

**AGENDA**  
**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING**  
**ROELAND PARK**  
**Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205**  
**July 19, 2021 6:00 PM**

- |  |  |  |
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| <ul style="list-style-type: none"> <li>• Mike Kelly, Mayor</li> <li>• Trisha Brauer, Council Member</li> <li>• Benjamin Dickens, Council Member</li> <li>• Jan Faidley, Council Member</li> <li>• Jennifer Hill, Council Member</li> </ul> | <ul style="list-style-type: none"> <li>• Jim Kelly, Council Member</li> <li>• Tom Madigan, Council Member</li> <li>• Claudia McCormack, Council Member</li> <li>• Michael Rebne, Council Member</li> </ul> | <ul style="list-style-type: none"> <li>• Keith Moody, City Administrator</li> <li>• Erin Winn, Asst. Admin.</li> <li>• Kelley Nielsen, City Clerk</li> <li>• John Morris, Police Chief</li> <li>• Donnie Scharff, Public Works Director</li> </ul> |
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<b>Admin</b>	<b>Finance</b>	<b>Safety</b>	<b>Public Works</b>
Hill	Madigan	Faidley	Dickens
McCormack	Rebne	Kelly	Brauer

**Pledge of Allegiance**

A. Instructions on Logging into Meeting Remotely

**Roll Call**

**Modification of Agenda**

**I. Citizens Comments**

*Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.*

**II. Consent Agenda**

*Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.*

A. Appropriations Ordinance #978

B. Council Minutes July 6, 2021

**III. Business From the Floor**

**A. Applications / Presentations**

1. Roeland Park Community Food Pantry – United Methodist Church – Pastor Bruce Draper and Kristi Schang
2. ARPA Funding Update – Whitt O'Brien
3. Quarterly Social Media Report by Katie Garcia

**IV. Mayor's Report**

- A. Miss Latina Kansas Proclamation

**V. Workshop and Committee Reports**

**VI. Reports of City Liaisons**

**VII. Unfinished Business**

**VIII. New Business**

- A. Approve Memorandum of Understanding with Sunflower Development

**IX. Ordinances and Resolutions:**

**X. Workshop Items:**

**XI. Reports of City Officials:**

- A. Update on Pool Operations
- B. Update on Reinhardt Project
- C. 2nd Quarter Public Safety Report
- D. 2nd Quarter Public Works Report
- E. 2nd Quarter Objectives Report
- F. 2nd Quarter Strategic Plan Progress Report
- G. COVID Report

**Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council**

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering;

whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
  2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.

- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk

***The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.***



**Item Number:** Pledge of Allegiance- -A.  
**Committee** 7/19/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

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**Date:**  
**Submitted By:**  
**Committee/Department:**  
**Title:** Instructions on Logging into Meeting Remotely  
**Item Type:**

**Recommendation:**

See instructions to log in below.

**Details:**

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

**Kelley Nielsen is inviting you to a scheduled Zoom meeting.**

**Topic:** City Council and Governing Body Workshop Meeting

**Time:** This is a recurring meeting Meet anytime

**Join Zoom Meeting**

<https://zoom.us/j/97767592270?pwd=VWNXbjNkejlVb0JBaStWMDF5WXpoZz09>

**Meeting ID:** 977 6759 2270

**Passcode:** council

**One tap mobile**

**+16699006833,,97767592270# US (San Jose)**

**+12532158782,,97767592270# US (Tacoma)**

**Dial by your location**

**+1 669 900 6833 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 929 205 6099 US (New York)**

**+1 301 715 8592 US (Washington DC)**

**+1 312 626 6799 US (Chicago)**

**Meeting ID: 977 6759 2270**

**Find your local number: <https://zoom.us/j/97767592270>**

### Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

### Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number:      Consent Agenda- II.-A.  
Committee         7/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                                 **Appropriations Ordinance #978**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
□ Appropriations Ordinance #978	Cover Memo

# ***The City of Roeland Park, Kansas***

*4600 West Fifty-First Street*

*Roeland Park, Kansas 66205*

*City Hall (913) 722-2600 – Fax (913) 722-3713*

Thursday, July 15, 2021

## **Appropriation Ordinance - 7/19/2021 - #978**

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 19th day of July, 2021.

Attest:

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City Clerk

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Mayor

**Total Appropriation Ordinance**

**\$**

**248,502.24**

## Appropriation Ordinance - 7/19/2021 - #978

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT	Amount	Chk #	Check Amount
					Date			
Vendor	Dept	Account	Account Description	Reference	Date	Distribution	Check #	Check
						Amount		Amount
ADP, Inc.	101	5214.101	Other Contracted Services	574977299 Reissu	07/14/21	240.68	72327	240.68
Airgas USA, LLC	106	5318.106	Tools	9980317555	07/14/21	22.36	72328	22.36
Shawnee Mission Tree Service, Inc	106	5263.106	Tree Maintenance	61948	07/14/21	3,700.00	72329	4,500.00
Shawnee Mission Tree Service, Inc	106	5263.106	Tree Maintenance	62789	07/14/21	800.00		
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	761208476	07/14/21	1,909.17	72330	3,225.84
Black & McDonald	101	5222.101	Traffic Signal Expense	761208476	07/14/21	1,316.67		
Blue Sky Cleaners	102	5224.102	Laundry Service	02D56C	07/14/21	189.00	72331	189.00
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1065091	07/14/21	202.90	72332	412.90
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1065116	07/14/21	160.00		
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1065183	07/14/21	25.00		
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1065209	07/14/21	25.00		
Commercial Aquatic Services, Inc.	220	5211.220	Maintenance & Repair Equipment	407411	07/07/21	241.56	72307	241.56
Commercial Aquatic Services, Inc.	220	5306.220	Materials	408521	07/14/21	170.00	72333	170.00
Constellation Newenergy- Gas Div	220	5289.220	Natural Gas	3191460	07/07/21	1,775.10	72308	1,775.10
Corporate Health - KU Midwest	220	5207.220	Medical Expense & Drug Testing	29523700	07/07/21	350.00	72309	800.00
Corporate Health - KU Midwest	220	5207.220	Medical Expense & Drug Testing	29548200	07/07/21	250.00		
Corporate Health - KU Midwest	220	5207.220	Medical Expense & Drug Testing	29612600	07/07/21	200.00		
Corporate Health - KU Midwest	220	5207.220	Medical Expense & Drug Testing	29637000	07/14/21	200.00	72334	200.00
Corporate Health - Medical Pavilio	220	5207.220	Medical Expense & Drug Testing	29532300	07/07/21	200.00	72310	450.00
Corporate Health - Medical Pavilio	220	5207.220	Medical Expense & Drug Testing	29536600	07/07/21	100.00		
Corporate Health - Medical Pavilio	220	5207.220	Medical Expense & Drug Testing	29599900	07/07/21	50.00		
Corporate Health - Medical Pavilio	220	5207.220	Medical Expense & Drug Testing	29608400	07/07/21	100.00		
Corporate Health - Medical Pavilio	220	5207.220	Medical Expense & Drug Testing	29657200	07/14/21	146.00	72335	146.00
Benjamin Dickens	101	5210.101	Maintenance & Repair Building	6/18/21 Amazon	07/07/21	9.99	72311	9.99
Penny Doll	101	5237.101	Community Events	7/8/21 Man Ck	07/08/21	97.79	32674	97.79
E. Edwards, Inc.	106	5308.106	Clothing & Uniforms	7012112052	07/14/21	148.50	72336	148.50
Evergy	220	5201.220	Electric	9247 5/24/21	07/07/21	91.80	72312	2,140.26
Evergy	220	5201.220	Electric	9564 5/25/21	07/07/21	402.81		
Evergy	106	5290.106	Street Light Electric	1275 6/30/21	07/07/21	1,645.65		
Evergy	220	5201.220	Electric	9564 6/24/21	07/14/21	2,073.89	72337	2,073.89
Jan Faidley	101	5253.101	Public Relations	7/5/21 Party Cit	07/07/21	47.72	72313	47.72
Foley Rental	300	5470.300	Park Maint/Infrastructure	L1877701	07/14/21	363.08	72338	363.08
John Gonzalez	101	4215.101	Building Permit	7/13/21 Reim	07/14/21	100.00	72339	100.00
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4797	07/07/21	189.75	72314	189.75
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4808	07/14/21	1,511.25	72340	1,511.25
Johnson County Wastewater	101	5288.101	Waste Water	7/1/21 Multi	07/14/21	168.34	72341	328.89
Johnson County Wastewater	106	5288.106	Waste Water	7/1/21 Multi	07/14/21	160.55		
Johnson County Wastewater	220	5288.220	Waste Water	7792 5/6/21	07/07/21	64.25	72315	64.25
KAW Valley Engineering Inc.	270	5430.270	Residential Street Reconstruction	C34483	07/14/21	575.00	72342	2,907.50

KAW Valley Engineering Inc.	370	5457.370	CARS 2020 - Roe	C34477	07/14/21	2,332.50		
Kansas Gas Service	220	5289.220	Natural Gas	2518 5/10/21	07/07/21	146.65	72316	146.65
Kansas Heavy Construction, LLC	270	5430.270	2021 NSRP - Reinhardt Dr.		07/15/21	157,986.18	32676	157,986.18
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	1060441	07/14/21	262.80	72343	262.80
Lippert Mechanical Service Corp	290	5210.290	Maintenace And Repair Building	SI10628341	07/14/21	127.65	72344	127.65
Lowe's Business Acct./GEMB	103	5242.103	Restitution	7/2/21 Rest	07/02/21	106.00	32672	106.00
Lowe's Business Acct./GEMB	220	5210.220	Maintenance & Repair Building	1760 7/13/21	07/02/21	73.73	32671	939.60
Lowe's Business Acct./GEMB	220	5211.220	Maintenance & Repair Equipment	1760 7/13/21	07/02/21	53.16		
Lowe's Business Acct./GEMB	103	5242.103	Restitution	1760 7/13/21	07/02/21	(66.00)		
Lowe's Business Acct./GEMB	110	5262.110	Grounds Maintenance	1760 7/13/21	07/02/21	199.40		
Lowe's Business Acct./GEMB	110	5262.110	Grounds Maintenance	1760 7/13/21	07/02/21	60.76		
Lowe's Business Acct./GEMB	101	5304.101	Janitorial Supplies	1760 7/13/21	07/02/21	34.45		
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	1760 7/13/21	07/02/21	20.47		
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	1760 7/13/21	07/02/21	68.32		
Lowe's Business Acct./GEMB	106	5306.106	Materials	1760 7/13/21	07/02/21	22.76		
Lowe's Business Acct./GEMB	220	5306.220	Materials	1760 7/13/21	07/02/21	74.92		
Lowe's Business Acct./GEMB	220	5306.220	Materials	1760 7/13/21	07/02/21	40.38		
Lowe's Business Acct./GEMB	220	5306.220	Materials	1760 7/13/21	07/02/21	12.34		
Lowe's Business Acct./GEMB	220	5306.220	Materials	1760 7/13/21	07/02/21	22.74		
Lowe's Business Acct./GEMB	220	5306.220	Materials	1760 7/13/21	07/02/21	4.73		
Lowe's Business Acct./GEMB	220	5306.220	Materials	1760 7/13/21	07/02/21	9.05		
Lowe's Business Acct./GEMB	220	5306.220	Materials	1760 7/13/21	07/02/21	179.71		
Lowe's Business Acct./GEMB	106	5318.106	Tools	1760 7/13/21	07/02/21	65.08		
Lowe's Business Acct./GEMB	106	5318.106	Tools	1760 7/13/21	07/02/21	28.49		
Lowe's Business Acct./GEMB	106	5318.106	Tools	1760 7/13/21	07/02/21	18.02		
Lowe's Business Acct./GEMB	220	5318.220	Tools	1760 7/13/21	07/02/21	17.09		
Millie Minor-Gibson	220	4275.220	Program Fees	7/1/21 Refund	07/07/21	70.00	72317	70.00
David A Mootz	290	5206.290	Travel Expense & Training	5/3-28/21 Exp	07/07/21	41.44	72318	41.44
Municode	101	5214.101	Other Contracted Services	360432	07/07/21	142.80	72319	142.80
Office Products Alliance	220	5442.220	Building Improvement	2792720	07/07/21	424.00	72320	424.00
O'Neill Construction LLC	101	4265.101	Business Occupational Licenses	5/13/21 Refund	07/07/21	40.00	72321	40.00
Adam Peer	103	5209.103	Professional Services	6/29/21	07/14/21	150.00	72345	150.00
Royal Construction Services, LLC	300	5473.300	RPAC Improvements	7/8/21	07/08/21	40,813.90	32673	40,813.90
SFS Architecture	450	5442.450	Building Improvement	14150	07/14/21	1,040.00	72346	1,040.00
Shawnee Mission School District	220	5241.220		6/30/21	07/07/21	770.50	72322	770.50
Staples	101	5301.101	Office Supplies	8062754498	07/14/21	5.50	72347	5.50
Staples	101	5304.101	Janitorial Supplies	8062678785	07/07/21	123.49	72323	123.49
Strasser True Value	106	5304.106	Janitorial Supplies	386577	07/14/21	13.25	72348	13.25
US Foods, Inc.	220	5325.220	Concessions food and supplies	3092133	07/07/21	396.60	72324	396.60
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	447409	07/14/21	2,925.30	72349	2,925.30
Validity Screening Solutions	101	5214.101	Other Contracted Services	205011	07/07/21	221.00	72325	221.00
Verizon Wireless	102	5202.102	Telephone	9882602345	07/07/21	322.06	72326	402.08
Verizon Wireless	104	5202.104	Telephone	9882602345	07/07/21	80.02		
Watchmen Security Services, LLC	106	5210.106	Maintenace & Repair Building	55109	07/14/21	25.00	72350	50.00

Watchmen Security Services, LLC	106	5210.106	Maintenace & Repair Building	57431	07/14/21	25.00		
Christine Webster	101	5256.101	Committee Funds	6/10/21 Exp	07/14/21	122.60	72351	122.60
Wichita State University	105	5206.105	Travel Expense & Training	309077	07/14/21	390.00	72352	390.00
KPERS	101	2040.101	KPERS Accrued Employee	7/8/21	07/14/21	2,488.46		2,488.46
KPERS	101	2040.101	KPERS Accrued Employee	7/8/21	07/14/21	3,563.32		3,563.32
KPERS	101	2050.101	Insurance Withholding Payable	7/8/21	07/14/21	186.50		186.50
KP&F	101	2045.101	KP&F Employee Withholding Payable	7/8/21	07/14/21	2,252.29		2,252.29
KP&F	101	2045.101	KP&F Employee Withholding Payable	7/8/21	07/14/21	7,182.05		7,182.05
KP&F	101	2050.101	Insurance Withholding Payable	7/8/21	07/14/21	70.18		70.18
Wex Bank	106	5302.106	Motor Fuels & Lubricants	5226 7/5/21	07/05/21	206.89		206.89
Wex Bank	102	5302.102	Motor Fuels & Lubricants	6429 7/5/21	07/05/21	2,484.90		2,484.90
						248,502.24		

Item Number: Consent Agenda- II.-B.  
Committee 7/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Council Minutes July 6, 2021**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description
□ Council Minutes July 6, 2021

Type
Cover Memo



**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING MINUTES**  
**Roeland Park City Hall**  
**4600 W 51st Street, Roeland Park, KS 66205**  
**Tuesday, July 6, 2021, 6:00 P.M.**

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"><li>○ Mike Kelly, Mayor</li><li>○ Trisha Brauer, Council Member</li><li>○ Benjamin Dickens, Council Member</li><li>○ Jan Faidley, Council Member</li><li>○ Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Jim Kelly, Council Member</li><li>○ Tom Madigan, Council Member</li><li>○ Claudia McCormack, Council Member</li><li>○ Michael Rebne, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Keith Moody, City Administrator</li><li>○ Erin Winn, Asst. City Administrator</li><li>○ Kelley Nielsen, City Clerk</li><li>○ John Morris, Police Chief</li><li>○ Donnie Scharff, Public Works Director</li></ul> |
|--|---|--|

**Admin**

Brauer  
Hill

**Finance**

McCormack  
Madigan

**Safety**

Rebne  
Faidley

**Public Works**

Kelly  
Dickens

(Roeland Park Council Meeting Called to Order at 6:01 p.m.)

**Pledge of Allegiance**

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

**Roll Call**

City Clerk Nielsen called the roll. CMBRS Hill and Brauer appeared virtually and CMBR Kelly arrived after the start of the meeting. Staff members present were City Administrator Moody, Assistant City Administrator Winn, City Attorney Mauer, Public Works Director Scharff, City Clerk Nielsen, and Management Intern Verbrugge.

**Modification of Agenda**

*There were no modifications to the agenda.*

**I. Citizen Comments**

*There were no public comments made.*

**II. Consent Agenda**

- A. Appropriations Ordinance #977**
- B. Council Minutes June 21, 2021**

**MOTION:** CMBR FAIDLEY MOVED AND CMBR DICKENS SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (THE MOTION CARRIED 7-0)

**III. Business from the Floor**

- A. Applications / Presentations**

*There was no Business from the Floor.*

**IV. Mayor's Report**

## **A. Arbor Day Proclamation**

Mayor Kelly said that trees are an incredible benefit to the community, boosting property values, providing shade, oxygen, and improve the public health and quality of life for those in Roeland Park. He said the proclamation also symbolically reflects their “uniquely rooted” motto. He would like to see a conversation for a tree ordinance to recognize the value of trees in their community and also set parameters that should be maintained.

**MOTION:** CMBR MADIGAN MOVED AND CMBR FAIDLEY SECONDED TO APPROVE APRIL 30, 2021, AS ARBOR DAY IN THE CITY OF ROELAND PARK. (THE MOTION CARRIED 7-0)

## **V. Workshop and Committee Reports**

*No reports were given.*

## **VI. Reports of City Liaisons**

### **A. Aquatic Center Advisory Committee**

*No report was given.*

### **B. Arts Committee Update**

Mary Schulteis and Marek Gliniecki from the Arts Committee made presentations to the Governing Body. Ms. Schulteis said that the Council of Johnson County in conjunction with Johnson County government is creating a digital catalogue of all the public art in Johnson County. She and Mr. Gliniecki put together six pages of art from Roeland Park. The detailed descriptions include the materials used, the location address of the art, photographs, the owner, year of installation and whether it was purchased with the 1 percent for art. The catalogue will be available September 2021.

There will be a tribute for George Schlegel, Saturday, July 17<sup>th</sup> at 2 p.m. There will be music until 2:30 followed by various speakers, then the music will continue. A plaque purchased by Mr. Schlegel's brother Peter will be presented in memory of a lifetime of enhancing the arts especially in Roeland Park. The City will also present Mary Schlegel, George's widow, with a Shutterfly book. There will also be a memorial card, a slide show, and refreshments. Everyone is welcome to attend.

Mayor Kelly said this is a fitting tribute and will add to the memory they have of Mr. Schlegel.

Marek Gliniecki, co-chair of the Arts Advisory Committee provided an update on the 47<sup>th</sup> Street mural project. They are moving ahead with the project and the Governing Body has received renderings. They have made a final selection of seven artists to work on the mural. The committee is still working on a supervisor and are having a special call meeting July 12<sup>th</sup> to address that. Mr. Gliniecki said they appreciate all that Public Works has done for them and they are still on schedule. A final rendering of the mural will be delayed until they get a supervisor; however, they anticipate a fall completion date.

CMBR Faidley asked what the response was for artists. Mr. Gliniecki said that 15 responded and 2 responded as a supervisor. The 15 were narrowed down to 7 and said they have some outstanding artists.

## VII. Unfinished Business

*There was no unfinished business discussed.*

## VIII. New Business

### A. Set Date of Public Hearing on 2021 Budget Amendment, 2022 Budget Adoption and Exceeding the Revenue Neutral Rate for August 23, 2021

Ms. Winn said this is a procedural stating they have agreed to hold a public hearing as required by state law.

CMBR Faidley asked for clarification on their last email. Ms. Winn said they will need to amend the budget due to capital costs being more than they anticipated. It is better to amend it now before exceeding their budget authority and to deal with it all at once now.

**MOTION:** CMBR DICKENS MOVED AND CMBR MCCORMACK SECONDED TO APPROVE PUBLISHING A PUBLIC HEARING NOTICE FOR AMENDING THE 2021 BUDGET, A PUBLIC HEARING NOTICE FOR ADOPTION OF THE 2022 BUDGET, AND A PUBLIC HEARING NOTICE FOR EXCEEDING THE REVENUE NEUTRAL RATE. THE COMBINED PUBLIC HEARING IS TO BE HELD ON AUGUST 23, 2021. (THE MOTION CARRIED 7-0)

*(CMBR Kelly joined the meeting at 6:17 p.m.)*

### B. Approve Task Order for 2022 CARS Project for Elledge Dr

This task order is for design, inspection, and bidding of the project.

Public Works Director Scharff said this will be a large scale project with stormwater repair, corrugated metal pipe replacement, spot curb repair, along with a mill and overlay. They also plan on adding bike lanes. The project is anticipated to begin next spring/early summer. As a CARS project, they anticipate a reimbursement of \$694,000, half of their approved costs.

CMBR Faidley said she is happy to see bike lanes included in the project.

**MOTION:** CMBR MADIGAN MOVED AND CMBR FAIDLEY SECONDED TO APPROVE THE TASK ORDER WITH LAMP RYNEARSON FOR THE 2022 CARS PROJECT AT A COST NOT TO EXCEED \$209,939. (THE MOTION CARRIED 8-0)

### C. Approve Repair to Storm Sewer at 53<sup>rd</sup> and Buena Vista

Public Works Director Scharff said it has been brought to their attention that a sinkhole has formed. Upon inspection, they found a broken storm pipe. A call for repair estimates was sent out. Public Works Director Scharff is recommending Kansas Heavy for the work. Although they are not the lowest bid, they are able to get to the work quickly.

CMBR Rebne asked about the storm sewers and the easement between Clark and Buena Vista and with the storms and climate change are they seeing any kind of capacity change or maintenance. Public Works Director Scharff say continue looking to get rid of CMP and replace it with concrete.

**MOTION:** CMBR REBNE MOVED AND CMBR KELLY SECONDED TO APPROVE KANSAS HEAVY TO REPAIR A BROKEN SEGMENT OF STORM PIPE AT BUENA VISTA AND 53RD STREET. (THE MOTION CARRIED 8-0)

## **IX. Ordinances and Resolutions**

### **A. Resolution 690 in Support of Climate Action Plan**

Mayor Kelly said he is proud to be a part of Climate Action KC and the work they have been doing. He said over 1,000 citizens have been participating in the process of creating a plan. The residents, businesses, and non-profits have worked to create a framework to align local action to make Kansas City more resilient with the changing climate. Their one guiding principle is no one can do everything, but everybody can do something.

CMBR Rebne asked if their support of the resolution would in any way preclude them from looking at other strategies or hearing from other groups. He said the action plan is very comprehensive with a lot of strategies. He added that they have seen some of them implemented in Roeland Park and throughout the metro area, but that other organizations have also been working to address impacts of climate change and working to center communities on the issue, and that they might have different strategies.

CMBR Madigan said approving the resolution does not lock them into anything.

Mayor Kelly said they are endorsing the strategies as a framework to guide action and will not lock them into anything or preclude them from exploring additional options.

CMBR Rebne said he wanted to clarify as they did want to make sure they hear from a diversity of voices.

CMBR Kelly said they should be behind Climate Action KC. He asked if there was a document or a dated version attached and is it only for today or the future.

Mayor Kelly said they will come back with future versions for discussion as they move forward. They will attach the plan to the resolution which can be found at:

<https://kcmetroclimateplan.org/wp-content/uploads/2021/05/Climate-Action-Plan.pdf>.

CMBR Kelly would endorse the plan with the additional of May 2021 added.

CMBR Faidley said she is proud of Mayor Kelly and recognizes the amount of work and effort of this plan. It encompasses 10 counties, 123 municipalities in 2 states, and 2.14 million people. She said she has learned an enormous amount and the plan has many ideas to continue to make Roeland Park a better place.

CMBR Brauer echoed CMBR Faidley's comments on Mayor Kelly's passion. She said residents should know how important the work is on climate change for Roeland Park. Ms. Brauer encouraged residents to all do that one thing.

**MOTION:** CMBR KELLY MOVED AND CMBR REBNE SECONDED TO AMEND THE MOTION TO INCLUDE THE DATE OF MAY 2021 IN THE RESOLUTION. (THE MOTION CARRIED 8-0)

**MOTION:** CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO APPROVE RESOLUTION 690, A RESOLUTION ENDORSING THE REGIONAL CLIMATE ACTION PLAN. (THE MOTION CARRIED 8-0)

## **X. Workshop Items**

*There were no Workshop Items discussed.*

## **XI. Reports of City Officials**

### **A. COVID Report**

Chris Verbrugge said that Governor Kelly has launched the *My Reemployment Plan* for those unemployed. The Governor is also recommending those that do not normally file a tax return to register and take advantage of the expanded Child Tax Credit under the American Rescue Plan Act.

It was also noted that new COVID cases are on the rise in Johnson County. It is strongly encouraged to get vaccinations, wear masks, and maintain safe protocols to help yourself and others.

At the end of June, 54 percent of Johnson Countians 12 and older had received their first dose, and 48.3 percent were fully vaccinated.

Mayor Kelly said seeing new cases rise is concerning adding that the Delta variant wreaking havoc in Southwest Missouri putting hospital capacity to the test. Patients are having to come to Kansas City and St. Louis for treatment because of full hospitals.

### **B. City Administrator Report**

City Administrator Moody said as of last Friday the solar arrays at the Community Center, City Hall, and the pump house are all functioning and making energy.

Residents will be able to monitor the energy produced and the offsetting cost for each of those meetings.

### **C. Building Official Report**

*(City Building Official John Jacobson's comments were made away from a microphone.)*

### **D. Public Works**

*(Public Works Director Scharff comments made away from a microphone.)*

CMBR Kelly said he noted that some Governing Body members were not wearing masks and whether they should be discussing their COVID resolution. Mayor Kelly said it was not on the agenda and was his oversight. They have not taken any action on their resolution.

City Attorney Mauer said the resolution was written to follow what Johnson County recommended. There is no need for the Governing Body to do anything unless they are wanting to do something different than what Johnson County has recommended. As things change with Johnson County Health, the City's resolution automatically changes.

**Adjourn:**

**MOTION:** CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO ADJOURN. (MOTION CARRIED 8-0)

(Roeland Park City Council Meeting Adjourned at 6:43 p.m.)

**Item Number:** Applications/Presentations- A.-1.  
**Committee** 7/19/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

Date: 7/14/2021  
Submitted By: Staff  
Committee/Department: Admin.  
Title: **Roeland Park Community Food Pantry – United Methodist Church – Pastor Bruce Draper and Kristi Schang**  
Item Type: Other

**Recommendation:**

Informational only.

**Details:**

Link to Sign up to Volunteer:

<https://m.signupgenius.com/#!/showSignUp/904084baca62ca0f94-community>

Link for Online Cash Donations: <https://roelandparkumc.org/give-online>

(Be sure to select the “Hunger Relief” option)

FOOD DONATIONS: Drop off nonperishable food items in the bin near the parking lot behind the United Methodist Church - 5110 Cedar St, Roeland Park, KS 66205

Items needed: Canned vegetables, fruits, beans, meats and soups. Plastic jars of pasta sauce, peanut butter, jelly, honey, and applesauce. Crackers, cereal, mac/cheese, and dried pasta, beans and rice.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?



Item Number: Applications/Presentations- A.-2.  
Committee 7/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 7/15/2021  
Submitted By: Keith Moody  
Committee/Department: Admin.  
Title: **ARPA Funding Update – Whitt O’Brien**  
Item Type: Presentation

**Recommendation:**

**Matthew Hanson with Witt O'Briens will provide an update on ARPA fund guidelines and provide some suggestions for Council to consider based upon the guidelines and reporting requirements associated with the funds.**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description

Type

- Witt OBrien ARPA Fund Requirements Presentation
- Interim Final ARPA Guidelines

Cover Memo

Cover Memo

# **CORONAVIRUS LOCAL FISCAL RECOVERY (CLFR) FEDERAL REQUIREMENTS BRIEFING**

**Roeland Park**  
July 19, 2021



# CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFR)

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- Timeline
  - Sections 602 and 603 of the Social Security Act as added by section 9901 (subsection 603) of the American Rescue Plan Act of 2021, Public Law No. 117-2 (Mar. 11, 2021)
  - Interim Final Rule (issued for public comment May 10, 2021)
  - CDFA 21.027 (May 28, 2021)
  - FAQ (updated July 14, 2021)
  - Compliance and Reporting Guidance (updated June 24, 2021)
- Balance to be issued not sooner than June 2022
- Costs incurred March 3, 2021 thru December 31, 2024 (limited exceptions)
- Costs expended by December 31, 2026

# TREASURY RECIPIENT COMPLIANCE AND REPORTING

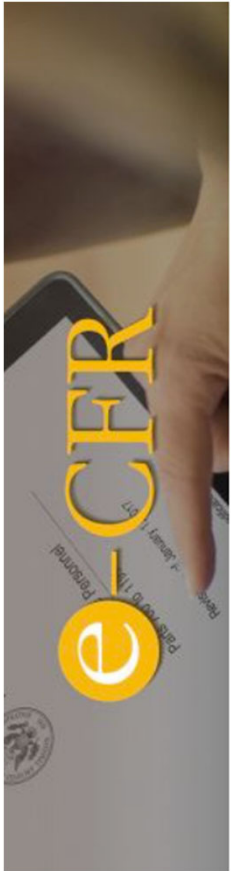
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## Statutory Uses

1. To respond to the COVID-19 public health emergency or its negative economic impacts;
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work;
3. For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID–19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure.

# FEDERAL REQUIREMENTS

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## Electronic Code of Federal Regulations

### Specific Treasury Terms and Conditions in 2 CFR

- Part 25, Universal Identifier and System for Award Management (SAM);
- Part 170, Reporting Subaward and Executive Compensation Information;
- Part 180, OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement) and Treasury's implementing regulation at 31 CFR Part 19.
- Part 200 - Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance)
  - Subpart A, Acronyms and Definitions
  - Subpart B, General provisions
  - Subpart C, Pre-Federal Award Requirements and Contents of Federal Awards
  - Subpart D, Post Federal Award Requirements
  - Subpart E, Cost Principles
  - Subpart F, Audit Requirements

# ADDITIONAL FEDERAL REQUIREMENTS

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## Specific Treasury Terms and Conditions not in 2 CFR

- Record retention for 5 years after all funds have been expended or returned to Treasury, whichever is later.
- Administrative Costs: Direct and Indirect
- Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
- New Lobbying restriction 31 CFR Part 21
- Seat belts Executive Order 13043, 62 FR 19217 (Apr. 18, 1997)
- Texting while driving Executive Order 13513, 74 FR 51225 (Oct. 6, 2009)
- Publications: Any publications produced with funds from this award must display the following language: “This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [Recipient] by the U.S. Department of the Treasury.”

# TREASURY RECIPIENT COMPLIANCE AND REPORTING

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Treasury's focus in one sentence:

Recipients should ensure they maintain proper documentation supporting determinations of costs and applicable compliance requirements, and how they have been satisfied as part of their award management, internal controls, and subrecipient oversight and management.



# PROGRAM DESIGN

## WORKING BOTH ENDS TO THE MIDDLE

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- Closeout (and Interim) Reporting
  - Goals and Objectives
    - Activities
    - Outputs
    - Outcomes
  - Expenditure Categories
- Programmatic Design
  - Allowed Uses
  - Eligible Expenses
  - Expenditure Restrictions and Local priorities
- Compliance
  - Procurement
  - Pre-award risk assessment
    - Eligible recipients
    - Debarment & suspension
    - SAMs registration
  - Post-award Management
    - Documentation
    - Reporting
    - Monitoring
  - Contracting

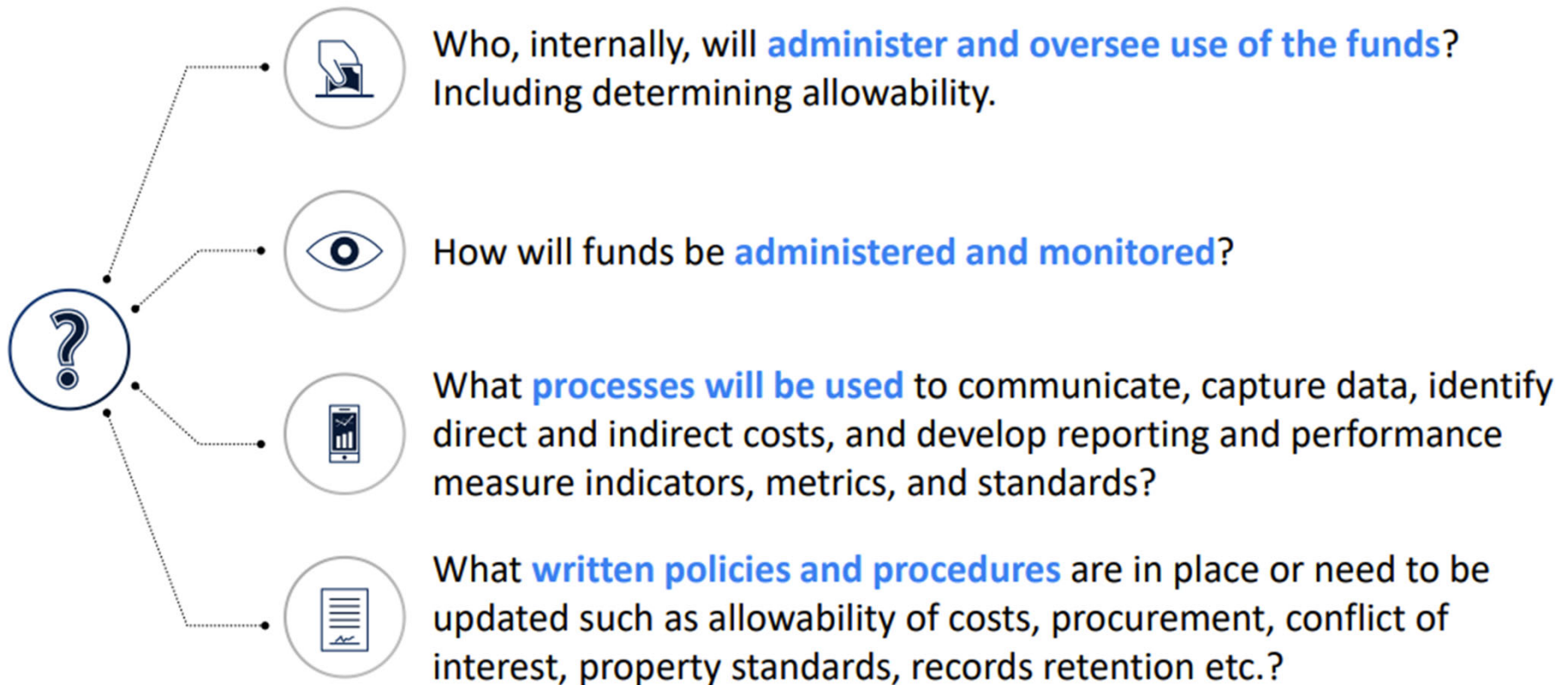
# TREASURY RECIPIENT COMPLIANCE AND REPORTING

**Table 2: Reporting requirements by recipient type**

Recipient	Interim Report	Project and Expenditure Report	Recovery Plan Performance Report
States, U.S. territories, metropolitan cities and counties with a population that exceeds 250,000 residents	By August 31, 2021, with expenditures by category	By October 31, 2021, and then 30 days after the end of each quarter thereafter <sup>9</sup>	By August 31, 2021, and annually thereafter by July 31 <sup>10</sup>
Metropolitan cities and counties with a population below 250,000 residents which received more than \$5 million in SLFRF funding			Not required
Tribal Governments			
Metropolitan cities and counties with a population below 250,000 residents which received less than \$5 million in SLFRF funding		By October 31, 2021, and then annually thereafter <sup>11</sup>	
NEUs	Not required		

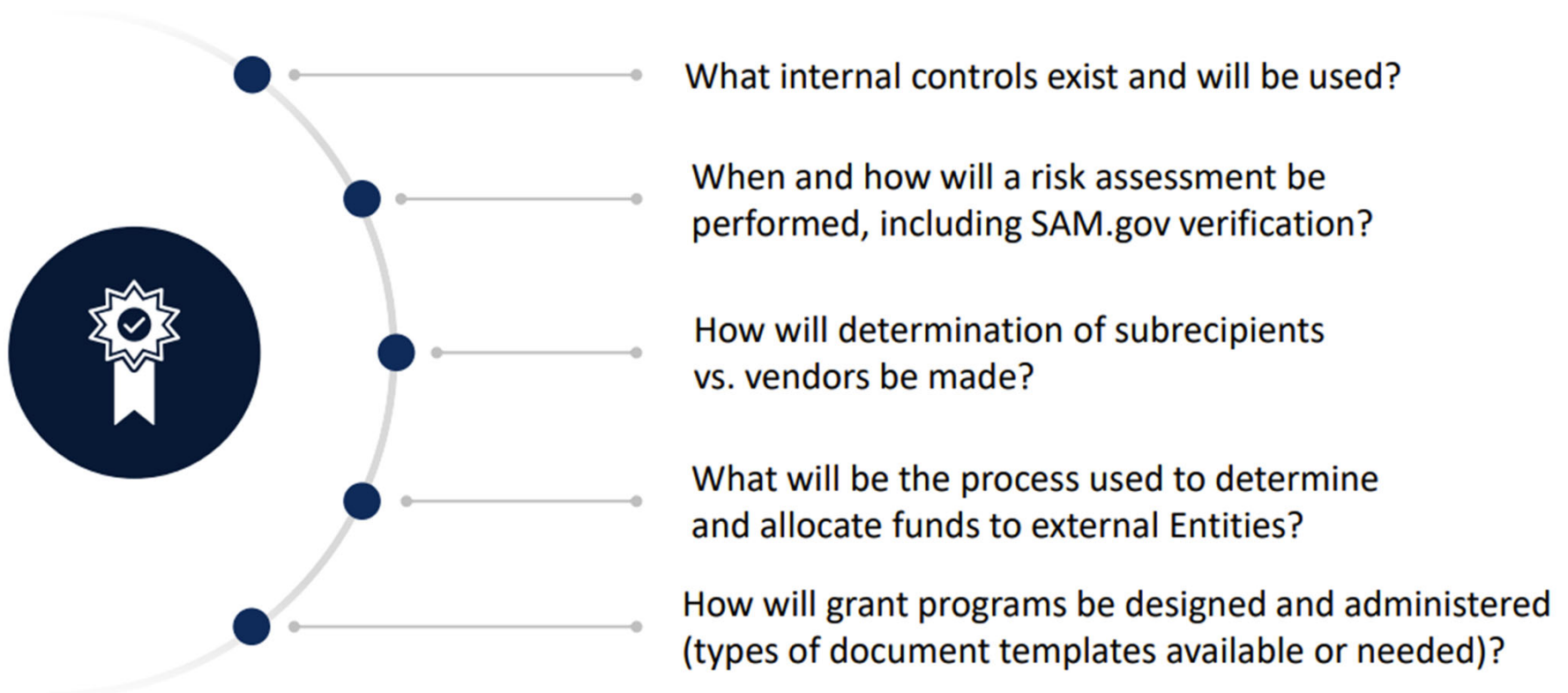
# ADMINISTRATIVE CONSIDERATIONS

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# ADMINISTRATIVE CONSIDERATIONS

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## ADMINISTRATIVE CONSIDERATIONS – COMMUNITY NEEDS AND DUPLICATION OF BENEFITS

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### 4.9. May recipients pool funds for regional projects? [7/14]

Yes, provided that the project is itself an eligible use of funds and that recipients can track the use of funds in line with the reporting and compliance requirements of the CSFRF/CLFRF. In general, when pooling funds for regional projects, recipients may expend funds directly on the project or transfer funds to another government that is undertaking the project on behalf of multiple recipients. To the extent recipients undertake regional projects via transfer to another government, recipients would need to comply with the rules on transfers specified in the Interim Final Rule, Section V. A recipient may transfer funds to a government outside its boundaries (e.g., county transfers to a neighboring county), provided that the recipient can document that its jurisdiction receives a benefit proportionate to the amount contributed.

# RECOMMENDATIONS

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## MINIMIZE ADMINISTRATIVE BURDEN – REPORTING AND COMPLIANCE

The SLFRF Reporting Guidance along with Federal Uniform Guidance is very extensive and could significantly impact the amount of dollars available programmatically:

- **Revenue Replacement:** Through the utilization of the revenue replacement option, the City would be able to use funding for the provision of government services not necessarily related to COVID. Because activities such as payroll or purchasing would be internal transfers, subrecipient monitoring and other oversight requirements would not apply. Revenue replacement has the added opportunity to free up general fund revenues for other City priorities.
- **Infrastructure:** Through the investment in one-time or large infrastructure projects, the City would be able to leverage existing contracts or procurement tools. Because the projects would have few recipients, and they would be vendors instead of subrecipients, the monitoring and oversight requirements would be minimal

# **CORONAVIRUS LOCAL FISCAL RECOVERY (CLFR) FEDERAL REQUIREMENTS BRIEFING**

## **QUESTIONS?**



# SUMMARY OF U.S DEPARTMENT OF TREASURY AMERICAN RESCUE PLAN ACT INTERIM FINAL RULE GUIDELINES

REVISED 5-10-2021

## TABLE OF CONTENTS

1. [Background](#)
2. [Public Health and Economic Impacts](#)
3. [Premium Pay](#)
4. [Government Services/Revenue Loss](#)
5. [Investments in Infrastructure](#)
6. [Other Provisions](#)
7. [Appendix 1: Allowable Use Matrix](#)

This document was created to highlight the high-level applicable rules, considerations and guidance from the [U.S. Department of Treasury's Interim Final Rule](#). This brief walks through the material in the same order as it is presented in the Interim Rule.

Eligible uses of these funds were pulled from the Interim Final Rule and categorized in an '[Allowable Use Matrix](#)'. Please note, there are portions of the Interim Final Rule which do not provide specific examples or offer vague guidance and details. In the instances where no precise examples were provided, or vague direction was given, the guidance language section of the [Allowable Use Matrix](#) was left 'blank'.



## Background

On March 11, 2021, the American Rescue Plan Act ("ARPA") of 2021 was signed into law. Two signature programs of the ARPA are the Coronavirus State Fiscal Recovery Fund ("SFRF") and the Coronavirus Local Fiscal Recovery Fund ("LFRF"). The following information is a high-level review of the Interim Final Rule issued by the U.S. Department of Treasury for these two programs on May 10, 2021. <sup>1</sup>

### **Primary Uses for ARPA Funds (Per Sec. 602(c)(1) and 603(c)(1):**

**Considerations:** The primary difference between the two ARPA sections is that Section 602 refers to State, Territories, and Tribal Governments, and Section 603 pertains to metropolitan cities, non-entitlement units of local government, and counties. Both sections speak to the same four categories of eligible uses. (See pp. 7)

#### **Four Categories of Eligible Uses**

1. To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
3. For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and,
4. To make necessary investments in water, sewer, or broadband infrastructure. (See pp. 7)

#### **Two Categories of Ineligible Use:**

*Under 602(c)(2)(B), the following are specifically ineligible:*

- Depositing funds into any pension fund (See pp. 7)
- Directly or indirectly offset[ing] a reduction in the net tax revenue of [the] State or territory resulting from a change in law, regulation, or administrative interpretation. (See pp. 7)

*Under Section 603(c)(2), ineligible expenses include:*

- Depositing funds into any pension fund (See pp. 7)

### **Use of Funds Discretion and CRF Applicability:**

#### **Considerations:**

- Built into the eligible use categories is a wide amount of discretion provided to State, local and Tribal governments for determining best use of ARPA funds. (See pp. 8)
- These uses build on eligible expenditures under the CRF, including some expansions in eligible uses to respond to the public health emergency, such as vaccination campaigns (See pp. 8)

<sup>1</sup> [Department of the Treasury Interim Final Rule Guidelines](#)

## Public Health and Economic Impacts

### Rules: Determination of Whether a Program or Service is Included in Public Health/Economic Impact Category

- a. "In order to determine whether a program or service is included in the public health and economic impact category, the recipient must determine "whether and how the use would respond to the COVID- 19 public health emergency." (See pp. 10)
- b. In order to determine whether a program or service "responds to" the public health emergency, recipients must conduct a **two-pronged test**: "First, identify a need or negative impact of the COVID-19 public health emergency and, second, identify how the program, service, or other intervention addresses the identified need or impact." (See pp. 10)

### Considerations: Additional Considerations for Assessing Use under Public Health and Economic Impact

- a. "Recipients should assess the connection between the negative economic harm and the COVID-19 public health emergency, the nature and extent of that harm, and how the use of this funding would address such harm". (See pp. 11)
- b. Eligible uses listed under this section of public health build and expand upon permissible expenditures under the CRF but take into consideration the differences between ARPA and CRF. (See pp. 17)
- c. To assess whether additional uses would be eligible under this category, recipients should identify an effect of COVID-19 on public health, "including either or both of immediate effects or effects that may manifest over months or years, and assess how the use would respond to or address the identified need." (See pp. 17)

**Eligible Uses:** Eligible uses found on pages 17 – 18 and in [Appendix 1: Eligible Use Matrix](#)

### Responding to Public Health Impacts

*Medical Expenses may include (See pp. 19):*

**Consideration:** General Medical Expense Assessment

The near- and long-term needs may continue and therefore, State and Local governments may need to provide care and service to address these needs.

**Rule/Ineligibility:** Medical expenses may not serve as a State or locality's contribution of certain Federal funds (See pp. 19)

*Behavioral Health Care (See pp. 19):* See [Appendix 1: Eligible Use Matrix](#)

*Public Health and Safety Staff*

**Rule: For Determining if Health and Safety Employee Time is Entirely Devoted to Mitigating or Responding to COVID-19.**

"For administrative convenience, the recipient may consider public health and safety employees to be entirely devoted to mitigating or responding to the COVID-19 public health emergency, and therefore fully covered, if the employee, or his or her operating unit or division, is primarily dedicated to responding to the COVID-19 public health emergency." (See pp. 20)

**Considerations: Assessing Health and Safety Employee Time:** "Recipients may consider other presumptions for assessing the extent to which an employee, division, or operating unit is engaged in activities that respond to the COVID-19 public health emergency, provided that the recipient reassesses periodically and maintains records to support its assessment, such as payroll records, attestations from

supervisors or staff, or regular work product or correspondence demonstrating work on the COVID-19 response. Recipients need not routinely track staff hours.” (See pp. 19 – 20)

**Eligible Expenses:** For covered expenses for payroll and covered benefits see [Appendix 1: Eligible Use Matrix](#)

*Eligible Uses to Address Disparities in Public Health Outcome*

**Rule: Regarding Presumption of Eligibility of Services for Populations in Qualified Census Tracts**

There is a presumption of eligibility for services when the population served is in a Qualified Census Tract (QCT).<sup>2</sup> The most recent mapping information pertaining to QCTs can be found at: [https://www.huduser.gov/portal/sadda/sadda\\_qct.html](https://www.huduser.gov/portal/sadda/sadda_qct.html).

**Rule: Services Addressing Health Disparities**

“Services to address health disparities are presumed to be responsive to the public health impacts of the pandemic.” (See pp. 21 – 22)

**Considerations: Disproportionately Impacted Populations Other Than Those in Qualified Census Tracts**

If using funds for other populations disproportionately impacted by the pandemic, recipients should be able to fully support “their determination that the pandemic resulted in disproportionate public health or economic outcomes to the specific populations.” (See pp. 22)

**Eligible Expenses:** For covered expenses for payroll and covered benefits see [Appendix 1: Eligible Use Matrix](#)

**Responding to Negative Economic Impacts:**

*Impacts on Households and Individuals:*

“Rates of unemployment are particularly severe among workers of color and workers with lower levels of educational attainment... “As the economy recovers, the effects of the pandemic-related recession may continue to impact households, including a risk of longer-term effects on earnings and economic potential.” (See pp. 23 – 24)

*Impacts on Businesses:*

“The pandemic has also severely impacted many businesses, with small businesses hit especially hard.” (See pp. 26)

*Impacts to State, Local, and Tribal Governments*

“As noted above, State, local, and Tribal governments have faced significant revenue shortfalls and remain over 1 million jobs below their pre-pandemic staffing levels. These reductions in staffing may undermine the ability to deliver services effectively, as well as add to the number of unemployed individuals in their jurisdictions.” (See pp. 27)

*Exacerbation of Pre-existing Disparities:*

“The COVID-19 public health emergency may have lasting negative effects on economic outcomes, particularly in exacerbating disparities that existed prior to the pandemic.” (See pp. 27).

“Low- and moderate-income jobs make up a substantial portion of both total pandemic job losses, and jobs that require in-person frontline work, which are exposed to greater risk of contracting COVID-19.” (See pp. 27 – 28).

<sup>2</sup> Qualified Census Tracts are a common, readily-accessible, and geographically granular method of identifying communities with a large proportion of low-income residents.

"The pandemic's disproportionate economic impacts are also seen in Tribal communities across the country...". (See pp. 30)

Eligible Expenses: For eligible expenses please see [Appendix 1: Eligible Use Matrix](#)

Ineligible Expenses: Include, but are not limited to:

- a. Rainy Day Fund
  - "Would not address [pandemic response and relief] needs or respond to the COVID-19 public health emergency but would rather constitute savings for future spending needs." (See pp. 42)
- b. Payment of Interest or Principal on Outstanding Debt Instruments
  - "Fees or issuance costs associated with the issuance of new debt would also not be covered... because such costs would not themselves have been incurred to address the needs of pandemic response or its negative economic impacts." (See pp. 42 – 43)

## Premium Pay

Fiscal Recovery Funds may be used by recipients to provide premium pay to eligible essential workers during the COVID-19 public health emergency or to provide grants to third-party employers with eligible essential workers.

“...Because premium pay is intended to compensate essential workers for heightened risk due to COVID-19, it must be entirely additive to a worker’s regular rate of wages and other remuneration and may not be used to reduce or substitute for a worker’s normal earnings. The definition of premium pay also clarifies that premium pay may be provided retrospectively for work performed at any time since the start of the COVID-19 public health emergency, where those workers have yet to be compensated adequately for work previously performed.” (See pp. 50) Where possible, the U.S. Treasury encourages recipients to prioritize providing retrospective premium pay.

- Although Treasury does require further justification for premium pay to most essential workers, it would require higher scrutiny for provision of premium pay to higher earners who, even without premium pay, would likely have greater personal financial resources to cope with the effects of the pandemic.
- Eligible workers must have regular in-person interactions or regular physical handling of items that were also handled by others.

In response to essential workers’ needs, a grant to an employer may provide premium pay to eligible essential workers, as defined in the Interim Final Rule. The rule imposes some additional reporting requirements for grants to third-party employers to ensure any grants “respond to the needs of essential workers and are made in a fair and transparent manner.” (See pp. 51)

“Pursuant to Sections 602(c)(1)(C) and 603(c)(1)(C) of the Act, a recipient’s reduction in revenue is measured relative to the revenue collected in the most recent full fiscal year prior to the emergency.” (See pp. 52)

## Government Services/Revenue Loss

ARPA allows recipients facing budget shortfalls to use Fiscal Recovery Funds to avoid cuts in government services. The Interim Final Rule establishes a definition of “general revenue” for calculating a loss in revenue and provides a methodology for calculating revenue lost due to COVID-19.

### General Revenue

**General Revenue Definition:** The term “general revenue” includes:

1. Revenues collected by a recipient and generated from its underlying economy and would capture a range of different types of tax revenues, as well as other types of revenue that are available to support government services. In calculating revenue, recipients should sum across all revenue streams covered as general revenue. (See pp. 54)
2. Consistent with the Census Bureau’s definition of “general revenue from own sources,” the definition of general revenue in the Interim Final Rule would exclude refunds and other correcting transactions, proceeds from issuance of debt or the sale of investments, and agency or private trust transactions. (See pp. 55)
3. The definition of general revenue also would exclude revenue generated by utilities and insurance trusts. In this way, the definition of general revenue focuses on sources that are generated from economic activity and are available to fund government services, rather than a fund or administrative unit established to account for and control a particular activity. (See pp. 55)
4. Finally, the term “general revenue” includes intergovernmental transfers between State and local governments, but excludes intergovernmental transfers from the Federal government, including Federal transfers made via a State to a local government pursuant to the CRF or as part of the Fiscal Recovery Funds. (See pp. 56)

### Calculation of Loss

1. In general, recipients should compute the extent of their reduction in revenue by comparing actual revenue to a counterfactual trend representing what could have been expected to occur in the absence of the pandemic.
2. This approach measures losses in revenue relative to the most recent fiscal year prior to the COVID-19 public health emergency by using the most recent pre-pandemic fiscal year as the starting point for estimates of revenue growth absent the pandemic.
3. To minimize the administrative burden on recipients and taking into consideration the devastating effects of the COVID-19 public health emergency, any diminution in actual revenues relative to the counterfactual pre-pandemic trend should be presumed to have been due to the COVID-19 public health emergency.
4. For purposes of measuring revenue growth in the counterfactual trend, recipients may use a growth adjustment of either 4.1 percent per year or the recipient’s average annual revenue growth over the three full fiscal years prior to the COVID-19 public health emergency, whichever is higher.

Recipients are permitted to calculate the extent of reduction in revenue as of four points in time: December 31, 2020; December 31, 2021; December 31, 2022; and December 31, 2023. This approach recognizes that some recipients may experience lagged effects of the pandemic on revenues. Upon receiving Fiscal Recovery Fund payments, recipients may immediately calculate revenue loss for the period ending December 31, 2020.

Sections 602(c)(1)(C) and 603(c)(1)(C) of the Act provide recipients with broad latitude to use the Fiscal Recovery Funds for the provision of government services.

**Government Services Inclusions:** [Appendix 1: Eligible Use Matrix](#) for listing of government services inclusions.

**Government Services Exclusions:**

- Interest or principal on any outstanding debt instrument, including, for example, short-term revenue or tax anticipation notes;
- Fees or issuance costs associated with the issuance of new debt;
- Satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring in a judicial, administrative, or regulatory proceeding, except if the judgment or settlement required the provision of government services; and,
- Replenishing financial reserves (e.g., rainy day or other reserve funds) would not be considered provision of a government service, since such expenses do not directly relate to the provision of government services.

## Investments in Infrastructure

ARPA recognizes the critical role that clean drinking water and services for the collection and treatment of wastewater and stormwater play in protecting public health. Governments have wide latitude to identify investments in water and sewer infrastructure that are of the highest priority for their own communities, which may include projects on privately-owned infrastructure.

Under 602(c)(1)(C) or 603(c)(1)(C), recipients may use funds for maintenance of infrastructure or pay-go spending for building of new infrastructure as part of the general provision of government services, to the extent of the estimated reduction in revenue due to the public health emergency.

Under 602(c)(1)(A) or 603(c)(1)(A), a general infrastructure project typically would not be considered a response to the public health emergency and its negative economic impacts unless the project responds to a specific pandemic-related public health need (e.g., investments in facilities for the delivery of vaccines) or a specific negative economic impact of the pandemic (e.g., affordable housing in a Qualified Census Tract).

The Interim Final Rule generally aligns eligible uses of the Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency's Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF). The CWSRF and DWSRF were designed to provide funding for projects that protect public health and safety by ensuring compliance with wastewater and drinking water health standards.

**DWSRF Eligible Project:** For eligible uses see [Appendix 1: Eligible Use Matrix](#)

Construction can continue past December 31, 2024, if funds have been obligated prior to that date. Projects must be completed by December 31, 2026.

Recipients may not use funds as a state match for the CWSRF and DWSRF due to prohibitions in utilizing federal funds as a state match in the authorizing statutes and regulations of the CWSRF and DWSRF.

The National Environmental Policy Act (NEPA) does not apply to Treasury's administration of the Funds. Projects supported with payments from the Funds may still be subject to NEPA review if they are also funded by other federal financial assistance programs.

## Broadband Infrastructure

The COVID-19 public health emergency has underscored the importance of universally available, high-speed, reliable, and affordable broadband coverage as millions of Americans rely on the internet to participate in, among critical activities, remote school, healthcare, and work. ARPA provides funds to State, territorial, local, and Tribal governments to make necessary investments in broadband infrastructure.

**Eligible Expenses:** For eligible expenses, please see [Appendix 1: Eligible Use Matrix](#)

Recipients are also encouraged to prioritize investments in fiber optic infrastructure where feasible, as such advanced technology enables the next generation of application solutions for all communities. Eligible projects are expected to focus on locations that are unserved or underserved. The Interim Final Rule treats users as being unserved or underserved if they lack access to a wireline connection capable of reliably delivering minimum speeds of at least 25 Mbps download and 3 Mbps upload. Households and businesses lacking this level of access are generally not viewed as being able to originate and receive high-quality voice, data, graphics, and video telecommunications.

Recipients are also encouraged to consider ways to integrate affordability options into their program design. To meet the immediate needs of unserved and underserved households and businesses, recipients are encouraged to focus on projects that deliver a physical broadband connection by prioritizing projects that achieve last mile-connections. Treasury also encourages recipients to prioritize support for broadband networks owned, operated by, or affiliated with local governments, non-profits, and co-operatives—providers with less pressure to turn profits and with a commitment to serving entire communities.



## Other Provisions

### Deposit into Pension Funds

**Eligible Expenses:** For information on pension fund eligibility, see [Appendix 1: Eligible Use Matrix](#)

The statute provides that recipients may not use Fiscal Recovery Funds for “deposit into any pension fund.” Treasury interprets “deposit” in this context to refer to an extraordinary payment into a pension fund for the purpose of reducing an accrued, unfunded liability. More specifically, the Interim Final Rule does not permit this assistance to be used to make a payment into a pension fund if both:

1. The payment reduces a liability incurred prior to the start of the COVID-19 public health emergency, and
2. The payment occurs outside the recipient’s regular timing for making such payments.

**Note:** Under this interpretation, a “deposit” is distinct from a “payroll contribution,” which occurs when employers make payments into pension funds on regular intervals, with contribution amounts based on a pre-determined percentage of employees’ wages and salaries. (See pp. 79)

### Offset a Reduction in Net Tax Revenue

For States and territories (recipient governments), section 602(c)(2)(A)—the offset provision—prohibits the use of Fiscal Recovery Funds to directly or indirectly offset a reduction in net tax revenue resulting during the covered period. If a State or territory uses Fiscal Recovery Funds to offset a reduction in net tax revenue, the ARPA provides that the State or territory must repay to the Treasury an amount equal to the lesser of:

- i. the amount of the applicable reduction attributable to the impermissible offset; **and**,
- ii. the amount received by the State or territory under the ARPA.

**Note:** A State or territory that chooses to use Fiscal Recovery Funds to offset a reduction in net tax revenue does not forfeit its entire allocation of Fiscal Recovery Funds (unless it misused the full allocation to offset a reduction in net tax revenue) or any non-ARPA funding received. (See Section IV of the Supplementary Information and pp. 81)

The Interim Final Rule recognizes three sources of funds that may offset a reduction in net tax revenue other than Fiscal Recovery Funds — organic growth, increases in revenue (e.g., an increase in a tax rate), and certain cuts in spending.

ARPA uses a step-by-step process for determining whether, and the extent to which, Fiscal Recovery Funds have been used to offset a reduction in net tax revenue. Based on information reported annually by the recipient government:

- First, each year, each recipient government will identify and value the changes in law, regulation, or interpretation that would result in a reduction in net tax revenue, as it would in the ordinary course of its budgeting process.
- Second, the Interim Final Rule recognizes that it may be difficult to predict how a change would affect net tax revenue in future years and, accordingly, provides that if the total value of the changes in the year for which the recipient government is reporting is below a *de minimis* level, as discussed below, the recipient government need not identify any sources of funding to pay for revenue reducing changes and will not be subject to recoupment.
- Third, a recipient government will consider the amount of actual tax revenue recorded in the year for which they are reporting. If the recipient government’s actual tax revenue is greater than the amount of tax revenue received by the recipient for the fiscal year ending 2019, adjusted annually for inflation, the recipient government will not be considered to have violated the offset provision because there will not have been a reduction in net tax revenue.

- Fourth, if the recipient government's actual tax revenue is less than the amount of tax revenue received by the recipient government for the fiscal year ending 2019, adjusted annually for inflation, in the reporting year the recipient government will identify any sources of funds that have been used to permissibly offset the total value of covered tax changes other than Fiscal Recovery Funds. These are:
  - State or territory tax changes that would increase any source of general fund revenue, such as a change that would increase a tax rate; and,
  - Spending cuts in areas not being replaced by Fiscal Recovery Funds. The recipient government will calculate the value of revenue reduction remaining after applying these sources of offsetting funding to the total value of revenue reducing changes—that, is, how much of the tax change has not been paid for.
- Fifth, if there are any amounts that could be subject to recoupment, Treasury will provide notice to the recipient government of such amounts. This process is discussed in greater detail in Section IV of this Supplementary Information. (See pp. 83 – 84)

The Interim Final Rule includes several definitions that are applicable to the implementation of the offset provision:

<b>Covered Change</b>	The offset provision is triggered by a reduction in net tax revenue resulting from “a change in law, regulation, or administrative interpretation.” A covered change includes any final legislative or regulatory action, a new or changed administrative interpretation, and the phase-in or taking effect of any statute or rule where the phase-in or taking effect was not prescribed prior to the start of the covered period. (pp. 85)
<b>Baseline</b>	For purposes of measuring a reduction in net tax revenue, the Interim Final Rule measures actual changes in tax revenue relative to a revenue baseline (baseline). The baseline will be calculated as fiscal year 2019 (FY 2019) tax revenue indexed for inflation in each year of the covered period, with inflation calculated using the Bureau of Economic Analysis's Implicit Price Deflator. (pp. 86 – 87)
<b>Reporting Year</b>	The Interim Final Rule defines “reporting year” as a single year within the covered period, aligned to the current fiscal year of the recipient government during the covered period, for which a recipient government reports the value of covered changes and any sources of offsetting revenue increases (“in-year” value), regardless of when those changes were enacted. For the fiscal years ending in 2021 or 2025 (partial years), the term “reporting year” refers to the portion of the year falling within the covered period. (pp. 87 – 88)
<b>Tax Revenue</b>	The Interim Final Rule's definition of “tax revenue” is based on the Census Bureau's definition of taxes, used for its Annual Survey of State Government Finances. It provides a consistent, well-established definition with which States and territories will be familiar and is consistent with the approach taken in Section II.C of this Supplementary Information describing the implementation of sections 602(c)(1)(C) and 603(c)(1)(C) of the Act, regarding revenue loss. Consistent with the approach described in Section II.C of this Supplementary Information, tax revenue does not include revenue taxed and collected by a different unit of government (e.g., revenue from taxes levied by a local government and transferred to a recipient government). (pp. 88)
<b>Framework</b>	The Interim Final Rule provides a step-by-step framework, to be used in each reporting year, to calculate whether the offset provision applies to a State's or territory's use of Fiscal Recovery Funds includes: <ul style="list-style-type: none"> <li>(1) Covered Changes that reduce tax revenues;</li> <li>(2) In excess of the de minimis;</li> <li>(3) Safe harbor;</li> </ul>

- |  |  |
|--|--|
|  | <p>(4) Consideration of other sources of funding (consisting of two categories: (a) Tax and other increase in revenue, and<br/>(b) Covered spending cuts; and,<br/>(5) Identification of amounts subject to recoupment. (pp. 88)</p> |
|--|--|

#### **Other Restrictions on Use (See pp. 96)**

- Payments from the Fiscal Recovery Funds are subject to the provisions of 2 CFR 200
- Payments from the Fiscal Recovery Funds may not be used as non-Federal match for other Federal programs (example: Fiscal Recovery Funds may not be used for the State share of Medicaid)

#### **Timeline for Use of Fiscal Recovery Funds (See pp. 97)**

- Payments from the Fiscal Recovery Fund can only be used to cover costs incurred by December 31, 2024. Treasury is interpreting the requirement that costs be incurred by December 31, 2024, to require only that recipients have obligated the Fiscal Recovery Funds by that date.
  - The Interim Final Rule uses a definition of "obligation" that is based on the definition used for purposes of Uniform Guidance
- The use of Fiscal Recovery Funds is forward looking
  - The Interim Final Rule permits funds to be used to cover costs incurred beginning on March 3, 2021.
  - Recipients are not permitted to use funds to cover pre-award costs (those incurred prior to March 3, 2021)
  - The period of performance will run until December 31, 2026.

#### **Recoupment Process (See pp. 100)**

Under the ARPA, failure to comply with the restrictions on use contained in sections 602(c) and 603(c) of the Act may result in recoupment of funds.

Recoupment Process:

##### *Identification and Notice of Violations*

- Treasury will collect information regarding eligible uses on a quarterly basis and on the tax offset provision on an annual basis. If a violation is identified, Treasury will provide written notice to the recipient including an explanation of such amounts.

##### *Request for Consideration*

- A recipient may submit a request for reconsideration of any amounts identified in the notice from Treasury within 60 calendar days of receiving the notice, including the opportunity to submit additional information that supports the recipient's request.
- Treasury's decision to affirm, withdraw, or modify the notice of recoupment will be provided within 60 calendar days of the recipient's request for reconsideration.

##### *Repayment*

- Amounts subject to recoupment must be repaid within 120 calendar days of receipt of final notice of recoupment.

#### **Payments in Tranches to Local Governments and Certain States (See pp. 102)**

##### *Local Governments*

- The Secretary will make payments to local governments in two tranches, with the second being paid twelve months after the first payment.

#### **State Governments**

- The Secretary may withhold payment of up to 50% of total allocated amount to each State and territory for up to 12 months from certification date based on the unemployment rate in the State or territory as of the date of the certification.
- This threshold will result in majority of States being paid in two tranches, however, if there is an increase in their unemployment rate over a specified threshold, States and territories may receive a single payment, rather than split in two.

Fiscal Recovery Funds are not subject to the requirements of the Cash Management Improvement Act (CMIA)

#### **Transfer** (See pp. 105)

- The Statue authorizes State, territorial, and Tribal governments to transfer amounts paid from the Fiscal Recovery Funds to the following entities (subrecipients):
  - Private nonprofit organizations
  - Tribal organizations
  - Public benefit corporation involved in the transportation of passengers or cargo
  - Special-purpose districts (fire, water, sewer, mosquito abatement districts)
  - List is not exclusive
- Recipients remain responsible for monitoring and overseeing subrecipients' use of funds and activities. Recipients are also responsible for reporting to Treasury on their subrecipients' use of payments from the Funds.
- Transfers must qualify as an eligible use of Fiscal Recovery Funds by the transferor.

#### **Non-entitlement Units of Government (NEUs)** (See pp. 108)

- States and territories are required to distribute Fiscal Recovery Funds to NEUs based on population within 30 days of receipt unless granted an extension by the Secretary.
- States and territories are required to allocate funding to NEUs in the amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory (subject to a cap).
- No additional requirements or conditions may be placed on NEUs by States and territories beyond the requirements in ARPA and Treasury's regulations and guidance.
- Distributions to NEUs may not exceed 75% of the NEU's most recent budget (as of January 27, 2020).

#### **Reporting Schedule** (See pp. 110)

*Note: Treasury will provide additional guidance and instructions on reporting requirements at a later date.*

Report Type	Applies to	Dates included in Report	Initial Report Due to Treasury	Subsequent Reports due to Treasury	Included in Report
Interim Report	States, Territories, Metropolitan	Date of award –	August 31, 2021	N/A	Expenditures by category at the summary level.

Report Type	Applies to	Dates included in Report	Initial Report Due to Treasury	Subsequent Reports due to Treasury	Included in Report
	Cities, Counties, Tribal Governments	July 31, 2021			<i>For States and Territories: information related to distributions to NEUs</i>
Quarterly Project and Expenditure Report	States, Territories, Metropolitan Cities, Counties, Tribal Governments	Calendar Quarter	October 31, 2021	30 days after end of each quarter through project period	Financial data, information on contracts and subawards over \$50,000, types of projects funded, other information regarding recipient's utilization of funds
Annual Project and Expenditure Report	NEUs	Annually	October 31, 2021	October 31 each year through project period	Financial data, information on contracts and subawards over \$50,000, types of projects funded, other information regarding utilization of funds
Recovery Plan Performance Report	States, Territories, Metropolitan Cities, Counties >250K residents	Annually	August 31, 2021	30 days after each 12-month period	Funded projects, plans for project outcomes to be achieved, key performance indicators, programmatic data

**Executive Order 13132** - This Interim Final Rule does not have federalism implications within the meaning of the Executive Order and does not impose substantial, direct compliance costs on State, local, and Tribal governments or preempt state law within the meaning of the Executive Order.

**The Administrative Procedure Act (APA)**, 5 U.S.C. 551 et seq., generally requires public notice and an opportunity for comment before a rule becomes effective. APA also provides an exception to ordinary notice-and-comment procedures "when the agency for good cause finds (and incorporates the finding and a brief statement of reasons therefor in the rules issued) that notice and public procedure thereon are impracticable, unnecessary, or contrary to the public interest." 5 U.S.C. 553(b)(3)(B); see also 5 U.S.C. 123 553(d)(3). (See pp. 123)

### Reservation of Authority, Reporting

**Extensions or Accelerations of Timing.** The Secretary may extend or accelerate any deadline or compliance date of this part, including reporting requirements that implement this subpart. The Secretary may request other additional information as may be necessary or appropriate.

### Use of Funds

**Use of Funds.** Recipient may only use funds to cover costs incurred during the period beginning March 3, 2021 and ending December 31, 2024.

**Costs Incurred.** A cost shall be considered to have been incurred if the recipient has incurred an obligation with respect to such cost by December 31, 2024.

**Return of Funds.** A recipient must return any funds not obligated by December 31, 2024, and any funds not expended to cover such obligations by December 31, 2026.

**Interim Final Rule:** The Interim final Rule being issued without advance notice and public comment to allow for immediate implementation of the program. (5 U.S.C. 553(a)(2)). Although Interim Final Rule is effective

immediately, comments are being solicited from the public and government agencies. These comments must be submitted on or before 60 days from date of publication or by July 10, 2021.

## Appendix 1: Allowable Use Matrix

There may be other uses not listed on this matrix. This matrix only lists those uses explicitly spelled out by Treasury and only includes category and guidance language if specifically included in the Interim Final Rule. Please refer to ineligible uses, the original text, and the FAQs for further clarification.

Category	Subcategory	Guidance Language
<b>COVID-19 Response and Prevention</b>		
Healthcare		Expenses related to COVID-19 vaccination programs and sites, including staffing, acquisition of equipment or supplies, facilities costs, and information technology or other administrative expenses
Healthcare	Communication	Expenses for communication related to COVID-19 vaccination programs and communication or enforcement by recipients of public health orders related to COVID-19
Healthcare	Congregate Care Facilities	COVID-19-related expenses in congregate living facilities, including skilled nursing facilities, long-term care facilities, incarceration settings, homeless shelters, residential foster care facilities, residential behavioral health treatment, and other group living facilities
Healthcare	Data Systems	Expenses related to establishing or enhancing public health data systems
Healthcare	Disinfection	Expenses for disinfection of public areas and other facilities in response to the COVID-19 public health emergency
Healthcare	Emergency Medical Response	Emergency medical response expenses, including emergency medical transportation, related to COVID-19
Healthcare	Healthcare Access Vulnerable Populations	Support for vulnerable populations to access medical or public health services
Healthcare	Healthcare Capacity	Enhancement to health care capacity, including through alternative care facilities
Healthcare	Long-term care	Expenses for treatment of the long-term symptoms or effects of COVID-19, including post-intensive care syndrome
Healthcare	Medical Facilities	Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs and other capital investments in public facilities to meet COVID-19-related operational needs
Healthcare	Medical Supplies and PPE	Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment (PPE)
Healthcare	Mental and Behavioral Health	Mental health treatment, substance misuse treatment, and other behavioral health services

Category	Subcategory	Guidance Language
Healthcare	Monitoring and Contact Tracing	Costs of providing COVID-19 testing and monitoring, contact tracing, and monitoring of case trends and genomic sequencing for variants
Healthcare	Paid leave	Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions
Healthcare	Public Health Enforcement	Enforcement of public health orders
Healthcare	Public Hospitals, Clinics	COVID-19-related expenses of public hospitals, clinics, and similar facilities
Healthcare	Quarantine and Isolation	Expenses for quarantining or isolation of individuals
Healthcare	TA Support	Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety
Healthcare	Telemedicine	Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment
Healthcare	Ventilation Systems	Expenses for the improvement of ventilation systems in congregate settings, public health facilities, or other public facilities
<b>Medical Expenses</b>		
Healthcare	Behavioral Health Services	
Healthcare	Crisis Intervention	
Healthcare	Hotlines and Warmlines	
Healthcare	Infectious Disease Prevention	
Healthcare	Mental Health Treatment	
Healthcare	Overdose Prevention	
Healthcare	Services or Outreach	Services or outreach to promote access to physical or behavioral health primary care and preventative medicine
Healthcare	Substance Misuse Treatment	
<b>Payroll and Covered Benefits</b>		
Payroll and Benefits	Public Safety	



Category	Subcategory	Guidance Language
Payroll and Benefits	Public Health	
Payroll and Benefits	Healthcare	
Payroll and Benefits	Human Services	
Payroll and Benefits	Similar Employees	To the extent that their services are devoted to mitigating or responding to the COVID-19 public health emergency
Benefits	Leave	All types of leave (vacation, family-related, sick, military, bereavement, sabbatical, jury duty)
Benefits	Insurance	Employee Insurance (health, life, dental, vision)
Benefits	Retirement	Pensions, 401k, unemployment benefit plans (federal and state)
Benefits	Workers Compensation	
Benefits	FICA	Including Social Security and Medicare taxes
<b>Healthcare Programs</b>		
Healthcare Outcomes	Benefits Navigators	Funding public benefits navigators to assist community members with navigating and applying for available Federal, State, and local public benefits or services
Healthcare Outcomes	Community Health Workers	Funding community health workers to help community members access health services and services to address the social determinants of health
Healthcare Outcomes	Community Violence	Evidence-based community violence intervention programs to prevent violence and mitigate the increase in violence during the pandemic
Healthcare Outcomes	Housing	Housing services to support healthy living environments and neighborhoods conducive to mental and physical wellness
Healthcare Outcomes	Lead-Based Paint	Remediation of lead paint or other lead hazards to reduce risk of elevated blood lead levels among children
Healthcare	Planning and Execution	Planning and analysis to improve programs addressing COVID-19 including: consumer outreach, improvements to data or technology infrastructure, impact evaluations, and data analysis
<b>Negative Economic Impact</b>		
Healthcare	Children	Promoting healthy childhood environments
Education	Education	Addressing educational disparities
Unemployment and Jobs	Government Employees	Rehiring State, local, and Tribal Government staff



Category	Subcategory	Guidance Language
Stronger Communities	Housing and Business	Building stronger communities through investments in housing and neighborhoods
Other	Impacted Industry	Aid to impacted industries
Direct Assistance	Individuals	Assistance to households
Other	Other	These would not be within the scope of this allowable use category, although may be allowable "under other eligible use categories" and their criteria: a) Responds to a specific pandemic public health need (e.g., investments in facilities for the delivery of vaccines) or a specific negative economic impact (e.g., affordable housing in a QTC); b) Provides government services broadly to the extent of their reduction in revenue; c) Expends in "infrastructure if it is 'necessary' and in water, sewer, or broadband"
Unemployment and Jobs	Programs	Expenses to improve efficacy of economic relief programs
Unemployment and Jobs	Small Businesses/ Nonprofits	Small businesses and nonprofits
Unemployment and Jobs	Unemployment Insurance	Assistance to unemployed workers, state unemployment insurance trust funds
<b>Premium Pay</b>		
Premium Pay		Compensate essential workers for heightened risk due to COVID-19 and must be entirely additive to a worker's regular rate of wages and other remuneration. Premium pay may not be used to reduce or substitute for a worker's normal earnings. This may be, and is encouraged to, be provided retrospectively.
<b>Government Services (Inclusions)</b>		
Infrastructure		Maintenance or pay-go funded building of infrastructure, including roads
IT		Modernization of cybersecurity, including hardware
Healthcare		Health services
Environment		Environmental remediation
Education		School or educational services
Public Safety		The provision of police, fire, and other public safety measures

Category	Subcategory	Guidance Language
<b>Drinking Water State Revolving Fund</b>		
Infrastructure	Storage	Storage, consolidation, and new systems development
Infrastructure	Water Rehabilitation	Source rehabilitation and decontamination
Infrastructure	Water Treatment	Treatment, transmission and distribution (including lead service line replacement); energy efficiency measures for publicly-owned treatment works
<b>EPA Clean Water State Revolving Fund</b>		
Infrastructure	Decentralized Water	Construction, improvements, or repairs to decentralized wastewater treatment systems, stormwater systems
Infrastructure	Treatment Facilities	Construction of publicly-owned treatment works, nonpoint source pollution management, national estuary program projects
Infrastructure	Other	Create green infrastructure, water conservation, efficiency, and reuse measures, watershed pilot projects, water reuse projects, security measures at publicly-owned treatment works, and technical assistance to ensure compliance with the Clean Water Act
Infrastructure	Pollution	Control non-point sources of pollution, protect waterbodies from pollution
Infrastructure	Reliance	Improve resilience of infrastructure to severe weather events
Infrastructure	Stormwater	Stormwater systems
<b>Broadband</b>		
Infrastructure	Broadband	Provide services meeting adequate speeds and are provided to unserved and underserved households and businesses
Infrastructure	Broadband	Provide services meeting adequate speeds and are provided to unserved and underserved households and businesses. The Interim Final Rule provides award recipients with flexibility to identify the specific locations within their communities to be served and to otherwise design the project.
Infrastructure	Broadband	Requires eligible projects to reliably deliver minimum speeds of 100 Mbps download and 100 Mbps upload. In cases where it is impracticable due to geography, topography, or financial cost to meet those standards, projects must reliably deliver at least 100 Mbps download speed, at least 20 Mbps upload speed, and be scalable to a minimum of 100 Mbps download speed and 100 Mbps upload speed.

Category	Subcategory	Guidance Language
<b>Loss of Revenue</b>		
Government Services		<ul style="list-style-type: none"> <li>○ Recalculating Revenue Loss: recipients have the option to recalculate revenue loss on an ongoing basis throughout the program.</li> <li>○ Calculating Revenue Loss: Recipients will look at general revenue in the aggregate, rather than on a source-by-source basis.</li> </ul>

Item Number: Applications/Presentations- A.-3.  
Committee 7/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 7/1/2021  
Submitted By: Katie Garcia with Gather Media Communications  
Committee/Department: Admin.  
Title: **Quarterly Social Media Report by Katie Garcia**  
Item Type: Report

**Recommendation:**

Informational only.

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
2nd Quarter Social Media Report	Cover Memo

# Q2 Marketing Report

GATHER MEDIA CO.



Prepared by

KATIE GARCIA

GATHER MEDIA CO. FOUNDER

## Reports

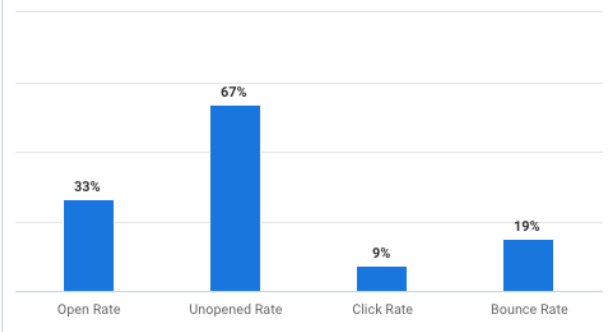
- Constant Contact Email Report
- Social Media Group Report
- Social Media Competitor Report
- Top Posts

## Q2 Major Focuses

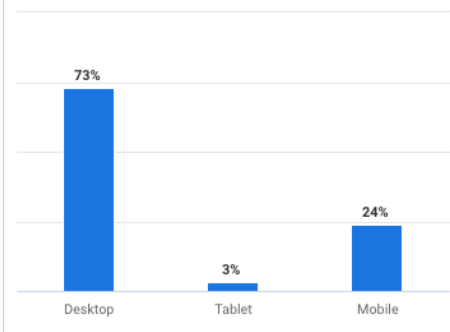
- Capital Project Updates
- Community and Committee News
- Citizens Survey
- Citizens Academy

## Constant Contact Results

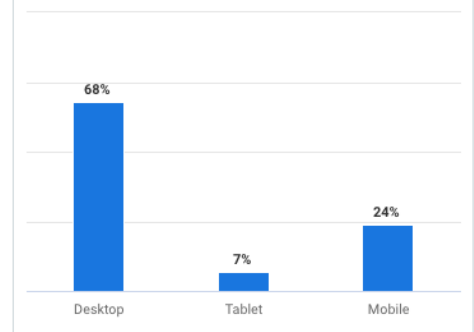
17,440 Sends



4,698 Opens



417 Clicks



Average Open Rate: Q1 33% / Q1 33%

Industry Average Open Rate: 28%

Average Click Through Rate: Q2 9% / Q1 9%

Industry Average Click Through Rate: 3%

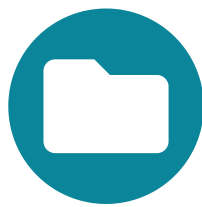
### Citizens Academy Update

17 Confirmed Students

Classes start on September 7th

Every Tuesday for 9-weeks from 6-8 p.m

Working with speakers on presentations



# Profile Performance

April 1, 2021 – June 30, 2021

Understand growth and health of your social profiles



Performance Summary

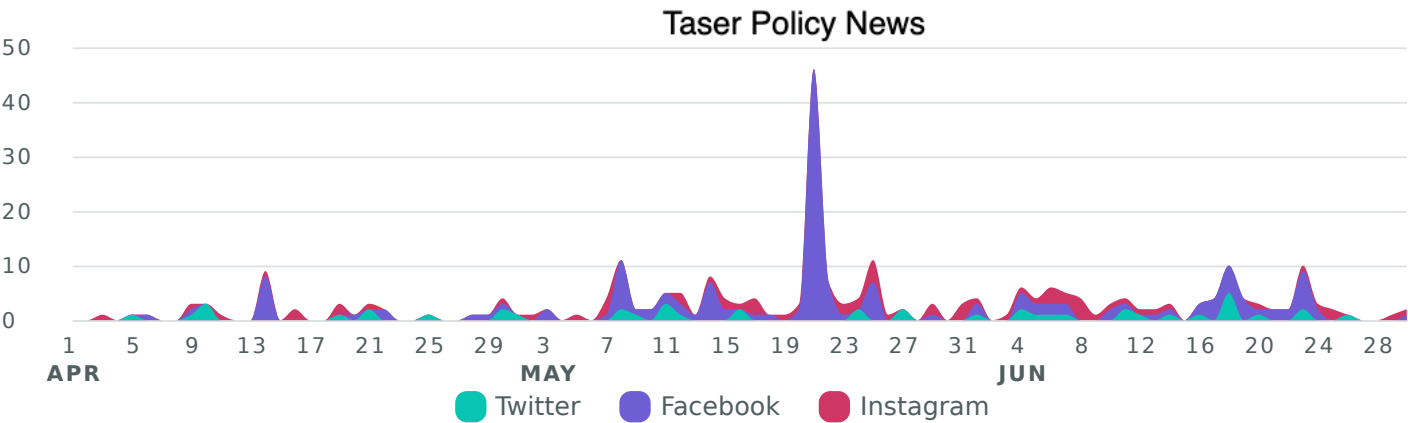
View your key profile performance metrics from the reporting period.

Impressions ⓘ 261,993 ↗115.7%	Engagements ⓘ 26,502 ↗224.9%	Post Link Clicks ⓘ 1,432 ↗46.3%
----------------------------------	---------------------------------	------------------------------------

Audience Growth

See how your audience grew during the reporting period.

Audience Gained, by Day

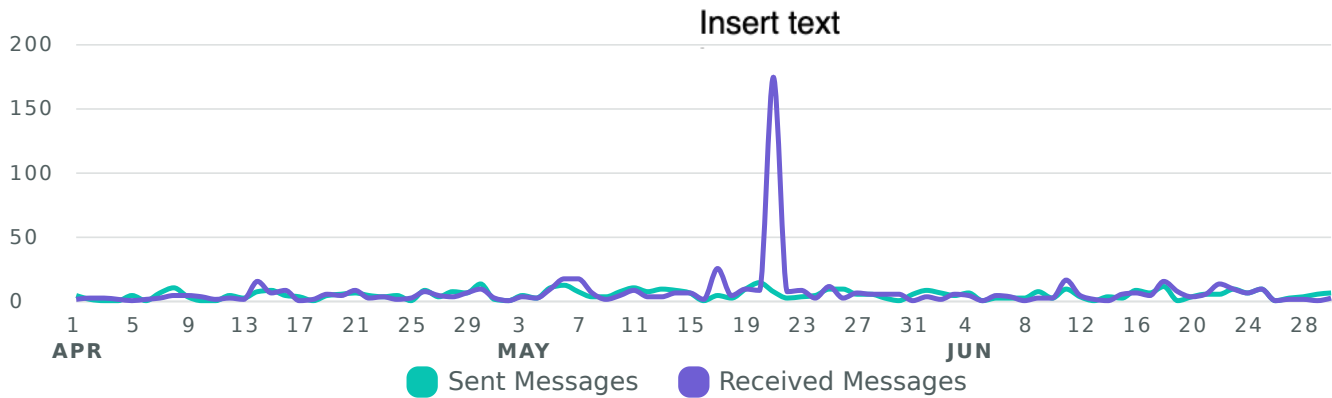


Audience Metrics	Totals	% Change
Total Audience ⓘ	4,411	↗9.8%
Total Net Audience Growth ⓘ	214	↗146%
Twitter Followers Gained	45	↘11.8%
Facebook Page Likes	157	↗96.3%
Instagram Followers Gained	66	—

Message Volume

Review the volume of sent and received messages across networks during the selected time period.

Messages per Day



Sent Messages Metrics

Totals % Change

<b>Total Sent Messages</b> ⓘ	<b>422</b>	<b>↗ 39.3%</b>
Twitter Sent Messages	126	↗ 15.6%
Facebook Sent Messages	180	↘ 7.2%
Instagram Sent Messages	116	↗ —

Received Messages Metrics

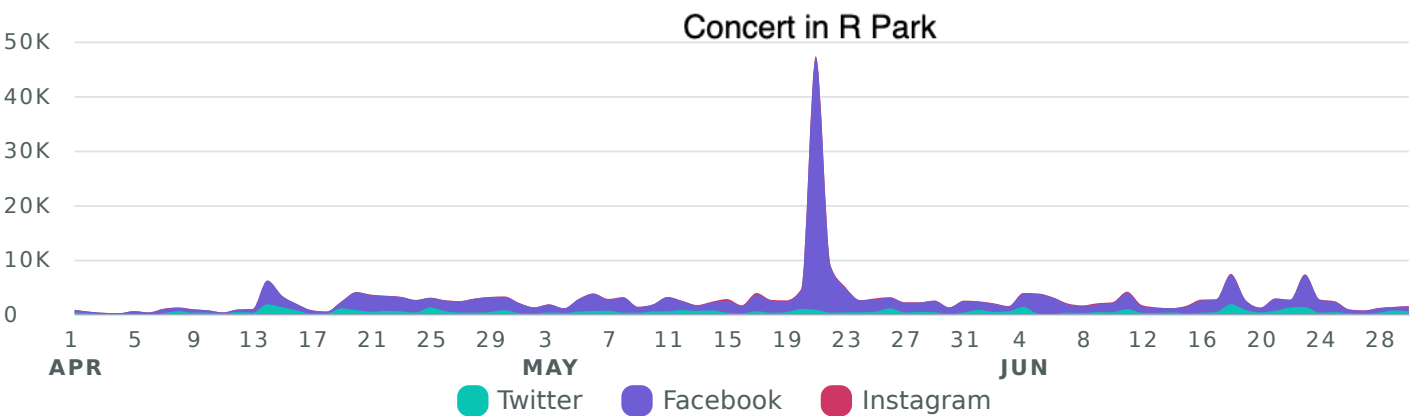
Totals % Change

<b>Total Received Messages</b> ⓘ	<b>598</b>	<b>↗ 111.3%</b>
Twitter Received Messages	185	↗ 36%
Facebook Received Messages	403	↗ 174.1%
Instagram Received Messages	10	↗ —

Impressions

Review how your content was seen across networks during the reporting period.

Impressions, by Day

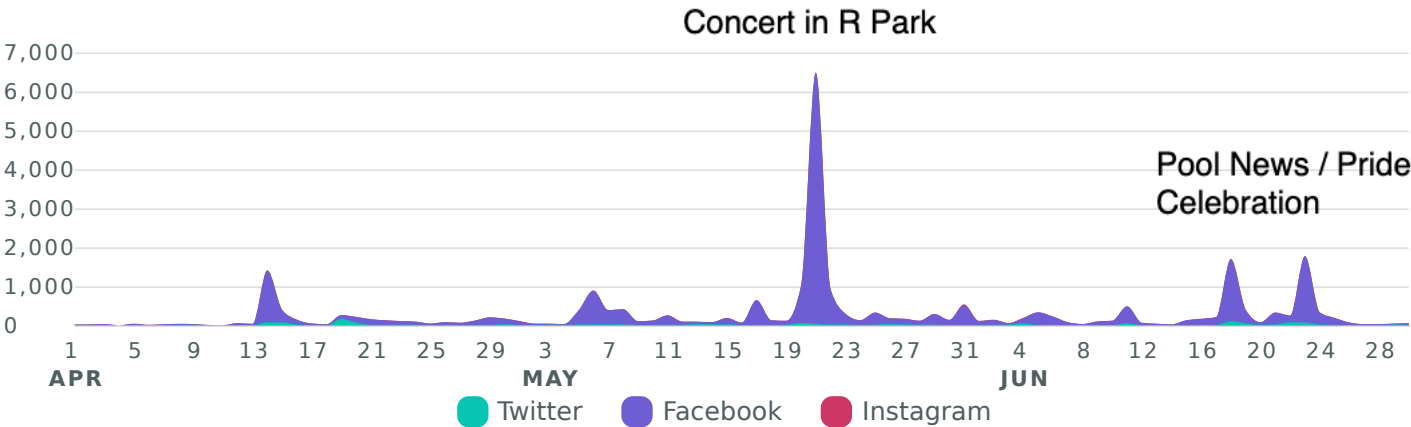


Impression Metrics	Totals	% Change
Total Impressions ⓘ	261,993	↗ 115.7%
Twitter Impressions	43,774	↗ 11.8%
Facebook Impressions	211,442	↗ 157%
Instagram Impressions	6,777	↗ —

Engagement

See how people are engaging with your posts during the reporting period.

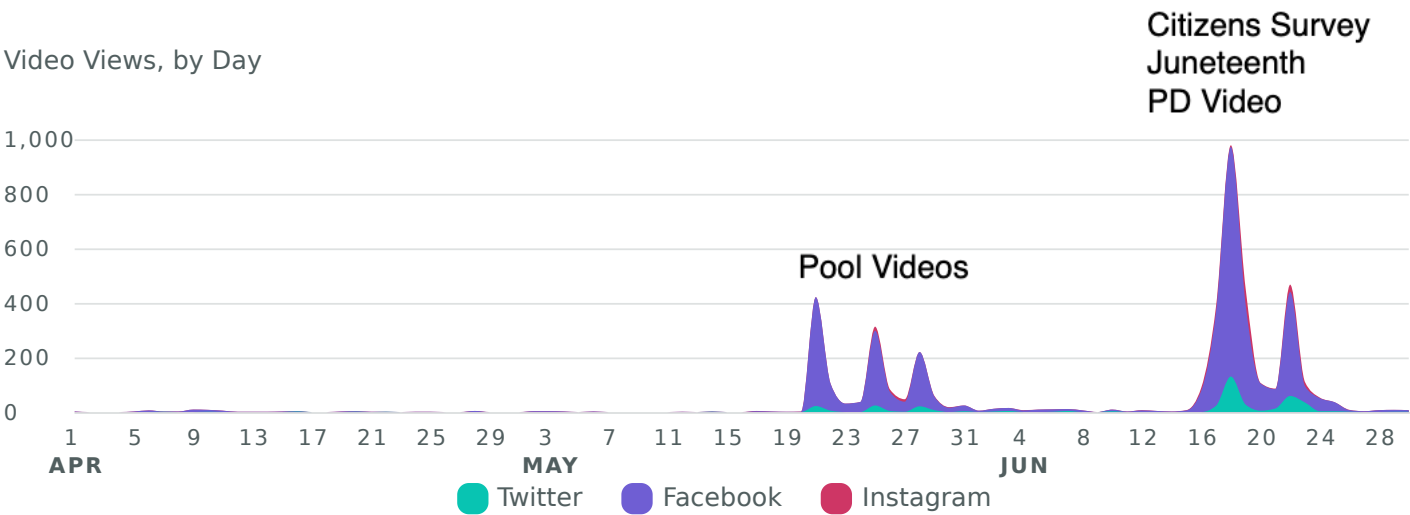
Engagements, by Day



Engagement Metrics	Totals	% Change
Total Engagements ⓘ	26,502	↗ 224.9%
Twitter Engagements	1,565	↗ 3%
Facebook Engagements	24,662	↗ 271.6%
Instagram Engagements	275	↗ —
Engagement Rate (per Impression) ⓘ	10.1%	↗ 50.6%

Video Views




Review how your videos were viewed across networks during the reporting period.



Video Views Metrics	Totals	% Change
Video Views ⓘ	4,339	↗ 1,168.7%
Twitter Video Views	409	↗ 392.8%
Facebook Video Views	3,743	↗ 1,345.2%
Instagram Post Video Views	187	—

## Profiles

Review your aggregate profile and page metrics from the reporting period.

Profile ▲	Audience	Net Audience Growth	Published Posts	Impressions	Engagements	Engagement Rate (per Impression)	Video Views
<b>Reporting Period</b> Apr 1, 2021 – Jun 30, 2021	<b>4,411</b> ↗ 9.8%	<b>214</b> ↗ 146%	<b>368</b> ↗ 42.6%	<b>261,993</b> ↗ 115.7%	<b>26,502</b> ↗ 224.9%	<b>10.1%</b> ↗ 50.6%	<b>4,339</b> ↗ 1,168.7%
<b>Compare to</b> Oct 3, 2020 – Dec 31, 2020	<b>4,017</b>	<b>87</b>	<b>258</b>	<b>121,439</b>	<b>8,156</b>	<b>6.7%</b>	<b>342</b>
 <b>@RoelandParkKS</b>	1,913	16	126	43,774	1,565	3.6%	409
 <b>City of Roeland Park, KS</b>	2,320	135	157	211,442	24,662	11.7%	3,743
 <b>roelandparkks</b>	178	63	85	6,777	275	4.1%	187



## Post Performance

April 1, 2021 – June 30, 2021

Review the lifetime performance of the posts you published during the publishing period.

**City of Roeland Park, KS**

Thu 5/6/2021 4:05 pm CDT

**Fireworks Update:**  
Representatives from the City of Fairway, City of Roeland Park, City of Westwood, Bishop Miege High School and St. Agnes Parish recently met to discuss the 2021 Northeast Johnson County Fireworks Display. Due to the cooperative nature of the display, a unanimous decision is required for the event.

Engagement Rate (per Impr... 46.1%	
Impressions	2,322
Engagements	1,070

**City of Roeland Park, KS**

Mon 5/17/2021 10:13 am CDT

Check out these great photos of the new Roeland Park Aquatic Center!



Engagement Rate (per Impr... 41.9%	
Impressions	1,493
Engagements	626

**City of Roeland Park, KS**

Fri 6/18/2021 12:47 pm CDT

A message from Tony Nichols, Roeland Park Parks and Recreation Superintendent: "On the evening of June 17, 2021, there was a lifesaving emergency that occurred at the Roeland Park Aquatic Center. A patron was rescued from the pool by lifeguards and lifesaving measures were performed. The person was

Engagement Rate (per Impr... 38.6%	
Impressions	3,958
Engagements	1,527



**City of Roeland Park, KS**

Thu 5/27/2021 3:39 pm CDT

The City of Roeland Park is excited to announce that Erin Winn has been hired as the new Roeland Park Finance...

**Engagement Rate (per Impr...** **35.6%**Impressions **2,021**Engagements **719****City of Roeland Park, KS**

Wed 6/23/2021 9:51 am CDT

At this week's City Council meeting, The Governing Body took a moment to recognize the lifesaving efforts and hero...


**Engagement Rate (per Impr...** **31.6%**Impressions **5,976**Engagements **1,889****City of Roeland Park, KS**

Wed 4/14/2021 3:38 pm CDT

In light of the tragic event in Brooklyn Center, Minn., the Roeland Park Police Department has enacted a new taser policy effective immediately. The policy states, all Roeland Park Police Officers SHALL "cross draw" their tasers to ensure there is no mistake between the firearm and the taser. The taser SHALL be carried on the

**Engagement Rate (per Impr...** **29.5%**Impressions **5,855**Engagements **1,727**





**City of Roeland Park, KS**  
Wed 6/16/2021 12:05 pm CDT

Check out this message from Mayor Mike Kelly (@4mjkelly)! Make your voice heard and your opinion count - Take the Roelan...




<b>Engagement Rate (per Impr...</b>	<b>23.2%</b>
<hr/>	
Impressions	<b>1,211</b>
<hr/>	
Engagements	<b>281</b>




**City of Roeland Park, KS**  
Mon 5/3/2021 10:32 am CDT


Please take a moment to share your experiences as a resident, visitor, or member of the workforce in Roeland Par...

**Roeland Park, KS**




<b>Engagement Rate (per Impr...</b>	<b>20.5%</b>
<hr/>	
Impressions	<b>210</b>
<hr/>	
Engagements	<b>43</b>



**City of Roeland Park, KS**  
Tue 5/25/2021 8:06 pm CDT

The Roeland Park Aquatic Center is excited to announce season pool pass sales will be available for sale starting Wednesday, M...



<b>Engagement Rate (per Impr...</b>	<b>19.3%</b>
<hr/>	
Impressions	<b>1,252</b>
<hr/>	
Engagements	<b>242</b>



**City of Roeland Park, KS**

Tue 5/25/2021 11:13 am CDT

This week we will be sharing videos of the new Roeland Park Aquatic Center! We are excited to welcome swimmers on...



**Engagement Rate (per Impr...** **19.3%**

**Impressions** **644**

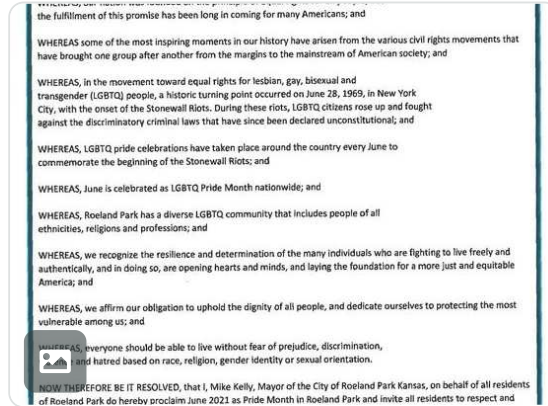
**Engagements** **124**



**City of Roeland Park, KS**

Mon 6/21/2021 11:55 am CDT

Roeland Park is proud to proclaim June as Pride Month. 🌈



**Engagement Rate (per Impr...** **19%**

**Impressions** **1,812**

**Engagements** **344**



**City of Roeland Park, KS**

Fri 6/18/2021 11:48 am CDT


How are you celebrating Juneteenth Day tomorrow? Check out this video from Haile Sims, Chair of the Roeland Park Racial...




**Engagement Rate (per Impr...** **17.8%**

**Impressions** **2,055**

**Engagements** **366**

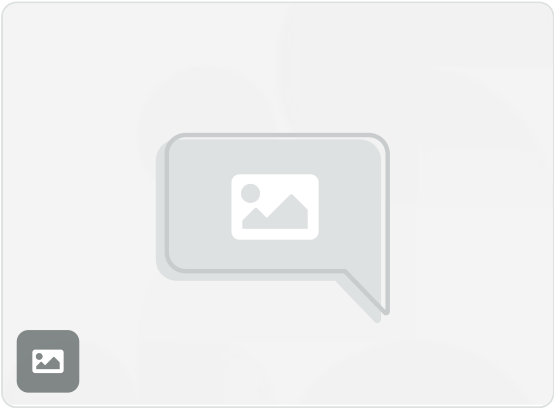





City of Roeland Park, KS


Wed 6/9/2021 11:43 am CDT

Roeland Park Community - Make your voice heard and your opinion count! Take the Roeland Park Community Survey No...



Engagement Rate (per Impr...	17.6%
<hr/>	
Impressions	1,752
<hr/>	
Engagements	309







City of Roeland Park, KS


Fri 6/11/2021 8:04 am CDT

Construction Alert! WaterOne has scheduled a planned water outage for the homes located in the red area of the ma...



Engagement Rate (per Impr...	17.3%
<hr/>	
Impressions	1,179
<hr/>	
Engagements	204






City of Roeland Park, KS


Thu 4/29/2021 12:54 am CDT


Volunteers Needed to cut grass for our neighbors in need! Those who have made lawn mowing requests are elderly with...




Engagement Rate (per Impr...	15.7%
<hr/>	
Impressions	794
<hr/>	
Engagements	125







**City of Roeland Park, KS**  
Sat 5/29/2021 10:50 am CDT

It's opening day at the NEW Roeland Park Aquatic Center. The pool will be open from noon - 7 p.m. this weekend. Pool day...




Engagement Rate (per Impr...	15.7%
Impressions	2,054
Engagements	322





**City of Roeland Park, KS**  
Wed 5/5/2021 4:12 pm CDT

The City of Roeland Park is excited to announce that the Roeland Park Governing Body has approved a pay increase for...




Engagement Rate (per Impr...	15.6%
Impressions	2,199
Engagements	343



**City of Roeland Park, KS**  
Fri 5/21/2021 12:10 pm CDT

More looks at the new Roeland Park Aquatic Center...the slides are ready! We are excited to welcome swimmers on...



Engagement Rate (per Impr...	15.6%
Impressions	1,400
Engagements	218

**City of Roeland Park, KS**

Fri 6/25/2021 11:50 am CDT

Thank you to those who attended our Pride Month celebration at City Hall! We appreciate you all helping to spread the...

**Engagement Rate (per Impr...** **14.8%**Impressions **870**Engagements **129****City of Roeland Park, KS**

Fri 5/28/2021 12:12 pm CDT

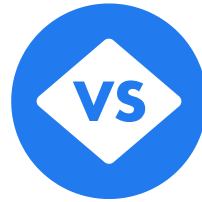
Look at this fun splash pad! We are excited to welcome swimmers on Saturday, May 29 at noon. Day passes will be available ...

**Engagement Rate (per Impr...** **14.4%**Impressions **569**Engagements **82****City of Roeland Park, KS**

Sat 5/8/2021 2:46 pm CDT

Roeland Park Community Center Fitness Room Discounts! Enjoy a deeply discounted day pass and test drive our...

**Engagement Rate (per Impr...** **14.4%**Impressions **472**Engagements **68**



# Facebook Competitors Report


April 1, 2021 – June 30, 2021

The Facebook Competitor report lets you keep tabs on your Facebook Page's performance compared to competitors or other company Pages using proprietary metrics based on publicly available Page data.

## Included in this Report


 City of Roeland Park, KS

 City of Fairway, KS

 City of Merriam, KS - Government




 City of Mission, KS - Government

 City of Prairie Village Government

 City of Westwood Kansas - Govern...

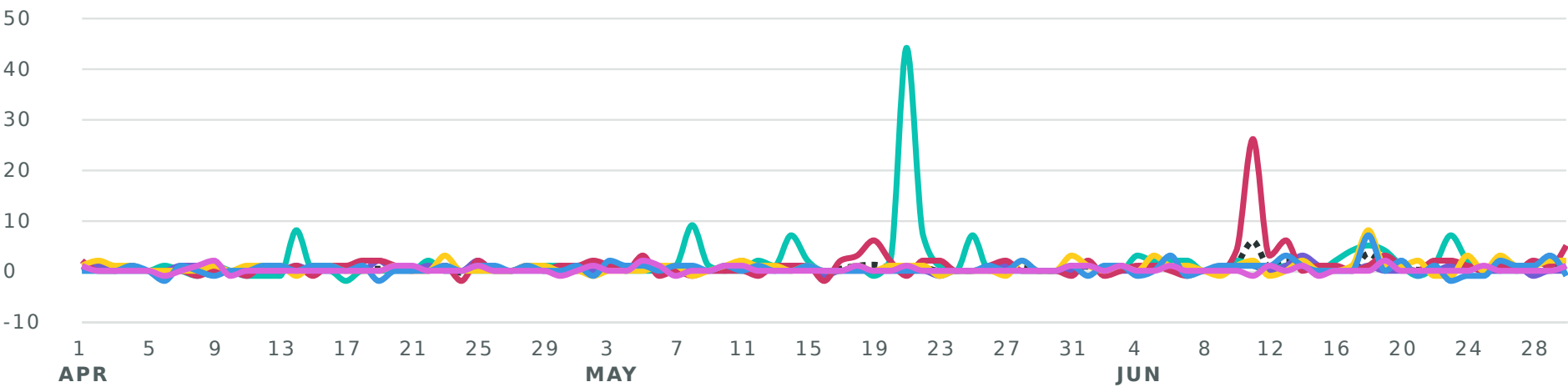


Activity Overview

<div>Your Fans</div> <div> <b>2,320</b></div>	<div>Top Competitor (City of Merriam, KS - Government)</div> <div> <b>3,323</b></div>	<div>Competitor Avg. Fans</div> <div> <b>2,002.2</b></div>
--	--	---

Audience Growth






















Net Fan Growth, By Day



Toggle Profiles

- ☒ Competitor Average ✓
- ☒ City of Roeland Park, KS ✓
- ☒ City of Fairway, KS ✓
- ☒ City of Merriam, KS - Gove... ✓
- ☒ City of Mission, KS - Gover... ✓
- ☒ City of Prairie Village Gove... ✓
- ☒ City of Westwood Kansas -... ✓

## Audience Growth by Profile

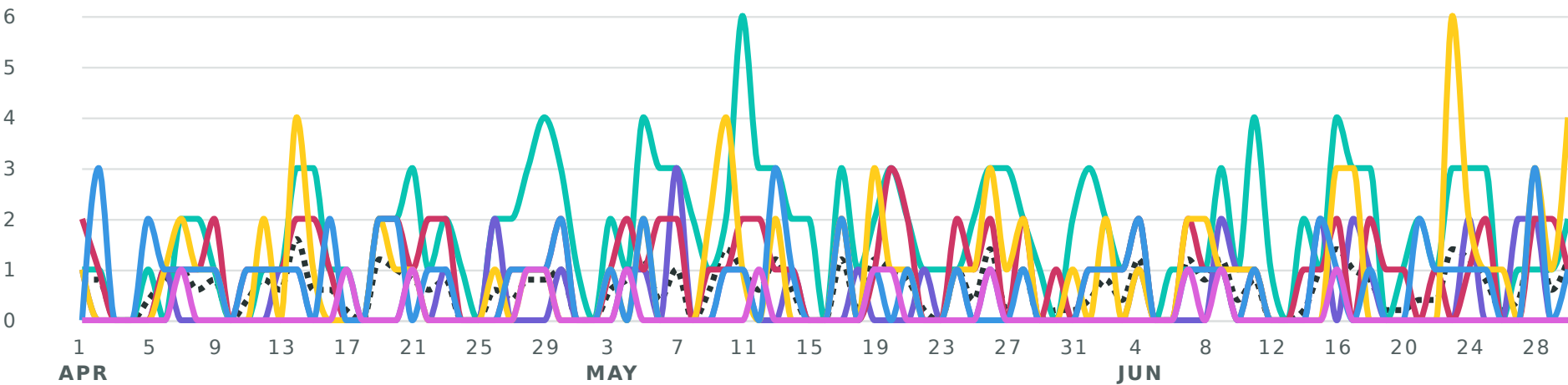
Facebook Page		Fans	Net Fan Growth	% Change
	 <b>Competitor Average</b>	2,002.2	49.6	 2.5%
	 <b>City of Roeland Park, KS</b> Business Page	2,320	135	 6.2%
	 <b>City of Fairway, KS</b> Business Page	1,013	30	 3.1%
	 <b>City of Merriam, KS - Government</b> Business Page	3,323	97	 3%
	 <b>City of Mission, KS - Government</b> Business Page	2,824	62	 2.2%
	 <b>City of Prairie Village Government</b> Business Page	2,294	40	 1.8%
	 <b>City of Westwood Kansas - Government</b> Business Page	557	19	 3.5%

Message Volumes

Published Posts

Received Messages

Published Posts, by Day



Toggle Profiles

☒ Competitor Average ✓

☒ City of Roeland Park, KS ✓

☒ City of Fairway, KS ✓































☒ City of Merriam, KS - Gove... ✓

☒ City of Mission, KS - Gover... ✓





☒ City of Prairie Village Gove... ✓

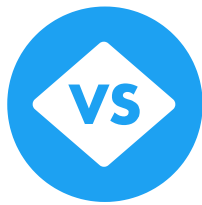
☒ City of Westwood Kansas -... ✓

## Stats by Page

Facebook Page	Published Posts	Received Messages	Post Breakdown	Public Engagements	Public Engagements per Post
  <b>Competitor Average</b>	57	2.6	11.2  37.4  8.4 	925.8	16.25
  <b>City of Roeland Park, KS</b> Business Page	156	33	21  129  6 	6,915	44.33
  <b>City of Fairway, KS</b> Business Page	37	1	21  7  9 	118	3.19
  <b>City of Merriam, KS - Government</b> Business Page	89	4	9  67  13 	2,694	30.27
  <b>City of Mission, KS - Government</b> Business Page	82	2	11  63  8 	903	11.01
  <b>City of Prairie Village Government</b> Business Page	64	6	5  47  12 	876	13.69

Stats by Page

Facebook Page	Published Posts	Received Messages	Post Breakdown	Public Engagements	Public Engagements per Post
<div><b>City of Westwood Kansas - Government</b> Business Page</div>	13	0	10 <b>A</b> 3  0 	38	2.92



# Twitter Competitors Report

April 1, 2021 – June 30, 2021

The Twitter Competitor report lets you keep tabs on your Twitter Profile's performance compared to competitors or other company Profiles.

## Included in this Report

 City of Merriam, Kan

 Prairie Village




 Westwood, Kansas

 City of Mission, KS

 Roeland Park, KS

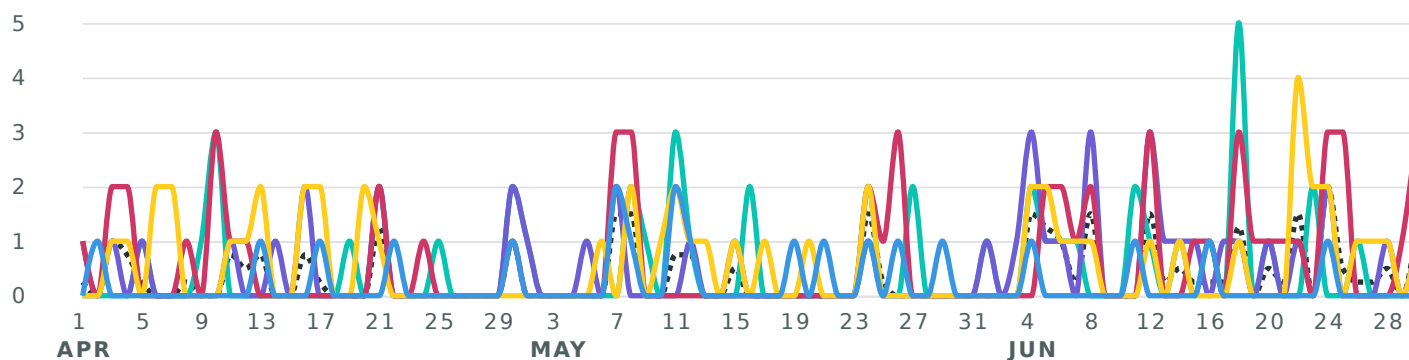


## Activity Overview







Your Followers  <b>1,913</b>	Top Competitor (City of Merriam, Kan)  <b>5,665</b>	Competitor Avg. Followers  <b>4,151.75</b>
--	---	--

## Audience Growth




Followers Gained, by Day









Toggle Profiles

 Competitor Aver... ✓	 Roeland Park, KS ✓	 City of Merriam, ... ✓	 City of Mission, KS ✓
 Prairie Village ✓	 Westwood, Kansas ✓		

## Audience Growth by Profile

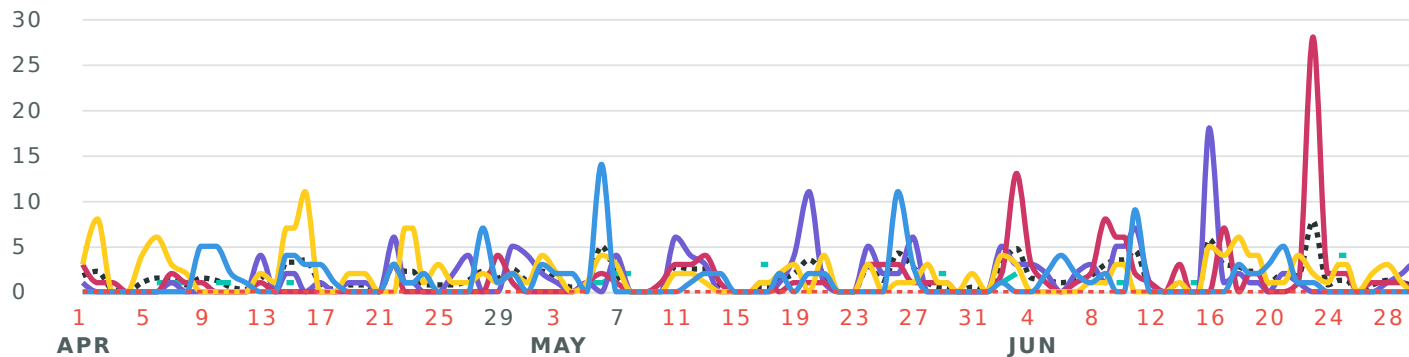
Twitter Account	Followers	Net Follower Growth	% Change
 <b>Competitor Average</b>	4,152	0	-0.01%
 <b>Roeland Park, KS</b> @RoelandParkKS	1,913	16	0.84%
 <b>City of Merriam, Kan</b> @MerriamKS	5,665	-20	-0.35%

## Audience Growth by Profile

Twitter Account	Followers	Net Follower Growth	% Change
  <b>City of Mission, KS</b> @CityofMissionKS	5,221	12	0.23%
  <b>Prairie Village</b> @PrairieVillage	4,532	10	0.22%
  <b>Westwood, Kansas</b> @WestwoodKS	1,189	-4	-0.34%

## @Mentions

@Mentions, by Day







Toggle Profiles





Competitor Aver... ✓
Roeland Park, KS ✓
City of Merriam, ... ✓
City of Mission, KS ✓

Prairie Village ✓
Westwood, Kansas ✓

## @Mentions by profile

Twitter Account	@Mentions	% Change
 <b>Competitor Average</b>	142	↗ 3.1%
 <b>Roeland Park, KS</b> @RoelandParkKS	34	↘ 5.6%
 <b>City of Merriam, Kan</b> @MerriamKS	149	↗ 34.2%
 <b>City of Mission, KS</b> @CityofMissionKS	137	↘ 20.3%

@Mentions by profile

Twitter Account		@Mentions	% Change
	 <b>Prairie Village</b> @PrairieVillage	160	↘ 16.2%
	 <b>Westwood, Kansas</b> @WestwoodKS	122	↗ 58.4%

Item Number: Mayor's Report- IV.-A.  
Committee 7/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Miss Latina Kansas Proclamation**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
Miss Latina Kansas Proclamation	Cover Memo



# Proclamation

## Miss Kansas City Latina 2021

WHEREAS, It is the prerogative of the Roeland Park Governing Body to recognize exceptional individual achievement within our community; and

WHEREAS, We wish to celebrate Roeland Parker Dulcinea Herrera's Miss Kansas City Latina award in honor of her advocacy for the Latina business owners and her own ambition in modeling, business, and advertising; and

WHEREAS, such extraordinary accomplishments deserve the recognition of our community.

NOW THEREFORE, I, Mike Kelly, Mayor of the City of Roeland Park, do hereby recognize Miss Kansas City 2021

## DULCINEA HERRERA

and express our wishes for her success in the upcoming Miss Kansas Latina competition.

In testimony whereof, I have hereunto set my hand and caused to be affixed the Seal of the City of Roeland Park, this 19th day of July, 2021.

---

MIKE KELLY  
Mayor

**Item Number:** New Business- VIII.-A.  
**Committee** 7/19/2021  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

---

Date: 7/15/2021  
Submitted By: Keith Moody  
Committee/Department: Admin.  
Title: **Approve Memorandum of Understanding with Sunflower Development**  
Item Type: Other

### **Recommendation:**

**Staff recommends approval of the MOU with Sunflower Development for The Rocks site.**

### **Details:**

The attached MOU comes at the request of Sunflower Development. They are interested in the Rocks site and ask the City consider approving the MOU in order to provide them sufficient time to complete due diligence steps, create conceptual development plans and work with the City on land acquisition terms. They estimate these efforts will amount to a \$20k to \$30k investment. In recognition of the significant investment they are committed to undertake the MOU provides assurance that the City will not entertain other prospects for 90 days, after the initial 90 days the City is free to court other prospects.

Some very basic development parameters are included in the MOU to provide Council some idea of the uses and investment contemplated by Sunflower Development. A couple of points of reference, Sunflower Medical office building is on 2.7 acres with a 32,000 square foot 2 story building with total site improvements valued at \$6 million. The Locale apartment complex in Mission is on 2.65 acres with 200 living units (on five stories) along with structured parking; 317,000 square feet of total building space. JOCO shows an appraised value of \$36 million.

The Rocks contains 6.6 acres, with significant elevation change.

The MOU also indicates that the city is open to employing incentives in support of a development on the site.

## Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

### ATTACHMENTS:

Description	Type
 MOU with Sunflower Development for The Rocks Site	Cover Memo



**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ROELAND  
PARK, KANSAS AND “DEVELOPER” REGARDING PROPOSED PURCHASE AND  
DEVELOPMENT OF “THE ROCKS” SITE**

This Memorandum of Understanding (hereinafter “MOU”) is made this \_\_\_\_ day of July 2021, by and between the City of Roeland Park, Kansas, a Kansas municipal corporation (“City”) and Sunflower Development Group, LLC (“Developer”).

**WHEREAS**, the City and Developer wish to enter into this MOU for the proposed purchase and development of real property located within the City; and

**WHEREAS**, the real property in question is colloquially known as “The Rocks” and is located at 4800 Roe Parkway, Roeland Park, Kansas; and

**WHEREAS**, the City and Developer desire to enter into this MOU prior to the execution of a formal, final agreement for the purchase and development of The Rocks site.

**NOW, THEREFORE**, for and in consideration of the mutual covenants and promises contained herein, and other good and valuable consideration, the City and Developer understand and agree as follows:

1. Term. The term of this MOU shall be the 120 days following the execution date, listed above.
2. Exclusivity. The City agrees that for the first Ninety (90) days of this MOU, it shall not entertain, negotiate, or otherwise consider any offer to purchase, develop, or otherwise obtain The Rocks from any entity other than Developer. If, after the expiration of the first ninety (90) days of this MOU, the City receives an offer to purchase and/or develop The Rocks, it shall promptly notify Developer of such offer. The City shall not enter into any other agreement or MOU regarding The Rocks until the expiration of the full term of this MOU, described above.
3. Developer Proposal. During the term of this MOU, Developer shall submit in writing a proposed development plan that shall include the proposed purchase price of The Rocks and, further, the proposed development of The Rocks to include the following uses:
  - 150-250 multifamily units, with up to 20% being set aside as workforce housing.
  - Up to 25,000 square feet of retail.
  - Up to 10,000 square feet of office
  - Structured Parking
  - 6-8 acres of land area
  - \$35 to \$50 million estimated total investment

4. Relationship of Parties. Developer and its officers, employees, agents, and assigns are neither employed nor contracted as officers, agents, or employees of the City. City and its officers, employees, elected officials, agents and assigns are neither employed nor contracted as officers, agents, or employees of Developer.
5. Renewal. This MOU may be renewed or extended in writing executed by both parties for a term mutually agreeable to both parties.
6. Further Acts. City and Developer shall do and perform such other and further acts, and sign any further documents, as are reasonably necessary so as to effectuate their intentions as herein expressed.
7. Incentives. The City is willing to employ municipal incentives such as Tax Increment Financing, Industrial Revenue Bonds, and Community Improvement Districts, to facilitate a final agreement regarding the purchase and development of The Rocks. Such municipal incentives shall only become available to Developer upon mutual, written agreement to purchase and develop The Rocks. Such municipal incentives are subject to local and state laws and authorities, and the City cannot guarantee all, if any, incentives will ultimately be available to Developer.
8. Termination. This MOU shall terminate 120 days after the execution date, as provided in Subsection 1, above.
9. Indemnification. To the extent allowable under Kansas law, each party shall indemnify and hold harmless the other for claims and damages arising out of their own negligence or misconduct, or that of their employees, officers, agents, or assigns, in the performance of its duties as set forth under this MOU.
10. Notice. Whenever any provision of this MOU requires the giving of written notice, it shall be deemed provided if delivered in person, sent by email with read receipt, sent by facsimile, or sent by registered or certified mail, postage prepaid, to the following:

**City:**

City of Roeland Park, Kansas  
Attn: City Administrator Keith Moody  
4600 W 51<sup>st</sup> Street  
Roeland Park, Kansas 66205  
[kmood@roelandpark.org](mailto:kmood@roelandpark.org)

**Developer:**

Sunflower Development Group, LLC  
Attn: Jason Swords  
1125 Grand, Ste 202  
Kansas City, MO 64106  
[jswords@sunflowerkc.com](mailto:jswords@sunflowerkc.com)  
816-581-3992

11. Modification. This MOU may not be modified or amended except in writing mutually agreed to and accepted by both parties to this MOU.
12. Entire Agreement. This MOU constitutes the entire agreement between the parties and supersedes all prior agreements, whether oral or written, covering the subject of the purchase and/or development of The Rocks.
13. Severability. In the event any of the provisions herein contained shall be deemed or held to be unconstitutional, invalid, or unenforceable, the remainder of this MOU shall be interpreted as if such unconstitutional, invalid, or unenforceable provision was not contained herein. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect and the Parties may renegotiate the terms affected by the severance.
14. Counterpart Signatures. This MOU may be executed in any number of counterparts and when so executed shall be deemed an original, and all of which together shall constitute one and the same instrument. Hand signatures transmitted by fax or electronic mail in portable document format (PDF), or similar format, are also permitted as binding signatures to this MOU.
15. Governing Law. This MOU shall be governed under and construed by the laws of the State of Kansas.

IN WITNESS WHEREOF, the parties have signed their names on the day and year first above written.

\_\_\_\_\_ (“Developer”)

By: \_\_\_\_\_

Date: \_\_\_\_\_

**City of Roeland Park, Kansas (“City”)**

By: \_\_\_\_\_

City Administrator Keith Moody

Date: \_\_\_\_\_

Approved As To Form:

---

Alex Felzien, City Attorney for Roeland Park

**Item Number:** Reports of City Officials:- XI.-A.  
**Committee** 7/19/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

Date: 7/15/2021  
Submitted By: Tony Nichols  
Committee/Department: Parks and Rec.  
Title: **Update on Pool Operations**  
Item Type: Other

**Recommendation:**

**Informational only. Tony Nichols to provide update.**

**Details:**

Roeland Park Stingrays completed their season on Wednesday July 14th with the championship swim meet in Overland Park. Our swimmers did a great job, with all participants showing time drops all season long. Swimmers and their parents had an end of season awards, ice cream and family swim the evening of July 15th at the Roeland Park Aquatic Center.

**Current Staffing Levels:**

26 Lifeguards  
9 Concessions  
3 Front Desk  
2 Managers  
1 Head Lifeguard

RPAC has continued hiring and training throughout the summer but has not been able to reach the threshold of 30 lifeguards to open at full capacity. RPAC will continue on the modified schedule of closed Mondays and Wednesdays until End of Season Schedule begins on August 12th.

**End of Season Schedule (Beginning August 12th)**

Tuesday 4p-7p  
Thursday 4p-7p  
Saturday Noon - 6p  
Sunday Noon -6p  
Monday September 6th (Labor Day) Noon-6p

Staff will be coordinating with PD K9 officer for an end of season dog swim to be held Tuesday September 7th. Promotion for event to begin first week of August.

### Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

### Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

### ATTACHMENTS:

Description	Type
 Revenue Report	Cover Memo

## Roeland Park Aquatic Center Weekly Revenue Report

Week 7/12/21 - 7/18/21				
Total Facility Visits				
	RES		NR	
Season Pass	528			
Daily Visit	219		308	
Punch Card Visits				
Camp Visits				
Total RPAC Visits	1055			
Season Pass Sales				
	RES		NR	
Individual	0		0	
Family	3	\$ -	1	\$ 180.00
Senior	0	\$ -	1	\$ 110.00
Add'l Family Mem	0		0	
Total	\$ -		\$ 290.00	
Punch Card Sales				
	RES		NR	
5 Visit	1	\$ 25.00	1	\$ 35.00
10 Visit	0	\$ -		\$ -
Total	1	\$ 25.00		\$ 35.00
Daily Visit Sales				
	RES		NR	
Single Visit	219	\$ 1,314.00	308	\$ 2,464.00
Concessions Rev	\$ 1,047.29			
Total RPAC Revenue	\$ 5,175.29			

Year to Date 5/29/21 - 7/18/21				
Total Facility Visits				
	RES		NR	
Season Pass	5193			
Daily Visit	1896		2680	
Punch Card Visits				
Camp Visits	150			
Total RPAC Visits	9919			
Season Pass Sales				
	RES		NR	
Individual	16	\$ 1,200.00	8	\$ 960.00
Family	138	\$ 17,500.00	54	\$ 9,720.00
Senior	12	\$ 780.00	10	\$ 1,100.00
Add'l Family Mem	12	\$ 180.00	8	\$ 120.00
Total	\$ 19,660.00		\$ 11,900.00	
Punch Card Sales				
	RES		NR	
5 Visit	6	\$ 150.00	6	\$ 210.00
10 Visit	2	\$ 100.00	3	\$ 150.00
Total	8	\$ 250.00	9	\$ 360.00
Daily Visit Sales				
	RES		NR	
Single Visit	1896	\$ 11,376.00	2680	\$ 21,440.00
Concessions Rev	\$ 6,122.17			
Total RPAC Revenue	\$ 71,108.17			

Item Number: Reports of City Officials:- XI.-B.  
Committee 7/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 7/19/2021  
Submitted By: Donnie Scharff, Public Works Director  
Committee/Department: Public Works  
Title: **Update on Reinhardt Project**  
Item Type: Other

**Recommendation:**

**Informational only.**

**Details:**

Kansas Heavy has completed the 6" rock base install. The curbs and drive approaches are set to be installed on July 20th, south of 50th St and should be completed by July 22nd, weather permitting. The contractor will set the string line on Monday, July 19th. The cure time for these items is 5-7 days. Residents impacted will be permitted to park in front of their homes while this work is being done, however will need to have vehicles moved during the hours of 8am-6pm. The asphalt base is scheduled to be installed the week of July 26th, however the subcontractor has been delayed due to the rain. While we are hopeful for this timeframe, the week of August 2nd would be the latest that the asphalt would be installed.. Attached is the door hanger the contractor has provided to residents.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

How does item relate to Strategic Plan?



How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description

Type



Resident Door Hanger

Cover Memo

# CONSTRUCTION NOTICE

TO WHOM IT MAY CONCERN, Monday, July 19th weather permitting, we will be placing string line for new curb alignment. Driveway access will be restricted. Please have all vehicles out of drives by 8:00 am Monday, or the evening before. Please do not disturb the string adjustment as this will delay the project. Weather permitting, curb, gutter and driveways are scheduled to be placed July 20-July 22. During construction hours, 8:00am to 6:00pm please park on the nearest side street or at the school if it is a shorter walk. **Curbside parking in the evenings is permitted;** however, vehicles must be off the street by 8:00 am for construction traffic. You may travel to and from your home curbside to pick up and drop off during construction hours. **Please give right of way to heavy equipment and allow extra time for equipment to move for your safe passage.** We must allow 5-7 days cure time of new driveways before use. We will perform a lab concrete test to determine cure strength. This will allow driveway access ASAP. We will remove the caution tape when cure time has been achieved. Asphalt will be placed a few days after concrete operations.

With any questions or concerns, please call or email:

Kent Marsh  
Superintendent  
Kansas Heavy Construction  
(913) 406-8783  
Kent.marsh@kshvycon.com

**Item Number:** Reports of City Officials:- XI.-C.  
**Committee** 7/19/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 7/14/2021  
**Submitted By:** Chief Morris  
**Committee/Department:** Police / Safety  
**Title:** 2nd Quarter Public Safety Report  
**Item Type:**

**Recommendation:**

**To present the 2021 2nd quarter (April-June) police activity report.**

**Details:**

The 2021 second quarter (April-June) police department activity report contains information on criminal activity, arrests, accidents, citations, co-responder, animal control, citizen contacts, and location of incidents. This reports reflects those items related to public safety and community policing initiatives in Roeland Park.

**Financial Impact**

Amount of Request: n/a	
Budgeted Item?	Budgeted Amount: n/a
Line Item Code/Description:	

**Additional Information**

See documents

How does item relate to Strategic Plan?

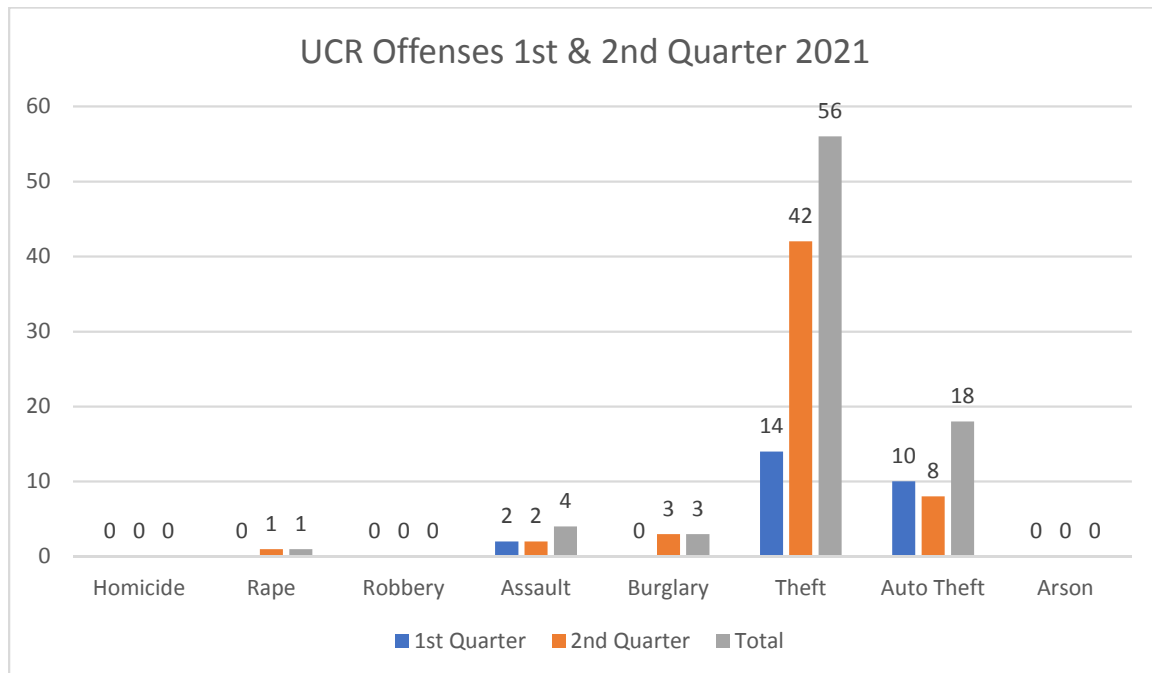
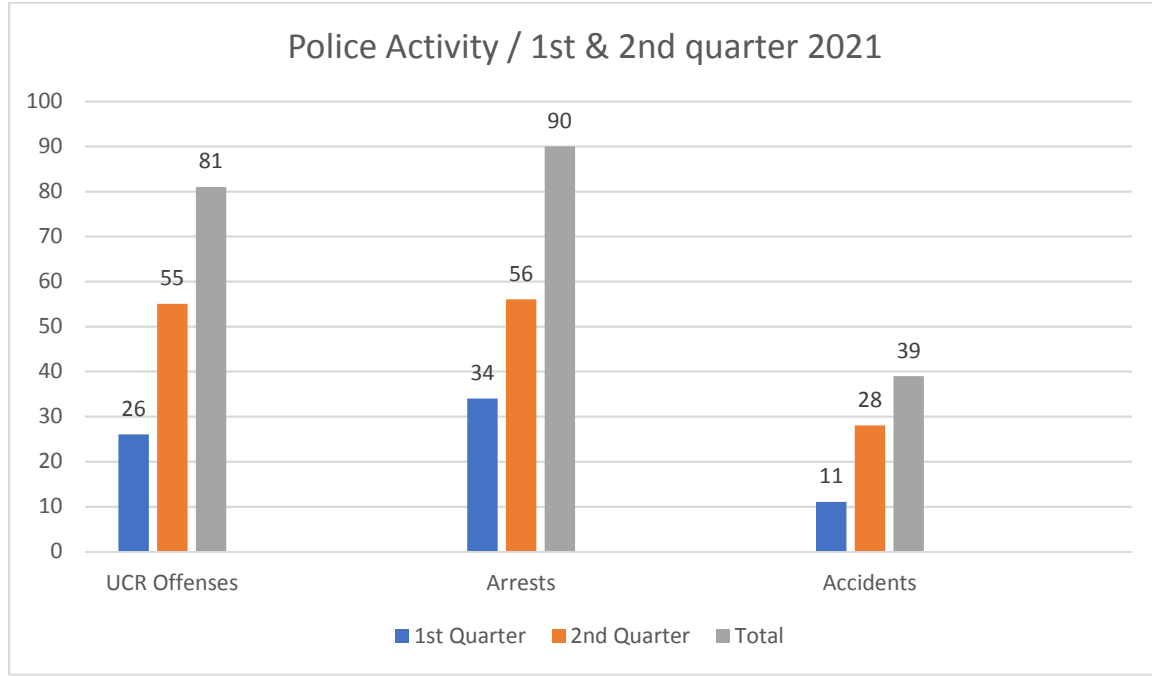
How does item benefit Community for all Ages?

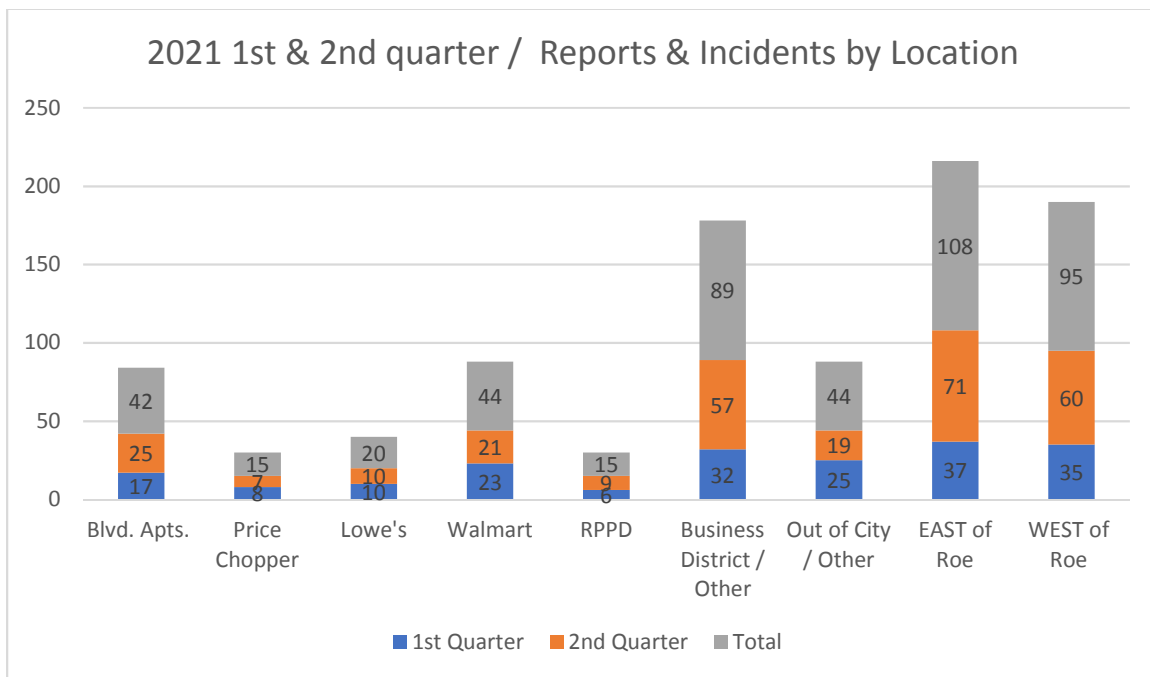
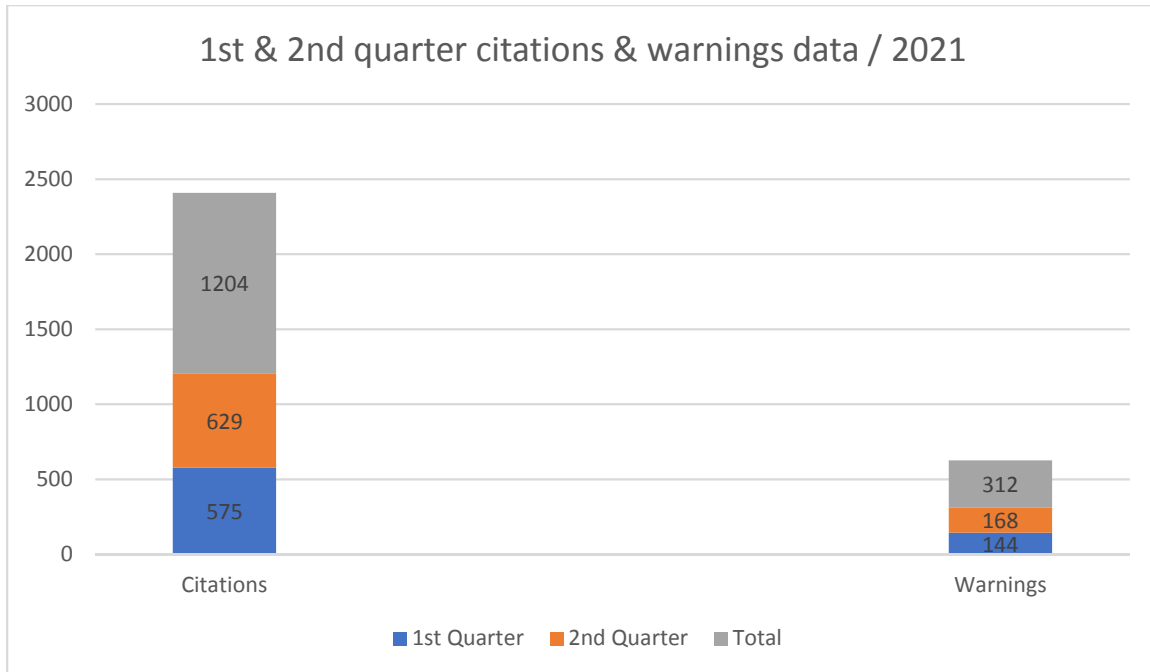
## ATTACHMENTS:

Description	Type
📎 2021 2nd Quarter PD Report	Cover Memo
📎 Police Activity 2021	Cover Memo

## ROELAND PARK POLICE DEPARTMENT / 1<sup>ST</sup> & 2<sup>ND</sup> QUARTER ACTIVITY TOTALS

January – June 2021



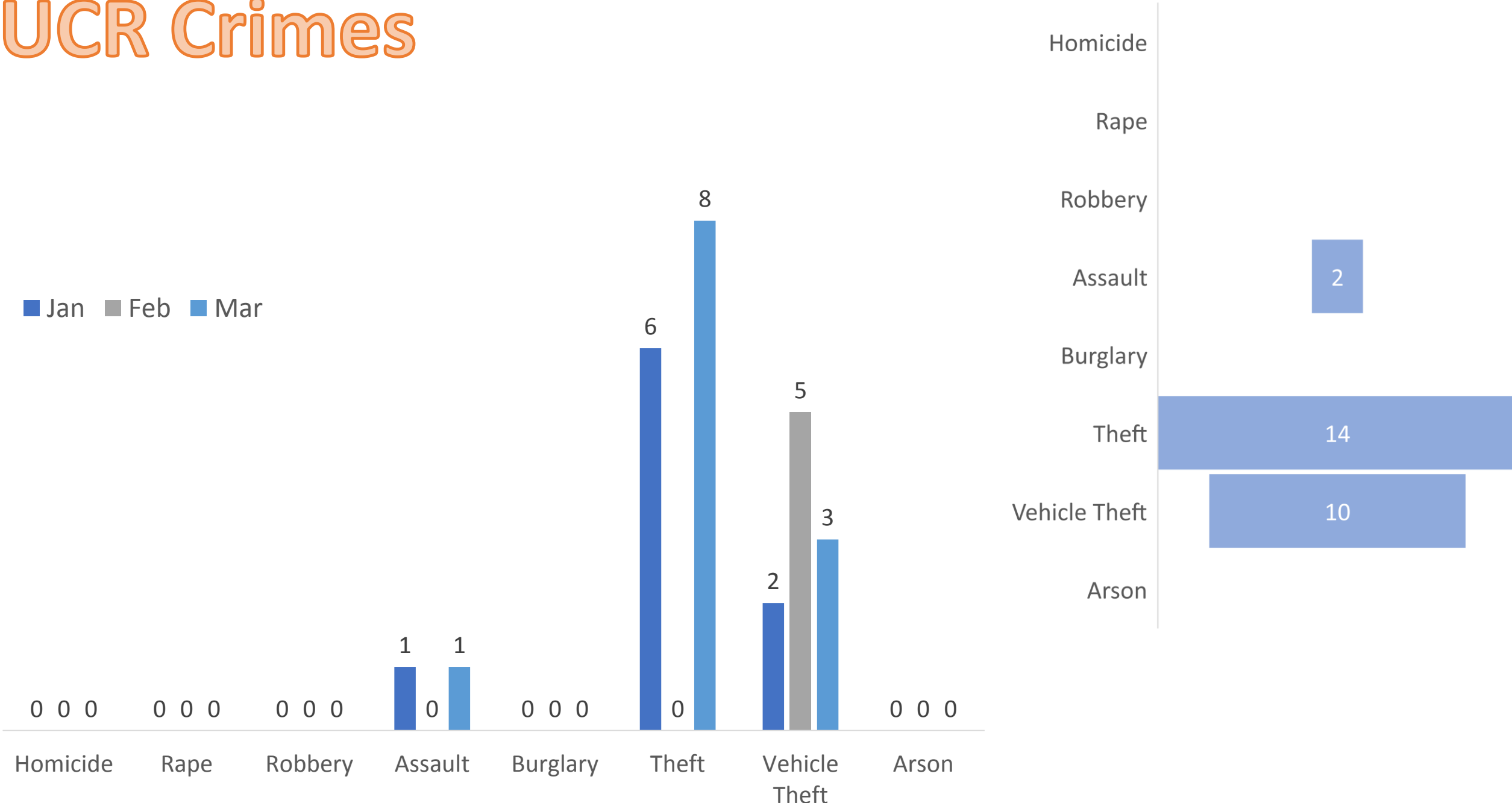


# Roeland Park Police Department

## 2021 Quarterly Statistics

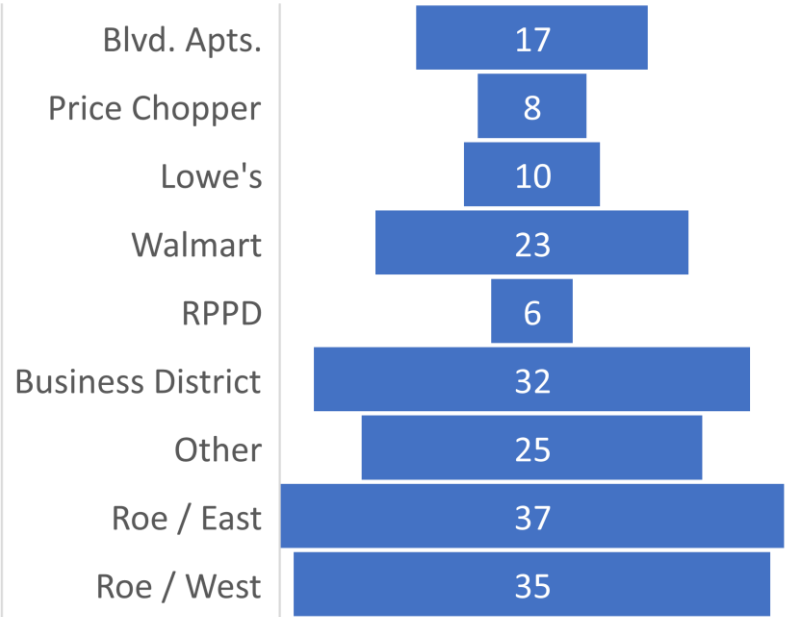
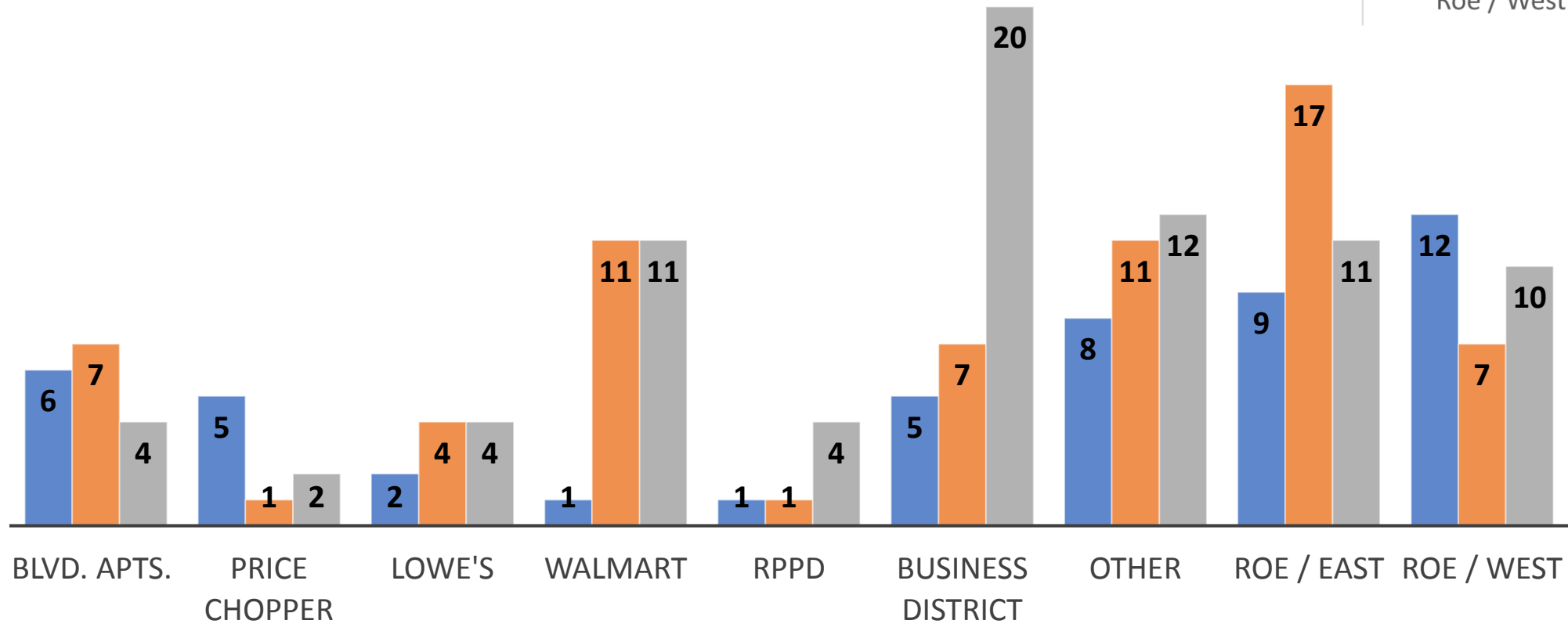
# UCR Crimes

Quarter 1 Totals

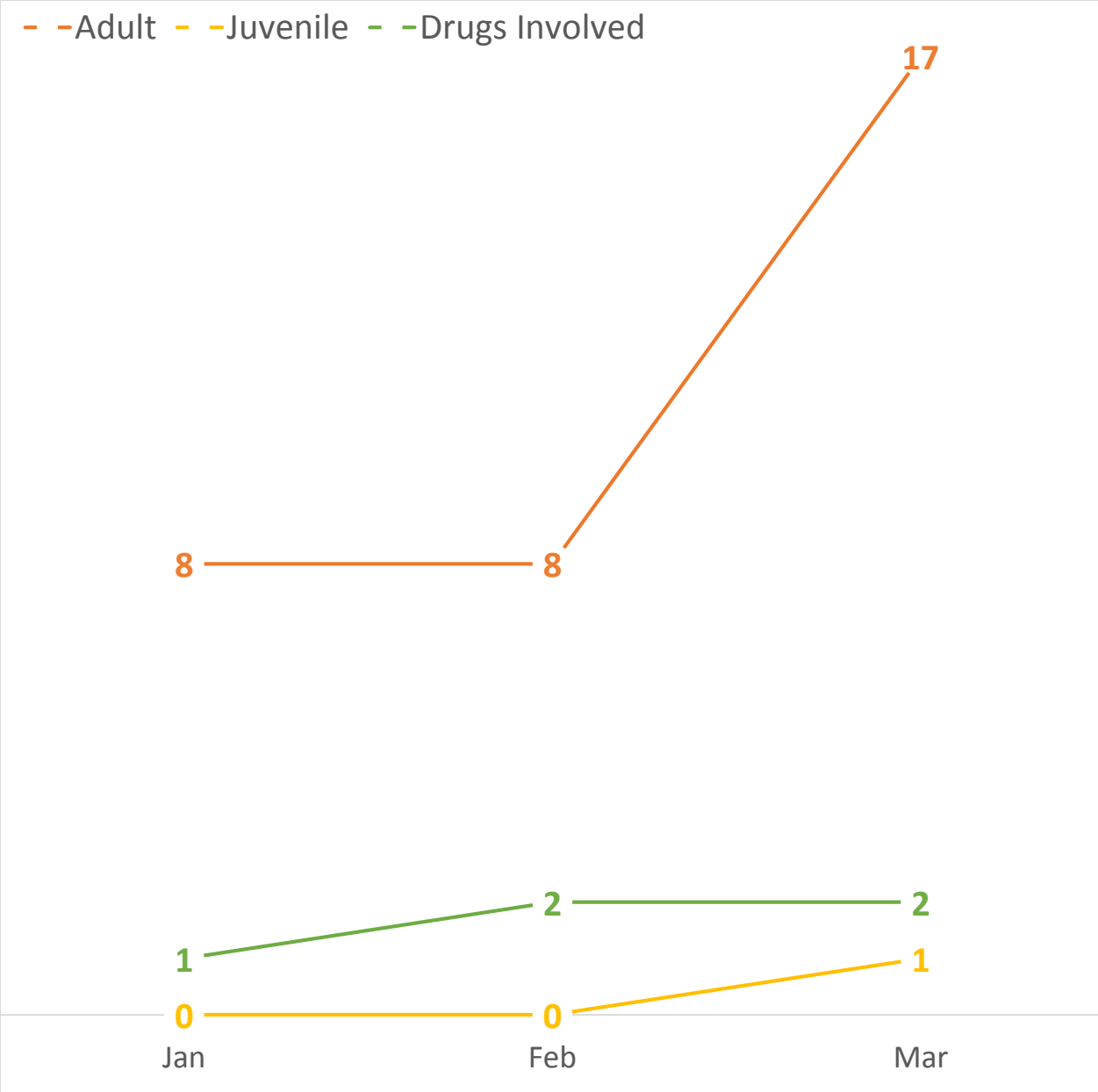




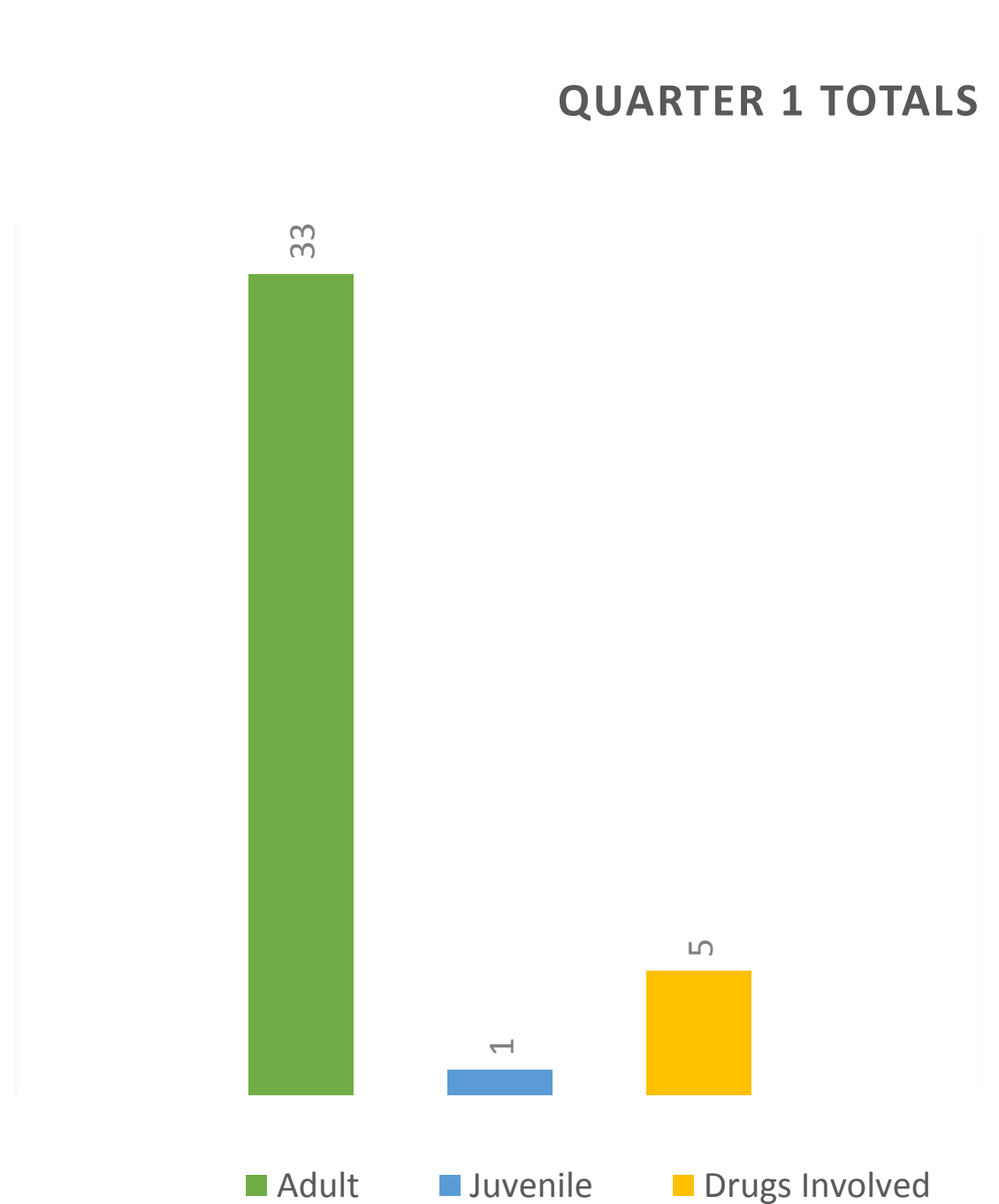
# Location



Quarter 1 Totals

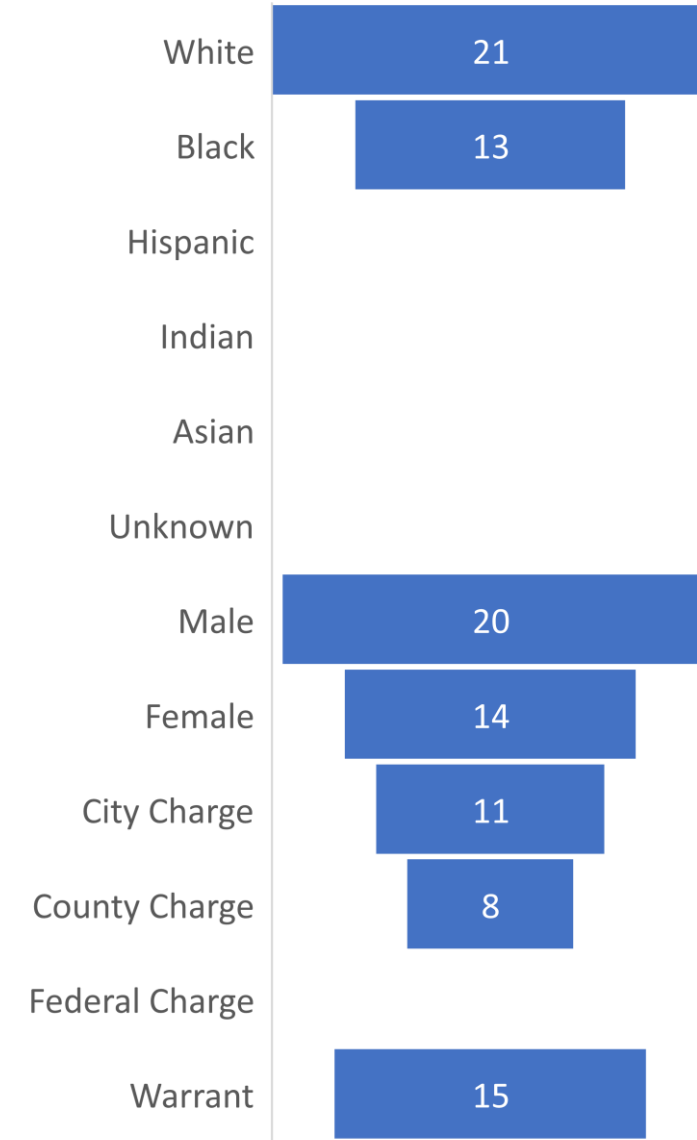
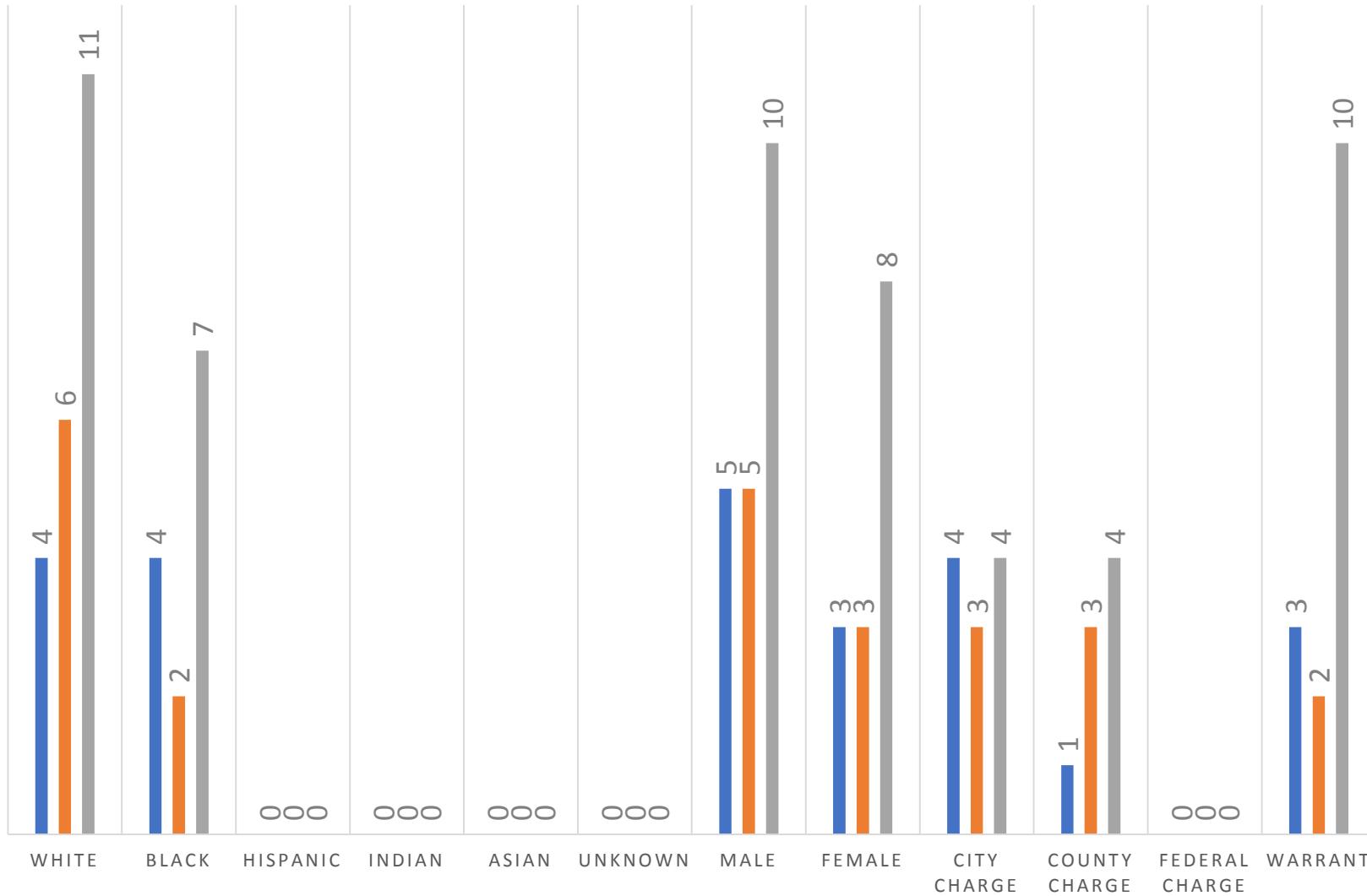


Total Arrests



Jan Feb Mar

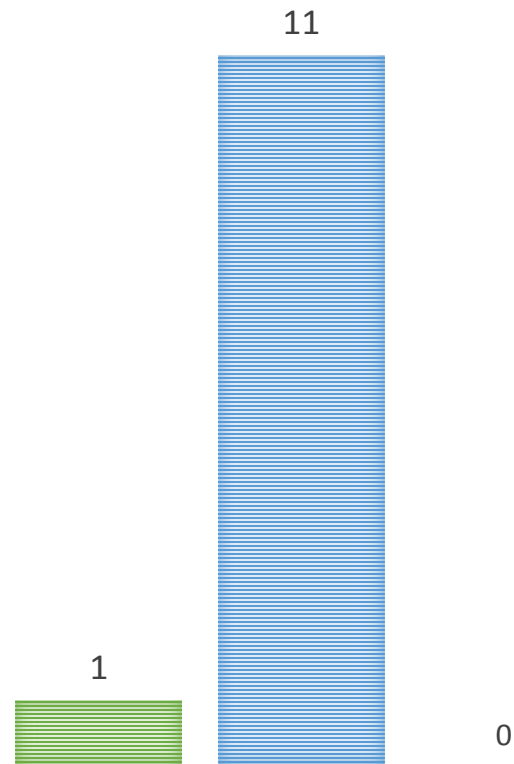
# Arrests



Quarter 1 Totals



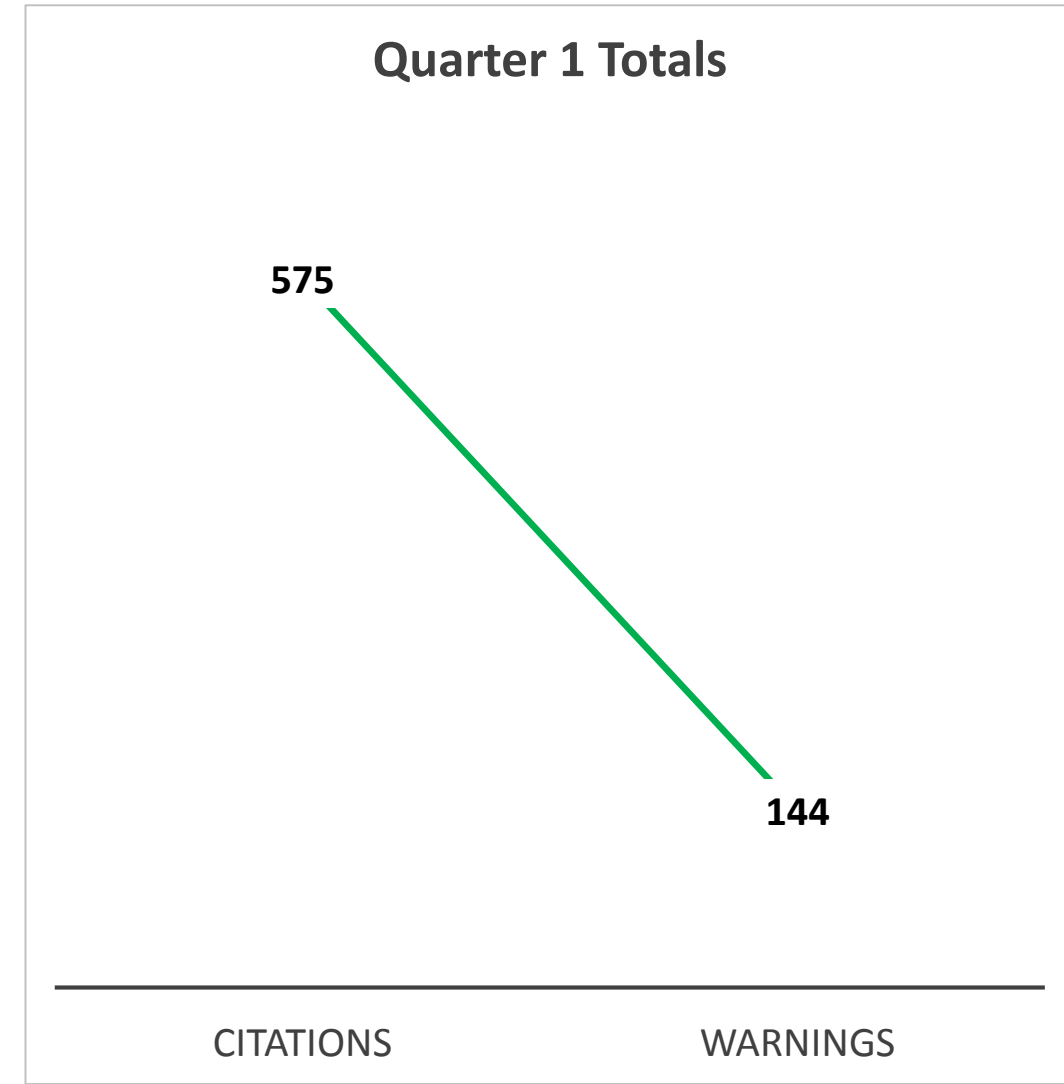
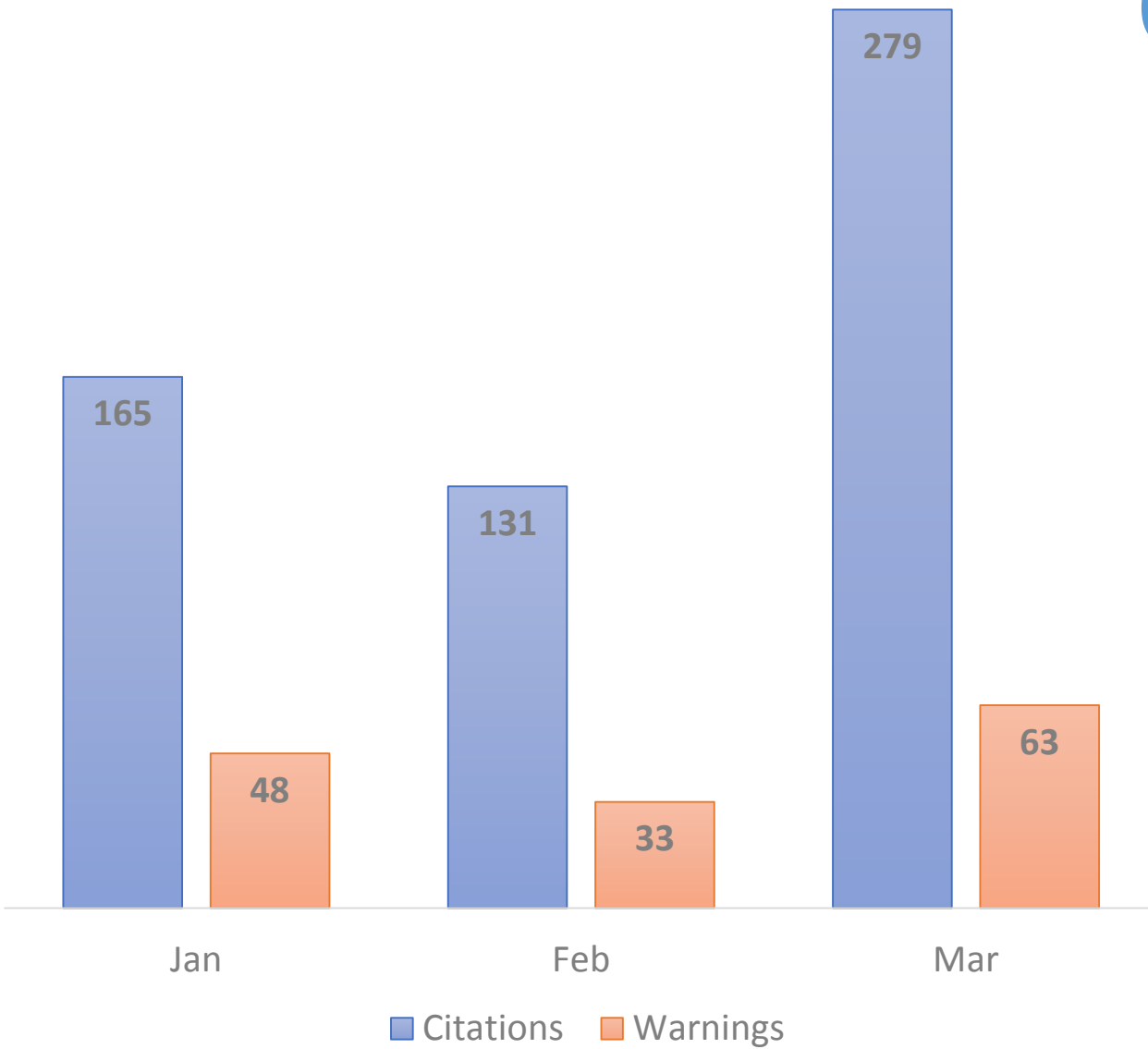
Injury Non Injury Fatality

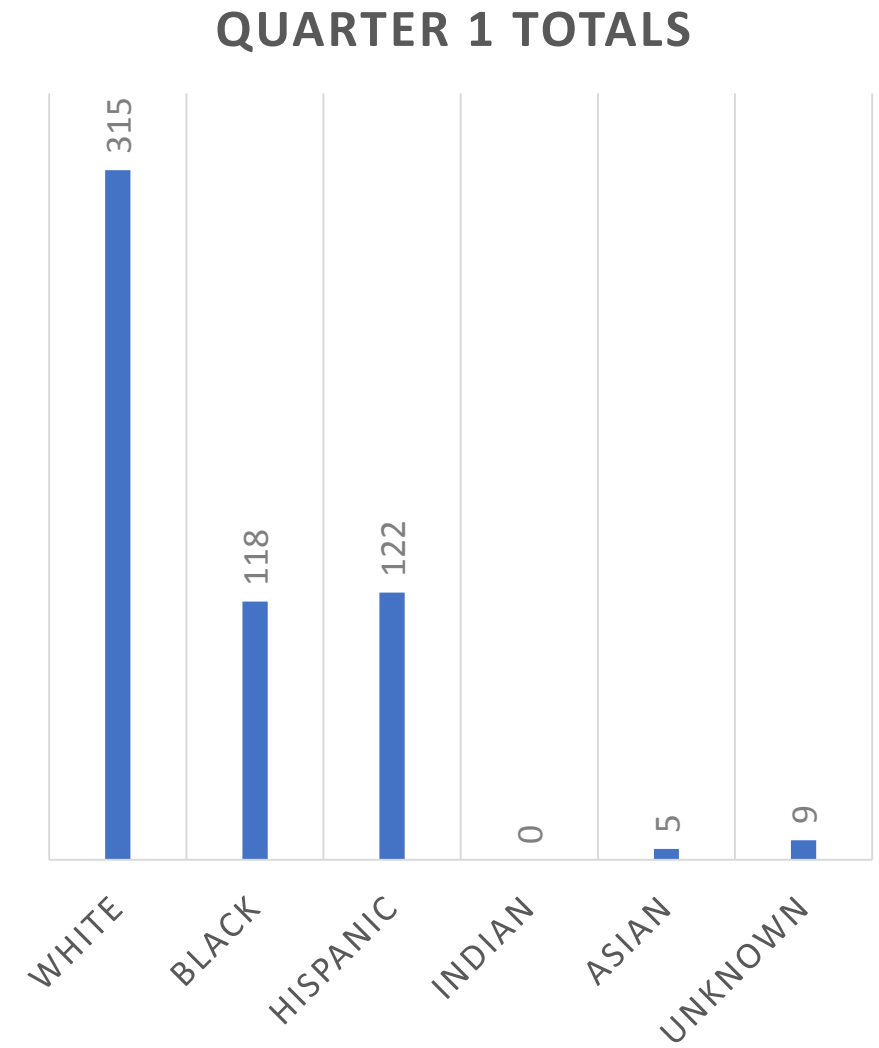
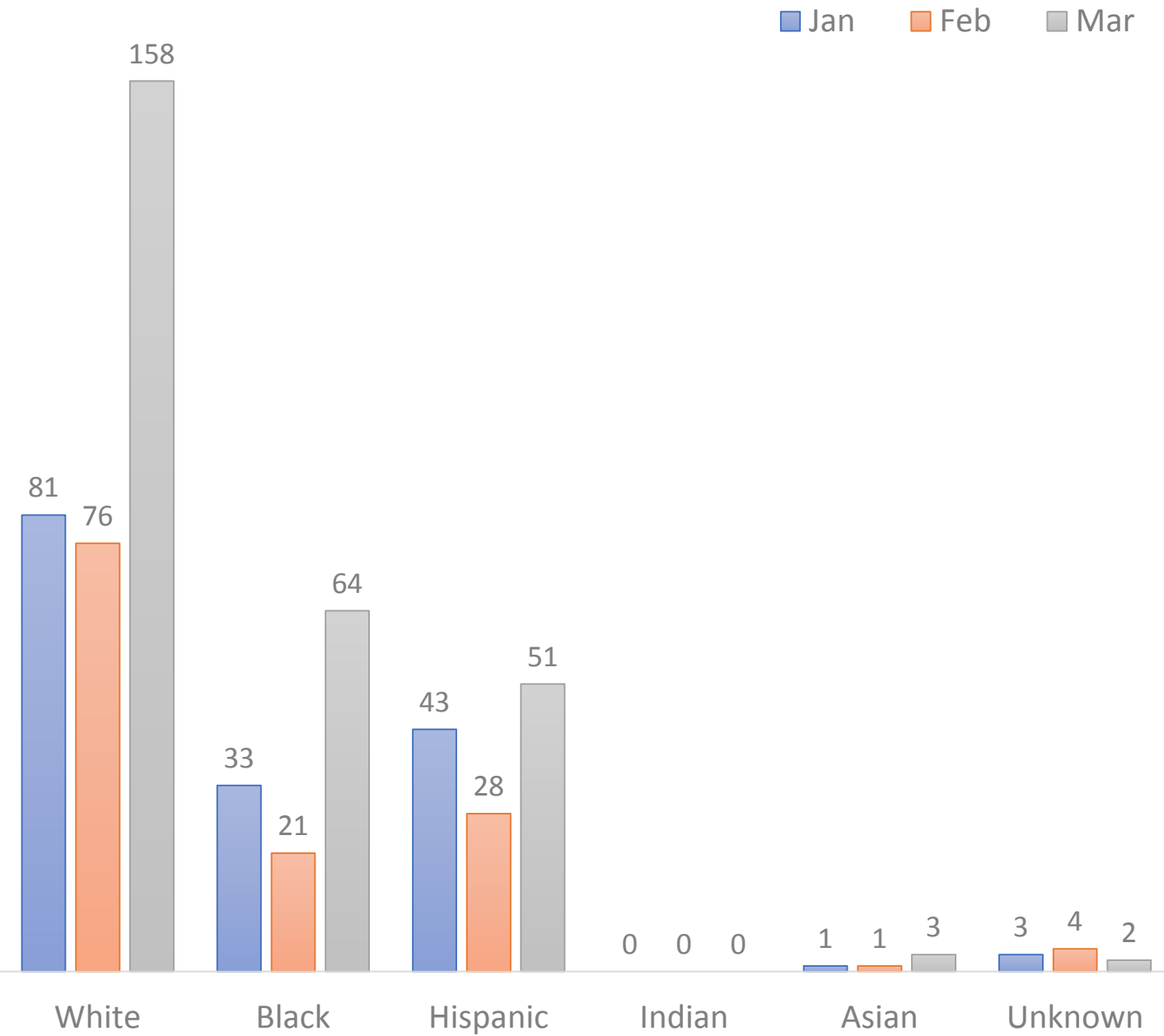


Quarter 1 Totals

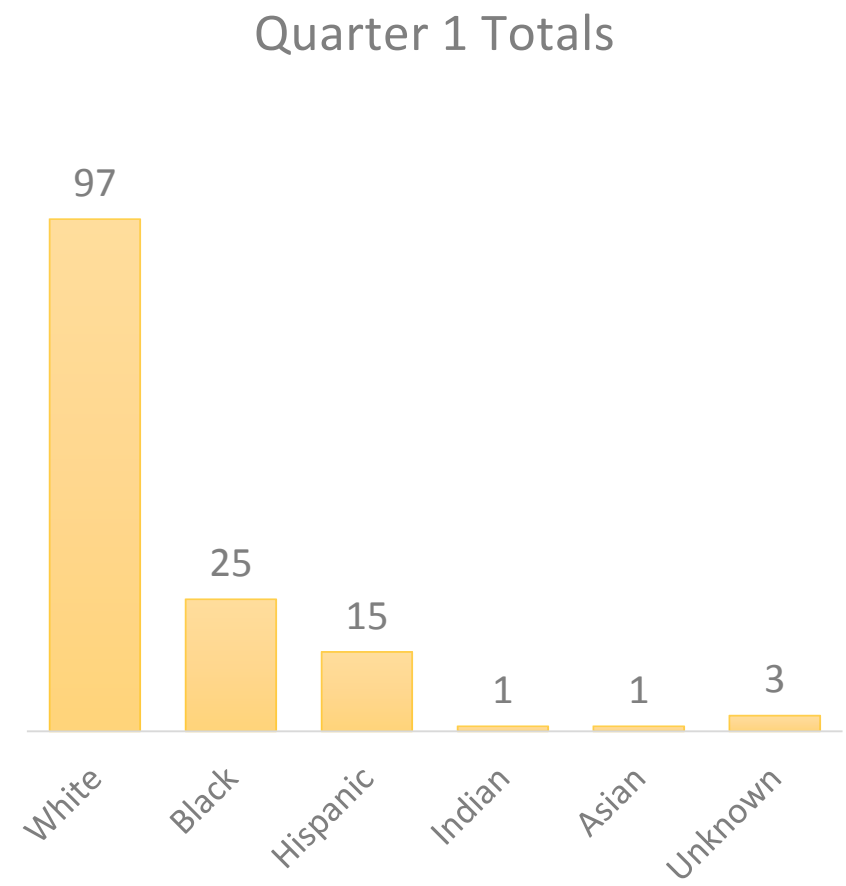
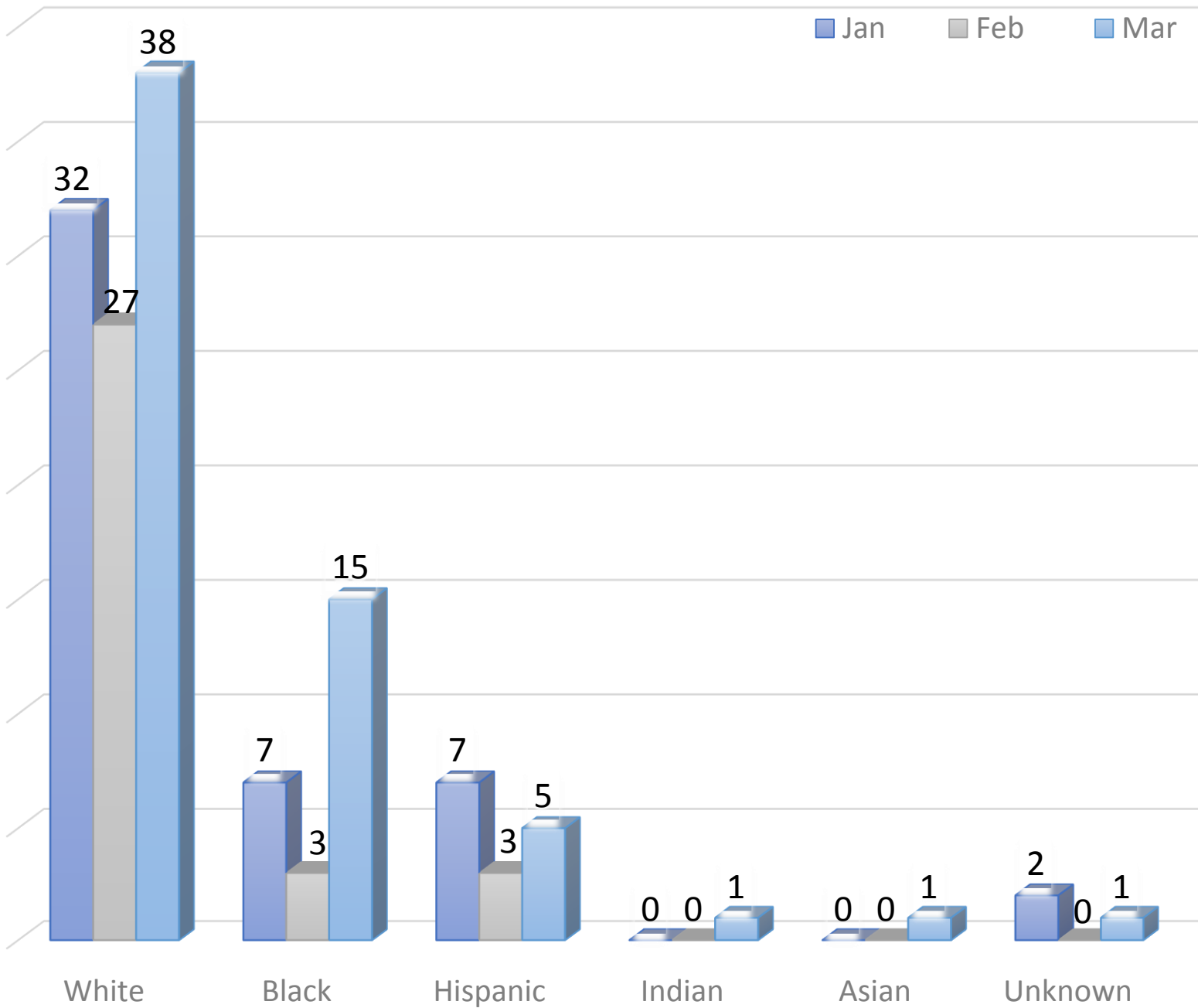
Accidents

# Citations vs Warnings





Citations

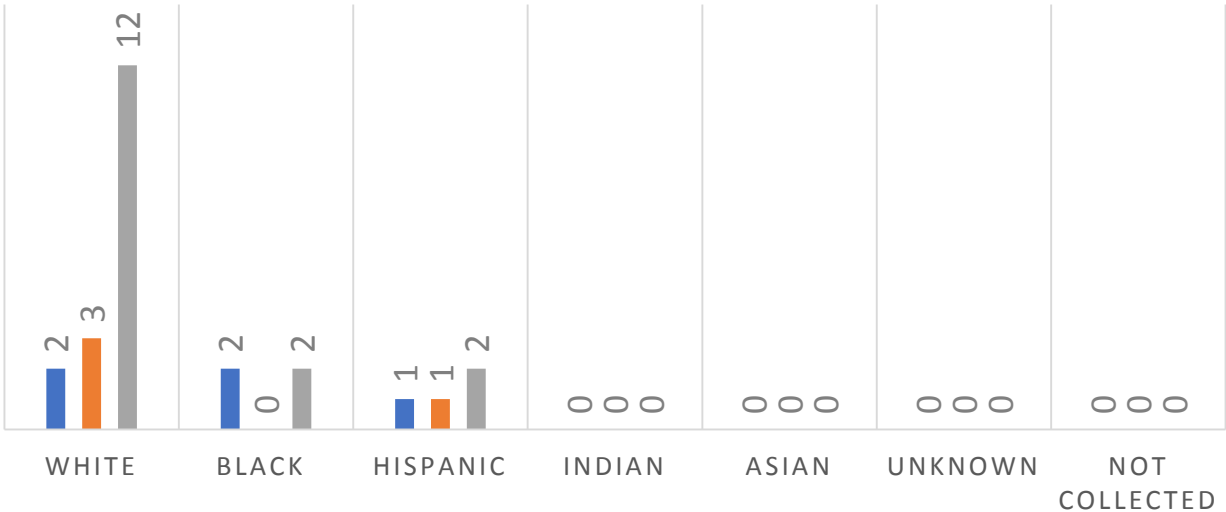


**Warnings**

# Citation Contacts

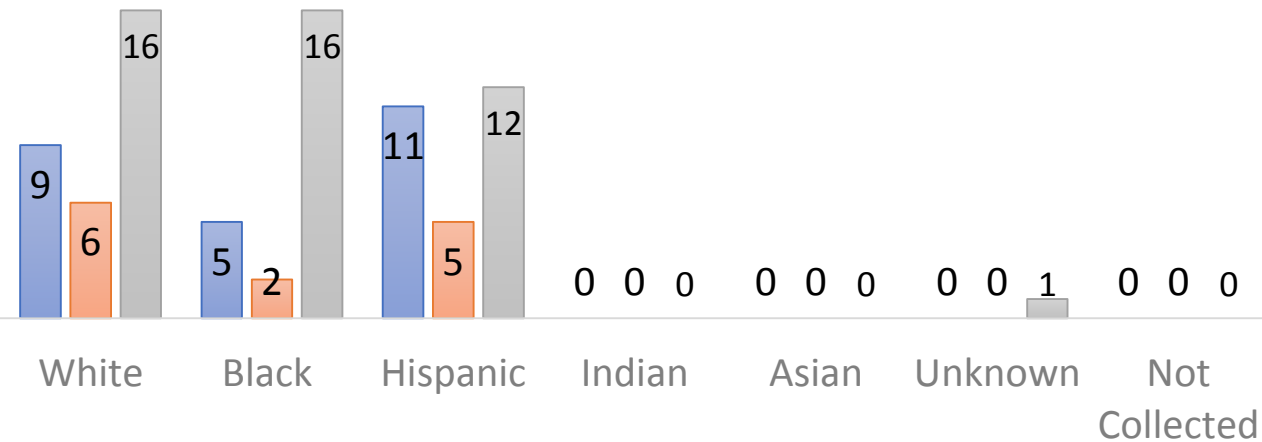
## EQUIPMENT VIOLATION

■ Jan ■ Feb ■ Mar



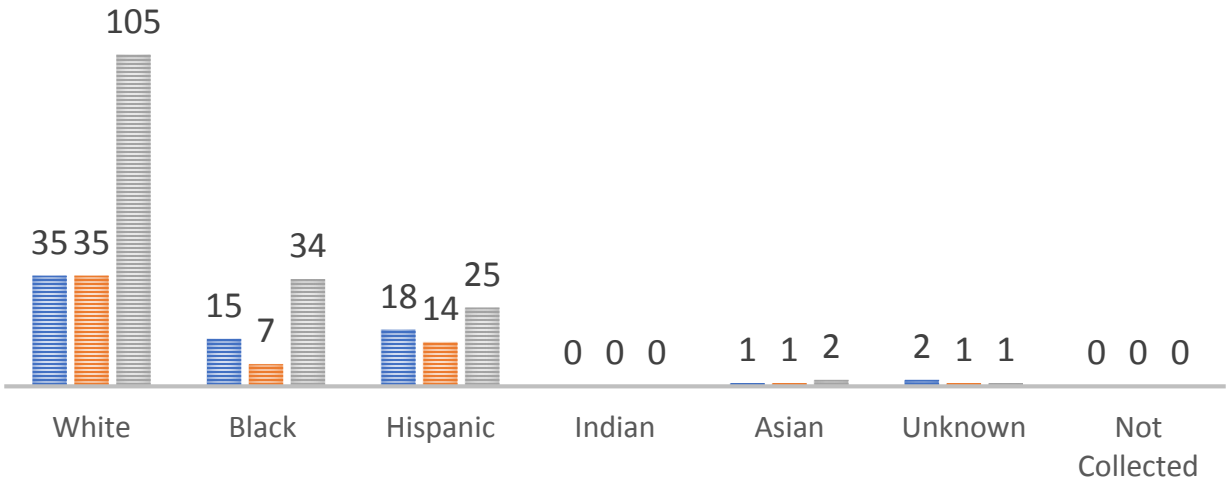
## LICENSE VIOLATION

■ Jan ■ Feb ■ Mar



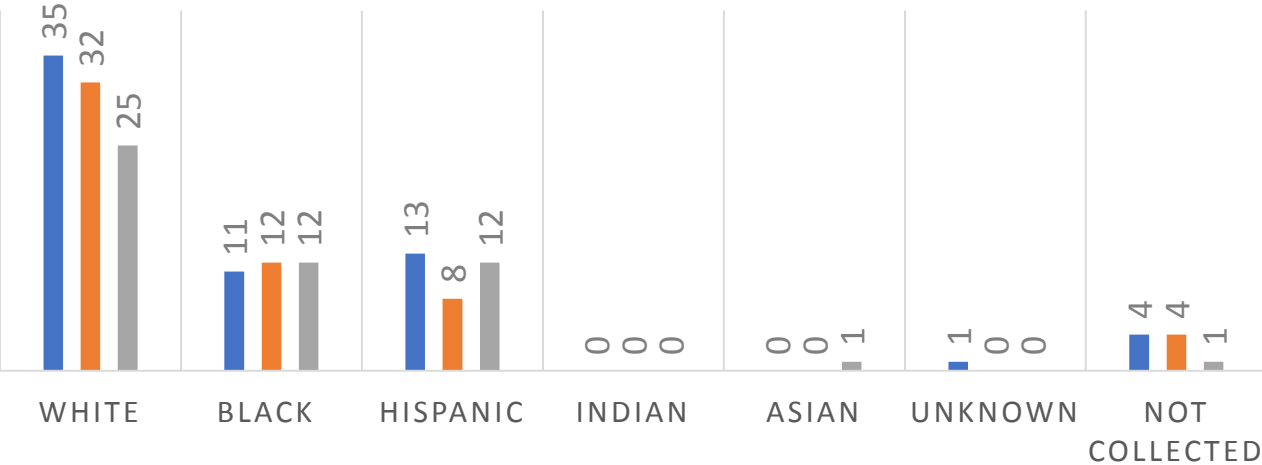
## MOVING VIOLATION

■ Jan ■ Feb ■ Mar



## MISC VIOLATION

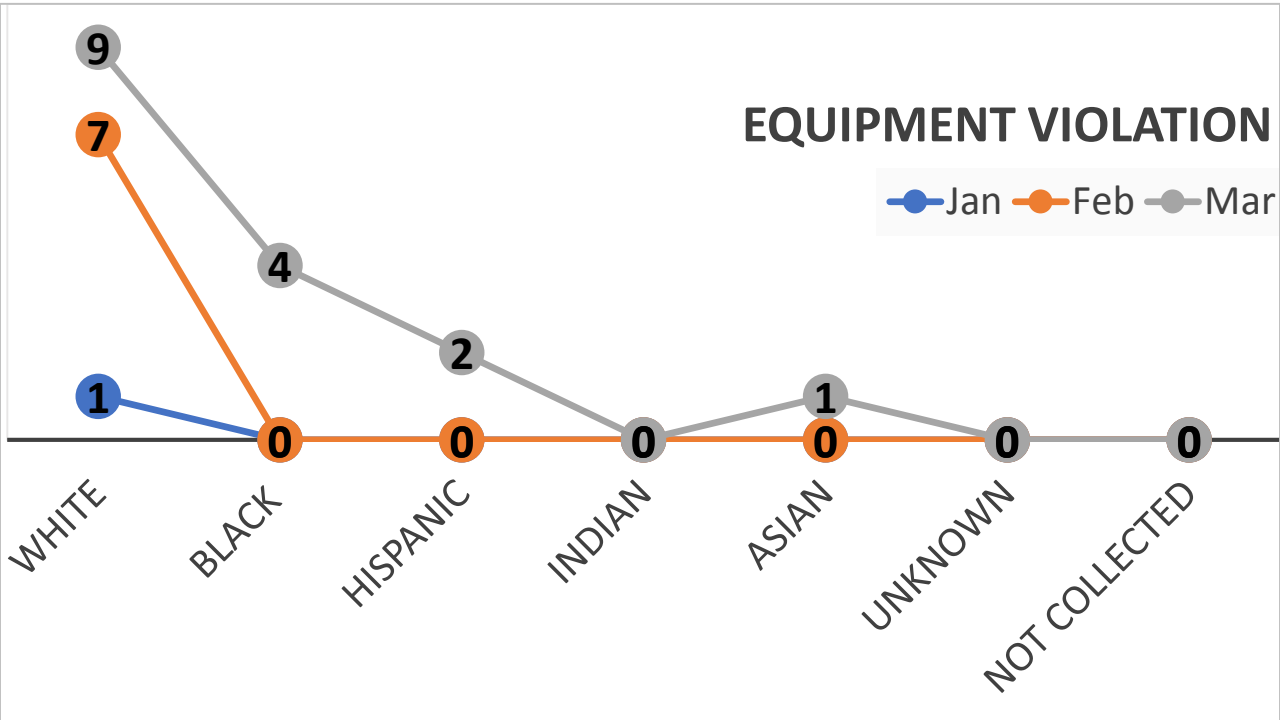
■ Jan ■ Feb ■ Mar



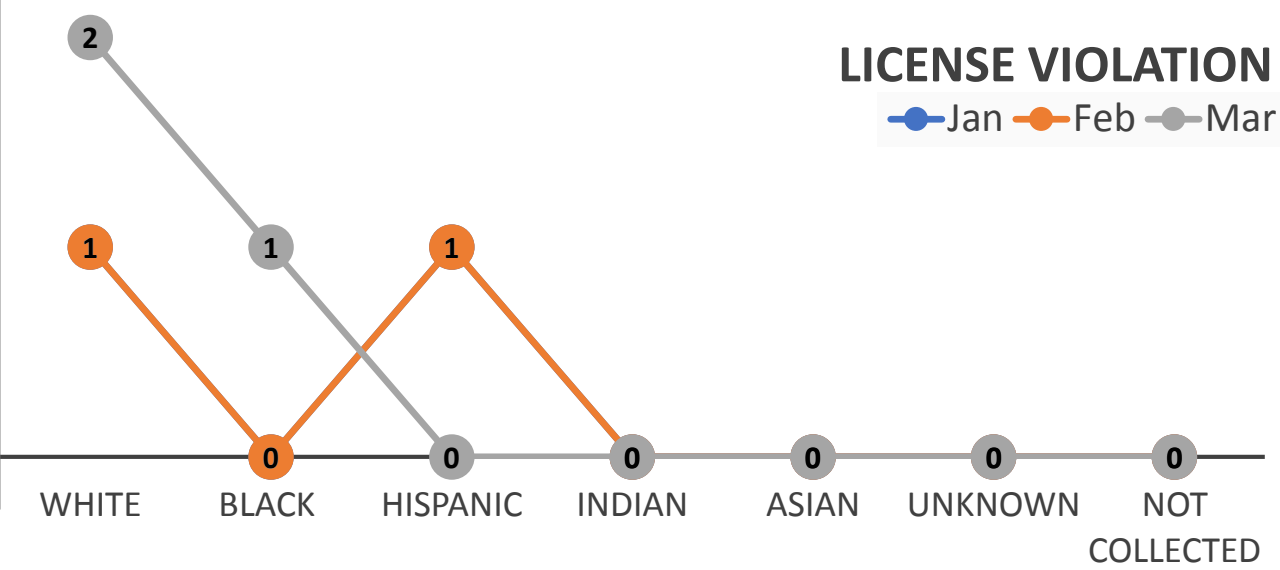


# Warning Contacts

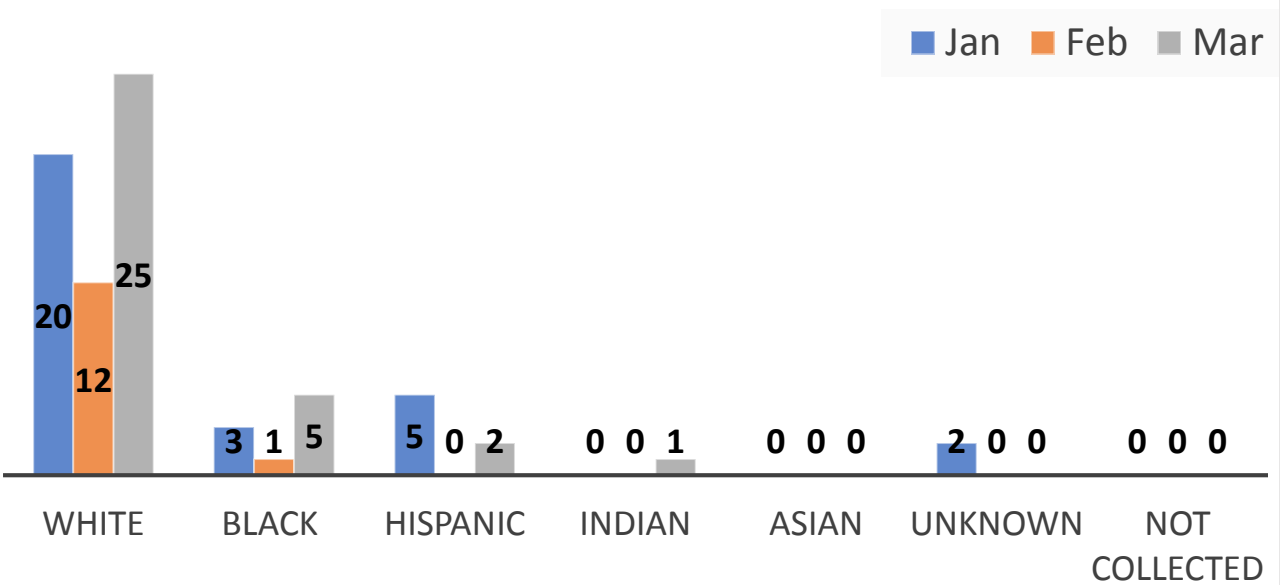
## EQUIPMENT VIOLATION



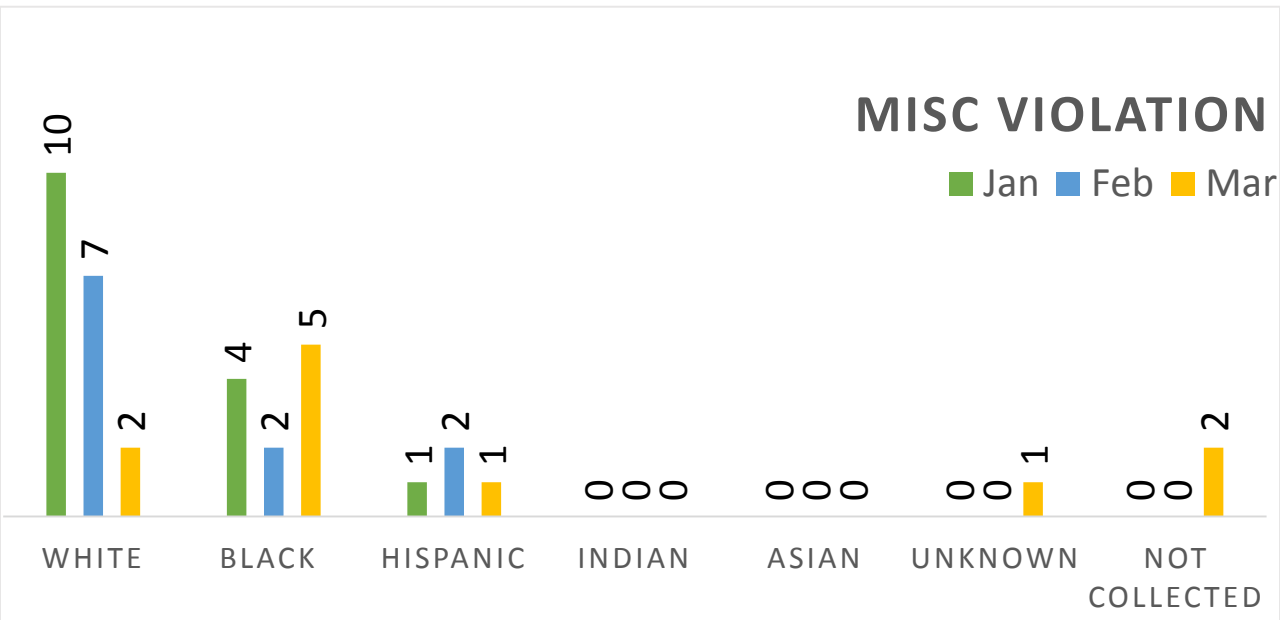
## LICENSE VIOLATION

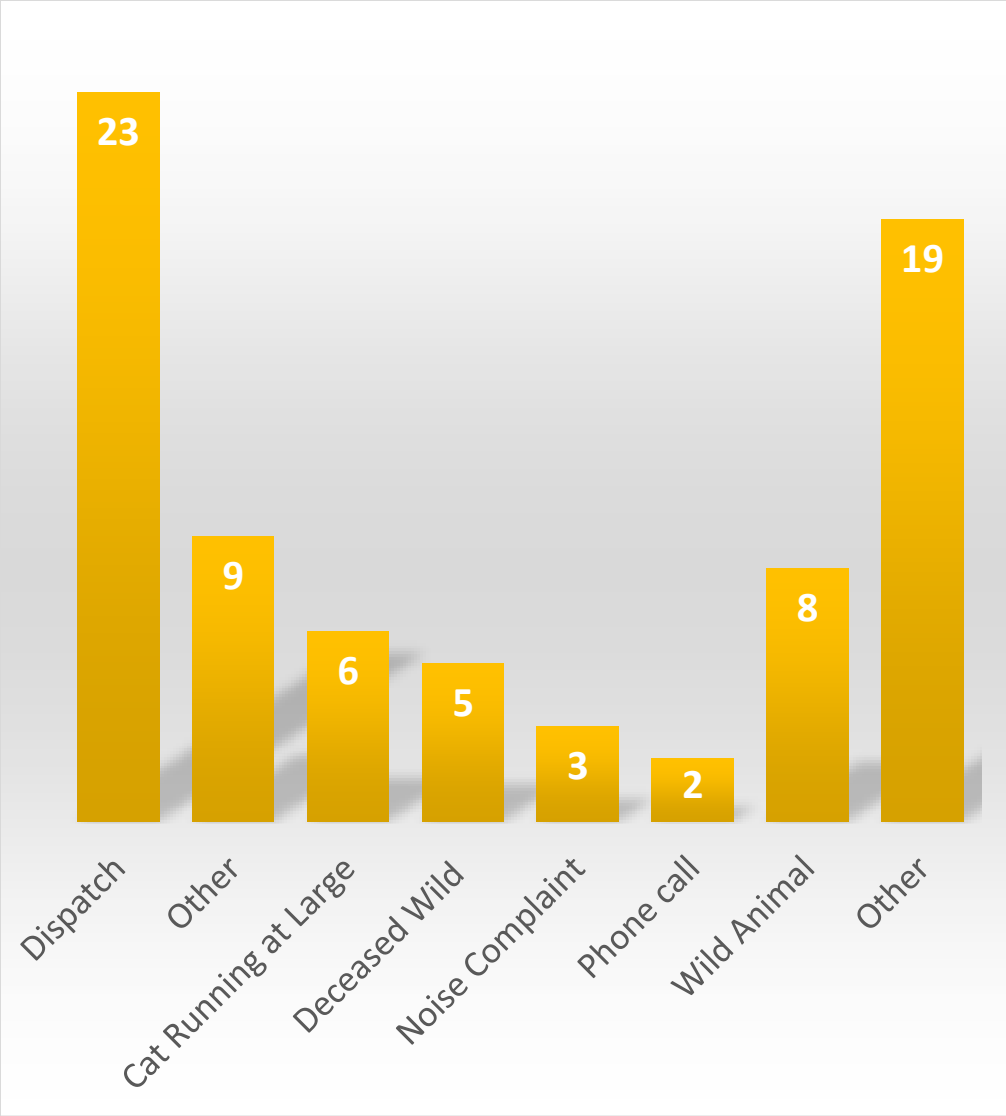


## MOVING VIOLATION



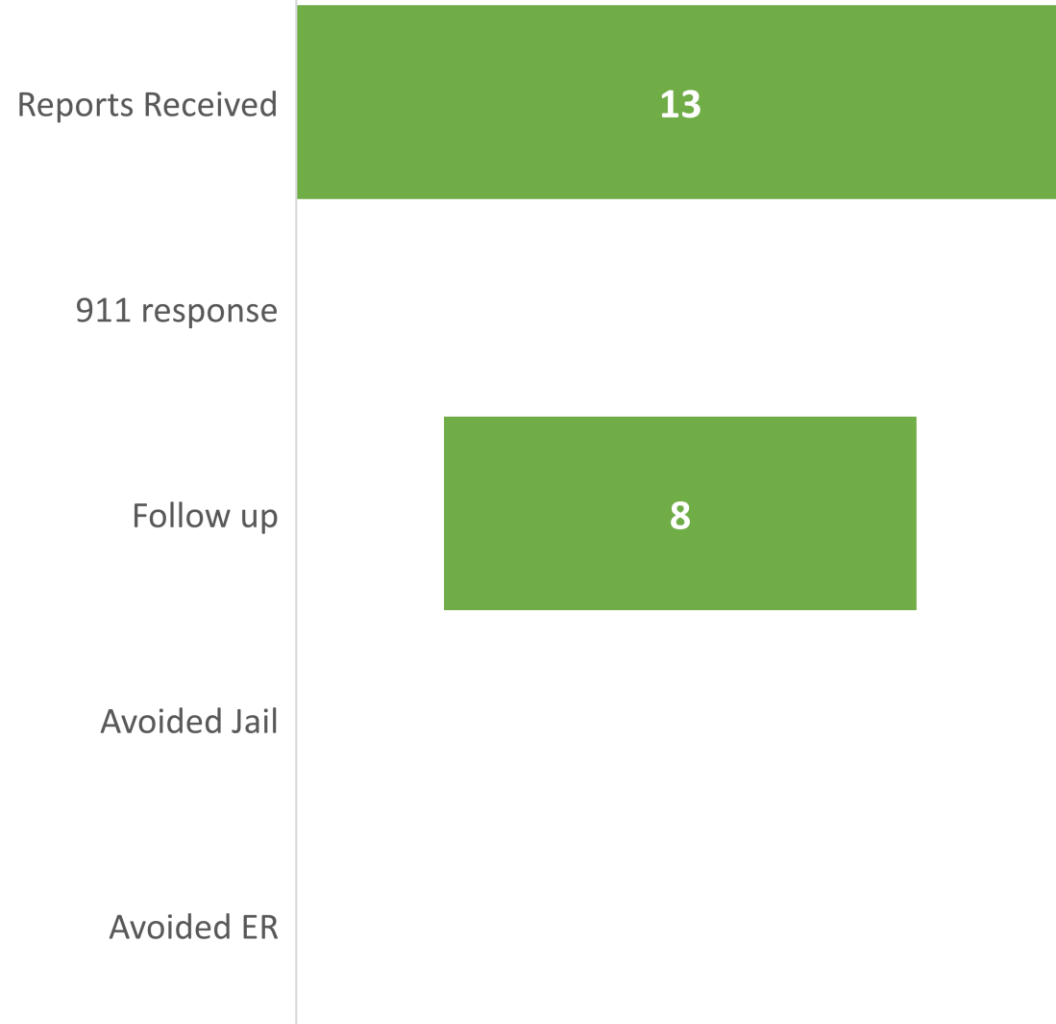
## MISC VIOLATION



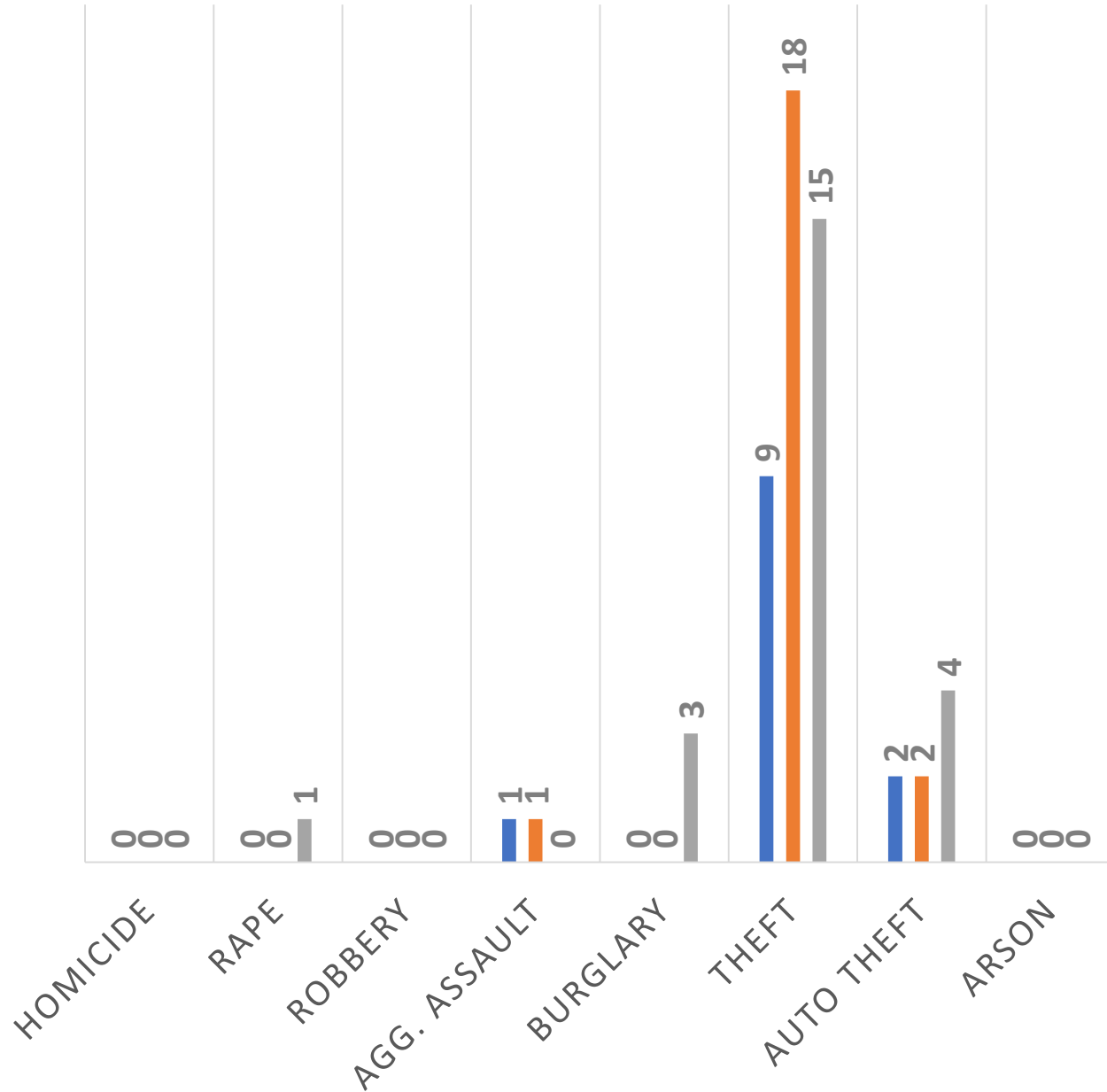


## Animal Control Statistics

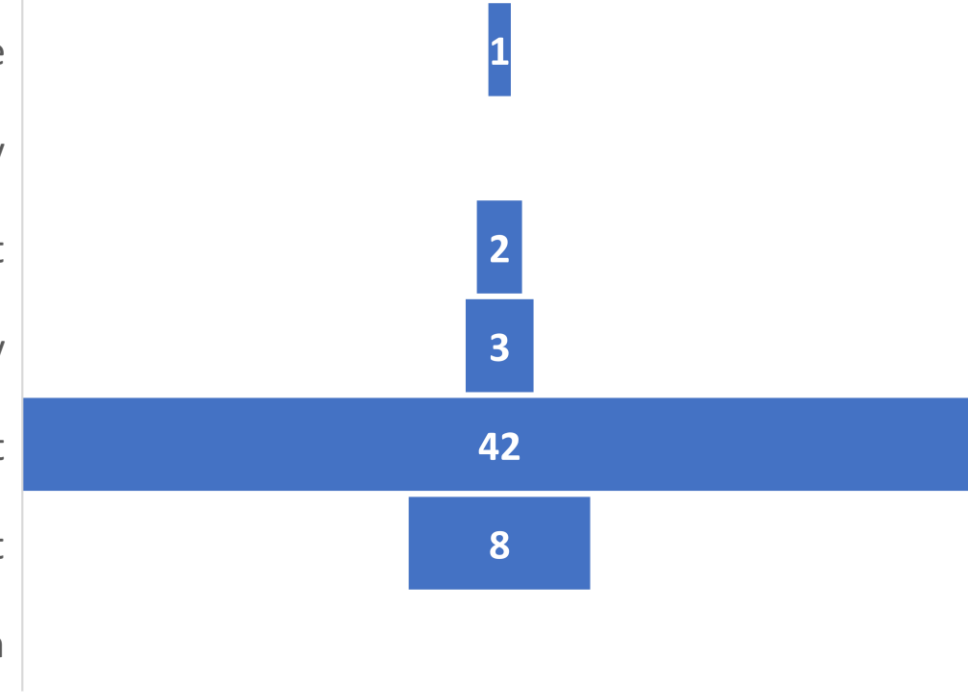
## Co-Responder Statistics



■ Apr ■ May ■ June

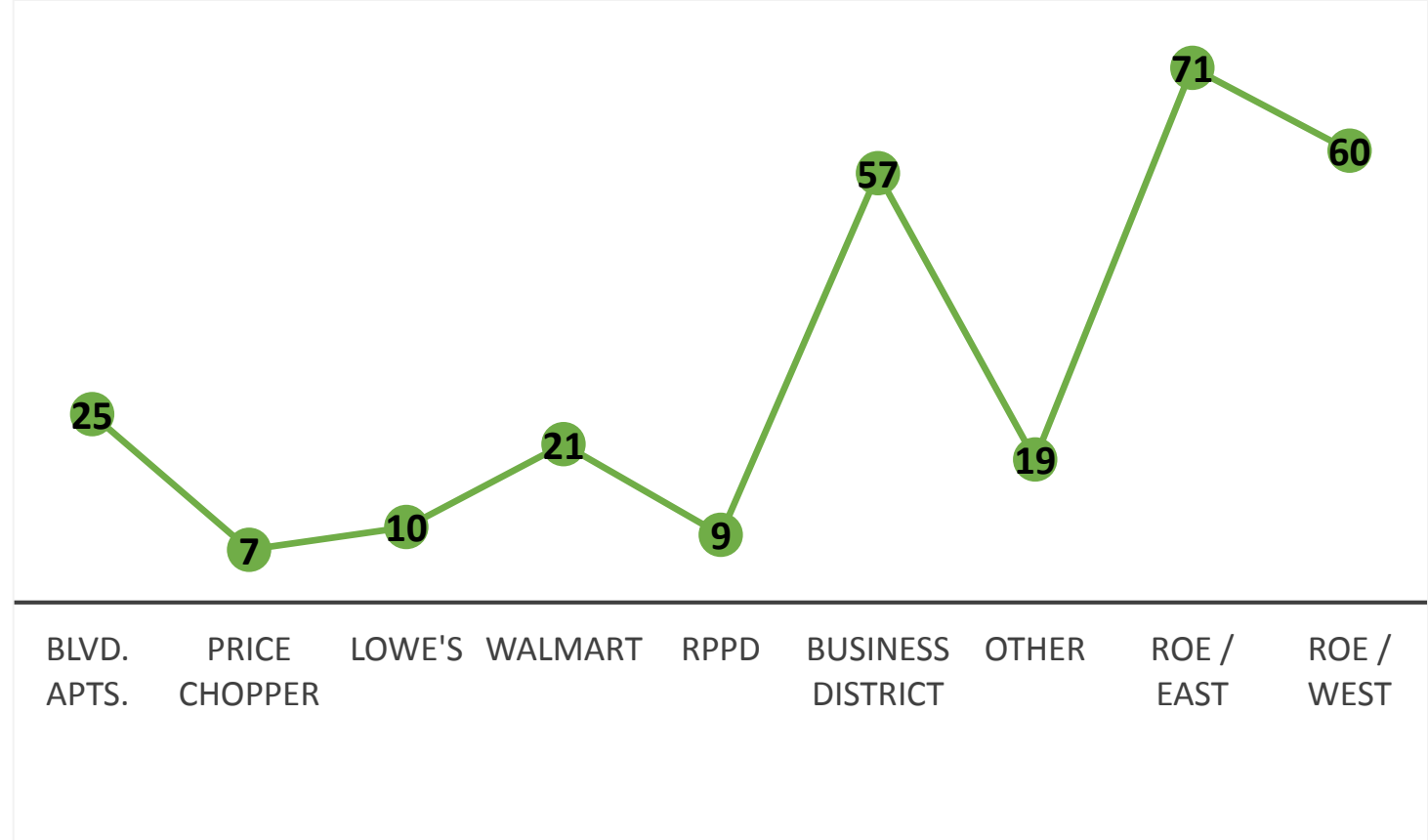
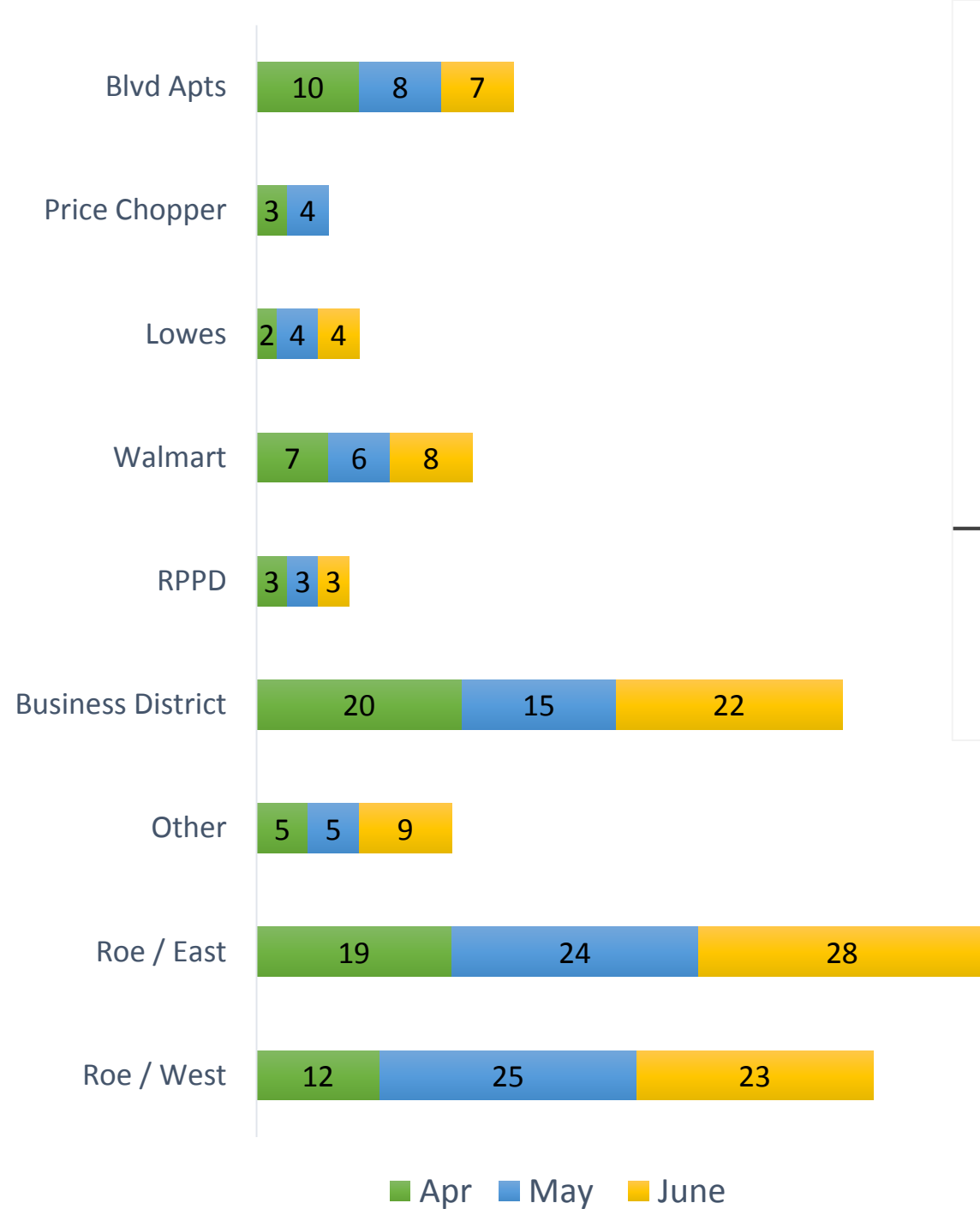


Homicide  
Rape  
Robbery  
Agg. Assault  
Burglary  
Theft  
Auto Theft  
Arson



Quarter 2 Totals

UCR Crimes



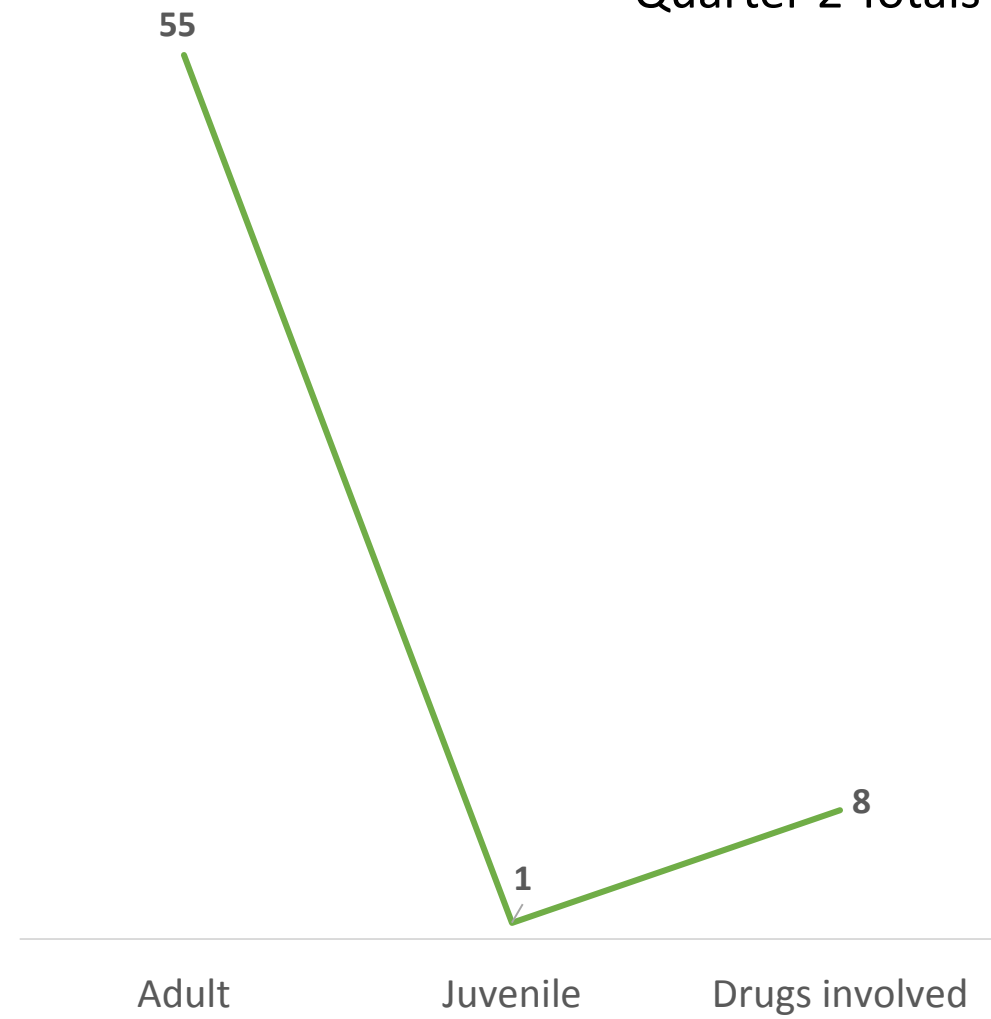
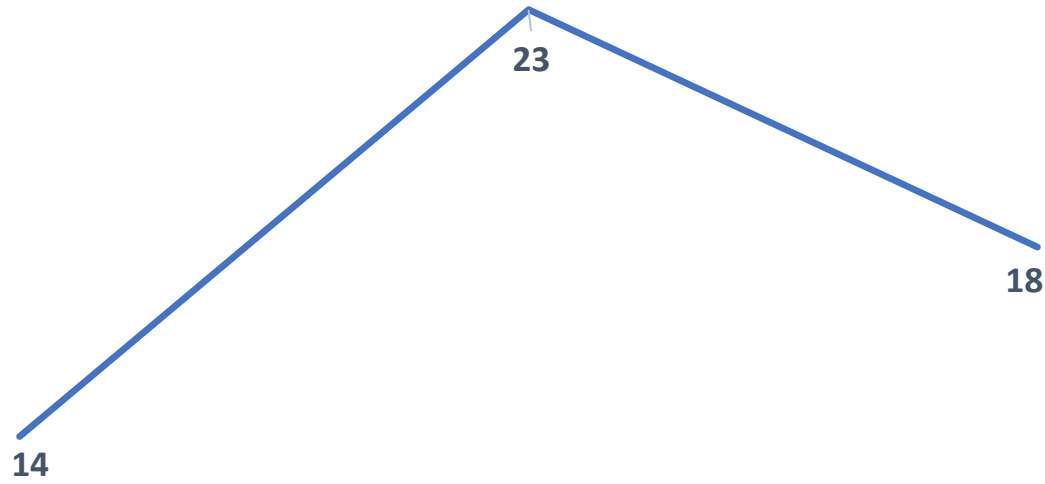
Quarter 2 Totals

Location

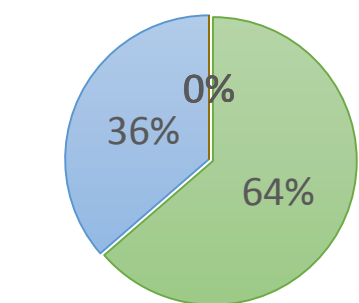
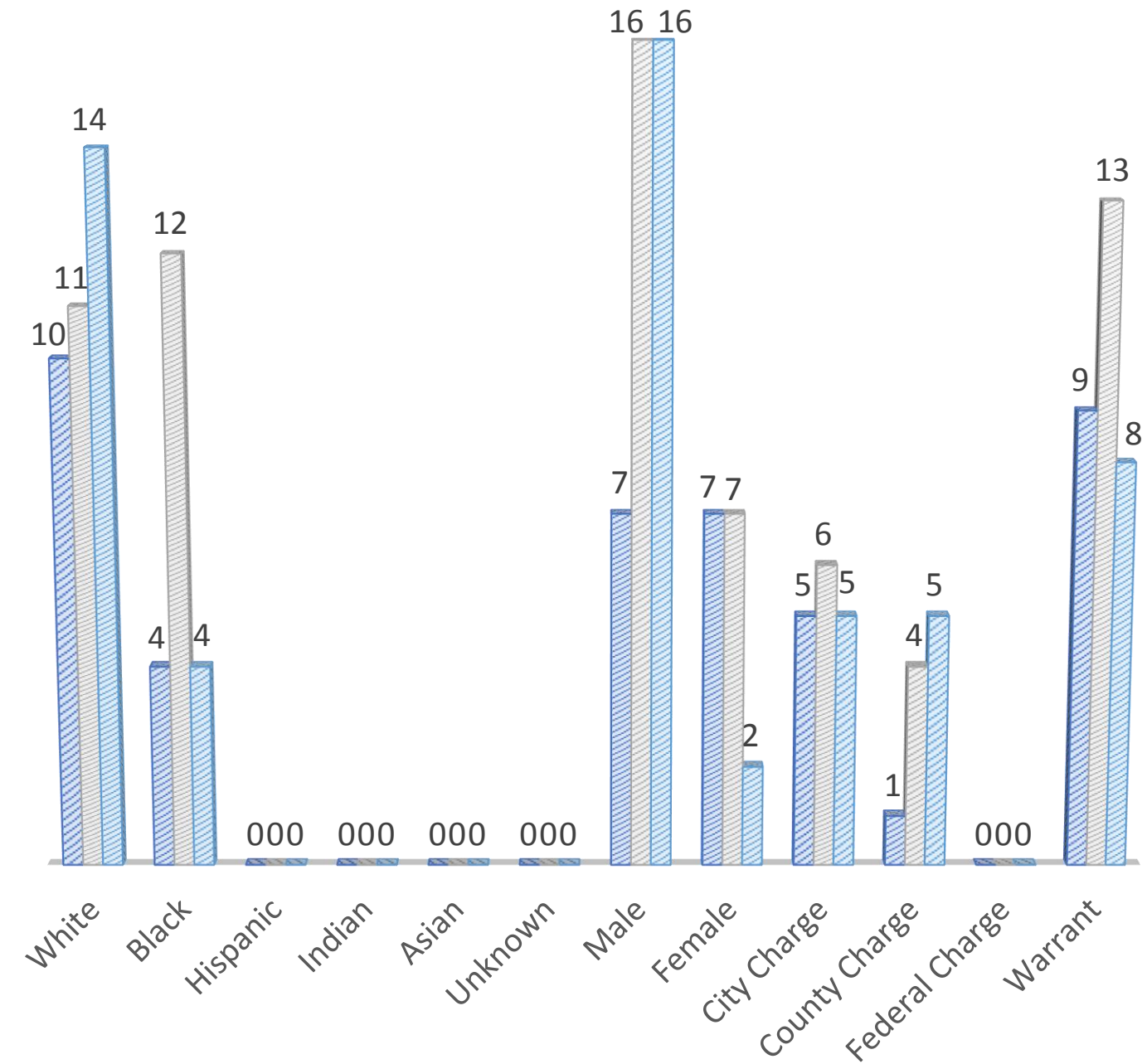
# Total Arrests

Quarter 2 Totals

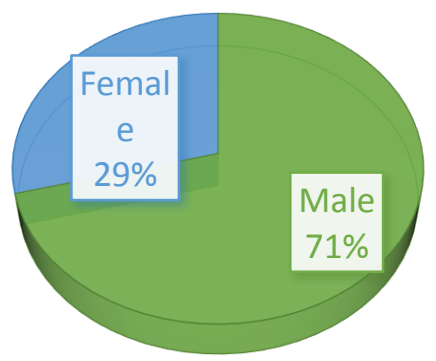
— Adult — Juvenile — Drugs involved



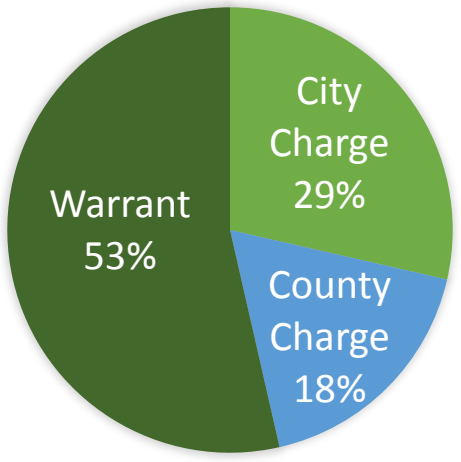
■ April ■ May ■ June



■ White ■ Black  
■ Hispanic ■ Indian  
■ Asian ■ Unknown



Quarter 2 Totals



# Arrests

■ Apr ■ May ■ Jun

# Accidents

INJURY

NON INJURY

FATALITY

10

7

11

28

Quarter 2 Totals

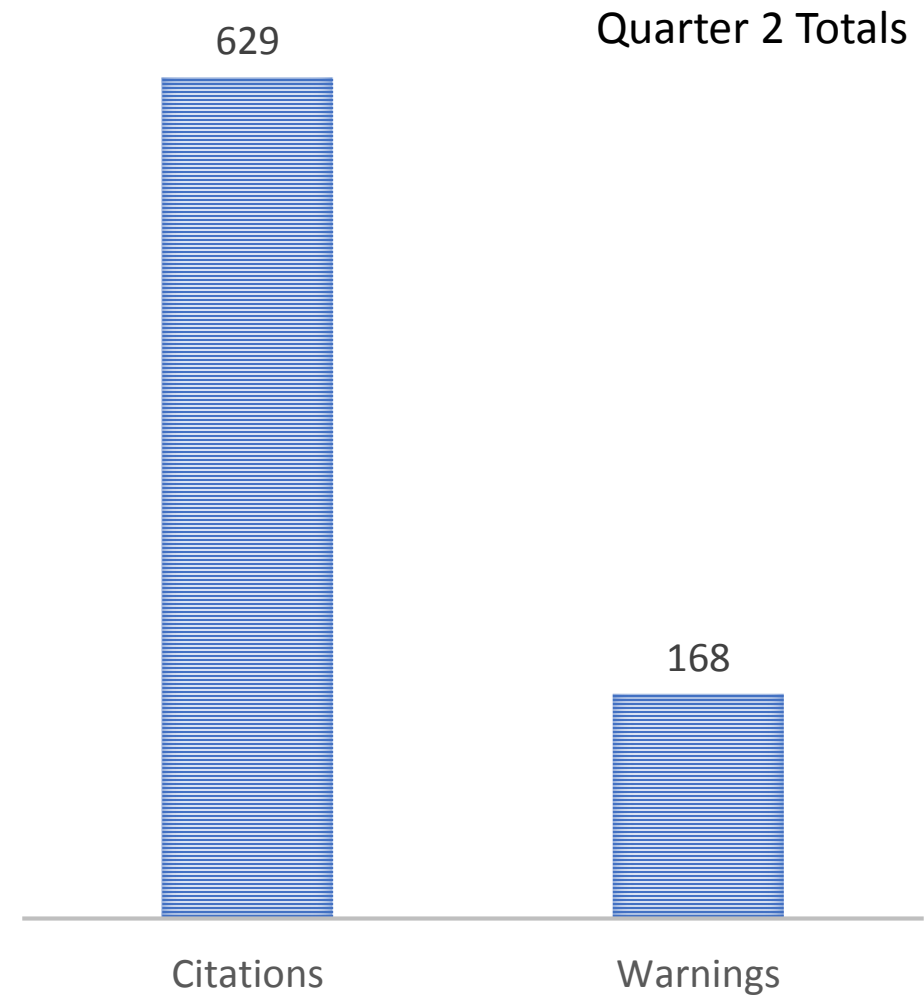
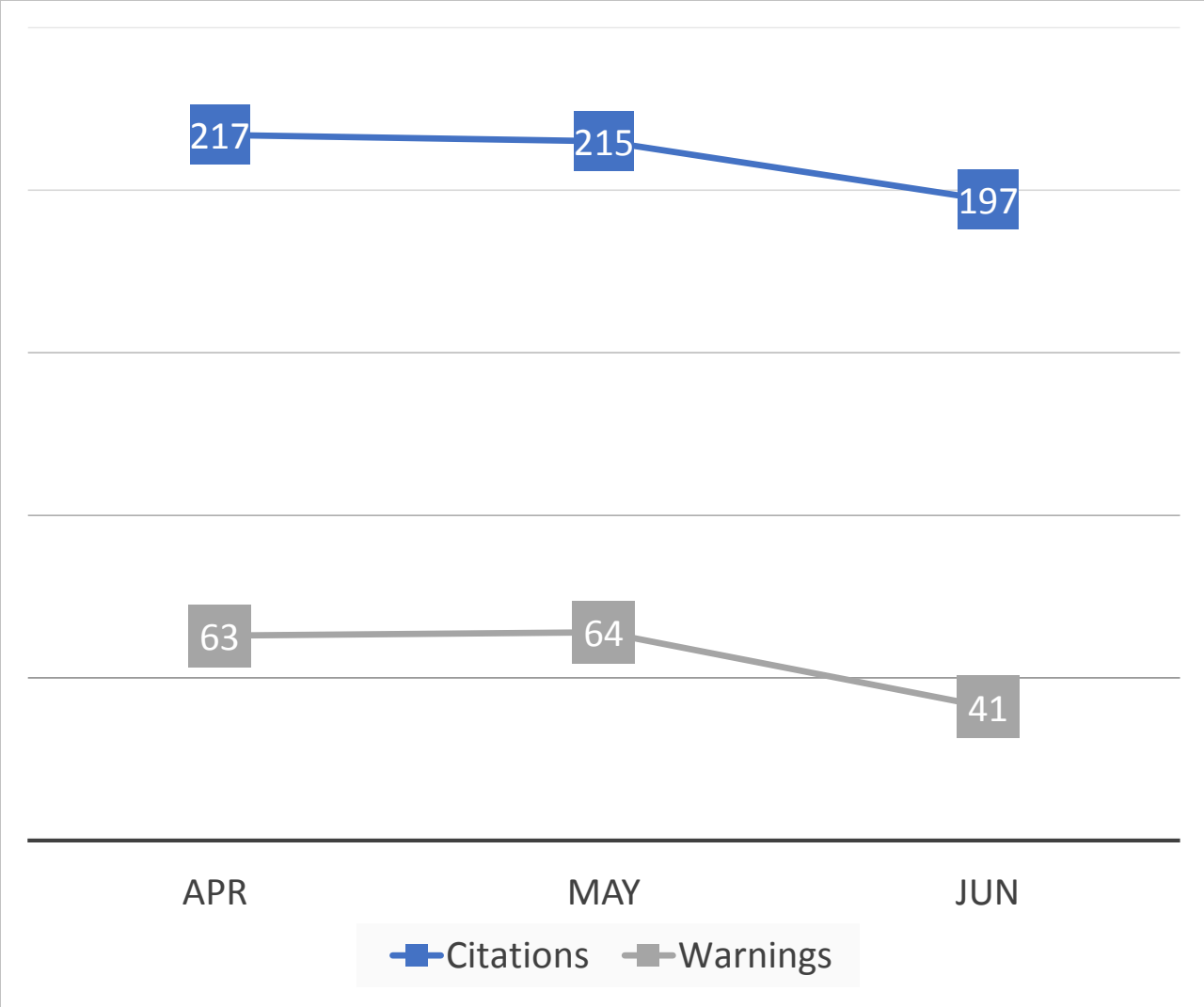
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INJURY

0

NON INJURY

FATALITY

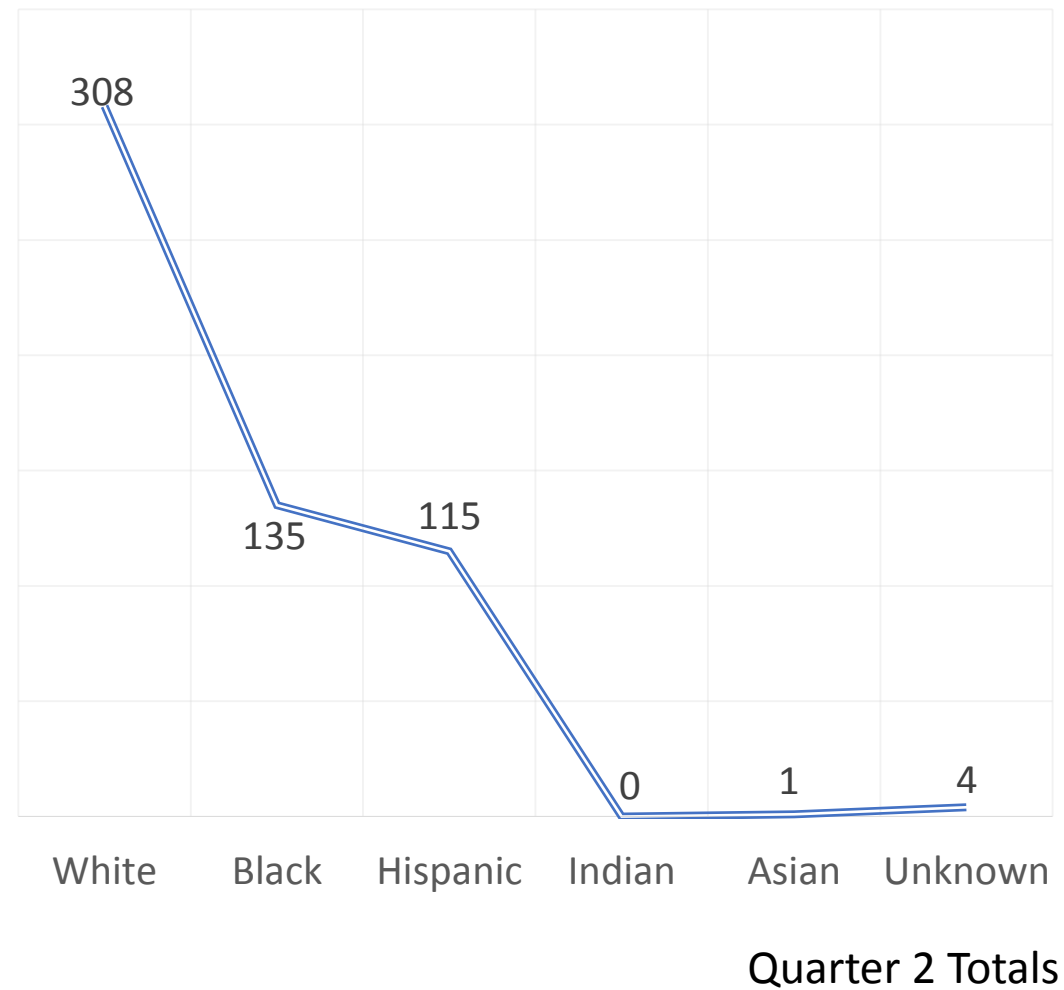
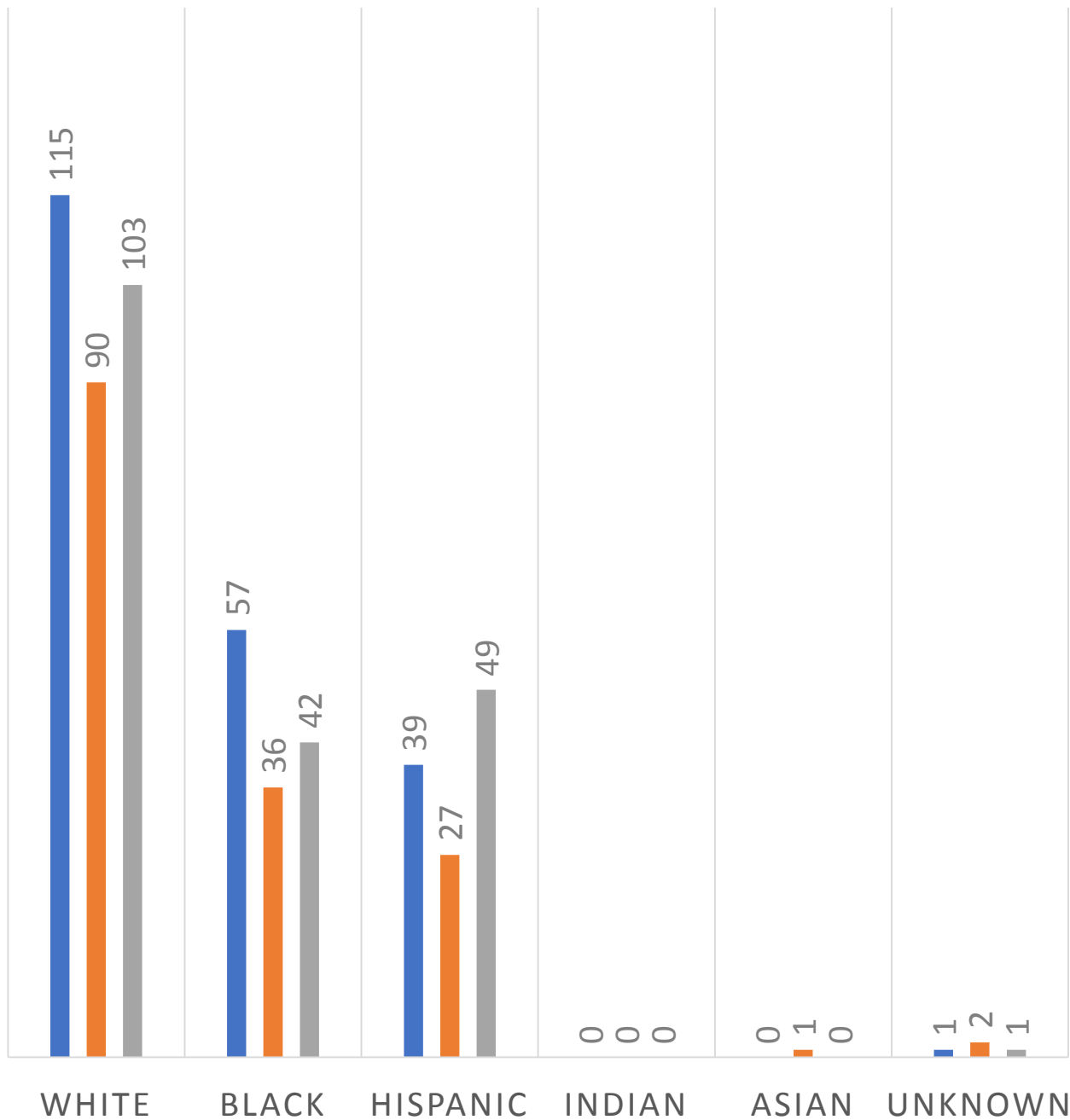


Citations vs Warnings



■ April ■ May ■ June

# Citations

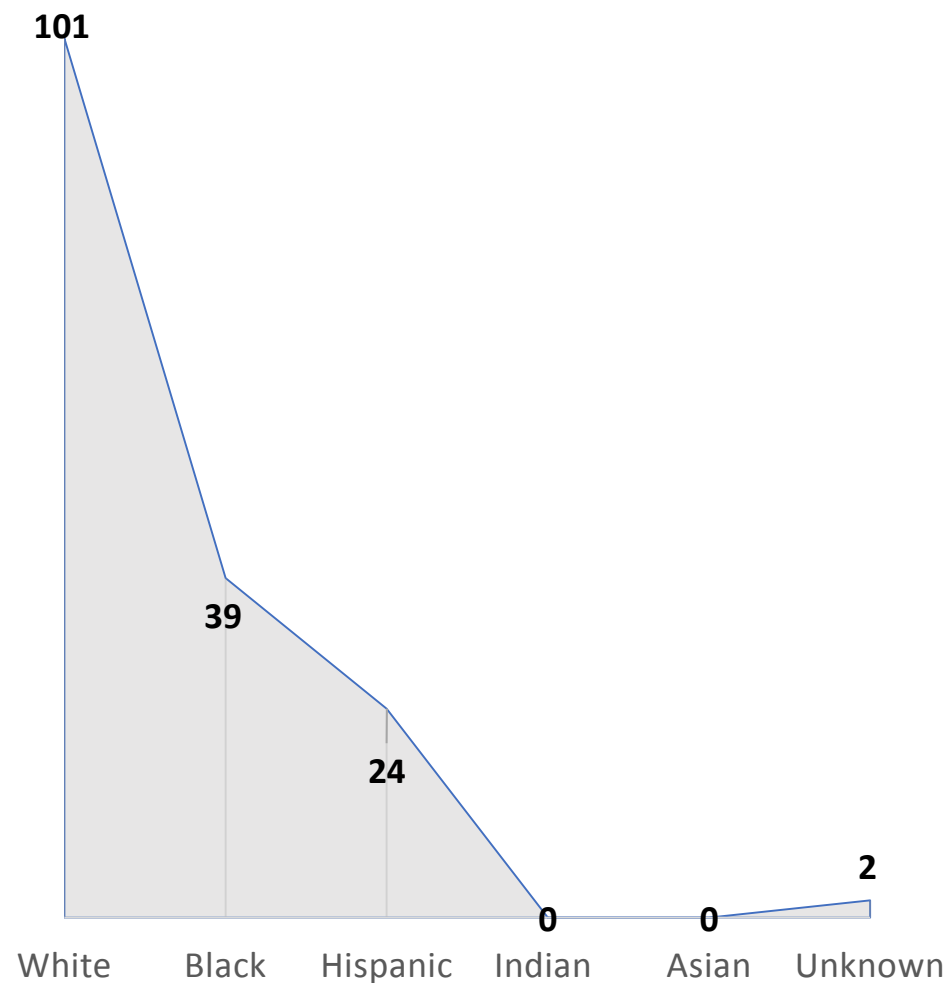
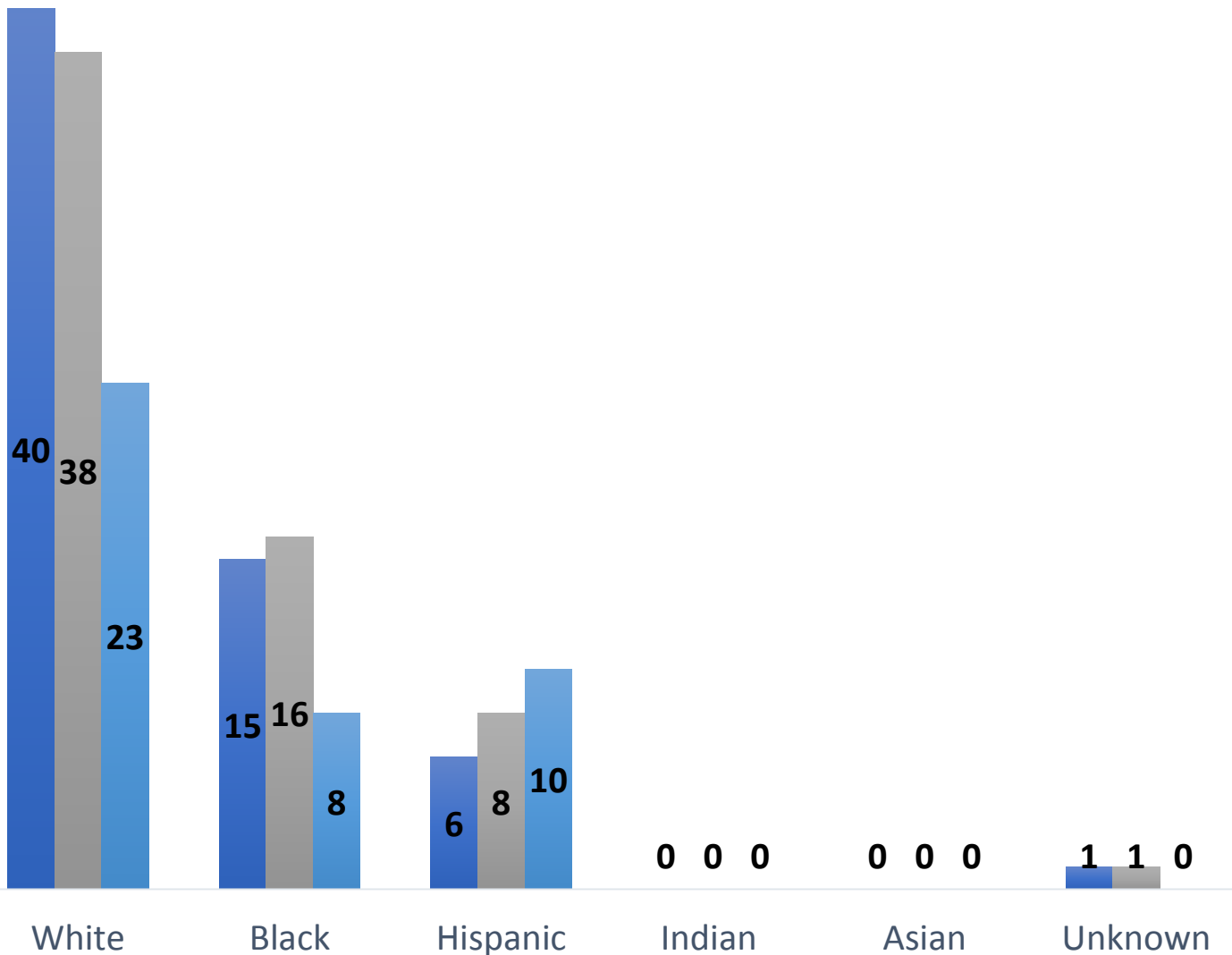


■ April

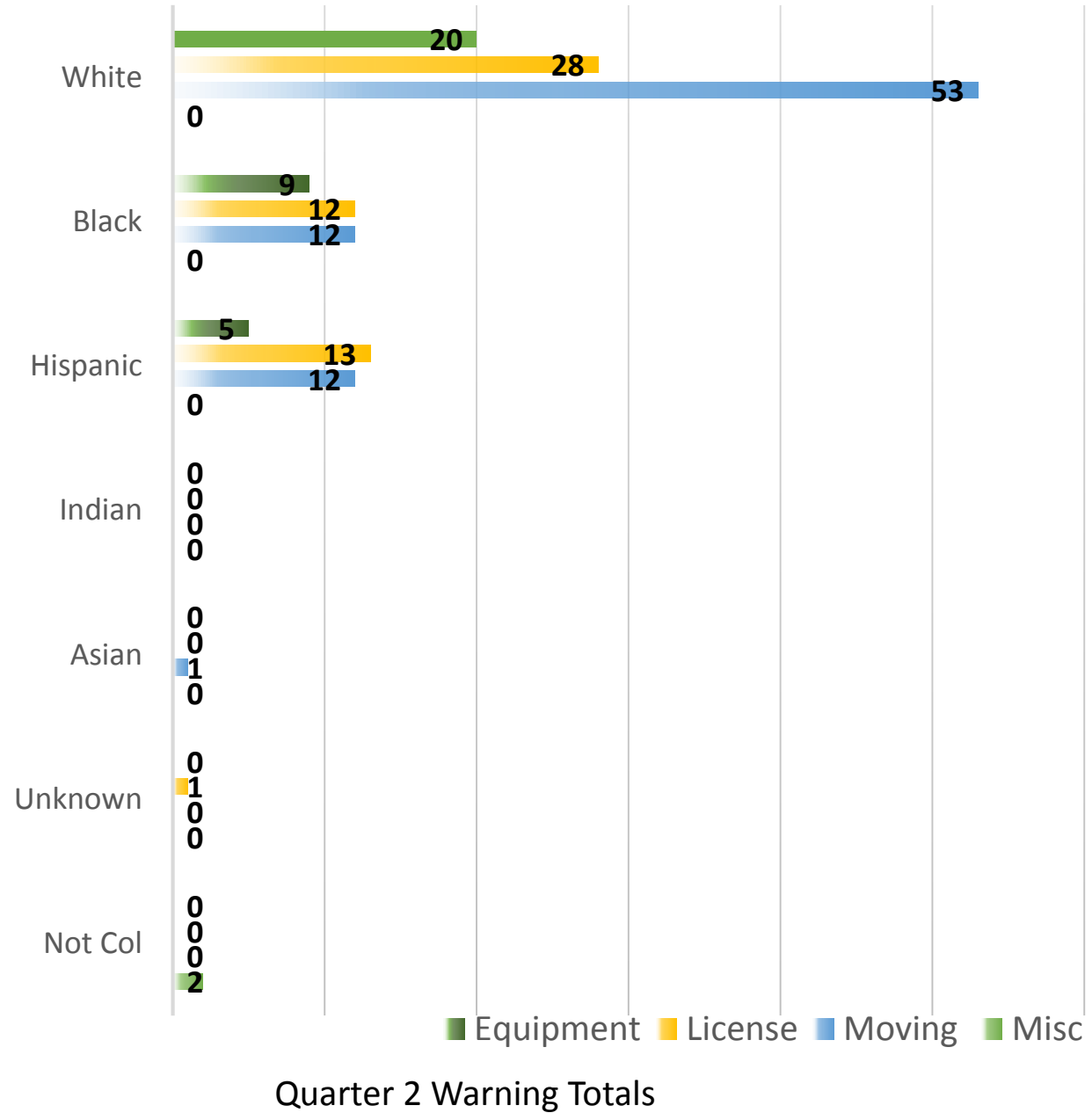
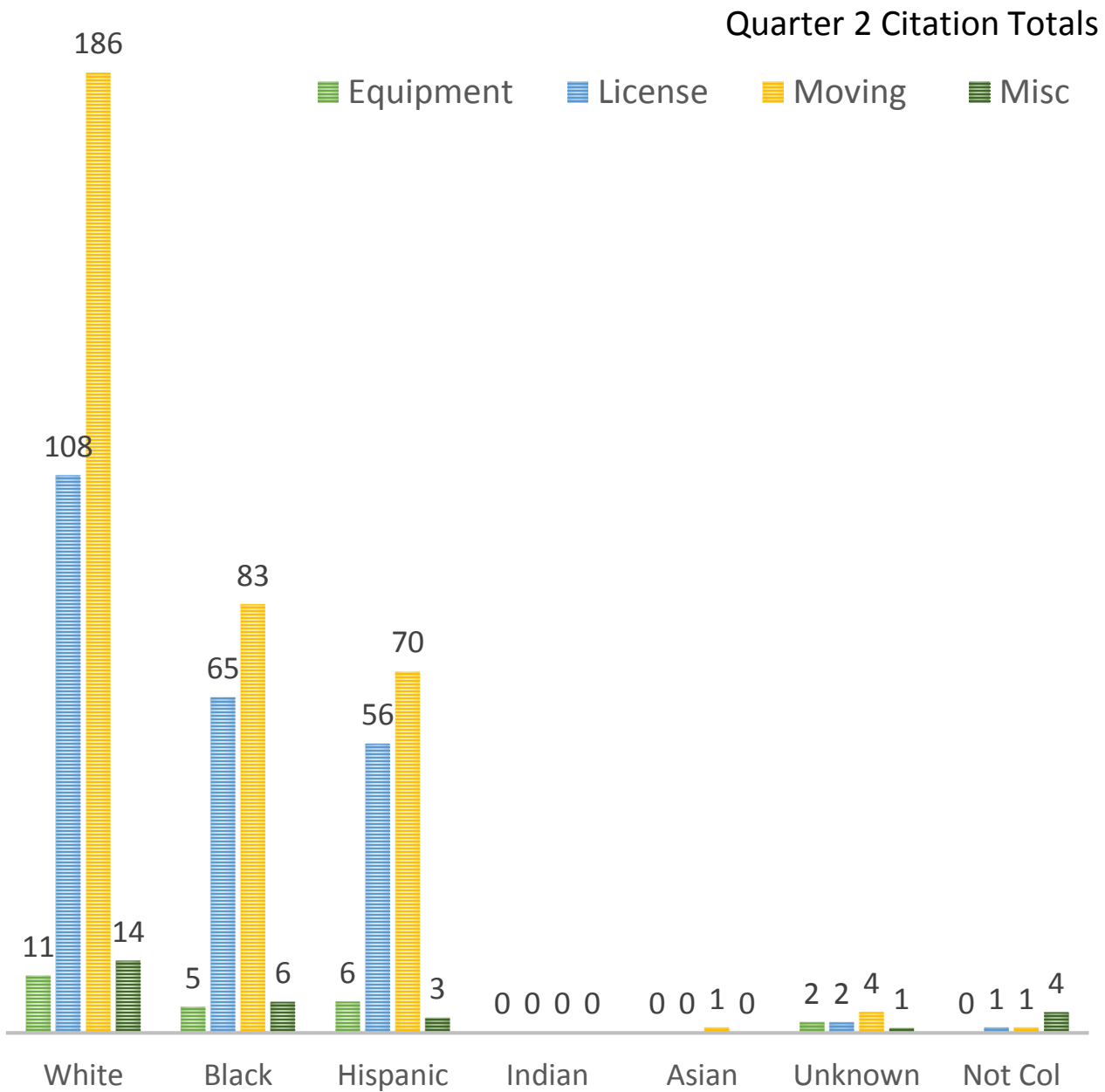
■ May

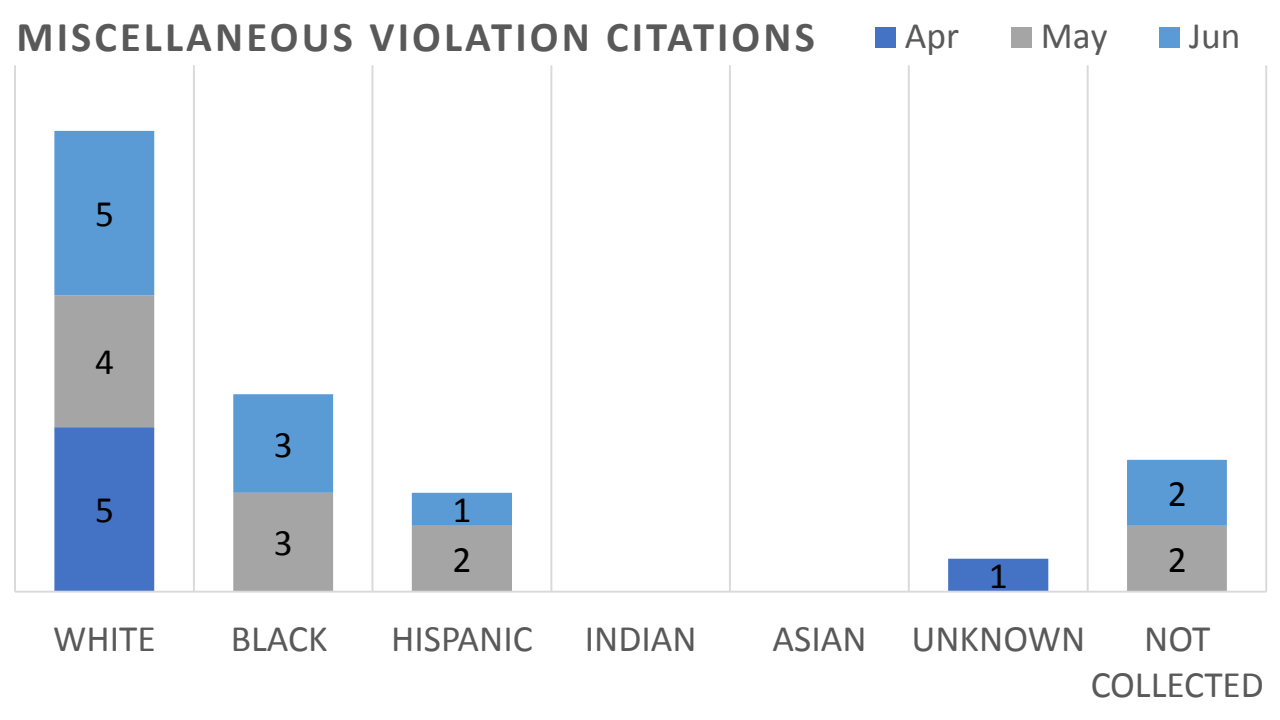
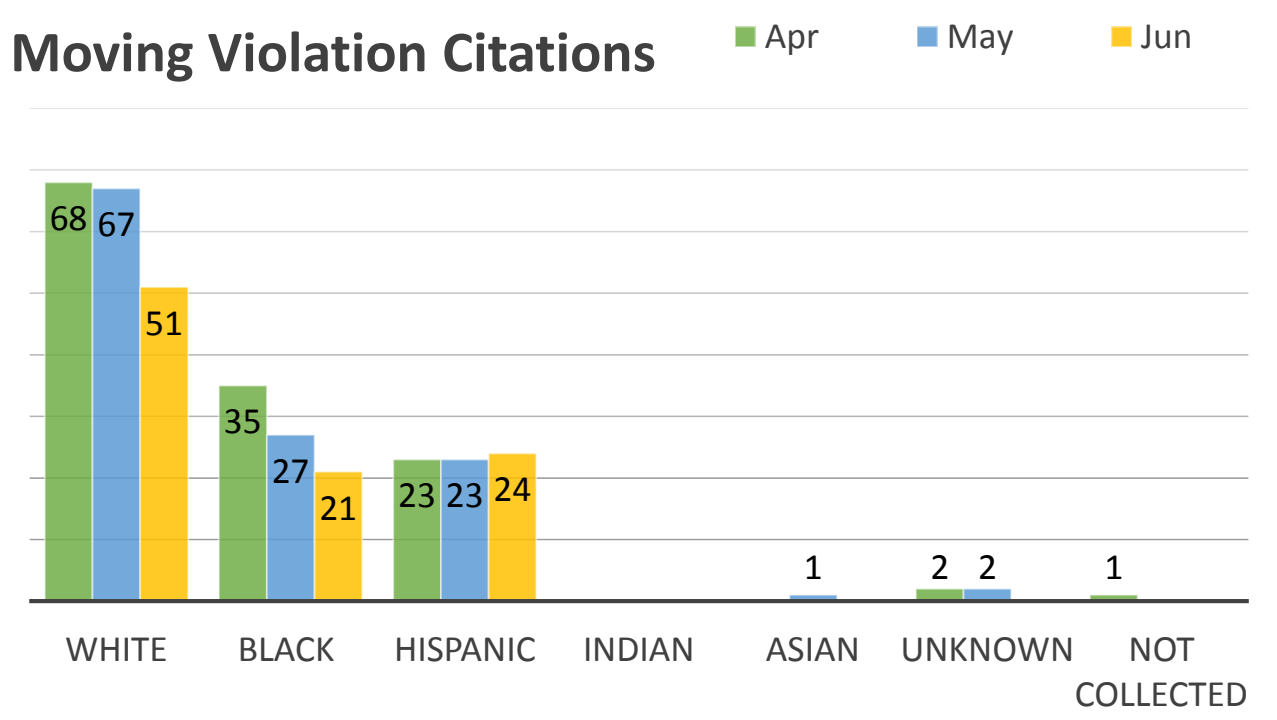
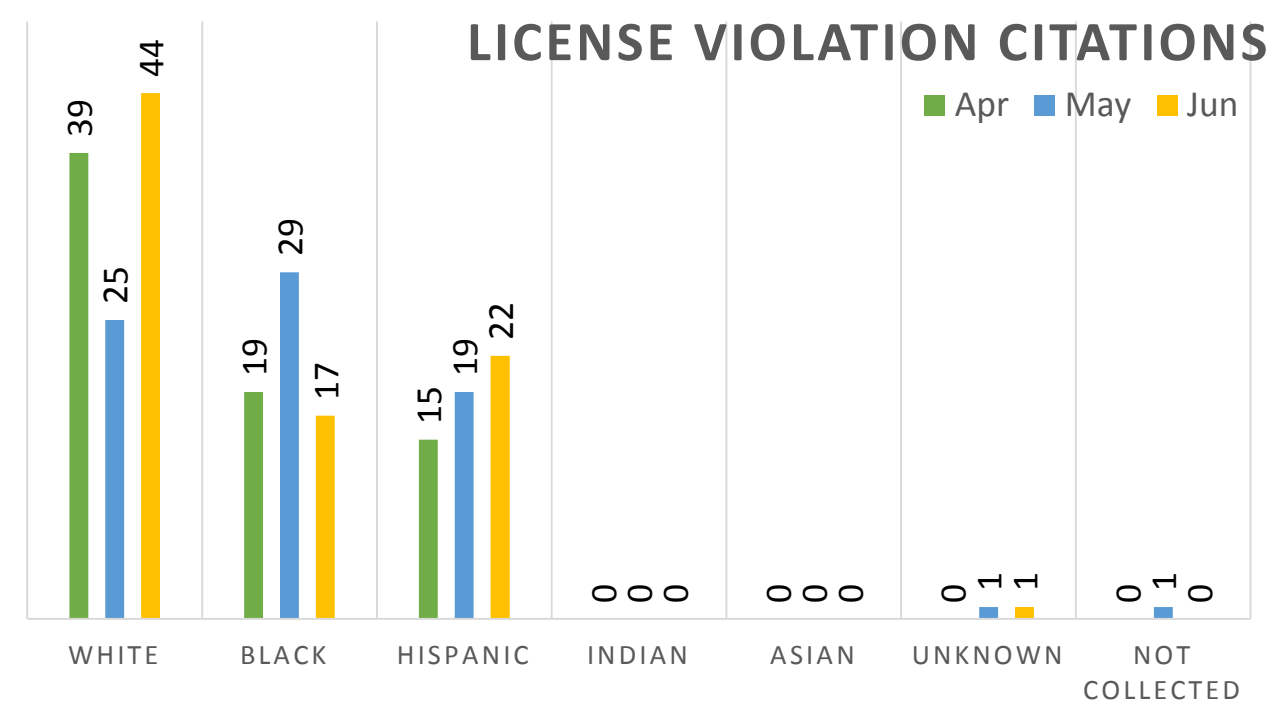
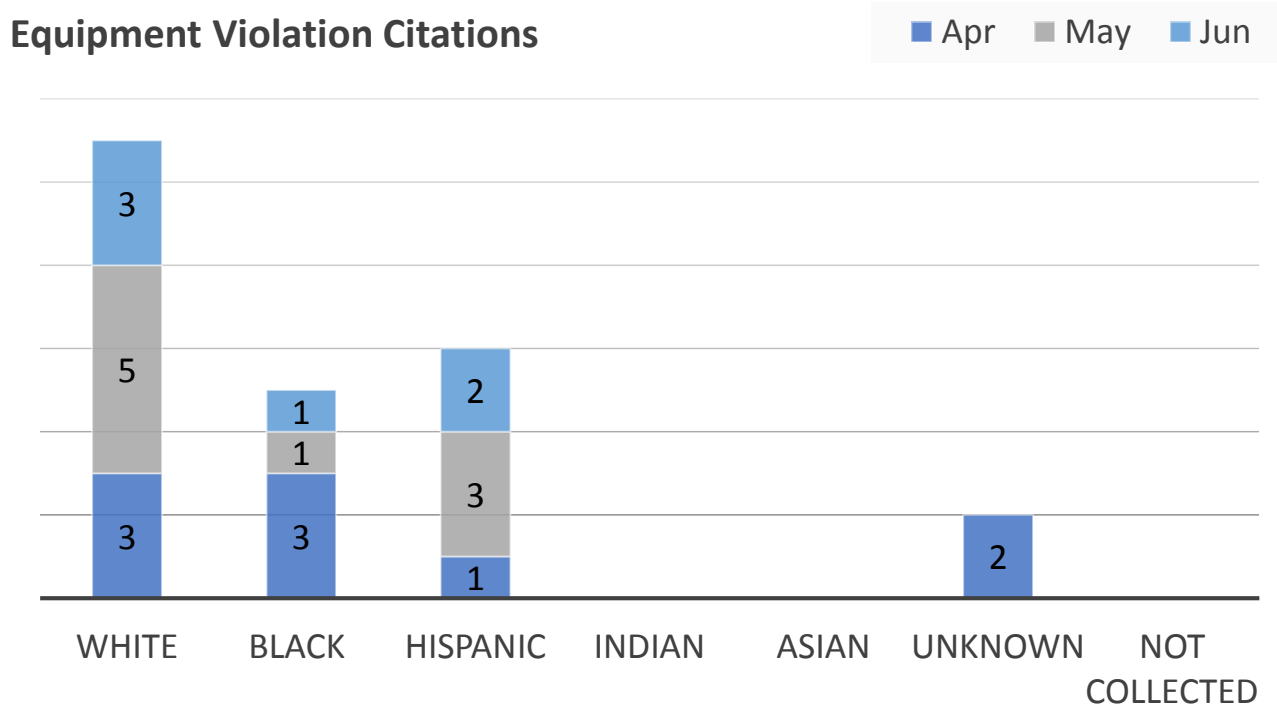
■ June

Quarter 2 Totals

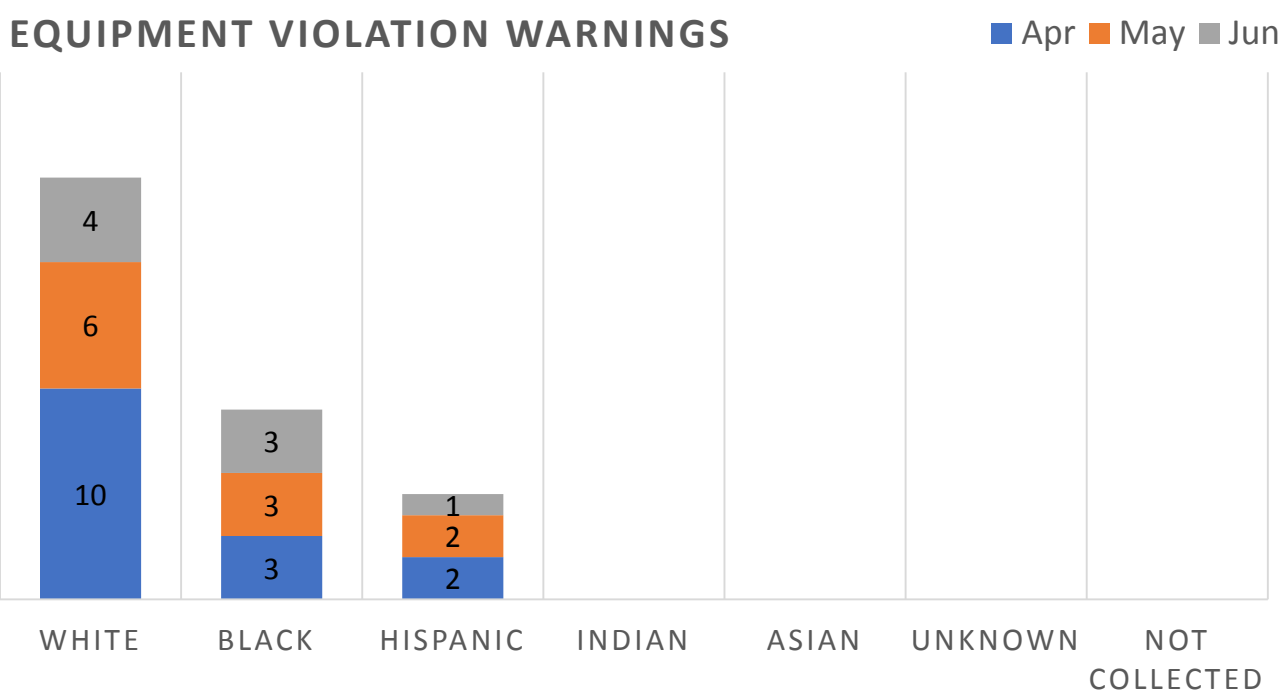


Warnings

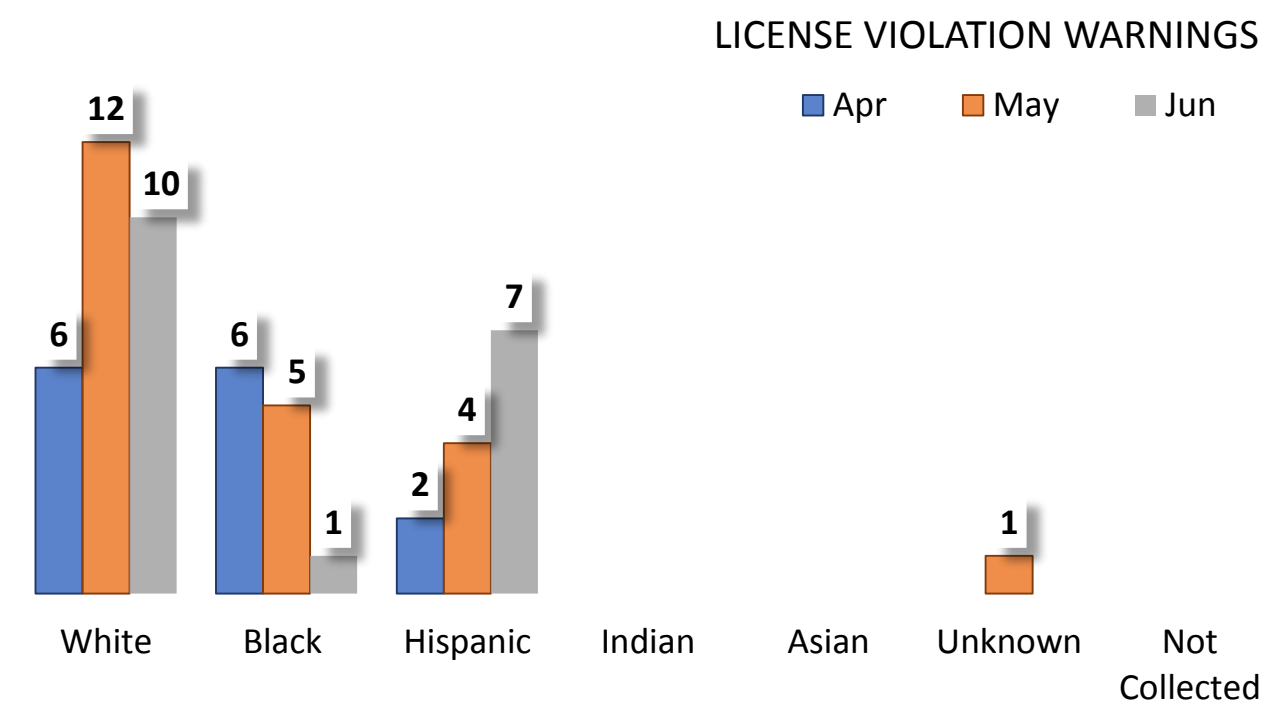




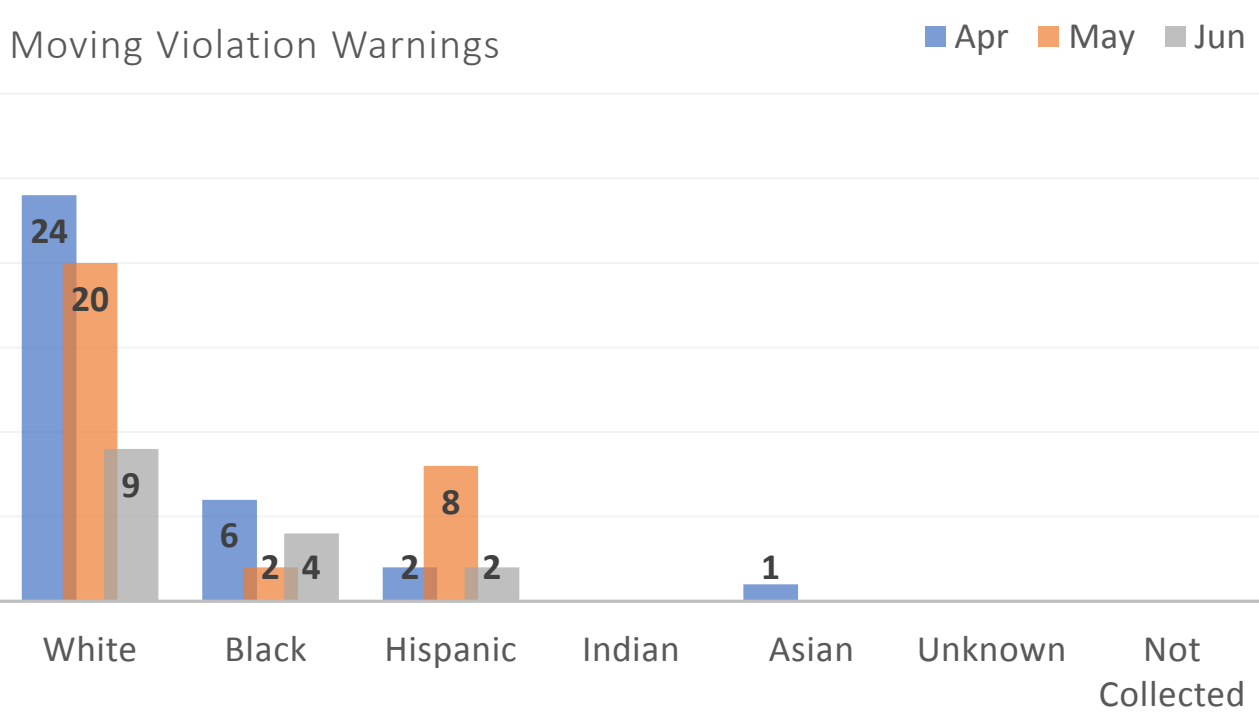
## EQUIPMENT VIOLATION WARNINGS



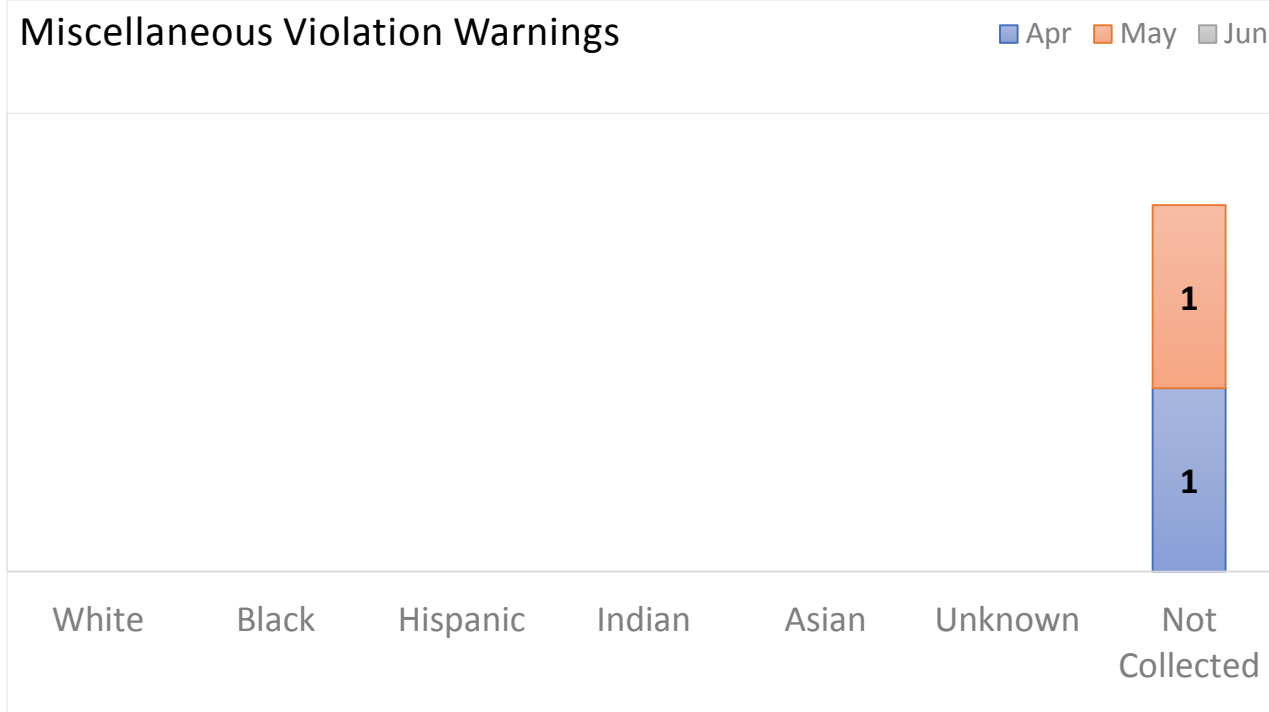
## LICENSE VIOLATION WARNINGS



## Moving Violation Warnings

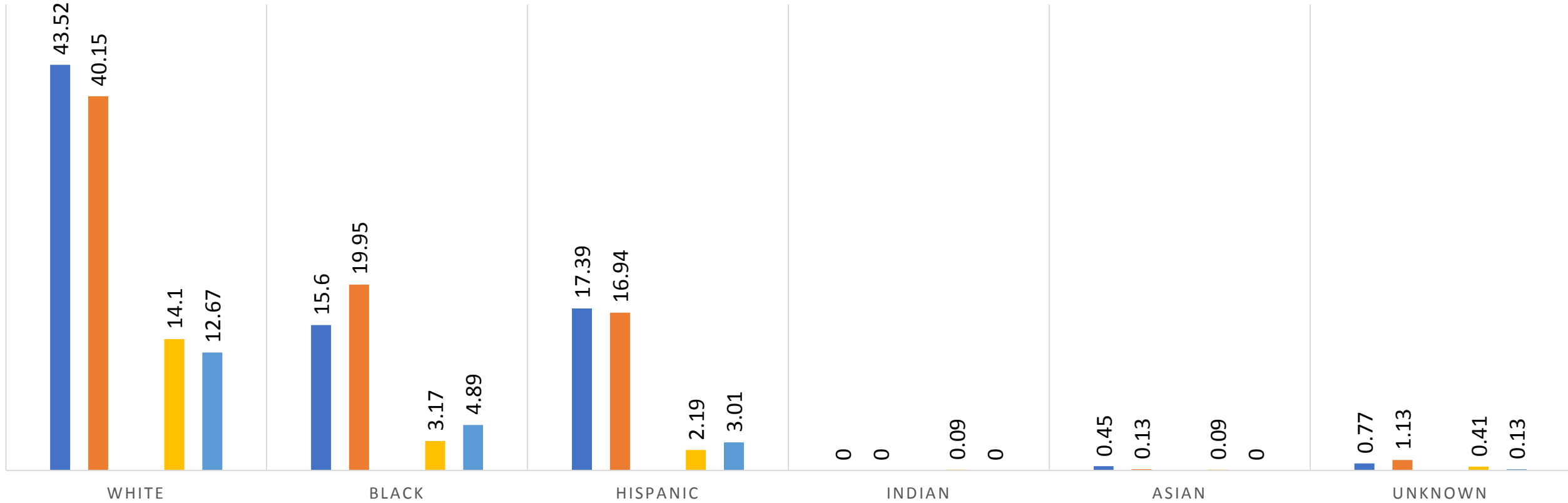


## Miscellaneous Violation Warnings



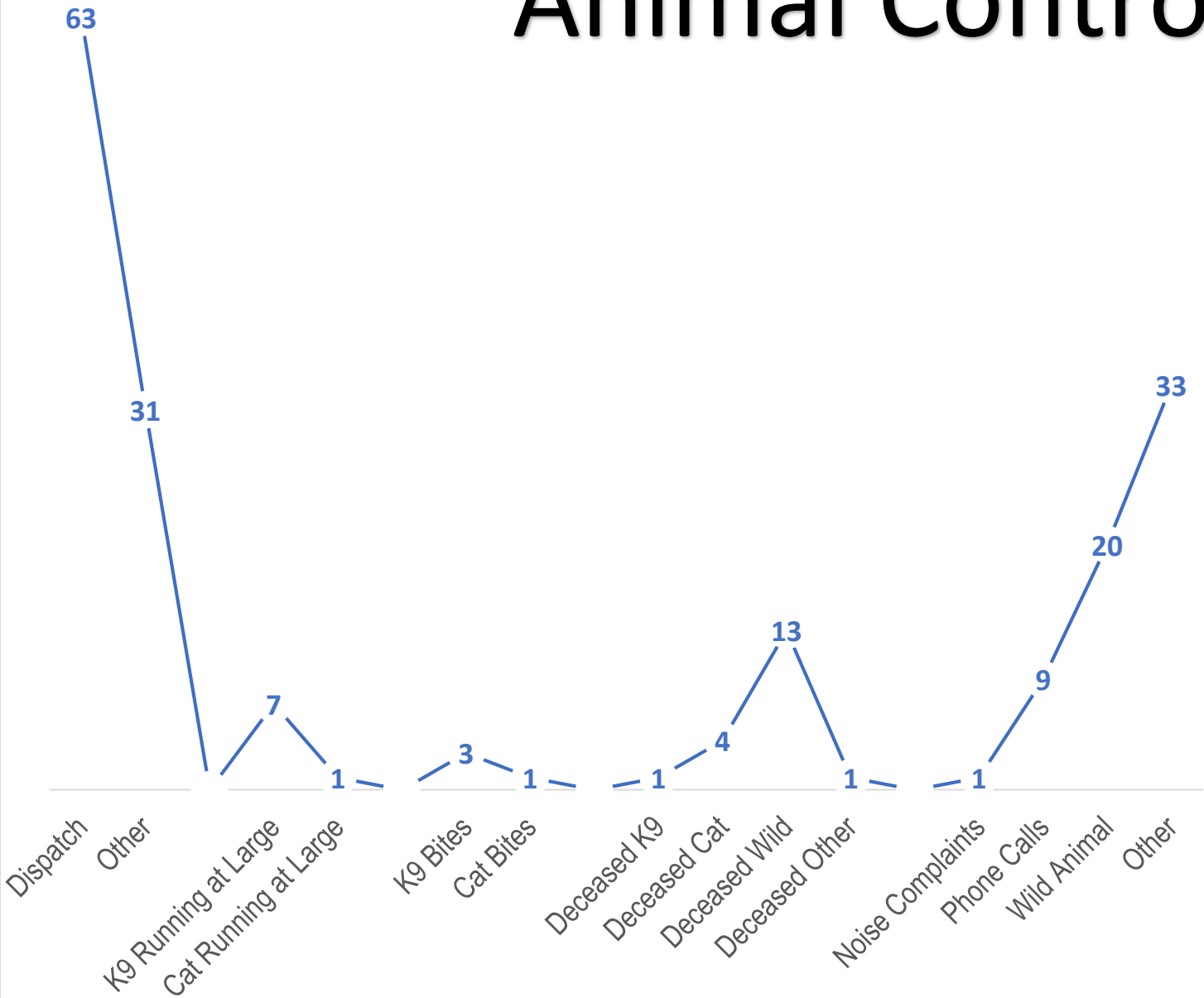
# CITATION VS WARNING PERCENTAGES

■ Quarter 1 Citations   ■ Quarter 2 Citations   ■ Quarter 1 warnings   ■ Quarter 2 warnings

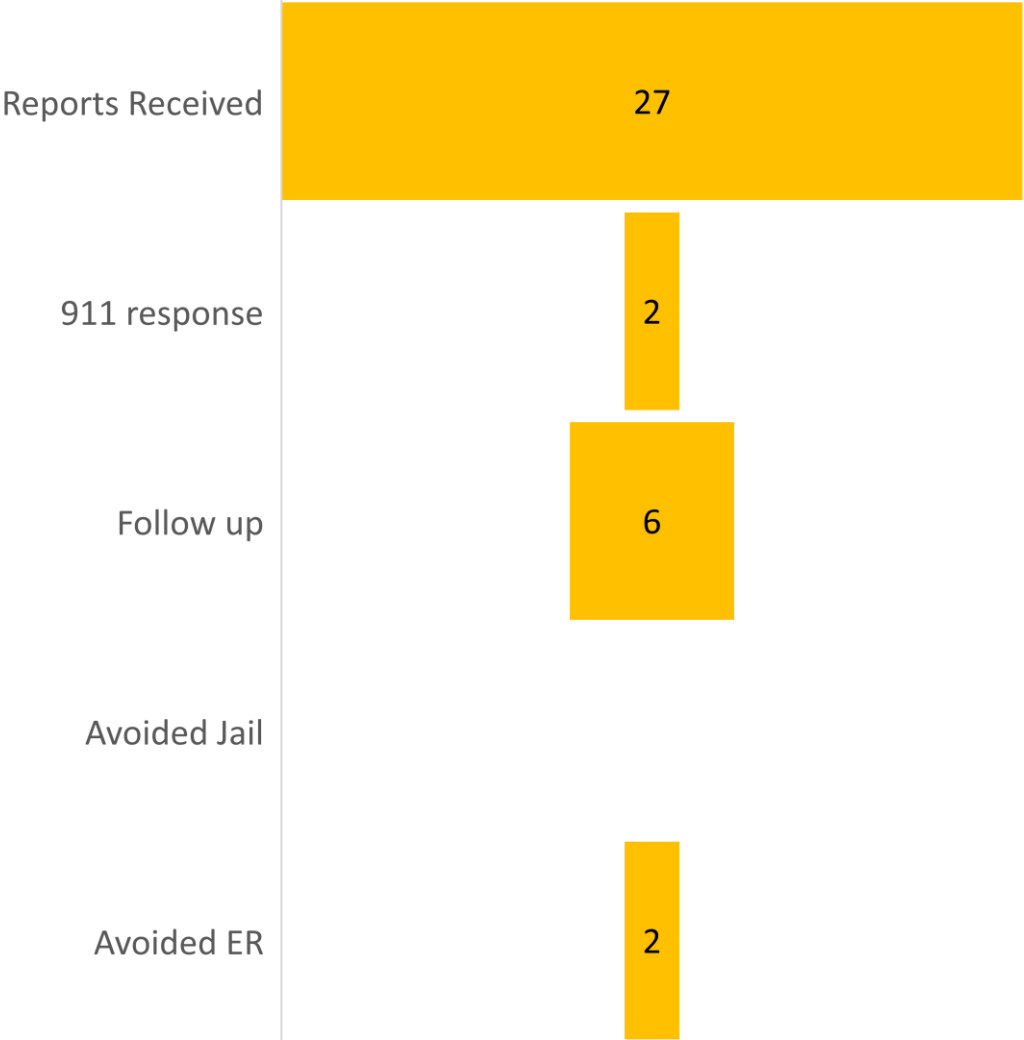


QUARTER 2 TOTALS

# Animal Control



# Quarter 2 Totals Co-responder



# Statistics specific to:

Walmart

Lowes

Price Chopper

Boulevard Apartments

Definitions for the following slides **ONLY** and their data:

Calls for service: any type of call that a police officer responds to

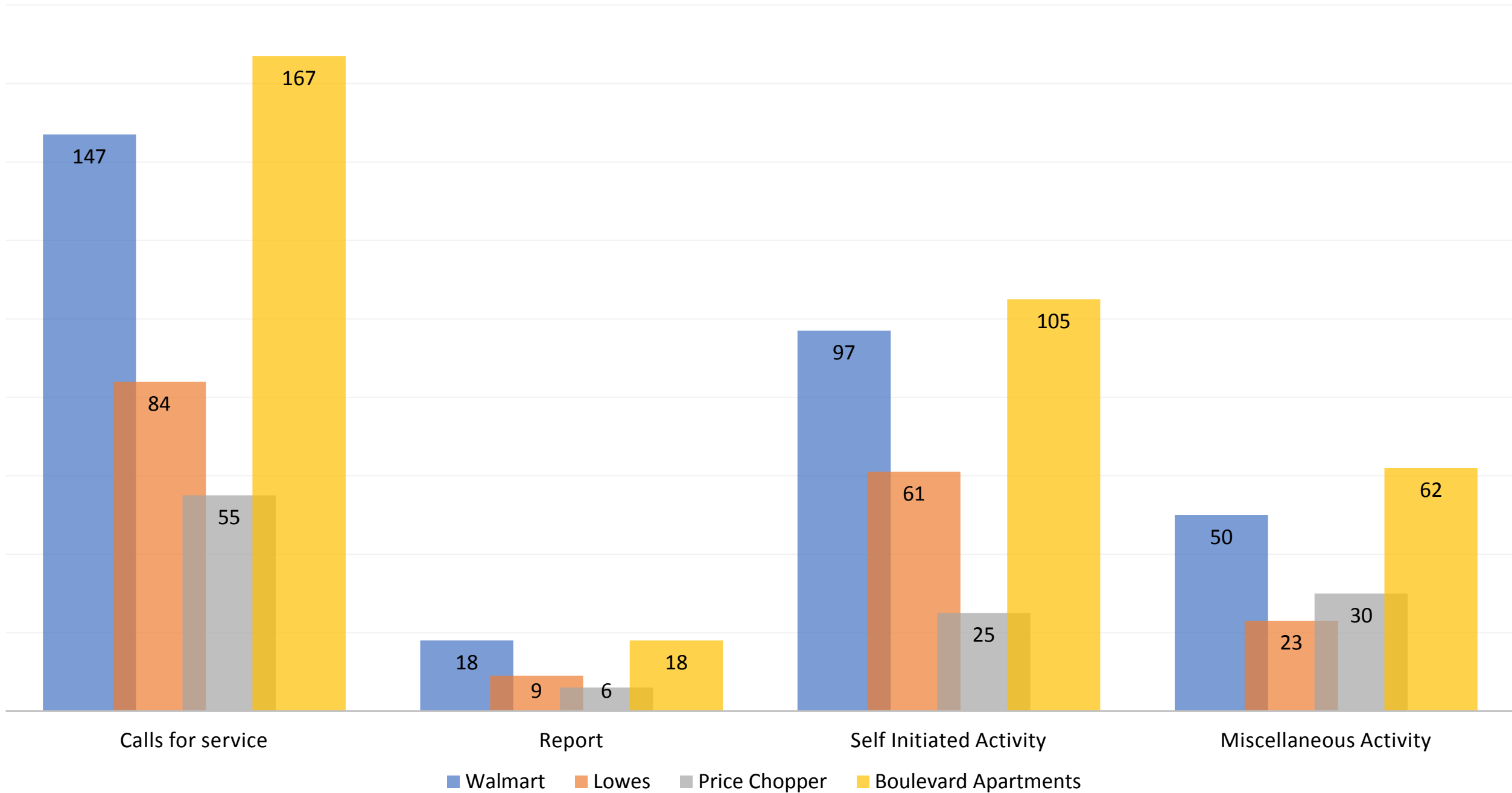
Report: a call for service that requires a report or a member of the public has requested a report (ie: private property accident or civil type of call)

Self initiated activity: a call for service the officer generates themselves (ie: area check, business check, follow up)

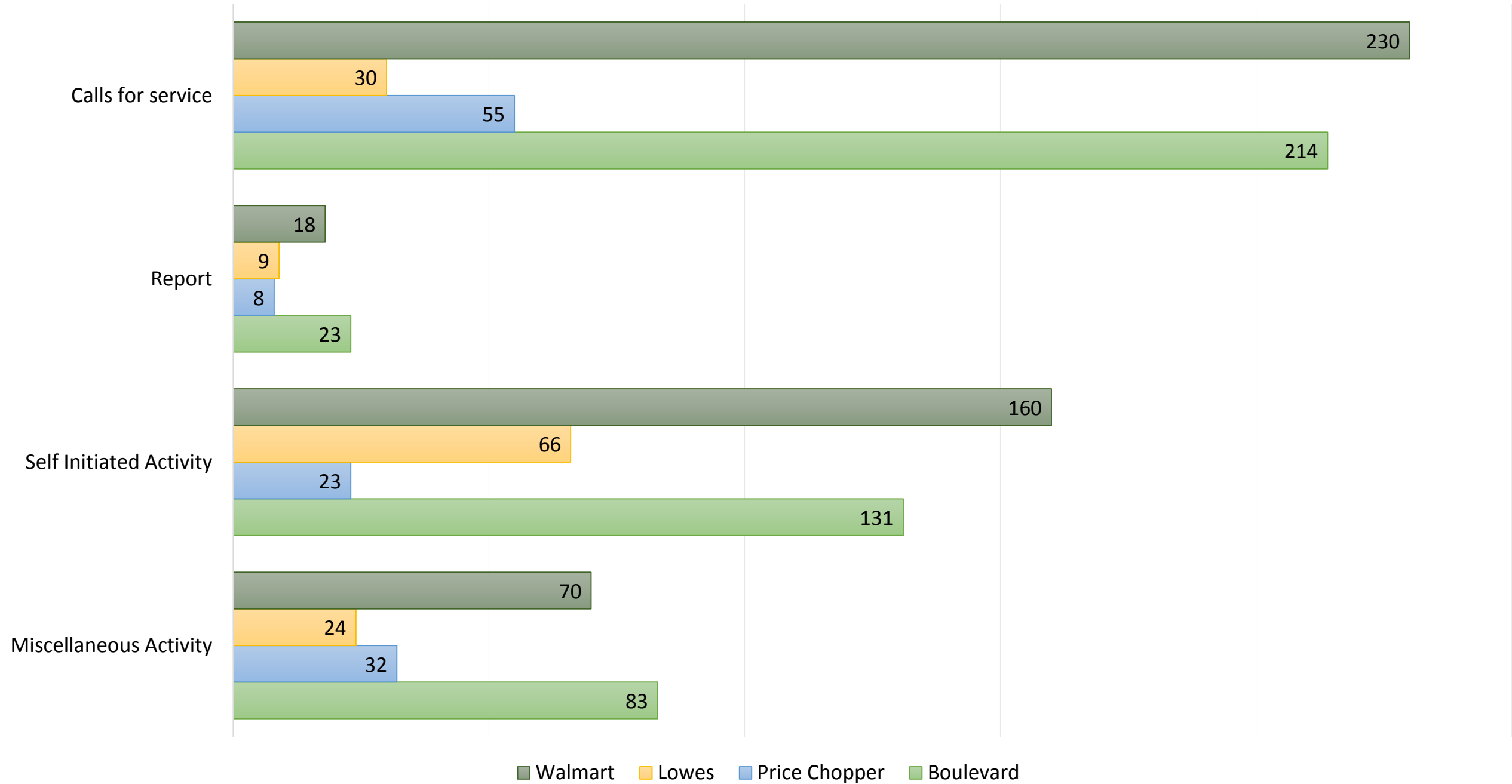
Miscellaneous activity: a call for service that is not self initiated **exception** traffic stops



## Quarter 1

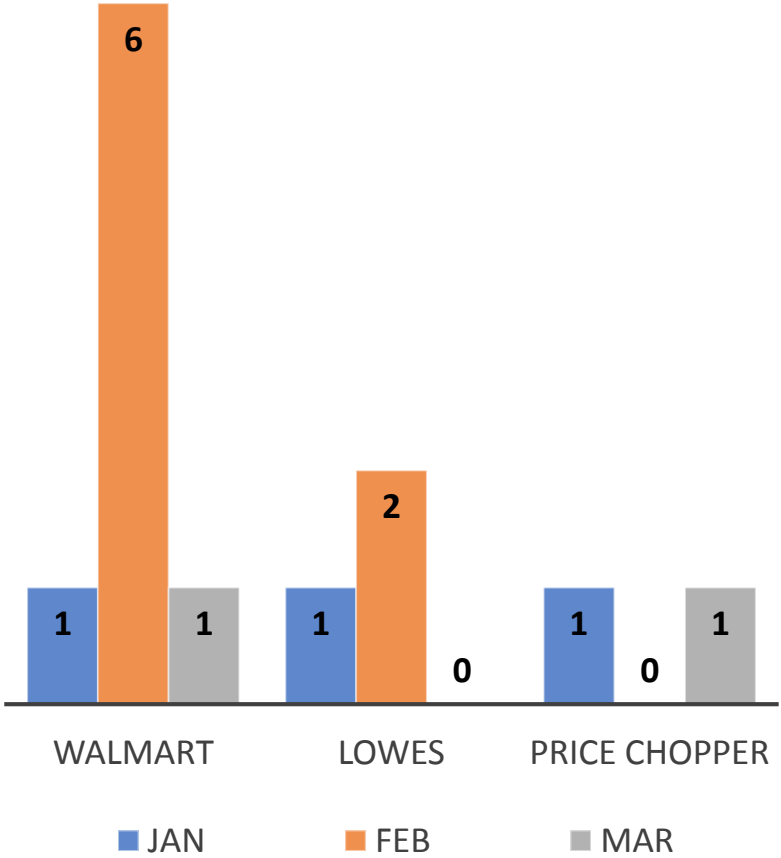


## Quarter 2

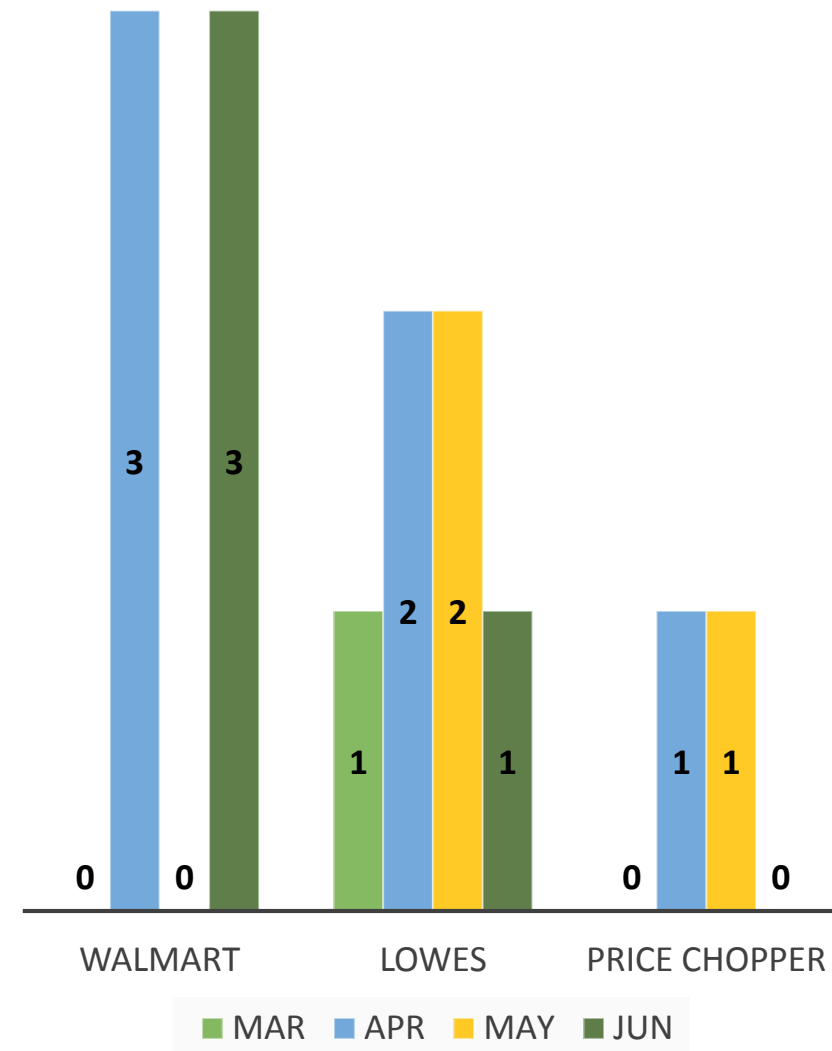


# Theft Statistics

Post RCEU



Inception March 10, 2021



Pre RCEU

These statistics are any type of theft or attempted theft

Item Number: Reports of City Officials:- XI.-D.  
Committee 7/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 7/19/2021  
Submitted By: Donnie Scharff, Public Works Director  
Committee/Department: Public Works  
Title: **2nd Quarter Public Works Report**  
Item Type:

**Recommendation:**

Informational only.

**Details:**

Attached is the 2nd quarter public works report. The presentation shows staff hours worked, project updates, information on PW tasks completed and in progress.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
 2nd Quarter PW Report	Cover Memo



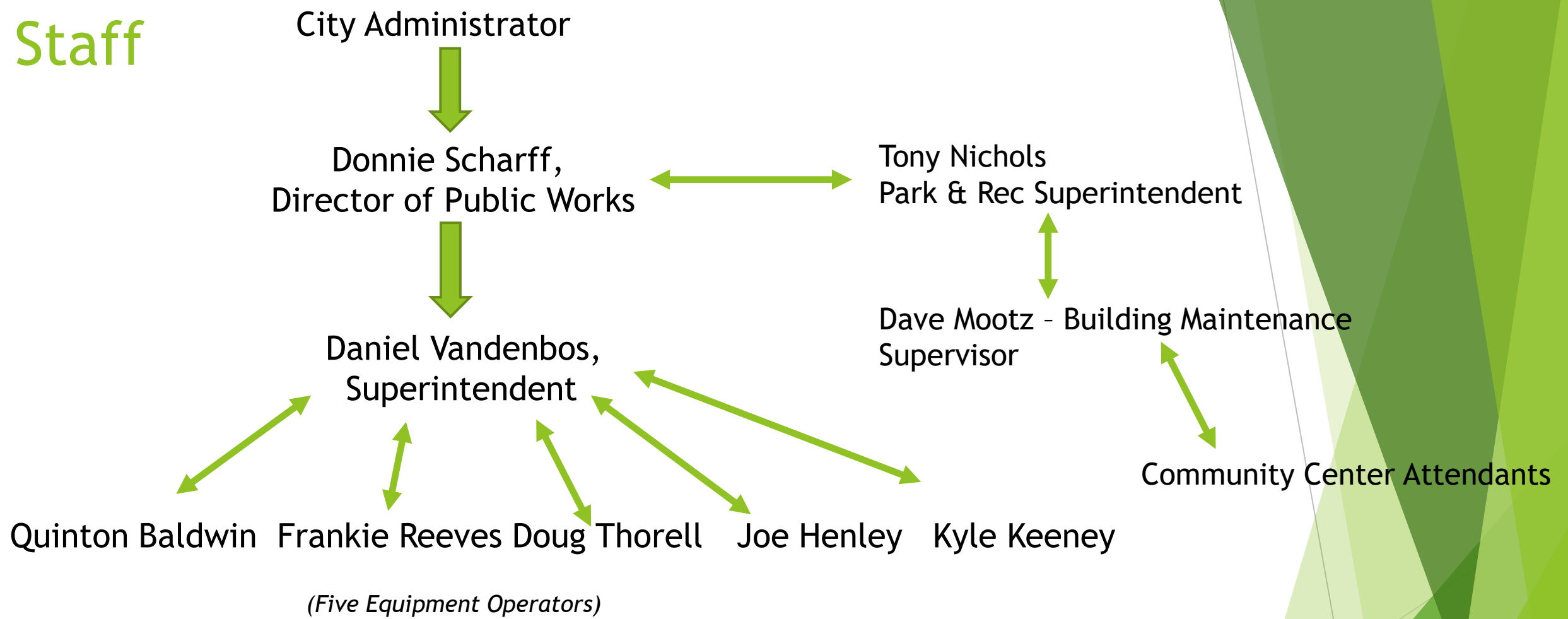
# Public Works Report 7-19-2021



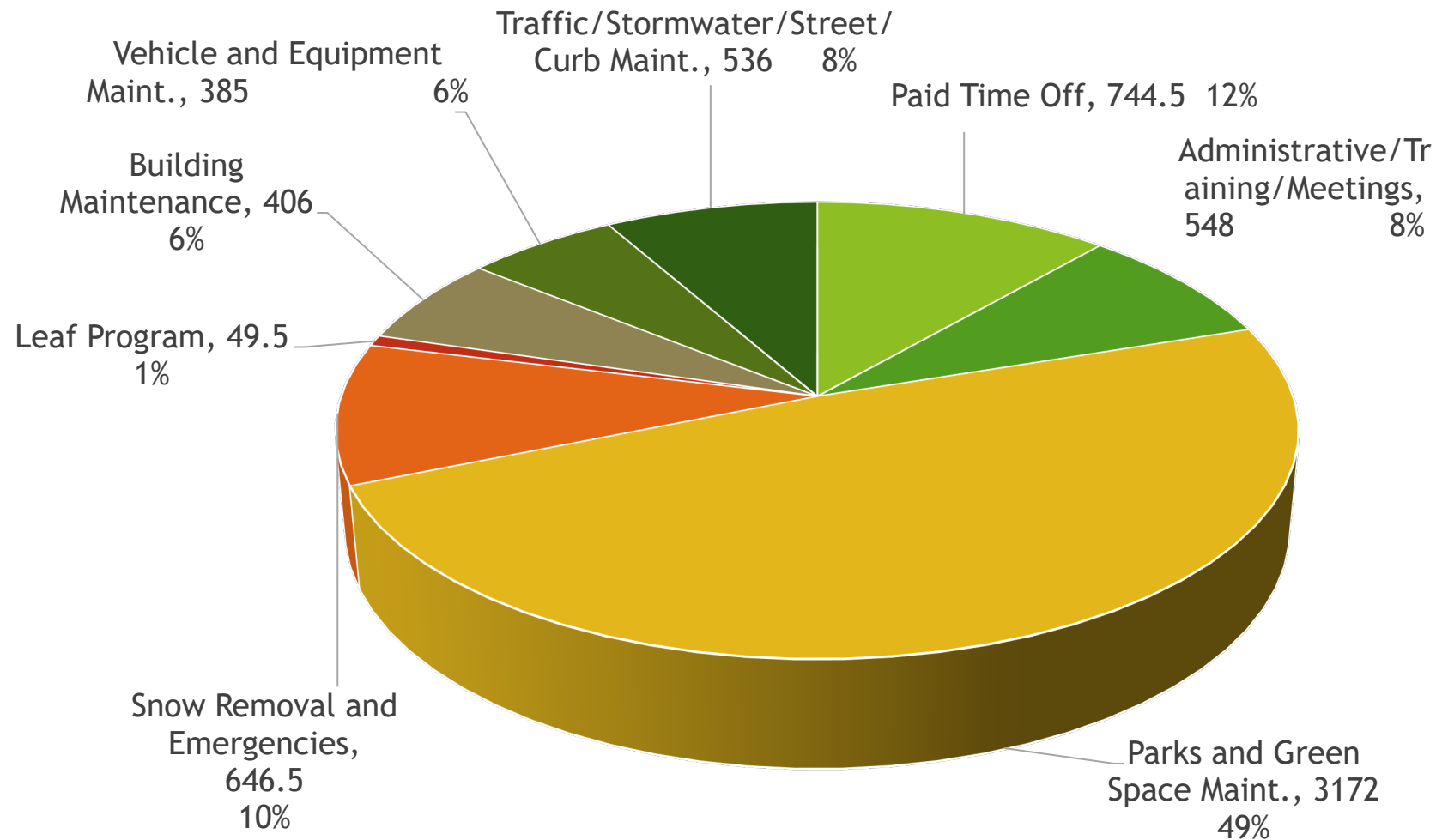
Roeland Park Public Works



# Staff



# 2021 Man Hours Dedicated to Each Service Area



■ Paid Time Off  
■ Parks and Green Space Maint.  
■ Leaf Program  
■ Vehicle and Equipment Maint.

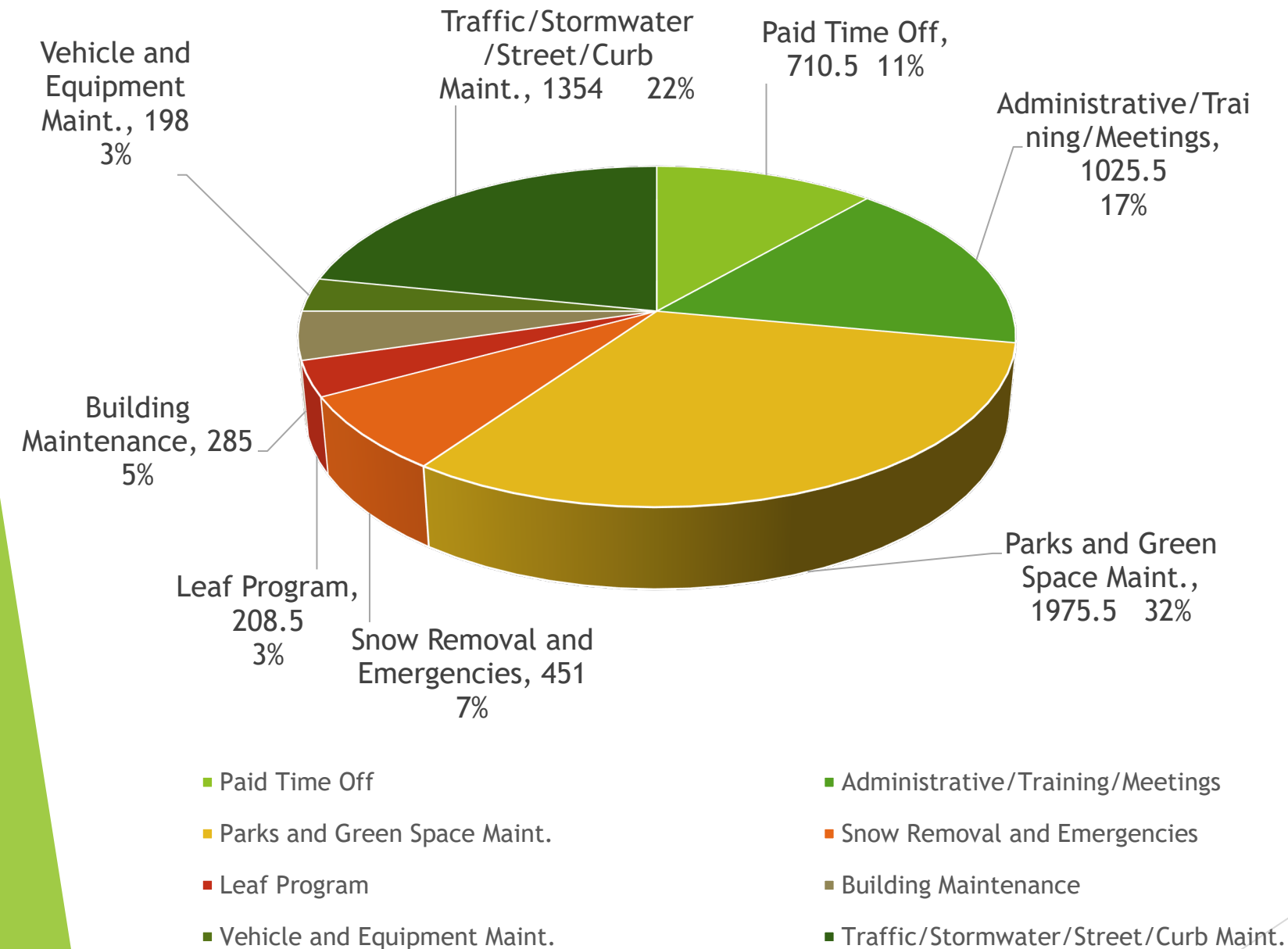
■ Administrative/Training/Meetings  
■ Snow Removal and Emergencies  
■ Building Maintenance  
■ Traffic/Stormwater/Street/Curb Maint.

- Staff Hours from 1/1/21 to 6/30/21 Total= 6,689
- Greenspace Maintenance - 49%
- Street Maintenance Hours - 8%



# 2020 Man Hours Dedicated to Each Service Area

- 2020 PW Man Hours From 1/1/20 to 6/30/2020 Total= 6,208
- Street Maintenance - 22%
- Greenspace Maint - 32%





# Parks Maintenance and Improvements

- 8 High Frequency Park Safety Inspections
- 2 Low Frequency Park Safety Inspections
- Mulching Planting Areas
- De-weeding landscape areas





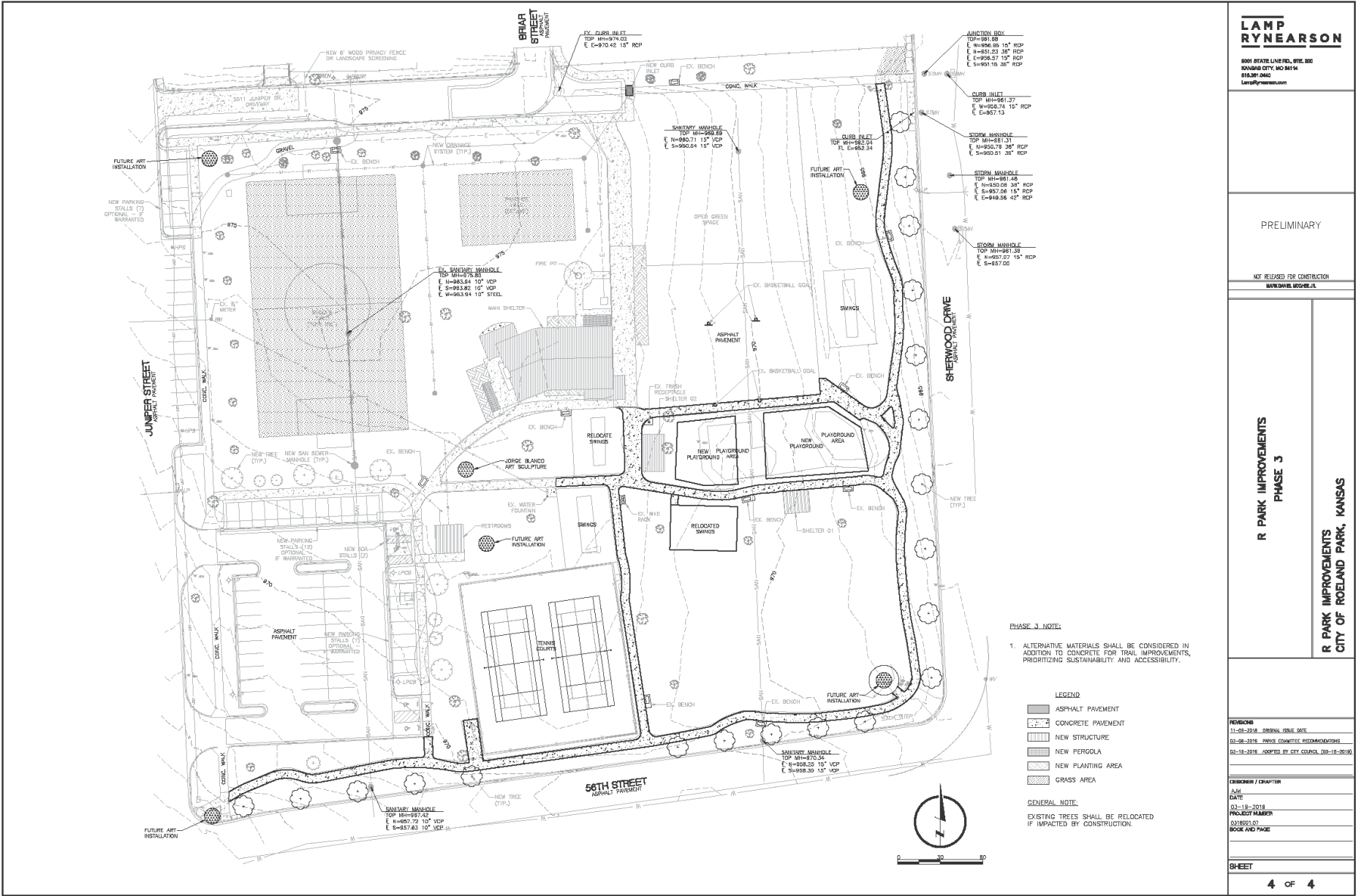
# Parks Improvements - Cooper Creek



- New concrete pads and amenities installed
- Wooden split rail fence installed
- New play amenities to be installed.
- Eradication of invasive species to be addressed in fall of 2021
- 8 new trees to be planted



# R Park Phase 3



- Task Order approved by council
- Parks Committee working with Confluence on playground equipment concepts
- Items addressed in Phase 3 - walking trail, playgrounds, potential traffic garden option
- Design in 2022 with construction in 2023

# 2021 CARS - Roe Blvd/City Hall Improvements



- Medians and stamped concrete
- Landscaping installed
- Asphalt paving N. of 48<sup>th</sup> St
- Added sidewalk on eastside near PW site
- Bulbs to be installed this fall
- 156 New Trees installed



# 2021 CARS - Roe Blvd/City Hall Improvements cont.



- Parking Lot Resurfacing
- Solar Carport Structure
- New Pavement Markings
- Addition of sidewalk along westside of building





# 2021 NSRP - Reinhardt Dr.



- Construction started 1<sup>st</sup> week in June
- Street surface/base removed
- Minor storm work complete.
- Curbs/sidewalks removed
- Permanent rock base completed. Curbs and drive approaches to follow July 20th
- Weather delays



# Other Capital Projects- Update



- Community Center Parking Lot ADA & Drainage Improvements- survey completed. Design plans underway. Project to be bid out in July. Construction to start in September
- 2022 CARS - Buena Vista & 53<sup>rd</sup> St. Task order approved. Design underway. Mill & Overlay, spot curb repairs, addition of new sidewalks.
- 2022 CARS - Johnson Dr to Roeland Dr. Currently working on design. UBAS surface treatment, addition of new sidewalk, spot curb repairs
- 2022 CARS - Elledge Dr . Task order approved in July. Design plans being developed. Mill & Overlay, replacement of storm sewer, sidewalk repairs, addition of bike lanes, new signage & pavement markings

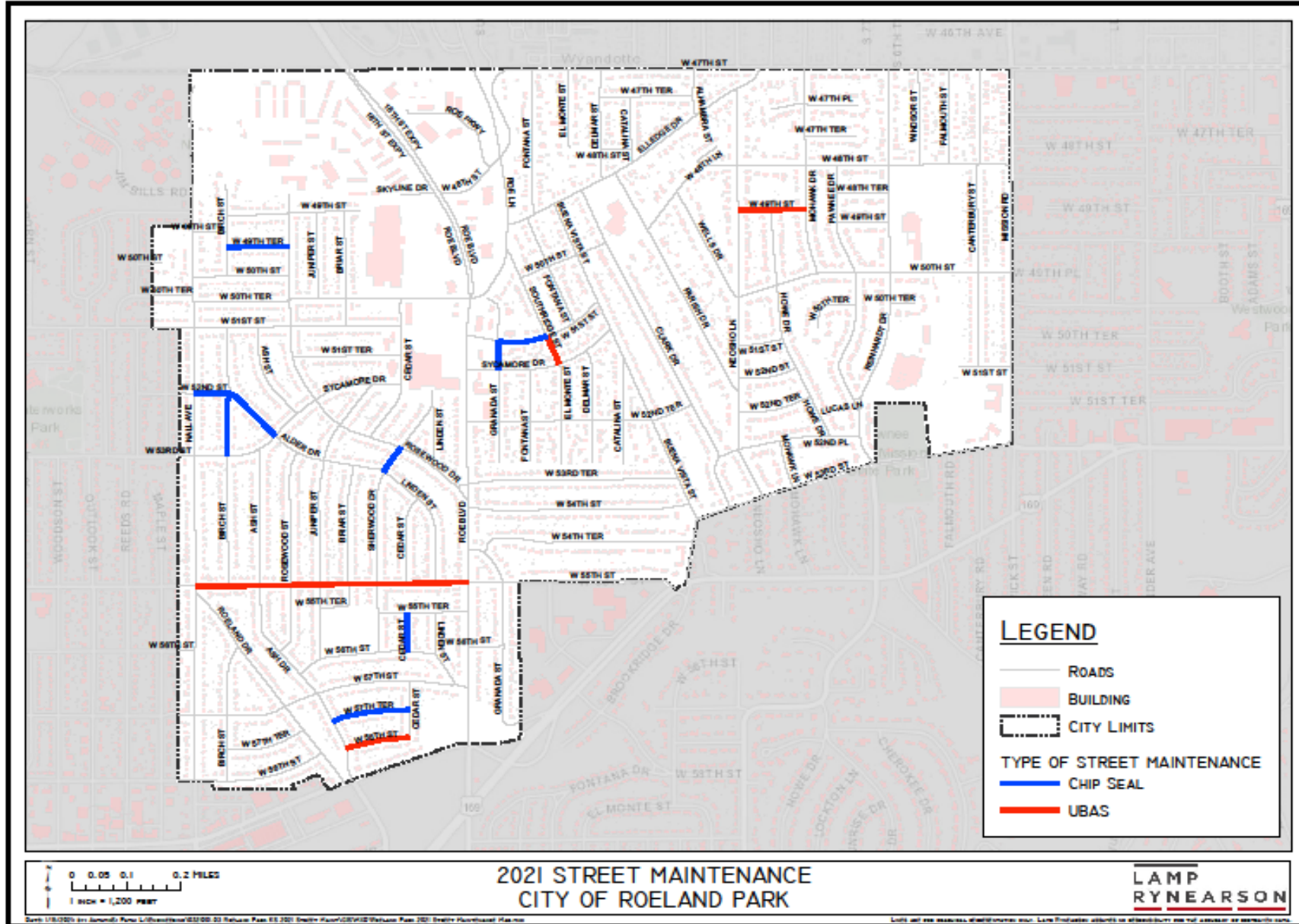
# Street Sweeping- 2021



- Street Sweeping Schedule- planned for the first week of each month. Takes a person 3 to 5 days to sweep the entire city depending on who is sweeping and the quantity of debris in the streets.
- Cubic Yards Totals - 107 Cubic Yards - Jan thru June
- Sweeper capacity of hopper is 8 cubic yards
- Average cubic yards collected per sweeping - 75
- Average man hours per city wide sweeping - 32 (depending on amount of material on streets)



# 2021 Contract Street Maintenance



- Chipseal/UBAS
- 12 Locations received surface treatment
- Provides a fresh driving surface
- Extends the life of the street
- UBAS - 8-10 years
- Chipseal - 5-7 years



# 2021 Contract Street Maintenance



Chipseal - 49<sup>th</sup> Terr



UBAS - 55<sup>th</sup> St



UBAS - 55<sup>th</sup> St



# Council Objectives & Other Items

- Waterline Extension at the Rocks - Completed in May of 2021
- Find new location for Public Works(Council Objective) - In Progress
- Streetlight Maintenance - 20 poles to be replaced and 179 pole to be repainted in 2021
- Sweany Park - In progress. Added new landscaping in spring, new benches to be installed late summer. Potential small play structure to be incorporated

# Questions



**Item Number:** Reports of City Officials:- XI.-E.  
**Committee** 7/19/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

Date: 7/15/2021  
Submitted By: Keith Moody  
Committee/Department: Admin.  
Title: **2nd Quarter Objectives Report**  
Item Type: Report

**Recommendation:**

**Informational, no action anticipated.**

**Details:**

Attached is the 2nd Quarter 2021 Objectives Progress Report. We have completed 5 of our 12 Objectives, all of those have been completed within budget. Installation of Wi-fi at the pool and purchase of the all electric Neighborhood Services vehicles have not been completed by their deadlines, although progress has been made. The price of used vehicles has increased due to the computer chip shortage, this has made finding vehicles within our budget a challenge, we continue to search for options each week. Most of the cars are located on the east or west coast so shipping is also a factor when we locate a prospect.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
 2nd Quarter Objectives Progress Report	Cover Memo

**Goals and Objectives for Fiscal Year 2021**  
**Roeland Park, Kansas**

**Progress Report: 2nd Quarter**

								<b>Completion Index</b>	
								<b>Cost</b>	<b>Deadline</b>
								0=Incomplete 1=UNDER 2= On 3=OVER	0=Incomplete 1= Early 2= On Time 3= Late
<b>Objective ID</b>	<b>Description</b>	<b>Responsible Party</b>	<b>Cost Estimate</b>	<b>Actual Cost</b>	<b>(Under) or Over Estimate</b>	<b>Completion Deadline</b>	<b>Status- Date Completed</b>		
A	1 Quarterly Diversity and Racial Equity Assessment	Equity Committee	\$ 2,000			12/31/21	First meeting of Equity Committee held 9/2020. The Committee developed goals and presented to Council. Committee converted to standing committee 3/15/21. City partnering with JOCO on Racial Equity in Communities program for \$6k.		
A	2 Reduce Non-State Mandated Fines and Court Fees by 25% for 2021	Municipal Judge, Court Fine Task Group	\$ 76,000			12/31/21	Task group met with Judge to review possibilities. Judge developed proposed fine schedule for 2021 and presented it to Council. Council passed a resolution in support of the proposed fine schedule on 12/21/20. Financial impact will be estimated at the end of 2021.		1
B	1 Maintenance of Cooper Creek Park	Parks and Rec Super., Parks Committee, Cooper Creek Citizen Group	\$ 29,060			11/1/21	Citizen Group and Nichols are implementing plan for eradication of invasive species. A fence was added to the scope of the project.		
B	2 Build Artistic Staircase from Roe Lane and Elledge Up to Aldi Parking Lot	City Clerk and City Administrator	\$ 139,378			12/31/21	Design is underway. Art Committee is soliciting proposals for art treatment concepts. Cross walk at Elledge and Roe Lane will be included in bid package. Anticipated construction the fall of 2021.		
B	3 Replace Amenities at Sweany Park	Parks Committee, Director of Public Works	\$ 5,000			8/15/21	Amenities are at Public Works awaiting installation.		
B	4 Public Art Maintenance Sub-Allocation	Arts Advisory Committee	\$ 6,000	\$ 6,000	\$ -	12/31/20	Completed 12/31/20	2	2
D	1 Install PGS Units in Public Works Snow Removal and Street Sweeping Vehicles	Public Works Director	\$ 2,800	\$ 2,596	\$ (204)	2/28/21	Completed 1/6/21. One PW vehicle will be replaced in 2021, the GPS unit will be transferred to the new vehicle.	1	1

**Goals and Objectives for Fiscal Year 2021**  
**Roeland Park, Kansas**

**Progress Report: 2nd Quarter**

							<b>Completion Index</b>	
							<b>Cost</b>	<b>Deadline</b>
							0=Incomplete 1=UNDER 2= On 3=OVER	0=Incomplete 1= Early 2= On Time 3= Late
<b>Objective ID</b>	<b>Description</b>	<b>Responsible Party</b>	<b>Cost Estimate</b>	<b>Actual Cost</b>	<b>(Under) or Over Estimate</b>	<b>Completion Deadline</b>	<b>Status- Date Completed</b>	
D	2 Install Two Marquee Signs on Roe Boulevard	Public Works Director	\$ 50,000			9/30/21	Pricing on changeable message signs has been secured for reference along with information on how such signs are generally designed. Pricing to extend power to the locations is being investigated.	
D	3 Replace Chairs in Municipal Court Room	Police Chief	\$ 3,000	\$ 2,444	\$ (556)	2/28/21	Completed 2/9/21.	1 1
D	4 Provide Free Wi-fi at the Aquatic Center	Parks and Rec Superintendent	\$ 5,000			5/31/21	Wi-fi installation is in progress.	3
G	1 Replace Administrative Vehicles at City Hall with Electric Vehicles	City Administrator	\$ 30,000			4/30/21	Hybrid version of the Soul test driven and inspected by staff to ensure compatibility with neighborhood services use. Council has authorized purchase of used electric Soul vehicles meeting minimum criteria. Staff is negotiating with multiple dealers for best value.	3
G	2 Set Aside \$7,000 of Art Budget Each Year for Future Purchase of a Prominent Sculpture at North Entry to City	Arts Advisory Committee	\$ 7,000	\$ 7,000	\$ -	12/31/20	Completed October 2020.	2 2
<b>Total</b>			<b>\$ 355,238</b>	<b>\$ 18,040</b>	<b>\$ (760)</b>			



**Goals and Objectives for Fiscal Year 2021**  
**Roeland Park, Kansas**

**Progress Report: 2nd Quarter**

								<b>Completion Index</b>	
								<b>Cost</b>	<b>Deadline</b>
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**Incomplete Objectives from:**

**2017**

B	3 Find new location for Public Works	City Administrator	\$ 1,200,000		7/31/17	We are looking at options currently available. Over 35 sites considered. Objective for 2022 has been given preliminary approval to do a site assessment at the Rocks for a new facility.
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**2019**

D	3 Hire a Public Works Engineering Intern	Public Works Director	\$ 6,300		8/31/19	Not implemented in 2019 due to turn over in PW Director position. Not implemented in 2020 due to COVID-19 impacts.
F	2 Develop 4 to 5 Historical Markers/Interpretive Signage	Public Works Director & Public Works Committee	\$ 30,000		9/30/19	Council has appointed an Ad Hoc Committee to work on this objective along with the update to Roeland Park's history book. Police Chief is staffing the committee. The Committee gave an update to council on 3/15/21 and 7/6/21.

**2020**

A	1 Update Roeland Park History Book from 1996 to Present	Tom Madigan and Volunteer Historians	\$ 1,000		10/31/20	Council has appointed an Ad Hoc Committee to work on this objective along with the update to Roeland Park's history book. Police Chief is staffing the committee. The Committee gave an update to council on 3/15/21 and 7/6/21.
F	1 Establish Roeland Park Economic Development Enterprise Association	Asst. City Administrator & Governing Body	\$ -		3/31/20	
G	1 Consider Green Traffic Garden in Concert with Phase 1 or Phase 2 of R Park Development Plan	Public Works Director & Parks/Trees Committee	\$ 75,000		11/1/20	Council discussed options on 2/3/20, direction was established to consider the Objective during design of Phase 3 planned for in 2021.

\$ -

Item Number:        Reports of City Officials:- XI.-F.  
Committee            7/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:                                7/15/2021  
Submitted By:                  Keith Moody  
Committee/Department:      Admin.  
Title:                                **2nd Quarter Strategic Plan Progress Report**  
Item Type:                        Other

**Recommendation:**

**Informational item, no action anticipated.**

**Details:**

Attached please find the 2nd Quarter Progress Report for the Strategic Plan. As the City completes initiatives which advance the Strategic Plan staff memorializes those accomplishments into this report. The newest accomplishments are added at the end of the appropriate "Goal and Strategy". This keeps the report in chronological order.

The accomplishments completed or seeing substantial progress in the 2nd quarter of 2021 are highlighted in green on the attached progress report.

Since adoption of the Strategic Plan in 2015 the City has taken steps in each of the 5 "Goal" areas as well as implementing initiatives that further each of the 17 "Strategy" areas. The City has undertaken a total of **133 initiatives** to date as part of the Plan's implementation which represents a \$17 million investment in the Community!!!!!!

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

### How does item relate to Strategic Plan?

The quarterly progress report ensures the City is tracking efforts undertaken to implement the strategic plan and also provides timely, transparent communication to our residents on these efforts.

### How does item benefit Community for all Ages?

The quarterly progress reports communicate to residents of all ages the efforts being undertaken designed to benefit each of them.

#### **ATTACHMENTS:**

Description	Type
 2nd Quarter Strategic Plan Progress Report	Cover Memo

Strategic Plan						
Roeland Park, Kansas						
Page 1		Progress Report: 6/30/21				
Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
<b>Goal 1: Create a long-term financial plan to diversify revenue supporting economic growth.</b>						
1 A	Collaborate with peer cities with similar developmental issues and define potential options. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2017 Roeland Park collaborated with Fairway and Westwood on bidding out solid waste services. A new contract was executed locking in fees paid for solid waste for an initial 3 years. The new contract provides for performance standards as well as financial penalties in the event the contractor does not meet prescribed performance standards. Under the new contract weekly summary reports are also provided which list service complaints by address and chronicles the time addressed as well as the approach/reasoning behind each resolution. The 2019 Citizen Satisfaction Survey saw a 22% increase in satisfaction with solid waste services over the 2016 survey results.	\$ -	11/30/17	A new contract was executed locking in fees paid for solid waste for an initial 3 years. Citizen satisfaction improved with solid waste in 2019 from 2016, however satisfaction has not returned to 2008 levels. Mission changed to WCA for waste services as of 1/1/20; In 2020 WCA is charging Mission \$15.75/month and charging Roeland Park \$15.17/month for comparable service. A contract extension with WCA was approved in 2020 in cooperation with Fairway and Westwood for 2021 to 2025; the 2021 rate will increase to \$15.45/month with the monthly rate increasing not more than \$.35 each year.
			2. In 2017 Roeland Park began looking at animal control service alternatives to the NEAC system in place. This effort lead to Mission looking at delivering animal control services through a civilian staff within their police department. At the end of 2018 NEAC disbanded and each of the cities in NEAC contracted with the City of Mission to provide animal control services. It is anticipated that has a contract relationship with a single municipality will provide for improved animal control service at a lower cost (\$12,000 savings from NEAC fee).	\$ (12,000)	1/1/19	Contract executed in 2018 service began 1/1/19. Performance review in 2019 shows satisfaction with the service as well as lower than anticipated costs.
			3. In 2018, other NE JOCO cities were asked if they would have interest in sharing a Public Information Officer. The other communities felt their communications approach was working effectively and had concerns about how sharing a staff position would be implemented so that the shared time amounted to the percentage being charged per entity. In 2019, Roeland Park implemented a contracted PIO position on a trial basis to determine if this approach would be effective.			Contract PIO Began 1/1/2019. Monthly reports including benchmarking comparisons to other cities provided. Contract PIO program continues in 2020.
			4. In 2018, Roeland Park approached Mission, Fairway and Westwood if their was interested in joint participation in a City Magazine. The other communities felt their current newsletter, social media efforts and own city magazine in the case of Mission is working effectively. Roeland Park proceeded to meet with two local firms that have experience producing city magazines but ultimately the cost of production was beyond Roeland Parks budget.			Complete
			5. In 2017 Roeland Park invited Fairway to purchase salt through a joint method to reduce the price per ton. Fairway indicated they were pleased with their current method. Roeland Park reached out to some of the larger cities in JOCO and found that Roeland Park was able to piggy back on Lenexa's salt purchase contract resulting in a savings over prior year prices. Roeland Park informed Fairway of this opportunity.			Complete

**Strategic Plan  
Roeland Park, Kansas**

Page 2

**Progress Report: 6/30/21**

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				6. In 2015 Roeland Park and Fairway entered into an agreement for the joint construction of a salt storage facility on Fairways public works site. Construction of the facility was completed in 2016.	\$ 70,900	8/1/16	Complete
				7. In 2018 Roeland Park made request of Mission to de-annex .7 acres of land (old KDOT right of way) owned by Roeland Park at the northeast corner of Roe and Johnson. The boundary line adjustment will simplify development and ongoing regulation of the site. Development at this intersection began in 2017 with construction of a new bank and hospital it is continuing with the Gateway project in Mission. Encouraging development of the NE corner at this same time is beneficial to both communities.	\$ 74,602	12/9/19	Deannexation from Mission and Annexation by Roeland Park completed on 10/22/19. Financial consideration agreement with Mission completed on 12/9/19. First of two payments to Mission made in June of 2020. 2nd payment made in June of 2021. Complete
				8. In 2019 Roeland Park is including Westwood Hills in our annual contracted street maintenance bid in hopes that the larger volume will generate lower per unit prices.			Complete in 2019, continuing in 2020.
				9. Starting in 2016 Roeland Park began offering contract code enforcement services to Westwood Hills which reimburses the City for the use of this staff time plus an administrative fee of 15%.			Complete
				10. Roeland Park has an interlocal agreement with the City of Westwood to provide Building Inspection services when either City is in need. Prior to hiring John Jacobson, the City was without a Building Inspector for several months. We were able to rely on the City of Westwood's building inspector on a contractual basis to fill that void. Likewise, Mr. Jacobson has helped Westwood with building inspections when their staff was unavailable.			Ongoing
				11. Roeland Park, Westwood and Kansas City, KS worked together to rebrand the 47th Street Corridor and host an inaugural community event to promote the businesses within the corridor and provide for a social event for residents.	\$ 3,000	9/8/19	Event was a success, hoping it will be an annual event.
				12. Roeland Park is a partner with MARC and other first tier cities on a Workforce Housing Study.	\$ 750	12/16/19	Results of housing study presented to Council by MARC on 12/16/19.
				13. Roeland Park is a partner with JOCO and other JOCO cities on an affordable housing study.	\$ 650		Study and report completed in 2020. Implementation stage is underway in 2021.
				14. Roeland Park is working on an interlocal agreement to provide Code Enforcement services on an as needed basis to Mission Woods.			Approved 10/5/20.
				15. Worked with Fairway to develop a plan for extending a sidewalk along Buena Vista which passes through both cities and serves to enhance pedestrian safety for residents of both communities.			As of 9/30/20 construction is planned for 2022 using CARS funding.
1 B		Prioritize grant funding opportunities to improve the community and diversify finances. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2016, STP Funding identified, applied for and secured \$4.6 million to support street/storm/signal/lighting/walkways/landscaping improvements along the entire length of Roe Boulevard. TIF 1 and TIF 3 resources also identified too support this project as well as CARS funding. Of the \$10 million total project cost only \$.226 million is coming from sales taxes.	\$ 10,000,000	12/31/16	Bids opened 3/21/20, construction began in May 2020. Phase 1 complete 11/30/20. Phase 2 is planned for completion by 5/2021. Mill and overlay north of 48th along with landscaping to be completed in early 2021. Bulbs to be planted in fall of 2021.
				2. In 2017, USTA Grant identified, applied for and secured for \$32,000 to support reconstruction of the R Park Tennis Courts.	\$ 160,690	12/31/17	Tennis courts completed to include pickle ball as well as youth tennis lines in 2018.

**Strategic Plan**  
**Roeland Park, Kansas**

Page 3

**Progress Report: 6/30/21**

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				3. In 2017, CDBG Grant identified, applied for and secured \$100,000 to support street/sidewalk improvements to Birch Street.	\$ 278,500	12/31/17	Birch street/sidewalk completed 12/20/18.
				4. In 2017, CARS Funding established a street improvement plan which optimizes the CARS resources available to the City each year and incorporated these resources into the Capital Improvements Plan.	\$ -	8/31/17	CARS funding secured for 2018, 2019 and 2020 projects. 2021 through 2025 CARS projects planned in the CIP.
				5. In 2017, SMAC Funding established a storm system improvement plan which optimizes the use of SMAC resources by coordinating street improvements and storm sewer improvements into the Capital Improvements Plan.	\$ -	8/31/17	Agreement with JOCO for drainage basin project coordination completed in 12/2019. Inspection of pipe/structures is continuing.
				6. In 2017, KDHE Arboretum Grant identified, applied for and secured \$25,000 for 20 trees to be planted to establish an arboretum in R Park.	\$ 25,000	12/31/17	Trees installed at R Park in the spring of 2018.
				7. In 2018, CDBG Grant applied for and secured \$135,000 to support street improvements to El Monte Street.	\$ 166,000	10/31/18	Project completed 8/31/19.
				8. In 2018, Planning Sustainable Places grant identified, applied for and secured for \$80,000 to support a planning/visioning effort for the intersection of 48th and Roe as well as the Johnson Drive corridor.	\$ 100,000	9/30/18	Final Corridor Plan presented to Council 8/5/19.
				9. In 2019 SMAC funding will also be used to aid in funding inventory and videotaping of the City's in ground storm water collection system.	\$ 58,389	12/1/19	Contractor completed inventory/videotaping of City storm sewer system in 2019.
				10. In 2019, \$79,500 in CARS funding used to complete improvements to 50th Terrace from Roe to Cedar.	\$ 182,256	8/31/19	Project completed in summer of 2019.
				11. In 2019, information being gathered concerning the Kansas Land and Water Conservation Grant program, as an opportunity to partially fund R Park and Aquatic Center improvements planned for 2020/21.			Notice of grant would not come before award of contract for these two projects. Staff will look at applying for eligible projects planned out past 2020.
				12. Two CDBG eligible projects for 2021 funding presented to Council.	\$ 200,000	9/30/20	Two 2021 projects presented in May 2020, council direction was to apply for \$200k in funding for ADA Improvements at Community Center and Aquatics Center. Roeland Parks project is not recommended for funding as of 9/30/20.
				13. Looking at street, sidewalk and bike trail projects that would qualify for STP funding in 2022 or 2023.			Nall and Elledge improvement projects submitted for STP funding in May of 2020. Neither project was recommended for funding by the STP committee as of 12/30/20. The trail improvements planned in Phase 3 of R Park do not qualify for STP funds.
				14. Working with County on CARES Act funds to be allocated to JOCO cities.	\$ 213,000	12/31/20	City Administrator served on advisory committee to JOCO on how to distribute a portion of the \$116 million in CARES Act funds to cities. The City will receive \$213,000 in Cares Act funds. Projects supported by these funds have been completed.

Strategic Plan						
Roeland Park, Kansas						
Progress Report: 6/30/21						
Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
			15. American Rescue Plan Act Fund Utilization	\$ 936,000	3/28/21	Witt O'Brien hired to assist the City in developing a plan for how best to employ the resources.
			16. JCPRD Contribution to Community Center Parking/Storm Drainage Improvements	\$ 122,000	3/28/21	JCPRD has allocated funds for the parking lot and storm drainage improvement project planned at the Community Center for the fall of 2021.
1 C	Evaluate the historical, present and future financial commitments of Roeland Park and create a written analysis. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2016, Columbia Capital completed an analysis of the debt obligations of the City which is now incorporated into the monthly financial summary provided by the Finance Director.	\$ 1,912	1/1/16	Complete
			2. In conjunction with development of the 2018 Capital Improvements Plan, the City acquired the Plan It asset management software. This system allows the City to plan for perpetual investment in each capital item under our responsibility. The system reflects the funding source, the timing of when resources are available and when resources will be spent. It employs a two part scoring system to prioritize projects. It has the capacity to attach all supporting documents associated with an asset including pictures, studies, plans and legislative records. This tool in concert with the three year budget forecast model employed by the City provides information necessary in determining the present and future financial needs of the City.	\$ 725	8/31/17	On going, updated annually with budget process.
			3. At Council's request, Columbia Capital provided borrowing scenarios and procedure information as part of the 2020 budget process. Staff also provided Council budget scenarios reflecting different borrowing amounts. The borrowing analysis focused on funding new parks/recreation amenities, beyond merely replacing existing infrastructure.	\$ 800	7/1/19	Council completed a planned \$1.25 million borrowing with a ten year maturity with a 1.51% interest rate to fund new parks and pool facilities as of 9/30/20; in addition two outstanding issues were refinanced saving residents over \$50,000.
			4. Council approved placing on the 11/3/20 ballot a question that would extend the term of the current special purpose sales tax as well as increase it from a quarter of a percent to one-half of one percent. This would generate an additional \$375,000 annually to be used on maintaining infrastructure and buildings.	\$ 375,000	11/3/20	Communications plan executed. Question was approved with 60% in support on 11/3/20.
1 D	Dedicate resources to create a financial plan with the purpose to diversify the revenue base. (Phase 1 and Phase 2)	City Administrator & Asst. City Administrator	1. In 2016, the Development Committee created development plans for The Rocks and Northeast RJ (the two undeveloped sites owned by the City. These uses will diversify the revenues which support city services.	\$ 23,290	12/31/16	Sale of Northeast RJ land closed on 12/26/19. Staff continues to discuss The Rocks with prospective developers.
			2. In 2017, the City approved plans for St. Luke's Hospital and Commerce Bank to develop new sites. Development of this property diversifies land use and contributes to diversity of revenues in support of city services.	\$ -	6/30/18	The two sites contribute to an attractive gateway and synergy of development at this intersection.
			3. In 2019, the City entered into a land sale agreement worth \$1.2 million with Sunflower Medical Group to construct a medical office building that will accommodate multiple medical service providers within the City limits.			Construction completed and facility occupied May 6, prior to the 6/25/21 construction completion deadline.
			4. In 2019, the City completed a corridor plan for Roe and 48th as well as Johnson Drive from Roe to Roeland Dr. This citizen lead initiative identified redevelopment scenarios for each corridor that residents support. All of the concepts would diversify and strengthen the City's revenue base.		8/19/19	Council has adopted the corridor plan.

**Strategic Plan  
Roeland Park, Kansas**

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**Progress Report: 6/30/21**

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
1 E	Establish an Economic Development Committee to work with the City Council, residents and business community for implementation of the finance plan. (Phase 1 and Phase 2)	City Administrator & Asst. City Administrator	1. In 2015 The Development Committee was established. They have created development plans for The Rocks and Northeast RJ reflecting diverse uses to further the financial plan.	\$ -		Ongoing. The work of this Committee lead to a land sale for Northeast RJ in 12/2019. The buyer intends to build a medical office facility, that will broaden the employment opportunities in Roeland Park and diversify the land uses in Roeland Park.
<b>Goal 2: Create a commercial development plan to revitalize underutilized property and leverage available land to create a sustainable community.</b>						
2 A	Identify and prioritize potential commercial development sites in order to attract and retain developers and retail constituents supporting sustainable goals. (Phase 1)	City Administrator & Asst. City Administrator	1. The City also continues to support and attend the 47th and Mission Overlay Committee meetings along with representatives from the UG, Westwood, and area business leaders to discuss development in the district including the plans for development at the southwest corner of 47th and Mission.	\$ -		Ongoing
			2. The Rocks and Northeast RJ development plans support this goal.	\$ -		Ongoing
			3. In 2017, City learned more about the Walmart site lease terms and identified the TIF1 resources that will accumulate through the end of the TIF (2023).	\$ -	12/31/18	TIF development amended in 2018 to expand options for use of excess TIF resources. \$2.368 million in TIF 1 resources will be used on the Roe 2020 project.
			4. In 2018, the City identified the TIF3 resources that will accumulate through the end of the TIF (2025) and has incorporated these incentives into marketing of The Rocks.	\$ -	12/31/18	Ongoing
			5. In 2018, the City took the lead to clear up land use uncertainty for properties along the north side of Johnson Drive.		8/31/18	Covenant amendments filed, first redevelopment within the corridor underway in 2018 and completed in 2019.
			6. In 2019, a citizen-led planning/visioning process occurred for the area at 48th and Roe as well as along Johnson Drive. This effort produced redevelopment concepts for land along these corridors.		8/19/19	The final report was adopted by Council on 8/19/19.
			7. Update the Comprehensive Plan plus review Universal Design guidelines and residential design standards	\$ 65,000	9/21/20	Comprehensive plan was adopted by Council on 9/21/20.
			8. Complete strategies included in Comprehensive Plan Update			Working with consultant Richard Duncan on Universal Design strategy. Working with Confluence on Residential Building Standards strategy.
2 B	Leverage commercial development sites as anchors for transforming Roeland Park into a community that serves to attract all ages with target audiences of young adults and seniors. (Phase 2)	City Administrator & Asst. City Administrator	1. The Sustainability Committee and Asst. City Administrator have been working through the MARC Community for All Ages recognition program.	\$ -	4/19/19	The City received Silver designation in 2017 and Gold designation in April of 2019.
			2. The mix of uses reflected in The Rocks and Northeast RJ site plans further this goal.	\$ -		Ongoing



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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				3. The Planning Sustainable Places planning/visioning project (see Goal 2A above) also furthers this goal.		8/19/19	Both the Johnson Drive and 48th/Roe corridors provided mixed use redevelopment concepts that would broaden commercial and residential offerings attractive to all ages. The final report was adopted by Council on 8/19/19.
				4. In 2018, the City adopted a Master Sidewalk/Bikeway Plan which serves as a guide for extending sidewalks and biking routes, this furthers this goal.	\$ 3,000	6/30/18	The plan aids in identifying sidewalk extensions as well as bike route additions in coordination with street projects.
				5. The City developed the R Park Phased Development Plan on 3/18/19 and approved the design task order for Phase 1 of development plan which will install a pavilion and fully accessible restroom facility. The Master Plan also incorporates elements of Universal Design which will increase accessibility to and throughout the park.		3/18/19	Phase 1 and 2 completed 11/30/20. Phase 3 design starting in 2021.
2	C	Establish an Economic Development Committee (as mentioned in Goal 1) to reignite dialogue between developers, planning committee, citizens, and others by increasing transparency at each level. (Phase 2)	City Administrator & Asst. City Administrator	1. The Development Committee was established in 2015 as addressed in Item 1E.	\$ -		Ongoing
				2. In 2019, Planning Commission and Development Committee members serve with citizens and commercial property owners on the PSP Project Committee, leading an intense community engagement process, looking at the 48th and Roe intersection and Johnson Drive corridor.		8/19/19	Corridor plan adopted in August 2019.
				3. In 2019, a Business Satisfaction Survey was administered for the first time.	\$ -	4/8/19	Results of survey presented on 4/8/19.

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Roeland Park, Kansas**

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Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
<b>Goal 3: Market Roeland Park to increase awareness and promote a positive image.</b>						
3 A	Create a new branding endeavor of Roeland Park as premier city of choice. (Phase 1)	City Clerk	1. In 2017, the City completed a branding plan and logo. Implementation of the branding plan began in 2018.	\$ 14,740		Logo has been implemented on vehicles, buildings, wayfinding signs, clothing, social media, website and official documents.
			2. In 2019 a marketing firm will assist in enhancing public communications as well as implementing the branding initiative.			PIO was selected and began work on 1/1/19. The effectiveness of our communications efforts is reported monthly, comparing our performance to that of comparable communities.
			3. The City hired Civic Plus to create a new website that included the new logo and help rebrand the City. Website was completed in 2018.		8/2/18	Complete
			4. Council approved finish elements for street lights, traffic lights, benches, stamped concrete and entryway monuments as part of the Roe 2020 project that will further the City's brand and provide for a unique appearance for Roeland Park.	\$ -	7/1/19	These elements are reflected in the Roe 2020 project. Logo was incorporated on street names signs and street banners along Roe. The entryway sign is being designed, final finish materials have been selected by Council. Construction of entryway signs to occur by DI in spring of 2021.
3 B	Ensure continuous outreach to effectively engage citizens, businesses, public and nonprofit sector. (Phase 1)	City Clerk/Police Chief	1. In 2017, more outreach through social outlets began.			Ongoing
			2. In 2017, a six month public engagement process was completed for the Roe 2020 visioning.		11/2/17	Complete
			3. In 2018, a monthly Communications Report was created to track the effectiveness of efforts to engage the public.			As of 9/30/20 the PIO provides a quarterly communications report and presentation to council.
			4. In 2018, the number of newsletters was increased to 6 to 8. This will go back to 6 in 2019.		12/31/18	Complete
			5. In 2018, the city website was updated.	\$ 18,781	8/2/18	Complete
			6. In 2018, the City engaged residents of The Roe Manor Heights subdivision to eliminate discriminatory language from their covenants and uncloud land use issues for lots fronting on Johnson Drive.	\$ 10,000	5/22/18	This created a process that can be followed with other subdivisions to eliminate discriminatory language.
			7. In 2019, an intensive public engagement process is occurring in concert with the Planning Sustainable Places project.	\$ 100,000	8/19/19	Corridor Plan adopted by Council.
			8. In 2019, an intensive public engagement process will occur in concert with the Comprehensive Plan update.	\$ 65,000		Confluence began working with the Planning Commission in August of 2019; on 9/21/20 the Comprehensive Plan was adopted by the Council.

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				9. In 2019, a marketing firm will be engaged to enhance public engagement as well as further the branding initiative.	\$ 12,000	12/31/19	Consultant began 1/1/19, contract continuing into 2020.
				10. In 2019 a communications plan for the 2019-20 leaf pick up program was developed to guide communications efforts leading up to and during this project.			Implemented on 10/23/19
				11. In 2019 a communications plan for the Roe 2020 project was developed to guide communications efforts leading up to and during this project.			Implemented on 10/31/19
				12. In 2019 a communications plan for the R Park Phase 1 improvements was developed to guide communications efforts leading up to and during this project.			Implemented on 11/20/19
				13. In 2019 a communications plan for the Aquatic Center renovation project was developed to guide communications efforts leading up to and during this project.			Implemented on 12/5/19
				14. Video taping of council meetings began on 1/6/20 to provide residents the ability to watch council meetings and stay apprised of issues being discussed by their elected leaders.	\$ 3,230	1/6/20	Complete
				15. Virtual Council and Committee meetings implemented in order to continue the work of the City while affording public participation.			In March of 2020 City secured a monthly subscription to GoToMeeting, affording public access to virtual meetings.
				16. Hybrid meeting capability implemented allowing for residents to attend virtually or in person as well as adding closed captioning.			Changed to Zoom in June 7, 2021. No additional cost over GoToMeeting. Closed captioning capability is a free app. Meetings continue to be recorded and made available to the public on YouTube.
3	C	Establish Roeland Park as the premier community for location and service. (Phase 1)	City Clerk/Police Chief	1. In 2016, the City completed a third citizen satisfaction survey to benchmark performance against neighboring communities and identify what service areas have the greatest return on resources invested.	\$ 15,000	10/30/16	The benchmark document has aided in setting annual Objectives (priorities) as part of the budget development process.
				2. In 2016, the City completed a single family Cost of Living Comparison to benchmark with the other KC metro communities.	\$ -	10/30/16	The benchmark document has aided in setting annual Objectives (priorities) as part of the budget development process.
				3. In 2019 a Citizen Satisfaction Survey was completed, this will continue to identify areas where we can improve compared to neighboring communities, but also identify trends from efforts implemented since the 2016 survey.	\$ 20,000	4/1/19	Survey completed 4/1/19. Overall satisfaction increased 1.8 points from 20016 survey.
				4. In 2019 a tax rebate program was implemented to provide tax relief to impoverished members of the community.	\$ 2,865	12/1/19	Complete, the program will continue in 2020.
				5. In 2019 the City doubled its contribution to its Minor Home Repair Program.	\$ 4,500	1/1/19	Complete
				6. Complete single family Cost of Living Comparison to benchmark with the other KC metro communities in 2020.	\$ -	6/15/20	The benchmark document was updated to reflect costs as of 1/1/20. It is used in setting annual Objectives (priorities) as part of the budget development process as well as providing insight on solid waste, sales tax, property and storm water fees.

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				7. The City completed a process to select a solar services consultant/partner in order to complete analysis of the potential rate of return and payback period for solar energy installations at municipal facilities. The project would reduce dependency on fossil fuel derived energy and advance the city's role as a leader in sustainable efforts.			In partnership with Evergy the City is moving forward with solar installations at the Community Center and City Hall. The IRR of the project is 236% with a 2.5 yr payback period. Roof was replaced at City Hall 12/15/20. Solar was operational at the Pool Pump House in May 2021 and at the Community Center and City Hall in June of 2021.
<b>Goal 4: Connect citizens to the community through events, places, services and activities.</b>							
4	A	Increase effective communication as an essential element in the quest to increase community involvement. (Phase 1)	All Directors/City Administrator	1. The Events Committee coordinates events throughout the year to bring residents out to meet and enjoy Roeland Park amenities. In 2018 they hosted the Fall Family Picnic at R Park and the Spring Fling at Nall Park. The Governing Body and Staff continue to recruit to build participation in the Events Committee. The committee has been re-configured as the Community Engagement Committee which will shift to engaging the public in smaller scale events and assisting staff with planning of larger events.			Ongoing
				2. In 2017, more outreach through social outlets began.			Ongoing
				3. In 2017, a six month public engagement process was completed for the Roe 2020 visioning.		11/2/17	Complete
				4. In 2018, a monthly Communications Report was created to track the effectiveness of efforts to engage the public.			Ongoing
				5. In 2018, the number of newsletters was increased to 6 to 8. Went back to 6 in 2019.			Ongoing
				6. In 2018, the city website was re-designed.	\$ 18,780	8/2/18	Complete
				7. In 2018, the City engaged residents of The Roe Manor Heights subdivision to eliminate discriminatory language from their covenants and uncloud land use issues for lots fronting on Johnson Drive.	\$ 10,000	5/22/18	Complete
				8. In 2019, an intensive public engagement process occurred in concert with the Planning Sustainable Places project focused on the Johnson Drive and 48th/Roe corridors.		8/19/19	Corridor Plan adopted by Council.
				9. In 2019, an intensive public engagement process began in concert with the Comprehensive Plan update.			Council adopted Comp Plan on 9/21/20.
				10. In 2019, a marketing firm will be engaged to enhance public engagement as well as further the branding initiative.			Started 1/1/19.
				11. In 2019 communications plans developed for major projects.		12/5/19	Complete
				12. In 2019 quarterly progress reports provided to track efforts which address the Strategic Plan Initiates.			Ongoing
				13. Citizens Academy Offered	\$ 7,000	3/28/21	Council approved providing a citizen's academy in the fall of 2021 with \$4,000 of the \$7,000 total cost being covered by donations. As of June 2021 the class is full.
				14. 2021 Citizen satisfaction survey.			Council finalized special questions in May, survey distributed in June, final report anticipated in August.

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
4 B		Increase civic activities to connect residents to the community. (Phase 2)	All Directors/City Administrator	1. The Events Committee coordinates events throughout the year to bring residents out to meet and enjoy Roeland Park amenities. In 2018 they hosted the Fall Family Picnic at R Park and the Spring Fling at Nall Park. The Governing Body and Staff continue to recruit to build participation in the Events Committee. The committee has been re-configured as the Community Engagement Committee which will shift to engaging the public in smaller scale events and assisting staff with planning of larger events.			Ongoing
				2. For 2019 Roeland Park partnered with Westwood and Kansas City, Kansas on a new festival (The 47 Foodie Fest) with brought residents to the 47th and Mission corridor.	\$ 3,000	9/8/19	Successfully completed 9/8/19.
				3. KC Symphony performance at R Park.		4/15/21	An estimated 350 people attended this free concert at our recently completed park renovation.
				4. Pool renovation ribbon cutting event with DJ and T-shirt give away.		5/29/21	The event celebrated completion of the pool renovations and opening of the pool for the 2021 season.
4 C		Promote community service opportunities to encourage resident involvement and connection to Roeland Park. (Phase 2)	All Directors/City Administrator	1. In 2014, the Citizen's Fundraising for R Park secured a grant for granular trails in R Park.	\$ 25,500	10/31/14	Complete
				2. In 2017, the Parks Committee in collaboration with the Urban Trail group completed the design and construction of a multi-user trail in Nall Park.		11/30/17	Complete
				3. In 2018, Citizen's Fundraising for R Park, Parks Committee and Arts Committee led fundraising for a new signature art piece at R Park.	\$ 80,000	5/22/19	All funds have been raised and See Red Run sculpture installed in May 2019.
				4. In 2017, Citizen's Fundraising for R Park led fundraising for a new pavilion at R Park.			Design of the structure is progressing in concert with the Phase 1 improvements at R Park scheduled for 2020.
				5. In 2018, the Parks Committee began working on developing a phased development plan for R Park.	\$ 30,000	3/18/19	Phased development plan adopted 3/18/19. Design of the phase 1 elements is underway in 2019.
				6. In 2019, the Neighbors Helping Neighbors program was established to provide property maintenance assistance for owners who are not able to complete the work themselves.	\$ 5,600	12/31/19	The program was a success in 2019 and will continue in 2020.
				7. In 2019, an Aquatics Advisory Committee was established as a standing committee to provide recommendations on pool related policy and operations.	\$ -	6/1/19	Complete
				8. In 2020, an Ad Hoc Historical Committee was established to work on updating the City's history book and Historic Markers.			Committee membership established in March 2020, no meetings yet.
				9. In 2020 an Ad Hoc Police Policy Review Committee was established to work on updating Police policies.			A divers group was appointed to this committee which has been reviewing police policy and making recommendations on to the Council. All policies reviewed and implemented in June of 2021.

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				10. In 2020 an Ad Hoc Racial Equity Committee was established to work on developing a way to measure progress being made by the City to ensure racial equity.			A divers group was appointed to this committee which has been considering a rubric to measure racial equity progress. The committee was converted to a standing committee in March of 2021. They are working on implementing the objectives they developed and also partnering with Joco on EDI initiatives.
<b>Goal 5: Promote recreational opportunities through enhanced green space, facilities and communication.</b>							
5	A	Develop existing facilities and green space to maximize usage and service to the public. (Phase 2)	Public Works Director	1. In 2014 granular trails added to R Park.	\$ 29,000	12/1/14	Complete
				2. In 2014, new Community Center roof installed.	\$ 107,710	12/1/14	Complete
				3. 2016, new water fountain, benches, receptacles and picnic tables added at R Park.		10/31/16	Complete
				4. In 2016 restrooms and shelter renovated at Nall Park, new water fountain installed and playground equipment repainted.	\$ 103,500	8/30/16	Complete
				5. In 2016, plans to relocate public works in order to see that property developed to a higher and better use.			Ongoing
				6. City Hall ADA compliance modifications began in 2017 and will continue through 2020.	\$ 12,000		Final designs approved by Council in the 4th quarter of 2020. Bid awarded in March, construction to be complete by end of July 2021.
				7. In 2017, multi-purpose trail added to Nall Park.	\$ 12,000	10/1/17	Complete
				8. In 2018, tennis courts reconstructed at R Park.	\$ 160,690	7/1/18	Complete
				9. In 2018, arboretum installed at R Park.	\$ 25,000	10/5/18	Complete
				10. In 2018, new shade sail structure added at Granada Park and two shade structures added at R Park.	\$ 42,190	4/29/19	Complete
				11. In 2018, completed Pool Analysis establishing direction for summer only pool operations. Improvements to pool will be planned during 2019.	\$ 35,555	11/31/18	Complete
				12. In 2018, new roofs were installed on the pump house and pool house structures, replaced main drain valve, replaced corroded fittings in pump house, lighting replaced, diving boards restored, chemical treatment system replaced, vortex/kiddie pool and slide pool repainted, and concrete deck repairs completed.	\$ 84,150	12/31/18	Complete
				13. In 2019 the following improvements were completed at the pool: replacing broken concrete deck panels, new climbing wall, removal of dome tethering system, new signage, caulking of deck, refurbishing of bulkhead, valve and fitting replacements in pump house, new dispensers in restrooms.	\$ 105,000	9/9/19	Complete
				14. In 2019 an interior/exterior design assessment lead by an ad hoc citizen committee provided design plans to enhance the Community Center.	\$ 19,500	12/9/19	Complete. Phased improvements have been incorporated into the Capital Improvement Plan.
				15. In 2019 two A/C only air handling units replaced by combined A/C and Heat forced air units at the Community Center. This allowed for the elimination of the boiler system while improving the energy efficiency of the building.	\$ 35,000	12/15/19	Complete

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				16. Phase 1 and 2 of R Park Development Plan to include a new pavilion, restroom facility, soccer field, paved trail, ADA access and more	\$ 1,400,000	11/30/20	Council selected a contractor for phase 1 and 2, work began in May 2020. Neighborhood meeting held 4/22/20. Substantial completion reached in November of 2020.
				17. Nall Park amenity replacement.	\$ 31,343	1/17/20	Receptacles, benches and picnic tables replaced at Nall Park.
				18. In 2020-21 a major renovation is planned for the Aquatic Center.	\$ 1,800,000	5/29/21	Contract was awarded in June of 2020, work completed in May of 2021.
				19. Prohibit use of tobacco products at parks and recreation facilities.	\$ -		Passed ordinance on 3/1/21; goes into affect on 4/1/21; signage will be installed by 4/1/21. Education on the new law will be provided by social media, newsletter and city web site.
				20. Sweaney Park Amenity Replacement	\$ 5,000		Equipment has been delivered to Public Works. Installation to be complete by end of August.
				21. Improvements to Cooper Creek Park.	\$ 33,000		Invasive species removal, fence installation, art installation, landscaping around welcome sign, new concrete pads added. Work will extend into the fall of 2021 and includes a 2nd phase in 2022.
				22. Phase 3 of R Park Development Plan to include new playground equipment, paved trails, green traffic garden.			Design of phase 3 began the spring of 2021.
5 B		Enhance promotion of community events, facilities and programs to increase awareness and recreation participation. (Phase 1)	City Clerk	1. Every issue of the Roeland Parker includes upcoming events and dedicates a page to the recreational activities at the Community Center. In addition, staff send media blasts through constant contact emails and social media of all City events.			Ongoing each year.
				2. In partnership with JCPRD, tennis lessons were offered at the new tennis courts in 2018.	\$ -		Ongoing each year.
				3. In partnership with JCPRD and the Events Committee the Egg Hunt and Mayor's Tree Lighting events are being promoted through JCPRD publications as well as being assisted with planning/coordinating/staffing of these events. Attendance at the tree lighting was better in 2018 than it has been in the past 5 years, feedback was very supportive of holding the event at the Community Center and having more groups participating in the performances.	\$ -		Ongoing each year.
				4. Two marque signs to be installed along Roe Boulevard to provide another means of informing residents of events and activities.	\$ 50,000		Pricing on changeable message signs has been secured for reference along with information on how such signs are generally designed. Pricing to extend power to the locations is being investigated.

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
5	C	Identify and leverage additional financial, human and creative resources to expand recreational opportunities. (Phase 2)	City Clerk/Public Works Director	1. The Citizen's Fundraising Initiative for R Park has been active since 2014. Through 12/31/18 the group has raised \$229,403 in support of a limestone trail, benches, picnic tables, receptacles, signage, drinking fountain, a pavilion, an arboretum, shade structures, and artwork via fundraising events, grants, product sales, donations, awards and in-kind donations for the betterment of R Park.	\$ (229,403)		Ongoing
				2. In concert with Urban Trail and the Boulevard Apartments the City developed a multipurpose trail in Nall Park.	\$ 12,000	12/1/17	Complete
				3. In 2017, the City secured \$32,000 in funding to leverage against local resources in the reconstruction of the tennis courts at R Park. The courts now contain lines for youth play as well as lines for Pickle Ball play. JCPRD in partnership with the City is offering recreational programming at the new facility.	\$ 160,690	7/1/18	Complete
				4. Items 5.B.2 & 3 above also support this strategic initiative by utilizing JCPRD's staff and experience to expand recreation opportunities.	\$ -		Ongoing each year.
				5. In 2019 the Council included adding a Parks and Recreation Superintendent position to the staff as part of the 2020 budget.	\$ 100,000	1/6/20	Complete
				6. JCPRD committed \$122,000 in support of parking/storm improvements at the Community Center Campus.	\$ 122,000		Project is in design, construction planned for fall of 2021.
				7. CDBG grant applications will be submitted for two phases of planned renovations at the Community Center in 2023 and 2025, the requests will be for the maximum amount of \$200k for each of the two phases. Each phase is estimated to cost \$1 million.	\$ 400,000		Design for the projects will begin in 2022 per the CIP.
				Total	\$ 16,992,788		



Item Number: Reports of City Officials:- XI.-G.  
Committee 7/19/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By: Chris Verbrugge  
Committee/Department: Administration  
Title: **COVID Report**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> COVID Report for the First Half of July 2021	Cover Memo
<input type="checkbox"/> COVID Travel Information as of July 2021	Cover Memo



## Memo



**To:** Governing Body

**From:** Chris Verbrugge, City Management Intern

**CC:** Keith Moody, Donnie Scharff, John Morris, Kelley Nielsen,  
Erin Winn

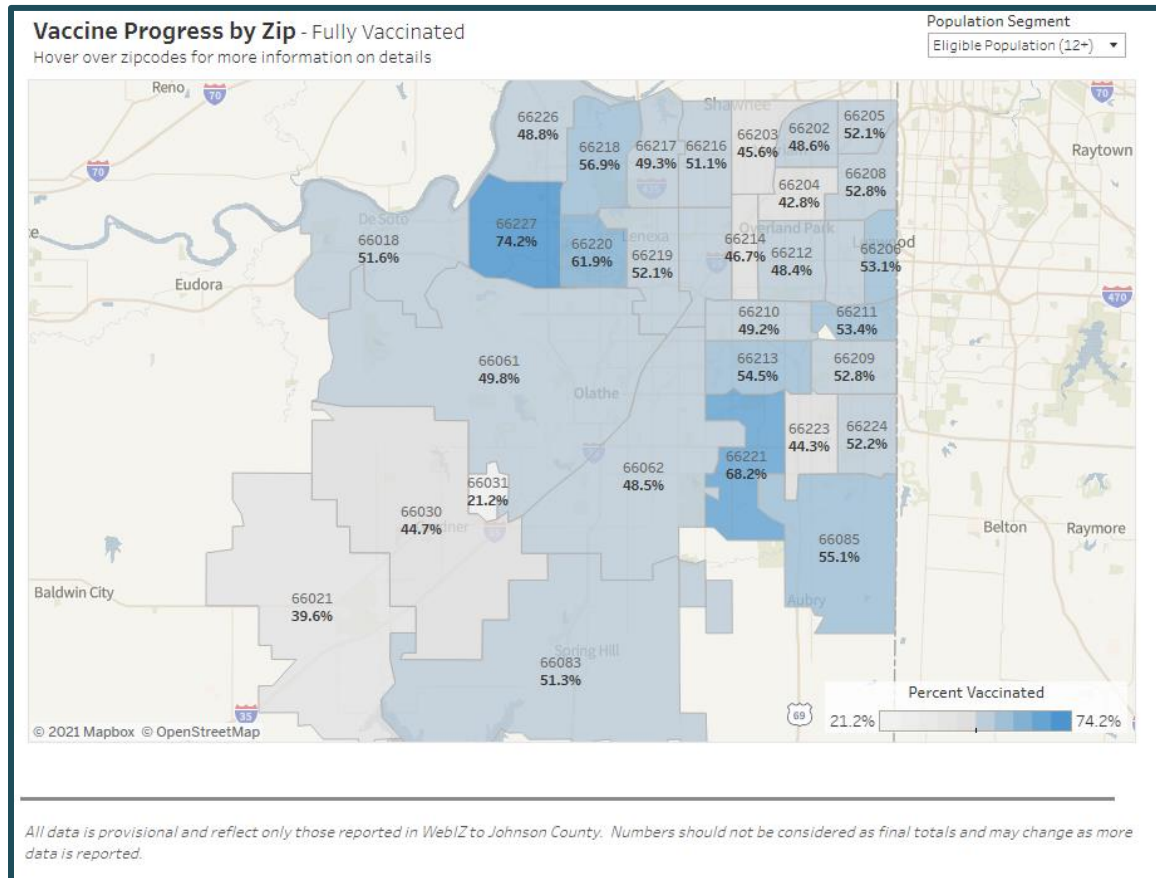
**RE:** COVID-19 Update for the Period July 1<sup>st</sup> – July 15<sup>th</sup>, 2021.

Below is a summary of activities that took place for the first half of July related to the COVID-19 Pandemic in Roeland Park and beyond.

### General

- As of July 15<sup>th</sup>, 2021, Roeland Park is still in Phase 3 of the reopening plan.
- As of July 15<sup>th</sup>, 2021, the State of Kansas is in Phase 5 of the vaccine distribution plan. All Kansans, aged 12 and older, are eligible to receive the COVID-19 vaccine.
- The COVID-19 Delta variant is [quickly becoming](#) the predominant strain in Johnson County, and most coronavirus-related hospitalizations are among those who are unvaccinated.
- Governor Laura Kelly [announced](#) the third round of Community Development Block Grant Coronavirus Response Supplement (CDBG-CV) awards, distributing nearly \$4 million to 25 Kansas communities to promote business retention for small business affected by the pandemic.
- The U.S. Centers for Disease Control and Prevention has released additional guidance for schools and child care programs. School and program administrators can find additional information [here](#).
- Many Kansas school districts have been [dropping their mask rules](#). The Shawnee Mission School District has yet to adopt a plan for the upcoming school year.
- Johnson County Department of Health and Environment Director Dr. Sanmi Areola provided an update to the Board of County Commissioners.
  - The report can be found [here](#).
- Governor Laura Kelly [released a series](#) of public service announcements (PSAs) regarding the Delta variant.

- Governor Kelly released a joint public service announcement with Congresswoman Sharice Davids about staying safe and taking precautions during the July 4 Holiday. The joint PSA can be found [here](#).
- Governor Kelly [announced](#) that, in an effort to improve access to quality, affordable childcare, more Kansas families will now be eligible to take advantage of the Hero Relief Child Care Assistance Program which started at the beginning of the pandemic.
  - More information can be found [here](#).
- The Kansas Department of Labor is [urging](#) claimants to participate in the My Reemployment Plan (MRP) program.
- As of July 15, 2021, Roeland Park's Zip code stands over 50% fully vaccinated.



- As of July 15, 2021, 54.9% of Johnson County residents aged 12 and older have received their first dose of COVID-19 vaccine and 49.6% of eligible Johnson County residents are fully vaccinated.

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## Administration/Neighborhood Services

- There are no updates from the Administration or Neighborhood Services Departments.

## Public Works

- Staff is continuing to follow all safety guidelines. There are no other updates from the Department of Public Works.

## Police Department/Municipal Court

- There are no updates regarding the Police Department or Municipal Court.

## Community Center and Parks & Recreation

- There are no updates regarding the Community Center or the Department of Parks & Recreation.

## Memo

**To:** Governing Body

**From:** Chris Verbrugge, City Management Intern

**CC:** Keith Moody, Donnie Scharff, John Morris, Kelley Nielsen,  
Erin Winn

**RE:** COVID-19 Travel Information



Dear Governing Body,

On July 1, 2021, the number of passengers went through a Transportation Security Administration (TSA) checkpoint was 2,147,090. This was one of the first, if not the first, times the number of air travels [surpassed](#) pre-pandemic 2019 levels. However, it is important to remember that the pandemic is still a present reality.

Different modes of travel have different potential risks and precautions should be taken before, during, and after journeys.

The United States Centers for Disease Control and Prevention (CDC) has [released a series of tips](#) for safer travel as the county continues to combat the COVID-19 pandemic. The CDC recommends delaying travel until you have been fully vaccinated. If you are travelling with children who currently cannot get vaccinated, follow recommendations for unvaccinated people and choose the safer travel options.

It is important to remember that full vaccination is obtained two weeks after your second or final dose (in the case of Johnson & Johnson) of the COVID-19 vaccine.

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Per the CDC, if unvaccinated,

- Wear a mask or other covering over your nose and mouth in public. [Wearing a mask over your nose and mouth is required](#) on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States and while indoors at U.S. transportation hubs such as airports and stations. Travelers are not required to wear a mask in outdoor areas of a conveyance (like on a ferry or the top deck of a bus). The CDC recommends that travelers who are not fully vaccinated continue to wear a mask when traveling.
- Avoid crowds and stay at least 6 feet from anyone who is not traveling with you.
- Wash hands often or use hand sanitizer (with at least 60%) alcohol.

The CDC's Safe Tips page, previously linked above, outlines the safer options when traveling by car, bus and train, or air. It also outlines safer options regarding accommodations, food, and camping.

If you are not fully vaccinated and must travel, follow CDC's recommendations for unvaccinated people.

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# Domestic Travel

## Fully Vaccinated

People [who are fully vaccinated](#) with an FDA-authorized vaccine or a vaccine authorized for emergency use by the World Health Organization (WHO) can travel safely with the United States. The CDC will update these recommendations as more people are vaccinated, as rates of COVID-19 change, and as additional scientific evidence becomes available. This guidance applies to travel within the United States and U.S. territories.

After traveling, please monitor yourself for any potential symptoms and isolate if any symptoms are developed. You do not need to get tested or self-quarantine if you are fully vaccinated or have recovered from COVID-19 in the past 3 months unless symptoms are developed. You should still follow other travel recommendations.

## Not Fully Vaccinated

If you are not fully vaccinated and must travel, there are [steps you must follow](#) to protect yourself and others from COVID-19.

Prior to traveling, get tested with a [viral test](#) 1 to 3 days before your trip. While traveling, masks are required on planes, trains, buses, and other forms of public transportation traveling into, within, or out of the United States and while indoors at U.S. transportation hubs. Maintain proper distancing, avoid crowds, and wash hands often.

After traveling, get tested with a viral test 3 to 5 days after AND stay home and self-quarantine for a full 7 days after travel. Even if you test negative, the full 7-day self-





quarantine is strongly recommended. If you test positive, isolate yourself to protect others from getting infected.

If you do not get tested, stay home and self-quarantine for 10 days after travel. Avoid being around people who are at increased risk for severe illness for 14 days, whether or not you get tested. Self-monitor for COVID-19 symptoms, isolate, and get tested if you develop symptoms. Be sure to follow all state and local recommendations or requirements, for both where you plan to visit and from where you depart.

Do not travel if you were exposed to COVID-19, you are sick, you test positive for COVID-19, or you are waiting for results of a COVID-19 test. Do not travel with someone who is sick.

CORONAVIRUS DISEASE 2019 (COVID-19)		
Domestic Travel RECOMMENDATIONS AND REQUIREMENTS	Not Vaccinated	Fully Vaccinated
Get tested 1-3 days before travel	✓	
Get tested 3-5 days after travel and self-quarantine for 7 days. Self-quarantine for 10 days if you don't get tested.	✓	
Self-monitor for symptoms	✓	✓
Wear a mask and take other precautions during travel	✓	✓

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## International Travel

Do not travel internationally until you are fully vaccinated. If you are not fully vaccinated and must travel, follow the CDC's international travel recommendations for unvaccinated people.

Fully vaccinated travelers are less likely to get and spread COVID-19. However, international travel poses additional risks, and even fully vaccinated travelers might be at increased risk for getting and possibly spreading some COVID-19 variants.

The COVID-19 situation, including the spread of new or concerning variants, differs from country to country. All travelers need to pay close attention to the [conditions at their destination](#) prior to traveling.

### Fully Vaccinated

Before you travel, check the current COVID-19 situation in your destination. Make sure you understand and follow all airline and destination requirements related to travel, mask wearing, testing, or quarantine, which may differ from U.S. requirements. If you do not follow your destination's requirements, you may be denied entry and required to return to the United States.

During your travels, masks are required while on trains, buses, planes, and any other form of public transportation as well as in United States transportation hubs. Follow all recommendations and requirements at your destination, including mask wearing and social distancing.

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Before entering the United States, all air passengers coming into the country, including U.S. citizens and fully vaccinated people, [are required](#) to have a negative COVID-19 result no more than 3 days before travel or documentation of recovery from COVID-19 in the past 3 months before they board a flight to the United States.

After travel, get tested with a viral test 3 to 5 days after travel. Self-monitor for COVID-19 symptoms, isolate, and get tested if you develop symptoms. Follow all state and local recommendations or requirements after travel.

## Not Fully Vaccinated

If you are not fully vaccinated and must travel, there are steps you must take to protect yourself and others.

Before you travel, get tested with a viral test 1 to 3 days before your trip. Check your destination's COVID-19 situation and update yourself on their recommendations and requirements. Not following your destination's recommendations and requirements could result in denied entry and you may need to return to the United States.

While traveling, masks are required on all public transportation within, coming into, and leaving the United States. Additionally, masks are required in all transportation hubs in the United States. Avoid crowds, maintain proper 6 feet distancing, and avoid people with whom you are not traveling. Wash your hands often or use hand sanitizer (at least 60% alcohol).

All air passengers coming to the United States, including U.S. citizens and fully vaccinated people, are required to have a negative COVID-19 viral test result no more


than 3 days before travel or documentation of recovery from COVID-19 in the past 3 months before they board a flight to the United States.

After you travel, get tested with a viral test 3 to 5 days afterward AND stay home and self-quarantine for a full 7 days after travel. Even if you test negative, stay home and self-quarantine for a full 7 days after travel. If your test is positive, isolate yourself to protect others from getting infected.

If you do not get tested, stay home and self-quarantine for 10 days after travel. Avoid being around people who are [increased risk for severe illness](#) for 14 days, whether or not you get tested. Self-monitor for COVID-19 symptoms, isolate and get tested if you develop symptoms.

Additional information regarding precautions and protocols after international travel can be found [here](#).

CORONAVIRUS DISEASE 2019 (COVID-19)		
International Travel RECOMMENDATIONS AND REQUIREMENTS	Not Vaccinated	Fully Vaccinated
Get tested 1-3 days before traveling out of the US	✓	
Mandatory test required before flying to US	✓	✓
Get tested 3-5 days after travel	✓	✓
Self-quarantine after travel for 7 days with a negative test or 10 days without test	✓	
Self-monitor for symptoms	✓	✓
Wear a mask and take other precautions during travel	✓	✓



[cdc.gov/coronavirus](https://cdc.gov/coronavirus)  
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## Kansas

The State of Kansas has its own protocols for returning from certain places. Those who have traveled to the following locations need to quarantine upon arrival in Kansas. The length of quarantine varies depending on whether you have been tested for COVID-19. The quarantine period is 7 days with a negative test result or 10 days without testing, with release from quarantine on Day 8 and Day 11, respectively. More information regarding quarantine protocols from the Kansas Department of Health and Environment can be found [here](#).

This applies to both Kansas residents and those visiting Kansas:

- Traveled on or after July 1 to Brazil, Namibia, Oman, or Saint Kitts and Nevis;
- Traveled on or after June 17 to Kuwait or Mongolia;
- Traveled on or after June 3 to Colombia or Suriname;
- Traveled on or after May 20 to Costa Rica or French Guiana;
- Traveled on or after May 6 to Maldives or Seychelles;
- Traveled on or after April 22 to Argentina;
- Traveled on or after April 8 to Uruguay;
- Traveled between June 17 and July 1 to Saint Martin;
- Traveled between June 3 and July 1 to Chile or Paraguay;
- Traveled between April 22 and July 1 to Bahrain;
- Attendance at any out-of-state mass gatherings of 500 or more where individuals do not socially distance (6 feet) AND wear a mask;
- Been on a cruise ship or river cruise on or after March 15, 2020.

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- Others needing to continue quarantining:
    - Received notification from public health officials (state or local) that you are a close contact of a laboratory-confirmed of COVID-19.

The travel list was updated on July 1, 2021. The press release from the Kansas Department of Health and Environment can be found [here](#).

## Travel-related Quarantine Selection

From the Kansas Department of Health and Environment:

“KDHE uses a number of sources of data including the number of cases each state and country has and whether there are reports of widespread community transmission to make the determination. A formula is used to evaluate new cases in states over a two-week period, then it is adjusted for population size to provide a case rate per 100,000 population. This provides a number that can then be compared to the rate in Kansas. States and countries with significantly higher rates -- approximately 3x higher -- are added to the travel quarantine list.”

In-state travel [is not considered](#) a criterion for travel-related quarantine, unless you develop symptoms or test positive for COVID-19.

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Sincerely,

Chris Verbrugge