GOVERNING BODY WORKSHOP AGENDA ROELAND PARK Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205 Monday, November 16, 2020 6:00 PM

 Mike Kelly, Mayor Trisha Brauer, Council Member Benjamin Dickens, Council Member Jan Faidley, Council Member Jennifer Hill, Council Member 	 Jim Kelly, Council Member Tom Madigan, Council Member Claudia McCormack, Council Member Michael Rebne, Council Member 	 Keith Moody, City Administrator Jennifer Jones- Lacy, Asst. Admin. Kelley Nielsen, City Clerk John Morris, Police Chief Donnie Scharff, Public Works Director
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Admin	Finance	Safety	Public Works
Brauer	McCormack	Rebne	Kelly
Hill	Madigan	Faidley	Dickens

I. APPROVAL OF MINUTES

A. November 2, 2020

II. DISCUSSION ITEMS:

- 1. Presentation by Johnson County Mental Health Co Responder
- 2. Review City Hall Interior ADA Compliance Plans SFS Architects
- 3. Review Revised Plans for Preferred Entryway Signs with DI
- 4. Cost Recovery Policy Discussion for Parks and Recreation Fees

III. NON-ACTION ITEMS:

IV. ADJOURN

Welcome to this meeting of the Committee of the Whole of Roeland Park. Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. Audience Decorum. Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.
- B. Public Comment Request to Speak Form. The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.
- C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.
- D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

- G. Addressing the Committee of the Whole. Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.
- H. **Agendas and minutes** can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600. APPROVAL OF MINUTES-I.-A. 11/16/2020

Item Number: Committee Meeting Date: ROELAND PARK

City of Roeland Park

Action Item Summary

Date:	
Submitted By:	
Committee/Department:	
Title:	Νον
Item Type:	

ovember 2, 2020

Recommendation:

Minutes to be added.

Details:

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

D November 2, 2020

Type Cover Memo

GOVERNING BODY WORKSHOP MINUTES Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205 Monday, November 2, 2020, 6:00 P.M.

0 0	Mike Kelly, Mayor Trisha Brauer, Council Mem Benjamin Dickens, Council N Jan Faidley, Council Membe	iber Vember	 Jennifer Hill, Council M Jim Kelly, Council Mer Tom Madigan, Counci Claudia McCormack, Michael Rebne, Counci 	mber o I Member o Council Member o	
	Admin	Finance	Safety	I	Public Works
	Brauer	McCorm	ick Rebne		Kelly
	Hill	Madigan			Dickens

(Governing Body Workshop Called to Order at 7:14 p.m.)

ROLL CALL

CMBR Hill called the meeting to order. All Governing Body members were present.

MODIFICATION OF AGENDA

There were no modifications to the agenda.

- I. MINUTES
 - 1. October 19, 2020

The minutes were approved as submitted.

II. DISCUSSION ITEMS

1. Discuss Draft Ordinance on Protecting Public Safety and Community Resources Act

Public Comment:

Marty Spencer (5116 Rosewood Dr) Ms. Spencer said she has worked in a government-funded migrant program that provided meals, daycare, and educational opportunities for migrant children. The service was provided in a safe environment. Fifty years later, she looks forward to experiencing that same feeling in Roeland Park. She said the Safe and Welcoming Committee would like their request to regulate or stipulate when ICE would intervene in any situation as they want all residents to feel safe in their community.

Stephanie Iser (5714 Cedar) Ms. Iser has helped organize the Safe and Welcoming ordinance. She began when she found City staff could assist federal immigration authorities in enforcement activities without it being required by law. She has worked with immigrant community groups and organized a petition that has been signed by hundreds of residents. They want an ordinance that would make the City safer for all residents regardless of immigration status.

Michele Morick (5245 Reinhardt Dr) Ms. Morick stated she grew up with many diverse ethnic groups and appreciates what they bring to the culture of a community. She urged the Governing Body to support the Safe and Welcoming ordinance and to not cooperate with ICE for immigration enforcement unless a judicial warrant is provided.

Emma Green (5444 Linden) Ms. Green spoke on behalf of herself and Jaime Perales Puchalt. They joined Safe and Welcoming Roeland Park because they both work with the local immigrant community and have witnessed ICE's policies. They decided to fight for their undocumented neighbors. She said this ordinance is needed and now is the time to do it.

Carrie Paulette (5105 Ash) Ms. Paulette expressed her support for the Safe and Welcoming Roeland Park ordinance. She moved to Roeland Park because it was a place that welcomed and cared for its diverse community. She said that no human is illegal and did not want cooperation with ICE without a judicial warrant.

Valerie from El Centro read a statement from Maria who is supportive of the Safe and Welcoming Roeland Park ordinance. She said she is thankful for the work police officers do in her community and feels safe but is fearful because of her status.

Karen Grotewohl (5049 Parish) Ms. Grotewohl said she is very much in support of this ordinance and there is need to make people feel welcome here. She appreciates all the work that everyone has done on this ordinance.

Angela Fitzpatrick (5245 Reinhardt) Sr. Fitzpatrick spoke of every person being members of the One Body of Christ. She said all parts of the body are different and a diverse community is a whole community. She wants Roeland Park to see and accept diversity as a good and healthy thing. She said that Roeland Park can be a safe and welcoming community and be a model city that safeguards freedom and democracy.

Tyler French (5208 Delmar) Mr. French spoke in support of the Safe and Welcoming ordinance they have been working on for more than a year. He said that immigrants either live in or visit Roeland Park and they must take a stand against racism. He said Section 2, Points 1 and 4 of the proposed ordinance state that Roeland Park PD shall provide assistance to ICE unless a threat to public safety is known and said this is a big loophole. He would like for them to strike that and rely on its own definition in Section 2.6 that allows Roeland Park PD to respond to calls for help from ICE when there is some clear or imminent danger.

Chris Wasinger (3824 W. 52nd St.) Mr. Wasinger, a Navy veteran, stated there have been many people who were highly motivated to immigrate and seek asylum in the United States. He believes it is prudent to show empathy to their neighbors. He supports the Safe and Welcoming ordinance that Roeland Park is proposing especially when requiring a judicial warrant be provided by ICE.

CMBR Hill thanked everyone for their hard work and dedication on the ordinance and that it is much appreciated. She thanked those who have shared their stories and have been brave enough to come forward to express them.

Grant Mayfield, one of the co-founders of Safe and Welcoming Roeland Park, made his presentation to the Governing Body. He said the organization is dedicated to protecting immigrants and making the City a place for all people and communities. Mr. Mayfield provided the background on the group's formation and summarized the hours and work they have put in. He said the group has worked diligently in the

community. Over 200 residents of the City have signed the petition for a Safe and Welcoming Roeland Park.

Catalina Velarde, Board Chair of El Centro, and Chair of the Overland Park Police Department's Independent Citizen Advisory Board, as well as a commission member in the Governor's Commission on Racial Equity and Justice, addressed the Governing Body. She has been working with the Safe and Welcoming group and shared her thoughts on an ordinance which should prohibit racial profiling and safeguard against seemingly neutral actions that may have a disproportionate effect on minorities and immigrants. Ms. Velarde reviewed scenarios of what happens to an immigrant if detained for an incident such as a traffic stop.

City Attorney Mauer provided an explanation as to what went into drafting the ordinance. The proposed ordinance has been vetted by staff at City Hall, Municipal Judge Torline, and City Prosecutor Gilham. This ordinance can be adhered to legally so that everyone in the community feels safe, welcome, and receives services and it has nothing to do with their immigration status. He said that most concerns seem to focus on the Police Department, and they have tried to address that. He said there has also been mention of loopholes. He said after 25-30 years of municipal law practice that you cannot ever draft an ordinance that is loophole free as you cannot provide for every scenario. He said there is uniform agreement on how they want to be - a safe and welcoming community, even better than it is now. He provided scenarios in which the police department may need to help ICE but said the ordinance as drafted is their best effort at this point.

Mayor Kelly said it is remarkable to be a part of this meeting and this is what they hoped for when they ran for office. He said this is a community issue, representative of the spirit of the community and straight from the community. He said he is impressed with the work that has gone into this and is thankful for the dedication of the people to their community. He then spoke of his own personal sentiments when he moved into Roeland Park.

The Governing Body addressed individual sections of the proposed ordinance.

SECTION 1 - FINANCES AND CITY SERVICES

CMBR Faidley asked for clarification of identification in Section 1(F). Attorney Mauer said they do not require a photo ID at the City and City Clerk Nielsen concurred.

CMBR Hill asked what would happen in court where they are required to have an ID. Mr. Mauer said for a traffic stop, they would have to pay the citation. The issue is not having a photo ID, but the bigger issue is they were driving without a license and would have to pay the fine for that. Police Chief Morris confirmed that if someone were stopped who does not have a driver's license, they are issued a citation. The judge offers them an opportunity to come to court to provide proof they had a driver's license and/or they are given an opportunity to get a license to reduce the fine or have it dismissed. They do not require individuals to bring identification to court. When they are stopped, they do try to get as much information from them as they can, address, date of birth, telephone, so they can be properly processed through municipal court.

CMBR Hill asked if it is possible for an undocumented person to obtain a driver's license. Police Chief Morris said he is not familiar with that process for a state driver's license.

SECTION 2 - DEPARTMENT PRACTICES

CMBR Kelly asked why they used the word "normally" and suggested they use the language of "we shall not provide." Mr. Mauer said if they are going to have "unless a specific threat," it seemed to be consistent grammatically. CMBR Kelly said he would like to see the word "normally" removed.

CMBR Rebne asked if a specific threat to public safety is known, are they then enforcing criminal law and no longer enforcing immigrant law. Mr. Mauer said they spent a lot of time trying to decide what a threat to public safety would be.

Police Chief Morris said they must look at the common practices of what they have had. He said it is important to have something like this, but they have not assisted with ICE in the last 20 years when he has been with the City except on one occasion and it is just not something that is normally done. They as a city do not hold detainers on people and that would be handled at the county level.

CMBR Rebne said they have dedicated the time to this issue because they cannot predict how ICE will operate. He said for him Paragraph 6 encompasses what 1 and 4 would say in that they have the enforcement of city, state, and federal laws. They also have in keep the peace and public safety. He questioned why they need Paragraphs 1 and 4 since that information exists elsewhere in the ordinance. Mr. Mauer responded that Paragraph 6 was drafted to limit the Roeland Park PD responding to requests for assistance from ICE. Paragraphs 1 and 4 are provisions that go to emergency situations. Most of what they are trying to allow is to respond to an emergency that they see as a danger to their community.

CMBR Kelly said in Paragraph 6 that nothing herein shall preclude the Police Department from participating in coordinated law enforcement actions. He asked does this pertain to strictly Roeland Park or where they can work with law enforcement outside the City. Mr. Mauer said his belief was it was for within the City of Roeland Park. Police Chief Morris concurred that they are not going outside the City limits to assist on any immigration enforcement unless it is a specific criminal threat to Roeland Park.

CMBR Rebne said if one of their police officers responds to a situation to keep the peace, then that is a different purpose than enforcing immigration law. If it is a different purpose than enforcing immigration law, then that makes Number 1 irrelevant. He also added in response to Mr. Mauer's example of an immigrant working at the school that schools are considered as safe zones when children are present.

CMBR Faidley said she knows of an instance where a parent who had come to pick up a child at school and was stopped by ICE, which was an extremely traumatic incident for the student who was affected by that. She said she is not sure about the safe zone at schools and did not know if that was true.

Mayor Kelly said this is a difficult topic and all kinds of hypotheticals can be created of what might happen. That being the case, he trusts the judgment of their professionals. He said Police Chief Morris and City Attorney Mauer and their teams have done a fantastic job. He said this language is a great starting point knowing the sentiment behind the ordinance and what they want from their Police Department who continues to provide great service.

CMBR Rebne wanted to have probation officers included in the Roeland Park Municipal Court section. Mr. Mauer said he does not have an issue including that and they do not normally have probation officers in their courts. CMBR Rebne referred to Section (B)(5) and asked if they could add that upon request from

ICE the city prosecutor or court staff would respond by not providing information. Mr. Mauer said he would check with Mr. Gilham and did not see a problem as they will not transfer.

CMBR Faidley asked for clarification on not requiring identification for transactions and is that the case when applying for licenses, permits, registrations. She also asked about the language translation services. City Clerk Nielsen said they do not require IDs for payments for things such as animal and business licenses and building permits. She said they have not needed translations services, but if they did, she work with Chief Morris.

CMBR Kelly asked for clarification on the difference between an administrative and a judicial warrant. An administrative warrant is how ICE starts their process and does not require probable cause. Section 6 is where the City addresses that they will not respond to those types of warrants.

Ms. Velarde said that ICE can print out their own warrants and they are not required to be shown to a judge.

CMBR Rebne said the scenario he is concerned about is the victim in a domestic violence situation being afraid to call the police because of what might happen in terms of immigration. He feels the ordinance, as written, does not provide assurance that it would keep him safe if he called the police and the situation becomes such that it is not clear who the aggressor is and then status becomes an issue. Mr. Mauer said he did not know how they could make the ordinance address this. He cited Section 2(A)(3), the RPD is to ensure that anyone who requests assistance gets assistance and feels safe to seek the help. They are not going to limit any response or support based upon immigration status. Police Chief Morris said there is a mandatory arrest on domestic violence if there is probable cause to believe that a crime has been committed. Those types of charges go through the county.

CMBR Hill asked Mr. Mauer to make the changes they have noted and to check with Prosecutor Gilman on the others.

CMBR Faidley felt it might be beneficial to work on it again. She does not want to be in a position that feels that they have rushed this through.

CMBR Madigan said they have been talking about what they believe should be in the ordinance to make undocumented people feel safe and welcome. He would like them to have the Safe and Welcoming Committee who has been going out and speaking to those people and those that would be affected by the ordinance to let them know how they feel about it, so he believes they should Workshop this again for their feedback.

Mayor Kelly feels feedback is something they want but doesn't believe they need an additional Workshop, and the next appropriate step is New Business on a Council agenda.

Mr. Mayfield said they been in contact all along with immigrants, families, and organizations that work with them most closely. They have been in conversation with these people and they believe that this ordinance would be very impactful right now.

There was majority agreement to move this forward to a future Council meeting after looking for additional feedback.

2. Discuss Crosswalk Improvements at Buena Vista and Catalina

Janelle Clayton, City traffic engineer, said she looked at various alternatives at the area of Buena Vista and Catalina. She reviewed the data collected, the speed counts, number of vehicles in the area, the direction they were traveling, and the various collection methods they utilized. She also provided information on pedestrian count they did one day. Following their data collection and observation, they looked at the existing signage noting that it is not a good way to draw attention to the location and they recognized the area needs improvements. Staff does recommend a standard crosswalk sign. They also recommend the movable ones that can be put in the roadway and used in conjunction with standard signing. There is also an option of a flashing beacon that can be activated by a push button, but they are not typically seen in a residential area. Ms. Clayton also reviewed the City's traffic calming policy. Using that criteria, the score does meet traffic calming qualifications. She also recommended working on education and enforcement parts force first to see if they get more compliancy in the area. Since there is going to be a new crosswalk, she recommended standard signage along Buena Vista as too much signing has negative effect.

CMBR Faidley asked if no parking zones have been marked on both sides of the Buena Vista crosswalk. Public Works Director Scharff said there is no parking allowed on the entire west side of Buena Vista, but they have not incorporated any changes on the east side yet.

Staff recommends restricting parking near the crosswalk. CMBR Hill felt a sign in the middle of the street would do a lot to slow down the traffic.

CMBR Rebne asked for clarification on whether they were putting no parking on the east side. Public Works Director Scharff said there would be a need to go through their standard process as far as restricting parking. Depending on Council's direction, they would restrict parking based on the traffic engineer's recommendation. City Administrator Moody said the City establishes a no parking area by ordinance. It would require a description in the ordinance to establish no parking on the east side within so many feet of the crosswalk. Then they can install the no parking signs. Ms. Clayton said she didn't feel a flashing pedestrian sign would be effective as many people did not cross the intersection in the crosswalk.

Mayor Kelly asked how many intersections there were between the school and this intersection they are discussing. He thought a raised crosswalk would work as a calming measure. He also would like to wait until they are finished with the work on Roe Boulevard to ensure that the counts are accurate and not a reflection of avoiding construction.

CMBR Faidley said avoiding parking on the east side around the crosswalk is something they should do from a visibility and safety standpoint and noted the story CMBR Rebne submitted of someone walking out between cars and not being seen.

There was majority agreement to limit the parking near the crosswalk.

CMBR Rebne said residents all along Buena Vista have told him they needed traffic calming measures before the Roe construction even began.

CMBR Madigan said they need to see what the traffic pattern is after Roe is complete, but he does not have any problem with traffic calming measures. He did say the immediate need is to limit the parking.

CMBR Hill asked if it is possible to get the sign in the middle of the road as an initial measure. Ms. Clayton said they are an inexpensive measure, and it is a good place to start. There was majority agreement from the Governing Body to move forward with this.

CMBR Faidley said they must do an ordinance with the parking on the east side and did not believe they should put the sign in the middle of the street until they figure that out. Ms. Clayton said they could proceed with the signs before the parking is restricted. Vehicles should be yielding to people in the sidewalk regardless if there is parking on the street, so they don't have to wait for the parking restriction.

CMBR Madigan said a permanent in-street pedestrian sign can be a problem for snowplows.

CMBR Kelly asked if they could erect temporary no parking signs until they pass an ordinance for permanent signs. Police Chief Morris said he is authorized to place temporary no parking signs and Public Works can install them on his authority.

There was agreement for temporary no parking signs on the east side of Buena Vista, an in-street pedestrian crossing sign, and to move forward with making the no parking permanent. Police Chief Morris said he will work with Public Works Director Scharff immediately.

3. Selection of Preferred Entryway Sign Design

Kristina Ziegler from Dimensional Innovations has been working on the entryway concepts. Also on the call were Spencer Farley and Greg Drummond. Ms. Ziegler said the concepts show renderings of materiality and colors which can be interchanged with the other concepts. Mr. Drummond said they have three concepts for each of the three entryways to the City. He presented the renderings on his PowerPoint presentation.

CMBR Faidley asked what direction was given to Dimensional Innovations for their work. City Administrator Moody said they were given Vireo's concepts, the design boards from the Roe visioning process, the artwork for Commerce Bank and the art piece for the Sunflower Medical building.

CMBR Faidley wanted more information before deciding.

CMBR Madigan favored option 1 but was not a fan of the blue or red lights. City Administrator Moody said the lights are an option and the colors can be changed on special occasions.

After further discussion of preferences, there was majority agreement on design Option 3 with internal lighting and native plants surrounding the sign.

III. NON-ACTION ITEMS:

There were no items discussed.

IV. ADJOURN

MOTION: MAYOR KELLY MOVED AND CMBR DICKENS SECONDED TO ADJOURN. (THE MOTION CARRIED 8-0).

(Roeland Park Governing Body Workshop adjourned at 9:50 p.m.)

DISCUSSION ITEMS- II.-1. 11/16/2020

Item Number: Committee Meeting Date:



City of Roeland Park

Action Item Summary

Date:	11/12/2020
Submitted By:	Johnson County Mental Health
Committee/Department:	Police Department
Title:	Presentation by Johnson County Mental Health Co Responder
Item Type:	Presentation

Recommendation:

Presentation by Johnson County Mental Health Co Responder

Details:

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS: Description

Type Cover Memo

JoCo Mental Health Presentation



Co-Responder Program

Presenters

Jen Melby, LPC

Northeast Co-Responder Johnson County Mental Health Center (JCMHC) jen.melby@jocogov.org (913) 326-3000

Jessica Murphy, LMSW

Co-Responder Team Leader Johnson County Mental Health Center (JCMHC) jessica.murphy@jocogov.org

(913) 826-4010





Co-Responders

- JCMHC clinician embedded in police departments
- Started in 2011 with Olathe PD through a grant
- Have access to PD's and JCMHC's documentation systems for best follow through
- Goals of Program:
 - Avoid unnecessary jail, ER and Med-Act usage
 - Connect to appropriate resources to reduce repeat calls to 911
 - Suicide prevention

2011: Olathe first CR program

2014: OPPD add CR

2016: Lenexa/Shawnee share CR

2017: Olathe adds a 2nd R

2017: Northeast adds CR ^{7 PDs} 10 cities

2018: Lenexa/Shawnee split to have one each

2018: OPPD adds a 2nd CR

2019: Northeast splits 5 PDs, 7 cities

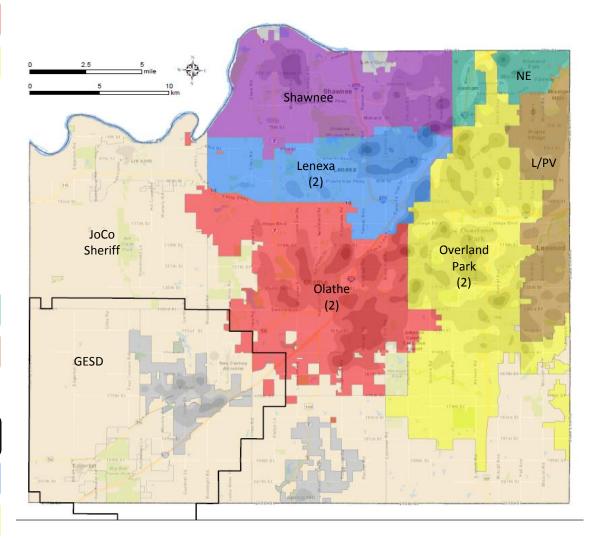
2019: Leawood/PV share CR

2019: Sheriff adds CR

2019: GESD adds first school CR

2019: Lenexa adds 2nd CR

2021: OPPD add 3rd CR







Co-Responder Interventions

- 911 response (secondary responder)
- Review police reports
- Provide outreach by phone or to the home

- Liaison with JCMHC
- Training for officers

Populations Served

Behavioral	Intellectual	Traumatic Brain
health	disabilities	Injury
Aging/Dementia	Homeless	Substance Abuse





Helping Those Left Behind

- 1. Getting notified
- 2. Reviewing police report
- 3. Send condolence card w/ SOS booklet
- 4. Phone call
- 5. Outreach

Program Benefits

"The <u>right</u> intervention at the <u>right</u> time by the <u>right</u> person."

Caring for the community

- Higher quality of service with a face-to-face intervention
- Assist with involuntary committals from the scene
- Able to check in on someone post-crisis
- Reducing stigma

Saving time & money

- Less inappropriate trips to ER or jail beds utilized
- More efficient use of officer time
- Free service to citizens

Relationship Growth

- Stronger relationships with officers
- Help navigating the hospital/treatment system
- Evolution of LEO/MH culture
- Increased accountability for law enforcement and mental health



911 Checklist

If your family member is in crisis and is a danger to themselves or others,

Call 911

Provide the communications officer the following information:

- Your name
- Address to which the police should respond
- Nature of the crisis (why you need the police)
- Prior or current violent behavior
- Weapons or access to weapons
- Name of your family member in crisis
- Age of family member
- Height and weight of family member
- Clothing description of family member
- Current location of family member
- Diagnosis (mental health and/or other)
- Current medications (on or off)
- Drug use (current or past)
- Triggers (what upsets them)
- State what has helped on previous police contacts
- Identify other persons in the residence or at the location

IMPORTANT: You are asking a stranger to come into your home to resolve a grisis, situation. They will only have the information that you provide to them. It is a good practice to gather as much of this information as possible before a crisis occurs.

The Police Response:

What to expect...

- The 911 operator will dispatch uniformed patrol officers to your location.
- Officers may detain your family member, which will include handcuffing and is for the safety of everyone, including your family member.
- bfficers will conduct a preliminary investigation whether a crime occurred
- Officers will conduct a preliminary mental health investigation to determine whether your family member is a danger to self or others
- Officers should inquire about any firearms or other deadly weapons and may seize them for <u>safe-keeping</u>
- Officers will consult with the Johnson County Mental Health Center and the mental health co-responder will be dispatched if available

Non-Emergency:

Johnson County Non-Emergent Dispatch

(913) 782-0720

Johnson County Mental Health Center 24-hr Crisis Line

(913) 268-0156

National Alliance on Mental Illness (NAMI)

(800) 950-6264

National Suicide Prevention Lifeline

(800) 273-8255



Roeland Park Co-Responder Data

	911 Response	Avoided ER	Avoided Jail	Avoided EMS	Outreach in Person	Outreach by Phone
2017: April - Dec	3	2	1	n/a	2	4
2018: Jan - Dec	2	0	0	n/a	1	6
2019: March - Dec	9	4	0	n/a	8	28
2020: Jan - Oct	12	3	4	7	2	27
<u>Totals</u>	<u>26</u>	<u>9</u>	<u>5</u>	<u>7</u>	<u>13</u>	<u>65</u>

Northeast Co-Responder 2020 Data

2020: Jan - Oct	Assess in person	Avoided ER	Avoided Jail	Avoided EMS	Outreach in Person	Outreach by Phone
Merriam	27	13	3	12	5	79
Mission	22	13	6	13	7	76
Roeland Park	12	3	4	7	2	27
Fairway	5	3	1	1	0	11
Westwood	3	0	1	0	0	15
<u>Totals</u>	<u>69</u>	<u>32</u>	<u>15</u>	<u>33</u>	<u>14</u>	<u>208</u>

**June – August = maternity leave



Item Number: DI Committee 11 Meeting Date:

DISCUSSION ITEMS- II.-2. 11/16/2020



City of Roeland Park

Action Item Summary

Date:	11/12/2020
Submitted By:	Keith Moody
Committee/Department:	Admin.
Title:	Review City Hall Interior ADA Compliance Plans - SFS Architects
Item Type:	Presentation

Recommendation:

Staff is seeking Councils approval of the City Hall interior ADA compliance project plans.

Details:

The attached plans have been prepared by the City Architect (SFS) to address ADA noncompliance items previously identified inside of City Hall. With council support of the plans staff will move forward with putting the project out for bid. Construction is anticipated in winter 2021. TIF2 resources have been budgeted to address these issues.

Kelly Edinger Stindt with SFS will provide a brief overview of the plans.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

City Hall ADA Compliance Plans

Type Cover Memo



sfsarchitecture

ROELAND PARK CITY HALL ADA IMPROVEMENTS

11/09/2020 95% CD'S

DRAWING INDEX

SHEET NUMBER	SHEET NAME	95% CD - XX/XX/2020	100% CD - XX/XX/2020	PERMIT DOCUMENTS - XX/XX/2020	BID DOCUMENTS - XX/XX/2020
G001	COVER	•	•	•	•
G002	CODE SUMMARY				
G004	PROJECT SYMBOLS AND TYP. MOUNTING HEIGHTS				
G005	TYPICAL ADA CLEARANCES				
AD111	FIRST FLOOR DEMOLITION PLAN				
AD112	THIRD FLOOR DEMOLITION PLAN				
A111	FLOOR PLAN - LEVEL 1				
A112	FLOOR PLAN - LEVEL 2				
A113	FLOOR PLAN - LEVEL 3				
A150	FINISH LEGEND				
A212	INTERIOR ELEVATIONS AND PHOTOS - 1ST FLOOR				
A213	INTERIOR ELEVATIONS AND PHOTOS - 1ST AND 2ND FLOOR				
A214	INTERIOR ELEVATIONS AND PHOTOS - 3RD FLOOR				
A601	DOOR TYPES AND SIGNAGE				

FOR: ROELAND PARK

PROJECT TEAM

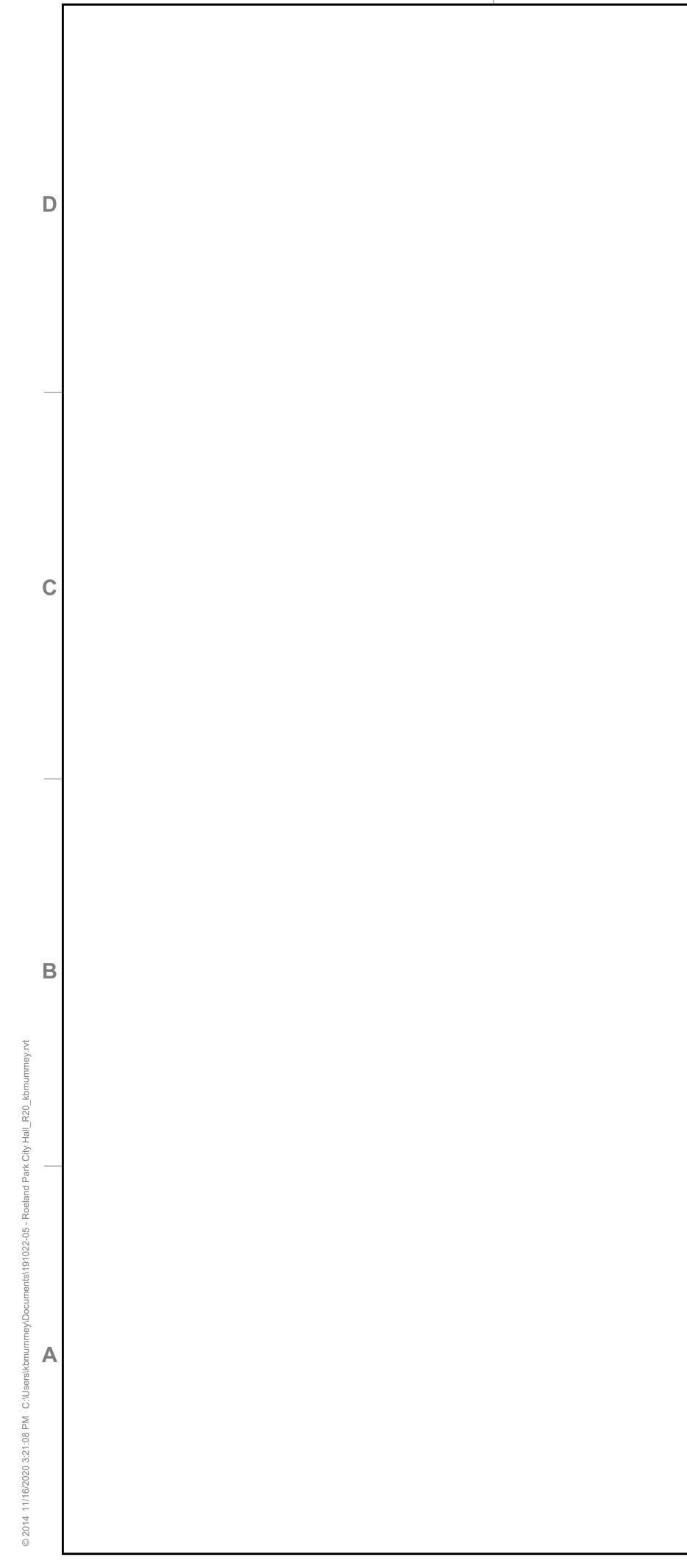
ARCHITECT-OF-RECORD: SFS

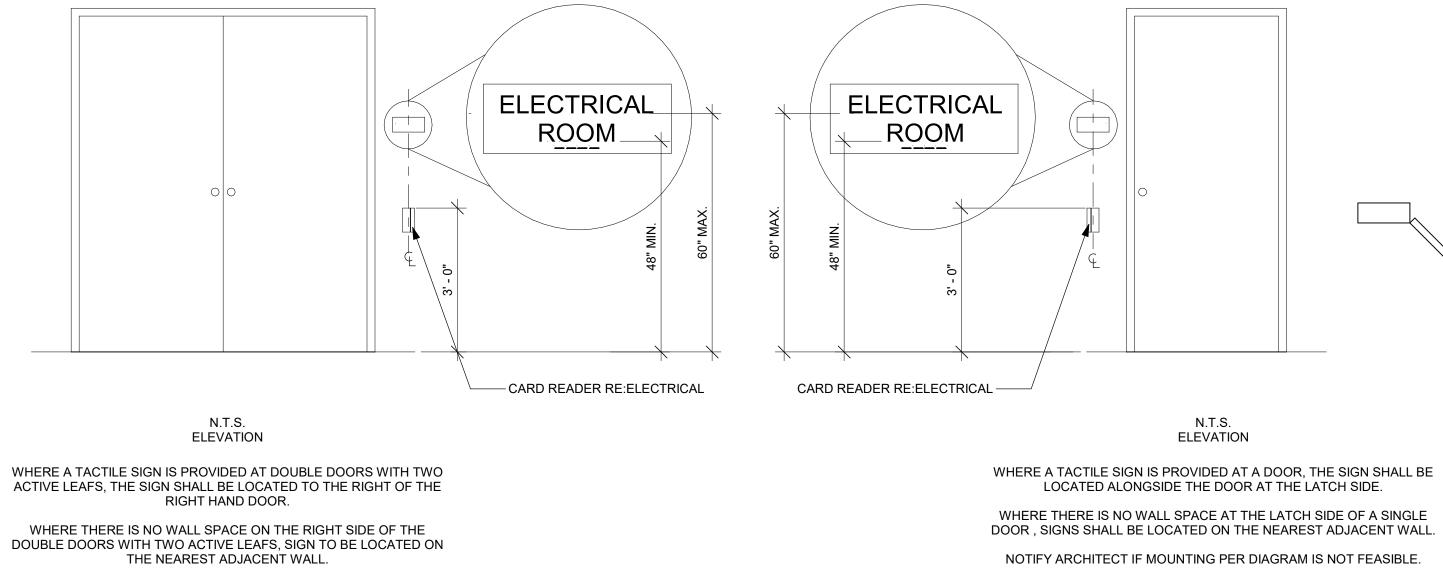
<u>SFS ARCHITECTURE</u> 2100 CENTRAL, SUITE 31 KANSAS CITY MISSOURI 64108 O: 816.474.1397 F: 816.421.8024 191022-05

11/09/2020

95% CD'S

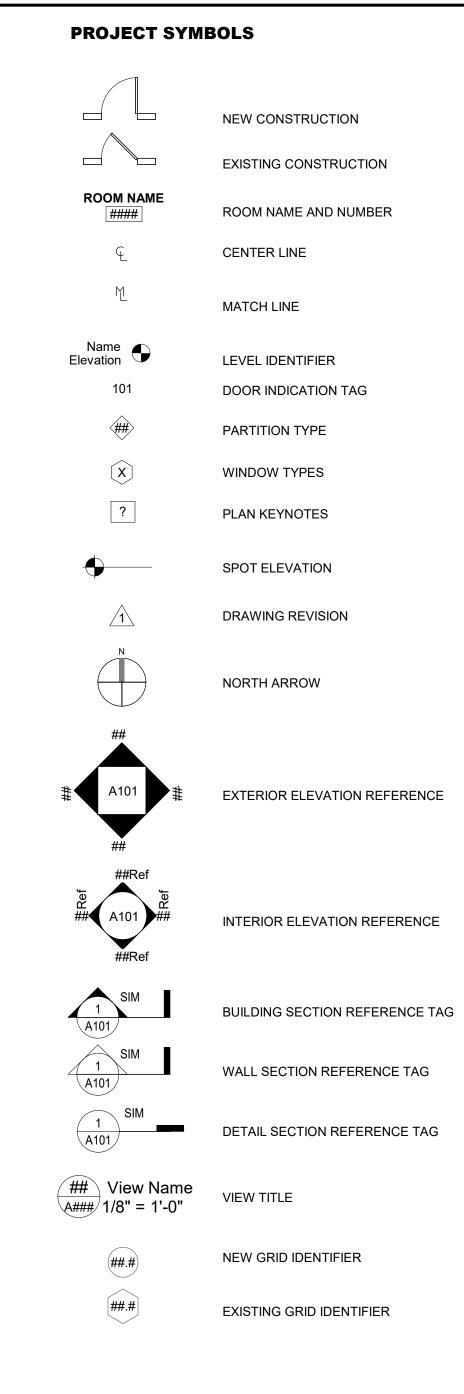
ROELAND PARK CITY HALL ADA IMPROVEMENTS 4600 W 51ST ST #200 ROELAND PARK, KS 66205





WHERE THERE IS NO WALL SPACE ON THE RIGHT SIDE OF THE DOUBLE DOORS WITH TWO ACTIVE LEAFS, SIGN TO BE LOCATED ON

NOTIFY ARCHITECT IF MOUNTING PER DIAGRAM IS NOT FEASIBLE.







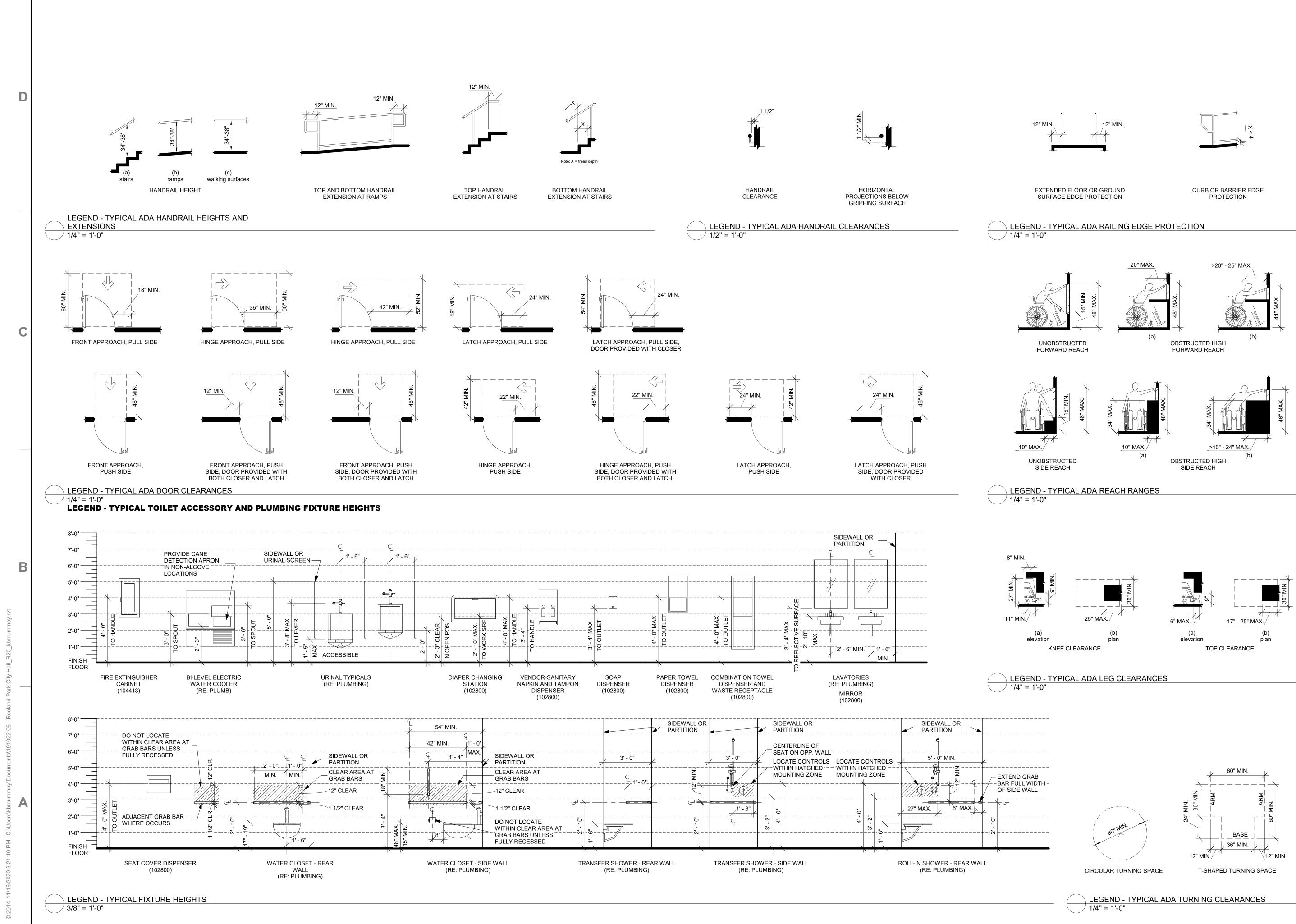


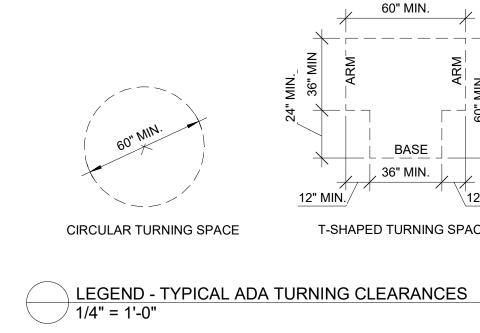
18" MIN. — CENTERED ON TACTILE CHARACTERS N.T.S. PLAN

2' - 9"

MARK DATE DESCRIPTION _____ _____ SFS PROJECT NO: 191022-05 ISSUED FOR: 95% CD'S ISSUE DATE: 11/09/2020 © 2020 SFS ARCHITECTURE PROJECT SYMBOLS AND TYP. MOUNTING HEIGHTS G004

2

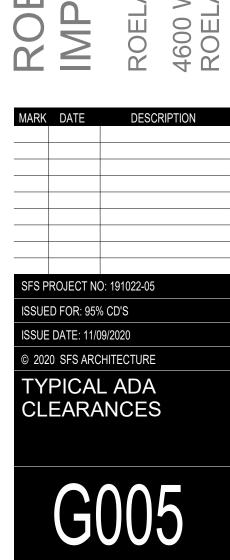




NTS #200 KS 66205 Z Ш \geq # PARK Ш S R AN > / 51ST ND P/ AND Ŷ $\geq \langle \langle \rangle$ ЧМ ROEL

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GENERAL NOTES - DEMOLITION

- DIMENSIONS SHOWN ON DRAWINGS ARE TO THE FINISHED FACE 1. OF MATERIAL AND/OR CENTERLINES OF STRUCTURE, UNLESS NOTED OTHERWISE.
- AT LOCATIONS WHERE NEW WORK IS REQUIRED, INCLUDING BUT 2. NOT LIMITED TO PLENUM SPACES, CHASES, WALL CONSTRUCTION, AND CEILING HEIGHTS, CONTRACTOR SHALL VERIFY EXISTING CONDITIONS PRIOR TO PREPARING BIDS.
- CONTRACTOR SHALL TAKE APPROPRIATE MEASURES TO PROTECT 3. ALL ADJACENT WORK NOT INDICATED TO BE DEMOLISHED PRIOR TO COMMENCEMENT OF DEMOLITION. CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGE AND REPAIR CAUSED BY CONTRACTOR'S NEGLIGENT PERFORMANCE.
- AT LOCATIONS WHERE PORTIONS OF WALL OR CEILING 4. CONSTRUCTION AND DOORS OR WINDOWS AND THEIR FRAMES ARE SCHEDULED TO BE REMOVED, PATCH AND REPAIR ADJACENT WALL OR CEILING CONSTRUCTION WITH MATCHING FINISH MATERIAL AND CONSTRUCTION, UNLESS NOTED OTHERWISE.
- PATCH HOLES IN FLOOR CONSTRUCTION AND WALLS CREATED BY REMOVAL OF DUCTWORK, CONDUITS AND PIPES. PROVIDE 5. APPROPRIATE PENETRATION FIRESTOPPING TO MAINTAIN REQUIRED FIRE RATING.
- REFER TO MECHANICAL, PLUMBING, AND ELECTRICAL 6. DEMOLITION DRAWINGS FOR ASSOCIATED WORK.
- CONTRACTOR SHALL PROVIDE TEMPORARY SHORING AND BRACING OF PARTIALLY DEMOLISHED CONSTRUCTION AND STRUCTURAL ELEMENTS AS REQUIRED TO MAINTAIN SAFE WORKING CONDITIONS.
- PATCH TILE WHERE DAMAGED DURING DEMOLITION. MATCH 8. EXISTING TILE PATTERN USING TILE T-1 AND T-2.
- PATCH TILE WHERE CASEWORK OR WALLS ARE REMOVED IF 9. APPLICABLE. MATCH EXISTING TILE PATTERN USING TILE T-1 AND T-2.

DEMOLITION LEGEND

EXISTING CONSTRUCTION DEMOLISHED FLOOR/CEILING CONSTRUCTION

> (?) KEYNOTE IDENTIFIER

LEGEND - KEYNOTES

Key Value	Keynote Text
D1	REMOVE EXISTING WALL CONSTRUCTION
D2	REMOVE EXISTING DOOR AND FRAME
D3	REMOVE FLOOR TILE AND PREP FOR NEW TILE.
D4	REMOVE SHOWER ENCLOSURE.
D5	REMOVE SHOWER CONTROLS AND SALVAGE FOR REINSTALLATION. REMOVE PORTION OF WALL AS NEEDED TO ACCESS SHOWER CONTROLS AND PLUMBING.
D6	REMOVE TOILET. REMOVE FLUSH VALVE, SALVAGE FOR REINSTALLATION. REMOVE PORTION OF WALL TO ACCESS PLUMBING.
D7	REMOVE URINAL AND SALVAGE FOR REINSTALLATION. REMOVE PORTION OF WALL BEHIND FOR NEW INSTALLATION.
D8	REMOVE SECTION OF WALL AND PREP FOR INSTALLATION OF PAPER TOWEL DISPENSER.
D9	REMOVE EXISTING SINK CONSTRUCTION. REMOVE PORTION OF WALL TO ACCESS PLUMBING.
D10	REMOVE EXISTING CASEWORK CONSTRUCTION.
D12	REMOVE EXISTING DRINKING FOUNTAIN AND PORTION OF WALL REQUIRED FOR NEW INSTALLATION.
D14	REMOVE WALL TILE AND PREP FOR NEW WALL CONSTRUCTION.
D15	REMOVE WALL MOUNTED PHONE AND SALVAGE FOR RELOCATION.
D16	REMOVE EXISTING CONCRETE FLOOR SLAB AS NEEDED TO INSTALL PLUMBING LINES.
D20	REMOVE AND SALVAGE PAPER TOWEL DISPENSER.
D21	REMOVE PORTION OF WALL TO ACCESS PLUMPING TO REVISE FOR NEW DRINKING FOUNTAIN.

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HAL CIT ARK =NTS , #200 (, KS 66205 OVEMENT AND PARK ARK, / 51ST ND P/ ROELAND ROEL IMPR 4600 W ROELAN MARK DATE DESCRIPTION



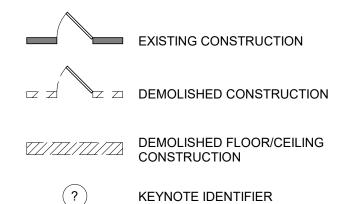




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- 5. PATCH HOLES IN FLOOR CONSTRUCTION AND WALLS CREATED BY REMOVAL OF DUCTWORK, CONDUITS AND PIPES. PROVIDE APPROPRIATE PENETRATION FIRESTOPPING TO MAINTAIN REQUIRED FIRE RATING.
- 6. REFER TO MECHANICAL, PLUMBING, AND ELECTRICAL DEMOLITION DRAWINGS FOR ASSOCIATED WORK.
- CONTRACTOR SHALL PROVIDE TEMPORARY SHORING AND BRACING OF PARTIALLY DEMOLISHED CONSTRUCTION AND STRUCTURAL ELEMENTS AS REQUIRED TO MAINTAIN SAFE WORKING CONDITIONS.
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 PATCH TILE WHERE CASEWORK OR WALLS ARE REMOVED IF
- PATCH TILE WHERE CASEWORK OR WALLS ARE REMOVED IF APPLICABLE. MATCH EXISTING TILE PATTERN USING TILE T-1 AND T-2.

DEMOLITION LEGEND



LEGEND - KEYNOTES

Key Value	Keynote Text
D1	REMOVE EXISTING WALL CONSTRUCTION
D2	REMOVE EXISTING DOOR AND FRAME
D6	REMOVE TOILET. REMOVE FLUSH VALVE, SALVAGE FOR REINSTALLATION. REMOVE PORTION OF WALL TO ACCESS PLUMBING.
D7	REMOVE URINAL AND SALVAGE FOR REINSTALLATION. REMOVE PORTION OF WALL BEHIND FOR NEW INSTALLATION.
D9	REMOVE EXISTING SINK CONSTRUCTION. REMOVE PORTION OF WALL TO ACCESS PLUMBING.
D10	REMOVE EXISTING CASEWORK CONSTRUCTION.
D11	REMOVE EXISTING TOILET STALL.
D12	REMOVE EXISTING DRINKING FOUNTAIN AND PORTION OF WALL REQUIRED FOR NEW INSTALLATION.
D13	REMOVE EXISTING URINAL SCREEN.
D19	REMOVE AND SALVAGE MIRROR FOR RE-INSTALLATION.



SfS architectur 2100 Central St. Suite 31 Kansas City, M0 6410



ROELAND PARK CITY HALL ADA INPROVEMENTS ROELAND PARK ROELAND PARK K 66205 ROELAND PARK, KS 66205







3

GENERAL NOTES - FLOOR PLAN

- 1. DO NOT SCALE DRAWINGS. USE FIGURED DIMENSIONS ONLY, VERIFY ALL DIMENSION PRIOR TO START OF WORK. IN THE EVENT OF DISCREPANCY, NOTIFY ARCHITECT AND OBTAIN RESOLUTION BEFORE PROCEEDING.
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- 6. PROVIDE A MINIMUM OF 3/4" FIRE-RETARDANT TREATED WOOD BLOCKING OR 18 GA. MINIMUM STEEL PLATE BLOCKING AS REQUIRED WITHIN STEEL STUD FRAMED PARTITIONS FOR SECURE AND PROPER ATTACHMENT OF NEW WORK, INCLUDING BUT NOT LIMITED TO A/V EQUIPMENT, MILLWORK, VISUAL DISPLAY SURFACES, SIGNAGE, AND FURNISHINGS WHERE INDICATED ON PLANS.
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FLOOR PLAN SYMBOLS

	NEW CONSTRUCTION
	EXISTING CONSTRUCTION
ROOM NAME ####	ROOM NAME AND NUMBER
Ę	CENTER LINE
M	MATCH LINE
101	DOOR INDICATION TAG
## >	PARTITION TYPE
X	WINDOW TYPES
?	PLAN KEYNOTES
—	SPOT ELEVATION
$\underline{1}$	DRAWING REVISION
(##.#)	NEW GRID IDENTIFIER
##.#	EXISTING GRID IDENTIFIER

LEGEND - KEYNOTES

Key Value Keynote Text

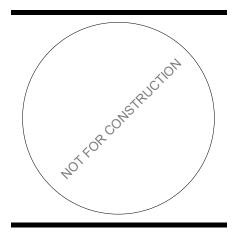
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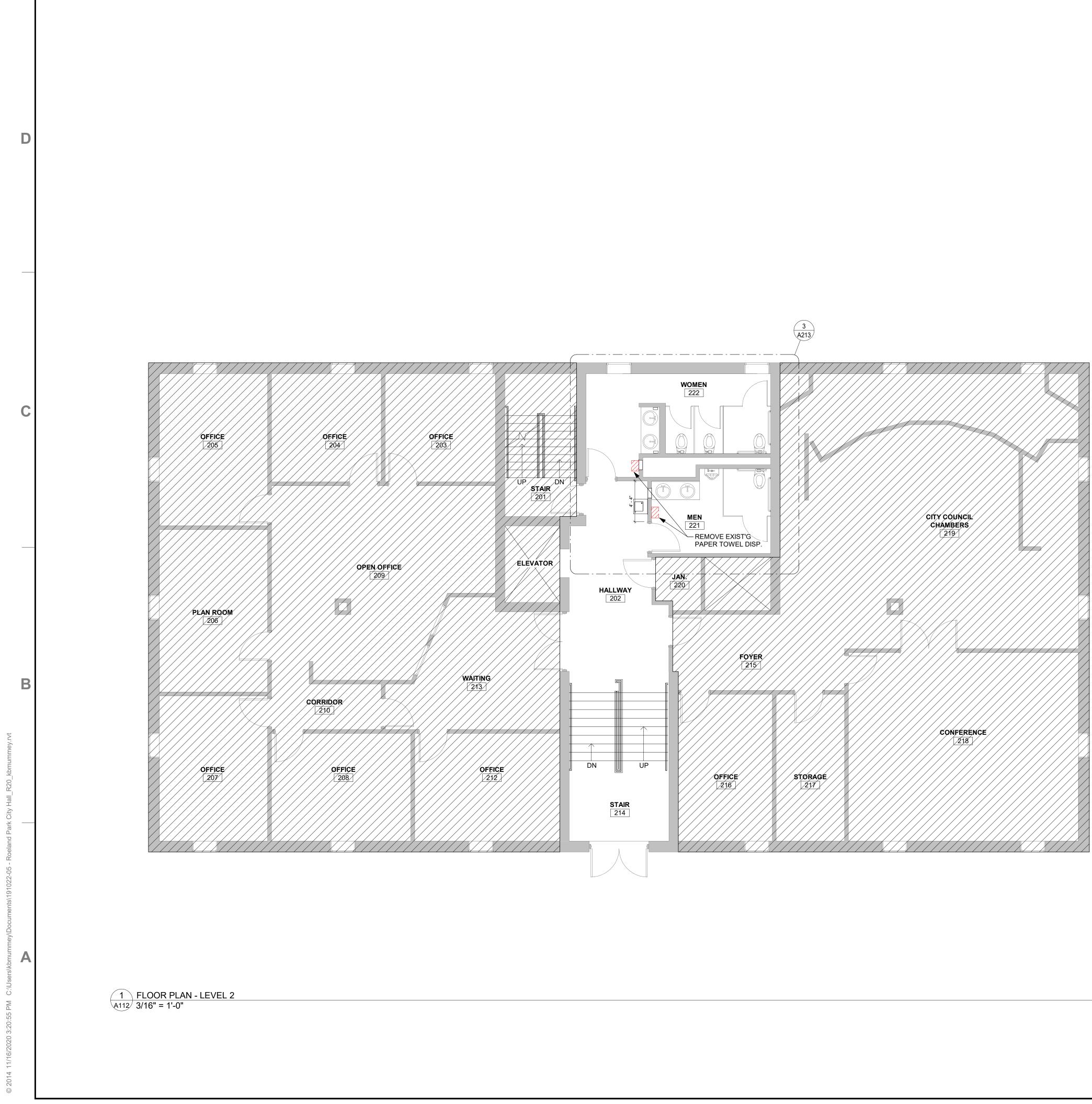
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ROELAND PARK CITY HALL AD IMPROVEMENTS ROELAND PARK 4600 W 51ST ST #200 ROELAND PARK, KS 66205 ROELAND PARK, KS 66205



5





3

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FLOOR PLAN SYMBOLS

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	EXISTING CONSTRUCTION
ROOM NAME ####	ROOM NAME AND NUMBER
Ģ	CENTER LINE
M	MATCH LINE
101	DOOR INDICATION TAG
## >	PARTITION TYPE
X	WINDOW TYPES
?	PLAN KEYNOTES
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	DRAWING REVISION
##.#	NEW GRID IDENTIFIER
##.#	EXISTING GRID IDENTIFIER

LEGEND - KEYNOTES

Key Value Keynote Text

N



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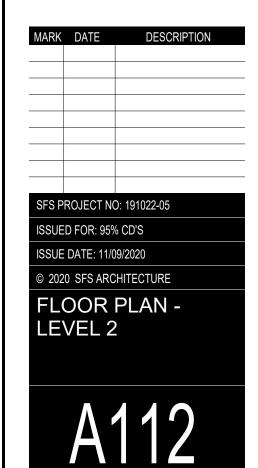
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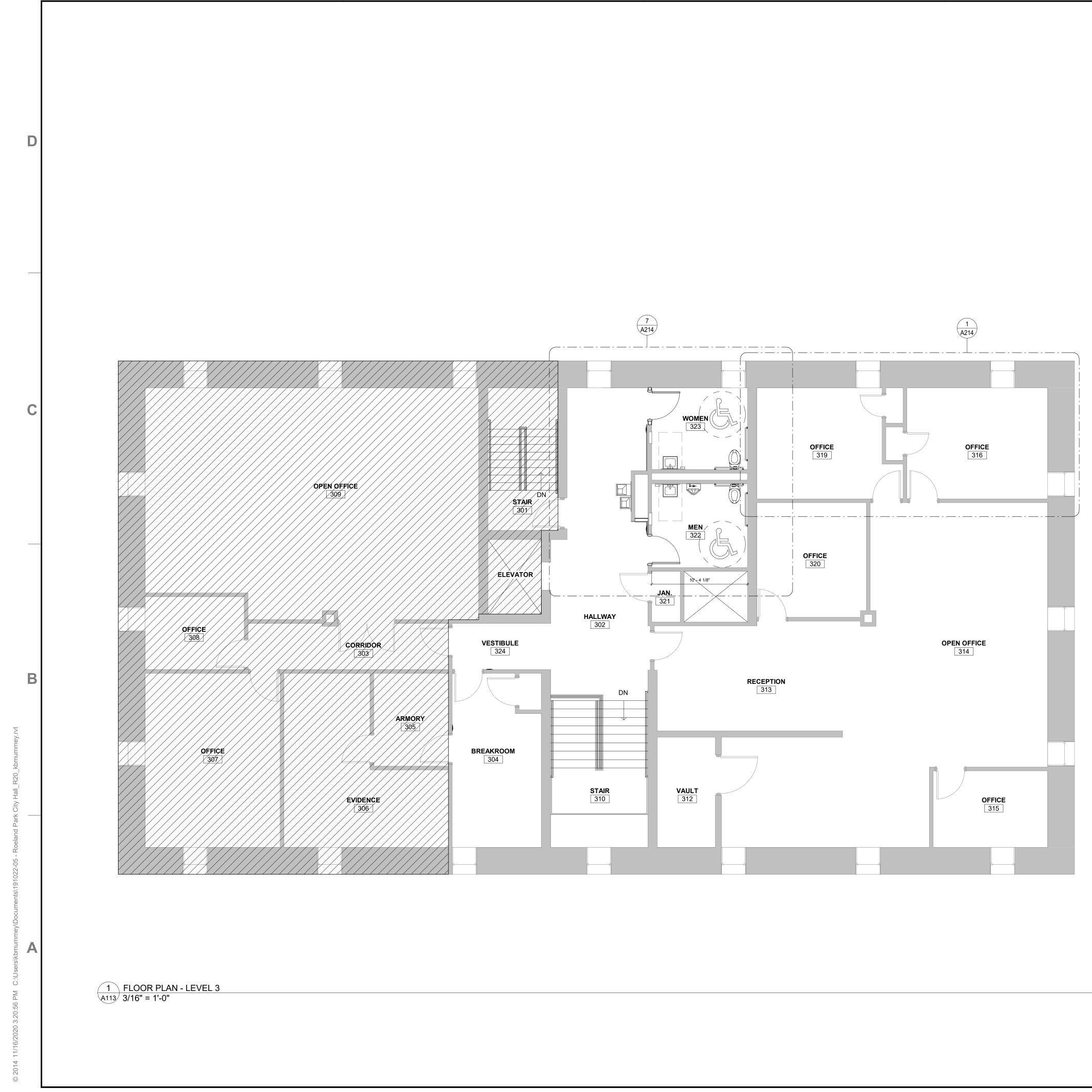
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LEGEND - KEYNOTES

Key Value Keynote Text

N



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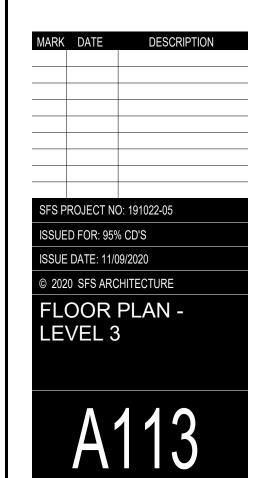
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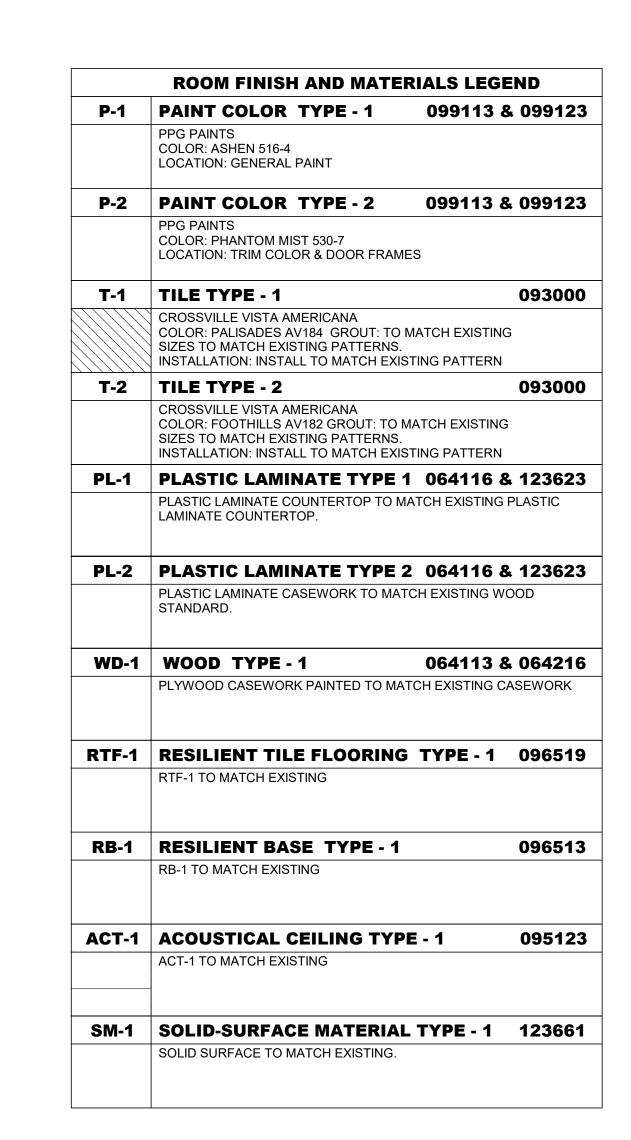
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GENERAL NOTES - FINIS	I PLAN

1.	GENERAL CONTRACTOR TO
	PROPERLY PREPARED FOR
2.	ALL FLOOR FINISH CHANGES
	STRIPS, AND FLOOR LEVELIN
3.	CHANGES IN FLOOR FINISHE
	DOOR IN THE CLOSED POSIT

- HES SHALL OCCUR AT THE CENTER OF THE CLOSED POSITION. AT OPENINGS WHERE NO DOOR IS INDICATED, THE CHANGE IN FLOOR FINISH WILL ALIGN WITH THE OUTSIDE EDGE OF THE OPENING UNLESS OTHERWISE NOTED. ALL CARPET SEAMS ARE TO BE PROPERLY BLENDED, USING
- 4. 5.
- MANUFACTURER'S RECOMMENDATIONS. UNLESS OTHERWISE NOTED: ALL WALL INTERIOR PAINT FINISHES SHALL BE A "CLEANABLE/ SCRUBBABLE" EGGSHELL OR MATTE PAINT.
- 6.
- UNLESS OTHERWISE NOTED: ALL PAINT SHALL BE COMPLIANT WITH LEED V3 CREDIT 4: LOW EMITTING MATERIALS. UNLESS OTHERWISE NOTED: ALL ADHESIVES AND SEALANTS SHALL BE COMPLIANT WITH LEED V3 CREDIT 4: LOW EMITTING MATERIALS 8.
- REFER TO INTERIOR ELEVATION DRAWINGS FOR WALLS WITH MULTIPLE FINISHES.
- PATCH FLOORING TO MATCH EXISTING WHERE WALLS HAVE BEEN 9. REMOVED. PATCH FLOORING TO MATCH EXISTING WHERE CASEWORK HAS 10.
- BEEN REMOVED.





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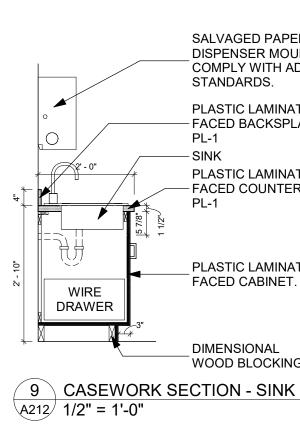
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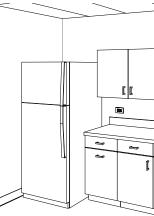
ENSURE ALL FLOORS AND WALLS ARE SPECIFIED FINISH. S ARE TO PROVIDE PROPER TRANSITION ING AS REQUIRED.

11. VERIFY P-1, P-2, T-1 & T-2 MATCH EXISTING FINISHES.

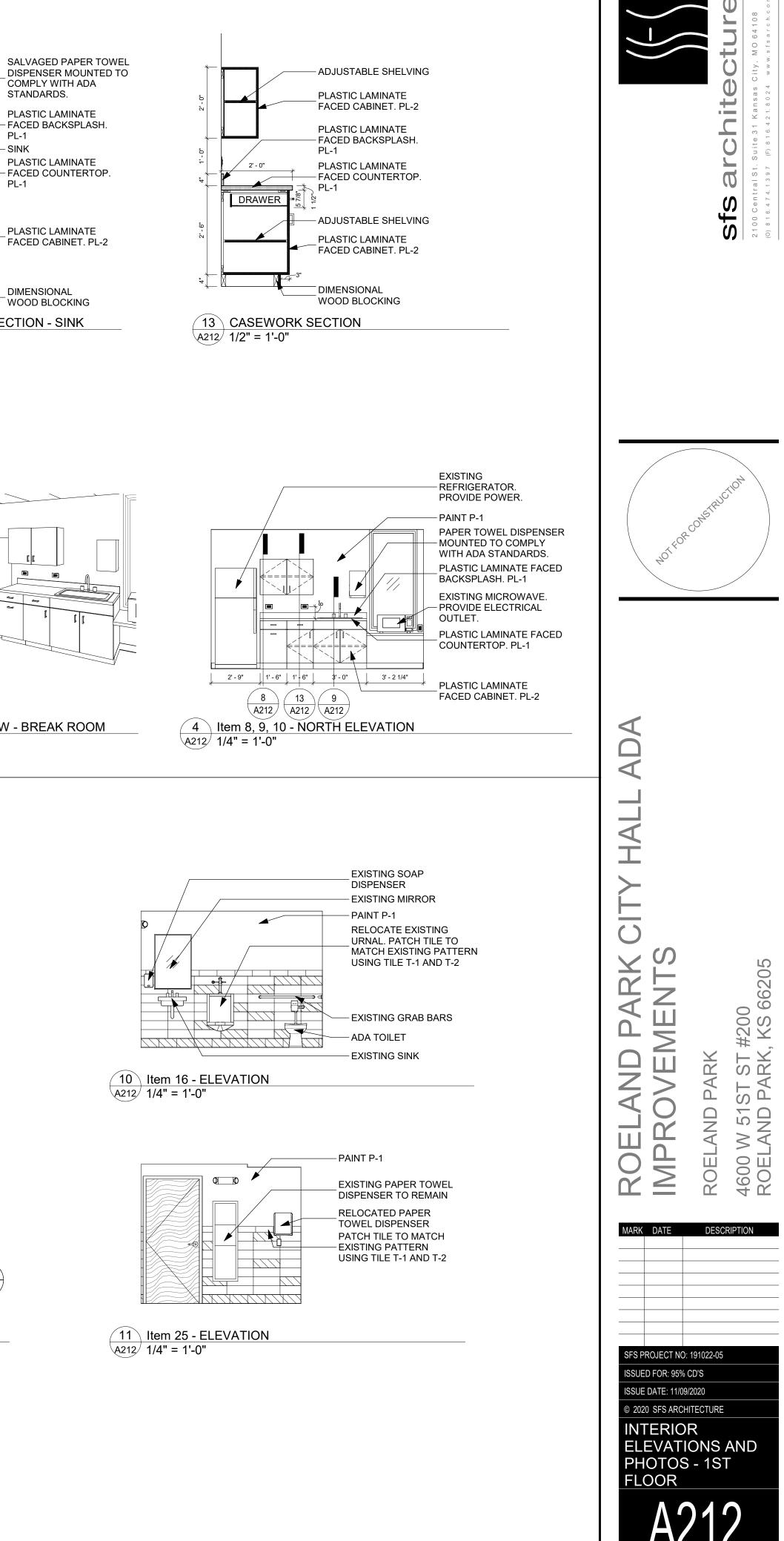


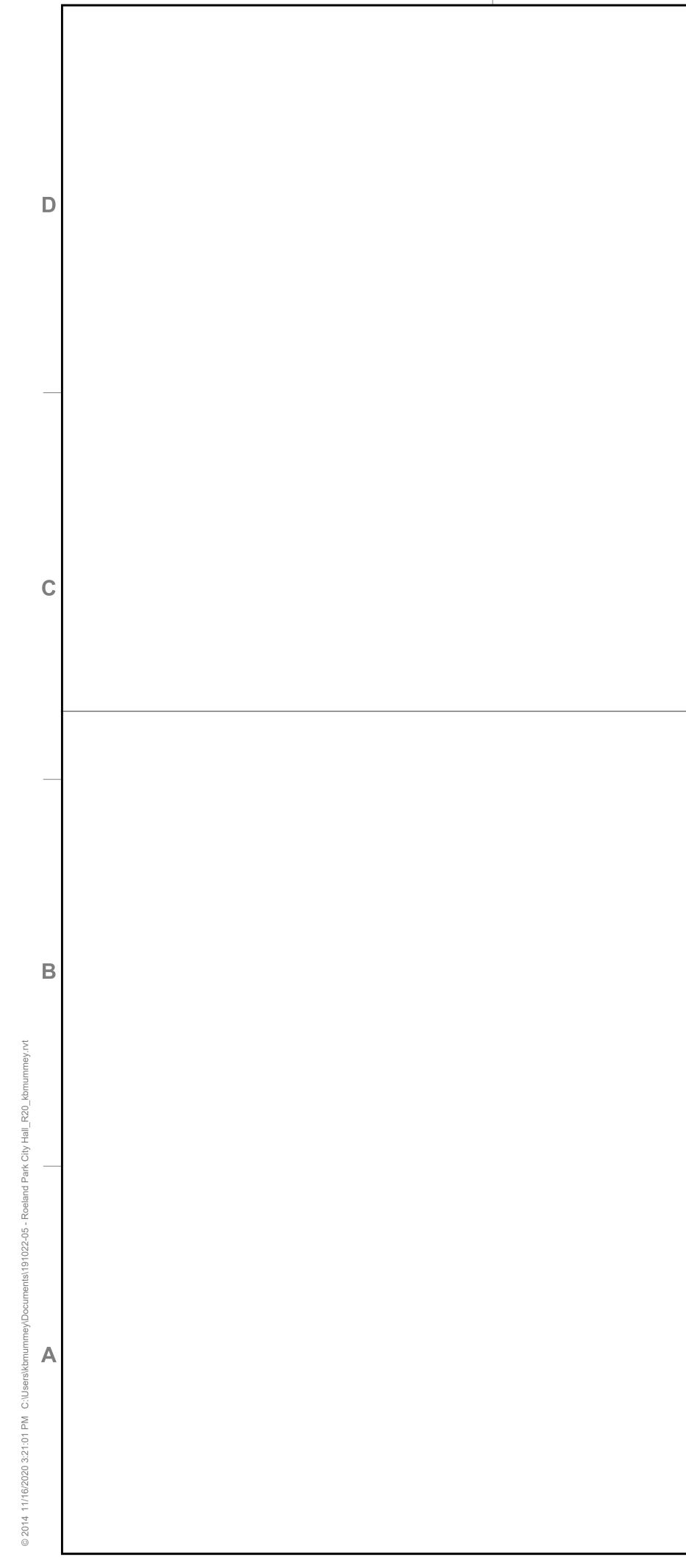




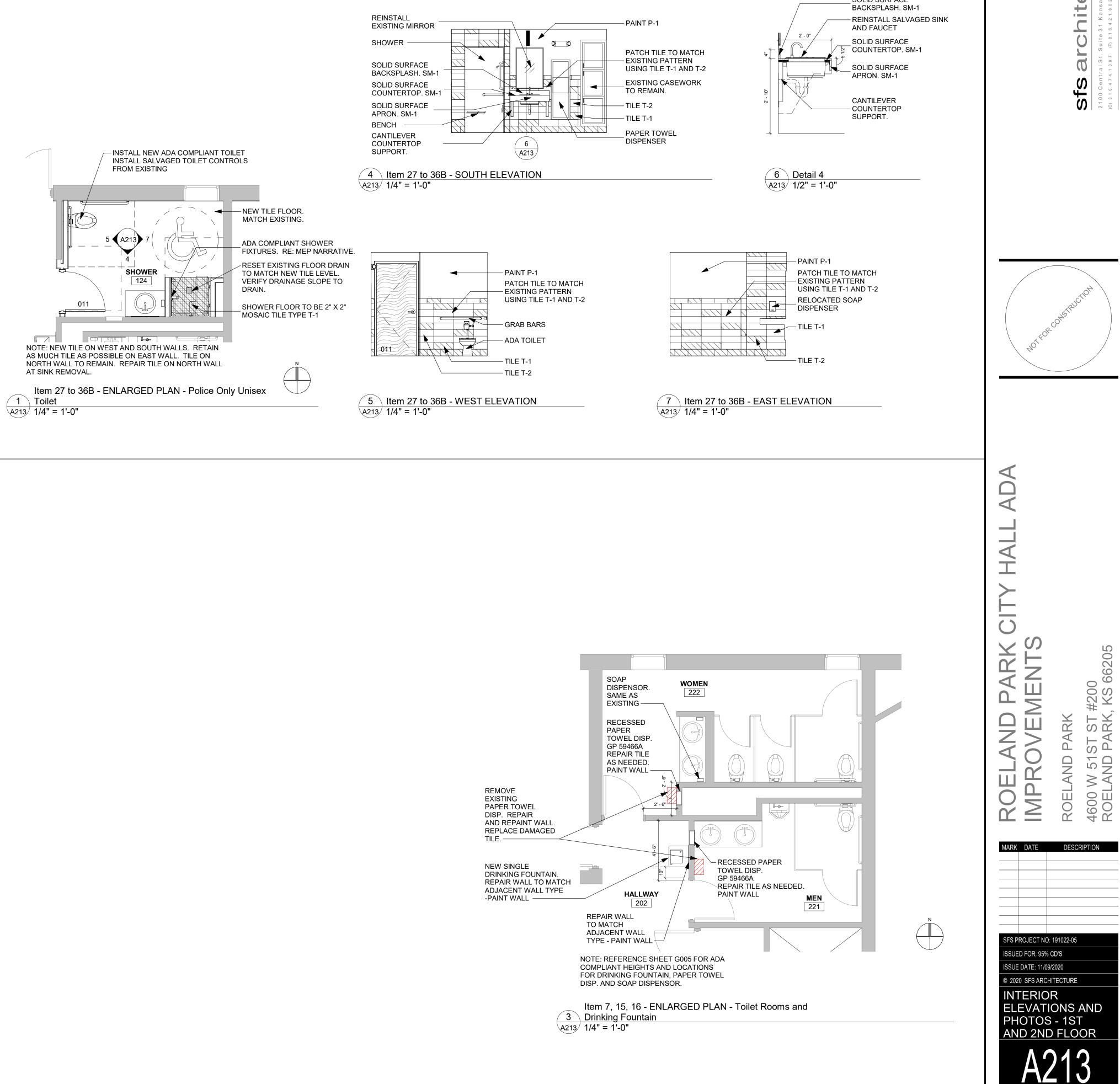








- PAINT P-1



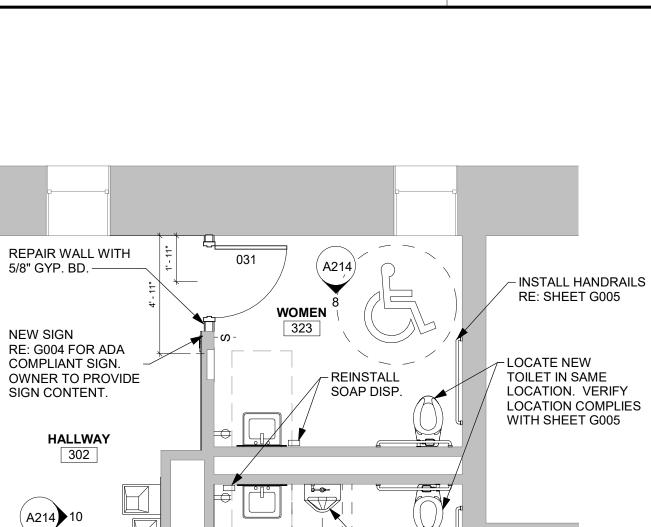
3

SOLID SURFACE

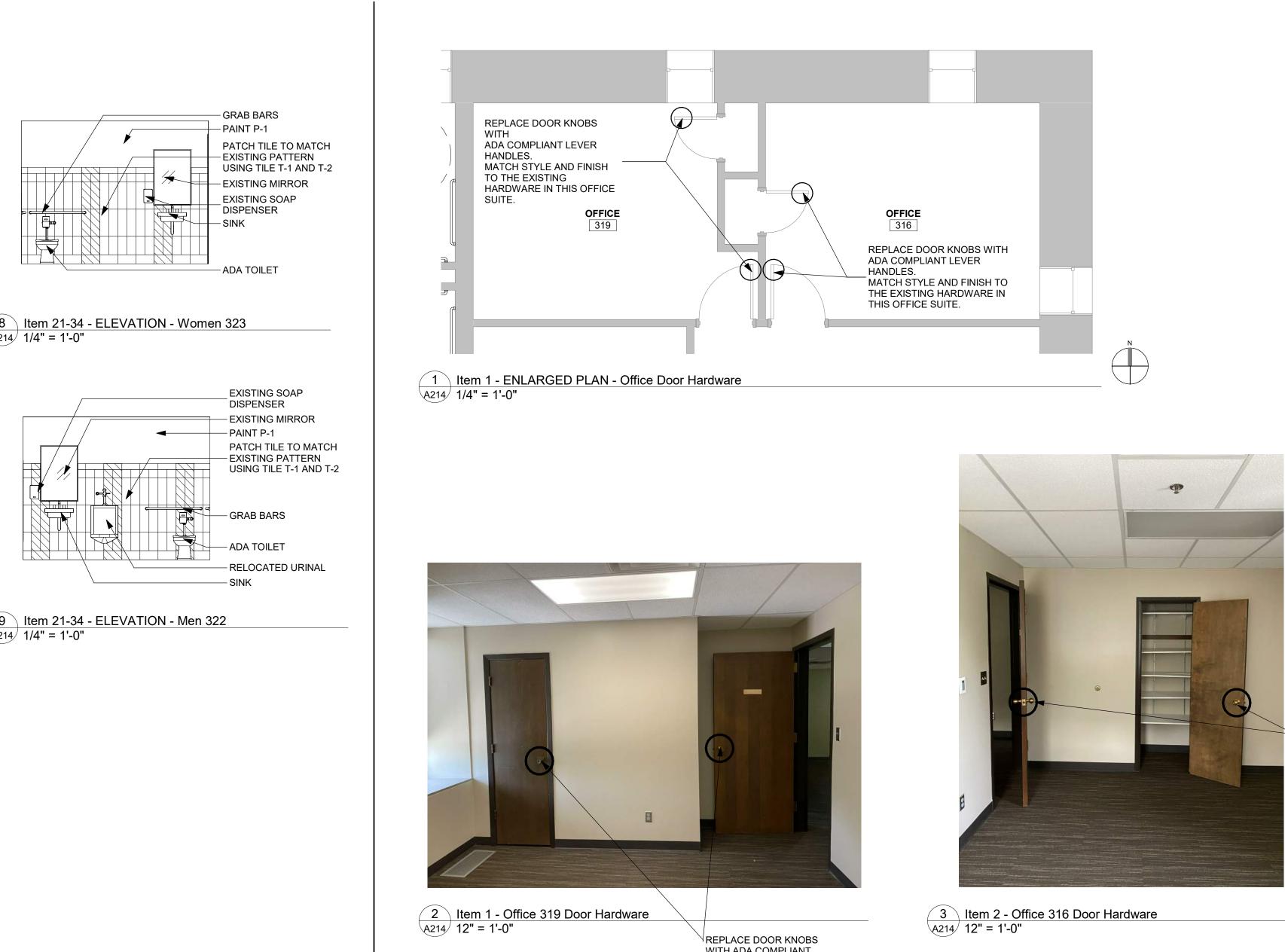
BACKSPLASH. SM-1

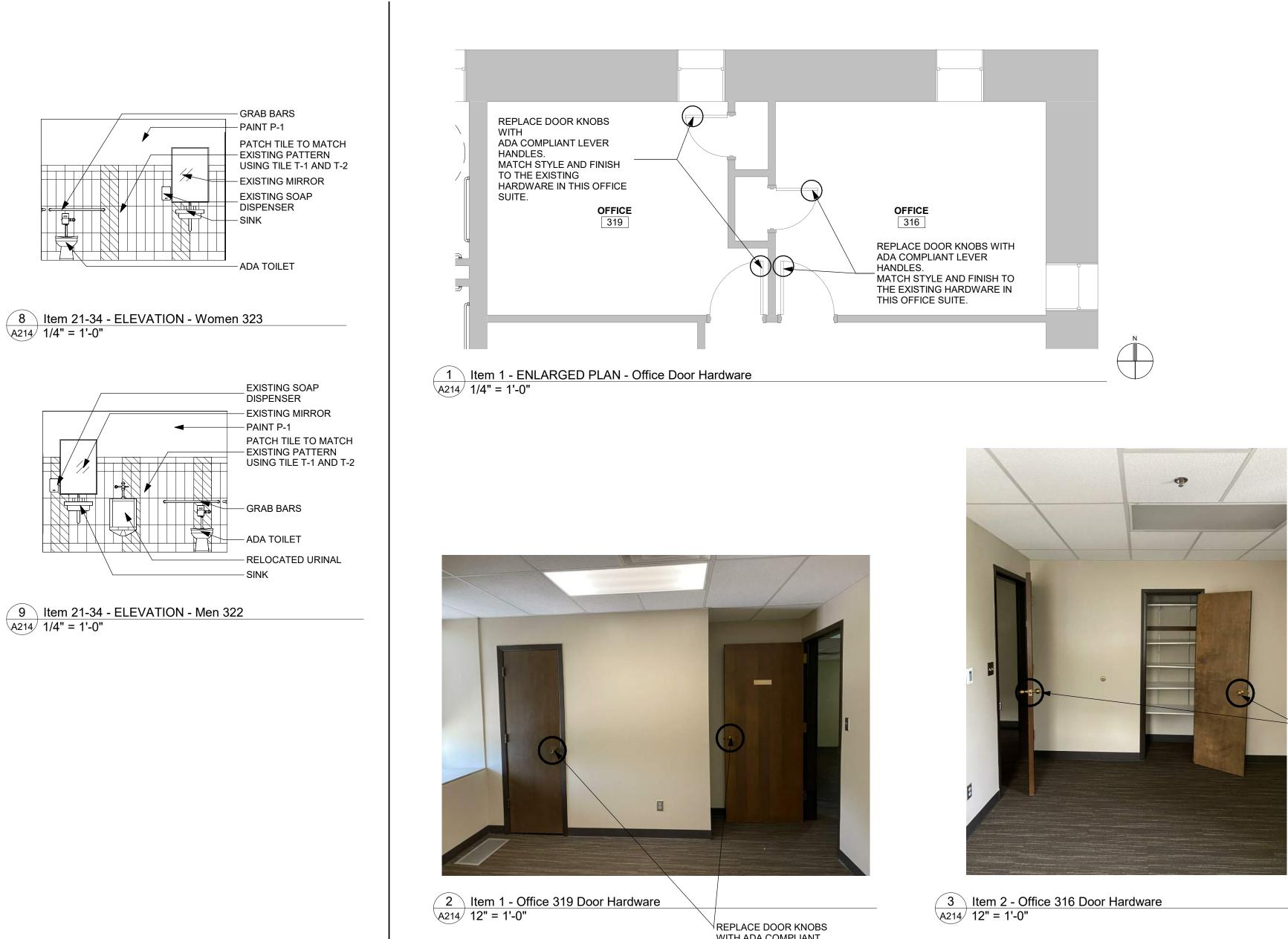
- REINSTALL SALVAGED SINK

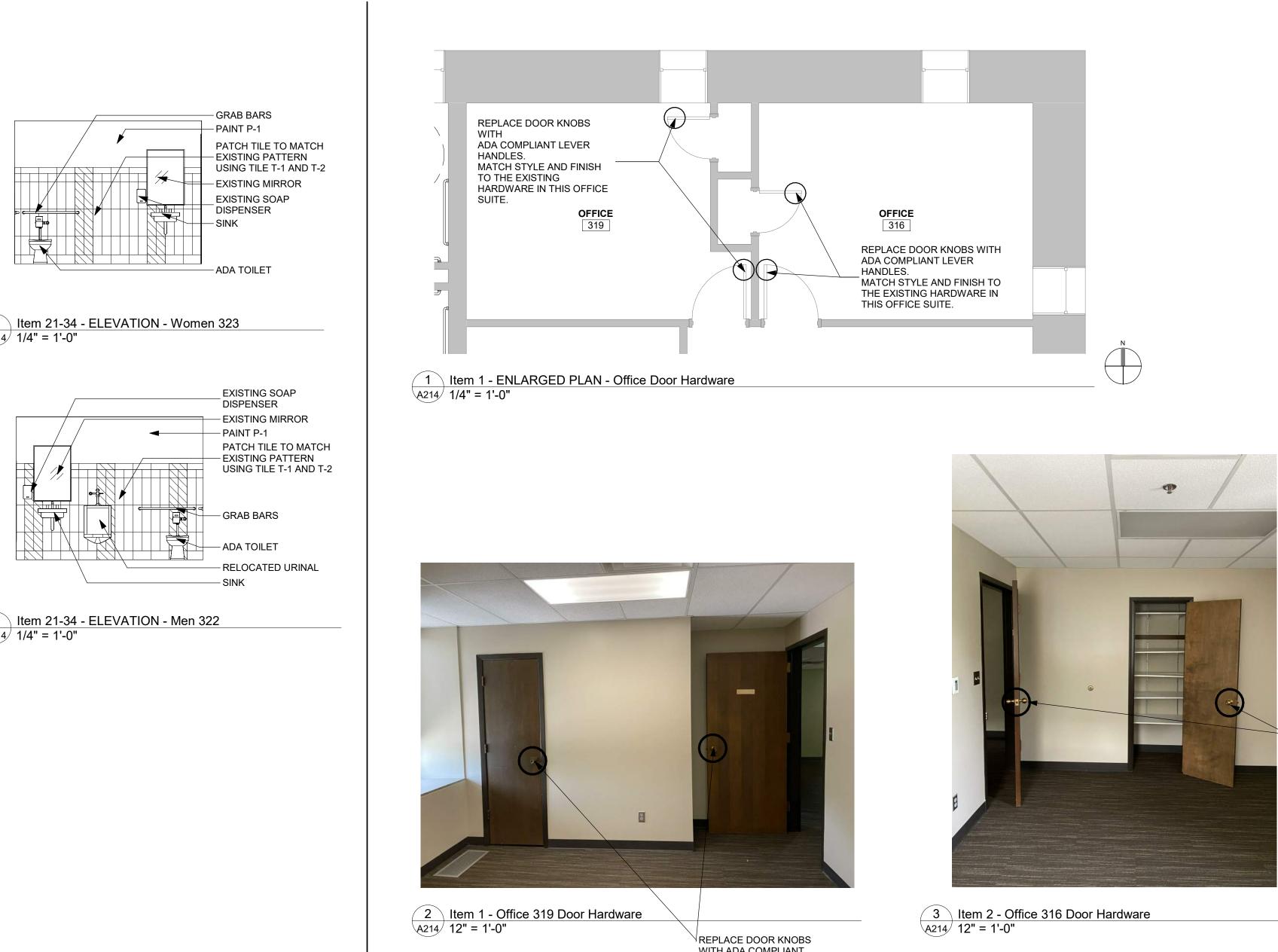
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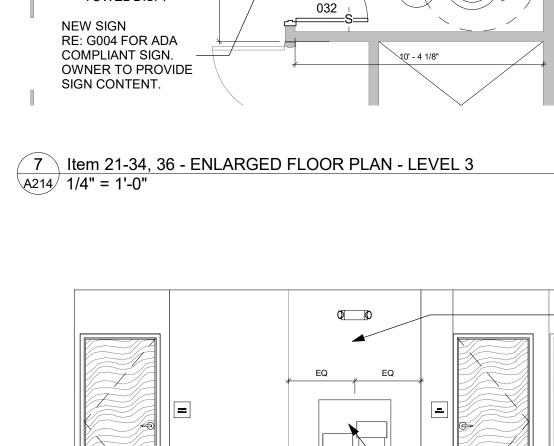


5' - 10"









2' - 0"

MEN

322

(A214)

032

NEW DRINKING FOUNTAIN OASIS PG8EBFSLTT

RELOCATED SALVAGED

REPAIR WALL TO MATCH

URNAL RE: G005 FOR ADA

- COMPLIANCE

ADJACENT

WALL TYPE.

– PAINT P-1

10 Item 36 - ELEVATION - Hallway 302 A214 1/4" = 1'-0"

031

NEW WALL

WALL TYPES. -

WIDEN WALL TO

COVER PAPER

TOWEL DISP. -

CONSTRUCTION TO MATCH ADJACENT



- REMOVE PHONE AND SAVE FOR RELOCATION. REPAIR AND REPAINT WALL.

- LOCATION FOR ROOM SIGNAGE FOR ADA COMPLIANCE RE: G004 OWNER TO PROVIDE NAME AND NUMBER FOR SIGN. SIGNAGE DESIGN TO MATCH STYLE AND COLOR OF OTHER PERMANENT ROOMS.



D

С

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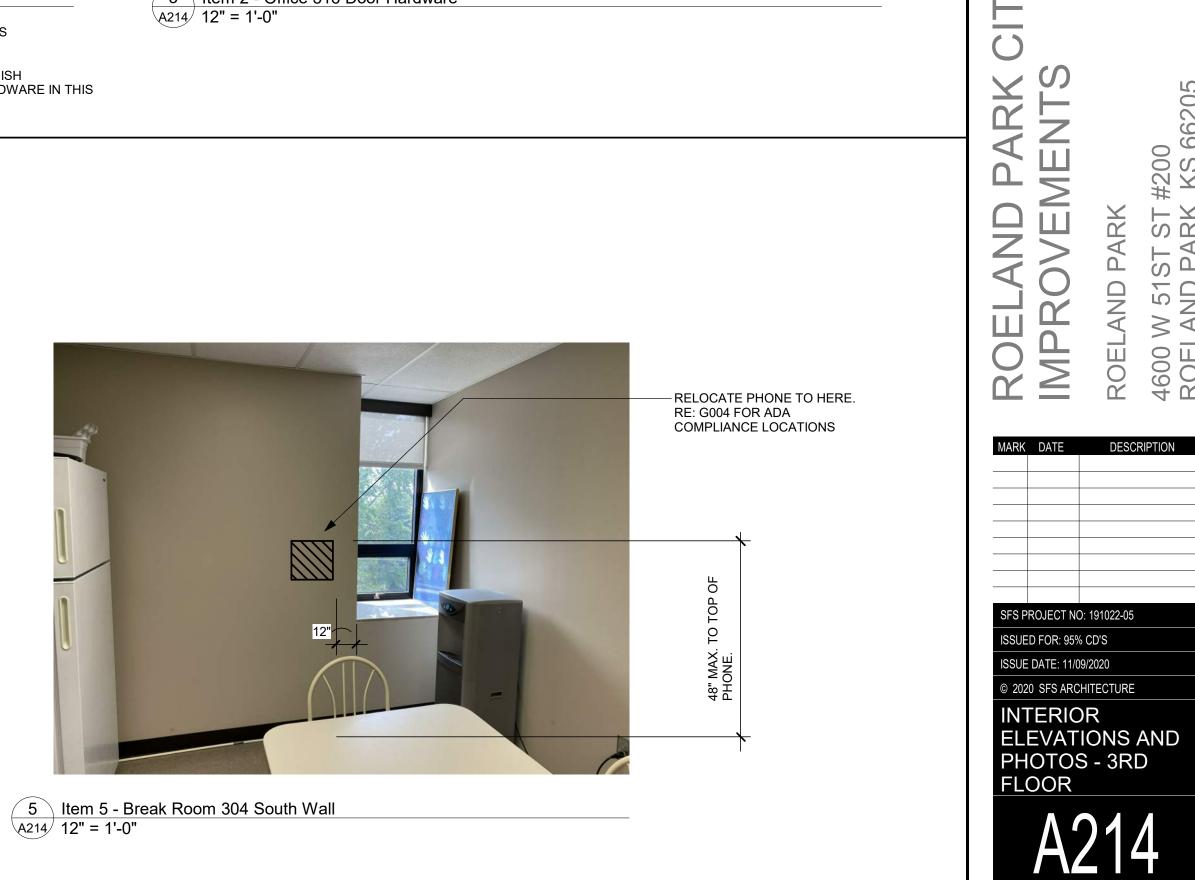
2

REPLACE DOOR KNOBS WITH ADA COMPLIANT LEVER HANDLES. MATCH STYLE AND FINISH TO THE EXISTING HARDWARE IN THIS OFFICE SUITE.



6 Item 2 - Breakroom 304 Entrance Sign A214 12" = 1'-0"

 LOCATION FOR ROOM SIGNAGE
 FOR ADA COMPLIANCE RE: G004
 OWNER TO PROVIDE NAME AND
 NUMBER FOR SIGN.
 SIGNAGE DESIGN TO MATCH STYLE
 AND COLOR OF OTHER PERMANENT ROOMS.



3

- REPLACE DOOR KNOBS WITH ADA COMPLIANT LEVER HANDLES. MATCH STYLE AND FINISH TO THE

EXISTING HARDWARE IN THIS OFFICE SUITE.



#200 , KS 66205

ARI ARI

/ 51ST ND P/

4600 W ROELAN

HA



2

RE: SCHEDULE **GENERAL NOTES - DOOR SCHEDULE** GALVANIZED DOOR AND FRAME. (081113) PRIME AND PAINT. (099113)
 DOOR FRAMES TO BE PAINTED P-2 TO MATCH EXISTING.
 WOOD DOORS TO MATCH EXISTING BUILDING STANDARD. <u>TYPE A</u> TYPES - DOORS 1/4" = 1'-0" DOOR & FRAME SCHED DOOR FRAME DOOR FIRE NUMBER TYPE MATERIAL WIDTH HEIGHT THICKNESS MATERIAL TYPE RATING RA
 011
 A
 WD.

 031
 A
 WD.

 032
 A
 WD.

 3' - 0"
 7' - 0"

 3' - 0"
 7' - 0"

 3' - 0"
 7' - 0"

 1 3/4"
 H.M.

 1 3/4"
 H.M.

 1 3/4"
 H.M.
 1 10" 8" 5 5 RESTROOM WOMĖN ⟨dots only for position of Braille⟩ (dots only for position of Braille) SIGN TYPE 1 SIGN TYPE 2 TYPES - SIGNAGE 3" = 1'-0" SIGNAGE SCHEDUL

TYPE DESCRIPTION

ADA ROOM ID; RAISED LETTERS; GRADE 2 BRAILLE; WITHOUT SYMBOLS

ADA ROOM ID; RAISED LETTERS; GRADE 2 BRAILLE; WITHOUT SYMBOLS

ADA ROOM ID; RAISED LETTERS; GRADE 2 BRAILLE; WITHOUT SYMBOLS

ADA ROOM ID; RAISED LETTERS; GRADE 2 BRAILLE; WITHOUT SYMBOLS

4 ADA ROOM ID; RAISED LETTERS; GRADE 2 BRAILLE; WITHOUT SYMBOLS



ROOM NO. SIGN TYPE

1

4

322

323

123

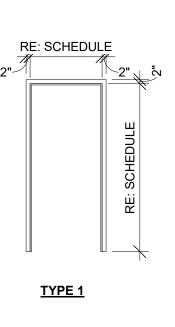
304

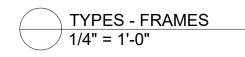
305

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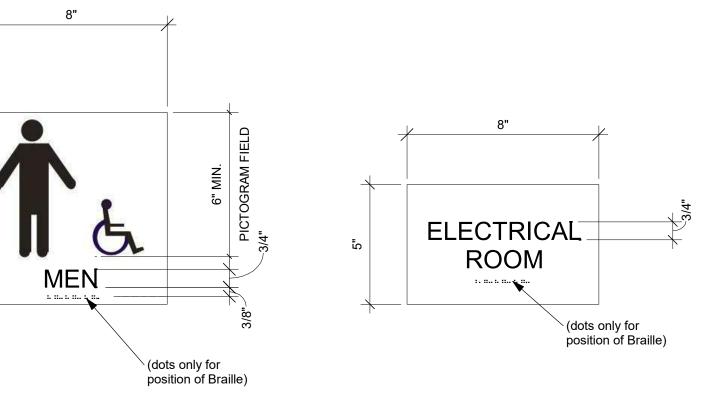
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Β





EDULE		
STC ATING	HARDWARE	REFERENCED GENERAL NOTES
	MATCH EXISTING BRAND, STYLE AND FINISH	DOOR FRAME TO MATCH WALL THICKNESS
	MATCH EXISTING BRAND, STYLE AND FINISH	DOOR FRAME TO MATCH WALL THICKNESS
	MATCH EXISTING BRAND, STYLE AND FINISH	DOOR FRAME TO MATCH WALL THICKNESS



SIGN TYPE 3

SIGN MESSAGE

MEN

WOMEN

RESTROOM

KITCHEN

ARMORY

SIGN TYPE 4

CHEDULE					
	Sign Message 2	MOUNTING LOCATION	ROOM NAME	COMMENTS	
	BRAILLE	WALL	MEN		
	BRAILLE	WALL	WOMEN		
	BRAILLE	WALL	TOILET		
	BRAILLE	WALL	BREAKROOM		
	BRAILLE	WALL	ARMORY		



Item Number: DISCUSSION ITEMS- II.-3. Committee 11/16/2020 Meeting Date:



City of Roeland Park

Action Item Summary

Date:	11/12/2020
Submitted By:	Keith Moody
Committee/Department:	Admin.
Title:	Review Revised Plans for Preferred Entryway Signs with DI
Item Type:	Discussion

Recommendation:

Staff is seeking approval of the final design, finish materials and and lighting for the entryway signs.

Details:

Per direction from Council at the previous workshop on the preferred concept design Dimensional Innovations has refined that concept. The proposed finished materials are available in the large conference room at City Hall for the Council to see in person. They are recommending a colored concrete vs granite, stating that granite would exceed their proposal cost. The attached plans detail the design.

How does item relate to Strategic Plan?

Completing entryway signs will further the City's branding efforts and contribute to the unique identity encouraged by the strategic plan.

How does item benefit Community for all Ages?

A unique sense of place is a quality of life component which is important to residents of all ages.

Financial Impact

Amount of Request: The proposed plans are with in the \$200k budget for this project.				
Budgeted Item?	Budgeted Amount: \$200,000			
Line Item Code/Description:				

ATTACHMENTS:

Description

Preferred Entryway Sign Presentation

Type Cover Memo

ROELAND PARK GATEWAY SIGNAGE

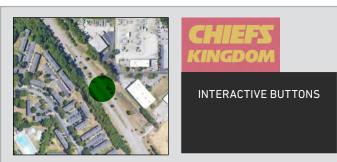
CONCEPT DESIGN NOVEMBER 12, 2020





NORTH GATEWAY 01 SIGNAGE 02 SOUTH GATEWAY WEST **OPPORTUNITIES** 03 SOUTH GATEWAY EAST

FACE LIT



FACE LIT DETAILS

-ALUMINUM LETTERS WITH ACRYLIC FACES APPLIED TO DAY/ NIGHT VINYL, RETURNS PAINTED WITH A BRASS METAL FINISH POST MOUNT LETTERS (1'-8"H) -REVERSE CUT LOGO FROM BRASS STRUCTURE 7'-0"H) -INTERNALLY ILLUMINATED WITH WHITE AND RGB LEDS -ANTIQUE COLORED CONCRETE STRUCTURE

HALO LIT DETAILS

HALO LIT

-ALUMINUM LETTERS PAINTED WITH A BRASS METAL FINISH POST MOUNT LETTERS (1'-8"H) -REVERSE CUT LOGO FROM BRASS STRUCTURE 7'-0"H) -INTERNALLY ILLUMINATED BACK LIT WITH WHITE AND RGB LEDS -ANTIQUE COLORED CONCRETE STRUCTURE

R

01 NORTHSIDE GATEWAY - RENDER OPTIONS

R







-Prairie Dropseed,
-Adam's Needle (Yucca)
-Fatal Attraction Coneflower
-Northwind Switchgrass
-Karl Foerster Feather Reed
Grass

EXAMPLES:

-Hummelo Stachys, Summer Beauty Allium, Montrose White Calamint, Autumn Joy Sedum, or Autumn Moor Grass. These are shorter (12"-18") and would be best positioned in the front third of the planting bed.

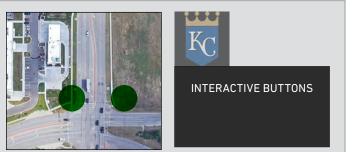
01 NORTHSIDE GATEWAY - LANDSCAPING PLAN





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FACE LIT DETAILS

-ALUMINUM LETTERS WITH ACRYLIC FACES APPLIED TO DAY/ NIGHT VINYL, RETURNS PAINTED WITH A BRASS METAL FINISH POST MOUNT LETTERS (1'-0"H) -REVERSE CUT LOGO FROM BRASS STRUCTURE 4'-6"H) -INTERNALLY ILLUMINATED WITH WHITE AND RGB LEDS -ANTIQUE COLORED CONCRETE STRUCTURE

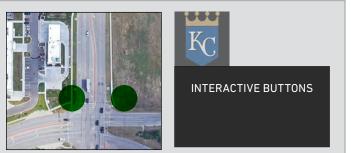
HALO LIT DETAILS

-ALUMINUM LETTERS PAINTED WITH A BRASS METAL FINISH POST MOUNT LETTERS (1'-0"H) -REVERSE CUT LOGO FROM BRASS STRUCTURE 4'-6"H) -INTERNALLY ILLUMINATED WITH WHITE AND RGB LEDS -ANTIQUE COLORED CONCRETE STRUCTURE

02 WESTSIDE GATEWAY







FACE LIT DETAILS

-ALUMINUM LETTERS WITH ACRYLIC FACES APPLIED TO DAY/ NIGHT VINYL, RETURNS PAINTED WITH A BRASS METAL FINISH POST MOUNT LETTERS (1'-0"H) -REVERSE CUT LOGO FROM BRASS STRUCTURE 4'-6"H) -INTERNALLY ILLUMINATED WITH WHITE AND RGB LEDS -ANTIQUE COLORED CONCRETE STRUCTURE

HALO LIT DETAILS

-ALUMINUM LETTERS PAINTED WITH A BRASS METAL FINISH POST MOUNT LETTERS (1'-0"H) -REVERSE CUT LOGO FROM BRASS STRUCTURE 4'-6"H) -INTERNALLY ILLUMINATED WITH WHITE AND RGB LEDS -ANTIQUE COLORED CONCRETE STRUCTURE

03 EASTSIDE GATEWAY



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6

THANK YOU



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DISCUSSION ITEMS- II.-4. 11/16/2020

Item Number: Committee Meeting Date:



City of Roeland Park

Action Item Summary

Date:	11/12/2020
Submitted By:	Tony Nichols
Committee/Department:	Public Works
Title:	Cost Recovery Policy Discussion for Parks and Recreation Fees
Item Type:	Discussion

Recommendation:

Staff recommends Council develop and adopt a policy for setting parks and recreation fees.

Details:

Tony Nichols will go through the Pricing Policy for Parks and Recreation programs and services attached. Having a policy such as this in place is beneficial as it lends objectivity and transparency to the fee setting process. Decisions concerning fees can be emotional, following an established policy helps to temper emotions during the decision making process. How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

	Description	Туре
۵	Pricing Policy Presentation	Cover Memo
D	Pricing Policy for Parks and Recreation	Cover Memo

Pricing and Cost Recovery Policy

Roeland Park Parks and Recreation

Statement of Philosophy

 The City of Roeland Park pricing policy is based on a thorough evaluation of what services cost to provide the level of benefit and exclusivity the user receives above what a general taxpayer receives. The city will strive to offer a variety of recreational and cultural services, ensuring that all Roeland Park residents have equal opportunity to participate in a wide variety of programs and services, without tax dollars to support all activities. Pricing Strategy

Focus on maximizing participation in activities and facility usage based on the following pricing methods:

Resident/Non Resident fee structure where NR incur higher fees than local taxpayer

Individual fee based programs are priced to break even at minimum number of participants required to host the program.

Shelter rental times are priced in five hour blocks and accommodate two groups daily to enhance service and extend revenues.

Life cycle of a program will be taken into consideration. Fees may change over life cycle to drive demand.

The City will compare fee structures to neighboring departments annually to ensure equity in the market is maintained.

Costs and Fee Classifications

- Direct Costs Specific expenses of a program or facility (materials, equipment, instructors, promotion)
- Indirect Costs Department expenses (office support, office supplies, capital, facility maintenance)
- Administrative Costs full time staff within PW and other departments.

- Facility Rental Fees
- Program Participation Fees
- Sales Fees
- Admission Fees
- Vendor Fees
- Sponsorships

Pricing Policy Guidelines

- Community Service
 - No Charge 100% subsidized
 - Playgrounds, Holiday Lighting, 4th of July Fireworks, Parks and Greenways, Cultural Arts
- Community / Individual Services
 - Partial cost of operation and maintenance
 - Shelters, Tennis Courts, Soccer Fields, Aquatic Center

- Individual / Community Services
 - Fees cover direct costs and portion of indirect costs
 - Swim Lessons
- Highly Individual Services
 - Fees cover direct cost and majority of indirect costs
 - Fitness Classes, Swim Team, Private Swim Lessons
- Special Services
 - Fees cover nearly all indirect costs
 - Aquatics Center concessions items

Determining the Cost of a Program

- Life cycle of a program
 - Introduction, Growth, Maturity and Decline.
 - Fees may need to adjust to build interest or manage demand.
- Minimum and Max participation
 - Minimum level of participation must cover the cost to offer a class.

- Establish Direct Cost of Program
 - Specific expenses of a program or facility (materials, equipment, instructors, promotion)
- Establish Indirect Costs of Program
 - Department expenses (office support, office supplies, capital, facility maintenance)

Resident Discount Policy

- Roeland Park residents make a significant contribution to the financing and operation of Parks and Recreation facilities and programs through taxes. The Resident Discount Policy is intended to offer residents the opportunity to participate in programs or utilize facilities offered and provided by the city at a lower fee than non-residents.
- Resident Fees will be established at a rate of 15-50% lower than non-resident fees, depending on the price to meet the minimum participation numbers.

Waiving of Fees

• All requests for the waiving of fees must be approved by the Roeland Park City Council.

Implementation

- Fees for services and reservations shall be reviewed annually and adjusted as necessary to meet Pricing Policy guidelines.
- Fee recommendations will be mad eat the appropriate time as part of the budgeting process for the next year
- Any change in policy guidelines and or need for fee increase within a given year will be taken to the Governing Body as a resolution to the City's established fee schedule for a given year.

Pricing Policy for Fees City of Roeland Park Parks and Recreation

1. Introduction

- a. Purpose
 - i. Have a set method of determining fee amounts based on the level of community benefit.
 - ii. Identify which services should be fee based.
 - iii. Provide for a fair and equitable fee structure

b. Objectives

- i. Reduce or eliminate subsidy of highly individual programs.
- ii. Identify percent of subsidy of maintenance expenses based on non-user fee activities and facilities.

2. Overview

a. Statement of Philosophy

The City of Roeland Park pricing policy is based on a thorough evaluation of what services cost to provide the level of benefit and exclusivity the user receives above what a general taxpayer receives. The city will strive to offer a variety of recreational and cultural services, ensuring that all Roeland Park residents have equal opportunity to participate in a wide variety of programs and services, without tax dollars to support all activities.

3. Pricing Strategy

The City of Roeland Park will develop pricing strategies that focus on maximizing participation in activities and usage of facilities based on the following pricing methods:

- a. Patrons who reside outside of the City limits will incur fees higher than the local taxpayer. This is accomplished with a fee structure for both residents and non-residents.
- b. Individual fee-based programs are priced to break even at the minimum number of participants required to host the program.
- c. Any participants above the minimum number are "profit" to the program if the expenses are maintained within the budgeted amount.
- d. Shelter rental times are priced in five-hour blocks and can accommodate two groups daily to enhance service and extend revenues.
- e. The life cycle of a program will be taken into consideration in that as the demand is high, fees should be adjusted accordingly.
- f. The City will compare fee structures to neighboring departments on an annual basis to ensure the equity of the market is being maintained.

4. Definitions

- a. Costs
 - Direct Costs Specific expenses which are incurred by the city in conducting a program or operating a facility. These costs typically include materials, equipment, instructors, program promotion and any other expenses that can be directly attributed to the operation of the program or facility.
 - ii. Indirect Costs Department expenses which are not directly incurred by the program or facility but may be charged to it. These cosets can include, but are

not limited to, office support staff salaries, office supplies, capital equipment and other costs(deb service and facility & maintenance costs).

- iii. Administrative Costs Department expenses incurred due to the overall operation of the City. This may include additional full time staff within the Public Works department and other departments.
- b. Fee Classifications
 - i. Facility Rental Fees Payment for the exclusive use of a facility during a set block of time.
 - ii. Program Participant Fees Payment for participation in a sport, class or activity.
 - iii. Sales Fees Payment for the purchase of an item.
 - iv. Admission Fees Payment for entry into an event or facility.
 - v. Vendor Fees Payment for the right to sell goods or services during a City sponsored event.
 - vi. Sponsorships while not considered a fee, sponsorships are solicited and used to offset program costs when feasible.

5. Pricing Policy Guidelines

a. Community Service

These services represent leisure opportunities available to all patrons. Fees are not charged for these facilities or programs and are 100% subsidized.

- Playgrounds
- Holiday Lighting Ceremony
- 4th of July Fireworks
- Parks and Greenways
- Easter Egg Hunt
- Cultural Arts
- b. Community / Individual Services

Fees recover partial cost of operation and maintenance. Fees can be charged for exclusive use of a facility (sports fields and shelters). These facilities and programs are available for all to use. Both resident and non-resident fees apply.

- Shelters
- Tennis Courts
- Soccer Fields
- Aquatic Center
- c. Individual / Community Services

These services are generally instructional in nature and offer opportunities to a varied range of participants both in age and ability. These services usually host a high number of participants. Fees recover direct costs and most indirect costs with both resident and non-resident fees.

- Swim Lessons
- d. Highly Individual Services

These services may be described as specialized services for specific groups. They also tend to be individualized and participation numbers may be limited. These services are generally for participants with a high level of interest in a program. Fees recover direct costs and the majority of indirect costs. Both resident and non-resident fees apply.

• Fitness Classes

- Swim and Dive Teams
- Private Swim Lessons
- e. Special Services

These may be described as services beyond the scope of traditional public leisure services. The user or participant enjoys the benefits of these services through exclusivity. Fees recover direct and the nearly all of the indirect costs (excluding debt).

Aquatic Center Concessions Items

6. Criteria for Establishing Fees and Charges

<u>No Cost Recovery / Full Subsidy</u> Allows the City to offer programs and events to the community for minimal or no costs.

<u>Partial Cost Recovery / Partial Subsidy</u> All direct costs and some indirect costs are recovered.

<u>Full Cost Recovery / No Subsidy</u> All direct and indirect costs are recovered.

Enterprise or Profit Center Activity costs based on market rates are recovered.

7. Determining the Cost of a Program

To determine the cost of a program, the following criteria should be taken into consideration.

a. Life Cycle of a Program

All programs have a life cycle of participation. The continuum for the life cycle is introduction, growth, maturity and decline. In determining the price of the program, we will consider in what stage the program falls. If a new program is being introduced, we will consider pricing the program a little lower to generate interest. If the program is in the growth stage with waiting lists, the program fees could be raised due to demand. During the decline it may be necessary to consolidate classes and offering until the program is eventually phased out or shelved until trends return.

- b. Minimum and Maximum Participation Levels Setting the appropriate minimum number of participants to host a class is necessary to cover all costs for a class. To accurately determine the minimum level for each class section, all costs established for the maximum amount of participants must be divided by the lowest number of participants to achieve the desired rate.
- c. Establish Direct Costs to the Program Specific expenses which are incurred by the department in conducting a program or operating a facility. These may include: supplies, program promotion, instructors and any other expenses that can be directly attributed to the operation of the program or facility.
- Establishing Indirect Costs to the Program
 Department expenses which are not directly incurred by the program or facility but may be charged to it. These costs can include, but are not limited to : office support staff

salaries, office supplies, capital equipment and other costs (debt service and facility & maintenance costs).

8. Resident Discount Policy

Roeland Park residents make a significant contribution to the financing and operation of Parks and Recreation facilities and programs through taxes. The Resident Discount Policy is intended to offer residents the opportunity to participate in programs or utilize facilities offered and provided by the city at a lower fee than non-residents.

Resident Discount Fees

The resident fee discount can be applied to the following:

- Facility (shelter) Rentals
- Program Fees (Swim Lessons, Swim Team, aerobics, etc.)
- Pool Passes and Pool Admission Fees

Resident Fees will be established at a rate of 15-50% lower than non-resident fees, depending on the price to meet the minimum participation numbers.

9. Waiving of Fees

All requests for the waiving of fees must be approved by the Roeland Park City Council.

10. Implementation of Policy Guidelines

- a. Fees for services and reservations shall be reviewed annually and adjusted as necessary to meet Pricing Policy guidelines.
- b. Fee recommendations will be made at the appropriate time as part of the budgeting process for the next year.
- c. Any change in policy guidelines and/or need for fee increase within a given year will be taken to the Governing Body as resolution to the City's established fee schedule for a given year.