

**AGENDA**  
**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING**  
**ROELAND PARK**  
**Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205**  
**November 16, 2020 6:00 PM**

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"><li>• Mike Kelly, Mayor</li><li>• Trisha Brauer, Council Member</li><li>• Benjamin Dickens, Council Member</li><li>• Jan Faidley, Council Member</li><li>• Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>• Jim Kelly, Council Member</li><li>• Tom Madigan, Council Member</li><li>• Claudia McCormack, Council Member</li><li>• Michael Rebne, Council Member</li></ul> | <ul style="list-style-type: none"><li>• Keith Moody, City Administrator</li><li>• Jennifer Jones-Lacy, Asst. Admin.</li><li>• Kelley Nielsen, City Clerk</li><li>• John Morris, Police Chief</li><li>• Donnie Scharff, Public Works Director</li></ul> |
|--|---|--|

**Admin**

Brauer  
Hill

**Finance**

McCormack  
Madigan

**Safety**

Rebne  
Faidley

**Public Works**

Kelly  
Dickens

**Pledge of Allegiance**

A. Instructions on Logging into Meeting Remotely

**Roll Call**

**Modification of Agenda**

Public Hearing

Public Hearing and Action On - 2020 Budget Amendment

**I. Citizens Comments**

*Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.*

**II. Consent Agenda**

*Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent*

*agenda and placed on new business for further consideration.*

- A. Appropriations Ordinance #962
- B. Council Minutes November 2, 2020
- C. 2021 Cereal Malt Beverage Renewals

**III. Business From the Floor**

**A. Applications / Presentations**

- 1. Arts Advisory Committee - Request for Direction on Art Purchase

**IV. Mayor's Report**

**V. Workshop and Committee Reports**

**VI. Reports of City Liaisons**

- A. MARC – Bike & Pedestrian (Jan Faidley)
- B. Aquatics Advisory Committee - Minutes Attached

**VII. Unfinished Business**

**VIII. New Business**

- A. 2021 IT Service Agreement with Johnson County

**IX. Ordinances and Resolutions:**

- A. Ordinance 1003 - Restricting On-Street Parking Near Buena Vista and Catalina Crosswalk
- B. Resolution 686 - Aquatics Fees
- C. Resolution 685 - Adopting Updated Johnson County Multi-Hazard Mitigation Plan
- D. Ordinance 1004 – Implementing Sales Tax and Certifying Election Results

**X. Workshop Items:**

**XI. Reports of City Officials:**

- A. COVID Report

**Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council**

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
  2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council

Members present, be subject to removal from that meeting.

- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk

***The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.***

**Item Number:** Pledge of Allegiance- -A.  
**Committee** 11/16/2020  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

---

Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

### **Recommendation:**

**See instructions to log in below.**

### **Details:**

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

#### **Roeland Park City Council Meeting and Workshop**

**Please join my meeting from your computer, tablet or smartphone.**

**<https://www.gotomeet.me/RoelandParkCouncil/roeland-park-city-council-meeting-and-workshop>**

**You can also dial in using your phone.**

**United States (Toll Free): 1 877 568 4106**

**Access Code: 719-374-005**

**New to GoToMeeting? Get the app now and be ready when your first meeting starts:**

**<https://global.gotomeeting.com/install/719374005>**

Please use these tips while listening in:

- 1) Please be sure to mute yourself.
- 2) We recommend logging in a couple minutes early to test the app. The meeting will be recorded.

3) If you're able to, joining the meeting through the online portal is best so you can see the screen and listen in. If you have trouble with audio, you can call in as well as use the web-based meeting app.

4) We will allow public comment at the beginning of the Council Meeting. If you would like to make a public comment, please log or call into the meeting five minutes early so we can get your name and call on you when it's time to make a public comment. If you are logged in online, you can also make your request to speak known using the chat function in the app.

5) Unless called upon or requesting to speak, we ask that audience members abstain from speaking or adding commentary to the chat function so we can maintain an orderly and efficient meeting.

#### Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

#### Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**Item Number:** Public Hearing- -  
**Committee** 11/16/2020  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

---

Date: 11/16/2020  
Submitted By: Jennifer Jones-Lacy  
Committee/Department: Finance  
Title: **Public Hearing and Action On - 2020 Budget Amendment**  
Item Type: Other

### **Recommendation:**

**To approve the 2020 Budget Amendment as attached.**

### **Details:**

Attached is the 2020 Budget Amendment which includes increasing the budget authority for four funds. This is a process that the State of Kansas requires cities to complete if they believe they will need spending authority beyond what was originally adopted and sent with the 2020 Budget submission in July/August 2019. Below is a list of funds and the reasons for the amendments.

- **Special Highway-** This fund had a budget authority of \$322,441 in 2020 and will need \$322,954. This fund was discontinued this year and combined with the Special Street Fund (27A) for a combined Street and Highway Fund. The only expense activity in 2020 was to transfer the fund balance of the discontinued fund to the new combined fund, at the time we had an ending fund balance projected of \$322k. Due to a slightly higher ending fund balance, we need to increase that spending authority to transfer all remaining resources in this fund and close it out.
- **Special Infrastructure (27D)** - The reason for the increase in expenditure authority is to accommodate for the Aquatic Center budget that was originally programmed for 2019, being moved to 2020. Also for combining phases 1 and 2 of the R Park improvements into 2020 to gain economies of scale, which was not planned when adopting the original budget. The budget amendment aligns with our projected budgeted expenses and this amendment is being done just to ensure we are within our budget authority.
- **TIF 2D - City Hall** - This fund was used in 2017-19 for planning and acquisition costs associated with the Roe 2020 project since part of the project is within this TIF boundary. This required the City to transfer money from the General Fund to the TIF to cover those

expenses. This increase in budget authority allows for the full amount of funding used to cover Roe Blvd expenses be transferred back to the General Fund.

- **TIF 2C - Valley State Bank** - This TIF expired February 1, 2020 and more property taxes than anticipated were paid during the first half of the year and remitted to the City's TIF. As such, those funds were turned over to the trustee to pay debt service which requires an increase in budget authority for FY 2020.

Even though the spending authority for these funds is increasing from the original adopted budget, the ending fund balances will remain positive for the year in all continuing years. In the case of the Special Highway and TIF 2c funds, they will discontinue in 2021.

#### Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/a
Line Item Code/Description: N/A	

#### Additional Information

How does item relate to Strategic Plan?

N/A

How does item benefit Community for all Ages?

N/A

#### ATTACHMENTS:

Description	Type
 2020 Budget Amendment	Cover Memo



2020

**Amended  
Certificate  
For Calendar Year 2020**

To the Clerk of Johnson, State of Kansas  
We, the undersigned, duly elected, qualified, and acting officers of  
**Roeland Park**  
certify that: (1) the hearing mentioned in the attached publication was  
held;(2) after the Budget Hearing this Budget was duly approved and  
adopted as the maximum expenditure for the various funds for the year.

			2020 Amended Budget		
			Amount of 2019 Tax that was Levied	Adopted 2020 Expenditures	Proposed Amended 2020 Expenditures
Table of Contents:		Page No.			
<b>Fund</b>	<b><u>K.S.A.</u></b>				
Special Highway				322,441	322,954
Special Infrastructure				2,891,406	2,926,618
TIF 2D				258,747	396,500
TIF 2C				29,450	39,980
Totals		xxxxxxxxxx	0	3,502,044	3,686,052
Summary of Amendments		0			

Attested date: \_\_\_\_\_

\_\_\_\_\_  
County Clerk

Assisted by:  
Jennifer Jones-Lacy

Address:

Email:

\_\_\_\_\_  
Governing Body

CPA Summary

Item Number: Consent Agenda- II.-A.  
Committee 11/16/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Appropriations Ordinance #962**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description  
□ Appropriations Ordinance #962

Type  
Cover Memo

# ***The City of Roeland Park, Kansas***

*4600 West Fifty-First Street*

*Roeland Park, Kansas 66205*

*City Hall (913) 722-2600 – Fax (913) 722-3713*

Thursday, November 12, 2020

## **Appropriation Ordinance - 11/16/2020 - #962**

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 16th day of November, 2020.

Attest:

---

City Clerk

---

Mayor

**Total Appropriation Ordinance**

**\$**

**337,829.68**

## Appropriation Ordinance - 11/16/2020 - #962

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT Date	Amount	Chk #	Check Amount
Vendor	Dept	Account	Account Description	Reference	Date	Distribution Amount	Check #	Check Amount
ADP, LLC	101	5214.101	Other Contracted Services	4329 11/2/20	11/11/20	254.56	71425	254.56
Advance Auto Parts	106	5211.106	Maintenace & Repair Equipment	5128029832751	11/11/20	2.79	71426	2.79
Advance Auto Parts	106	5318.106	Tools	5128029832737	11/04/20	14.78	71403	14.78
All Weather Services, Inc.	101	4215.101	Building Permit	11/4/20 Ck Req	11/04/20	40.00	71404	40.00
American Equipment Co.	106	5306.106	Materials	38951	11/04/20	56.71	71405	56.71
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	2084067	11/11/20	416.66	71427	416.66
Shawnee Mission Tree Service, Inc	101	5217.101	Public Art	44758	11/04/20	1,800.00	71406	3,039.50
Shawnee Mission Tree Service, Inc	110	5262.110	Grounds Maintenance	44758	11/04/20	739.50		
Shawnee Mission Tree Service, Inc	101	5283.101	RP Community Foundation Grant Ex	44758	11/04/20	500.00		
Shawnee Mission Tree Service, Inc	106	5263.106	Tree Maintenance	50566	11/11/20	475.00	71428	475.00
Black & McDonald	101	5220.101		761141957	11/11/20	1,866.43	71429	1,866.43
Blue Sky Cleaners	102	5224.102	Laundry Service	A646 11/1/20	11/11/20	281.25	71430	281.25
Boelte-Hall, LLC	101	5203.101	Printing & Advertising	2024573	11/11/20	1,551.45	71431	1,551.45
Bollcom, Inc.	101	5307.101	Other Commodities	9213	11/04/20	2,995.00	71407	10,917.00
Bollcom, Inc.	101	5307.101	Other Commodities	9214	11/04/20	7,922.00		
Bollcom, Inc.	101	5307.101	Other Commodities	9231	11/11/20	310.00	71432	310.00
Kansas City Board of Public Utilities	101	5222.101	Traffic Signal Expense	2834 10/26/20	11/11/20	32.48	71433	32.48
Clarkson Power Flow, Inc.	106	5211.106	Maintenace & Repair Equipment	10086960000	11/04/20	89.87	71408	89.87
CS Carey Inc.	110	5262.110	Grounds Maintenance	U17969	11/11/20	66.00	71434	66.00
DOCUSIGN INC Lockbox	101	5305.101	Dues, Subscriptions, & Books	INV21595671	11/04/20	2,194.00	71409	2,194.00
Evergy	106	#####	Street Light Electric	1275 10/29/200	11/11/20	1,702.98	71435	1,702.98
Fastenal Company	106	5306.106	Materials	MOKC481512	11/11/20	52.34	71436	52.34
Galls, LLC	102	5308.102	Clothing & Uniforms	16727389	11/04/20	183.67	71410	795.96
Galls, LLC	102	5308.102	Clothing & Uniforms	16739850	11/04/20	437.35		
Galls, LLC	102	5308.102	Clothing & Uniforms	16739851	11/04/20	174.94		
Gather Media and Communication	101	5209.101	Professional Services	73	11/04/20	1,460.00	71411	1,460.00
GBA Architects Engineers	999	9999	Undistributed	60007	11/11/20	32,227.22	71437	32,227.22
Toby L Groves	102	5206.102	Travel Expense & Training	11/7/20	11/11/20	700.00	71438	700.00
Gunter Construction	300	5458.300	CARS 2018	1	11/11/20	45,006.25	71439	45,006.25
Johnson County Wastewater	101	5288.101	Waste Water	10/29/20 Mutli	11/11/20	126.78	71440	719.77
Johnson County Wastewater	106	5288.106	Waste Water	10/29/20 Mutli	11/11/20	518.49		
Johnson County Wastewater	220	5288.220	Waste Water	10/29/20 Mutli	11/11/20	74.50		
J.P. Cooke Company	101	5301.101	Office Supplies	647353	11/11/20	117.75	71441	117.75
KAW Valley Engineering Inc.	370	5457.370	CARS 2020 - Roe	C33629	11/11/20	24,715.50	71442	24,715.50
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	100440	11/11/20	550.80	71443	550.80
Kansas State Treasurer	103	5228.103	Fees Due State of Kansas	10/2020	11/04/20	3,018.50	71412	3,018.50
Lamp, Ryneearson & Assoc., Inc.	270	5209.270	Professional Services	320001010000010	11/11/20	3,040.50	71444	24,538.10
Lamp, Ryneearson & Assoc., Inc.	270	5430.270	Residential Street Reconstruction	320001040000005	11/11/20	6,286.40		
Lamp, Ryneearson & Assoc., Inc.	300	5468.300	2020 Stormwater-57th and Roeland	319001050000008	11/11/20	6,182.33		

Lamp, Rynearson & Assoc., Inc.	300	5472.300	R Park Development Plan	319001040000020	11/11/20	2,739.44		
Lamp, Rynearson & Assoc., Inc.	300	5472.300	R Park Development Plan	319001060000011	11/11/20	4,491.33		
Lamp, Rynearson & Assoc., Inc.	999	9999	Undistributed	320001030000006	11/11/20	1,798.10		
The Legal Record	101	5204.101	Legal Printing	L88099	11/11/20	14.96	71445	14.96
Lexington Plumbing & Heating Co.	300	5470.300	Park Maint/Infrastructure	103399	11/11/20	185.00	71446	504.00
Lexington Plumbing & Heating Co.	300	5470.300	Park Maint/Infrastructure	103446	11/11/20	319.00		
MegaKC	300	5472.300	R Park Development Plan	10/31/20	11/11/20	66,035.41	71447	66,035.41
Craig Meyer	101	4265.101	Business Occupational Licenses	11/11/20 Ck Req	11/11/20	40.00	71448	40.00
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	11/2020	11/04/20	43,248.00	71413	43,248.00
Midtown Signs LLC	101	5210.101	Maintenance & Repair Building	14088	11/04/20	468.97	71414	468.97
Missouri Organic	300	5468.300	2020 Stormwater-57th and Roeland	15429	11/11/20	50.00	71449	1,444.85
Missouri Organic	300	5468.300	2020 Stormwater-57th and Roeland	15433	11/11/20	50.00		
Missouri Organic	300	5468.300	2020 Stormwater-57th and Roeland	15438	11/11/20	50.00		
Missouri Organic	300	5468.300	2020 Stormwater-57th and Roeland	15441	11/11/20	50.00		
Missouri Organic	300	5468.300	2020 Stormwater-57th and Roeland	15541	11/11/20	144.75		
Missouri Organic	300	5468.300	2020 Stormwater-57th and Roeland	15568	11/11/20	144.75		
Missouri Organic	300	5468.300	2020 Stormwater-57th and Roeland	15609	11/11/20	86.85		
Missouri Organic	300	5470.300	Park Maint/Infrastructure	16167	11/11/20	173.70		
Missouri Organic	300	5470.300	Park Maint/Infrastructure	16187	11/11/20	694.80		
Moss Printing	106	5203.106	Printing & Advertising	14259	11/11/20	100.00	71450	100.00
Pitluck Law, LLC	103	5209.103	Professional Services	10/27/20	11/04/20	150.00	71415	150.00
Rejis Commission	102	5214.102	Other Contracted Services	448042	11/04/20	206.72	71416	206.72
Riteway Maintenance & Supply, LI	101	5214.101	Other Contracted Services	20859	11/04/20	930.00	71417	930.00
George Schlegel	101	5230.101	Art Commissioner	Recurring Check	11/01/20	100.00	71402	100.00
Solorio & Avila Law Firm, LLC	101	4795.101	Miscellaneous	10/30/20	11/11/20	23.50	71451	23.50
Staples	101	5301.101	Office Supplies	8060073780	11/11/20	36.56	71452	86.66
Staples	101	5304.101	Janitorial Supplies	8060073780	11/11/20	50.10		
Strasser True Value	106	5306.106	Materials	368731	11/04/20	14.24	71418	14.24
Strasser True Value	106	5318.106	Tools	11/4/20	11/11/20	33.43	71453	33.43
TransUnion Risk & Alternative	102	5214.102	Other Contracted Services	5771 11/1/20	11/11/20	100.00	71454	100.00
Tree Top Products Inc.	300	5472.300	R Park Development Plan	INVTRE7982	11/11/20	1,080.97	71455	1,080.97
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	406133	11/11/20	4,564.45	71456	4,564.45
Verizon Wireless	102	5202.102	Telephone	9865575512	11/04/20	316.24	71419	396.26
Verizon Wireless	104	5202.104	Telephone	9865575512	11/04/20	80.02		
Verizon Wireless	106	5202.106	Telephone	9865575513	11/11/20	40.01	71457	40.01
VLP	115	5302.115	Motor Fuels & Lubricants	PSO032947	11/04/20	61.38	71420	61.38
Watchmen Security Services, LLC	106	5210.106	Maintenace & Repair Building	51091	11/11/20	25.00	71458	25.00
WCA Waste Corporation	115	5272.115	Solid Waste Contract	990000743062	11/11/20	43,173.82	71459	43,173.82
Wholesale Batteries, Inc.	106	5211.106	Maintenace & Repair Equipment	427122	11/04/20	8.20	71421	8.20
Waste Management	300	5470.300	Park Maint/Infrastructure	6714848576	11/11/20	200.75	71460	200.75
Anne Marie Kinerk & Associates	104	5214.104	Other Contracted Services			1,075.00	32597	1,075.00
KPERS	101	2040.101	KPERS Accrued Employee	11/9/20	11/09/20	2,369.78		2,369.78
KPERS	107	5123.107	KPERS City Contribution	11/9/20	11/09/20	3,670.55		3,670.55
KPERS	107	5131.107	KP&F City Contribution	11/9/20 Misc	11/09/20	6.15		6.15

KP&F	101	2045.101	KP&F Employee Withholding Payab	11/9/20	11/09/20	2,133.36	2,133.36
KP&F	107	5131.107	KP&F City Contribution	11/9/20	11/09/20	6,543.36	6,543.36
Wex Bank	106	5302.106	Motor Fuels & Lubricants	11/5/20	11/05/20	426.32	426.32
Wex Bank	102	5302.102	Motor Fuels & Lubricants	11/5/20	11/05/20	<u>1,339.93</u>	<u>1,339.93</u>

337,829.68

Item Number: Consent Agenda- II.-B.  
Committee 11/16/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Council Minutes November 2, 2020**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description  
□ Council Minutes November 2, 2020

Type  
Cover Memo

**CITY OF ROELAND PARK, KANSAS  
CITY COUNCIL MEETING MINUTES  
Roeland Park City Hall  
4600 W 51st Street, Roeland Park, KS 66205  
Monday, November 2, 2020 6:00 P.M.**

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"><li>○ Mike Kelly, Mayor</li><li>○ Trisha Brauer, Council Member</li><li>○ Benjamin Dickens, Council Member</li><li>○ Jan Faidley, Council Member</li><li>○ Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Jim Kelly, Council Member</li><li>○ Tom Madigan, Council Member</li><li>○ Claudia McCormack, Council Member</li><li>○ Michael Rebne, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Keith Moody, City Administrator</li><li>○ Jennifer Jones-Lacy, Asst. Admin.</li><li>○ Kelley Nielsen, City Clerk</li><li>○ John Morris, Police Chief</li><li>○ Donnie Scharff, Public Works Director</li></ul> |
|--|---|--|

**Admin**

Brauer  
Hill

**Finance**

McCormack  
Madigan

**Safety**

Rebne  
Faidley

**Public Works**

Kelly  
Dickens

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

**Pledge of Allegiance**

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

**Roll Call**

City Clerk Nielsen called the roll. All Governing Body members were present. Staff members present were City Administrator Moody, Assistant City Administrator Jones-Lacy, Public Works Director Scharff, Police Chief Morris, City Clerk Nielsen, and City Attorney Steve Mauer.

**Modification of Agenda**

*There were no modifications made to the agenda.*

**I. Citizens Comments**

*There were no citizen comments.*

**II. Consent Agenda**

- A. Appropriations Ordinance #961
- B. Council Minutes October 19, 2020
- C. 2021 Land Lease Agreement to JCPRD for Sports Dome

**MOTION:** CMBR HILL MOVED AND CMBR FAIDLEY SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 8-0.)

**III. Business from the Floor - Applications/Proclamations/Presentations**

- A. Adopt-A-Family Presentation - Joanna Rush

Joanna Rush is the coordinator of the Adopt-A-Family program and she provided an update for the upcoming season. Last year they served over 104 Thanksgiving food baskets. They also served 107



families with Christmas gifts and food that included over 337 family members and their pets. They worked in conjunction with Hy-Vee, Harvesters, many volunteers, and Wellstone. Last year, they received \$18,000 in donations from businesses and individuals.

For 2020, it will be a little different. A lot of the information is word of mouth and they are electronic. They are asking volunteers to write checks or donate cash. The CARES Act allows for \$300 to be deducted even for people who do not itemize donations on their taxes. Checks can be written to the City of Mission Charitable Fund and they can be brought to Roeland Park City Hall, Mission City Hall, or Sylvester Powell Community Center marked for Family Adoptions.

One item they greatly need is canned goods which can be dropped off at Roeland Park City Hall, Roeland Park Community Center, or Sylvester Powell.

As always, they need volunteers to help distribute the food. For Thanksgiving, they will do that Monday, November 23<sup>rd</sup>. More volunteers are needed to help this year especially with social distancing and taking items to vehicles.

With Christmas, there are over nine families in Roeland Park that will receive assistance. Gift cards are needed, and they would like people or groups to consider adopting an entire family. They will also need volunteers for wrapping gifts.

Ms. Jones-Lacy asked if they would bring a barrel to City Hall and the Community Center to collect donations. Ms. Rush said they will do that and said as it gets full to reach out to the City of Mission and they will collect it.

Mayor Kelly thanked Ms. Rush for the work that she has done since they asked her take on this task. He said it has been great for Northeast Johnson County for the families to have food on Thanksgiving and presents for Christmas. He said it will be more welcomed this year. He said he has volunteered before and it is a great time and encouraged everyone to volunteer.

If anyone would like to help or volunteer, please contact Roeland Park City Hall.

#### **IV. Mayor's Report**

*No report was given.*

#### **V. Workshop and Committee Reports**

*No report was given.*

#### **VI. Reports of City Liaisons**

##### **A. Ad Hoc Police Policy Review Committee - Report on Sections from Chapters 1 & 3 of the Police Policy**

Police Sgt. Chaffee said the City has partnered with Lexipol to develop an up-to-date legally defensible policy book for the Police Department. He went over the review process of the policy that goes through a legal review process and the citizen review board. Later in the meeting they will present the first set of policies written.

Lisa Brunner, Chair of the Police Policy Review Committee, went over the use of force policy that the committee is working on. They have about 11 members from the community, Sgt. Chaffee, Police Chief Morris, City Administrator Moody, the City Attorney, and a smaller workgroup reviewing this. The workgroup does the editing and holds discussions, then those policies are forwarded for discussion to the larger group. If there are recommendations or concerns, they take it back to the workgroup.

One concern that keeps arising is how do they ensure continuity in their philosophy with personnel transitions. Police Chief Morris has currently required officers to take training above and beyond what the state of Kansas requires such as de-escalation training. Most of the officers are intervention trained.

Ms. Brunner said this group is a great example of a community working together and it has been a pleasure to be in such a diverse group of people with different life experiences.

Mayor Kelly thanked the committee for the work they are doing.

CMBR Rebne asked if there is a point when the revisions come before the Council for them to discuss.

City Administrator Moody said that department directors can develop policy germane to their area of service and are valid so long as they do not conflict with any other adopted policy or law of the City or state of Kansas. The report is the opportunity to inform the Council on what the committee is doing and to give them the opportunity to review those policies as they come through the process and before they are implemented. The policies will entail training of the staff before they become effective. They are taking the policies in an incremental approach to ensure they are properly implemented.

*The meeting minutes are attached to the agenda packet.*

#### B. Ad Hoc Racial Equity Committee Update

Ms. Jones-Lacy reported they reviewed the five goals that were drafted at their prior meeting. They are still fine-tuning those goals. They discussed the Racial Equity and Cities Project that United Community Services is working on and how they want to partner with Johnson County communities to bring that to the different cities that will help them with this process. They also discussed the possibility of doing a community survey for feedback on the goals they proposed. Their next meeting will be on November 18. A representative from United Community Services will be there to speak on the Racial Equity and Cities Project.

#### C. Community Foundation Board Update

*The meeting minutes are attached to the agenda packet.*

Mayor Kelly said they received an update regarding an application for CARES funding for the Roeland Park United Methodist Church's food pantry. CMBR Faidley said volunteers renamed this endeavor to the Roeland Park Community Pantry. They are giving out over 100 bags a week. The pantry was granted \$16,000 to allow them to purchase food and \$10 gift cards that go in the bags of grocery and this will get them through the end of December.

## VII. Ordinances and Resolutions:

*There were no ordinances or resolutions presented.*

## **VIII. New Business**

### **A. Committee Appointment and Reappointments**

**MOTION:** CMBR HILL MOVED AND CMBR REBNE SECONDED TO APPOINT CURTIS HERRERA TO THE RACIAL EQUITY COMMITTEE AND REAPPOINT MARY SCHULTEIS TO THE ARTS COMMITTEE. (MOTION CARRIED 8-0)

### **B. Approve Task Order for Design of Staircase and Crosswalk at Elledge and Roe Lane**

CMBR Faidley asked for clarification that this is only for the design and not for construction. And she again asked if they will have the option to split the projects apart if they decide to move forward with the crosswalk before the staircase. City Administrator Moody said that is the case.

CMBR Faidley asked if they had discussed an easement with Aldi. City Administrator Moody said when they began discussions of the potential of the staircase Aldi said they were open to the concept of an easement for the staircase. They have asked when the City gets to a more defined set of plans that they provide them the specific easement that includes the scope of services for them to review. Mr. Moody said he will share that with Aldi once he receives them.

CMBR Madigan said on the drawings it showed two crosswalks and makes a reference to the piano-style crosswalk. He asked if this would be different than other crosswalks in the City. City Administrator Moody said the piano style is their standard style.

CMBR Madigan asked what safety issues are being designed into the staircase as he has concerns about going up and down safely. City Administrator Moody said that basic safety components would be included such as a handrail, a landing, consistent riser height not to exceed a certain number of inches.

Dan Miller, City Engineer, said all the safety issues will be considered and incorporated. The stairs, as public stairs, must meet the ADA requirements.

CMBR Rebne asked if the proximity to Roesland would justify a more noticeable traffic signal. Mr. Miller said it is not a school crosswalk but is relatively close to the school and some children might be using it. Currently it is planned to have signage and advance warning signing since it is mid-block and not at a stop.

CMBR Hill commented that the staircase would be safer than the current situation where people are walking up and down the hill.

**MOTION:** CMBR HILL MOVED AND CMBR REBNE SECONDED TO APPROVE THE TASK ORDER WITH LAMP RYNEARSON TO INCORPORATE A CROSSWALK ON ROE LANE INTO THE PLANS FOR THE STAIR PROJECT LEADING FROM ROE LANE UP TO THE ALDI PARKING LOT TO INCORPORATE THE SOUTH OPTION (ALIGNED WITH THE SOUTH SIDE OF ELLEDGE). (MOTION CARRIED 8-0)

### **C. Approve Judge and Prosecutor Service Agreements**

Mayor Kelly said he has enjoyed the opportunity to work with Judge Torline and Prosecuting Attorney Gilman and has found their service to be more than adequate for their community.

**MOTION:** CMBR HILL MOVED AND CMBR KELLY SECONDED TO APPROVE THE SERVICE AGREEMENTS FOR THE PROSECUTING ATTORNEY AND MUNICIPAL JUDGE. (MOTION CARRIED 8-0)

D. Reappointment of Judge, Prosecutor, City Engineer and City Attorney

Mayor Kelly said in addition to Judge Torline and Attorney Gilman he has also enjoyed working with Mr. Mauer and his firm as well as Mr. Miller as their City Engineer. He said their service has been beyond appropriate and looks forward to working with them in the future.

**MOTION:** CMBR HILL MOVED AND CMBR MADIGAN SECONDED TO APPROVE REAPPOINT STEVE MAUER AND MAUER LAW FIRM AS CITY ATTORNEY; DAN MILLER AND LARKIN AS CITY ENGINEER; KAREN TORLINE AS MUNICIPAL JUDGE AND FRANK GILMAN AS CITY PROSECUTOR THROUGH 12/31/2021. (MOTION CARRIED 8-0)

**IX. Unfinished Business**

*There was no unfinished business discussed.*

**X. Workshop Items:**

*There were no Workshop items presented.*

**XI. Reports of City Officials:**

A. Update on Roe 2020 Project

Public Works Director Scharff provided an update on the Roe Boulevard project. His slide presentation showed photographs reflecting the before and after shots of work that has been done as well as items in progress.

Mayor Kelly thanked Mr. Scharff, Miles Excavating, and the Public Works Department for their work on this project. They have received several compliments from residents which is well-deserved.

CMBR Faidley said timing of the stoplights and pedestrian crossings have been a topic of discussion on social media and asked whether they have been synched. City Administrator Moody said they will not be synched until all the new traffic signals are up. He said there have been some programming issues with the signal at 55<sup>th</sup>. CMBR Faidley said the issue was pedestrians having enough time to safely cross. Public Works Director Scharff said he will investigate that.

CMBR Madigan said with the biggest shopping time of the year approaching he was hoping the commercial entrances wouldn't be torn up to where people cannot access Lowe's, Price Chopper, or Aldi's. Public Works Director Scharff said that it not something that is anticipated.

CMBR Madigan asked about turning from Roe Lane onto north Roe Boulevard if the plan is still to make that an easier turn. City Administrator Moody said they are working on that now.

CMBR Rebne said there was a lot of interest at the intersection at 53<sup>rd</sup> Terrace and Roe and not being able to turn left going southbound and moving east on 53<sup>rd</sup> Terrace. Public Works Director Scharff said the striping is in place. The landscaping along the corridor for that location will occur in the spring of 2021.

#### B. Update on R Park Project

Parks and Recreation Superintendent Tony Nichols provided an update on Phase 1 and Phase 2 at R Park in his slide presentation.

He also provided an updated cost sheet for the project. They are still waiting for the automated door locks. \$2,000 has been allotted for that, but it may come in less than that and the entire scope is projected to be under budget.

CMBR Hill asked about the adult changing station. Mr. Nichols said it is on-site and will be installed.

CMBR Faidley asked about the floor in the restrooms. Mr. Nichols said they will remain concrete.

#### C. 2021 UCS Human Service Fund Report

Ms. Jones-Lacy said attached in the packet are the Human Service Fund recommendations for United Community Services. This is already approved as part of the City's budget process and reflects a distribution of the funds that they receive from all the cities.

CMBR Faidley asked how the amount each city gives is calculated. Ms. Jones-Lacy said the amount is based on history and is the same amount that Roeland Park has donated for a long time. They donate \$4,771 annually but are considering for the next budget year to round it up. She thinks the original formula might have been based on population, but the amount has remained the same with a minor increase.

Mayor Kelly said to make a note for the next budget cycle so they can discuss what amount is appropriate.

#### D. COVID-19 Update

Chris Verbrugge, City Intern, noted that the state has announced a lot of different sources of funding for a variety of things. The Commission for the Deaf and Hard of Hearing is creating a program to provide visible PPE for those who are deaf and hard of hearing as masks inhibit the ability to view lips while people are speaking. This allows all Kansas residents to communicate more effectively while also remaining safe.

On October 30<sup>th</sup>, Johnson County reported the highest number of new infections since the start of the pandemic. Mr. Verbrugge reminded everyone to keep washing their hands, remain socially distant, and wear a mask.

Lastly, he noted that the City has made a reimbursement request from the County CARES Act funds for personnel expenses related to sick leave and childcare leave. The City anticipates reimbursement of approximately \$13,400 and reimbursement for employee paid leave related to facility closures were not eligible for reimbursement.

Mayor Kelly said the pandemic isn't over and they need to keep doing things that are responsible for the community.

E. Leaf Pickup Update

Public Works Director Scharff reiterated the leaf pickup kicked off today and they are hoping for a successful program this year with no issues with their truck.

F. Parks Update

Parks Superintendent Nichols invited everyone to stop by Nall Park to see the new art installation.

**XII. Adjourn**

**MOTION:** CMBR MADIGAN MOVED AND CMBR HILL SECONDED TO ADJOURN. (MOTION CARRIED 8-0)

(Roeland Park City Council Meeting Adjourned at 7:09 p.m.)

---

Kelley Nielsen, City Clerk

---

Mike Kelly, Mayor

Item Number: Consent Agenda- II.-C.  
Committee 11/16/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 11/9/2020  
Submitted By: Kelley Nielsen  
Committee/Department: Admin.  
Title: **2021 Cereal Malt Beverage Renewals**  
Item Type: Other

**Recommendation:**

**To approve Cereal Malt Beverage renewals for Walmart, Price Chopper, St. Agnes, Walgreens, Aldi, CVS, Quik Trip**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

## ATTACHMENTS:

Description	Type
📎 Walgreens 2021 CMB	Cover Memo
📎 CVS 2021 CMB	Cover Memo
📎 Price Chopper 2021 CMB	Cover Memo
📎 Quik Trip 2021 CMB	Cover Memo
📎 St. Agnes 2021 CMB	Cover Memo
📎 Walmart 2021 CMB	Cover Memo
📎 Aldi 2021 CMB	Cover Memo



Fee: \$75.00

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

No.

## DEALER'S RETAIL LICENSE

From: 01/01/2021

To: 12/31/2021

***To All Whom it May Concern:***

*License is hereby granted to Walgreens to sell at retail*

### CEREAL MALT BEVERAGES

***For sale in original and unopened containers and NOT for consumption on premises***

**4951 ROE Boulevard**

*in the City of Roeland Park in Johnson County, Kansas,*

*Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.*

*This License will expire on 12/31/2021, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.*

*Given under our hands and the corporate seal of said City, on this date: 11/16/2020*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Fee: \$75.00

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

No.

## DEALER'S RETAIL LICENSE

From: 01/01/2021

To: 12/31/2021

***To All Whom it May Concern:***

*License is hereby granted to CVS to sell at retail*

### CEREAL MALT BEVERAGES

***For sale in original and unopened containers and NOT for consumption on premises***

**5170 ROE Boulevard**

*in the City of Roeland Park in Johnson County, Kansas,*

*Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.*

*This License will expire on 12/31/2021, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.*

*Given under our hands and the corporate seal of said City, on this date: 11/16/2020*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee: \$75.00

No.

## DEALER'S RETAIL LICENSE

From: 01/01/2021

To: 12/31/2021

### ***To All Whom it May Concern:***

*License is hereby granted to **Price Chopper** to sell at retail*

## CEREAL MALT BEVERAGES

***For sale in original and unopened containers and NOT for consumption on premises***

**4950 ROE Boulevard B**

*in the City of Roeland Park in Johnson County, Kansas,*

*Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.*

*This License will expire on 12/31/2021, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.*

*Given under our hands and the corporate seal of said City, on this date: 11/16/2020*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee: \$75.00

No.

## DEALER'S RETAIL LICENSE

From: 01/01/2021

To: 12/31/2021

### ***To All Whom it May Concern:***

License is hereby granted to QuikTrip to sell at retail

## CEREAL MALT BEVERAGES

***For sale in original and unopened containers and NOT for consumption on premises***

**5055 ROE Boulevard**

*in the City of Roeland Park in Johnson County, Kansas,*

*Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.*

*This License will expire on 12/31/2021, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.*

*Given under our hands and the corporate seal of said City, on this date: 11/16/2020*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



**KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES**

Fee: \$75.00

No.

## **DEALER'S RETAIL LICENSE**

From: 01/01/2021

To: 12/31/2021

### ***To All Whom it May Concern:***

*License is hereby granted to St. Agnes Catholic Parish to sell at retail*

## **CEREAL MALT BEVERAGES**

***For sale in original and unopened containers and for consumption on premises***

**5250 and 5130 MISSION Road**

*in the City of Roeland Park in Johnson County, Kansas,*

*Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.*

*This License will expire on 12/31/2021, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.*

*Given under our hands and the corporate seal of said City, on this date: 11/16/2020*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Fee: \$75.00

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

No.

## DEALER'S RETAIL LICENSE

From: 01/01/2021

To: 12/31/2021

### ***To All Whom it May Concern:***

License is hereby granted to Walmart to sell at retail

## CEREAL MALT BEVERAGES

***For sale in original and unopened containers and NOT for consumption on premises***

**5150 ROE Boulevard**

*in the City of Roeland Park in Johnson County, Kansas,*

*Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.*

*This License will expire on 12/31/2021, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.*

*Given under our hands and the corporate seal of said City, on this date: 11/16/2020*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



Fee: \$75.00

**KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES**

No. \_\_\_\_\_

## **DEALER'S RETAIL LICENSE**

From: 01/01/2021

To: 12/31/2021

### ***To All Whom it May Concern:***

*License is hereby granted to **Aldi** to sell at retail*

## **CEREAL MALT BEVERAGES**

***For sale in original and unopened containers and NOT for consumption on premises***

**4801 ROE Boulevard**

*in the City of Roeland Park in Johnson County, Kansas,*

*Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.*

*This License will expire on 12/31/2021, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.*

*Given under our hands and the corporate seal of said City, on this date: 11/16/2020*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**Item Number:** Applications/Presentations- A.-1.  
**Committee** 11/16/2020  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 11/16/2020  
**Submitted By:** Michael Poppa and Mary Schulties  
**Committee/Department:** Admin  
**Title:** **Arts Advisory Committee - Request for Direction on Art Purchase**  
**Item Type:** Other

**Recommendation:**

**To approve the purchase and placement of Damsel In Blue by Amie Jacobson & Dierk Van Keppel (glass artist)**

**Details:**

The Art Committee requests to use public art funds in the amount of \$3,325 for the purchase and installation at the South West Corner of City Hall. The city would need to make a concrete base for it. This piece requires electricity which can be run from the flag pole but would need to be added.

Sculpture Materials: Stainless Steel and Glass

Landscaping: The Art Committee will finance any landscaping if necessary. If it is decided we need landscaping it will be minimal.

The artist's resume, bio, and statement are included. Pictures of the Damselfly are included. The last picture reflects how it will look at night.

The Obelisk sculpture would need to be moved from this spot and the price on that is TBD.

**Financial Impact**

Amount of Request: \$3,325 + concrete base and electrical work.	
Budgeted Item?	Budgeted Amount: \$31,500



### Additional Information

It will enhance the green space and appeal to visitors as they enter City Hall. It will spark conversation and meet the needs of the public by displaying art that is such an important part of Roeland Park.

### How does item relate to Strategic Plan?

Public art will be chosen that appeals to all ages, and the materials, design, and how it will enhance the environment are considered when purchasing.

### How does item benefit Community for all Ages?

#### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Damsel in Blue pics	Exhibit
<input type="checkbox"/> Price Quote	Exhibit
<input type="checkbox"/> Artist Resume	Exhibit
<input type="checkbox"/> Artist Statement	Exhibit











**Amie Jacobsen Art and Design**  
9829 W 67th St.  
Merriam, Kansas 66203  
United States

913-827-7200  
[www.amiejacobsen.com](http://www.amiejacobsen.com)

BILL TO  
**City of Roeland Park, Kansas**  
Mary Schulteis

[marysunflowers@aol.com](mailto:marysunflowers@aol.com)

**Invoice Date:**

**Payment Due:**

**Amount Due (USD): \$3,628.20**

Items	Quantity	Price	Amount
<b>Custom Art</b> Damsel in Blue, stainless steel and glass	1	\$3,200.00	\$3,200.00
<b>Installation Fee</b> transport and install	1	\$125.00	\$125.00

**Subtotal:** \$3,325.00

Service 0%: \$0.00

Sales Tax 9.475%: \$303.20

---

**Total:** \$3,628.20

---

**Amount Due (USD): \$3,628.20**



Amie Jacobsen  
Mailing address: 1830 S Sterling Ave. Independence, MO 64052  
Studio address: 9829 W 67th St. Kansas City, MO 66203  
amiejacobsen@gmail.com- [www.amiejacosen.com](http://www.amiejacosen.com)  
913-827-7200

## PROFESSIONAL EXPERIENCE

### **Large Scale and Public Art Installations**

2020 Public Art: "Give Them Wings", Art Walk, Coral Springs, FL  
2019 Public Art: "The Spirit of Crested Butte", Crested Butte, CO  
2019 "Indefatigable Soul", The Fairways of Ironhorse, Leawood, KS  
2018 Public Art: Overland Park City Hall Conference Table, Overland Park, KS  
2018 Public Art: "Ripple" Art Bench, Overland Park City Hall, Overland Park KS  
2017 "Tempest Ballet", Stainless steel water fountain sculpture, Genesis Health Hospital, Davenport, IA  
2016 "Branches Fireplace Sculpture", Summers Residence, Vail, CO  
2015 Sculpture "Wheels of Progress", Heart of America Group, Embassy Suites Olathe, KS

### ***Employment***

Mar. 2017 - Present

Owner, Artist, Designer, Fabricator

#### **Amie Jacobsen Art and Design, Metal Shop and Studio, Merriam, KS**

*3D design and fabrication of steel sculpture, artisan furniture, and fine art from concept to completion.*

Feb. 2015-Feb. 2017

In-House Designer and Resident Artist

#### **Machine Head, Metal Fabrication, Kansas City, MO**

*3D design and creation of steel sculpture, custom furniture, custom lighting, and various other products from concept to completion.*

Aug. 2006-May 2014

Professor of Illustration, eLearning

#### **Savannah College of Art and Design, Savannah, GA**

*Taught design, painting and technical illustration courses for undergrad through graduate level students. Authored 3 permanent eLearning courses for SCADs online degree program.*

## Exhibitions/Gallery Representation

2017-2020 Eva Reynolds Fine Art Gallery, Overland Park, KS

2017-2019 Leawood Fine Art, Leawood, KS

2017 "Urban and Abstract", Buttonwood Art Space, KC, MO

2016 Solo show, Metal work, Beco Gallery, Crossroads, KC,

MO 2014-2015 The Art Factory Gallery, Overland Park, KS

2012 ARTichoikes Gallery, Leawood, KS

2012 Visions of the Flint Hills, Buttonwood Art Space, Kansas City, MO

2011 The Note Illustrated, Buttonwood Art Space, Kansas City, MO

2010 GKCAA Warm Winter Art Extravaganza, Buttonwood Art Space, Kansas City, MO

## Book Publications

2011 **Spenser's America**, children's book design and illustrations, Simple Fish Book Co.

*Spenser Loves America*, children's book design and illustrations, Simple Fish Book Co.

2010 **Spenser Goes to El Paso**, children's book design and illustrations, Simple Fish Book Co.

**Spenser Loves Savannah**, children's book design and illustrations, Simple Fish Book Co.

**Spenser Loves El Paso**, children's book design and illustrations, Simple Fish Book Co.

**Spenser Loves St. Louis**, children's book design and illustrations, Simple Fish Book Co.

**Spenser Loves Portland**, Children's book design and illustrations, Simple Fish Book Co.

2009 **Spenser's Savannah**, children's book design and illustrations, Simple Fish Book Co.

**Spenser Goes to St. Louis**, children's book design and illustrations, Simple Fish Book Co.

2008 **Spenser Goes to Portland**, children's book design and illustrations, Simple Fish Book Co.

2006 **Scampering Through Savannah**, children's book design and illustrations, OnWords  
Publishing

2004 **The Quest for Elloshidii**, children's book design and illustrations, Granite Publishers and  
Distribution

## EDUCATION

Master of Fine Arts, Illustration

Savannah College of Art and Design

June 2006

Bachelor of Arts, Studio Art

Western State College, Gunnison, CO

May 1997

## Bio

Amie J. Jacobsen is an artist and designer working in the Kansas City area. A lifelong creator, she has produced work in painting, illustration, graphic design, and now sculpture and artisan furniture. She holds a BA in Studio Art from Western State Colorado, as well as an MFA in Illustration from the Savannah College of Art and Design (SCAD) where she also taught illustration from 2006-2015. During her time with SCAD, she authored 3 courses for the school's e-learning program and illustrated 12 children's books, including the Spenser Nation series.

In 2015, Amie took the opportunity to learn metalworking as the in-house designer and resident artist at Machine Head, a metal fabrication shop in the Crossroads Art District in Kansas City, MO. In 2017 she moved into her own studio and workshop where she and her team create pieces ranging from functional art and furniture to monumental public art pieces. Plus, occasionally she still gets to paint.

## Artist Statement

The creative drive is innate to the human experience. Yet we don't just create- we create with purpose. Art is how we purposely enhance our lives. It's the design on your coffee mug, the curve of your car, the pattern on your throw pillows. We use art to tell stories, to decorate, to express emotions or viewpoints, to test limits, or simply for fun. For me, art is about creating something that is meant to enhance a space or environment with a sense of wonder, whimsy and awe.

As an artist, I am first an explorer of medium, technique, and craft. I am constantly experimenting and continue to explore materials. I currently work mostly in steel, stainless steel, and aluminum, but also incorporate wood, glass, paint, and various other materials. This allows me to create pieces ranging from functional to whimsical to monumental. Each piece is unique, but I inevitably circle back to flora and fauna, wildlife, insects, and other animals as inspiration. Ultimately my work is meant to be uplifting, communicate energy, movement, and playfulness, yet I strive to maintain a sense of elegance and craftsmanship.

My process begins with brainstorming and sketching. Once an idea is fully formed, sketches are developed into moquettes and/or 3D computer models. Design and engineering details are worked out and step by step plans are developed. Materials are then ordered. Usually this includes pieces that have been laser cut to specific shapes and sizes, as well as raw materials that must be cut and formed. The tools of my work include power equipment - saws, torches, welders, and grinders, as well as sketchbook, computer and tablet, paint and brush.



I work hard to hone my skills and techniques, but I have learned that it is human ingenuity and fearless expression that touches people the most. For me, each piece is a celebration of the joy of human creativity and the ability to take raw materials and make something new.

Item Number: Reports of City Liaisons- VI.-A.  
Committee 11/16/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 11/12/2020  
Submitted By: Council Member Faidley  
Committee/Department: Admin.  
Title: **MARC – Bike & Pedestrian (Jan Faidley)**  
Item Type: Report

**Recommendation:**

Information only, Council Member Faidley will provide an oral report at the meeting.

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-B.  
Committee 11/16/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Aquatics Advisory Committee - Minutes Attached**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Aquatic Center Advisory Committee Minutes November 10, 2020	Cover Memo

---

## Committee Members:

Trisha Brauer, City Council Representative - Present	Tom Madigan, City Council Representative - Present
Darin Hansen, Chair - Present	Michael Calovich, Vice Chair - Present
Hope Meador - Absent	Leonard Tocco - Present
Sara Coe - Present	

---

## How to Log On To Virtual Meeting:

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/337569877>

You can also dial in using your phone. For supported devices, tap a one-touch number below to join instantly.

United States (Toll Free): 1 877 568 4106

One-touch: <tel:+18775684106,,337569877#>

United States: +1 (646) 749-3129

- One-touch: <tel:+16467493129,,337569877#>

Access Code: 337-569-877

New to GoToMeeting? Get the app now and be ready when your first meeting

starts: <https://global.gotomeeting.com/install/337569877>

---

**Others in attendance** – Tony Nichols – Superintendent of Parks and Recreation, Keith Moody – City Administrator

## AGENDA ITEMS

**A. Approve Minutes from Last Meeting-** Draft minutes from the October meeting approved.

**B. Public Comment** - None

**C. Completed Action Items**

**D. Open Action Items**

1. Finalize grand opening celebration plans
  - a. Committee developed plans for soft opening for city staff, city volunteers and season pass holders who have already purchased passes on Friday May 28<sup>th</sup>. Saturday May 29 admission to RPAC will be free and we will provide a DJ, prizes and giveaways, and potentially free food. Promotion for event will begin with pass sales across all city media platforms and the post card mailing.
2. Review 2021 fee schedule
  - a. Schedule reviewed ready for council approval.
3. Review refund policy
  - a. Reviewed updated language for swim lesson cancelations and refunds.

**E. New Business**

1. Provide guidance on commemorative plaque design and content.
  - a. Committee suggested similar plaque to original plaque in place with a nickel or silver finish over bronze. Committee provided input on who to include on plaque and general guidance on appearance. Staff will work with Midtown Signs to come up with preliminary plans and review with committee.

**F. RPAC Construction Progress Update-** Staff presentation

**G. Adjourn 6:45p**

---

**NEXT REGULAR MEETING:** Date: December 8, 2020      Time: 6:00 PM      Location: Room 6 at the Community Center

**Item Number:** New Business- VIII.-A.  
**Committee** 11/16/2020  
**Meeting Date:**



## **City of Roeland Park**

### Action Item Summary

---

**Date:** 11/16/2020  
**Submitted By:** Jennifer Jones-Lacy  
**Committee/Department:** Admin  
**Title:** **2021 IT Service Agreement with Johnson County**  
**Item Type:** Agreement

#### **Recommendation:**

**Staff recommends renewal of Information Technology service agreement with Johnson County DTI for 2021.**

#### **Details:**

Attached is the 2021 agreement with Johnson County Department of Technology and Innovation for IT services. The service contract includes server support, application support, data management and backups, network monitoring and administration, data and internet security including anti-virus, help desk support, and virtual server hosting. The total fee for 2021 is \$29,731. Overall this is a 13% increase in contract price from 2020. The cost increase is higher due to including the aquatic center equipment and staff support, adding the Parks & Rec Superintendent position, and including some new devices to support municipal court using our new software. We are also tightening our list of staff and devices to ensure we are accounting for all items supported by DTI. Going forward, barring any significant changes in staffing and equipment, the annual cost increase is anticipated to be around 3%.

Staff supports moving forward with Johnson County providing us with IT support. The DTI charge in 2021 would equate to approximately 1/3 of a full time IT employee with benefits. In addition, DTI has a team of employees within each division of the department that can and will respond to any service needs.

In addition, the City is now on the County's fiber network and receives fiber internet service and phone service from the county at no cost. We previously paid \$16,200 annually for phone and internet service through Consolidated Communications, this represents a significant cost savings, which would not be available to the City if we did not use the County's IT services.

## Financial Impact

Amount of Request: \$29,731	
Budgeted Item?	Budgeted Amount: \$28,168
Line Item Code/Description: IT & Communication	

## Additional Information


How does item relate to Strategic Plan?

N/A

How does item benefit Community for all Ages?

N/A

### ATTACHMENTS:

	Description
	2021 DTI Services Agreement

Type
Exhibit

RENEWAL OF INFORMATION TECHNOLOGY SERVICES  
AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF  
JOHNSON COUNTY, KANSAS AND THE CITY OF ROELAND PARK, KANSAS

THIS RENEWAL OF INFORMATION TECHNOLOGY SERVICES AGREEMENT (“Renewal”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2020 by and between the City of Roeland Park, Kansas (“City”) and the Board of County Commissioners of Johnson County, Kansas (“County”).

WITNESSETH:

WHEREAS, the City and the County entered in that certain Information Technology Services Agreement dated April 12, 2012, regarding the provision of information technology services, as amended by that certain Amendment to Information Technology Services Agreement dated June 16, 2014, and which was subsequently renewed (the original agreement, the amendment, and all previous renewals are collectively referred to as the “Agreement”); and

WHEREAS, the City and the County desire to renew and amend the Agreement.

NOW, THEREFORE, in consideration of the above and foregoing recitals, the mutual promises and covenants hereinafter given, and pursuant to and in accordance with the statutory authority vested in the City and the County, the parties hereto agree as follows:

1. Renewal. The City and the County hereby agree that the Agreement shall be, and hereby is, renewed and extended for an additional term from January 1, 2021 through December 31, 2021 (“Renewal Term”).

2. Services. During the Renewal Term, the County agrees to provide the services set forth in Exhibit A and the City agrees to share in the costs of those services by paying the amounts set forth in Exhibit A, which are the annual costs of the services. The prices stated in Exhibit A are based on 39 supported employees (8 Full-time and 10 Part-time City and 16 Full-time and 5 Part-time Police) as stated therein. If the total number of supported employees increases above 43 (or decreases below 29) the total cost of this Agreement will be adjusted for the remainder of the contract period (pro-rated at the rate of \$886 per employee per year plus the cost of licenses, as appropriate). These rates are valid for the Renewal Term and are valid only if the City obtains and maintains a highspeed data connection of at least 10mb between the City’s facility and any County facility on its highspeed network. The County reserves the right to raise these rates if the City fails to obtain and maintain high speed connectivity. The City agrees to pay the costs set forth in Exhibit A on a quarterly basis commencing upon execution of this Renewal. The City agrees to adhere to the County security policies, procedures, and processes, including to allow scanning of any devices attached to the Johnson County network. Services also include software patching and updates usually free (ex: Microsoft/Adobe) and necessary to appropriately maintain devices. It does not include version upgrades to the Microsoft Operating System, which are periodically necessary and may require additional support hours. Software Management, including the purchase and maintenance of software licenses and license installation keys, is the responsibility of the City.

3. Additional Services. The parties agree that during the Renewal Term, if the City requests additional professional services that are not included in the services set forth in Exhibit A, then the County's hourly rates for such services shall be as follows:

Tier 1 Support per hour	\$44.00	Support Center
Tier 2 Support per hour	\$63.00	Systems, Phone, Network, Applications
Consulting per hour	\$75.00	Security, Project Management
DBA Support per hour	\$85.00	Data Administration

4. Agreement Effective. Except as expressly modified by this Renewal, the terms and provisions of the Agreement shall remain unchanged and in full force and effect.

5. The City shall protect, defend, indemnify, and hold harmless the County, its officers, employees and agents free from any and all claims, losses, penalties, damages, settlements, costs charges, professional fees, or other expenses or liabilities of every kind and character arising from or in any way related to the negligent or intentional act, error or omission of the City, its officers, employees or agents, in performing under, arising from, or related to this Agreement.

6. The County is not responsible for providing insurance or self-insurance for the benefit of the City. For this reason, it is recommended that the City shall, at all time during the term of this Agreement and for not less than three (3) years after the expiration or termination thereof, maintain Data Privacy & Security (Cyber) insurance, with limits not less than \$1,000,000 per claim and aggregate, underwritten by an insurance company authorized to write insurance in the state of Kansas. City shall furnish a Certificate of Insurance to the County at the time of execution of this Agreement and within five (5) days of the date of renewal of this insurance. Certificate Holder shall be, Board of County Commissioners, Johnson County, Kansas, c/o Risk Manager, 111 S. Cherry Street, Suite 2400, Olathe, KS 66061. If City does not carry the above referenced Cyber insurance, City shall be responsible for the cost of and hold County harmless for any resulting damages and costs arising from any data breach incident or claim that would otherwise be covered by Cyber insurance.

7. The County expressly disclaims any express or implied warranties, representations or endorsements regarding any data, information, services or products provided in connection with, included in, or regarding this Agreement. No advice or information given by County officers, employees, agents or contractors shall create a warranty.

8. All County employees providing services on behalf of the County under this Agreement shall remain employees of the County for all purposes and shall not be deemed employees of the City under any circumstances. Similarly, all employees of the City coordinating with or providing any assistance to the County in the performance of services under this Agreement shall remain employees of the City for all purposes and shall not be deemed employees of the County under any circumstances.

IN WITNESS WHEREOF, the parties hereto have caused this Renewal to be executed in two (2) counterparts by their duly authorized representatives and made effective the day and year first above written.



CITY OF ROELAND PARK, KANSAS

By \_\_\_\_\_  
Mike Kelly, Mayor

Date \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS OF  
JOHNSON COUNTY, KANSAS

By \_\_\_\_\_  
William P. Nixon, Jr. Chief Information Officer

Date \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Ryan Haga, Assistant County Counselor

Date \_\_\_\_\_

## **EXHIBIT A – SERVICES**

# Full Time Users # Part Time Users (<4 hrs) # Devices # of Servers	City of Roeland Park Description of Services	City	Police
		9	16
		9	6
		20	16
Systems	Server support - Remote monitoring, Server Operating System support, server backups, server patching and print management. O365 Email support; Active Directory support and maintenance.	3	3
<b>Application Support</b>	DTI will interface with the Sire application vendor support to assist with problem resolution and/or application upgrades. Additional application assistance available at the hourly rates provided above.	n/c	n/c
<b>Data Management</b>	DTI will provide regular monitoring of the Sire database backups and identify problems as they occur. DTI will work with Sire support to assist with problem resolution. Additional Data Management assistance is available at the hourly rates listed above.	n/c	n/c
<b>Network</b>	Network monitoring - Including all network systems, core appliances and switches. Network administration and support - Review of event logs and implementation of manufacturer-recommended firmware updates for routers and switches. Network hardware replacement - Identify and recommend network hardware replacements, assisting with the installation as required and needed. Internet Connection including Staff and Guest WiFi	\$1,891.00	\$3,565.00
<b>Security</b>	Firewall and VPN Management - Monitor, maintain and support the clients firewall and current VPN system. Provide firewall security reviews upon request, limit 1 annually, to address best practices in controls. Network Security Monitoring and Intrusion-Prevention Services – Monitor internal and external network traffic to identify malicious activity and block and/or report on activity dynamically based upon County security best practices. Anti-Virus and Threat Management - Monitor, maintain and support the client's anti-virus to ensure AV signatures are current and active across all devices. Internet filtering per County best practices	\$1,891.00	\$3,565.00
<b>Support Center – Help Desk</b>	Provides a single point of contact, by phone or email, to report and record incidents and to facilitate the restoration of county standard devices and normal IT operational services. The Support Center provides Tier 1 remote desktop support as requested M-F, 7:30-5:00 (excludes official holidays) and provides on-call support, after normal business hours, for emergency outages (escalated to Tier 2 support).	\$1,619.00	\$3,053.00
<b>Sub Total for City and Police</b>		\$8,923.00	\$16,824.00
<b>Sub-total Support Services</b>		\$25,747.00	
<b>Virtual Server Hosting &amp; Other</b>	Virtual servers (3 @ \$500 annually for ea City & PD) Sire and RoelandPark.net & RoelandPark.org domain renewals	\$1,524.00	\$1,500.00
<b>Software**</b>	Check Point Licenses - 36 @ \$25.00 ea and 6 @ \$4	\$512.00	\$412.00
	Lansweeper licenses - 36 @ \$1.00 ea (desktop only)	\$20.00	\$16.00
<b>Other Billable Items</b>			
<b>Total Managed Services</b>		<b>\$29,731.00</b>	

\* Standard Support: Monday-Friday 7:30a-5pm; Emergency on-call phone support available as-needed

\*\*City is responsible for software management including the purchase & maintenance of software licenses and license installation keys not identified above. DTI will not install or transfer unsupported or unlicensed software.

Item Number: Ordinances and Resolutions:- IX.-A.  
Committee Meeting Date: 11/16/2020



**City of Roeland Park**  
Action Item Summary

Date: 10/29/2020  
Submitted By: Donnie Scharff  
Committee/Department: Public Works  
Title: **Ordinance 1003 - Restricting On-Street Parking Near Buena Vista and Catalina Crosswalk**  
Item Type: Ordinance

**Recommendation:**

**Staff recommends restricting on street parking near the Catalina and Buena Vista crosswalk.**

**Details:**

The City Traffic Engineer has assessed the site line conditions in the area of the Catalina and Buena Vista cross walk. The assessment criteria for pedestrian crossing sight-distance triangles is explained at the following link:  
<https://safety.fhwa.dot.gov/saferjourney1/library/countermeasures/56.htm#:~:text=As%20the%20speed%20of%20travel,50%20feet%20from%20the%20crosswa>

The stopping sight-distance for Buena Vista (25 mph – level roadway less than 3% grade) is 155 feet.

The Uniform Vehicle Code prohibits parking within 20' of the crosswalk at a minimum. The traffic engineer recommends prohibiting on street parking within 100' of the center of the cross walk. See attached diagram for site distance measures. As this is an on street parking change related to adopted City standards the change need not follow the process spelled out in the City's on street parking restriction procedure.

**Financial Impact**

Amount of Request: No Cost	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description:	

**Additional Information**

Attached is the draft ordinance no. 1003 that would restrict parking on the eastside of Buena Vista 100 feet to the north & south of the pedestrian crosswalk that is located on Buena Vista near Catalina St. Per the recommendation from the traffic engineer regarding the stopping sight distance at the crosswalk, staff agrees with the recommendation to restrict parking at this location.

Temporary No Parking signs have been placed in this location by PW staff already. Upon approval of this ordinance, PW staff will install permanent signs that meet the MUTCD standards.

This ordinance relates to local traffic regulations that amends the existing section 14-219 of the city code of Roeland Park. This location will be added to the current areas or locations where parking is prohibited on certain streets.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
□ Ordinance 1003 - Traffic	Cover Memo
□ Traffic Engineer Presentation on Buena Vista and Catalina Ped Crossing	Cover Memo
□ Catalina and Buena Vista Ped Crossing Site Triangle Diagram	Cover Memo
□ Councilor Rebne Emails with Andrea Bond	Cover Memo
□ Police Incident Report- Daugharthy	Cover Memo

## **ORDINANCE NO. 1003**

### **AN ORDINANCE RELATING TO LOCAL TRAFFIC REGULATIONS; AMENDING EXISTING SECTION 14-219 OF THE CODE OF THE CITY OF ROELAND PARK, KANSAS, CONCERNING PARKING ON CERTAIN CITY STREETS.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK,  
KANSAS:**

**SECTION 1.** Section 14-219 of the Code of the City of Roeland Park, Kansas, is hereby amended to read as follows:

**14-219. PARKING PROHIBITED ON CERTAIN CITY STREETS.** No person shall stop, stand or park a motor vehicle except when necessary to avoid conflict with other traffic or in compliance with direction of a police officer or traffic control device in any of the following places:

- (a) On the east side of Nall Avenue from the south City limits to 51st Street;
- (b) On the south side of 51st Street from Briar to Nall Avenue;
- (c) On the south side of 56th Street, between the intersections of Granada and Roe Boulevard;
- (d) On any portion of the north side of 51st Street from Cedar to Nall Avenue;
- (e) On the west side of Buena Vista on any portion of the street;
- (f) On any portion of Roe Lane;
- (g) On the east side of Reinhardt Street between the intersections of 48th Street and 50th Terrace; and between the intersection of Lucas Lane and 53rd Street;
- (h) On either side of 50th Street between the intersections of Reinhardt and Canterbury;
- (i) On any portion of 47th Street;
- (j) On the west side of Ash from the intersection of 51st to a point 100 feet south of that intersection;
- (k) On the west side of Neosho Lane at the intersection of Neosho Lane and 50th Street and Wells Drive, to a point 170 feet north of the crosswalk crossing Neosho at that intersection;
- (l) On any portion of Roe Boulevard;
- (m) On the west side of Parish Drive from the intersection of Elledge Drive and Parish Drive to a point 150 feet south the entrance of the Roesland Elementary School parking lot;
- (n) On the north side of 50th Street between Clark Drive and Buena Vista Drive;
- (o) On the west side of Rosewood Drive north of the intersection with 51st Street;
- (p) On the west side of Reinhardt between 50th Terrace and 52nd Place;
- (q) On the east side of Parish from 48th Street to a point 250 feet north of that intersection;
- (r) On either side of 55th Street between Linden and Roe Boulevard;
- (s) On either side of Ash from Johnson Drive to 58th Street;
- (t) On either side of 50th Terrace between Briar and Roe Boulevard;
- (u) On either side of Delmar between the intersection of 47th Street and 47th Terrace.

(v) On the west side of Canterbury between 47<sup>th</sup> and 48<sup>th</sup> Street.

(w) On the east side of Buena Vista near Catalina within 100' of the crosswalk.

**SECTION 2.** This ordinance shall take effect upon its publication, or the publication of a summary thereof, in the official City newspaper.

**PASSED** by the City Council the 16th day of November, 2020. **APPROVED** by the Mayor.

---

Mike Kelly, Mayor

**ATTEST:**

---

Kelley Nielsen, City Clerk

**APPROVED AS TO FORM:**

---

Steve Mauer, City Attorney

## Buena Vista

- Existing Speed Limit = 25 mph

### Traffic Data Collection in 2019 (5300 Buena Vista – Northbound)

- 5/17/2019 – 06/02/2019



### Traffic Data Collected 3 Times in 2020 (5200 Buena Vista – Southbound)

- 8/26/2020 – 09/02/2020 – Trailer Out – No Display
- 09/03/2020 – 09/21/2020 – Trailer Out – With Display & Enforcement

### (5129 Buena Vista - Northbound & Southbound)

- 09/30/2020 – 10/01/2020 – Bluestar Counters on Road



Buena Vista Street – Speed & Volume Data

	May-June 2019	August – September 2020		September 30 – October 1 2020
		Trailer No Display	Trailer With Display & Enforcement	Bluestar Counters
Ave. Daily Volume (vpd)	1,206 (NB Only) (2,412* NB&SB)	2,075 (SB Only) (4,150* NB&SB)	2,164 (SB Only) (4,328* NB&SB)	2,421 (Both Directions)
898 SB & 1,523 NB				
Ave. Speed (mph)	20.94	20.40	19.64	28 SB & 24 NB
85 <sup>th</sup> Percentile Speed (mph)	25.35	26.49	24.77	38.27 SB & 34.01 NB 36 mph

\* Assumed by doubling directional volume



Buena Vista Street – Speed & Volume Data

## Summary of Traffic Data

- It is typical for the 85<sup>th</sup> Percentile Speed to be approximately 5 mph over the posted speed limit. The Bluestar data shows the 85<sup>th</sup> Percentile Speed on Buena Vista as 36 mph, or 11mph over the posted speed limit. This indicates speeding is an issue along Buena Vista.

The speed data obtained by the police trailers did not show a speeding issue, as the 85<sup>th</sup> Percentile Speed was only 1 mph over the posted speed limit. This difference could be explained by the conspicuous nature of the Bluestar counters versus the more noticeable trailer.

- There was a spike in traffic volumes in August-September 2020. The September-October 2020 data is more in line with the 2019 volumes.
  - Could have been traffic avoiding Roe Avenue construction.
  - It is an odd discrepancy to have almost doubled.
  - Traffic volumes could be skewed due to COVID and schools not being fully in-person.
  - Data should be revisited once construction is finished and “new normal” travel patterns are established after COVID.



Buena Vista Street – Speed & Volume Data



## Pedestrian Counts

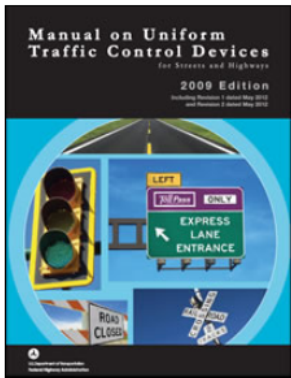
- Pedestrian counts were taken at the intersection on Saturday, October 10, 2020 to try and capture the greatest pedestrian activity.
- 7:30 a.m. – 7:30 p.m. – 61 degrees Fahrenheit
- Pedestrians on sidewalk along east side of Buena Vista = 105
- Pedestrians crossing at crosswalk = 14  
Approx. 12 percent of pedestrians on Buena Vista crossed at Catalina
- Twice vehicles did not yield to pedestrian waiting
- Some pedestrians avoided crosswalk completely



Buena Vista Street & Catalina Street Crosswalk

## Buena Vista & Catalina Crosswalk

- Non-Standard Intersection Geometry
- Existing Signs Were Not Utilized Correctly



### Section 2B.12 In-Street and Overhead Pedestrian Crossing Signs (R1-6, R1-6a, R1-9, and R1-9a)

#### Standard:

- 03 If used, the In-Street Pedestrian Crossing sign shall be placed in the roadway at the crosswalk location on the center line, on a lane line, or on a median island. The In-Street Pedestrian Crossing sign shall not be post-mounted on the left-hand or right-hand side of the roadway.



## Buena Vista Street & Catalina Street Crosswalk

## Signing Options

- Install Standard Pedestrian Crossing Signs with Advance Warning Signs (City installed in October)
  - Install Portable In-Road Pedestrian “State Law” Signs in conjunction with the standard pedestrian crossing signs. (Each approximately \$300.00)
  - Install Rectangular Rapid Flashing Beacon Pedestrian Crossing Signs with push buttons (\$6,432.00)
- \*\*\* Recommendation would be to install standard sign and advance sign assemblies (layout on next slide).

Once traffic and school conditions normalize, additional steps could be taken, if necessary.



## Recommended Advance Signing & Standard Signing at Intersection for Better Visibility

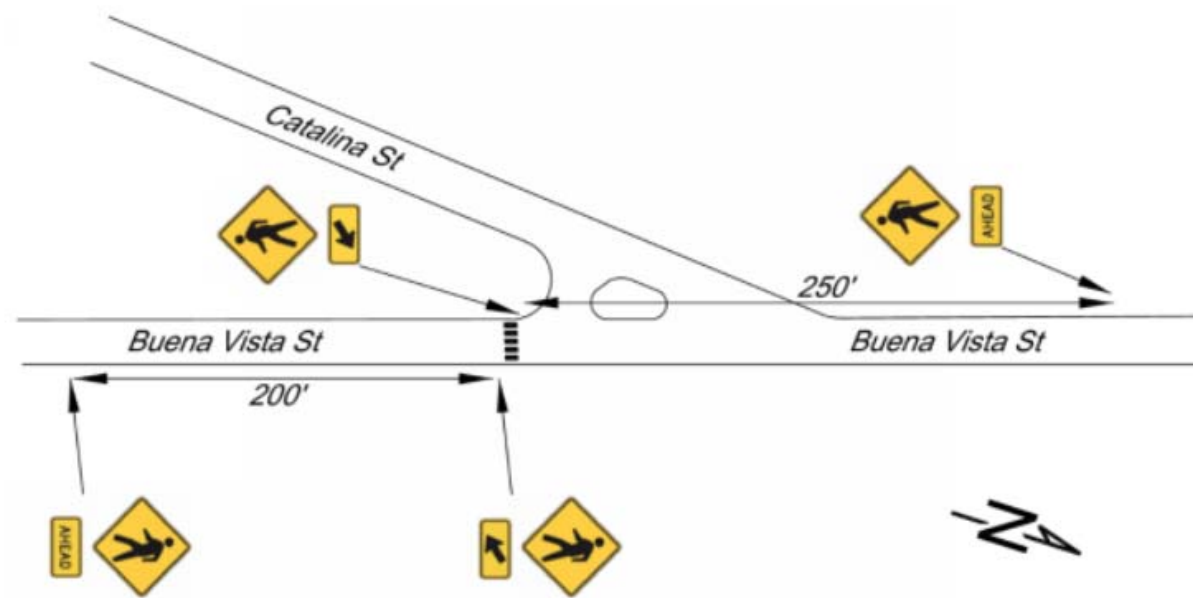
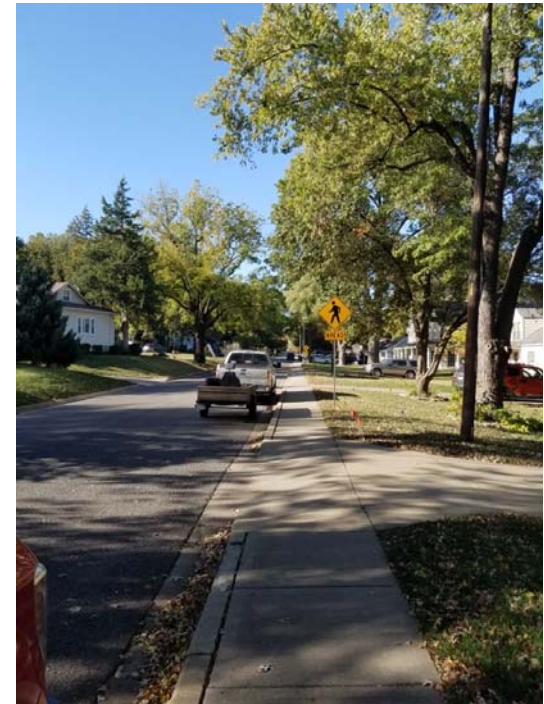


Figure 1: Sign Placement



Current Signage – Compliant Signs Installed in October 2020  
per Engineer's Recommendation



Buena Vista Street & Catalina Street Crosswalk

## Pedestrian Sight-Triangle



AASHTO Stopping Sight Distance for 25 mph = 155'

KS Statute: Article 15 – Uniform Act Regulating Traffic,  
Rules of the Road: 8-1571: No parking within 20 feet  
of a crosswalk at an intersection

Recommendation: Prohibit on-street parking within  
100' (or at least 92') from the center of the crosswalk  
both sides of Buena Vista Street.

## Traffic Calming Policy

- Request for a Neighborhood Traffic Study
  1. Written Request by Resident
  2. Police Department, Fire Department, Schools, or Other Agency Request
  3. City Staff Initiated

Request should identify: Purpose of Study, Description of Perceived Problem, Neighborhood Representative

- After receipt of request, City Staff will
  1. Define boundaries of impacted area
  2. Contact neighborhood representative, if necessary, to discuss
  3. Collect additional information and rank in priority
- If determined a street is eligible for traffic calming, a Neighborhood Traffic Study will be completed to determine which course of action should be taken.

## Qualification for Traffic Calming

To be qualified for traffic calming treatments a street must meet the all the following requirements and score more than 30 points on the point rating system described in Table 1-1:

- The street must be classified as either a "2<sup>nd</sup> Collector Street" or a "residential Street" by the City of Roeland Park in Appendix B. ✓
- No more than 2 travel lanes or 40-foot pavement width. ✓
- Posted speed limit of 25 mph or less. ✓
- No more than 5 percent long wheel-base vehicles. ✓
- Greater than 500 AADT (Average Annual Daily Traffic) and less than 3,000 AADT (based on a weeklong study). ✓
- The measured 85th percentile speed exceeds 25 mph by 6 mph or more. ✓



## Qualification for Traffic Calming

### Table 1-1 Points

Speed: 5 Points assigned for every mph greater than 5 mph above the posted speed [(85<sup>th</sup> percentile speed – 5 mph – posted speed limit) x 5 points]

$$= 36 - 5 - 25 = 6 \times 5 = 30 \text{ points}$$

Volume: Average daily traffic volumes (weekday)  
1 point for every 100 vehicles [AADT/100]

$$= 2,421/100 = 24.21 = 24 \text{ points}$$

**Total Points from Table 1-1 = 54 points > 30 points ✓**

## **Traffic Calming Ideas for Buena Vista Street** **Education, Enforcement, & Engineering**

- Education: Social media posts, mailers, etc. about speed limits in residential neighborhoods and the requirement by law to yield to pedestrians in crosswalk. Presentations to school children about pedestrian safety.
- Enforcement: Police enforcement of speed limit, deploying undercover officers posing as pedestrians at street crossing in operations called pedestrian stings.
- Engineering: Install compliant and standard pedestrian crossing signs, prohibit parking near the crossing in the pedestrian sight-triangle. More advanced signing measures, possibly flashing signage, if the first options are not effective and the volumes of pedestrians increase.

## **Buena Vista Corridor**

- In 2022 new sidewalk will be added along Buena Vista from 53<sup>rd</sup> Street to Johnson Drive with a crossing location at 54<sup>th</sup> Terrace. This crossing location should include pedestrian crossing signs at the crossing due to the proximity to Shawnee Mission Parkway, and drivers not anticipating a crossing so soon.
- If road users are overloaded with too many warning signs in an area, they may tend to ignore the signs and be surprised when they encounter a road hazard or confuse the drivers or cause them to take their eyes off the road for too long. Therefore, the installation of any signs should be made on a case-by-case basis with consideration for the circumstances.

## Buena Vista Corridor

- Other traffic controls frequently requested by residents include STOP signs and speed limit signs with the expectation that they will control speeds or reduce traffic volumes and crashes in residential neighborhoods. According to an ITE Study:

"...there is little evidence of effect on traffic speeds attributable to STOP sign placement except within about 200 feet of the intersection controlled."<sup>1</sup>

"Where local streets offer significant savings in time over congested parallel major and collector streets or allow the avoidance of congestion points, STOP signs will do little to reduce traffic volume."<sup>2</sup>

1. Homburger, W.S., E.A. Deakin, P.C. Bosselmann, S.T. Smith Jr., and B. Beukers. Residential Street Design and Traffic Control. Washington, DC: Institute of Transportation Engineers, 1989, pp. 89-901
2. Ibid, p. 81



**From:** [Michael Rebne](#)  
**To:** [Moody, Keith](#)  
**Subject:** Fw: pedestrian signs  
**Date:** Thursday, October 15, 2020 12:44:40 PM  
**Attachments:** [Outlook-e0duuxlc.png](#)

---

Keith would you mind either attaching this email as an addendum to the action item, or adding reducing speeds and/or painting crosswalk as options when it comes up as an agenda item?

---

**From:** andrea bond <[bondandrea@gmail.com](mailto:bondandrea@gmail.com)>  
**Sent:** Thursday, October 15, 2020 12:25 PM  
**To:** Michael Rebne <[mrebne@roelandpark.org](mailto:mrebne@roelandpark.org)>  
**Subject:** Re: pedestrian signs

When you guys discuss the crosswalk further, will you brainstorm if there are other things that we could get done to make it safer and more visible? I would hope making the crosswalk more visible may also decrease speeding. In Prairie Village I saw some red and white striped crosswalks. Maybe a new paint job would be an option? I got better at estimating speed when I was able to see the speed as they drove by and it did make me realize that 30 and 35 mph looks really fast. As far as traffic calming measures are concerned, IF the data by speed radar is skewed and we have to rely on that, then what would it take to make the speed limit 20? Then 30 mph would be a bigger issue. I obviously do not know anything about how speeds are determined. It's just another idea that could be discussed at your meeting. Thank you again!

On Fri, Oct 9, 2020 at 11:31 AM Michael Rebne <[mrebne@roelandpark.org](mailto:mrebne@roelandpark.org)> wrote:

Hi Andrea, thanks I'll pass along the questions that I can't answer. The flashing light or raised crosswalk, or other intervention will be coming up on the agenda soon. Jen Hill, Jim Kelly, and I have signed this item so it will go on an upcoming workshop agenda. I'll confirm when. At that point, we will have discussion with the full governing body and they will have a chance to look through all the information, signatures, etc...

I want to make sure I give you the right answer on your other questions so I'll get back to you about those likely by Monday.

Sorry that this continues to be so dangerous. I noticed yesterday on my bike with Kai a change in the 'attitude' of the traffic for the worse.

I'll get back to you soon.

---

**From:** andrea bond <[bondandrea@gmail.com](mailto:bondandrea@gmail.com)>  
**Sent:** Friday, October 9, 2020 8:15 AM  
**To:** Michael Rebne <[mrebne@roelandpark.org](mailto:mrebne@roelandpark.org)>; Cameron Bond <[camobond@gmail.com](mailto:camobond@gmail.com)>  
**Subject:** Re: pedestrian signs



Good morning. We miss the speed radar! Cars are traveling faster and there are more "fly-bys." I am going to print some "traffic enforcement requests" to send to Chief Morris. Can you clarify what the camera is doing at the crosswalk? Is it simply counting pedestrians or taking note of cars that don't stop? Wondering if they will compare data from now to after new signs are installed. Also, what was the final decision on monitoring speed with the black strips? Are they waiting until after Roe construction is done so they can also see volume changes? Was the flashing light brought up to any other council members? Thanks again for your help!

On Tue, Oct 6, 2020 at 2:52 PM Michael Rebne <[mrebne@roelandpark.org](mailto:mrebne@roelandpark.org)> wrote:

Here's the latest. Let me know if you have questions at this time:

The signs were ordered early last week and the order was going to take 1-2 weeks. They should be hopefully ready sometime this week. Once we have them it will not take long to get them installed. The advanced pedestrian signs will be place on new posts so we will have to call in utility locates. I will confirm when the signs will be in tomorrow and ensure the locates are ready when we pickup the signs and get them all in at once.

**Michael Rebne** (He, Him, His)

City of Roeland Park, KS | Ward 4 Council Member

4600 W 51st Street

Roeland Park, KS 66205

(913 ) 722-2600

[www.RoelandPark.net](http://www.RoelandPark.net)





# ROELAND PARK POLICE

4600 West 51 Street • Roeland Park, Kansas 66205  
John Morris, Chief of Police 913-677-3363 FAX: 913-722-3745

## TRAFFIC ENFORCEMENT REQUEST

The Roeland Park Police Department actively responds to complaints of reoccurring speeding violations and other inappropriate driving infractions within the City of Roeland Park. Citizens may notify the police department of poor driving behavior by calling (913) 677-3363 M-F 8a-5p to provide information for a Traffic Enforcement Request or fill out the information below and return it to us via e-mail, fax, in person, or postal mail. Your request will be forwarded and an officer will be assigned to take enforcement action.

Please provide the information below so we can better serve your request.

Name: Michelle Daugharthy

Address: 5146 Buena Vista St. Roeland Park, KS

Phone Number: 816-560-3100

Location of Concern: crosswalk in front of 5149 Buena Vista

Type of Problem: ☒ Speeding Vehicles ☒ Other (describe below)

Time(s) of Occurrence: Approx. 4:30 pm 10/9/20

### Comments:

My daughter, Emery was waiting to cross at the crosswalk. There was a vehicle parked on the street that caused her not to see an oncoming car. Halfway through the crosswalk, she realized a white truck was speeding down the

e-mail [agross@roelandpark.org](mailto:agross@roelandpark.org) call (913) 677-3363 / Fax (913) 722-3745

street. She ran the rest of the way through the crosswalk, but the truck did not slow down, and did not even brake for her. He missed her by one stride. Both my daughter and my neighbor told me about it, both were shook up.



Item Number:       **Ordinances and Resolutions:- IX.-**  
                              **B.**  
Committee            **11/16/2020**  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:                       11/12/2020  
Submitted By:           Tony Nichols  
Committee/Department: Public Works  
Title:                     **Resolution 686 - Aquatics Fees**  
Item Type:               Resolution

**Recommendation:**

**The Aquatics Committee and Staff recommend adoption of the updated Fee Resolution incorporating proposed Aquatic fees.**

**Details:**

The Aquatics Committee and staff have reviewed the RPAC fees at the October and November meetings and propose the attached fee schedule for Council approval. To make referencing the fee resolution easier staff has created a "Parks and Recreation" category now that we have a variety of fees in this service area.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
📎 Fee Resolution- Aquatic Fee Additions	Cover Memo
📎 Aquatics Fee Schedule 2021	Cover Memo

**RESOLUTION # 686**

**A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES  
TO TAKE EFFECT November 17, 2020**

WHEREAS, the City Council has determined it is proper to review and update a schedule of fees;

WHEREAS, the City Council of the City of Roeland Park, Kansas, previously adopted fees by ordinance and now seeks to do so via resolution;

WHEREAS, these fee schedules for the Police Department and City Hall will remain in place until a new resolution is adopted by the City Council;

NOW THEREFORE be it resolved by the governing body of the City of Roeland Park, Kansas, that the following Schedule of Fees and Charges shall take effect on **November 17, 2020**.

**City of Roeland Park, Kansas Schedule of Fees and Charges**

**BOUND REPORTS AND OTHER PUBLICATIONS**

Budget	Available online Free	\$12.00
Annual Financial Report	Available online Free	\$25.00
Comprehensive Plan	Available online Free	\$15.00
Municipal Code (Hard Copy)	Available online Free	\$85.00
Municipal Code (CD)	Available online Free	\$5.00
Zoning and Subdivision Regulations	Available online Free	\$10.00
Zoning Maps	Available online Free	\$5.00

**BUSINESS LICENSE (Chapter 5)**

Adult Businesses		
Entertainment License		\$250.00
Manager's license		\$20.00
Entertainer's license		\$20.00
Server's licenses		\$20.00
Amusement Devices		
Operator License		\$100.00
Distributor License		\$200.00
Home Occupational License		\$40.00
Massage Establishments		\$150.00
Massage Therapist		\$50.00
		\$80.00
Non-Domicile License	½ Year Prorate	\$40.00
Payday Loans		\$1,000.00
Peddlers, Solicitors		\$20.00 per day per person
Businesses with permanently established house to house or wholesale business shall receive such license upon the payment of \$50.00 for any year.		
Rental License		
	Single/Duplex (Per Unit)	\$75.00
	Multi-Family (Per Square Foot of living space)	\$0.04

Retail/Office Space	
Square Footage	License Fee
0 — 499 sq.ft.	\$50.00
500 — 999 sq.ft.	\$65.00
1,000 — 1,999 sq.ft.	\$100.00
2,000 — 2,999 sq.ft.	\$125.00
3,000 — 3,999 sq.ft.	\$150.00
4,000 — 4,999 sq.ft.	\$180.00
5,000 — 5,999 sq.ft.	\$210.00
6,000 — 6,999 sq.ft.	\$230.00
7,000 — 7,999 sq.ft.	\$290.00
8,000 — 8,999 sq.ft.	\$360.00
9,000 — 9,999 sq.ft.	\$430.00
10,000 — 10,999 sq.ft.	\$500.00
11,000 — 12,999 sq.ft.	\$560.00
13,000 — 14,999 sq.ft.	\$620.00
15,000 — 17,999 sq.ft.	\$710.00
18,000 — 20,999 sq.ft.	\$780.00
21,000 — 24,999 sq.ft.	\$950.00
25,000 and over sq.ft. —	\$950.00 + \$30/1000 sq.ft.
Service Station	Retail/Office Space Schedule + Pump Fee \$10 per handle
Solid Waste/Trash Trucks	\$50.00 Per Truck

#### FRANCHISE FEES

Telecommunication franchise application (one-time fee)	\$2,000.00
Telecommunication franchise renewal (one-time fee)	\$1,000.00
Cable franchise application	\$2,000.00
Cable franchise renewal	\$1,000.00
Utility franchise application	\$2,000.00
Utility franchise renewal	\$1,000.00
Annual franchise fee (Wireless Infrastructure Provider)	5% Gross Receipts
Annual franchise fee (Wireless Services Provider)	\$25.00 per pole/antenna on an annual basis
Pole attachment fee	\$45.00 per pole/antenna per month
Inspection fees	\$25 per installation site
Unauthorized attachment penalty fee	3x annual conduit rental fee, per occurrence
Failure to timely transfer, abandon or remove facilities fee	1/5 annual conduit rental fee, per linear foot, first 30 days; The annual conduit rental fee per day, per linear foot, second 30 days and thereafter

## LICENSE FEES

<b><i>Alcohol and Liquor</i></b>		
CMB Licenses	Consumption on premises (Includes State Stamp) Fee Set By State	\$200.00
CMB Licenses	Non Consumption on premises (Includes State Stamp) Fee Set By State	\$75.00
Liquor Store (Occupational Tax)	Fee Set By State Annual license fee	\$300.00
Liquor Store (Occupational Tax)	Fee Set By State Biennial license fee	\$600.00
Temporary Liquor or CMB	Fee Set By State Annual license fee	\$25.00
Change of location (CMB)	Fee Set By State Annual license fee	\$50.00
Fireworks - Application for Public Exhibition (7-408 refunded if denied)		\$100.00
Garage Sale Permit		\$5.00
<b><i>Pet Licenses (Chapter 2)</i></b>		
Chickens/Hens:		
New Applications		\$80.00
Renewal		\$20.00
Dogs/Cats:		
Spayed/Neutered - Annual Tag		\$10.00
Not Spayed/Neutered - Annual Tag		\$25.00
Late charge on Dog/Cat Tags		
30 days but less than 60 days, following the expiration of the registration period		\$5.00
60 days but less than 90 days following the expiration of the registration period		\$10.00
90 days or more following the expiration of the registration period		\$20.00
Replacement Tag		\$1.00
Special Pet Variance Permit - Dogs/Cats (More than 2 of each) - Initial Fee		\$100.00

## OTHER FEES

<b><i>Administration</i></b>		
Copies (items readily available)		\$0.25/Per page
Copies (all other items)		\$0.25/page + staff cost
Copies to CD		\$5.00/CD
Research Fee		\$35.00 per hour
Second Reinspection of Rental Property		\$40.00 per inspection
Filming/Video Recording on Public Land for commercial use		\$100 per five (5) day permit
<b><i>Court/Police</i></b>		
Copies:		
Accident Reports & Pictures		\$10.00
DUI Report & Video		\$30.00

Fax	\$5.00
Offense Reports & Pictures	\$10.00
	\$10.00
Video only (per disc )	\$25.00
Fingerprinting - Residents	\$5.00
Fingerprinting - Non-Residents	\$25.00
Clerk Research Fee	\$35.00 per hour
Returned Check Fee	\$40.00

## PERMITS

After hours inspection fee	\$50.00 per hour; minimum 2 hours
House Moving	\$40.00
Portable Storage Unit/Dumpster	\$20.00; If purchased after delivery \$30 penalty

Building Permits - Remodeling/Tenant Finish	
Value of Work	
\$ .00 - 1,000	\$20.00
\$ 1,000.01 - 1,200	\$45.00
\$ 1,200.01 - 1,300	\$48.00
\$ 1,300.01 - 1,400	\$51.00
\$ 1,400.01 - 1,500	\$54.00
\$ 1,500.01 - 1,600	\$57.00
\$ 1,600.01 - 1,700	\$60.00
\$ 1,700.01 - 1,800	\$63.00
\$ 1,800.01 - 1,900	\$66.00
\$ 1,900.01 - 2,000	\$69.00
\$ 2,000.01 - 10,000	\$ 69.00 for the first \$2,000 plus \$20.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$ 10,000.01 - 15,000	\$245.00
\$ 15,000.01 - 20,000	\$290.00
\$ 20,000.01 - 25,000	\$325.00
\$ 25,000.01 - 50,000	\$ 325.00 for the first \$25,000 plus \$5.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$ 50,000.01 - 100,000	\$ 450.00 for the first \$50,000 plus \$4.50 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$100,000.01 and higher	\$ 675.00 for the first \$100,000 plus \$3.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)



<i>Building Permit New Construction Residential \$.20/Square Foot</i>	
Residential Permitting Flat Fee Addendum	
Electrical – up to 3 dwelling units flat fee	\$150 per service; 4 dwelling units and above - \$50/unit
Plumbing – up to 3 dwelling units flat fee	\$100 per service; 4 dwelling units and above \$50/unit
HVAC – up to 3 dwelling units flat fee	\$100 per service; 4 dwelling units and above \$50/unit
<b>Building Permits – Commercial Construction - Flat Fee Permits + Addendums and Plan Review</b>	
<i>Building Permit New Construction Commercial \$.35/Square Foot</i>	
Commercial Permitting Flat Fee Addendum	
Electrical	\$150 plus \$3.50 per 100 sf of total floor area
Mechanical (includes plumbing) – Use Groups A, B, E, I, M, R	\$150 plus \$4.50 per 100 sf of total floor area
Mechanical (includes plumbing) – Use Groups F, R, H, S, U	\$150 plus \$200 per unit (NO DUCT WORK)
Mechanical – <i>if adding duct work to existing shell</i>	\$150 plus \$2.50 per sf of duct work

Plan Review		
	Residential	\$100 for each \$10,000 increment, plus \$5 for each additional \$1,000 or fraction thereof <i>OR</i> the cost to the City for Third Party review, whichever is greater and as required.
	Commercial	65% of total building permit fee <i>OR</i> the cost to the City for Third Party review, whichever is greater; \$50 minimum
Fees for Stand Alone Items:		
	Driveway	\$100.00
	Electrical (upgrades)	\$50.00
	Fence	\$40.00
	Foundation Repair	\$125.00
	Full HVAC Replacement (includes AC and Furnace)	\$125.00
	Furnace and AC (separate)	\$65.00
	Furnace and AC (separate) in a multi unit dwelling	\$45.00
	Water Heater	\$20.00
	Water Heater in a multi unit dwelling	\$15.00
	Roof Replacement	\$130.00
	Waterline	\$75.00
Demolition Permit		
	<b>Value of Work</b>	
	\$ .00 – 200	\$20.00
	\$ 200.01 -1,500	\$40.00

\$ 1,500.01 - 7,000	\$100.00
Demolition Permit (cont)	
\$ 7,000.01 - 50,000	\$ 100.00 for the first \$7,000 plus \$2.50 for each additional \$1,000 or fraction thereof
Over 50,000	\$ 7,000 plus \$2.50 for each additional \$1,000 \$350 for the first \$50,000 plus \$2.50 for each additional \$1,000 or fraction thereof.
Plan Review	
Residential 10% of total building permit fee; \$25.00 Minimum	
Commercial 65% of total building permit fee; \$50.00 Minimum	
Re-inspection Fee Building Permit	\$40.00 each
Sign Permits *	
For new, rebuilt or altered signs	\$100.00 for the first 100 square feet and \$10.00 for each 100 square feet or portion thereof in excess of 100 square feet.
Renovation of an existing sign	\$50.00.
On all Building Permits - Fees doubled if permit not purchased before work commences	
<p><b>BUILDING PERMIT FEE REFUNDS.</b></p> <p>(a) The full amount of any fee paid hereunder that was erroneously paid or collected.</p> <p>(b) Not more than seventy-five (75%) percent of the permit fee when no work has been done under a permit issued in accordance with this code.</p> <p>The Code Official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than sixty (60) days after the date of the fee payment.</p>	

### **SPECIAL EVENTS PERMITS**

Type 1 - Fund raising or non-commercial events held outside an enclosed permanent structure for non-profit religious, educational or community service organizations that periodically and routinely operate in the city; including any on-site signs and structures in conjunction with the event	No Cost
Type 2 - Seasonal Sales, including Christmas tree sales, garden centers, farmers' markets (1 Per year)	\$50.00
Type 3 - Promotional activities or devices intended to attract attention to a specific place, business, organization, event or district such as banners as defined in Section 16-903(e) hereof, and attention-attracting devices as defined in Section 16-903(c) hereof (Up to 10 per year)	\$50.00
Type 4 - Significant commercial activities intended to sell, lease, rent or promote specific merchandise, services or product lines, such as tent sales, trade shows, or product demonstrations; (Up to 10 per year)	\$50.00
Type 5 - Significant public events intended primarily for entertainment or amusement, such as carnivals, concerts or festivals. (up to 10 per year)	\$75.00

### **STREETS & SIDEWALKS**

Curb Cut Permit	\$85.00
Excavation	

Streets without non-woven fabric	\$85.00 + See 13-203
Streets containing non-woven fabric	See 13-204
Parade Permits	\$150.00
Right-of-Way Permit	\$85.00

## **WEED/NUISANCES**

Mowing	1st Offense	\$125.00 Minimum
	2nd Offense	\$150.00 Minimum
	3rd Offense or more	\$175.00 Minimum
Additional Clean Up		Actual Costs

## **ZONING**

Board of Zoning Appeals	
Appeal	\$50.00
Residentially Zoned April and August Meetings	No Cost
Variance	\$100.00

### **A Rezoning to Single Family Resident District, Duplex Resident District or Multiple Resident District**

0 to 5 acres	\$200.00
5+ to 10 acres	\$250.00
10+ to 20 acres	\$300.00
20+ acres	\$350.00

### **B Rezoning to Office Building District or Retail Business District**

0 to 5 acres	\$350.00
5+ to 15 acres	\$400.00
15+ to 25 acres	\$450.00
25+ acres	\$500.00

### **C Rezoning to District CP-O (included preliminary development plan review)**

0 to 5 acres	\$450.00
5+ to 15 acres	\$500.00
15+ to 25 acres	\$550.00
25+ acres	\$600.00

### **D Rezoning to District CP-1 or CP-2 (included preliminary development plan review)**

0 to 5 acres	\$500.00
5+ to 15 acres	\$550.00
15+ to 25 acres	\$600.00
25+ acres	\$650.00

### **E Rezoning to District P-1 (included preliminary development plan review)**

0 to 5 acres	\$500.00
5+ to 20 acres	\$550.00
20+ acres	\$600.00

### **F Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)**

0 to 10 acres	\$400.00
10+ to 20 acres	\$450.00
20+ to 40 acres	\$500.00
40+ acres	\$550.00

G Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)

0 to 10 acres	\$400.00
10+ to 20 acres	\$450.00
20+ to 40 acres	\$500.00
40+ acres	\$550.00

H Special Use Permits

In-Home Daycare	\$100.00
0 to 5 acres	\$250.00
5+ to 10 acres	\$350.00
10+ acres	\$500.00
Site Plans (Non residential development in residential district	\$150.00
Preliminary Revised Preliminary Development Plan	\$400.00
Final Development Plan or Revised Final Development Plan	\$ 650.00
Landscaping Plan	\$125.00
Preliminary Plat	
0-5 lots	\$100.00 plus \$8.00 per lot
6-10 lots	\$100.00 plus \$7.00 per lot
11-20 lots	\$100.00 plus \$6.50 per lot
21 or more lots	\$110.00 plus \$6.00 per lot
Final Plat	
0-5 lots	\$150.00 plus \$8.00 per lot
6-10 lots	\$150.00 plus \$7.00 per lot
11-20 lots	\$150.00 plus \$6.50 per lot
21 or more lots	\$160.00 plus \$6.00 per lot
Lot Split	\$150.00
Nonconforming Situation Permits	\$75.00
Vested rights permits	\$100.00
Zoning - In addition to the above application fees, applicants shall be responsible for the cost of all legal publications, ie Public Notices of Hearings, Publication of ordinances, etc.	

## PARKS AND RECREATION

A Aquatic Center

Super Pass (added to the season pass fee)	
Resident Family	\$60.00
Non Resident Family	\$65.00
Resident Individual	\$25.00
Non Resident Individual	\$30.00
Additional Family Member	\$5.00
Season Pass	
Resident Family	\$125.00
Non Resident Family	\$180.00
Resident Individual	\$75.00
Non Resident Individual	\$120.00
Age 60+ Resident	\$65.00

Age 60+ Non Resident	\$110.00
Additional Family Member	\$15.00
Single Visit Admission	
Resident	\$6.00
Non Resident	\$8.00
Age 60+ Resident	\$5.50
Age 60+ Non Resident	\$7.50
Twilight Rate- after 5p Monday - Friday	50% off single visit rate
Punch Card 10 visit	
Resident	\$50.00
Non Resident	\$70.00
Punch Card 5 visit	
Resident	\$25.00
Non Resident	\$35.00
Lane Rental	
Single 25 yd lane per hour	\$10.00
Swim Team Enrollment	
Resident	\$105.00
Non Resident	\$125.00
Swim Lessons	
Resident Group Lessons	\$55.00
Non Resident Group Lessons	\$65.00
Resident Private Lessons	\$85.00
Non Resident Private Lessons	\$95.00
Masters Swim Enrollment (Range depending on # of practices)	
Resident	\$30.00 - \$50.00
Non Resident	\$36.00 - \$60.00
Water Aerobics	
Resident	\$40.00
Non Resident	\$50.00
Concessions Items	
Various offerings	\$0.25 - \$5.00

**B Park Shelter Reservations**

Nall Park	
Resident Half Day	\$25.00
Non Resident Half Day	\$38.00
Resident Full Day	\$50.00
Non Resident Full Day	\$75.00
R Park Pavilion	
Resident Half Day	\$55.00
Non Resident Half Day	\$83.00
Resident Full Day	\$110.00
Non Resident Full Day	\$165.00

**C Tennis Court Reservations**

Resident per hour	\$7.00
Non Resident per hour	\$10.00

The Resolution is hereby introduced and adopted by the City Council at the regular meeting held on **November 16, 2020**. This Resolution shall become effective upon being adopted by the City Council with the fees to take effect **November 17, 2020**

---

Mike Kelly, Mayor

ATTEST:

---

Kelley Nielsen, City Clerk

SEAL:

## RPAC Fee Schedule

New	
Increase	
Decrease	

2020

Proposed 2021

	Resident	Non Resident
<b>Super Pass</b>		
Family	\$ 60.00	\$ 65.00
Individual	\$ 25.00	\$ 30.00
Additional Family Member (over 5)	\$ 5.00	\$ 5.00
<b>Season Pass</b>		
Family	\$ 125.00	\$ 180.00
Individual	\$ 75.00	\$ 120.00
Ages 60+	\$ 65.00	\$ 110.00
Additional Family Member	\$ 15.00	\$ 15.00
<b>Single Visit Admission</b>		
Ages 2 & Under	\$ -	\$ -
Ages 3-59	\$ 6.00	\$ 8.00
Ages 60+	\$ 5.50	\$ 7.50
Twilight Rate ( after 5p Mon-thur)	N/A	N/A
<b>Punch Card</b>		
10 visit punch card	N/A	N/A
5 visit punch card	N/A	N/A
<b>Lane Rentals</b>		
Single 25 yd Lane Per hour	\$ 10.00	\$ 10.00
<b>Swim Team</b>		
Pre Competitive	\$ 67.00	\$ 74.00
Competitive	\$ 85.00	\$ 94.00
<b>Swim Lessons</b>		
Group Lessons	\$ 60.00	\$ 66.00
Private	\$ 85.00	\$ 95.00
<b>Master's Swim</b>		
Individual	\$30 - \$50	\$33 - \$55
Range depending on # of days		
<b>Water Aerobics</b>		
Individual	\$ 40.00	\$ 45.00

Resident	Non Resident
\$ 60.00	\$ 65.00
\$ 25.00	\$ 30.00
\$ 5.00	\$ 5.00
\$ 125.00	\$ 180.00
\$ 75.00	\$ 120.00
\$ 65.00	\$ 110.00
\$ 15.00	\$ 15.00
\$ -	\$ -
\$ 6.00	\$ 8.00
\$ 5.50	\$ 7.50
50% off	50% off
\$ 50.00	\$ 70.00
\$ 25.00	\$ 35.00
\$ 10.00	\$ 10.00
\$ 105.00	\$ 125.00
\$ 105.00	\$ 125.00
\$ 55.00	\$ 65.00
\$ 85.00	\$ 95.00
\$30 - \$50	\$36 - \$60
\$ 40.00	\$ 50.00



Item Number: Ordinances and Resolutions:- IX.-C.  
Committee Meeting Date: 11/16/2020



**City of Roeland Park**  
Action Item Summary

Date: 11/12/2020  
Submitted By: Chief Morris  
Committee/Department: Police Department  
Title: **Resolution 685 - Adopting Updated Johnson County Multi-Hazard Mitigation Plan**  
Item Type: Resolution

**Recommendation:**

Staff recommends adopting Resolution 685 to adopt the Johnson County Multi-Hazard Mitigation Plan.

**Details:**

The link below takes you to the updated Johnson County Multi-Hazard Mitigation Plan.

<https://jocogov.org/sites/default/files/042019%20Kansas%20Region%20L%20Hazard%20Mitigation%20Plan%20Section%206%20Mitigation%20Strategy.pdf>

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Resolution 685 - Adopting JoCo Multi-Hazard Mitigation Plan	Cover Memo

## **Resolution # 685**

### **Adopting the Johnson County Multi-Hazard Mitigation Plan**

**Whereas**, the City of Roeland Park seeking FEMA approval of hazard mitigation plan recognizes the threat that natural hazards pose to people and property within our community; and

**Whereas**, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

**Whereas**, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards;

**Whereas**, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

**Whereas**, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

**Whereas**, the City of Roeland Park fully participated in the FEMA-prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

**Whereas**, the Kansas Division of Emergency Management and the Federal Emergency Management Agency Region VII officials have reviewed the “Johnson County Multi-Hazard Mitigation Plan,” and approved it contingent upon this official adoption of the participating governing body; and

**Whereas**, the City of Roeland Park desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Johnson County Multi-Hazard Mitigation Plan; and

**Whereas**, adoption by the governing body for the City of Roeland Park demonstrates the jurisdictions’ commitment to fulfilling the mitigation goals and objectives outlined in this Multi-Hazard Mitigation Plan.

**Whereas**, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan;

**Now, therefore, be it resolved**, that the City of Roeland Park adopts the “Johnson County Multi-Hazard Mitigation Plan” as an official plan; and

**Be it further resolved**, the City of Roeland Park will submit this Adoption Resolution to the Kansas Division of Emergency Management and Federal Emergency Management Agency Region VII officials to enable the plan’s final approval.

PASSED by the City Council this 16<sup>th</sup> day of November, 2020

---

Mike Kelly, Mayor

ATTEST:

---

Kelley Nielsen, City Clerk

**Item Number:** Ordinances and Resolutions:- IX.-  
D.  
**Committee Meeting Date:** 11/16/2020



## **City of Roeland Park**

Action Item Summary

---

**Date:** 11/12/2020  
**Submitted By:** Keith Moody  
**Committee/Department:** Admin.  
**Title:** **Ordinance 1004 – Implementing Sales Tax and Certifying Election Results**  
**Item Type:** Ordinance

### **Recommendation:**

**Staff recommends adopting an ordinance certifying the sales tax election results and implementing collection of the approved sales tax.**

### **Details:**

Per KSA 12-189: "Upon receipt of a certified copy of an ordinance or resolution authorizing the levy of a local retailers' sales tax, the director of taxation shall cause such taxes to be collected..."

The LKM manual on passing sales taxes interprets this statute to say: "KSA 12-189 directs that a certified copy of the ordinance levying the sales tax be furnished to the Director of Taxation, Kansas Department of Revenue. The copy is to be furnished within 30 days of the adoption of the ordinance and timely collection of the sales tax is dependent upon the submission of the ordinance to the Director of Taxation."

The City Attorney has prepared the attached ordinance to comply with state statute. The ordinance will be sent to KDOR along with the resolution calling for the election as well as the certified election results. This will provide KDOR the documents needed for them to implement collection of the approved sales tax.

The tax will begin being collected on 4/1/21 per KDOR in order for them to provide notification to local retailers. KDOR only implements changes in sales taxes at the beginning of a quarter. The sales tax will be in affect for 10 years ending on 3/31/31

Financial Impact

---

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Ordinance 1004- Implementing Sales Tax and Certifying Election	Cover Memo

**ORDINANCE NO. 1004**

**AN ORDINANCE LEVYING A CITY RETAILERS' SALES TAX IN THE AMOUNT OF ONE-HALF OF ONE PERCENT (0.5%) WITHIN THE CITY OF ROELAND PARK, KANSAS, EFFECTIVE APRIL 1, 2021.**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:

SECTION 1. The majority of the electors of the City of Roeland Park approved the one-half of one percent City Retailer's Sales Tax to take effect on the 1<sup>st</sup> day of January, 2021 and to terminate on the 31<sup>st</sup> day of December, 2030. However, the Kansas Department of Revenue ("KDOR") has determined to utilize its statutory authority to require ninety (90) days' notice prior to implementation. As such, the City Retailers' Sales Tax in the amount of one-half of one percent (0.5%) shall be collected on the 1<sup>st</sup> day of April, 2021 and to terminate on the 31<sup>st</sup> day of March, 2031, per the direction of KDOR.

SECTION 2. A majority of the electors voting thereon having approved, at an election held on the 3<sup>rd</sup> day of November, 2020, the levying of a retailers' sales tax in the City of Roeland Park for the purposes of public infrastructure financing, as authorized by K.S.A. 12-187 *et seq.*, and amendments thereto, there is hereby levied a City Retailers' Sales Tax in the amount of one-half of one percent (0.5%) to take effect pursuant to the vote of the majority of electors and collected pursuant to the decision of the KDOR.

SECTION 3. The City Clerk is hereby directed to provide certification of the November 3, 2020 election results from the Johnson County Election Office to KDOR as soon as is practicable.

SECTION 4. Except as otherwise provided by law, such tax shall be identical in its application and exemptions therefrom to the Kansas Retailers' Sales Tax Act and all laws and administrative rules and regulations of KDOR relating to the state retailers' sales tax shall apply to such retailers' sales tax insofar as such laws and regulations may be made applicable. The services of KDOR shall be utilized to administer, enforce, and collect such tax.

SECTION 5. This ordinance shall be published one time in the official city newspaper, and a copy duly certified and submitted to the State Director of Taxation.

Passed by the Governing Body of the City of Roeland Park, Kansas this 16th day of November 2020.

---

Mike Kelly, Mayor

ATTEST:

---

Kelley Nielsen, City Clerk

APPROVED AS TO FORM:

---

Steven E. Mauer, City Attorney



Item Number: Reports of City Officials:- XI.-A.  
Committee 11/16/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **COVID Report**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
COVID Report	Cover Memo

## Memo



**To:** Governing Body

**From:** Jennifer Jones-Lacy, Asst. City Administrator/Finance Director

**CC:** Keith Moody, Donnie Scharff, John Morris, Kelley Nielsen

**RE:** COVID-19 Update for the Period November 1<sup>st</sup> – 15<sup>th</sup>

Below is a summary of activities that took place for the second half of October related to the COVID-19 Pandemic in Roeland Park and beyond.

### General

- As of November 15, 2020, Roeland Park is still in Phase 3 of the reopening plan.
- Governor Laura Kelly [announced](#) an estimated \$3.5 million in grants to support Kansas childcare program.
- Johnson County Department of Health and Environment provided an update to the Board of County Commissioners.
  - Highlights of the November 3, 2020 briefing can be found [here](#).
  - Highlights of the November 11, 2020 briefing can be found [here](#).
- The State Finance Council approved an Emergency Declaration Order. This allows the reallocation of funds to the COVID Relief Fund and extends Governor Laura Kelly's Disaster Declaration.
  - Additionally, the mask order for Johnson County will continue to remain in effect.
  - More information can be found [here](#).
- Johnson County schools have been moved to the Red Zone. Johnson County Department of Health and Environment continues to report an exponential increase in the number of new COVID-19 cases, indicating high community spread.
  - Additional information regarding Johnson County schools moving the Red Zone can be found on this [FAQ document](#).
- Johnson County issued [a press release](#) regarding the high number of cases of COVID-19 in Johnson County in recent weeks.

- 
- Johnson County has hosted three pop-up testing events from November 1 to November 15, 2020. Information regarding these testing events can be found [here](#) and [here](#).
  - Johnson County Local Health Officer Dr. Joseph LeMaster, MD, [talks](#) about the dangers of attempting to reach COVID-19 herd immunity.
    - It's estimated that only about 10% of the population has been exposed to COVID-19 at this point. Attempting to spread the illness can put a strain on our health care system and lead to hospitalizations and deaths.
  - Kansas City metro area chief medical officers [discussed](#) the spread of the novel coronavirus and its strain on the health care system.
    - More on the discussion can be found [here](#).
      - Remember to practice physical distancing, wear a mask, and practice good hygiene to keep yourself and those around you safe.
  - A Board of Public Health order to help slow the spread of COVID-19 in Johnson County goes into effect at 12:01 a.m., on Monday November 16, 2020. The full order can be found [here](#). You can also watch the Board of County Commissioners meetings and read the County's FAQ [here](#).

## Administration/Neighborhood Services

- An update on CARES Act-funded projects
  - Docusign (\$2,194):
    - Purchased and ready to be used, including for the November 16 City Council Meeting.
  - Kaivac Machine (\$4,099.99):
    - Kaivac machine has been purchased, accepted delivery.
  - Backpack Sprayer (\$1,899.99):
    - Backpack sprayer has been purchased, accepted delivery.
  - Voicemail Upgrades (\$2,995):
    - Voicemail upgrades are still being worked on and should be completed in the next couple of weeks.
  - Phone Upgrades (\$8,232):
    - New phones have been installed.
  - Touchless faucets and toilets (\$28,981):

- 
- Faucets and toilets have been installed at the Community Center and the Aquatic Center. Installation at Nall Park is still required. Will be completed before the end of the year.
  - Touchless water fountains (\$15,303):
    - Water fountains have been purchased and scheduling is being finalized with contractors. Project is scheduled to be completed before the end of the year.
  - HVAC Filtration (\$25,000):
    - HVAC Filtration has been installed at City Hall and the Community Center.
  - HVAC Building Automation and Central Control (\$62,375):
    - Building automation and central control project is slated to be completed by mid-to late-December. It is currently in progress.

## Public Works

- There are no updates from the Department of Public Works.

## Police Department/Municipal Court

- There are no updates regarding the Police Department or Municipal Court.

## Community Center and Parks & Recreation

- There are no other updates regarding the Community Center or Parks and Recreation outside of the CARES Act-funded projects.