



**Parks and Trees Committee**  
**Agenda - December 9, 2020**  
**6:00 PM - GoToMeeting**  
<https://global.gotomeeting.com/join/160666333>

**Parks Meeting Agenda - December 9, 2020, 6:00 PM GoToMeeting**  
<https://global.gotomeeting.com/join/160666333>

**Committee Members**

Claudia McCormick, City Council  
Representative  
Jennifer Provyn, Chair  
Emily Hage  
Russel McCorkle

Tom Madigan, City Council Representative  
Kathleen Whitworth, Vice Chair  
Laura Yankoviz  
Linda Heinin

**AGENDA ITEMS**

**A. Approve Minutes**

1. Approve Draft Minutes from November Parks and Trees Meeting

**B. Amendments to Meeting Agenda**

1. Current Parks Committee Fund Balance
2. Log in instructions

**C. Presentations and Proposals**

**D. Public Comment**

**E. Completed Action Items**

1. Completed Action Items

**F. Open Action Items**

- A. Open Action Items

**G. New Business**

1. Landscape Refresh Sweany Park
2. Signage for R Park and RPCC Campus
3. Island Refresh Objective
4. Screening for Pavilion Fireplace
5. Committee Appointments
6. Pavilion Amenities COVID concerns

**H. Discussion Items**

- A. Discussion Items December 2020

**I. Adjourn**

Item Number: Approve Minutes- A.-1.  
Committee 12/9/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 12/9/2020  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Approve Draft Minutes from November Parks and Trees Meeting**  
Item Type: Other

**Recommendation:**

**Details:**

Draft minutes from November meeting attached.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
 Parks Committee November Minutes	Cover Memo

# Parks Committee Meeting Minutes

City of Roeland Park

Meeting Minutes Draft 1.0

Thursday 12 Nov 2020 Go to Meeting

## Attendees

Committee members and liaisons: Kathleen Whitworth, Laura Savidge, Emily Hage, Russell McCorkle, Tom Madigan, Council Liaison Alternate

**Facilitator:** Tony Nichols, Parks Superintendent

**Guests:** Linda Thornburgh, Jaime Davis, Sarah Martin, Judy Hyde

## Call to Order by Laura

Carrying over minutes from Oct:

2020 Total available funds for expenditures \$2,854.

## Motions Approved

Tom motioned to approve minutes from October, 2020 meeting. Russell seconded.

Parks Committee was unanimously supportive of "Damsel in Blue" sculpture to be installed at City Hall.

Site for Message Board at R Park was decided. It will go at the SE corner of the Pavilion.

Committee voted to approve "Reading" design benches for Sweany Park.

Committee voted to approve that planting areas in Nall Park at North and South ends of parking lot be returned to turf per Public Works request.

Committee voted to approve \$100 for PW "Thank you" lunch.

Parks Committee unanimously voted to recommend Linda Thornburgh for appointment to Parks Committee, effective Jan 1, 2021. Application and recommendation forwarded to Mayor.

## Presentations and Proposals:

-Girl Scouts presented their Cadette Silver Award project. They would like to build a Gaga Ball pit in one of the city parks. They would like to know: 1) Does the Parks Committee approve/disapprove. 2) Where can they put it, and 3) Constructed of what materials (e.g. composite, pressure treated lumber). They would pay for through fundraising and would build it themselves.

-Mary Schulteis presented for Arts. They have chosen a sculpture, "Damsel in Blue" by local artist Amy Jacobsen. Arts Committee will present to Council, and is proposed to be installed at City Hall, Southwest corner.

## Completed Action Items

Cooper Creek amenities ordered.

Granada damaged park bench refurbished and installed.

Nall Park Rain Garden landscaping and "Eucalyptus" sculpture installed. \$1500 transferred from Community Foundation from Parks funds. Arts transferred \$1800. Project complete.

Nall Park restroom and fountain winterized.

R Park restroom and fountain winterized.

Granada park fountain winterized.

R Park "See Red Run" sculpture landscaping complete. Transfer of \$3000 from Parks funds complete.

Sustainability Committee transfer of \$1000 complete.

R Park message board ordered and received.

R Park amenities delivered.

R Park: Proposal to remove one swing set to improve aesthetics tabled.

R Park: Proposal to paint swing sets and basketball poles: Tony will provide color options to the group.  
Sweany Park: two memorial trees planted. One damaged Rose of Sharon tree removed.  
Tree inventory and health assessment of all park trees with the exception of Nall Park completed by Arbor Masters.

### **Open Action Items**

Cooper Creek: City Engineer is not going to address streambank erosion. Cooper Creek Restoration Group to move forward with invasive weed eradication, amenities, and landscaping.

Cooper Creek: Committee agreed that a fence would be necessary near steep banks.

Granada Park historical signage to be created in 2021. James Thompson is facebook organizer for skate park.

Nall Park trail sign needs to be finalized and ordered. Tony will check with Urban Trails to be sure no more changes will be made to trail, then order Nall Park trail sign.

Nall Park: Tony to order No Littering signs.

Nall Park: SW corner: Tony continues with SW corner project for Nall Park.

Nall Park: spruce up in Spring 2021.

R Park tree location for four damaged trees: Mega replaced Caddo Maple, Golden Raintree, Redbud, and Red Horse Chestnut trees, but Red Horse chestnut was replaced with a Serviceberry. Need to purchase Red Horse Chestnut. The Red Horse Chestnut location will be slightly adjusted for distance from Blue and Yellow sculpture. Tony and Laura

R Park: For Briar Street hammerhead, will try signage before deciding on use of bollards. Tony

R Park: City funded tree replacement-Spring 2021. Replacement of trees the city opted to lose on the North side of R Park: We will address replacing trees and tree markers in Spring 2021. Donnie said there is budget money. Trees that need to be replaced- locations? Species? Markers? Russell

R Park: Committee decided to leave pavilion picnic tables unbolted for now. Spacing and orientation of picnic tables in pavilion to be determined on site.

R Park: Tony is finding out about the need for a fire extinguisher in the pavilion.

Sweany Park: small play structure: Tony met with (Frye Designs) for ideas.

Sweany Park: Bench style was chosen by committee. Will be ordered. Tony.

Roe 2020 trees: Parks Committee needs an update on Roe 2020 trees.

We will push Bridge the Gap Foundation and Contain the Rain JoCo resources to community.

Written guidance for new committee members. Laura and Russell by end of year.

Weed treatment policy: Tony will present to Council in December a plan for traditional weed treatment to protect our investment in R Park and other parks. Committee agreed that Nall would remain herbicide-free. Committee urges City to use weed treatment, fertilizer, and overseeding until good turf is established.

Laura and Tony will work to incorporate Arbor Master's tree inventory for a tree replacement schedule for entire Park system. Budget to be established.

Recruitment for a Committee member to represent Ward 2 still underway. Four applications have been submitted.

Next regular Parks meeting December 9, 2020. Location TBD.

Item Number: Amendments to Meeting Agenda-  
B.-1.  
Committee Meeting Date: 12/9/2020



**City of Roeland Park**  
Action Item Summary

Date: 12/6/2020  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Current Parks Committee Fund Balance**  
Item Type: Presentation

**Recommendation:**

**Details:**

Current Parks Committee Fund Balance - \$2854.00

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**Item Number:** Amendments to Meeting Agenda-B.-2.  
**Committee Meeting Date:** 12/9/2020



**City of Roeland Park**  
Action Item Summary

**Date:** 12/6/2020  
**Submitted By:** Tony Nichols  
**Committee/Department:** Public Works  
**Title:** **Log in instructions**  
**Item Type:** Presentation

**Recommendation:**

**Details:**

December Parks and Trees Committee  
Wed, Dec 9, 2020 6:00 PM - 8:00 PM (CST)  
Please join my meeting from your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/160666333>  
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**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Completed Action Items- E.-1.  
Committee 12/9/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 12/6/2020  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Completed Action Items**  
Item Type: Presentation

**Recommendation:**

**Details:**

Attached are the completed action items for December 2020.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description  
December 2020 Completed Action Items

Type  
Cover Memo



Completed Action items  
December Parks Meeting

Roe House objective canceled by City Council
4 trees replaced by Mega and City covered 50% of cost
Tree marker process and documents transferred from Kathleen to Russel
Linda Thornburg committee recommendation forwarded to Mayor Kelly
Sweany park design chosen, recommendation will be added to council agenda for approval

Item Number: Open Action Items- F.-A.  
Committee 12/9/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 12/6/2020  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Open Action Items**  
Item Type: Presentation

**Recommendation:**

**Details:**

Attached are the open action items for December Parks Meeting.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description  
December 2020 Open Action Items

Type  
Cover Memo

Open Action Items  
December Parks Meeting

Nall Park Trail Signage
Nall Park Litter Signage
Committee Handbook and guidance for new members
R Park Tree replacment locations - target date spring 2021
Tree replacment schedule
Weed Management Policy - 12.21.20 Council Workshop
Stake Removal for Sweany park evergreen
Memorial plaques for Sweany park
Pavillion amenities installation
Sweany Park small play structure objective
Sweany Park amenity order
Bridge the Gap and Contain the Rain resources promotions through city media
Nall Park grass area objective
Girl Scout Gaga Ball discussion-Consideration for Council recommendation, location, target installation date.

**Item Number:** New Business- G.-1.  
**Committee** 12/9/2020  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

Date: 12/5/2020  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Landscape Refresh Sweany Park**  
Item Type: Discussion

**Recommendation:**

**Details:**

Parks Committee fund effort to improve park aesthetic.

Could include this park planting areas on the adopt an island program that Public Works is preparing.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**Item Number:** New Business- G.-2.  
**Committee** 12/9/2020  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

Date: 12/5/2020  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Signage for R Park and RPCC Campus**  
Item Type: Discussion

**Recommendation:**

**Details:**

Current city ordinance allows skateboarding in city parks. The ordinance does provide the city with the option to post signage not allowing non motorized (bikes, skateboards, etc) in city parks.

There has been citizen comment/requests for limiting skateboarding at R Park as well as the RPCC campus.

Citizen comments have been made requesting additional signage leash laws at RPCC campus.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: New Business- G.-3.  
Committee 12/9/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 12/5/2020  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Island Refresh Objective**  
Item Type: Discussion

**Recommendation:**

**Details:**

Two islands east of Roe (Fairway Manor) are in need of a landscaping refurbishment. This needs to be an objective for 2022. Estimating funds needed for professional work is \$8-10k. Seeking Public Works sponsor for 2022 objectives. - Kathleen

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**Item Number:** New Business- G.-4.  
**Committee** 12/9/2020  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 12/5/2020  
**Submitted By:** Tony Nichols  
**Committee/Department:** Public Works  
**Title:** **Screening for Pavilion Fireplace**  
**Item Type:** Discussion

**Recommendation:**

**Details:**

The fireplace at the Pavilion is open on the East and West sides. There is concern with wind flow through the fireplace blowing embers and ash throughout the Pavilion. The fireplace may not draw up the chimney with too much cross wind.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?



Item Number: New Business- G.-5.  
Committee 12/9/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 12/6/2020  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Committee Appointments**  
Item Type: Discussion

**Recommendation:**

**Details:**

Vote to recommend Sarah Martin and Jamie Davis from Ward 3 to Mayor Kelly for Parks Committee.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number:      **New Business- G.-6.**  
Committee         **12/9/2020**  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:                                 12/6/2020  
Submitted By:                     Tony Nichols  
Committee/Department:       Public Works  
Title:                                 **Pavilion Amenities COVID concerns**  
Item Type:                         Discussion

**Recommendation:**

**Details:**

Amenity setup for R Park Pavilion in order to comply with COVID-19 order from Governor Kelly and JoCo Commissioners. Should the city hold off installation, partial installation?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Discussion Items- H.-A.  
Committee 12/9/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 12/6/2020  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Discussion Items December 2020**  
Item Type: Discussion

**Recommendation:**

**Details:**

Attached are the Discussion Items for parks December 2020.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description  
December 2020 Discussion Items

Type  
Cover Memo

**General**

Public Works thank you lunch update to \$100. Lunch was provided on Friday December 4th and was greatly appreciated.

Arts Committee Update - Cherubs, Totems and 34 - Kathleen.

Volunteer invasive species eradication day. 8 volunteers participated and significant progress was made by volunteers to address the winter creeper in Cooper Creek Park. Eight volunteers took part in this effort. Significant progress was made in helping to eradicate this noxious weed that can strangle trees. Much appreciation to all volunteers who took part in this effort! Thank you!

Committee recruitment for year 2021-Additional members needed. Four applications have been submitted. Sarah Martin, Sara Coe, Jaime Davis Ward #3 and Anita Masek Ward #4. Currently recruiting for Ward #2.

Committee goals for 2021-Need to start the thought process. Previously discussed as potential projects- Arboretum status for R Park, Island refresh, Nall Park perimeter landscaping improvements, tree database, etc..

**Nall Park**

Schedule Arborist tree evaluation mapping, variety identification and health assessment-2021

Perimeter landscaping refresh-Spring 2021

**R Park**

Paint color selection for swings and basketball goals-Spring 2021

Removable bollards being considered to block hammerhead entrance to Pavilion to protect amenities. Check with Fire Department/EMTs for any concerns. Look at signage as an alternative to bollards.- Tony

Baseball backer board removal-Discussion needed. Not in Masterplan.

**Granada**

Historical signage being considered for 2021. James Thompson ROPO site owner.

**Cooper Creek**

Easement Issue between city property and property owner

"River Totems" Art sculptures approved by Council. Arts will select locations for installation. Timeframe for installation? Cherubs' update. Simple landscaping assumed. Budget funds available in 2021 in conjunction with Cooper Creek objective.

Sweaney

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