

**AGENDA**  
**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING**  
**ROELAND PARK**  
**Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205**  
**January 6, 2020 6:00 PM**

- |                                                                                                                                                                                                                                            |                                                                                                                                                                                                            |                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Mike Kelly, Mayor</li> <li>• Trisha Brauer, Council Member</li> <li>• Benjamin Dickens, Council Member</li> <li>• Jan Faidley, Council Member</li> <li>• Jennifer Hill, Council Member</li> </ul> | <ul style="list-style-type: none"> <li>• Jim Kelly, Council Member</li> <li>• Tom Madigan, Council Member</li> <li>• Claudia McCormack, Council Member</li> <li>• Michael Rebne, Council Member</li> </ul> | <ul style="list-style-type: none"> <li>• Keith Moody, City Administrator</li> <li>• Jennifer Jones-Lacy, Asst. Admin.</li> <li>• Kelley Nielsen, City Clerk</li> <li>• John Morris, Police Chief</li> <li>• Donnie Scharff, Public Works Director</li> </ul> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Admin	Finance	Safety	Public Works
Madigan	Faidley	Dickens	Hill
Brauer	McCormack	Rebne	Kelly

**Pledge of Allegiance**

**Roll Call**

**Modification of Agenda**

**I. Citizens Comments**

*Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.*

**II. Consent Agenda**

*Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.*

- A. Appropriations Ordinance #941
- B. December 16, 2019 Council Minutes
- C. Tree Services Agreement

### **III. Business From the Floor**

#### **A. Applications / Presentations**

1. Community Engagement Committee Report - Jen Hill
2. Sustainability Committee Report - Michael Rebne

### **IV. Mayor's Report**

### **V. Workshop and Committee Reports**

### **VI. Reports of City Liaisons**

- #### **A. Community Foundation**

### **VII. Ordinances and Resolutions:**

- #### **A. Ordinance 989 An Ordinance Amending Chapter I, Article 2, Section 1-203 Of The Municipal Code Of The City Of Roeland Park, Kansas To Nominate And Elect A President Of The Council At The First City Council Meeting In January.**

### **VIII. New Business**

- #### **A. Council Liaisons and Committee Appointments**
- #### **B. Discuss R Park Sculpture**
- #### **C. Appointments and Reappointments to Community Foundation, Sustainability and Community Engagement Committee**

### **IX. Unfinished Business**

### **X. Workshop Items:**

### **XI. Reports of City Officials:**

**Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council**

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- #### **A. Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal

from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
- 1. Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
  - 2. Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be

accommodated within the time available.

- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk

***The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.***

Item Number:      Consent Agenda- II.-A.  
Committee            1/6/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                                **Appropriations Ordinance #941**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Appropriations Ordinance #941	Cover Memo

# The City of Roeland Park, Kansas

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Thursday, January 2, 2020

## Appropriation Ordinance -1/06/2020 - #941

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 6th day of January, 2020.

Attest:

---

City Clerk

---

Mayor

<b>Total Appropriation Ordinance</b>	<b>\$</b>	<b>314,614.60</b>
--------------------------------------	-----------	-------------------

There are sufficient funds in the General Fund to cover general fund expenditures.

## Appropriation Ordinance -1/06/2020 - #941

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT	Amount	Chk #	Check Amount
					Date			
Advance Auto Parts	106	5211.106	Maintenace & Repair Equipment	5128935036413	12/31/19	48.98	70263	359.78
Advance Auto Parts	106	5260.106	Vehicle Maintenance	5128935436688	12/31/19	33.48		
Advance Auto Parts	106	5302.106	Motor Fuels & Lubricants	5128932335038	12/31/19	101.15		
Advance Auto Parts	106	5302.106	Motor Fuels & Lubricants	5128935036442	12/31/19	55.16		
Advance Auto Parts	106	5302.106	Motor Fuels & Lubricants	5128935436688	12/31/19	55.16		
Advance Auto Parts	115	5302.115	Motor Fuels & Lubricants	5128924620350	12/31/19	17.46		
Advance Auto Parts	115	5302.115	Motor Fuels & Lubricants	5128932024560	12/31/19	3.21		
Advance Auto Parts	106	5306.106	Materials	5128932335038	12/31/19	12.99		
Advance Auto Parts	106	5318.106	Tools	5128932335038	12/31/19	32.19		
Airgas USA, LLC	106	5318.106	Tools	9096273528	12/31/19	43.15	70264	43.15
All Copy Products Inc.	102	5214.102	Other Contracted Services	AR2803729	12/31/19	57.67	70265	122.52
All Copy Products Inc.	105	5214.105	Other Contracted Services	AR2803729	12/31/19	64.85		
American Equipment Co.	106	5211.106	Maintenace & Repair Equipment	36615	12/31/19	396.69	70266	396.69
Balls Food Stores	101	5267.101	Employee Related Expenses	37599	12/18/19	50.00	70244	50.00
Balls Food Stores	102	5206.102	Travel Expense & Training	51664	12/31/19	9.97	70267	207.90
Balls Food Stores	101	5253.101	Public Relations	37507	12/31/19	179.96		
Balls Food Stores	102	5307.102	Other Commodities	37518	12/31/19	17.97		
Boelte-Hall, LLC	101	5208.101	Newsletter	1918846	12/31/19	1,518.00	70268	1,518.00
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1052835	12/31/19	35.00	70269	598.70
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1052845	12/31/19	64.90		
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1052849	12/31/19	35.00		
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	1052718	12/31/19	463.80		
Building Control Solutions	290	5425.290	Other Capital Outlay	16335	12/31/19	34,097.00	70270	34,097.00
The Bullet Hole	102	5206.102	Travel Expense & Training	42270	12/31/19	25.00	70271	25.00
Confluence, Inc.	101	5209.101	Professional Services	18046	12/26/19	4,004.60	70259	4,004.60
Constellation Newenergy- Gas Div	220	5289.220	Natural Gas	2768919	12/18/19	13.90	70245	13.90
CRH Electric	101	5307.101	Other Commodities	63547	12/26/19	225.00	70260	225.00
Dash Medical Gloves	102	5307.102	Other Commodities	INV1176134	12/31/19	71.90	70272	71.90
ETC Institute	101	5214.101	Other Contracted Services	27389	12/31/19	868.75	70273	868.75
Everygy	101	5201.101	Electric	11-12/19 Multipl	12/31/19	1,350.22	70274	4,075.29
Everygy	106	5201.106	Electric	11-12/19 Multipl	12/31/19	2,392.76		
Everygy	220	5201.220	Electric	11-12/19 Multipl	12/31/19	332.31		
Freeman Concrete Construction, L	270	5430.270	Residential Street Reconstruction	3 Final	12/18/19	59,717.00	70246	59,717.00
GBA Architects Engineers	290	5209.290	Professional Services	56779	12/13/19	9,800.00	32487	9,800.00
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	INV0742514	12/31/19	28.75	70275	167.25
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	INV0742908	12/31/19	138.50		
Ann Heatherly	106	5319.106	Rain Barrel Reimbursement	12/11/19 BMP	12/18/19	250.90	70247	250.90
Johnson County Human Services	101	5212.101	Utility Asst	12/13/19 Man.Ck	12/13/19	15,000.00	32486	15,000.00
Johnson & Wyandotte Counties	108	5251.108	Mayor Expenses	12/10/19	12/18/19	456.00	70248	456.00

Key Equipment & Supply	106	5211.106	Maintenace & Repair Equipment	258800	12/31/19	443.00	70276	443.00
Kansas Gas Service	101	5289.101	Natural Gas	1745	12/12/19	421.10	70249	1,001.63
Kansas Gas Service	106	5289.106	Natural Gas	7836	12/12/19	513.98		
Kansas Gas Service	220	5289.220	Natural Gas	2518	12/9/19	66.55		
Lamp, Ryneerson & Assoc., Inc.	270	5209.270	Professional Services	319001010000011	12/18/19	7,070.12	70250	18,318.82
Lamp, Ryneerson & Assoc., Inc.	270	5459.270	CARS 2019	318001080000012	12/18/19	442.50		
Lamp, Ryneerson & Assoc., Inc.	300	5469.300	Stormwater Maintenance	319001050000001	12/18/19	1,509.50		
Lamp, Ryneerson & Assoc., Inc.	300	5472.300	R Park Development Plan	319001040000009	12/18/19	9,296.70		
Landscape Forms, Inc.	300	5470.300	Park Maint/Infrastructure	120333	12/31/19	24,059.52	70277	24,059.52
LBA A/C, Heating & Plumbing	101	5210.101	Maintenance & Repair Building	35040433	12/31/19	203.00	70278	203.00
LeadsOnline	102	5214.102	Other Contracted Services	253292	12/31/19	1,758.00	70279	1,758.00
LE Upfitter	102	5308.102	Clothing & Uniforms	7040	12/31/19	302.90	70280	302.90
Mauer Law Firm PC	101	5215.101	City Attorney	205470/472	12/26/19	3,843.20	70261	13,461.76
Mauer Law Firm PC	270	5457.270	CARS 2020 - Roe	205470/472	12/26/19	2,308.45		
Mauer Law Firm PC	370	5457.370	CARS 2020 - Roe	205470/472	12/26/19	3,462.68		
Mauer Law Firm PC	450	5457.450	CARS 2020 - Roe	205470/472	12/26/19	3,847.43		
Venessa Maxwell-Lopez	103	5209.103	Professional Services	12/13/19	12/31/19	150.00	70281	150.00
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	12/1/19	12/18/19	37,287.26	70251	37,287.26
Missouri Organic	115	5235.115	Disposal Fees	114034	12/31/19	750.00	70282	750.00
National Business Furniture, LLC	360	5315.360	Machinery & Auto Equipment	ZK075624TDQ	12/31/19	2,340.28	70293	2,340.28
Principal Life Insurance Co.	107	5130.107	City Paid Life/ST Disability	0001	12/18/19	786.41	70283	786.41
Wex Bank	104	5302.104	Motor Fuels & Lubricants	625860915	12/23/19	26.18	32489	350.78
Wex Bank	106	5302.106	Motor Fuels & Lubricants	625860915	12/23/19	324.60		
Redishred Kansas Inc.	102	5214.102	Other Contracted Services	100251341	12/18/19	22.50	70252	45.00
Redishred Kansas Inc.	105	5214.105	Other Contracted Services	100251341	12/18/19	22.50		
Rejis Commission	102	5214.102	Other Contracted Services	429311	12/31/19	229.69	70284	229.69
Roeland Park Community Founda	101	5283.101	RP Community Foundation Grant E	2019 Raffle/Dona	12/31/19	12.00	70285	12.00
RTA	370	5457.370		12/19/19 Man.Ck	12/19/19	640.00	32488	640.00
George Schlegel	101	5230.101	Art Commissioner	Recurring Check	01/01/20	100.00	70262	100.00
Staples	101	5301.101	Office Supplies	8056768011	12/31/19	122.15	70286	122.15
Strasser True Value	106	5318.106	Tools	343963	12/31/19	77.99	70287	77.99
Terminix Processing Center	106	5214.106	Other Contracted Services	391492995-2	12/31/19	118.00	70294	118.00
TransUnion Risk & Alternative	102	5214.102	Other Contracted Services	457712019111	12/31/19	50.00	70288	50.00
The University of KS	102	5206.102	Travel Expense & Training	4917E70E	12/31/19	15.00	70289	15.00
US BANK	220	5203.220	Printing & Advertising	Nielsen	12/18/19	367.49	70253	2,939.92
US BANK	510	5203.510	Printing & Advertising	Jones-Lacy	12/19	104.00		
US BANK	102	5206.102	Travel Expense & Training	Morris	12/18/19	1,028.44		
US BANK	105	5206.105	Travel Expense & Training	Moody	12/18/19	15.00		
US BANK	220	5214.220	Other Contracted Services	Mootz	12/18/18	848.00		
US BANK	101	5237.101	Community Events	Jones-Lacy	12/19	55.54		
US BANK	101	5253.101	Public Relations	Nielsen	12/18/19	169.41		
US BANK	101	5256.101	Committee Funds	Nielsen	12/18/19	9.99		
US BANK	101	5267.101	Employee Related Expenses	Nielsen	12/18/19	15.34		



US BANK	101	5307.101 Other Commodities	Jones-Lacy 12/19	12/18/19	17.86		
US BANK	290	5307.290 Other Commodities	Mootz 12/18/18	12/18/19	41.85		
US BANK	106	5308.106 Clothing & Uniforms	Vandenbos 12/19	12/18/19	267.00		
Victor Stanley	300	5470.300 Park Maint/Infrastructure	SI44560	12/18/19	7,239.00	70254	7,239.00
Water District No 1 of Johnson Co	106	5287.106 Water	6247 12/4/19	12/18/19	134.54	70255	134.54
Water District No 1 of Johnson Co	101	5287.101 Water	12/20/19 Multipl	12/31/19	55.17	70290	500.37
Water District No 1 of Johnson Co	106	5287.106 Water	12/20/19 Multipl	12/31/19	374.31		
Water District No 1 of Johnson Co	220	5287.220 Water	12/20/19 Multipl	12/31/19	70.89		
Waters Edge Aquatic Design	300	5473.300 RPAC Improvements	4127	12/31/19	5,756.25	70291	5,756.25
WCA Waste Corporation	115	5272.115 Solid Waste Contract	990000602349	12/31/19	43,173.82	70292	43,173.82
KPERS	101	2040.101 KPERS Accrued Employee	12/19/2019	12/19/19	2,154.40		2,154.40
KPERS	101	2050.101 Insurance Withholding Payable	12/19/2019	12/19/19	170.26		170.26
KPERS	107	5123.107 KPERS City Contribution	12/19/2019	12/19/19	3,551.16		3,551.16
KP&F	101	2045.101 KP&F Employee Withholding Payab	12/19/2019	12/19/19	2,434.44		2,434.44
KP&F	101	2050.101 Insurance Withholding Payable	12/19/2019	12/19/19	94.27		94.27
KP&F	107	5131.107 KP&F City Contribution	12/19/2019	12/19/19	7,534.87		7,534.87
Miller Management Systems, LLC	101	5214.101 Other Contracted Services	Recurring EFT	12/20/19	1,800.00		1,800.00
Wex Bank	106	5302.106 Motor Fuels & Lubricants	62623619	12/23/19	666.93		666.93
Wex Bank	102	5302.102 Motor Fuels & Lubricants	62530601	12/23/19	1,771.85		1,771.85
					\$	314,614.60	

Item Number:      Consent Agenda- II.-B.  
Committee            1/6/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                              **December 16, 2019 Council Minutes**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
December 16, 2019 Council Minutes	Cover Memo

**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING MINUTES**  
**Roeland Park City Hall**  
**4600 W 51st Street, Roeland Park, KS 66205**  
**Monday, December 16, 2019 6:00 P.M.**

- |                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>○ Mike Kelly, Mayor</li><li>○ Trisha Brauer, Council Member</li><li>○ Benjamin Dickens, Council Member</li><li>○ Jan Faidley, Council Member</li><li>○ Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Jim Kelly, Council Member</li><li>○ Tom Madigan, Council Member</li><li>○ Claudia McCormack, Council Member</li><li>○ Michael Rebne, Council Member</li><li>○ Erin Thompson, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Keith Moody, City Administrator</li><li>○ Jennifer Jones-Lacy, Asst. Admin.</li><li>○ Kelley Nielsen, City Clerk</li><li>○ John Morris, Police Chief</li><li>○ Donnie Scharff, Public Works Director</li></ul> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Admin**  
Madigan  
Brauer

**Finance**  
Faidley  
McCormack

**Safety**  
Dickens  
Rebne

**Public Works**  
Hill  
Kelly

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

### **PLEDGE OF ALLEGIANCE**

Mayor Kelly called the meeting to order and led everyone in the Pledge of Allegiance.

### **ROLL CALL**

City Clerk Nielsen called the roll. CMBR Brauer was absent. Staff members present were City Administrator Moody, Assistant City Administrator Jones-Lacy, Public Works Director Scharff, Police Officer Brooks, City Clerk Nielsen, and City Attorney Hampton.

### **MODIFICATION TO THE AGENDA**

Council report from CMBRS Faidley and Rebne will be added to Workshop and Committee Reports. CMBR Madigan requested that Consent Agenda Item 2, the Council minutes, be corrected. This item was moved to Item 1, Business from the Floor.

### **PUBLIC HEARING**

#### **2019 Budget Amendment**

Mayor Kelly said that staff has recommended approval of the budget amendment as attached in the packet.

Ms. Jones-Lacy said the amendment is something they do towards the end of the year to make ensure the City has the budget authority to complete all planned expenditures for the year. The State of Kansas requires the City to submit a form in August to the county clerk that will certify the mill levy. They also need to indicate their funds for the year how much they intend to spend. In addition to the planned expenditures they also appropriate the entire fund balance to ensure they have the spending authority. Sometimes they have capital expenditures or capital improvements planned for one year that continues into the following year and the funds need to be re-appropriated to the following year and that requires a budget amendment.

Currently there are four funds that need to be amended, two of which are affiliated for planned capital improvements. TIF 2D - Special Street Fund (27A) is to cover the Roe Lane improvements and Roe 2020 expenses related to easement acquisitions. TIF 2D was originally planned to use a portion of its resources this fiscal year for those easement acquisitions.

The Aquatics Center is a newly created fund and there was no budget authority set so they are amending the budget to accommodate up to \$705,000 for 2019.

TIF 2C received more money than was estimated and all of the money received into that fund is turned over to a trustee to pay debt service. The debt service will expire when the TIF expires February of 2020. The debt has not been keeping up with the planned schedule but the City will not have any liability on that fund.

CMBR Rebne asked if the TIF 2D is it related to additional expense in acquiring easements from citizens that were not willing to initially grant easements. Ms. Jones-Lacy said it related to the easement acquisitions within the TIF 2D boundary for Roe 2020.

**MOTION:** CMBR HILL MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE 2019 BUDGET AMENDMENT AS ATTACHED. (MOTION CARRIED 7-0)

## **I. CITIZENS COMMENTS**

*No comments were made.*

## **II. CONSENT AGENDA**

### **A. Appropriations Ordinance #940**

~~**B. Special Called Council Minutes December 9, 2019**~~ (Moved to Business from the Floor)

**MOTION:** CMBR MADIGAN MOVED AND CMBR KELLY SECONDED TO APPROVE THE CONSENT AGENDA AS AMENDED. (MOTION CARRIED 7-0)

## **III. BUSINESS FROM THE FLOOR**

### **Special Called Council Minutes December 9, 2019**

CMBR Madigan noted that his comments during the presentation on the Community Center relating to the darkness of the parking lot were directed only to the north parking lot. The minutes will be amended to reflect that clarification.

**MOTION:** CMBR MADIGAN MOVED AND CMBR HILL SECONDED TO ADOPT THE MINUTES AS AMENDED. (MOTION CARRIED 7-0)

### **A. Applications/Presentations**

#### **1. Regional Housing Summit Project - Presentation by Lauren Palmer**

Lauren Palmer from MARC, the Mid-America Regional Council, provided a brief overview of the organization. She said they are the regional council government for the Greater Kansas City Metro Region who represents nine counties on both sides of the state line and 119 municipalities. They provide a wide

range of services on behalf of the region and they focus their services on complicated issues that cross boundaries.

The Regional Housing Summit was a project of the First Suburbs Coalition that was formed in 2002. The coalition is comprised of elected officials, local government staff and private sector partners.

MARC applied for a National League of Cities (NLC) pilot project on behalf of the First Suburbs Coalition with housing as the focus of an economic development study. There were 17 sponsoring communities which included Roeland Park.

Ms. Palmer played a video on the scope of the summit.

<https://www.marc.org/Government/First-Suburbs-Coalition>

Ms. Palmer said they met their objective for the summit which was to start a regional conversation about the role of suburban communities. She added there were over 200 participants.

She reviewed her report that focused on workforce housing. City Administrator Moody added that included in housing expenses are mortgage/rent costs as well as utilities and taxes. Ms. Palmer also noted that the second highest cost to a family is transportation.

Ms. Palmer said home ownership is the greatest personal wealth generator in the country, but the home ownership trend is changing and the question has become what does this mean for regional prosperity. What are some of the things that are discouraging people from home ownership? Is it high debt burdens or an inability to come up with a down payment? Local government has to think about the impact this will have to neighborhood character. She said there can sometimes be a negative or almost discriminatory stigma around renters. And if the occupant does not own the property, then who does? The study also talked about investor-owner of properties from out of the community, buying up properties and waiting for the market to grow to turn a profit.

Mayor Kelly thanked her for undertaking this partnership with the NLC and thanked MARC for providing this detailed information regarding housing and for providing these tools and resources to cities of their size to help address the challenges they have. He asked if they had any information on how the trends change for home ownership.

Ms. Palmer said they generally have trend information over the last five to ten years in the American Community Survey. She added they really do not have good access to data looking at longer trends and the older trends are not published.

CMBR Hill said that while they are looking at increasing housing in Roeland Park, which is predominately single-family homes and the Boulevard Apartments, is there more of a need or want of medium density townhomes for rent or for ownership.

Ms. Palmer said that is a question for the City to determine. That question did prompt the study to think about different housing options.

CMBR Rebne said they pride themselves on seeking diversity and the lack of affordable housing is something that stands in the way of that. He asked if MARC could provide help to facilitate that conversation and help them look at creative options.

Ms. Palmer said they are still trying to figure that out and the feedback they are getting is helpful to them. Now that the study is complete they are asking themselves how they help communities go to the next level and implement housing options. She did say that they can help with the City's data analysis needs.

CMBR Faidley said she attended the event and it was quite informative. She thanked Ms. Palmer for doing it. Out of the event came a chart that grouped Roeland Park together with Belton, Mission, and Raytown. She said there may be a potential for cooperation between like situated communities who have the same type of issues.

Ms. Palmer said they talked about creating a forum for meeting and dialoguing among those cohort communities. She loved the idea if they could convince those communities to pilot a few individual programs and then compare results.

CMBR Kelly said investors are buying houses for AirBnB and other types of usage other than housing stock for residents and the workforce, and this is something they could look at as a City to help people buy houses as opposed to having investors buy them and turning them into short-term rentals.

Mayor Kelly said they look forward to continued participation on the First Tier Suburbs Coalition and thanked Ms. Palmer for her presentation.

## **2. Renewal by Anderson Peddler's Permit Application - John Haskins**

John Haskins is from the proximity marketing department at Renewal by Anderson, a company that deals with residential window replacement and has been in the Kansas City area since 1995. They have a marketing program where they go door-to-door in almost every city in the metro. This is their first time in Roeland Park and is seeking a peddler's license so they can contact property owners to set appointments for those who would like help improve their properties with windows and doors.

CMBR Hill thanked Mr. Haskins for going through the proper channels and coming in to get the permit. She asked staff if it is possible to put this out with the PIO to know when to expect Anderson just so that they know that there was someone with a permit in the neighborhood. City Administrator Moody said they did not see a problem with notifying people that solicitors are there but they would choose not use the company's name.

CMBR Faidley said she is very familiar with their quality product and said it works well in older homes. She said that people are sensitive to their privacy and they do not want their doors knocked on. Mr. Haskins said they do not knock on properties that no soliciting signs posted or if there is a neighborhood association restricting or where it is otherwise posted.

CMBR McCormack asked how many permits the City grants and if there is a limit to the number of peddler permits they issue. City Clerk Nielsen said the permit would be issued for a year. The fee is \$20 a day per person that would solicit. She also added that this is the first peddler permit request that they have had in many years.

CMBR Madigan said they should let the people know that they have the right to ask any peddler for their permit. And if someone does not have a permit, the resident should call City Hall.

CMBR Faidley asked if Renewal by Anderson ever does a model home where they donate the cost of the improvements. She said the City has a Neighbors Helping Neighbors program where they help with projects that people cannot afford and did not know if the company ever gives back to a community.

Mr. Haskins said they have those types of programs but is not aware of the specifics. He added that he can look into that.

Mayor Kelly thanked Mr. Haskins for coming before the Council to get his permit and they look forward to having them in the City.

**MOTION:** CMBR HILL MOVED AND CMBR KELLY SECONDED TO APPROVE THE PEDDLER’S PERMIT FOR RENEWAL BY ANDERSON FOR THREE SATURDAYS. (MOTION CARRIED 7-0)

#### **IV. Mayor’s Report**

*No report was given.*

#### **V. Workshop and Committee Reports**

Mayor Kelly said he received a request from CMBRS Faidley and Rebne who attended a study on segregation and they wanted to give a brief update.

CMBR Rebne said he and CMBR Faidley took a bus tour around the City led by local historian Eric Stafford who teaches at UMKC. It focused on the City’s racial divide of which Troost is one corridor, but also County Line Road. It was relevant to Roeland Park because Roeland Park had the Indian Mission and the City was originally Kanza land. After being forced off their land, the Indian Mission was set up by Reverend Johnson. The tour also went into the history of the Jayhawkers and the pro-slavery forces from Missouri and how Roeland Park was central in that. They also discussed developers J.C. Nichols and Charles Vawter and homes they built from the 1950s many of which are in Roeland Park and contained racially-restrictive covenants on those properties many of which are still attached today. The group discussed whether they should keep them attached to the property description and leave them as a history lesson as they continue to look at how to make communities more diverse and robust. He invited staff, Councilmembers and the audience to get connected with the Racial Equity Institute to learn more.

CMBR Hill asked if they have any idea as to how find the restrictive covenants. She said they have discovered them individually as they happen upon them. CMBR Rebne said they didn’t get into specifics about how to get into them.

CMBR Faidley said they learned about red-lining, which is the exclusion of a community where there is a boundary line placed, and also for certain minorities where banks would not be willing to write loans. She also learned of green-lining which is the input of resources and energies into a particular area to the detriment of another area. CMBR Rebne said that connects to the affordability housing piece.

CMBR Dickens thanked them and said the presentation was fantastic and it is another way to bring diversity into the City.

## **VI. Reports of City Liaisons**

*No reports were given.*

## **VII. Ordinances and Resolutions**

*No ordinances or resolutions were present.*

## **VIII. New Business**

### **A. Renew Agreement with Lamp Rynearson for On-Call City Engineer**

Public Works Director Scharff said the current three-year agreement went into effect in 2017 and is set to expire. He is requesting to exercise the one-year renewal in the agreement.

Mayor Kelly inquired about the rate changes and asked for a clarification on the Senior Project Engineer VII position.

Dan Miller from Lamp Rynearson said he has appreciated the opportunity to work with Roeland Park and that it has been a great relationship. The rates reflect their people in the Kansas City office. Mr. Miller said the Project Engineer VII is likely a senior wastewater project manager. He added that as people in the office change jobs and they receive promotions their titles change. Company rates normally change annually on April 1. The rates being offered to the City will be held to what they currently are and that went into effect April 1, 2019.

City Administrator Moody asked what Mr. Miller's title is. Mr. Miller said he is the Senior Group Leader II and Dan McGhee is Senior Project Manager. They are the two major contacts that work directly with staff.

Mayor Kelly said he was in support of extending the contract noting that Lamp Rynearson has been valuable to the City and their expertise will be needed on Roe 2020. He asked about the annual performance review section of the contract. City Administrator Moody said they view their performance as good and they actually meet monthly to discuss projects.

CMBR Kelly noted in the paperwork that the certificate holder is listed as Jose Leon, the former Public Works Director. He suggested substituting that with a title as opposed to name. City Administrator Moody agreed to that recommendation.

**MOTION:** CMBR FAIDLEY MOVED AND CMBR KELLY SECONDED TO APPROVE RENEWAL OF THE ON-CALL CITY ENGINEER SERVICES WITH LAMP RYNEARSON WITH THE AMENDED FEE SCHEDULE.  
(MOTION CARRIED 7-0)

### **B. Renew Agreement with Black and McDonald for Streetlight Maintenance**

Public Works Director Scharff said the only change is a 3.25 percent increase which equates to about \$1,000 more a year. The agreement remains the same in verbiage and scope.

CMBR Hill asked if this is fair price in the industry. Public Works Director Scharff said it is and that they are also happy with Black and McDonald's work.



**MOTION** CMBR HILL MOVED AND CMBR DICKENS SECONDED TO APPROVE THE EXTENSION OF THE STREETLIGHT MAINTENANCE AGREEMENT FOR 2020 WITH BLACK AND MCDONALD AT A COST NOT TO EXCEED \$22,399.47. (MOTION CARRIED 7-0)

### **C. Approve Watershed Agreement with Johnson County**

Public Works Director Scharff the agreement moves the county to taking to a more collaborative approach. They plan to implement a master plan for future projects and it allows the cities to work with neighboring cities on improvement projects. There is also no cost to participation in the agreement.

CMBR Faidley said they did not Workshop this item.

CMBR Kelly asked if it limited what they can do in-house and would it affect funding. Public Works Director Scharff said they are still able to do projects. City Administrator Moody added that if they want funding through SMAC they are required to be a part of the watershed agreement.

CMBR Rebne asked if there are public meetings. Public Works Director Scharff said they will create an advisory committee to meet biannually to discuss scopes of projects, funding, et cetera.

CMBR Hill said the goal is to make sure one city doesn't create a problem for the next city. City Administrator Moody said it also creates an opportunity to fix a problem that might create more damage in a city. They will work together in the drainage basin to fix it together.

**MOTION:** CMBR MADIGAN MOVED AND CMBR MCCORMACK SECONDED TO APPROVE THE WATERSHED AGREEMENT WITH JOHNSON COUNTY. (MOTION CARRIED 7-0)

### **IX. Unfinished Business**

*No Unfinished Business was discussed.*

### **X. Workshop Items**

*No Workshop Items were discussed.*

### **XI. Reports of City Officials**

Public Works Director Scharff said there was faulty wiring in the leaf pickup truck and it was down for a week and then they were affected by the snow. They had to pause the leaf pick-up program until the weather allowed and then they will work seven days a week to get back on schedule.

CMBR Faidley asked if it causes a problem with the snow melting and the leaves are wet. Public Works Director Scharff said it slows them down a little but the machine can handle it.

Mayor Kelly thanked him for keeping them informed and for what they do for the City and also for working over the weekend.

Officer Brooks said that Chief Morris will be back Wednesday as he was away for a family event. Sgt. Chaffee has put together a Shop with a Cop program for Thursday, December 19 at 6 p.m. He added that they have had no major problems because of the snow.

Ms. Jones-Lacy added that Sgt. Chaffee worked with Justin, the manager at Walmart, and they awarded him a grant of \$2,500 to bring support to families. Roesland Elementary is selecting 25 individuals who will get a \$100 shopping spree for kids and adults. Officers will go around with the people to help them make their selections and also to keep tabs on the cost.

Officer Brooks added that eight of their officers will participate. He said it's great to see the kids and the adults. Ms. Jones-Lacy said they have set up a special area in the garden center where they will have snacks and drinks and a private checkout.

Ms. Jones-Lacy also said that they are recommending the Admin committee look at establishing a maternity/fraternity leave policy, an objective adopted as part of the 2020 budget. They will also talk about the purchasing policy and possibly revising certain elements namely the bidding process and to have the ability to get price quotes from online sources.

City Attorney Hampton said he had no report other than finalizing the real estate contract which would be done soon.

City Administrator Moody said they are video recording the meeting this evening, one of their objectives, and it will be available for people to see on the web.

The Adopt-a-Family program for Christmas for some students at Roesland Elementary will need to have their gifts at City Hall or Sylvester Powell by Wednesday the 18th. On Friday the 20th, they're looking for volunteers to wrap presents.

## **XII. Adjournment**

**MOTION:** CMBR MADIGAN MOVED AND CMBR REBNE SECONDED TO ADJOURN. (MOTION CARRIED 7-0)

(Roeland Park City Council Meeting Adjourned at 7:30 p.m.)

---

Kelley Nielsen, City Clerk

---

Mike Kelly, Mayor

**Item Number:** Consent Agenda- II.-C.  
**Committee** 1/6/2020  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

---

Date: 12/10/2019  
Submitted By: Donnie Scharff, Director of Public Works  
Committee/Department: Public Works  
Title: **Tree Services Agreement**  
Item Type: Agreement

### **Recommendation:**

**To approve tree service agreement with Arbor Masters.**

### **Details:**

Staff issued an RPF for 2020-22 Trees Services on November 15th, 2019. Staff has discussed the need for a tree contractor for the City to have as a resource in the event of an emergency as well as to complete regular tree maintenance. The City does not have the resources to perform large scale tree maintenance or clean up. Staff received 2 bids for these services:

- Custom Tree Care
- Arbor Masters

After reviewing the bid pricing, Custom Tree Care costs have increased significantly for 2020-22 compared to 2017-2019. Custom Tree Care's pricing for 2020-22 would remain the same for the duration of the 3 year agreement. Arbor Master's pricing reflects an increase during the 3 year term but will cost less than Custom Tree Care over the 3 year period of the agreement.

After Staff's due diligence, staff would recommend Arbor Masters to be our tree service contractor. They perform this service for other local municipalities (who provided positive reference), they are located in Shawnee and are the lowest bidder.

Per Council direction, the attached agreement was developed (using the current agreement as a template) for your consideration.

Financial Impact

---

Amount of Request:	
Budgeted Item?	Budgeted Amount: 15,000
Line Item Code/Description: 5263.106	

### Additional Information

#### How does item relate to Strategic Plan?

The service contract enables the City to respond to emergency storm clean up in a more timely manner. This enhances the service we provide to residents. In addition having a contract with specified prices in place ensures the City is using resources in a cost effective manner.

#### How does item benefit Community for all Ages?

N/A

#### ATTACHMENTS:

Description	Type
 2020-22 Arbor Masters Tree Services Agreement	Cover Memo

# **CITY OF ROELAND PARK, KANSAS**

## **NOTICE TO BIDDERS**

Sealed bids for 2020-2022 ROELAND PARK TREE SERVICES will be received by the City of Roeland Park, at the office of The City Clerk, City Hall, Roeland Park, Kansas 66205, until **1:30 p.m.** local time on **December 9th, 2019**. At that time all sealed bids will be transferred to the City Council Chamber, City Hall, where they will be publicly opened and read aloud.

Any bid received after the designated closing time will be returned unopened. All bids shall be submitted in sealed envelopes addressed to the City Clerk of Roeland Park, Kansas, and marked "2020-2022 ROELAND PARK TREE SERVICES". Any questions regarding the agreement or bid documents should be directed to Daniel Vandebos or Donnie Scharff of Roeland Park Public Works, 913-722-2600.

CONTRACTORS SHOULD READ AND BE FULLY FAMILIAR WITH ALL CONTRACT DOCUMENTS BEFORE SUBMITTING A BID. IN SUBMITTING A BID, THE BIDDER WARRANTS THAT HE HAS READ THE CONTRACT DOCUMENTS AND IS FULLY FAMILIAR THEREWITH AND THAT HE HAS VISITED THE SITE OF THE WORK TO FULLY INFORM HIMSELF AS TO ALL EXISTING CONDITIONS AND LIMITATIONS AND SHALL INCLUDE IN HIS BID A SUM TO COVER THE COST OF ALL ITEMS OF THE WORK.

Should a bidder find "defects" as defined in this agreement they should bring them to the same to the attention of City. Changes necessitated thereby shall be in the form of addenda issued by the Public Works Director.

All bidders shall verify that they have considered all written addenda. The City shall be responsible for oral instructions. Any written addenda issued during the time of bidding shall be covered and included in the bid.

There will be no clarifications or exceptions allowed on bid. Bids are for a total package, total contract price. Bids shall be made upon the form provided, in ink or typewritten. Numbers shall be stated both in writing and in figures; the signature shall be long hand; and the complete form shall be without alteration or erasure. On alternate items for which a bid is not submitted, a written indication of "no bid" on the bid is required. No oral, telegraphic, facsimile or telephonic bids or alterations will be considered.

The following items must be included in the sealed envelope with the bid: a. Bid N-2 b. 5% Bid Security—Bid Bond, Cashier's Check or Certified Check (See Below) Each bidder shall file with his bid, a cashier's check or a certified check drawn on any acceptable bank, made payable to the City of Roeland Park, Kansas, in the amount of not less than five percent (5%) of the total bid, which shall be retained by the City of Roeland Park until a Contract for the project has been executed. Bid bonds will be returned to the unsuccessful bidders, with the exception of the second qualifying bidder, at such time as their bids are rejected. The bid deposit of the successful bidder and the second qualifying bidder will be returned when satisfactory bonds in the amount equal to the 100% of the Contract amount, required insurance certificates and other required documents shall have been furnished and the Contract Documents have been executed. In the event the successful bidder is unable to execute the Contract, for whatever reason, the City may exercise its legal prerogatives, including, but not limited to, enforcement of its rights as to the bid security.

Non-resident Corporations that are not already registered with the Kansas Secretary of State, and all nonresident individuals and partnerships are required by law to register with the Director of Revenue, State Office Building, Topeka, Kansas, and pay a fee of Ten Dollars (\$10.00) for each and every contract as precedent to commencing work on the Contract. For contracts in excess of Ten Thousand Dollars (\$10,000) the Non-resident Corporations shall file with the Director of Revenue an acceptable bond in the amount of ten percent (10%) of the Contract.

**CITY OF ROELAND PARK, KANSAS**  
**KELLEY NIELSEN, CITY CLERK**

### **AGREEMENT FOR TREE SERVICES**

This Agreement, made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between \_\_\_\_\_, hereinafter referred to as Contractor, and the CITY OF ROELAND PARK, KANSAS, hereinafter referred to as City, shall be in full force and effect during calendar years 2020 through 2022 with the following terms and conditions.

The Contractor proposes and agrees to provide all necessary machinery, tools, and equipment; and to do all the work specified in these documents of the agreement in the manner herein prescribed and according to the requirements of the City as herein set forth.

This document will be the only executed agreement. Any additions or changes must be added as a written supplement to this agreement at time of proposal. City Council must approve each year the terms of this agreement based on the budgetary allowance.

#### **1.0 Service Specifications**

- 1.1 The Contractor shall designate one person who is a licensed arborist that is responsible for the supervision of all work being performed. This person shall be thoroughly familiar with the specified requirements and the methods needed for the proper performance of the work and who shall direct all work performed.
- 1.2 The Contractor shall assign one person who shall serve as the main contact for the City for purposes of scheduling inspections, emergencies, and maintaining communication. The Contractor will supply a direct contact name, phone number and email and will notify the City if this contact information changes during the Contract period.
- 1.3 The City will inspect the work on a regular basis and report to the Contractor's supervisor any problems.
- 1.4 The Contractor will immediately report to the City supervisor any problems or hazards that are observed during the course of the work.
- 1.5 The Contractor will use proper equipment and tools for the work. All equipment and tools will be in near-original working and sanitized condition to prevent the spread of tree diseases.
- 1.6 The DBH will mean the diameter of the tree measured at a height of five feet from the ground.
- 1.7 The Contractor will take all safety precautions to protect the workers and the general public. Traffic control signs and other markings will be in accordance with the latest Manual of Uniform Traffic Control Devices (MUTCD) as published by the Federal Highway Administration. Failure to provide proper traffic controls will result in work being stopped until the requirements are met.
- 1.8 The Contractor is required to have a valid City of Roeland Park Non-Domicile Business License while under contract with the City. License and information can be obtained at City Hall offices located at 4600 W. 51<sup>st</sup> Street.

- 1.9 The City, in accordance with City Purchase Policy Section IV-D will retain the right to obtain competitive pricing on any singular item costing more than \$10,000.
- 1.10 The Contractor is admonished that their employees will be properly attired, refrain from abusive language, refrain from improper behavior, and be aware that they are representing the City.
- 2.0 **General**
- 2.1 This signed agreement will be the authorization for the Contractor to provide the described services as requested by the City.
- 2.2 Daniel Vandebos, Public Works Superintendent, at phone-(913)908-9861. Email-[dvandebos@roelandpark.org](mailto:dvandebos@roelandpark.org), will be the City coordinator for the Contractor for providing any service and responding to any special needs.
- 2.3 All work performed by the Contractor will be of acceptable workmanlike quality and installation normally associated with this trade and shall occur to the satisfaction of the City before payment will be made by the City to the Contractor.
- 2.4 All invoices should be grouped by location, with a copy of the service report attached, and are to be sent to Public Works Department, 4600 W. 51<sup>st</sup> Street, Roeland Park, KS 66205.
- 2.5 Invoices shall be submitted for payment within sixty days of completion of work.
- 2.6 Insurance:
- A. The Contractor shall procure and maintain, at its expense, the following insurance coverage: (a) Workers' Compensation -- Statutory Limits, with Employer's Liability limits of \$100,000 each employee, \$500,000 policy limit; (b) Commercial General Liability for bodily injury and property damage liability claims with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and (c) Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles.
  - B. All property damaged shall be restored or replaced to a condition immediately prior to the time of damage, and to the satisfaction of the City.
  - C. All loss or damage arising out of the nature of the work to be done, or from the action of the elements, or from floods or overflows, or from ground water, or from unusual obstructions or difficulties, or any other natural or existing circumstances either known or unforeseen, which may be encountered in the prosecution of the said work shall be sustained and borne by the Contractor at its own cost and expense.
  - D. The City shall be a named insured on such policies. Satisfactory certificates of insurance shall be filed with the City prior to starting any construction work on this Contract. The certificates shall state that thirty (30) days written notice will be given to the City before any policy coverage thereby is changed or canceled.



- 2.7 It is the express intent of the parties that this Contract shall not create an employer-employee relationship. Employees of the Contractor shall not be deemed to be employees of the City and employees of the City shall not be deemed to be employees of the Contractor. The Contractor and the City shall be responsible to their respective employees for all salary and benefits. Neither the Contractor's employees nor the City's employees shall be entitled to any salary, wages, or benefits from the other party, including but not limited to overtime, vacation, retirement benefits, workers' compensation, sick leave or injury leave. Contractor shall also be responsible for maintaining workers' compensation insurance, unemployment insurance for its employees, and for payment of all federal, state, local and any other payroll taxes with respect to its employees' compensation.
- 2.8 This Agreement is for the period of January 1, 2020 through December 31, 2022. Either party may terminate this agreement by giving sixty (60) days prior written notice to the other party.
- 2.9 The Contractor will commence work within ten (10) calendar days from and after receiving instructions from the City.
- 2.10 To the fullest extent permitted by law, with respect to the performance of its obligations in this Contract or implied by law, and whether performed by Contractor or any permitted subcontractors hired by Contractor, the Contractor agrees to indemnify City, and its agents, servants, and employees from and against any and all claims, damages, and losses arising out of personal injury, death, or property damage, caused by the negligent acts, errors, or omissions of the Contractor or its subcontractors, to the extent and in proportion to the comparative degree of fault of the Contractor and its subcontractors. Contractor shall also pay for City's reasonable attorneys' fees, expert fees, and costs incurred in the defense of such a claim to the extent and in proportion to the comparative degree of fault of the Contractor and its subcontractors
- 2.11 Applicable Laws and Permits:
- A. The Contractor shall observe and comply with all applicable federal, state, and local laws, regulations, standards, ordinances or codes and shall be in compliance with all applicable licensure and permitting requirements at all times. This compliance includes, but is not limited to, any quarantines in place at time of work, removal or movement of product associated with this contract.
  - B. Pursuant to K.S.A. No. 16-113, if the Contractor does not have a resident agent in the State of Kansas, it shall execute and file "Certificate of Appointment of Process of Agent" with the Clerk of the District Court at the Johnson County, Kansas Courthouse. These forms may be obtained at the Office of the Clerk of the District Court. After execution of the documents, it shall be filed with the Clerk of the District Court. Contractor shall be responsible for the filing fee. This certificate is pursuant to the General Statutes of Kansas, and shall be filed prior to the formal execution of the Contract Documents. Failure to comply with these requirements shall disqualify the Contractor for the awarding of this Contract.

- 2.12 The Contractor warrants to the City that any materials furnished under this Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage. The Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. This warranty shall be in addition to and not in limitation of any other warranty or remedy required by law or by the Contract Documents.
- 2.13 The Contractor may not use any subcontractors without the prior written consent of the City, which may be withheld for any reason at the City's discretion.
- 2.14 If, on account of a continued default or breach by either party of such party's obligations under the terms of this agreement after any notice and opportunity to cure as may be required hereunder, it shall be necessary for the other party to employ one or more attorneys to enforce or defend any of such other party's rights or remedies hereunder, then, in such event, any reasonable amounts incurred by such other party, including but not limited to attorneys' fees, experts' fees and all costs, shall be paid by the breaching or defaulting party.
- 2.15 This Contract shall not be assigned by Contractor to any other party without first obtaining the written consent of the City.
- 2.16 This Contract shall be governed by and interpreted in accordance with the laws of the State of Kansas. Venue for all actions relating to this contract shall be in the District Court of Johnson County, Kansas.
- 3.0 **Work Hours**
- 3.1 The City authorizes non-emergency work to be performed between 7:00am through 4:00pm weekdays.
- 3.2 The City will provide the Contractor with a door hanger to be placed on each residence where the tree work will occur in the next 24 hours. The Contractor shall notify the City supervisor on a daily basis of where tree work will occur. The Contractor shall communicate immediately any changes in work schedule to the City supervisor.
- 3.3 The Contractor shall obtain prior approval from the City before scheduling any work outside the normal working hours.
- 4.0 **Tree Removal**
- 4.1 The Contractor will cut and remove the trees and stumps as listed on work order within 30 days of date of the written request by the City. Those trees listed as dangerous will be removed within 72 hours.

- 4.2 The stump will be ground to 18 inches below ground level and level with the surrounding ground. All grindings will be removed.
- 4.3 The stump hole will be filled with six inches of compacted topsoil and twelve inches of compacted subsoil. The topsoil must be compacted to prevent any settling below former ground level. No seeding is required.
- 4.4 Disposal of all debris removed from the work site is the responsibility of the Contractor and must be disposed of in a proper manner.

#### 5.0 Tree Spraying

- 5.1 Upon request, the Contractor will provide spraying of trees for disease or pests.
- 5.2 The Contractor will have a licensed pesticide applicator performing the spraying work.
- 5.3 The City must approve the chemicals being used before any applications.
- 5.4 The Contractor will take all safety precautions and issue all warnings as required by local, state, or federal specifications.
- 5.5 The Contractor will identify the chemicals and will provide a Material Safety Data Sheet for all chemicals used.

#### 6.0 Emergency Service

- 6.1 The Contractor will be available 24 hours per day and seven days per week during the life of this contract for tree services as specified herein.
- 6.2 The Contractor must be able to respond within four hours for emergency tree removal, tree trimming and tree debris removal. A telephone number and/or a pager number will be provided to the City.
- 6.3 The Contractor will have available for their use for tree removal a brush chippers, bed grinders, bucket trucks, log trucks with loader device, skid loaders, and tractor trailer trucks. All equipment rates will include operator, fuel, repairs and maintenance.
- 6.4 A list of Emergency Equipment as detailed in the Fee Schedule should be attached to the bid, listing out each equipment type and the number of units that the Contractor owns. You may also add any other major equipment owned by the Contractor that relates to Tree Emergency Services. Also list all certified arborists employed by the Contractor.

#### 7.0 Non Discrimination

- 7.1 Contractor shall observe the provisions of the Kansas Act Against Discrimination *and Chapter 5, Article 12 of the Code of the City of Roeland Park, Kansas*, and shall not discriminate against any person in the performance of work under this Agreement because of race, religion, color, sex, disability, national origin, ancestry, *familial status, sexual orientation, gender identity or military status*. In all solicitations or advertisements

for employees, Contractor shall include the phrase "Equal Opportunity Employer" or a similar phrase approved by the Kansas Human Rights Commission.

- 7.2 If Contractor fails to comply with the manner in which Contractor reports to the Kansas Human Rights Commission in accordance with the Provisions of K.S.A. 44-1031 and amendments thereto, Contractor shall be deemed to have breached this Agreement and the Agreement may be cancelled, terminated, or suspended, in whole or in part by CITY.
- 7.3 If Contractor is found guilty of violation of the Kansas Act Against Discrimination under decision or order of the Kansas Human Rights Commission which has become final, ***or found guilty of a violation of Chapter 5, Article 12 of the Code of the City of Roeland Park, Kansas***, Contractor shall be deemed to have breached the Agreement and this Agreement may be canceled, terminated or suspended in whole or in part by CITY.
- 7.4 Contractor shall include provisions comparable to paragraph 1, 2, 3, and this paragraph in every subcontract and purchase order so that such provisions will be binding upon each such subcontractor or vender.
- 7.5 Notwithstanding anything expressed or implied elsewhere in this AGREEMENT, if CITY exercises any of its rights under the provisions of the preceding four paragraphs, Contractor shall have no right to recompense or additional payments by reason of such action by CITY.

## 8.0 Fee Schedule

DESCRIPTION	UNITS	2020 Regular Unit Price	2020 Emergency Unit Price	2021 Regular Unit Price	2021 Emergency Unit Price	2022 Regular Unit Price	2022 Emergency Unit Price
Removal on Arterial or Collector Streets (Includes labor & all equipment)							
DBH 0 to 12 inches	EA	125	165	135	175	135	175
DBH 13 to 24 inches	EA	400	585	450	585	475	650
DBH 25 to 36 inches	EA	900	975	900	975	950	1050
DBH 37 to 48 inches	EA	1200	1500	1300	1600	1300	1600
DBH 49 to 60 inches	EA	1600	1800	1600	1800	1800	2000
Removal on Local Streets and City Properties (Includes labor & all equipment)							
DBH 0 to 12 inches	EA	125	165	125	175	135	175
DBH 13 to 24 inches	EA	400	585	400	585	525	650
DBH 25 to 36 inches	EA	850	950	850	950	950	1050
DBH 37 to 48 inches	EA	1200	1500	1300	1600	1300	1600
DBH 49 to 60 inches	EA	1600	1800	1600	1800	1800	2000
Rental Equipment (non-tree removal work, incl. operator and vehicle)							
Bucket Truck	HR	85	85	90	90	95	95
Tree Spade 44"-80" diameter hole	HR	165	165	165	165	165	165
Misc.							
Spraying trees (Includes labor & equip.)	GAL	14 <sup>00</sup>	14 <sup>00</sup>	14 <sup>00</sup>	14 <sup>00</sup>	14 <sup>00</sup>	14 <sup>00</sup>
Tree trimming (Includes labor & equip.)	HR	160	190	160	190	160	190
Arborist Inspection Services	EA INSP.	45	45	45	45	45	45



(Includes labor & equip.)							
DESCRIPTION	UNITS	2020 Regular Unit Price	2020 Emergency Unit Price	2021 Regular Unit Price	2021 Emergency Unit Price	2022 Regular Unit Price	2022 Emergency Unit Price
<b>Emergency Equipment</b>							
Horizontal Grinder Min. 500 HP	HR	600	650	600	650	600	650
Claw Loader w/28 CY Capacity Dump Bed	HR	200	250	200	250	200	250
Excavator w/Clam Bucket 230 HP	HR	160	180	160	180	160	180
Wheel Loader - Dump Height 9' 130 HP	HR	160	160	160	160	160	160
Track Loader - Dump Height 8' 80 HP	HR	130	140	130	140	130	140
Uni-Loader w/Grapple Bucket 70 HP	HR	130	140	130	140	130	140
Tractor w/Barrel Bed 15 CY	HR	130	130	130	130	130	130
Tractor w/Ejector Bed 72 CY	HR	170	170	170	170	170	170
Tractor w/Box Bed 28 CY	HR	150	150	150	150	150	150
Light Tower - Towed 440,000 Lumens	HR	60	60	60	60	60	60
Stump Grinder	HR	75	75	75	75	75	75

Attach list of requested items as outlined in section 6.4 Emergency Services

**9.0 References**

9.1 The Contractor will provide three (3) local references of comparable work from the last twelve (12) months.

Company: \_\_\_\_\_ Contact: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Brief Description on Work: \_\_\_\_\_

Company: \_\_\_\_\_ Contact: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Brief Description on Work: \_\_\_\_\_

Company: \_\_\_\_\_ Contact: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Brief Description of Work: \_\_\_\_\_

Contractor Contact: \_\_\_\_\_

ATTEST:

Company Name: \_\_\_\_\_

/s/ \_\_\_\_\_  
 Kelley Nielsen, City Clerk      Date

Address: \_\_\_\_\_

/s/ \_\_\_\_\_  
 Steven Mauer, City Attorney      Date

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

/s/ \_\_\_\_\_  
 Contractor Agent      Date

/s/ \_\_\_\_\_  
 Mike Kelly, Mayor      Date

Item Number:      Applications/Presentations- A.-1.  
Committee            1/6/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                              **Community Engagement Committee Report - Jen Hill**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?



Item Number: Applications/Presentations- A.-2.  
Committee 1/6/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Sustainability Committee Report - Michael Rebne**  
Item Type:

**Recommendation:**

January 2, 2019 minutes attached.

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Sustainability Committee Meeting Minutes January 2, 2019	Cover Memo

**Sustainability Committee**  
City of Roeland Park, KS  
**Minutes**  
**Thursday, January 2, 2020, 6:00pm**  
Roeland Park City Hall Conference Room

---

The purpose of the Environmental Sustainability Committee is to make recommendations to the Governing Body concerning issues relating to or affecting environmental sustainability.

---

**Committee:**

Judy Hyde, Chair; Carol Fields; David Smith; Grace Bennett; Jen Hill, Council Liaison

**Call to Order:** 6:04

**Approval of minutes:** 6:05

**Additions to the Agenda:** None

**Old Business:**

- Electric vehicle update (Dave)
  - no update yet
- Charrette planning (on hold)
  - Ripple Glass update (potential plan per Mayor Kelly)
    - potential GlassBandit pickup service
    - Mayor in favor of working with Ripple and SustComm
      - potential intermediate/small bin at smaller location?
  - City energy audit/assessment to quantify energy efficiency efforts (update requested from JJJ)
    - Judy will contact JJJ for update(s) on current City sustainability efforts
    - RP could utilize the benchmark for comparison
      - Audit could be for any entity within the city
      - General pricing would be ~\$6000
        - SustComm agrees in principle to allocate some funding (\$1000-2000) toward audit
        - How much of the data can already be inferred and used to target something more specifically?
        - Could incentivize individual households/businesses for water/electricity use
          - even just certificates
- Budget Expenditures:
  - \$2700 carried over from prior years as of now (on hold)
    - Dave will check with Public Works regarding potential use of electric weeders
      - purchase them through the City to get a potential discount?
    - potentially use budget to hire composting event speaker
  - SustComm's accrued funds subsidize City energy assessment- agreed in principle
    - may need to narrow the scope of the assessment
  - Green database startup? (IncentiFind)

- Tracking tax exemptions, grants, etc.
- SustComm newsletter submission:
  - Assign members to specific newsletter issues?
  - Assignments/articles to be sent to Judy
  - Some short fillers (fewer than ten sentences); varied size articles
- Native pollinators: recommend avoidance of Mosquito Joe-type pesticides (discussion)
- Grass replacement: potential city rebates (discussion)
- Should SustComm take over City composting program? (per JJL's November suggestion)- decision tabled for now
  - need additional information from JJL to define scope/size of program
- More publicity regarding RP provided rain barrels
  - low turnout last time; will assess reason(s)
  - Getting experts and developing the program will require effort
  - Coordinate with Westwood and Mission?
- Coordinate w/City to avoid duplication of all sustainability efforts- specifically Jenn
- Environmental Fair update (Judy)
  - Mission has postponed the fair until June
  - Planning to take place after January 1, 2020
    - Fair is to include comprehensive environmental subject matter
    - Coordination with Laura Steele (Westwood) and BikeWalk KC

#### **New Business:**

- Discuss goals for 2020
  - Environmental Fair; finalizing budget allocations
  - Get a better understanding of City's sustainability goals/plans
    - Roeland Park Comprehensive Plan and Strategic Plan
    - Eliminate City use of single-use plastics?
      - Make a recommendation? Research how much disposable material the City currently uses/wastes
      - Waste audit by KCClimate?
- Dark Skies- reduce light pollution
  - Red lights at night?
- Grace discussed weatherization and incentivized personal audits in Missouri

**Adjourn:** 7:28

**Next Meeting:** February 6, 2020

Item Number: Reports of City Liaisons- VI.-A.  
Committee 1/6/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Community Foundation**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Roeland Park Community Foundation Packet - 12.30.19	Cover Memo



4600 West 51<sup>st</sup> St  
Roeland Park, KS 66205

P 913.722.2600  
F 913.722.3713

**Advisory Board  
Members**

Judy Orth- Chair  
Ardie Davis - Secretary  
Michael Kelly  
Council Liaison- Vacant  
George Schlegel  
Sustainability Liaison -  
Vacant  
Laura Savidge

Jennifer Jones-Lacy,  
*Staff Liaison*

**Agenda**

**December 30, 2019 6 p.m.**

1. Call meeting to Order
2. Approval of previous minutes from April 29<sup>th</sup> and August 12, 2019 meeting
3. Appointment of new officer:
  - a. Chair
  - b. Vice Chair
  - c. Secretary
4. Review of Financials
  - a. Current balances
  - b. Expenditures/Grants
5. Review and Approval of Grants:
  - a. Memorial Tree Plaque (Eligus Bronze, two plaques for Molly Corkill from Mizuki) - \$240
  - b. Reimbursement to Mary Schulties from Arts Committee for expenses assoc. with Christine Webster's show - \$89.86
6. Review list of donors from previous months, updated list of thank you notes

***Established 2013***

[www.roelandpark.org/communityfoundation](http://www.roelandpark.org/communityfoundation)  
[communityfoundation@roelandpark.org](mailto:communityfoundation@roelandpark.org)

**D-R-A-F-T**  
**Roeland Park Community Foundation Advisory Board Meeting Minutes**  
**April 29, 2019 – 6 p.m. to 7:00 p.m.**

Present: Judy Orth, Chair; Ardie Davis, Secretary; Mayor Michael Kelly; Council President Michael Poppa; Laura Yankoviz; Jennifer Jones-Lacy, *Staff Liaison*

Absent: George Schlegel; Duane Daugherty

1. Chair Judy Orth called the meeting to order.
2. Michael Poppa moved to approve the minutes from the September 26, 2018, meeting (attached); Laura Yankoviz 2<sup>nd</sup>; unanimously approved.
3. Appointment of a Vice Chair due to resignation of Chair Cory Coe, thus moving Judy Orth, previous Vice Chair, to Chair, was tabled for action at the next Advisory Board meeting.
4. Review of Financials:
  - Current Balances (attached); reviewed & discussed
  - Expenditures/Grants (attached); reviewed & discussed
5. Review & Approval of Grants:
  - a. Park 2 Park Run Bodies Race Co. – reviewed pre-approval of \$714.08 invoice
  - b. R Park Sculpture – reviewed pre-approval of \$22,000 down payment invoice per contractual provision upon artist & City signatures.
  - c. R Park Sculpture Dedication Celebration band, \$350 invoice: Judy Orth moved to approve; Laura Yankoviz seconded; ayes unanimous.
  - d. Additional Sculpture Project invoices approval process was discussed, including anticipated cost of artist transportation & lodging for on-site sculpture installation; artist reception costs; sculpture dedication costs; & miscellaneous related costs. Invoice/pre-approval protocol will be followed.
6. List of donors from previous months was reviewed, plus updated list of pending thank you notes (attached).
7. New Business:
  - Requests for Undesignated Funds: Judy Orth asked if any have been submitted; Jennifer Jones-Lacy reported that none have been received thus far.
  - Laura Yankoviz reported that her employer, American Airlines, has donated a certificate for 25k air miles to/from American Airlines destinations in the United States as a reward for Laura's 50 hours of community volunteer work. The certificate will be raffled via social

media and at the June 29 R Park Sculpture Dedication. Proceeds from the raffle will be designated for the R Park Pavilion fund.

8. Motion to Adjourn: Laura Yankoviz; second, Judy Orth; unanimous ayes.



**Minutes**  
**August 12, 2019 6 p.m.**

Present: Judy Orth, Ardie Davis and Michael Poppa

Also Present: Jennifer Jones-Lacy

Absent: Michael Kelly, George Schelgel, Duane Daugherty and Laura Yankoviz

Since there was no quorum, general business was discussed including reviewing the financials, and the potential grants. Those grant requests were instead, sent out via email and are as follows:

- a. Memorial Tree Plaque (Eligus Bronze, Courtney June) - \$152
- b. Sculpture Sign-Midtown Signs - \$561.81
- c. Sculpture Funds – Restaurant Receipts for Jorge Blanco - \$343.78
- d. Final Payment to Jorge Blanco for Sculpture, shipping and airfare - \$26,847
- e. Liability Insurance for Jorge Blanco for installation - \$1,500
- f. Reimbursement to Laura Yankovich for Werner's Food Truck - \$71



6/30/2019

\$ (447.56)

11/30/2019

Committee	Total	Donations: July-Nov 19	Program Rev: July-Nov 19	Grants	Outstanding- Access	Interest Total	Admin Fee	Total
R Park	\$ 72,470.81	\$ 4,590.00	\$ 806.00		\$ 775.00	\$ 1,500.85	\$ (263.32)	\$ 79,879.34
R Park Sculpture	\$ 31,786.72			\$ (29,252.59)		\$ 658.29	\$ (115.50)	\$ 3,076.93
Arts	\$ 1,926.20	\$ -	\$ -			\$ 39.89	\$ (7.00)	\$ 1,959.10
Parks/Trees	\$ 5,145.12	\$ -	\$ -			\$ 106.55	\$ (18.69)	\$ 5,232.98
Sustainability	\$ 2,730.72	\$ -	\$ -			\$ 56.55	\$ (9.92)	\$ 2,777.35
Linus Orth Memorial Grant	\$ 1,664.20	\$ -	\$ -			\$ 34.47	\$ (6.05)	\$ 1,692.62
Otherwise Donor Designated	\$ 3,967.74	\$ 175.00	\$ -	\$ (152.00)	\$ 550.00	\$ 82.17	\$ (14.42)	\$ 4,608.50
<i>Gateway Element</i>	\$ 1,444.67	\$ -	\$ -			\$ 29.92	\$ (5.25)	\$ 1,469.34
<i>Community Events -Other</i>	\$ 460.53	\$ -	\$ -			\$ 9.54	\$ (1.67)	\$ 468.39
<i>Memorial Tree</i>	\$ 2,062.55	\$ 175.00	\$ -	\$ (152.00)	\$ 550.00	\$ 42.71	\$ (7.49)	\$ 2,670.77
Community Engagement Committee	\$ 3,484.40	\$ -	\$ -			\$ 72.16	\$ (12.66)	\$ 3,543.90
<b>Sub-Total</b>	<b>\$ 123,175.91</b>	<b>\$ 4,765.00</b>	<b>\$ 806.00</b>	<b>\$ (29,404.59)</b>	<b>\$ 1,325.00</b>	<b>\$ 2,550.93</b>	<b>\$ (447.56)</b>	<b>\$ 102,770.70</b>

## GRANT SUGGESTION FORM

Date  Fund Name  Fund ID

Organization Name  Amount of Grant \$

Organization Address  ☐ I have suggested a grant to this organization in the past.

City  State  Zip Code  Organization Phone (if available)

Grant Purpose (This information will appear on the check.)

☐ Remain Anonymous (Fund name will not appear on the check.) ☐ Provide the following contact information to the organization for a personal acknowledgement. (This information will appear on the check.)

Mailing Instructions: ☐ Forward Grant Check Directly to Organization

☐ Mail Grant Check to the Following Address:

Special Instructions for Internal Processing (This information will not appear on the check.)

I hereby certify that this suggestion will not provide “more than incidental benefits” to me, my family, any advisor to the fund or their family, or any businesses that any of us control, and will not support political campaigns. I acknowledge this suggestion must receive approval of the Greater Kansas City Community Foundation.

\*Examples of benefits that may be considered more than incidental include:

- fulfillment of an irrevocable or legally binding pledge or other personal financial obligation made to any institution;
- raffle tickets;
- membership benefits;
- admission to a charitable event or goods or services received or purchased while attending a charitable event (e.g., dinner or auction items); and
- personal benefits to any individual, including tuition or scholarships.

Signature  Email Address  Phone Number

Item Number:       Ordinances and Resolutions:- VII.-  
                              A.  
Committee           1/6/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

---

Date: 1/2/2020  
Submitted By: Keith Moody  
Committee/Department: Admin.  
Title: **Ordinance 989 An Ordinance Amending Chapter I, Article 2, Section 1-203 Of The Municipal Code Of The City Of Roeland Park, Kansas To Nominate And Elect A President Of The Council At The First City Council Meeting In January.**  
Item Type: Ordinance

**Recommendation:**

The attached ordinance reflects the changes discussed at the prior Council workshop, affording the simplest language change related to voting on the Council President following the seating of newly elected officials. With approval of this ordinance the Council president can be elected at the second meeting in January following the ordinance being published in the paper (becoming effective).

**Details:**

Selection of the Council president is spelled out in Section 1-203 of the City Code, the link below will take you to that section:

[https://library.municode.com/ks/roeland\\_park/codes/code\\_of\\_ordinances?nodeId=CHIAD\\_ART2GOBO\\_S1-203PRCO](https://library.municode.com/ks/roeland_park/codes/code_of_ordinances?nodeId=CHIAD_ART2GOBO_S1-203PRCO)

The only language change concerns the election occurring at the first meeting in January. This avoids unforeseen timing issues that language tied to so many days or a specific date can cause and allows time for the newly elected officials to be sworn in prior to the Council President election occurring.

**Financial Impact**

Amount of Request: N/A
------------------------

Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

N/A

How does item benefit Community for all Ages?

N/A

ATTACHMENTS:

Description	Type
 Ordinance 989- Election of Council President	Cover Memo

## **ORDINANCE NO. 989**

### **AN ORDINANCE AMENDING CHAPTER I, ARTICLE 2, SECTION 1-203 OF THE MUNICIPAL CODE OF THE CITY OF ROELAND PARK, KANSAS TO NOMINATE AND ELECT A PRESIDENT OF THE COUNCIL AT THE FIRST CITY COUNCIL MEETING IN JANUARY.**

**WHEREAS**, the Municipal Code for the City of Roeland Park, Kansas, Chapter I, Article 2, Section 1-203 calls for the City Council to nominate and elect a President of the Council during a City Council meeting in February each year; and,

**WHEREAS**, Roeland Park City Council members are now seated at the first City Council meeting in December; and,

**WHEREAS**, the Governing Body of the City of Roeland Park, Kansas desires to amend the Municipal Code for the City of Roeland Park, Kansas to allow for the nomination and election of a President of the Council during the first City Council meeting in January of each year.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:**

**SECTION 1.** Existing Chapter I, Article 2, Section 1-203 of the Municipal Code for the City of Roeland Park, Kansas be amended to read as follows:

There shall be a President of the Council who shall serve a one year term and who shall be selected in accordance with the following procedure. At the first Council meeting in January of each year or the Council meeting following the resignation of the acting Council President, nominations shall be made and an election shall be held. Once the nominations are made, a brief five-minute speech will be allowed from each candidate. Upon election by a majority of the Councilmembers present, the President of the Council shall be elected for the next term. The Mayor does not have a tie breaking vote in the selection of the President of the Council. If a majority vote of Councilmembers present cannot be met, the following procedure shall be followed. If there are more than two nominations, the number of nominations shall be narrowed down to two and the process repeated. The top two vote getters shall move on. If there is a tie between the second or more vote getters, a coin flip shall decide who is in the top two. If there is a tie in the vote of the final two, a coin shall be flipped to determine the President of the Council. This process will be repeated annually each January.

**SECTION 2.** This Ordinance shall take effect upon its publication in the official City newspaper.

**PASSED** by the City Council of the City of Roeland Park, Kansas this 6th day of January, 2020.

**APPROVED** by the Mayor this 6<sup>th</sup> of January, 2020.

CITY OF ROELAND PARK, KANSAS

---

Mike Kelly, Mayor

**ATTEST:**

---

Kelley Nielsen, City Clerk

**APPROVED AS TO FORM:**

---

Steven E. Mauer, City Attorney

**Item Number:** New Business- VIII.-A.  
**Committee** 1/6/2020  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

---

Date: 12/12/2019  
Submitted By: Staff  
Committee/Department: Admin.  
Title: **Council Liaisons and Committee Appointments**  
Item Type: Other

### **Recommendation:**

**Staff would like to provide background information on the committee opportunities so council members can indicate what committees they are interested in serving on.**

### **Details:**

The committee opportunities below are annual council appointments.

Arts Advisory Committee  
Community Engagement  
Parks Advisory Committee  
Sustainability Committee  
Aquatic Advisory Committee  
Ad-Hoc Development

#### **MARC - Bike & Pedestrian: 2 council members**

The Bicycle-Pedestrian Advisory Committee (BAC) reviews the bicycle and pedestrian element of the Metropolitan Transportation Plan. It helps to promote regional bicycle guidelines for the planning, design and construction of facilities.

BPAC also suggests ways for MARC to promote development of bicycle and pedestrian facilities as well as seek to increase bicycle and pedestrian transportation in the region. Committee members  
Meetings and Activities

The BPAC committee meets regularly on the second Wednesday of each odd-numbered month at 1:30p.m. Meetings are generally held in the MARC offices, 600 Broadway, Suite 200, Kansas

City, MO. All meetings are listed on the MARC calendar and are open to the public. Next meeting: March 14.

<http://www.marc.org/Transportation/Committees/Transportation-Committees/Bike-Ped-Advisory-Council.html>

## **2020 meeting schedule**

Wednesday, Jan. 8 at 1:30 p.m. in Broadway Room

Wednesday, Mar. 11 at 1:30 p.m. in Broadway Room

Wednesday, May 13 at 1:30 p.m. in Broadway Room

Wednesday, July 8 at 1:30 p.m. in Broadway Room

Wednesday, Sep. 9 at 1:30 p.m. in Broadway Room

Thursday, Nov. 12 at 1:30 p.m. in Broadway Room (moved one day because of Veterans Day)

### **MARC - First Tier Suburbs: 2 council members**

First suburbs are communities where a majority of the housing was built shortly after World War II and limited amounts of undeveloped land exist within the city's boundaries. These communities face common issues related to the age of their private and public infrastructure and their lack of green fields for development. However, they also have a number of assets including strong leadership, strong community institutions and excellent geographic location.

<http://www.marc.org/Community/First-Suburbs-Coalition.html>

Meets quarterly. Next meetings are January 17 8-10 a.m. The Grove at The View 13500 Byars Rd. , Grandview, MO 64030

April 17 8-10 a.m. Fairway, KS

### **Stormwater Management Advisory Council: 1 council member**

The Board of County Commissioners adopted Board Resolution No. 76-90—creating the Johnson County Stormwater Management Advisory Council (SMAC). SMAC is an advisory group composed of one appointed representative for each of Johnson County's 20 cities as well as non-voting members from the four surrounding counties, Kansas City , MO , and the Mid-America Regional Council. SMAC primarily operates as an advisory body to the Board of County Commissioners and performs the following functions:

- Review recommendations of the Stormwater Management Program
- Make recommendations to the Board of County Commissioners

#### **In addition, SMAC provides the mechanism to complete the following efforts:**

- Ensure the stormwater funds collected through the 0.1 percent sales tax levy are consistently applied using the same rational basis without concern for jurisdictional and political boundaries.
- Use the stormwater funds collected through the 0.1 percent sales tax levy to correct the more severe flooding problems throughout the County with cost-effective solutions.
- Provide a think-tank to consider new and innovative ways to properly manage stormwater

<https://www.jocogov.org/dept/public-works/stormwater-management/about-smp/advisory-council>

Meets Quarterly. Meeting December 13



**47th & Mission Road Steering Committee: 2 city council members and 1 alternate**

The Committee meets Every Other Month, 3rd Friday (except in May, 1st Friday)

(16-1602) The mayor shall appoint three members to the committee, with the advice and consent of the city council, and consistent with the qualifications of the Committee. The Committee's preference is one Council Member/Mayor, one Planning Commissioner and one business owner in the corridor. Terms of office are three years. Committee members shall serve their full term, or until a successor is appointed. Committee members may be appointed to more than one successive term. The Committee is responsible for ensuring design standards established within the overlay district and adopted by the Cities of Westwood, Kansas City, Kansas and Roeland Park are met. The Committee reviews any development proposals that occur the corridor and provide recommendations to the developers on appropriate changes and will provide their recommendation to the Planning Commission and Council of the jurisdiction in which the development resides.

**Arts Advisory Committee - 1 Council Person**

Meetings are on the 2nd Wednesday of the Month 6 pm at City Hall.

The Committee is tasked with providing recommendations to Council on public art.

**Community Engagement Committee - 1 Council Person**

Meetings are on the 3rd Thursday of the Month 6 pm at City Hall.

The Committee is tasked with providing planning for events and other activities to foster broad and inclusive participation of our residents and highlight city amenities.

**Parks and Trees Advisory Committee - 1 Primary and 1 Alternate**

Meetings are on the 3rd Wednesday of the Month 6 pm at City Hall.

The Committee is tasked with providing recommendations to Council on the maintenance and operation of city parks and trees.

**Sustainability Committee - 1 Council Person**

Meetings are on the 1st Thursday of the month at 6 pm at City Hall.

The Committee is tasked with making recommendations intended to enhance the environmental sustainability of the City.

**Aquatic Advisory Committee - 2 Council Persons**

Meetings are on the 2nd Tuesday of the month at 6 pm at the Community Center. The Committee is tasked with providing recommendations on the operation of the Aquatic Center.

**Ad-Hoc Development Committee - 3 Council Persons**

Meetings are on every other Thursday at 8 am at City Hall.

The Committee is tasked with leading efforts to bring development to the Rocks and NE RJ sites.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### 2019 Current Appointments.

Arts Advisory Committee - Michael Poppa

Community Engagement - Jen Hill

Parks Advisory Committee - Claudia McCormack Alternate Jen Hill or Tom Madigan

Sustainability Committee - Jen Hill

Aquatic Advisory Committee - Tom Madigan and Tim Janssen

Ad-Hoc Development - Jim Kelly, Tom Madigan and Tim Janssen

MARC - Bike & Pedestrian - Jim Kelly and Mike Kelly

MARC - First Tier Suburbs - Claudia McCormack and Erin Thompson

Stormwater Management Advisory Council - Tim Janssen

47th & Mission Road Steering Committee - Jen Hill Alternate Tim Janssen

**Current Standing Committee Membership is as Follows** (rotation occurs 3/1/20 per Section 1-2017 of the City Code):

Administration- Madigan and Brauer

Finance- Faidley and McCormack

Safety- Dickens and Rebne

Public Works- Hill and Kelly

These committees are called upon to assist on projects related to their respective committee service area. Meetings are as needed.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**Item Number:** New Business- VIII.-B.  
**Committee** 1/6/2020  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

**Date:** 10/18/2019  
**Submitted By:** Marek Gliniecki/Staff  
**Committee/Department:** Arts Committee  
**Title:** **Discuss R Park Sculpture**  
**Item Type:** Other

### **Recommendation:**

**\*Proposed sculpture at R Park.**

**AAC's proposed selection for the northeast designated site for artwork in R Park as indicated in the Phased Development Plan (attached). The work is about 6' tall without plinth or stand; it is made of structural grade steel; it is coated with multi-layers of commercial grade top quality paints, coatings and sealants; it has three kinetic parts; similar works by the artist have withstood hurricane force winds (picture attached).**

**The Committee intends the work to be mounted on a plinth or stand and surrounded by a landscaped barrier. The cost is around \$5,000 for the work itself and support structures are estimated around \$1,500. Additional items such as shipping, design work, etc. are estimated to bring the total to between \$7,000 to \$7,500.**

**Arts committee recommends Council approval.**

### **Details:**

The attached sculpture is by Darren Miller, titled DMA 19 5005. The \$7,500 includes installation of supporting concrete plinth. Additional costs for miscellaneous design, protective landscaping, installation incidentals and design, shipping and delivery are earmarked from contingency funding in the annual budget and are not to exceed \$3,150. The sculpture is designated for the northeast area of R Park as shown in the attached plan.

The sculptor uses robust construction methods for materials, fabrication, connections, design and finishes to ensure durability, minimal maintenance and conservation and accessible and efficient repair if ever needed. Repairs and conservation can be accomplished using commercially available ordinary materials and equipment.

## Financial Impact

Amount of Request: \$7,500	
Budgeted Item?	Budgeted Amount: \$25,000 has been budgeted for art in 2019, sufficient funds remain for this installation
Line Item Code/Description: Public Art Objective	

## Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Proposed Sculpture Location on R Park Phased Development	Cover Memo
<input type="checkbox"/> White yellow blue triple 1920 combined	Cover Memo



PRELIMINARY

NOT RELEASED FOR CONSTRUCTION  
MARK DANIEL MCGHEE JR.

## R PARK IMPROVEMENTS MASTER PLAN

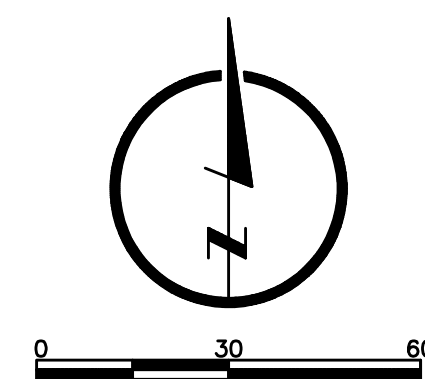
**R PARK IMPROVEMENTS**  
**CITY OF ROELAND PARK, KANSAS**

REVISIONS	
11-09-2018	ORIGINAL ISSUE DATE
03-08-2019	PARKS COMMITTEE RECOMMENDATONS
03-19-2019	ADOPTED BY CITY COUNCIL (03-18-2019)

DESIGNER / DRAFTER

AJM
DATE
03-19-2019
PROJECT NUMBER
0318001.07
BOOK AND PAGE







SHEET



### PARKING SPACES

EXISTING - 47 SPACES  
PROPOSED - 76 SPACES

LEGEND

-  ASPHALT PAVEMENT  
 CONCRETE PAVEMENT  
 NEW STRUCTURE  
 NEW PERGOLA  
 NEW PLANTING AREA  
 GRASS AREA

GENERAL NOTE:

EXISTING TREES SHALL BE RELOCATED  
IF IMPACTED BY CONSTRUCTION.





**Item Number:** New Business- VIII.-C.  
**Committee** 1/6/2020  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

Date: 1/2/2020  
Submitted By: Staff  
Committee/Department: Admin.  
Title: **Appointments and Reappointments to Community Foundation, Sustainability and Community Engagement Committee**  
Item Type: Other

**Recommendation:**

**To reappoint Ardie Davis and George Schlegel and to appoint Judy Hyde, Laura Savidge and Matt Heitmann to the Community Foundation.**

**To appoint Grace Bennett to the Sustainability Committee and reappoint Matt Heitmann to Community Engagement.**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
📎	Judy Hyde
Cover Memo	
📎	Laura Savidge
Cover Memo	
📎	Matt Heitmann
Cover Memo	
📎	Grace Bennett
Cover Memo	



# Committee Volunteer Application

wordpress@roelandpark.net on behalf of

City of Roeland Park-Volunteer Form <kbohon@roelandpark.org>

Thu 11/5/2015 11:53 AM

To: Bohon, Kelley <kbohon@roelandpark.org>;

## Committee Volunteer Application Form

Email:	-
Date:	11/05/2015
Name:	Judy Hyde
Daytime Phone Number:	
Evening Phone Number:	
Address:	5113 W. 58th St. Roeland Park, KS 66205 United States of America
Place of Employment:	retired
How long have you been a resident of Roeland Park?:	43 years
How much time do you have to devote per month?:	varies
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	<p>* I'm a current SustComm member and would like to continue to serve RPK.</p> <p>* I'm a member of the small, grassroots group (Citizens Fundraising Initiative for R Park) raising funds to implement phases of the R Park Master Plan. Quality urban greenspace is important to me, and to the health and wellbeing of RPK citizens.</p> <p>* I'm interested in all of the facets of sustainability and in the Community for All Ages pilot program (walkable streets, accessibility, energy conservation, urban gardening, protecting pollinators, recycling, promoting children's love of the natural world, etc.).</p> <p>* I believe that good sustainability practices can attract forward-thinking individuals and families to choose RPK/NE JoCo as a high quality place to live.</p>
Select which Board or Committees you are interested in serving on: (only one per application):	Sustainability

# Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Sat 1/13/2018 1:25 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

## Committee Volunteer Application Form

Email:	
Date:	01/13/2018
Name:	Laura Yankoviz
Daytime Phone Number:	
Evening Phone Number:	
Address:	5540 Juniper Dr. Roeland Park, KS 66205 United States of America
Place of Employment:	American Airlines
How long have you been a resident of Roeland Park?:	3yrs
How much time do you have to devote per month?:	Very flexible
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I'd like to serve on Parks Committee. I'm very interested in exploring every avenue to preserve and improve the community green spaces we have. I'm confident in my abilities to do research and to collaborate. I hope you will consider me.
Select which Board or Committees you are interested in serving on: (only one per application):	Parks
Additional, comments: (If any):	
File Upload:	
HTML:	

This email was built and sent using [Visual Form Builder](#).

# Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com

Thu 1/24/2019 12:19 PM

for Bohon, Kelley <kbohon@roelandpark.org>; Jennifer Jones-Lacy <jjoneslacy@roelandpark.org>;

## Committee Volunteer Form

Date	1/24/2019
First Name	Matt
Last Name	Heitmann
Address	5010 Briar St
City	Roeland Park
State	Kansas
Zip	66205
Email	
Phone	
Place of Employment	Edward Jones
How long have you been a resident of Roeland Park?	10 months
How much time do you have to devote per month?	4-8 hours
Board & Committee Interest	I am interested in giving back to the community and any way possible. I have enjoyed my time in Roeland Park thus far and am excited about the progression of the city moving forward.
Select a Board or Committee	Community Foundation
Additional Comments	While my area of expertise and employment practice is financial planning, I am happy to help out with any board or committee that is most in need of an extra hand.
Resume	Field not completed.

Email not displaying correctly? [View it in your browser.](#)

## Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Thu 10/31/2019 3:15 PM

To: Nielsen, Kelley <knielsen@roelandpark.org>; Jones-Lacy, Jennifer <jjoneslacy@roelandpark.org>

### Committee Volunteer Form

Date	10/31/2019
First Name	Grace
Last Name	Bennett
Address	5242 Rosewood Dr.
City	Roeland Park
State	KS
Zip	66205
Email	
Phone	
Place of Employment	Incentifind Inc.
How long have you been a resident of Roeland Park?	2 years
How much time do you have to devote per month?	<10 hours
Board & Committee Interest	<p>Having lived in Roeland Park for a couple of years now, I've become quite attached to our little community and the abundant neighborhood feel. I believe my educational background, work experience and personal devotion makes me a qualified candidate to be on Roeland Park's Sustainability Committee - and to which I would be honored and proud to represent.</p> <p>My interest in sustainability and environmental conservation goes back to my childhood and I have been able to turn my passion for it into a career for the last 7 years now. I graduated from the University of Missouri-Kansas City (UMKC) with a Bachelors of Arts in Urban Planning &amp; Design with a Minor in Environmental Sustainability.</p> <p>After graduating, I did a short stint in the public sector as a City Planner with Grandview and then began a job in corporate real estate working on Sprint's Energy + Sustainability team implementing several sustainable programs (e.g. EVs, Waste Diversion, Solar, Energy Efficiency) across their facilities nationwide. I then shifted my focus to consulting and helped operate Kansas City Power &amp; Light's energy efficiency</p>

programs. Working at CLEAResult I directly dealt with designers, contractors and customers to implement rebates & incentives offered for Commercial and Industrial assets. More recently, I began a position with IncentiFind, which is the nation's only active database that houses green building incentives at various levels of government. Our target markets include municipalities, developers, property & home owners to which we offer a full report that lists all incentives available that can be utilized to leverage "green" projects.

In November of 2019 I earned my LEED Green Associate accreditation and I currently act as the Vice Chair of USGBC's Emerging Professionals - Great Plains Chapter. Over the last several years, I have been fortunate to make connections and build a professional network with other "green-minded" individuals in the KC Metro and I hope to continue to build upon those relationships & forge new connections in the KC green community for years to come.

Select a Board or Committee	Sustainability
Additional Comments	Please contact me for any personal or professional references and I'd be happy to oblige.
Resume	<a href="#">Grace Bennett - 2019 Resume.pdf</a>

Email not displaying correctly? [View it in your browser.](#)