CMBR Hage is the liaison to the Aquatics Committee and said they have good energy. There is a lot of conversation about changes, but the focus is keeping the pool open seven days a week.

CMBR Faidley expressed concerns about alcohol consumption around pool and liability. Mr. Marshall said glass containers are always prohibited. He added that they have discussed liability and are in the process of taking care of that issue.

#### **C. Community Garden**

Judy Parker is the coordinator of the Seeds that Feed the Need Community Garden at the Roeland Park Community Center. She said they have 15 vegetable and herb beds and harvest through October. In total, they harvest about 900 pounds per year. The produce is donated to two food pantries, one at Roeland Park Methodist and the other at Mission Lutheran Church. The funds they receive pay for maintenance, purchase of seeds, upkeep, and repairs from vandalism. Ms. Parker also handed out sunflower seed packets to the Governing Body.

CMBR Faidley thanked Ms. Parker for caring for the garden for the past 12 years, noting that this will be her last year. She noted that Ms. Parker brings in family, friends, and scouts to help work the garden.

### **VI. Unfinished Business**

*No Unfinished Business was discussed.*

### **VII. New Business**

#### **A. Appoint Matthew Bauer to the Ad-Hoc Historical Committee**

**MOTION:** CMBR HILL MOVED AND CMBR LERO SECONDED TO APPOINT MATTHEW BAUER TO THE AD-HOC HISTORICAL COMMITTEE. (THE MOTION CARRIED 8-0.)

**VIII. Ordinances and Resolutions**

*No ordinances or resolutions were presented.*

**IX. Reports of City Officials**

*There were no reports given.*

**Adjourn:**

**MOTION:** CMBR MADIGAN MOVED AND CMBR RAGLOW SECONDED TO ADJOURN. (THE MOTION CARRIED 8-0.)

(Roeland Park City Council Meeting Adjourned at 6:24 p.m.)

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Kelley Nielsen, City Clerk

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Michael Poppa, Mayor

Item Number: Mayor's Report- IV.-A.  
Committee 3/18/2024  
Meeting Date:



City of Roeland Park  
Action Item Summary

Date: 3/13/2024  
Submitted By: Mayor Poppa  
Committee/Department: Admin.  
Title: SevenDays Proclamation  
Item Type:

<b>Recommendation:</b>
------------------------

Details:

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	3/13/2024 - 3:16 PM

**Goals/Objectives & Terms**

**ATTACHMENTS:**

Description		Type
▣	SevenDays Proclamation	Cover Memo
▣	SevenDays 2024 announcement-rel FINAL	Cover Memo
▣	SevenDays City-2024 Video Promo script-FINAL	Cover Memo





# Proclamation

## Seven Days 2024

**Whereas, SevenDays® Make a Ripple, Change the World** overcomes hate by promoting kindness and understanding through education and dialogue; and,

**Whereas, SevenDays®** provides opportunities encouraging all people to participate in activities that promote and practice kindness; and,

**Whereas, SevenDays® 2024** will commemorate its 10th anniversary focused on teaching kindness making a ripple to change the world; and,

**Whereas, SevenDays® 2024** begin its events on Wednesday, April 10 with the Kindness Breakfast, a celebration of youth and announcement of the fourth annual Ripple of Kindness Award recipient as well as our new, Community Kindness Festival on Sunday, April 14 at the Jewish Community Center; and,

**Whereas, SevenDays®** continues its daily themes of Love, Discover, Others, Connect, You, Go and Onward as we bring people from walks of life together to overcome hate with acts of kindness; and,

**Whereas,** the memories of three wonderful and unique people, Reat Underwood, Dr. William Corporon, and Terri LaManno, will be honored through kindness and understanding; and,

**Whereas1 SevenDays®** expands its acts of compassion, acceptance and understanding to those who gather; and,

**Whereas,** we fully support and encourage all in the City of Roeland Park, including residents, businesses, organizations and visitors, to come together during the SevenDays® to act more kindly and be more understanding of differences, thereby making the world a better place one ripple at a time.

**NOW THEREFORE** , I, Michael Popps, Mayor of the City of Roeland Park, Kansas, do hereby proclaim April 10 through April 18, 2024, as

### **SevenDays® of Kindness**

in the City of Roeland Park and urge all citizens to engage in acts of kindness throughout the week and remember the events of April 13, 2014, not only for the losses of that day but also for the significance of the powerful and enduring vow to overcome hate with kindness.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the seal of the City of Roeland Park to be affixed this 18th day of March, 2024.

---

MICHAEL POPPA  
Mayor



FOR IMMEDIATE RELEASE  
For more information, please contact:  
Ruth Baum Bigus  
Media Relations  
**SevenDays®**  
ruth@sevendays.org  
(913) 707-7746

(\*EMBARGOED UNTIL 4 p.m. Tuesday, February 6, 2024.)

**SevenDays® 2024 commemorates the 10th anniversary of April 10-18**  
**Events include Kindness Breakfast, NEW Community Kindness Festival**  
**Ten Kansas Citizens finalists for the Ripple of Kindness Award**

(Kansas City) – The Kansas City region is not only known for our beloved Chiefs. We are known as the home of SevenDays - Make a ripple, change the world.

Commemorating its 10th anniversary, **SevenDays®** is a Kansas City-based nonprofit organization that *overcomes* hate by promoting kindness and understanding through education and dialogue. **WE TEACH KINDNESS.** **SevenDays®** will take place in the Greater Kansas City area beginning **Wednesday, April 10**, and continuing through **Sunday, April 18**. CommunityAmerica Credit Union is the presenting sponsor for **SevenDays®**. Each day has a special theme - LOVE, DISCOVER, OTHERS, CONNECT, YOU, GO and ONWARD – reflecting the overall spirit of kindness.

**SevenDays®** was created after a White Supremacist murdered Dr. William Corporon, his grandson Reat Underwood and Teresa LaManno outside of Jewish facilities in Overland Park in 2014. The community was rocked by this tragedy, but family and friends of the victims were determined that love, not hate would be their legacy. Reat's mother and Dr. Corporon's daughter, Mindy Corporon, is co-founder.

A decade later, **SevenDays® 2024** continues the healing journey following the murders that took

the lives outside of Jewish facilities in April 2014. This year's events reflect the determination of **SevenDays®** to carry on kindness and change the world.

"Ten years ago, I didn't think I could survive ten days and frankly didn't want to. The pain of losing my loved ones, my people, shattered me into an emotional place where I found rebirth. I thought to myself, who am I now? Without my father and son, who can I be, and as importantly, what should I do," Corporon said.

"Determined to help our youth through the tragedy they were also living, our foundation focused then and now on educating around kindness. **SevenDays®** understands that accepting and understanding those around us and those whom we might not consider as a neighbor are those who need our kindness. Therefore, we promote kindness through education and dialogue throughout our communities, schools, and businesses," she said. "When one person understands the power of kindness and acts on it, they make a ripple. A ripple can change the world."

**SevenDays® 2024** has some exciting anniversary things planned for its two public events.

On **Wednesday, April 5, (7:30-9:30 a.m.) - LOVE DAY-** the **Kindness Breakfast** will take place at the United Methodist Church of the Resurrection (Building B, the Foundry) in Leawood. To commemorate our 10th anniversary, 10 finalists have been nominated for the 2024 Ripple of Kindness Award. These 10 extraordinary individuals include:

- **Kevin Birzer**, Co-Founder of the Giving Grove
- **Alvin Brooks**, Community activist
- **Peggy Dunn**, former mayor of Leawood Kansas, and a community activist
- **Alan Edelman**, former associate executive director of the Jewish Federation of Greater Kansas City and Chair of the Greater Kansas City Interfaith Council
- **Eyyup Esen**, Outreach Director of the Dialogue Institute of the Southwest
- **SuEllen Fried**, Founder of BullySafe USA, author and community activist
- **Bob Kendrick**, President of the Negro Leagues Baseball Museum
- **Dr. Gary Morsch**, Founder of Global Care Force and Heart to Heart International
- **Barbara Unell**, Author and Co-Founder of The Raised with Love and Limits Foundation
- **Kar Woo**, Founder and program director of the Artists Helping the Homeless

Lisa Ginter, CEO of CommunityAmerica Credit Union, who was last year's Ripple of Kindness Honoree, will be on hand to present the award. The **SevenDays®** button design and Kindness Scholarship winners will be recognized, as well. Sponsorships and limited individual tickets are available on the [website](#).

On **Sunday, April 14, SevenDays®** will host its first **Community Kindness Festival** - our gift to the community. This new, free event will take place **from 4:30-7 p.m.** on the grounds of the Jewish Community Center, 5801 W. 115th St., in Overland Park. The festival will be a fun, family-friendly

afternoon of music, food trucks, and interactive kindness activities for people of all ages. Kansas City's own Kate Cosentino, a finalist on NBC's "The Voice " in 2023, is the festival's headliner! Cosentino, a cousin of Terri LaManno, was a **SevenDays®** song competition winner in 2015. The entire community is invited to celebrate kindness.

On the ensuing days, **SevenDays®** encourages schools, businesses, and families, to celebrate kindness through the other daily themes (**Thursday, April 11** - DISCOVER; **Friday, April 12** - OTHERS; **Monday, April 15** - CONNECT; **Tuesday, April 16** - YOU; **Wednesday, April 17** - GO, and **Thursday, April 18** - ONWARD). Extensive resources are available to carry out kindness during **SevenDays®** including tools for educators, faith groups, businesses, and organizations. These online resources are FREE and make it easy and convenient to participate at each person's desired level of engagement. ALL AGES are encouraged to participate.

Recognizing that people are not born with hate, **SevenDays®** continues to broaden its efforts to engage K-12 youth in the ripple of kindness. **SevenDays®** offers grants for Kindness Clubs and Kindness Walks adopted at educational institutions. The ripple is spreading nationwide! **SevenDays** resources and grants for Kindness Clubs and Kindness Walks are reaching Arizona, Arkansas, Florida, Georgia, Indiana, Iowa, Louisiana, Maine, Michigan, Minnesota, New Jersey, New York, Texas, Virginia, Washington, and Wisconsin.

### **SevenDays® Kindness Youth Leadership Team\***

Thirty-five area high school students serve on the 2024 **SevenDays®** Kindness Youth Leadership Team.\* Reflecting the diversity of our **SevenDays®** effort, this youth group is made up of students from a variety of schools, grades, faiths, races, etc. This year's team includes siblings as well as the brother of a former KYLT member now in college.

KYLT members meet monthly during the school year to work on various aspects of **SevenDays®** including planning events and activities. They receive mentorship from adults involved with **SevenDays®** and go out in the community performing community service for other nonprofit organizations. KYLT members also work to increase participation in **SevenDays®** activities by students at their schools.

### **Buttons & Kindness Action Scholarship\*\***

A signature of **SevenDays®** has been distributing colorful buttons and stickers with designs reflecting each day's theme. For the eighth year, a button-design competition took place inviting area high school students to submit their artwork for consideration. Designs from eight different students\* were chosen for the 2024 **SevenDays®** buttons. Each student receives a \$500 award. Look for these colorful expressions of kindness throughout the community. Stickers may be ordered for FREE until Feb. 12 at this link: <https://www.mmipromo.com/sevendays/>.

One act of kindness can start a RIPPLE to CHANGE the WORLD. Each year **SevenDays®** awards the **Kindness Action Scholarship** providing up to five graduating high school seniors with \$1,000 scholarships for post-high school tuition. Five area seniors\*\* were chosen as winners for creating a project of kindness addressing one or more of the **SevenDays®** themes, executing it and submitting an essay about its impact. Each student receives a \$1,000 scholarship to be used for their post-high school education.

In addition, the Community Blood Center offers donation opportunities at its centers during **SevenDays®** allowing those who can donate to express kindness by giving the gift of life. (Kansas City is currently facing a blood supply shortage.) Since this partnership began, almost 20,000 units of blood products have been donated through SevenDays equating to about 58,000 lives saved.

### **SevenDays® Kindness Cities and more**

Fourteen area communities have signed on as **SevenDays® Kindness Cities** – in Missouri: Independence, Kansas City, North Kansas City and Parkville; in Kansas: Bonner Springs, the Unified Government of Wyandotte County, Leawood, Lenexa, Merriam, Mission, Olathe, Overland Park, Prairie Village and Shawnee. In addition, Johnson County, Kansas has joined **SevenDays®** as its first Kindness County and the Mid-America Regional Council is its first regional partner, representing 119 cities across nine counties on both sides of the state line. Each of these partners commits to promoting kindness and encouraging its citizens to participate in **SevenDays®**. Follow their social media outlets for details on how each community is participating.

Schools, businesses, community organizations, and families are invited to create their own activities and share them through **SevenDays®** social media sites by tagging us @GiveSevenDays and using #givesevendays and #betheripple. **SevenDays®** website, [SevenDays®.org](https://www.sevendays.org) as well as the Facebook page @givesevendays.

Volunteer opportunities are available for **SevenDays®**; those interested are urged to regularly check the website for details and registration.

SevenDays® financial sponsors to date include CommunityAmerica Credit Union, AdventHealth, Blessing Abound, Creative Planning, The Jewish Community Center, Irv and Ellen Robinson Family Foundation, and Artists Helping the Homeless.

For more information about **SevenDays®**, please contact Ruth Baum Bigus, at (913) 707-7746 or at [ruth@sevendays.org](mailto:ruth@sevendays.org).

TOGETHER, we can make a ripple to change the world!

### **\*\*2024 Button Design Winners**

*(Day, name, year in school, school & city of residence)*

LOVE DAY: Nirvana Mullin - Sophomore, Shawnee Mission North; Mission, KS  
DISCOVER DAY: Alex Hanton - Senior, Olathe Northwest HS; Olathe  
OTHERS' DAY: Auden Hardy - Senior, Shawnee Mission Northwest; Lenexa, KS  
CONNECT DAY: Caroline Gordon - Sophomore, Blue Valley HS; Leawood, KS  
YOU DAY: Bruno Cinelli da Silva - Sophomore, Olathe Northwest; Lenexa, KS  
GO DAY: Mekaela Malinowski - Senior, Shawnee Mission Northwest; Shawnee, KS  
ONWARD DAY: Neeva Tompkins - Sophomore, Raymore-Peculiar HS; Kansas City, MO  
SEVENDAYS (overall button): Jonah Salisbury - Sophomore, Liberty HS, Kansas City, MO

**\*\*2024 Kindness Action Scholarship Winners**

*(Name, school, city of residence)*

Gabriel Decker: Blue Valley North, Leawood, KS  
Alex Dominic: Blue Valley Southwest, Overland Park, KS  
Avery McKenna: Staley HS, Kansas City, MO  
Fargol Rozati: Blue Valley West, Overland Park, KS  
Benjamin Soyka: Leavenworth HS, Fort Leavenworth, KS

**\*SevenDays® 2024 Kindness Youth Leadership Team**

*(Name, high school, year, faith; \*denotes returning members)*

Sydney Anderson: BV North, Senior, Christian\*  
Bea Colbert: Pembroke Hill, Sophomore, Jewish  
Caleb Deng: BV North, Senior, Christian\*  
Leili Deshmukh: Barstow, Junior, Christian  
Lauren Frumkin: BV West, Senior, Jewish\*  
Kayla Gele: Ray-Pec, Senior, Jewish  
Dani Glickman: Hyman Brand Hebrew Academy, Freshman, Jewish  
Caroline Gordon, BV High, Sophomore, Jewish  
Anika Goyal: BV West, Sophomore, Hindu\*  
Sai Gudla: BV North, Junior, Hindu  
Maddy Hall: BV North, Junior, Methodist  
Abby Hill: Barstow, Junior, Jewish  
Anna Hoskins: BVNW, Sophomore, Spiritual/Not Religious  
Kiara H. Howard: Paola High School, Senior, Not Religious\*  
Eden Iseman: BV North, Junior, Jewish\*

Michael Jiang: BV West, Freshman, none  
Sarah Jiang: BV West, Junior, none\*  
Abhi Kambhampati: BV North, Sophomore, Hindu  
Lola Kernell: Bishop Miege, Senior, Catholic  
Parker Lank: SM South, Junior, Methodist  
Ellie Lim: BV North, Senior, none\*  
Jaelyn McDonald: Lone Jack High, Junior, Christian  
Mia Mondry: BV High, Sophomore, Jewish  
Paritosh (Pari) Patel: BV North, Junior, Hindu  
Caroline Plumb: Saint Thomas Aquinas, Senior, Catholic\*  
Kathryn Rees:, BV Southwest, Senior, Catholic  
Maeve Riley: Notre Dame de Sion, Sophomore, Catholic  
Sami Sandler: BV High, Sophomore, Jewish\*  
Roxy Schelstrate, Spring Hill, Sophomore, none  
Claire Solis: St. Teresa's Academy, Freshman, Catholic  
Erica Strathman: Saint Thomas Aquinas, Sophomore, Catholic  
Meme Taylor: Olathe Northwest, Freshman, none  
Athan Tran: BV North, Junior, Muslim\*  
Mark Ziegler: SM South, Senior, Presbyterian\*  
Aubrie Zumwalt: Ray-Pec, Sophomore, Christian

###



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### Video promo script for SevenDays® 2024

"Hi. I'm (NAME) from (your city/county and title) and I invite you to participate in this year's SevenDays®-Make a Ripple Change the World **April 10-18** with me. SevenDays® overcomes hate by promoting **kindness** and **understanding** through education and dialogue.

This year, SevenDays marks its 10th anniversary of promoting kindness including the new Community Kindness Festival on Sunday, April 14. Our city is spreading kindness and you can join us! Check out our kindness opportunities on our website (mention web address here) and other opportunities for you at [www.SevenDays](http://www.SevenDays.org) dot org."

Together, we can make a ripple of kindness to change the world!

(\*If you have a personal relationship with Mindy Corporon, the Corporon family or Jim LaManno, please feel free to work this into your video message.)

### INSTRUCTIONS:

1. Read through the above script and get comfortable with it. Please feel free to ad-lib to your style.
2. Using your smartphone, make a video of yourself sharing this message.
  - a. Please hold your phone horizontally.
  - b. Make sure your light and sound are of good quality.
  - c. Feel free to do as many versions as you like.
3. Choose the message you are happy with, and email to Ruth Bigus at [ruth@sevendays.org](mailto:ruth@sevendays.org) OR drop the file using this link:

[SevenDays City Videos](#)



**4. Deadline for these messages is NO LATER THAN March 1.**

Item Number: Reports of City Liaisons- VI.-A.  
Committee 3/18/2024  
Meeting Date:



City of Roeland Park  
Action Item Summary

Date: 3/11/2024  
Submitted By: Council Member Madigan  
Committee/Department: Ad-Hoc Historical Committee  
Title: **Ad-Hoc Historical Committee**  
Item Type: Report

**Recommendation:**  
  
**Informational only. Council member Madigan to provide update.**

Details:

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	3/11/2024 - 3:18 PM

## Goals/Objectives & Terms

Item Number: Reports of City Liaisons- VI.-B.  
Committee 3/18/2024  
Meeting Date:



City of Roeland Park  
Action Item Summary

Date: 3/11/2024  
Submitted By: Jennifer Jones-Lacy, Assistant City Administrator/Finance Director  
Committee/Department: Board of Zoning Appeals  
Title: Board of Zoning Appeals  
Item Type: Report

Recommendation:  
  
Informational only. Jennifer Jones-Lacy to provide update.

Details:

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	3/11/2024 - 3:19 PM

## Goals/Objectives & Terms

**Item Number:** New Business- VIII.-A.  
**Committee** 3/18/2024  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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**Date:** 3/14/2024  
**Submitted By:** Donnie Scharff  
**Committee/Department:** Admin  
**Title:** **Approve Revised Task Order for Roe Parkway Project**  
**Item Type:** Other

### **Recommendation:**

**To approve an updated task order covering the design, bidding, and construction administration for the extension and improvement to Roe Parkway.**

### **Details:**

The attached scope from Larkin covers the entire scope of professional engineering and construction related services for the extension of Roe Parkway to Roe Boulevard as well as the repair of existing Roe Parkway. The initial task order approved in 2021 just covered survey and design. The revised task order reflects survey, design, bidding, construction administration and inspections services. These fees amount to 11% of estimated construction costs (\$1.736 M). This is below the 15% we consider normal for these services. TIF 3 resources are sufficient to cover the cost of the design and construction (total project cost is estimated at \$1.95 M). The attached cost estimate reflects design recently reviewed by Council. The project scope has been expanded to provide a sidewalk extending from the new Roe Parkway intersection with Roe Boulevard south to connect to the sidewalk along the EPC site. This will create a complete sidewalk system along Roe Blvd, Roe Parkway and 48th Street.

The project is being paid from TIF 3 resources. These improvements are part of the TIF 3 Development Plan. TIF 3 resources are to be used by year end 2025.

These improvements are anticipated to occur in concert with redevelopment of the Rocks area. The west extension of Roe Parkway is planned to occur as a first phase of construction to provide a 2nd means of egress before construction along the existing (east/south) segment of Roe Parkway commences.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:



**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request: \$193,710 for all engineering services	
Budgeted Item?	Budgeted Amount: \$1 million in 2024 and \$1.5 million in 2025
Line Item Code/Description: TIF 3 Fund	

**Additional Information****REVIEWERS:**

Department	Reviewer	Action	Date
Public Works	Moody, Keith	Approved	3/12/2024 - 10:57 AM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ Roe Parkway Revised Task Order	Cover Memo
▣ Roe Parkway Cost Estimate	Cover Memo

## City of Roeland Park – Roe Parkway Street Improvements

Contract: On-Call City Engineering

Ordinance or Resolution:

Task Agreement No: 24-2

Funding Amount: \$193,710

Purchase Order No:

Project Title: Roe Parkway Street Improvements (W 48<sup>th</sup> Street to Roe Boulevard)

Contractor/Consultant:  
Lamp Rynearson  
9001 State Line Road, Suite 200  
Kansas City, MO 64114

Division Manager:  
Civil Design Group  
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): None

### PROJECT Scope:

1. Survey: Perform topographic and boundary survey of subject project site. Prepare temporary construction easement descriptions, right-of-way descriptions, exhibits and conveyance documents for up to 7 tracts.
2. Final Design: Prepare final design drawings, conduct utility and property owner coordination meetings, prepare SWPPP and obtain KDHE NOI land disturbance permit, provide an engineer's estimate of probable construction costs, and prepare bid documents consisting of final construction drawings and a project manual with technical specifications.
3. Bidding: Conduct a pre-bid meeting, answer questions during bidding, attend bid opening, tabulate and review bid proposals and qualifications, and provide a bid recommendation to City.
4. Construction Phase Services: Conduct a pre-construction meeting, review shop drawings, attend construction progress meetings, review pay requests, answer questions during construction, perform final walkthrough and prepare punch list, and prepare record drawings based on Contractor furnished redline drawings.
5. Construction Observation Services: Provide part time construction observation (20 hours per week). A 20-week construction period is assumed.

The attached services will be provided for an hourly rate. Total not to exceed project fee is \$193,710, including direct expenses.

This task agreement replaces Task Agreement 21-4 dated February 26, 2021 for this project.

### Staff Signatures

**Mayor:**

Michael Poppa

**City Administrator:**

Keith Moody

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Partner Signatures

**Division Manager:**

Daniel G. Miller, P.E.

Signature: \_\_\_\_\_

Date: 3/7/2024

**Company Principal (if different):**

Tony O'Malley, P.E.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Project Type: Design X Construction X Property Acquisition \_\_\_\_\_ Conceptual/Problem Solving \_\_\_\_\_ Surveying X

Project Discipline(s): Transportation X Planning \_\_\_\_\_ Water \_\_\_\_\_ Wastewater \_\_\_\_\_ Stormwater X

Report(s) Received:

Work on File:

This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and Lamp Rynearson (Professional), **dated 11/2/2020.**

Attach scope of work, budget, and other supporting material



PROJECT TITLE	Roe Parkway Improvements
LOCATION	Roeland Park, Kansas
DATE	3/7/2024

PROJECT # 0321001.04  
BY Dan McGhee

L:\Engineering\0321001.04 Roeland Park KS Roe Parkway\PROJECT MANAGEMENT\Supplemental Task Order\March 2024 New Task Order\Roe Parkway Fee Estimate.xls



9001 State Line Rd., Ste. 200  
Kansas City, MO 64114  
[P] 816.361.0440  
[F] 816.361.0045  
LampRynearson.com

## CIVIL DESIGN GROUP FEE ESTIMATE

PROJECT TITLE Roe Parkway Improvements  
LOCATION Roeland Park, Kansas  
DATE 3/7/2024

PROJECT # 0321001.04  
BY Dan McGhee

### Classification:

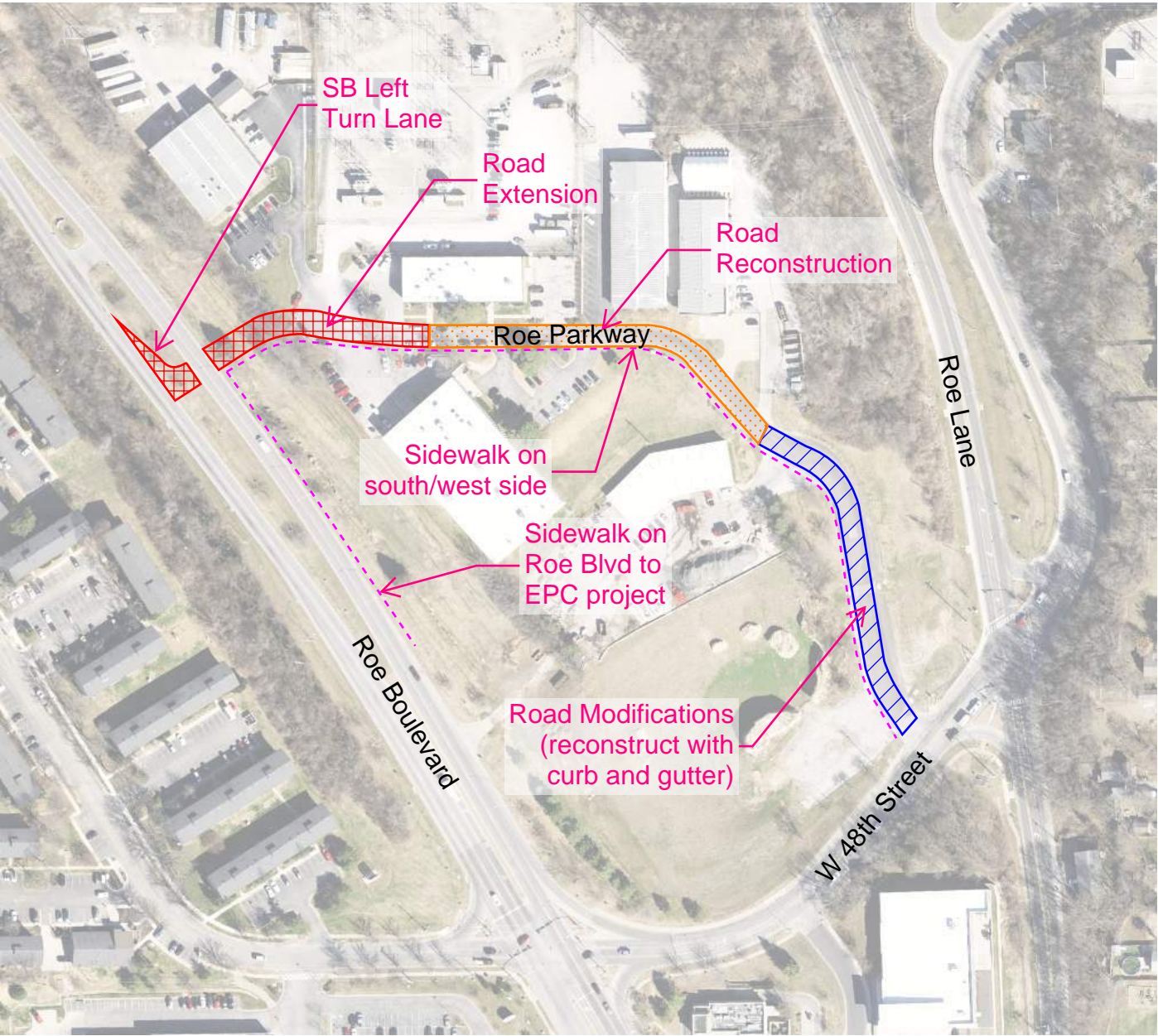
	Civil Design Group Leader	Sr. Project Manager V	Project Engineer 3	Sr. Project Designer I	Construction Observer	Admin
Associate:	Miller	McGhee	Neal	Archer	Bruemmer	Nichols
Hourly Rate:	\$269.00	\$230.00	\$135.00	\$139.00	\$115.00	\$112.00

### Hourly NTE Survey or Sub Fee

Subtotal of Hrs per Item	Subtotal of Fee per Item
-----------------------------	-----------------------------

<b>Construction Contract Administration</b>									
Pre-Construction Meeting	2	2	4		2			10	\$1,768.00
Shop Drawing Review/ Submittals		2	8					10	\$1,540.00
Construction Issues and Question Resolution	2	8	12	4				26	\$4,554.00
Progress Meetings, Agenda and Minutes		12	20		12			44	\$6,840.00
Review Pay Requests		3	6		3			12	\$1,845.00
Perform Final Walkthrough, Punch List, Follow-up		4	6		4			14	\$2,190.00
As-Constructed Record Drawings		2	4	12	2			20	\$2,898.00
Subtotal of Hours per Associate	4	33	60	16	23			136	
Subtotal of Fee per Associate	\$1,076.00	\$7,590.00	\$8,100.00	\$2,224.00	\$2,645.00				
Labor Fee									\$21,635.00
Reimbursables 2%									\$432.70
2025 Rate Adjustment (assumes half of construction in 2025) 2%									\$432.70
<b>Subtotal of Construction Contract Administration</b>									<b>\$22,500.40</b>
<b>Construction Observation</b>									
Construction Observation									
SWPPP Inspections, 4 Hours / Week / 5 month period					80			80	\$9,200.00
Part Time, 20 Hours / Week / 20 Week Construction					400			400	\$46,000.00
Subtotal of Hours per Associate					480			480	
Subtotal of Fee per Associate					\$55,200.00				
Labor Fee									\$55,200.00
Reimbursables 0.67/mi									\$1,005.00
2025 Rate Adjustment (assumes half of construction in 2025) 2%									\$1,104.00
<b>Subtotal of Construction Observation</b>									<b>\$57,309.00</b>
<b>Project Fee Summary</b>									
Survey, Design and Bidding Fee									\$113,901.22
Construction Contract Administration and Part Time Observation Fee									\$79,809.40
<b>PROJECT TOTAL</b>									<b>\$193,710.62</b>

Roe Parkway Improvements  
Location Map  
March 7, 2024





9001 State Line Rd., Ste. 200  
 Kansas City, MO 64114  
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 LampRynearson.com

3/7/2024

Project Cost Estimate					
Roe Parkway Street Improvements					
48th Street to Roe Boulevard					
City of Roeland Park, KS					
Road Reconfiguration and Sidewalk Addition (north of 48th Street), Road Extension to Roe Boulevard, Middle Section					
Item No.	Item Description	Unit	Estimated Quantity	Unit Price	Total
1	Mobilization	L.S.	1	\$ 65,000.00	\$ 65,000.00
2	Clearing, Grubbing, Demolition	L.S.	1	\$ 125,000.00	\$ 125,000.00
3	Grading (Unclassified)	L.S.	1	\$ 135,000.00	\$ 135,000.00
4	Asphaltic Concrete (10")	Ton	140	\$ 140.00	\$ 19,600.00
5	Asphaltic Concrete (6")	Ton	1,490	\$ 125.00	\$ 186,250.00
6	Asphaltic Concrete (2")	Ton	530	\$ 120.00	\$ 63,600.00
7	Aggregate Base (6") (AB-3 OP Modified)	SY	5,424	\$ 12.00	\$ 65,088.00
8	Unsuitable Subgrade (Remove and Replace with 3" Aggregate)	Ton	1,050	\$ 70.00	\$ 73,500.00
9	Street Pavement (Concrete) (10")	SY	135	\$ 150.00	\$ 20,250.00
10	Curb and Gutter (Combined) (Type A)	LF	98	\$ 50.00	\$ 4,900.00
11	Curb and Gutter (Combined) (Type B)	LF	1,954	\$ 50.00	\$ 97,700.00
12	Curb and Gutter (Combined) (Type C)	LF	723	\$ 50.00	\$ 36,150.00
13	Straight Back Curb	LF	193	\$ 50.00	\$ 9,650.00
14	Driveways (Commercial) (8" Concrete)	SY	1,044	\$ 140.00	\$ 146,160.00
15	Driveways (Commercial) (8" Asphalt)	SY	408	\$ 110.00	\$ 44,880.00
16	Curb and Gutter (Combined) (Type B), Driveway	LF	617	\$ 50.00	\$ 30,850.00
17	Curb and Gutter (Combined) (Type C) (Mountable), Driveway	LF	96	\$ 50.00	\$ 4,800.00
18	Straight Back Curb, Driveway	LF	51	\$ 50.00	\$ 2,550.00
19	Sidewalk Construction (4")	SF	5,765	\$ 10.00	\$ 57,650.00
20	Sidewalk Ramps (6")	SF	767	\$ 22.00	\$ 16,874.00
21	Detectable Warnings	SF	25	\$ 80.00	\$ 2,000.00
22	Curb Inlet (6'x4')	Ea	5	\$ 8,000.00	\$ 40,000.00
23	Traffic Rated Junction Box (6'x4')	Ea	1	\$ 8,500.00	\$ 8,500.00
24	Junction Box (5'x4')	EA	1	\$ 7,000.00	\$ 7,000.00
25	Storm Sewer Pipe (15" RCP)	LF	427	\$ 160.00	\$ 68,320.00
26	Storm Sewer Pipe (24" RCP)	LF	92	\$ 210.00	\$ 19,320.00
27	Modified Type I Street Repair	SY	89	\$ 150.00	\$ 13,350.00
28	Erosion Control	L.S.	1	\$ 10,000.00	\$ 10,000.00
29	Traffic Control	L.S.	1	\$ 10,000.00	\$ 10,000.00
30	Contractor Construction Staking	L.S.	1	\$ 9,000.00	\$ 9,000.00
31	Street Lighting	Ea	9	\$ 12,000.00	\$ 108,000.00
32	Sodding	SY	1,738	\$ 10.00	\$ 17,380.00
33	Force Account	Set	1	\$ 60,000.00	\$ 60,000.00
Subtotal Construction Cost:				\$	1,578,322.00
Contingency (10%)				\$	157,832.20
Construction Cost				\$	1,736,154.20
Engineering and Survey (6.6%)				\$	113,900.00
Construction Contract Administration/Observation (4.6%)				\$	79,810.00
Material Testing (1%)				\$	17,400.00
Total Project Cost				\$	1,947,264.20

**Notes:**

- Asphalt calculation includes 8% buffer.
- Excludes easement acquisition, legal fees / publications, utility relocations, financing and bonding.

Item Number: New Business- VIII.-B.  
Committee 3/18/2024  
Meeting Date:



City of Roeland Park  
Action Item Summary

Date: 3/11/2024  
Submitted By: Mayor Poppa  
Committee/Department: Admin.  
Title: **Appoint Chris Thowe to the Board of Zoning Appeals**  
Item Type: Other

**Recommendation:**  
  
**To appoint Chris Thowe to the Board of Zoning Appeals.**

**Details:**

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	



## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	3/11/2024 - 4:10 PM

**Goals/Objectives & Terms**

**ATTACHMENTS:**

Description	Type
📎 Chris Thowe	Cover Memo

## Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Wed 3/6/2024 7:39 PM

To: Nielsen, Kelley <knielsen@roelandpark.org>; RP Intern <intern@roelandpark.org>; Jennifer Jones-Lacy <jjones-lacy@roelandpark.org>

### Committee Volunteer Form

Date	3/6/2024
First Name	Chris
Last Name	Thowe
Address	4330 W 52nd Ter
City	Roeland Park
State	KS
Zip	66205
Email	
Phone	
Place of Employment	Erica Kay Design LLC
How long have you been a resident of Roeland Park?	7/15/09
How much time do you have to devote per month?	4-8 hours
Board & Committee Interest	I'm interested in becoming more involved in RPs planning and decisions.
Select a Board or Committee	Board of Zoning Appeals
Are you a high school student between the ages of 14 and 18?	No
Additional Comments	Haaaaaaaaaage
Resume	Field not completed.

Email not displaying correctly? [View it in your browser.](#)