

**AGENDA**  
**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING**  
**ROELAND PARK**  
**Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205**  
**April 19, 2021 6:00 PM**

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"><li>• Mike Kelly, Mayor</li><li>• Trisha Brauer, Council Member</li><li>• Benjamin Dickens, Council Member</li><li>• Jan Faidley, Council Member</li><li>• Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>• Jim Kelly, Council Member</li><li>• Tom Madigan, Council Member</li><li>• Claudia McCormack, Council Member</li><li>• Michael Rebne, Council Member</li></ul> | <ul style="list-style-type: none"><li>• Keith Moody, City Administrator</li><li>• Jennifer Jones-Lacy, Asst. Admin.</li><li>• Kelley Nielsen, City Clerk</li><li>• John Morris, Police Chief</li><li>• Donnie Scharff, Public Works Director</li></ul> |
|--|---|--|

<b>Admin</b>	<b>Finance</b>	<b>Safety</b>	<b>Public Works</b>
Hill	Madigan	Faidley	Dickens
McCormack	Rebne	Kelly	Brauer

**Pledge of Allegiance**

A. Instructions on Logging into Meeting Remotely

**Roll Call**

**Modification of Agenda**

**I. Citizens Comments**

*Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.*

**II. Consent Agenda**

*Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.*

A. Appropriations Ordinance #972

B. Council Minutes April 5, 2021

**III. Business From the Floor**

**A. Applications / Presentations**

1. Quarterly Social Media Report by Katie Garcia

**IV. Mayor's Report**

A. Municipal Clerks Week Proclamation

B. Police Week Proclamation

C. Public Works Week Proclamation

**V. Workshop and Committee Reports**

**VI. Reports of City Liaisons**

**VII. Unfinished Business**

A. Discuss Return to In Person Meetings

**VIII. New Business**

A. Approve Proposed 2022 Pay Scale

B. Approve Proposed 2022 Solid Waste Assessment

C. Approve Task Order for R Park Phase 3 Improvements

D. Approve Summer Banners for Roe Blvd

**IX. Workshop Items:**

**X. Ordinances and Resolutions:**

**XI. Reports of City Officials:**

A. COVID Report

**Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council**

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

**A. Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be

declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
  2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor

(Chair) so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk

***The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.***



**Item Number:** Pledge of Allegiance- -A.  
**Committee** 4/19/2021  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

### **Recommendation:**

**See instructions to log in below.**

### **Details:**

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

#### **Roeland Park City Council Meeting and Workshop**

**Please join my meeting from your computer, tablet or smartphone.**  
**<https://global.gotomeeting.com/join/719374005>**

**You can also dial in using your phone.**  
**United States: +1 (669) 224-3412**

**Access Code: 719-374-005**

**New to GoToMeeting? Get the app now and be ready when your first meeting starts:**  
**<https://global.gotomeeting.com/install/719374005>**

### Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

### Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number:      Consent Agenda- II.-A.  
Committee            4/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                            **Appropriations Ordinance #972**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
☐ Appropriations Ordinance #972	Cover Memo

# ***The City of Roeland Park, Kansas***

*4600 West Fifty-First Street*

*Roeland Park, Kansas 66205*

*City Hall (913) 722-2600 – Fax (913) 722-3713*

Thursday, April 15, 2021

## **Appropriation Ordinance - 4/19/2021 - #972**

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 19th day of April, 2021.

Attest:

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City Clerk

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Mayor

<b>Total Appropriation Ordinance</b>	<b>\$</b>	<b>292,274.98</b>
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## Appropriation Ordinance - 4/19/2021 - #972

Vendor	Dept	Acct #	Description	Invoice Description	Check / EFT		Amount	Chk #	Check Amount
					Date				
Vendor	Dept	Account	Account Description	Reference	Date	Distribution	Amount	Check #	Check Amount
Advance Auto Parts	102	5260.102	Vehicle Maintenance	5128108239931	04/07/21		18.35	71987	35.23
Advance Auto Parts	102	5260.102	Vehicle Maintenance	5128108929607	04/07/21		16.88		
American Fidelity Assurance Co.	101	2052.101	Supplemental Insurance Payable	2096757	04/07/21		416.66	71988	416.66
Anderson Rental	300	5470.300	Park Maint/Infrastructure	2249051	04/14/21		179.34	72010	179.34
Armstrong Cartridge Incorporated	102	5309.102	Ammunition	13417	04/07/21		2,382.00	71989	2,382.00
Balls Food Stores	101	5267.101	Employee Related Expenses	36937	04/14/21		17.41	72011	49.39
Balls Food Stores	101	5267.101	Employee Related Expenses	36939	04/14/21		31.98		
Balls Food Stores	101	5301.101	Office Supplies	36934	04/07/21		14.84	71990	14.84
Blue Sky Cleaners	102	5224.102	Laundry Service	F3A239	04/14/21		442.21	72012	442.21
Bob Allen Ford, Inc.	102	5260.102	Vehicle Maintenance	F0CS384166	04/07/21		2,101.49	71991	2,101.49
Breeden Holdings, LLC	106	5211.106	Maintenance & Repair Equipment	1062871	04/14/21		312.75	72013	502.70
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1063239	04/14/21		189.95		
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1063090	04/07/21		66.90	71992	186.80
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1063110	04/07/21		84.90		
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1063126	04/07/21		35.00		
Central Salt	270	5303.270	Sand and Salt	PSI1932725	04/14/21		1,392.21	72014	4,201.18
Central Salt	270	5303.270	Sand and Salt	PSI1932819	04/14/21		1,405.69		
Central Salt	270	5303.270	Sand and Salt	PSI1932894	04/14/21		1,403.28		
C & G Rubber Stamp, Inc.	101	5301.101	Office Supplies	135310	04/07/21		75.00	71993	75.00
Occupational Health Centers of the	102	5207.102	Medical Expense & Drug Testing	1013041547	04/07/21		140.50	71994	140.50
Everygy	101	5201.101	Electric	4/1/21 Multi	04/13/21		1,566.41	32640	4,497.39
Everygy	106	5201.106	Electric	4/1/21 Multi	04/13/21		1,279.71		
Everygy	106	5290.106	Street Light Electric	4/1/21 Multi	04/13/21		1,651.27		
Fastsigns Overland Park	300	5472.300	R Park Development Plan	20181244	04/14/21		746.25	72015	746.25
Galls, LLC	102	5308.102	Clothing & Uniforms	18008711	04/07/21		264.92	71995	264.92
Galls, LLC	102	5308.102	Clothing & Uniforms	18030189	04/14/21		383.90	72016	410.75
Galls, LLC	102	5308.102	Clothing & Uniforms	18030190	04/14/21		26.85		
Gather Media and Communication	101	5209.101	Professional Services	118	04/07/21		1,250.00	71996	1,250.00
Geiger Ready-Mix, Inc.	300	5470.300	Park Maint/Infrastructure	1007741	04/14/21		619.25	72017	619.25
Gordon CPA, LLC	101	5213.101	Audit Fees	495202	04/07/21		17,555.00	71997	17,555.00
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4591	04/14/21		1,511.25	72018	1,769.00
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4595	04/14/21		257.75		
Jake's Lawn & Landscape, LLC.	110	5262.110	Grounds Maintenance	4585	04/07/21		2,900.00	71998	2,900.00
Johnson County Wastewater	101	5288.101	Waste Water	4/1/21 Multi	04/14/21		44.83	72019	229.20
Johnson County Wastewater	106	5288.106	Waste Water	4/1/21 Multi	04/14/21		102.30		
Johnson County Wastewater	220	5288.220	Waste Water	4/1/21 Multi	04/14/21		82.07		
Keystone Ridge Designs, Inc.	300	5470.300	Park Maint/Infrastructure	23411	04/14/21		3,642.00	72020	3,642.00
Kansas Gas Service	220	5289.220	Natural Gas	2518 4/8/21	04/14/21		215.43	72021	215.43
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	1030441	04/14/21		715.20	72022	715.20

Kansas State Treasurer	103	5228.103	Fees Due State of Kansas	3/2021	04/07/21	3,235.50	71999	3,235.50
The University of Kansas	102	5206.102	Travel Expense & Training	DD480EC4	04/14/21	35.00	72023	35.00
Lamp, Rynearson & Assoc., Inc.	270	5209.270	Professional Services	32100101000003	04/14/21	3,572.20	72024	10,894.87
Lamp, Rynearson & Assoc., Inc.	300	5421.300	Street Maintenance	32100103000003	04/14/21	1,632.68		
Lamp, Rynearson & Assoc., Inc.	270	5430.270	Residential Street Reconstruction	320001040000010	04/14/21	2,805.40		
Lamp, Rynearson & Assoc., Inc.	370	5457.370	CARS 2020 - Roe	32100102000003	04/14/21	2,407.09		
Lamp, Rynearson & Assoc., Inc.	300	5472.300	R Park Development Plan	319001060000015	04/14/21	477.50		
Landscape Forms, Inc.	300	5470.300	Park Maint/Infrastructure	131807	04/07/21	12,685.15	72000	12,685.15
MARC	101	5305.101	Dues, Subscriptions, & Books	DI0003887	04/07/21	1,819.00	72001	1,819.00
Venessa Maxwell-Lopez	103	5209.103	Professional Services	4/9/21	04/14/21	150.00	72025	150.00
MegaKC	300	5473.300	RPAC Improvements	695RPAR20211231	04/14/21	24,869.22	72026	24,869.22
Missouri Municipal League	101	5203.101	Printing & Advertising	200020402	04/14/21	90.00	72027	90.00
Moss Printing	101	5301.101	Office Supplies	14595	04/07/21	38.00	72002	38.00
Municode	101	5214.101	Other Contracted Services	355764	04/07/21	838.95	72003	838.95
Rejis Commission	102	5214.102	Other Contracted Services	459144	04/14/21	22.50	72028	22.50
Staples	101	5301.101	Office Supplies	8061712881	04/07/21	104.35	72004	104.35
Staples	101	5304.101	Janitorial Supplies	8061789498	04/14/21	132.38	72029	132.38
Strasser True Value	110	5262.110	Grounds Maintenance	380607	04/14/21	41.78	72030	283.35
Strasser True Value	115	5302.115	Motor Fuels & Lubricants	379816	04/14/21	7.74		
Strasser True Value	106	5306.106	Materials	379851	04/14/21	123.19		
Strasser True Value	106	5318.106	Tools	379816	04/14/21	68.40		
Strasser True Value	106	5318.106	Tools	380409	04/14/21	25.16		
Strasser True Value	106	5318.106	Tools	380485	04/14/21	17.08		
ULINE	300	5472.300	R Park Development Plan	131833400	04/14/21	565.79	72031	565.79
US BANK	220	5203.220	Printing & Advertising	Nichols 4/8/21	04/08/21	75.00	32639	1,362.88
US BANK	220	5203.220	Printing & Advertising	Nichols 4/8/21	04/08/21	376.00		
US BANK	510	5203.510	Printing & Advertising	Jones 4/8/21	04/08/21	104.00		
US BANK	101	5210.101	Maintenance & Repair Building	Nielsen 4/8/21	04/08/21	17.98		
US BANK	101	5237.101	Community Events	Jones 4/8/21	04/08/21	30.56		
US BANK	101	5256.101	Committee Funds	Nielsen 4/8/21	04/08/21	209.99		
US BANK	106	5259.106	Traffic Control Signs	Vandenbos 4/8/21	04/08/21	55.41		
US BANK	102	5308.102	Clothing & Uniforms	Morris 4/8/21	04/08/21	355.94		
US BANK	106	5318.106	Tools	Mootz 4/8/21	04/08/21	5.25		
US BANK	300	5470.300	Park Maint/Infrastructure	Vandenbos 4/8/21	04/08/21	84.99		
US BANK	300	5470.300	Park Maint/Infrastructure	Vandenbos 4/8/21	04/08/21	29.79		
US BANK	300	5470.300	Park Maint/Infrastructure	Vandenbos 4/8/21	04/08/21	17.97		
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	430948	04/14/21	5,772.99	72032	5,772.99
Verizon Wireless	102	5202.102	Telephone	9876170898	04/07/21	282.00	72005	361.98
Verizon Wireless	104	5202.104	Telephone	9876170898	04/07/21	79.98		
Water District No 1 of Johnson Co	510	5244.510	General Contractor	RA21001	04/07/21	120,000.00	72006	120,000.00
WCA Waste Corporation	115	5272.115	Solid Waste Contract	990000820497	04/14/21	45,685.65	72033	45,685.65
KPERS	101	2040.101	KPERS Accrued Employee	4/1/21	04/08/21	2,478.94		2,478.94
KPERS	101	2040.101	KPERS Accrued Employee	4/1/21	04/08/21	3,949.43		3,949.43
KPERS	101	2050.101	Insurance Withholding Payable	4/1/21	04/08/21	186.50		186.50

KP&F	101	2045.101	KP&F Employee Withholding Payab	4/1/21	04/08/21	2,103.97	2,103.97
KP&F	101	2045.101	KP&F Employee Withholding Payab	4/1/21	04/08/21	6,709.11	6,709.11
KP&F	101	2050.101	Insurance Withholding Payable	4/1/21	04/08/21	70.18	70.18
Wex Bank	106	5302.106	Motor Fuels & Lubricants	5226 4/5/21	04/05/21	194.43	194.43
Wex Bank	102	5302.102	Motor Fuels & Lubricants	6429 4/5/21	04/05/21	<u>2,093.13</u>	<u>2,093.13</u>
						<u>292,274.98</u>	

Item Number: Consent Agenda- II.-B.  
Committee 4/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Council Minutes April 5, 2021**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description  
□ Council Minutes April 5, 2021

Type  
Cover Memo



**CITY OF ROELAND PARK, KANSAS  
CITY COUNCIL MEETING MINUTES  
Roeland Park City Hall  
4600 W 51st Street, Roeland Park, KS 66205  
Monday, April 5, 2021 6:00 P.M.**

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"><li>○ Mike Kelly, Mayor</li><li>○ Trisha Brauer, Council Member</li><li>○ Benjamin Dickens, Council Member</li><li>○ Jan Faidley, Council Member</li><li>○ Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Jim Kelly, Council Member</li><li>○ Tom Madigan, Council Member</li><li>○ Claudia McCormack, Council Member</li><li>○ Michael Rebne, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Keith Moody, City Administrator</li><li>○ Jennifer Jones-Lacy, Asst. Admin.</li><li>○ Kelley Nielsen, City Clerk</li><li>○ John Morris, Police Chief</li><li>○ Donnie Scharff, Public Works Director</li></ul> |
|--|---|--|

**Admin**

Brauer  
Hill

**Finance**

McCormack  
Madigan

**Safety**

Rebne  
Faidley

**Public Works**

Kelly  
Dickens

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

**Pledge of Allegiance**

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

**Roll Call**

City Clerk Nielsen called the roll. CMBRS Madigan and McCormack were absent. Staff members present were City Administrator Moody, Assistant City Administrator Jones-Lacy, Public Works Director Scharff, Police Chief Morris, Parks and Recreation Superintendent Nichols, Management Intern Verbrugge, City Attorney Mauer, and City Clerk Nielsen.

**Modification of Agenda**

*There were no modifications to the agenda.*

**I. Citizen Comments**

*There were no citizen comments.*

**II. Consent Agenda**

- A. Appropriations Ordinance #971**
- B. Council Minutes March 15, 2021**

**MOTION:** CMBR HILL MOVED AND CMBR BRAUER SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (THE MOTION CARRIED 6-0)

**III. Business from the Floor - Proclamations/Applications/Presentations**

**A. Report on Regional Climate Action Plan**

Mayor Kelly introduced Lenexa Councilwoman Julie Sayers and Joan Leavens, Sustainability and Community Education Coordinator from the Shawnee Mission School District. Ms. Leavens is the Chair

for Climate Action KC. The committee has created a regional climate action plan that has been adopted by MARC.

Ms. Leavens said the report is a result of over 300 meetings with over a thousand people and an online engagement process. The plan is voluntary and flexible and cities are encouraged to make it their own. MARC stands ready to help municipalities through the process. Ms. Leavens said that Roeland Park has been leading the way in this. They already have a solar-ready ordinance, have been working on a complete streets plan, and has partnered with Johnson County Stormwater to incorporate more strategies to reduce greenhouse emissions. She said she is looking forward to what other regions will do. They have acknowledged that doing nothing is harmful.

They conducted a greenhouse gas inventory using 2015 as a baseline. They found that two-thirds of their emissions come from residential and commercial buildings and one-third comes from the commercial sector. They also looked into ways of reducing emissions in buildings and also through planned landscaping.

Another topic is climate risk and vulnerability. Areas that are the highest risk of flood, drought, and extreme heat have the most impact on vulnerable populations and there is much work that needs to be done in this area.

Action areas are outlined in the plan as well as ways to look at collaboration with others and the need to identify community leadership and liaisons.

Transportation is also an area that needs to be addressed. Urban greening and planting trees has many benefits. Trees help to cool the streets which extends the life of the asphalt. It also has co-benefits such as job creation, business development, and more comfortable homes.

Adaptation is a major part of the plan for people to have access to more healthy food. This is accomplished by cities having ordinances that allow backyard farming and gardening. She noted that Roeland Park already allows backyard chickens. She said they need to look for more nature-based solutions such as composting which builds soil health and increases access to healthful food. She also said gardening is a healthy activity. They need to work with the earth as it is constantly working to heal itself.

Another component is leading by example, which Roeland Park is already doing. More items to help are encouraging rain gardens on residential property with possible incentives, strategic planning for transportation and land use, which could include traffic calming.

Local governments can look at the Climate Action Playbook to see what is possible to implement in their city. They should see themselves as partners with Johnson County Health & Environment, Johnson County Stormwater, area school and neighboring cities where they can lead and act.

To view the plan visit: <https://kcmetroclimateplan.org/>

Lenexa Councilwoman Julie Sayers spoke to what Lenexa has done in utilizing the playbook as a guiding document for their governing body. After review, they put together an assessment breaking it into three categories: what they are doing now, what can easily be implemented, and what they could do

on a longer term. From there, they adopted a resolution. They notified their citizens of what they were doing but weren't talking about such as they already had a municipal greenhouse.

CMBR Rebne thanked Ms. Sayers and Ms. Leavens for their presentation and noted that they, and himself, can always do better. He asked if there were any leadership challenges from native peoples in following the climate action plan. He also asked about Evergy's role in moving away from its use of coal.

Ms. Leavens said they reached out to native groups but couldn't speak to how those discussions went. She did say that Evergy is working toward more renewable energy, zero carbon energy. The Shawnee Mission School District has signed on to Renewables Direct and so have other metropolitan cities to encourage Evergy to develop those resources and signing on to Renewables Direct is for them to know there is a commitment to purchase.

Ms. Sayers said that Lenexa has also signed the Renewables Direct.

Mayor Kelly said there is an equity committee for Climate Action KC that is being intentional about the relationships it is forming with those most vulnerable to climate change. As it relates to Evergy, he appreciates them being at the table. As their fuel mixture gets cleaner, the fuel they use gets cleaner. A securitization agreement was signed by the Kansas legislature and is awaiting a signature from the governor that will provide compensation as coal plants retire and investment moves towards more clean energy. They want to let the electric utilities at the table take advantage of more clean energy options in the region.

CMBR Faidley asked what the next steps would be. Ms. Sayers said the Sustainability Committee looks to be the citizens in the Roeland Park community. City Administrator Moody is also very supportive at looking at the options and identifying strategies specific to Roeland Park.

Ms. Sayers recommended creating three areas to identify what they are already doing, easy to reach goals, and long-term goals that may need policy changes and financial support. In any event, they need to make the plan specific to what Roeland Park's capacity is.

CMBR Kelly said as the liaison to the Sustainability Committee they are understaffed with volunteers. He said that Chair Judy Hyde is doing an excellent job, but there is a lot to handle with only four people. He would like to see them be able to increase their membership.

Mayor Kelly said they could certainly do a recruitment for the Sustainability Committee.

Mayor Kelly also thanked Ms. Leavens and Ms. Sayers for what they have done for the region in their work with Climate Action KC.

#### **IV. Mayor's Report**

##### **A. Bike Month Proclamation**

Mayor Kelly said they have been diligent and intentional about the love of cycling. Roeland Park is making sure the City's infrastructure recognizes the will of the community to be more bike-friendly.

**MOTION:** CMBR FAIDLEY MOVED AND CMBR HILL SECONDED TO APPROVE MAY 2021 AS BICYCLE MONTH IN THE CITY OF ROELAND PARK. (THE MOTION CARRIED 6-0)

**B. AAPI Proclamation**

Mayor Kelly said that CMBRS Faidley and Rebne, as well as several other residents, want to take a stand against Asian Discrimination. He said that xenophobia and racism has no place in Roeland Park. The proclamation was also approved by the Racial Equity Committee. He said this is a continued and sincere effort to call out racism and make Roeland Park a community people want to live in.

**MOTION:** CMBR REBNE MOVED AND CMBR FAIDLEY SECONDED TO ADOPT THE APPI (ASIAN-AMERICAN, PACIFIC ISLANDER) PROCLAMATION. (THE MOTION CARRIED 6-0)

**V. Reports of City Liaisons and Committees**

**A. MARC - Bike & Pedestrian**

CMBR Faidley said the notes from the March 10<sup>th</sup> meeting are in the packet. She did note that the funding they applied for at Nall and Elledge was not approved. She did want to draw attention to the upcoming work that MARC is doing on a complete street analysis. She said by them codifying those principles it makes them more attractive for funds in the future. Updates to the map and bikeway plan from MARC will be coming soon.

**B. Community Engagement Committee Update**

CMBR Rebne, liaison to the Community Engagement Committee, thanked everyone for a very successful and fun Easter Egg Drop. He said that CMBR Faidley and Ms. Jones-Lacy helped deliver eggs. He also thanked Jan Grebe and Tony Nichols for their help and noted that Lisa Eagle filled eggs. He said they made almost 400 baskets that were left at doorsteps.

Mayor Kelly also expressed his thanks in that they were able to accomplish this event. He also gave a thank you to Laura Savage.

CMBR Hill thanked everyone and said her children thoroughly enjoyed it and it was a great idea. She did note that people were wanting to recycle their eggs to be reused and wanted to know how to return them back to the City.

City Administrator Moody said they can set up collection bins at the Community Center and City Hall.

**C. Parks and Trees Committee Report**

Committee Chair Laura Savidge reported they have had a turnover of members, but they are still loaded with talent. She also said she couldn't say enough about the good work what Public Works has done to support their parks.

Cooper Creek (CMBR Brauer' objective) Phase 1 is on schedule and on budget. They continue with their eradication of invasive species. Pads have been poured for the new amenities. A split rail will be installed by the end of the month and will serve as a barrier against the creek. The welcome sign on Johnson Drive will also be landscaped soon. They also need to coordinate the removal of invasive

species with the privately owned land to the north and the unincorporated part of Johnson County and that will be done in the fall.

The spring spruce up for Nall Park will be split into two part starting with the removal of dead and dying shrubs and then a planting next spring.

The Gaga ball pit Girl Scout project is set to meet its completion target date of June.

R Park Phase 1 and 2 are continuing. Ms. Savidge is looking forward to Arbor Master treating for the Japanese beetle that does so much destruction. She said that final grading also needs to be completed. Then they will move into the phase of sidewalks and a playground. They have formed a playground subcommittee to investigate all aspects of play structures and they are looking forward to working with Confluence on this part of the project.

Sweany Park received an upgrade of two new benches and a waste receptacle. They have \$2,000 for landscaping and Judy Hyde is designing that. They have also created a task force for a small play structure and Mr. Nichols is working on that budget.

CMBR Faidley asked City Administrator Moody if Arbor Masters has not kept up with their contract. He said that Mr. Nichols is the lead at R Park and he will follow up with the contractors on the landscaping.

Mayor Kelly said there is a lot of work going on in their parks and he appreciates all of the work that Ms. Savidge and the committee are doing.

#### **D. Arts Advisory Committee Update**

Michael Poppa from the Arts Committee said they have a call for artists for the wall mural and is working with staff on the staircase project.

The committee is working with George Schlegel's wife Mary on a tribute to Mr. Schlegel for July.

Mayor Kelly thanked Mr. Poppa for the work the Arts Committee does and said they are anticipating a vibrant mural. He said that he has an open invitation to come back to the Council to provide updates.

### **VI. Unfinished Business**

#### **A. Agreement with JoCo for COVID Health Order Enforcement**

City Administrator Moody said the agreement to allow Johnson County to enforce their health orders in Roeland Park is a continuation of the order previously approved.

**MOTION:** CMBR REBNE MOVED AND CMBR DICKENS SECONDED TO APPROVE THE AGREEMENT WITH JOHNSON COUNTY TO ENFORCE THEIR COVID HEALTH ORDER. (THE MOTION CARRIED 6-0)

### **VII. New Business**

#### **A. Approve Annual Cooperative Agreement with Johnson County for Stormwater Best Management Practices Program**

Mayor Kelly said the agreement will assist residents with stormwater-friendly methods for management.

CMBR Kelly said he would like to better placement of the types of programs, grants, refunds/reimbursements in a more prominent place than Neighborhood Services.

Mayor Kelly agreed and said they can contact PIO Katie Garcia to help promote those programs and make sure they're seen by residents.

CMBR Faidley asked if they are installing a pollinator plant garden and native trees who would they go to as a resident, the City or Bridging the Gap.

Public Works Director Scharff said they would actually be directed to Bridging the Gap or the Johnson County's website. Bridging the Gap assists the City in approving applications and landscape plans.

CMBR Faidley asked if there is a point person at Bridging the Gap. Public Works Director Scharff can include that information on the City's website.

**MOTION:** CMBR KELLY MOVED AND CMBR BRAUER SECONDED TO APPROVE THE 2021 STORMWATER BEST MANAGEMENT PRACTICES COST-SHARE PROGRAM AGREEMENT WITH JOHNSON COUNTY. (MOTION CARRIED 6-0)

## **B. Committee Appointments**

Mayor Kelly recommended the following appointments:

- Sandy Billinger - Parks Committee
- Russell McCorkle - Ad-Hoc Historical Committee
- Marek Gliniecki - Community Foundation
- Diane Mora - Racial Equity Committee

**MOTION:** CMBR REBNE MOVED AND CMBR DICKENS SECONDED TO APPROVE THE SLATE OF CANDIDATES AS PRESENTED BY THE MAYOR. (THE MOTION CARRIED 6-0)

## **C. Approve Task Order for R Park Phase 3 Improvements**

Mayor Kelly said that Parks and Public Works have done a beautiful job with the first two phases of R Park improvements. The task order for Phase 3 is the design and planning that incorporates CMBR Dickens' objective for fall protection on the playground with work to be completed the summer of 2022.

CMBR Faidley said in conversations with residents they have a number of concerns about moving immediately forward on the construction. She noted that they combined Phase 1 and 2 and moved Phase 3 up which was to be completed in 2023. The sentiment expressed to her is that there has been considerable disruption which is making the park almost unusable. They felt it would be better to put the project back on the original timeline. This would give a chance for the grass to be established before they start tearing up the park.

Mayor Kelly said he too has heard the concerns regarding the timeline for the improvements to the park as well as making sure the improvements are appropriately designed given the desires of the residents and including the new budget objective of playground equipment.

City Administrator Moody said they do not know how long construction will take and whether it will be affected by the traffic garden component. He did add that the timeline is flexible. They would like to have the disturbed areas put back by fall which gives them two seasons for grass to be reestablished. The task order is for the design and not for the construction itself. He said CMBR Faidley makes a good point and they can push construction out as they are disrupting the park for two seasons.

City Administrator Moody said that Confluence has greater experience in playground planning and has worked with them on the comp plan update. Confluence will meet with the Parks Committee. They want to have these experts facilitate the discussion and find out how a green traffic garden lay out with the playground equipment. He said they can expect the planning stage to last about two months.

CMBR Rebne asked if there is an incentive to do construction earlier rather than later and asked what the benefits are for waiting and doing the construction now.

CMBR Dickens remarked that as far as Phase 3 he is of the mind to get it done quickly and he tends to go in that direction. He also said that he does not live in the ward of R Park and appreciates what CMBR Faidley has heard from her residents. He said if it is supported by the residents and the committee does not have a problem moving the development back, even though it's his objective, he would defer to the people.

CMBR Kelly asked if there would be any trouble delaying two weeks to which City Administrator Moody responded there would not be.

**MOTION:** CMBR KELLY MOVED AND CMBR HILL SECONDED TO TABLE THIS ITEM UNTIL A REPORT IS GIVEN FROM THE PARKS COMMITTEE. (MOTION CARRIED 6-0)

**MOTION:** CMBR DICKENS MOVED AND CMBR HILL SECONDED TO APPROVE THE TASK ORDER FOR R PARK PHASE 3 IMPROVEMENTS. (NO VOTE WAS TAKEN.)

#### **D. Approve 2021 Streetlight & Traffic Signal Maintenance with Black & McDonald**

Public Works Director Scharff said that Black & McDonald has performed exceptionally over the past several years. The agreement they are proposing is to add traffic signal maintenance.

CMBR Faidley said there was a recent issue with the pedestrian crossing at 55<sup>th</sup> and Roe and could that be addressed by Black & McDonald. Public Works Director Scharff said it could be.

CMBR Kelly requested information on what Black & McDonald did for them last year. He wanted information on how many service calls there were and specifically what work they did. Public Works Director Scharff said their scope of services is included in the staff report. He also said they do monthly night patrols to ensure that streetlights are working and functioning correctly. They also provide the City a 24-hour service. He did say that he will get the information on specifics and disseminate that to the Council.

**MOTION:** CMBR FAIDLEY MOVED AND CMBR REBNE SECONDED TO APPROVE THE 2021 STREETLIGHT & TRAFFIC SIGNAL MAINTENANCE WITH BLACK & MCDONALD FOR THE ANNUAL COST NOT TO EXCEED \$24,226 FOR STREETLIGHTS AND \$15,800 FOR TRAFFIC SIGNAL MAINTENANCE FOR A TOTAL ANNUAL COST OF \$40,026.20. (MOTION CARRIED 5-1 WITH CMBR KELLY VOTING NO.)

### **VIII. Ordinances and Resolutions**

*There were no ordinances or resolutions presented.*

### **IX. Reports of City Officials**

#### **A. 2019 GFOA Award for Excellence in Financial Reporting**

Ms. Jones-Lacy said this is the 26<sup>th</sup> year Roeland Park has received this award. They are also anticipating receiving the Distinguished Budget Presentation Award. She said it has been a pleasure to work with Roeland Park and continuing its excellence when it comes to accounting principles.

#### **B. COVID Report**

Chris Verbrugge provided an update for the second half of March. He said that Johnson County has approved a new health order to include a mask mandate. Governor Kelly's initiative for a state-wide mask mandate failed on committee but was passed by the Johnson County Commissioners. Mr. Verbrugge encouraged everyone to please keep wearing masks while they are out. On March 29th, they moved to Phase 5, which includes all adults ages 16 and over and are encouraged to get the vaccine. He said that #SleeveUpJoCo is still good to share your photos.

He noted that Roeland Park qualifies for funds under the American Rescue Plan Act and they anticipate an allotment of \$936,000. The City is working on determining what projects are eligible for those funds.

#### **C. 1<sup>st</sup> Quarter Police Progress Report**

Police Chief Morris said he is working with the new police clerk to create new dashboards and data items. They are also working to collect data from their DigiTicket system. With regard to UCR crime, it has been relatively quiet. He said that vehicle thefts continue to be high and they anticipate more incidents as the weather gets warmer. Chief Morris also reviewed the accidents and anticipates them to significant decrease along Roe now that work is complete. He provided arrests stats, citations and warnings, and various violations broken out by race and gender.

Chief Morris said he did not have a quarterly report from the co-responder or animal control but will forward those on when he receives them.

He said the SRO is doing well. He said that Miego is still taking some safety precautions with students and sporting events continue to be limited.

CMBR Faidley - asked location of injury accident. Police Chief Morris 48<sup>th</sup> and Roe only vehicles, no pedestrians



CMBR Rebne asked to see the breakdown on the DigiTicket in regard to race. He also said that they can see from the breakdown of stats they have it is not in proportion to the racial community in Roeland Park. He also wanted to see what percentages of citations were issued to each group from DigiTicket, and what number of citizens do not live in Roeland Park and where they are from, whether from Missouri, Kansas, and from what county.

Police Chief Morris said that DigiTicket is still formulating those statistics and it costs about \$500 for them to format that every time they request information from them.

Chief Morris said with the warmer weather the patrol bike and motorcycle will be coming out soon.

#### **D. Quarter Progress Report - 2021 Objectives**

City Administrator Moody attached a summary sheet for progress on 1<sup>st</sup> quarter in the packet. He said that 5 out of 12 items have been completed. They have reduced court fines, but they will not know the budget impact until they have a full year's worth of data. He said he is also looking to working more with the Historical Committee.

CMBR Faidley asked how Roeland Park's Economic Development Association is progressing. City Administrator Moody said they haven't made much progress on this. He said that Ms. Jones-Lacy was looking into developing a tool to use the leftover TIF increment but will work with the new finance director on this.

Ms. Jones-Lacy shared that the policy is completed as much as they can and she has shared with Jeff White, their financial advisor. She said this could provide a tool for future development opportunities.

#### **E. Quarterly Progress Report - Strategic Plan**

City Administrator Moody said they are keeping the initiatives under in chronological order. Those that have seen completion or progress are marked in green to make it easier to see. Mr. Moody said this is a substantial list and is a great effort in the strategies and financial investments the City has made. He said they would not be able to communicate to residents how much they have done if they did not maintain this great historical document.

Mayor Kelly said the Sunflower Medical building is a nice entryway into the City. He said he appreciates how the work aesthetic matches and they considered the impact it had on Granada and Roe. He noted it is open now before their May construction deadline. City Administrator Moody said a temporary certificate of occupancy has been issued for the main level. The second floor will be for Advent Health. All that services for the entire building are all in place. They anticipate issuing a permanent certificate of occupancy for their May deadline.

CMBR Faidley asked if the no smoking signs have been installed in the parks. Tony Nichols said he picked up the signs and he will get them installed as soon as he can.

#### **Adjourn:**

**MOTION:** CMBR DICKENS MOVED AND CMBR REBNE SECONDED TO ADJOURN. (MOTION CARRIED 6-0)

(Roeland Park City Council Meeting Adjourned at 7:50 p.m.)

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Kelley Nielsen, City Clerk

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Mike Kelly, Mayor

Item Number: Applications/Presentations- A.-1.  
Committee 4/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 4/12/2021  
Submitted By: Katie Garcia with Gather Media Communications  
Committee/Department: Admin.  
Title: **Quarterly Social Media Report by Katie Garcia**  
Item Type: Report

**Recommendation:**

Informational only.

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description  
1st Quarter Social Media Report

Type  
Cover Memo

# Q1 Marketing Report

GATHER MEDIA CO.



**Prepared by**  
KATIE GARCIA  
GATHER MEDIA CO. FOUNDER

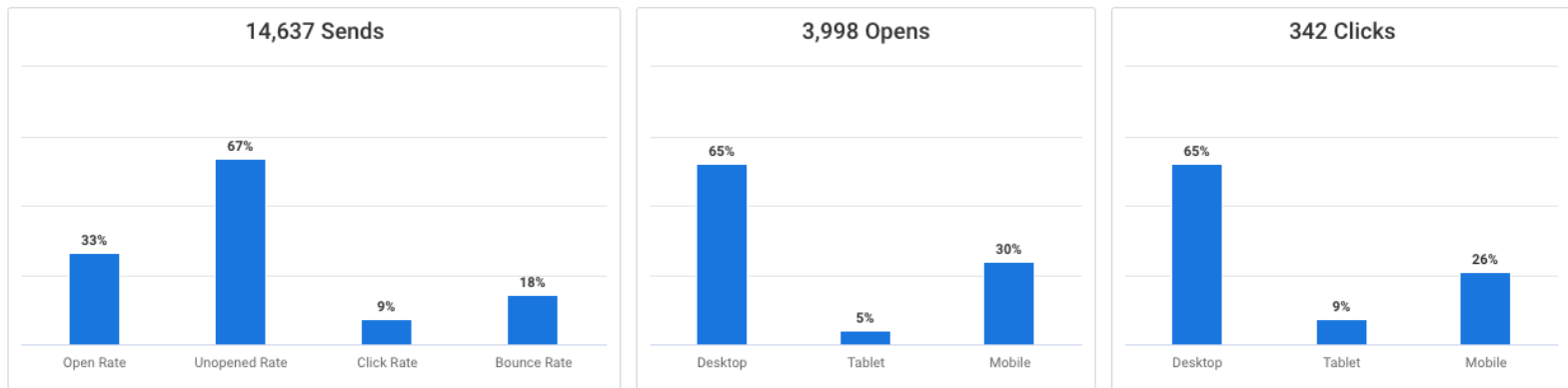
## Reports

- Constant Contact Email Report
- Social Media Group Report
- Social Media Competitor Report
- Top Posts

## Q1 Major Focuses

- Launch Instagram
- COVID-19 Updates
- Capital Project Updates
- Community and Committee News
- Weather and Energy Updates

## Constant Contact Results



Average Open Rate: Q1 33% / Q4 32%

Industry Average Open Rate: 28%

Average Click Through Rate: Q1 9% / Q3 10%

Industry Average Click Through Rate: 3%

Cross-Network Performance Summary

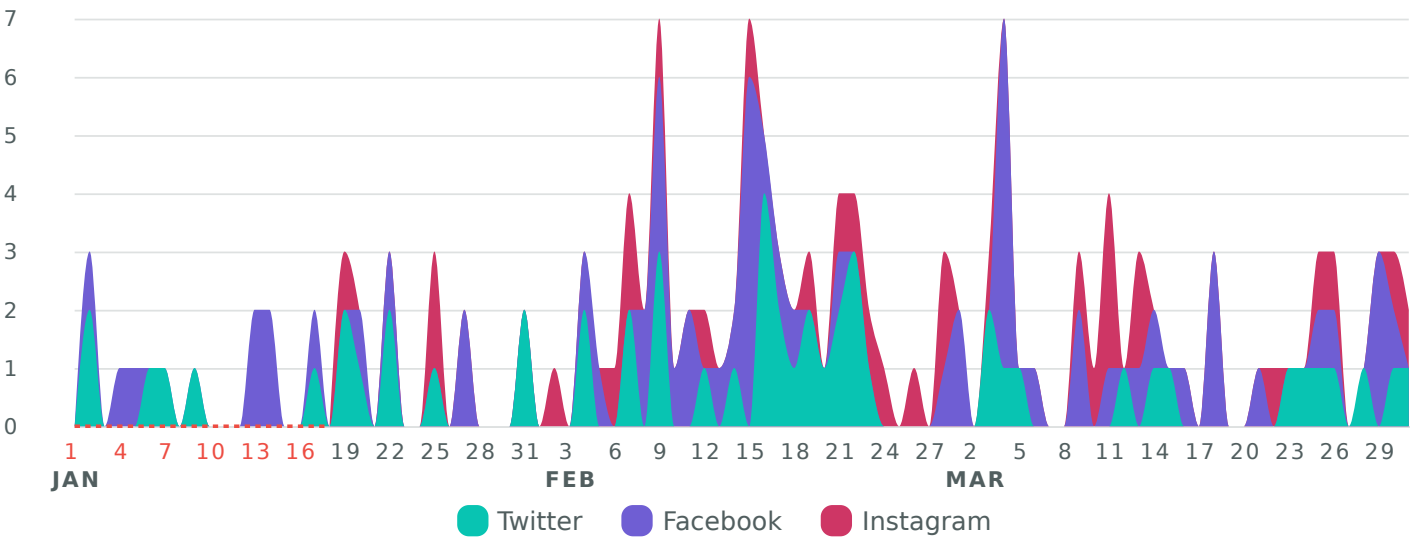
View your key profile performance metrics from the reporting period.

<div>Impressions ⓘ</div> <div>101,358 ↘16.5%</div>	<div>Engagements ⓘ</div> <div>6,631 ↘18.7%</div>	<div>Post Link Clicks ⓘ</div> <div>770 ↘21.3%</div>
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Cross-Network Audience Growth

See how your audience grew during the reporting period.

Audience Gained, by Day



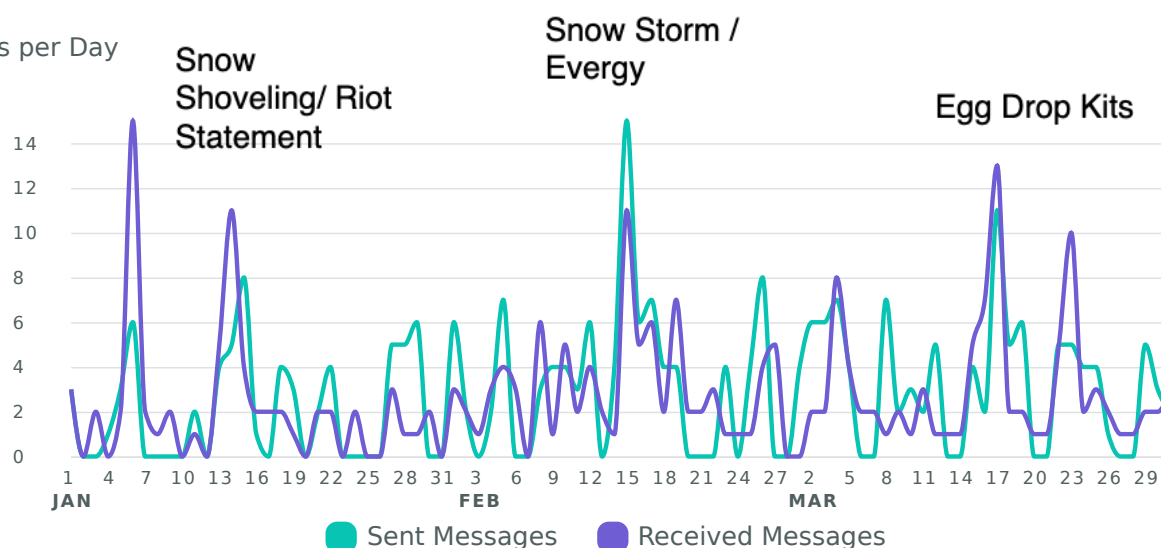
Audience Metrics	Totals	% Change
Total Audience ⓘ	4,197	↗4.5%
Total Net Audience Growth ⓘ	102	↗17.2%
Twitter Followers Gained	53	↗3.9%
Facebook Page Likes	60	↘25%
Instagram Followers Gained	31	-



## Cross-Network Message Volume

Review the volume of sent and received messages across networks during the selected time period.

Messages per Day



### Sent Messages Metrics

Totals

% Change

#### Total Sent Messages ⓘ

258 ↘ 14.9%

Twitter Sent Messages

89 ↘ 18.3%

Facebook Sent Messages

113 ↘ 41.8%

Instagram Sent Messages

56 ↗ -

### Received Messages Metrics

Totals

% Change

#### Total Received Messages ⓘ

247 ↘ 12.7%

Twitter Received Messages

144 ↗ 5.9%

Facebook Received Messages

96 ↘ 34.7%

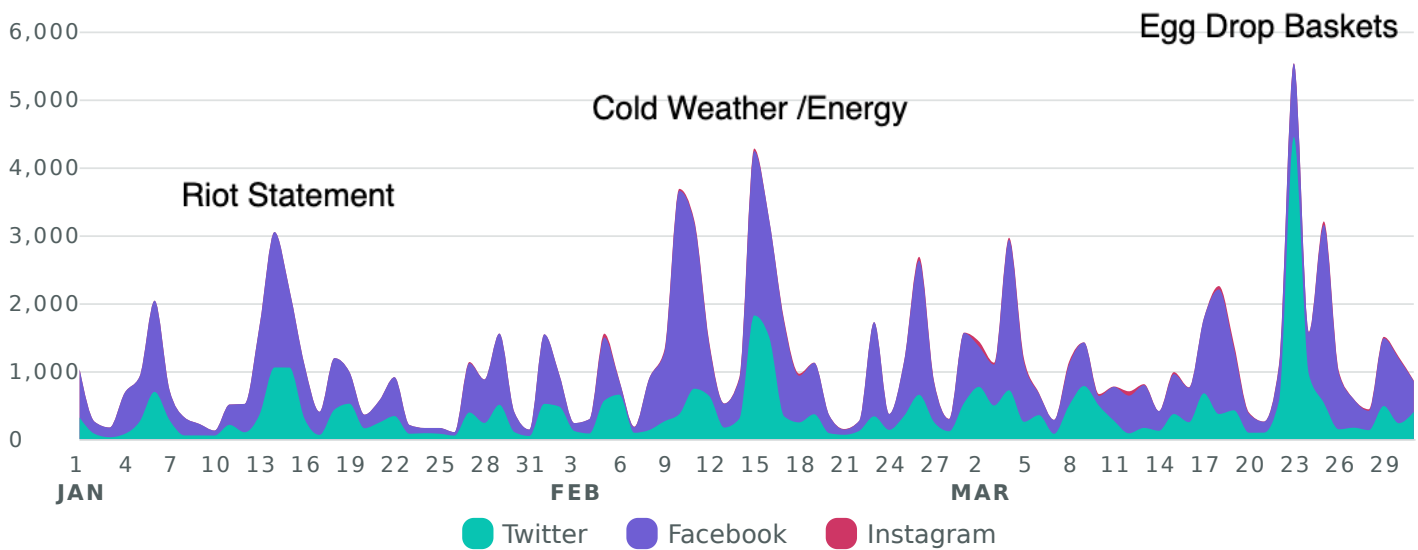
Instagram Received Messages

7 ↗ -

## Cross-Network Impressions

Review how your content was seen across networks during the reporting period.

Impressions, by Day



Impression Metrics

Totals

% Change

**Total Impressions ⓘ**

**101,358**

↘ **16.5%**

Twitter Impressions

35,649

↘ 9%

Facebook Impressions

64,570

↘ 21.5%

Instagram Impressions

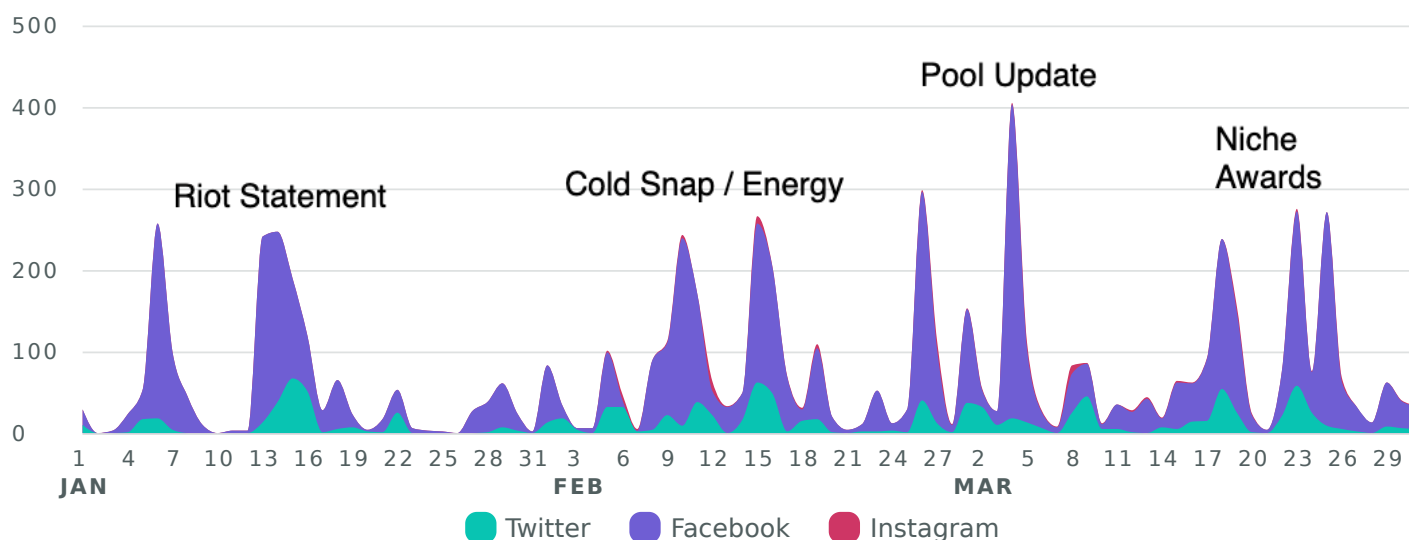
1,139

↗ -

## Cross-Network Engagement

See how people are engaging with your posts during the reporting period.

Engagements, by Day



Engagement Metrics

Totals

% Change

**Total Engagements** ⓘ

**6,631**

↘ **18.7%**

Twitter Engagements

1,147

↘ 24.5%

Facebook Engagements

5,365

↘ 19.2%

Instagram Engagements

119

↗ -

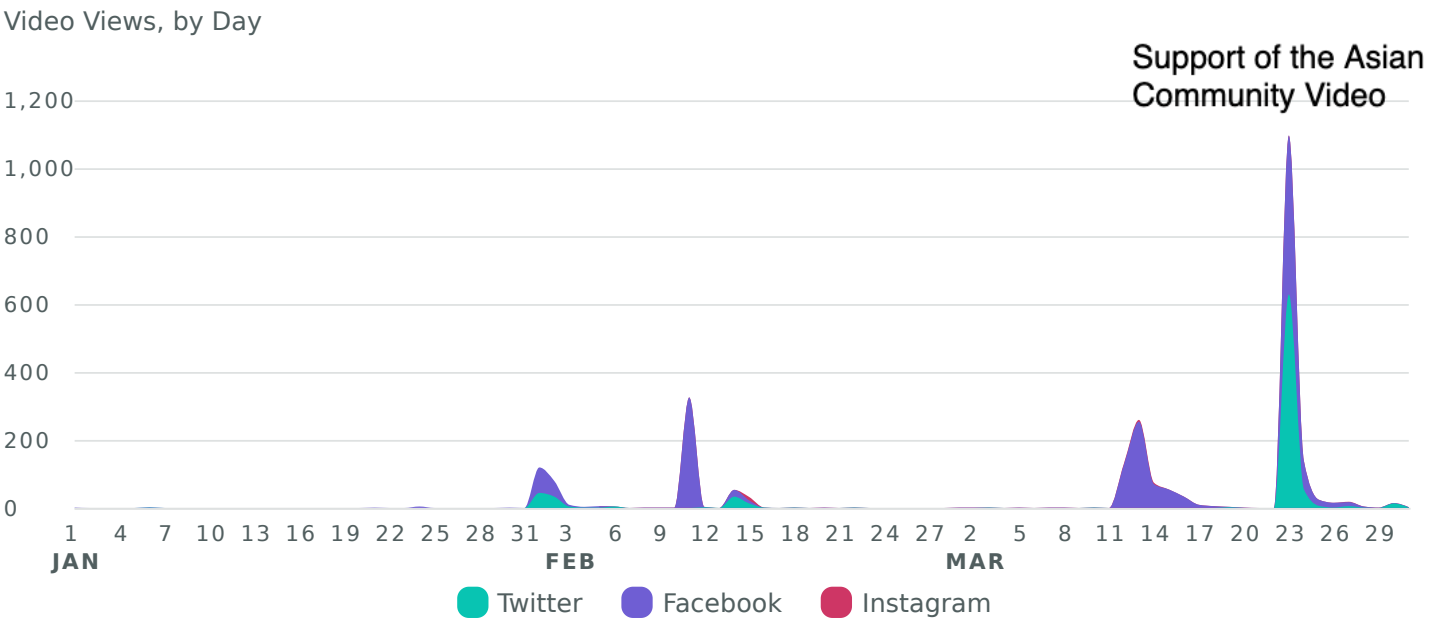
**Engagement Rate (per Impression)** ⓘ

**6.5%**

↘ **2.6%**

Cross-Network Video Views




Review how your videos were viewed across networks during the reporting period.



Video Views Metrics	Totals	% Change
Video Views ⓘ	2,537	↗642%
Twitter Video Views	853	↗928%
Facebook Video Views	1,661	↗541%
Instagram Post Video Views	23	-

## Cross-Network Profiles

Review your aggregate profile and page metrics from the reporting period.

Profile ▲	Audience	Net Audience Growth	Published Posts	Impressions	Engagements	Engagement Rate (per Impression)	Video Views
<b>Reporting Period</b> Jan 1, 2021 – Mar 31, 2021	<b>4,197</b> ↗ 4.5%	<b>102</b> ↗ 17.2%	<b>212</b> ↘ 17.8%	<b>101,358</b> ↘ 16.5%	<b>6,631</b> ↘ 18.7%	<b>6.5%</b> ↘ 2.6%	<b>2,537</b> ↗ 642%
<b>Compare to</b> Oct 3, 2020 – Dec 31, 2020	<b>4,017</b>	<b>87</b>	<b>258</b>	<b>121,439</b>	<b>8,156</b>	<b>6.7%</b>	<b>342</b>
 <b>City of Roeland Park</b>	115	30	32	1,139	119	10.4%	23
 <b>City of Roeland Pa...</b>	2,185	39	91	64,570	5,365	8.3%	1,661
 <b>Roeland Park, KS</b>	1,897	33	89	35,649	1,147	3.2%	853





**City of Roeland Park, KS**  
Wed 1/6/2021 3:49 pm CST

Friendly Reminder! Residents and businesses are required to shovel the sidewalks abutting their properties withi...




Engagement Rate (per Impr...	21.8%
Impressions	1,689
Engagements	368





**City of Roeland Park, KS**  
Wed 1/13/2021 2:05 pm CST

Roeland Park's Governing Body condemns the seditious acts that occurred in the Capitol Building on January 6, 2021. We...




Engagement Rate (per Impr...	21.5%
Impressions	1,515
Engagements	325





**City of Roeland Park, KS**  
Thu 3/4/2021 12:51 pm CST

SIGN UP FOR THE "EGG DROP" ON SATURDAY, APRIL 3RD! 🐰 Rather than our annual egg hunt, we are doing an "Egg...




Engagement Rate (per Impr...	21.4%
Impressions	2,087
Engagements	447





**City of Roeland Park, KS**  
Wed 2/10/2021 9:46 am CST

In 2021, Roeland Park will embark on a plan to revitalize Cooper Creek Park, which stretches some 900 feet along the creek...




Engagement Rate (per Impr...	21.3%
Impressions	900
Engagements	192





**City of Roeland Park, KS**  
Tue 3/23/2021 11:17 am CDT

A message from Roeland Park Mayor Mike Kelly: Roeland Park, Kansas, strives to empower residents of all identities....




Engagement Rate (per Impr...	20.2%
Impressions	1,131
Engagements	228



**City of Roeland Park, KS**  
Fri 2/19/2021 11:06 am CST

Check out the latest news on our partnership with Dynamhex!  
<https://bit.ly/3dnR7Oc>



Engagement Rate (per Impr...	18.8%
Impressions	592
Engagements	111



**City of Roeland Park, KS**

Mon 3/1/2021 9:46 am CST

Congrats to our Roeland Park Photo Contest Winners! Thank you to everyone who submitted a photo. 1st and 2nd Place: Chelsea Johnston 3rd Place: Jen Hill

A

**Engagement Rate (per Impres... 18%**

Impressions **817**

Engagements **147**



**City of Roeland Park, KS**

Fri 1/15/2021 2:50 pm CST

Johnson County is starting to plan for Phase 2 COVID-19 vaccinations which they hope will start some time in February,...

#### COVID-19 Vaccine



**Engagement Rate (per Impr... 17.2%**

Impressions **402**

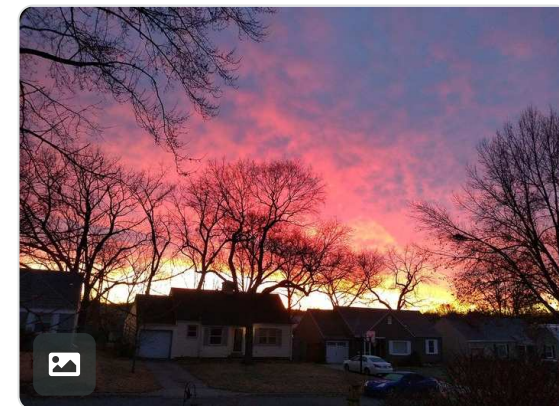
Engagements **69**



**City of Roeland Park, KS**

Fri 2/26/2021 11:11 am CST

Roeland Park was named one of Ten of the Hottest Neighborhoods in Kansas City! "We love the central location and how people..."





**Engagement Rate (per Impr... 14.3%**

Impressions **2,327**


Engagements **332**







**City of Roeland Park, KS**  
Tue 2/16/2021 9:35 am CST

UPDATE 11:30 am: Evergy has paused power outages. They are working to restore any outages. If anyone has a...




<b>Engagement Rate (per Impr...</b>	<b>14.2%</b>
Impressions	769
Engagements	109




**City of Roeland Park, KS**  
Mon 2/15/2021 9:06 am CST

RP Act of Kindness submitted by: Kathleen W. ❤️ "Stephanie Lindquist-Johnson and her son are instrumental in initiating act...

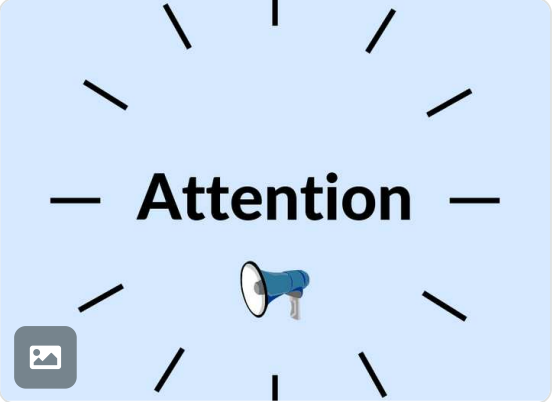


<b>Engagement Rate (per Impr...</b>	<b>14.1%</b>
Impressions	704
Engagements	99




**City of Roeland Park, KS**  
Mon 2/8/2021 9:27 am CST

WCA has suspended all residential trash and recycling collections today (2/8) due to road conditions. All residential routes...



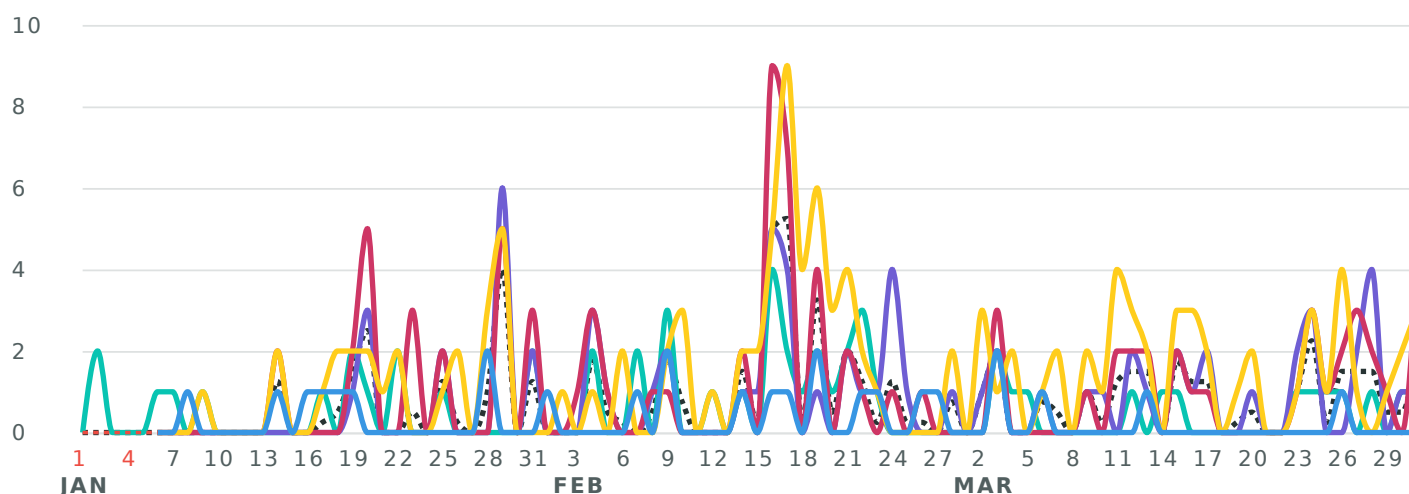
<b>Engagement Rate (per Impr...</b>	<b>13.5%</b>
Impressions	621
Engagements	84

## Activity Overview







Your Followers  <b>1,897</b>	Top Competitor (City of Merriam, Kan)  <b>5,685</b>	Competitor Avg. Followers  <b>4,152</b>
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## Audience Growth







Followers Gained, by Day






Toggle Profiles

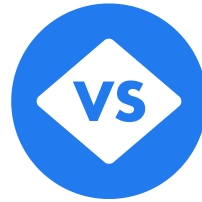
 Competitor Aver... ✓	 Roeland Park, KS ✓	 City of Merriam, ... ✓	 City of Mission, KS ✓
 Prairie Village ✓	 Westwood, Kansas ✓		

## Audience Growth by Profile

Twitter Account	Followers	Net Follower Growth	% Change
  <b>Competitor Average</b>	4,152	23	0.55%
  <b>Roeland Park, KS</b> @RoelandParkKS	1,897	33	1.74%
  <b>City of Merriam, Kan</b> @MerriamKS	5,685	-11	-0.19%

## Audience Growth by Profile

Twitter Account	Followers	Net Follower Growth	% Change
 <b>City of Mission, KS</b> @CityofMissionKS	5,209	9	0.17%
 <b>Prairie Village</b> @PrairieVillage	4,522	83	1.84%
 <b>Westwood, Kansas</b> @WestwoodKS	1,193	11	0.92%



# Facebook Competitors Report

January 1, 2021 - March 31, 2021

The Facebook Competitor report lets you keep tabs on your Facebook Page's performance compared to competitors or other company Pages using proprietary metrics based on publicly available Page data.

## Included in this Report


 City of Roeland Park, KS

 City of Fairway, KS




 City of Merriam, KS - Government

 City of Mission, KS - Government

 City of Prairie Village Government

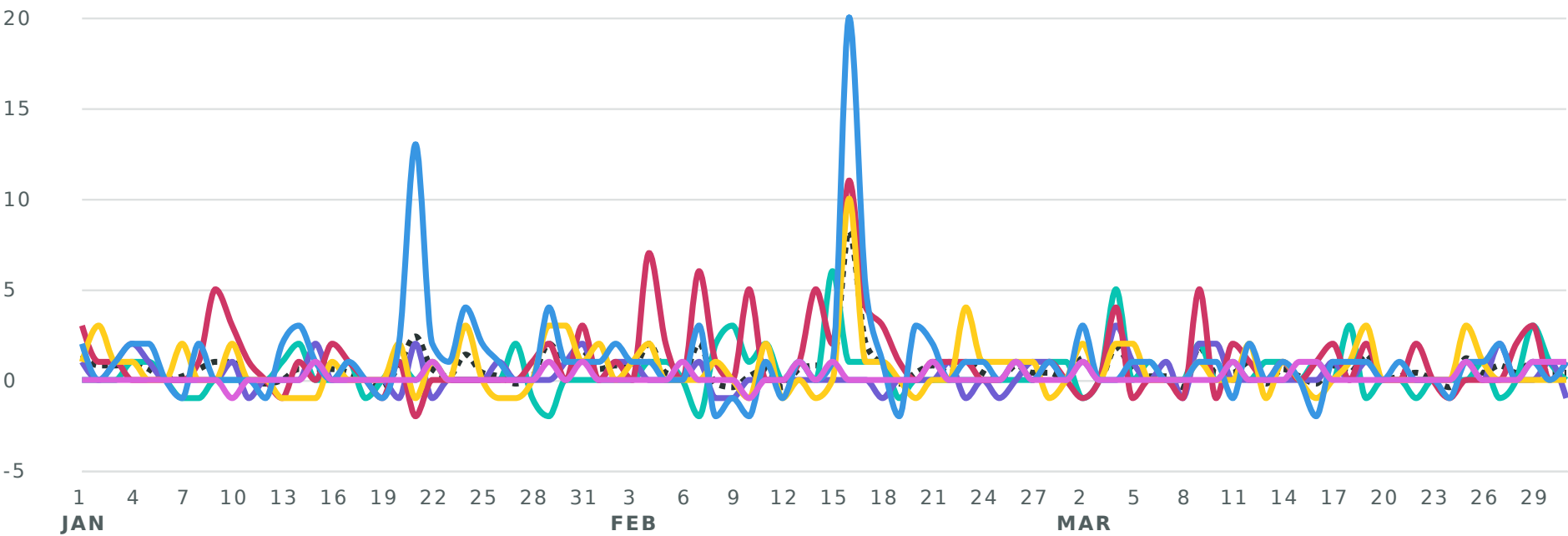
 City of Westwood Kansas - Govern...

Activity Overview

<div>Your Fans</div> <div> <b>2,185</b></div>	<div>Top Competitor (City of Merriam, KS - Government)</div> <div> <b>3,226</b></div>	<div>Competitor Avg. Fans</div> <div> <b>1,953</b></div>
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Audience Growth






















Net Fan Growth, By Day



Toggle Profiles

- ☒ Competitor Average ✓
- ☒ City of Roeland Park, KS ✓
- ☒ City of Fairway, KS ✓
- ☒ City of Merriam, KS - Gove... ✓
- ☒ City of Mission, KS - Gover... ✓
- ☒ City of Prairie Village Gove... ✓
- ☒ City of Westwood Kansas -... ✓

## Audience Growth by Profile

Facebook Page		Fans	Net Fan Growth	% Change
	 <b>Competitor Average</b>	1,953	58.6	 3.1%
	 <b>City of Roeland Park, KS</b> Business Page	2,185	39	 1.8%
	 <b>City of Fairway, KS</b> Business Page	983	26	 2.7%
	 <b>City of Merriam, KS - Government</b> Business Page	3,226	97	 3.1%
	 <b>City of Mission, KS - Government</b> Business Page	2,762	57	 2.1%
	 <b>City of Prairie Village Government</b> Business Page	2,254	98	 4.5%
	 <b>City of Westwood Kansas - Government</b> Business Page	538	15	 2.9%

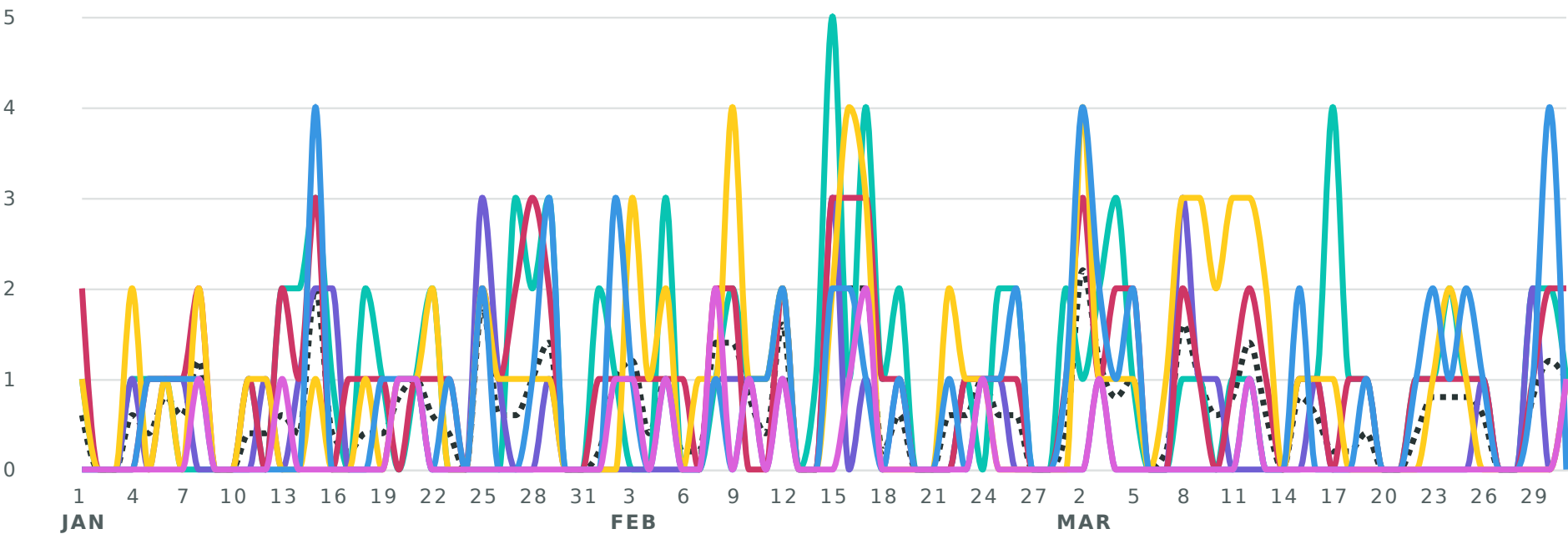


Message Volumes

Published Posts

Received Messages

Published Posts, by Day



Toggle Profiles

☒ Competitor Average ✓

☒ City of Roeland Park, KS ✓

☒ City of Fairway, KS ✓































☒ City of Merriam, KS - Gove... ✓

☒ City of Mission, KS - Gover... ✓






☒ City of Prairie Village Gove... ✓

☒ City of Westwood Kansas -... ✓

## Stats by Page

Facebook Page	Published Posts	Received Messages	Post Breakdown	Public Engagements	Public Engagements per Post
  <b>Competitor Average</b>	58	0.4	12.2  38.8  7 	995.6	17.17
  <b>City of Roeland Park, KS</b> Business Page	91	14	14  73  4 	2,069	22.74
  <b>City of Fairway, KS</b> Business Page	39	0	19  4  16 	97	2.49
  <b>City of Merriam, KS - Government</b> Business Page	87	0	14  68  5 	2,456	28.23
  <b>City of Mission, KS - Government</b> Business Page	81	0	12  68  1 	1,321	16.31
  <b>City of Prairie Village Government</b> Business Page	65	2	4  48  13 	1,079	16.6

Stats by Page

Facebook Page		Published Posts	Received Messages	Post Breakdown	Public Engagements	Public Engagements per Post
	 <b>City of Westwood Kansas - Government</b> Business Page	18	0	12  6  0 	25	1.39

Item Number: Mayor's Report- IV.-A.  
Committee 4/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Municipal Clerks Week Proclamation**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
□ Municipal Clerks Week Proclamation	Cover Memo



# Proclamation

## **Municipal Clerks Week May 2-8, 2021**

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, Mike Kelly, Mayor of the City of Roeland Park, do recognize the week of May 2 through May 8, 2021, as

**Municipal Clerks Week,**

and further extend appreciation to our Municipal Clerk, Kelley Nielsen and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 19th day of April, 2021.

---

MIKE KELLY  
Mayor

Item Number: Mayor's Report- IV.-B.  
Committee 4/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Police Week Proclamation**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Police Week Proclamation	Cover Memo



# Proclamation

## NATIONAL POLICE WEEK

**May 9-15, 2021**

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week; and

WHEREAS, the members of the law enforcement agency of The City of Roeland Park play an important role in safeguarding the rights and freedoms of the citizens of our community; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our department recognize their duty to serve the people by safeguarding life and property, protecting them against violence or disorder, and protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, our police department has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service;

THEREFORE, I, Mayor Mike Kelly and the Governing Body of The City of Roeland Park urge our citizens to join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their communities, have established for themselves the rights and security of all citizens.

NOW, THEREFORE, I, Mayor Michael Kelly for The City of Roeland Park do hereby proclaim the week of May 9 through May 15, 2021 as National Police Week in the City of Roeland Park.

---

Mike Kelly, Mayor

Item Number: Mayor's Report- IV.-C.  
Committee 4/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Public Works Week Proclamation**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Public Works Week Proclamation	Cover Memo





# Proclamation

## NATIONAL PUBLIC WORKS WEEK

May 16- 22, 2021

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, solid waste collection, parks and canal maintenance; and

WHEREAS, the health, safety, and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel, who staff public works departments, is materially influenced by the people's attitude and understanding of the importance of the work they perform.

WHEREAS, APWA is proud to announce **"Stronger Together"** as the theme for the 2021 National Public Works Week. This theme represents the many facets of modern civilization that grow out of the efforts put forth by the public works professionals across North America. What starts here? *Infrastructure* starts with public works... *Growth and innovation* starts with public works... *Mobility* starts with public works... *Security* starts with public works... *Healthy communities* start with public works... The bottom line is that citizens' quality of life starts with public works.

NOW, THEREFORE, Mayor Mike Kelly of the City of Roeland Park, Kansas does hereby proclaim the week of May 16-22, 2021 as

## NATIONAL PUBLIC WORKS WEEK

in the City of Roeland Park, and calls upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works; and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

---

Mike Kelly, Mayor

Item Number:        **Unfinished Business- VII.-A.**  
Committee            **4/19/2021**  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:                                4/15/2021  
Submitted By:                  Staff  
Committee/Department:      Admin.  
Title:                                **Discuss Return to In Person Meetings**  
Item Type:                        Discussion

**Recommendation:**

**Discuss returning to in person meetings.**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**Item Number:** New Business- VIII.-A.  
**Committee** 4/19/2021  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

---

**Date:** 3/25/2021  
**Submitted By:** Keith Moody  
**Committee/Department:** Admin.  
**Title:** **Approve Proposed 2022 Pay Scale**  
**Item Type:** Other

### **Recommendation:**

**To approve the proposed 2022 Pay Scale, taking affect 1/1/22 following implementation of employee merit increases.**

### **Details:**

No movement of positions to higher or lower pay grades are reflected in the proposed 2022 pay scale.

The pay scale was developed in 2017 in its current form. It employs a standard distance between mid points of the pay levels and a standard range to establish a minimum and maximum pay for each level. This is a basic structure employed by professionally developed pay scales.

Each year we review the pay scale, in concert with the budget development process. In 2019 we employed Gallagher to complete a job duties and compensation analysis which resulted in a two year plan implementing significant movement of positions to higher pay grades, this was completed in 2021. Gallagher used Johnson County cities of similar size as their market comparison for a more specific comparison.

As in prior years the midpoint for each pay grade has been adjusted for inflation, for 2022 a \$.55/hr. increase to the midpoint has been applied. This annual adjustment is based upon two relevant indexes (Employment Cost Index- Wages Only and the Consumer Price Index). This same approach has been employed since 2017. Figure #1 attached reflects a three year weighted average of these two indexes (ranging from 2.14% to 1.26%). Figure #2 applies these percentages to the average midpoint of the pay scale, resulting in a range of \$.72 to \$.42 per hour as a reasonable adjustment to the pay scale midpoints. The average of this range is \$.57/hr. therefore the proposed \$.55 per hour adjustment is on target. Merit increases will be applied prior

to the new pay scale taking affect, no adjustments in pay to bring an employee's wage up to the new minimum for their position are anticipated to be necessary and therefore the proposed 2022 pay scale has no fiscal impact on the 2022 budget.

The proposed 2022 pay scale maintains the City's "average" position in the market.

#### Financial Impact

Amount of Request: No fiscal impact to 2022 budget	
Budgeted Item?	Budgeted Amount: No fiscal impact to 2022 budget.
Line Item Code/Description:	

#### Additional Information

How does item relate to Strategic Plan?

Timely adjustments to the pay scale will keep Roeland Park competitive in the market and ensure the City is attracting and retaining quality employee's.

How does item benefit Community for all Ages?

#### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Inflation Index Figures	Cover Memo
<input type="checkbox"/> Proposed 2022 Pay Scale	Cover Memo
<input type="checkbox"/> 2021 Pay Scale	Cover Memo

**Figure #1: Inflation Indexes**

Updated 2/22/21

Weight Per Year	Employment Cost Index: (ECI) State and Local Government Workers				Consumer Price Index: CPI-U: WNC	
	12 Months Ended	Wages & Benefits	ECI-Wages Only	Benefits Only	12 Months Ended	All Items
15%	Dec. '18	<b>2.60%</b>	<b>2.40%</b>	<b>3.10%</b>	Dec. '18	<b>1.86%</b>
35%	Dec. '19	<b>2.90%</b>	<b>2.50%</b>	<b>3.30%</b>	Dec. '19	<b>1.32%</b>
50%	Dec. '20	<b>2.30%</b>	<b>1.80%</b>	<b>3.10%</b>	Dec. '20	<b>1.03%</b>
Three Year Weighted Avg. =		<b>2.56%</b>	<b>2.14%</b>	<b>3.17%</b>		<b>1.26%</b>

Consumer Price Index: All Urban Consumers- (CPI-U), Kansas City, MO through 2017 (KC Index Eliminated); Starting in 2018 West North Central CPI-U Index Used (WNC-CPI-U)

**Ten Year History**

Calendar Year	Semiannual Averages		Annual % Change	Fiscal Year	Budgeted Merit Increases	Actual Merit Increases
	Jan-Jun	Jul-Dec				
2011	211.86	215.14	4.35%	2012	0.00%	
2012	217.39	219.61	2.08%	2013	1.00%	
2013	222.06	221.17	0.71%	2014	0.00%	
2014	222.84	222.47	0.59%	2015	3.00%	
2015	221.51	223.05	0.26%	2016	3.00%	2.72%
2016	222.96	225.16	0.94%	2017	3.00%	2.91%
2017	227.43	229.00	1.71%	2018	3.00%	2.85%
2018	100.00	101.86	1.86%	2019	4.50%	4.47%
2019		103.21	1.32%	2020	4.25%	4.05%
2020		104.26	1.03%	2021	4.25%	4.19%
<b>Average</b>			<b>1.48%</b>		<b>2.60%</b>	<b>3.53%</b>

**Figure #2: Pay Scale Adjustment Guide**

Average Midpoint Pay	Proposed Per Hour Increase		Annual Full-time Increase
	Minimum	Maximum	
\$70,122.00			
	Minimum	<b>\$0.44</b>	\$915.20
	Midpoint	<b>\$0.55</b>	\$1,144.00
	Maximum	<b>\$0.66</b>	\$1,372.80
2.14% = Weighted Average ECI (Wages Only)			
1.26% = Weighted Average CPI			
Hourly Equivalent			
\$1,497.10	<b>\$0.72</b>	= ECI (Wages Only)	
\$880.73	<b>\$0.42</b>	= CPI	
	<b>\$0.57</b>	=Average	

**Proposed Pay Scale Effective 1/1/2022**

Titles and Pay Levels	Annual Pay			Hourly Rate		
	Minimum	Midpoint	Maximum	Min	Mid	Max
<b>Level 17</b>						
City Administrator	\$99,268	\$119,600	\$139,932	\$47.73	\$57.50	\$67.28
<b>Level 16</b>						
	\$94,434	\$113,776	\$133,118	\$45.40	\$54.70	\$64.00
<b>Level 15</b>						
Police Chief	\$89,600	\$107,952	\$126,304	\$43.08	\$51.90	\$60.72
<b>Level 14</b>						
Director of Public Works	\$84,766	\$102,128	\$119,490	\$40.75	\$49.10	\$57.45
<b>Level 13</b>						
Finance Director/Assistant City Administrator	\$79,932	\$96,304	\$112,676	\$38.43	\$46.30	\$54.17
<b>Level 12</b>						
	\$74,194	\$90,480	\$106,766	\$35.67	\$43.50	\$51.33
<b>Level 11</b>						
	\$69,418	\$84,656	\$99,894	\$33.37	\$40.70	\$48.03
<b>Level 10</b>						
City Clerk	\$64,642	\$78,832	\$93,022	\$31.08	\$37.90	\$44.72
<b>Level 9</b>						
Parks & Recreation Superintendent	\$59,867	\$73,008	\$86,149	\$28.78	\$35.10	\$41.42
Police Sergeant						
Public Works Superintendent						
<b>Level 8</b>						
Building Inspector	\$55,091	\$67,184	\$79,277	\$26.49	\$32.30	\$38.11
Police Corporal and Detective						
<b>Level 7</b>						
Police Officer	\$49,088	\$61,360	\$73,632	\$23.60	\$29.50	\$35.40
<b>Level 6</b>						
Code Enforcement Officer	\$44,429	\$55,536	\$66,643	\$21.36	\$26.70	\$32.04
<b>Level 5</b>						
Facility Maintenance Supervisor	\$40,768	\$50,960	\$61,152	\$19.60	\$24.50	\$29.40
Skilled Maintenance Worker/Equipment Operator						
Swimming Pool Manager						
<b>Level 4</b>						
Administrative Assistant	\$37,107	\$46,384	\$55,661	\$17.84	\$22.30	\$26.76
Court Clerk						
Police Clerk						
<b>Level 3</b>						
Assistant Pool Manager	\$33,446	\$41,808	\$50,170	\$16.08	\$20.10	\$24.12
Swim Team Head Coach						
Water Exercise Instructors						
<b>Level 2</b>						
Administrative Intern	\$29,786	\$37,232	\$44,678	\$14.32	\$17.90	\$21.48
Police Intern						
Public Works Intern						
<b>Level 1</b>						
Community Center Custodian/Attendant	\$26,125	\$32,656	\$39,187	\$12.56	\$15.70	\$18.84
Head Lifeguard						
Swim Lesson Instructors						
<b>Level .75</b>						
Swim Team Assistant Coach				\$10.50	\$13.13	\$15.75
<b>Level .5</b>						
Life Guard				\$9.50	\$11.88	\$14.25
Pool Receptionist/Clerk						
<b>Level .25</b>						
Concessions Worker				\$8.50	\$10.63	\$12.75

Averages 2022	\$ 58,293	\$ 71,266	\$ 84,239	\$ 26.23	\$ 32.07	\$37.90
Averages 2021	\$ 57,362	\$ 70,122	\$ 82,882			
Average Annual Change in Wage	\$ 931	\$ 1,144	\$ 1,357			
Average Change in Hourly Rate	\$ 0.45	\$ 0.55	\$ 0.65			
Percent of Change	1.623%	1.631%	1.637%			

**Proposed Pay Scale Effective 1/1/2021**

Titles and Pay Levels	Annual Pay			Hourly Rate		
	Minimum	Midpoint	Maximum	Min	Mid	Max
<b>Level 17</b>						
City Administrator	\$98,318	\$118,456	\$138,594	\$47.27	\$56.95	\$66.63
<b>Level 16</b>						
	\$93,485	\$112,632	\$131,779	\$44.94	\$54.15	\$63.36
<b>Level 15</b>						
Police Chief	\$88,651	\$106,808	\$124,965	\$42.62	\$51.35	\$60.08
<b>Level 14</b>						
Director of Public Works	\$83,817	\$100,984	\$118,151	\$40.30	\$48.55	\$56.80
<b>Level 13</b>						
Finance Director/Assistant City Administrator	\$78,983	\$95,160	\$111,337	\$37.97	\$45.75	\$53.53
<b>Level 12</b>						
	\$73,256	\$89,336	\$105,416	\$35.22	\$42.95	\$50.68
<b>Level 11</b>						
	\$68,480	\$83,512	\$98,544	\$32.92	\$40.15	\$47.38
<b>Level 10</b>						
City Clerk	\$63,704	\$77,688	\$91,672	\$30.63	\$37.35	\$44.07
<b>Level 9</b>						
Parks & Recreation Superintendent	\$58,928	\$71,864	\$84,800	\$28.33	\$34.55	\$40.77
Police Sergeant						
Public Works Superintendent						
<b>Level 8</b>						
Building Inspector	\$54,153	\$66,040	\$77,927	\$26.04	\$31.75	\$37.47
Police Corporal and Detective						
<b>Level 7</b>						
Police Officer	\$48,173	\$60,216	\$72,259	\$23.16	\$28.95	\$34.74
<b>Level 6</b>						
Code Enforcement Officer	\$43,514	\$54,392	\$65,270	\$20.92	\$26.15	\$31.38
<b>Level 5</b>						
Facility Maintenance Supervisor	\$39,853	\$49,816	\$59,779	\$19.16	\$23.95	\$28.74
Skilled Maintenance Worker/Equipment Operator						
Swimming Pool Manager- new						
<b>Level 4</b>						
Administrative Assistant	\$36,192	\$45,240	\$54,288	\$17.40	\$21.75	\$26.10
Court Clerk						
Police Clerk						
<b>Level 3</b>						
Assistant Pool Manager	\$32,531	\$40,664	\$48,797	\$15.64	\$19.55	\$23.46
Swim Team Head Coach- new						
Water Exercise Instructors- new						
<b>Level 2</b>						
Administrative Intern	\$28,870	\$36,088	\$43,306	\$13.88	\$17.35	\$20.82
Public Works Intern						
<b>Level 1</b>						
Community Center Custodian/Attendant	\$25,210	\$31,512	\$37,814	\$12.12	\$15.15	\$18.18
Head Lifeguard- new						
Swim Lesson Instructors- new						
<b>Level .75</b>		<b>Hourly Rate</b>				
Swim Team Assistant Coach- new	\$10.50	\$13.13	\$15.75	\$10.50	\$13.13	\$15.75
<b>Level .5</b>						
Life Guard				\$9.50	\$11.88	\$14.25
Pool Receptionist/Clerk						
<b>Level .25</b>						
Concessions Worker				\$8.50	\$10.63	\$12.75

**Item Number:** New Business- VIII.-B.  
**Committee** 4/19/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

Date: 3/25/2021  
Submitted By: Keith Moody  
Committee/Department: Admin.  
Title: **Approve Proposed 2022 Solid Waste Assessment**  
Item Type: Other

**Recommendation:**

**To approve setting the solid waste service assessment at \$201.50 for 2022 based upon the attached analysis.**

**Details:**

Attached is the 2022 Solid Waste Rate Analysis. The 2022 analysis does not reflect Public Works staff costs associated with the leaf pick up program, this is consistent with the approach employed in setting the 2019, 2020 and 2021 assessment. A total assessment of \$201.50 per home is proposed (a \$1.50 increase from 2021). The solid waste fee charged by WCA will increase \$.30/month/home or \$3.60/year/home based upon the contract renewed with WCA in 2020. The renewal extended service to 2021 through 2025. With a \$.30 per month increase in the fee established for 2022, 2023, 2024, and 2025. The \$.30 increase equates to 1.94%. In contrast the average annual increase in the rate from 2014 through 2021 is 4.58%.

The Rate Analysis reflects a garbage/recycling/yardwaste assessment based upon the rate charged by WCA (\$189/yr). It also includes \$1/yr to cover administrative costs and a fee to cover a portion of the leaf collection program costs (\$11.50/yr which does not include the public works man hour costs). These total \$201.50/yr, a \$1.50 increase from 2021. The increase is less than the increase in the WCA fee (of \$3.60) due to the cost of the leaf collection program going down. This equates to an average annual increase in the solid waste assessment of 2.47% between 2016 and 2022.

Looking beyond 2022, Council should anticipate the solid waste assessment will around \$3.75 per year.

Financial Impact



Amount of Request: N/A	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

### Additional Information

How does item relate to Strategic Plan?

Reviewing the costs of service annually and setting fees appropriately is good financial stewardship.

How does item benefit Community for all Ages?

Contracted solid waste services result in less heavy truck traffic on City streets and lower costs for service to the end user, these are beneficial to people of all ages.

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> 2022 Solid Waste Assessment Analysis	Cover Memo

## 2022 Solid Waste Assessment Analysis

### Trash Service Cost:

*Includes solid waste, yard debris, unlimited recycling, large item pickup (excluding white goods\*)*

### Leaf Program Cost:

*Citywide curbside leaf pickup program*

### Administrative Cost:

*Staff administrative time for questions, new residents trash/recycling startup, etc.*

\$ 24.46	Administrative Assistant Cost with Benefits and 5% Overhead
260	hours
\$ 6,359.60	

Summary of Program Costs								Average Annual Increase
Year of Service:	2016	2017	2018	2019	2020	2021 Budget	Projected 2022 Budget	
History of Solid Waste Fee Charged City by Contractor (Per Home Per Year)	\$ 145.44	\$ 149.76	\$ 182.04	\$ 182.04	\$ 182.04	\$ 185.40	\$ 189.00	4.99%
Percent Increase	0.00%	2.97%	21.55%	0.00%	0.00%	1.85%	1.94%	
Total Homes Subject to Assessment	2,846	2,845	2,849	2,850	2,850	2,850	2,851	

### Summary of Solid Waste Program Costs:

Administrative Costs	\$ 4,228.00	\$ 4,228.00	\$ 4,228.00	\$ 5,496.40	\$ 6,110.00	\$ 6,293.30	\$ 6,359.60
Leaf Pick Up Costs	\$ 87,656.00	\$ 87,645.00	\$ 51,288.00	\$ 46,207.00	\$ 41,184.00	\$ 41,801.76	\$ 42,419.52
Solid Waste Service Costs	\$ 413,922.24	\$ 426,067.20	\$ 518,631.96	\$ 518,814.00	\$ 518,814.00	\$ 528,390.00	\$ 538,839.00
Total program cost	\$ 505,806.24	\$ 517,940.20	\$ 574,147.96	\$ 570,517.40	\$ 566,108.00	\$ 576,485.06	\$ 587,618.12

Estimated Cost Per Property	\$ 177.73	\$ 182.05	\$ 201.53	\$ 200.18	\$ 198.63	\$ 202.28	\$ 206.11
-----------------------------	-----------	-----------	-----------	-----------	-----------	-----------	-----------

### Annual Assessment Breakdown:

<b>Annual Solid Waste Charge per property</b>	<b>\$ 148.00</b>	<b>\$ 149.76</b>	<b>\$ 183.00</b>	<b>\$ 183.00</b>	<b>\$ 183.00</b>	<b>\$ 185.25</b>	<b>\$ 189.00</b>	4.62%
Solid Waste Revenue	\$ 421,221	\$ 426,067	\$ 521,367	\$ 521,550	\$ 521,550	\$ 527,963	\$ 538,839	
<b>Administrative Fee Charged per property:</b>	<b>\$ 1.00</b>	<b>\$ 1.00</b>	<b>\$ 1.00</b>	<b>\$ 1.00</b>	<b>\$ 1.00</b>	<b>\$ 1.00</b>	<b>\$ 1.00</b>	
Administrative Service Fee Revenue	\$ 2,846.00	\$ 2,845.00	\$ 2,849.00	\$ 2,850.00	\$ 2,850.00	\$ 2,850.00	\$ 2,851.00	
<b>Leaf Program Charge Per property:</b>	<b>\$ 26.47</b>	<b>\$ 27.24</b>	<b>\$ 15.00</b>	<b>\$ 13.00</b>	<b>\$ 14.00</b>	<b>\$ 13.75</b>	<b>\$ 11.50</b>	-9.43%
Leaf Program Revenue	\$ 77,179.00	\$ 80,000.00	\$ 42,735.00	\$ 37,050.00	\$ 39,900.00	\$ 39,187.50	\$ 32,786.50	
<b>Per Property / Year Cost</b>	<b>\$ 175.47</b>	<b>\$ 178.00</b>	<b>\$ 199.00</b>	<b>\$ 197.00</b>	<b>\$ 198.00</b>	<b>\$ 200.00</b>	<b>\$ 201.50</b>	2.47%
<b>Per Property / Per Month Cost</b>	<b>\$ 14.62</b>	<b>\$ 14.83</b>	<b>\$ 16.58</b>	<b>\$ 16.42</b>	<b>\$ 16.50</b>	<b>\$ 16.67</b>	<b>\$ 16.79</b>	
Annual Surplus or (Deficient)/Home	\$ (2.25)	\$ (4.05)	\$ (2.53)	\$ (3.18)	\$ (0.63)	\$ (2.28)	\$ (4.61)	
Total Estimated Surplus or (Deficiency)	\$ (6,406.00)	\$ (11,531.60)	\$ (7,196.96)	\$ (9,067.40)	\$ (1,808.00)	\$ (6,485.06)	\$ (13,141.62)	

### History of Solid Waste Assessment

Solid Waste Assessment	\$ 175.47	\$ 178.00	\$ 199.00	\$ 197.00	\$ 198.00	\$ 200.00	\$ 201.50	2.47%
Equivalent Monthly Rate	\$ 14.62	\$ 14.83	\$ 16.58	\$ 16.42	\$ 16.50	\$ 16.67	\$ 16.79	

\*Notes: Solid waste contract with WCA provides for a \$.30/month increase in the solid waste fee per account each year from 2021 through 2025. Anticipate a \$3.75 increase in the annual solid waste assessment in 2023, 2024, and 2025. Public Works personnel costs for the leaf collection program (estimated at \$13,000 for 2022) are removed from the proposed Solid Waste Assessment fee (hence the reason the sheet reflects an annual deficiency). Leaf collection program costs for 2022 are estimated at 3% above 2020 actual costs.

**Item Number:** New Business- VIII.-C.  
**Committee** 4/19/2021  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

---

Date: 3/25/2021  
Submitted By: Donnie Scharff, Director of Public Works  
Committee/Department: Public Works  
Title: **Approve Task Order for R Park Phase 3 Improvements**  
Item Type: Discussion

### **Recommendation:**

**To approve task order for Phase 3 improvements at R Park with Lamp Ryneason at a cost not to exceed \$49,608.**

### **Details:**

Attached is the task order for the final phase for the R Park improvements. Phase 3 is the last remaining portion of the construction elements for R Park. Items to be addressed are the hardscape and trail areas and the playground equipment. Lamp Ryneason will be doing the design of the hardscape and Confluence will provide concepts for the playground design. Confluence was asked to provide planning and design services related to the playground as they have specialists in this area where Lamp Ryneason does not. Confluence is a sub consultant to Lamp Ryneason. Staff believes it will be beneficial to have Confluence attend Park/Tree Committee meetings to help this committee navigate the challenges of planning for playground equipment. They can also aid in facilitating discussion about the Green Traffic Garden and Fall Protection objectives contemplated with the 3rd phase at R Park.

\$304,000 Phase 3 Design and Construction  
+\$100,000 Fall Protection Objective  
+ \$75,000 Green Traffic Garden Objective  
\$479,000 Total Potential Budget if All Elements Included

Approval of the task order will allow for the planning and design process to progress in 2021. The project would generally be put out for bid in December of 2021 or January of 2022. Construction is anticipated occurring in the spring/summer of 2022.

Also attached is the R Park Master Plan, phase 3 is on the final page (page 4).

## Financial Impact

Amount of Request: \$49,608	
Budgeted Item?	Budgeted Amount: \$50,000 of the \$304,000 budgeted for Phase 3 is identified for design
Line Item Code/Description:	

## Additional Information

The Parks and Tee's Committee met on 4/14/21 and discussed the Phase 3 task order and timeline. Their direction was to proceed with approval of the task order as well as continuing with a timeline for construction to begin toward the end of 2022 still allowing for disturbed areas to be planted in the 2022 fall planting season.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

## ATTACHMENTS:

Description	Type
 R Park Phase 3 Task Order	Cover Memo
 R Park Master Plan	Cover Memo

## City of Roeland Park – R Park Phase 3 Site Improvements

Contract: On-Call City Engineering

Ordinance or Resolution:

Task Agreement No: 21-5

Funding Amount: \$49,608

Purchase Order No:

Project Title: R Park Phase 3 Site Improvements

Contractor/Consultant:  
Lamp Rynearson  
9001 State Line Road, Suite 200  
Kansas City, MO 64114

Division Manager:  
Civil Design Group  
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): Fee Estimate, Confluence Scope Attachment

### PROJECT Scope:

1. Survey: Perform select topographic survey of subject project site to supplement survey by others. Survey will pick up features that have been added to site within Phase 3 project boundary (i.e. bench pads, shelters, sidewalk connections near pavilion).
2. Final Design: Prepare construction documents for R Park Phase 3 site improvements. Phase 3 scope includes access path improvements for ADA accessibility and site grading to support an all-inclusive playground (layout and equipment to be specified by Confluence, see attached scope of services). Plans will include cover sheet, site plan, existing conditions / survey control plan, dimension plan, grading plan, enlarged grading plan, and erosion control plan / details, and site details. Attend up to three City / Parks Committee meetings, prepare SWPPP and obtain KDHE NOI land disturbance permit, provide an engineer's estimate of probable construction costs, and prepare bid documents consisting of final construction drawings and a project manual with technical specifications.
3. Bidding: Conduct a pre-bid meeting, answer questions during bidding, attend bid opening, tabulate and review bid proposals and qualifications, and provide a bid recommendation to City.
4. Construction Phase Services: Conduct a pre-construction meeting, review shop drawings, attend construction progress meetings, review pay requests, answer questions during construction, perform final walkthrough and prepare punch list.
5. Construction Observation Services: Provide part time construction observation (10 hours per week). A 6-week construction period is assumed.

The attached Lamp Rynearson services will be provided for an hourly rate. Total not to exceed project fee is \$49,608, including direct expenses.

### Staff Signatures

**Mayor:**

Mike Kelly

**City Administrator:**

Keith Moody

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Partner Signatures

**Division Manager:**

Daniel G. Miller, P.E.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Company Principal (if different):**

Tony O'Malley, P.E.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Project Type: Design ☒ Construction ☒ Property Acquisition ☐ Conceptual/Problem Solving ☐ Surveying ☒

Project Discipline(s): Transportation ☒ Planning ☐ Water ☐ Wastewater ☐ Stormwater ☒

Report(s) Received:

Work on File:

This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and Lamp Rynearson (Professional), dated **11/02/2020**.

Attach scope of work, budget, and other supporting material



9001 State Line Rd., Ste. 200  
 Kansas City, MO 64114  
 [P] 816.361.0440  
 [F] 816.361.0045  
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## CIVIL DESIGN GROUP FEE ESTIMATE

PROJECT TITLE R Park Phase 3 Site Improvements  
 LOCATION Roeland Park, Kansas  
 DATE 3/24/2021

PROJECT # TBD  
 BY Dan McGhee

### Classification:

	Civil Design Group Leader	Sr. Project Manager V	Sr. Project Engineer I	Project Designer IV	Construction Observer	Admin	Hourly NTE Survey Fee	Subtotal of Hrs per Item	Subtotal of Fee per Item
Associate:	Miller	McGhee	Van Patten	McMurry	Bruemmer	Nichols			
Hourly Rate:	\$223.00	\$191.00	\$116.00	\$106.00	\$96.00	\$79.00			

Survey									
Select Topo Survey (supplement original by others)							3000		\$3,000.00
Subtotal of Hours per Associate									
Subtotal of Fee per Associate									
							Labor Fee		\$3,000.00
							Reimbursables	3%	\$90.00
							Subtotal of Survey Services		\$3,090.00
Design									
Phase 3 Site Improvements Cover Sheet	1			1				2	\$297.00
Site Plan	2		6	6				14	\$1,714.00
Existing Conditon and Survey Control Plan	1			3				4	\$509.00
Dimension Plan	2			6				8	\$1,018.00
Grading Plan	1	3	12	4				20	\$2,612.00
Enlarged Grading Plan (Path, Playground Perimeter)	3		12	8				23	\$2,813.00
Erosion Control Plan and Details	1		2	2				5	\$635.00
Site Details	2			4				6	\$806.00
Revisions per City / Parks Committee Comments		2		4	8			14	\$1,694.00
City Meetings (up to 3 assumed)	2	5						7	\$1,401.00
Stormwater Pollution Prevention Plan / KDHE NOI		2	6					8	\$1,078.00
Engineer's Estimate of Probable Construction Costs		2		3				5	\$700.00
Project Manual and Technical Specifications	1	2	6			8		17	\$1,933.00
Project Management	1	2						3	\$605.00
Subtotal of Hours per Associate	5	30	48	45		8		136	
Subtotal of Fee per Associate	\$1,115.00	\$5,730.00	\$5,568.00	\$4,770.00		\$632.00			
							Labor Fee		\$17,815.00
							Reimbursables	1%	\$178.15
							Playground Planning and Design (Confluence, see separate scope)		\$7,500.00
							Subtotal of Design		\$25,493.15
Bidding									
Attend Pre-Bid Meeting & Prep	1		2					3	\$423.00
Answer Questions During Bidding	2		2					4	\$614.00
Issue Addendum (if warranted)	2		2	2				6	\$826.00
Attend Bid Opening	1							1	\$191.00
Tabulate and Review Bids, Provide Recommendation	1	2	3	2				8	\$1,165.00
Subtotal of Hours per Associate	1	8	9	4				22	
Subtotal of Fee per Associate	\$223.00	\$1,528.00	\$1,044.00	\$424.00					
							Labor Fee		\$3,219.00
							Reimbursables	2%	\$64.38
							Subtotal of Bidding		\$3,283.38



9001 State Line Rd., Ste. 200  
 Kansas City, MO 64114  
 [P] 816.361.0440  
 [F] 816.361.0045  
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## CIVIL DESIGN GROUP FEE ESTIMATE

PROJECT TITLE R Park Phase 3 Site Improvements  
 LOCATION Roeland Park, Kansas  
 DATE 3/24/2021

PROJECT # TBD  
 BY Dan McGhee

### Classification:

	Civil Design Group Leader	Sr. Project Manager V	Sr. Project Engineer I	Project Designer IV	Construction Observer	Admin	Hourly NTE Survey Fee
Associate:	Miller	McGhee	Van Patten	McMurry	Bruemmer	Nichols	
Hourly Rate:	\$223.00	\$191.00	\$116.00	\$106.00	\$96.00	\$79.00	

Subtotal of  
Hrs per Item

Subtotal of Fee  
per Item

<b>Construction Contract Administration</b>							
Pre-Construction Meeting		2	3		2		\$922.00
Shop Drawing Review / Submittals		1	4				\$655.00
Construction Issues and Question Resolution	I	3	4	2			\$1,472.00
Progress Meetings, Agenda and Minutes		3	4		3		\$1,325.00
Review Pay Requests		1	2		1		\$519.00
Perform Final Walkthrough, Punch List, Follow-up		2	3		2		\$922.00
Subtotal of Hours per Associate	I	12	20	2	8		36
Subtotal of Fee per Associate	\$223.00	\$2,292.00	\$2,320.00	\$212.00	\$768.00		
						Labor Fee	\$5,815.00
						Reimbursables	2% \$116.30
						Confluence CA Services, Hourly NTE	\$2,000.00
						2022 Rate Adjustment	4% \$232.60
<b>Subtotal of Construction Administration</b>							<b>\$8,163.90</b>
<b>Construction Observation</b>							
Construction Observation							
SWPPP Inspections, 4 Hours / Week / 2 month period					32		\$3,072.00
Part Time, 10 Hours / Week / 6 Week Construction					60		\$5,760.00
Subtotal of Hours per Associate					92		92
Subtotal of Fee per Associate					\$8,832.00		
						Labor Fee	\$8,832.00
						Reimbursables	0.56/mi \$392.00
						2022 Rate Adjustment	4% \$353.28
<b>Subtotal of Construction Observation</b>							<b>\$9,577.28</b>
<b>Project Fee Summary</b>							
Survey, Design and Bidding Fee							\$31,866.53
Construction Contract Administration and Part Time Observation Fee							\$17,741.18
<b>PROJECT TOTAL</b>							<b>\$49,607.71</b>

R Park Phase 3  
Confluence, Inc.  
Scope of Services Attachment

BASIC SCOPE OF SERVICES:

Confluence to provide professional landscape architecture services to Lamp Rynearson for R Park in Roeland Park, Kansas. The scope includes public input, landscape plan, site amenities plan – playground and specifications.

1. Preliminary and Final Design, Construction Administration

A. Scope:

Preliminary Design

Prior to development of concept plans, Confluence will develop image boards showing playground precedent imagery reflecting playground budgets for virtual public input and direction. The outcome of public input will be summarized, and two concepts will be developed for City review and input.

Develop concepts for site that include but not limited to:

- Park Landscape
- Inclusive Playground + Precedent Imagery/Manufacturers

Final Design

Utilizing a preferred direction, Confluence will develop final plans for site that include:

- Landscape Plan
- Playground Plan
- Playground Specifications
- Landscape Specifications

Construction Administration

Confluence will review submittals and provide responses for RFI's and substitution requests.

B. Exclusions:

We have not included any time or fee for the following items:

- 3D Graphic Illustrations
- Survey and Geotechnical Report
- Construction Administration
- Cost Opinion

C. Proposed Scope of Work / Deliverables:

- a. Confluence will produce landscape/playground conceptual site design options (2) for Owner review and approval.
- b. Confluence will provide final rendered conceptual site design.
- c. Confluence will provide final plans listed in section A.
- d. Confluence to attend up to two (2) meetings or teleconferences.

Fee Arrangement:

Preliminary and Final Design services shall be on a lump-sum basis, described as follows: Seventy-Five Hundred Dollars (\$7,500.00).

Construction Administration services shall be on an hourly not to exceed rate per the current Confluence hourly rate schedule, described as follows: Not to exceed Two Thousand Dollars (\$2,000.00).



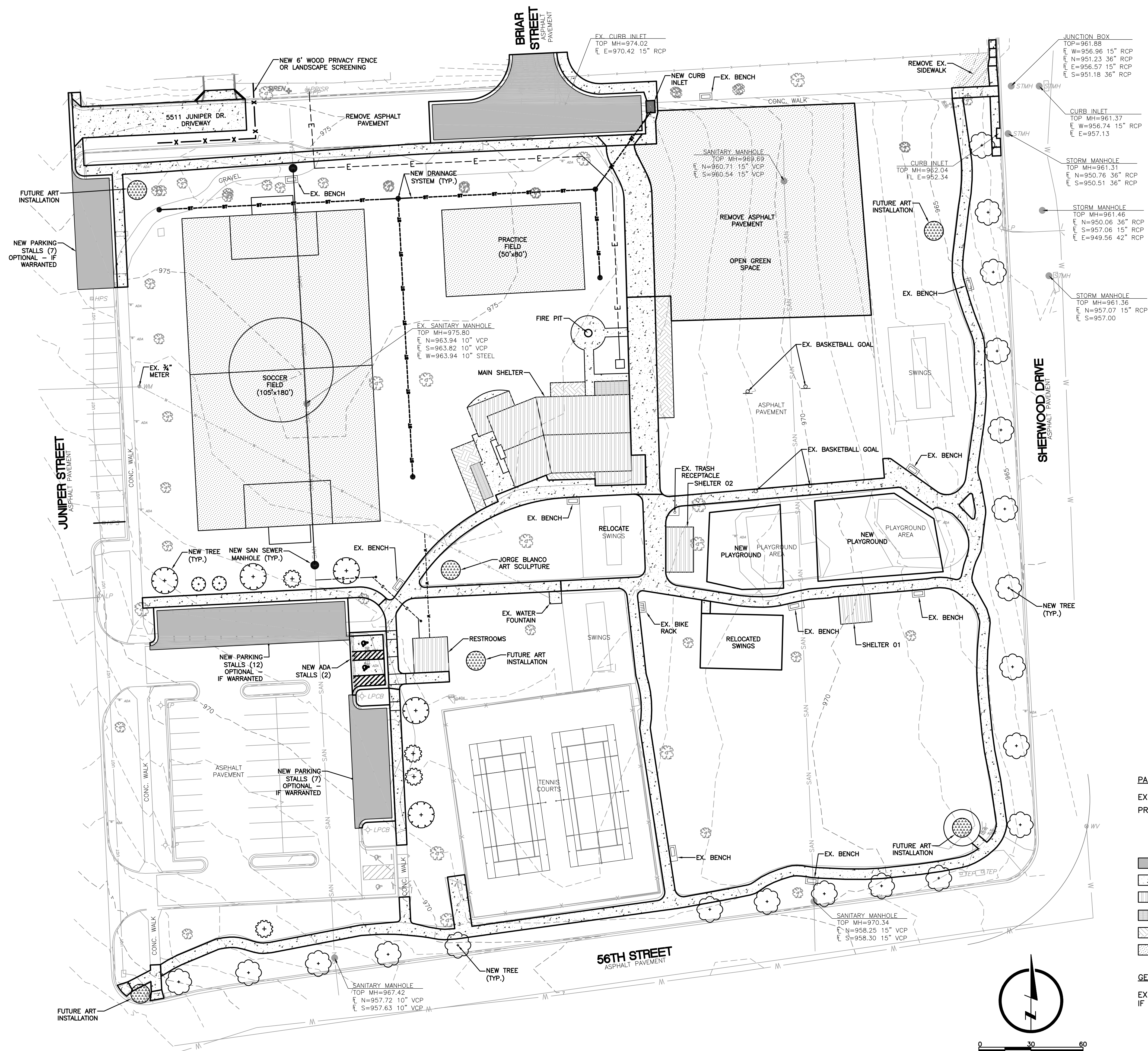
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MARK DANIEL MCGHEE JR.

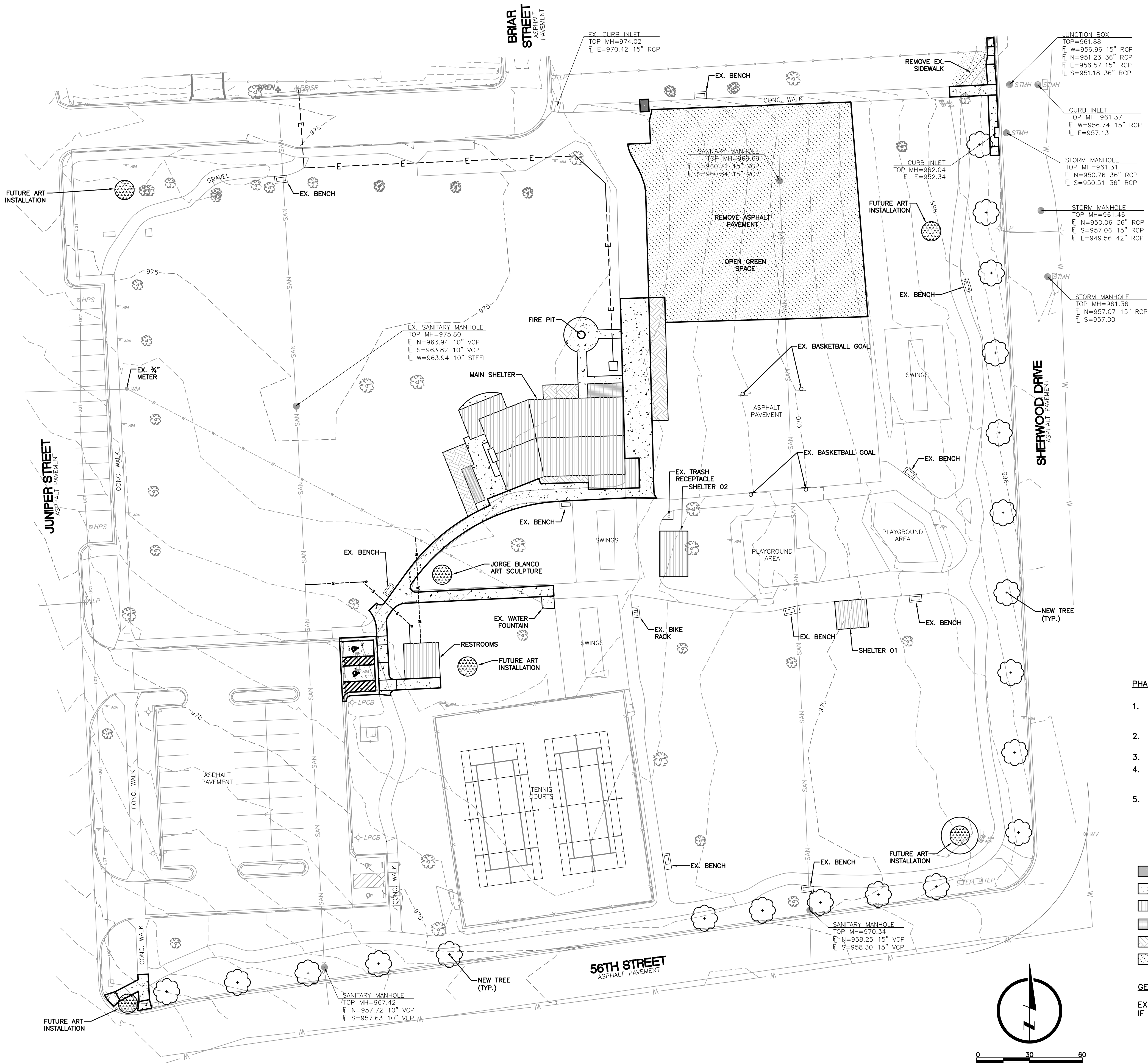
**R PARK IMPROVEMENTS  
CITY OF ROELAND PARK, KANSAS**

<b>REVISIONS</b>	
11-09-2018	ORIGINAL ISSUE DATE
03-08-2019	PARKS COMMITTEE RECOMMENDATIONS
03-19-2019	ADOPTED BY CITY COUNCIL (03-18-2019)
<b>DESIGNER / DRAFTER</b>	
A/JM	
DATE	
03-19-2019	
<b>PROJECT NUMBER</b>	
0318001.07	
<b>BOOK AND PAGE</b>	

1 OF 4



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# LAMP RYNEARSON

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PRELIMINARY

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MARK DANIEL MCGHEE JR.

## R PARK IMPROVEMENTS PHASE 1

## R PARK IMPROVEMENTS CITY OF ROELAND PARK, KANSAS

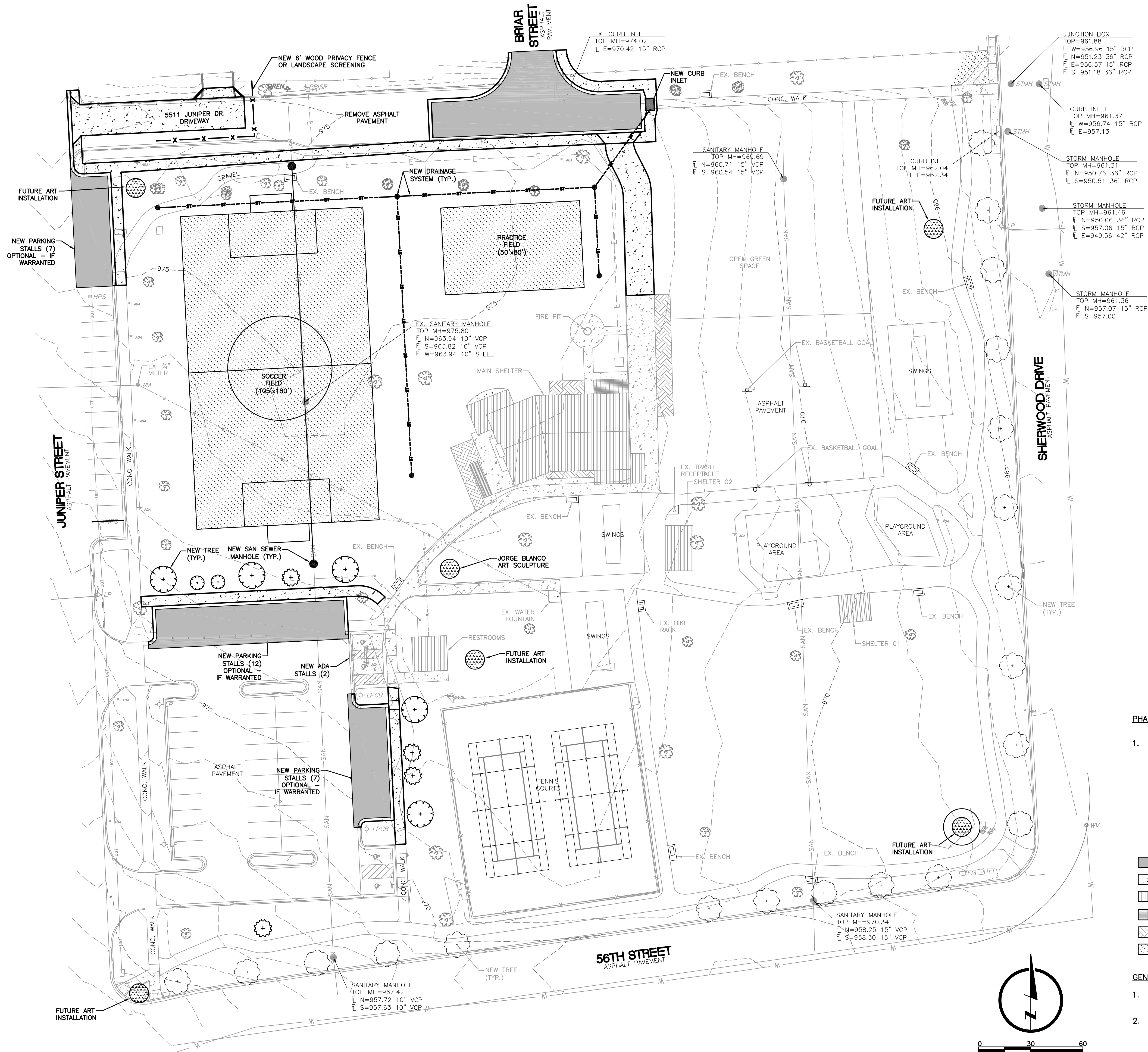
REVISIONS	
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DESIGNER / DRAFTER	
AJM	DATE
03-19-2019	PROJECT NUMBER
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SHEET



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# LAMP RYNEARSON

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PRELIMINARY

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R PARK IMPROVEMENTS  
PHASE 2

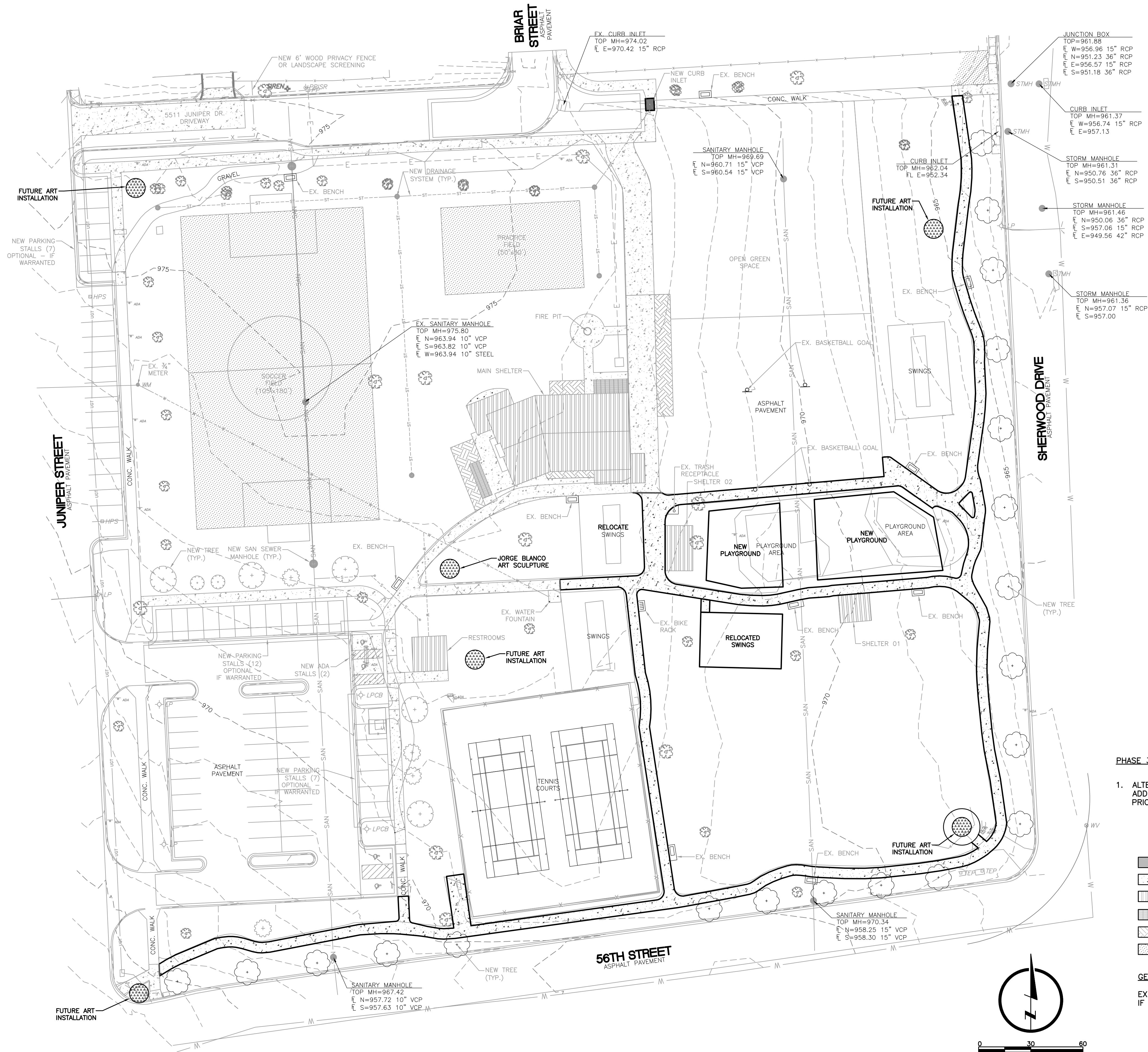
R PARK IMPROVEMENTS  
CITY OF ROELAND PARK, KANSAS

REVISIONS	
11-09-2018	ORIGINAL ISSUE DATE
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DESIGNER / DRAFTER	
AJM	DATE
03-19-2019	PROJECT NUMBER
0318001.07	BOOK AND PAGE

SHEET

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# LAMP RYNEARSON

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R PARK IMPROVEMENTS  
PHASE 3

R PARK IMPROVEMENTS  
CITY OF ROELAND PARK, KANSAS

## REVISIONS

11-09-2018	ORIGINAL ISSUE DATE
03-08-2019	PARKS COMMITTEE RECOMMENDATIONS
03-19-2019	ADOPTED BY CITY COUNCIL (03-18-2019)

## DESIGNER / DRAFTER

AJM
DATE
03-19-2019
PROJECT NUMBER
0318001.07
BOOK AND PAGE

## SHEET

4 OF 4

**Item Number:** New Business- VIII.-D.  
**Committee** 4/19/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 4/15/2021  
**Submitted By:** Daniel Vandebos, Public Works Superintendent  
**Committee/Department:** Public Works  
**Title:** **Approve Summer Banners for Roe Blvd**  
**Item Type:** Discussion

**Recommendation:**

**Staff recommend approval for the summer banners to be placed along Roe Blvd.**

**Details:**

Staff met with the Community Engagement Committee on 3/18/21 and representatives from the Arts Committee to discuss recommendations for the summer banners.

The Community Engagement Committee voted at the April meeting on the banners they would like to see displayed along Roe. There was a tie for second and third, (the "Summer Time" banner, and the floral banner). There was also a tie for fourth and fifth (the Summer Season Pavilion Panel and "See Red Run"). Staff recommends we reduce it to 4 banners.

If approved, staff will order the banners 4/20/21 which will allow ample time to have the banners printed and PW staff to have them installed around June 1st. Staff will order 113 banners at \$65 each, this will provide 12 extra banners to serve as replacement stock in the event of damage to the banners. Total cost of banners \$7,345.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

### ATTACHMENTS:

Description	Type
 Summer Banner Designs	Cover Memo





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# SUMMER BANNERS

Squeeze



THE DAY

Cool  
OFF



UNIQUELY  
Rooted

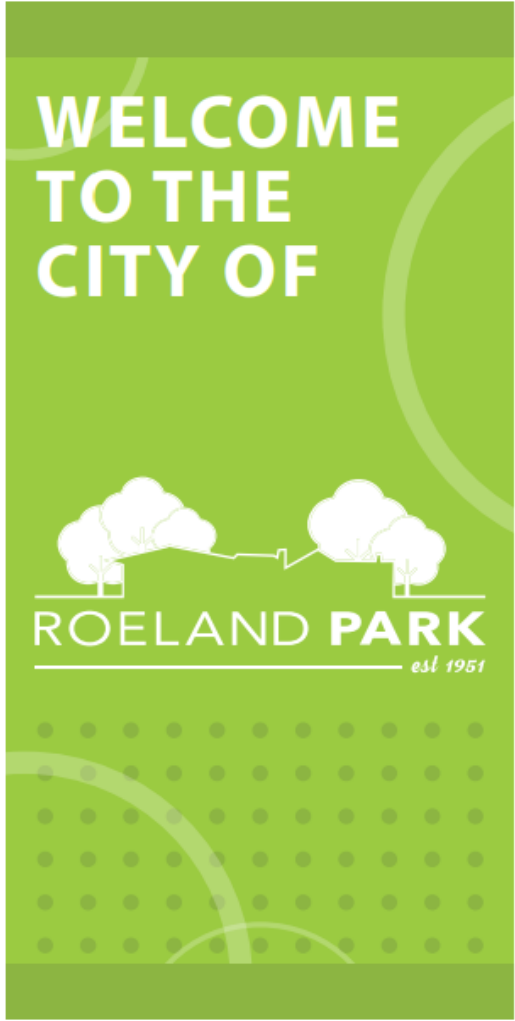


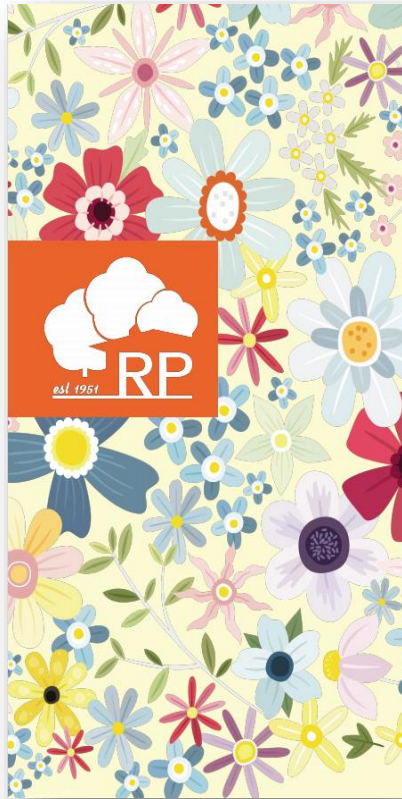
SUMMER  
time

Welcome





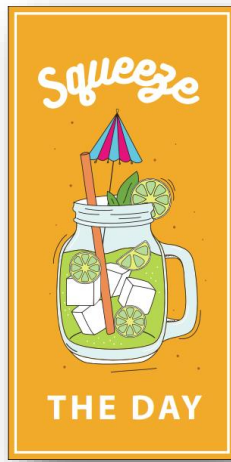




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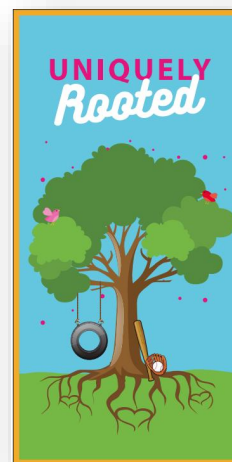
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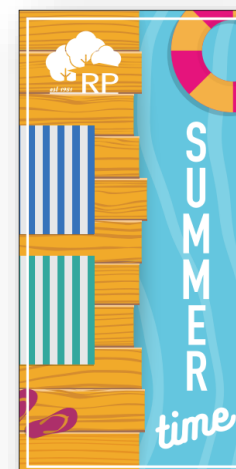
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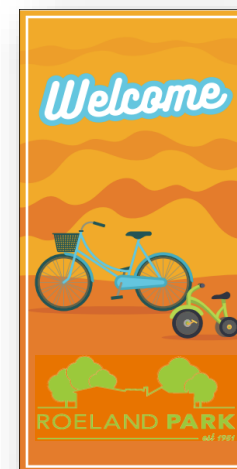
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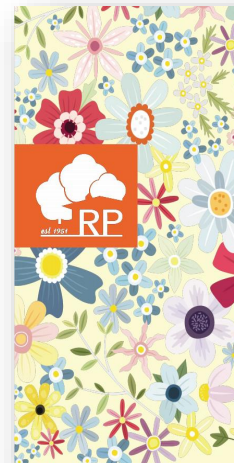
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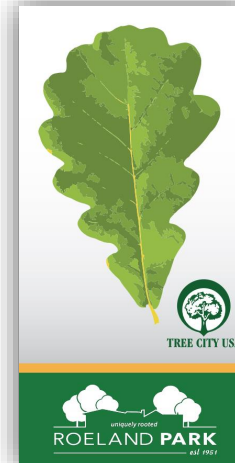
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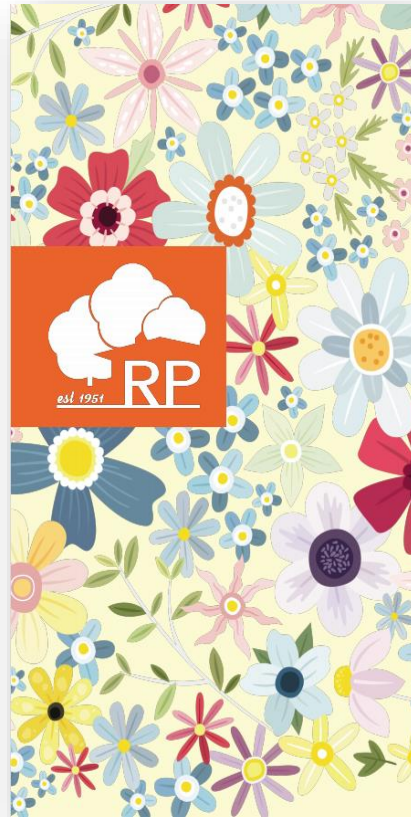
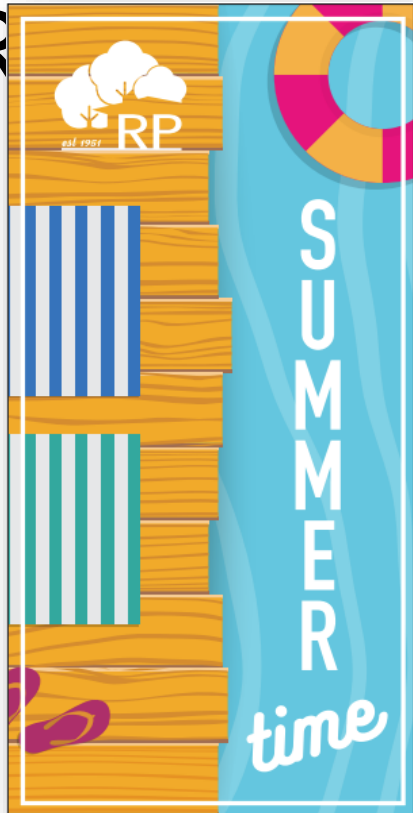


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# COMMUNITY ENGAGEMENT COMMITTEE RECOMMENDS THE FOLLOWING



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These are in the order they finished in the vote. Second and third tied, as did fourth and fifth.

Item Number: Reports of City Officials:- XI.-A.  
Committee 4/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **COVID Report**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
COVID Report	Cover Memo



## Memo

**To:** Governing Body

**From:** Chris Verbrugge, City Management Intern

**CC:** Keith Moody, Donnie Scharff, John Morris, Kelly Nielsen

**RE:** COVID-19 Update for the Period April 1<sup>st</sup> – April 15<sup>th</sup>



Below is a summary of activities that took place for the first half of April related to the COVID-19 Pandemic in Roeland Park and beyond.

### General

- As of April 15<sup>th</sup>, 2021, Roeland Park is still in Phase 3 of the reopening plan.
- As of April 15<sup>th</sup>, 2021, the State of Kansas is in Phase 5 of the vaccine distribution plan. All Kansans, aged 16 and older, are eligible to receive the COVID-19 vaccine.
- Beginning April 8, 2021, the Board of County Commissioners [will return to in-person meetings](#) under the following provisions:
  - The meeting room will continue to be set up for social distancing.
  - Staff and Commissioners will have the option to join the meeting remotely, either by Zoom or by phone.
  - To provide equitable access, public speakers will continue to sign up ahead of time, with a deadline of noon the Wednesday before the meeting.
  - Public speakers will be admitted into the BOCC Hearing Room in the order specified by the deputy clerk.
- Governor Laura Kelly [signed](#) various Executive Orders to maintain the State's COVID-19 response.
- One of the Executive Orders issued by Governor Kelly on April 1, 2021, Executive Order 21-14, established a statewide mask mandate and was rejected by the Legislative Coordinating Council. On March 25, 2021, the Board of County Commissioners approved a Public Health Order that includes requirements for wearing face masks in Johnson County. The actions taken in Topeka do not affect or impact Johnson County's Public Health Order, and [there remains a mask requirement](#) in Johnson County.

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- Johnson County [is celebrating](#) National Public Health Week, which begins on April 5, 2021, and ends on April 11, 2021.
  - Johnson County Department of Health and Environment Director Dr. Sanmi Areola provided an update to the Board of County Commissioners.
    - Highlights from the April 6, 2021, briefing can be found [here](#).
  - Governor Kelly [announced](#) the next steps in the effort to modernize Kansas' unemployment insurance technology.
  - Governor Kelly [announced](#) that the Kansas Housing Resource Corporation has begun distributing relief funds to applicants of the Kansas Emergency Rental Assistance (KERA) program to ensure families still under financial strain due to the COVID-19 pandemic can stay in their homes.
  - Governor Kelly [announced](#) \$16 billion in federal grants to support Kansas venues impacted by the COVID-19 pandemic.
    - Eligible venues can apply [here](#).
  - Starting on April 12, 2021, Johnson County [opened vaccine appointments](#) to all who are eligible. Now, anyone aged 16 and over may go to [jocogov.org/covidvaccine](https://jocogov.org/covidvaccine) to schedule an appointment. The content is available in English and Spanish.
    - Previously, only people who had completed an interest survey could schedule an appoint.

## Administration/Neighborhood Services

- There are no updates regarding the Administration and Neighborhood Services Departments.

## Public Works

- Staff is continuing to follow all safety guidelines. There are no other updates from the Department of Public Works.

## Police Department/Municipal Court

- There are no updates regarding the Police Department or Municipal Court.

## Community Center and Parks & Recreation

- There are no updates regarding the Community Center or the Department of Parks & Recreation.