



## Parks and Trees Committee

Agenda - January 13, 2021

6:00 PM - <https://global.gotomeeting.com/join/832987541>

### **Parks Meeting Agenda - January 13, 2021, 6:00**

**PM**<https://global.gotomeeting.com/join/832987541>

#### **Committee Members**

Claudia McCormick, City Council  
Representative

Jennifer Provyn, Chair

Emily Hage

Russel McCorkle

Tom Madigan, City Council Representative

Kathleen Whitworth, Vice Chair

Laura Yankoviz

Linda Heinin

#### **AGENDA ITEMS**

##### **A. Approve Minutes**

1. Meeting Log In Instructions
2. Approve Draft Minutes from December Parks and Trees Committee Meeting

##### **B. Amendments to Meeting Agenda**

1. Current Parks Committee Fund Balance

##### **C. Presentations and Proposals**

1. Cooper Creek Project Update

##### **D. Public Comment**

1. January Public Comments

##### **E. Completed Action Items**

1. January Completed Action Items

##### **F. Open Action Items**

- A. January Open Action Items

##### **G. New Business**

1. Committee Elections
2. Subcommittee for R Park Phase 3 Play Structure
3. Skate Board Signage
4. 2021 Committee Goals/Objectives
5. Citizen Survey Questions

##### **H. Discussion Items**

A. January Discussion Items

I. **Adjourn**

Item Number: Approve Minutes- A.-1.  
Committee 1/13/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 1/11/2021  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Meeting Log In Instructions**  
Item Type: Presentation

**Recommendation:**

**January Parks and Trees Committee Meeting**  
**Wed, Jan 13, 2021 6:00 PM - 8:00 PM (CST)**  
**Please join my meeting from your computer, tablet or smartphone.**  
**<https://global.gotomeeting.com/join/832987541>**  
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**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Approve Minutes- A.-2.  
Committee 1/13/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 1/11/2021  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Approve Draft Minutes from December Parks and Trees Committee Meeting**  
Item Type: Discussion

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
 December meeting draft minutes	Cover Memo

# Parks Committee Meeting Minutes

City of Roeland Park

Meeting Minutes Draft 1.0

Wednesday, 9 Dec 2020 Go to Meeting

## Attendees

Committee members and liaisons: Kathleen Whitworth, Laura Savidge, Russell McCorkle, Claudia McCormack, Council Liaison, Tom Madigan, Council Liaison Alternate

**Facilitator:** Tony Nichols, Parks Superintendent

**Guests:** Linda Thornburgh, Jaime Davis, Sara Coe, Anita Macek, Sarah Martin, Judy Hyde, JJ Peterson

## Call to Order by Laura

Carrying over minutes from Nov:

2020 Total available funds for expenditures \$2,854.

## Motions Approved

Kathleen motioned to approve minutes from November, 2020 meeting. Russell seconded.

Nall: Parks Committee voted unanimously to recommend to Council the Girl Scouts' Silver Award project, a Gaga Ball Pit that they will fund, build and install in Nall Park.

R Park: Committee voted unanimously to post signage prohibiting skateboarding in the Davis Pavilion and in the tennis courts. Sign shall state the ordinance and amount of fine.

R Park: Committee voted to only place four picnic tables in pavilion during Covid-19 pandemic. The thought behind this was to promote outdoor distancing.

Sweany: Committee voted to approve \$2,000 for Sweany Park landscape refreshment in 2021.

Committee voted to recommend Jamie Davis and Sarah Martin to Mayor Kelly to be members of Parks Committee.

Committee unanimously approved \$109.20 for lunch for Public Works.

## Presentations and Proposals:

-Girl Scouts presented their final Cadette Silver Award project, a Gaga Ball pit in Nall Park.

## Completed Action Items

Cooper Creek: Volunteers completed Winter Creeper eradication.

Cooper Creek: "River Totems" sculptures were installed.

R Park: Four trees replaced by Mega Construction and City covered 50% of cost.

Sweany: Bench design ("Reading") chosen; Sending to Council for approval.

Roe House objective cancelled by City Council.

Tree marker process and documents transferred from Kathleen to Russell.

Linda Thornburg Committee recommendation forwarded to Mayor Kelly.

## Open Action Items

Cooper Creek: fencing requirement was identified. 490 linear feet—should be within City Manager's discretionary budget. **Tony** to order and coordinate installation.

Cooper Creek: Easement issue between City and Sullivan property. **Tony**

Granada Park historical signage to be created in 2021. James Thompson is facebook organizer for skate park. Kathleen suggested using Lark Lable instead of Midtown.

Nall Park trail sign needs to be finalized and ordered. **Tony** will check with Urban Trails to be sure no more changes will be made to trail, then order.

Nall Park: Tony to schedule arborist tree evaluation and mapping, variety identification and health assessment.

Nall Park: Tony continues with SW corner project.

Nall Park: Spring 2021 spruce up landscaping.

Nall Park: Tony to order No Littering sign.

Nall Park: Girl Scouts to install Gaga Ball Pit in Spring 2021.

R Park: City funded tree replacement-Spring 2021. Replacement of trees the city opted to lose on the North side of R Park: Laura and Russel will address replacing trees and tree markers in Spring 2021.

Donnie said there is budget money.

R Park: Committee decided to leave pavilion picnic tables unbolted for now. Spacing and orientation of picnic tables in pavilion to be determined on site

R Park: Committee voted unanimously in support of signage prohibiting skateboarding in the Pavilion and in the tennis courts.

R Park: install 4 picnic tables. PW

R Park: Tony is finding out about the need for a fire extinguisher in the pavilion.

R Park: Tony found that fire department has no issue with bollards being placed in hammerhead. Tony to order bollards.

R Park: Tony to present color selection for swing sets and basketball goal poles.

R Park: Tony is tracking vendors for fireplace screen

R Park: Tony, Laura, and Jayme to meet and discuss dangerous sidewalk issue at Briar hammerhead/storm drain.

Sweany Park: small play structure: Tony to attempt a different vendor due to no response.

Sweany Park: Bench style was chosen by committee. Will be ordered. Tony.

Sweany: Tony to send tree donation information and form to Anita

Roe 2020 trees: Parks Committee needs an update on Roe 2020 trees: Inventory, health, preventive treatment. Markers? Laura

We will push Bridge the Gap Foundation and Contain the Rain JoCo resources to community.

Presentation in new year?

Written guidance for new committee members. Laura and Russell by end of year.

Weed treatment policy: Tony will provide committee his presentation by Monday, Dec. 14. Will present to Council in December a plan for traditional weed treatment to protect our investment in R Park and other parks. Committee agreed that Nall would remain herbicide-free. Committee urges City to use weed treatment, fertilizer, and overseeding until good turf is established.

Laura and Tony will work to incorporate Arbor Master's tree inventory for a tree replacement schedule for entire Park system. Budget to be established.

Tony to check with Donnie to see if he has a plan for Adopt an Island. Laura to give project new energy.

Recruitment for a Committee member to represent Ward 2 still underway. Four applications have been submitted representing other three wards.

Committee members and prospective committee members to submit phone numbers and emails to Laura at kclyank@yahoo.com

Next regular Parks meeting January 13, 2021. Location TBD.

**Item Number:** Amendments to Meeting Agenda-  
B.-1.  
**Committee** 1/13/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 1/11/2021  
**Submitted By:** Tony Nichols  
**Committee/Department:** Public Works  
**Title:** **Current Parks Committee Fund Balance**  
**Item Type:** Presentation

**Recommendation:**

**Details:**

Current Parks Committee Fund Balance \$2854.00

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?



**Item Number:**       **Presentations and Proposals- C.-1.**  
**Committee**           **1/13/2021**  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

Date: 1/11/2021  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Cooper Creek Project Update**  
Item Type: Presentation

**Recommendation:**

**Details:**

Laura Savidge and Judy Hyde will provide an update on the Cooper Creek Project.

Tony Nichols will update the committee on fencing plan and letter to homeowners.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**Item Number:** Public Comment- D.-1.  
**Committee** 1/13/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

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Date: 1/11/2021  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **January Public Comments**  
Item Type: Discussion

**Recommendation:**

**Details:**

Staff received the following public comments:

Citizen has concerns regarding the pooling of water at the R Park Pavilion.

- Staff has emailed project engineer to discuss if it can/needs to be addressed.

Citizen emailed with pictures of cracked and broken sidewalks at R Park and inquired if/when the city will address.

- The sidewalks pictured are part of R Park phase 3 development and will begin the planning process this year.

Citizen emailed with recommendation of all or nothing approach to skateboarding at R Park with concerns of enforcement.

- This issue is a discussion point under new business

Parks Committee member inquired about the height of swings at Nall park and what can be done to make it more accessible for young kids.

- Tony Nichols will work with PW to address either by raising much height or installing longer chains to lower the swing height.

Citizen provided pictures of ruts along new driveway to R park Pavilion. Citizen was concerned the signage isn't discouraging park visitors from using the drop off zone as a parking area.

### Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

### Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Completed Action Items- E.-1.  
Committee 1/13/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 1/11/2021  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **January Completed Action Items**  
Item Type: Presentation

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description  
January Completed Action Items

Type  
Cover Memo

Completed Action items

January Parks Meeting

Gaga Ball pit presentation approved by City Council.
Linda Thornburgh, Sarah Martin and Jaime Davis approved for Parks Committee
Sweany Park Amenities Ordered
Nall Park Litter Signage Ordered

Item Number: Open Action Items- F.-A.  
Committee 1/13/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 1/11/2021  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **January Open Action Items**  
Item Type: Discussion

**Recommendation:**

**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
January Open Action Items	Cover Memo

Open Action Items  
January Parks Meeting

Nall Park Trail Signage
Committee Handbook and guidance for new members
R Park Tree replacment locations - target date spring 2021
Tree replacment schedule
Weed Management Policy
Memorial plaques for Sweany park
Pavillion amenities installation
Sweany Park small play structure objective
Bridge the Gap and Contain the Rain resources promotions through city media
Nall Park grass area objective
Skateboard Signage
Japanese Beetle, mimosa and webworm treatments for new trees
Granada Park Historical Signage
Nall Park Spring Planting
Sweany Park \$2,000 landscape project - with volunteer help.

Item Number: New Business- G.-1.  
Committee 1/13/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 1/11/2021  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Committee Elections**  
Item Type: Agreement

**Recommendation:**

**Details:**

Committee needs to elect Chair and Vice Chair for 2021.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?



**Item Number:** New Business- G.-2.  
**Committee** 1/13/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

Date: 1/11/2021  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **Subcommittee for R Park Phase 3 Play Structure**  
Item Type: Discussion

**Recommendation:**

**Details:**

R Park Phase 3 planning begins in 2021. Laura Yankoviz has requested a subcommittee to research options and features of the play structure as part of this phase planning.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**Item Number:** New Business- G.-3.  
**Committee** 1/13/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 1/11/2021  
**Submitted By:** Tony Nichols  
**Committee/Department:** Public Works  
**Title:** **Skate Board Signage**  
**Item Type:** Discussion

**Recommendation:**

**Details:**

The committee voted to post signage restricting skateboarding at R Park in and around the pavilion. Staff has received emails from citizens with concerns with enforcement with a partial park restriction.

Staff is seeking additional input on this issue prior to spring season and anticipated greater park usage.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: New Business- G.-4.  
Committee 1/13/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 1/11/2021  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **2021 Committee Goals/Objectives**  
Item Type: Discussion

**Recommendation:**

**Details:**

Committee needs to establish strategic goals/objectives for 2021.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**Item Number:** New Business- G.-5.  
**Committee** 1/13/2021  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 1/11/2021  
**Submitted By:** Tony Nichols  
**Committee/Department:** Public Works  
**Title:** **Citizen Survey Questions**  
**Item Type:** Discussion

**Recommendation:**

**Details:**

Attached is a presentation from recent City Council Workshop highlighting the 2019 survey results.

Staff would like committee input on what issues to include in 2021 survey.

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
 Survey Presentation	Cover Memo

# 2021 City of Roeland Park Community Survey

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PRESENTED BY ETC INSTITUTE



# Purpose

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To objectively assess citizen satisfaction with the delivery of major City services

To measure trends from previous surveys

To compare the City's performance with residents regionally and nationally

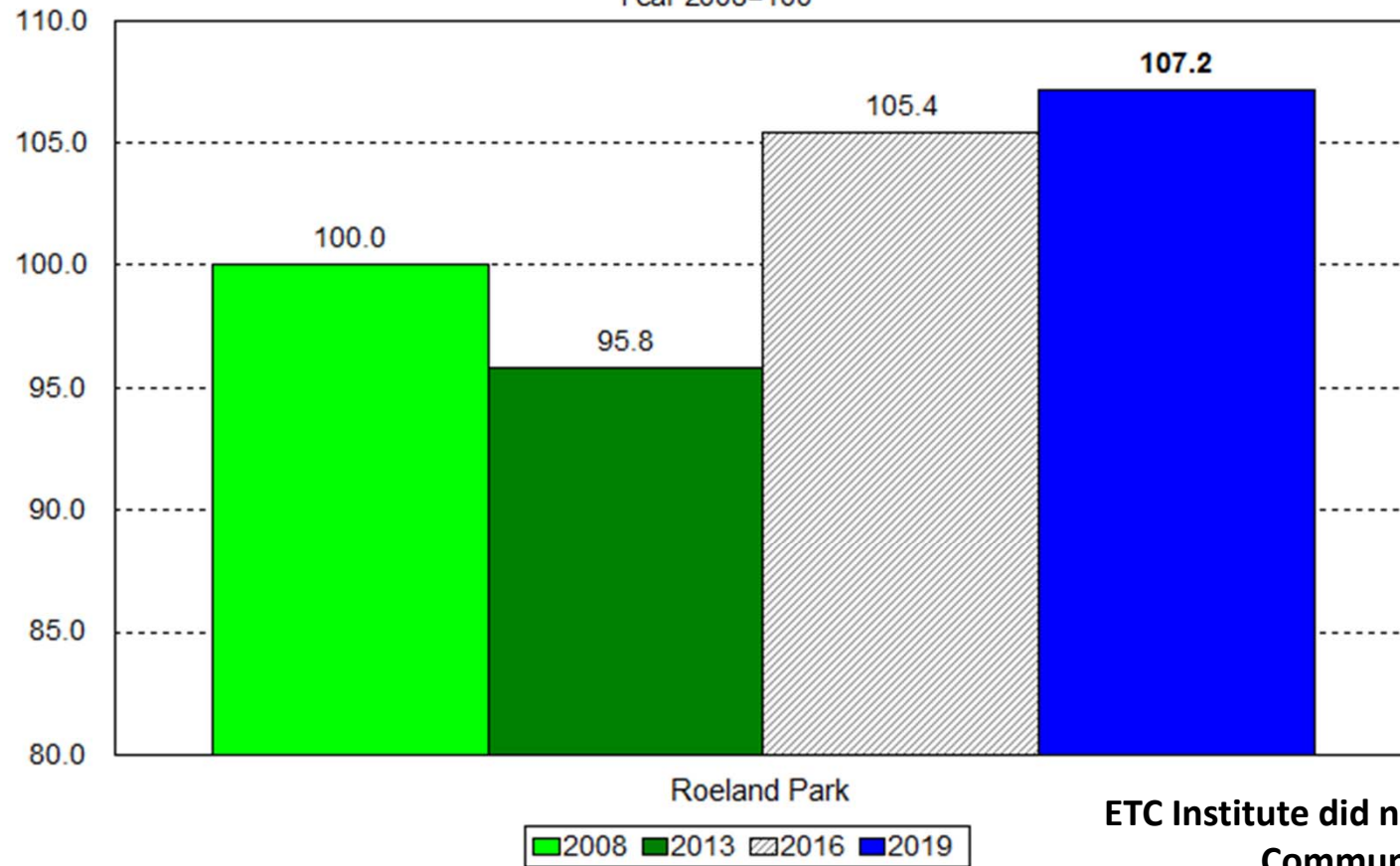
To help determine priorities for the community





## Overall Satisfaction Index 2008 - 2019

Derived from the mean overall satisfaction rating provided by residents  
Year 2008=100



Source: ETC Institute (2019)

**ETC Institute did not conduct the 2013  
Community Survey**

The Overall Satisfaction Index has increased over the last two surveys, we hope to see the same in 2021

# Methodology

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## Survey Description

- This will be the 4<sup>th</sup> Community Survey conducted for the City by ETC Institute
- Include many of the same questions to ensure trends are maintained
- Add new questions to address priorities and current issues

## Method of Administration

- By mail and online to all households in the City
- Each survey will take approximately 15-20 minutes to complete

## Sample Size

- **2019:** Goal was 400 surveys; 604 surveys were completed; MOE +/- 4% at the 95% level of confidence
  - **2021:** Goal will be 400 completed surveys, we will deliver results above and beyond the goal at no additional charge to the City
- 

# 2019 Survey Highlights

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## Red

- Items were found to be high priorities based on 2019 Importance-Satisfaction Analysis

## Green

- Key questions that should be kept in 2021 survey
- Some questions should receive additional items, some should receive additional emphasis questions

## Cyan

- Questions 2019 results may have resolved, should be reviewed before including in 2021 (Q24)

## Yellow

- Hyper-specific questions – first to cut for additions in 2021

# 2019 Survey Highlights

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Questions highlighted in yellow were very specific to a topic that the City was working on

- Leaf program
- Smoke free programs
- Aquatics center
- Taxes and fees
- Nall Park
- Tear Down and Rebuilds
- Single family home designs and universal design standards

Other questions like Q24 – Community Investment Areas should be reviewed and edited to reflect 2021 areas

- We will also want to refine these options and remove the items that were least supported

# 2019 Findings

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ARE WE READY TO MOVE ON FROM THESE QUESTIONS?

# Community Investment Areas

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Some of the items received high levels of support, have we acted on these?

Should we continue to assess these investment areas or are there new items to consider

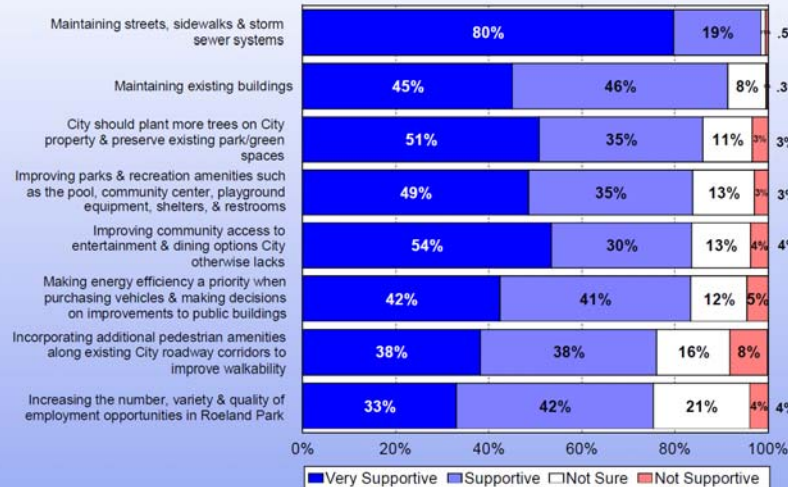
One of the areas directly relates to our top priority for improvement:

- Maintaining streets, sidewalks, and storm sewer systems

# Community Investment Areas

## Q24. Level of Support for Various Community Investment Areas

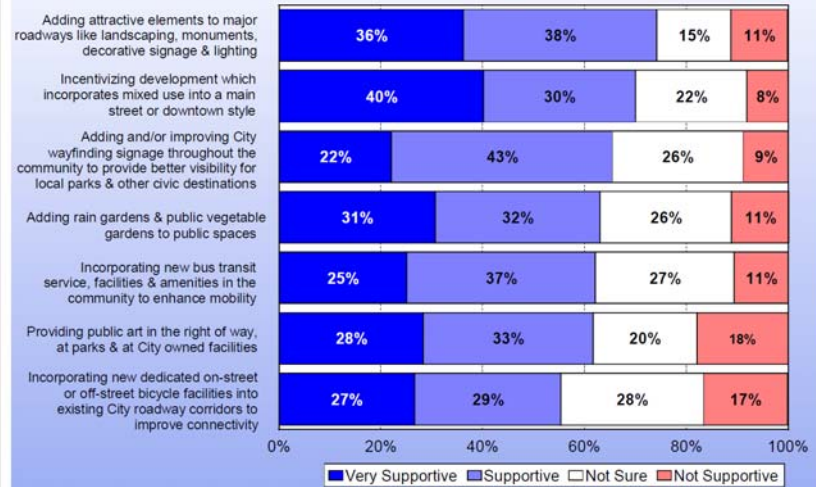
by percentage of respondents who rated the item as a 1 to 4 on a 4-point scale (Excluding "Don't Know")



Source: ETC Institute (2019)

## Q24. Level of Support for Various Community Investment Areas (Continued)

by percentage of respondents who rated the item as a 1 to 4 on a 4-point scale (Excluding "Don't Know")



Source: ETC Institute (2019)

# 2019 Special Interest Questions

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There were many questions in 2019 aimed at a specific issues in the City

Some questions received a consensus among respondents, other did not

We will need to consider whether we should ask the question again or move on



# Tear Downs/Rebuilds & Universal Design Standards

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## **Tear Down/Rebuilds**

60% supported increasing the City authority to regulate design aesthetics in homes in RP

16% were neutral

25% did not support the idea

## **Universal Design Standards**

38% supported increasing City authority to incorporate Universal Design Standards

21% were neutral

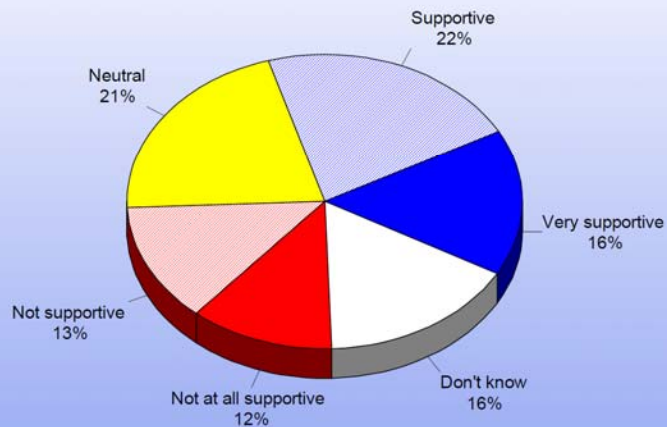
25% did not support the idea

16% gave a “don’t know” response

A solid green horizontal bar spanning the width of the slide, located at the bottom.

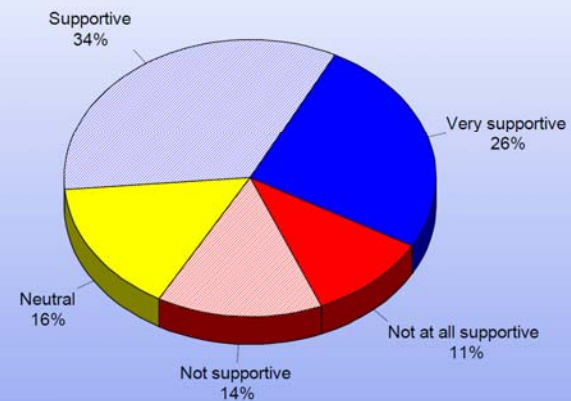
# Regulation of Design Aesthetics

Q26. Level of Support for Increased Authority of the City Government to Incorporate Universal Design Standards in New or Significantly Remodeled Homes  
by percentage of respondents



Source: ETC Institute (2019)

Q23. How supportive are you of increased authority of the City government to regulate design aesthetics in new, or significantly remodeled homes in Roeland Park?  
by percentage of respondents (without "Don't Know")



Source: ETC Institute (2019)

# Aquatic Center Questions

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Adding shade structures and umbrellas and replacing deck furniture among most important changes to residents

There was not a consensus among residents on the funding options

**37%:** The City keep the property tax mill levy at the current level, using the revenue to pay for changes at the pool

**20%:** The City lower the mill levy 2 mill, a savings of \$50.00/yr. on a \$200k home, and not make changes to the pool

**9%:** The City issue debt to pay for changes at the pool and use a portion of the current mill levy to repay that debt

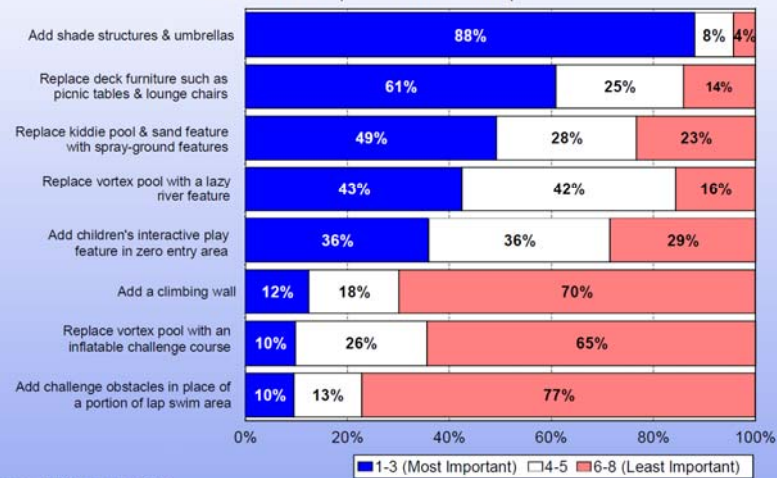
**34%:** Don't know/I need more information before I can answer



# Aquatics

## Q12. Importance of Potential Changes to the Aquatics Center

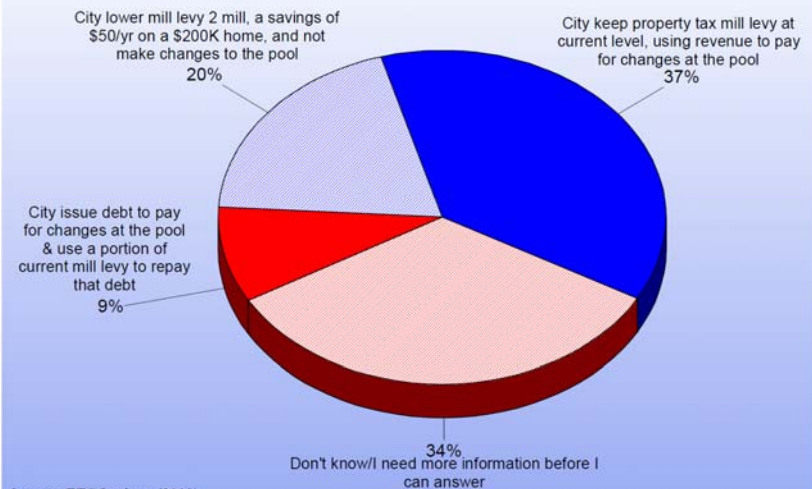
by percentage of respondents who rated the item as a 1 to 8 on a 8-point scale where 1 is most important and 8 is least important



Source: ETC Institute (2019)

## Q12a. Which Item Do Respondents Most Prefer

by percentage of respondents



Source: ETC Institute (2019)

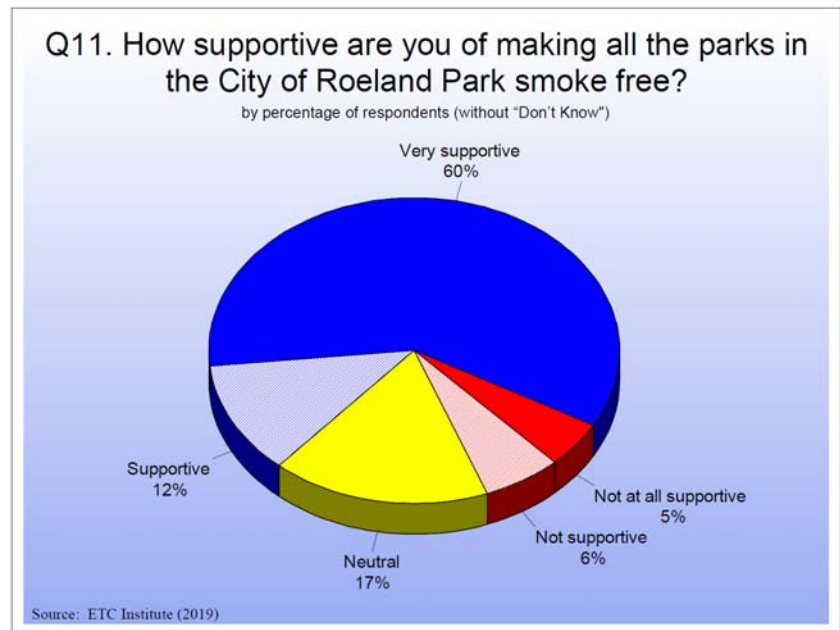
# Smoke Free Roeland Park

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72% supported the initiative

17% were neutral

11% did not support a smoke free ordinance/rule



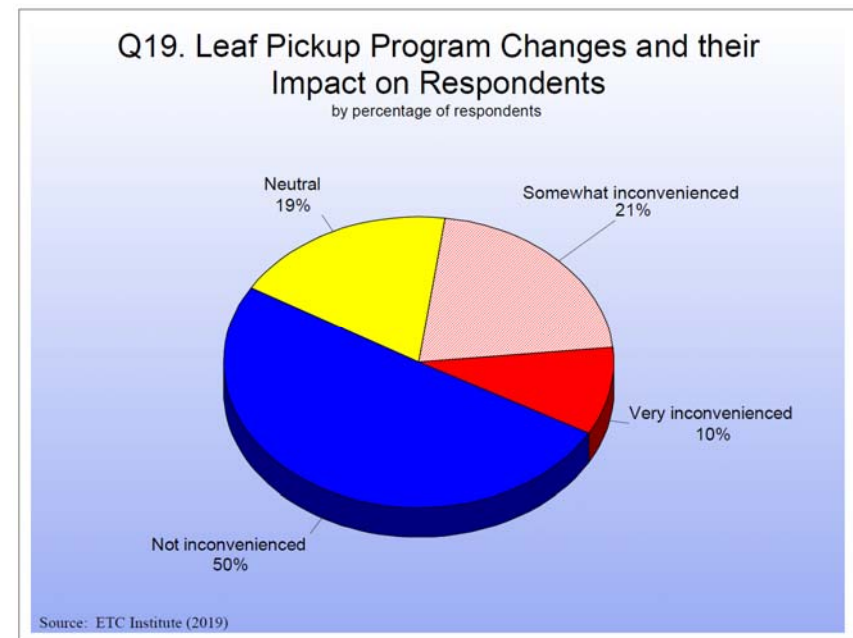
# Leaf Program

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50% of all respondents indicated they were not inconvenienced by the leaf pickup changes

31% indicated they were inconvenienced in some way

19% were neutral



# Nall Park

74% wanted a combination of natural play structures and commercial play structures

18% wanted natural play structures only

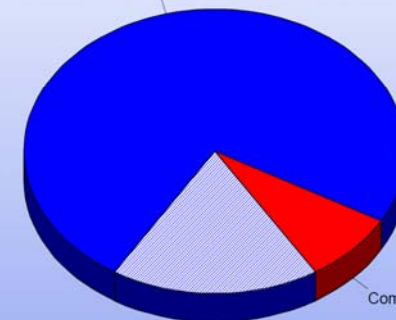
8% wanted commercial play sets only

Q13. The City plans to replace the current playground equipment at Nall Park. Which ONE of the options below would you most prefer the City take when replacing the existing equipment?

by percentage of respondents

A combination of natural play structures & commercial play sets

74%



Commercial play sets  
8%

Natural play structure  
18%

Source: ETC Institute (2019)

# 2019 Priorities

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SIX KEY SERVICES WERE FOUND TO BE HIGH PRIORITIES IN 2019





# 2019 Top Priorities for Improvement

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Based on Importance-Satisfaction Analysis

## **Major Categories of Service**

1. Overall quality of City parks and recreation programs and facilities
2. Overall maintenance of City streets, buildings and facilities

## **Public Safety**

3. Adequacy of City street lighting (included in City Maintenance section as well)

## **Parks and Recreation – see priority 1**

4. Number of walking and biking trails
5. Quality of the Aquatics Center
6. Quality of the Community Center

What has the City done over the last year to make improvements in these areas?

# Addressing Priorities

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We should continue to ask the same questions to ensure we have adequately address past priorities

Although services still may be high priorities in 2021, we want to see an improvement to the overall satisfaction rating

We should add the “*EMPAHSIS*” question to the City Maintenance category to better understand City maintenance issues as it relates to the 2<sup>nd</sup> priority from 2019: maintenance of city streets, buildings, and facilities.

Adding additional “*EMPHASIS*” questions to other key service areas (i.e., Transportation and Connectivity, Trash Issues, and City Communication) can help us better prioritize services in 2021 and beyond

# Additions/Subtractions

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WHAT QUESTIONS SHOULD WE ADD/REMOVE IN 2021?



**24. Community Investment Areas. Please rate your support on a scale of 1 to 4, where 4 means "Very Supportive" and 1 means "Not Supportive," with the following. (**

		Very Supportive	Supportive	Not Sure	Not Supportive
01.	Adding attractive elements to major roadways (Roe Blvd., Mission Rd., County Line Rd.) like landscaping, monuments, decorative signage and lighting	4	3	2	1
02.	Providing public art in the right of way, at parks and at City owned facilities	4	3	2	1
03.	Maintaining streets, sidewalks and storm sewer systems	4	3	2	1
04.	Making energy efficiency a priority when purchasing vehicles and making decisions on improvements to public buildings	4	3	2	1
05.	The City should plant more trees on City property and preserve existing park/green spaces	4	3	2	1
06.	Maintaining existing buildings	4	3	2	1
07.	Improving parks and recreation amenities such as the pool, community center, playground equipment, shelters, and restrooms	4	3	2	1
08.	Incentivizing development which incorporates mixed use into a "main street" or "downtown" style	4	3	2	1
09.	Improving community access to entertainment and dining options the City otherwise lacks	4	3	2	1
10.	Adding rain gardens and public vegetable gardens to public spaces	4	3	2	1
11.	Increasing the number, variety and quality of employment opportunities in Roeland Park	4	3	2	1
12.	Incorporating new dedicated on-street or off-street bicycle facilities into existing City roadway corridors to improve connectivity throughout the community (which may include a road diet to narrow wider roadways-if traffic can still be accommodated)	4	3	2	1
13.	Incorporating additional pedestrian amenities along existing City roadway corridors to improve walkability (like seating/benches, pedestrian lighting, plaza spaces, etc.)	4	3	2	1
14.	Incorporating new bus transit service, facilities and amenities in the community to enhance mobility	4	3	2	1
15.	Adding and/or improving City wayfinding signage throughout the community to provide better visibility for local parks and other civic destinations	4	3	2	1

Some investment areas really stood out as top priorities, we can reprioritize and shrink this list

# Core Questions

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We should do our best to maintain the core questions that directly relate to key service areas and key performance indicators

- Overall Quality of City Services
- Quality of Life
- Perceptions
- City Leadership
- Public Safety
- Parks and Recreation
- Enforcement of City Codes and Ordinances
- City Maintenance
- Customer Service
- Communication
- Transportation and Connectivity

Within each section questions can be added or removed

# Other Questions

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Some questions included in 2019 addressed specific programs/initiatives

We should take an inventory of what is needed and what is not needed in 2021

- Smoke Free Roeland Park
- Aquatics Center Improvements
- Funding initiatives
- Nall Park
- Pool operations
- Leaf program
- Tear down and rebuilds
- Community investment areas?
- Universal design standards
- Environmental and Sustainability

***By removing some of the above sections we free up approximately 1.5 pages for new questions***

What questions are still important/pertinent and what do we want to benchmark with 2019?

# New Questions to Consider

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2020 has brought new challenges to municipal governments across the country

New survey topics to consider include:

- Social and racial equity
- Police bias
- Racism
- Tax/fee increases/changes
- Health and wellness
- Other social issues
- Additional initiatives and pertinent topics that will help you make better decisions in 2021 and beyond

We will want to weigh the importance of benchmarking past results with asking new questions

# New Questions to Consider

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It is important to ask questions that are directly related to problems the City can help address

We want to ensure that questions are not hyper-specific to certain situations

We will want to ensure we are mindful of the community as a whole when developing special interest questions




# Sample Questions: Social Equity

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## Satisfaction with:

- Attitude and behavior of police officers towards residents in your neighborhood
- Professionalism of police officers
- Police safety education programs
- Efforts to cooperate with the public to address concerns
- Overall appearance and quality of police vehicles and equipment
- Quality of dispatch (911) services
- The treatment of minority families in RP

## Agreement with:

- The RP PD is trying to maintain good relations with the community
  - RP PD does a good job enforcing the law
  - I am confident in RP PD's ability to utilize good judgement in the use of force
  - I am confident RP PD's officers have received appropriate training on how to handle confrontations
  - RP PD personnel treat residents of different races/ethnicities equally
- 

# Sample Questions: Fee Increase/Changes

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- Ensure the question is straightforward and easy to understand
- Describe the individual impact of the change
  - How will this impact the respondent personally
- Develop multiple choice responses
  - Very supportive, supportive, not supportive, not at all supportive
- Get a better understanding of why respondents chose “not supportive” responses
  - I need more information before I can make a decision
  - I do not want to see any increase to taxes/fees
  - Other options
  - Open ended options

# Custom Questions for Roeland Park

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We want to ensure questions are aimed at the community as a whole

ETC Institute will work with the City to ensure any custom questions that are specifically related to community needs and interests are included

The best data is collected when we have robust sample sizes

# Next Steps

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SURVEY DEVELOPMENT AND ADMINISTRATION



# Survey Development

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ETC Institute will utilize feedback to create an updated 1<sup>st</sup> draft of 2021 survey instrument

Staff and Council will review 1<sup>st</sup> draft and compile suggested changes/edits

ETC Institute will continue to edit survey instrument until Staff and Council are in agreement and grant final approval

Once final approval is granted, ETC Institute will develop the online survey and perform a final proof/test of the survey instrument

We will update the cover letter for 2021, and deliver a final version of the 2021 survey for final review before printing



# Survey Administration

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Once surveys are printed, they should begin arriving in mailboxes within 10 business days (sooner based on ETC Institute's proximity to Roeland Park)

We will aim to mail the surveys June 14, 2021

Administration takes approximately 4 weeks once surveys arrive (completed by end of July)

Surveys will be mailed to ALL residential addresses within the City

We will continue to track responses until reaching our goal

If surveys continue to arrive after reaching our goal, we will complete data entry and include them in the final database

A draft report will be delivered to the City approximately two weeks after finalizing the database

TBD: a presentation to Council to deliver the results of the 2021 survey



Item Number: Discussion Items- H.-A.  
Committee 1/13/2021  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 1/11/2021  
Submitted By: Tony Nichols  
Committee/Department: Public Works  
Title: **January Discussion Items**  
Item Type: Discussion

**Recommendation:**

**Details:**

Attached are the January discussion items.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description	Type
January Discussion Items	Cover Memo

### General

Committee goals for 2021-Need to start the thought process. Previously discussed as potential projects- Arboretum status for R Park, Island refresh, Nall Park perimeter landscaping improvements, tree database, etc..

Adopt and Island program promotional ideas

Tree Marker durability concerns. Seek alternate vendor?

### Nall Park

Schedule Arborist tree evaluation mapping, variety identification and health assessment-2021

### R Park

Paint color selection for swings and basketball goals-Spring 2021

Removable bollards being considered to block hammerhead entrance to Pavilion to protect amenities. Fire department has no concerns with bollards, will not use that entrance for emergency services.

Fireplace ashblow out mitigation ideas. Staff is considering a roundover concrete lip on both sides of fireplace opening to help contain ash.

Sidewalk at hammerhead - potential hammerhead addition.

### Granada

### Cooper Creek

Easement Issue between city property and property owner

Final cost estimates and funding options for split rail fencing along steep portions of creek bank.

### Sweaney