



**Parks and Trees Committee
Agenda - November 12, 2020
6:00 PM - GoToMeeting
<https://global.gotomeeting.com/join/187407277>**

**Parks Meeting Agenda - November 12, 2020, 6:00 PM GoToMeeting
<https://global.gotomeeting.com/join/187407277>**

Committee Members

Claudia McCormick, City Council
Representative
Jennifer Provyn, Chair
Emily Hage
Russel McCorkle

Tom Madigan, City Council Representative
Kathleen Whitworth, Vice Chair
Laura Yankoviz
Linda Heinin

AGENDA ITEMS

A. Approve Minutes

1. Approve Draft Minutes from October Parks & Trees Committee Meeting

B. Amendments to Meeting Agenda

C. Presentations and Proposals

1. Girl Scout Presentation
2. Arts Committee Presentation

D. Public Comment

E. Completed Action Items

1. Completed Action Items

F. Open Action Items

- A. Open Action Items

G. New Business

1. Message Board Location for R Park
2. Sweany Park Amenities Selection
3. Nall Park small planting area proposal
4. "34" Art Piece Location R Park

H. Discussion Items

- A. General
- B. Cooper Creek Discussion Items
- C. Nall Park Discussion Items
- D. R Park Discussion Items

E. Granada Park Discussion Items

I. Adjourn

Item Number: Approve Minutes- A.-1.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Approve Draft Minutes from October Parks & Trees
Committee Meeting**

Item Type: Discussion

Recommendation:

Approve draft minutes from October Meeting.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Parks 10.14.20 Draft Minutes	Cover Memo

Parks Committee Meeting Minutes

City of Roeland Park

Meeting Minutes Draft 1.0

Wednesday 14 Oct 2020 Go to Meeting

Attendees

Committee members and liaisons: Kathleen Whitworth, Laura Savidge, Emily Hage, Russell McCorkle, Linda Heinin, Claudia McCormack, Council Liaison; Tom Madigan, Council Liaison Alternate

Guests: Tony Nichols, Parks Superintendent; Linda Thornburgh

Call to Order by Kathleen

Carrying over minutes from Sept:

2020 funds for Parks Committee which allows \$3k from CFI for Red sculpture landscaping. Total available funds for other expenditures \$4,354.00

Motions Approved

Laura motioned to approve minutes from Sept, 2020 meeting. Claudia seconded.

Parks committee voted unanimously in favor of purchasing one picnic table, 2 benches, 1 waste receptacle, and one recycle receptacle for Cooper Creek Park from Landscape Forms for \$12,703.68. (The order was over the original estimate by \$236.)

Parks Committee voted unanimously in favor of the following R Park Pavilion rental rate:

Half day for Res/Non-res: \$55/\$82.50

Full day for Res/Non-res: at \$110/\$165

Laura motioned to approve Kathleen as Committee Chair to end of year.

Public Comments

Committee should push Bridge the Gap Foundation resources to citizens.

Completed Action Items

Cooper Creek Park: Committee agreed to move Tree City sign at S. end of Cooper Creek to different location from behind the Welcome to Roeland Park sign. PW will move sign.

Granada Park bench repaired and installed.

Nall Park: Shelter got new roof as part of City replacement schedule.

Nall Park: Footing complete for Eucalyptus Sculpture. Arbor Masters to begin planting next week.

R Park: Insurance does not require bolting down picnic tables.

R Park: Amenities for Pavilion have been ordered: 7 picnic tables, 2 waste receptacles, 1 recycle receptacle.

R Park: Hedge removal at R Park parking lot complete.

R Park: Tony received bid from Mega for \$4700 for stanchion removal.

Sweaney Park tree locations were selected and PW is sourcing trees.

Completed presentation on Roe House Project dismissal to Council Workshop. Will be forwarded to next City Council meeting for final approval.

Meeting recordings are available for distribution and could be added to the website.

New Action Items

R Park: Mega offered bid to remove light stanchions in parking lot for \$4700. Committee consensus was to leave the stanchions in place for now. Will determine if needed once Pavilion is open.

R Park: Pavilion informational signage location TBD.

R Park: Tony will check with fire department if fire extinguisher is necessary for Pavilion.
R Park: Pavilion rental policy was presented to Council. Council pushed it back to Parks Committee.
Several ideas ensued:
It was mentioned that some citizens thought the non-resident fees should be up to 4xs higher than RP residents.
Looking at surrounding communities, some felt that a 4x higher fee was not neighborly.
A vote was taken for 2xs higher rate for non RP residents and failed to pass 4-3.
New motion was made to charge non-RP res 1.5xs rental rates as set, and was approved unanimously.
Rates as set for recommendation are:
Half Day Rate Res/ NR \$55/\$82.50
Full Day Rate Res/ NR \$110/\$165
Committee agreed to revisit pricing in July 2021.
Committee discussed prioritizing Pavilion reservations for RP residents over Non RP res.
Committee recommended opening reservations to RP residents exclusively for the month of January.
Pricing will be presented to Council every year.
Committee recruitment: At least three Parks Committee members will have cycled out by year's end.
Four residents have come forward willing to serve.

Continuing Action Items

Granada Park: **Laura** will touch base with James Thompson, Facebook organizer for Granada Skate Park, regarding care for park reminders.
Nall Park trail sign needs to be finalized and ordered. **Tony** will check with Urban Trails to be sure no more changes will be made to trail, then order Nall Park trail sign.
Nall Park: Trashcan for parking lot: committee decided to try "No Littering"- type sign first.
Nall Park: SW corner: **Tony** continues with SW corner project for Nall Park.
Nall Park: PW to install "Eucalyptus" in Nall Park.
Nall Park Raingarden landscape: **Tony** stated Arbor Masters is ready to move forward with Raingarden landscape, including weed barrier.
R Park tree location for four damaged trees: Mega is sourcing Caddo Maple, Golden Raintree, Redbud, and Red Horse Chestnut. Tree locations will be slightly adjusted for distance from Blue and Gold sculpture. **Tony and Laura**
R Park "Red" landscaping: **Tony** says it is 90% complete.
R Park construction by Mega continues. Completion date pushed to late Nov.
R Park N. side trees that need to be replaced- locations? Species? **Russell**
R Park: Tony will price bollards for Briar Street hammerhead.
R Park: Social media will be updated regarding seeding and sodding asking citizens to stay off. **Tony**
R Park: City funded tree replacement-Spring 2021. Replacement of trees the city opted to lose. We will address replacing those in Spring 2021. Donnie said there is budget money.
Sweany Park: Choose amenity design for Sweany in Nov.
Sweany Park: Donnie to source and plant two memorial trees in Sweany.
Sweany Park: small play structure: **Tony** met with (Frye Designs) for ideas.
Roe 2020 trees: Parks Committee needs an update on Roe 2020 trees.
We will push Bridge the Gap Foundation and Contain the Rain JoCo resources to community.
Parks tree rotation plan development is suggested for 2021.
Written guidance for new committee members. **Laura and Russell** by end of year.
Weed treatment policy: **Laura** to coordinate with Prairie Village PW Field Superintendent James Carney to speak at Council.

Arbor Masters continues tree inventory and assessment of tree health of remaining parks; will treat trees in need in Spring 2021. Treatment discussion to follow. Budget to be developed. Tony

Next regular Parks meeting Nov 11, 2020. Location TBD.

Item Number: **Presentations and Proposals- C.-1.**
Committee **11/12/2020**
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/5/2020
Submitted By: Tony Nichols
Committee/Department:
Title: **Girl Scout Presentation**
Item Type: Presentation

Recommendation:

Details:

Girl Scouts will present a service project to build a Gaga Ball area at one Roeland Park park location.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Presentations and Proposals- C.-2.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/5/2020
Submitted By: Tony Nichols
Committee/Department:
Title: **Arts Committee Presentation**
Item Type: Presentation

Recommendation:

Details:

Mary Schulties of the Arts Committee presentation for new art piece.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Completed Action Items- E.-1.
Committee 11/12/2020
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 11/5/2020
Submitted By: Tony Nichols
Committee/Department: Public Works
Title: **Completed Action Items**
Item Type: Report

Recommendation:

Details:

1. Weatherization of restrooms and drinking fountains complete-Tony
2. Rain garden landscaping and Eucalyptus sculpture in Nall Park have been installed. \$1500 transferred from Community Foundation from Parks Funds. Arts has transferred \$1800. Project is complete.
3. Landscaping around blue and yellow art piece in R Park has been completed by Public Works.
4. Specialty Landscaping-Red Run sculpture landscaping implementation completed. Transfer of \$3K from Parks funds completed. Sustainability support of \$1K complete.
5. Damaged Park bench at Granada refurbished and installed. Cost \$388 from Park Maintenance fund.
6. Message Board for R Park ordered.
7. Tree inventory from Arbor Masters.
8. Memorial Trees planted at Sweany Park.
9. Cooper Creek amenities ordered.
10. R Park amenities delivered.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Open Action Items- F.-A.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/5/2020
Submitted By: Tony Nichols
Committee/Department:
Title: **Open Action Items**
Item Type: Presentation

Recommendation:

Details:

1. Nall Park Trail Signage
2. Nall Park litter signage
3. R Park Trail signage and large sign replacement (will update with phase 3)
4. Committee handbook and guidance for new members
5. What signage is needed immediately? Update Laura and Tony
6. R Park replacement tree locations.
7. Tree replacement schedule for entire parks system.
 - a. Incorporate Arbor Masters tree inventory
 - b. Emphasize diversity of species throughout park system
 - c. Mature tree disease treatment program and budget for maintenance of trees older than 2 years.
8. Weed treatment policy
9. Bollards for R park hammerhead entrance

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: New Business- G.-1.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/5/2020
Submitted By: Tony Nichols
Committee/Department:
Title: Message Board Location for R Park
Item Type: Discussion

Recommendation:

Details:

Staff is seeking selection and approval of location for bulletin board at R Park.

Bulliten board was purchased (\$1,080.97) with amenities budget as part of R Park Phase 1 & Phase 2 project.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

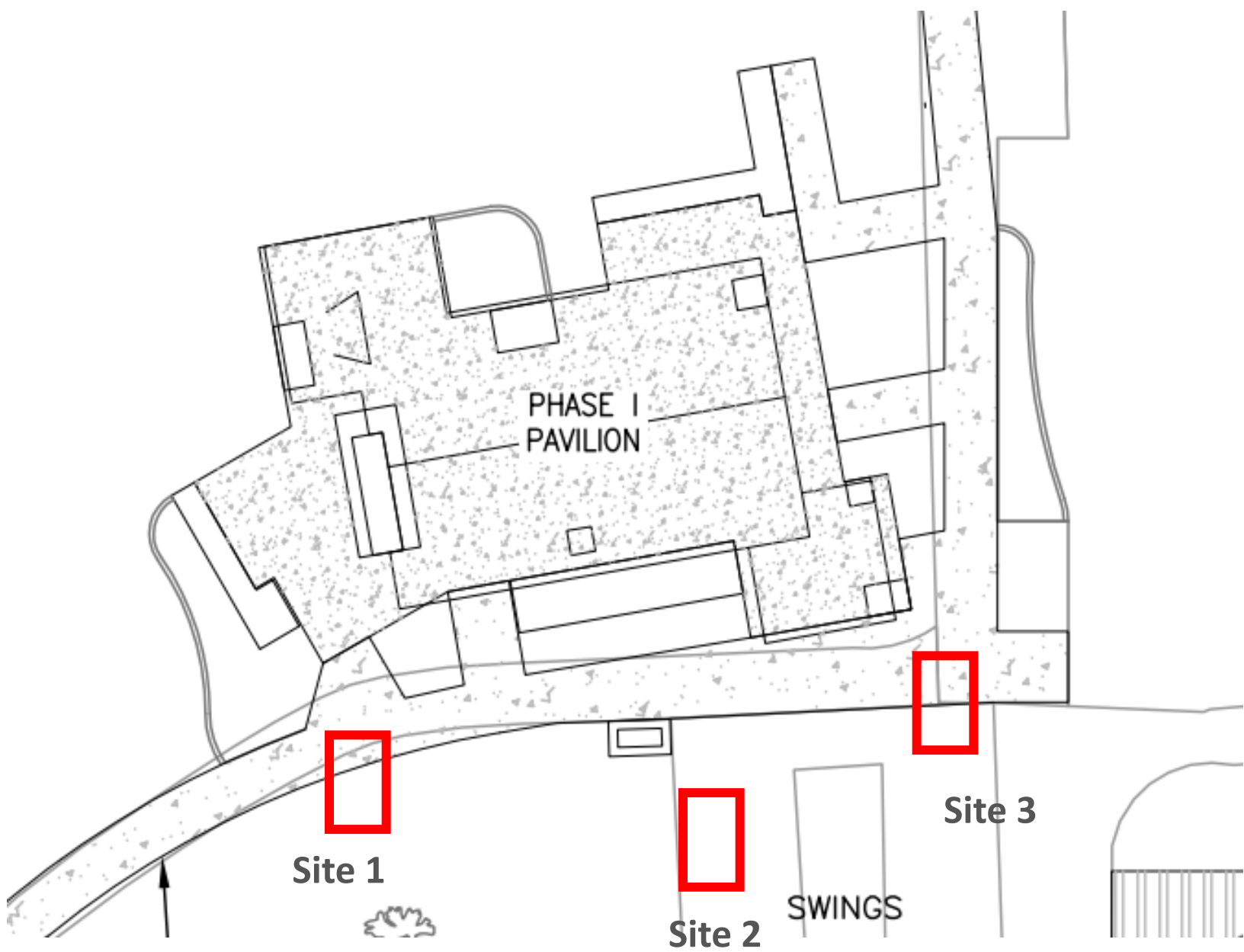
Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 R Park Message Board Location Options	Cover Memo





Site 1



Site 2



Site 3

Item Number: New Business- G.-2.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/5/2020
Submitted By: Tony Nichols
Committee/Department:
Title: **Sweany Park Amenities Selection**
Item Type: Presentation

Recommendation:

Details:

Kathleen Whitworth will present options for the Sweany park amenities for committee approval.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

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ATTACHMENTS:

Description	Type
☐ Sweany Park Amenities PDF	Cover Memo

Sweany Park Amenities- 2021



Trash/Recycle-Existing

Color Gloss Black



Sweany Bench Options-Two 6 foot benches with Skate guards



Reading \$1430



Breakwater- \$1345

Sweany Bench Options



Exeter (Carpenter Park) \$1430



Schenley-\$1400

Item Number: New Business- G.-3.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By: Tony Nichols
Committee/Department:
Title: **Nall Park small planting area proposal**
Item Type: Presentation

Recommendation:

Staff recommends removal of two small planting areas and replace with turf.

Details:

Attached is a map of the areas that Public Works has requested to replace the planting area with turf.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Nall Park Planting Area Removal Map	Cover Memo



Item Number: New Business- G.-4.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/6/2020
Submitted By: Tony Nichols
Committee/Department: Public Works
Title: **"34" Art Piece Location R Park**
Item Type: Discussion

Recommendation:

Details:

Staff is seeking location to place "34" art piece.

Map of R Park attached.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

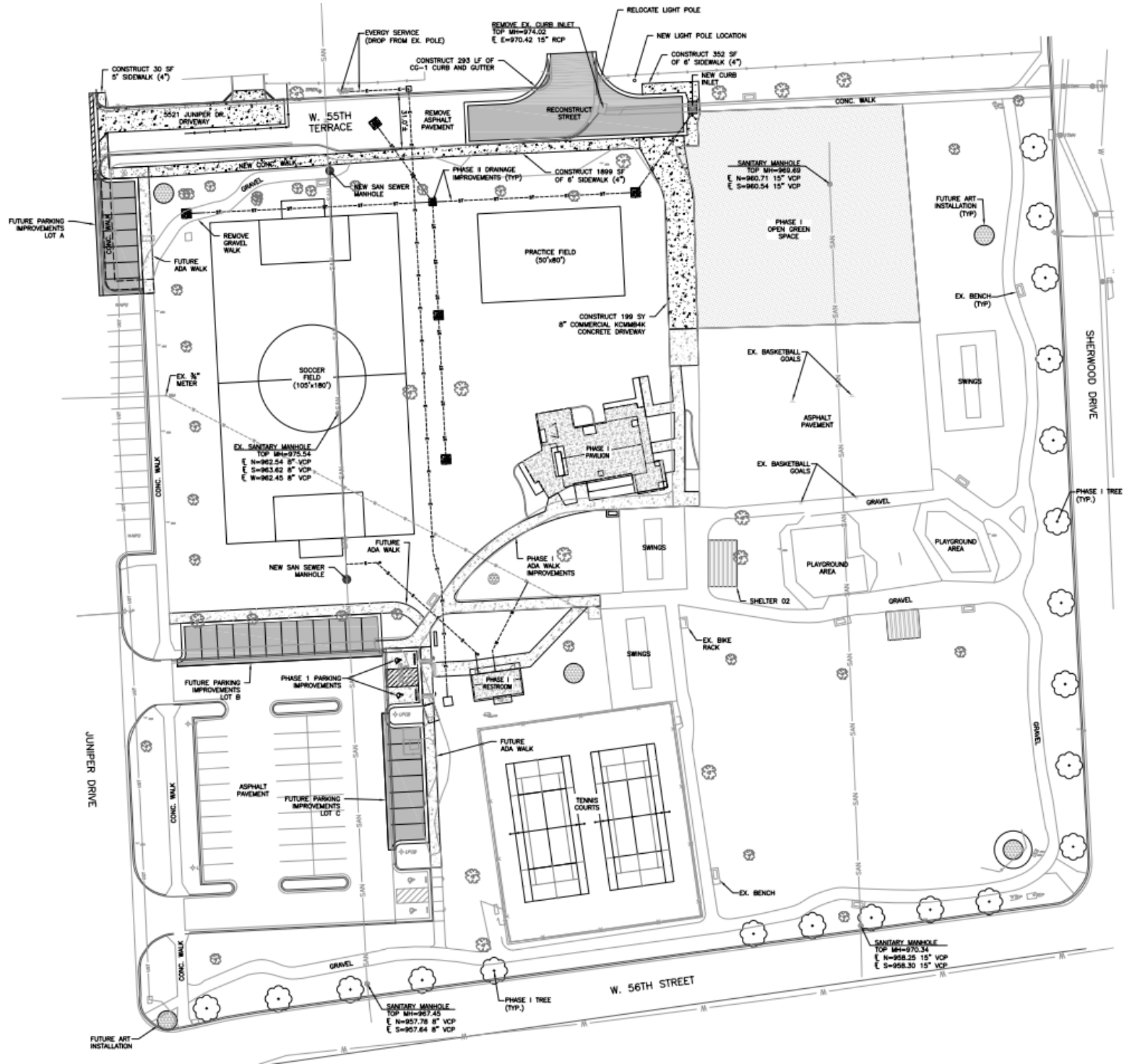
How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
R Park Site Plan

Type
Cover Memo



Item Number: Discussion Items- H.-A.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/5/2020
Submitted By: Tony Nichols
Committee/Department: Public Works
Title: **General**
Item Type: Discussion

Recommendation:

Details:

1. Public Works thank you lunch suggestion and funding-Kathleen
2. Committee recruitment for year 2021-Additional members needed. Four applications have been submitted. Sarah Martin, Sara Coe, Jaime Davis Ward #3 and Anita Masek Ward #4. Currently recruiting for Ward #2.
3. Proposal to remove one swing set blocking Pavilion/Sun shelter sight lines prior to Phase 3 to improve aesthetics.
4. Recommendation for Linda Thornburg Ward 3 to Mayor Kelly for Parks Committee appointment. Application attached.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Discussion Items- H.-B.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/6/2020
Submitted By: Tony Nichols
Committee/Department: Public Works
Title: **Cooper Creek Discussion Items**
Item Type: Discussion

Recommendation:

Details:

1. "River Totems" Art sculptures approved by Council. Arts will select locations for installation. Cherubs' to be sold. Simple landscaping assumed. Budget funds available in 2021 in conjunction with Cooper Creek objective.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Discussion Items- H.-C.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/6/2020
Submitted By: Tony Nichols
Committee/Department:
Title: **Nall Park Discussion Items**
Item Type: Discussion

Recommendation:

Details:

1. Public Works will be using a forestry mulcher this fall to clean up some overgrowth areas. Target date for work is December 2020 or January 2021.
2. Schedule Arborist tree evaluation mapping, variety identification and health assessment-2021
3. Trash in parking lot area monitoring update. Previewing litter signs as first step.
4. Roe House accessibility update and additional cost of \$21K from engineers to Council. Due to cost overage Parks recommends that this project be de-selected.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Discussion Items- H.-D.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/6/2020
Submitted By: Tony Nichols
Committee/Department: Public Works
Title: **R Park Discussion Items**
Item Type: Discussion

Recommendation:

Details:

1. Phase 1 & 2 Landscaping timeline-Vendor-Complete
2. Amenity installation and installment of existing benches and tables-Tony
3. Tree replacement status for the four trees moved during construction.
4. City funded tree replacement-Status? May need to order tree markers for unmarked replacements through Lark Label. Typically funded by Parks.
5. Removable bollards being considered to block hammerhead entrance to Pavilion to protect amenities. Check with Fire Department/EMTs for any concerns-Tony
6. Fire extinguisher recommended by Fire Department and/or Insurance Agent? Tony
7. Security camera at Pavilion may be considered as a future purchase.
8. Consider removal of swing set blocking Pavilion/Sun shelter sight lines.

Financial Impact

Amount of Request:

Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Discussion Items- H.-E.
Committee 11/12/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/6/2020
Submitted By: Tony Nichols
Committee/Department: Public Works
Title: **Granada Park Discussion Items**
Item Type: Discussion

Recommendation:

Details:

1. Historical signage being considered for 2021.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?