

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park, City Hall 4600 W. 51st Street
May 2, 2022 6:00 PM

- | | | |
|--|---|--|
| <ul style="list-style-type: none">• Mike Kelly, Mayor• Trisha Brauer, Council Member• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Michael Poppa, Council Member• Tom Madigan, Council Member• Kate Raglow, Council Member• Michael Rebne, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Erin Winn, Asst. Admin.• Kelley Nielsen, City Clerk• John Morris, Police Chief• Donnie Scharff, Public Works Director |
|--|---|--|

Admin	Finance	Safety	Public Works
Raglow	Rebne	Poppa	Brauer
Dickens	Hill	Madigan	Faidley

Pledge of Allegiance

A. Instructions on Logging into Meeting Remotely

Roll Call

Modification of Agenda

Public Hearing

CDBG Project

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent

agenda and placed on new business for further consideration.

- A. Appropriations Ordinance #997
- B. Council Minutes April 18, 2022
- C. Fair Housing Month Proclamation
- D. Interlocal Agreement with Mission for Johnson Drive Project
- E. Approve Embree Donation in Lieu of Providing Art
- F. Lease for 4800 Johnson Drive
- G. Lease for 4812 Johnson Drive

III. Business From the Floor

A. Applications / Presentations

- 1. County Update – Commissioner Fast - 5 min

IV. Mayor's Report

- A. Bike Month Proclamation

V. Workshop and Committee Reports

VI. Reports of City Liaisons

- A. MARC – First Tier Suburbs
- B. Racial Equity Committee

VII. Unfinished Business

- A. Approval of Historical Sign Proposal from Historical Committee - 5 min

VIII. Ordinances and Resolutions:

- A. Ordinance 1030 Identifying Public Need for Condemnation of Easements for Elledge Drive Project - 5 min
- B. Ordinance 1031 - Approving 47th Street Overlay District Revisions - 5 min

IX. New Business

- A. Approve 2023 CDBG Project Application - 5 min
- B. Approve Purchase of Patrol Unit - 5 min
- C. Authorize Tree Inventory Completion Using Wiregrass Ecological– 5 min
- D. Approve Task Order for 2023 NSRP for Canterbury

X. Workshop Items:

XI. Reports of City Officials:

- A. COVID Report - 2 min
- B. 1st Quarter - Public Safety Report - 5 min

- C. 1st Quarter - Financial Report - 5 min
- D. 1st Quarter - Public Works Report - 5 min

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
 - 1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
 - 2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.

- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Pledge of Allegiance- -A.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

Recommendation:

See instructions to log in below.

Details:

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

Kelley Nielsen is inviting you to a scheduled Zoom meeting.

Topic: City Council and Governing Body Workshop Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97767592270?pwd=VWNXbjNkejlVb0JBaStWMDF5WXpoZz09>

Meeting ID: 977 6759 2270

Passcode: council

One tap mobile

+16699006833,,97767592270# US (San Jose)

+12532158782,,97767592270# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 977 6759 2270

Find your local number: <https://zoom.us/j/97767592270>

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: **Public Hearing- -**
Committee **5/2/2022**
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 4/8/2022
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **CDBG Project**
Item Type: Other

Recommendation:

Direction from the governing body to submit the 2023 CDBG application for the Community Center Phase I Improvements

Details:

Attached is a draft 2023 CDBG application. Staff would like to get feedback from council on the application submission for 2023 CDBG funding. Phase I of the Community Center Improvements is scheduled to be constructed in 2023 which would allow CDBG funding to be available during the same year of construction and would cause no delays to the project timeline.

A City is limited to \$200,000 of CDBG funds per two year period, if for example \$200,000 was awarded for 2023, the City could not apply for funds in 2024. Staff prefers seeking awards every other year because use of these funds requires greater administrative oversight and fiscal audit, both add cost, thus an every other year grant would be preferred. However, identifying a project that meets all of the CDBG award criteria and is over \$200k in cost is a challenge.

CDBG will not allow for reimbursement of expenses incurred prior to the award of CDBG funds and the project is to be completed by 12/1/23. This requires the project to be fairly simple, requiring little engineering time, and quick execution. Not to mention that the federal government does not award the funds timely, therefore the project schedule must be flexible.

The Community Center Phase I Project (\$1,500,000 estimated cost) has been identified as a possible CDBG project. SFS Architects has been approved to begin design of the project in 2022 with construction anticipated in 2023.

A final restriction on selecting CDBG eligible projects is that the project must occur inside of a block group which has at least 43.46% of the residents served by the project qualify as low or moderate

income. This criteria makes identifying a qualified project even more challenging. Per the attached map showing Census Tract Block Group boundaries and LMI population percentages Roeland Park now only has one block group that meets or exceeds the 43.46% threshold (Census Tract 501, Block Group 1). The Community Center lies within this Block Group.

All of the factors noted above are considered as we look for CDBG application prospects. We have secured CDBG funding for 3 street mill and overlay projects in the past 6 funding rounds. The prospective streets are limited to those within Block Group 501.1, and a mill and overlay project in that area is an option for consideration. An application for CDBG funding of the parking/storm drainage/ADA improvements at the Community Center was submitted for 2021 funding, the City did not receive an award.

The Public Hearing required as part of the CDBG project consideration process is an opportunity to receive community input on the application, answer questions, and discuss. This is a step which must be completed prior to submitting an application. A public hearing is set for the May 2nd, 2022 council meeting.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Also attached is the scoring criteria for CDBG applications, you may use this to gauge how well the projects will stack up to projects submitted from other agencies. We have also been successful in securing CDBG funds for mill/overlay projects in 2018 and 2019, however the County "Strategies" were updated in 2020 and our 2021 application for funding of the ADA improvements at the Community Center was not awarded funding.

The City received \$100,000 in CDBG funds in support of the Birch Street project in 2018. We received \$136,000 (original request of \$164,000) in CDBG funds in support of the El Monte Street project in 2019. Because we were awarded more than \$100,000 in 2019 we were not allowed to apply for CDBG funds in 2020. Staff submitted an application for the Elledge Dr project in 2021 and did receive \$125,000 CDBG funding in 2022

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
2021 Census Block Group LMI%	Cover Memo
CDBG Application Scoring Criteria	Cover Memo

- ▢ Census Block Percentage LMI Map
- ▢ 2023 CDBG Draft Application

Cover Memo

Cover Memo

FY Exception 43.46%

City	TRACT	BLKGRP	LOWMOD	LOWMOD	LOWMODPCT
			persons	universe	
Aubry Twp	053803	1	320	2,180	14.68%
Aubry Twp	053803	2	195	1,450	13.45%
Aubry Twp	053804	1	285	2,420	11.78%
De Soto	052700	3	725	2,400	30.21%
De Soto/Lex TS	052700	1	1,195	2,795	42.75%
De Soto/Lex TS	052700	2	1,145	2,310	49.57%
Edgerton	053701	1	745	1,695	43.95%
Edgerton/McCamish Twp	053701	2	140	915	15.30%
Fairway	050000	6	115	1,295	8.88%
Fairway	050700	1	200	690	28.99%
Fairway	050700	2	210	960	21.88%
Fairway	050800	2	65	1,070	6.07%
Gardner	053703	1	655	2,380	27.52%
Gardner	053703	2	530	920	57.61%
Gardner	053705	1	955	2,015	47.39%
Gardner	053705	2	540	1,160	46.55%
Gardner	053707	1	220	675	32.59%
Gardner	053707	2	810	2,815	28.77%
Gardner	053707	3	720	1,190	60.50%
Gardner	053709	1	340	1,495	22.74%
Gardner	053709	2	630	1,205	52.28%
Gardner	053709	3	165	1,150	14.35%
Gardner	053709	4	35	545	6.42%
Gardner	053712	1	70	995	7.04%
Gardner	053712	2	285	845	33.73%
Gardner Twp	053709	5	265	1,090	24.31%
Gardner Twp	053711	2	680	1,060	64.15%
Gardner Twp	053711	3	235	850	27.65%
Lake Quivira	052306	2	375	2,020	18.56%
Leawood	051600	1	210	855	24.56%
Leawood	051600	2	280	2,375	11.79%
Leawood	051600	3	290	2,285	12.69%
Leawood	051700	2	305	2,265	13.47%
Leawood	051700	3	170	1,415	12.01%
Leawood	053201	2	85	600	14.17%
Leawood	053203	2	270	2,440	11.07%
Leawood	053301	1	675	2,820	23.94%
Leawood	053301	2	185	2,640	7.01%
Leawood	053302	1	310	2,170	14.29%
Leawood	053302	2	55	1,700	3.24%
Leawood	053302	3	415	3,055	13.58%
Leawood	053409	1	920	3,500	26.29%
Leawood	053410	2	55	2,610	2.11%

Leawood	053410	4	255	2,025	12.59%
Merriam	050400	1	145	1,075	13.49%
Merriam	050500	2	165	580	28.45%
Merriam	052001	1	1,195	2,270	52.64%
Merriam	052004	1	750	1,655	45.32%
Merriam	052101	1	865	2,000	43.25%
Merriam	052201	2	520	1,100	47.27%
Merriam	052201	3	900	1,980	45.45%
Mission	050200	2	440	1,015	43.35%
Mission	050200	3	315	1,135	27.75%
Mission	050200	4	190	505	37.62%
Mission	050301	1	800	1,375	58.18%
Mission	050301	2	255	920	27.72%
Mission	050301	3	855	1,820	46.98%
Mission	050302	1	430	890	48.31%
Mission	050302	2	155	555	27.93%
Mission	050600	2	50	750	6.67%
Mission	050700	5	175	735	23.81%
Mission Hills	050800	1	25	755	3.31%
Mission Hills	050800	3	150	985	15.23%
Mission Hills	050900	1	90	850	10.59%
Mission Hills	050900	3	680	2,470	27.53%
Olathe	052801	1	240	2,460	9.76%
Olathe	052801	2	345	1,705	20.23%
Olathe	052801	3	425	2,565	16.57%
Olathe	052801	5	295	1,680	17.56%
Olathe	052802	1	40	1,140	3.51%
Olathe	052802	2	515	2,375	21.68%
Olathe	052802	3	15	1,475	1.02%
Olathe	052802	4	245	1,410	17.38%
Olathe	052802	5	170	2,830	6.01%
Olathe	052803	1	1,270	2,565	49.51%
Olathe	052803	2	710	1,135	62.56%
Olathe	052904	1	195	965	20.21%
Olathe	052904	2	415	1,465	28.33%
Olathe	052904	3	515	1,185	43.46%
Olathe	052905	1	1,895	2,390	79.29%
Olathe	052905	2	680	1,665	40.84%
Olathe	052906	1	615	1,080	56.94%
Olathe	052906	2	590	1,685	35.01%
Olathe	052906	3	955	2,250	42.44%
Olathe	052907	1	1,285	1,760	73.01%
Olathe	052907	2	100	870	11.49%
Olathe	052907	3	1,145	2,195	52.16%
Olathe	052908	1	1,425	2,235	63.76%
Olathe	052908	2	510	945	53.97%

Olathe	052908	3	555	1,445	38.41%
Olathe	052908	4	860	985	87.31%
Olathe	052910	1	370	2,260	16.37%
Olathe	052910	2	360	1,755	20.51%
Olathe	053006	1	755	2,395	31.52%
Olathe	053006	2	265	1,055	25.12%
Olathe	053007	1	600	1,705	35.19%
Olathe	053007	2	145	1,240	11.69%
Olathe	053007	3	255	1,005	25.37%
Olathe	053007	4	75	1,075	6.98%
Olathe	053011	1	100	2,165	4.62%
Olathe	053403	1	600	2,615	22.94%
Olathe	053403	2	245	1,295	18.92%
Olathe	053406	1	55	980	5.61%
Olathe	053406	2	170	1,140	14.91%
Olathe	053406	3	140	2,300	6.09%
Olathe	053406	4	50	1,380	3.62%
olathe	053502	1	725	845	85.80%
Olathe	053502	2	1,255	1,800	69.72%
Olathe	053502	3	130	130	100.00%
Olathe	053505	1	210	1,630	12.88%
Olathe	053505	2	250	2,940	8.50%
Olathe	053505	3	135	925	14.59%
Olathe	053505	4	340	2,675	12.71%
Olathe	053506	1	185	1,450	12.76%
Olathe	053506	2	460	2,230	20.63%
Olathe	053507	1	210	1,325	15.85%
Olathe	053507	2	225	1,145	19.65%
Olathe	053507	3	340	1,105	30.77%
Olathe	053507	4	75	950	7.89%
Olathe	053507	5	30	1,145	2.62%
Olathe	053508	1	435	1,355	32.10%
Olathe	053508	2	275	935	29.41%
Olathe	053508	3	385	1,245	30.92%
Olathe	053508	4	565	1,215	46.50%
Olathe	053508	5	560	1,605	34.89%
Olathe	053509	1	185	1,340	13.81%
Olathe	053509	2	500	1,385	36.10%
Olathe	053509	3	805	1,925	41.82%
Olathe	053509	4	100	1,300	7.69%
Olathe	053509	5	635	1,245	51.00%
Olathe	053510	1	70	1,225	5.71%
Olathe	053510	2	340	1,520	22.37%
Olathe	053510	3	30	1,190	2.52%
Olathe	053510	4	330	1,850	17.84%
Olathe	053555	1	395	510	77.45%
Olathe	053555	2	405	495	81.82%

Olathe	053555	3	455	660	68.94%
Olathe	053556	1	1,075	1,925	55.84%
Olathe	053556	2	705	1,210	58.26%
Olathe	053557	1	535	750	71.33%
Olathe	053557	2	1,170	1,530	76.47%
Olathe	053601	1	495	805	61.49%
Olathe	053601	2	975	1,340	72.76%
Olathe	053602	1	455	835	54.49%
Olathe	053602	2	1,600	2,630	60.84%
Olathe	053602	3	300	1,350	22.22%
Olathe	053602	4	550	1,780	30.90%
Olathe	053711	1	120	1,625	7.38%
Olathe Twp	052801	4	90	1,905	4.72%
Oxford Twp	053406	5	330	3,245	10.17%
Oxford Twp	053411	2	260	835	31.14%
Prairie Village	050700	3	280	1,395	20.07%
Prairie Village	050700	4	175	845	20.71%
Prairie Village	050900	3	680	2,470	27.53%
Prairie Village	051000	1	220	950	23.16%
Prairie Village	051000	2	120	1,040	11.54%
Prairie Village	051000	3	255	1,010	25.25%
Prairie Village	051000	4	125	705	17.73%
Prairie Village	051300	1	540	1,320	40.91%
Prairie Village	051300	4	235	995	23.62%
Prairie Village	051400	1	200	820	24.39%
Prairie Village	051400	2	275	635	43.31%
Prairie Village	051400	3	85	760	11.18%
Prairie Village	051400	4	80	1,005	7.96%
Prairie Village	051500	1	315	1,155	27.27%
Prairie Village	051500	2	155	585	26.50%
Prairie Village	051500	3	270	1,080	25.00%
Prairie Village	051500	4	360	1,200	30.00%
Prairie Village	051801	1	310	720	43.06%
Prairie Village	051801	2	230	1,110	20.72%
Prairie Village	051801	3	140	1,555	9.00%
Roeland Park	050000	1	300	710	42.25%
Roeland Park	050000	5	60	745	8.05%
Roeland Park	050100	1	570	1,020	55.88%
Roeland Park	050100	2	330	1,010	32.67%
Roeland Park	050100	3	170	855	19.88%
Roeland Park	050100	4	230	600	38.33%
Roeland Park	050100	5	195	655	29.77%
Roeland Park	050200	1	260	1,140	22.81%
Springhill	053801	1	840	1,605	52.34%
Springhill Twp	053801	2	1,090	3,025	36.03%
Springhill Twp	053801	3	90	840	10.71%

Westwood	050000	2	185	760	24.34%
Westwood	050000	4	200	875	22.86%
Westwood Hills	050000	3	175	685	25.55%

PROJECT RATING SHEET - 2022 CDBG APPLICATION

APPLICANT: _____

NEED: (30 point total) _____

- * The applicant clearly describes the local need for the project.
- * Data provided in the application is current, local and adequately substantiates the need.
- * The applicant demonstrates that the need is not currently or adequately being met through existing programs.
- * The applicant provides convincing reasons why the project should be funded.
- * The project meets a national CDBG objective and a strategic priority of Johnson County.

PROJECT IMPACT: (20 point total) _____

- * The project is based on the needs identified.
- * Project goals are clear and specific.
- * Project beneficiaries/outputs are clearly described.
- * Project objectives/outcomes are realistic, measurable and appear to be achievable.
- * The project will significantly impact the identified needs.
- * The applicant clearly describes the criteria for evaluating the success/impact of the project.

BUDGET & TIMELINESS: (20 point total) _____

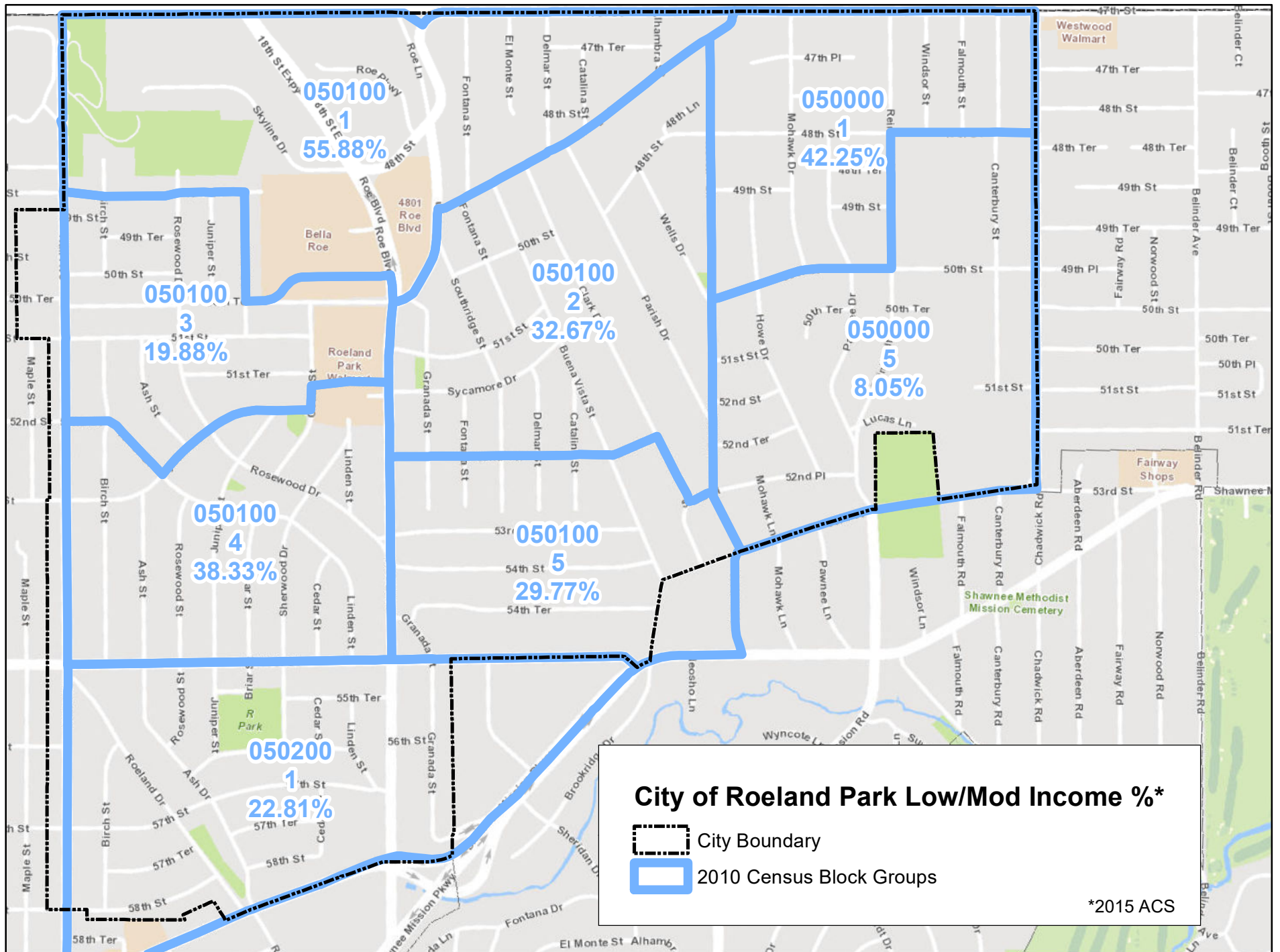
- * The project budget demonstrates that the proposed expenditures are reasonable.
- * Other funding sources and amounts needed to accomplish the project are clearly identified and reasonable.
- * The project leveraged other funding sources and is not solely dependent on CDBG funds.
- * For Housing/Public Facilities Projects – The project will proceed in a timely manner.
- * For Public Service Projects - The project is cost effective in relation to cost per unit of service and the community needs identified.
- * Grantee has demonstrated timeliness of spending and deobligation of prior grants is minimal.

PERFORMANCE MEASURES: (30 point total) _____

- * Logic Model is completed and reasonable.
- * Explanation of variances.
- * Actual accomplishments comparable to estimates on prior grants.

TOTAL POINTS _____

Rater No.



**JOHNSON COUNTY/OLATHE 2023 CDBG APPLICATION
PUBLIC FACILITIES and IMPROVEMENTS
PART 1 - PROJECT SUMMARY**

For CDBG Staff Use Only.

Date Received: _____ Amount Requested: _____
Matrix Code: _____
Environmental Status: _____ Code Citation: 24 CFR 58. _____
National Objective Code: _____ Code Citation: 24 CFR 570.208 _____

The Project Summary may not exceed two (2) pages.

1. Applicant

Name: Keith Moody WEB Site: www.Roelandpark.org
Address: 4600 W 51st Street Phone: 913 722 2600
City/ZIP: Roeland Park, KS 66205 DUNS #: 044744308

2. Contact person responsible for all communications concerning this proposed project.

Name: Donnie Scharff E-mail: dscharff@roelandpark.org
Address: 4600 W. 51st St Phone: 913 722 5435
City/ZIP: Roeland Park, KS 66205

3. Title of the proposed project: Roeland Park Community Center Phase I Improvements

4. Address/location for the proposed project *(If the project is carried out at more than one location, provide complete addresses on a separate sheet. This is necessary for the Environmental Review required by HUD.)*
4850 Rosewood Drive, Roeland Park, KS 66205

5. Amount of CDBG funds being requested: \$200,000

Type and Amount of funds the applicant is committing to this project: (These are your leveraged funds.)

Design and inspection funds from the following local resources:

Community Center Funds= \$800,000

6. In TWO sentences provide a concise description of the project. *(This **MUST** be brief, clear and to the point.)* Updates to lighting, HVAC systems, flooring, directional signage, ceilings, and wall surfaces at the Community Center. Improvements to the building fascia will include updating the exterior colors and new building signage. ADA accessibility issues will be addressed, and energy efficiency will be improved as part of the project.

7. If this Public Facility/Improvement project benefits an area, provide each Census 2010 Tract & Block Group for the entire service benefit area. Please provide the rational for your service area.

Census Tract(s): Tract 501

Block Group(s): Block Group 1

Boundaries of service area:

Rational for boundaries of benefit area listed above: Not Applicable, see above.

Income characteristics of the residents of the area: Not Applicable, see above.

Percentage of low/mod income persons in the service area and data used for determining the percentage: The Community Center provides service to the elderly as well as those with disabilities. The Community Center offers 50 plus programming as well as offering memberships to its fitness room at no cost to those enrolled in the Silver Sneakers Program. The Fitness Room currently has a total of 235 members, 55 of these members are over the age of 50 (or 23.4% of members). Programs – a total of 2,678 people participated in 50 Plus Programs in 2021, with 6,643 total participations. 135 room rentals at the Community Center in 2021, 30 rentals were by individuals over the age of 50.

Please include a map with the service area circled and all census tract/block groups in the service area labeled. Please see **Exhibit A**

8. **How many PEOPLE will benefit from this project?** Estimated 6,735, City population.
9. **Citizen Participation- For Applications by Cities (not County Departments/Agencies).** Project selection was discussed at an open Council meeting on April 18, 2022 and a public hearing was held at the City Council meeting on May 2, 2022. Minutes from those meetings and the notice of Public Hearing are attached as **Exhibit B.**
10. **Fair Housing Activities-must be completed by all applicants. Describe what actions will be taken to further Fair Housing.** The City of Roeland Park proclaims the month of May as "Fair Housing Month" and urges all citizens to actively support fair housing laws. The Fair Housing Month proclamation is attached as **Exhibit C.**
11. **Does your project address any of Johnson County's strategic priorities?** Yes
If yes, please briefly explain: (see page 5 of application instructions for details)

Strategic Priority No. 3 – Strengthen and finance the appropriate level of service to meet the needs of the county's vulnerable populations and create conditions that promote community health.

The Community Center provides cardio training and weightlifting facilities which supports the "promote community health" component of Strategic Priority 3. Johnson County Parks and Recreation provides childcare in the Community Center, in addition the Community Center facility hosts senior specific activities and programs, having this facility in place helps to meet the needs of both these vulnerable populations addressing the second component of Strategic Objective 3.

12. **SIGNATURE:** _____ **Date:** _____

(Signature of Mayor/Director of County or City of Olathe Department/Chairman of Board)

Mike Kelly, Mayor

Please Type/Print Name

**JOHNSON COUNTY/OLATHE 2023 CDBG APPLICATION
PUBLIC FACILITIES and IMPROVEMENTS
PART 2 - PROJECT NARRATIVE**

The Project Narrative may not exceed two (2) pages.

NEED the Project is addressing

1. Clearly describe the specific local need this project will address.

The project will address the aging design standards by bringing the building appearance and functionality to modern standards with the addition of LED lighting fixtures, new flooring material that reduces fatigue, HVAC upgrades to improve energy efficiency, updates to paintable surfaces, and exterior updates to building facia surfaces, address ADA compliance issues & updated signage. Sustaining this facility will ensure healthy social and physical opportunities are provided at the community center for those of all ages and abilities.

2. Describe the major local factors that contribute to the problem.

Limited local funding to bring the facility up to current ADA standards as well as limited funding for facility maintenance is the major contributing factor.

3. Provide current, up-to-date, county/city-specific data that substantiates the need.

The link below will take you to a Facility Design plan completed by the City in 2019:
<https://www.roelandpark.org/DocumentCenter/View/2975/Community-Center-Existing-Condition-Assessment-9-3-2019-PDF?bidId=>

The link below will take you to an ADA compliance assessment completed for the facility in 20???: <https://www.roelandpark.org/DocumentCenter/View/2974/ADA-Compliance-Assessment-Completed-by-JCPRD-09-18-2018-PDF?bidId=>

The City's capital improvements program has more project needs than resources available to fund them.

The PROJECT – Performance Measurement

Summarize the following information using the chart on the next page:

- Clearly state the goal(s) of the 2023 project.
- Identify the inputs of the project.
- Specifically describe the activities you propose to conduct which will help achieve program goals.
- Clearly state what will be the direct products/outputs of the project.
- Clearly state the objectives/outcomes of the project.
- Clearly state how and when the achievement/impact of program objectives will be measured.

The City will measure the impact when the project has reached final completion. Improvements completed and notes taken by the inspector will confirm compliance with design

standards. Quantities reflected in the pay estimates approved by the inspector will confirm completion of the project objectives.

Please submit 2020 & 2021 forms from previous years' applications along with the actual results for 2022.
 Roeland Park was awarded CDBG funds for 2022, but not for 2020 or 2021, **Exhibit E** is the Project Narrative for 2022.

2023 Project Narrative

Goal	Inputs	Activities	Measurable Outputs	Outcomes	Actual Results
Updates to interior lighting, HVAC systems, flooring, wall surfaces, exterior building facia, compliance with ADA accessibility standards, new signage to meet modern standards	\$1,000,000 Budget Consulting Engineer: Design, Bid, Contract Administration, Inspection Construction Contractor(s) Administrative Staff	Administration of CDBD Grant Preparation of plans & specification. Competitive bid process. Construction observation and Davis Bacon oversight. Construction activities.	Lighting upgrades to improve energy efficiency & visibility of the building. HVAC updates to promote clean air & healthy living Promotes useability of the indoor space by modifying individual rooms to accommodate larger events .	Improved visual and functional characteristics to public facilities for all patrons regardless of age or abilities. Extended useful life of these facilities.	

JOHNSON COUNTY/OLATHE 2023 CDBG APPLICATION
PUBLIC FACILITIES and IMPROVEMENTS
PART 3 - BUDGET and TIMELINESS

The Budget & Timeliness Section may not exceed two (2) pages.

BUDGET NARRATIVE

The information to be provided below pertains only to the proposed project for which you are requesting CDBG funds.

- 1. Project Title: Roeland Park Community Center Phase I Improvements**
- 2. 2023 Total Project Budget**

Revenues *(These funds must directly support and be essential to the implementation of this proposed project.)*

List All Revenue Sources For This Project	Amount
Funds requested from:	
Johnson County CDBG:	200,000
Olathe CDBG:	
Overland Park CDBG:	
Shawnee CDBG:	
***Other Project Revenue:	
Other Federal Funds	
State/Local Funds	800,000
Private Funds	
Other:	
Total Project Revenue	1,000,000

Expenses

Source	Amount
Personnel	
Equipment	
Supplies	
Space Rent/Utilities	
Other- Consulting Engineer/Architect	125,000
Other- Construction Contract	875,000
Total Project Expenses	1,000,000

Total project revenue must equal total project expenses.

*****All other project revenue must be specified. Sources must be noted.**

- 3. Describe precisely what CDBG funds will be used to pay for.**

Construction (materials and labor) new lighting fixtures, HVAC systems, flooring, signage, ADA compliant access and restrooms, paint, A project location and layout map along with the cost estimate for the project is provided in **Exhibit D.**

Timeliness

HUD imposes a timeliness requirement for the expenditure of CDBG funds on the County.

1. Will this project be ready to proceed as of January 1, 2023? Yes
2. If not ready, when will the project proceed?
3. When is this project scheduled to be completed? December 1, 2023.
4. Describe any circumstances that might prevent this activity from being completed by December 1, 2023.
If CDBG funds are not available as of January 1, 2023.

5. **CDBG History**

If your organization has received CDBG funding in the past, please provide the information below.

Program year	2019	2022
Award in Program Year	<u>136,000</u>	<u>125,000</u>
Expended in Program Year	<u>124,000</u>	<u>125,000</u>
(Will agree to your reimbursement request forms.)		
Number of PEOPLE served	<u>48</u>	<u>145</u>
(Will agree to final project beneficiary form.)		
Balance Remaining (if applicable)	<u>0</u>	<u>0</u>

JOHNSON COUNTY/OLATHE 2023 CDBG APPLICATION
ALL PROJECTS
PART 4 – ENVIRONMENTAL QUESTIONS

HUD requires that an Environmental Review be performed on any project supported by CDBG funds.

To assist us in determining the level of Environmental Review necessary for this proposed project.

Since this project is a **PUBLIC FACILITIES/IMPROVEMENTS** project:

- 1. Please provide the address or location of the project.** 4850 Rosewood Drive, Roeland Park, KS 66205
 - 1. Is the facility/improvement in place and will it be retained in the same use without change in size or capacity of more than 20 percent?** Yes
 - 3. Is the project located in a flood zone area?** No
 - 4. Is the location in a primarily residential area?** Yes
-

JOHNSON COUNTY/OLATHE 2023 CDBG APPLICATION
PART 5 - CERTIFICATIONS

The Applicant certifies that:

- (a) It possesses legal authority to make a grant submission and to execute a community development and housing program.
- (b) Its governing body has in an official meeting open to the public duly adopted or passed as an official act a resolution, motion or similar action authorizing the person identified as the official representative of the subrecipient to submit the final statement and all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the subrecipient to act in connection with the submission of the final statement and to provide such additional information as may be required.
- (c) The grant will be conducted and administered in compliance with:
 - (1) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352; 42 U.S.C. Subsection 2000 et seq.);
 - (2) The Fair Housing Act (42 U.S.C. 3601-20).
- (d) It will affirmatively further fair housing.
- (e) It has developed its proposed activity so as to give maximum feasible priority to activities that benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The proposed use of funds may also include activities which the subrecipient certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, where other financial resources are not available to meet such needs.
- (f) It will not attempt to recover any capital costs of public improvements assisted in whole or in part with funds provided under section 106 of the Act or with amounts resulting from a guarantee under section 108 of the Act by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless: (1) funds received under section 106 of the Act are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than Title 1 the Act; or (2) for purposes of assessing any amount against properties owned and occupied by persons of moderate income, the grantee certifies to the Secretary that it lacks sufficient funds received under section 106 of the Act to comply with the requirements of subparagraph (1).
- (g) It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1990 as required under Section 570.606(a) and Federal implementing regulations; the requirements in Section 570.606(b)

governing the residential anti-displacement and relocation assistance plan under section 104(d) of the Act (including a certification that the subrecipient is following such a plan); the relocation requirements of Section 570.606(c) governing displacement subject to section 104(k) of the Act; and the relocation requirements of Section 570.606(d) governing optional relocation assistance under section 105(a)(11) of the Act.

(h) To the best of my knowledge and belief that:

1. No Federal appropriated funds have paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant loan, or cooperative agreement, it will complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph (h) of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

(i) It will comply with the other provisions of the Act and with other applicable laws.

Signature

Date

Mayor/Director of County or City of Olathe Department/ Chairman of Board

Mike Kelly, Mayor

Please Print Name and Title

Item Number: Consent Agenda- II.-A.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriations Ordinance #997**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Appropriations Ordinance #997	Cover Memo

Appropriation Ordinance - 5/2/2022 - #997

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Thursday, April 28, 2022

Appropriation Ordinance - 5/2/2022 - #997

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this May 2, 2022.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance

\$

145,699.63

Appropriation Ordinance - 5/2/2022 - #997

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT Date	Amount	Chk #	Check Amount
Vendor	Dept	Account	Account Description	Reference	Date	Distribution Amount	Check #	Check Amount
ADP, Inc.	101	5214.101	Other Contracted Services	604464863	04/27/22	236.52	73423	236.52
Airgas USA, LLC	106	5318.106	Tools	9987591555	04/20/22	22.71	73394	22.71
American Fidelity Assurance	101	2052.101	Supplemental Inusrance Payable	D447361	04/27/22	636.44	73424	636.44
Bernie Electric Wholesale, Inc.	106	5306.106	Materials	S100090482001	04/20/22	95.60	73395	95.60
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1070731	04/20/22	140.00	73396	140.00
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1069905	04/27/22	799.60	73425	1,598.40
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1070925	04/27/22	798.80		
Central Salt	270	5303.270	Sand and Salt	PSI1952828	04/27/22	2,620.71	73426	3,917.15
Central Salt	270	5303.270	Sand and Salt	PSI1952865	04/27/22	1,296.44		
Civic Plus	101	5266.101	Computer Software	224552	04/27/22	4,051.69	73427	4,051.69
Occupational Health Centers of the	102	5207.102	Medical Expense & Drug Testing	1013881537	04/20/22	150.00	73397	150.00
Confluence, Inc.	101	5209.101	Professional Services	22609	04/27/22	2,070.00	73428	2,070.00
Ashley Corbello	300	5475.300	Stairway	3/29/22 GAC	04/20/22	416.45	73398	416.45
Benjamin Dickens	108	5206.108	Travel Expense & Training	4/21/22 Amazon	04/27/22	225.52	73429	225.52
Edwards Chemicals	220	5326.220	Chemicals	IN81859	04/27/22	902.75	73430	902.75
Galls, LLC	102	5308.102	Clothing & Uniforms	20791315	04/20/22	117.97	73399	1,331.41
Galls, LLC	102	5308.102	Clothing & Uniforms	20792013	04/20/22	74.80		
Galls, LLC	102	5308.102	Clothing & Uniforms	20839072	04/20/22	36.08		
Galls, LLC	102	5308.102	Clothing & Uniforms	20839089	04/20/22	140.00		
Galls, LLC	102	5308.102	Clothing & Uniforms	20860278	04/20/22	149.60		
Galls, LLC	102	5308.102	Clothing & Uniforms	20871203	04/20/22	239.96		
Galls, LLC	102	5308.102	Clothing & Uniforms	20881910	04/20/22	216.48		
Galls, LLC	102	5308.102	Clothing & Uniforms	20895152	04/20/22	356.52		
Galls, LLC	102	5308.102	Clothing & Uniforms	20905837	04/27/22	30.60	73431	1,009.27
Galls, LLC	102	5308.102	Clothing & Uniforms	20916721	04/27/22	224.40		
Galls, LLC	102	5308.102	Clothing & Uniforms	20927235	04/27/22	286.88		
Galls, LLC	102	5308.102	Clothing & Uniforms	20970427	04/27/22	224.40		
Galls, LLC	102	5308.102	Clothing & Uniforms	20970452	04/27/22	211.20		
Galls, LLC	102	5308.102	Clothing & Uniforms	20970455	04/27/22	31.79		
Green For Life Environmental	115	5235.115	Disposal Fees	AS0000990693	04/20/22	1,275.00	73400	1,275.00
Goodyear Auto Service	102	5260.102	Vehicle Maintenance	30211	04/20/22	630.20	73401	630.20
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	5050	04/20/22	1,511.25	73402	1,511.25
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	5058	04/27/22	234.75	73432	234.75
J.E. Dunn Construction Company	101	4265.101	Business Occupational Licenses	4/18/22 Reim	04/20/22	80.00	73403	80.00
Johnson County Government	106	5210.106	Maintenace & Repair Building	195578	04/20/22	66.00	73404	66.00
Ka-Comm., Inc.	102	5260.102	Vehicle Maintenance	183524	04/27/22	443.00	73433	443.00
Kansas Gas Service	101	5289.101	Natural Gas	4/8-12/22 Multi	04/20/22	416.28	73405	1,410.12
Kansas Gas Service	106	5289.106	Natural Gas	4/8-12/22 Multi	04/20/22	920.81		

Kansas Gas Service	220	5289.220	Natural Gas	4/8-12/22 Multi	04/20/22	73.03		
KS Municipal Insurance Trust	107	5125.107	Worker's Compensation	132560	04/27/22	1,047.00	73434	1,047.00
Lamp, Rynearson & Assoc., Inc.	270	5209.270	Professional Services	322001010000003	04/20/22	3,144.59	73406	38,828.72
Lamp, Rynearson & Assoc., Inc.	560	5214.560	Other Contracted Services	322001030000002	04/20/22	3,000.00		
Lamp, Rynearson & Assoc., Inc.	300	5421.300	Street Maintenance	321001100000005	04/20/22	540.50		
Lamp, Rynearson & Assoc., Inc.	290	5425.290	Other Capital Outlay	320001030000020	04/20/22	17,346.81		
Lamp, Rynearson & Assoc., Inc.	510	5428.510	Roe Parkway Extension & Maintena	321001040000009	04/20/22	1,391.00		
Lamp, Rynearson & Assoc., Inc.	270	5463.270	2023 CARS - Elledge b/t Roe Ln & 4'	321001070000009	04/20/22	13,405.82		
Lewis & Ellis, Inc.	101	5213.101	Audit Fees	MT621211501	04/20/22	2,000.00	73407	2,000.00
Lexington Plumbing & Heating Co.	300	5470.300	Park Maint/Infrastructure	123944	04/20/22	370.00	73408	370.00
Lippert Mechanical Service Corp	101	5210.101	Maintenance & Repair Building	SI2089300	04/20/22	868.00	73409	2,634.00
Lippert Mechanical Service Corp	106	5210.106	Maintenace & Repair Building	SI2089301	04/20/22	306.00		
Lippert Mechanical Service Corp	290	5210.290	Maintenace And Repair Building	SI2089299	04/20/22	1,220.00		
Lippert Mechanical Service Corp	220	5211.220	Maintenance & Repair Equipment	SI2089298	04/20/22	240.00		
Mauer Law Firm PC	101	5215.101	City Attorney	4/25/22	04/27/22	10,811.00	73435	10,811.00
Venessa Maxwell-Lopez	103	5209.103	Professional Services	4/15/22	04/20/22	150.00	73410	150.00
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	5/2022 Final	04/27/22	34,120.00	73436	34,120.00
Northeast Johnson Cty. Chamber o	105	5206.105	Travel Expense & Training	41494	04/20/22	40.00	73411	40.00
NPL Construction	101	4210.101	Street Cutting Permit	4/20/22 Reim	04/27/22	1,117.30	73437	1,117.30
Pacific Sanitation Services	300	5470.300	Park Maint/Infrastructure	4675	04/27/22	350.00	73438	350.00
Adam Peer	103	5209.103	Professional Services	4/26/22	04/27/22	150.00	73439	150.00
Purchase Power	101	5205.101	Postage & Mailing Permits	7903 4/20/22	04/27/22	201.00	73440	201.00
Wex Bank	106	5302.106	Motor Fuels & Lubricants	80245423	04/26/22	863.30	32742	863.30
Michael Rebne	108	5206.108	Travel Expense & Training	4/27/22 Ck Req	04/27/22	855.00	73441	855.00
Rejis Commission	102	5214.102	Other Contracted Services	482485	04/20/22	47.50	73412	47.50
Rejis Commission	102	5214.102	Other Contracted Services	482779	04/27/22	238.88	73442	238.88
Staples	101	5301.101	Office Supplies	8065912788	04/27/22	134.19	73443	163.03
Staples	101	5304.101	Janitorial Supplies	8065912788	04/27/22	28.84		
Strasser True Value	106	5306.106	Materials	404969	04/27/22	32.09	73444	32.09
Technology Group Solutions, LLC	360	5315.360	Machinery & Auto Equipment	48298	04/20/22	5,268.97	73413	5,268.97
Town & Country Building Services	101	5214.101	Other Contracted Services	29151	04/27/22	850.00	73445	850.00
Tyler Technologies, Inc.	103	5266.103	Computer Software	25376499	04/20/22	1,080.00	73414	1,080.00
University of Kansas	102	5206.102	Travel Expense & Training	71B7CC88	04/27/22	350.00	73446	350.00
US BANK	101	5203.101	Printing & Advertising	Nielsen 4/20/22	04/20/22	104.00	32741	5,214.48
US BANK	102	5206.102	Travel Expense & Training	Morris 4/20/22	04/20/22	250.00		
US BANK	103	5206.103	Travel Expense & Training	Winn 4/20/22	04/20/22	269.70		
US BANK	104	5206.104	Travel Expense & Training	Winn 4/20/22	04/20/22	226.00		
US BANK	105	5206.105	Travel Expense & Training	Winn 4/20/22	04/20/22	100.00		
US BANK	105	5206.105	Travel Expense & Training	Winn 4/20/22	04/20/22	50.00		
US BANK	106	5206.106	Travel Expense & Training	Vandenbos 4/20/2	04/20/22	675.00		
US BANK	106	5206.106	Travel Expense & Training	Vandenbos 4/20/2	04/20/22	279.20		
US BANK	102	5207.102	Medical Expense & Drug Testing	Nielsen 4/20/22	04/20/22	24.29		
US BANK	290	5210.290	Maintenace And Repair Building	Nichols 4/20/22	04/20/22	11.30		
US BANK	102	5211.102	Maintenace & Repair Equipment	Nielsen 4/20/22	04/20/22	59.52		

US BANK	101	5214.101	Other Contracted Services	Winn 4/20/22	04/20/22	500.00		
US BANK	101	5217.101	Public Art	Nielsen 4/20/22	04/20/22	1,346.53		
US BANK	101	5237.101	Community Events	Nichols 4/20/22	04/20/22	102.54		
US BANK	110	5262.110	Grounds Maintenance	Nielsen 4/20/22	04/20/22	28.00		
US BANK	290	5304.290	Janitorial Supplies	Nichols 4/20/22	04/20/22	174.30		
US BANK	101	5305.101	Dues, Subscriptions, & Books	Nielsen 4/20/22	04/20/22	104.93		
US BANK	102	5308.102	Clothing & Uniforms	Morris 4/20/22	04/20/22	153.84		
US BANK	270	5460.270	CARS 2022 - 53rd Street	Scharff 4/20/22	04/20/22	55.00		
US BANK	270	5460.270	CARS 2022 - 53rd Street	Scharff 4/20/22	04/20/22	1.32		
US BANK	270	5460.270	CARS 2022 - 53rd Street	Scharff 4/20/22	04/20/22	56.32		
US BANK	270	5460.270	CARS 2022 - 53rd Street	Scharff 4/20/22	04/20/22	55.00		
US BANK	270	5460.270	CARS 2022 - 53rd Street	Scharff 4/20/22	04/20/22	55.00		
US BANK	270	5460.270	CARS 2022 - 53rd Street	Scharff 4/20/22	04/20/22	5.69		
US BANK	270	5461.270	CARS 2022 - Johnson Dr.	Scharff 4/20/22	04/20/22	55.00		
US BANK	270	5461.270	CARS 2022 - Johnson Dr.	Scharff 4/20/22	04/20/22	72.00		
US BANK	300	5499.300	Mural on Retaining Wall	Scharff 4/20/22	04/20/22	200.00		
US BANK	300	5499.300	Mural on Retaining Wall	Scharff 4/20/22	04/20/22	200.00		
Watts Up	290	5209.290	Professional Services	406890	04/20/22	40.20	73415	40.20
Wholesale Batteries, Inc.	106	5306.106	Materials	373540	04/27/22	4.52	73447	4.52
KPERS	101	2040.101	KPERS Accrued Employee	4/14/22 PR	04/21/22	2,208.64	EFT	2,208.64
KPERS	101	2040.101	KPERS Accrued Employee	4/14/22 PR	04/21/22	3,160.34	EFT	3,160.34
KPERS	101	2050.101	Insurance Withholding Payable	4/14/22 PR	04/21/22	121.85	EFT	121.85
KP&F	101	2045.101	KP&F Employee Withholding Payab	4/14/22 Payroll	04/21/22	2,119.79	EFT	2,119.79
KP&F	101	2045.101	KP&F Employee Withholding Payab	4/14/22 Payroll	04/21/22	6,815.96	EFT	6,815.96
KP&F	101	2050.101	Insurance Withholding Payable	4/14/22 Payroll	04/21/22	39.83	EFT	39.83
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Recurring EFT	04/20/22	1,952.00	EFT	1,952.00
						<u>\$145,699.63</u>		

Item Number: Consent Agenda- II.-B.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Council Minutes April 18, 2022**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
Council Minutes April 18, 2022

Type
Cover Memo

CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, April 18, 2022, 6:00 P.M.

- Mike Kelly, Mayor
- Trisha Brauer, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Michael Poppa, Council Member
- Kate Raglow, Council Member
- Michael Rebne, Council Member

- Keith Moody, City Administrator
- Erin Winn, Asst. City Administrator
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin
Hill
Raglow

Finance
Madigan
Rebne

Safety
Faidley
Poppa

Public Works
Dickens
Brauer

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

Pledge of Allegiance

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

Roll Call

City Clerk Nielsen called the roll. CMBRS Madigan, Rebne, Faidley, Poppa, Dickens, Brauer, and Mayor Kelly were present at City Hall. CMBR Hill attended virtually. CMBR Raglow was absent. Staff members present were City Administrator Moody, City Attorney Mauer, Assistant City Administrator Winn, Public Works Director Scharff, Police Officer Don Brooks, and City Clerk Nielsen.

Modification of Agenda

There were no modifications to the agenda.

I. Citizen Comments

There were no citizen comments.

II. Consent Agenda

- A. Appropriations Ordinance #996**
- B. Council Minutes April 4, 2022**
- C. Ordinance 1029 - Temporary Ordinance Allowing Consumption of Alcohol in R Park for Free Summer Concerts**
- D. Renewal of Lease to Scenic Road**
- E. Approval of 2023 Pay Scale**
- F. Reappoint Mike Ryan and Xavier James to the Racial Equity Committee**

MOTION: CMBR FAIDLEY MOVED AND CMBR DICKENS SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (THE MOTION CARRIED 7-0.)

III. Business from the Floor - Proclamations/Applications/Presentation

A. Presentation on goDotte Program by the UG

Gunnar Hand with the Unified Government presented their strategic mobility plan called goDotte. He thanked City Administrator Moody, Mayor Kelly, CMBR Faidley for reaching out to them. He said they are working to create a county-wide strategic mobility plan. He said that further information can be found at www.godotte.com.

They have been discussing transportation futures and hope to incorporate this and corridor plans into a single document. Their county commissioners have existing priorities of equity, public health, economic vibrancy, connectivity, and safety, and they will focus on incorporating them into their plan. Mr. Hand said they are also thinking about the 18th Street Expressway and a partnership with Roeland Park to provide cohesiveness with Roe Boulevard.

Mr. Hand also noted that Wyandotte is a more diverse and disadvantaged area when compared to the region. He said the area has been geared towards an automobile-related society which creates health impacts but also their more disadvantaged population do not have cars. He said they are not building a balanced system and are now looking at all modes of alternative transportation systems. They are also beginning to have conversation on updating their transit and connections to their surrounding neighbors. KDOT is also beginning to look at alternative transportation infrastructure projects.

18th Street Expressway is a priority for Wyandotte, and they want to rethink it conceptually. Mr. Hand also stated that the infrastructure is crumbling, and this is a good opportunity to look again at bike/pedestrian options and, therefore, sees this as an opportunity for partnership with Roeland Park.

CMBR Rebne said it is always good to seek collaboration. He asked how they were working on an equity approach and how their decisions impact different communities, and also where they get their information on equity. Mr. Hand said they have created an access to opportunity that has quantifiable metrics and is something they use in identified priority corridors. The Planning department works with the Community Development to identify disadvantaged populations.

CMBR Faidley asked if Mr. Hand had any specific ideas on how to collaborate or coordinate on the 18th Street Expressway. Mr. Hand said the federal government has released the next round of funding for mega and infrastructure projects, but 18th Street was not part of that plan. He said they need to work together with the mayors, MARC, and city administrators/managers and those conversations need to be now. They need to identify what they want to do together and then they will be better informed on how to proceed in obtaining funding to pursue those projects. Currently Wyandotte County is working with Westwood to rethink the use of Rainbow Blvd.

B. First Quarter Social Media Report - Katie Garcia

Katie Garcia, the City's Public Information Officer, reviewed the statistics for the first quarter of 2022. Their main social media focuses were around COVID-19 resources, community and committee news, snow and Public Works updates. Ms. Garcia reviewed the responses to emails sent through Constant Contact noting they were getting good open rates. She noted the top posts were about COVID resources, videos from the Racial Equity Committee, and the snow reports. They had did have an audience growth of about 4 percent overall across Twitter, Instagram, Facebook and all their social channels. The videos they are posting are receiving a good response, and the engagement of their posts is also doing well.

IV. Mayor's Report

A. Arbor Day Proclamation

Mayor Kelly said that Roeland Park has been a long-time recipient of the Tree City award, and they have an ongoing discussion as to the benefit and value of trees and what they bring to their city.

MOTION: CMBR MADIGAN MOVED AND CMBR POPPA SECONDED TO APPROVE THE ARBOR DAY PROCLAMATION FOR APRIL 29, 2022. (THE MOTION CARRIED 7-0.)

B. Earth Day Proclamation

Mayor Kelly said that Roeland Park continues to live its values which benefits the public health and quality of life for all the residents.

MOTION: CMBR BRAUER MOVED AND CMBR DICKENS SECONDED TO APPROVE THE EARTH DAY PROCLAMATION for APRIL 22, 2022 . (THE MOTION CARRIED 7-0.)

C. Municipal Clerks' Week Proclamation

Mayor Kelly said they are fortunate to have a City Clerk such as Ms. Nielsen who shares her passion for the City.

MOTION: CMBR POPPA MOVED AND CMBR FAIDLEY SECONDED TO APPROVE THE MUNICIPAL CLERKS' WEEK PROCLAMATION MAY 1-7, 2022. (THE MOTION CARRIED 7-0.)

D. National Police Week Proclamation

Mayor Kelly said he sees the bonds of trust that their Police Department builds with their community through their K-9, Holiday Kindness, and Walk to School programs. He said they are always working to find ways to build on that trust.

MOTION: CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO APPROVE THE NATIONAL POLICE WEEK PROCLAMATION MAY 11-17, 2022. (THE MOTION CARRIED 7-0.)

E. National Public Works Week

Mayor Kelly said he sees the hard work that Public Works Director Scharff and his staff put into the infrastructure of the community. He said the theme from the American Public Works Association this year is "ready and resilient." Mayor Kelly sees that "ready and resilient" attitude in the Roeland Park Public Works Department and because of that it increases their quality of life.

MOTION: CMBR DICKENS MOVED AND CMBR FAIDLEY SECONDED TO APPROVE THE NATIONAL PUBLIC WORKS WEEK PROCLAMATION FOR MAY 15-21, 2022. (THE MOTION CARRIED 7-0.)

V. Reports of City Liaisons and Committee Reports

A. Arts Committee

Marek Gliniecki, co-chair of the Arts Advisory Committee provided an update to the Governing Body. He said the George Schlegel art gallery contains an exhibition from the Senior Arts Council of Kansas City.

He also noted the new cabinet in the Chambers and expressed appreciation to City Clerk Nielsen for her help in obtaining it. Currently on display is work by Sol Anzorena, a Roeland Park artist that contributed to the mural and was also a finalist for the staircase. He said they are proud to display her artwork. The Arts Committee feels that her work is exemplary, and they would like to look at possibilities to display it in some venue, possibly at City Hall, the Community Center, or through a public-private partnership.

Mr. Gliniecki said that he worked with Public Works to confirm the position and placement of the Jorge Blanco bench. It will have wheelchair access and be at an angle to allow people sitting there to view the mural.

The Aldi staircase is under way and the excavation work has begun. Ashley Corbello will be doing the artwork for the staircase and has begun procuring materials. It is anticipated to be completed with the planned timeframe.

Mr. Gliniecki said the Committee would also like to acquire a heart from the auction at the conclusion of the Parade of Hearts. He anticipates they will spend between \$5,000 and \$6,000. Once the committee has selected possibilities, they will present their choices to the Governing Body.

The “Eucalyptus” sculpture in Nall Park was damaged and they would like to find another location for it and put another sculpture in its place at Nall Park.

The Ukrainian sculpture is in place, and once that situation is resolved, the artist will remove it.

The Committee continues to look for a major Gateway art piece. They are going to have their third tranche of \$7,000 at the end of the year which will give them \$21,000 towards the project. They recently had a \$2,000 donation from a resident. They are looking at artists and their sculptures and will present something to the Governing Body. The goal is to have a piece installed within the next two years.

CMBR Faidley asked for clarification on the Gateway piece and Mr. Gliniecki said it would be more towards the north end.

City Administrator Moody said they didn’t replace a tree that didn’t make it on Roe Boulevard because of the “Industrialized” art. CMBR Poppa said they thought about “Industrialized” as originally presented for the median, but that it was better suited for a more secure place. They are still working on a replacement piece for the median and that “Industrialized” is anticipated for the northeast campus.

CMBR Poppa asked when the Parade of Hearts auction is, and Mr. Gliniecki said it is June 17th.

City Administrator Moody said they have been working with Embree who built the hospital. Embree has chosen to donate their 1 percent for art in lieu of providing a piece of art on their site. That will be about \$70,000 available for art.

CMBR Dickens said he would be interested in knowing what it would take to keep the Ukrainian piece after everything is over. He said he also seen children playing all over Eucalyptus in Nall Park. Mr. Gliniecki said they are taking this as a lesson in that they have not provided enough protection for the piece.

CMBR Madigan said he would like to see “Eucalyptus” at the Community Center where more people will see it. He also asked about the metal tree and what is needed to approve its placement.

There was agreement to review the minutes to see if the placement of “Industrialized” had been discussed previously in a Workshop and it will be brought back at the first meeting in May.

VI. Unfinished Business

There was no Unfinished Business discussed.

VII. New Business

A. Award Contract for Elledge Project

Staff’s recommendation is to award the contract to Phillips Paving Co., Inc. at a cost not to exceed \$1,230,415.17. Public Works Director Scharff said they will be receiving \$620,000 from CARS funding and \$125,000 from CDBG funds are also expected.

MOTION: CMBR BRAUER MOVED AND CMBR POPPA SECONDED TO APPROVE PHILLIPS PAVING CO., INC. FOR THE ELLEDGE PROJECT AT A COST NOT TO EXCEED 1,230,415.70. (THE MOTION CARRIED 7-0.)

B. Award Contract for Buena Vista Project

Mayor Kelly said this contract is for the 2022 Buena Vista project. Kansas Heavy, LLC came in at a cost of \$366,227.60 with Roeland Park’s share of the project at \$251,756.30 and Fairway's portion will be \$114,471.30, half of which will be covered by CARS funding.

MOTION: CMBR FAIDLEY MOVED AND CMBR REBNE SECONDED TO APPROVE KANSAS HEAVY, LLC FOR THE BUENA VISTA PROJECT AT A COST NOT TO EXCEED \$366,227.60. (THE MOTION CARRIED 7-0.)

C. Authorize Hiring Seasonal Public Works Maintenance Staff for Parks and Roe Blvd as a Pilot Program

Mayor Kelly said that the Public Works staff has requested hiring a seasonal maintenance work staff to help maintain the landscaping on Roe Boulevard and the City’s parks. The Roe portion will be paid through available TIF 1 resources and the remainder will be paid for from Grounds Maintenance. The pilot program is estimated to be about 1,600 manhours.

Public Works Director Scharff said in the attachments to the agenda are details of the scope and that would be needed. The request from staff is for two positions.

CMBR Rebne asked whether these expenses were anticipated at the time of the Roe project to care for the plantings. Public Works Director Scharff noted the available TIF funds and the budget for grounds maintenance.

CMBR Rebne also asked if the position that Laura Savidge from the Parks committee is the same as was requested from their last meeting. City Administrator Moody said they have rolled the two requests together.

CMBR Madigan said there was a problem mentioned at the Parks meeting that someone had rented the pavilion the same as the Easter Egg Hunt. City Administrator Moody said they are aware that this happened and have taken steps to make sure there are no conflicts in the future.

Mayor Kelly said that the positions are definitely warranted. They have made a significant investment in their parks and also landscaping, so by keeping them cared for and viable will save them money in the long run and ensure that everyone is able to benefit from them.

CMBR Faidley asked if they could foresee having trouble hiring for this position. Public Works Director Scharff said he was not sure. CMBR Faidley said if there is a problem, they may need to incorporate this as a full Public Works position.

City Administrator Moody said they originally looked for a landscaping company, but the work was too detailed, and they didn't get any response, so the thought is to test the waters for seasonal workers. They have been short in staff for Public Works which has contributed to them falling behind in landscape maintenance. He added that he is glad they are able to provide these improvements to the citizens because it is what they want, but it does require extra time on staff. He said that spending money is a lot of work and is demanding on everyone's time. Mr. Moody said they are not trying to build an empire, but just finding the time to keep their arms around the work that they have already done.

MOTION: CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO APPROVE THE HIRING OF TWO SEASONAL PUBLIC WORKS MAINTENANCE STAFF FOR THE CITY PARKS AND ROE BOULEVARD .
(THE MOTION CARRIED 7-0.)

VIII. Ordinances and Resolutions

A. Resolution Identify Public Need for Condemnation of Easements for Elledge Drive Project

Mayor Kelly said this is the first step to obtain both temporary and permanent construction/utility easements that are necessary to ensure the timely completion of the Elledge Drive street project.

MOTION: CMBR DICKENS MOVED AND CMBR POPPA SECONDED TO APPROVE THE RESOLUTION DECLARING A PUBLIC NEED TO ACQUIRE EASEMENTS TO COMPLETE THE ELLEDGE DRIVE IMPROVEMENT PROJECT. (THE MOTION CARRIED 7-0.)

IX. Reports of City Officials

A. COVID Report

Ms. Winn and Ms. Moorhead put the recent COVID report together, and it is included in the agenda packet.

Ms. Winn said that the Racial Equity Committee, for their April series, will focus on environmental justice in celebration of Earth Day. More information can be found on the City's website and social media. Ms. Winn invited everyone who had an hour on Wednesday to join the conversation.

Adjourn:

MOTION: CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO ADJOURN. (MOTION CARRIED 7-0)

(Roeland Park City Council Meeting Adjourned at 7:16 p.m.)

Kelley Nielsen, City Clerk

Mike Kelly, Mayor

Item Number: Consent Agenda- II.-C.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/29/2021
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Fair Housing Month Proclamation**
Item Type: Other

Recommendation:

Staff recommends approval of the fair housing proclamation.

Details:

Approval of the fair housing proclamation is a requirement of the CDBG application process.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
Fair Housing Month Proclamation

Type
Cover Memo



Proclamation

Fair Housing Month May 2022

WHEREAS, the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land would now guarantee the rights of equal housing opportunity; and

WHEREAS, the City of Roeland Park is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today, many realty companies and associations support fair housing laws; and

WHEREAS, the Fair Housing groups and the U.S. Department of Housing and Urban Development have, over the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved, upon investigation, to be in violation of the fair housing laws; and

WHEREAS, equal housing opportunity is a condition of life in our City that can and should be achieved;

Therefore, be it resolved that Mayor Mike Kelly on behalf of the citizens of Roeland Park, proclaims the month of May

Fair Housing Month May 2022

And expresses the hope that this year's observance will promote fair housing practices throughout the City

Dated this 2nd day of May, 2022.

MIKE KELLY
Mayor

Item Number: Consent Agenda- II.-D.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/27/2022
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **Interlocal Agreement with Mission for Johnson Drive Project**
Item Type:

Recommendation:

Approve interlocal agreement with Mission for the construction and inspection of Roeland Park's portion of the 2022 CARS- Johnson Drive project

Details:

Attached is the interlocal agreement between the City of Mission and Roeland Park for the 2022 CARS- Johnson Drive project. This agreement specifies that Mission is the lead agency and will incur all costs associated with the construction project. Upon completion of the project, Mission will send final invoicing for Roeland Park's net portion of the project or 21% of the project cost

Roeland Park's total budget for the project is \$390,000 (design+construction+inspection). CARS has awarded \$175,000 in funding toward the project leaving Roeland Park with an anticipated net cost of \$215,000. Roeland Park's portion of the construction cost based upon the low bidder is \$270k, with inspection costing \$9k and design costing \$46k. Total project costs for Roeland Park will only be \$325k compared to the \$390k budgeted. CARS will reduce award to \$140k (they only cover 50% of construction and inspection) resulting in a net cost to Roeland Park of \$185k vs the \$215k anticipated in the budget. The project will end up costing the city \$30k less than anticipated.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount: \$390k less \$175k CARS = Net Cost of \$215,000
Line Item Code/Description: 270 - Special Streets Fund	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
▢ Interlocal Agreement with City of Mission	Cover Memo
▢ Construction Inspection Services Agreement	Cover Memo
▢ McAnany Construction Bid	Cover Memo

AGREEMENT BETWEEN THE CITY OF MISSION, KANSAS AND THE CITY OF ROELAND PARK, KANSAS FOR THE PUBLIC IMPROVEMENT OF JOHNSON DRIVE FROM LAMAR AVENUE TO ROE AVENUE.

THIS AGREEMENT, made and entered into this _____ day of _____, 2022, by and between the CITY OF MISSION, KANSAS (“MISSION”) and the CITY OF ROELAND PARK, KANSAS (“ROELAND PARK”), each party having been organized and now existing under the laws of the State of Kansas,

WITNESSETH:

WHEREAS, the parties hereto have determined it is in their best interest to make the public improvement to Johnson Drive from Lamar Avenue to Roe Avenue as such improvement is hereinafter described; and

WHEREAS, K.S.A. 12-2908 authorizes the parties hereto to cooperate in making the public improvement; and

WHEREAS, the governing bodies of each of the parties hereto have determined to enter into this Agreement for the aforesaid public improvement, as authorized and provided by K.S.A, 12-2908 and K.S.A. 68-169; and

WHEREAS, the parties contemplate part of the costs for the public improvement to be paid through Johnson County’s County Assistance Road System (“CARS Program”); and

NOW, THEREFORE, in consideration of the above recitals, the mutual covenants and agreements herein contained, and for other good and valuable considerations, the parties hereto agree as follows:

1. PURPOSE OF AGREEMENT. The parties hereto enter into this Agreement for the purpose of constructing the public improvement and completing a construction inspection, on Johnson Drive between Lamar Avenue and Roe Avenue in accordance with the design plans, dated April 1, 2022, the bid to complete said design, and the construction inspection agreement. The bid is attached hereto as **Exhibit A** and the construction inspection agreement attached hereto as **Exhibit B**. Exhibit A and Exhibit B are expressly incorporated into this Agreement. Any changes to scope of work that would cause the Project Cost to increase beyond the price not to exceed described in Section 2(A) below, shall be approved only with the written consent of both parties to this Agreement.

2. COST OF PROJECT.

A. The cost of the public improvement covered by this Agreement, including labor and material to be used in making the public improvement, and the construction inspection shall not exceed One Million Three Hundred Twenty Thousand One Hundred Sixty-Eight DOLLARS and Thirty-Five Cents (\$1,320,168.35.00) (the cost of the public improvement, the "Project Cost").

B. The Project Costs, less any payments made by the CARS Program, shall be allocated to each party as follows:

i. MISSION shall be allocated seventy-nine percent (79.00%) of the Project Cost (\$1,041,320.35).

ii. ROELAND PARK shall be allocated twenty-one percent (21.00%) of the Project Cost (\$278,848).

3. FINANCING. MISSION and ROELAND PARK shall pay their portion of the Project Cost with monies budgeted and appropriated funds. ROELAND PARK shall process and make payment of their allocation of the Project Cost within thirty (30) days of the date of any invoice from MISSION.

4. MISSION ADMINISTRATION OF PROJECT. The public improvement shall be constructed and the job administered by MISSION, acting by and through the Director of Public Works for MISSION, who shall be the principal public official designated to administer the public improvement. Upon completion of the public improvement, MISSION shall submit to ROELAND PARK a final accounting of Project Costs for the purpose of apportioning the same among the parties as provided herein. The Project Costs apportioned to ROELAND PARK shall be payable as specified in Section 3 hereof.

5. DURATION AND TERMINATION OF AGREEMENT. The parties hereto agree that the term of this Agreement shall exist through the completion of the aforesaid public improvement, which shall be deemed completed upon certification by the Director of Public Works of each party advising that the public improvement has been accepted by him/her as completed, and final payment of ROELAND PARK'S allocated Project Costs under this

Agreement by ROELAND PARK to MISSION. Upon issuance of such certification and final payments, this Agreement will be deemed terminated and of no further force or effect.

6. PLACING AGREEMENT IN FORCE. This Agreement shall be executed in duplicate. Each party hereto shall receive a duly executed copy of this Agreement for their official records.
7. AMENDMENTS. This Agreement cannot be modified or changed by any verbal statement, promise or agreement, and no modification, change nor amendment shall be binding on the parties unless it shall have been agreed to in writing and signed by both parties.
8. JURISDICTION. This Agreement shall be construed according to the laws of the State of Kansas and may be enforced in any court of competent jurisdiction.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed in duplicate by each of the parties hereto on the day and year first above written.

CITY OF MISSION, KANSAS

CITY OF ROELAND PARK, KANSAS

By _____
SOLANA FLORA, MAYOR

By _____
MIKE KELLY, MAYOR

ATTEST:

EMILY RANDALL, CITY CLERK

KELLEY NIELSEN, CITY CLERK

APPROVED AS TO FORM:

DAVID MARTIN, CITY ATTORNEY

STEVE MAUER, CITY ATTORNEY

EXHIBIT A

The Bid

EXHIBIT B
Construction Inspection Agreement

AGREEMENT FOR PROFESSIONAL CONSTRUCTION INSPECTION SERVICES

THIS AGREEMENT is made and entered into this ____ day of _____, 2022 (the "Effective Date"), by and between City of Mission, Kansas (hereinafter the "OWNER") and _____ (hereinafter the "ENGINEER").

WITNESSETH:

WHEREAS, the OWNER desires to retain the professional services of the ENGINEER for the project described herein; and

WHEREAS, the ENGINEER desires to provide such services to the OWNER in accordance with the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the above recitals, the mutual promises and covenants hereinafter set forth, and for other good and valuable consideration, the parties hereto agree as follows:

ARTICLE 1. OWNER'S REPRESENTATIVE

The OWNER'S Public Works Director, or designee thereof, shall be the OWNER'S designated Representative, and is authorized to act with authority on behalf of the OWNER with respect to all work tasks required for the project for which services are to be rendered by the ENGINEER.

ARTICLE 2. PURPOSE; SCOPE OF SERVICES; CONTRACT AMOUNT; NO GUARANTEE MINIMUM; CONTRACT TERM AND RENEWAL; AND AUTHORIZATION FOR INSPECTION SERVICES

The OWNER hereby engages the on-call term and supply construction inspection services of the ENGINEER. The specific services, which the ENGINEER agrees to furnish, are as indicated in Attachment A - "Scope of Services". Changes in the indicated Scope of Services shall be subject to renegotiation and implemented through a written amendment to this Agreement.

The ENGINEER understands and acknowledges that this Agreement is one of potentially multiple term and supply contracts awarded by the OWNER. Further, the ENGINEER understands and acknowledges that there is no guarantee minimum of quantity of service that would be purchased or required by the OWNER under this Agreement. Any services purchased from the ENGINEER shall be, at maximum, the amount as stated in the written Authorization for the authorized project, consistent with the schedule of unit costs for services and service-related direct expenses set forth in the hourly billing rates attachment to this Agreement, and payable upon receipt of an invoice from the ENGINEER documenting the services provided under this Agreement.

The initial term of this Agreement shall be for the period commencing with the Effective Date hereof and ending December 31, 2022. The OWNER reserves the sole right to renew the Agreement for four (4) additional twelve (12) month periods at the same specifications and terms and conditions of this Agreement upon supplemental writing executed by both parties

The specific services to be provided by the ENGINEER under this Agreement shall be based upon written Authorization signed by the OWNER and ENGINEER. The Authorization shall describe the project (the "Authorized Project"); the authorized services to be performed; the amount of compensation; and the established time of completion. The written Authorization for Construction Inspection Services shall be in substantially the form that appears in **Attachment C**.

ARTICLE 3. BASIS OF PAYMENT

As a consideration for providing the authorized services enumerated in Article 2, the OWNER shall pay the ENGINEER in the following manner:

A. COMPENSATION OF A COST NOT TO EXCEED

For authorized services, as enumerated in Article 2, the OWNER shall pay the ENGINEER based upon the ENGINEER'S cost with a maximum not to exceed amount. Payments as described hereinafter shall represent full compensation to the ENGINEER for all payroll costs, expenses, current overhead, profit and all other costs in connection with the performance of these services as detailed in **Attachment A – "Scope of Services"** and the corresponding Authorization for Construction Inspection Services. The ENGINEER, if required, shall provide documentation to the OWNER of all costs in connection with the performance of these services.

Total payment to the ENGINEER for the authorized services, as enumerated in Article 2, shall not exceed the amount of forty-two thousand four hundred ten Dollars, (\$ 42,410), based on the hourly rates as shown in **Attachment B**.

The OWNER will be billed monthly on the basis of the hours worked and hourly rates, as documented on monthly progress reports to be attached by the ENGINEER to the invoices.

B. CHANGES OF SCOPE

In the event additional services are required through changes in the scope of the Authorized Project, or other unusual or unforeseen circumstances are encountered, or for other consulting services, ENGINEER shall, upon written authorization by the OWNER, perform the additional services as agreed to in writing by both parties. The ENGINEER shall be paid for any such additional services rendered and expenses reasonably incurred in the amount and rates mutually agreed to by both the ENGINEER and the OWNER.

C. NONAPPROPRIATION

This Agreement, and any renewal thereof, is subject to the provisions of the Kansas Cash Basis Law, K.S.A. 10-1101 et seq., and amendments thereto (the "Act"). By virtue of this Act, the OWNER is obligated only to pay periodic payments as contemplated herein as may lawfully be made from funds budgeted and appropriated for that purpose during the OWNER'S current budget year (i.e., January 1 to December 31) or from funds made available from any lawfully operated revenue producing source.

ARTICLE 4. ENGINEER'S OPINION OF PROBABLE COST

Since the ENGINEER has no control over the cost of labor, materials, or equipment, or over a contractor's method for determining prices, or over competitive bidding or market conditions, the ENGINEER'S opinions of probable construction cost or total project cost provided for herein are to be made on the basis of the ENGINEER'S experience and qualifications. These opinions represent the ENGINEER'S best judgment as an experienced and qualified engineer.

However, the ENGINEER cannot and does not guarantee that actual project cost will not vary from opinions of cost prepared by the ENGINEER.

ARTICLE 5. OBLIGATIONS OF THE OWNER

A. OWNER-FURNISHED DATA

The OWNER shall provide to the ENGINEER all technical data related in the OWNER'S possession, including previous reports, maps, and all other information required by the ENGINEER relating to the ENGINEER'S work on the Authorized Project. Such information shall include, but not be limited to, the OWNER'S requirements for the Authorized Project, and any criteria or constraints. The ENGINEER may rely upon the accuracy, timeliness, and completeness of the information provided by the OWNER in performing ENGINEER'S services for the OWNER.

B. ACCESS TO FACILITIES AND PROPERTY

The OWNER shall make its system facilities and properties available and accessible for inspection by ENGINEER and arrange for access to make all provisions for the ENGINEER to enter upon public property as required for the ENGINEER to perform its services.

C. TIMELY REVIEW

The OWNER shall examine all studies, reports, proposals, and other documents presented by ENGINEER, and may obtain advice of an attorney, insurance counselor, accountant, auditor, and other consultants as OWNER deems appropriate for such examination and render in writing decisions pertaining thereto in a timely manner so as not to delay the services of ENGINEER.

D. PROMPT NOTICE

The OWNER shall give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER'S services, or any defect in the work of the ENGINEER or contractors.

ARTICLE 6. GENERAL PROVISIONS

A. ACCEPTANCE OF WORK

Upon completion by the ENGINEER of the services required in this Agreement, or of any phase(s) of such services, the ENGINEER shall submit such services, or services of any phase thereof, to OWNER'S Representative for review and acceptance to assure conformance with the defined scope of services. If OWNER'S Representative finds that such services do conform to such requirements, s/he shall accept such services and authorize payment therefore as provided in this Agreement. If OWNER'S Representative finds that such services do not conform to such requirements, s/he shall immediately notify the ENGINEER of all deficiencies and reasons for nonacceptance and shall permit the ENGINEER a reasonable time, not to exceed (60) days, to complete or correct performance of the services. If, after sixty (60) days, the services still do not conform to such requirements, and if the ENGINEER fails to demonstrate to the satisfaction of the OWNER that the delay is beyond its control, the ENGINEER will be deemed in default of this Agreement.

B. ASSIGNMENT

This Agreement is to be binding on the heirs, successors, and assigns of the parties hereto and is not to be assigned by either party without first obtaining the written consent of the other. No assignment of this Agreement shall be effective until the assignee assumes, in writing, the obligations of the assigning party, and delivers such written assumption of assignment to the other original party to this Agreement.

C. DISCRIMINATION PROHIBITED

In performing the services required hereunder, the ENGINEER shall not discriminate against any person on the basis of race, color, religion, sex, national origin or ancestry, age, genetic information, citizenship, military status, sexual orientation, gender identity, marital status, familial status or disability, or other circumstance prohibited by federal, state or local law, rule or regulation.

D. FORCE MAJEURE

Neither party hereto shall be liable for its failure to perform hereunder due to contingencies beyond its reasonable control, including, but not limited to, strikes, riots, war, fire and acts of nature not including normal weather conditions.

E. HOLD HARMLESS

The ENGINEER agrees to indemnify and hold the OWNER, its officers and employees free and harmless from and against, any and all claims, damages, defense costs, professional fees or other reasonable expenses resulting from the error, omission or negligent act of the ENGINEER, its agents, or employees, in the performance of the ENGINEER'S professional services under this Agreement. For all other non-professional acts or omissions, the ENGINEER agrees to indemnify, defend and hold the OWNER, its officers, and employees harmless from and against any and all claims, demands, defense costs or liability arising out of the performance of the ENGINEER's services under this Agreement. The OWNER agrees that it shall not enter into any settlements which may fall within the provisions of this paragraph without the prior written consent of the ENGINEER.

F. INSURANCE

The ENGINEER and OWNER agree that the ENGINEER, in its performance of this Agreement, is an independent contractor. ENGINEER shall purchase and maintain in force insurance coverage, underwritten by insurer(s) lawfully authorized to write insurance in the state of Kansas, of the minimum types and limits as set forth below:

1. Professional Liability

- A. \$1,000,000 per claim / occurrence
- B. \$2,000,000 aggregate

As to the Professional Liability insurance required in F. 1., the ENGINEER shall at all times, including without limitation, after the expiration or termination of this Agreement for any reason, maintain insurance coverage for any liability directly or indirectly resulting from acts or omissions of the ENGINEER occurring in whole or in part during the term of this Agreement (hereinafter "Continuing Coverage"). The ENGINEER may maintain such Continuing Coverage through the procurement of subsequent policies that provide for a retroactive date of coverage equal to the retroactive date of the insurance policy in effect as of the effective date of this Agreement, the

procurement of an extended reporting endorsement (commonly known as “tail coverage”) applicable to the insurance coverage maintained by the ENGINEER during the term of this Agreement, or such other method acceptable to the City. The contractor shall maintain the full limit of coverage as stated above for the Statute of Repose.

2. Commercial General Liability:

- A. \$1,000,000 Combined Single Limit, for bodily injury, personal injury, and property damage liability per occurrence
 - B. \$2,000,000 annual aggregate
- Coverage must include Premises and Operations; Contractual Liability; Products and Completed Operations Liability and Independent Contractor’s Protection.

3. Workers' Compensation and Employer's Liability:

- A. Statutory Workers’ Compensation including an all states endorsement
- B. Employer's Liability (E.L. and Disease):
 - i. Bodily Injury by Accident \$500,000 Each Accident:
 - ii. Bodily Injury by Disease \$500,000 Policy Limit
 - iii. Bodily Injury by Disease \$500,000 Each Employee

4. Commercial Automobile Liability:

- \$1,000,000 Combined Single Limit for bodily injury and property damage per accident, covering all owned, non-owned, and hired vehicles

The City of Mission, KS, its officers, Commissions, Agencies and employees shall be named as Additional Insured under the Commercial General Liability policy. The Additional Insured requirement shall be subject to the limitation of liability for claims within the scope of the Kansas Tort Claims Act, K.S.A. 75-6101 et seq., and amendments thereto, and does not create a partnership or joint venture between the OWNER and ENGINEER under this Agreement.

Prior to execution of this Agreement, the ENGINEER shall furnish Certificate(s) of Insurance verifying the required insurance is in full force and effect in accordance with this Agreement. Within five (5) business days of expiration of any insurance coverage, ENGINEER shall provide renewal Certificate(s) of Insurance as required by this Agreement. The Certificate Holder shall be as follows:

City of Mission, Kansas
Public Works
4775 Lamar Avenue
Mission, KS 66202

The full description of the work to be performed, bid or project number, and the required Additional Insured language shall be referenced on the Certificate(s) of Insurance in the Description of Operations section. Prior to any reduction in coverage, cancellation, or non-renewal the ENGINEER or its Agent shall provide Certificate Holder not less than thirty (30) days advance written notice of such change in ENGINEER’s insurance coverage. It is ENGINEER’s sole

responsibility to provide this notice to Certificate Holder. Failure to provide notice shall not relieve ENGINEER of its obligations under this Agreement.

It is further agreed that any insurance and self-insurance maintained by the City of Mission, Kansas its officers, Commissions, and Agencies shall apply in excess of and not contributory with any insurance and self-insurance maintained by ENGINEER.

G. SEVERABILITY

In case any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement; this Agreement shall be construed as if such invalid, illegal or unenforceable provisions had never been contained herein.

H. STANDARDS OF PERFORMANCE

The ENGINEER shall perform all services under this Agreement in accordance with the industry standards of the engineering profession for projects similar in scope, size, and complexity to projects contemplated herein, and in accordance with the laws of the State of Kansas.

I. TERMINATION FOR CAUSE

This Agreement may be terminated by either party upon thirty (30) days' written notice should the other party fail to cure a breach of this Agreement through no fault of the other, or if a project is stopped by conditions beyond the control of the OWNER.

J. TERMINATION FOR CONVENIENCE

This Agreement may be terminated by the OWNER for its convenience by giving thirty (30) days' written notice to the ENGINEER.

K. TERMINATION COMPENSATION

In the event of termination, the ENGINEER shall be paid in full for all services previously authorized and performed in accordance with the requirements of this Agreement up to the termination date. If no termination is implemented, relationships and obligations created by this Agreement shall terminate upon completion of all applicable requirements of this Agreement.

L. REUSE OF DOCUMENTS

All documents, including drawings and specifications, furnished by the ENGINEER pursuant to this Agreement are instruments of service with respect to the Authorized Project. They are not intended or represented to be suitable for reuse by the OWNER or others on extensions of the Authorized Project or any other project. Any reuse without written verification or adaptation by the ENGINEER will be at the OWNER'S sole risk and without liability or legal exposure to the ENGINEER.

M. GOVERNING LAW

This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Kansas. In the event that the parties hereto are unable to resolve any controversy or claim arising out of, or relating to, this Agreement or the making, performance or interpretation of

it without resort to the courts, the parties agree that exclusive jurisdiction and venue over such matter shall be in the District Court of Johnson County, Kansas.

N. INDEPENDENT CONTRACTOR

This Agreement is, and shall be deemed, an independent contract for services, and the ENGINEER, and all persons providing services on behalf of the ENGINEER under this Agreement shall be deemed independent contractors and shall not be deemed, under any circumstances, employees of the OWNER.

O. RIGHT TO EXAMINE AND AUDIT RECORDS

The ENGINEER agrees that the OWNER, or any of its authorized representatives, shall have access to and the right to examine and audit any and all books, documents, papers and records of the ENGINEER involving transactions related to this Agreement, or any change order or contract modification thereto, or with compliance with any clauses hereunder. Such records shall include hard copy as well as computer readable data. The ENGINEER shall reasonably require all of its payees including, but not limited to, subcontractors, or material suppliers to comply with the provisions of this clause by including the requirements hereof in a written agreement between the ENGINEER and the payee. Further, the ENGINEER agrees to cooperate fully and will cause all related parties and will reasonably require all of its payees to cooperate fully in furnishing or making available to the OWNER any and all such books, documents, papers, and records.

P. HEADINGS

The headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

Q. CONTRACT DOCUMENTS

The services to be provided by the ENGINEER shall be rendered in accordance with and governed by the terms and conditions of this Agreement, and the respective terms, conditions, provisions and representations contained within the following contract documents:

(1) OWNER'S Request for Proposal, and any amendments or addenda issued thereto (collectively hereinafter the "RFP"); and

(2) ENGINEER'S written Response to the RFP, signed and duly submitted to the OWNER (hereinafter "ENGINEER'S Response").

It is hereby acknowledged and agreed that the contract documents identified hereinabove shall be on file with the OWNER'S Office, and/or such other office or location as the OWNER may from time to time designate.

Whenever the terms "respondent", "successful respondent", "bidder", "successful bidder", "contractor" or "successful contractor" are used in the text of the contract documents, such terms shall be deemed to mean and refer to the ENGINEER.

In the event that a conflict arises between the interpretation of the contract documents listed herein and the terms and conditions of the Agreement (including Attachments A, B and C), the terms and conditions of the Agreement (including Attachments A, B and C) shall control. Attachments A, B and C are incorporated herein by reference and made a part of this Agreement.

R. ENTIRE AGREEMENT

This Agreement represents the entire agreement between the OWNER and the ENGINEER with respect to services required hereunder and supersedes any and all previous understandings, whether oral or written, between the OWNER and the ENGINEER regarding the same.

FOR THE OWNER:

FOR THE ENGINEER:

City of Mission

By Pfefferkorn Engineering & Environmental, LLC


Printed Name

Kate Pfefferkorn-Mansker
Printed Name

Title

Owner
Title

Signature


Signature

ATTACHMENT A – SCOPE OF SERVICES

1. Provide a qualified Construction Inspector and Engineering Technicians as needed to monitor the construction performed, and to determine its conformity with the contract plans and specifications.
2. Review and check plan computations supplied by the City. Prepare computations as required throughout the project.
3. Inspect, test where necessary, and approve construction materials at the project site. Arrange and assist in the selection and preparation of test samples for inspection and testing of materials.
4. Document pay quantities, materials, equipment, and other items required by the City. Submit weekly update of work being done.
5. At the beginning of each month, prepare an estimate of the amount of work completed, using a City-supplied estimate form. At the end of the project, prepare a final estimate of the amount of work completed on the City estimate form.
6. Assist City in preparation of change orders arising from conditions unforeseen during the design phase of the project.
7. Conduct a final inspection for each portion of the work.
8. Review final papers, check final quantities and organize files.

DESCRIPTION OF POSITIONS:

CONSTRUCTION INSPECTOR

The work in this position involves the performance of a variety of inspection duties associated with the construction and/or related items and planning and directing the activities of subordinate Senior Engineering Technicians and Engineering Technicians performing a variety of duties in the appropriate specialty, or performing work of comparable scope and complexity in a non-supervisory capacity. Work requires the application of engineering knowledge and skills in completing assigned projects and includes responsibility for the completion of assignments of a complete nature. Work assignments are received with general instructions and objectives outlined by the City.

Serves as the project supervisor for construction observation. Plans and supervises the activities of lower level technicians performing the inspection duties to ensure compliance with plans, standard procedures and special provisions. Recommends and makes decisions on minor necessary changes in construction signing, and safety measures. Recommends to the City major changes in construction sequence, staking procedures, etc., to ensure timely and continuity of operations.

Performs on-site inspection of contractor's operations, equipment, construction signing, safety measures, reviews procedures and inspection techniques at sources of supply and

distribution of materials incorporated into projects and reviews adequacy of design of material combinations.

Assist in communication with Construction Managers/Coordinators, utility coordinators, construction surveyors and/or Contractor in order to ensure proper flow and sequence of operations.

Prepares and compiles data for project diaries, reports, field notes and other required paperwork for a project progress, contractor payments and final construction documentation or directs lower level technicians to obtain the same final results.

Reviews plans and specifications, and supervises the preparation of computation to substantiate all plan quantities.

Reviews materials certifications to assure all materials incorporated into the project have been properly tested and accepted.

Supervises the preparation of periodic and final reports.

ENGINEERING TECHNICIAN, SENIOR

Work involves planning and directing the activities of subordinate Engineering Technicians performing a variety of duties in the appropriate specialty, or performing work of comparable scope and complexity in a non-supervisory capacity. Work generally includes responsibility for the completion of assignments of a complete nature. Work assignments are received with general instructions and objectives outlined by the Project Manager.

May serve as the project supervisor on complex roadway and/or multiple roadway and bridge construction projects. Plans and supervises the activities of lower level technicians performing the inspection duties to ensure compliance with plans, standard procedures and special provisions. Recommends and makes decisions on minor necessary changes in construction signing, and safety measures. Recommends to the Project Manager major changes in construction sequence, staking procedures, etc., to ensure timely and continuity of operations.

Prepares and compiles data for project diaries, reports, field notes and other required paperwork for a project progress, contractor payments and final construction documentation or directs lower level technicians to obtain the same final results.

Reviews materials certifications to assure all materials incorporated into the project have been properly tested and accepted.

ENGINEERING TECHNICIAN

Responsibilities are to inspect, document, and test materials for construction work performed by contractors to assure compliance with plans, specifications, and accepted standard procedures. Employee will serve as an inspector on roadway construction projects under the supervision of higher level technicians or project manager.

Performs or assists other technicians or project manager in the performance of routine tests in the laboratory or field, or inspection on construction projects for compliance with standard practice, specifications, plans, or special provisions.

Serves as inspector-in-charge of a construction project with a limited number of operations or one of several chief inspectors on complex projects with a multitude of operations. Prepares required documentation and reports.

Prepares or assists in the preparation of related documentation and reports.



Pfefferkorn Engineering & Environmental, LLC

19957 W. 162nd Street

Olathe, Kansas 66062

p-e2.com

Tel: (913) 490-3967

Fax: (913) 426-9138

ATTACHMENT B

Exhibit : RATE SCHEDULE

Design Services

Principal	\$175.00
Senior Design Engineer.....	\$150.00
Design Technician	\$100.00
Drafter.....	\$ 80.00
Clerical/Support Staff.....	\$ 78.00

Field Services – Construction Inspection & Survey

Senior Engineer Technician	\$ 80.00
Engineer, Technician II	\$ 75.00
Survey Crew – 1 person*	\$ 175.00
Survey Crew – 2 people*	\$ 195.00
Survey Crew – 3 people*	\$ 210.00

On-Site Materials Testing and Observation

In-situ Density, Utilizing Nuclear Densometer, (2 hour minimum).....	\$ 80.00 / hour
Concrete Testing, (2 hour minimum)	\$ 80.00 / hour
Materials Sampling, (2 hour minimum)	\$ 80.00 / hour

In addition to the above, reimbursement shall be made for expenses incurred in connection with the project such as filing fees, print, research materials, equipment rental, mileage, per diem, postage and handling, and any other related expenses will be billed at their direct cost. Subcontracted labor, technical photography, and other direct job costs will be billed at their direct cost.

Printing

24" x 36"	\$ 3.50/page
8- 1/2" x 11" or 11" x 17" (copies)	\$ 0.20/page

Equipment

Vehicle Mileage (Truck or Auto)	\$0.54/mile
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ATTACHMENT B (cont.) **Asphalt & Aggregate Testing** **2022 Schedule of Fees**

WORK ITEM	UNIT	UNIT PRICE
ASPHALT MIXTURE AND AGGREGATE TESTING		
Sieve Analysis (Washed) (ASTM C-136 and C 117)	Each	\$140.00
Aggregate Specific Gravity, -#4 (ASTM C 128)	Each	\$150.00
Aggregate Specific Gravity, + #4 (ASTM C 127)	Each	\$100.00
Clay Lumps & Friable (ASTM C 142)	Each	\$55.00
Crushed Particles (KT-31)	Each	\$70.00
Soundness, small (ASTM C 88)	Each	\$300.00
Soundness, large (ASTM C 88)	Each	\$300.00
LA Wear, small (ASTM C 131)	Each	\$275.00
LA Wear, large (ASTM C 131)	Each	\$300.00
Lightweight Particles in Aggregate (SpG < 2.0) (ASTM C 123)	Each	\$150.00
Lightweight Particles in Aggregate (Chert) (ASTM C 123)	Each	\$150.00
Organic Impurities (ASTM C 40)	Each	\$75.00
Sand Equivalent (ASTM D 2419)	Each	\$145.00
Maximum Specific Gravity (ASTM D 2041)	Each	\$75.00
Bulk Specific Gravity of Cores/Plugs (ASTM D2726)	Each	\$20.00
Gyratory Compaction (ASTM D 6925, AASHTO T 312)	Each	\$275.00
Marshall Properties, Incl. Stability and Flow (ASTM 6926, 6927)	3 Pills	\$275.00
Rice Density (AASHTO T 209 and ASTM D 2041)	Each	\$100.00
Asphalt Extraction and Gradation (ASTM D 6307)	Each	\$210.00
Washed Aggregate Gradation (Belt Sample)	Each	\$75.00
Freeze-Thaw Testing (KT-MR-21/ASTM D 5312)	Each	\$650.00
Sample Prep for Freeze-Thaw Testing (ASTM 5312)	Hour	\$60.00
Fine Aggregate Angularity (ASTM C 1252)	Each	\$120.00
Superpave Asphalt Mix Design	Each	\$6,500.00
Marshall Asphalt Mix Design	Each	\$4,000.00
Note: Hourly and Mileage rates are charged portal to portal; laboratory testing rates are based on samples delivered to lab, fees for obtaining samples will be billed at basic hourly and mileage rates. Time in excess of 8 hours a day, Saturday, Sunday, and holidays will be billed at the above standard rates. Above rates do not include sample collection.		



Pfefferkorn Engineering & Environmental, LLC

19957 W. 162nd Street
Olathe, KS 66062
913-490-3967
kate.p@p-e2.com



**Johnson Drive - Lamar to Roe Rehabilitation
Construction Inspection Services**

PROPOSAL

Pfefferkorn Engineering & Environmental, LLC is pleased to offer the following proposal for your consideration. Pfefferkorn understands the general scope of services to include project inspection, documentation, materials testing, and construction administration for the public roadway improvements including but not limited to ultrathin bonded asphalt surfacing, milling, concrete replacement and pavement marking.

Pfefferkorn will provide a KDOT Certified Construction Inspector as well as supplemental Inspectors and materials testing technicians when needed. Our KDOT Certified Inspector will coordinate daily inspection activities associated with the project while our supplemental inspectors and materials testing technicians will provide support services as necessary.

Our inspector will check traffic control daily, inspect work items conform to specifications and be dedicated to the project during contractor activity. As per the City's request, this proposal has full-time inspection covering all contractor activity including material testing.

The quoted amounts are based on the project scope, plans and quantities provided April 20, 2022. Working hours are anticipated to be Monday through Friday from 7:00 am to 6:00 pm and Saturday 8:00 am to 6:00 pm. (No work is anticipated on Sunday). The following table is a budgetary upper limit we anticipate to cover the inspection and material testing scope of the Johnson Drive Rehabilitation Project.

FULL TIME INSPECTION	Quantity	Unit	Unit Cost	Subtotal
Certified Inspector (full-time, coverage of ALL contractor activity)	480	Hours	\$80	\$38,400
Concrete testing Slump, Unit Weight, Air Content, Temperature, Compressive Strength (4" x 8" Cylinders – set of 7)	12	Each	\$80	\$960
Aggregate Gradation Sieve Analysis AB-3 OP Modified	1	Each	\$100	\$100
Asphalt Properties (Gyratory Compaction, Marshall properties, Rice Density)	1	Each	\$850	\$850
Field Density Testing for Asphalt and Base Compaction (portable gauge)	14	Days	\$150	\$2,100
TOTAL				\$42,410

This cost amounts stated above are to serve as a not-to-exceed limit for construction inspection and materials testing services. *Inspection hourly rate is billed at \$80 per hour. Working days are unknown at the time of proposal but anticipated to be no more than 150 working days and subject to the contractor's work schedule approved by the City.*

Thank you for your consideration. Please let me know if you have any questions or concerns. To accept this agreement, please sign below and e-mail kelly@p-e2.com or fax 913-426-9138 to our office.

Very kind regards,

Kate Pfefferkorn-Mansker

Kate Pfefferkorn-Mansker, P.E. | Owner

Signature

Date

Printed Name

Title

ATTACHMENT C – AUTHORIZATION FOR CONSTRUCTION INSPECTION SERVICES
FORM

**AUTHORIZATION NO. _____ FOR CONSTRUCTION INSPECTION SERVICES
(AUTHORIZED PROJECT NAME)**

In accordance with ARTICLE 2 of the Agreement for Professional Construction Inspection Services, dated _____, 2022 by and between OWNER (City of Mission, Kansas) and the ENGINEER (Pfefferkorn Engineering & Environmental) (the “AGREEMENT”), the following project authorization is hereby given and mutually agreed upon:

- A. Authorized Project Name and Description:
- B. Description of Services to be Performed:
- C. Amount of Compensation:
- D. Estimated Time of Completion:
- E. Notice to Proceed Date:

It is further understood and agreed by the parties hereto that all of the terms and conditions of the AGREEMENT are hereby incorporated by reference as if set forth fully herein and are made a part of this Authorization.

IN WITNESS WHEREOF, the parties hereto have caused this Authorization to be executed by their duly authorized representatives and made effective the day and year first above written.

Pfefferkorn Engineering & Environmental, LLC (ENGINEER)

By Kate Pfefferkorn-Mansker

Kate Pfefferkorn-Mansker Printed Name

Owner Title

CITY OF MISSION, KANSAS (OWNER)

By _____

_____ Printed Name

_____ Title

BID

JOHNSON DR., LAMAR AVE. TO ROE AVE., REHABILITATION PROJECT

TO: CITY OF MISSION,
JOHNSON COUNTY, KANSAS

Neither the City nor Consultant shall be responsible for the accuracy, completeness, or sufficiency of any bid

documents obtained from any source other than the source indicated in the Notice to Bidders. Obtaining copies of plans, specifications, bid documents and other contract documents from any other source(s) may result in obtaining incomplete and inaccurate information. Obtaining these documents from any source other than directly from the source listed in the Notice to Bidders may also result in failure to receive any addenda, corrections, or other revisions to these documents that may be issued.

The undersigned bidder hereby proposes to mobilize and furnish all materials, supplies, transportation, tools,

equipment and plant, perform all necessary labor and construct, install and complete all work stipulated in, required by, and in conformity with the proposed contract documents (including all documents referred to therein) and any and all addenda thereto, for and in consideration of prices as follows:

BASE BID) (MISSION)

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST \$	COST \$
1	FORCE ACCOUNT (Set)	LS	1	\$ 35,000.00	\$ 35,000.00
2	ULTRA-THIN BONDED ASPHALT SURFACE (UBAS) (TYPE B) (5/8")	SY	26043	\$ 6.65	\$ 173,185.95
3	MILLING (SPECIFIED MACROTEXTURE)(MAXIMUM MACROTEXTURE DEPTH = 0.14 INCHES)	SY	26043	\$ 1.65	\$ 42,970.95
4	8" CONCRETE PAVEMENT REPLACEMENT	SY	1298	\$ 140.00	\$ 181,720.00
5	4" AB-3	SY	1298	\$ 8.20	\$ 10,643.60
6	COMBINED CURB & GUTTER REPLACEMENT (LANDSCAPE)	LF	100	\$ 56.00	\$ 5,600.00
7	COMBINED CURB & GUTTER REPLACEMENT (TYPE B)	LF	2346	\$ 53.00	\$ 124,338.00
8	JOINT REPAIR 18"	LF	664	\$ 35.00	\$ 23,240.00
9	STAMPED COLORED CONCRETE REPLACEMENT	SY	149	\$ 180.00	\$ 26,820.00
10	MEDIAN NOSE REPLACEMENT	EA	5	\$ 4,000.00	\$ 20,000.00
11	REMOVE & REPLACE SIDEWALK RAMP	SF	1778	\$ 24.95	\$ 44,361.10
12	DETECTABLE WARNING SURFACE	SF	259	\$ 55.65	\$ 14,413.35
13	REMOVE & REPLACE 4" CONCRETE SIDEWALK	SF	8676	\$ 11.50	\$ 99,774.00
14	STEP RAILING	EA	1	\$ 6,500.00	\$ 6,500.00
15	SOD	SY	323	\$ 11.00	\$ 3,553.00
16	ADJUST GRATE INLET TOP	EA	4	\$ 4,300.00	\$ 17,200.00
17	CURB INLET THROAT REPLACEMENT	LF	100	\$ 56.00	\$ 5,600.00
18	REMOVE AND REPLACE FLUME (CONCRETE)	EA	3	\$ 1,500.00	\$ 4,500.00
19	TRAFFIC CONTROL	LS	1	\$ 40,000.00	\$ 40,000.00
20	4" SOLID WHITE PARKING LINE (METHYL METHACRYLATE)	LF	5175	\$ 3.22	\$ 16,663.50

21	4" BROKEN WHITE LANE LINE (THERMOPLASTIC)	LF	125	\$	1.70	\$	212.50
22	4" BROKEN WHITE EXTENTION LINE (THERMOPLASTIC)	LF	25	\$	1.70	\$	42.50
23	4" BROKEN YELLOW CENTER LINE (THERMOPLASTIC)	LF	660	\$	1.70	\$	1,122.00
24	4" SOLID YELLOW CENTER LINE (THERMOPLASTIC)	LF	2630	\$	1.70	\$	4,471.00
25	4" DOUBLE YELLOW CENTER LINE (THERMOPLASTIC)	LF	5560	\$	1.70	\$	9,452.00
26	4" DOUBLE YELLOW CENTER LINE (METHYL METHACRYLATE)	LF	130	\$	4.35	\$	565.50
27	6" SOLID WHITE LANE LINE (THERMOPLASTIC)	LF	2260	\$	2.25	\$	5,085.00
28	6" SOLID WHITE LANE LINE (METHYL METHACRYLATE)	LF	65	\$	3.50	\$	227.50
29	12" SOLID YELLOW DIAGONAL LINE (THERMOPLASTIC)	LF	180	\$	11.75	\$	2,115.00
30	24" SOLID WHITE STOP BAR (THERMOPLASTIC)	LF	345	\$	23.50	\$	8,107.50
31	24" SOLID WHITE STOP BAR (METHYL METHACRYLATE)	LF	85	\$	23.50	\$	1,997.50
32	24" SOLID WHITE CROSSWALK (THERMOPLASTIC)	LF	1690	\$	23.50	\$	39,715.00
33	24" SOLID WHITE CROSSWALK (METHYL METHACRYLATE)	LF	455	\$	21.00	\$	9,555.00
34	SOLID WHITE LEFT TURN ARROW (PRE-FORMED THERMOPLASTIC)	EA	48	\$	385.00	\$	18,480.00
35	SOLID WHITE RIGHT TURN ARROW (PRE-FORMED THERMOPLASTIC)	EA	5	\$	385.00	\$	1,925.00
36	SOLID WHITE "ONLY" MARKING (PRE-FORMED THERMOPLASTIC)	EA	2	\$	385.00	\$	770.00
37	SOLID WHITE "BUMP" MARKING (PRE-FORMED THERMOPLASTIC)	EA	6	\$	385.00	\$	2,310.00
38	SOLID WHITE SPEED HUMP MARKING (METHYL METHACRYLATE)	EA	6	\$	250.00	\$	1,500.00
39	SOLID WHITE HANDICAPPED MARKING (PRE-FORMED THERMOPLASTIC)	EA	8	\$	385.00	\$	3,080.00
40	PROJECT SIGN (CARS)	EA	2	\$	500.00	\$	1,000.00

TOTAL (BASE BID) (MISSION) \$ \$ **1,007,816.45**

≡ BID) (ROELAND PARK)

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST \$	COST \$
1	FORCE ACCOUNT (Set)	LS	1	\$ 15,000.00	\$ 15,000.00
2	ULTRA-THIN BONDED ASPHALT SURFACE (UBAS) (TYPE B) (5/8")	SY	2975	\$ 6.65	\$ 19,783.75
3	MILLING (SPECIFIED MACROTEXTURE)(MAXIMUM MACROTEXTURE DEPTH = 0.14 INCHES)	SY	2975	\$ 2.00	\$ 5,950.00
4	8" CONCRETE PAVEMENT REPLACEMENT	SY	146	\$ 145.00	\$ 21,170.00
5	4" AB-3	SY	146	\$ 8.65	\$ 1,262.90

6	6" HMA COMMERCIAL GRADE (CLASS A) REPLACEMENT	SY	1112	\$ 60.00	\$ 66,720.00
7	COMBINED CURB & GUTTER REPLACEMENT (TYPE B)	LF	669	\$ 53.00	\$ 35,457.00
8	JOINT REPAIR 18"	LF	44	\$ 35.00	\$ 1,540.00
9	STAMPED COLORED CONCRETE REPLACEMENT	SY	82	\$ 180.00	\$ 14,760.00
10	REMOVE & REPLACE SIDEWALK RAMP	SF	774	\$ 25.00	\$ 19,350.00
11	DETECTABLE WARNING SURFACE	SF	25	\$ 55.00	\$ 1,375.00
12	REMOVE & REPLACE 4" CONCRETE SIDEWALK	SF	1725	\$ 11.50	\$ 19,837.50
13	SOD	SY	28	\$ 15.00	\$ 420.00
14	REMOVE AND REPLACE INLET TOP	EA	3	\$ 4,100.00	\$ 12,300.00
15	CURB INLET THROAT REPLACEMENT	LF	36	\$ 55.00	\$ 1,980.00
16	REMOVE AND RELOCATE STREET LIGHT POLE	EA	2	\$ 12,500.00	\$ 25,000.00
17	REMOVE AND RELOCATE SIGN	EA	1	\$ 322.00	\$ 322.00
18	4" SOLID WHITE PARKING LINE (THERMOPLASTIC)	LF	300	\$ 1.65	\$ 495.00
19	4" BROKEN WHITE LANE LINE (THERMOPLASTIC)	LF	125	\$ 1.65	\$ 206.25
20	8" BROKEN WHITE LANE DROP LINE (THERMOPLASTIC)	LF	75	\$ 2.50	\$ 187.50
21	6" SOLID WHITE LANE LINE (THERMOPLASTIC)	LF	430	\$ 2.50	\$ 1,075.00
22	24" SOLID WHITE STOP BAR (THERMOPLASTIC)	LF	25	\$ 30.00	\$ 750.00
23	24" SOLID WHITE CROSSWALK (THERMOPLASTIC)	LF	100	\$ 30.00	\$ 3,000.00
24	SOLID WHITE RIGHT TURN ARROW (PRE-FORMED THERMOPLASTIC)	LF	3	\$ 400.00	\$ 1,200.00
25	SOLID WHITE "ONLY" MARKING (PRE-FORMED THERMOPLASTIC)	LF	2	\$ 400.00	\$ 800.00
TOTAL (BASE BID) (ROELAND PARK)				\$	\$ 269,941.90

The winning bidder will be determined from the sum of the "Total Bid Mission" plus "Total Bid Roeland Park"

SUMMARY

TOTAL (BASE BID) (MISSION)	\$	\$ 1,007,816.45
TOTAL (BASE BID) (ROELAND PARK)	\$	\$ 269,941.90
TOTAL BID	\$	\$ 1,277,758.35

The undersigned further agrees to begin upon the date stated in the Notice to Proceed and to complete the work, if this bid is accepted, as stated herein:

A. The Notice to Proceed is anticipated to be June 1, 2022.

B. The undersigned further agrees to complete the work as described in the plans by October 1, 2022 (with daily working hours from 7:00 AM to 6:00 PM Monday through Friday, 8:00 AM to 6:00 PM on

otherwise the bid security shall be returned to the undersigned upon signing of the agreement and delivery of the approved bonds and other required documents to the City of Overland Park, Kansas.

DATED in Shawnee KS this 24 day of April, 2022.

(SEAL)

McAnany Construction
Contractor
Ben McAnany
Signature
Ben McAnany
Printed Name
Vice President
Title
15320 Midland Drive
Street Address or P.O. Box
Shawnee KS 66217
City, State, Zip
913 631 5440
Telephone Number

Fax Number

Item Number: Consent Agenda- II.-E.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/25/2022
Submitted By: Erin Winn
Committee/Department: Administration
Title: **Approve Embree Donation in Lieu of Providing Art**
Item Type: Other

Recommendation:

Approve public art donation from Embree Development.

Details:

In lieu of commissioning a specific piece of art, Embree Development (the group responsible for the St. Luke's construction) wishes to donate their 1% contribution, \$76,161.

Resolution 664 allows the City to accept the donation in lieu of a commissioned piece with Council approval.

The donation would go to the General Fund Public Art Purchase account to be used for a purchase based on the recommendation of the Arts Advisory Committee and the Governing Body.

Financial Impact


Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
	Resolution 664	Cover Memo
	Embree letter	Cover Memo

CITY OF ROELAND PARK, KANSAS

RESOLUTION NO. 664

A RESOLUTION AMENDING RESOLUTION NO. 601; ADDING A SECTION TO ALLOW CERTAIN PROPERTY DEVELOPERS TO MAKE A CONTRIBUTION TO THE CITY FOR PUBLIC ART.

WHEREAS, the City of Roeland Park, Kansas ("City") previously approved Resolution No. 601 for the purpose of conditioning certain development approvals on the developer's agreement to provide public art valued at one percent (1%) of the total project costs on the developer's property;

WHEREAS, the City agrees that there are circumstances where it would be more appropriate for a developer to make a contribution to the City for public art in lieu of providing the public art;

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:

A. Resolution No. 601 is hereby amended to read as follows:

4. The funds shall be held in escrow until such time as the developer has demonstrated that public art has been provided that is valued at one percent (1%) of the project costs. Certifications of value, under oath, shall be provided by a person qualified to give an opinion of value for the type of art provided. Alternatively, the developer may ask the City's Arts Advisory Committee to provide an opinion of value.
 5. For purposes of this Resolution, "public art" is define as any structure of a permanent character intended for ornament or commemoration or other suitable expression including, but not limited to, sculpture, painting and fountains. Public art may also be
1. It is hereby declared that the Governing Body intends to condition certain development or redevelopment approvals on the developer's agreement to provide public art valued at one percent (1%) of the total project costs.
 2. This public art requirement will apply to all new development, including redevelopment, of properties zoned or rezoned to one of the following zoning district classifications: Multiple Residence District; Office Building District; Retail Business District; Planned Industrial Park District; Planned Office Building District; Planned Restricted Business District; Planned General Business District; and Planned Mixed-Use District. In addition, the public art requirement shall apply to all public buildings, school and churches in any zoning district. The public art requirement may be applied to developments requesting a special use permit depending upon the nature of the development.
 3. To comply with the public art requirement, the developer shall, prior to the issuance of any building permit for the project, deposit with the City Clerk cash, a letter of credit or such other security as is satisfactory to the City Council, in the amount of 1% of the estimated project costs. Estimated project costs shall be certified, under oath, by a project engineer or project architect.

an integral part of a building, facility or structure, and may be integrated with the work of other design professionals. Public art is intended to supplement the visual elements of building projects. While coordination is important between a public art project and the visual elements of the building or project to which it relates, public art is separate and distinct from those project elements. Architectural design features, decorative building art, landscaping and similar project elements are considered to be part of the building project itself and would not ordinarily qualify as public art. Public art under this program is intended to be a major artistic activity and will almost always include the selection and use of an artist.

6. The public art must be located on property owned by the developer and must be able to be viewed by the public at all times.
 7. In lieu of providing the public art, a qualifying developer may make a contribution to the City in the amount of one percent (1%) of the total project costs to be used by the City for public art.
 8. To qualify, a developer may present reasons to the Governing Body explaining why strict application of the resolution would not be appropriate. The decision to grant a developer's request shall be at the sole discretion of the Governing Body
 9. If a request is approved, the Governing Body will utilize the funds held in escrow at its sole discretion to complete a public art project and ongoing maintenance therefor on or within city owned property, including but not limited to the right-of-way, parks, the Roeland Park Community Center, or the Roeland Park Aquatic Center. The project should be completed within 18 months of the developer's contribution.
- B. All other provisions of Resolution No. 601 not in conflict with this Resolution shall remain in full force and effect.


ADOPTED by the Governing Body this 22 day of January, 2019.


Mike Kelly, Mayor

ATTEST:


Kelley Bohon, City Clerk

APPROVED AS TO FORM:


Steve Mauer, City Attorney



April 15, 2022

City of Roeland Park, Kansas,
4600 W 51st Street,
Roeland Park, KS 66205
Attn: Keith Moody, City Administrator
Email: kmoody@roelandpark.org

RE: Application of Deposit in Connection with 4720 Johnson Dr, Roeland Park, KS 66205

Mr. Moody,

Embree Development Group, Inc. fka Embree Asset Group, Inc. (“**Embree**”), as the original developer of the above referenced location placed a deposit in the amount of Seventy Six Thousand, One Hundred Sixty One Dollars (\$76,161.00) (the (“**Deposit**”) with the City in compliance with the City’s public art requirement. Embree no longer has an ownership interest in this location and it is our understanding that the City and current owners/ occupants have mutually agreed to have the Deposit released to the City. Embree as the original developer and maker of the Deposit hereby consents to the release of the Deposit to the City and waives all interest (if any) in the Deposit.

Sincerely,

Embree Development Group, Inc., a Texas corporation, fka Embree Asset Group, Inc.

A handwritten signature in blue ink, appearing to read 'Jared Rann', is written over a horizontal line.

Jared Rann, Director of Real Estate Legal

Item Number: Consent Agenda- II.-F.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/28/2022
Submitted By: Keith Moody
Committee/Department:
Title: **Lease for 4800 Johnson Drive**
Item Type: Agreement

Recommendation:

Staff recommends approval of the attached lease for 4800 Johnson Drive.

Details:

The current tenant of 4800 Johnson Drive would like to continue to lease the property for their business. The City intends to close on the purchase of this site on 4/29/22. The terms of the lease are consistent with the lease currently in place for the tenant. The lease is month to month with a 60 day notification to terminate by other party at the request of the tenant. The terms afford the City time to complete platting, rezoning and marketing steps for an new larger commercial lot contemplated as part of the City's plan for redevelopment of this area.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description:	

Additional Information

Rent from the site will be accounted for in the General Fund and be used to offset site redevelopment expenses incurred by the City.

How does item relate to Strategic Plan?

The lease contributes resources in support of redevelopment efforts intended to add diversity of business types within the City along with diversity of employment opportunities for residents.

How does item benefit Community for all Ages?

One advantage of purchasing this site is the extension of a public sidewalk along the north side of Johnson drive.

ATTACHMENTS:

Description	Type
 4800 Johnson Drive Lease	Cover Memo

Commercial Lease

This Lease is made on _____, 2022 between the City of Roeland Park, KS (“Lessor”) and _____, (“Lessee”) regarding the real property located at 4800 Johnson Drive, Roeland Park, KS. The parties hereby agree as follows:

1. The Lessor agrees to rent to the Lessee and the Lessee agrees to rent from the Lessor the following property: The entire first floor of 4800 Johnson Drive.
2. The rental payments will be one thousand three hundred (\$1,300.00) per month and will be payable by the Lessee to the Lessor on the first day of each month, beginning on May 1, 2022. If any rental payment is not paid within five (5) days of its due date, the Lessee agrees to pay an additional late charge of \$50.00 (fifty-dollars).
3. The term of this Lease will commence on May 1, 2022 and continue month to month until terminated by either party per the notification terms below. Lessee shall have the option to continue a month-to-month tenancy, with all terms and conditions of this Lease remaining the same, except that the rent shall increase \$25.00 per month on May 1st of each successive year that tenancy is maintained. Tenancy may be terminated by either party providing 60 days written notice to the other party.
4. The Lessee has paid the Lessor a security deposit of one thousand three hundred (\$1,300.00). This security deposit will be held as security for the repair of any damages to the property by the Lessee and/or the Lessee’s guests, invitees, and others. This deposit will be returned to the Lessee within ten (10) days of the termination of this Lease, minus any amounts needed to repair the property, but without interest.
6. The Lessee agrees to use the property only for the purpose of carrying on the following lawful business: weight management.
7. The Lessee has inspected the property and has found it satisfactory for its intended purposes. The Lessor shall be responsible for the repair and upkeep of the exterior of the property, including the roof, exterior walls, parking areas, landscaping, and building foundation. The Lessee shall be responsible for the repair and upkeep of the interior of the property, including all electrical, mechanical, plumbing, heating, cooling, or any other system or equipment on the property. Lessee agrees to maintain the interior of the property and the surrounding outside area in a clean, safe, and sanitary manner and not to make any alterations to the property without the Lessor’s written consent. At the termination of this Lease, the Lessee agrees to leave the property in the same condition as when it was received, except for normal wear and tear. Lessee also agrees to comply with all rules, laws, regulations, and ordinances affecting the property of the business activities of the Lessee.
8. The Lessee agrees to obtain and pay for all necessary utilities for the property.
9. The Lessee agrees not to sub-let the property or assign this Lease without the prior written consent of the Lessor. Lessee agrees to allow Lessor reasonable access to the property for

inspection and repair. Lessor agrees to enter the property only after notifying the Lessee in advance, except in an emergency.

10. If the Lessee fails to pay rent on time, or violates any other terms of this Lease, the Lessor will provide written notice of the violation or default, allowing fifteen (15) days to correct the violation or default. If the violation or default is not completely corrected within the time prescribed, the Lessor will have the right to terminate this lease with zero (0) days notice and in accordance with state law. Upon termination of this Lease, the Tenant agrees to surrender possession of the property. The Lessor will also have the right to re-enter the property and take possession of it, remove Tenant Lessee any equipment or possession of Lessee, and to take advantage of any other legal remedies available.

11. The Lessor agrees to carry fire and casualty insurance on the property, but shall have no liability for the operation of the Lessee's business. The Lessor agrees not to do anything that will increase the Lessor's insurance premiums and, further agrees to indemnify and hold the Lessor harmless from any liability or damage, whether caused by Lessee's operations or otherwise. The Lessee agrees to carry and pay all premiums for casualty insurance on any equipment or fixtures that Lessee installs at the property. In addition, the Lessee agrees carry business liability insurance, including bodily injury and property damage coverage, covering all Lessee's business operations in the amount of \$300,000.00 with the Lessor named as a co-insured party. Lessee agrees to furnish Lessor copies of the insurance policies and to not cancel the policies without notifying the Lessor in advance. Lessee agrees to provide Lessor with a Certificate of Insurance which indicates that Lessor is a co-insured party and that Lessor shall be provided with a minimum of ten (10) days written notice prior to cancellation or change of coverage.

Lessor:

Lessee:

Signature

Signature

City of Roeland Park, KS

(Name)

Date

Date

Item Number: Consent Agenda- II.-G.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/28/2022
Submitted By: Keith Moody
Committee/Department:
Title: **Lease for 4812 Johnson Drive**
Item Type: Agreement

Recommendation:

Staff recommends approval of the attached lease for 4812 Johnson Drive.

Details:

The current tenant of 4812 Johnson Drive would like to continue to lease the property for their business. The City intends to close on the purchase of this site on 4/29/22. The terms of the lease are consistent with the lease currently in place for the tenant. An initial 18 month term is specified with the lease reverting to month to month after the initial term. The terms afford the City time to complete platting, rezoning and marketing steps for a new larger commercial lot contemplated as part of the City's plan for redevelopment of this area.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description:	

Additional Information

Rent from the site will be accounted for in the General Fund and be used to offset site redevelopment expenses incurred by the City.

How does item relate to Strategic Plan?

The lease contributes resources in support of redevelopment efforts intended to add diversity of business types within the City along with diversity of employment opportunities for residents.

How does item benefit Community for all Ages?

One advantage of purchasing this site is the extension of a public sidewalk along the north side of Johnson drive.

ATTACHMENTS:

Description	Type
 4812 Johnson Drive Lease	Cover Memo

Commercial Lease

This Lease is made on _____, 2022 between the City of Roeland Park, KS (“Lessor”) and Aryeh Realty, LLC, (“Lessee”) regarding the real property located at 4812 Johnson Drive, Roeland Park, KS. The parties hereby agree as follows:

Lessee hereby offers to lease from Lessor and Lessor hereby offers to lease to Lessee the premises known as Parcel Number PP63000017 0031 located at 4812 Johnson Drive, situated in the City of Roeland Park, County of Johnson, State of Kansas, 66205 described as a single office building, upon the following terms and conditions:

1. Term and Rent. Lessor demises the premises for a term of 18 months, commencing on May 1, 2022 and terminating on October 31, 2023, or sooner as provided herein, payable in installments of One Thousand Five Hundred Dollars (\$1,500.00) per month. If Lessee is in full compliance with all of the terms of this Lease at the expiration of this term, Lessee shall have the option to continue a month-to-month tenancy, with all terms and conditions of this Lease remaining the same, except that the rent shall increase \$25.00 per month on October 31, 2023. Tenancy beyond the initial 18-month term may be terminated by sixty (60) days written notice from either the Lessor or the Lessee.

Payment is due in advance on the first day of the month and paid by the 10th of each month. All rental payments shall be made to Lessor at 4600 W 51st Street, Suite 200, Roeland Park, KS 66205.

2. Use. Lessee shall use and occupy the premises for office purposes. Lessee shall not use the premises in any manner to create any nuisance or trespass, or in any manner to vitiate the insurance or intentionally increase the rate of insurance on premises so long as Lessor’s current insurance contemplates the premises being occupied as an office.

3. Care and Maintenance. Lessee accepts the premises “as is” in their present condition without warranty or representation by the Lessor. Lessee shall, at its own expense and at all times maintain the premises in good and safe condition as received, normal wear and tear excepted. Lessor shall be responsible for maintenance and replacement of HVAC equipment and the roof, if necessary.

4. Alterations. Lessee shall not, without first obtaining the written consent of Lessor, make any alterations, additions, or improvements, in, to or about the Premises. It is agreed that any alterations will not be converted back to original designed.

5. Ordinance and Statutes. Lessee shall comply with all statutes, ordinances and requirements of all municipal, state, and federal authorities now in force, or which may hereafter be in force, pertaining to the Premises, occasioned by or affecting the use or occupation thereof by Lessee.

6. Assignment and Subletting. Lessee shall not assign this lease or sublet any portion of the premises without prior written consent of the Lessor. Any such assignment or subletting without consent shall be void and, at the option of the Lessor, may terminate this lease.

7. Utilities. Lessee will cause utilities – sewer, water, gas, electricity – to be in its name.

8. Entry and Inspection. Lessee shall permit Lessor or Lessor's agents to enter upon the premises at reasonable times and with reasonable notice for the purpose of inspecting the same, and will permit Lessor at any time within sixty (60) days prior to the expiration of this lease to place upon the premises any usual "To Let" or "For Lease" signs, and permit persons desiring to lease the same to inspect the premises thereafter. A 24-hour notice will be given prior to showing Premises. No notice is required in the case of an emergency.

9. Possession. If Lessor is unable to deliver possession of the premises at the commencement hereof, Lessor shall not be liable for any damage caused thereby, nor shall this lease be void or voidable, but Lessee shall not be liable for any rent until possession is delivered. Lessee may terminate this lease if possession is not delivered within 14 days of the commencement of term hereof. All utilities and HVAC shall be turned on and working at the time Lessor delivers possession.

10. Indemnification of Lessor. Lessor shall not be liable for any damage or injury to Lessee, or any other person, or to any property, occurring on the Premises or any part thereof, and Lessee agrees to indemnify and hold Lessor harmless from any claims for injury and damages, no matter how caused.

11. Insurance. Lessee, at its expense, shall maintain public liability insurance including bodily injury and property damage insuring the Lessee and Lessor with minimum coverage as follows: \$1,000,000 bodily injury and property damage liability, and aggregate of \$2,000,000. Lessee shall provide Lessor with a certificate of insurance showing Lessor as additional insured. The certificate shall provide for a ten-day written notice to Lessor in the event of cancellation or material change of coverage. To the maximum extent permitted by insurance policies, which may be owned by Lessor or Lessee, Lessee and Lessor, for the benefit of each other, waive any and all rights of subrogation, which might otherwise exist.

12. Eminent Domain. If the premises or any part thereof or any estate therein, or any other part of the building materially affecting Lessee's use of the premises, shall be taken by eminent domain, this Lease shall terminate on the date when title vests pursuant to such taking. The rent, and any additional rent, shall be apportioned as of the termination date, and any rent paid for any period beyond that date shall be repaid to lessee. Lessee shall not be entitled to any part of the award for such taking or any payment in lieu thereof, but Lessee may file a claim for any taking of fixtures and improvements owned by Lessee, and for moving expenses.

13. Destruction of Premises. In the event of a partial destruction of the premises during the term hereof, from any cause, Lessor shall forthwith repair the same, provided that such repairs can be made within ninety (90) days under existing governmental laws and regulations, but such partial destruction shall not terminate this Lease, except that Lessee shall be entitled to a proportionate reduction of rent while such repairs are being made, based upon the extent to which the making of such repairs shall interfere with the business of Lessee on the Premises. If such repairs cannot be made within ninety (90) days, Lessor, at its option may make the same within a reasonable time, this Lease continuing in effect with the rent proportionately abated and as aforesaid, and in the event days, this Lease may be terminated at the option of either party. In the event that the building

in which the premises may be situated is destroyed to an extent if not less than one-third of the replacement costs thereof, Lessor may elect to terminate this lease whether the demised premises be injured or not. A total destruction of the building in which the premises may be situated shall terminate this lease.

14. Lessor's Remedies on Default. If Lessee defaults on the payment of rent, or any additional rent, or defaults in the performance of any of the other covenant or conditions hereof, Lessor may give Lessee notice of such default and if Lessee does not cure any such default within 14 days after giving of such notice (or if such other default is of such nature that it cannot be completely cured within such period, if Lessee does not commence such curing with such 14 days and thereafter proceed with reasonable diligence and good faith to cure such default), the Lessor may terminate this Lease on not less than 30 days' notice to Lessee. On the date specified in such notice the term of this Lease shall then quit and surrender the premises to Lessor, but Lessee shall remain liable as hereinafter provided. If this Lease shall have been so terminated by Lessor, Lessor may at any time thereafter resume possession of premises by any lawful means and remove Lessee or other occupants and their effects. No failure to enforce any term shall be deemed a waiver.

15. Attorney's Fees. In case suit should be brought for recovery of the premises, or for any sum due hereunder, or because of any act which may arise out of the possession of the premises, by either party, the prevailing party shall be entitled to all costs incurred in connection with such action, including a reasonable attorney's fee.

16. Waiver. No failure of Lessor to enforce any term hereof shall be deemed to be a waiver.

17. Notices. Any notice which either party may or is required to give, shall be given by mailing the same, postage prepaid, to Lessee at:

Aryeh Realty, LLC

Attn: General Counsel

140 Broadway, 41st Floor

New York, NY 10005

And to Lessor at:

City of Roeland Park

Attn: City Administrator

4600 W 51st Street, Suite 200

Roeland Park, KS 66205

18. Heirs, Assigns, Successors. This Lease is binding upon and inures to the benefit of the heirs, assigns and successors in interest to the parties.

19. Subordination. This Lease is and shall be subordinated to all existing and future liens and encumbrances against the premises.

20. Radon Gas Disclosure. As required by law, Lessor makes the following disclosure: radon gas is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Additional information regarding radon and radon testing may be obtained from your county public health unit.

23. Entire Agreement. The foregoing constitutes the entire agreement between the parties and may be modified only by a writing signed by both parties.

Signed this _____ day of May, 2022.

Lessor – City of Roeland Park, KS

Lessee:

Keith Moody, City Administrator

(Name)

Item Number: Applications/Presentations- A.-1.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/26/2022
Submitted By: Commissioner Fast
Committee/Department: Admin.
Title: **County Update – Commissioner Fast - 5 min**
Item Type:

Recommendation:

Informational only. Commissioner Fast to provide update.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
<input type="checkbox"/> County Update	Cover Memo

Johnson County Government

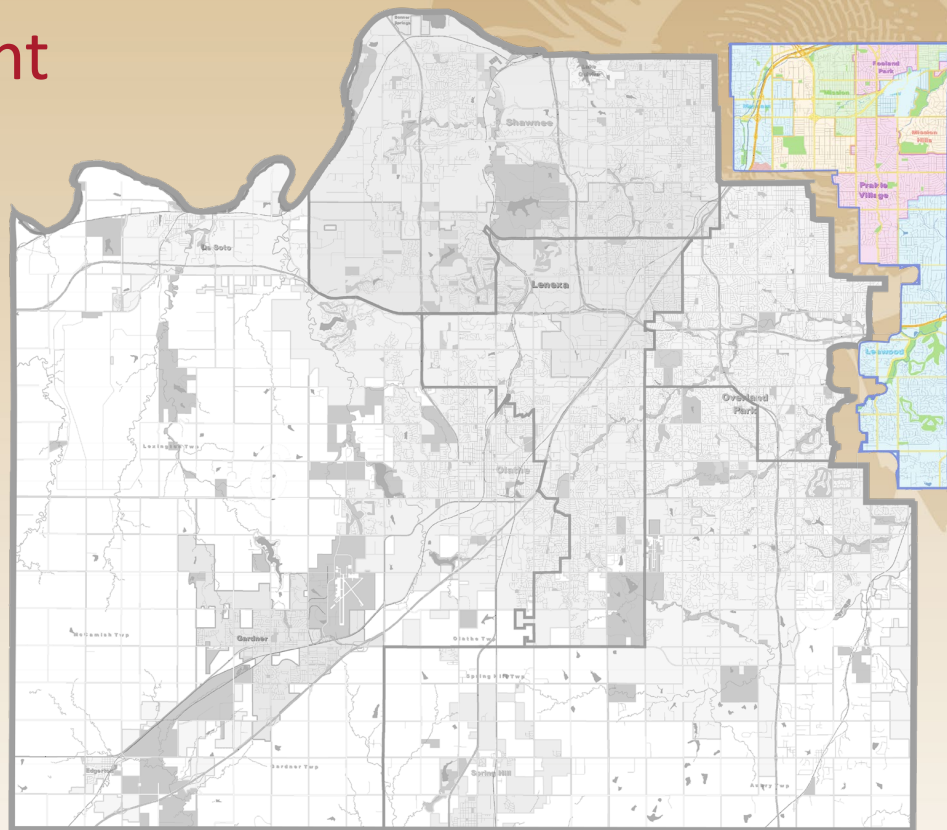
Becky Fast
District 1 Commissioner

Contact Me

jocogov.org/beckyfast

913-715-0725

becky.fast@jocogov.org



CARS PROGRAM

2022 Funding Sources

Funding Source	Amount
"Gas Tax" (SCCHF)	\$12,732,000
County Support (0.343 mills)	\$4,109,000
Total	\$16,841,000
Funds 50% of eligible construction costs	
Projects funded on major and minor roads	



Roeland Park	Elledge Dr: Roe Ln to 47th St	\$620,000
Mission/ Roeland Park	Johnson Dr: Lamar Ave to Roe Ave	\$447,000/ \$175,000
Fairway/ Roeland Park	Buena Vista/53rd St: Shawnee Mission Pky to Mission Rd	\$68,000/ \$133,000

STORMWATER MANAGEMENT

Stormwater Management Strategic Plan

- Watershed organizations established 2020
- Change from emphasis on city needs to watershed needs
- Cities can submit for projects related to:
 - Flood risk reduction
 - Water Quality
 - System Management

NEW: Voluntary Home Buyout Program

3

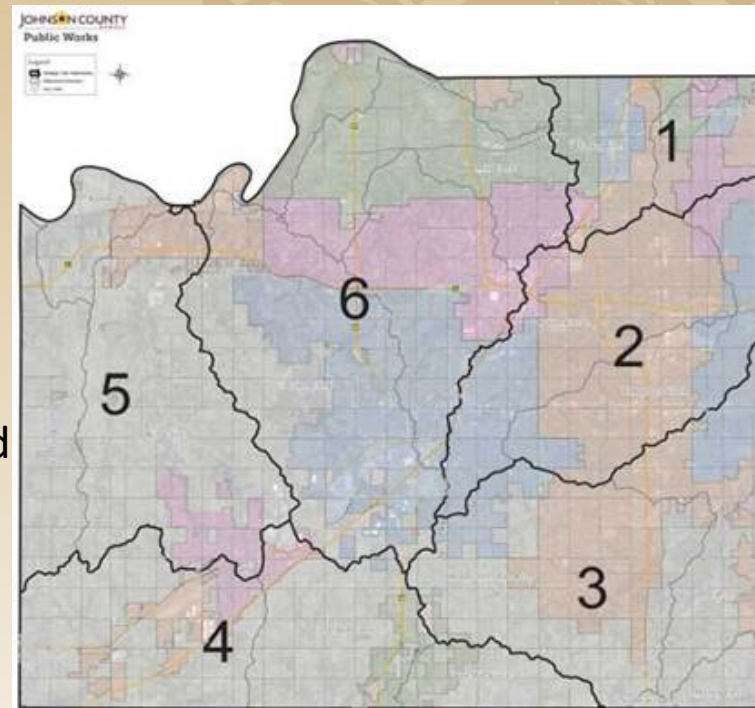
\$1.5 million budgeted in 2022



STORMWATER MANAGEMENT

Program funding

- Funded through 1/10 of 1% sales tax
- Total planned expenditure for 2022: \$19,900,000
- Over 96% of 2022 funding is allocated to watershed improvement and system replacement projects



NELSON WASTEWATER TREATMENT FACILITY

- Project Drivers
 - Aging Infrastructure and Water Quality
- 2021/2022 Progress
 - Design Engineer and Construction Manager under contract
 - Public engagement initiated, including open house
 - Federal funding (WIFIA) application submitted – BOCC authorization coming soon
- Schedule
 - Public engagement will continue
 - Open House – Summer/Early Fall 2022
 - Design: 2021 - 2023
 - Construction: 2024 – 2029 (may have early work)
- ⁵ Updates at [JCWNelson.com](https://www.jcwnelson.com)



Nelson Wastewater Treatment Facility, 1947



Nelson Wastewater Treatment Facility,
Present

SUSTAINABILITY MEASURES

CONDUCTING FIRST GREEN HOUSE GAS INVENTORY SINCE 2013

Solid Waste Management Plan 2020-2025

Maximize and Improve Recycling Efforts

- Organics Management - Exploring new compost facilities
- Regulation & Oversight
 - Continue licensing of residential waste haulers
 - Starting regulation and oversight of commercial haulers

Hazard Waste Innovation Coming - Moving from Nelson Facility

- Next Steps-
 - New site location has been selected
 - Currently working on property acquisition

Johnson County Comprehensive Plan

Proposed Solar Facilities Amendments

- JoCo Planning began meeting in 2021 to address large scale solar installation in the unincorporated area of the County
- BOCC remanded to the planning commission on April 4.
- Planning Commission meets May 10

[Jocogov.org/solar](https://jocogov.org/solar)



JOHNSON COUNTY MENTAL HEALTH CENTER

JCMHC began answering calls to the National Suicide Prevention Lifeline in 2021

- **Co-Responders:** 12 police jurisdictions and 16 cities
- 1,022 calls in 2019
- 2,260 calls in 2021



ALTERNATIVES TO INCARCERATION – **WORK RELEASE**

Average cost to house inmates

- Adult Detention Center Jail - \$223 per day
- Adult Residential Center - \$75.32 per day

County jail fees for cities

- Cities pay \$75 per day of the \$223 cost for jail
- Cities pay \$35 per day for inmates staying at ARC
 - Inmates can work and access treatment while at ARC Work Release

Since June 2020

- Over 400 municipal inmates have served their sentence at ARC

JOHNSON COUNTY HOUSING NEEDS

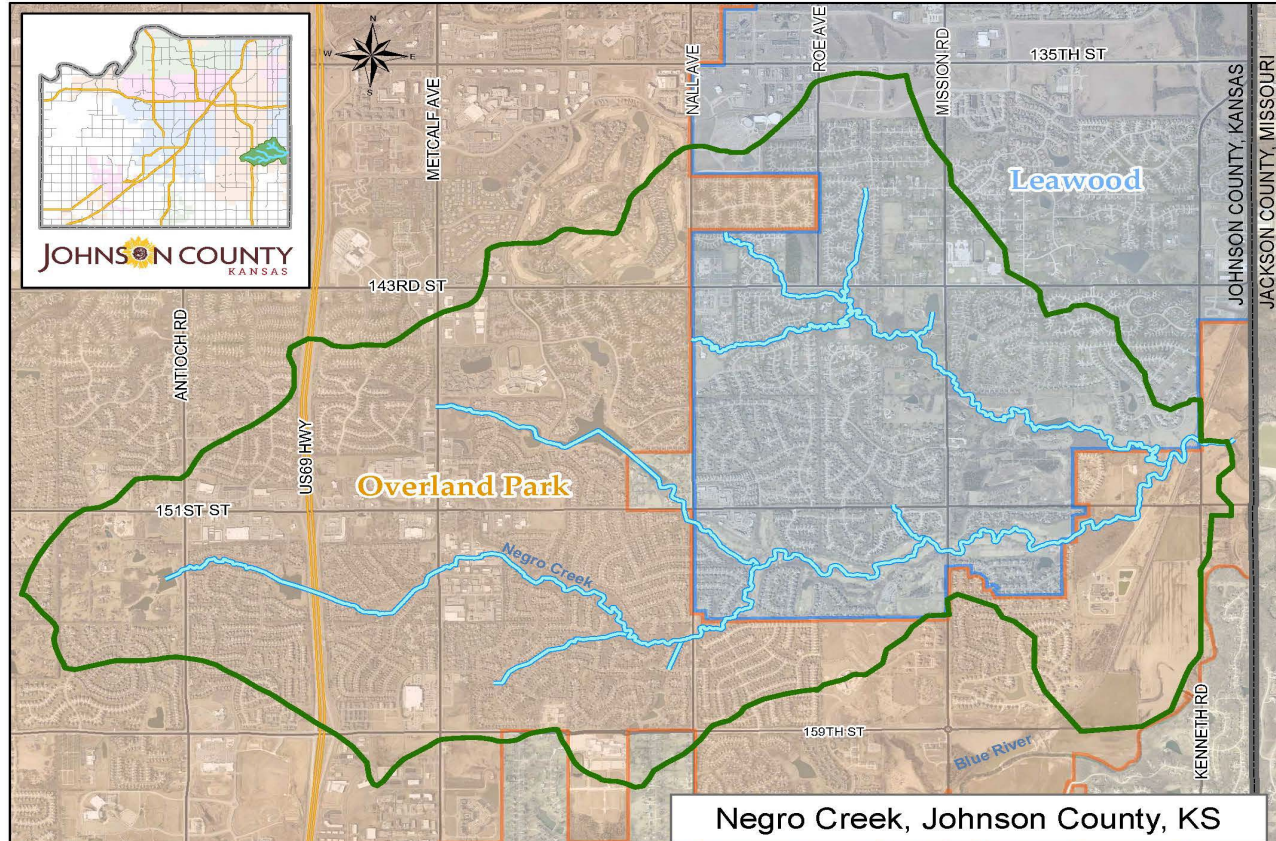
- Feb. 2021: Community Housing Study released
- April 2021: BOCC sub-committee formed
- Exploring options:
 - Housing Trust Fund
 - Exterior Housing Grant Program Enhancement
 - Weatherization and Energy Efficiency
 - First-time homebuyer tools and assistance



FEDERAL FUNDING

- **2020 - CARES Act Funding:**
 - More than \$8.6 million - health department to combat the virus.
 - \$18.1 million – awarded to our local cities
 - \$13.8 million for small business assistance and workforce development
- **2021- ARPA Funding to Johnson County:**
 - \$117,009,332 for Johnson County (½ 2021, ½ May 2022)
 - Beginning Work on Focus Areas: childcare, housing, workforce

HISTORY OF NEGRO CREEK



Kill Creek park (Means
Observation Tower)



Meadowbrook Park



Cedar Niles Park



Explore JCPRD Parks

Lake Lexington Park



Questions – Comments

**How Can We Work
Better Together?**



Item Number: Mayor's Report- IV.-A.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: Bike Month Proclamation
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Bike Month Proclamation	Cover Memo



Proclamation

Bike Month May 2022

WHEREAS, the National Safe Routes to School Partnership, the Mid-America Regional Council, BikeWalkKC, and dozens of partners across the region are working together to promote Walk to School Day in Greater Kansas City, and

WHEREAS, the City of Roeland Park, Kansas recognizing the use of bicycles as a viable mode of transportation, endeavors to promote safe and responsible bicycling and is committed to incorporating the development of bicycle facilities within the City and supporting a livable community for all ages; and

WHEREAS, the City of Roeland Park, Kansas encourages the increased use of the bicycle, benefiting all citizens within the community by improving air quality, reducing traffic, decreasing the use of and dependence upon finite energy sources; and

WHEREAS, a lack of physical activity plays a leading role in rising rates of obesity, diabetes, other health problems among children, and being able to walk or bicycle to school offers an opportunity to build activity into daily routine; and

WHEREAS, community members and leaders are planning to make recommendations to enable Roeland Park's children to safely walk and bicycle in our communities and develop a list of suggestions for improvements that can be done over time; and

WHEREAS, the City of Roeland Park, Shawnee Mission School District, BikeWalk KC, Johnson County and Caring for Kids, have been working together to develop safe routes to school by collaborating since May 4, 2017 Walk, Roll and Stroll Pilot Program; and

WHEREAS, the League of American Bicyclists has established May as National Bicycle Month, Bike Walk KC establishes May as Bicycle Safety Month in the Kansas City Region and Roeland Park establishes a Walk, Roll and Stroll to school Day; and

WHEREAS, the Mayor, City Council, and BikeWalkKC encourage all citizens to ride their bicycles to work, to the store, to the park, to school, around their neighborhoods, and with friends and family to promote the personal and societal benefits achieved from bicycling; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF ROELAND PARK:

That the Mayor and Council hereby declare the month of May 2022, as "Bike Month" in the City of Roeland Park, Kansas.

Mike Kelly, Mayor

Item Number: Reports of City Liaisons- VI.-A.
Committee 5/2/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 4/25/2022
Submitted By: Council Member Faidley
Committee/Department: MARC – First Tier Suburbs
Title: **MARC – First Tier Suburbs**
Item Type: Other

Recommendation:

Informational only. Council member Faidley to provide update.

Details:

The First Suburbs Coalition met in person for the first time since the pandemic at the Roeland Park Community Center on Friday, April 15, 2022.

Communities for All Ages Recognition

Congratulations to Peculiar, MO for achieving the Silver/Assessment Level Designation.

Regional Housing Partnership

Katie Killen, Housing Program Manager for MARC, provided an update on the ongoing work of the Regional Housing Partnership, including two current opportunities for First Suburbs:

1. MARC and other partners are offering two **networking and training sessions for planning commissioners** in May. One session will be held in Missouri and one in Kansas. These interactive sessions are designed for local planning commissioners to network with peers in other communities and learn more about housing challenges and opportunities. The event features a hands-on mock plan review of a residential development. Click [here](#) or contact gti@marc.org for more information or to register.
2. The Regional Housing Partnership is seeking project proposals from local governments and/or community organizations to host and support **regional satellite homeownership centers**. Satellite homeownership centers will be staffed part-time by CHES, Inc. staff and counselors to make homeownership services more accessible throughout the region. Local governments are encouraged to partner with other communities and non-profits in submitting their proposals. Each project team must include a local government partner. MARC is using philanthropic funds for a modest project match to help make this opportunity more viable for cities and counties. Proposals are due May 13th at noon. An optional virtual pre-application

meeting will be held on April 27th at 3:00 p.m. Click [here](#) to view the RFP and sign-up for the virtual pre-application meeting.

Federal Grant Opportunities for Climate Resilience and Social Equity

Tom Jacobs, Environmental Programs Director for MARC, explained that the federal infrastructure bill includes a variety of prospective programs that focus on climate resilience and social equity. MARC is looking for interested collaborators among first suburbs to plan for applications before federal funding is announced. Please complete this form to express your interest in regional collaboration.

Panel Discussion: Addressing Workforce Challenges to Recruit, Retain and Promote Entry Level Workers

The panelists had a great conversation about strategies to recruit and retain staff in a tight labor market. This is just a sample of the good ideas and insights shared:

- Retention plays into recruitment. When employees feel valued, they become your best recruiters. Gladstone offers a recruitment incentive to employees who refer successful candidates for employment.
- Prairie Village surveys its staff to really understand what they want in terms of pay, benefits and work culture. They conduct “stay” interviews in addition to exit interviews to support their retention strategy.
- Local governments are going to have to pay more in this climate to remain competitive with the private sector. It takes effort to convey the total compensation (long-term value of benefits) and not just the hourly wage. Consider benefits that support flexibility such as paid parental leave, paid military leave and adding new benefits to your health insurance (i.e. infertility coverage, obesity treatment).
- Diversity, equity and inclusion need to be genuinely integrated into recruitment and retention strategies. All three cities are engaged in DEI training for staff and/or elected officials. Note: MARC offers various DEI training options for local governments through the Government Training Institute. Reach out to gti@marc.org to learn more.
- Think outside the box on advertising. Gladstone placed stickers in prominent areas of community centers and other public spaces with QR codes linking to the jobs page.
- Review job descriptions through a DEI lens (gender pronouns) and use common vernacular that conveys a passion for the work. Use job announcements to proactively invite women and minorities to apply even if they don't feel fully qualified but have experience that translates to the job.
- Focus on having a robust onboarding process to embrace new employees and cut down on early turnover rates.
- Invest in the software to improve the hiring process. If it takes more than 10 minutes to apply, you're losing good applicants.
- Employees are expected to produce so much more in a work week than ever before. We need to rethink what work looks like. Employees don't want to work their lives away for their employers.
- So much more!

The panelists offered to share their contact information for any follow-up questions.

Charlene Leslie, Human Resources Administrator, Gladstone, MO - charlenel@gladstone.mo.us

Jamie Robichaud, Deputy City Administrator, Prairie Village, KS - jrobichaud@pvkansas.com

Stephanie Thompson, Human Resources and Risk Manager, Merriam, KS

- sthompson@merriam.org

Supporting articles that were referenced in the panel discussion:

ASSISTANTS AND DEPUTIES: Diversity, Equity, and Inclusion May Be the Keys to Solving Your Employee Recruitment and Retention Issues (icma.org)

Continued Impact of COVID-19 on Public Sector Employee Job and Financial Outlook, Satisfaction, and Retention (MissionSquare)

The next meeting of the First Suburbs Coalition is on Friday, July 15, 2022 in Gladstone. Stay tuned for registration information.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-B.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/28/2022
Submitted By: Racial Equity Committee
Committee/Department: Racial Equity Committee
Title: **Racial Equity Committee**
Item Type: Other

Recommendation:

Informational only. Haile Sims to provide update.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Unfinished Business- VII.-A.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/28/2022
Submitted By: Chris Wolff
Committee/Department: Ad-Hoc Historical Committee
Title: **Approval of Historical Sign Proposal from Historical Committee - 5 min**
Item Type: Other

Recommendation:

The Historical Committee is recommending approval of the historical marker/signage plan attached. Chris Wolf the Chair of the Historical Committee has incorporated changes to the Shawnee Baptist Mission Interpretive Sign as reflected in the updated attached proposal.

Details:

The attached report/presentation from the Historical Committee provides a history on the project as well as sign design, cost, location and language. Chris Wolff the Committee Chair will make the presentation.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount: \$30,000 initially included in the 2019 Budget
Line Item Code/Description: Account 5442.360	

Additional Information

Below is the Adopted 2019 Objective:

1. Design and Development of Four to

Five Historical Markers/Interpretive Signage

Justification: Historical signage is used to interpret, promote, and protect historic and cultural resources of the city. The signs will be created to tell the story of Roeland Park and engaging residents and visitors in walking through time of Roeland Park. The signs will be a tool to protect and pass down the history of the Roeland Park. Possible locations – City Hall, Nall Park, R Park, Site of the Roe Family Home and Strang Line Street Car stop by Roesland Elementary.

City of Lenexa and City of Overland Park both have historic signs as a component of their trails and parks.

The Johnson County History Museum can serve as a resource to access historical information for the project.

<https://shawneemissionpost.com/2016/05/23/history-of-northeast-johnson-county-will-come-to-life-with-interpretive-signs-along-indian-creek-trail-50763>

Cost Estimate: \$30,000 **Account** 5442.360

Completion Date: September 30, 2019

Responsible Party: Public Works Director, Public Works Committee

Submitted By: Becky Fast and Tom Madigan

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Roeland Park Historical Committee Sign Proposal	Cover Memo



Chris Wolff
Chair
Roeland Park Historical Committee

Dear Mayor Kelly and members of the Roeland Park City Council,

In January 2021, Councilmembers Rebne and Madigan helped to form the Adhoc Roeland Park Historical Committee to address the need to preserve and showcase a knowledge of the history of Roeland Park. They recognized that there is no better way to unite the citizens of Roeland Park than teaching our shared history. An earlier generation of Roeland Parkers engaged in this task and we are indebted to them. Their achievement was the 1996 history book *Roe'ling Through the Years in Roeland Park, Kansas*.

The focus of this manifestation of the Historical Committee was the possibility of updating this now 25-year-old book and also the exploration of creating historical signs and markers to document key places and features of Roeland Park's history. It was early decided that the committee would push off any updates to the historical book to a future phase of the committee's work because it would be difficult to consider and develop both projects at once. The committee's focus has thus been strictly on the development of recommendations for historic signage.

For the past year, the committee has surveyed the work done by many of our neighboring communities to preserve and showcase their local history. We quickly came to realize that Roeland Park has fallen far behind its neighboring communities. These neighbors have documented historical locations, partnered with the National Parks Service to trace the route of historic trails, and created virtual historic tours of their communities that one can follow on their phone. Some of them have even created historical parks which unfold the history of the community in a series of interpretive signs. All of this served as an inspiration to us and hence the projects in this proposal are hardly original. However, they are unique in that they could serve to tell Roeland Park's story.

Of the original 4 projects that the committee developed, we have decided to move forward with a proposal for the two largest projects, the historic location signs and the interpretive sign plaza. The other previously discussed projects, the Santa Fe Trail signs and the Otocast virtual history tour, we have pushed forward to an envisioned phase two of the committee in fall 2022.

Thank you for your consideration of this proposal. We hope that you will see its potential to promote Roeland Park through the revelation of its unique story as well as to bring together its citizens through an understanding of our shared history. This history is like the backing of a quilt upon which all the squares of the community of Roeland Park are sewn.

Sincerely,

Chris Wolff
Chair
Roeland Park Historical Committee



Project 1: Sewah Studios Historic Location Signs

This project would mark 8 historic locations/features in Roeland Park's history with the placement of cast aluminum signs designed by Sewah Studios in Marietta, Ohio. Sewah Studios is a national leader in the creation of historic signs and markers and they have been in business since 1927. Their signs are designed to last for at least 50 years and there are many examples of their signs still in use over 70 years since their placement. Their signs mark tens of thousands of historic locations across the world. The decision to choose Sewah Studios was based on the fact that some of our neighboring communities such as Westport and Merriam have purchased signs from this company to mark their historic locations. The Historical Committee thought it prudent to complement the signage in use by these neighbors. This sentiment also governed the Historical Committee's recommendation of the style of the marker, which is known as the Georgia style, since it is the style used by these neighbors.

24"X36" Georgia Pattern Marker

5/8" Letter Size

Same Information on each side

7' Post for mounting

Cost: \$2,260 Per Marker (Price includes shipping)

Cost for 8 signs: \$18,080

Top emblem production: \$140

Estimated Installation Cost: \$1000

Total estimated Cost: \$19,220

Current Production Time: 14 weeks

Local Sewah Studios Georgia Style Sign Examples



Campbell Home
Merriam

Merriam Visitor's Center

Loose Park, KCMO



1. The Roe Family Home

In the 1880s, Irish immigrant John Roe purchased nearly 1600 acres from the family of Thomas Johnson, founder of the Shawnee Methodist Indian Mission. The Roes constructed a 16 room, 2-story family home, called “The Cedars of Merriam” on this site. They promoted development in the area and advocated for modern roads, public utilities, and the Strang Line railroad. After John’s death in 1920, the family sold tracts of land for housing developments and also donated land for the creation of St. Agnes Catholic Church and School as well as the original Roeland Park Pool. In 1951, the City of Roeland Park was incorporated, covering much of the original Roe Farm.

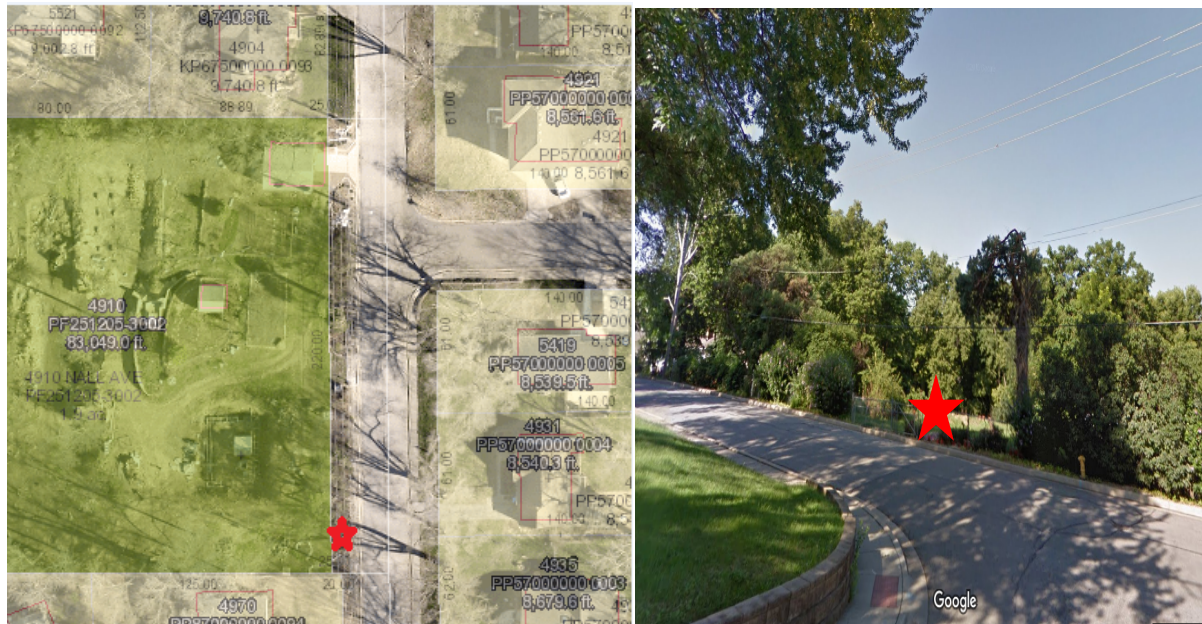
Recommended Installment Location: The northwest corner of Johnson Dr. and Roe Blvd. Set back from the sidewalk just north of the Roe entrance to the parking lot.



2. The Shawnee Baptist Mission

The Shawnee Baptist Mission was established near this spot in 1831. The mission's school taught the manual arts needed for subsistence farming and instructed the students, both children and adults, to read in their native languages based on a syllabary and methodology invented by missionaries Johnston Lykins and Joatham Meeker. They established a printing press in 1834 and printed books in a variety of native languages. Lykins edited the first newspaper in what would become Kansas, the *Sinwiowe Kesibwi* (Shawnee Sun), in the Shawnee Language. The mission church, built in 1848, was near what is today 55th and Walmer. The mission closed in 1855 and the buildings were likely destroyed during the Civil War.

Recommended Installment Location: On the west side of Nall at 49th St. Land owner Peter Macek will grant the city permission to place the sign.



3. The Southridge Station

In 1906, William Strang built the Kansas-Missouri Interurban Railroad from Rosedale, Kansas to Olathe, Kansas. More aptly described as a trolley line, the “Strang Line” served to link the communities of rural northeastern Johnson County with Kansas City, Missouri for over 30 years.

Strang purchased large tracts of land along the route of the railroad for the establishment of towns and planned communities. The first of these was Overland Park, established in 1906. The second was Southridge, established here in 1909 and marketed as a suburb of Kansas City, Missouri. The Southridge Station, built at this location, was the center of the community.

Recommended Installment Location: The northwest corner of 51st St. and Granada. Adjacent to the sidewalk.



4. The Southridge Market

In 1925, Harold and Peggy Bown moved from Kansas City, Missouri to the rural Johnson County community of Southridge. The Bowns built the Southridge Market to serve the needs of the growing community on the Strang Line. The family originally lived in the apartment above the store. The Bowns were prominent in the community and were active in various civic organizations and the Southridge Presbyterian Church.

The Bowns sold the store in 1940 and since then it has changed hands numerous times. It has served the community as a corner market, a butcher shop, a record store, a hair salon, a hobby shop and an art studio.

Recommended Installment Location: The southwest corner of 51st St. and Buena Vista. On the easement just north of the Buena Vista entrance to the parking lot of the Buena Vista Studios.



5. Roesland Elementary School

The original elementary school in this area was a one-room schoolhouse built in 1872 on the site of what is today St. Agnes Catholic Church. As the local community grew, residents lobbied the school district to build a modern elementary school.

The new Roesland School opened on September 12, 1914 on land purchased from the Roe family. It was the first civic building in Southridge. The four-room building included such modern amenities as a furnace, natural gas lighting and its own well.

As Roeland Park has grown and changed over the years, Roesland Elementary has adapted to better serve its children. Today's structure, built in 2008, is the third complete reconstruction of the school.

Recommended Installment Location: The west side of Parish dr. just south of the Parish Dr. exit to the Roesland parking lot.



6. The Washita Station/Old Mission Golf Course

In 1904, developer Herman Beers platted the Shawnee Place neighborhood at the southwest corner of County Line and Mission Roads. The Strang Line built a station near this spot at what was then 47th and Washita St. (today 47th Terr. and Reinhardt Dr). The community that grew up around the Washita Station became known simply as Washita.

Washita was most famous as the location of the Old Mission Golf Course, which operated from 1929 to 1955 on land leased from the Roe family.

This sign marks the location of the Old Mission Golf Course clubhouse.

Recommended Installment Location: On the easement on the southeast corner of Mohawk and 43rd terr.



7. The Tesar Farm

In 1896, Bohemian immigrant John Tesar and his wife Magdelina purchased a 50-acre property at the southern end of what is today Roeland Park. Here they operated a dairy farm for decades. The Tesar family became prominent in the nascent community of Southridge. They were founding members of the Southridge Presbyterian Church and John was on the board of Roesland School. The Tesar home, built around 1896, is the oldest surviving home in Roeland Park. It is visible to the left on the hillside behind this sign.

Recommended Installment Location: The west side of Buena Vista at 53rd St. Set on the easement next to the street with the Tesar home visible on the hillside behind the sign.



8. The Shawnee Methodist Indian Mission Boundary

In 1839, what is now Roeland Park, was the home of two “Native-American Missions”, the Shawnee Methodist Mission and the Shawnee Baptist Mission. The Methodist Mission grounds eventually included about 2000 acres and covered 70% of today’s Roeland Park. Hundreds of acres were covered with crops, orchards and livestock operations. Students from the Shawnee and many other Native-American Tribes were taught skills of frontier subsistence agriculture. Three of the original 17 buildings still stand at 53rd & Mission Rd.

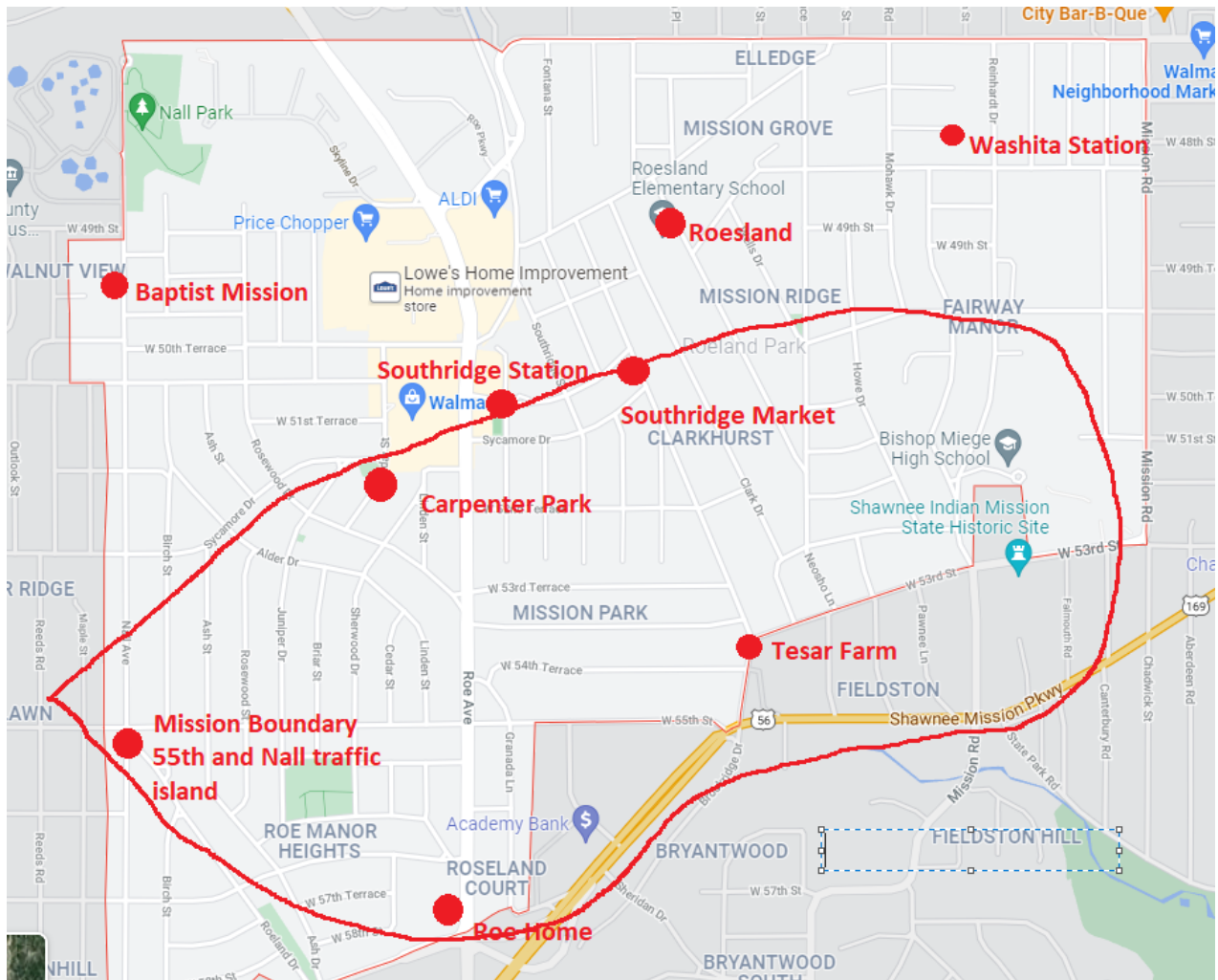
This spot marks the westernmost boundary of the mission grounds.

Recommended installment location: On the traffic island at the junction of Nall, Roeland Dr. and 55th St.





Historic Location Signs Map. (Red line marks the original boundary of the Shawnee Methodist Mission's grounds)





Project 2: Historic Plaza Interpretive Signs from Panier Graphics.

This project would create a series of interpretive signs that together would tell the history of Roeland Park. Similar projects to this can be seen in the communities of Merriam, Shawnee and Leavenworth and to a lesser degree in Overland Park, KS. In addition, there are examples of single signs of this type marking and describing historic locations such as the site of the Municipal Stadium in Kansas City, Mo. and on the grounds of the Shawnee Indian Mission State Historic Site. The Historical Committee has chosen Panier Graphics as the company to produce these signs since they created the sign at the Shawnee Indian Mission and the intention was to complement that sign.

The choice of location for the signs was determined by many factors. The committee wanted a prominent, ADA accessible location with available parking. The signs are guaranteed against fading for 10 years, yet the committee favored a shadier spot to protect them from the sun and perhaps lengthen their lifespan.

Based on these criteria the committee recommends Carpenter Park at the northwest corner of Sycamore Dr. and Cedar St. as the location for this project. It meets all of the criteria of accessibility, ease of parking, and a prominent and easily recognizable location as it is adjacent to the Cedar Roe Library. Moreover, the park is well shaded. The Historical Committee presented this project to the Roeland Park Parks and Trees Committee and it was met with enthusiastic approval.

The signs would be placed along the west walkway in sequential order from north to south. The exact placement and positioning as well as a determination of what would go underneath the signs (grass, mulch, gravel, bricks, concrete, etc.) would be made in conjunction with the members of the Parks Committee.

24"X36" Panier Graphics Gel Coat Laminate Panel	\$226
Duplicate Panel	\$138
Aluminum Exhibit Base	\$530
Cost: \$894 per sign	

Cost for 7 signs:	\$6,258
Estimated Shipping:	\$224
Estimated Installation Cost:	<u>\$1000</u>
Total estimated Cost:	\$7,482

Panels guaranteed against fading for 10 years. Replacement panels would be for a refreshing of the signs after 10 years or in case of vandalism, storm damage, etc.

Current production time after final proof approval is 15-20 days.



1. The Original Environment and Inhabitants of Roeland Park

Original Environment:

It is hard to imagine the original environment of northeast Johnson County including present day Roeland Park. We live in a sculpted world of lawns and landscaping within an urban forest. However, almost every blade of grass, every flower and every tree was brought here from somewhere else. The original landscape of this area was a treeless tallgrass prairie that extended as far as the eye could see. Timber could only be found along the streams and valleys and included such native species as oak, black walnut, and elm. The rest of the landscape was a vast sea of grass which included such species as bluestem, Indiangrass, and switchgrass as well as thousands of species of broadleaf and flowering plants. Grass fires were a common occurrence that prevented trees from invading the prairie. However, as the area was divided into farms and later housing developments, the fires were regularly suppressed allowing trees to thrive in the area. Today only tiny patches of tallgrass prairie survive in Johnson County's Shawnee Mission and Kill Creek parks.

Original Inhabitants:

Humans have inhabited the area that is now northeast Kansas for many thousands of years. Most notably the culture identified by archaeologists as the Kansas City Hopewell occupied much of northwestern Missouri and northeastern Kansas for nearly a thousand years (1 CE-1000 CE). They left behind distinctive pottery and stone tools as well as stone burial vaults covered with an earthen mound.¹ Many of these mounds survive today including the one at Indian Mound Park in Kansas City, Missouri.

The first Native Americans in Kansas known to Europeans were the Kansa, who were recorded in 1601 by Spanish explorer Juan de Onate, who referred to them as the "Escansaques."² Later French and Americans came to refer to them as the Kaw or the Kansa, which means "People of the South Wind" in their native language. The Kansa language is part of the Siouan language family and is related to many languages historically spoken by Native Americans across much of the Great Plains. According to their tribal traditions, they originated in the Ohio Valley before migrating westward to settle what is today the Kansas River Valley. Originally, they were settled agriculturalists and their permanent villages were mentioned by early explorers including Lewis and Clark. However, as horses were adopted from the Spanish, the Kansa gradually became more nomadic as they focused on hunting buffalo.³

In 1825, the Kansa were forced to sign a treaty ceding any claim to lands within the State of Missouri and what is today Kansas. They were then moved to a reservation near modern day Topeka, Kansas and later to a reservation near Council Grove, Kansas. Much of the Kansas' land was then turned into reservations for the many eastern Native American tribes, who were relocated to the Indian Territory after the Indian Removal Act of 1830. The adoption of a settled agricultural way of life proved devastating to the Kansas and by the time they were relocated to Oklahoma in 1872, there were less than 200 left. Today the Kansa Tribe, centered in Kaw City, Oklahoma, counts over 3700 members and continues to preserve its ancient way of life and



language while also managing modern business enterprises such as farms, a pecan grove, a casino and stores.⁴

Quick fact: To give an idea of how treeless the landscape originally was, when Thomas Strang first began selling lots in Overland Park, Kansas in 1905, he advertised that it was possible to see downtown Kansas City, Missouri from every lot at a distance of 10 miles. When the Battle of Westport raged in today's Loose Park on October 23, 1864, early Johnson County pioneer John Nall was able to watch it from his farm at 67th and Nall even though he was miles away.

Quick Fact: In 2000, the Kaw Nation purchased 146.8 acres of land near Council Grove, Kansas, which was named Allegawaho Memorial Heritage Park, after their chief. It is the first land owned in their ancestral homeland since the tribe's removal to Oklahoma in 1873.⁵

¹ Wedel, Waldo "Some Problems and Prospects in Kansas Prehistory." Kansas Historical Quarterly, May 1938, Vol.7 No. 2, pp. 114-132.

² *Kansas: A Cyclopedia of State History, Volume 1*, Blackmar, Frank W. editor, Standard Publishing Company, Chicago. 1912.

³ Waldman, Carl, Encyclopedia of Native American Tribes. P. 109, Checkmark Books, New York, 1999

⁴ The Kaw Nation, People of the Southwind website, kawnation.com/?page_id=72

⁵ Tanner, Beccy "Her family farm once belonged to the Kaw Indians. She decided to pay them back," Feb. 8, 2019, www.Kansas.com



PRAIRIE

It is hard to imagine the original environment of northeast Johnson County including present day Roeland Park. We live in a sculpted world of lawns and landscaping within an urban forest. However, almost every blade of grass, every flower and every tree was brought here and planted from somewhere else. The original landscape of this area was a treeless tallgrass prairie that extended as far as the eye could see. Timber could only be found along the streams and valleys and included such native species as oak, black walnut and elm. The rest of the landscape was a vast sea of grass which included such species as bluestem, Indiangrass, and switchgrass as well as thousands of species of broadleaf and flowering plants. Grass fires were a common occurrence and they prevented trees from invading the prairie. However, as the area was divided into farms and later housing developments, the fires were regularly suppressed allowing trees to thrive in the area. Today only tiny patches of tallgrass prairie survive in Johnson County's Shawnee Mission and Kill Creek parks.

QUICK FACT: To give an idea of how treeless the landscape originally was, when Thomas Strang first began selling lots in Overland Park, Kansas in 1905, he advertised that it was possible to see downtown Kansas City, Missouri from every lot at a distance of 10 miles. When the Battle of Westport raged in today's Loose Park on October 23, 1864, early Johnson County pioneer John Hall was able to watch it from his farm at 67th and Hall even though he was miles away.



Tallgrass prairie at Kill Creek Park, Johnson County, KS
Courtesy of Christopher Wolff

ORIGINAL INHABITANTS

Humans have inhabited the area that is now northeast Kansas for many thousands of years. Most notably the culture identified by archaeologists as the Kansas City Hopewell occupied much of northwestern Missouri and northeastern Kansas for nearly a thousand years (1 CE-1000 CE). They left behind distinctive pottery and stone tools as well as stone burial vaults covered with an earthen mound. Many of these mounds survive today including the one at Indian Mound Park in Kansas City, Missouri.



Kansa tribe, KAW Indian camp, 1872
A.M. Campbell, Jr., Salina, Kansas
Library of Congress LC-USZ62-427903

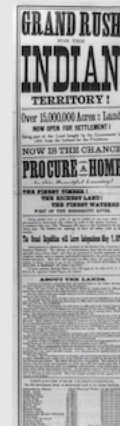


Traditional KAW bark house
Courtesy of the Oklahoma Historical Society

The first Native Americans in northeastern Kansas known to Europeans were the Kanza, who were recorded in 1601 by Spanish explorer Juan de Onate, who referred to them as the "Escansagues." Later French and Americans came to refer to them as the Kaw or the Kansa, which means "People of the South Wind" in their native language. The Kansa language is part of the Siouan language family and is related to many languages historically spoken by Native Americans across much of the Great Plains. According to their tribal traditions, they originated in the Ohio Valley before migrating westward to settle what is today the Kansas River Valley. Originally, they were settled agriculturalists and their permanent villages were mentioned by early explorers including Lewis and Clark. However, as horses were adopted from the Spanish, the Kansa gradually became more nomadic as they focused on hunting buffalo.

Advertisement: Grand rush for the Indian Territory! Kansas City, 1879

Library of Congress LC-USZ62-44487



QUICK FACT: In 2000, the Kaw Nation purchased 146.8 acres of land near Council Grove, Kansas, which was named Allegawaho Memorial Heritage Park, after their chief. It is the first land owned in their ancestral homeland since the tribes removal to Oklahoma in 1873.



Kanza Woman 1832 by George Catlin
Courtesy of Georgecatlin.org

DISPLACEMENT

In 1825, the Kansa were forced to sign a treaty ceding any claim to lands within the State of Missouri and what is today Kansas. They were then moved to a reservation near modern day Topeka, Kansas and later to a reservation near Council Grove, Kansas. Much of the Kansa's land was then turned into reservations for the many eastern Native American tribes, who were relocated to the Indian Territory after the Indian Removal Act of 1830. The adoption of a settled agricultural way of life proved devastating to the Kansa and by the time they were relocated to Oklahoma in 1872, there were less than 200 left. Today the Kansa Tribe, centered in Kaw City, Oklahoma, counts over 3700 members and continues to preserve its ancient way of life and language while also managing modern business enterprises such as farms, a pecan grove, a casino and stores.



1856 Map of Eastern Kansas showing the Indian Reservations
Courtesy of David Ramsey Map Collection

1

Original Environment of Roeland Park



VISUAL AREA OF FRAME - 35" x 23"



2. The Shawnee Indians

The Shawnee (Shawano) are a Native American people indigenous to the eastern United States. The Ohio Valley was the center of their traditional homeland, and it was here that first the French and later English colonists encountered them. They led a semi-nomadic way of life, establishing agricultural villages in the summer months and following game during the winter. Villages consisted of individual houses, known as wigiwa or wigwams, which were circular dwellings composed of a timber frame covered with bark or skins, and often a council house, which was a larger rectangular frame building used for tribal business and ceremonies. They cultivated such crops as maize and squash, supplemented by wild foods and game.¹ Prior to contact with European explorers and settlers, it is estimated that the Shawnee numbered over 10,000.

After the American Revolution, settlers began encroaching on the Shawnee lands disrupting their traditional way of life. The ensuing conflict drove the Shawnee further west and splintered the tribe. Some fled to Texas and a large portion of the tribe was granted land by the Spanish near what is today Cape Girardeau, Missouri. The rest of the tribe remained in the Ohio Valley, where they were forced onto reservations.

In 1825, the Cape Girardeau Shawnee signed a treaty granting them a 1.6-million-acre reservation in the Indian Territory in what is today Eastern Kansas. After the Indian Removal Act of 1830, the remaining Ohio Shawnee were also forced to move to the new Shawnee reservation. Here they were expected to give up their traditional way of life and become subsistence farmers.²

The Shawnee would spend the next 35 years on the Kansas reservation. Westport, originally founded as a trading post for the Indian Territory, quickly became an eastern terminus of the Santa Fe trail, which ran through the Shawnee reservation and created pressure from white settlers, who wanted their land. In 1854, the Shawnees signed a new treaty, which dissolved their reservation and granted each individual an allotment of 200 acres. They were then allowed to either sell their allotment and move to the Indian Territory in what is today Oklahoma or remain.³ Some moved, but many chose to remain. However, the former Shawnee reservation became central to the growing struggle between pro and anti-slavery forces in the years leading up to the Civil War. During the war, the Shawnees were harassed by both the pro-Union and pro-Confederacy militias that raided across the Kansas/Missouri state line. Many chose to flee to safety in Oklahoma during this time. In 1869, the remaining Shawnees in Kansas signed a treaty with the Cherokee, which granted them lands in Oklahoma. Most moved to their new reservation and today their descendants are recognized as the Shawnee Tribe of Oklahoma.⁴ Two other tribes of Shawnees, the Absentee Shawnee and the Eastern Shawnee are made up of those, whose ancestors for the most part had moved directly to what is today Oklahoma and had never settled in Kansas.⁵



¹ Shawnee Indians, Ohio History Central. https://ohiohistorycentral.org/w/Shawnee_Indians

² "History of the People" The Shawnee Tribe of Oklahoma. Accessed online from <https://www.shawnee-nsn.gov/history>

³ The Shawnee Treaty of May 10, 1854. The United States Government and the Shawnee Tribe. Accessed online from Access Genealogy, <https://accessgenealogy.com/kansas/treaty-of-may-10-1854.htm>.

⁴ "History of the People" The Shawnee Tribe of Oklahoma. Accessed online from <https://www.shawnee-nsn.gov/history>

⁵ "The Absentee Shawnee Tribe of Indians of Oklahoma History" The Absentee Shawnee Tribe. Accessed online from <https://www.astribe.com/about-us>



ORIGINS

The Shawnee (Shawano) are a Native American people indigenous to the eastern United States. Their language is part of the Algonquian family and related to many other Native American languages including Miami, Potawatomi and Delaware. The Ohio Valley was the center of their traditional homeland, and it was here that first the French and later English colonists encountered them.

The Shawnee led a semi-nomadic way of life, establishing agricultural villages in the summer months and following game during the winter. Their villages consisted of individual houses, known as wigwags or wigwams, which were circular dwellings composed of a timber frame covered with bark or skins. Villages also included a council house, which was a larger rectangular frame building used for conducting tribal business and ceremonies. They cultivated such crops as maize and squash, which they supplemented by gathering wild foods and hunting game. Prior to their contact with European explorers and settlers it is estimated that the Shawnee numbered over 10,000.



Shawnee wigwag (above)
Courtesy of the Johnson County
Historical Society JCM-2000-48-1

Shawnee people (right)
Courtesy of the Johnson County
Historical Society JCM-2000-48-1



DISPLACEMENT

After the American Revolution, the U.S. Government encouraged settlement in the new western territories it had won from the British. Settlers began encroaching on the Shawnee lands and disrupting their traditional way of life. The ensuing conflict drove the Shawnee further west and splintered the tribe. Some fled to Texas and a large portion of the tribe were granted land by the Spanish near what is today Cape Girardeau, Missouri. The rest of the tribe remained in the Ohio Valley, where they were forced onto reservations.



In 1825, the Cape Girardeau Shawnee, numbering about 1383, signed a treaty granting them a 1.6-million-acre reservation in the Indian Territory in what is today Eastern Kansas. After the Indian Removal Act of 1830, the remaining 800 Ohio Shawnee were also forced to move to the new Shawnee reservation. Here the Shawnee were expected to give up their traditional way of life and become subsistence farmers. The transition was difficult for the Shawnee as it was for the other tribes, which had moved to reservations in the Indian Territory.



Charles Blue Jacket and Julia Ann Daugherty Blue Jacket
Born in 1817 in what is today Michigan, Charles Blue Jacket was the grandson of the great Shawnee Chief Blue Jacket. His family moved to the Shawnee Reservation in 1833, where he was educated in the Shawnee Quaker Mission. He would later become an interpreter for the government and the reservation's Methodist church. He would later serve as chief of the Shawnee Tribe from 1850-1864 and was one of the founders of the town of Shawnee. He was one of the last of the Shawnees to leave Kansas, moving to Oklahoma in 1871 after the death of his wife Julia.
From the 1874 Atlas of Johnson County, Kansas



Tenskwatima the
Shawnee Prophet

Tenskwatima, known as the Prophet, was a Shawnee spiritual leader, who along with his brother Tecumseh, created a pan-tribal coalition to resist American encroachment into their traditional lands. After the death of Tecumseh in the war of 1812, the Ohio Shawnees were forced onto reservations. Tenskwatima and his followers were some of the first Shawnee to move to the Indian Territory in 1809, forming the small settlement of Prophetstown near what is today 26th and Woodend Ave in Kansas City, Kansas.
By James Otto Lewis, 1893
Courtesy of the State Historical Society of Missouri

Le cours de Mississipi, ou de St. Louis
by Nicolas de Fer, 1715
Shows the traditional homeland of the Shawnee People
des Chasseurs in what is today Ohio

Courtesy of David Ra

RESERVATIONS

The Shawnee would spend the next 35 years on the Kansas reservation. Westport, originally founded as a trading post for the Indian Territory, quickly became an eastern terminus of the Santa Fe trail, which ran through the Shawnee's land. This created ever-increasing pressure from White settlers, who wanted their land. In 1854, the Shawnees agreed to sign a treaty, which dissolved their reservation and granted each individual Shawnee an allotment of 200 acres. They were then allowed to either sell their allotment and move to the Indian Territory in what is today Oklahoma or remain. Some moved, but many chose to remain. However, the former Shawnee reservation became central to the growing struggle between pro and anti-slavery forces in the years leading up to the Civil War. During the war, the Shawnees were harassed by both the pro-Union and pro-Confederacy militias that raided across the Kansas/Missouri state line. Many chose to flee to safety in Oklahoma during this time. In 1869, the remaining Shawnees in Kansas signed a treaty with the Cherokee, which granted them lands in Oklahoma. Most moved to their new reservation and today their descendants are recognized as the Shawnee Tribe of Oklahoma. Two other tribes of Shawnees, the Absentee Shawnee and the Eastern Shawnee are made up of those, whose ancestors for the most part had moved directly to what is today Oklahoma and had never settled in Kansas.



1856 Map of Eastern Kansas showing the Indian Reservations
Courtesy of David Ramsey Map Collection

2

The Shawnee Indians

VISUAL AREA OF FRAME - 35" x 23"





3. The Shawnee Baptist Mission

There were originally three missions to the Shawnee Indians in Kansas: The Shawnee Quaker Mission founded in 1937 near present day Merriam, the Shawnee Methodist Mission founded near Turner, Kansas in 1830 and afterwards moved to its present location at 53rd and Mission Rd in 1839, and the Shawnee Baptist Mission founded in 1831 by Isaac McCoy and his son-in-law Johnston Lykins near what is today 49th and Nall Ave. The Shawnees invited these missions to establish schools on their reservation under the oversight of the tribal authorities.

In 1829, McCoy met with a delegation of the Shawnee Tribe while performing survey work on the Delaware Reservation in what is today Wyandotte County. McCoy had previously established missions in Indiana and Michigan that served the Miami, Pottawatomie and Ottawa tribes. The Shawnees, who knew of his reputation, asked that the Baptist Missionary Society set up a mission and school for the Shawnee on their reservation.

McCoy was an early proponent of moving the eastern Native American tribes to what is today Kansas. He believed this would ensure their survival in the face of increasing antagonism, violence, and corrupting influences from white settlers. He hoped it would allow them the space and time to transition their way of life to subsistence farming while also giving them the political power to fight for their rights. He ultimately envisioned the creation of a state from the Indian Territory, where each tribe's reservation would form a county.¹

The Baptists sought to help the Shawnee and other tribes become self-sufficient through a gradual change to western Christian society without abandoning their culture. To this end, they promoted teaching in the native languages and operated a day school rather than a boarding school at the mission.

In 1834, missionary Joatham Meeker arrived at the mission bringing with him a printing press and a syllabary he had devised, which allowed him to write Shawnee and many other native languages using the English Alphabet. The mission began teaching Shawnee children and adults to read in their own language and printed books (mostly translations of sections of the Bible) in various native languages. In 1836, the mission began publication of the Siwinowe Kesabwi (Shawnee Sun) newspaper, which reported the news and gossip of the reservation entirely in the Shawnee language.²

In 1838, Dr. Francis Baker became superintendent of the mission. He was a noted abolitionist and purchased the freedom of two enslaved couples, one of which, Harriet and Bedford Drisdome, insisted on working at the mission as a means of paying him back. In 1848, he built a Baptist church at what is today 55th and Walmer St. in Mission, KS. Because the mission received no financial support in the Shawnee Treaty of 1854, it closed in 1855 and the buildings were most likely burned during the Civil War. The Barkers and Drisdomes would go on to become some of the early settlers of Lawrence, Ks.³

Quick Fact: In 1929, the Olathe Chapter of the Daughters of the American Revolution placed a stone marker at 55th and Walmer in Mission, Ks commemorating the Shawnee Baptist Mission.⁴ This was actually the location of the mission's church and graveyard.



¹ Schultz, George A. *An Indian Canaan: Isaac McCoy and the Vision of an Indian State*. University of Oklahoma Press, Norman. 1972.

² McCoy, Isaac. *History of the Baptist Indian Missions: embracing remarks on the former and present condition of the aboriginal tribes; their settlement within the Indian Territory, and their future prospects*. William M. Morrison publisher, Washington. 1840.

³ Titterington, Sophronia Barker "Statement of Mrs. Milton Titterington of Douglas County" The Francis Barker Collection, unit ID 40268, Locator 006-11-08-08 & 078-06-03-03, Kansas State Historical Society, Topeka, KS.

⁴ "Baptists in Kansas City, Kansas" The Kansas City Times, 10/18/1929, p. 26



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Isaac McCoy
Oklahoma Historical Society



Johnston Lykins
Missouri Valley Special Collections, Kansas City Public Library, Kansas City, Missouri



CULTURAL ASSIMILATION

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The Shawnee Baptist Mission

From the 1840 book *History of American Missions to the Heathen from their Commencement to the Present Time*



Shawnee Sun
LaBudde Special Collections UMKC Libraries



1856 Map of Eastern Kansas showing the Indian Reservations
Courtesy of David Rumsey Map Collection

DECLINE

In 1838, Dr. Francis Barker became superintendent of the mission. He was a noted abolitionist and purchased the freedom of two enslaved couples, one of which, Harriet and Bedford Drisdorn, insisted on working at the mission as a means of paying him back. In 1848, he built a Baptist church at what is today 55th and Walmer St. in Mission, KS. Because the mission received no financial support in the Shawnee Treaty of 1854, it closed in 1855 and the buildings were most likely burned during the Civil War. The Barkers and Drisdorns would go on to become some of the early settlers of Lawrence, KS.³



View of the DAR Stone in 2022
Courtesy of Christopher Wolff



DAR Stone placed for Baptist Mission Church at 55th and Walmer
Johnson County Historical Society

QUICK FACT: In 1922 the Olathe Chapter of the Daughters of the American Revolution placed a stone marker at 55th and Walmer in Mission, KS commemorating the Shawnee Baptist Mission.⁴ This was actually the location of the mission's church and graveyard.

¹Schultz, George A. *An Indian Canaan: Isaac McCoy and the Vision of an Indian State*. University of Oklahoma Press, Norman, 1972.

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³Titterton, Sophronia Barker. "Statement of Mrs. Milton Titterton of Douglas County" *The Francis Barker Collection*, unit ID 40268, Locust 006-11-08-08 078-06-03-03, Kansas State Historical Society, Topeka, KS.

⁴"Baptists in Kansas City, Kansas" *The Kansas City Times*, 10/18/1929, p. 26

3

The Shawnee Baptist Mission





4. The Santa Fe Trail

For over 50 years the Santa Fe Trail was the main artery of trade with Mexico and after the Mexican American War in 1848, with the new territories of the American southwest. When founded in 1821, the start of the trail was in Franklin, Missouri. However, it continually moved westward and by 1830, Independence, Missouri was the most popular starting point for traders.¹

In 1833, the town of Westport, Missouri was laid out by John McCoy, the son of Shawnee Baptist Mission founder Isaac McCoy. Westport was originally intended to become a trading center between Missouri and the Indian reservations across the border. However, freighters soon discovered it was faster to travel to Santa Fe from Westport and it quickly became a major starting point for the wagon trains heading west. By 1834, steamboats on the Missouri River were landing four miles north of Westport on a shelf of native bedrock that came to be known as the "Westport Landing." John McCoy was among the men, who later founded the town of Kansas (today Kansas City, Missouri) at that spot in 1838.

This "northern" route from Westport travelled directly across what is today Roeland Park. Each spring many of the wagon trains would gather in this area and the cattle would pasture in the fields north of the Shawnee Methodist Mission or along Brush Creek. The owners of the trains, both Americans and Mexicans, would travel to St. Louis, where they purchased their merchandise, which was sent by steamboat to Kansas City and hauled to Westport. About mid-May, when the grasses along the trail were tall enough to support the horses and oxen, the wagon trains gathered in Westport. Some of the trains numbered hundreds of wagons and would stretch out for miles along the trail.²

In time, immigrants also began arriving in Westport on their way to the western territories. A new trail, the California Road, branched off the Santa Fe Trail near what is today Johnson Dr. and Metcalf. Tens of thousands traveled through this area in 1849 on their way to find fortune in the California goldfields. In the following decades, hundreds of thousands more would pass through on their way to settle in Utah, Nevada, California and Oregon. During the Civil War, these trails were used by Union soldiers as well as Kansas Jayhawkers and Missouri Bushwackers on their cross-border raids. After the war, the railroads quickly supplanted the trails and by the early 1870s they had been largely abandoned.³

Today, nothing is left of the Santa Fe Trail in Roeland Park except for its memory.

Quick Fact: The only street in Roeland Park that follows the original route of the Santa Fe Trail is the stretch of 51st St. between Buena Vista and Roe Blvd. In fact, up until 1947 it was named Santa Fe Trail Blvd.

¹ Travel the Trail: Map Timeline 1821-1880. NPS Website. <https://www.nps.gov/safe/learn/historyculture/map-timeline-intro.htm>

² Blair, Ed. *The History of Johnson County, Kansas*. Standard Publishing Company. Lawrence, Kansas. 1915 pp. 69-70.

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In 1833, the town of Westport, Missouri was laid out by John McCoy, the son of Baptist missionary Isaac McCoy, who was at that time establishing missions and schools among the many tribes located on reservations across the border in the Indian Territory. Westport was originally intended to become a trading center between Missouri and the reservations. However, freighters soon discovered it was faster to travel to Santa Fe from Westport and it quickly became a major starting point for the wagon trains heading west. By 1834, steamboats on the Missouri River were landing four miles north of Westport on a shelf of native bedrock that came to be known as the "Westport Landing." John McCoy was among the men, who later founded the town of Kansas (today Kansas City, Missouri) at that spot in 1838.

Wagon Train

Courtesy of the Nebraska Historical Society



ROUTE

The route from Westport originally headed south down what is today's Main Street in Kansas City, Missouri before turning west at about 77th street. Traces of the trail can be seen today in Prairie Village's Harmon Park. However, this route required a water crossing at Brush Creek and soon surveyors discovered a route to the northwest of Westport that traveled along the south ridge above Turkey Creek and allowed the wagon trains to avoid Brush Creek altogether.

This "northern" route travelled directly across what is today Roeland Park. Each spring many of the wagon trains would gather in

this area and the cattle would pasture wherever there was water such as the fields north of the Shawnee Methodist Mission or along Brush Creek. The owners of the trains, both Americans and Mexicans, would travel to St. Louis, where they purchased their merchandise. This was then sent by steamboat to Kansas City and hauled to Westport. About mid-May, when the grasses along the trail were tall enough to support the horses and oxen, the wagon trains would gather and load in Westport. Some of the trains numbered hundreds of wagons and would stretch out for miles along the trail.



Santa Fe Trail
NORTHERN ROUTE

ROELAND
PARK, KS

Present Day

Emigrants crossing the plains
Library of Congress LC-USZ64-9634

IMMIGRATION

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1856 Map of Eastern Kansas showing the Indian Reservations
Courtesy of David Ramsey Map Collection

4

The Santa Fe Trail



VISUAL AREA OF FRAME - 35" x 23"



5. The Roe Family

Born in 1823 in County Meath, Ireland, John Roe immigrated to the United States in 1850. He married Mary Roseanna Clarke, the daughter of Irish immigrants in 1855. In 1857, John was granted a homestead patent in Daviess County, Missouri where the couple soon moved and started a family. They eventually had six children. John farmed corn and raised cattle. The farm prospered and he purchased additional land including hundreds of acres in Saline County, Missouri.

In 1882, John purchased 260 acres in northeast Johnson County, Kansas from Alexander Johnson, son of Shawnee Methodist Indian Mission founder Thomas Johnson. Here he began a new cattle ranch for both the Kansas City and Chicago markets. When the cattle were ready for market, they were driven down what is today Johnson Drive to the rail terminal in Merriam. Over the next few years he purchased more land from the Johnson family until he owned about 1,600 acres, including most of what is today Roeland Park.

In 1890, the Roe family finally moved to their Johnson County, Kansas property and John constructed the family home at what is today the northwest corner of Johnson Drive and Roe Blvd. The 2 story, 16 room home, named "The Cedars of Merriam," would be a fixture of the area for more than 60 years. John Roe was an advocate for the development of northeast Johnson County and lobbied the county government to build good roads and bring utilities such as natural gas and electricity to the area. In 1906, he granted an easement across his property to the Missouri & Kansas Interurban Railroad (The Strang Line) hoping it would bring development.

After the death of John Roe in 1920, the cattle operations were ended, and the Roe children found themselves "land rich and cash poor." Little by little they began to sell off pieces of the farm to pay the taxes on the rest. They also began giving sections away including 5 acres for the construction of St. Agnes Church and School and the original Roeland Park pool site at 47th and Roe Lane. In 1937, developer Charles Vawter purchased 280 acres north of the Roe home for a development he named Roeland Park in honor of the family. In 1951, the name was chosen for the newly incorporated City of Roeland Park, which occupies much of the original Roe farm.

The Roe family home was torn down in 1958 to make way for a cloverleaf interchange at Johnson Dr. and Roe Blvd.

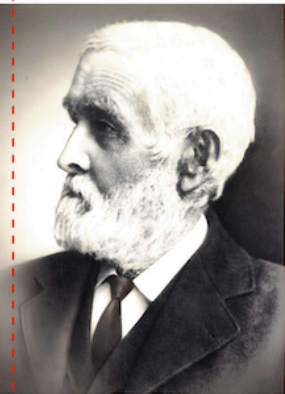
Quick Fact: John Roe at one time owned the north building of the Shawnee Indian Mission. There he ran his dairy business. He also used the original stables that were located to the west in Roeland Park to keep his livestock. The north building of the Shawnee Indian Mission was once in Roeland Park. It was later annexed to Fairway to preserve all the buildings in one municipality for the Kansas Historical Society.



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John Roe
Courtesy of St. Agnes Catholic Church

DEVELOPING JOHNSON COUNTY

In 1890, the Roe family moved to Johnson County, Kansas and John began construction of the family home at what is today the northwest corner of Johnson Drive and Roe Blvd. The 2 story, 16 room Roe home, named "The Cedars of Merriam," would be a fixture of the area for more than 60 years. John Roe was an advocate for the development of northeast Johnson County and lobbied the county government to

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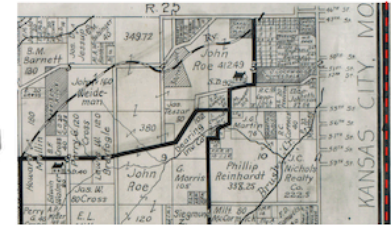


Roe family home circa 1958

MODERNIZATION

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1912 Johnson County, KS land ownership map
Shows land owned by John Roe
Missouri Valley Special Collections, Kansas City Public Library, Kansas City, Missouri

QUICK FACT: John Roe at one time owned the North building of the Shawnee Indian Mission. There he ran his dairy business. He also used the original stables that were located to the west in Roeland Park to keep his livestock. The North building of the Shawnee Indian Mission was once in Roeland Park. It was later owned by Edevery to preserve all the buildings in one municipality for the Kansas Historical Society.

5 The Roe Family



Roe family photo circa 1940

From left to right: Katherine Roe, Isabella Roe, Ellen Coffey (Mary Ellen Roe's granddaughter), Margaret Roe, Mary Ellen Roe, Josephine Roe Bryant (Mary Ellen's daughter)
Johnson County Historical Society



VISUAL AREA OF FRAME - 35" x 23"



6. The Early Communities of Roeland Park

Red Clover:

After the Civil War, a small community grew up around the former buildings of the Shawnee Methodist Indian Mission. It was named Red Clover after a type of grazing crop that became popular in eastern Kansas during this time. Many of the mission buildings survived and served the community including a general store, post office, and blacksmith shop. In 1872, Alexander Johnson donated land near the present site of St. Agnes Church for construction of a one room schoolhouse.¹ What is today the East Building of the mission was turned into a private residence. The West Building became the Mineral Springs Hotel. The North Building was purchased from the Johnson Family in 1884 along with much of the original mission farm by John Roe.² He leased out the building and the mission stables to the Red Clover Dairy.³ The shops and school were all abandoned in the early years of the 20th century. The Shawnee Methodist Mission buildings were privately owned until 1927, when they were purchased by the State of Kansas.⁴

Southridge:

In 1905, area cattle rancher John Roe granted an easement across his land to William B. Strang and his Kansas-Missouri Interurban Railroad. The Strang Line, as it came to be known, was completed in 1906 and ran from Olathe to Rosedale, KS. It connected rural northeastern Johnson County to Kansas City, MO., providing access to stores and a market for agricultural products. Strang envisioned a series of planned communities along his railroad and purchased large tracts of land adjoining the right of way. The first community was Overland Park in 1906 and the second was Southridge, which was created in 1909 on land purchased from the children of John Wornall and Eliza Johnson.⁵ It took its name from the cliffs overlooking the south bank of nearby Turkey Creek.

The Southridge community became part of Roeland Park in 1951⁶

Washita:

In 1904, Kansas City livestock dealer Herman Beers purchased about 40 acres at present day County Line Road and Mission Road and platted the Shawnee Place neighborhood.⁷ He granted an easement to the Strang Line, which placed a station at about 47th and Washita St. (47th Terrace and Reinhardt today).⁸ The Shawnee Place neighborhood and surrounding area came to be known as the community of Washita after the station. The land immediately to the south of Washita was owned by the Roe family and was used for a variety of purposes over the years. In 1922, it was the site of a 10-day carnival called Boosterville, which included a camp of 1200 tents, aviation demonstrations and appearances by the governors of Missouri and Kansas.⁹ Later it became home to a summer camp for the YWCA.¹⁰ However, it is most remembered as the location of the Old Mission Golf Course, which operated from 1929 through 1955. The clubhouse was located on the Strang Line at what is today the 47th Terr. cul-de-sac.¹¹ The Washita community was annexed by Roeland Park in 1957.¹²



Interesting Fact: The Fairway Manor neighborhood of Roeland Park was built on the grounds of the Old Mission Golf Course.

¹ Heisler, E.F. and Smith D.M. *Atlas Map of Johnson County, Kansas*. E.F. Heisler & Co., Publishers, Wyandott, Kansas 1874, p. 83

² "A Transfer of Title Sale of the First Farm Located on Kansas Soil" *The Olathe Leader*, 2/14/1884.

³ "Mr. Roe has rented his property in Shawnee Mission to a dairyman.." *The Olathe Tribune*. 3/28/1902.

⁴ "Mission Ruling is Upheld" *Kansas City Star*, 12/10/1927, p. 2

⁵ Scott, John R., *Roe'ling Thru the Years in Roeland Park, Kansas: A History*. self-published. Oct. 1, 1996.

⁶ Scott, John R., *Roe'ling Thru the Years in Roeland Park, Kansas: A History*. self-published. 10/1/1996..

⁷ "Alfred Crebbin to Herman M. Beers" *The Olathier Mirror*, 6/22/1904, p. 4.

⁸ "Henry (sic) M. Beers to W. B. Strang a 50-foot right-of-way in sec 3, twp 12, range 25" *Olathe Tribune*. 8/11/1905

⁹ "Big Home Coming and Community Carnival: July 1st to 10th, Inclusive Booster Grove Washita Station, Kansas" *The Kansas City Kansan*. 6/3/1922

¹⁰ "Y.W.C.A Summer Camp Opens Sixty Girls Will Spend Week-End on Washita Outing" *Kansas City Star*, 5/18/1922.

¹¹ "A Contrast in Buildings As Club Builds Near Old Mission" *Kansas City Star* 1/5/1930

¹² Scott, John R., *Roe'ling Thru the Years in Roeland Park, Kansas: A History*. self-published. 10/1/1996.



RED CLOVER

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The community of Red Clover
As depicted in the 1874 Atlas of Johnson County, Kansas



The Shawnee Mission School
As depicted in the 1874 Atlas of Johnson County, Kansas

SOUTHRIDGE

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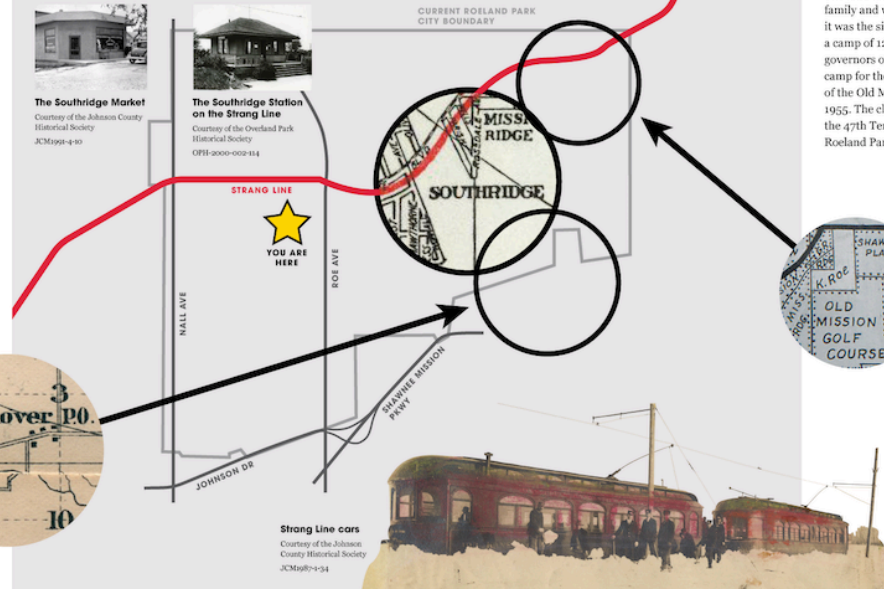
tracts of land adjoining the right of way. The first community was Overland Park, which was platted in 1906. The second community was Southridge, which was created in 1909 on land purchased from the children of John Wornall and Eliza Johnson. It took its name from the cliffs overlooking the south bank of nearby Turkey Creek.



The Southridge Market
Courtesy of the Johnson County Historical Society
JCM1998-4-90



The Southridge Station on the Strang Line
Courtesy of the Overland Park Historical Society
OPH-2000-002-114



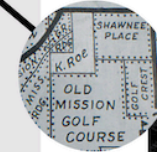
Strang Line cars
Courtesy of the Johnson County Historical Society
JCM1987-1-34



WASHITA

In 1904, Kansas City livestock dealer Herman Beers purchased about 40 acres at present day County Line Road and Mission Road. This land was platted into a neighborhood called Shawnee Place. Beers granted an easement across his land to the Strang Line, which placed a station at about 47th and Washita St. (47th Terrace and Reinhardt today). The Shawnee Place neighborhood and surrounding area came to be known as the community of Washita after the station. The land immediately to the south of Washita was owned by the Roe family and was used for a variety of purposes over the years. In 1922, it was the site of a 10-day carnival called Boosterville, which included a camp of 1200 tents, aviation demonstrations and appearances by the governors of Missouri and Kansas. Later it became home to a summer camp for the YWCA. However, it is most remembered as the location of the Old Mission Golf Course, which operated from 1929 through 1955. The clubhouse was located on the Strang Line at what is today the 47th Terr. cul-de-sac. The Washita community was annexed by Roeland Park in 1957.

QUICK FACT: The Fairway Manor neighborhood of Roeland Park was built on the grounds of the Old Mission Golfcourse.



The Old Mission Golf Course Clubhouse
Courtesy of the Missouri Valley Collection, Kansas City, Missouri Public Library

6

Early Communities of Roeland Park



VISUAL AREA OF FRAME - 35" x 23"



7. Charles Vawter and the Founding of Roeland Park

After the death of John Roe in 1920, the surviving Roe family members found themselves “land rich but cash poor.”¹ They leased out much of the land to dairy farmers but by 1923 had to borrow money to pay the taxes on their huge landholdings. However, it eventually became more difficult to raise the money to pay their taxes and the family was forced to sell tracts of land.

In 1937, Charles Vawter purchased a 280-acre tract that included most of the family’s holdings north of Johnson dr. and west of Roe Blvd. Here Vawter platted a 1200-house planned community containing the neighborhoods of Roe Manor Heights, Roe Highlands and Roeland Park, all named in honor of the Roe family.²

Vawter began building homes in his new subdivisions and also sold lots to other builders. In lieu of zoning laws, which were non-existent in this rural part of Johnson County, he used deed restrictions that created many requirements for the new single-family homes, including cost, square footage and setback from the street. The deed restrictions also prohibited commercial buildings on residential property and the keeping of animals for commercial purposes. However, the most controversial restriction was the requirement that only members of the white race could build or purchase a home in his developments. The result was that Roeland Park became a highly segregated community for many years. To enforce these restrictions, each neighborhood had a homeowners’ association that was also responsible for maintaining streets, public green spaces and utilities.

After the Second World War, home building and sales in the Johnson County suburbs began to skyrocket. As the population of the area increased, a need arose for a dedicated shopping area. In 1948, Vawter broke ground on the Roeland Park Shopping Center. The center included such businesses as a modern drug store and grocery store as well as services such as a barber shop and hair salon. Residents had previously had to travel to nearby Kansas City, Missouri to find such amenities.³

When the neighboring community of Mission decided to incorporate, Vawter approached the Roeland Park Homeowners Association to ask that they do the same. He feared his developments and new shopping center would be annexed by Mission. The association agreed and the City of Roeland Park incorporated on July 2, 1951. It initially covered just the Roeland Park neighborhood, but the new city quickly moved to annex the other Vawter developments. Over the next 6 years, the city annexed the rest of the land that makes up today’s Roeland Park, including the communities of Southridge and Washita.⁴

Quick Fact: The use of racial covenants in housing deeds and the banning of African Americans and other minority groups was a common practice in the early years of the 20th Century in many parts of the United States. These and other discriminatory practices such as redlining created segregated communities across the country and compounded income and housing inequities that remain to this day. The citizens and government of Roeland Park remain dedicated to acknowledging the legacy of housing discrimination and fostering an inclusive and prosperous community for everyone.



¹ Moore, Bill "Theirs Is an Island of the Past." The Kansas City Star, vol. 78, no. 5, 9/22/1957. P1a, P.16a.

² "A 1,200-House Project: Option on 280-Acre Tract to Charles E. Vawter" The Kansas City Star, 5/23/1937/ p. 8D

³ "Center in Spirit: New Shops Opened in Roeland Park District by Charles E. Vawter" The Kansas City Star 4/23/1950.

⁴ Scott, John R., *Roe'ling Thru the Years in Roeland Park, Kansas: A History*. self-published. Oct. 1, 1996.



FOUNDING

After the death of John Roe in 1920, the surviving Roe family members found themselves "land rich but cash poor." They leased out much of the land to dairy farmers but by 1923 had to borrow money to pay the taxes on their huge landholdings. However, it eventually became more difficult to raise the money to pay their taxes and the family was forced to sell tracts of land.

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Vawter began building homes in his new subdivisions and also sold lots to other builders. In lieu of zoning laws, which were non-existent in this rural part of Johnson County, he used deed restrictions that created many requirements for the new single-family homes, including cost, square footage and setback from the street. The deed restrictions also prohibited commercial buildings on residential property and the keeping of animals for commercial purposes. However, the most controversial restriction was the requirement that only members of the white race could build or purchase a home in his developments. The result was that Roeland Park became a highly segregated community for many years. To enforce these restrictions, each neighborhood had a homeowners' association that was also responsible for maintaining streets, public green spaces and utilities.



Charles Vawter
Courtesy of the Johnson County
Historical Society
JCHS-2000-48-1



1940 Johnson County Gallup Map Missouri
Courtesy of the Missouri Valley Collection,
Kansas City Public Library

COMMERCIAL DEVELOPMENT

After the Second World War, home building and sales in the Johnson County suburbs began to skyrocket. As the population of the area increased, a need arose for a dedicated shopping area. In 1948, Vawter broke ground on the Roeland Park Shopping Center. The center included such businesses as a modern drug store and grocery store as well as services such as a barber shop and hair salon. Residents had previously had to travel to nearby Kansas City, Missouri to find such amenities.

Katz Drug Store was the first tenant of the Roeland Park Shopping Center

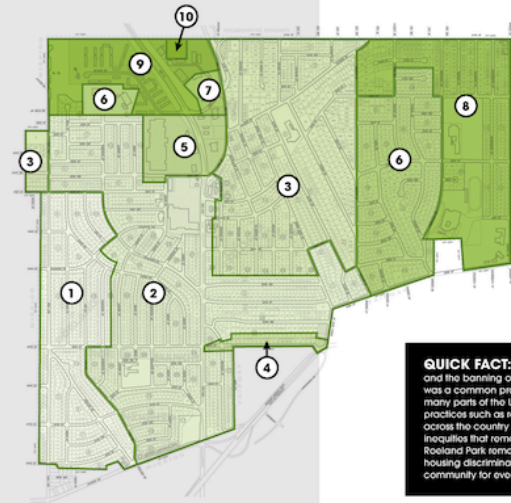
Courtesy of the Johnson County Historical Society



Advertisement of Vawter Homes
Courtesy of the Johnson County Historical Society
JCHS-2000-48-2

ANNEXATION DATES

- 1 JULY 2, 1951 (date of incorporation)
- 2 JULY 25, 1951
- 3 SEPT 25, 1951
- 4 JULY 1, 1952
- 5 JUNE 22, 1953
- 6 SEPT 17, 1954
- 7 JUNE 28, 1957
- 8 JULY 9, 1957
- 9 FEB 18, 1959
- 10 MAR 18, 1959



INCORPORATION

When the neighboring community of Mission decided to incorporate, Vawter approached the Roeland Park Homeowners Association to ask that they do the same. He feared his developments and new shopping center would be annexed by Mission. The association agreed and the City of Roeland Park incorporated on July 2, 1951. It initially covered just the Roeland Park neighborhood, but the new city quickly moved to annex the other Vawter developments. Over the next 6 years, the city annexed the rest of the land that makes up today's Roeland Park, including the communities of Southridge and Washita.

QUICK FACT: The use of racial covenants in housing deeds and the barring of African Americans and other minority groups was a common practice in the early years of the 20th Century in many parts of the United States. These and other discriminatory practices such as redlining created segregated communities across the country and compounded income and housing inequalities that remain to this day. The citizens and government of Roeland Park remain dedicated to acknowledging the legacy of housing discrimination and fostering an inclusive and prosperous community for everyone.

7

Charles Vawter and the Founding of Roeland Park



VISUAL AREA OF FRAME - 35" x 23"

Item Number: **Ordinances and Resolutions:- VIII.-**
 A.
Committee **5/2/2022**
Meeting Date:



City of Roeland Park
Action Item Summary

Date: **4/27/2022**
Submitted By: **Keith Moody**
Committee/Department: **Admin.**
Title: **Ordinance 1030 Identifying Public Need for Condemnation of**
 Easements for Elledge Drive Project - 5 min
Item Type: **Ordinance**

Recommendation:

To approve an Ordinance APPROVING THE DESCRIPTION AND SURVEY OF LANDS NECESSARY FOR CONSTRUCTING, RECONSTRUCTING AND MAINTAINING ELLEDGE DRIVE AND PROCEEDING TO ACQUIRE CERTAIN REAL PROPERTY AS AUTHORIZED IN RESOLUTION NO 696, PASSED AND APPROVED BY THE GOVERNING BODY ON APRIL 18, 2022.

Details:

In order to complete the 2022 Elledge project it is necessary to acquire temporary construction easements and permanent sidewalk/utility easements from adjacent properties. Staff has been working through the process of acquiring easements but a number of property owners have either been unresponsive or unwilling to sign the easements. All property owners have been notified by mail of a needed easement on their site.

As of 4/28/22 Staff has retained 13 of the 22 easements voluntarily. Staff will continue to meet with property owners who have not yet signed as the city proceeds with steps to secure the easements through the eminent domain process.

Per Resolution 696 (adopted by Council on 4/18/22) the City Engineer has prepared a survey of the land necessary for such purpose along with a certificate showing the results of such survey; these have been filed in the Office of the City Clerk of the City of Roeland Park, Kansas.

Adoption of the Eminent Domain Ordinance is the second formal step. The ordinance has been prepared by the City Attorney in compliance with Kansas Statute pertaining to eminent domain. It provides for the acquisition of temporary construction easements and permanent sidewalk/utility

easements by appropriate proceedings in Eminent Domain. Subsequent to this step, Staff will continue to meet with property owners to retain approvals without going through the eminent domain process, it is likely that the number of properties proceeding to eminent domain will be less than 9 (at this point all remaining are temporary construction easements).

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Eminent Domain Ordinance for Easements on Elledge Project	Cover Memo

**CITY OF ROELAND PARK, KANSAS
ORDINANCE NO. 1030**

**AN ORDINANCE APPROVING THE DESCRIPTION AND SURVEY OF LANDS
NECESSARY FOR CONSTRUCTING, RECONSTRUCTING AND
MAINTAINING ELLEDGE DRIVE FROM ROE LANE TO 47th STREET AND
DIRECTING THE CITY TO EXERCISE THE POWER OF EMINENT DOMAIN
TO ACQUIRE THE NECESSARY LAND.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK,
KANSAS:**

SECTION 1. The description and survey of lands necessary to acquire permanent sidewalk and utility easements and temporary construction easements for constructing, reconstructing and maintaining Elledge Drive from Roe Lane to 47th Street as prepared by the City Engineer or designee and filed with the City Clerk pursuant to Resolution No. 696 adopted by the Governing Body of the City of Roeland Park, Kansas, on April 18, 2022, is hereby approved.

SECTION 2. The action of the Governing Body of the City of Roeland Park, Kansas, in acquiring permanent sidewalk and utility easements and temporary construction easements for constructing, reconstructing, and maintaining Elledge Drive, Roe Lane to 47th Street, has been declared necessary by the Governing Body. The City of Roeland Park, Kansas is authorized to begin eminent domain proceedings pursuant to K.S.A. § 26-201 *et. seq.*

SECTION 3. The acquisition of permanent sidewalk and utility easements and temporary construction easements for constructing, reconstructing, and maintaining Elledge Drive from Roe Lane to 47th Street, is all in accordance with and under the provisions of Chapter 26 of the Kansas Statutes Annotated.

SECTION 4. That there is hereby declared to be a public necessity to acquire by Eminent Domain Proceedings for the purpose of constructing, reconstructing, and maintaining Elledge Drive, Roe Lane to 47th Street, the land hereinafter described:

ELLEDGE DRIVE, ROE LANE TO 47TH STREET - TRACT NO. 24

OWNERSHIP:	O'Malley, Dennis M. & Diane D.
PARTIES IN POSSESSION:	O'Malley, Dennis M. & Diane D.
SITUS ADDRESS:	3911 Elledge Drive Roeland Park, KS 66205
JOHNSON COUNTY PARCEL ID NUMBER:	PP33000000 0013A
EASEMENT HOLDER:	City of Roeland Park

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

All of the Northwest 15.00 feet of the Northeast 32.00 feet of Lot 13, MISSION GROVE, a subdivision of record situated in the City of Roeland Park, Johnson County, Kansas.

Containing 484 square feet, more or less.

ELLEDGE DRIVE, ROE LANE TO 47TH STREET - TRACT NO. 25

OWNERSHIP:	Cothren, Phillip and Christy
PARTIES IN POSSESSION:	Cothren, Phillip and Christy
SITUS ADDRESS:	3905 Elledge Drive Roeland Park, KS 66205
JOHNSON COUNTY PARCEL ID NUMBER:	PP33000000 0014A
EASEMENT HOLDER:	City of Roeland Park

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

All of the Northwest 15.00 feet of Southwest 22.00 feet of Lot 14, MISSION GROVE, a subdivision of record situate in the City of Roeland Park, Johnson County, Kansas.

Containing 333 square feet, more or less.

ELLEDGE DRIVE, ROE LANE TO 47TH STREET - TRACT NO. 28

OWNERSHIP:	Castaneda, Alia
PARTIES IN POSSESSION:	Castaneda, Alia
SITUS ADDRESS:	3811 Elledge Drive Roeland Park, KS 66205
JOHNSON COUNTY PARCEL ID NUMBER:	PP33000000 0016
EASEMENT HOLDER:	City of Roeland Park

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

All that part of Lot 16, MISSION GROVE, a subdivision of record situate in the City of Roeland Park, Johnson County, Kansas, being described as follows:

Commencing at the Northernmost corner of said Lot 16; thence South 59°16'23" West, along the Northwest line of said Lot 16, a distance of 44.10 feet to the Point of Beginning; thence South 30°41'44" East, departing the Northwest line of said Lot 16, a distance of 8.00 feet to a point on the Southeast line of the Northwest 8.00 feet thereof; thence South 59°16'23" West, along the Southeast line of the Northwest 8.00 feet of said Lot 16, a distance of 20.00 feet; thence North 30°43'37" West, departing the Southeast line of the Northwest 8.00 feet of said Lot 16, a distance of 8.00 feet to a point on the Northwest line thereof; thence North 59°16'23" East, along the Northwest line of said Lot 16, a distance of 20.00 feet to the Point of Beginning.

Containing 160 square feet, more or less.

The bearings in this description are based on the Kansas State Plane Coordinate System, North Zone, NAD83.

ELLEDGE DRIVE, ROE LANE TO 47TH STREET - TRACT NO. 19

OWNERSHIP:	Kirkpatrick, Jack D. and Irene
PARTIES IN POSSESSION:	Kirkpatrick, Jack D. and Irene
SITUS ADDRESS:	4001 Elledge Drive Roeland Park, KS 66205
JOHNSON COUNTY PARCEL ID NUMBER:	PP33000000 0011A
EASEMENT HOLDER:	City of Roeland Park

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

All of the Northwest 10.00 feet of the Northeast 19.00 feet of the Southwest 69.00 feet of Lot 11, MISSION GROVE, a subdivision of record situate in the City of Roeland Park, Johnson County, Kansas.

Containing 193 square feet, more or less.

ELLEDGE DRIVE, ROE LANE TO 47TH STREET - TRACT NO. 31

OWNERSHIP:	Parker, Laury Anne
PARTIES IN POSSESSION:	Parker, Laury Anne
SITUS ADDRESS:	4418 Elledge Drive Roeland Park, KS 66205
JOHNSON COUNTY PARCEL ID NUMBER:	PP03000000 0025D
EASEMENT HOLDER:	City of Roeland Park

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

All that part of Lot 25, BEERS THIRD ADDITION, a subdivision of record situate in the City of Roeland Park, Johnson County, Kansas, being described as follows:

Commencing at the Southwest corner of said Lot 25; thence North 2°47'25" West, along the West line of said Lot 25, a distance of 65.46 feet to the Point of Beginning; thence North 2°47'25" West, continuing along the West line of said Lot 25, a distance of 10.44 feet; thence South 44°53'59" East, departing the West line of said Lot 25, a distance of 63.40 feet to a point on the Northwest line of the Southeast 5.00 feet thereof; thence North 58°37'09" East, along the Northwest line of the Southeast 5.00 feet of said Lot 25, a distance of 10.28 feet; thence South 44°53'59" East, departing the Northwest line of the Southeast 5.00 feet of said Lot 25, a distance of 5.14 feet to a point on the Southeast line thereof; thence South 58°37'09" West, along the Southeast line of said Lot 25, a distance of 17.48 feet; thence North 44°53'59" West, departing the Southeast line of said Lot 25, a distance of 59.11 feet to the Point of Beginning.

Containing 498 square feet, more or less.

The bearings in this description are based on the Kansas State Plane Coordinate System, North Zone, NAD83.

ELLEDDGE DRIVE, ROE LANE TO 47TH STREET - TRACT NO. 1

OWNERSHIP:	Eidson, Jerome B. and Stephanie G.
PARTIES IN POSSESSION:	Eidson, Jerome B. and Stephanie G.
SITUS ADDRESS:	4900 Fontana Street Roeland Park, KS 66205
JOHNSON COUNTY PARCEL ID NUMBER:	PP81000002 0001B
EASEMENT HOLDER:	City of Roeland Park

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

All of the Northern 8.00 feet of the Western 31.00 feet of the Eastern 72.00 feet of Lot 1, Block 2, SOUTHRIDGE, a subdivision of record situate in the City of Roeland Park, Johnson County, Kansas. Except for all that part lying within the additional Elledge Drive right-of-way as described in a Deed of Dedication filed with the Johnson County, Kansas Register of Deeds in Book 3632 at Page 521.

Containing 115 square feet, more or less.

ELLEDGE DRIVE, ROE LANE TO 47TH STREET - TRACT NO. 9

OWNERSHIP:	Bowers, Lloyd Elmer and Noreen Mildred
PARTIES IN POSSESSION:	Bowers, Lloyd Elmer and Noreen Mildred
SITUS ADDRESS:	4209 Elledge Drive Roeland Park, KS 66205
JOHNSON COUNTY PARCEL ID NUMBER:	PP33000000 0004D
EASEMENT HOLDER:	City of Roeland Park

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

All of the Northwest 5.00 feet and all of the Northeast 7.00 feet of the Southeast 28.00 feet of the Northwest 33.00 feet of Lot 3, except the Southwest 60.00 feet thereof; and all of the Northwest 5.00 feet of the Southwest 40.00 feet and all of the Southwest 12.50 feet of the Southeast 28.00 feet of the Northwest 33.00 feet of Lot 4; all in MISSION GROVE, a subdivision of record situate in the City of Roeland Park, Johnson County, Kansas.

Containing 846 square feet, more or less.

ELLEDGE DRIVE, ROE LANE TO 47TH STREET - TRACT NO. 40

OWNERSHIP:	Mueller, Shawn A.
PARTIES IN POSSESSION:	Mueller, Shawn A.
SITUS ADDRESS:	4212 Elledge Drive Roeland Park, KS 66205
JOHNSON COUNTY PARCEL ID NUMBER:	PP51000000 0014
EASEMENT HOLDER:	City of Roeland Park

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

All that part of Lot 14. NEIGHBOR-VILLE, a subdivision of record situate in the City of Roeland Park, Johnson County, Kansas, being described as follows:

Commencing at the Southeast corner of said Lot 14; thence North 2°18'59" West, along the East line of said Lot 14, a distance of 5.96 feet to the intersection with the Northwest right-of-way line of Elledge Drive, as described in a Deed of Dedication of Right of Way filed with the Johnson County, Kansas Register of Deeds in Book 3632 at Page 511, said intersection also being the Point of Beginning; thence South 54°40'01" West, along the Northwest right-of-way line of said Elledge Drive, a distance of 28.00 feet; then North 35°19'59" West, departing the Northwest right-of-way line of said Elledge Drive, a distance of 10.00 feet to a point on the Northwest line of the Southeast 15.00 feet of said Lot 14; thence North 54°40'01" East, along the Northwest line of the Southeast 15.00 feet of said Lot 14, a distance of 34.50 feet to a point on the East line thereof; thence South 2°18'59" East, along the East line of said Lot 14, a distance of 11.93 feet to the Point of Beginning.

Containing 312 square feet, more or less.

The bearings in this description are based on the Kansas State Plane Coordinate System, North Zone, NAD83.

ELLEDGE DRIVE, ROE LANE TO 47TH STREET - TRACT NO. 22

OWNERSHIP:	Culig, Sandra
PARTIES IN POSSESSION:	Culig, Sandra
SITUS ADDRESS:	3925 Elledge Drive Roeland Park, KS 66205
JOHNSON COUNTY PARCEL ID NUMBER:	PP33000000 0012A
EASEMENT HOLDER:	City of Roeland Park

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

All of the Northwest 9.00 feet of the Northeast 19.00 feet of Lot 12, MISSION GROVE, a subdivision of record situate in the City of Roeland Park, Johnson County, Kansas.

Containing 173 square feet, more or less.

SECTION 5. The City Attorney for the City of Roeland Park, Kansas, is hereby directed, authorized, and instructed to make proper application to a Judge of the District Court of Johnson County, Kansas for the acquisition of permanent sidewalk and utility easements and temporary construction easements for constructing, reconstructing and maintaining Elledge Drive from Roe Lane to 47th Street, praying for condemnation thereof and the appointment of three disinterested residents of the county to assess, determine the damages and compensation resulting from such condemnation and for such other proceedings as may be required by law.

SECTION 6. This Ordinance shall take effect and be in force from and after its passage and publication as provided by law.

PASSED by the City Council the 2nd day of May, 2022. **APPROVED** by the Mayor.

Mike Kelly, Mayor

ATTEST:

Kelley Nielsen, City Clerk

APPROVED AS TO FORM:

Steven E. Mauer, City Attorney

Item Number: **Ordinances and Resolutions:- VIII.-**
 B.
Committee **5/2/2022**
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/28/2022
Submitted By: Erin Winn
Committee/Department: Admin.
Title: **Ordinance 1031 - Approving 47th Street Overlay District Revisions - 5 min**
Item Type: Ordinance

Recommendation:

To approve the ordinance amending the 47th Street Overlay District.

Details:

Council gave preliminary approval for this ordinance at the March 7th workshop, pending a recommended approval from the Planning Commission. The Planning Commission voted 6-0 at the April 19th meeting to approve the ordinance.

Staff and Planning Commissioners from all three jurisdictions have finalized a revised ordinance that will be consistent across all municipalities. The attached ordinance has passed both the Westwood Planning Commission and City Council and the UG Planning Commission and Board of Commissioners.

Background

In 2000, following the findings of a Neighborhood Community Impact Grant funded study, the City of Roeland Park, the City of Westwood and the Unified Government of Wyandotte County and Kansas City, KS established a multi-jurisdictional overlay district to govern development of the 47th Street Corridor. The ordinance established additional requirements for development in the area and established a multi-jurisdictional review committee as an additional layer of approval for any potential 47th Street development.

Original focus areas

- A common streetscape between the 3 jurisdictions
- Municipal gateways
- improved sidewalks- Within the 'Village' area, an urban sidewalk model was envisioned with

wider sidewalks was proposed. Outside of the village, an emphasis on sidewalk continuity and appropriate buffers from the roadways was made.

- Street furniture, lighting, landscaping, and street trees were all addressed with the goal of a common palette
- Architectural character was addressed in detail, as was signage, screening of undesirable elements, and residential buffers.

Revisions

In 2016 members of the 47th Street Committee began studying the original ordinance and subsequent development activity to assess areas of improvement upon review of how the language was interpreted and applied by developers. The review committee recommended the following changes:

- Clarifying the ordinance language where significant redundancies and unnecessary overlaps with the respective jurisdictions zoning language occurred.
- Removing references to the original study, it was deemed onerous to expect developers to review that study, in addition to the overlay district and underlying zoning district.
- Streamlining the committee review process
- Removing excessively restrictive language that has been difficult if not impossible to enforce over the years the ordinance has been in effect
- Addressing issues in the existing ordinance related to shared parking and overall parking capacity.
- Elimination of separation of Multi-Family and Commercial site design standards, simplified to just site design standards addressing both uses, as the language was nearly identical between the two. Issues of MFR Density were already left to the local jurisdiction, and issues of Land Use are unchanged from the original text.

Financial Impact


Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

 **Description**
Ordinance 1031

Type
Cover Memo

**CITY OF ROELAND PARK, KANSAS
ORDINANCE NO. 1031**

**AN ORDINANCE ESTABLISHING THE 47th AND MISSION ROAD
AREA DESIGN REVIEW OVERLAY DISTRICT TO IMPLEMENT THE
GOALS AND POLICIES OF THE 47th AND MISSION ROAD AREA
CONCEPT PLAN.**

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF
ROELAND PARK, KANSAS.**

SECTION 1. Section 16-501 of the Roeland Park Municipal Code is hereby amended to read as follows:

“Section 16-501. 47th and Mission Road Design Review Overlay District

Purpose and Authority. The 47th and Mission Road Area Design Review Overlay District is established by this Zoning Ordinance, enacted to implement the goals and policies of the 47th and Mission Road Area Concept Plan, adopted by the cities of Westwood, Roeland Park, and the Unified Government of Wyandotte County and Kansas City, Kansas. The 47th and Mission Road Area Concept Plan was drafted pursuant to:

- i. the interlocal cooperation acts, Sections 12-2901 through 12-2909 of the Kansas Statutes Annotated;
- ii. section 12-744(c) of the Kansas Statutes Annotated; and
- iii. the interlocal agreement between the Cities of Roeland Park, Westwood, and the Unified Government of Wyandotte County/Kansas City, Kansas (collectively “Jurisdictions”).

This Ordinance translates the relevant portion of the plan within the boundaries of City into the Zoning Ordinance, in addition to all current regulations. This Ordinance will accompany a similar ordinance adopted by each jurisdiction to ensure consistent implementation of the 47th and Mission Road Area Concept Plan.

(A) Applicability

(1) Property.

- i. This Ordinance shall apply to all property within the City and within the 47th and Mission Road Area Design Review Overlay District, as shown in Section 15-601(L) below as the "Suggested District Boundary", which hereby replaces the "Original District Boundary" as shown. The official zoning map of The City is hereby amended to reflect the updated 47th and Mission Road Area Design Review Overlay District.
- ii. The standards in this Ordinance shall apply to all property currently or subsequently zoned for commercial or multi-family use within this overlay district.

- iii. Any property zoned for single-family residential use is included within this overlay district to indicate neighborhood areas to be protected by buffers and design enhancements established in this Ordinance for commercial or multi-family use. In addition, to further protect existing neighborhoods, any property currently zoned for single-family residential use within this overlay district which is subsequently rezoned to multi-family or commercial uses must satisfy all design standards in this Ordinance.
 - iv. Any legal nonconforming structure or use cannot increase its level of nonconformity without complying with this Ordinance.
- (2) *Type of Development.* These standards shall be applied to new development, redevelopment, or exterior modifications that alters the appearance of a building or site within the overlay district including, but not limited to, building additions, facade improvements, or landscaping improvements. Only those standards required by this Ordinance and directly related to proposed development, redevelopment, or exterior modification shall be applied.

Other Regulations

Within the overlay district, all City Code ordinances, policies, regulations, and plans shall apply. Where conflicts occur regarding development standards in this Ordinance, the standards established in this Ordinance shall supersede those in the conflicting ordinance, policy, regulation, or plan.

(B) Definitions.

For the purposes of this overlay Ordinance, the following terms and phrases shall have the meaning given in this section. All other terms and phrases shall use definitions given in the City Code Zoning Ordinance or other codes, unless context indicates that a standard dictionary definition is more appropriate. Terms and phrases not defined in this section or by any provision of the City Code shall have the standard dictionary definition.

Adjacent lot: a lot having a common border or endpoint with subject lot, or lots that would have a common border or endpoint in the absence of an existing right of way.

Development: the construction of man-made site elements on an improved or unimproved parcel of land.

Distinctly different hours of operation: uses with hours of operation where 50% or more of one use's hours of operation, including peak hours of operation based on a parking demand study, are mutually exclusive of the hours of operation of the other uses which it proposes to share parking.

Distinctly different peak hours of operation: the peak hours of operation, based on a parking demand study, of uses proposing to share parking are mutually exclusive.

Exterior modification: any maintenance, improvement, construction, or reconstruction of a structure or site, or any portion of a structure or site, that will result in an apparent change visible from the right of way or adjacent property.

Redevelopment: the reconstruction, enlargement, conversion, relocation of a manmade structure.

(C) Uses.

(1) *Underlying Zoning Uses.* The uses allowed in the 47th and Mission Road Area Design Review Overlay District shall be those uses allowed by the current or any future underlying zoning classification, provided that all future development and redevelopment meets the standards established in this Ordinance. Any future rezoning shall be to a use district consistent with the 47th and Mission Road Area Concept Plan.

(2) *Overlay uses.* In addition to those uses allowed by the underlying zoning, all property zoned for commercial use within the 47th Street and Mission Road, Area Design Review Overlay District shall be allowed residential uses as a supplemental use, subject to the following:

- A. No property with an underlying zone for Commercial use may have residential uses on the ground floor or at street level.
- B. No structures with supplemental residential uses may exceed 40 feet in height or 3 ½ stories, whichever is less.
- C. All structures with supplemental residential uses, whether new or existing at the time of adoption of this Ordinance, must comply with all other standards established in this Ordinance in order to be eligible for supplemental residential uses.

(D) Commercial Site Design Standards. Commercial site design in the 47th and Mission Road Area Design Review Overlay District shall conform to the principles outlined in the 47th and Mission Road Concept Plan. The following design standards implement and shall be interpreted consistent with the Plan.

(1) *Building Placement.* Site design in the 47th and Mission Road Area shall conform to the following design standards. The provisions of this section shall apply to new development.

- i. **Front Setback:** All new buildings shall be built ~~into~~ the right of way line unless an additional setback is required to meet the minimum sidewalk width and buffer requirements in the Pedestrian Access requirement in Section 2 titled Site Access.
- ii. **Side Setbacks:** The minimum side setbacks shall be:

- a. Property abutting residential districts shall have a side setback equivalent to this of the abutting residential district. In this case, the side setback area shall be used to provide a buffer according to Section 5 of this Article.
- iii. **Rear Setback:** Minimum rear setbacks shall be as defined by the zoning regulations of the municipality that the property is located in, unless the property is abutting a residential zoned property on its rear yard property line. If abutting a residential zoned property, the setback shall be equal to the residential properties rear yard setback requirements.
- iv. **Continuous Building Frontage:** Building facades on the street frontage should be maximized to provide continuous corridors within the overlay district. All lot frontages should be occupied by building frontages except for entrance drives or alleys to rear parking, courtyards or patios, or any side parking. In the case of courtyards and patios, or side parking, the appearance of a continuous building frontage shall be maintained by a 2½- to 4-foot fence or wall constructed out of the same material as the building facade, or by a continuous landscape element.
- v. **Main Entrance:** The main entrance of all buildings shall be oriented to the street. In the case of the corner lots, a building may have one entrance on each street or may have one corner entrance facing the intersection at a 45 degree angle.

(E) Site Access

(1) Pedestrian Access: All buildings shall have a continuous sidewalk along the frontage of the lot. The sidewalk shall be 7 feet wide. All sidewalks shall be buffered from vehicular traffic with a minimum 3 foot buffer zone that includes landscaping, street trees, street furniture, pedestrian lighting, bicycle facilities, or other amenities that provide physical separation from vehicular traffic. *Alternative:* Sidewalks outside the Village Area (as identified as the "Suggested Village Boundary" in the 47th and Mission Road Area Design Review Overlay District) may be a minimum of 5 feet in width, but the 3' buffer zone must be maintained. *Alternative:* Where unique site characteristics prevent a 7' sidewalk and 3' buffer zone from being achievable in the Village Area, sidewalk widths shall be maximized on that site.

- i. **Vehicle Access:** Curb cuts in the 47th and Mission Road area should be minimized. Wherever possible, adjacent properties are encouraged to minimize curb cuts by use of shared parking or shared access to separate parking lots.
- ii. **Connections:** Continuous pedestrian connections shall be provided through all parking lots and between parking lots and store-front sidewalks. These pedestrian connections shall primarily be pedestrian-only sidewalks but may include crosswalks across parking lot drive aisles and driveways where necessary. The following design elements shall be used to maintain pedestrian connections and minimize conflicts with vehicles:

1. Alleys, driveways, and parking lot drive aisles shall not exceed 24 feet for two-way access or 12 feet for one-way access.
2. “Bulb outs” for pedestrian-only travel should be used to minimize the distance of pedestrian walkways across driveways, alleys, parking lots, or other vehicle access ways.
3. All pedestrian walkways across driveway, alleys, parking lots, or other vehicle access ways shall be distinguished from the vehicle access way by a visually identifiable path or distinctly textured surface.

(F) Parking

(1) Required Parking: The parking required for uses in the overlay district shall be established by the applicable standards for the underlying zoning district.

- (i) *Location:* Parking shall be provided primarily behind buildings in the Village Area. Parking on commercial lots outside the Village Area should be located primarily behind the building but may be located on the side of the building.
- (ii) *Shared Parking:* Parking requirements in the overlay district may be met through shared parking according to the following conditions and standards:
 - a. A written agreement for the joint use of the parking facilities shall be executed by the parties, approved by the City and recorded with the register of deeds for any county in which property subject to the agreement is situated. The agreement shall include any necessary cross access easements among property owners. Must meet all other shared parking standards of the said jurisdiction.
 - b. Parking requirements are cumulative except that parking may be shared based on uses either on the same site or on other sites that meet the requirements of this Section 16-501, at the sole discretion of City, according to the following standards:
 - c. When two or more uses have distinctly different hours of operation (e.g., commercial office and residential, or church and school), 100% of the required parking may be shared. Required parking shall be based on the use that demands the greatest amount of parking per the underlying Ordinance requirement.
 - d. When two or more uses have distinctly different peak hours of operation (e.g., office and restaurant / entertainment), 50% of the required parking spaces may be shared among the uses.

- e. Shared parking shall meet jurisdiction standards. If the parking spaces are more than 800 feet from the main entrance of the building.

(2) Direct pedestrian access, meeting the requirements of Section 16-501, is required between any shared parking and the main entrance of any building proposing to share parking.

- a. Applicants for shared parking shall submit a statement indicating the ability of the proposed shared parking arrangement to meet the demands of all uses involved. The statement shall include hours of operation, hours of peak operation, forecasted demand, and other data indicating the appropriateness of shared parking.
- b. Any change of use or other change causing violation of the shared parking agreement or these standards shall invalidate the shared parking eligibility, and the parking requirements of the underlying Zoning Ordinance shall be met. A plan for meeting the parking requirements of this Ordinance if the shared agreement is invalidated must be submitted with the proposed agreement.
- c. On-Street Parking: Any on-street parking, authorized by City and within 300 feet of the lot, may be credited towards the on-site parking requirements. A maximum of 10% of the required parking may be satisfied by on-street parking credits. On-street parking spaces may be counted by more than one user in meeting this requirement.
- d. Bicycle Parking: Bicycle parking facilities are required at a rate of one Bicycle for every 15 required vehicle parking spaces, with a minimum of two (2) bicycle parking spaces. Bicycle parking facilities may be counted by more than one property in meeting this requirement, as long as the facility is within 150 feet of the entrance and the total required parking is met for each property.
- e. Landscape Elements: Parking lots larger than 20 spaces shall incorporate at least one internal landscape island into the lot design. Landscape islands shall be at least 10% of the parking lot area. Each required landscape island shall be a minimum of 20 square feet and a maximum of 500 square feet. Landscape islands shall maintain a minimum 5-foot width at all times. Landscape islands shall be planted with landscape elements consistent with Section 5 of this Article. Landscape elements along the perimeter of a parking lot shall not count towards the landscape island requirement. Where a parking lot incorporates internal rows of parking, each row shall be terminated with a landscape element.
- f. Lighting: Exterior lighting on commercial properties shall be designed to have minimal light trespass onto adjacent residential properties.

(G) Lighting

- 1. All exterior lighting on the building must be full cut-off with non-adjustable heads to direct light 90 degrees downward. No light may cast light or glare off the property or onto the public street.
- 2. Any lighting used to illuminate an off-street parking area, sign or other structure shall be

arranged as to deflect light away from any adjoining residentially zoned property or from public streets. Direct or sky-reflected glare, from floodlights or commercial operations, shall not be directed into any adjoining property. The source of lights shall be full cut-off with non-adjustable heads to direct light 90 degrees downward. Bare light bulbs shall not be permitted in view of adjacent property or public right-of-way.

3. Any light or combination of lights that casts light on a public street shall not exceed one foot-candle (meter reading) as measured from the centerline of the street. Any light or combination of lights that cast light on adjacent residentially zoned property shall not exceed 0.5 foot-candles (meter reading) as measured from that property line.
4. Applicants shall be required to submit a base meter reading as part of their application materials.

(H) Architecture Features

1. *Enhanced Entrances*: All main entrances shall be enhanced by architectural details. Such details may include but are not limited to slightly protruding entrances, building material variations, color variations, or artistic elements and other special treatments.
2. *Windows*: All buildings shall be predominantly transparent at the street level, with a minimum of 40% and a maximum of 80% of the facade occupied by windows. Upper levels may be less transparent, with a minimum of 25% of the facade occupied by windows.
3. *Awnings and Canopies*: Awnings or canopies are encouraged on facades to provide weather protection and shade to pedestrians, and to add visual appeal to the 47th and Mission Road Area Design Review Overlay District. Awnings and canopies may project into the building setback or right of way provided they are a minimum of seven and one-half (7½) feet above grade. Any awnings provided shall be fabric and shall not be back-lit. Permanent canopies may be constructed if designed as an integral part of the structure. All awnings or canopies on a single block shall be hung at the same height above finished floor elevation of the building it is associated with.
4. *Facade Lighting*: Facade lighting is encouraged within the overlay district. Facade lighting may be used to highlight architectural features of a building, provide secondary light to the pedestrian zone, or to enhance visibility of signs. Facade lighting shall be shielded so that the light source is applied to the building and does not provide any direct light or glare on sidewalks or streets.
5. *Roof*: Flat and pitched roofs are allowed. Flat roofs shall incorporate a roof-screening element, such as a parapet or pediment, as part of the building design. Pitched roofs shall be complementary to the building design. All mechanical equipment shall be screened from view, preferably mounted to the roof and behind a parapet.

(I) Landscape Requirements and Screening

1. *Residential Buffers.* All commercial uses and multi-family residential uses shall provide a landscape buffer from any single-family uses. The landscape buffer shall be of a density to provide an all-season visual screen from the single-family property. Treatments may include any combination of earth berms, walls or fences approved by the jurisdiction having authority, and tree, bush, and shrub plantings. The buffer zone shall be a minimum of ten (10) feet in width.
2. *Screening:* Specialty equipment, such as antennas, satellite dishes, trash and recycling containers, meter and utility boxes, and HVAC equipment, shall be screened from direct view from streets, sidewalks, and other areas of regular public access. Ground-mounted equipment and trash enclosures shall be screened from view with year-round landscape coverage or masonry wall enclosure consistent with the main building material. Roof-mounted equipment shall be placed far enough from the roof edge, or shall be screened with architectural elements, such as parapets, incorporated into the design of the building, so as not to be seen from the sidewalk across any adjacent street.

(J) Signs

The following signs are allowed in the overlay district:

1. *Facade Sign.* One facade sign shall be allowed per building tenant, identifying the business or tenant. A façade sign shall be allowed on each façade fronting a street utilized for pedestrian or vehicular access, except no such sign should face a local street.
2. *Pedestrian Signs.* One pedestrian sign shall be allowed per building tenant, identifying the business of the tenant. Pedestrian signs may be suspended from canopies or awnings, or affixed perpendicular to a building. Pedestrian signs shall not be lower than 7 feet, 6 inches from grade level and shall not exceed 10 square feet. Building-affixed pedestrian signs shall not protrude more than 3 feet from the building surface.

(K) Murals. Murals are allowed in the overlay district.

1. *Definition.* A “mural” is a hand produced or machined graphic applied or affixed to the exterior of a building wall through the application of paint, canvas, tile, metal panels, applied sheet graphic or other medium generally so that the wall becomes the background surface or platform for the graphic, generally for the purpose of decoration or artistic expression, including but not limited to, painting, fresco or mosaic.
2. *Standards.*
 - a. Murals are not permitted on the primary façade. A primary façade is defined, for purposes of this section, as a building elevation that faces the adjacent street right-of-way and is the primary customer entrance. Buildings located on a block corner with the primary customer entrance located diagonally at the building corner to both intersecting streets has two primary facades.
 - b. On lots that share a property line with a residential zoning district, murals are not

allowed on building walls that face a residential zoning district.

c. Up to 20 percent of a mural may include text or commercial copy. No more than five items of information may be included in the area used for text or commercial copy. However, murals should not include any textural reference to the associated business or shall be considered a sign.

d. The mural shall be kept in good condition for the life of the mural according to the maintenance schedule and responsibilities approved by the director and incorporated into the sign permit. A mural is in a state of disrepair when 10 percent or more of the display surface area contains peeling, faded or flaking paint, or is otherwise not preserved in the manner in which it was originally created.

e. The display surface shall be kept clean, neatly painted, and free from corrosion.

f. Murals shall be subject to the jurisdiction ordinances and requirements.

(L) Public Improvements and Notification

Prior to placement of any public improvements on the Capital Improvements Program, or construction of public improvements within the 47th and Mission Road Area Design Review Overlay District, the City shall send notice of the intent to construct public improvements to each jurisdiction. This notice shall provide the opportunity for the jurisdictions to coordinate for construction of public improvements consistent with the 47th and Mission Road Area Concept Plan and Streetscape Design Concept Plans.

For any proposed development, re-zoning, variance, or other action within the overlay district that would require a public hearing and notification to neighbors, notification will also be sent to the other jurisdictions.

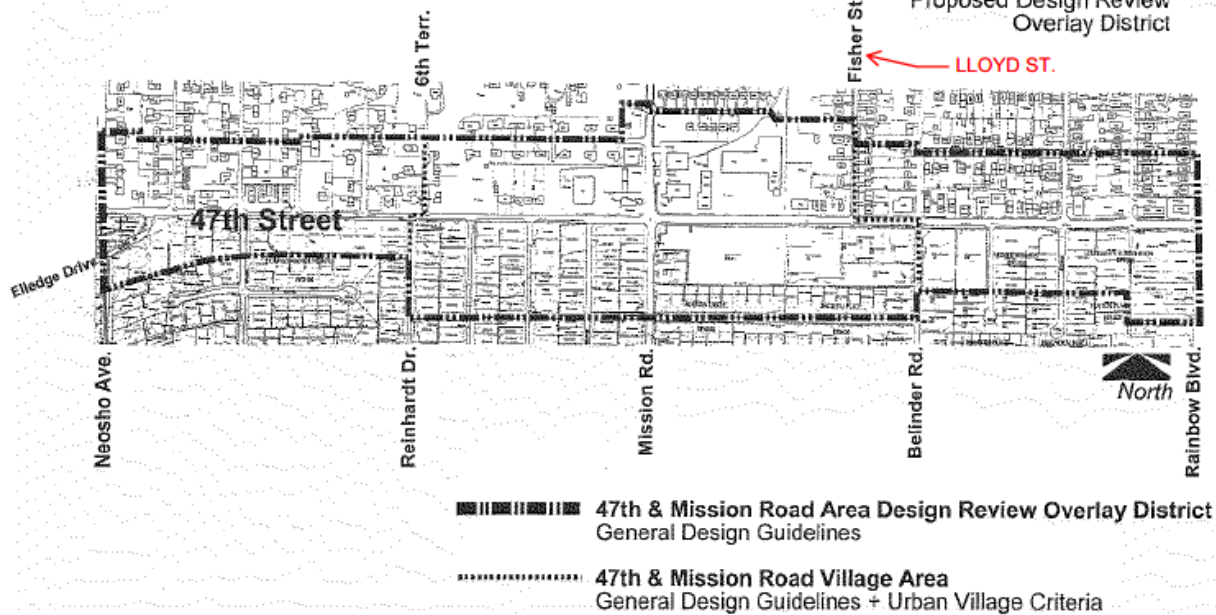
- (i) *Depiction of 47th and Mission Road Area Design Review Overlay District and 47th and Mission Road Area Concept Plan.* The 47th and Mission Road Area Design Review Overlay District is hereby amended such that the overlay district shall consist of that area identified below as the "Suggested District Boundary". The Village Area, as used in this overlay district Ordinance, shall mean that area identified below as the "Suggested Village Boundary".

Exhibit A:
Development and Management Committee
Zoning Overlay Recommendation



47th & Mission Road
Area Concept Plan

Proposed Design Review
Overlay District



SECTION 2. This Ordinance shall take effect and be in full force from and after its passage and publication as provided by law.

PASSED by the City Council the 2nd day of May, 2022. **APPROVED** by the Mayor.

Mike Kelly, Mayor

ATTEST:

Kelley Nielsen, City Clerk

APPROVED AS TO FORM:

Steven E. Mauer, City Attorney

Item Number: New Business- IX.-A.
Committee 5/2/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 4/8/2022
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **Approve 2023 CDBG Project Application - 5 min**
Item Type: Other

Recommendation:

Direction from the governing body to submit the 2023 CDBG application for the Community Center Phase I Improvements

Details:

Attached is a draft 2023 CDBG application. Staff would like to get feedback from council on the application submission for 2023 CDBG funding. Phase I of the Community Center Improvements is scheduled to be constructed in 2023 which would allow CDBG funding to be available during the same year of construction and would cause no delays to the project timeline.

A City is limited to \$200,000 of CDBG funds per two year period, if for example \$200,000 was awarded for 2023, the City could not apply for funds in 2024. Staff prefers seeking awards every other year because use of these funds requires greater administrative oversight and fiscal audit, both add cost, thus an every other year grant would be preferred. However, identifying a project that meets all of the CDBG award criteria and is over \$200k in cost is a challenge.

CDBG will not allow for reimbursement of expenses incurred prior to the award of CDBG funds and the project is to be completed by 12/1/23. This requires the project to be fairly simple, requiring little engineering time, and quick execution. Not to mention that the federal government does not award the funds timely, therefore the project schedule must be flexible.

The Community Center Phase I Project (\$1,500,000 estimated cost) has been identified as a possible CDBG project. SFS Architects has been approved to begin design of the project in 2022 with construction anticipated in 2023.

A final restriction on selecting CDBG eligible projects is that the project must occur inside of a block group which has at least 43.46% of the residents served by the project qualify as low or moderate

income. This criteria makes identifying a qualified project even more challenging. Per the attached map showing Census Tract Block Group boundaries and LMI population percentages Roeland Park now only has one block group that meets or exceeds the 43.46% threshold (Census Tract 501, Block Group 1). The Community Center lies within this Block Group.

All of the factors noted above are considered as we look for CDBG application prospects. We have secured CDBG funding for 3 street mill and overlay projects in the past 6 funding rounds. The prospective streets are limited to those within Block Group 501.1, and a mill and overlay project in that area is an option for consideration. An application for CDBG funding of the parking/storm drainage/ADA improvements at the Community Center was submitted for 2021 funding, the City did not receive an award.

The Public Hearing required as part of the CDBG project consideration process is an opportunity to receive community input on the application, answer questions, and discuss. This is a step which must be completed prior to submitting an application. A public hearing is set for the May 2nd, 2022 council meeting.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Also attached is the scoring criteria for CDBG applications, you may use this to gauge how well the projects will stack up to projects submitted from other agencies. We have also been successful in securing CDBG funds for mill/overlay projects in 2018 and 2019, however the County "Strategies" were updated in 2020 and our 2021 application for funding of the ADA improvements at the Community Center was not awarded funding.

The City received \$100,000 in CDBG funds in support of the Birch Street project in 2018. We received \$136,000 (original request of \$164,000) in CDBG funds in support of the El Monte Street project in 2019. Because we were awarded more than \$100,000 in 2019 we were not allowed to apply for CDBG funds in 2020. Staff submitted an application for the Elledge Dr project in 2021 and did receive \$125,000 CDBG funding in 2022

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
2021 Census Block Group LMI%	Cover Memo
CDBG Application Scoring Criteria	Cover Memo

- ▣ Census Block Percentage LMI Map
- ▣ 2023 CDBG Draft Application

Cover Memo

Cover Memo

FY Exception 43.46%

City	TRACT	BLKGRP	LOWMOD	LOWMOD	LOWMODPCT
			persons	universe	
Aubry Twp	053803	1	320	2,180	14.68%
Aubry Twp	053803	2	195	1,450	13.45%
Aubry Twp	053804	1	285	2,420	11.78%
De Soto	052700	3	725	2,400	30.21%
De Soto/Lex TS	052700	1	1,195	2,795	42.75%
De Soto/Lex TS	052700	2	1,145	2,310	49.57%
Edgerton	053701	1	745	1,695	43.95%
Edgerton/McCamish Twp	053701	2	140	915	15.30%
Fairway	050000	6	115	1,295	8.88%
Fairway	050700	1	200	690	28.99%
Fairway	050700	2	210	960	21.88%
Fairway	050800	2	65	1,070	6.07%
Gardner	053703	1	655	2,380	27.52%
Gardner	053703	2	530	920	57.61%
Gardner	053705	1	955	2,015	47.39%
Gardner	053705	2	540	1,160	46.55%
Gardner	053707	1	220	675	32.59%
Gardner	053707	2	810	2,815	28.77%
Gardner	053707	3	720	1,190	60.50%
Gardner	053709	1	340	1,495	22.74%
Gardner	053709	2	630	1,205	52.28%
Gardner	053709	3	165	1,150	14.35%
Gardner	053709	4	35	545	6.42%
Gardner	053712	1	70	995	7.04%
Gardner	053712	2	285	845	33.73%
Gardner Twp	053709	5	265	1,090	24.31%
Gardner Twp	053711	2	680	1,060	64.15%
Gardner Twp	053711	3	235	850	27.65%
Lake Quivira	052306	2	375	2,020	18.56%
Leawood	051600	1	210	855	24.56%
Leawood	051600	2	280	2,375	11.79%
Leawood	051600	3	290	2,285	12.69%
Leawood	051700	2	305	2,265	13.47%
Leawood	051700	3	170	1,415	12.01%
Leawood	053201	2	85	600	14.17%
Leawood	053203	2	270	2,440	11.07%
Leawood	053301	1	675	2,820	23.94%
Leawood	053301	2	185	2,640	7.01%
Leawood	053302	1	310	2,170	14.29%
Leawood	053302	2	55	1,700	3.24%
Leawood	053302	3	415	3,055	13.58%
Leawood	053409	1	920	3,500	26.29%
Leawood	053410	2	55	2,610	2.11%

Leawood	053410	4	255	2,025	12.59%
Merriam	050400	1	145	1,075	13.49%
Merriam	050500	2	165	580	28.45%
Merriam	052001	1	1,195	2,270	52.64%
Merriam	052004	1	750	1,655	45.32%
Merriam	052101	1	865	2,000	43.25%
Merriam	052201	2	520	1,100	47.27%
Merriam	052201	3	900	1,980	45.45%
Mission	050200	2	440	1,015	43.35%
Mission	050200	3	315	1,135	27.75%
Mission	050200	4	190	505	37.62%
Mission	050301	1	800	1,375	58.18%
Mission	050301	2	255	920	27.72%
Mission	050301	3	855	1,820	46.98%
Mission	050302	1	430	890	48.31%
Mission	050302	2	155	555	27.93%
Mission	050600	2	50	750	6.67%
Mission	050700	5	175	735	23.81%
Mission Hills	050800	1	25	755	3.31%
Mission Hills	050800	3	150	985	15.23%
Mission Hills	050900	1	90	850	10.59%
Mission Hills	050900	3	680	2,470	27.53%
Olathe	052801	1	240	2,460	9.76%
Olathe	052801	2	345	1,705	20.23%
Olathe	052801	3	425	2,565	16.57%
Olathe	052801	5	295	1,680	17.56%
Olathe	052802	1	40	1,140	3.51%
Olathe	052802	2	515	2,375	21.68%
Olathe	052802	3	15	1,475	1.02%
Olathe	052802	4	245	1,410	17.38%
Olathe	052802	5	170	2,830	6.01%
Olathe	052803	1	1,270	2,565	49.51%
Olathe	052803	2	710	1,135	62.56%
Olathe	052904	1	195	965	20.21%
Olathe	052904	2	415	1,465	28.33%
Olathe	052904	3	515	1,185	43.46%
Olathe	052905	1	1,895	2,390	79.29%
Olathe	052905	2	680	1,665	40.84%
Olathe	052906	1	615	1,080	56.94%
Olathe	052906	2	590	1,685	35.01%
Olathe	052906	3	955	2,250	42.44%
Olathe	052907	1	1,285	1,760	73.01%
Olathe	052907	2	100	870	11.49%
Olathe	052907	3	1,145	2,195	52.16%
Olathe	052908	1	1,425	2,235	63.76%
Olathe	052908	2	510	945	53.97%

Olathe	052908	3	555	1,445	38.41%
Olathe	052908	4	860	985	87.31%
Olathe	052910	1	370	2,260	16.37%
Olathe	052910	2	360	1,755	20.51%
Olathe	053006	1	755	2,395	31.52%
Olathe	053006	2	265	1,055	25.12%
Olathe	053007	1	600	1,705	35.19%
Olathe	053007	2	145	1,240	11.69%
Olathe	053007	3	255	1,005	25.37%
Olathe	053007	4	75	1,075	6.98%
Olathe	053011	1	100	2,165	4.62%
Olathe	053403	1	600	2,615	22.94%
Olathe	053403	2	245	1,295	18.92%
Olathe	053406	1	55	980	5.61%
Olathe	053406	2	170	1,140	14.91%
Olathe	053406	3	140	2,300	6.09%
Olathe	053406	4	50	1,380	3.62%
olathe	053502	1	725	845	85.80%
Olathe	053502	2	1,255	1,800	69.72%
Olathe	053502	3	130	130	100.00%
Olathe	053505	1	210	1,630	12.88%
Olathe	053505	2	250	2,940	8.50%
Olathe	053505	3	135	925	14.59%
Olathe	053505	4	340	2,675	12.71%
Olathe	053506	1	185	1,450	12.76%
Olathe	053506	2	460	2,230	20.63%
Olathe	053507	1	210	1,325	15.85%
Olathe	053507	2	225	1,145	19.65%
Olathe	053507	3	340	1,105	30.77%
Olathe	053507	4	75	950	7.89%
Olathe	053507	5	30	1,145	2.62%
Olathe	053508	1	435	1,355	32.10%
Olathe	053508	2	275	935	29.41%
Olathe	053508	3	385	1,245	30.92%
Olathe	053508	4	565	1,215	46.50%
Olathe	053508	5	560	1,605	34.89%
Olathe	053509	1	185	1,340	13.81%
Olathe	053509	2	500	1,385	36.10%
Olathe	053509	3	805	1,925	41.82%
Olathe	053509	4	100	1,300	7.69%
Olathe	053509	5	635	1,245	51.00%
Olathe	053510	1	70	1,225	5.71%
Olathe	053510	2	340	1,520	22.37%
Olathe	053510	3	30	1,190	2.52%
Olathe	053510	4	330	1,850	17.84%
Olathe	053555	1	395	510	77.45%
Olathe	053555	2	405	495	81.82%

Olathe	053555	3	455	660	68.94%
Olathe	053556	1	1,075	1,925	55.84%
Olathe	053556	2	705	1,210	58.26%
Olathe	053557	1	535	750	71.33%
Olathe	053557	2	1,170	1,530	76.47%
Olathe	053601	1	495	805	61.49%
Olathe	053601	2	975	1,340	72.76%
Olathe	053602	1	455	835	54.49%
Olathe	053602	2	1,600	2,630	60.84%
Olathe	053602	3	300	1,350	22.22%
Olathe	053602	4	550	1,780	30.90%
Olathe	053711	1	120	1,625	7.38%
Olathe Twp	052801	4	90	1,905	4.72%
Oxford Twp	053406	5	330	3,245	10.17%
Oxford Twp	053411	2	260	835	31.14%
Prairie Village	050700	3	280	1,395	20.07%
Prairie Village	050700	4	175	845	20.71%
Prairie Village	050900	3	680	2,470	27.53%
Prairie Village	051000	1	220	950	23.16%
Prairie Village	051000	2	120	1,040	11.54%
Prairie Village	051000	3	255	1,010	25.25%
Prairie Village	051000	4	125	705	17.73%
Prairie Village	051300	1	540	1,320	40.91%
Prairie Village	051300	4	235	995	23.62%
Prairie Village	051400	1	200	820	24.39%
Prairie Village	051400	2	275	635	43.31%
Prairie Village	051400	3	85	760	11.18%
Prairie Village	051400	4	80	1,005	7.96%
Prairie Village	051500	1	315	1,155	27.27%
Prairie Village	051500	2	155	585	26.50%
Prairie Village	051500	3	270	1,080	25.00%
Prairie Village	051500	4	360	1,200	30.00%
Prairie Village	051801	1	310	720	43.06%
Prairie Village	051801	2	230	1,110	20.72%
Prairie Village	051801	3	140	1,555	9.00%
Roeland Park	050000	1	300	710	42.25%
Roeland Park	050000	5	60	745	8.05%
Roeland Park	050100	1	570	1,020	55.88%
Roeland Park	050100	2	330	1,010	32.67%
Roeland Park	050100	3	170	855	19.88%
Roeland Park	050100	4	230	600	38.33%
Roeland Park	050100	5	195	655	29.77%
Roeland Park	050200	1	260	1,140	22.81%
Springhill	053801	1	840	1,605	52.34%
Springhill Twp	053801	2	1,090	3,025	36.03%
Springhill Twp	053801	3	90	840	10.71%

Westwood	050000	2	185	760	24.34%
Westwood	050000	4	200	875	22.86%
Westwood Hills	050000	3	175	685	25.55%

PROJECT RATING SHEET - 2022 CDBG APPLICATION

APPLICANT: _____

NEED: (30 point total) _____

- * The applicant clearly describes the local need for the project.
- * Data provided in the application is current, local and adequately substantiates the need.
- * The applicant demonstrates that the need is not currently or adequately being met through existing programs.
- * The applicant provides convincing reasons why the project should be funded.
- * The project meets a national CDBG objective and a strategic priority of Johnson County.

PROJECT IMPACT: (20 point total) _____

- * The project is based on the needs identified.
- * Project goals are clear and specific.
- * Project beneficiaries/outputs are clearly described.
- * Project objectives/outcomes are realistic, measurable and appear to be achievable.
- * The project will significantly impact the identified needs.
- * The applicant clearly describes the criteria for evaluating the success/impact of the project.

BUDGET & TIMELINESS: (20 point total) _____

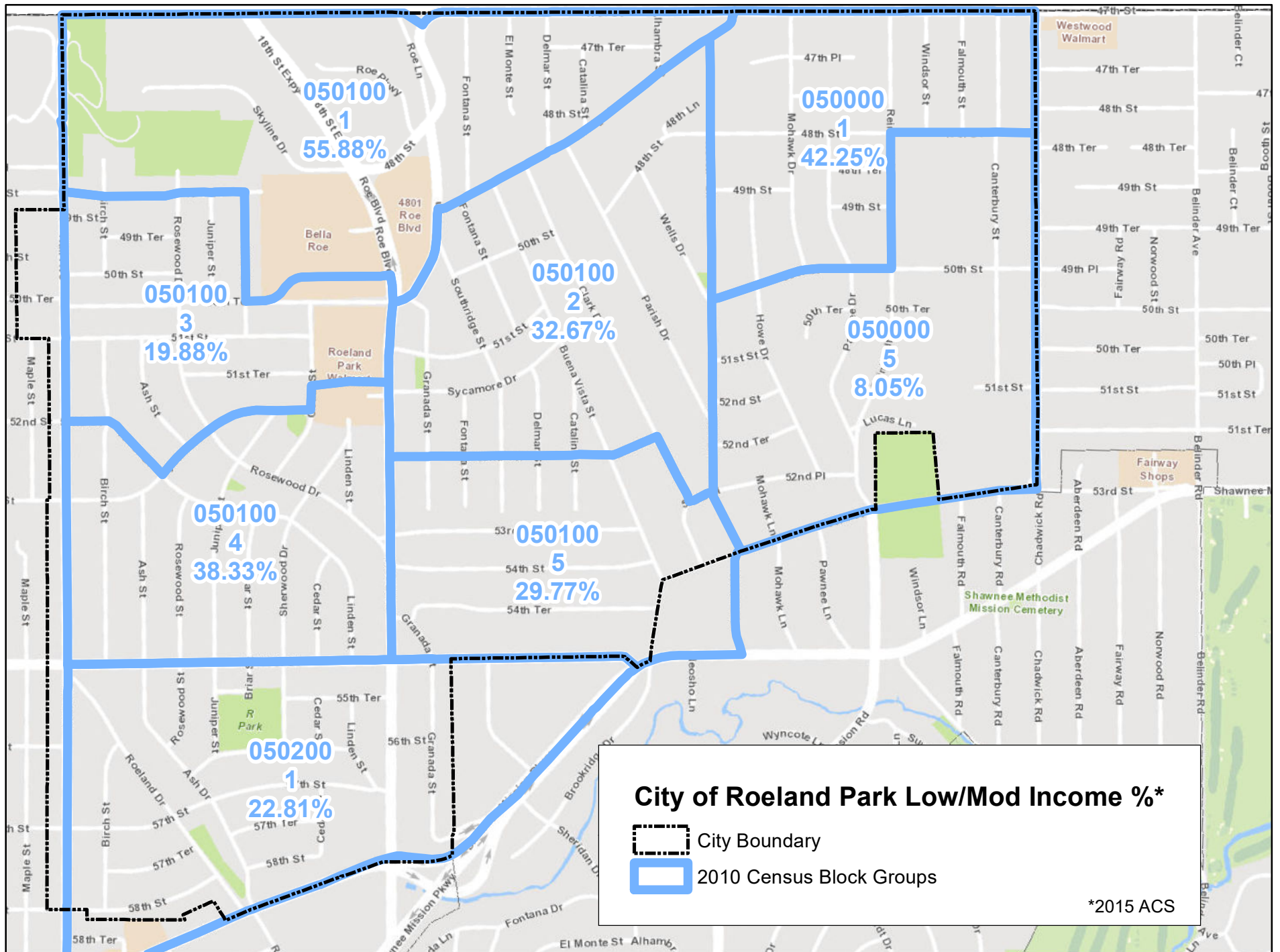
- * The project budget demonstrates that the proposed expenditures are reasonable.
- * Other funding sources and amounts needed to accomplish the project are clearly identified and reasonable.
- * The project leveraged other funding sources and is not solely dependent on CDBG funds.
- * For Housing/Public Facilities Projects – The project will proceed in a timely manner.
- * For Public Service Projects - The project is cost effective in relation to cost per unit of service and the community needs identified.
- * Grantee has demonstrated timeliness of spending and deobligation of prior grants is minimal.

PERFORMANCE MEASURES: (30 point total) _____

- * Logic Model is completed and reasonable.
- * Explanation of variances.
- * Actual accomplishments comparable to estimates on prior grants.

TOTAL POINTS _____

Rater No.



**JOHNSON COUNTY/OLATHE 2023 CDBG APPLICATION
PUBLIC FACILITIES and IMPROVEMENTS
PART 1 - PROJECT SUMMARY**

For CDBG Staff Use Only.

Date Received: _____ Amount Requested: _____
Matrix Code: _____
Environmental Status: _____ Code Citation: 24 CFR 58. _____
National Objective Code: _____ Code Citation: 24 CFR 570.208 _____

The Project Summary may not exceed two (2) pages.

1. Applicant

Name: Keith Moody WEB Site: www.Roelandpark.org
Address: 4600 W 51st Street Phone: 913 722 2600
City/ZIP: Roeland Park, KS 66205 DUNS #: 044744308

2. Contact person responsible for all communications concerning this proposed project.

Name: Donnie Scharff E-mail: dscharff@roelandpark.org
Address: 4600 W. 51st St Phone: 913 722 5435
City/ZIP: Roeland Park, KS 66205

3. Title of the proposed project: Roeland Park Community Center Phase I Improvements

4. Address/location for the proposed project *(If the project is carried out at more than one location, provide complete addresses on a separate sheet. This is necessary for the Environmental Review required by HUD.)*

4850 Rosewood Drive, Roeland Park, KS 66205

5. Amount of CDBG funds being requested: \$200,000

Type and Amount of funds the applicant is committing to this project: (These are your leveraged funds.)

Design and inspection funds from the following local resources:

Community Center Funds= \$800,000

6. In TWO sentences provide a concise description of the project. *(This **MUST** be brief, clear and to the point.)* Updates to lighting, HVAC systems, flooring, directional signage, ceilings, and wall surfaces at the Community Center. Improvements to the building fascia will include updating the exterior colors and new building signage. ADA accessibility issues will be addressed, and energy efficiency will be improved as part of the project.

7. If this Public Facility/Improvement project benefits an area, provide each Census 2010 Tract & Block Group for the entire service benefit area. Please provide the rational for your service area.

Census Tract(s): Tract 501

Block Group(s): Block Group 1

Boundaries of service area:

Rational for boundaries of benefit area listed above: Not Applicable, see above.

Income characteristics of the residents of the area: Not Applicable, see above.

Percentage of low/mod income persons in the service area and data used for determining the percentage:

The Community Center provides service to the elderly as well as those with disabilities. The Community Center offers 50 plus programming as well as offering memberships to its fitness room at no cost to those enrolled in the Silver Sneakers Program. The Fitness Room currently has a total of 235 members, 55 of these members are over the age of 50 (or 23.4% of members). Programs – a total of 2,678 people participated in 50 Plus Programs in 2021, with 6,643 total participations. 135 room rentals at the Community Center in 2021, 30 rentals were by individuals over the age of 50.

Please include a map with the service area circled and all census tract/block groups in the service area labeled. Please see **Exhibit A**

8. **How many PEOPLE will benefit from this project?** Estimated 6,735, City population.
9. **Citizen Participation- For Applications by Cities (not County Departments/Agencies).** Project selection was discussed at an open Council meeting on April 18, 2022 and a public hearing was held at the City Council meeting on May 2, 2022. Minutes from those meetings and the notice of Public Hearing are attached as **Exhibit B.**
10. **Fair Housing Activities-must be completed by all applicants. Describe what actions will be taken to further Fair Housing.** The City of Roeland Park proclaims the month of May as "Fair Housing Month" and urges all citizens to actively support fair housing laws. The Fair Housing Month proclamation is attached as **Exhibit C.**
11. **Does your project address any of Johnson County's strategic priorities?** Yes
If yes, please briefly explain: (see page 5 of application instructions for details)

Strategic Priority No. 3 – Strengthen and finance the appropriate level of service to meet the needs of the county's vulnerable populations and create conditions that promote community health.

The Community Center provides cardio training and weightlifting facilities which supports the "promote community health" component of Strategic Priority 3. Johnson County Parks and Recreation provides childcare in the Community Center, in addition the Community Center facility hosts senior specific activities and programs, having this facility in place helps to meet the needs of both these vulnerable populations addressing the second component of Strategic Objective 3.

12. **SIGNATURE:** _____ **Date:** _____

(Signature of Mayor/Director of County or City of Olathe Department/Chairman of Board)

Mike Kelly, Mayor

Please Type/Print Name

**JOHNSON COUNTY/OLATHE 2023 CDBG APPLICATION
PUBLIC FACILITIES and IMPROVEMENTS
PART 2 - PROJECT NARRATIVE**

The Project Narrative may not exceed two (2) pages.

NEED the Project is addressing

1. Clearly describe the specific local need this project will address.

The project will address the aging design standards by bringing the building appearance and functionality to modern standards with the addition of LED lighting fixtures, new flooring material that reduces fatigue, HVAC upgrades to improve energy efficiency, updates to paintable surfaces, and exterior updates to building facia surfaces, address ADA compliance issues & updated signage. Sustaining this facility will ensure healthy social and physical opportunities are provided at the community center for those of all ages and abilities.

2. Describe the major local factors that contribute to the problem.

Limited local funding to bring the facility up to current ADA standards as well as limited funding for facility maintenance is the major contributing factor.

3. Provide current, up-to-date, county/city-specific data that substantiates the need.

The link below will take you to a Facility Design plan completed by the City in 2019:
<https://www.roelandpark.org/DocumentCenter/View/2975/Community-Center-Existing-Condition-Assessment-9-3-2019-PDF?bidId=>

The link below will take you to an ADA compliance assessment completed for the facility in 20???: <https://www.roelandpark.org/DocumentCenter/View/2974/ADA-Compliance-Assessment-Completed-by-JCPRD-09-18-2018-PDF?bidId=>

The City's capital improvements program has more project needs than resources available to fund them.

The PROJECT – Performance Measurement

Summarize the following information using the chart on the next page:

- Clearly state the goal(s) of the 2023 project.
- Identify the inputs of the project.
- Specifically describe the activities you propose to conduct which will help achieve program goals.
- Clearly state what will be the direct products/outputs of the project.
- Clearly state the objectives/outcomes of the project.
- Clearly state how and when the achievement/impact of program objectives will be measured.

The City will measure the impact when the project has reached final completion. Improvements completed and notes taken by the inspector will confirm compliance with design

standards. Quantities reflected in the pay estimates approved by the inspector will confirm completion of the project objectives.

Please submit 2020 & 2021 forms from previous years' applications along with the actual results for 2022.
 Roeland Park was awarded CDBG funds for 2022, but not for 2020 or 2021, **Exhibit E** is the Project Narrative for 2022.

2023 Project Narrative

Goal	Inputs	Activities	Measurable Outputs	Outcomes	Actual Results
Updates to interior lighting, HVAC systems, flooring, wall surfaces, exterior building facade, compliance with ADA accessibility standards, new signage to meet modern standards	\$1,000,000 Budget Consulting Engineer: Design, Bid, Contract Administration, Inspection Construction Contractor(s) Administrative Staff	Administration of CDBG Grant Preparation of plans & specification. Competitive bid process. Construction observation and Davis Bacon oversight. Construction activities.	Lighting upgrades to improve energy efficiency & visibility of the building. HVAC updates to promote clean air & healthy living Promotes useability of the indoor space by modifying individual rooms to accommodate larger events .	Improved visual and functional characteristics to public facilities for all patrons regardless of age or abilities. Extended useful life of these facilities.	

JOHNSON COUNTY/OLATHE 2023 CDBG APPLICATION
PUBLIC FACILITIES and IMPROVEMENTS
PART 3 - BUDGET and TIMELINESS

The Budget & Timeliness Section may not exceed two (2) pages.

BUDGET NARRATIVE

The information to be provided below pertains only to the proposed project for which you are requesting CDBG funds.

- 1. Project Title: Roeland Park Community Center Phase I Improvements**
- 2. 2023 Total Project Budget**

Revenues *(These funds must directly support and be essential to the implementation of this proposed project.)*

List All Revenue Sources For This Project	Amount
Funds requested from:	
Johnson County CDBG:	200,000
Olathe CDBG:	
Overland Park CDBG:	
Shawnee CDBG:	
***Other Project Revenue:	
Other Federal Funds	
State/Local Funds	800,000
Private Funds	
Other:	
Total Project Revenue	1,000,000

Expenses

Source	Amount
Personnel	
Equipment	
Supplies	
Space Rent/Utilities	
Other- Consulting Engineer/Architect	125,000
Other- Construction Contract	875,000
Total Project Expenses	1,000,000

Total project revenue must equal total project expenses.

*****All other project revenue must be specified. Sources must be noted.**

- 3. Describe precisely what CDBG funds will be used to pay for.**

Construction (materials and labor) new lighting fixtures, HVAC systems, flooring, signage, ADA compliant access and restrooms, paint, A project location and layout map along with the cost estimate for the project is provided in **Exhibit D.**

Timeliness

HUD imposes a timeliness requirement for the expenditure of CDBG funds on the County.

1. Will this project be ready to proceed as of January 1, 2023? Yes
2. If not ready, when will the project proceed?
3. When is this project scheduled to be completed? December 1, 2023.
4. Describe any circumstances that might prevent this activity from being completed by December 1, 2023.
If CDBG funds are not available as of January 1, 2023.

5. **CDBG History**

If your organization has received CDBG funding in the past, please provide the information below.

Program year	2019	2022
Award in Program Year	<u>136,000</u>	<u>125,000</u>
Expended in Program Year	<u>124,000</u>	<u>125,000</u>
(Will agree to your reimbursement request forms.)		
Number of PEOPLE served	<u>48</u>	<u>145</u>
(Will agree to final project beneficiary form.)		
Balance Remaining	<u>0</u>	<u>0</u>
(if applicable)		

**JOHNSON COUNTY/OLATHE 2023 CDBG APPLICATION
ALL PROJECTS
PART 4 – ENVIRONMENTAL QUESTIONS**

HUD requires that an Environmental Review be performed on any project supported by CDBG funds.

To assist us in determining the level of Environmental Review necessary for this proposed project.

Since this project is a **PUBLIC FACILITIES/IMPROVEMENTS** project:

- 1. Please provide the address or location of the project.** 4850 Rosewood Drive, Roeland Park, KS 66205
 - 1. Is the facility/improvement in place and will it be retained in the same use without change in size or capacity of more than 20 percent?** Yes
 - 3. Is the project located in a flood zone area?** No
 - 4. Is the location in a primarily residential area?** Yes
-

JOHNSON COUNTY/OLATHE 2023 CDBG APPLICATION
PART 5 - CERTIFICATIONS

The Applicant certifies that:

- (a) It possesses legal authority to make a grant submission and to execute a community development and housing program.
- (b) Its governing body has in an official meeting open to the public duly adopted or passed as an official act a resolution, motion or similar action authorizing the person identified as the official representative of the subrecipient to submit the final statement and all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the subrecipient to act in connection with the submission of the final statement and to provide such additional information as may be required.
- (c) The grant will be conducted and administered in compliance with:
 - (1) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352; 42 U.S.C. Subsection 2000 et seq.);
 - (2) The Fair Housing Act (42 U.S.C. 3601-20).
- (d) It will affirmatively further fair housing.
- (e) It has developed its proposed activity so as to give maximum feasible priority to activities that benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The proposed use of funds may also include activities which the subrecipient certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, where other financial resources are not available to meet such needs.
- (f) It will not attempt to recover any capital costs of public improvements assisted in whole or in part with funds provided under section 106 of the Act or with amounts resulting from a guarantee under section 108 of the Act by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless: (1) funds received under section 106 of the Act are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than Title 1 the Act; or (2) for purposes of assessing any amount against properties owned and occupied by persons of moderate income, the grantee certifies to the Secretary that it lacks sufficient funds received under section 106 of the Act to comply with the requirements of subparagraph (1).
- (g) It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1990 as required under Section 570.606(a) and Federal implementing regulations; the requirements in Section 570.606(b)

governing the residential anti-displacement and relocation assistance plan under section 104(d) of the Act (including a certification that the subrecipient is following such a plan); the relocation requirements of Section 570.606(c) governing displacement subject to section 104(k) of the Act; and the relocation requirements of Section 570.606(d) governing optional relocation assistance under section 105(a)(11) of the Act.

(h) To the best of my knowledge and belief that:

1. No Federal appropriated funds have paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant loan, or cooperative agreement, it will complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph (h) of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

(i) It will comply with the other provisions of the Act and with other applicable laws.

Signature

Date

Mayor/Director of County or City of Olathe Department/ Chairman of Board

Mike Kelly, Mayor

Please Print Name and Title

Item Number: New Business- IX.-B.
Committee 5/2/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 4/12/2022
Submitted By: Erin Winn
Committee/Department: Finance
Title: **Approve Purchase of Patrol Unit - 5 min**
Item Type: Other

Recommendation:

To give staff direction on replacing a 2015 Ford Police Explorer that was recently totaled out from an accident.

Details:

A 2015 Ford Explorer Police vehicle was wrecked by an officer while on patrol in a severe rainstorm and totaled out by the insurance company due to the amount of damage.

There are no vehicles available in the market at this time other than the standard gasoline patrol units. Staff ordered two hybrid vehicles in February that are set to arrive in July. If a hybrid vehicle were purchased now, it would likely be delivered at the beginning of 2023. If a gas vehicle were purchased now, it would likely be delivered within 30 days. Of course, it's difficult to pinpoint exact timelines given the current supply chain status and all estimated dates are subject to change.

There are a few options for replacing the totaled Ford Explorer:

1. Replace totaled vehicle with a gas vehicle, estimated delivery in 30 days
 - Pros: minimal gap in vehicle coverage, discount on in-car camera
 - Cons: not aligned with City's sustainability goals
 - Details: Two State bids are available and staff suggests to purchase a fully equipped turnkey vehicle at the cost of \$44,589.90 from Superior Emergency Response Vehicles.
2. Replace totaled vehicle with a Hybrid, estimated delivery in 6-8 months. Once the two hybrids ordered in February arrive in sometime between late July-September, we can use one of the gas vehicles they are replacing to serve as a patrol unit in the interim.
 - Pros: Consistent with City's sustainability goals

- Cons: uncertainty of hybrid supply chain and delivery time, could incur more wear and tear on current vehicles and increase vehicle maintenance cost.
- Details: Jay Cooper at Ford has advised that the 'order bank' for 2023 hybrid or gas vehicles is not yet open. They do not currently have prices or a production start date for 2023 hybrid or gas vehicles. Staff doesn't know exactly when the order bank will be open.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Superior Emergency Response Vehicles Bid	Cover Memo

P.O. Box 965
12548 SW Highway 54
Andover, KS. 67002

Date	Estimate #
4/9/2022	2673

Customer Name
Roeland Park Police Department 4600 W. 51st Street, Ste #100 Roeland Park, Kansas 66205



Emergency Response Vehicles

Email:andy@servllc.com

Description	Qty	Rate	Total
2022 Ford Police Interceptor Utility - White	1	35,814.00	35,814.00
All Standard Options			
3.3L V-6 (99B)			
Auxiliary Rear A/C (17A)			
Cargo Dome Lamp (17T)			
Interior Liftgate Button Delete (18D)			
Courtesy Lamp Disable (43D)			
Police Engine Idle (47A)			
LED Spotlight (51R)			
Heated Mirrors (549)			
Remote Keyless Entry (55F)			
Wiring Grille Lamp and Siren Speaker (60A)			
Noise Suppression (60R)			
Police Wiring Harness (67V)			
Deflector Plates (76D)			
Reverse Sensors (76R)			
Whelen Inner Edge FST DUO Interior Lightbar	1	815.00	815.00
Whelen Dominator 8 Rear Lightstick / TA	1	435.00	435.00
Whelen ION Perimeter Lights (4 Front, 4 Rear, 2 side)	10	95.00	950.00
Whelen Vertex LED Hide-Away (4 Corner)	4	79.00	316.00
Tag Bracket	1	35.00	35.00
Whelen LINZV2 Under Mirror Lights	2	175.00	350.00
Whelen 200w Siren / Lighting Controller	1	490.00	490.00
Whelen 100w Siren Speaker / Bracket	1	195.00	195.00
Jotto Center Console w/Armrest and Cupholder - Vehicle Specific	1	570.00	570.00
Jotto Space Creator Prisoner Partition 475-0063	1	768.00	768.00
Jotto HSEP Lower Extension Panels	1	109.00	109.00
Jotto Cargo Barrier 475-0067	1	595.00	595.00
Jotto Window Armor 475-1401	1	365.00	365.00
Jotto Dual Weapon Gunlock System 475-1066	1	515.00	515.00
Antenna Coax / Antenna Kit	1	65.00	65.00
BS5032 Split Fuse Block	1	52.50	52.50
75-100AMP Accessory Relay	1	51.90	51.90
Pricing for equipment and labor are good for 30 days. Equipment and parts installed carry a warranty as specified by the manufacturer. Repairs or replacement of equipment items during the warranty period may be subject to a labor charge if the failure is not due to improper installation. Installation and upfitting workmanship performed by SERV are warrantied for the service life of the vehicle within your organization. Modifications or equipment failures by others may void this warranty. Used parts and equipment do not carry a warranty.			
Sales Tax (0.0%)			
Total			

Page 1

Superior Emergency Response Vehicles

P.O. Box 965
12548 SW Highway 54
Andover, KS. 67002

Estimate

Date	Estimate #
4/9/2022	2673

Customer Name
Roeland Park Police Department 4600 W. 51st Street, Ste #100 Roeland Park, Kansas 66205



Emergency Response Vehicles

www.SERVLLC.com

316-733-2223

Email: andy@servllc.com

Description	Qty	Rate	Total
Circuit Breaker	1	48.50	48.50
Shop Supplies - Wiring, Connectors, Securement Items, Brackets, Etc.	1	200.00	200.00
Professional Installation / Upfitting	1	1,850.00	1,850.00
Pricing for equipment and labor are good for 30 days. Equipment and parts installed carry a warranty as specified by the manufacturer. Repairs or replacement of equipment items during the warranty period may be subject to a labor charge if the failure is not due to improper installation. Installation and upfitting workmanship performed by SERV are warrantied for the service life of the vehicle within your organization. Modifications or equipment failures by others may void this warranty. Used parts and equipment do not carry a warranty.			
Sales Tax (0.0%)			\$0.00
Total			\$44,589.90

Thank you for considering SERV!

Item Number: New Business- IX.-C.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/11/2022
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **Authorize Tree Inventory Completion Using Wiregrass Ecological– 5 min**
Item Type: Agreement

Recommendation:

Authorization to complete an inventory of right of way and front yards trees with Wiregrass Ecological, per their proposal, at a cost not to exceed \$27,000

Details:

Staff Update - Staff discussed proposals received for the tree inventory services at the April 18th council workshop. Direction was given to staff to proceed forward with the tree inventory to include both Public ROW Trees as well as Front Yard Trees. Wiregrass Ecological was recommended to provide these services. The governing body agreed to move forward with Wiregrass Ecological to provide the tree inventory services.

Staff issued an RFP for proposals to provide a tree inventory for two options:

1. Inventory Public ROW trees 11 feet from back of curb
2. Inventory Public ROW Trees from 11 feet behind back of curb to front face of home, full width of lot.

Five proposals were received on April 8th. Arbor Masters, Davey Resource Group, Planit Geo, CNUC and Wiregrass Ecological Associates. The cost per proposal is below:

- **Arbor Masters** - \$28,000 for Public ROW Trees (estimated 2,000 trees), \$36,000 for Front Yard trees (estimated 4,000 trees), Tree Inventory Software - Arbor Pro (Annual Maintenance Fee is \$650)
- **Davey Resource Group** - \$4.79 per tree for Public ROW Trees (estimated 2,000 trees= \$9,580) \$4.79 per tree for Front Yard trees (estimated 4,000 trees= \$19,160) Tree Inventory

Software - Tree Keeper (free one year subscription with annual renewal cost of \$2,500)

- **Planit Geo** - \$12,000 or \$6 per tree for Public ROW Trees (estimated 2,000 trees) \$28,000 or \$7 per tree for Front Yard Trees (estimated 4,000 trees) Tree Inventory Software - Tree Plotter (first year free with annual maintenance fee of \$3,500)
- **CNUC** - \$7,760 or \$3.88 per tree for Public ROW Trees (estimated 2,000 trees) \$15,520 or \$3.88 per tree for Front Yard Trees (estimated 4,000 trees) Tree Inventory Software - Fulcrum (\$33 per month)
- **Wiregrass Ecological Associates** - \$9,000 or \$4.50 per tree for Public ROW Trees(estimated 2,000 trees) \$18,000 or \$4.50 per tree for Front Yard Trees(estimated 4,000 trees)

After review of the proposals, staff would recommend proceeding forward with Wiregrass Ecological to provide the tree inventory. Wiregrass Ecological has been in business for over 18 years and has provided similar tree inventories. Their experience in GIS, project schedules, completion deadlines, and data delivery play a vital role in assisting the city with achieving our goal. Wiregrass Ecological staff are certified arborists and Tree Risk Assessment Qualified (TRAQ) and also hold multiple certifications

Wiregrass Ecological utilizes GIS software is similar to JOCO AIMS. Multiple options of data sets can be used to track maintenance of trees, addition or removal of trees, assign users, and the software can be used in the field to get accurate up to date collection data.

Attached is the scoring criteria that staff used to rate each proposal to determine the best fit for the goals that Roeland Park would like to achieve.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Proposal Ranking Sheet	Cover Memo
<input type="checkbox"/> Arbor Masters Proposal	Cover Memo
<input type="checkbox"/> Davey Resource Group Proposal	Cover Memo
<input type="checkbox"/> Planit Geo Proposal	Cover Memo

- ▢ CNUC Proposal
- ▢ Wiregrass Ecological Associates

Cover Memo

Cover Memo

	Maximum Points	FIRM Arbor Masters	FIRM Davey Resource Group	FIRM Planit Geo	FIRM CUNC	FIRM Wiregrass Ecological
1. Qualifications and Experience: Company qualifications including relevant experience of project team; including expertise and management experience of proposed Project Manager o Knowledge, experience and demonstrated success on municipal street tree inventory or substantially similar projects o Relevant references	30	21	26	25	19	24
2. Demonstration of understanding of the project description = Proposed work plan to be performed to successfully meet the City's goals	30	24	24	26	25	25
3. Cost Proposal	25	15	22	20	23	22
4. Schedule & Availability (Estimated start & completion of project)	15	10	12	11	15	15
	100	70	84	82	82	86
<div> <div>30 Point Question</div> <div>30 Point Question</div> <div>25 Point Question</div> <div>15 Point Questions</div> </div> <div> Outstanding Exceeds Acceptable Acceptable Marginal </div>	Notes	most expensive	Experienced	4-5 arborists assigned	Least expensive	Multiple Certifications
		Tree Software - \$650 Annually	Tree Software - 1 year free	Total Cost - \$40,000	2-3 week completion	2-3 week completion
		Completion of 8/31/2022	\$2,500 annual Fee after	Tree Software - 1 year free	\$3.88 per tree/\$23,280	\$4.50 per tree/\$27,000
		\$28,000 for Public Trees	6 week completion time	\$3,500 annual fee after	Tree Software - \$33/mo	City can house collected
		\$36,000 for Front Yard Trees	\$4.79 per tree/\$28,750	Completion in August	per used	data with AIMS Mapping
		Total Cost - \$64,000	Indicates 7,500 trees	\$6-\$7 per tree		



April 8, 2022

The City of Roeland Park
Director of Public Works
City of Roeland Park, Kansas

Thank you for the opportunity for Arbor Masters to present the following proposal for the Public Right of Way & Front Yard Tree Inventory & Assessment Project.

As a leader in the tree care industry for over 65 years, Arbor Masters has specialized in caring for the Urban Forest, by working side by side with Municipal and Association partners to develop and maintain effective and sustainable Tree Care Programs.

Our relevant references and team qualifications give excellent examples of our expertise and experience in the collection, management, and communication of necessary data to achieve maximum results.

Arbor Masters dedication and commitment to our customers is the foundation of our core values.

Thank you for the opportunity to bid on this project and we look forward to working with you.

Sincerely,

Mark Cantrell
Vice-President
Arbor Masters



Public Right of Way & Front Yard Tree Inventory City of Roeland Park, Kansas

April 8, 2022

**Presented by:
Arbor Masters
8250 Cole Parkway
Shawnee, KS 66227**



Company Resume

Daniel Cottier

- Board Certified Master Arborist #RM-7158BUTML
- Registered Consulting Arborist #530
- Certified Treecare Safety Professional #02189
- ISA Tree Risk Assessment Qualified
- Certified Arborist Municipal Specialist
- Certified Arborist Utility Specialist
- Commercial Pesticide Applicator (TX, OK, KS, MO)

Daniel has implemented complex inventory operations, leveraged technology, and communicated with supported entities to drive efficiencies and ensure accuracy in recorded data. Daniel has extensive experience with both government and private sector stakeholders on large-scale city contracts. Daniel has experience with TreePlotter, ArborPro, Urban Forest Metrix and TreeKeeper inventory software.

Daniel has received certificates in Geographical Information Systems, Natural Resources Geographical Information Systems, and GIS Fundamentals from Front Range Community College.

In addition to Daniel Cottier, Arbor Masters has a list of in-house Certified Arborists as additional project support:

Mark Cantrell

Vice-President – Arbor Masters

- ISA Certified Arborist MW-0260A
- Certified Treecare Safety Professional

Brian Rex

Tree Division - Sales

- ISA Certified Arborist MW-4269A

Lisa McGrew

Tree Division - Sales

- ISA Certified Arborist MW-5078A

Tom Bornaman

Tree Division - Sales

- ISA Certified Arborist FL-0319A

Jacquelyn Palmer

Plant Care Division

- ISA Certified Arborist MW-6295A

Philip Ingram

Contract Manager – Dallas/Fort Worth Metro Area

- ISA Certified Arborist TX-4606A
- ISA Tree Risk Assessment Qualified

Knowledge and Demonstrated Experience

Arbor Masters can demonstrate a knowledge of tree identification, health and understanding through recent contracts as listed below:

- **City of Roeland Park** **October 2021**
GPS mapping of trees, species identification and tree evaluation for the City of Roeland Park, KS
Donnie Scharff, Director of Public Works Tel: 913-722-5435
- **City of Kansas City, MO. Parks and Recreation EAB** **March 2022**
Early assessment and identification of Ash trees for Emerald Ash Borer treatment
Kevin Lapointe, City Forester Tel: 816-513-7776
- **Trinity Management** **May/June 2021**
Creation of a comprehensive tree database of tree inventory-geo mapping and condition rating and tagging of trees within the boundaries of the Pine Brooke Condominium.
Kyle Blackman, Trinity Management Tel: 913-890-2314

Relevant References

- **Trinity Management** **May/June 2021**
Creation of a comprehensive tree database of tree inventory-geo mapping and condition rating and tagging of trees within the boundaries of the Pine Brooke Condominium.
Kyle Blackman, Trinity Management Tel: 913-890-2314
- **City of Kansas City, MO. Parks and Recreation EAB** **March 2022**
Early assessment and identification of Ash trees for Emerald Ash Borer treatment
Kevin Lapointe, City Forester Tel: 816-513-7776
- **Leawood Estates** **2012 to present**
Assessment, identification, and evaluation of trees for maintenance on a continuous basis.
Doug May, Property Manager Tel: 913-221-9588
- **Leawood Homes Association** **2018 to present**
Evaluation of trees within the HOA for overall health and continued maintenance
Bruce North, Property Manager Tel: 913-648-8902

Schedule and Availability

The proposed schedule for tree inventory of the Public Right of Way and Front Yard Trees for the City of Roeland Park is as follows:

Public Right of Way:

- Perform tree inventory Spring 2022
- To be completed by May 31, 2022

Front Yard Trees:

- Perform tree inventory Summer 2022
- To be completed by August 31, 2022

Work Plan

Our team of Certified Arborists will divide the city into quadrants and provide a systematic rotation of personnel to identify, evaluate and inventory all trees in accordance with the map provided by the City of Roeland Park. Arbor Pro software will be utilized unless otherwise specified by the City of Roeland Park. It is used throughout the country by numerous homeowner associations municipalities, universities, and parks departments due to its ease of use; ArborPro can be used on any web-enabled device. Data is securely stored online in the cloud allowing for real time updates in the field. Users are provided an immediate visual representation of any tree in the Urban Forest through the utilization of the latest in GIS (Geographic Information System technology).

Arbor Pro Inventory

- Location and feature(s) to be collected: All trees with a diameter of 12" or greater at Breast Height in the street right-of-way (presumed to be within 11 feet behind back of curb); All trees with a Diameter of 12" or greater at Breast Height in the front yard of each property (front yard presumed to start 11 feet back of curb and run to the front face of the building on the lot, running the full width of the lot).
- Objective(s): Determine population size and characteristics; Assess tree risk; Determine maintenance needs.
- Recorded attribute(s): Location; Species; Diameter; Height; Spread; Condition; Observation; Image; Maintenance (Public Trees Only).
- Time frame for completion: Spring 2022 (May 31) for Public Right of Way Trees; Summer 2022 (August 31) for Front Yard Trees.

Work Plan/Software: Tree features will be recorded by local Certified Arborists easily identified in company uniforms and utilizing high visibility safety vests who are knowledgeable in regional tree species, abiotic, insect and disease problems using data connected tablets, diameter measuring tape, laser range finders and digital cameras. Inventory arborists will travel to work sites using company vehicles and observe trees on foot to ensure accurate measurements and a 360 degree walk around of tree.

Location attributes will be in latitude and longitude format placed manually over aerial imagery. Both common and botanical name (genus and species) will be collected. Trunk diameter will be measured in inches at 4.5' above ground level. In the case of multiple trunks, each trunk will be measured and totaled if split is below 12" from ground. If above 12" from ground, trunk will be measured below split. Tree height will be measured using laser range finder and estimated to the closest 5' at its tallest point.

Tree spread will also be estimated to the closest 5' as an average of the longest and shortest width. An image of the overall tree will be captured using a digital camera taken from the most unobstructed angle away from traffic hazards. Insect, disease, and abiotic impacts will be recorded in the Observations field and limited to the disorder with the most impact on tree health or structure. Condition of tree will be evaluated in accordance with the ISA rating system. Primary maintenance needs will be evaluated in accordance with City of Roeland Park contract for ROW trees only.



Project Pricing

Collection Cost per Public Right of Way trees

(Within 11 feet behind back of curb) based on estimated 2,000 trees:

\$ 28,000.00

Collection Cost per Front Yard trees

(From 11 feet back of curb to front face of building on full width of lot)
based on estimated 4,000 trees:

\$ 36,000.00

Annual Maintenance Fee for Tree Inventory Software Access

\$ 650.00

Proposal for:

Public Right of Way and Front Yard Tree Inventory

Prepared for:

The City of Roeland Park

4600 W. 51st St.
Roeland Park, Kansas 66205

Proposal Date: April 7th, 2022



Prepared by:

Jacob McMains, Area Manager
Davey Resource Group, Inc.
3507 Zinnia Drive, Columbia, Missouri 65202
C. 660.287.5773/TF. 800.828.8312

"Solutions through Innovations and Expertise"

Introduction

Trees are part of everyday life in the City of Roeland Park. The city's urban forest creates a sense of place and supplies real benefits to those who live in Roeland Park. Trees along streets, in parks, around playgrounds, and in backyards provide shade and beauty and enhance the quality of life in Roeland Park by bringing natural elements and wildlife habitats into urban settings. Trees also moderate temperatures, reduce air pollution and energy use, improve water quality, and promote human health and well-being. Davey Resource Group, Inc. "DRG" understands the benefits trees bring to your community. We also realize the challenges that come with managing public trees.

About Davey Resource Group, Inc.

For over 25 years, DRG has inventoried trees throughout the United States. We know that the data collected during a tree inventory are critical to helping you manage your urban forest proactively and better mitigate tree-related risk. Since you rely on the inventory to make important decisions, DRG uses only qualified, experienced staff who are knowledgeable of both industry standards and the municipal work environment.



Trees bring natural elements and wildlife habitats into urban settings and they also moderate temperatures, reduce air pollution and energy use, and improve water quality.

Urban Forest Experts

We are pleased to introduce DRG and our team of urban forest experts to the City of Roeland Park and present our qualifications for providing tree inventory services. DRG’s team will provide you with solutions you can count on for building and maintaining tree canopy in a manner that not only enhances community aesthetics and public safety but also improves the community’s environmental and social well-being through trees.

Our team consists of International Society of Arboriculture (ISA) Certified Arborists, urban and traditional foresters, urban planners, Geographic Information Systems (GIS) and Information Technology (IT) specialists, and ecological scientists. We have experience working with a wide variety of clients, including municipalities, parks, commercial complexes, and utilities, and have the knowledge, certifications, and training required to complete Roeland Park’s project on time and budget while exceeding the city’s expectations.

We understand that the information in a tree inventory database helps you to complete your daily work more efficiently and allows you to:

- Respond to inquiries and requests about trees
- Quickly find trees when you need to schedule work
- Keep maintenance records up to date
- Make data-driven decisions; be accountable for actions and justify decisions
- Showcase the benefits of your urban forest
- Follow public record or “sunshine” statutes and laws

Natural Resource Management

DRG’s Environmental Consulting team is your committed partner for natural resource planning and management. With 22 local offices and a national footprint, we offer a wide and growing variety of consulting services (in addition to urban forestry) including wetlands and stream studies, environmental design and ecosystem restoration, stormwater management and compliance, and invasive species management.

We understand the complex ecosystems, resource challenges, and regulatory concerns that impact the success of any environmental project. No matter the location—dense city core or a remote rural site—we leverage our creativity and expertise to deliver reliable, turn-key environmental consulting services. We combine the latest technologies with time-tested techniques to provide high-quality results in a timely and professional manner.

Facts & Figures

1/2 million
TREES INVENTORIED ANNUALLY

450
URBAN FOREST PLANS DEVELOPED

600+
TREEKEEPER® CLIENTS

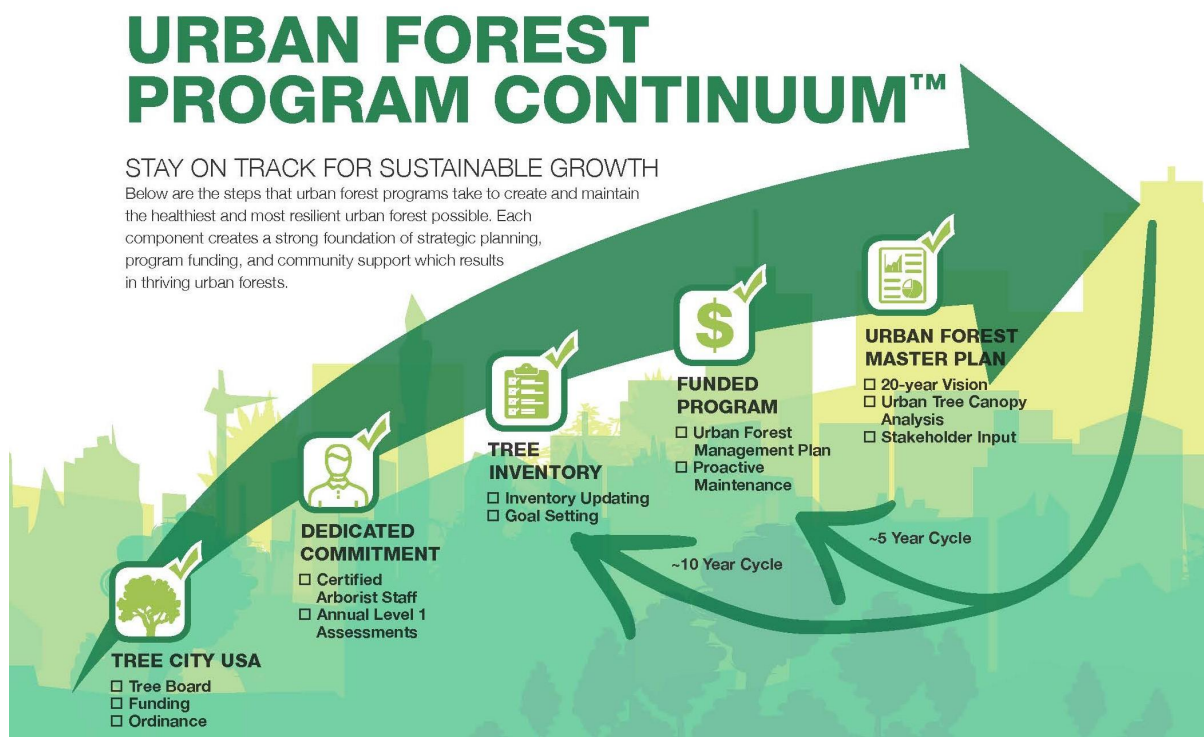
100
UTC ASSESSMENTS SINCE 2008

100+
CLIENTS HIRE DRG ANNUALLY

A Trusted Partner and Supporter of Arboriculture

Davey is a trusted partner of the United States Department of Agriculture (USDA) Forest Service and the Arbor Day Foundation, and a long-time supporter of the ISA and its local chapters. Davey is a founding partner with the USDA Forest Service of the i-Tree software.

Davey staff helped to develop and revise the American National Standards Institute (ANSI) standards for arboriculture, including tree risk assessment, and drafted some of ISA's best management practices. Davey also works with the Tree Care Industry Association (TCIA), as safety is priority one for the Davey Company. Recently, DRG created the Urban Forest Program Continuum to help our clients gauge and grow their tree management programs.



Davey Resource Group has proven solutions to help Roeland Park launch its program forward along the Urban Forest Continuum.

DRG's Focused Urban Forestry Services



TREE INVENTORY

Whether inventorying one tree or hundreds of thousands of trees, DRG tailors each inventory to meet your specific program needs and project budget.

TREEKEEPER® SOFTWARE

Developed, maintained, and supported by DRG's in-house IT professionals, TreeKeeper® is easy-to-use, web-based software used to manage, share, and update inventory data.



URBAN FOREST PLANNING

Whether Roeland Park needs help managing the city's trees daily or reaching overarching goals for the urban forest, our team has the experience, tools, and ability to help Roeland Park achieve both its short- and long-term goals. DRG develops management and master plans as well as storm preparedness, tree protection, woodlot, and invasive species management plans.



GIS

With GIS specialists in-house, we can map the city's urban tree canopy (UTC) cover as well as estimate tree benefits, model canopy grow out, analyze the spatial distribution of available planting space, and predict the impact of threats to the tree canopy.



STAFFING

If Roeland Park does not have an urban forester or needs help with program management or projects, DRG's experienced ISA Certified Arborists work on-call, perform project work, or work as part-time or full-time contract staff.

TREE BENEFITS

As a developer of i-Tree, DRG knows how to use i-Tree Tools to highlight the benefits of your trees.



Experienced Staff

DRG may assign the following team members to Roeland Park's project. Their experiences and credentials prove that they have the qualifications needed to work for the city.

Management

Jacob McMains is the Missouri area manager and consulting forester with DRG. Mr. McMains manages the planning and coordination of multiple forestry projects throughout the Midwest. His primary responsibilities include: training staff, quality control, technical consulting, tree risk assessments, tree preservation activities, tree/timber appraisals, arboricultural training, urban wood utilization investigations, expert witness testimony, outreach and educational programs, and a variety of plan writing. Mr. McMains has experience in traditional forestry, community forestry, and utility forestry.

Mr. McMains also regularly consults on a variety of urban and traditional forest management activities. Focus areas include cost-share assistance, insect/disease diagnosis, tree planting plans and inspections, grant and ordinance interpretation/writing, and assistance in obtaining Tree City USA status through the National Arbor Day Foundation.

Prior to joining the Environmental Consulting team, Mr. McMains served as a utility forester with DRG. He has also worked for the Missouri Department of Natural Resources and the Missouri Department of Conservation.

Throughout his career, Mr. McMains has engaged with diverse partners, from grassroots volunteer groups—such as local tree boards—to national organizations like the Arbor Day Foundation and the USDA Forest Service. Mr. McMains is an International Society of Arboriculture (ISA) Certified Arborist and has an ISA Tree Risk Assessment Qualification (TRAQ)

Field Staff

Reid Gibson is a project manager with DRG. As an ISA Certified Arborist, Municipal Specialist and Tree Risk Assessment Qualified (TRAQ) professional, Mr. Gibson specializes in urban forestry consulting projects for federal and state agencies, municipalities, parks, universities, golf courses, and cemeteries. Much of his work focuses on inventory data collection, data quality assurance, training new staff, safety leadership, project communication, and customer service. Mr. Gibson has worked on and managed more than 50 inventories across the United States and Canada, gaining him extensive knowledge of GIS-based data collection and GPS technology, tree and palm identification, and tree risk assessment. Mr. Gibson is also proficient in the use of Davey's TreeKeeper® suite of software for inventory management, the United States Forest Service i-Tree, and writing community forest management plans involving inventory analysis and urban tree canopy assessment land cover data. He has a bachelor's degree in natural resources and environmental sciences from the University of Illinois at Urbana-Champaign.

Related Projects and References

DRG listed eight projects to demonstrate our ability to complete a similar scope of work to that proposed by Roeland Park. These experiences show that DRG can:

- Undertake, manage, and complete an inventory project.
- Accurately inventory trees.
- Provide data in specified formats.
- Assess tree risk following ANSI standards and industry best management practices.
- Provide qualified staff with experience inventorying trees and assessing tree condition & risk.
- Provide solutions that address the needs of our clients.

Contact DRG for more examples of our work.

Client: City of St. Charles, Missouri

Contact: Peter Van Linn, 636.949.3383

Project: Park Tree Inventory and Management Plan

In 2017, DRG completed a multi-park tree inventory for the City of St. Charles. The city was particularly interested in understanding the risk associated with their large oak tree population. The park manager also needed a robust software program that could manage work orders, communicate tree benefits to the public, and track the large number of memorial trees planted throughout the park system. DRG mapped and assessed 4,800 trees within 31 different park sites. The TreeKeeper® software allows the city to easily find information about the entire tree population or run specific reports about the specific details in a select park.

Client: City of St. Louis, Missouri

Contact: Gerald Overmann, 314-613-7238

Project: 5-Year Street Tree Inventory with Ward Inventory Summary Reports

DRG was selected based on qualifications to perform a five-year phased street tree inventory. By working in partnership with the city, DRG was able to develop a five-year phased approach that allowed for the completion of five wards to be inventoried annually. This approach involved the data collection of approximately 18,000 trees per year with a grand total of almost 100,000 trees being inventoried. Upon completion of each ward, DRG also completed an Inventory Summary Report with a tree inventory analysis and i-Tree benefit information. This report facilitates better communication with each alderman as to what the tree condition is in their respective ward. Upon completion of each ward, Davey delivers the data into the city's CityWorks system which enables the city to have a complete street tree inventory.

Client: City of Brentwood, Missouri

Contact: Eric Gruenenfelder, 314.963.8681

Project: On-Call Supportive Urban Forest Tree Care Services

DRG accepted a five-year contract to provide comprehensive urban forestry services to the City of Brentwood, Missouri. Davey first updated the combined street and park tree inventory and developed a forestry management plan that focussed on risk mitigation, critical deferred maintenance, increased species diversity, and proactive strategies to combat emerald ash borer. The city then relied on DRG for project support, including identifying priority removals and pruning, selecting and tagging trees in the field for replanting efforts, updating the TreeKeeper® inventory software, and coordinating Davey crews to complete requested work. Individual consults, advanced tree risk assessments, public outreach, and rapid emergency response are also included in the contracted services. Through this broad ongoing partnership, DRG can promptly respond to any tree-related support needed to help the city officials achieve their urban forestry goals.

Client: City of Grantwood Village, Missouri

Contact: Laura Yates, 314-609-2576

Project: Street and Park Tree Inventory with Report and Mapping

DRG was selected, based on qualifications and cost, to perform a tree inventory of street and park trees, along with stumps, and vacant planting sites in the Grantwood Village in 2018. By working in partnership with the city, DRG was able to complete data collection of the entire community. Upon completion, DRG also completed a management plan with a tree inventory analysis, 5-year budgetary projections, and i-Tree benefit information. Additionally, a wall map and map booklet detailing site location and information was provided to the client.

Client: City of Sedalia, Missouri

Contact: Elizabeth Nations, 660-827-3000

Project: 10-Year Street and Park Tree Inventory with Reports

DRG has been selected annually, based on qualifications and cost, to perform multiple phases of tree inventory. By working in partnership with the city, DRG was able to develop a multi-year, phased approach that allowed for the completion of approximately 20% of the total population to be inventoried annually. This approach involved the data collection of approximately 1,800 trees per year with a grand total of almost 10,000 trees being inventoried. Upon completion, DRG also completed an Inventory Report with a tree inventory analysis and i-Tree benefit information.

Client: City of Shrewsbury, Missouri

Contact: Beth Parker, 314-647-1811

Project: Street and Park Tree Inventory with Report

DRG was selected, based on qualifications and cost, to perform a tree inventory of street and park trees and stumps in the City of Shrewsbury in 2019. By working in partnership with the city, DRG was able to complete data collection of the entire community. Upon completion, DRG also completed a management plan with analysis, 5-year budgetary projections, and i-Tree benefit information. Additionally, the city also received a free year of TreeKeeper® software with the inventory project.

Client: City of Des Peres, Missouri
Contact: Brian Schaffer, 314-835-6150
Project: Street Tree Inventory

DRG was selected, based on qualifications and cost, to perform a tree inventory of street trees and stumps in the City of Des Peres in 2019. By working in partnership with the city, DRG was able to complete data collection of the entire community's street tree population. Upon completion, the city received a free year of TreeKeeper® software with the inventory project.

Client: City Maplewood, Missouri
Contact: Tiffany Hyde, 314-645-3600
Project: Street Tree Inventory

DRG was selected, based on qualifications and cost, to perform a tree inventory of ROW trees and stumps in the City of Maplewood in 2020. By working in partnership with the city, DRG was able to complete data collection of the entire community's street tree population. Upon completion, the city received a free year of TreeKeeper® software with the inventory project and a summary of the inventory data.

Project Pricing

Tree Inventory

- ☐ Computerized inventory data collection of Public Right of Way Trees (within 11' of the back of curb) for a cost of: **\$4.79/tree**
- ☐ Computerized inventory data collection of Public Right of Way Trees (from 11' of the back of curb to the front face of building on full width of lot) for a cost of: **\$4.79/tree**

TreeKeeper® Software - Free One-Year Trial

- ☐ One-year subscription **Free**

During data collection, tree inventory data will be available for clients to view with compatible computer systems via our TreeKeeper® software. Clients agreeing to receive our promotional offer receive one free year of TreeKeeper® service beginning on the last day of the month of the inventory data release and ending 365 days later. DRG also supplies one year of telephone software support. DRG offers no discounts if Roeland Park refuses the promotional software service offer.

TreeKeeper® Software - Renewal Fees (Optional)

The inventory data are the property of Roeland Park, and there is no obligation to extend the software beyond the one-year complimentary service. Should Roeland Park wish to continue using TreeKeeper®, the following fees apply. DRG locks in the renewal fee at the prices listed below if the subscription does not lapse.

- ☐ **One-year subscription** **\$2,500/yr.**
- ☐ **Three-year subscription** **\$6,250/3yrs.**
- ☐ **Five-year subscription** **\$10,000/5yrs.**

This proposal is valid for 60 days.

Scope of Services

This project is an integral part of Roeland Park's comprehensive tree care program. The results of this project will help Roeland Park better understand the composition, structure, and maintenance needs of its urban forest, allocate resources, develop risk management strategies, and promote the ecosystem benefits the city's trees provide to the local community.

The proposed project has the following key components:

1. **Tree Inventory.** The project is a GIS-based inventory of up to 6,000 maintained trees found along public rights-of-way (ROW) and front yard setback areas designated by the city. The inventory consists of DRG's urban foresters locating trees and recording the specified information about each tree in the inventory database. DRG bases our tree inventory on the *ANSI A300 Part 9* standards.
2. **Tree Management Software.** DRG offers a free, one-time, one-year trial of our TreeKeeper® Software. DRG delivers Roeland Park's inventory data in TreeKeeper® and as ESRI® shapefiles and an Excel™ Spreadsheet.

Project Approach

The following sections describe DRG's overall approach, or methodology, for accomplishing Roeland Park's scope of work. We included a plan of work for the tree inventory and explained the technologies used to complete the inventory and an overview of our TreeKeeper® software. To illustrate the strength and experience of the DRG team, we provided a few representative staff biographies and project references.

Dedicated to Safety

Safety is the number one priority of DRG. To ensure the safety of DRG's workers and those traveling nearby, DRG uses the following Personal Protective Equipment (PPE): ball caps, high-visibility safety vests, safety glasses, and over-the-ankle boots.



Davey has provided Proven Solutions for a Growing World since 1880 and has been employee owned for 38 years.

Tree Inventory Work Plan

To ensure that the tree inventory meets the city's goals and deadlines, DRG uses the following work plan.

Step 1. Communication

From project beginning to end, DRG staff keep open lines of communication with Roeland Park via telephone, e-mail, and, as needed, in-person meetings. DRG answers any questions Roeland Park has as well as keeps the city apprised of the project's progress.

Step 2. Contract Phase

Once awarded the project, DRG executes a contract and supplies insurance per project specifications.

Step 3. Data Mining and Hardware Programming

The next step in the inventory process is to obtain the GIS data and imagery needed to set up the field computers used for data collection. DRG's urban foresters typically work with the city's GIS or planning department to complete this step. If necessary, we can get imagery from other public sources. DRG uses the data fields defined in this proposal and the imagery, maps, and data files obtained from the city and various sources to program the data collection software and field computers. At this time, we may contact you by phone to confirm the data attributes.

Step 4. Kick-Off Meeting

DRG staff will contact the city after contract execution to schedule a kick-off meeting. During the kick-off meeting, Roeland Park's staff and the DRG project team discuss inventory safety and communication procedures and confirm project expectations and milestones. If possible, DRG's urban foresters assess a few trees with city staff to ensure consistent assessment results.

Step 5. Data Collection

DRG typically begins data collection after the kick-off meeting. Our experienced, qualified urban foresters locate trees along maintained street ROWs, evaluate those trees, and record the data specified by the city. The collected data, once finalized, are Roeland Park's tree inventory database.

Location Accuracy

DRG uses field computers and equipment that meet or exceed this project's location accuracy requirements. Having worked on thousands of tree inventory projects, DRG has found that using a combination of GIS and a customized data collection program provides the most exact data and the most efficient means for inventorying trees. DRG uses our in-house designed GIS software tool in conjunction with ruggedized computers with a GPS receiver to collect inventory data. Under favorable conditions, the equipment allows for sub-meter location accuracy of point data.

Individual Tree Inspection Process

During data collection, DRG's urban foresters walk by each tree and inspect the tree from the ground. Based on the conditions at the time of the inspection, DRG's staff identify the tree's species and its location, measure tree diameter, and rate its health. DRG's urban foresters also suggest the specific maintenance as well as collecting all other information at this time. When data collection for an individual tree is complete, DRG's urban foresters walk to the next tree and follow the same steps, in the same order, to ensure consistent data collection.

DRG formally routes the collection of inventory data to ensure that staff collect all the sites in the project area in a systematic manner. Throughout the inventory process, DRG maps the streets inventoried and shares that information with the city. DRG also tells Roeland Park where staff intend to collect data next. DRG's urban foresters collect data Monday through Friday and often on weekends with our clients' permission.

Data Fields

For Roeland Park's inventory, DRG will collect the following data fields specified in the city's Request for Proposal (RFP):

- | | |
|--------------------------------------|------------------------------------|
| 1. Location | 6. Overall Condition |
| 2. Species (common & Latin w/ genus) | 7. Picture of Tree |
| 3. Tree size (DBH in inches) | 8. Insect and Disease Observations |
| 4. Tree Height (in 5ft increments) | 9. Primary Maintenance Need |
| 5. Canopy Spread (in 5ft increments) | 10. Date of inventory |

The data fields listed above are proposed by Roeland Park and will provide the City with ample information to manage their trees proactively.

Upgrading the Inventory

In addition to collecting trees, DRG can inventory other infrastructure that Roeland Park might be managing, such as shrub rows, woodlots, natural or environmentally sensitive areas, irrigation boxes, benches, signage, and turf. DRG's urban foresters can also take and link pictures to tree records. DRG can upgrade the city's inventory by changing the current scope of work or by further developing the project to have additional phases. If Roeland Park is interested in learning more about options for upgrading the inventory, contact DRG for information and fees.

Step 6. Inventory Close-Out

At the end of the inventory project, DRG supplies a one- to two-page project close-out report which spells out the number and types of sites collected, provides information about the species composition and diameter size class distribution, and shows the amount and type of maintenance recommended during the inventory. We provide the report in PDF format within four weeks of inventory completion.

Tree Inventory Data Delivery

For this project, Roeland Park will receive all tree inventory data through DRG's TreeKeeper® software. As part of our one-time software trial, DRG provides a one-year subscription to TreeKeeper® software to Roeland Park free of charge. The City also receives one year of telephone software support, also free of charge for the first one-year period.

- To access TreeKeeper®, use Safari® on an iOS device or via Google Chrome™ on a Windows® or Android device; the secure login information DRG provides to the City.

- Once using TreeKeeper®, Roeland Park can view and use the inventory data and download the data in a variety of formats, including CSV/Excel™ and ESRI® shapefile formats.

DRG offers custom software training for an added fee; contact DRG to learn more about our training programs, which can earn attendees up to eight ISA continuing education units (CEUs)

Other Formats

If Roeland Park needs the inventory data in different formats, such as Google Earth's KML, AutoCAD®, or i-Tree, or for a particular asset management software program like CityWorks, or Cartegraph, DRG can supply the inventory data in those formats for an added charge. Please contact DRG for more information about data formatting options and fees.

Quality Control and Assurance

WE TAKE YOUR DATA SERIOUSLY

From the project's start to its finish, DRG focuses on the experience the city has working with DRG and the quality of the project's deliverables. To ensure a good working relationship throughout the project, DRG collaborates with Roeland Park early on to schedule fieldwork and meetings at mutually agreeable times and determine protocols for addressing questions and concerns that arise during data collection. DRG's staff also stay in contact with Roeland Park's staff during all phases of the project to keep the city informed of the project's status. The following is an example of an inventory progress update, e-mailed on a set schedule such as weekly or bi-weekly, from DRG's urban forester to the client.

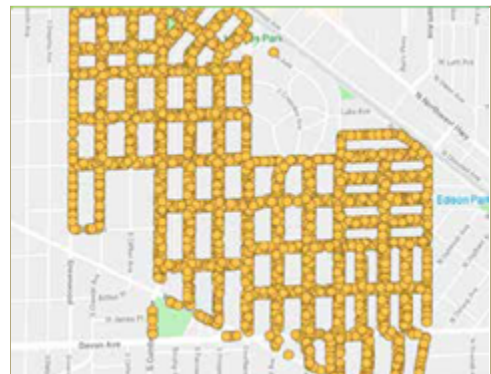
INVENTORY PROGRESS UPDATE E-MAIL

Dear Valued Client:

Below is a recap of last week's inventory progress.
So far, we have inventoried 3,161 sites. The map (right) shows our progress in Zone C. We also had a chance to do some in-the-field quality assurance last week (bottom). We audited 1% of the data collected last week and found no critical errors.

We expect to wrap up data collection later this week. We predict that the remaining streets will have the same tree density, although the road running along the train tracks in the northeast may have slightly more trees. In all, we think that the total site count will be close to the pre-project estimate of 3,800 sites. We will keep everyone apprised if this expectation changes.

Katie will be on the ground this week, and Pete may come out to help with collection. If needed, they can be available for an in-person closing meeting. Otherwise, we can include the final site count and notes in a close-out e-mail.



As far as data delivery, we expect it will take a few days for GIS quality control checks after data collection is complete. We will follow up with an e-mail when your final inventory dataset is available in TreeKeeper®. If you have any questions or concerns, please reach out to me.

Thanks, Your DRG Urban Forester

Inventory Statistics				
Site Count to Date		Percent Complete	Estimated Total Site Count	
3,161		83%	3,800	
Quality Assurance				
Overall Critical Error Score	Target Critical Score	Target Non-Critical Error Score	Target Non-Critical Score	Percent Audited
100%	98%	97.87%	95%	1%

In addition to providing an excellent client experience and thorough communication, DRG takes measures to ensure the delivery of the entire scope of work. DRG's business development staff review the project's scope and provide a data specification, based on the project's contract, to DRG's in-house development team. DRG's development team consists of the inventory's project manager, and GIS and IT specialists. DRG's inventory project manager reviews the scope of work again to ensure that the data fields and input codes match Roeland Park's specifications. Once the project manager approves the data specification, then DRG's GIS and IT staff program the field computers for data collection. Before the kick-off meeting, DRG's project manager checks the field computers to make sure the computers are set up correctly and work properly. At the kick-off meeting, DRG reviews the project's work plan with the city, answers questions, and ensures that Roeland Park and DRG's urban foresters are on the same page concerning the project's expectations.

Quality control and assurance continues during data collection. DRG's project manager and urban foresters use hot and cold data checks during fieldwork and encourage Roeland Park to do so as well. DRG regularly updates Roeland Park on the project's status and makes the city aware of any situations that may need immediate attention. At the end of the project, DRG's IT specialists run computer diagnostics on the inventory data to make sure the data is clean. Finally, DRG answers any questions the city has about the data and our TreeKeeper® software and verifies Roeland Park's satisfaction with DRG's work.

Project Schedule, Tasks, and Deliverables

The following project schedule lists key tasks along with expected completion dates and deliverables. If the City's project schedule differs from what DRG projected, timeline adjustments can be discussed.

Project Schedule (Weeks)							
Roeland Park, Kansas	1	2	3	4	5	6	Deliverable
Award	■						Insurance, contract
Data Mining and Field Computer Set-Up		■					Obtain basemaps and GIS data/ program software and hardware
Kick-off Meeting			■				Meeting summary as needed
Inventory Data Collection and QA/QC			■	■	■		Inventory of 7,500 sites; ongoing field checks; weekly e-mail updates
Inventory Data Delivery					■		Inventory data in Acellal™
Inventory Close-Out Meeting					■		If scheduled, usually takes place on the last day of data collection
Inventory Reporting						■	Close-out reports

Client Responsibilities

1. Provide DRG with imagery, maps, and data files. Our request may include the following: digital orthophotographs, available GIS data layers, other electronic or paper copies of maps for roads, pavement widths, right-of-way widths, boundaries and utilities, and an electronic file or printed list of street names and endpoints.
2. Provide daily contact information and directions during the inventory project.
3. Provide a copy of any existing tree inventory database(s).
4. Coordinate and host a kick-off meeting before the start of fieldwork.
5. Agree to allow DRG to host Roeland Park's tree inventory data in TreeKeeper® software for one year. Terms and conditions apply.
6. Roeland Park accepts DRG's Limited Warranty and agrees that, upon award, this proposal and its attachments will be made a part of the Agreement.

Agreement

City of Roeland Park, KS

City of Roeland Park
4600 W. 51st St.
Roeland Park, KS 66205

Davey Resource Group, Inc.
Jacob McMains
3507 Zinnia Drive
Columbia, MO 65202

Proposal Date: April 7, 2022

ACCEPTANCE OF PROPOSAL: The above prices and terms and conditions and warranty are hereby accepted. I am authorized to bind Roeland Park and authorize Davey Resource Group, Inc. to perform the specified work. I am familiar with and agree to the terms and conditions appended to this proposal. I understand that once accepted this proposal constitutes a binding contract. This proposal is based on an estimated number of trees/sites to be inventoried. Davey Resource Group, Inc. reserves the right to renegotiate the price based on the timing of the award, scheduling of fieldwork, the final methodology chosen by the client, and availability, completeness, and quality of maps and GIS information.

Authorized Signature: _____

Name: _____

Date: _____

Total: _____

Please add up the costs of services and insert total on the line above.

Limited Warranty

Davey Resource Group, Inc. (“DRG”) provides this limited warranty (“Limited Warranty”) in connection with the provision of services by DRG (collectively the “Services”) under the agreement between the parties, including any bids, orders, contracts, or understandings between the parties (collectively the “Agreement”).

Notwithstanding anything to the contrary in the Agreement, this Limited Warranty will apply to all Services rendered by DRG and supersedes all other warranties in the Agreement and all other terms and conditions in the Agreement that conflict with the provisions of this Limited Warranty. Any terms or conditions contained in any other agreement, instrument, or document between the parties, or any document or communication from you, that in any way modifies the provisions in this Limited Warranty, will not modify this Limited Warranty nor be binding on the parties unless such terms and conditions are approved in a writing signed by both parties that specifically references this Limited Warranty.

Subject to the terms and conditions set forth in this Limited Warranty, for a period of ninety (90) days from the date Services are performed (the “Warranty Period”), DRG warrants to Customer that the Services will be performed in a timely, professional and workmanlike manner by qualified personnel.

To the extent the Services involve the evaluation or documentation (“Observational Data”) of trees, tree inventories, natural areas, wetlands and other water features, animal or plant species, or other subjects (collectively, “Subjects”), the Observational Data will pertain only to the specific point in time it is collected (the “Time of Collection”). DRG will not be responsible nor in any way liable for (a) any conditions not discoverable using the agreed upon means and methods used to perform the Services, (b) updating any Observational Data, (c) any changes in the Subjects after the Time of Collection (including, but not limited to, decay or damage by the elements, persons or implements; insect infestation; deterioration; or acts of God or nature [collectively, “Changes”]), (d) performing services that are in addition to or different from the originally agreed upon Services in response to Changes, or (e) any actions or inactions of you or any third party in connection with or in response to the Observational Data. If a visual inspection is utilized, visual inspection does not include aerial or subterranean inspection, testing, or analysis unless stated in the scope of work. DRG will not be liable for the discovery or identification of non-visually observable, latent, dormant, or hidden conditions or hazards, and does not guarantee that Subjects will be healthy or safe under all circumstances or for a specified period of time, or that remedial treatments will remedy a defect or condition.

To the extent you request DRG’s guidance on your permitting and license requirements, DRG’s guidance represents its recommendations based on its understanding of and experience in the industry and does not guarantee your compliance with any particular federal, state or local law, code or regulation.

DRG may review information provided by or on behalf of you, including, without limitation, paper and digital GIS databases, maps, and other information publicly available or other third-party records or conducted interviews (collectively, “Source Information”). DRG assumes the genuineness of all Source Information. DRG disclaims any liability for errors, omissions, or inaccuracies resulting from or contained in any Source Information.

If it is determined that DRG has breached this Limited Warranty, DRG will, in its reasonable discretion, either: (i) re-perform the defective part of the Services or (ii) credit or refund the fees paid for the defective part of the Services. This remedy will be your sole and exclusive remedy and DRG’s entire liability for any breach of this Limited Warranty. You will be deemed to have accepted all of the Services if written notice of an alleged breach of this Limited Warranty is not delivered to DRG prior to the expiration of the Warranty Period.

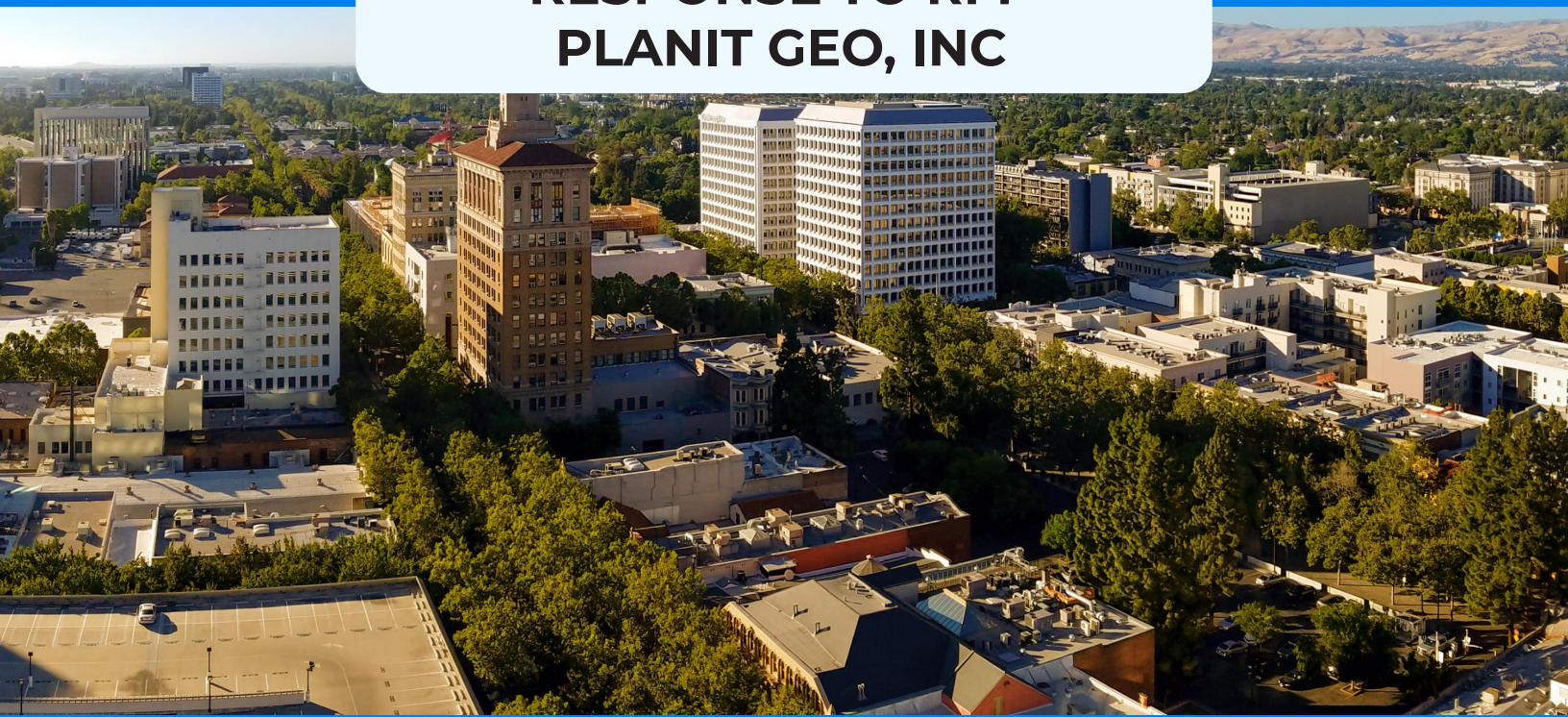
To the greatest extent permitted by law, except for this Limited Warranty, DRG makes no warranty whatsoever, including, without limitation, any warranty of merchantability or fitness for a particular purpose, whether express or implied, by law, course of dealing, course of performance, usage of trade or otherwise.

PUBLIC R-O-W & FRONT YARD TREE INVENTORY

Roeland Park, Kansas

April 8, 2022

RESPONSE TO RFP PLANIT GEO, INC



SUBMITTED TO:

City of Roeland Park, Kansas
4600 W 51st St.
Roeland Park, Kansas 66205



PROPOSED BY:

PlanIT Geo, Inc.
7878 Wadsworth Blvd, Suite 340
Arvada, CO 80003
admin@planitgeo.com
303-214-5067

K. Neilsen
City of Roeland Park
4600 W. 51st St.
Roeland Park, KS 66205



Re: Public Right of Way & Front Yard Tree Inventory

Dear Evaluation Committee,

PlanIT Geo, Inc. has prepared a tailored response to the City of Roeland Park's request for tree inventory services to provide a public right-of-way and front yard tree inventories. Results from the services provided will assist the City in reducing risk, managing pests, and developing strategies to prioritize tree management activities, as well as provide the critical step towards the City's investment in trees and the benefits they provide.

Founded in 2012, PlanIT Geo is a services and software company specializing in urban forestry, arboriculture, software development, management planning, GIS, and urban tree canopy assessments. Our company specializes in professional tree inventory services for municipalities, as well as in conducting assessments, management plans, and modern technological solutions for tree inventory maintenance/management systems. Our staff include ISA and TRAQ Certified Arborists, urban foresters, GIS professionals, software developers, project managers, and technical support.

We not only care passionately about the work that we do, but we rely on our own software daily for projects involving mapping, data collection, data management, reporting, and communications. Additionally, we utilize assessment data to develop management and action plans for communities and agencies.

The PlanIT Geo team is familiar with the local tree species, having completed other related projects within Kansas and similar states. As an industry leader in municipal tree inventories, PlanIT Geo arborists have a keen understanding of the species and tree conditions in similar ecoregions of the country. Our proposal and required documents describe our qualifications, project team, similar projects, and our approach to deliver the required services. As a part of this project, PlanIT Geo is offering the City a 1-Year credit on its subscription to TreePlotter™ INVENTORY Application (\$3,500 value, beginning at project delivery).

Please do not hesitate to contact us with questions regarding our submission. We are excited to provide the City of Roeland Park with a comprehensive tree inventory of trees in the public right-of-way and front yards..

Sincerely,

A handwritten signature in black ink, appearing to read "Ian S. Hanou".

Ian S. Hanou
CEO/Founder
PlanIT Geo, Inc.
ianhanou@planitgeo.com
(303) 503-4846

A handwritten signature in black ink, appearing to read "Carrie Asselmeier".

Prepared by,
Carrie Asselmeier
Proposal Coordinator
PlanIT Geo, Inc.
carrieasselmeier@planitgeo.com
(630) 333-5176

TABLE OF --- CONTENTS

01 PROJECT UNDERSTANDING

02 FIRM INFORMATION

03 PLANIT GEO QUALIFICATIONS

08 EXPERIENCE COMPLETING SIMILAR PROJECTS

09 COST PROPOSAL

10 PROJECT WORK PLAN AND APPROACH

17 REQUIRED STATEMENTS

EXECUTIVE SUMMARY

The City of Roeland Park has a population of roughly 6,800 residents, covers approximately 1.6 square miles, and has a thriving urban forest providing myriad benefits to residents, businesses, and visitors. The urban forest constitutes thousands of street, park, and yard trees in addition to those found in open spaces and other natural areas. It is perhaps the most important component of the City's green infrastructure, contributing to improving air quality, public health, wildlife habitat, local property values, and community beautification.

The City of Roeland Park has placed a high priority on enhancing urban forest management as an important part of providing equity and environmental justice across the City. Effective urban forest management requires innovative strategies and accurate information, including an understanding of the current condition of the City's trees, before significant management actions and planning initiatives are undertaken. It is our understanding that, in recognition of this fact, the City requires the services of a qualified and experienced urban forest management and field services consultancy to undertake an inventory and assessment of approximately 6,000 trees within public right-of-way areas and front yards with a diameter of 12 inches or greater.

The comprehensive public tree inventory for the City of Roeland Park will include a health and condition assessment of each street tree, and GIS based, easily compilable inventory summary data. The TreePlotter™ INVENTORY software and summary data will enable City staff to use accurate and up-to-date tree inventory data and current condition information to public facing urban forestry interface and to develop the strategies necessary to determine planting goals. Working in close partnership with the City's arborist and supervisory personnel, PlanIT Geo can develop an accurate, updated baseline of current public tree information across the City. In addition to providing current snapshot of the City's current urban forest structure and maintenance needs, an inventory can lay the groundwork for setting goals, objectives, targets, and strategies by highlighting challenges, opportunities, and areas for improvement.

Evaluating, planning, and managing the legacy of Roeland Park's street trees through applied science, best practices, and budget management, is achievable with innovative and contemporary approaches. With PlanIT Geo's Tree Inventory Field Team, the City will be provided with highly experienced and qualified urban forestry consultants and arborists to develop accurate, streamlined, and GIS compatible field inventory data for the City's valuable urban forest resources. The field inventory will provide current tree count, health, and risk management information to inform the City of its current management needs and health and variety of its trees.

Ultimately, it is anticipated that the results and deliverables from this project will directly integrate with and complement the City's current initiatives and encourage urban forestry stewardship through easily accessible data. PlanIT Geo commits to working collaboratively with City arborists and supervisory personnel to ensure that this project fulfills all of the City's objectives and requirements. With the data, tools, and reporting provided, Roeland Park will be emboldened with timely, comprehensive, and accurate information about its urban forest resources and management approaches and fully ready to take the next steps toward a healthy, diverse, and expanding urban forest.

FIRM INFORMATION

This project will be performed by PlanIT Geo, INC based in Arvada, CO (7878 Wadsworth Blvd. Ste #340 Arvada, CO) with offices in Harrisburg, PA; Strawberry Point, IA; Charlotte, NC; Boca Raton, FL; and San Diego, CA. To date, PlanIT Geo has 40 full-time employees. For this project, PlanIT Geo will not use any subconsultant(s). We employ regional Tree Inventory Specialists. Because of this, minimal travel costs will be applied in order to provide the most cost-efficient solution for the City of Roeland Park.

Founded in 2012, PlanIT Geo is a services and software company specializing in urban forestry, risk tree management, software development, planning, and GIS. Our staff include ISA Certified Arborists, ISA Tree Risk Assessment Qualified (TRAQ) personnel, urban foresters, GIS professionals, software developers, project managers, and technical support. We not only care passionately about the work that we do, but we rely on our own software daily for projects involving mapping, data collection, data management, reporting, and communications.

PlanIT Geo provides contractual services including tree inventories and risk assessments using TreePlotter™ software, urban forest and risk tree planning, tree inventory and management software, land cover mapping (LiDAR/multispectral imagery), tree canopy assessments, GIS analysis, and i-Tree studies.

Since 2012, our Certified Arborists have inventoried over 850,000 trees across 30 states using our tree inventory and management software, TreePlotter. PlanIT Geo currently employs twelve (12) ISA Certified Arborists. To date, there are over 200 TreePlotter clients which collectively contain over 4,000 individual user login accounts. PlanIT Geo has completed urban forest management/master plans, maintenance plans, risk tree plans, strategic planting plans, storm response and mitigation plans, and canopy action plans for the public, private, and nonprofit sectors.

What does PlanIT Geo's experience mean for the City of Roeland Park? It means that short and long-term goals will be met through skilled, informed, and accurate data collection, the benefits of today's best technology and tools, superior coordination, communication, project management, and local experience. Our managerial and staff capacity will ensure the project is completed on time and in budget.



PlanIT Geo
developers of TreePlotter



PLANIT GEO QUALIFICATIONS

URBAN FORESTRY, SOFTWARE, AND MAPPING TECHNOLOGY

PlanIT Geo has 10 years experience in urban forestry locally and nationally for tree inventory data collection, management planning, risk tree management, planting plans (species and site selection), canopy goal setting, and ecosystem services analysis. We have extensive experience in and knowledge of the US Forest Service i-Tree suite of tools and are recognized for progressive analysis and reporting related to urban forestry and green infrastructure.

We are a leader in the design, development, and implementation of software developed specifically for urban forestry. Our Urban Forest Cloud is comprised of several applications for tree inventory and analysis, service requests and work order management, Emerald Ash Borer management, urban tree canopy assessment, and park amenity inventory and valuation.

CERTIFICATIONS

Our tree inventory, software, and planning teams consist of college educated staff with a background in natural resources who are urban foresters, ISA Certified Arborists, ISA TRAQ qualified, Municipal Specialists, and/or ASCA Registered Consulting Arborists.

SPECIES IDENTIFICATION PROFICIENCY

PlanIT Geo has completed 100+ inventories in 30 states across the country. Our arborists have nation-wide experience and a keen understanding of the tree species capable of growing in KS. Our team can identify any tree species within the US and they routinely train staff on identification and tree inventory methods. During an inventory, any tree that is not identified during field collection is reported, photographed, discussed, and determined that day or by the end of the week.

PlanIT Geo recently completed a county-wide street tree inventory and risk assessment for Prince George's County, MD where a total of 220 unique tree species were identified. It should be noted that the project extended through the winter during the "leaf-off season". PlanIT Geo's staff is trained and experienced in identifying tree species and assessing risk in any season.



TREE RISK & HEALTH ASSESSMENT EXPERIENCE

PlanIT Geo staff is experienced and trained as TRAQ and ISA Certified Arborists. Having conducted inventories for trees in all stages of growth and seasons, PlanIT Geo is skilled in assessing tree risk and health based on our knowledge of species' physiology and sign and symptom indicators. Our inventory staff is experienced in plant health care through identification, treatment, prevention, and monitoring practices. We follow communication procedures based on industry standards and the client's preference for handling high-risk trees where failure is imminent. Additionally, our staff has extensive experience in hazard and risk tree maintenance planning, prioritization, and mitigation reporting. A recent and local county-wide tree inventory project conducted by PlanIT Geo resulted in over 68,000 tree risk assessments of which nearly 3,000 assessments were completed for high and extreme-risk trees.

DATA MANAGEMENT EXPERIENCE

Sound data management starts with proper data collection protocols and review. Each inventory project is systematically planned to create an efficient and accurate data collection experience, limiting or fully preventing data entry errors or omissions. Data collected is reviewed after every day of collection and corrections are made either on a desktop or by revisiting the tree(s) in the field within the same week. Often, tree inventories are collected by more than one Tree Inventory Specialist and effective and accurate collection is maintained through the supervision of the Director of Field Operations/Project Manager.



PROJECT TEAM

TJ Wood

Director of Field Services, PlanIT Geo | ISA Certified Arborist #RM-7676A | Tree Risk Assessment Qualified (TRAQ)

Director of Field Services/Project Manager (\$125/Hour)

TJ will facilitate the kickoff meeting, project deliverables, and daily communications between the field staff and City employees. TJ will oversee the field crew on day-to-day data collection. He will lead the tree inventory project kick-off and be the main point of contact with City staff during data collection. He will work with the City to establish protocols, communications, priority inventory areas, and final delivery of inventory data. He will also be available to provide in-person training on our tree inventory data collection/management software, TreePlotter™. He has been an ISA Certified Arborist for 6+ years and will provide tree inventory data collection and assure that other staff members are adequately collecting data. He has 10+ years of collective tree inventory management experience.

TJ graduated with a Bachelor of Science in Landscape Architecture from Colorado State University. At PlanIT Geo, he manages all tree inventory and risk assessment projects, conducts site and tree-specific evaluations, designs planting plans, compiles summary reports, and prepares project deliverables. TJ has experience conducting tree inventories with GPS mapping across the nation (100+ projects in 27 states) and provides invaluable tree identification and risk assessment skills. He has collected data on 150,000 trees at PlanIT Geo.



David McCauley

ISA Certified Arborist #IL-9733A | Tree Risk Assessment Qualification (TRAQ)

Tree Inventory Crew Leader (\$100/Hour)

David that will be stationed in the City during the data collection phase of this project. David will be a tree inventory data collector for this project and will provide PG a staff with daily work tasks and routes. He will be available to provide in-person training on our tree inventory data collection/management software, TreePlotter.

David has a Bachelor of Science in Forestry specializing in Urban Forest Management from Southern Illinois University of Carbondale as well as a master's certificate in Environmental Law and Public Policy from Loyola University Chicago. To reinforce his knowledge from his degrees he also has a widespread background with disease in urban forests with his work history as a Plant Health Care Technician. David has treated hundreds of Ash trees for emerald ash borer, as well as many other species for a variety of diseases. At PlanIT Geo, David has collected data on nearly 90,000 trees and 25+ projects across the country.



Rocky Yosek

ISA Certified Arborist #WE-11457AM | Tree Risk Assessment Qualification (TRAQ) | Municipal Specialist

Tree Inventory Specialist and Consulting Arborist (\$100/Hour)

Rocky will be stationed in the City during the data collection phase of this project. Rocky will be a tree inventory data collector for this project and will report all questions and project updates to TJ Wood, who will be directly in contact with City staff. Rocky has an extensive urban forestry background he gained while directing the operations of a nonprofit tree program in Tucson, AZ for almost a decade. During his time working there he led large scale tree plantings, taught tree education workshops, led mapping and assessment projects, and managed the operations of two energy efficiency tree distribution programs that delivered approximately 50,000 trees to area utility customers. At PlanIT Geo, Rocky has collected data on nearly 75,000 trees and 20 projects across the country.



Nate Cummings

ISA Certified Arborist #NY-6214A | Tree Risk Assessment Qualification (TRAQ)

Tree Inventory Specialist (\$90/Hour)

Nate will be stationed in the City during data collection. Nate will report all questions and project updates to TJ Wood, who will be directly in contact with City staff. He will be available to provide data collection and quality control on tree inventory data. Nate has a Bachelor of Science in Natural Resource Management from SUNY College of Environmental Science and Forestry. At PlanIT Geo, Nate has collected data on our largest project to date, Prince George's County, Maryland, and has collected nearly 20,000 trees.



Jack Myrna

ISA Certified Arborist #IL-9894A

Tree Inventory Technician (\$85/Hour)

Jack will be stationed in the City. Jack will report all questions and project updates to TJ Wood, who will be directly in contact with the City of Roeland Park staff. He will be available to provide data collection and quality control on tree inventory data. Jack graduated Cum Laude from Southern Illinois University-Carbondale with a Bachelor of Science in Forestry, specializing in wildlife habitat management. While studying at SIU, Jack completed an internship with the US Forest Service dealing with human-wildlife interactions.



ORGANIZATIONAL CHART



TJ Wood
Director of Field
Services

Inventory Project
Manager



David McCauley

Tree Inventory
Crew Leader



Rocky Yosek

Tree Inventory
Specialist



Nate Cummings

Tree Inventory
Specialist



Jack Myrna

Tree Inventory
Technician

EXPERIENCE COMPLETING SIMILAR PROJECTS

To date, PlanIT Geo has completed over 100 tree inventory projects in 30 states across the country resulting in over 850,000 trees surveyed of which 100,000 were ISA tree risk assessments. Each inventory project was completed on time and within the budget and have met the client's goals and objectives. These inventories were completed for various sectors and agencies such as county department of public works, department of the environment, city parks and recreation, city urban forestry, grounds maintenance of zoos, campus and university tree maintenance programs, nonprofit and nongovernmental organizations, HOAs, and private consultants. Many of these projects included a tree inventory summary report, tree maintenance plan, planting plan, and/or risk tree management plan. The following provides a summary of recent and relevant tree inventory and risk assessment projects.

TREE INVENTORY PROJECT REFERENCES

A) Prince George's County, MD Department of Public Works and Transportation

Project Manager(s): TJ Wood (PlanIT Geo)

Contact Name: Wayne Lucas, Landscape Architect | ISA Certified Arborist

Contact Info: wplucas@co.pg.md.us | (301) 324-2684

Date: April 2017 – August 2018

Budget: Phase 1 - \$449,990 & Phase 2 - \$53,600

Scope of Services Provided: PlanIT Geo provided the County with a complete ROW tree inventory on 2,000+ linear miles of roadway. PG has inventoried 176,000 trees in the county of which 68,000 tree risk assessments were conducted (3,000 high-risk). (See: <https://pg-cloud.com/PGCountyMD/>)

Status: Completed

B) Iowa City, IA Parks and Forestry

Project Manager(s): TJ Wood (PlanIT Geo)

Contact Name: Rae Lynn Schepers – Arborist

Contact Info: Rae-Lynn-Schepers@iowa-city.org | (319) 356-5093

Date: December 2016 – March 2018

Budget: \$97,500

Scope of Services Provided: PlanIT Geo collected data on 50,000 city-owned trees within the public rights of way, parks, and open spaces in Iowa City. This inventory included a risk assessment for 8,800 trees. PG has also completed an Urban Forest Management Plan for the city. (See: <https://pg-cloud.com/IowaCity/>)

Status: Completed

C) Kettering, OH Parks and Recreation

Project Manager(s): TJ Wood (PlanIT Geo)

Contact Name: Gary Schussler– Parks Superintendent

Contact Info: Gary.Schussler@ketteringoh.org | (937) 296-2486

Date: October, 2019 – January 2020

Budget: \$37,500

Scope of Services Provided: PlanIT Geo conducted a city-wide tree inventory that started in city parks, and branched out into all city street rights-of-way. Overall, 7,500 trees were inventoried for the city. A tree inventory summary report with recommendations was also completed. (See: <https://pg-cloud.com/KetteringOH/>)

Status: Completed

COST PROPOSAL

PlanIT Geo typically prices tree inventories on a per unit basis, that way the City may save budget if the data collected falls short of the overall estimate. It also allows the City to continue to collect data above the given estimate for a fixed rate. Should project budget not be met with total number of trees, PlanIT Geo can provide a summary inventory report or other services upon request.

Item for Bid	Cost per Unit (Rate)	# of Units	Total Bid (Rate x # of Units)
Collection Cost per Public Right of Way tree (within 11 feet behind back of curb)	\$6/per tree or planting site	2,000+	\$12,000
Collection Cost per Front Yard tree (from 11 feet back of curb to front face of building on full width of lot)	\$7/per tree or planting site	4,000+	\$28,000
Annual Maintenance Fee for Tree Inventory Software Access	\$3,500/year renewal price- first year free starting at project delivery	1	\$0
Total Price	\$40,000		

PROJECT --- WORKPLAN & APPROACH

This project will include a comprehensive tree inventory based on the collection of approximately 6,000 public right-of-way and front yard trees within the City of Roeland Park. Public right-of-way trees (2,000) will be inventoried within 11 feet behind back of curb, and front yard trees (4,000) between the front face of the building on a lot and a point 11 ft behind the curb, as stated in the RFP. PlanIT Geo (PG) will staff this project with 4-5 full time arborists. This will allow the project to be completed in a timely manner, by August 2022. The Field Services team suggests the City to notify all residents regarding the front yard inventory to mitigate any delays in the project timeline.

PlanIT Geo will work with City staff to establish communications and protocols that adhere to industry standards to ensure proper and standard operating procedures are met. PlanIT Geo will also provide the City with the proper tools for the engagement with and maintenance of the inventory data, such as TreePlotter™ training. The inventory will be a living database that can be added to or edited in the future by the City.

PG's GIS-based tree inventory will be performed using computer tablets (Samsung tablets) that read information directly from the World Wide Web and the data will be easily exported and available in ESRI shapefile, Excel, and i-Tree acceptable formats.

WEB-BASED GIS DATA COLLECTION

Our web-based capabilities (TreePlotter) allow us to utilize the mobile GPS location feature built into our hardware devices (tablets). This location feature serves as the first tier for determining the exact location of the tree to be inventoried. Spatial information (latitude and longitude coordinates) is then collected based on the location of the tree on the base maps (Google, Esri, OpenStreetMap, others) by the arborist. With this, our Tree Inventory Specialists can accurately determine the ownership and exact location of each tree.

Using this approach, City of Roeland Park and PlanIT Geo's staff will gain these advantages:

- 1. Data and production transparency.** By utilizing a web-based data collection protocol PG will share the real time data collection map service so that collection progress can be monitored by appropriate staff members. Furthermore, web-based data collection enables PG to ensure that no trees are missed or that trees are not double inventoried throughout the entirety of the project.
- 2. Increased production rates.** Location data entry using GIS with accurate base map information is nearly twice as fast as using GPS equipment alone. Inventory personnel are not limited by weather conditions or interference by buildings or other obstructions.
- 3. High level of location accuracy.** GIS is only limited by the accuracy of the base map information provided. By utilizing the built-in GPS functionality of our hardware and our field expertise we can ensure accurate location information of 1-meter or less.



4. **Understand and Update.** With simple training, an unlimited number of simultaneous users (i.e. City managers and staff) can track and analyze existing trees according to risk, required action, species, diameter, or any other inventory attribute and quickly and dynamically perform status updates as required over time.

A Note on Data Security - As inventory information is collected, data are instantaneously stored on secure remote servers, eliminating the possibility of data loss, and making it possible for City staff to access and download, at any time, real-time data collection with secure login credentials. Your data is also backed up on our servers every 24 hours and our support staff can assist with accessing or restoring that backed up data if the need arises.

COLLECTION METHOD

PlanIT Geo will equip our Tree Inventory Specialists with a customized version of TreePlotter™ Software for recording the location and attributes of each tree. The GIS-based tree inventory will be performed using computer tablets (iPad and Samsung tablets) that read information directly from the World Wide Web on PlanIT Geo's TreePlotter software. This means that any similar web-connected device can also be used to collect, edit, and manage the inventory resources. The application enables each tree to be precisely mapped (within 1-meter spatial accuracy) with the attributes described in the next section. This also allows for seamless integration into the City's GIS system by simply exporting GIS data directly from TreePlotter and uploading into the City's own system.

TREE INVENTORY DATA FIELDS (EXCEEDS MINIMUM DATA COLLECTIONS ATTRIBUTES)

PlanIT Geo's final unit price is based on the following protocols and fields to be populated for each tree. Final fields will be determined at a project kick-off meeting and will be set for the duration of the project. These fields represent the minimum data requirements and suggested fields from the City's RFP as well as recommendations for additional fields. At minimum, our Tree Inventory Specialists will collect the following data for each tree mapped:

1. **Primary ID** – Each tree will be assigned a unique sequential number.
2. **GPS Coordinates** – Each tree will have a GPS coordinates (longitude and latitude) with sub-meter accuracy that can be easily uploaded to a GIS system to identify the location of the tree.
3. **Location** – Identify the location of each tree and/or site. Street tree locations will be organized by sequential tree site number and street name, block side, or corner location.
4. **Tree Common Name** - Common name of the tree inventoried.
5. **Species** – Trees are identified by genus and species using both botanical and common names and by cultivars where appropriate.
6. **Diameter (DBH)** – Diameter is measured to the nearest inch in one-inch size classes at 4-1/2 feet above the ground, or diameter-breast-height (DBH).
7. **Tree Height** - The height of the tree will be recorded to the nearest 5ft.
8. **Tree Spread** - The spread of the tree will be recorded to the nearest 5ft.
9. **Picture of Tree**
10. **Insect/Disease Impact** - Describes insect/disease impact on the tree if visible.

11. Overall Condition – Status of the tree:

- Alive – Tree is alive
- Dead – Tree is no longer living
- Removed – Tree has been removed
- Stump – Bottom area of a tree left after being cut down
- Proposed Planting Site-Large – Planting site typically 11 or more feet of root space with no overhead conflicts
- Proposed Planting Site-Medium – Planting site typically 6-10 feet of root space with no overhead conflicts
- Proposed Planting Site-Small – Planting site typically 1-5 feet of root space or under powerlines

9. Condition – The general condition of each tree is rated according to the following categories adapted from the International Society of Arboriculture's rating system:

- Excellent (100%)
- Very Good (90%)
- Good (80%)
- Fair (60%)
- Poor (40%)
- Critical (20%)
- Dead/Removal (0%)

10. Primary Maintenance Need. - The following primary maintenance needs will be determined:

- **Priority 1 Removal** - Trees designated for removal have defects that cannot be cost-effectively or practically treated. The majority of the trees in this category have a large percentage of dead crown and pose an elevated level of risk for failure. Any hazards that could be seen as potential dangers to persons or property and seen as potential liabilities would be in this category. Large dead and dying trees that are high liability risks are included in this category. These trees are the first ones that should be removed.
- **Priority 2 Removal** - Trees that should be removed but do not pose a liability as great as the first priority will be identified here. This category would need attention as soon as "Priority One" trees are removed.
- **Priority 3 Removal** - Trees that should be removed, but that pose minimal liability to persons or property, will be identified in this category.
- **Priority 1 Prune** - Trees that require priority one pruning are recommended for trimming to remove hazardous deadwood, hangers, or broken branches. These trees have broken or hanging limbs, hazardous deadwood, and dead, dying, or diseased limbs or leaders greater than four inches in diameter.
- **Priority 2 Prune** - These trees have dead, dying, diseased, or weakened branches between two and four inches in diameter and are potential safety hazards.
- **Large Tree Routine Prune** - These trees require routine horticultural pruning to correct structural problems or growth patterns, which would eventually obstruct traffic or interfere with utility wires or buildings. Trees in this category are large enough to require bucket truck access or manual climbing.

- **Small Tree Routine Prune** - These trees require routine horticultural pruning to correct structural problems or growth patterns, which would eventually obstruct traffic or interfere with utility wires or buildings. These trees are small growing, mature trees that can be evaluated and pruned from the ground.
- **Training Prune** - Young, large-growing trees that are still small must be pruned to correct or eliminate weak, interfering, or objectionable branches in order to minimize future maintenance requirements. These trees, up to 20 feet in height, can be worked with a pole-pruner by a person standing on the ground.
- **Stump Removal** - This category indicates a stump that should be removed.
- **Plant Tree** - During the inventory, vacant planting sites will be identified by street and address. The size of the site is designated as small, medium, or large (indicating the ultimate size that the tree will attain), depending on the growing space available and the presence of overhead wires.

12. Overhead Utilities – The inventory indicates the presence of overhead utilities at the tree site. (Yes/ No) and indicate their approximate height to within 5ft.

13. Target Assessment - Any people, property or activity zones that could be injured, damaged, or disrupted by tree or limb failure.

14. Clearance Required - Trees, which are causing or may cause visibility or clearance difficulties for pedestrians or vehicles, will be identified, as well as those trees blocking clear visibility of signs or traffic signals. Minimum clearance should be 8 feet for sidewalks, 14 feet for roadways and 5' from buildings and other structures.

15. Hardscape Damage - Damage to adjacent sidewalks and curbs by tree roots are noted. Notes on potential fixes for the problem are encouraged. (remove, replace, redesign, etc.)

15. Additional Notes - Additional information of possible importance is noted here; visible at ground level utility equipment, hardscape materials and others as the City directs.

16. Date of survey and name of inspector.

FORMAT OPTIONS FOR INVENTORY DATA DELIVERABLES

Upon completion of the inventory and the QA/QC process, PlanIT Geo will deliver tree inventory data in Microsoft Excel and ESRI Shapefile and/or File Geodatabase to be integrated with the City's current mapping/GIS programs. Summary inventory data in Microsoft Excel format will include a final tally of each tree species (including age and size) and its percentage of total urban canopy cover. PlanIT Geo will meet with the City prior to data delivery to review preliminary inventory. Data can be delivered in the desired coordinate system and contain full metadata references compliant with FGDC standards. Data will be reviewed for errors prior to being provided to the City. TreePlotter™'s "Exporter" tool can save data as CSV or Shapefile formats at any point in time during the project and active TreePlotter subscription. Data export is free at any time and will be no extra cost to the City.

QUALITY CONTROL

PlanIT Geo will provide the City with a professional, courteous, and informative tree inventory project experience beginning with high-quality tree inventory data. We can make this assurance because:

1. Quality control begins with proper training and education. PlanIT Geo's ISA Certified Arborists are college-educated and skilled at conducting tree inventories.
****All technicians working on this project have an ISA Certified Arborist credential and are supervised by an Arborist with a Tree Risk Assessment Qualification (TRAQ) credential.***
2. During the inventory process, extensive quality control checks are applied regularly. Using PlanIT Geo's proprietary TreePlotter application access will be granted to the City staff to dynamically monitor inventory progress.
3. In addition to daily quality checks and control, tree inventory Project Manager TJ Wood will perform remote/on-site data checks to ensure data collected by other staff adhere to City work specifications and national industry standards.
4. PG welcomes and encourages the City arborist and staff to periodically perform on-site verification of the data. PG staff will cooperate fully with the City arborist and staff to achieve a high level of confidence in the accuracy of the data. PG will provide staff with weekly updates.
5. PG assures that if any errant tree site location is detected, it is our responsibility to correct the data promptly.

PROJECT KICK-OFF

Upon award, PlanIT Geo will schedule the project kick-off meeting and provide a tentative agenda. Topics to cover during the kick-off include:

- Project schedule, communications, meetings, and priority areas
- Tree inventory data fields and criteria and finalizing the preferred final data delivery format
- Safety, equipment, and industry standards
- Minimum tree diameters and measurement criteria
- Rights-of-way limits and criteria
- TreePlotter software app set up

TIMELINE/SCHEDULE OF MILESTONES

PlanIT Geo's Tree Inventory Specialists can typically inventory street and park trees at a rate of ~200 trees/day/arborist (or roughly about 1,000 trees per week). With these statistics in mind, the City can expect the inventory to be completed within a timely manner.

Estimated Timeline

Contract Award: Anticipated May, 2022

Kickoff meeting: Anticipated June, 2022

Inventory Start date: July, 2022

Inventory Completion and Delivery of Data: August, 2022

ABOUT TREEPLOTTER™

The most important question municipalities want to answer after a tree inventory is:

How will I keep it accurate and up to date?

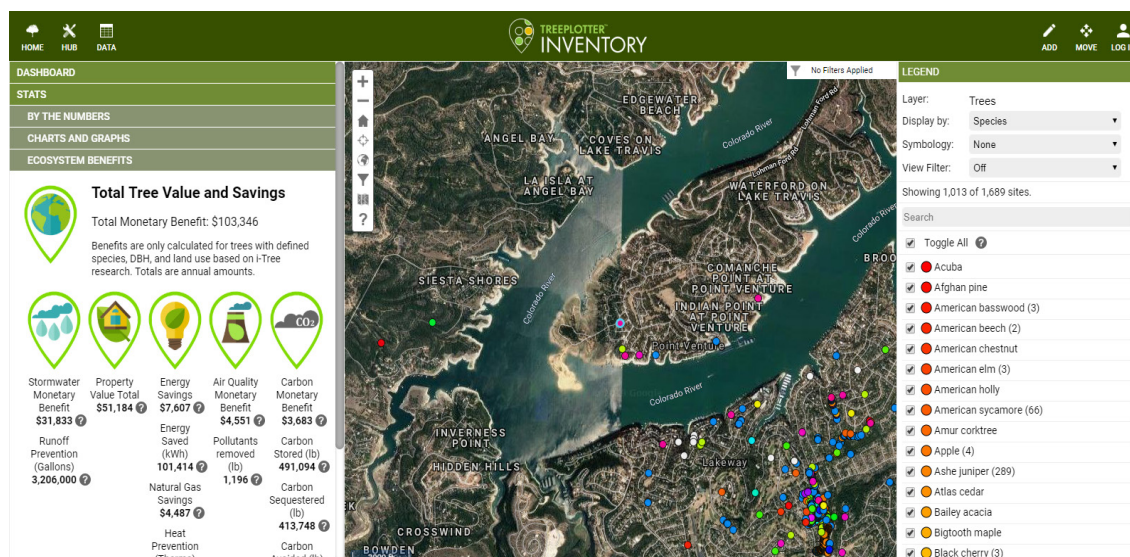
High quality tree management software is our best answer.

There is a difference between traditional GIS software, and tree management software built specifically for the role of urban foresters. Many municipalities struggle to get out of a **reactive** mode of tree management. [TreePlotter](#) is designed to help you do the opposite. The City will be able to stay **proactive** without falling behind. Even if the City is short on time, funding, staff, or other resources, our goal is to ensure that you maximize the benefits of your urban forest while minimizing the cost.

As a part of this project, PlanIT Geo is offering the City the first year subscription for free (a \$3,500 value) that will begin at project completion.

UNIQUE FEATURES

- **Intuitive Visualization** – color-coding of tree map points based on any data attribute (e.g. by species, genus, date planted, condition, size, maintenance priorities, etc.)
- **Data Field Editor** - a simple interface for customizing data fields to fit your management plan as it evolves.
- **Tree inspections** - a history log of all tree visits
- **Save and share custom interactive maps** - the ability to save custom interactive maps to facilitate the communication of complex information to specified individuals such as crew members, contractors, public stakeholders, and community members.
- **Advanced TRAQ risk assessments** - the ability to perform qualified TRAQ risk assessments in the field to prevent liability from hazardous trees
- **Offline tools** - work in the field with low or zero internet connection
- **Direct customer support by phone**
- **Instant live reports** - generate charts and reports that can be analyzed and shared easily, in a single step.
- **Community engagement tools** - an online web portal designed for community engagement and interaction. Community members can explore key information and add trees to the map.



SUPPORT

Your on-site arborists will provide free in-person training on TreePlotter™.

After the completion of the inventory, PlanIT Geo provides responsive, personalized technical support to all software clients from 8am-7pm Central time and through emergency numbers over weekends and holidays. We also frequently respond to questions, bugs, and training requests at other hours.

Additional training and support services include:

1. The HELP button inside the software
2. Email through support@planitgeo.com
3. Our knowledge base and video library: <http://support.treeplotter.com/>

We invite you to read our [independent client testimonials](https://www.capterra.com/p/154730/Tree-Plotter/) on the popular review site Capterra at <https://www.capterra.com/p/154730/Tree-Plotter/>

Out of 117 reviews provided, nearly every single one ranks our support at 5 stars, giving us a 4.5 average star rating.



APRIL 8, 2022

ROELAND PARK, KANSAS

Public Right-of-Way & Front
Yard Tree Inventory



PlanIT Geo
developers of TreePlotter



Public Right-of-Way & Front Yard Tree Inventory

CN Utility Consulting
Sarah Lilley, Supervisor of R&D
slilley@cnutility.com
310.738.9760

April 8, 2022



YOUR PARTNER IN INNOVATIVE SOLUTIONS

PO Box 818, Des Moines, IA 50304 **PHONE** 844.764.2682 **FAX** 515.398.0010 **WEARECNUC.COM**

April 8, 2022

City of Roeland Park
4600 W 51st Street
Roeland Park, KS 66205

Re: RFP for Public Right of Way & Front Yard Tree Inventory

To the City of Roeland Park:

CNUC is pleased to submit its technical and cost proposal in response to the above-referenced Request for Proposal for the City of Roeland Park. Our company has provided high-quality vegetation management consulting services since 1999, and our experienced team of arborists began the specific work of municipal tree inventory inspections in 2016. CNUC is a corporation led by Derek Vannice, company president, who would represent CNUC in an undoubtedly successful partnership with the City of Roeland Park.

The role that trees play in forming the City's neighborhood character is invaluable. Beyond aesthetics, the City's trees provide benefits including moderating heat, absorbing runoff, and filtering particulate matter, adding to the City's environmental health and quality of life. The City of Roeland Park faces a unique challenge in managing trees in both City- and privately-owned settings, each with different aesthetic goals and possible risks. Trees are a living city infrastructure which age, become unhealthy, and decline, and their needs must be prioritized to be efficiently managed. While the natural character of the City's trees may be treasured, it is prudent to monitor, provide maintenance, or even remove trees that are in decline or pose a risk to residents and visitors.

CNUC would be honored to assist the City with managing their community forest. Our experienced arborists have worked with municipalities and utility companies, inventorying and assessing the risk of thousands of trees. We are experienced with prioritizing the maintenance requirements of a forest's inventory and understand the harm that can occur when trees are not managed adequately. In our day-to-day job duties, we have spent countless hours talking with local homeowners about their trees, their value and how to manage their risk. We would be proud to bring that love and understanding of trees to the City of Roeland Park.

On behalf of CNUC, thank you for giving us the opportunity to respond to this RFP and we look forward to beginning a mutually rewarding partnership.

Sincerely,



Sarah Lilley
CNUC Supervisor of R&D

Table of Contents

Executive Summary	4
Company Qualifications	5
Team & Project Manager Qualifications	5
Relevant Experience & References	6
Schedule & Availability	7
Cost of Proposal	8
Proposed Workplan & Milestones.....	9



Executive Summary

Founded in 1999, CN Utility Consulting's (CNUC) experience over the past two decades has included a myriad of complex projects throughout North America, all focused on vegetation management consultation. In 2010, CNUC began providing utility vegetation management assistance with expanded service offerings on long-term contracts. In 2011, Derek Vannice, former Executive Director of the Utility Arborist Association (UAA) and former Director of Certification for the International Society of Arboriculture (ISA), joined the team to manage operations. Derek's extensive knowledge of the industry serving 18 years as the industry spokesperson, and business background has been a key ingredient in our growth. Since then, CNUC has expanded our employee base to nearly **450 employees working throughout North America, including 118 Certified Arborists.**

CNUC's experience in tree inventories makes us well-qualified to assist municipalities with their requirements to record tree numbers, species, and condition. Our employees understand the importance of properly identifying trees, accurately reporting their location, and are familiar with the harm that can be caused when a high-risk tree is not addressed. **As a company, our vision is to provide innovative, economically sensible and environmentally sensitive vegetation management services.**

Our urban forestry staff includes professionally trained and certified arborists, many with additional qualifications in tree risk assessment, with oversight from our Director, Randall H. Miller, who has an M.S. in Urban Forestry and is a Board-Certified Master Arborist (IL-0225BU). We are confident that our skills and experience align strongly with those necessary for the completion of the City of Roeland Park's tree inventory.

Company Qualifications

TEAM & PROJECT MANAGER QUALIFICATIONS



SARAH LILLEY, WE-11822AU, TRAQ **Supervisor of R&D and Project Lead**

Sarah Lilley is CNUC's Supervisor of R&D and will serve as the point of contact for this project. She has worked on UVM and municipal contracts across the country. Sarah has worked with CNUC for six years, has assessed thousands of trees for risk, and is always happy to talk to the public about their trees. She has Bachelor of Science degrees in Biology and Environmental Studies from Gettysburg College, and a Certificate in Sustainability from UCLA Extension. Sarah is an ISA Certified Arborist, Utility Specialist, and is qualified in Tree Risk Assessment.



JACOB THOMPSON, SO-10704A, TRAQ **Inventory Arborist**

Jacob Thompson has always been fascinated by nature, having grown up on a farm in Indiana. Jacob received a Bachelor of Science degree in Interdisciplinary Agriculture with a minor in Entomology from Purdue University; he has worked with CNUC since 2019. Jacob's interest in species continues with trees, and he is often seen carrying around a field guide to discover his next tree. He has worked on municipal and utility projects in several states, and is a recent transplant to the Chicago area, working on one of CNUC's long-term projects in the metro area.



MARINA DIAZ, WE-12711A, TRAQ **Inventory Arborist**

Marina Diaz attended the University of California Los Angeles and graduated with a Bachelor of Science in Biology. She has been with CNUC since 2017, both in the field and as a Data Management Specialist, responsible for data QC. With an attention for detail and adventurous attitude, Marina is always looking to expand her experiences in new locations. She has worked on both municipal and utility tree inventories, is an ISA Certified Arborist and Tree Risk Assessment Qualified.

RELEVANT EXPERIENCE & REFERENCES

CNUC has performed extensive tree inventories throughout North America, for utility and municipal clients. Our arborists are familiar with local tree species, both native and ornamental, and are practiced in identifying defects which may lead to failure. CNUC has exposure to numerous GIS software systems, due to experience on a wide variety of municipal and utility contracts.

Our recent and local experiences are listed in the chart below.

CLIENT	SCOPE OF WORK	PROJECT CONTACT
Sioux Falls, SD September 2021	CNUC conducted a tree inventory, including condition rating and maintenance requirements, for 1,500 trees in City-owned golf courses in both naturalized and landscaped areas.	Bryan Peterson 605.367.8222 BPeterson@siouxfalls.org
Evergy Services Inc. 2022- Present	CNUC provides utility foresters to complete vegetation preinspections, quality control audits, customer service requests, storm response, tree crew oversight, outage investigations and pole/hardware inspection along Evergy's distribution and transmission lines. Foresters are located in Kansas and Missouri, centered in the Kansas City area.	David Martin 417.316.2701 David.martin@evergy.com
PlanIT Geo CA, MA 2019-present	CNUC has provided arborists to complete numerous large-scale street tree inventories alongside PlanIT Geo including: Fremont, CA: 45,000 trees Boston, MA: 58,000 trees Los Banos, CA: 15,000 trees	TJ Wood 303.847.8809 Tjwood@planitgeo.com

SCHEDULE & AVAILABILITY

CNUC proposes to conduct the tree inventory beginning in June, when trees are fully leafed out. We would work with the City to arrive at the best mutual time to begin data collection.

Kickoff Meeting

After the contract is awarded, we would communicate with the City to schedule a kickoff meeting. This meeting would serve as an introduction between the City and the CNUC inventory team, and a discussion of the inventory process. This meeting can either occur virtually, or in person at the start of data collection.

Data Collection

Data collection would commence following the kickoff meeting. Inventory arborists would meet with the CNUC Project Lead in the field, to reach consensus on an efficient plan to systematically progress through the City's urban forest. It is anticipated that data collection would take 2-3 weeks to complete, with employees working Monday-Saturday. During the data collection stage, weekly update reports will be made to the City's representative. Any trees which are identified to create an imminent risk to safety will immediately be brought to the attention to the City representative.

Upon the completion of the tree inventory, the collected data will undergo a final QC check before being submitted to the City. Should the City wish, we will schedule a Lessons Learned meeting to discuss the tree inventory process and preliminary trends observed in the data.

PROJECT TIMELINE

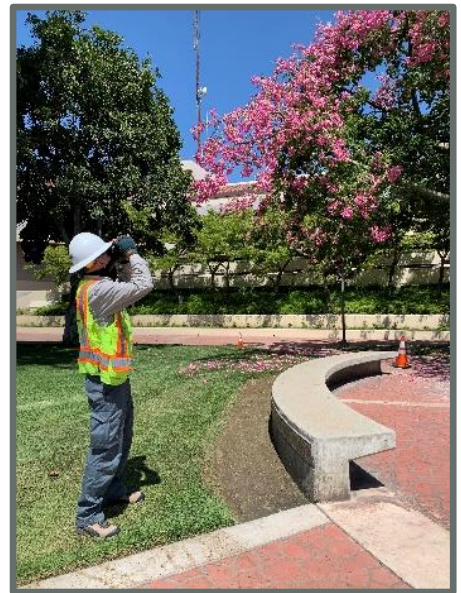
TASK	Apr 8, 2022	Apr-May 2022	June 6, 2022	June 13, 2022	June 21, 2022	June 28, 2022	July 8, 2022	July 15, 2022
Proposal Due	X							
Contract Awarded		X						
Kickoff Meeting ¹			X					
Tree Inventory Data Collection								
Tree Inventory Data QC								
Inventory Wrap-up and Lessons Learned Meeting ¹								X

¹ These tasks will be scheduled after discussion with the City.

Quality Assurance & Control

CNUC's approach to quality is holistic, beginning by having competent arborists in the field. Our reputation and extensive contacts in the industry provide an excellent avenue to obtain highly qualified employees. CNUC employees tend to be well-educated with a strong foundation in forestry principles; career development is encouraged through in-house trainings, field experience and mentoring. With teamwork being one of our core values, arborists will work closely together to support each other in the field and provide accurate species identification.

The data collected on the City's trees will be reviewed for completeness and accuracy. CNUC welcomes and encourages City staff to perform on-site verification of the data. We will cooperate fully with City staff to achieve data that is >95% accurate.



Cost of Proposal

Based on the personnel and total hour requirements for the tree inventory, the unit cost per tree for the re-inventory and ash tree assessment is **\$3.88** for a cost of \$23,280 for an estimated 6,000 trees. The cost per tree includes the required labor, equipment, travel, training, and data consolidation.

Item for Bid	Cost per Unit (Rate)	# of Units	Total Bid (Rate X # of Units)
Public Right of Way Tree Inventory	\$3.88/tree	2,000	\$7,760
Front Yard Tree Inventory	\$3.88/tree	4,000	\$15,520
Annual Maintenance Fee for Tree Inventory Software Access	\$33/user/month	TBD	
Contract Total			\$23,280

Proposed Workplan

The City of Roeland, KS is looking to gain an accurate inventory of trees within the public right-of-way and front yard trees. With this information, the City will work to develop a long-term tree maintenance plan. By including frontage trees in the inventory, the City will be able to develop a tree protection ordinance, to preserve the natural beauty of Roeland Park for the future. Collected data shall be delivered in an acceptable GIS format.

WORKPLAN

The first objective of the project is to conduct an inventory of City trees with a diameter at breast height (DBH) of 12 inches or greater within the street right-of-way (11 feet behind back of curb). In addition, the City would like to inventory frontage trees with the same minimum DBH, located 11 feet behind back of curb to the front face of the building on each lot.

Software and Data Collection

CNUC proposes to use the data collection software Fulcrum for the City's tree inventory. A customized Fulcrum app will be developed for the City, to collect the following data features:

- Location - GPS coordinates
- Tree Common Name
- Tree Latin Name (Genus, species)
- DBH (in inches)
- Tree Height (in 5' increments)
- Tree Spread (in 5' increments)
- Overall Condition (Evaluated in accordance with ISA rating system)
- Picture of tree
- Insect/Disease Impact
- Primary Maintenance Needs for Public Right of Way Trees Only

Fulcrum is able to incorporate City-provided imagery base layers, should the City prefer. All tree inventory data belongs to the City, and will be delivered in a kmz file at the project's completion. During the data collection phase of the project, CNUC will provide a Fulcrum log-in to the City, so they can observe and provide feedback as needed. Should the City decide to continue using Fulcrum after the project's completion, the cost would be \$33 monthly for each user.

CNUC would also welcome the City's preference to use their own GIS software. Our arborists have experience with a multitude of data collection software, and strive to deliver data in the format best suited to the City's needs.

Employees are provided all equipment necessary to complete data collection, including a vehicle, iPad, cellphone, DBH tape, rangefinder and personal protective equipment (PPE). CNUC personnel and vehicles will display proper identification (marked trucks, logoed clothing and PPE, and company ID badges).

CNUC arborists work in urban and remote settings, in all types of weather, and provide excellent customer service to city residents and utility customers alike. Due to the location and nature of our arborists' work, they are constantly reminded of the company's first value: safety. Employees conduct daily job briefs to identify possible safety hazards, attend weekly safety calls, and wear appropriate PPE at all times on the job site. Required PPE includes Class 2 reflective and logoed safety vests, logoed hard hats, vehicle-mounted safety beacons and/or strobes, safety cones, and other appropriate safety equipment and attire as the project requires.

Project Milestones

- Kickoff Meeting: June 6th, 2022
- Tree Inventory Data Collection Completion: June 28th, 2022
- Tree Inventory Data Quality Control Completion: July 8th, 2022
- Inventory Wrap-Up and Lessons Learned Meeting with City: July 15th, 2022



Proposal for Public Right of Way and Front Yard Tree Inventory City of Roeland Park, KS

April 8, 2022



Stefan Bourgoin, TRAQ Certified Arborist
305 West Shotwell Street
Bainbridge, GA 39819
(256) 682-1493



**WIREGRASS
ECOLOGICAL
ASSOCIATES**



WIREGRASS ECOLOGICAL
ASSOCIATES

TABLE OF CONTENTS

SECTION 1. COVER LETTER AND EXECUTIVE SUMMARY	2
SECTION 2. COMPANY QUALIFICATIONS	4
Previous Experience No. 1	6
Previous Experience No. 2	6
Previous Experience No. 3	7
SECTION 3. COST OF PROPOSAL	8
SECTION 4. PROPOSED WORK PLAN & MILESTONES	8

SECTION 1. COVER LETTER AND EXECUTIVE SUMMARY

1A. COVER LETTER

April 8, 2022

Donnie Scharff
Roeland Park Director of Public Work
4600 W. 51st Street
Roeland Park, KS 66205
dscharff@roelandpark.org

Dear Mr. Scharff:

Wiregrass Ecological Associates (WEA; a subsidiary of Southern Forestry Consultants (SFC)) is excited about the opportunity of providing tree inventory data collection services to The City of Roeland Park, Kansas. We respectfully submit our price and qualifications for the Public Right of Way and Front Yard Tree Inventory bid. We have reviewed the amended combined synopsis / solicitation for this solicitation and can confirm we meet all insurance, contracting, qualification, and experience requirements. We anticipate our qualified and experienced team of biologists and arborists can complete this work by one year from its issue date. We would also like to note that we have the capability to expound upon the project through further efforts to provide data associated with the project as a geospatial map web, upon the City's request and a future scope determination (See Proposed Work Plan and Milestones below).

As project manager for this project, I (**Stefan M. Bourgoin, TRAQ-Certified Arborist**) will lead our team to complete this work. Mr. Bourgoin serves as principal ecologist for both WEA and SFC. He is certified as an ecologist through ESA and a Tree Risk Assessment Qualification (TRAQ)-qualified arborist through ISA and has over 10 years of project management experience in resolving natural and water resources management and policy issues, mitigation and restoration area management and monitoring, conducting tree inventories (City of Cocoa, FL), listed species monitoring and reporting, wetland delineation and monitoring, extensive use with the ArcGIS/ArcPro software series through ESRI, and ecological research and monitoring in ecosystems across the southeastern U.S. Mr. Bourgoin previously served as a senior scientist for Atkins, Inc, in Tallahassee, FL.

In addition, **Austin Carroll (President of Wiregrass Ecological Associates)** will serve in a field leadership role for the project. Mr. Carroll is the President of Wiregrass Ecological Associates (WEA) and a Partner at its parent company, Southern Forestry Consultants (SFC). He is a forest ecologist and wildlife biologist with over 18 years of project management experience on both public and private lands. Mr. Carroll has extensive forest management experience, particularly from the Big Bend region of Florida west to Pensacola. He has helped develop and staff mitigation plans for clients such as the Port Panama City and the Northwest Florida Beaches International



Airport (ECP). A large component of his expertise involves the identification and management of various tree species within both a forestry and ecological concept. Mr. Carroll previously served as the Southeast US Program Manager of Environmental Sciences and the National Aviation and Environmental Sciences Lead for Atkins, Inc. He has also served as a forest wildlife ecologist for International Paper and The St. Joe Company

Also, **Jeffrey Busch (TRAQ-Certified Arborist)** with Bayhead Ecological Solutions, LLC, will serve in a limited role on the project team. Jeffrey is a Certified Arborist through ISA and has a diverse working knowledge of arboriculture. He has completed multiple previous tree inventory projects and has also previously teamed with WEA in completion of the City of Cocoa, FL, Tree Inventory. He also holds a Tree Risk Assessment Qualification (TRAQ) through ISA that allows him to conduct Tree Risk Assessments.

In conclusion, WEA reaffirms our excitement and interest in serving the City of Roeland Park under the Public Right of Way and Front Yard Tree Inventory contract. Our project team possess the unique professional qualifications and experience required to complete this project. Furthermore, our commitment to QA/QC procedures meets and exceeds the standards required from our federal clients. Given our cost-effective and efficient approach to projects, we are confident that we can provide these tree inventory services at a reasonable cost to the City of Roeland Park.

Sincerely,

Stefan M. Bourgoin, ISA-Certified Arborist

1B. EXECUTIVE SUMMARY

Wiregrass Ecological Associates (WEA) is excited to offer its services to the City of Roeland Park for its “Public Right of Way & Front Yard Tree Inventory”. WEA is an environmental consulting firm that has experience conducting tree inventories/risk assessments for various other municipalities (City of Cocoa, FL; City of Brooksville, FL; City of Tallahassee, FL). Aside from strictly arboricultural services, the WEA team has an extensive tree-identification background through jurisdictional wetland delineations WEA also prides itself on staying on the front lines of innovation within both the environmental as well as arboricultural arenas, which it has already utilized through previous inventories and will now bring to Roeland Park. These new technologies used through the inventory will allow real-time data collection tracking and utilize features designed to create an unparalleled ease-of-use through the inventory process. The project lead on this project, Stefan Bourgoïn, is a TRAQ-certified arborist and will be teaming with another TRAQ-certified arborist, Jeffrey Busch, from Bayhead Ecological Solutions. The President of WEA, Austin Carroll, will also be available in a support/oversight role to provide his valuable advice and experience. Due to our team’s experience and expertise, along with the financial flexibility of being smaller companies, we are confident that we can provide a quality assessment of Roeland Park’s trees for a very competitive price.

As the project is described with 6,000 trees needing to be inventoried with Roeland Park, we anticipate a total cost of \$27,000 to complete the project (\$9,000 for Public Right of Way Trees and \$18,000 for Front Yard Trees). If for any reason there are additional trees needing inventory above and beyond the 6,000, WEA proposes a rate of \$5 per tree to offset the additional costs.

SECTION 2. COMPANY QUALIFICATIONS

2A. COMPANY RESUME

Mr. Bourgoïn has multiple years of tree-related field work and identification through his current and previous jobs. Mr. Bourgoïn is also a TRAQ-certified arborist through the International Society of Arboriculture (ISA) and recently completed a similar urban tree inventory in Cocoa Beach, FL (September-October 2020) alongside Mr. Busch (see below). This effort included the inventory of 8500 trees within the city’s right-of-way and the subsequent composition of an Urban Forestry Management Plan based on these results. While with Atkins North America, his previous company under Mr. Carroll there as well, he worked extensively on conducting NEPA and Project Design and Environmental (PD&E) assessments of multiple major proposed roadways near the



Panama City/Bay County region in Florida (Gulf Coast Parkway, West Bay Parkway, and Gulf to Bay Highway). These involved the identification and protection of multiple “legacy” trees, evaluating the quality of trees tagged for potential removal, and also providing hundreds of acres of wetland delineations. He also participated in various PD&E other projects throughout the Florida peninsula, including the Wellness Way Corridor evaluation. Through these unique field experiences, along with multiple others included in his resume, Mr. Bourgoïn is well-attuned to the inventory of forests, tree species, and urban areas. Mr. Bourgoïn received his B.S. in Biology from Birmingham-Southern College and his M.S. in Biological Oceanography from Florida State University.

As a program manager and eventual Southeastern Sciences Group Manager at Atkins North America, Mr. Carroll was instrumental in developing and implementing mitigation plans to offset the development of the Northwest Florida Beaches International Airport and the expansion of the Port of Panama City Intermodal Site. He has an experience and knowledge of tree inventories, species identification and care, as he is a Registered Forester and former employee of the St. Joe Company. Mr. Carroll received his B.S. in Forestry as well as M.S. in Wildlife and Fisheries Science through Mississippi State University and his M.B.A. through the University of Florida’s Warrington College of Business. Mr. Carroll is expected to serve in an overseeing support role for the project, contributing his expertise and knowledge to the project effort.

Jeffrey Busch with Bayhead Ecological Solutions, LLC, serves an additional team member that brings his own unique expertise. He is an ISA-Certified Arborist with a Tree Risk Assessment Qualification (TRAQ). In addition to assisting WEA in the completion of the aforementioned City of Cocoa Tree Inventory, he has experience with estimating the value and importance of community trees and Urban Forests as well as an understanding of local municipalities and their inventory requirements. Jeff completed an additional inventory for the City of Brooksville, FL, where he inventoried trees for preservation within a 40-acre property and also performed risk assessment for potentially problem trees. Jeff has conducted a variety of tree assessments tasks including Tree inventory, mangrove permitting, pruning and removal, Tree Risk Assessments, nuisance species control, supplemental upland and wetland mitigation planning, management of planting, and maintenance and has assisted other companies in performing tasks required to completing a variety of arboricultural assessments. Mr. Busch received his B.S. in Biology from St. Petersburg College.

Additional team members with WEA are expected to contribute hours to the project, although they are not considered to be “key members” due to their experience level and the anticipation that they

will be serving in a support role alongside one of the key members. All of the key team members' resumes are provided in **Appendix A**.

2B. RELEVANT REFERENCES

PREVIOUS EXPERIENCE NO. 1

Contract/Work type: Tree Inventory for the City of Cocoa, FL

Contract Number: B-20-17-COC

Total Contract Value: \$37,400

Agency/firm for who work was performed: City of Cocoa Public Works

Contact person at the site: Frank Mirabito (321) 433-8776

E-mail address: fmirabito@cocoafl.org

Month/Year work began - Month/Year work ended: 09/2020-10/2020

Brief description of duties: WEA and Bayhead Ecological teamed together to complete a tree inventory for the City of Cocoa, FL. Cocoa had not had a tree inventory completed since 1999, so data was lacking and a complete geospatial inventory of the city Right-Of-Ways, parks, cemeteries, municipal buildings, and all other city-owned property. This inventory collected a complete dataset on 8,500 trees throughout the city. Tree Risk Assessments (TRAs) were performed on those trees deemed to be a critical risk to the city through their condition and location. A Tree Management Plan summarizing this inventory and recommending actions for the City of Cocoa to take in their tree management process was completed in early 2021.

PREVIOUS EXPERIENCE NO. 2

Contract/Work type: City of Brooksville Tree Inventory and Mitigation, Hernando County, FL

Total Contract Value: \$50,000

Agency/firm for who work was performed: Duke Energy

Contact person at the site: Wayne Richardson

E-mail address: wayne.richardson2@duke-energy.com

Stefan M. Bourgoin | Project Manager/Arborist | sbourgoin@wiregrasseco.com | Mobile: 256-682-1493
Bainbridge, GA | Enterprise, AL | Monticello, FL | Charlotte, NC | Gulfport, MS | Columbia, SC



Month/Year work began - Month/Year work ended: January/2018-January/2019

Brief description of duties: Inventoried trees for the City of Brooksville, FL, within a 40-acre property and provided mapping and tree data for trees to be preserved along a canopy preservation road. Bayhead also provided mitigation permitting and Tree Risk Assessments for “grand oaks” preservation and established setbacks along the preservation areas. The survey/inventory was completed using sub-meter GIS locations to record diameter at breast height (DBH), species type, and vigor and also involved the completion of ISA TRA forms and photo documentation. The site was extremely overgrown and treacherous to navigate. Permitting for the project was attained in less than 6 months and ground-breaking took place in Jan 2019.

PREVIOUS EXPERIENCE NO. 3

Contract/Work type: City of Tallahassee, Chadwick Way Sidewalk Installation Tree Assessment
Contract Number (if applicable):

Total Contract Value: \$5,000

Agency/firm for who work was performed: Atkins North America

Contact person at the site: Mario Rivieccio

Valid E-mail address: mario.rivieccio@atkinsglobal.com

Year work began - Year work ended: July 2017

Brief description of duties: While working at Atkins, WEA staff performed a tree assessment on particular trees within the right-of-way of a sidewalk installation/expansion project within Tallahassee. The sidewalk right-of-way impacted certain trees which had to be assessed for quality.

2C. SCHEDULE & AVAILABILITY

In order to properly identify all tree species within the project area based on all characteristics and features available, Wiregrass proposes that the project should not begin until the mid-to-late May 2022 timeframe. This will allow trees to have bloomed and produced leaves, essential aspects in their identification. We then anticipate the field portion of the project to be completed in approximately 2 to 3 weeks. Once data collection has occurred, the data will be processed to ensure

adherence to the needs of the City. The final deliverable for the project is therefore estimated to be mid-to-late June, 2022.

SECTION 3. COST OF PROPOSAL

In order to conform with the standards put forward in the RFP by the City of Roeland Park, the cost breakdown of the project is presented below in the form given to responders.

- Data Collection Cost per Public Right of Way tree (within 11 feet behind back of curb) **\$ 9000**
- Data Collection Cost per Front Yard tree (from 11 feet back of curb to front face of building on full width of lot) **\$ 18000**
- Annual Maintenance Fee for Tree Inventory Software Access – If Applicable (i.e. Contractor currently using tree inventory software, what is cost to city to access data) **\$500** annual base price for an ESRI online “creator” license to manage all tree inventory data. A creator license must exist to manage the tree inventory data online, but below creator there are additional add-on licenses that allow different customization:
 - “Viewer” license that can only view online data = **\$120/year**
 - “Field Worker” license that allows viewing and also data collection/editing from mobile devices = **\$350/year**

SECTION 4. PROPOSED WORK PLAN & MILESTONES

4A. PROPOSED WORK PLAN

In experience with other similar tree inventory projects, we have learned that it is essential before the field effort begins to have clearly defined GIS-compatible boundaries for all areas that are to be surveyed. The City of Roeland Park has stated in the RFP trees will be inventoried both in the public right of way (11ft from back of curb) and also in the front yards (between building face and the right of way) of businesses/residences. If possible, Wiregrass (WEA) will work to obtain GIS files from the City of Roeland Park that specifically delineate the right of way area; this will greatly streamline the field effort and reduce its time to completion. If this data is not available, WEA will use publicly available Department of Transportation files showing roadway centers to calculate where this 11-ft ROW limit exists.

A meeting with Roeland Park staff upon selection will outline the major timeline, scope, and direction of the project. Once authorized to begin work, WEA will develop a geodatabase through ESRI ArcPro that contains all necessary fields for proper data collection in the field. The data fields needed for each tree will include: location (point file with latitude/longitude recorded



automatically with sub-meter precision through use of the ESRI Field Maps mobile application paired with a BadElf™ GPS Bluetooth receiver), the tree species (common and scientific name), diameter at breast height (DBH) in inches, estimated height (in 5 foot increments), tree spread (in 5 foot increments), the overall condition of the tree (Excellent, Good, Fair, Poor, or Removal), photographs of each tree inventoried to record a visual inspection of the tree for posterity, the impact of insect or disease on the tree, and a general notes field to record observations not covered within the other fields or any ancillary observations. Data collected will be stored in a shapefile (.shp) format, as well as a geodatabase (.gdb) for operability within ArcPro and ArcGIS Online. As WEA has completed projects recently with very similar data requirements, we anticipate this being a straightforward and time-efficient endeavor. This geodatabase can be constructed to have all data needed in drop down menus, so that field collection can occur rapidly and save time for each tree.

Once the geodatabase has been developed, WEA will review the City-provided right-of-way information as well as neighborhood and city boundaries, along with any other areas deemed necessary for inventory at the City's discretion, to determine the best course of action to begin inventorying the City's approximately 6,000 trees. Depending on the estimated time needed to complete inventory of these areas, 1 or more project teams will be assembled to begin the inventories in a uniform direction (likely North-South/West-East) to ensure consistent coverage of inventory areas. A project team will consist of two members that will each work together to provide complete coverage of each area needing an inventory. These project teams will all be made from employees of WEA or Bayhead Ecological Solutions (BES), the subcontractor used for this project, that also worked together in the Fall of 2020 to complete the tree inventory for the City of Cocoa, Florida. These teams have a familiarity with this type of project as well as working with each other. Using the combination of an iPad and BadElf™ GPS Bluetooth receiver, a sub-meter accuracy point will be taken in the ESRI Field Maps application to mark each tree location, and the above data will be collected. At least one photo of each recorded tree will be collected for any further analysis needed. After each field day the collected data will be viewed with aerial imagery in ArcPro desktop software to ensure that 1) each point collected represents a tree, 2) all data fields associated with each tree have been completed, and 3) that the location of the points is correct. Data collected within the FieldMaps mobile app is synched in real time with ArcGIS Online, which will allow real-time progress tracking from our home office while collecting data to ensure that these day-end QA/QC checks are as streamlined as possible.

When data has been collected for the entire project, it will be delivered to the client in both a geodatabase and shapefile format for geospatial analysis, as well as Microsoft Excel spreadsheet format. Fields and domains present within the geodata will be compatible and interchangeable

within the City of Roeland Park's GIS framework. For example, the field of tree condition will have a domain allowing the selection of one of the 5 tree conditions: Excellent, Good, Fair, Poor, and Removal. This domain could be updated in the City's GIS database over time to reflect an improvement or degradation of the tree's overall health. Also, a photo gallery of each representative tree within the inventory could be delivered in Powerpoint form as a deliverable.

As mentioned above, WEA staff are well-versed in the use of GIS technology to accomplish both field and higher-level analysis tasks. WEA proposes that, following the initial scope of this RFP, the data that has been collected could be put to greater use than a static shapefile or geodatabase. Through previous work with our other clients, WEA has the capacity to include this data in an adaptive ArcGIS Online Webmap that keeps the data current and updated in real time. This resulting Web Application is a smart device-ready platform that would allow Roeland Park city staff to complete real-time management and updating of the database resulting from this project. Any interest that the City may have in this ongoing service can be discussed separately following the completion of the tree inventory project.

4B. MILESTONES

- Mid/Late April - Kickoff Meeting/Discussion of Project Scope
- Late April - Site Data Acquisition from City of Roeland Park; Geodatabase Development and Field Effort Planning
- Early May - Early June - Field Effort
- Early June – End of June - Quality Assurance/Quality Control Procedures to Ensure Data Conformity; Deliverable for City of Roeland Park



Appendix A. Team Member Resumes/Arborist Credentials



Stefan M. Bourgoin, MS, CE

Project Manager/Ecologist

Stefan Bourgoin serves as Project Manager/Ecologist with Southern Forestry Consultants (SFC) and its environmental subsidiary, Wiregrass Ecological Associates (WEA). He is a forester, ecologist, arborist, and wildlife biologist with over 10 years of project management experience in resolving natural and water resources management and policy issues, permit acquisition and compliance, mitigation and restoration area management and monitoring, multi-organizational partnership development, and ecological research and monitoring in ecosystems across the southeastern U.S. He specialized in Biological Oceanography for his Master's Research, but has since broadened his scientific background to many terrestrial disciplines. Mr. Bourgoin has worked as a field scientist responsible for vegetation monitoring/mitigation, permitting, water quality assessment, airport wildlife mitigation, and has lead technical report writing for various projects. He is an ecologist with experience in marine biology (specializing in inshore reef fish), aquatic ecology (water quality sampling, coastal invertebrate sampling and monitoring), stream restoration, threatened and endangered species assessment and monitoring (particularly versed in gopher tortoises), wildlife hazard assessments (aviation) and extensive use of Geographic Information Systems (GIS) in the development of data collection systems and analysis of data. He is also a certified arborist through the International Society of Arboriculture (ISA) with a Tree Risk Assessment Qualification (TRAQ) designation. He has been involved with a variety of linear infrastructure projects (pipelines, roadways) and mitigation area projects, as a lead scientist conducting assessments for permit compliance and/or permit applications including vegetation monitoring, invasive exotic plant species surveys, erosion control, and wetland delineations.

Mr. Bourgoin previously served as a Senior Scientist in Tallahassee, FL, for Atkins, Inc. (2010-2019).

Mr. Bourgoin's project experience includes:

American Forest Foundation (AFF) Florida Landscape Management Plan (Arkansas, Florida, Georgia, Louisiana, South Carolina, Tennessee, Virginia). Mr. Bourgoin served as SFC lead technical writer for the development of a Landscape Management Plan Pilot (LMP) for forest communities throughout the Southeast. The goal of the LMP was to develop a credible forest management planning structure to support landscape scale conservation activities. Drawing on emerging research, models used in Scandinavia and techniques used by some American consulting firms, the landscape plan was designed to reduce the management plan barrier that landowners face to becoming involved in conservation activities and streamline the American Tree Farm System® (ATFS) certification process. The management plan promoted implementation of conservation activities with positive impacts for wood production and biodiversity conservation, on the ground. The SFC engaged public and private landowners and professionals through a Natural Resource Professional Support Committee. The fully interactive LMP document incorporated various local, state, and national guidelines, standards, and BMP's. The LMP ultimately provided methodology for determining landowner and

Total years of experience
11

**Years with Wiregrass
Ecological Associates**
3

Education

M.S., Biological Oceanography,
Florida State University, 2011
B.S., Biology, Birmingham-Southern
College, 2007

Certifications

Florida Fish and Wildlife
Conservation Commission
(FWC) Gopher Tortoise
Authorized Agent #GTA-22-
00016

Certified Ecologist, Ecological
Society of America #148771

International Society of
Arboriculture (ISA) Certified
Arborist #SO-10520A with Tree
Risk Assessment Qualification
(TRAQ) Designation

Qualified Airport Wildlife
Biologist, Federal Aviation
Administration

Florida Department of
Environmental Protection (DEP)
Stormwater, Erosion, and
Sedimentation Control Inspector

Florida Certified Commercial
Pesticide Applicator, CM26451 –
Core, Aquatic, Forest Pest and
Natural Areas

Georgia Certified Commercial
Pesticide Applicator

Professional affiliations

Ecological Society of America (ESA)

Stefan M. Bourgoin | Project Manager | 2897 South Jefferson Street, Monticello, Florida 32344
sbourgoin@wiregrasseco.com | Office: 229-246-9651 | Mobile: 256-682-1493
Bainbridge, GA | Enterprise, AL | Monticello, FL | Charlotte, NC | Gulfport, MS | Columbia, SC

landscape level objectives, forest identification, forest resources (including non-consumptive cultural, aesthetic and ecosystem benefits), silvicultural and management options, and adaptive management techniques. SFC also developed an accompanying web-enabled geodatabase for site characterization of all forested parcels in the Florida panhandle.

Tree Inventory and Management Plan, City of Cocoa, FL. Arborist responsible for the completion of an urban tree inventory of 8,300 total trees for the City of Cocoa, FL, to update their data from the most recent survey (1999). Mr. Bourgoin designed a tree data collection geodatabase in ArcPro that was used to collect a wide suite of data about each tree located within Cocoa city limits. He also led a field effort using this database in conjunction with the ESRI Collector application to take data points for each tree and collect all of its necessary data. This data was analyzed through ArcPro to determine the health of Cocoa's trees and assess risk to the environment and community. An ISA Risk Assessment Form was completed to analyze risk for trees that had conditions warranting further examination. A Tree Management Plan that made future recommendations for the health of the community's trees was composed for the City of Cocoa utilizing all of the data collected.

FDEP Seagrass Restoration, Bay and Gulf Counties, FL. Environmental scientist responsible for GIS analysis of boat prop scarring throughout areas of high seagrass abundance as well as assisting in the process of field verification of the scarring and implementing the restoration of these scars. FDEP proposed the restoration of seagrass scarring throughout three important Aquatic Preserves (APs) within the panhandle region: St. Joseph Bay, Alligator Harbor, and St. Andrews Bay). FDEP provided high resolution imagery aerial surveys/maps prepared by a Florida Licensed Professional Surveyor and Mapper (PSM) of the selected AP's. Atkins used these surveys/maps to identify, quantify and assess the extent of prop scar damage to submerged aquatic vegetation (SAV) beds within the APs. Atkins will quantify the amount of prop scar damage for all three APs and develop seagrass recovery plans for each AP. Atkins will then (Fall 2018) begin the implementation of the restoration activities proposed in the recovery plan(s) beginning with St. Joseph Bay and proceeding to Alligator Harbor AP and St. Andrew Bay AP as required to obtain the two (2.0) acres of restoration.

Sunshine Lake Water Quality Analysis Study, Charlotte County, FL. Environmental scientist responsible for groundwater sampling, surface water sampling, vegetation monitoring, and hydrologic data management to assist the county in its efforts to determine the cause of algal blooms, to develop a restoration plan, and remain in compliance with numeric nutrient criteria (NNC) for Florida freshwater ecosystems. Field efforts were conducted in Sunshine Lake in Port Charlotte, FL, to assess water quality indicators and vegetative response within the water body. In 2017, two peer-reviewed journals published the findings; *Quantification of Nutrient Assimilative Capacity of Chara (sp.) in a Previously Hypereutrophic Lake in Southwest Florida (USA): Implications for Lake Management* and *Finding Sources of Fecal Coliform Bacteria in Stormwater Runoff: The Importance of Nonfecal Origins*.

International Society of Arboriculture (ISA)

Software

ArcGIS Mapping Software
(ArcGIS Online, ArcPro)
SPSS, Minitab
DISTANCE 7.2 Software
Adobe Illustrator
TerraSync
CTD Diver-Office
Oracle E-Business Suite
Microsoft Access/Teams

Professional development

2017 Gopher Tortoise Authorized Agent Certification Training Class for Surveying Burrows, Wildlands Conservation and Ashton Biological Preserve, Gainesville, FL, 01/2017

2016 Hydraulic Soils Workshop, Florida Association of Environmental Soil Scientists (FAESS), Okeechobee, FL, 04/2016

Stormwater, Erosion, and Sedimentation Control Inspector Training Program, DEP, Chipley, FL, 07/2011

Presentations

Overview of the ongoing Deepwater Horizon Marsh Sampling in Belle Chasse, Louisiana. Sciences TPO Presentation, Atkins. August 16, 2018

Bourgoin, Stefan M. "Accelerating recovery after the Deepwater Horizon Oil Spill: Response of the macroinvertebrate communities to shoreline oiling effects" CEER Conference, New Orleans, LA, July 28-August 1, 2014

Bourgoin, Stefan M. "The variability of certain life-history parameters of early juvenile gag grouper (*Mycteroperca*



Northeast and Southeast Regional Utilities Service Areas Monitoring and Reporting, Polk County Utilities, Polk County, FL. Environmental scientist responsible for wellfield monitoring and reporting activities associated with the Environmental Management Plan (EMP) that addresses Special Conditions identified in Polk County's Water Use Permit. The boundaries of wetland vegetation were delineated by photointerpretation on aerial photos and digitized to create a GIS coverage for each reporting unit. Changes in wetland area and extent were made by comparing wetland boundaries over time.

West Bay Parkway PD&E, Bay County, FL. Environmental scientist responsible for assisting/collaborating with others to create the final version of an NRE for this project. The Federal Highway Administration (FHWA), in cooperation with the Florida Department of Transportation (FDOT), is considering the addition of a new link in the transportation network of the central Panhandle of Florida. This new link, known as the West Bay Parkway (WBP), would provide a connection between US 98 and US 231 in Bay County, Florida. The proposed roadway would use a combination of existing and new alignment within a 168-foot to 250-foot wide right-of-way. The right-of-way widths will allow for expansion of the road to a four-lane, divided roadway, when traffic demand warrants. Field efforts included multiple instances over the course of a year of field efforts to both determine threatened and endangered species presence within the project corridors, as well as to ground-truth FLUCFCS codes for each of the proposed project corridors and associated buffer. Desktop efforts included GIS-analysis of multiple proposed project corridors and environmental variables (FLUCFCS Codes, NWI-wetlands, reticulated flatwood salamander (RFWS) potential breeding ponds, FNAI listed species locations, etc.) to determine the environmental impact of each. These desktop analyses were checked in the field from November 2016 to May 2017 in an effort to update all previously assessed data related to the project.

Gopher Tortoise Survey and Population Estimate for De Soto National Forest, Mississippi (United States Forest Service). Served as field lead/technical writer/GIS analyst for a gopher tortoise sampling effort of the entire De Soto National Forest. The survey methodology utilized line-transect-distance sampling, which approximates the density of a gopher tortoise population through the use of field survey transects. After the survey transects were designed and placed through the use of desktop ArcGIS, field surveys were conducted to locate gopher tortoise burrows. These burrows were scoped and their occupancy determined for future calculations of density. A total transect distance of 31, 588 meters was surveyed, and the 76 tortoises observed were used in a calculation through the DISTANCE 7.2 software to estimate tortoise abundance and its corresponding coefficient of variance (CV) level. A full GIS analysis and mapping was performed on the tortoise data for the project.

Hydrologic Monitoring Wells Construction and Maintenance (NFWFMD). Environmental scientist responsible for the monitoring of well construction and repair in the Lake Talquin region as well as throughout Leon County, FL.

microlepis, Pisces: Serranidae) in the northern Gulf of Mexico" Masters Thesis Defense, Tallahassee, FL, May 20, 2011

Publications

Frederick, A., Tsigelny, I., Cohenour, F., Spiker, C., Krejci, E., Chatonnet, A., Bourgoin, S., Richards, G., Allen, T., Whitlock, M., and Pezzementi L. "Acetylcholinesterase from the invertebrate *Ciona intestinalis* is capable of assembling into asymmetric forms when co-expressed with vertebrate collagenic tail peptide." *FEBS Journal* 275:6, (2008) 1309-1322.

Deis, D.R., Fleeger, J.W., Bourgoin, S.M., Mendelssohn, I.A., Lin, Q., and Hou, A. "Shoreline oiling effects and recovery of salt marsh macroinvertebrates from the Deepwater Horizon Oil Spill". *PeerJ* 5:e3680

Deis, D.R., Mendelssohn, I.A., Bourgoin, S.M., Lin, Q., Fleeger, J.W., and Hou, A. "Analysis of marsh loss and erosion within northern Barataria Bay, Louisiana: the effects of the Deepwater Horizon oil spill." In Progress, *PeerJ*



Wakulla and St. Marks Rivers Minimum Flow Levels (MFL) Analysis.

Environmental scientist responsible for field efforts to determine MFLs for the St. Marks and Wakulla Rivers while also identifying habitat types/zones along their banks and floodplains. The minimum flow and level (MFL) study will facilitate future management decisions on water withdrawal from these two river systems with the consideration of how different flow conditions can affect coastal wetlands, tidal freshwater swamp floodplain habitats, and protected species of the Wakulla and St. Marks rivers. This included instream habitat assessments, habitat mapping (i.e. GIS), vegetation sampling within the floodplain of each river, downloading hydrologic data from five (5) continuous data loggers stationed in the rivers and monthly water quality sampling at 29 vertical profile stations utilizing YSI water quality instruments to collect temperature, salinity, conductivity, pH, and depth.

Gulf of Mexico Research Initiative (GoMRI) Louisiana Marsh Research Study, Belle Chasse, LA (Louisiana State University). Environmental scientist responsible for conducting an ongoing (2012-present) field study examining the effect of remaining Deepwater Horizon oil spill residue on the function and health of two main LA marsh species: periwinkle snails (*Littorina spp.*) and various fiddler crabs. The project involves extensive field work in Barataria Bay, LA and resulted in a publication examining the recolonization and overall health of the marsh ecosystem. This portion of the project was presented at the Conference on Ecological and Ecosystem Restoration (CEER) from July 28-August 1, 2014, in New Orleans, LA. Recently, marsh grasses have also been planted and used for field analysis at previously-oiled sites within the marsh. This study is current and therefore the data is ongoing. The project also involves extensive desktop GIS analysis to calculate regular erosion rates within the marshes and how these rates are affected by hurricanes and oil spills. This portion of the project has been presented at the Gulf of Mexico Research Initiative (GoMRI) Summit in New Orleans, LA, from December 10-15, 2016.

Escribano Point Hydrologic Restoration Plan, Escribano Point Wildlife Management Area, Florida Fish and Wildlife Conservation Commission, Pensacola, FL. Environmental scientist responsible for multiple field efforts in conjunction with FFWCC to identify and map natural features and waterways present throughout the Escribano Point WMA. These data were used in conjunction with Atkins engineers to develop a hydrologic restoration plan, with the goal of restoring the Escribano Point site to historic and sustainable hydrologic conditions.

Florida Department of Transportation (FDOT), Egans Creek Greenway Restoration, Fernandina Beach, FL. The Egans Creek Greenway (Greenway) consists of publicly owned lands located in, and managed by, the City of Fernandina Beach, Nassau County, Florida. The Greenway contains over 300 acres along the now channelized Egans Creek and was opened to the public for passive recreational use in summer 2000. The freshwater wetland restoration project was prompted by changes in Greenway vegetation due to inadvertent increased water levels and saltwater intrusion associated with the original Egans Creek Saltmarsh Restoration project located between Atlantic Boulevard and Jasmine Street. The Florida Department of Transportation (FDOT) District 2 established a comprehensive monitoring plan. This plan included the biannual monitoring of salinity levels and community composition



within the greenway, using soil salinity measurements and vegetation community identification in the field. The purpose of this report was to describe the study design, parameters, and sampling periodicity and present a summary of the program results. The previously delineated limits of the affected area were used to investigate water quality, biological and geologic factors in the Greenway.

Florida Gas Transmission Company (FGT) – Post-Construction Environmental Surveys – Phase VIII Expansion Project, Apalachicola, Florida (Florida Gas Transmission Company). Environmental scientist responsible for conducting wetland and invasive species surveys along sections 4 (Marianna, FL) and 5 (Tallahassee, FL) of the FGT pipeline. This project involves post-construction environmental surveys to document various wetland and upland conditions within the pipeline right-of-way, compressor and meter stations, and construction areas of the Phase VIII project corridor for a period of three years.

St. George Island Hydrologic Restoration Plan, Florida Department of Environmental Protection (FDEP), St. George Island, FL. Environmental scientist that assisted in a field effort to assess the current hydrologic situation and community types present on St. George Island, FL. These data were used in conjunction with Atkins engineers to develop a hydrologic restoration plan, with the goal of restoring the St. George Island site to historic and sustainable hydrologic conditions.

Gulf Coast Parkway Project Development and Environment (PD&E) Study, Bay and Walton Counties, FL. Environmental scientist responsible for assisting/collaborating with others to create the final version of the EA for this project. Field efforts included multiple instances of field efforts to determine threatened and endangered species presence within the project corridor. Desktop efforts included GIS-analysis of multiple proposed project corridors and environmental variables (FLUCFCS Codes, NWI-wetlands, reticulated flatwood salamander (RFWS) potential breeding ponds) to determine the environmental impact of each. The Federal Highway Administration (FHWA), in cooperation with the Florida Department of Transportation (FDOT), is considering the addition of a new link in the transportation network of the central Panhandle of Florida. This new link, known as the Gulf Coast Parkway, (GCP) would provide a connection between US 98 in Gulf County and US 231 and US 98 (Tyndall Parkway) in Bay County, Florida. The proposed roadway would use a combination of existing and new alignment within a 168-foot to 250-foot wide right-of-way. The right-of-way widths will allow for expansion of the road to a four-lane, divided roadway, when traffic demand warrants.

Georgia Department of Transportation (GDOT) NEPA Contract 3 Environmental Services, Toombs County, Georgia. Environmental scientist responsible for determining environmental impacts of various intersection improvements throughout Barrow and Toombs Counties, GA. Any wetland features, surface waters, state waters, and streams likely to impact the proposed project were identified in the field. All streams were scored using the NC DWQ Stream Identification Forms (Version 4.11) to determine their status as either ephemeral, intermittent, or perennial. Any wetlands were identified, as well as



Stefan M. Bourgoïn, MS, CE
Project Manager/Ecologist

any exotic/invasive species present within the project vicinity. An Ecology Resource Survey and Assessment of Effects Report (ERSAOER) was prepared documenting all field results and submitted to GDOT.

Georgia Department of Transportation (GDOT) NEPA Contract 3 Environmental Services, Thomas County, Georgia. Environmental scientist responsible for determining environmental impacts of various intersection improvements throughout Barrow County, GA. Any wetland features, surface waters, state waters, and streams likely to impact the proposed project were identified in the field. All streams were scored using the NC DWQ Stream Identification Forms (Version 4.11) to determine their status as either ephemeral, intermittent, or perennial. Any wetlands were identified, as well as any exotic/invasive species present within the project vicinity. An Ecology Resource Survey and Assessment of Effects Report (ERSAOER) was prepared documenting all field results and submitted to GDOT.

Summer Camp Beach Environmental Mitigation Services, Franklin County, Florida (The St. Joe Company). Environmental scientist responsible for seasonal vegetation monitoring/mitigation, consumptive use permit (CUP) monitoring/mitigation, and water quality assessment of both inshore and offshore waters. This project involves wetland mitigation, Consumptive Use Permit (CUP) vegetation monitoring, sea grass quantification and monitoring, and water quality monitoring services.

Tuscaloosa Regional Airport Wildlife Hazard Assessment (WHA), Tuscaloosa, Alabama (FAA). Environmental scientist responsible for conducting and reporting the Wildlife Hazard Assessment for the Tuscaloosa Regional Airport. Responsibilities included creating shapefiles and ArcGIS components for both use in the field and the analysis of data, assisting in the field gathering data, and composing quarterly reports to summarize results. Field components involved avian and mammal species identification and their subsequent digitization in the ArcGIS system. This project provided familiarization and knowledge of the FAA procedures and regulations pertaining to airport wildlife strikes. Responsibilities also include more of a direct leadership role in client interaction at the airport as well as completion of field surveying events.

Dayton International Airport Wildlife Hazard Assessment (WHA), Dayton, Ohio (FAA). Environmental scientist responsible for conducting and reporting the Wildlife Hazard Assessment for the Dayton International Airport. Responsibilities included creating shapefiles and ArcGIS components for both use in the field and the analysis of data, assisting in the field gathering data, and composing quarterly reports to summarize results. Field components involved avian and mammal species identification and their subsequent digitization in the ArcGIS system. This project provided familiarization and knowledge of the FAA procedures and regulations pertaining to airport wildlife strikes.

Panama City-Bay County International Airport (PFN) Relocation Water Quality Monitoring and Reporting Services, Bay County, FL (Panama City-Bay County Airport and Industrial District) As ecologist, he participated in monitoring efforts related to impacts of the relocation of PFN and construction of Northwest Florida Beaches International Airport (ECP). This multi-year project



involved quarterly and semi-annual reporting events to monitor, sample, and analyze offsite water bodies with an overall goal of gathering scientifically defensible information on the physical, chemical, and biological conditions of surface waters surrounding ECP, including water quality status and trends. Tasks accomplished as part of the study included identifying water bodies that exceeded DEP water quality standards, assessing water quality status discharged from ECP, describing present conditions and trends in water quality, and providing potential causes for identified exceedance. He also provided QA/QC oversight on this project during data analysis and report composition.

Wellness Way Corridor Feasibility Study, Orlando, FL. Environmental scientist serving as field lead for a potential private toll road currently in the PD&E stages of development. Three alternative alignments were identified during an initial Corridor Feasibility Study conducted prior to this stage of planning. Responsibilities included a pre-field GIS analysis of the site using data and shapefiles annotating Florida Land Use Classification Codes (FLUCCS), National Wetland Inventory (NWI), and Natural Resource Conservation Service (NRCS) soil series. A field effort was conducted using these shapefiles as a guide to determine the composition of the potential toll road alignments, including the extent of possible wetland features and presence of threatened and endangered species (or habitat). Wetlands were identified and scored using the Unified Mitigation Assessment Method (UMAM). Post-field GIS analysis was used to determine wetland and potential T&E habitat extents for each alternative alignment, which was reported to the client.

Georgia Department of Transportation (GDOT) Intelligent Transportation Systems (ITS) Environmental Task Order 2, Barrow County, Georgia. Environmental scientist responsible for determining environmental impacts of various intersection improvements throughout Barrow County, GA. Any wetland features, surface waters, state waters, and streams likely to impact the proposed project were identified in the field. All streams were scored using the NC DWQ Stream Identification Forms (Version 4.11) to determine their status as either ephemeral, intermittent, or perennial. Any wetlands were identified, as well as any exotic/invasive species present within the project vicinity. An Ecology Resource Survey and Assessment of Effects Report (ERSAOER) was prepared documenting all field results and submitted to GDOT.

Georgia Department of Transportation (GDOT) Intelligent Transportation Systems (ITS) Environmental Task Order 3, Walton County, Georgia. Environmental scientist responsible for determining environmental impacts of various intersection improvements throughout Walton County, GA. Any wetland features, surface waters, state waters, and streams likely to impact the proposed project were identified in the field. All streams were scored using the NC DWQ Stream Identification Forms (Version 4.11) to determine their status as either ephemeral, intermittent, or perennial. Any wetlands were identified, as well as any exotic/invasive species present within the project vicinity. An Ecology Resource Survey and Assessment of Effects Report (ERSAOER) was prepared documenting all field results and submitted to GDOT.

Georgia Department of Transportation (GDOT) Intelligent Transportation Systems (ITS) Environmental Task Order 14, I-20. Environmental scientist



responsible for determining environmental impacts of various improvements to the buffer of Interstate 20, west of Atlanta, GA. Any wetland features, surface waters, state waters, and streams likely to impact the proposed project were identified in the field. All streams were scored using the NC DWQ Stream Identification Forms (Version 4.11) to determine their status as either ephemeral, intermittent, or perennial. Any wetlands were identified, as well as any exotic/invasive species present within the project vicinity.

Central Florida Expressway (CFX) Wekiva Gopher Tortoise Relocations, Apopka Florida. Environmental scientist that assisted in the excavation and relocation of 50+ gopher tortoises located within the path of the CFX SR 436 expansion.

Florida Department of Transportation (FDOT), District 2, I-10 Intelligent Transportation Systems (ITS) Wetland Surveying, Jacksonville to Tallahassee, FL. Environmental scientist responsible for assisting in environmental services pertaining to the installation of ITS systems along the I-10 corridor from Jacksonville to Tallahassee, FL. Responsibilities included field work to determine the extent of all wetlands and/or other surface water designations within the I-10 boundary project corridor. Also preliminary GIS analysis as well as field wetland data post-processing of the interstate corridor was conducted to create an overview of wetland locations for the project.

West Bay Parkway (CR 388 Extension) Project Development and Environment (PD&E) Study, H.W. Lochner, Inc., Bay and Walton Counties, FL. Environmental scientist responsible for assisting/collaborating with others to create the final version of the EA for this project. Field efforts included multiple wetland delineations along the project corridor as well as evaluating potential retention pond sites for the project. FDOT District Three is proposing a new 4-lane, 24-mile roadway with bridge over the Intracoastal Waterway to connect US 98 in Walton County with SR 79 in Bay County. Referred to as the West Bay Parkway, the project has been split into two segments requiring two PD&E studies for the projects, also known as the CR 388 Extension. The purpose of the PD&E studies is to evaluate and determine the best location or alignment for the proposed new roadway; the best design; and the effect the project will have on the natural, physical, and social environment along or near the existing CR 388 corridor in Bay County between SR 79 and 77. The findings of the Segment 1 and Segment 2 PD&E studies will be documented in an EIS and an EA, respectively, and submitted to the Federal Highway Administration for approval. An extensive public involvement program will be conducted throughout the project to obtain the public's input in developing the best solution to meet the community's transportation needs

Florida Gas Transmission Company (FGT) – TECO Project Gopher Tortoise Relocation, Lake City, Florida (Florida Gas Transmission Company). Environmental scientist assisting in the excavation of gopher tortoises along the new proposed TECO pipeline in Lake City, FL. This required mechanical gopher tortoise excavation through the use of trackhoes, hand excavations using shovels, and bucket trapping techniques to capture gopher tortoises for relocations.



Florida Gas Transmission Company (FGT) – TECO Project, Starke, Florida (Florida Gas Transmission Company). Environmental scientist responsible for conducting wetland delineations and T&E species surveys along the new proposed TECO pipeline in Starke, FL. This project involves pre-construction wetland delineations along the entirety of the project corridor, the completion of ACOE wetland forms and WRAP forms for each wetland, and the completion of gopher tortoise surveys throughout selected sections of the proposed project corridor.

Deepwater Horizon Oil Spill SCAT Recovery Efforts, Grand Isle, Louisiana (Plaquemines Parish). Served as a Coastal Restoration and Protection Authority (CPRA) assisting Shoreline Cleanup Assessment Team (SCAT) members in the identification and removal of sub-surface oil in Grand Isle, LA. Recorded the presence and magnitude of sub-surface oiling found within auger holes bored into the Grand Isle and Grand Terre beachfronts. Collaborated with Tetra Tech Environmental Firm as well as United States Coast Guard.

Panama City Airport Mitigation Activities, Panama City, Florida (Panama City Bay County Airport and Industrial District). Environmental scientist responsible for assisting in various mitigation and water quality monitoring assignments. Semi-annual water quality testing was conducted and reported for various riverine and marine stations potentially impacted by airport development. Yearly mitigation monitoring activities were also carried out to ensure proper development of land used as a mitigation area. These monitoring events involved vegetation identification and cover class analysis. Annual mitigation monitoring and progress reports were generated from this monitoring and reviewed for accuracy.

WindMark Beach Monitoring and Ecological Services, Port St. Joe, Florida (The St. Joe Company). Environmental scientist responsible for managing personnel and conducting surveys for federally listed plant species and gopher tortoise burrows. These surveys and other monitoring activities are composed in yearly monitoring reports. These findings were also presented annually at a homeowners meeting for the residents of the Windmark Beach community.

Turkey Creek Mitigation Site, Tasks 404 Wetland Delineation, York County, South Carolina (Duke Energy). Environmental scientist responsible for participating in two separate wetland delineation procedural deployments for the entirety of the Turkey Creek Mitigation Site. Used wetland delineation procedures including soil study, vegetation identification, and the classification of hydrological patterns to determine wetland boundaries within the Turkey Creek Mitigation Site (~6000 acres). Also used GIS technology for navigation as well as the mapping of each distinct wetland habitat.

Sumter National Forest Mitigation Plan (Mapping), Newberry County, South Carolina (Duke Energy). Environmental scientist responsible for assisting in various stream mapping/qualifying procedures. These activities were conducted to determine mitigation credits for the client. These activities included stream and wetland delineation, assessment of various stream “bank full” conditions, ground truthing of perceived stream order, and Bank Erosion Hazard Index (BEHI).



Sumter National Forest Mitigation Plan (Stream Macro invertebrate Surveys), Newberry County, South Carolina (Duke Energy). Environmental scientist responsible for assisting in the collection of stream macro invertebrates. These collections were conducted in multiple locations within the Sumter National Forest in Newberry County, SC. Samples were collected through dip nets, kick seines, and substrate sampling.

Little London Creek Mitigation Area, Gaffney, South Carolina (Duke Energy). Environmental scientist responsible for aiding in the mapping and scoring of multiple stream reaches outside the town of Gaffney, SC. These streams were scored in order to gain an accurate assessment of their value in regards to mitigation credits.

Florida State University (FSU) Reservation Dock Permitting, Tallahassee, Florida (Florida State University). Environmental scientist responsible for assisting in a Natural Features Inventory (NFI) of the proposed project site. This project included preparation and submittal of Florida Department of Environmental Protection (FDEP) and Leon County permits for a FSU-provided dock design at the FSU reservation on Lake Bradford.

Hancock Forest Management (HFM) – Mitigation Banking Market Assessment, Various States (HFM). Environmental scientist responsible for conducting research into mitigation banking procedures across the U.S. Army Corps of Engineers (USACE) districts for the client. This project involves conducting mitigation banking assessment associated with lands managed by HFM in 17 states.

Apalachicola National Forest Gopher Tortoise Restoration Research Study, Apalachicola, Florida (The St. Joe Company). Environmental scientist responsible for assisting in the relocation and monitoring of gopher tortoises relocated from various sites throughout the state of Florida to the national forest and maintaining the integrity of enclosures on the recipient site. Gopher tortoise (*Gopherus polyphemus*) populations have been declining in recent decades, due in large part to an increase in urbanization, habitat conversion, and habitat fragmentation. The Florida Fish and Wildlife Conservation Commission (FWC) requires the protection of all gopher tortoises and their burrows located within 25 feet of development activities. Landowners and developers with gopher tortoises on their property can have them relocated to an FWC-approved long-term recipient site (conservation bank). The gopher tortoise recipient site, known as the Apalachicola National Forest (ANF) Research and Restoration Area is the result of a Service (USFS), The St. Joe Company, and FWC. It contains more than 900 contiguous acres of the tortoise's preferred upland pine sandhills habitat that will be managed into perpetuity to maintain habitat conditions by USFS.

USACE Section 404 Individual Permit Application (Confidential Energy Client). Environmental scientist responsible for evaluating and assessing the importance/quality of streams located in a potential future development. This project involves preparation of a USACE Section 404 Individual Permit Application for construction of a proposed nuclear facility. This permit application includes environmental documentation supporting the proposed activities within jurisdictional waters of the U.S., including intake and discharge structures, and



offsite impoundment, railroad spur, and offsite transmission lines. Supporting tasks have included supplemental wetland delineation and mitigation analysis. The permit application is being developed congruently with final engineering design and supplemental environmental documentation, requiring Atkins to maintain close communication and flexibility with the client and a large team of engineering and environmental consultants.

Port of Panama City Intermodal Distribution Center Year 2 Mitigation Monitoring and Permit Modifications, Panama City, Florida (Panama City Port Authority). Environmental scientist responsible for annual vegetation monitoring of mitigation property associated with the Panama City Port Authority. This project involves Year 2 mitigation monitoring for Port Panama City as described in the Port Panama City Intermodal Distribution Center Mitigation and Monitoring Plan. Monitoring activities will include the sampling of nine 30-foot x 30-foot monitoring plots. Nine plots are located in three different habitat types or mitigation activity types: wet pine flatwoods, mechanical/manual clearing, pine thinning, and longleaf planting. Examples of the data collected at monitoring locations include: identification and description of the vegetative community; groundcover plant species percent cover; canopy percent cover (in forested systems); canopy basal area density (ft²/acre) in pine flatwoods or pine savanna); Wetlands Rapid Assessment Procedure (WRAP) wetland assessment, to be conducted during the growing season; a description of any unusual climatic conditions or natural phenomenon; panoramic photos for each community; and a determination if success criteria have been met. Field data forms will be completed for all monitoring sites. Atkins will also conduct work related to the permit modifications which will involve field work to delineate revised wetland boundaries, coordination and site visits with the FDEP and USACE for permit modifications; and preparation of supporting documentation such as narrative descriptions, map exhibits, and suggested edits to mitigation permit conditions and mitigation plan.

Highway Performance Monitoring System Assistance, Alabama Department of Transportation (ALDOT). Environmental scientist responsible for assisting in a team effort to check every public road in the state of Alabama through use of ArcMap GIS technology. The state was divided by counties, with each county distributed to a member of a large team of GIS analysts. Roads (through use of TIGER) were checked to ensure they were publicly accessible and then stored in the overall geodatabase.

Tram Road Grading-Southwood, Tallahassee, Florida (The St. Joe Company). Environmental scientist responsible for initial gopher tortoise surveys at the Tram Road site. This project involves preparation of a grading plan for approximately ten acres and submittal of a permit application to the City of Tallahassee for land clearing.

Pier Park Conservation Easement Evaluation, Panama City Beach, Florida (Pier Park Community Development District). Environmental scientist responsible for land-clearing procedures associated with developing the proposed Pier Park development site. This project involves a review of the conservation easement and/or the development of regional impact (DRI) document; and an attempt to locate and review dredge and fill permits.



Stefan M. Bourgoïn, MS, CE
Project Manager/Ecologist

U.S. Marine Corps Blount Island Gopher Tortoise Surveys, Jacksonville, Florida (Battelle Memorial Institute). Environmental scientist responsible for conducting an initial 100% coverage gopher tortoise survey of Blount Island Marine Station. This project involved providing desktop analysis and coordination with MCIEAST personnel to evaluate the entire 902 acres on the east half of Blount Island (Marine Corps Support Facility-Blount Island [MCSF-BI] for identified gopher tortoise habitat.

Shepherd's Branch Mitigation Monitoring, Leon County, Tallahassee, FL. Environmental scientist responsible for assisting in various mitigation monitoring assignments. Yearly mitigation monitoring activities were carried out to ensure proper development of land used as a mitigation area. These monitoring events involved vegetation identification and cover class analysis. Annual mitigation monitoring and progress reports were generated from this monitoring and reviewed for accuracy.

Sacred Heart Hospital Offsite Mitigation Site Monitoring Services, Gulf County, Port St. Joe, FL. Environmental scientist responsible for assisting in various mitigation monitoring assignments. Yearly mitigation monitoring activities were carried out to ensure proper development of land used as a mitigation area. These monitoring events involved vegetation identification and cover class analysis, as well as surveys for the federally-listed species *Telephus spurge* (*Euphorbia telephioides*). Annual mitigation monitoring and progress reports were generated from this monitoring and reviewed for accuracy.

Blount Island Environmental Support Services, Blount Island, Florida (USACE, Mobile District). Environmental scientist that assisted in the excavation of 100-plus gopher tortoise burrows located on Blount Island Marine Station. As part of the ongoing contact with USACE-Mobile for planning and environmental services, Atkins performed the following tasks for the MCSF-BI; a boundary-to-boundary survey; and gopher tortoise excavation and relocation. The excavation encompassed greater than 100 gopher tortoise burrows.

City of Tallahassee/Leon County Natural Features Inventories. Environmental scientist responsible for conducting Natural Features Inventories (NFIs) for proposed Leon County engineering and roadway projects. With these NFIs, all natural features (wetlands, T&E species, etc.) are identified in the field through GIS positioning systems and included in a report to the county. NFIs completed while at Atkins include: Ford's Arm Channel Restoration and Enhancements, Tram Road Trail Sidewalk Installation, Southwood Park Community Development/Gopher Tortoise Survey, Natural Bridge Road Sidewalk Installation, Chadwick/Deerlake Road Sidewalk Installation, Dome Level Road Sidewalk Improvement, Geddies at State Road 20 Sidewalk Improvement, Beech Ridge Trail Sidewalk Installation, Lonnie Road Sidewalk Installation, Keystone Court Trash Screen, Fred George Road Trash Screen, Gamble Road at Lake Bradford Road Stormwater Sewer Replacement, Timberlane Road Sidewalk Installation, Crump Road Sidewalk Installation, Naab Road Sidewalk Installation, Chaires Crossroad Sidewalk Installation, Perkins Road Sidewalk Installation, Woodville Highway Sidewalk Installation, Magnolia Road Sidewalk Concept Study, and Gearhart Road Sidewalk Installation.



Stefan M. Bourgoin, MS, CE
Project Manager/Ecologist





WIREGRASS ECOLOGICAL ASSOCIATES

Austin D. Carroll, RF, CWB

Program Manager/Principal Ecologist

Austin Carroll serves as Partner and Principal Ecologist with Southern Forestry Consultants (SFC) and President of its environmental subsidiary, Wiregrass Ecological Associates (WEA). He is a forester, ecologist, and wildlife biologist with over 20 years of project management experience in resolving natural and water resources management and policy issues, permit acquisition and compliance, mitigation and restoration area management and monitoring, multi-organizational partnership development, and ecological research and monitoring in ecosystems across the southeastern U.S). His experience in field research includes study design, implementation, data collection, analysis, and reporting. His past experience has given him a expertise in aquatic and terrestrial habitat management practices; wildlife and fisheries population management; silvicultural and mitigation area design and management; threatened and endangered species surveys, relocations, and management; regulatory compliance, permitting (including National Environmental Policy Act [NEPA]), and monitoring techniques; and large-scale project management. He has established and coordinated partnerships among local landowners, citizen/civic groups, governmental agencies, private industry, academic and research groups, and non-governmental organizations to facilitate mutual interest and cooperation in achieving ecologically significant objectives. These efforts led to Mr. Carroll serving as a guest instructor on partnerships at the U.S. Fish and Wildlife Service (USFWS) Training Center. He also serves annually as an invited faculty member at the Florida Environmental Permitting Summer School.

Mr. Carroll previously served as the Southeast US Program Manager of Environmental Sciences and the National Aviation and Environmental Sciences Lead for Atkins, Inc. He has also served as a forest wildlife ecologist for International Paper and The St. Joe Company.

Mr. Carroll's project experience includes:

Forest Management, Restoration, and Mitigation

American Forest Foundation (AFF) Florida Landscape Management Plan (Florida Panhandle). Mr. Carroll served as SFC program manager for the development of a Landscape Management Plan Pilot (LMP) for forest communities throughout the western panhandle of Florida. The goal of the LMP was to develop a credible forest management planning structure to support landscape scale conservation activities. Drawing on emerging research, models used in Scandinavia and techniques used by some American consulting firms, the landscape plan was designed to reduce the management plan barrier that landowners face to becoming involved in conservation activities and streamline the American Tree Farm System® (ATFS) certification process. The management plan promoted implementation of conservation activities with positive impacts for wood production and biodiversity conservation, on the ground. The SFC engaged public and private landowners and professionals through a Natural Resource Professional Support Committee. The fully interactive LMP document incorporated various local, state, and national guidelines, standards, and BMP's. The LMP ultimately provided methodology for determining landowner and landscape level objectives, forest identification, forest resources (including non-consumptive cultural, aesthetic and ecosystem benefits), silvicultural and management options, and adaptive management techniques. SFC developed

Education

M.B.A., Warrington College of Business Administration, University of Florida, 2012

M.S., Wildlife and Fisheries Science, Mississippi State University, 2004

B.S., Forestry (Wildlife Management Option), Mississippi State University, 2000

Certifications

Certified Wildlife Biologist, The Wildlife Society

Qualified Airport Wildlife Biologist, Federal Aviation Administration

Registered Forester, Mississippi, #02148

Tree Farm Inspector #172965

Certified Prescribed Burner in Mississippi and Alabama (#01138)

Florida Certified Commercial Pesticide Applicator, CM25920 – Core, Aquatic, Forest Pest and Natural Areas

Alabama Certified Commercial Pesticide Applicator, 2003624 - Ground, Aquatic

I-100, L-180, S-130, S-131, S-190, S-215, Fire Management Certification

Florida Fish and Wildlife Conservation Commission (FWC) Gopher Tortoise Authorized Agent #GTA-13-00026 (all services except modified pulling rod)

Embry-Riddle Aeronautical University Federal Aviation Administration (FAA) Wildlife Hazard Management Training

National Pollutant Discharge Elimination System (NPDES)-Qualified Stormwater Management Inspector, #14507

FWC Official Marine Turtle Lighting Exam

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Bainbridge, GA | Enterprise, AL | Monticello, FL | Charlotte, NC | Gulfport, MS | Columbia, SC

also developed an accompanying web-enabled geodatabase for site characterization of all forested parcels in the Florida panhandle.

Panama City - Bay County International Airport (PFN) Relocation Mitigation Management and Monitoring, Bay County, FL (Panama City-Bay County Airport and Industrial District). Project manager responsible for regulatory agency coordination; mitigation plan implementation; contract administration; wetland functional assessment tracking; and qualified mitigation supervisor (QMS) responsibilities; and monitoring and reporting requirements for the approximately 10,000-acre mitigation area required for construction of the Northwest Florida Beaches International Airport (ECP). He developed the management schedule to accomplish the goals and objectives of the mitigation plan under an accelerated timeline. He directed activities of and provides guidance to the contractor, relative to mechanical and manual site preparation, prescribed burning, hydrologic restoration, vegetation planting, invasive/exotic species management, and dump site removal. He also led regulatory agency coordination and site visits, quantitative and qualitative monitoring efforts, and reporting requirements for the mitigation area.

Emerald Coast Utilities Authority (ECUA) Central Water Reclamation Facility (CWRP) Forest Restoration Area (Escambia County, Florida). As program manager, Mr. Carroll completed a forest restoration plan for the approximately 2,100-acre CWRP Forest Restoration Area in Escambia County, Florida. A desktop analysis of geospatial resources, unmanned aerial vehicle (UAV) reconnaissance, and subsequent habitat inventory was performed on the site to determine the natural communities and forested conditions upon which the management plan was based. Invasive species were also recorded during habitat inventory surveys, invasive species only surveys, and through ancillary observations during hydrologic characterization site visits. Statistical analysis of survey data and proprietary growth and yield models were conducted to accurately evaluate the techniques needed to create the Desired Future Condition (DFC) of the natural communities. Ultimately, SFC developed a 20-year forest restoration plan and program budget using appropriate habitat management methods to restore the native sandhill and scrub pine flatwood natural communities while maximizing water quality and water availability standards. Additionally, proprietary growth and yield models were used on the habitat inventory data to develop annual and 5-year program budgets, that would fund the project over the 20-year plan. SFC currently provides oversight and management for habitat enhancement implementation activities detailed within the management plan.

Baldwin County Highway Department Wetland Mitigation Area Management (Baldwin County, Alabama) Mr. Carroll leads efforts to restore approximately 425 acres of hydric pine flatwoods habitat. Following desktop analysis, unmanned aerial vehicle (UAV) reconnaissance, and on-site inspection, Mr. Carroll developed an operations plan that included the use of fuelwood harvesting methods to remove midstory and overstory vegetation, roller-chopping to reduce and horizontally stratify less dense vegetation and fuels, prescribed burning, and selective herbicide applications. Under Mr. Carroll's direction, these management tools are currently being implemented to enhance habitat conditions to meet USACE permit conditions.

Florida Wildlife Conservation Commission (FWC) Big Bend Wildlife Management Area Comprehensive Forest Management Plans (Perry, Florida). Mr. Carroll served as project manager and principal ecologist to develop a long-term forest management plan to "create or restore historical, self-sustaining, naturally regenerating upland pine communities including the range flatwoods of sandhill

Institutional Animal Care and Use Committee (IACUC) Animal Care and Handling Training

Committee Appointments

Society of American Foresters, National Committee on Forest Policy, 2019-present

Florida Forestry Association, Environmental Committee Meeting, 2017 - present

Florida Tree Farm Program Board of Directors, 2019 - Present

Florida Forestry Association, Gopher Tortoise Task Force, Lead, 2019 - present

FWC Black Bear Management Plan Stakeholder Group, 2011 - present

Transportation Research Board of the National Academies of Sciences, Engineering and Mathematics, Committee on Ecology and Transportation, 2013 - present

Big Bend and Capital (Florida) Regions Envirothon Sponsor and Volunteer, 2011-2015

SummerCamp Firewise Board, President (2007-2008)

FWC Florida Wildlife Legacy Initiative Stakeholder Group, The St. Joe Company Representative, 2006-2007

Franklin County Wildlife Initiative, Board Member, 2006-2007

Professional affiliations

The Wildlife Society, Florida chapter

Society of American Foresters, Big Bend chapter

Ecological Society of America

Society for Ecological Restoration, Coastal Plain chapter

Birdstrike Committee USA

Gopher Tortoise Council

Southeast Partners in Amphibian and Reptile Conservation, Alabama and Florida Chapters



communities ... depending on the soils and other factors, that will be returned to the historic community type designation and managed for the benefit of the suite of wildlife species native to these community types.” FWC contracted with SFC to conduct a timber inventory and develop 20-year forest management recommendations on selected forested stands identified within the Hickory Mound, Snipe Island, and Spring Creek Units of the Big Bend Wildlife Management Area (BBWMA). Additionally, SFC was tasked with revising and creating polygon shape files for these stands, compiling forest inventory data with the statistical analyses of results, and preparing a forest inventory report. SFC designated inventoried stands to specific Desired Future Condition (DFC) natural community types including wet pine flatwoods, mesic pine flatwoods, and scrubby pine flatwoods. Site specific management recommendations were then written for each stand to transition them to the DFC. These actionable management recommendations included timber harvest schedules, native groundcover enhancement through herbicide applications and prescribed burning, hardwood competition control through herbicide and mechanical/manual enhancement activities, and longleaf pine planting.

Alabama Wildlife Federation
National Eagle Scout
Association, Lifetime Member

Software

Experience in ArcGIS; T-cruise;
SAS; SPSS; Oracle Crystal Ball;
RiskSim; Minitab; PC ORD;
CANACO; Various GPS units
and OS; Microsoft Access; and
Microsoft Project

United States Army Corps of Engineers (USACE) Allatoona Lake Forest Mapping, Inventory and Report (Georgia). Mr. Carroll served as project manager providing professional forest inventory and reporting services to USACE on approximately 19,400 acres of the Allatoona Lake Project Site near Cartersville, Georgia. All inventory data was recorded and audited on hand-held data recorders or web-based mapping and inventory systems. Cruise specifications included using veneer, sawtimber, and pulpwood (Chip-N-Saw as applicable) product groups to the local mill requirements. Inventory specifications included all trees to species, DBH, site index, age, height, 10-year radial growth, and bark thickness. Sub-merchantable and regeneration species were inventoried using 1/50th acre plots. Snags and cavity sizes were also collected on each plot. Technical accuracy levels were acceptable to USACE standards. WEA staff is currently completing the Forest Inventory Report.

Mississippi Department of Wildlife Fisheries and Parks (MDWFP) Coastal Invasive Species Inventory Auditing Services (George and Jackson Counties, Mississippi). Mr., Carroll completed auditing services on forest inventory and invasive species plots within the Pascagoula River WMA in George and Jackson Counties, Mississippi. All forest inventory audit data was recorded on hand-held data recorders using T-cruise. Sawtimber (1/5th acre plot) and pulpwood (1/10th acre plot) product specifications were recorded by species, 1" DBH class, and merchantable height. Snags and cull trees were recorded with the presence of potential dens and den size. Regeneration and sub-merchantable (1/100th acre plot) tree species were recorded by height class. A 53-species list was used to identify all trees. Invasive Species were recorded within 24 feet of plot center using a 12-species list. Audit locations were selected using a stratified random sampling by WEA and audit data subsequently graded with the initial survey data. Technical accuracy standards for these cruises were acceptable at > 80% due to the requirements established by MDWFP. Mr. Carroll also developed audit reports for MDWFP and discussed inconsistencies and errors within the inventory with both MDWFP and the inventory cruisers.

Florida Fish and Wildlife Conservation Commission (FWC) Tosohatchee Wildlife Management Area (TWMA) Timber Assessment and Report (Orange County, Florida). Mr. Carroll served as a principal ecologist and senior forester providing professional forest inventory and planning services to FWC on approximately 7,832 acres of the TWMA in Orange County, Florida. Initially, existing stand boundaries were corrected using desktop geospatial software and current



aerial imagery. These stand boundaries were further refined during field inventory events. All inventory data was recorded on hand-held data recorders using sawtimber and pulpwood (including Chip-N-Saw as applicable) product specifications and species classifications applicable to the local mill requirements. Site Index, age, height, 10-year radial growth, and bark thickness were also recorded. Sub-merchantable and regeneration species were inventoried using 1/100th acre plots. Technical accuracy levels were acceptable to Florida Forest Service levels.

Northwest Florida Beaches International Airport (ECP) Wetland B and D Restoration, Monitoring and Reporting, Bay County, FL (Panama City-Bay County Airport and Industrial District). As project manager for this project, he directs restoration of wetland habitat impacted during prolonged inundation events. He evaluated the use multiple restoration activities and their impacts on sedimentation and the natural hydrology of the site. These activities included prescribed burning, mechanical harvesting, manual debris removal, and replanting potential. Mr. Carroll hired contractors and implemented a combination of these activities to garner USACE and FDEP approvals for restored hydrology on the site. Mr. Carroll is also responsible for all monitoring and reporting efforts associated with this management area.

SummerCamp Beach Community Environmental Services and Mitigation Area Management, Monitoring, Reporting, Franklin County, FL (The St. Joe Company). Project manager responsible for providing project management and QMS services for the SummerCamp Beach community and mitigation area. He provides management recommendations and coordination with St. Joe biologists regarding road removal, hydrologic restoration, vegetation planting, sea turtle issues, prescribed burning, nuisance and exotic species control, urban-wildlife interactions, Firewise Community standards, and community education. He provides St. Joe technical assistance regarding state and federal laws, regulations, policies, and permits related to land management and the mitigation area. He directs annual wetland assessments (permit requires WRAP scoring), vegetation monitoring, and mitigation progress monitoring efforts. He also leads and provides QA/QC oversight on this project during data analysis and report composition.

Gulf County Sacred Heart Memorial Hospital Offsite Mitigation Area, Gulf County, FL (The St. Joe Company). Project manager and senior scientist providing management recommendations regarding habitat enhancement from planted silviculture to wet pine prairie and savannah. He directed and performed listed species surveys to document population occurrence locations prior to harvesting efforts. He coordinated timber harvest operations to minimize impact on the listed species and meet management objectives. He also coordinates prescribed burn regimes for habitat management. He also leads monitoring and reporting efforts pursuant to USACE and DEP permit conditions. Mr. Carroll also provides agency negotiation services regarding permit compliance, modifications, and success criteria achievement.

Port Panama City Intermodal Distribution Center Mitigation Area Management, Bay County, FL (Port Panama City). Project manager and senior scientist responsible for providing QMS services for mitigation plan implementation on the Port of Panama City Intermodal Distribution Center mitigation area. He directs mitigation plan implementation by providing on-site management recommendations and coordination with contractors during wetland vegetation thinning, prescribed burning, hydrologic restoration, and vegetation planting. He also leads monitoring and reporting efforts pursuant to USACE and DEP permit conditions. Mr. Carroll also



provides agency negotiation services regarding permit compliance, modifications, and success criteria achievement.

Pier Park Wetland Enhancement and Permitting Services, Bay County, FL (Pier Park Community Development District / Simon Group). As project manager, he evaluated two on-site conservation areas for potential wetland enhancement activities. He assisted in the development of management plans to guide enhancement activities, including a nuisance/exotic species plan, vegetation thinning plan, and prescribed burning plan. He coordinated permit consultations and site visits with regulatory agencies and provided contractor guidance for implementation of the plans. Mr. Carroll developed and directed progress monitoring and reporting protocols for the enhancement projects. Ultimately, he successfully led implementation and completion of each plan through utilization of specialized environmental contractors.

Wetlands Mitigation Banking Market Assessments, Alabama, Florida, and North Carolina (Resource Management Service, LLC [RMS]). Senior scientist that assisted in assessments of current and future mitigation banking market conditions for a 3.8 million-acre study area in North Carolina and a 6.3 million-acre study area in Alabama and Florida associated with RMS landholdings. These assessments focused on current mitigation credit supply, projected credit supply over a 10-year period, and demand for credits now and in the future based on public and private development patterns. The approach combined quantitative and qualitative assessments of economic and geographic sectors along with regulatory, economic development, and Atkins staff representing various business lines. Final deliverables provided an overall assessment of potential mitigation banking opportunities for RMS within the multi-watershed study areas.

Wetlands Mitigation Banking Market Assessments, Mississippi (New Forests). As a senior scientist, Mr. Carroll provided assistance during the development of a feasibility assessment for a proposed mitigation bank. This assessment involved evaluation of the mitigation banking instrument, site conditions, current and future mitigation credit supplies and economic drivers of credit demand within a multi-county area in north Mississippi. The final deliverable was provided to the client with an assessment of relative risk regarding investment opportunities.

Wetlands Mitigation Banking Market Assessments, Multiple States (Hancock Forest Management [HFM]). Senior scientist performed assessments of potential issues related to mineral rights and mitigation banks in 19 USACE Districts associated with HFM's landholdings in 16 states.

Wildlife Hazard Management

Tuscaloosa Regional Airport (TCL) Wildlife Hazard Assessment (WHA) and Management Plan (WHMP), Tuscaloosa County, AL (City of Tuscaloosa). As project manager for this project, he led the WHA process which evaluated on-site and off-site wildlife hazards to TCL. This assessment includes spatial data and aerial photography desktop analysis, coordination and interviews with TCL staff, identification of wildlife attractants, and daily and seasonal wildlife population surveys and monitoring. Mr. Carroll analyzed the results of this 12-month ecological study to develop relative risk values (RRV) for aircraft on all species. General administrative, active wildlife, and passive habitat management recommendations were also developed to mitigate hazards associated with wildlife at TCL. Following FAA review and approval of the WHA, a WHMP was developed in conjunction with TCL staff to



address the WHA results and recommendations by incorporating wildlife hazard management techniques into airport operations. Mr. Carroll also led 2 WHMP training sessions for TCL staff which included review of the plan, bird identification, and field pyrotechnic training. Mr. Carroll serves as the Qualified Airport Wildlife Biologist on the TCL Wildlife Hazard Management Group.

Venice Municipal Airport (VNC) and Golf Course Wildlife Attractant Review of Landscape Planting Plan, Sarasota County, FL (City of Venice). Senior scientist responsible for evaluating the potential wildlife hazard impacts associated with the landscape planting plan for VNC and the nearby golf course. All species addressed in the plan were evaluated and their potential uses by wildlife discussed. These species evaluations were combined with analysis of the planting locations to provide an assessment of the relative impacts of the proposed planting plan. Recommendations were provided for ways to mitigate such impacts and/or provide suitable planting (species and location) alternatives.

James M. Cox Dayton International Airport (DAY) Wildlife Hazard Assessment (WHA), Montgomery County, OH (City of Dayton). As project manager for this project, he led the WHA process which evaluates on-site and off-site wildlife hazards to DAY. This assessment includes spatial data and aerial photography desktop analysis, coordination and interviews with TCL staff, identification of wildlife attractants, and daily and seasonal wildlife population surveys and monitoring. Mr. Carroll analyzed the results of this 12-month ecological study to develop relative risk values (RRV) for aircraft on all species. General administrative, active wildlife, and passive habitat management recommendations were also developed to mitigate hazards associated with wildlife at TCL. The final WHA was submitted and approved by FAA.

Colonial Wading Bird Nesting Prevention Plan and Management, Jefferson Parish, LA (U.S. Army Corps of Engineers [USACE], New Orleans District). Assistant project manager responsible for assisting in the development of the colonial bird nesting prevention plan for the USACE-New Orleans District to prevent colonization of a historic rookery adjacent to Lake Pontchartrain and vicinity, as well as Lake Charles Parish levee maintenance and construction activities during nesting season. The nesting plan contained life histories of potential nesting species, equipment required, and abatement methodology, relative to the goals and objectives of the USACE and under the regulations of the USFWS and Louisiana Department of Wildlife and Fisheries (LDWF). The project site is uniquely situated between the New Orleans International Airport (MSY), and oil and gas fields and refineries, requiring ongoing and detailed coordination of the abatement measures. Mr. Carroll directed initial field efforts and staff training relative to the safe and effective implementation of the nesting plan and associated management activities. He established species observation and abatement measures monitoring methodology to document species abundance and locations, abatement measures employed, and efficacy of these measures. He was also involved in discussions and negotiations with USACE, USFWS, and LDWF, regarding the nesting prevention plan methodology, implementation, and reporting.

Greater London Hub Airport Wildlife Hazard Study, Greater London County, United Kingdom (Transportation for London). As a senior scientist for this ongoing project, he provides standards and assessments related to the siting, construction, and development of a potential new airport in Greater London. This includes the research and composition of the Wildlife Hazards Good Practice -



Technical Note related to wildlife hazard considerations during the development of new airports. International case studies discussed include wildlife hazard risk mitigation efforts at new and renovated airports in South Africa, Latvia, Poland, and the United States. He also provided Quality Assurance and Quality Control (QA/QC) review for potential bird strike risk (based on preliminary and existing data) at three locations in the United Kingdom. Ultimately, recommendations were developed to mitigate the risk of catastrophic wildlife strikes at potential new airport locations by collecting onsite and offsite habitat data, wildlife density and movement data, and evaluating the daily, seasonal, and annual fluctuations due to these environmental components.

SummerCamp Beach Community Shorebird Monitoring and Management, Franklin County, FL (The St. Joe Company). Project manager responsible for monitoring and delineation efforts of wintering shorebird populations at the SummerCamp Beach Community in Franklin County. This included documentation and reporting of species observed on the approximately four miles of shoreline in the project area. In accordance with USACE and FDEP permit requirements, areas containing listed shorebird species (e.g., piping plover) were posted with informational signage on the location and presence of the species. Additionally, coordination with residents, visitors, and construction personnel included the implementation of disturbance avoidance measures and development of best management practices.

National Environmental Policy Act (NEPA) and Permitting

Focused Environmental Assessment (EA) for Venice Municipal Airport (VNC) Runway 13-31 Safety Improvement Project, Sarasota County, FL (City of Venice). As a part of the project management team, he was responsible for Quality Assurance and Quality Control (QA/QC) reviews of draft and final EA document submittals to the FAA. This EA evaluates impacts associated with the realignment of Runway 13-31 to conform to FAA design standards (preferred alternative) relative to a no action alternative. This evaluation is based upon environmental consequences to the affected environment including aircraft operations; noise; air quality; infrastructure and utilities; hazardous materials and waste; and earth, water, biological, cultural, and socioeconomic resources. This EA also evaluated cumulative impacts to these biophysical resources related to past, present, and future actions in the area. Mr. Carroll also provided input and QA/QC regarding coordination with the Florida State Clearinghouse, FAA, FWC, USFWS, and the general public.

Environmental Assessment (EA) for Relocation and Construction of the Panama City - Bay County International Airport (PFN) VORTAC to Tyndall Air Force Base (TAFB), Bay County, FL (Panama City-Bay County Airport and Industrial District). Project manager responsible for the survey design, data collection and analysis, and EA composition on this project. This EA evaluated the preferred action alternative (VORTAC relocation) in relation to the no action alternative, based upon environmental consequences to the affected environment including aircraft operations; noise; air quality; infrastructure and utilities; hazardous materials and waste; and earth, water, biological, cultural, and socioeconomic resources. This EA also evaluated cumulative impacts to these biophysical resources related to past, present, and future actions in the area. He coordinated the review and incorporates comments from TAFB, Federal Aviation Administration (FAA), PFN, USFWS, FDEP – State Clearinghouse, National Marine Fisheries Service (NMFS), eight Native American Tribes, and the general public.



Environmental Assessment (EA) for Northwest Florida Beaches International Airport (ECP) Commercial Development Phase I, Bay County, FL (Panama City-Bay County Airport and Industrial District). Project manager responsible for preparing an EA submittal to FAA regarding impacts associated with the development of aviation use and general use parcels associated with the new ECP. He led all survey design, data collection and analysis, and EA composition on this project. This EA evaluates the preferred commercial development alternative relative to multiple alternatives, based upon environmental consequences to the affected environment including aircraft operations; noise; air quality; infrastructure and utilities; hazardous materials and waste; and earth, water, biological, cultural, and socioeconomic resources. This EA also evaluated cumulative impacts to these biophysical resources related to past, present, and future actions in the area. He also led coordination with the FAA, USACE, USFWS, NMFS, and the general public.

Environmental Assessment (EA) for Department of Homeland Security (DHS) Cheltenham Federal Law Enforcement Training Center (FLETC), Prince George County, Maryland (DHS). Senior scientist who assisted with the preparation of an EA to identify, analyze, and document the potential physical, environmental, cultural, and socioeconomic effects associated with FLETC's constructing, operating and maintaining a 2.4 MW PV system on 11 acres of land at Cheltenham. FLETC, as a Federal agency, is required to incorporate environmental considerations into their decision-making process for the actions they propose to undertake. The DHS FLETC mission is to train those who protect US interests by serving as an inter-agency law enforcement training organization for over 80 Federal agencies and numerous state, local, tribal, campus and international law enforcement officers and agents.

Programmatic Environmental Assessment (PEA) for Fort Jackson Real Property Master Plan, Richland County, South Carolina (United States Army). Senior scientist who assisted with the preparation of a programmatic environmental assessment (PEA) for the US Army Garrison Fort Jackson. The PEA evaluates a multi-faceted Proposed Action that includes the implementation of the Fort Jackson Real Property Master Plan (RPMP) and its Component Plans. Fort Jackson proposes to implement the RPMP in order to provide the facilities infrastructure required to support both current and future missions. Mr. Carroll assisted with the preparation of an EA to identify, analyze, and document the potential physical, environmental, cultural, and socioeconomic effects of the RPMP.

Leon County General Engineering Contract Services – Natural Features Inventory (NFI) and Environmental Impact Analysis (EIA), Leon County, FL (Leon County Department of Public Works [LCDPW]). As senior scientist and task manager, Mr. Carroll completed and submitted NFI and EIA permit applications and acquisition services from the City of Tallahassee for LCDPW. The NFI and EIA processes require onsite coordination with local and state agencies dependent on the project. NFI and EIA projects involve initial site assessments and analysis of potential impacts to natural features. Subsequent permitting is provided as needed and has included jurisdictional wetland delineations, tree surveys, habitat assessments for listed species, gopher tortoise surveys and associated gopher tortoise relocations following FFWCC permitting requirements.

Confidential Client, Wetlands Permitting and Mitigation Planning - Proposed Nuclear Power Facility, South Carolina. As senior scientist, Mr. Carroll provided ecological expertise and Quality Assurance and Quality Control (QA/QC) evaluations with various aspects of this project. Atkins was contracted to prepare a critical supplement to the Environmental Report (ER) to the Nuclear Regulatory Commission



(NRC) for a proposed nuclear facility being planned by a confidential client. The ER-Supplement provided data and analyses that the NRC will use to complete the Environmental Impact Statement (EIS) for the project. The ER-Supplement included environmental analyses addressing terrestrial and aquatic habitats, listed species, ecological resources (plants, mammals, birds, reptiles, amphibians, fish, and aquatic macroinvertebrates), and wetland and stream features associated with a proposed supplemental water supply reservoir. Atkins is also contracted to prepare the USACE 404 permit application package and mitigation plan for the project. Mr. Carroll also provided assistance with the mitigation component of the 404 Permit including the identification of mitigation options (wetlands and streams) from various sources and landowners, coordinating with regulatory agencies, and developing the mitigation plan.

West Bay Parkway (WBP) Project Design and Environment (PD&E) Study and National Environmental Policy Act Services, Bay County, FL (Opportunity Florida, H.W. Lochner, Inc., and Florida Department of Transportation - District Three [FDOT-D3]). Project manager and senior scientist for a PD&E study to provide access to the Northwest Florida Beaches International Airport via a connector highway between US Highway 98, SR 79, and SR 77. The WBP project area encompasses multiple alternative corridors and alignments that could result in approximately 24 miles of new highways primarily through undeveloped land. Mr. Carroll assisted in the assessment of the 13-mile proposed project through geographic information system (GIS) desktop analysis and aerial interpretation of habitat characterizations and listed species occurrences. He also assisted with field verifications of this desktop analysis and ultimately, reporting pertaining to wetlands, T&E wildlife and plant species, and essential fish habitat (EFH) associated with the multi-year study. Natural resource analyses involved habitat evaluations using aerial photographs, soils data, and wetland covertype maps; wetland and upland habitat characterizations; and UMAM assessments. Field surveys focused on wetlands, gopher tortoises, reticulated flatwoods salamander ponds, bald eagle nests, Florida black bears, wood storks, EFH, and federal and state listed plants. Mr. Carroll assisted in the composition and review of wetland evaluation, endangered species biological assessment, and EFH reports, and the conceptual mitigation plan for an EIS and EA on WBP Segments 1 and 2, respectively. Atkins engages in frequent communication with various federal and state agencies on behalf of FDOT including the USFWS, FWC, NMFS, and FDEP. Public involvement and communications have included public meetings and hearings and website design and maintenance.

Gulf Coast Parkway (GCP) Project Design and Environment (PD&E) Study, National Environmental Policy Act Services and Environmental Impact Statement (EIS), Gulf, Bay, and Calhoun Counties, FL (Opportunity Florida and Florida Department of Transportation - District Three [FDOT-D3]). Project manager and senior scientist responsible for the evaluation of multiple alternative corridors and alignments that could result in approximately 35 miles of new highways primarily through undeveloped land. Mr. Carroll assisted in the assessment of the proposed project area and alignments through geographic information system (GIS) desktop analysis and aerial interpretation of habitat characterizations and listed species occurrences. He also assisted with field verifications of this desktop analysis and ultimately, reporting pertaining to wetlands, T&E wildlife and plant species, and essential fish habitat (EFH) associated with the multi-year study. Natural resource analyses involved habitat evaluations using aerial photographs, soils data, and wetland covertype maps; wetland and upland habitat characterizations; and UMAM assessments. Field surveys focused on wetlands, gopher tortoises, Panama City crayfish, reticulated flatwoods salamander ponds, bald eagle nests, Florida black



bears, wood storks, EFH, and federal and state listed plants. Mr. Carroll assisted in the composition and review of wetland evaluation, endangered species biological assessment, and EFH reports, and the conceptual mitigation plan for an EIS for GCP. Atkins engages in frequent communication with various federal and state agencies on behalf of FDOT including the USFWS, FWC, NMFS, and FDEP. Public involvement and communications have included public meetings and hearings and website design and maintenance.

Gulf to Bay Highway (US 98 Re-Alignment) – Segments 2 & 3, Gulf County, FL (FDOT District Three). As project manager and senior scientist, he leads the coordination of the Joint Application for Works in the Waters of Florida (dredge and fill permit) for the realignment of approximately 6.5 miles (Segment 2) and approximately 4 miles (Segment 3) of rural, two-lane, new alignment for US 98 in Gulf County. He has served as a Quality Assurance and Quality Control (QA/QC) on draft and final deliverables. He has led and provided assistance with wetland jurisdictional determinations, GIS analysis, UMAM assessments, threatened and endangered species evaluations, RAI responses, and biological assessments (BA). Mr. Carroll has also with coordinated state and federal agencies, including FWC and USFWS.

Environmental Management Office (EMO) District-wide Environmental Support and External Review Process, Leon County, FL (FDOT Districts Two [D2] and Three [D3]). Senior scientist responsible providing expert review and Quality Assurance and Quality Control (QA/QC) services, on behalf of D2 and D3, for multiple environmental documents produced by other consultants under FDOT's external review process. Since 2008, document reviews have been performed on multiple projects in both districts and generally are NEPA related, including WERs, ESBARs, Wildlife and Habitat Impact Assessments, Biological Assessments/Opinions (BA/BO), and EFH assessments. The document reviews support PD&E requirements and assist FDOT in quality assurance before submittal to federal agencies.

State Road 292 Improvement Project, Escambia County, FL (FDOT District 3 [D3]). Senior scientist serving as a environmental Quality Assurance and Quality Control (QA/QC) reviewer on various aspects of this coastal road (SR 292) improvement project. The primary environmental issue concerns conservation of the endangered Perdido Key beach mouse (PKBM). Support includes assistance with road design and informal agency consultations (federal and state) regarding conservation measures, such as unconventional road crossing techniques and habitat restoration actions. Mr. Carroll also provides QA/QC services and technical expertise regarding the methodology and budgeting of a large-scale PKBM research project, under the direction of the University of Florida. The final deliverable is a Biological Assessment, including formal Section 7 Consultation with the USFWS.

Gopher Tortoises

Apalachicola National Forest (ANF) Gopher Tortoise Restoration, Relocation, and Research Project (Statewide Florida) Program manager for this project involving the translocation of up to 3,000 gopher tortoises from third-party permit holders statewide to ANF as part of a large-scale restoration effort. A formal research study aimed at evaluating the site fidelity response of relocated tortoises to habitat conditions created by common silviculture practices (thinning, burning, and/or herbicide) is coupled with the restoration objectives. Using radio transmitters on over 10% of all relocated gopher tortoises, site fidelity of tortoises (post enclosure removal) is monitored and evaluated with site conditions and vegetative response. Project



partners include the Florida Fish and Wildlife Conservation Commission (FWC), U.S. Department of Agriculture – Forest Service (USFS), and the Fish and Wildlife Foundation of Florida (FWFF). He is responsible for the administration, implementation, and reporting associated with the restoration and research project. These responsibilities include FWC and USFS permit acquisition; coordination with project partners; development of a market-based fee structure for tortoises; gopher tortoise acquisition from third party donors; study implementation including radio telemetry of gopher tortoises and vegetative community surveys; statistical data analysis; literature review; presentations, reports, and manuscript submissions; and publication of research results and management implications in peer-reviewed journals.

Flightline Facilities Gopher Tortoise Relocation – Tallahassee Regional Airport, Leon County, FL (Ciceft/Flightline). Project manager on this relocation project for development at the Tallahassee Regional Airport property. The project site included two facilities located approximately one mile apart and connected by a linear pipe for superconductive cable development. He led coordination and acquisition of permits with state and local agencies. He also directed all surveys, excavations, and relocations to the Apalachicola National Forest (ANF) Gopher Tortoise Restoration, Relocation, and Research Site. Local permitting was satisfied via coordination with the City of Tallahassee Growth Management Department.

Panama City-Bay County International Airport Relocation Gopher Tortoise Services, Bay County, FL (Panama City-Bay County Airport and Industrial District) Senior Scientist responsible for surveys, excavation, and relocation of gopher tortoises found during the airport construction process. He excavated gopher tortoise burrows on the construction site and access roads. He relocated commensal species, including gopher frogs to the Panama City - Bay County International Airport (PFN) Relocation Mitigation Area.

Shepherds Branch Mitigation Area Management and Monitoring, Leon County, FL (The St. Joe Company). As project manager for this project, he worked closely with JOE biologists to provide habitat management services on the Shepherd's Branch Mitigation Area. These habitat management activities included prescribed burning, vegetation planting, exotic/nuisance species control, and vegetation management. Mr. Carroll also directed wildlife management activities on the mitigation area for gopher tortoises and southeastern kestrels. Mr. Carroll was also responsible for all monitoring and reporting efforts associated with this mitigation area. Under his guidance, the site reached maximum stocking capacity for gopher tortoises and met habitat success criteria in DEP and USACE permits was subsequently released from future monitoring by the regulatory agencies.

Florida Landings Development of Regional Impact (DRI) Consulting Services, Washington County, FL (Florida Landings, LLC). As quality assurance and quality control (QA/QC) officer, he provided gopher tortoise relocation and wildlife/urban conflict recommendations based on the objectives of the client during Florida Landings community planning. Mr. Carroll also assisted in answering and performing QA/QC reviews of sufficiency responses during the DRI application phase of this project. The project involved professional consulting services associated with the Florida Landings DRI including analysis, evaluation, and documentation of transportation, environmental, and cultural resource needs generated by the preparation of the DRI. The DRI, application for development approval (ADA), and development order (DO) processes were coordinated with other planning



consultants, all environmental review agencies, Washington County, and the Florida Department of Community Affairs (DCA).

Jennings State Forest, FWC-Certified Gopher Tortoise Recipient Site Permitting, Clay County, FL (Florida Department of Transportation [FDOT], District Two). Project manager in the certification of Jennings State Forest as a FWC-certified gopher tortoise relocation area. This involved coordination of the goals and objectives of the Florida Forest Service (FFS) and the construction needs and schedules of the FDOT. He directed the gopher tortoise burrow and vegetation surveys to assess the current gopher tortoise population and habitat conditions, and coordinated the subsequent permit submission.

United States Marine Corps (USMC) Support Facility – Blount Island (MCSF-BI) Gopher Tortoise Relocation, Duval County, FL (USMC). Project manager on this relocation project for development and expansion purposes at MCSF-BI. He led coordination between FWC, USMC, and MCSF-BI to facilitate the excavation and relocation of gopher tortoises from the project site. He was the permitting biologist responsible for all surveys, bucket trapping, and excavations on the donor site. He was also responsible for all transport, marking, and relocation to the ANF gopher tortoise restoration, relocation, and research site in Leon County. The project successfully excavated, captured, and relocated 49 gopher tortoises from 97 burrows.

US 331 Widening Gopher Tortoise Consultation, Walton County, FL (Walton County). Senior scientist and task manager responsible for evaluation and assessment of after-action impacts from construction on resident gopher tortoise populations. Mr. Carroll directed impacted area and adjacent habitat utilization gopher tortoise surveys to determine the impacts of road construction completed prior to permitting. This process also included personnel and staff interviews, FWC coordination and site visits, impact and adjacent area map generations, and gopher tortoise impact determination report submissions. The proposed project is to reconstruct SR 83 (US 331) from a two-lane undivided arterial to a four-lane divided arterial from just north of Freeport to I-10.

TR105 Gopher Tortoise Excavations, Leon County, FL (The Sembler Company). Project manager responsible for the permitting, excavation, and relocation of gopher tortoises on the TR105 development site in Tallahassee. He directed the surveys and permitting of the development area through FWC and the City of Tallahassee. He negotiated and performed the relocation of tortoises to a St. Joe Company-owned recipient site in Leon County.

Savannah Forest Gopher Tortoise Relocation, Wakulla County, FL (Florida Environmental and Land Services, Inc.) Senior scientist assisted in the permitting, excavation, and relocation of gopher tortoises for a private landowner in Woodville. He also providing guidance on all transport and marking. All gopher tortoises relocated from the site were relocated to the Apalachicola National Forest (ANF) Gopher Tortoise Restoration, Relocation, and Research Site.

DeFuniak Springs (24" and 30") Relay Project – Gopher Tortoise Relocation, Walton County, FL (Florida Gas Transmission Company [FGT]). As task manager and senior scientist, he led all gopher tortoise survey and permitting efforts associated with the construction on major linear utility corridors for FGT on this project. He identified suitable recipient site habitat adjacent to the corridor and provided communication to secure recipient site approvals. He directed gopher tortoise



surveys on both donor and recipient sites and was responsible for obtaining the FWC temporary exclusion permit for this project.

Leon County General Engineering Contract Services – Gopher Tortoise Surveys and Excavations, Leon County, FL (Leon County Department of Public Works [LCDPW]). As project manager, he directed all gopher tortoise surveys, permitting, excavation, and relocation associated with the Killearn Lakes stormwater improvement areas. He also provided onsite consultation and construction impacts monitoring to the client following burrow identification in the construction area. Additionally, he negotiated and secured permits from FWC to excavate these additional burrows in the construction area. He also directs ongoing NFI and EIA permit application and acquisition services from the City of Tallahassee for multiple LCDPW projects.

Aquatics and Water Quality

Panama City-Bay County International Airport (PFN) Relocation Water Quality Monitoring and Reporting Services, Bay County, FL (Panama City-Bay County Airport and Industrial District) As project manager, he led and provided coordination for monitoring efforts related to impacts of the relocation of PFN and construction of Northwest Florida Beaches International Airport (ECP). This multi-year project involved quarterly and semi-annual reporting events to monitor, sample, and analyze offsite water bodies with an overall goal of gathering scientifically defensible information on the physical, chemical, and biological conditions of surface waters surrounding ECP, including water quality status and trends. Tasks accomplished as part of the study included identifying water bodies that exceeded DEP water quality standards, assessing water quality status discharged from ECP, describing present conditions and trends in water quality, and providing potential causes for identified exceedance. He also provided QA/QC oversight on this project during data analysis and report composition.

Piezometer Replacement and Installation at Northwest Florida Beaches International Airport (ECP), Bay County, FL (Panama City-Bay County Airport and Industrial District). As project manager for this project, he documented damage to piezometers resulting from harvesting and emergency wildfire activities. He coordinated with subcontractors to repair and/or replace piezometers damaged during these activities. He also provided QA/QC, testing, and certification of completion results.

SummerCamp Beach Community Water Quality Monitoring and Reporting, Franklin County, FL (The St. Joe Company). As project manager, he leads and provides coordination for monitoring efforts related to impacts from development at SummerCamp Beach. This multi-year project involves quarterly reporting events to monitor, sample, and analyze offsite water bodies with an overall goal of gathering scientifically defensible information on the physical, chemical, and biological conditions of surface and ground waters within and near SummerCamp Beach, including water quality status and trends. Tasks accomplished as part of the study include identifying water bodies that exceed DEP water quality standards, assessing water quality status both in marine and freshwater locations, describing present conditions and trends in water quality, and providing potential causes for identified exceedance. He also provides QA/QC oversight on this project during data analysis and report composition.



SummerCamp Beach Community Seagrass Monitoring and Reporting, Franklin County, FL (The St. Joe Company). Project manager leading seagrass monitoring and reporting efforts in the nearshore waters of the SummerCamp Beach Community. This multi-year project collects seagrass species, abundance, and extent data on fixed transects across the site.

Port Panama City Seagrass Permitting, Surveys, and Reporting, Panama City, FL. (Port Panama City) As senior scientist and task manager for the seagrass surveys, Mr. Carroll developed and directed seagrass surveys to meet the requirements obtained through coordination with the U.S. Army Corps of Engineers (USACE) and Florida Department of Environmental Protection (DEP) as related to maintenance of the entrance channel and turning basin. This survey and the subsequent report delineated the composition, density, and extent of seagrass occurrences and aided in the design of the port project by determining any potential seagrass impacts. As General Engineering Consultant to Port Panama City, Atkins was tasked with the design and permitting of the port's maintenance dredging project throughout all berthing areas. This includes development of an upland disposal area for dredged materials that will be shared with USACE, as well as the coordination of state and federal regulatory authorizations.

Killearn Lakes Conservation Area and Stormwater Assessment, Leon County, FL (Leon County). As senior scientist, he developed and conducted site surveys for threatened and endangered species, invasive and exotic species, wildfire potential, and stormwater flow assessment within the Killearn Lakes community conservation area. Using the survey data, he provided management recommendations and guidelines for enhancement of the conservation area.

General Ecological Services

Perdido Key Joint Programmatic Habitat Conservation Plan (HCP), Escambia County, FL (Escambia County). As senior scientist, he assisted in preparation and Quality Assurance and Quality Control (QA/QC) review of the HCP document which included a description of the proposed projects; the species subject to impact by the project (primarily Perdido Key Beach Mouse [PKBM]); and measures to avoid, minimize, and mitigate those impacts to the maximum extent practicable. Mr. Carroll also provided guidance in coordinating with federal and state resource and regulatory agencies. This project involved the development of a joint HCP and environmental assessment (EA) to address the potential impacts to PKBM and other federally listed species and critical habitat from the proposed infrastructure and roadway improvements to SR 292 and an 80-acre multifamily private development on Perdido Key. The HCP analyzed biological goals, adaptive management, monitoring, permit requirements, public involvement needs, significant impacts on physical or biological resources or the human environment, and cumulative impacts. The final deliverable established incidental take and mitigation strategies for the endangered PKMB, listed shorebirds, and listed sea turtles.

Windmark Beach Community Ecological Services, Gulf County, FL (The St. Joe Company). As project manager, he oversees the implementation and monitoring associated with several management plans required by federal and state agencies, as well as the Gulf County Development Order. His responsibilities also include directing threatened and endangered species surveys, management recommendations, homeowner education, and environmental reporting across the development area. He also directs monitoring surveys, management activities, and reporting requirements in the gopher tortoise mitigation areas. He provides QA/QC



measures for all monitoring reports and management guidelines developed to meet mitigation goals and objectives. Mr., Carroll presents annually before the Homeowner's Association on monitoring results and topical ecological issues related to WindMark Beach. He also provides recommendations on habitat management efforts including vegetation thinning, exotic/invasive species removal, and prescribed burning.

SouthWood Community Environmental Services, Leon County, FL (The St. Joe Company). As senior scientist and task manager, he conducts Natural Features Inventory (NFI) and Environmental Impact Assessment (EIA) application and acquisition efforts from the City of Tallahassee and Leon County within the SouthWood community. The NFI and EIA processes require onsite coordination with local and state agencies dependent on the project. This includes site assessments for potential impacts to natural features and communities including surveys for threatened and endangered species, trees, wetlands, significant grade impacts, and ecological habitat assessments. He serves as a contact with city and county environmental growth management officials to resolve permitting and logistical issues. He also directs gopher tortoise permitting, excavation, and relocation associated with the SouthWood community.

Mr. Carroll's work history with other companies included:

Wildlife Biologist, The St. Joe Company, Tallahassee, FL. Mr. Carroll oversaw USACE, USFWS, FDEP, FWC, St. Johns River Water Management District (SJRWMD), Northwest Florida Water Management District (NFWMD), and local permit compliance on ecological issues pertaining to the RiverTown, SouthWood, and SummerCamp Beach communities. He provided consultation and assistance on numerous St. Joe projects throughout Florida, including mitigation plan implementation, mitigation area management, wildlife habitat management, prescribed burning, and threatened and endangered species (e.g., red-cockaded woodpecker, piping plover, Choctawhatchee beach mouse, sea turtles, etc.) surveys and management. In recognition of his and coworkers' efforts at St. Joe, The Southeastern Section of the Wildlife Society selected his St. Joe Ecological Services Team as recipients of the 2009 Wildlife Management Excellence Award.

At St. Joe, Mr. Carroll directed, planned, and implemented management activities to meet mitigation requirements including timber thinning, prescribed burning, exotic and nuisance vegetation control, hydrologic enhancement, coastal debris removal, mechanical and manual wetland vegetation management, derelict vessel removal, and road removal. He guided and supervised mechanical and manual vegetation clearing crews to accomplish mitigation and general landscaping goals and objectives. Mr. Carroll provided recommendations to internal construction development staff regarding strategic changes to land management and regulatory compliance, relative to land/lot sales and development planning. Mr. Carroll developed a partnership with Coastal Seed and Native Plants, Inc. which allowed the harvest of sea oats on St. Joe's landholdings on St. James Island, in exchange for the replanting of various coastal dune plants in the SummerCamp Beach Community to reduce landscaping costs. He oversaw measures to avoid human-bear interactions on the site including the use of bear-resistant trash cans and community education programs. Mr. Carroll served as board member on the Franklin County Wildlife Initiative which sought to minimize urban wildlife conflicts in the region. He also negotiated conditions and implementation of sea turtle lighting plans with FWC. Mr. Carroll developed the *SummerCamp Community Firewise Plan* and a *SummerCamp*



Wildfire Preparedness Plan while acquiring certification of SummerCamp Beach as the first Firewise Community in the panhandle. He was responsible for the review and modification of construction, lighting, and landscape plans prior to and during development on individual lots, roadways, and commercial construction sites to ensure permit compliance. He also performed winter shorebird counts and posted areas containing listed wintering and nesting shorebirds. Mr. Carroll also served as the St. Joe representative on the FWC Wildlife Legacy Initiative Stakeholder Group, aimed at identifying the most sensitive ecological communities in Florida and methods to ensure their sustainability.

Forest Wildlife Ecologist, International Paper (IP) – U.S. South Central and Mid-South Regions, Courtland, AL and Shreveport, LA. As a former employee of IP, Mr. Carroll provided assistance to environmental and forestry staff throughout the 5 million acre and ten state landbase. He provided internal support to Forest Operations staff concerning Objectives 3, 4, 5, and 6 of the Sustainable Forestry Initiative® (SFI), including inspection of 10 percent of all timber harvests annually to ensure SFI compliance. He was responsible for the development, implementation, and administration of all short- and long-term management of wildlife habitat on over 400,000 acres and 800 hunting clubs, for game and listed species. He developed a “value score” for each existing and potential hunting lease-based silviculture records, hydrologic and terrestrial habitat conditions, hunting records, and location that was used to determine lease rates. Mr. Carroll subsequently increased hunting lease revenue approximately 65% in fewer than two years through lease rate increases, implementation of a bidding process on unleased acres, providing management recommendations, and the introduction of an amenities fee program. He was responsible for the daily interaction and coordination with hunting club lessees and adjacent landowners regarding the companies’ management activities. Mr. Carroll developed, coordinated, and maintained an ArcGIS shapefile for all Special Places in the Forest™ locations and hunting club boundaries in the U.S. Central Region. He provided technical presentations and assistance to other wildlife biologists on application, use, and editing of this shapefile and using ArcGIS software.

Mr. Carroll directed forest inventory analysis, land management planning and assessment, GIS analysis, environmental management, regulatory compliance, prescribed burning, and ecological characterizations and surveys on lands throughout the southeast. He developed, implemented, and updated lake management plans for all the lakes in the U.S. Mid-South Region, including harvesting and stocking recommendations, lake maintenance and improvements, and financial analysis. Mr. Carroll assisted federal, state, and IP biologists in the installation of artificial cavities, population monitoring, and relocation of federally endangered, red-cockaded woodpeckers from national forests in Texas to the IP-owned Brushy Creek Experimental Forest, under a Habitat Conservation Plan (HCP) and incidental take permits (ITP). Mr. Carroll also participated in numerous freshwater mussel surveys in Tennessee and Alabama and assisted in the repatriation of the federally-endangered boulder darter to Shoal Creek, Tennessee.

Mr. Carroll represented the company on external boards and stakeholder groups across the US, including serving as an instructor on partnerships at the USFWS Training Center. He also worked with representatives of external agencies on various joint management ventures, including sites enrolled in the Special Places in the Forest™ program. He initiated a partnership with the Texas Historical Commission to manage, research, and protect historically relevant areas on the companies’ landholdings within Texas. His deliverables included internal reports, external publications, presentations, GIS projects, budgetary goals, financial reports and



updates, site evaluations, staff training, field and literature research, pilot studies, and prescribed burn plans.

Graduate Research Assistant, Mississippi State University, Starkville, MS. Mr. Carroll directed all aspects of an independent graduate research project including budgets, staffing, and coordination with other graduate students. He interviewed, hired, and supervised over 15 technicians who worked on the project. He aided and organized prescribed burning for competition control with an independent contractor, and to meet the requirements and standards of study treatments. He trapped small mammals using Sherman, pitfall, and funnel traps and herpetiles using coverboards, pitfall, and funnel traps. He oversaw and conducted anuran call count surveys. He directed sampling of vegetation community structure using a variety of methods including biomass collection. He statistically analyzed and presented data for his thesis, as well as quarterly and annual reports. He was responsible for presenting status reports and results during quarterly research review meetings with major funding partners. He also instructed and graded undergraduate students during field sampling and monitoring exercises.

Field Technician, Butler and Gardiner, Inc., Demopolis, AL. During his undergraduate education, Mr. Carroll surveyed timber for management and procurement purposes using a variety of methods and techniques. He was responsible for marking timber for harvest, boundary lines, and Streamside Management Zone (SMZ) delineation. He observed and monitored numerous timber harvesting operations for best management practices (BMP) compliance and forest product utilization. He interpreted and constructed maps and aerial photographs using GIS to determine stand locations and boundaries. He assisted in nuisance species eradication and planted food plots as supplemental wildlife forage.

Presentations

Carroll, Austin D., and John Dooner. "Wildlife Management Considerations on Private Lands in Florida," University of Florida Integrated Natural Resource Management Undergraduate Class in Gainesville, Florida (virtual) – March 24, 2020.

Carroll, Austin D. "Wetland and Aquatic Resources Management and Implications for Forestry Operations," University of Florida Forest Operations Field Laboratory in Havana, FL – November 18, 2019.

Gwaltney, Chance and Austin D. Carroll. "Apalachicola National Forest (ANF) Gopher Tortoise Restoration, Relocation, and Research Project Update," 2019 Alabama Chapter of Partners in Amphibian and Reptile Conservation 10th Annual Meeting in Nauvoo, Alabama, November 1-3, 2019.

Carroll, Austin D. "Landscape Management Plans for ATFS Review, Ongoing Efforts in the Southeast & Implications for Tennessee," 2019 Tennessee Forestry Association Annual Meeting in Knoxville, Tennessee – October 17, 2019.

Carroll, Austin D. "A Longleaf Pine Case Study: Creation of the Emerald Coast Utility Authority (ECUA) Central Water Reclamation Facility (CWRF) Forest Restoration Area," Florida Panhandle Forests and Drinking Water Workshop in Eastpoint, Florida – August 28th, 2019



Fullerton, George, and Austin D Carroll. "Hurricane Michael Impacts and Recovery Efforts to Red-Cockaded Woodpeckers and Other T&E Species," 33rd Annual Environmental Permitting Summer School in Marco Island, FL – July 17, 2019.

Carroll, Austin D. "Logging Considerations for Threatened and Endangered Species," Master Logger Workshop in Live Oak, FL – June 5, 2019.

Carroll, Austin D., Laura Bosworth, and Nepthali Chavez. "Landscape Management Plans: Where to Next?" American Forest Foundation National Leadership Conference in Louisville, KY - March 27, 2019.

Fullerton, George and Austin D. Carroll. "Wetland and Aquatic Resources Management and Implications for Forestry Operations," University of Florida Forest Operations Field Laboratory in Havana, FL – November 19, 2018.

Carroll, Austin D. "Florida Black Bear (*Ursus americanus floridanus*) FWC Management Plan, Status, and Continued Implications," 32nd Annual Environmental Permitting Summer School in Marco Island, FL – July 19, 2018.

Carroll, Austin D. "Forest Industry Considerations and Emerging Issues for Biodiversity and Imperiled Species in Georgia," 2018 Georgia Forestry Association Annual Conference in Hilton Head, SC – July 17, 2018.

Carroll, Austin D. "Logging Considerations for Threatened and Endangered Species," Master Logger Workshop in Live Oak, FL – June 27, 2018.

Carroll, Austin D. "Wildlife Hazard Assessment and Management Plan Review and Bird Identification Training," Tuscaloosa Regional Airport in Tuscaloosa, AL – December 19, 2017.

Carroll, Austin D. "Wetland and Aquatic Resources Management and Implications for Forestry Operations," University of Florida Forest Operations Field Laboratory in Havana, FL – November 20, 2017.

Carroll, Austin D. "Apalachicola National Forest (ANF) Gopher Tortoise (*Gopherus polyphemus*) Research and Restoration Area: A Partnership for Conservation," Friends of Apalachicola National Forest Meeting in Tallahassee, FL – October 9, 2017.

Carroll, Austin D. "Forest Industry Considerations for Biodiversity and Conservation," 31st Annual Environmental Permitting Summer School in Orlando, FL – July 22-25, 2017.

Carroll, Austin D. "Apalachicola National Forest (ANF) Gopher Tortoise (*Gopherus polyphemus*) Research and Restoration Area: Backgrounds and Locations," Tallahassee Mountain Bike Riders Association Monthly Meeting in Tallahassee, Florida – July 5, 2017

Carroll, Austin D. "Logging Considerations for Threatened and Endangered Species," Master Logger Workshop in Live Oak, FL – June 7, 2017.

Carroll, Austin D. "Wildlife Hazard Assessment and Management Plan Review and Firearm/Pyrotechnic Training," Tuscaloosa Regional Airport in Tuscaloosa, AL – April 14, 2017.

Carroll, Austin D. "Initial Insights from the Florida Landscape Management Plan Project," American Forest Foundation National Leadership Conference in Greenville, SC – February 23, 2017.

Carroll, Austin D. "Wetland and Aquatic Resources Management and Implications for Forestry Operations," University of Florida Forest Operations Field Laboratory in Havana, FL – November 21, 2016.



Carroll, Austin D. "Florida Black Bear (*Ursus americanus floridanus*) FWC Management Plan, Status, and Continued Implications," 30th Annual Environmental Permitting Summer School in Orlando, FL – July 19-22, 2016.

Carroll, Austin D. "Logging Considerations for Threatened and Endangered Species," Master Logger Workshop in Live Oak, FL – June 8, 2016.

Carroll, Austin D. "Threatened and Endangered Species Implications on Wildlife Hazard Management at Airports," 29th Annual Environmental Permitting Summer School in Marco Island, FL – July 7-10, 2015.

Carroll, Austin D. "Wetland and Aquatic Resources Management and Implications for Forestry Operations," University of Florida Forest Operations Field Laboratory in Havana, FL – November 23, 2015.

Carroll, Austin D. "Threatened and Endangered Species Implications on Wildlife Hazard Management at Airports," 28th Annual Environmental Permitting Summer School in Marco Island, FL – July 22-25, 2014.

Fravel, Harold and Austin D. Carroll. "The Apalachicola National Forest Gopher Tortoise (*Gopherus polyphemus*) Research and Restoration Area: A Partnership for Conservation." 35th Annual Gopher Tortoise Council Meeting in Ponte Vedra, FL – October 10-13, 2013. Presentation.

Carroll, A.D., K. Reece, H. Herod, and S.A. Zengel. "Deepwater Horizon Oil Spill Section 7 BMPs and RESTORE Act Implications," 27th Annual Environmental Permitting Summer School in Marco Island, FL – July 16-19, 2013.

Carroll, Austin D. "Florida Black Bear (*Ursus americanus floridanus*) Florida Fish and Wildlife Conservation Commission (FWC) Management Plan and Implications," 26th Annual Environmental Permitting Summer School in Marco Island, FL – July 18-20, 2012.

Carroll, Austin D. "Gopher Tortoise Permitting Guideline Changes and Research Updates for 2011," 25th Annual Environmental Permitting Summer School in Marco Island, FL – July 20-22, 2011.

Carroll, Austin D. and Scott A. Zengel. "The Role of the National Oceanic and Atmospheric Administration (NOAA) in Section 7 Permitting and in the Deepwater Horizon Oil Spill Response," 24th Annual Environmental Permitting Summer School in Marco Island, FL – July 21-23, 2010.

Carroll, Austin D. "Gopher Tortoise Research and Management on Florida's Public Lands," 24th Annual Environmental Permitting Summer School in Marco Island, FL – July 21-23, 2010.

Carroll, Austin D. "The Windmark Beach Community Annual Natural Resource Report," 2010 Windmark Beach Homeowners Association Meeting in Port St. Joe, FL – June 12, 2010.

Carroll, Austin D. "A Study Plan to Evaluate the Response of Translocated Gopher Tortoises (*Gopherus polyphemus*) to Stocking Density and Enclosure Size on the Apalachicola National Forest in Florida," The Florida Chapter of The Wildlife Society Annual Spring Conference in Tallahassee, FL – April 22, 2010.

Carroll, Austin D. "The Gopher Tortoise (*Gopherus polyphemus*) in Florida: Current and Future Regulations Related to Construction and Maintenance Activities," FDOT District Three in Chipley, FL – January 13, 2010.

Carroll, Austin D. "The Gopher Tortoise (*Gopherus polyphemus*) in Florida: Current and Future Regulations," Leon County Department of Public Works in Tallahassee, FL – May 14, 2009.



Carroll, Austin D. "Long-Term Recipient Site Selection, Management, and Research for the Gopher Tortoise (*Gopherus polyphemus*) in Florida," 23rd Annual Environmental Permitting Summer School in Marco Island, FL – July 22-24, 2009.

Carroll, Austin D. "The Response of Translocated Gopher Tortoises (*Gopherus polyphemus*) to Stocking Density and Enclosure Size on the Apalachicola National Forest in Florida: A Study Plan," 29th Gopher Tortoise Council Annual Meeting in Milton, FL – October 11-14, 2007.

Carroll, Austin D. "Planning a Firewise Community: A Case Study at SummerCamp Beach in Franklin County," 2007 Florida Firewise Conference in Orlando, FL – October 2-3, 2007.

Carroll, Austin D. and Jimmy Bullock. "Building and Maintaining Partnerships," USFWS Foundations New Hire Class at the National Conservation Training Center in Shepherdstown, WV – January 2005.

Carroll, A., B. D. Leopold, D. A. Miller, and L. W. Burger. "Small Mammal Community Response to Prescribed Burning and Herbicide (Imazapyr) Treatments in Mid-Rotation Loblolly Pine Plantations of Mississippi," 12th Colloquium of Conservation of Mammals in the Southeastern United States in Starkville, MS – February 20-21, 2003.

Carroll, Austin D. "The Role of Forest Industry in Wildlife Management," Forestry Awareness Week by the Webster Parish School Board, Homer, LA – October 10-12, 2000.

Carroll, Austin D. "The Role of Forest Industry in Wildlife Management," LSU AgCenter Field Day in Homer, LA – September 21, 2000.

Carroll, Austin D. "International Standards Organization and Sustainable Forestry Initiative and ISO 140001 Training" for International Paper employees in Jena, LA – August 2000.

Publications

Carroll, A. 2004. "Small Mammal and Herpetile Community Responses to Prescribed Burning and Herbicide Treatments in Thinned, Mid-Rotation Loblolly Pine Plantations in Mississippi." M.S. Thesis, Mississippi State University, Starkville, MS, 253pp.

Carroll, A., B. D. Leopold, D. A. Miller, and L. W. Burger. 2003. "Small mammal community response to prescribed burning and herbicide (imazapyr) treatments in mid-rotation loblolly pine plantations of Mississippi." Colloquium on Conservation of Mammals in the Southeastern United States 13:12. (Abstract).



Jeffrey A Busch ISA Certified Arborist Ecologist

Expertise

Tree Inventory

Tree Risk Assessment

Professional Mangrove
Trimmer

Grand Oak Pruning and
Assessments

Natural Habitat Assessments

Wetland Delineation,
Evaluation and Permitting

Education

B.S., Biology
St. Petersburg College, 2013

Certifications

ISA Certified Arborist, FL-
6701A

ISA Tree Risk Assessment
Qualification

Restricted use pesticide
license #CM26041

- Aquatic and Natural
Areas

SWFWMD Wetland
Assessment Procedure (WAP)

FDEP Qualified Stormwater
Management Inspector

US Department of Labor
MSHA 30 CFR Part 46 and
Part 48 Certifications

FAESS Hydric Soils Workshop

Memberships &
Affiliations

Tampa Bay Association of
Environmental Professionals
(TBAEP) Member

International Society of
Arboriculture (ISA)
Professional Membership

Jeffrey has a diverse background in arboriculture. He has experience with estimating the value and importance of community trees and Urban Forests as well as an understanding of local municipalities and their inventory requirements. Jeff has conducted a variety of tree assessments tasks including nuisance species control, supplemental wetland mitigation planning and planting, and has assisted other companies in performing tasks required to completing a variety of arboricultural assessments.

Tree Inventory for Local Municipalities

Project Manager/Project Arborist – City of Cocoa, City of Brooksville, City of Jacksonville. City of Tampa, Central and North Florida

Led teams in performing tree inventories for native species considered protected through each municipality. Each municipality has its own requirements and minimum requirements. Designed mitigation plans and planting for mitigation strategies of each site. Development and landscape planning

Professional Mangrove Trimmer

Registered through the Florida Department of Environmental Protections web portal as a Statue Authorized Professional Mangrove Trimmer (PMT) in the Southwest District that includes Citrus, Hernando, Pinellas, Polk, Manatee and Hardee Counties. Also, registered through Pinellas and Hillsborough County as a Professional Mangrove Trimmer. 15 years of professional experience in mangrove trimming.

Project Manager/Project Ecologist - Gopher Tortoise Relocations, Throughout Florida

Excavated and relocated hundreds of gopher tortoises and gopher tortoise burrow commensals to on-site and off-site recipient sites as a Florida Fish and Wildlife Conservation Commission (FWC) Authorized Gopher Tortoise Agent. Tasks involved survey effort, permit application preparation, agency field review participation, Florida One-Call utility location coordination, excavation, pulling rod or trapping, tortoise transport, installation and removal of exclusionary fencing and completion of agency reporting.

Project Ecologist - Transmission Lines and Substations, Throughout Florida

Conducted general and species-specific listed species surveys and obtained U.S. Fish and Wildlife Service (FWS) and FWC listed species permits for many transmission line and substation projects throughout Florida. Specifically conducted bald eagle nest monitoring and surveys for Florida scrub-jay, bald eagle, southeastern American kestrel, burrowing owl, red-cockaded woodpecker, crested caracara, gopher tortoise, sand skink and listed plant species. The bald eagle nest monitoring was conducted in accordance with the FWC Bald Eagle Management Plan (2008) and the FWS Bald Eagle Monitoring Guidelines. Nest monitoring was conducted to allow the utility company to maintain and replace transmission structures during the eagle nesting season within the protected buffer zones (660 and 330 feet) of a bald eagle nest.

Project Manager- FWC Private Lands Alligator Night Light Survey, Pasco, Polk and Hernando Counties, Florida

Led projects working with private landowners to permit, survey and harvest alligators, hatchlings and eggs from 3,000 acres land track. Surveys were conducted to develop a baseline population and establish a sustainable harvest quota for landowners to profit from the resource. Also, worked with the FWC to establish population densities for the Alligator Statewide Harvest Program in Brevard and the St. Johns River.

Ecologist– Osprey Monitoring, Throughout Florida

Monitoring and photo documentation of osprey nests on cell towers and transmission line structures throughout Florida to determine nest occupancy before maintenance could be undertaken.

Jeffrey A Busch **Ecologist**

Ecologist – Florida Scrub-jay Survey and Monitoring, Central Florida

Surveyed Florida scrub-jay habitat and monitored active sites in Volusia County and Citrus County according to the U.S. Fish and Wildlife Service protocol.

Lead Ecologist –Upland Wildlife Surveys, Throughout Florida

Directed numerous upland wildlife surveys on a variety of projects, including complex Developments of Regional Impact. Directed the field data collection for gopher tortoises, Southeastern American kestrels, and Florida scrub-jays in North Florida, Northwest Florida, Central Florida, and Pasco, Hernando, Citrus, Hillsborough, Polk and Hardee Counties. Analyzed the data and assisted in the permitting of potential impacts to these species.

Task Manager –Wildlife Aerial Surveys, Throughout Florida

Conducted numerous aerial surveys via helicopter to detect state and federally listed wildlife in a variety of habitats. Surveyed uplands for nesting bald eagles, and wetlands for wading bird nesting and roosting colonies and nesting Florida sandhill cranes. Extensively involved in analyzing and mapping the collected data and participated in its incorporation into client reports and permitting documents.

Project Manager/Lead Ecologist - Listed Species Assessments on Various Developments of Regional Impact (DRIs) and Phosphate Mine Lands, Hillsborough, Manatee, Polk, Levy, Citrus, Orange, Lake, Sumter and Hardee Counties, Florida

Conducted surveys for state and federally listed wildlife, including the southeastern American kestrel, Florida scrub-jay, Crested caracara, Florida sandhill crane, eastern indigo snake, gopher tortoise, gopher frog, Florida grasshopper sparrow, Florida sand skink, and Florida mouse. Results were used in the preparation of Applications for Development Approval (ADA) and other regulatory submittals.

Project Manager/ Project Ecologist - Listed Species Permit Coordination, Florida

Completed consultations with the FWC during the regulatory approval process. Successfully obtained permits for, but not limited to, gopher tortoise, Florida mouse, Florida sandhill crane, Florida sand skink, wading birds, gopher frog, eastern indigo snake, and bald eagle.

Project Ecologist - Avian Protection Plan and Avian Risk Assessment, Central Florida

Conducted field surveys to identify at-risk areas and assess risk of utility poles for a large mining company in Central Florida. Assisted in preparation of an Avian Protection Plan to reduce avian interactions with electrical utilities.

ENVIRONMENTAL PERMITTING AND COMPLIANCE

Project Manager/Ecologist – Environmental Permitting Assistance, Throughout Florida

Developed and prepared application materials for submittal to state, federal, and local regulatory agencies. Worked with large teams including clients, engineers, scientists, and attorneys and participated in agency negotiations.

Project Manager – Stormwater Pollution Prevention Plan Design, Permitting, and Compliance – Throughout Florida

Designed and implemented Stormwater Pollution Prevention Plans (SWPPP) associated with linear projects throughout the state of Florida. These projects included assessments to identify site specific approaches to protect natural resources, development of maps and SWPPP documents, installation of erosion and sedimentation controls, and evaluation of each control throughout construction to assure compliance with applicable permits and the Clean Water Act.

Project Manager/Ecologist – Environmental Compliance, throughout Florida

Developed compliance organization strategies for clients with projects in the design and construction phase. Compliance efforts included tracking compliance conditions from state, federal, and local regulatory agencies, providing third party compliance inspections, inspection summaries, and project recommendations.

WETLAND DELINEATION, EVALUATION AND PERMITTING

Ecologist – Wetland Monitoring & Compliance, Central Florida

Assisted in the determination of wetland delineations, vegetation monitoring, soil sample collection, planting oversight, and site visits to determine permit compliance of wetland mitigation areas throughout Central Florida.

Project Ecologist - Substation and Transmission Line, Throughout Florida

Provided site assessments, wetland delineations, general and species-specific listed species surveys, FWS and FWC listed species permitting, listed species relocations, and permit compliance monitoring for several substations and transmission lines in Florida.

The International Society of Arboriculture

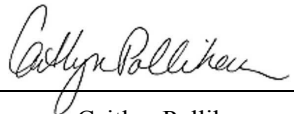
Hereby Announces That

Stefan Bourgoin

Has Earned the Credential

ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council



Caitlyn Pollihan
CEO & Executive Director

4 August 2020

Issue Date

31 December 2023

Expiration Date

SO-10520A

Certification Number





The International Society of Arboriculture

Hereby Announces That

Stefan Bourgoin

Has Earned the Credential

ISA Tree Risk Assessment Qualification

By successfully meeting ISA Tree Risk Assessment Qualification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council


Caitlyn Pollhan
CEO & Executive Director

26 February 2021

26 February 2026

Issue Date

Expiration Date



INTERNATIONAL SOCIETY OF ARBORICULTURE

CERTIFIED ARBORIST™

Jeffrey Alan Busch

Having successfully completed the requirements set by the Arborist Certification
Board of the International Society of Arboriculture,
the above named is hereby recognized as an ISA Certified Arborist®



Jim Skiera, Executive Director
International Society of Arboriculture

Bob Korman, Chair
International Society of Arboriculture

FL-6701A

Jan 30, 2015

Jun 30, 2018

Certification Number

Certified Since

Expiration Date



The International Society of Arboriculture

Hereby Announces That

Jeffrey Alan Busch

Has Earned the Credential

ISA Tree Risk Assessment Qualification®

By successfully meeting ISA Tree Risk Assessment Qualification certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan

Caitlyn Pollihan
CEO & Executive Director

13 July 2018

Issue Date

13 July 2023

Expiration Date



Item Number: New Business- IX.-D.
Committee 5/2/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 4/25/2022
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **Approve Task Order for 2023 NSRP for Canterbury**
Item Type: Discussion

Recommendation:

Approve task order with Larkin to provide survey, design, bidding and construction observation services for the 2023 Neighborhood Street Reconstruction Project on Canterbury from 47th Street to 51st Street at a cost not to exceed \$178,400

Details:

Attached is a task order for Larkin to provide the survey, design, bidding, and construction observation services for the 2023 Neighborhood Street Reconstruction Project on Canterbury St from 47th St to 51st St.

Canterbury has been identified to be reconstructed in 2023. The project includes removal of the street surface, new curb & gutter, spot sidewalk replacement. There are two gaps where sidewalk will be added on Canterbury between 47th St & 48th St (eastside of street) and 50th St to 51st St (westside of street). These sections are listed as medium priority sidewalk extensions in the Sidewalk and Bicycle Master Plan.

Canterbury was planned to be reconstructed in 2021, however Reinhardt Dr from Pawnee Dr to 48th St was determined to be in greater need of repair due to the poor street condition. Staff will develop information to host a neighborhood meeting in the late summer/early fall to provide information to residents about the project.

\$1.2 million is the current construction cost estimate for the project. Total engineering related services of \$178,400 equates to 15% of estimated construction costs. A good rule of thumb is that engineering and inspection services should be around 15% of construction costs.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount: \$178,400
Line Item Code/Description: 270 - Special Streets Fund	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 2023 NSRP Canterbury Task Order	Cover Memo

City of Roeland Park – 2023 NSRP

Contract: 2023 NSRP – Canterbury Street (47th St to 51st St)

Ordinance or Resolution:

Task Agreement No: 22-5

Funding Amount: \$178,400.00

Purchase Order No:

Project Title: 2023 Neighborhood Street Reconstruction Project – Canterbury Street (47th Street to 51st Street)

Contractor/Consultant:
Lamp Rynearson
9001 State Line Road, Suite 200
Kansas City, MO 64114

Division Manager:
Civil Design Group
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): None

PROJECT Scope:

1. Survey: Perform topographic and boundary survey of subject project site. Prepare temporary construction easement descriptions, exhibits and conveyance documents for up to 39 tracts.
2. Final Design: Prepare final design drawings, conduct utility and neighborhood coordination meetings, prepare SWPPP and obtain KDHE NOI land disturbance permit, provide an engineer's estimate of probable construction costs, and prepare bid documents consisting of final construction drawings and a project manual with technical specifications.
3. Bidding: Conduct a pre-bid meeting, answer questions during bidding, attend bid opening, tabulate and review bid proposals and qualifications, and provide a bid recommendation to City.
4. Construction Phase Services: Conduct a pre-construction meeting, review shop drawings, attend construction progress meetings, review pay requests, answer questions during construction, perform final walkthrough and prepare punch list, and prepare record drawings.
5. Construction Observation Services: Provide part time construction observation. A 16-week construction period is assumed.

The attached services will be provided for an hourly rate. Total not to exceed project fee is \$178,400.00, including direct expenses.

Staff Signatures

Partner Signatures

Mayor:

City Administrator:

Division Manager:

Company Principal (if different):

Mike Kelly

Keith Moody

Daniel G. Miller, P.E.

Tony O'Malley, P.E.

Signature: _____

Signature: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Date: _____

Date: _____

Project Type: Design X Construction X Property Acquisition Conceptual/Problem Solving Surveying

Project Discipline(s): Transportation X Planning Water Wastewater Stormwater X

Report(s) Received:

Work on File:

This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and Lamp Rynearson (Professional), **dated 11/2/2020.**

Attach scope of work, budget, and other supporting material



9001 State Line Rd., Ste. 200
Kansas City, MO 64114
[P] 816.361.0440
[F] 816.361.0045
LampRynearson.com

CIVIL DESIGN GROUP FEE ESTIMATE

PROJECT TITLE 2023 NSRP - Canterbury Street (47th Street to 51st Street)
LOCATION Roeland Park
DATE 4/4/2022

PROJECT #
BY Greg Van Patten

	Classification:	Sr. Project Manager IV	Sr. Project Engineer	Project Engineer	Project Designer IV	Construction Observer	Admin	Hourly NTE Survey Fee	Subtotal of Hrs per Item	Subtotal of Fee per Item
	Associate:	McGhee	Van Patten	Sinnett	McMurry	Bruemmer	Nichols			
	Hourly Rate:	\$218.00	\$137.00	\$106.00	\$128.00	\$106.00	\$87.00			
Survey										
Topographic and Boundary Survey								28000	28000	\$28,000.00
Easement Descriptions and Exhibits								8000	8000	\$8,000.00
Easement Conveyance Documents			2	6			8		16	\$1,606.00
Subtotal of Hours per Associate			2	6			8		36016	
Subtotal of Fee per Associate			\$274.00	\$636.00			\$696.00			
								Labor Fee		\$37,606.00
								Reimbursables	5%	\$1,880.30
								Contingency	5%	\$1,880.30
								Subtotal of Survey Services		\$41,366.60
Design										
Cover Sheet, General Layout, Standard Details		1	4	10	24				39	\$4,898.00
Existing Conditon and Survey Control Plan			2		8				10	\$1,298.00
Typical Roadway Section		1	4		8				13	\$1,790.00
Roadway Plan and Profiles		1	20		40				61	\$8,078.00
Curb, Driveway, and Sidewalk Grading		1	24		24				49	\$6,578.00
Drainage Area Map and Hydraulic Calculations		1	8	40	8				57	\$6,578.00
Storm Sewer Plan and Profiles for Improvements		1	8	8	16				33	\$4,210.00
Erosion Control Plan and Details		1	2	4	8				15	\$1,940.00
Roadway Cross Sections		1	10	4	24				39	\$5,084.00
Traffic Control Plan		1	6	10	12				29	\$3,636.00
Address City Comments and Project Management		2	16	24	16				58	\$7,220.00
Utility Coordination, Meeting, Updates		2	8	16	16				42	\$5,276.00
Stormwater Pollution Prevention Plan / KDHE NOI			2	16					18	\$1,970.00
Engineer's Estimate of Probable Construction Costs		1	4	8	8				21	\$2,638.00
Project Manual and Technical Specifications		2	12	12			16		42	\$4,744.00
Subtotal of Hours per Associate		16	130	152	212		16		526	
Subtotal of Fee per Associate		\$3,488.00	\$17,810.00	\$16,112.00	\$27,136.00		\$1,392.00			
								Labor Fee		\$65,938.00
								Reimbursables	2%	\$1,318.76
								Contingency	5%	\$3,296.90
								Subtotal of Design		\$70,553.66
Bidding										
Attend Pre-Bid Meeting & Prep			3	3					6	\$729.00
Answer Questions During Bidding			4	4					8	\$972.00
Issue Addendum (if warranted)		1	4	4	3		4		16	\$1,922.00
Attend Bid Opening		2	2						4	\$710.00
Tabulate and Review Bids, Provide Recommendation		1	4	4	2		2		13	\$1,620.00
Subtotal of Hours per Associate		4	17	15	5		6		47	
Subtotal of Fee per Associate		\$872.00	\$2,329.00	\$1,590.00	\$640.00		\$522.00			
								Labor Fee		\$5,953.00
								Reimbursables	2%	\$119.06
								Contingency	5%	\$297.65
								Subtotal of Bidding		\$6,369.71



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LampRynearson.com

CIVIL DESIGN GROUP FEE ESTIMATE

PROJECT TITLE 2023 NSRP - Canterbury Street (47th Street to 51st Street)
LOCATION Roeland Park
DATE 4/4/2022

PROJECT #
BY Greg Van Patten

Classification:	Sr. Project Manager IV	Sr. Project Engineer	Project Engineer	Project Designer IV	Construction Observer	Admin	Hourly NTE		
Associate: Hourly Rate:	McGhee \$218.00	Van Patten \$137.00	Sinnett \$106.00	McMurry \$128.00	Bruemmer \$106.00	Nichols \$87.00		Subtotal of Hrs per Item	Subtotal of Fee per Item
Construction Contract Administration									
Pre-Construction Meeting	2	3	3		3			11	\$1,483.00
Shop Drawing Review/ Submittals	1	6	8					15	\$1,888.00
Construction Issues and Question Resolution	4	12	12					28	\$3,788.00
Progress Meetings, Agenda and Minutes		12	12		6			30	\$3,552.00
Review Pay Requests		4	4		6			14	\$1,608.00
Perform Final Walkthrough, Punch List, Follow-up		4	8		8			20	\$2,244.00
As-Constructed Record Drawings	1	4	8	12	4			29	\$3,574.00
Subtotal of Hours per Associate	8	45	55	12	27			136	
Subtotal of Fee per Associate	\$1,744.00	\$6,165.00	\$5,830.00	\$1,536.00	\$2,862.00				
							Labor Fee		\$16,654.00
							Reimbursables	2%	\$333.08
							Contingency	5%	\$832.70
							2023 Rate Adjustment	4%	\$666.16
							Subtotal of Construction Administration		\$18,485.94
Construction Observation									
Construction Observation									
SWPPP Inspections, 2 Hours / Week / 4 month period					32			32	\$3,392.00
Part Time, 20 Hours / Week / 16 Week Construction					320			320	\$33,920.00
Subtotal of Hours per Associate					352			352	
Subtotal of Fee per Associate					\$37,312.00				
							Labor Fee		\$37,312.00
							Reimbursables	0.58/mi	\$928.00
							Contingency	5%	\$1,865.60
							2023 Rate Adjustment	4%	\$1,492.48
							Subtotal of Construction Observation		\$41,598.08
Project Fee Summary									
							Survey, Design and Bidding Fee		\$118,289.97
							Construction Contract Administration and Part Time Observation Fee		\$60,084.02
							PROJECT TOTAL		\$178,373.99

Item Number: Reports of City Officials:- XI.-A.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/27/2022
Submitted By: Erin Winn
Committee/Department: Administration
Title: **COVID Report - 2 min**
Item Type: Report

Recommendation:

Attached is the most recent COVID report (please note that the report will be uploaded on Friday April 29th in order to reflect the most up to date data).

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 COVID Report 5.2.22	Cover Memo

Memo

To: Governing Body

From: Kristin Moorhead and Erin Winn

CC: Keith Moody, Donnie Scharff, John Morris, Kelley Nielsen

RE: COVID-19 Update for the Period April 19th through April 30th.



Below is a summary of activities that took place so far in 2022 related to the COVID-19 Pandemic in Roeland Park and beyond.

General

- The CDC announced [new mask guidelines](#) based on a County's COVID-19 community level, a new metric determined by looking at hospital beds being used, hospital admissions, and the total number of new COVID-19 cases in an area. Both Johnson County and Wyandotte County are at a "low" community level, which means indoor masking is a personal preference.
- The Shawnee Mission Post [reports](#) that cases are on the rise in Johnson County due to the BA.2 omicron variant. JCDHE is recommending that those at high risk "be vigilant and wear masks".
- As of April 19th, all Shawnee Mission Schools will return to optional masking. The [revised COVID-19 mitigation plan](#) removes a requirement instructed schools to bring back masks if 5% of students at that school are absent due to illness.

US COVID-19 7-Day Case Rate per 100,000, by State/Territory

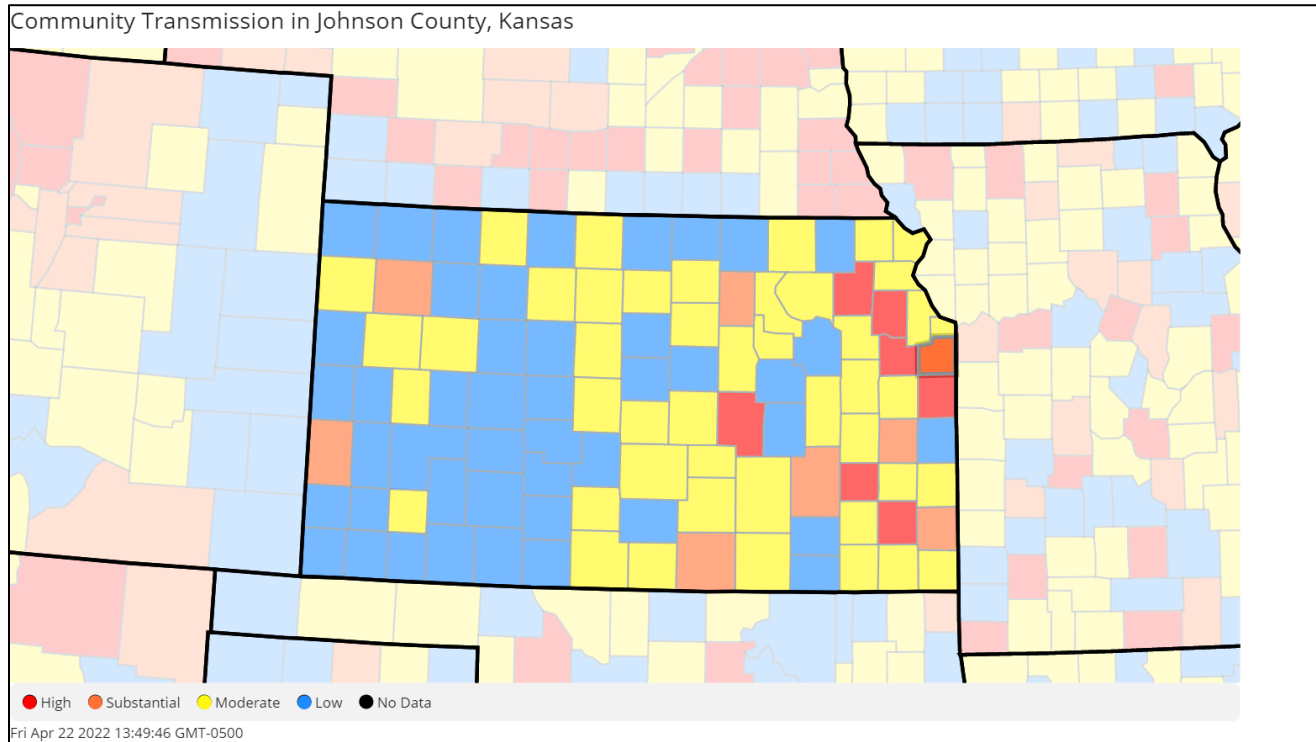
Territories

Territory	7-Day Case Rate per 100,000
AS	117.7 - 206.0
FSM	0 - 24.8
GU	117.7 - 206.0
MP	27.4 - 41.1
PW	117.7 - 206.0
RI	0 - 24.8
VI	117.7 - 206.0

7-Day Case Rate per 100,000

Case Rate Range	Color
0 - 24.8	Light Green
27.4 - 41.1	Medium Green
42.7 - 68.5	Teal
72.5 - 112.0	Dark Teal
117.7 - 206.0	Dark Blue
214.3 - 729.1	Very Dark Blue

CDC's Level of Community Transmission, County



	Low	Moderate	Substantial	High
New cases per 100,000 in past 7 days	<10	10-49.99	50-99.99	≥100
Percentage of positive NAATs tests in past 7 days	<5%	5-7.99%	8-9.99%	≥10.0%

- If two indicators suggest different transmission levels, then the higher level is selected.
- CDC's Covid [Data Tracker](#)

Regional COVID-19 Data Comparisons

	Johnson County Dashboard	Wyandotte County per MARC	Jackson County per MARC	MARC Region
Percent Positivity Rate	10.4%†	(Data not reported by MARC)	(Data not reported by MARC)	(Data not reported by MARC)
Daily New Cases	104**	0**	0**	0**
Daily Average New Cases	71ϖ	4* (-25.93% change since previous week)	21* (82.28% change since previous week)	120* (38.10% change since previous week)
Daily New Deaths	0α	0ϑ	1ϑ	0ϑ
Percentage of Population with at least 1 Dose	77.9%⋈	70%***	70.3%***	75.28%***
Percentage of Population with Full Vaccination	68.3%⋈	57.5%***	57.1%***	61.54%***
Additional Doses Administered	190,287**	(Data not reported by MARC)	(Data not reported by MARC)	(Data not reported by MARC)

*Past 7-days average with a 10-day enforced lag to account for delays in reporting

**Reporting for April 21, 2022.

***Percentage based on total population, includes ineligible individuals.

† 7 Day on April 19, 2022.

ϖ 7 Day Average as of April 19, 2022.

⋈ Percentage of eligible population (those aged 5 years and older).

α As of April 19, 2022.

ϑ As of April 21, 2022.

MARC [Dashboard](#)

JoCo [Dashboard](#)

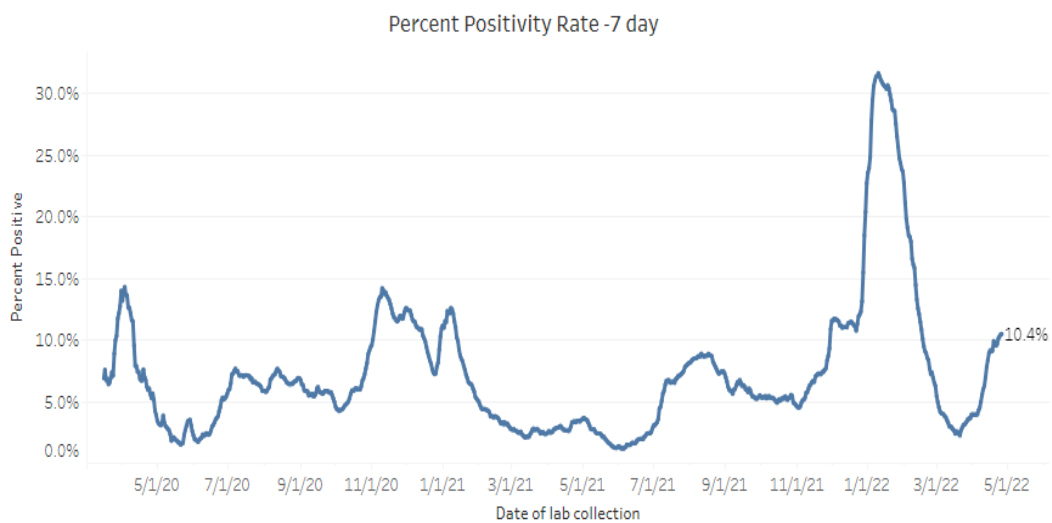
Trends in Key Johnson County Community Metrics

- Incidence Rate (taken April 29th, 4 pm)



Due to lag times from date collected to test date to when the lab result gets reported to the Kansas Department of Health and Environment/Johnson County Department of Health and Environment, the most recent 3 days are not included in the incidence rate statistics.

- Percent Positivity Rate – 7 Day (taken April 29th, 4 pm)



Due to lag times from date collected to test date to when the lab result gets reported to the Kansas Department of Health and Environment/Johnson County Department of Health and Environment, the most recent 3 days are not included in the percent positivity statistics.



Item Number: Reports of City Officials:- XI.-B.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/26/2022
Submitted By: Chief Morris
Committee/Department: Police Department / Safety
Title: **1st Quarter - Public Safety Report - 5 min**
Item Type:

Recommendation:

To present the 1st quarter police activity report to council.

Details:

Information on police activity for the 1st quarter of 2022 that includes calls for service, reports, arrests, citations, accidents, co-responder, & animal control.

Financial Impact

Amount of Request: na	
Budgeted Item?	Budgeted Amount: na
Line Item Code/Description: na	

Additional Information

See Documents

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

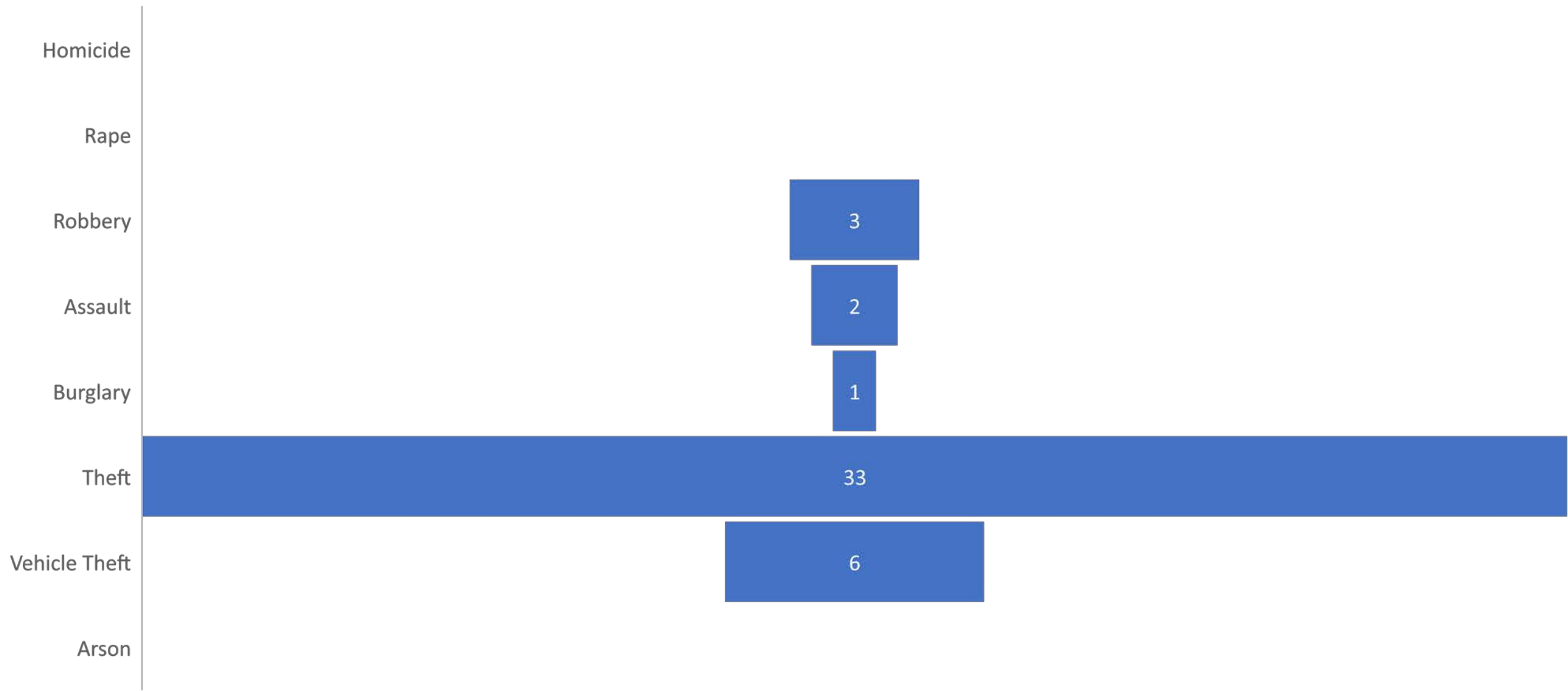
Type

2022

Quarterly Statistics

Roeland Park Police Department

UCR CRIMES



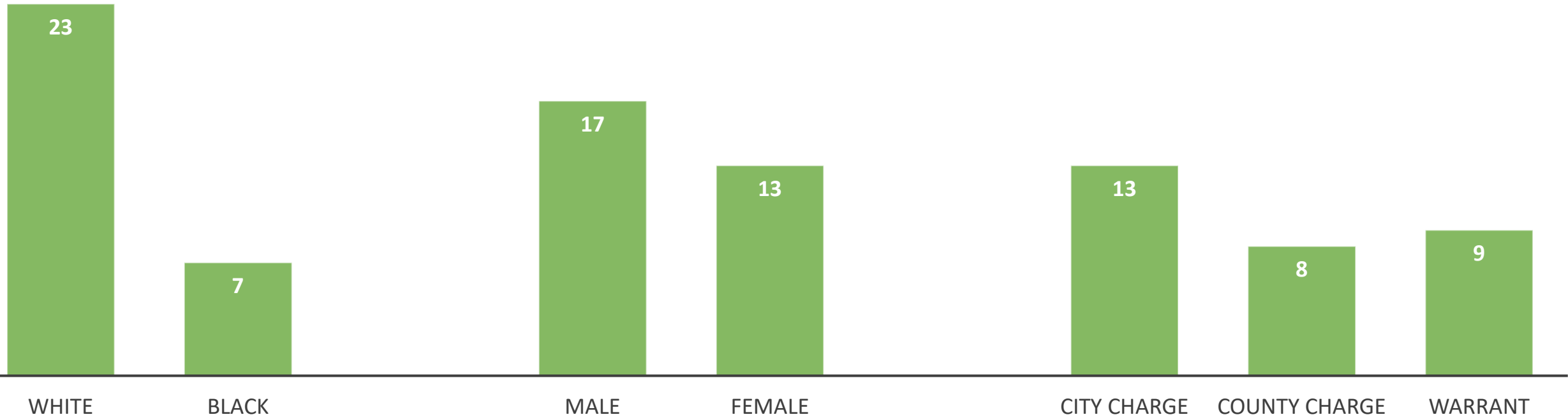
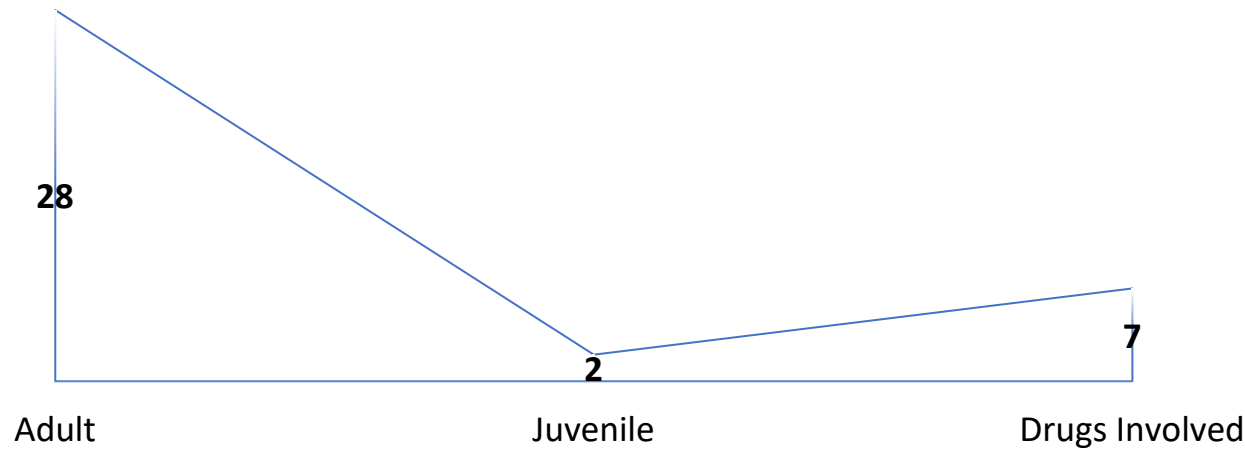
Quarter 1

Location

Quarter 1

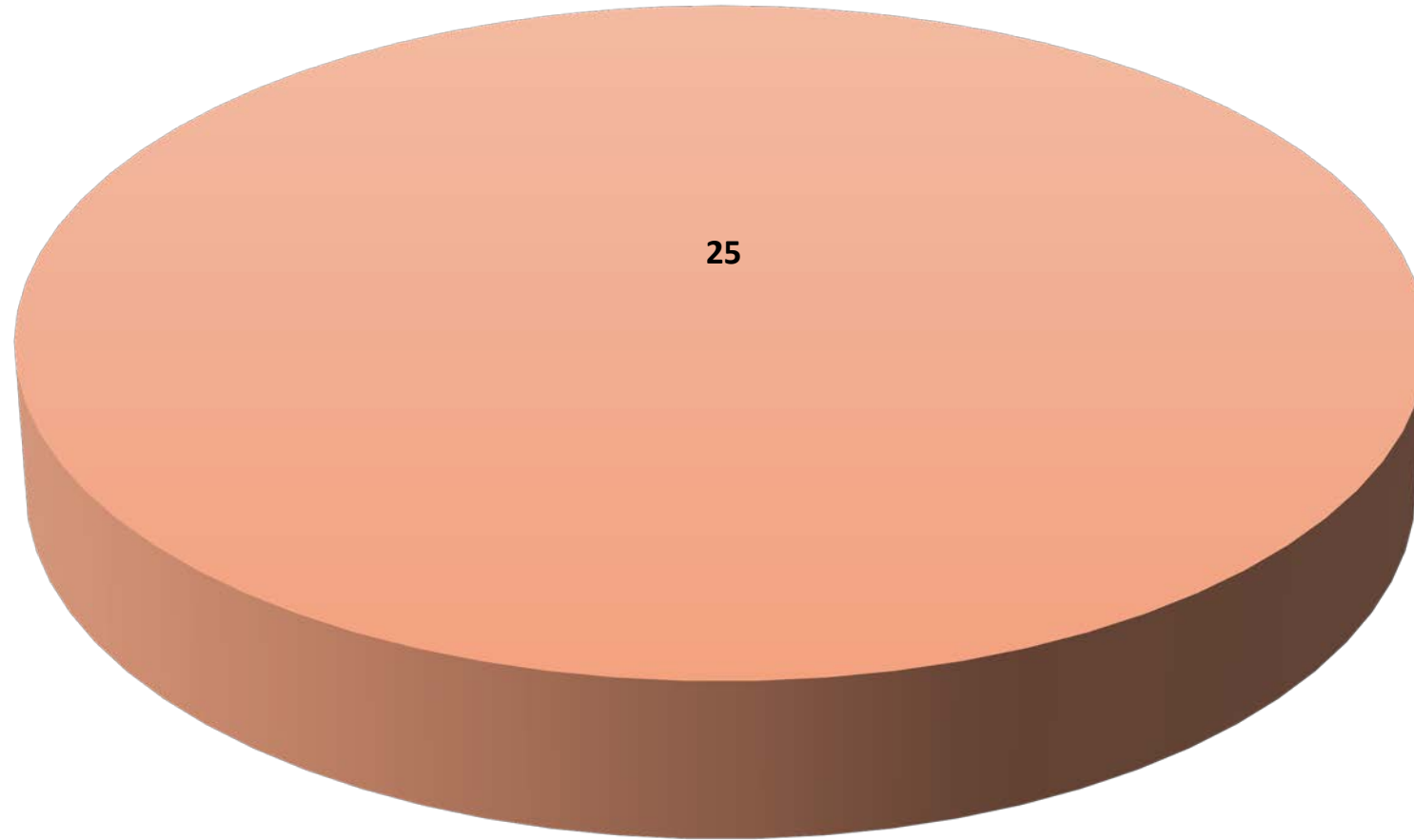


Arrests Quarter 1



Accidents

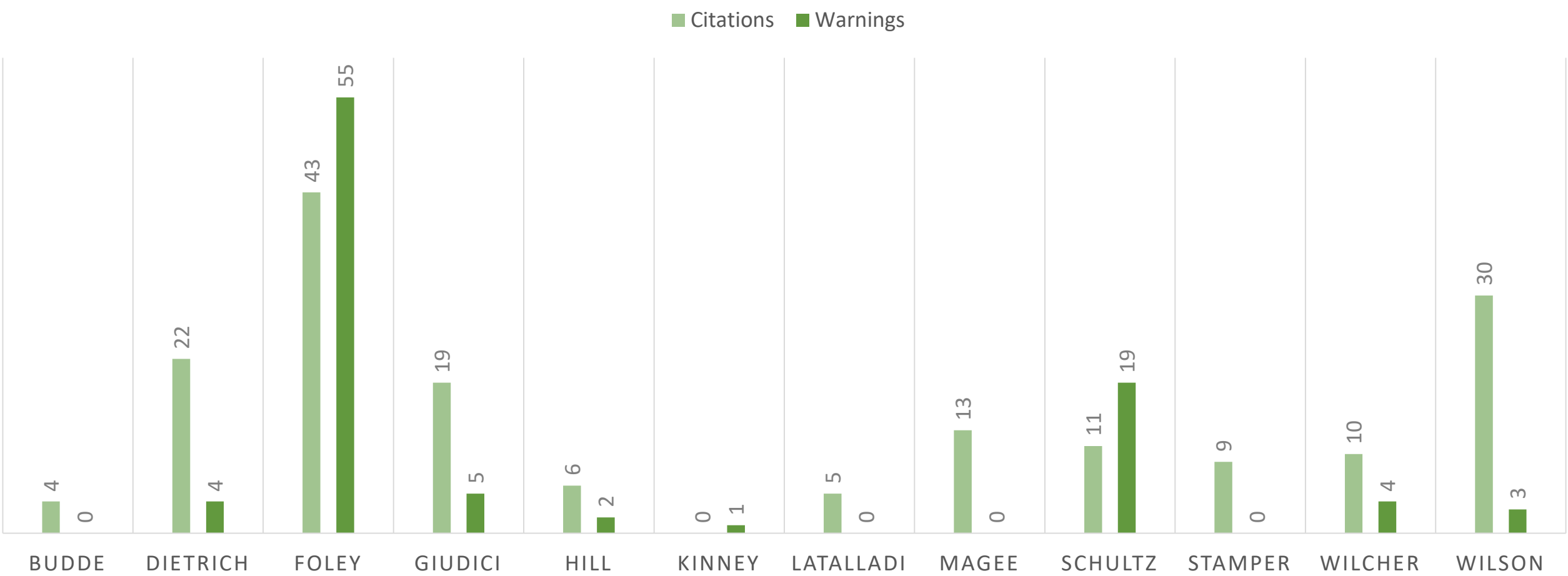
Quarter 1



■ Injury

■ Non Injury

■ Fatality

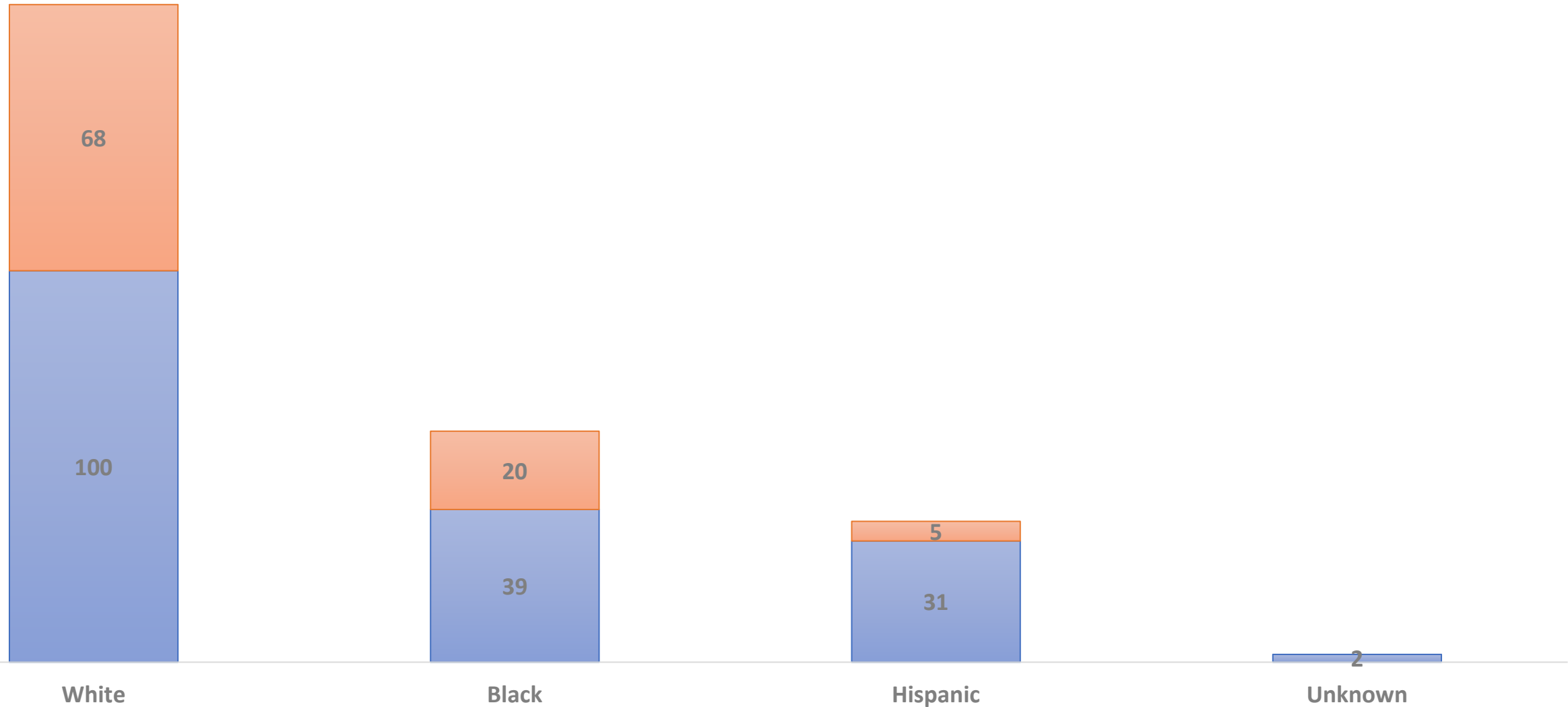


Officer Citations vs Warnings

Quarter 1

Citations

Warnings

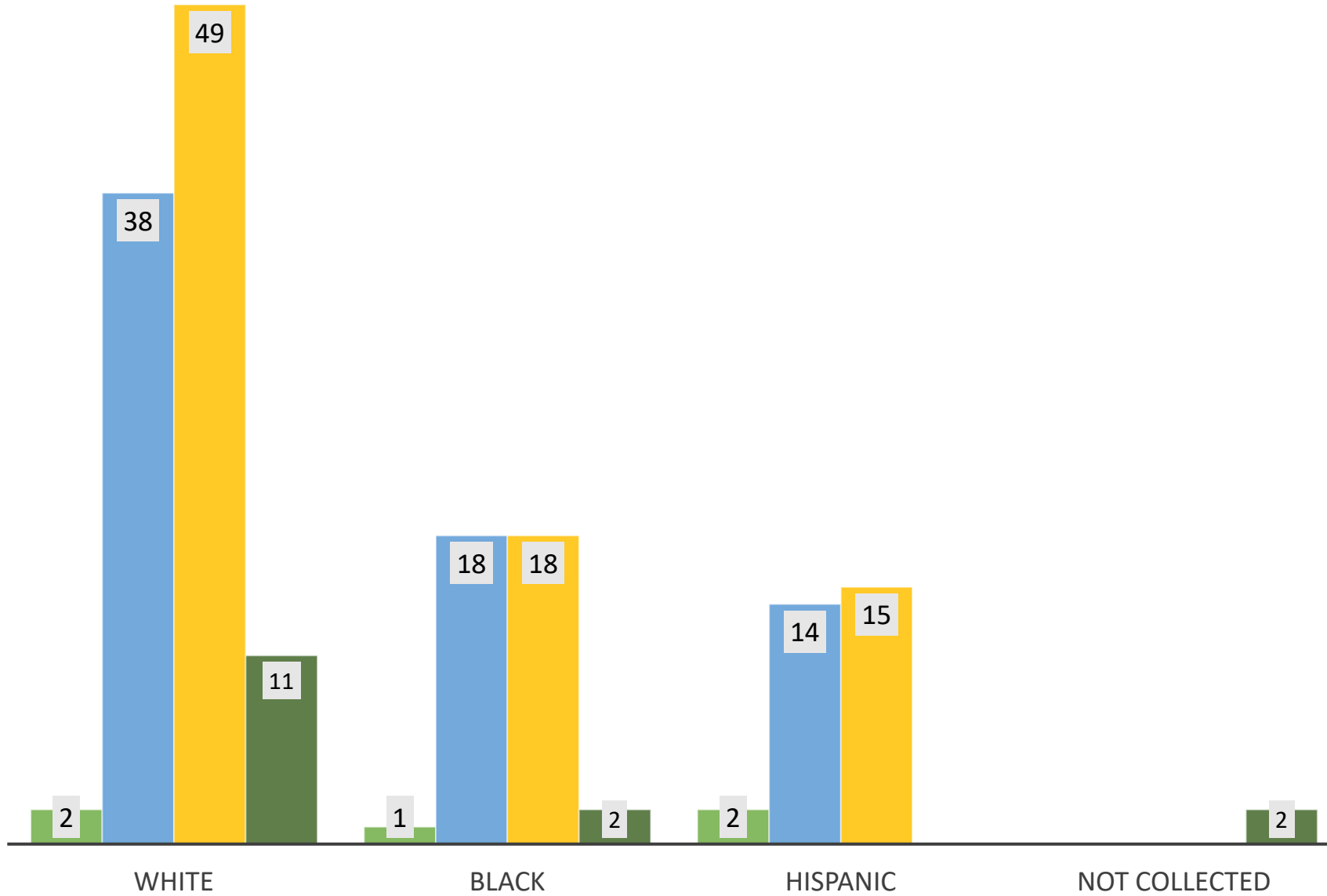


Traffic Statistics

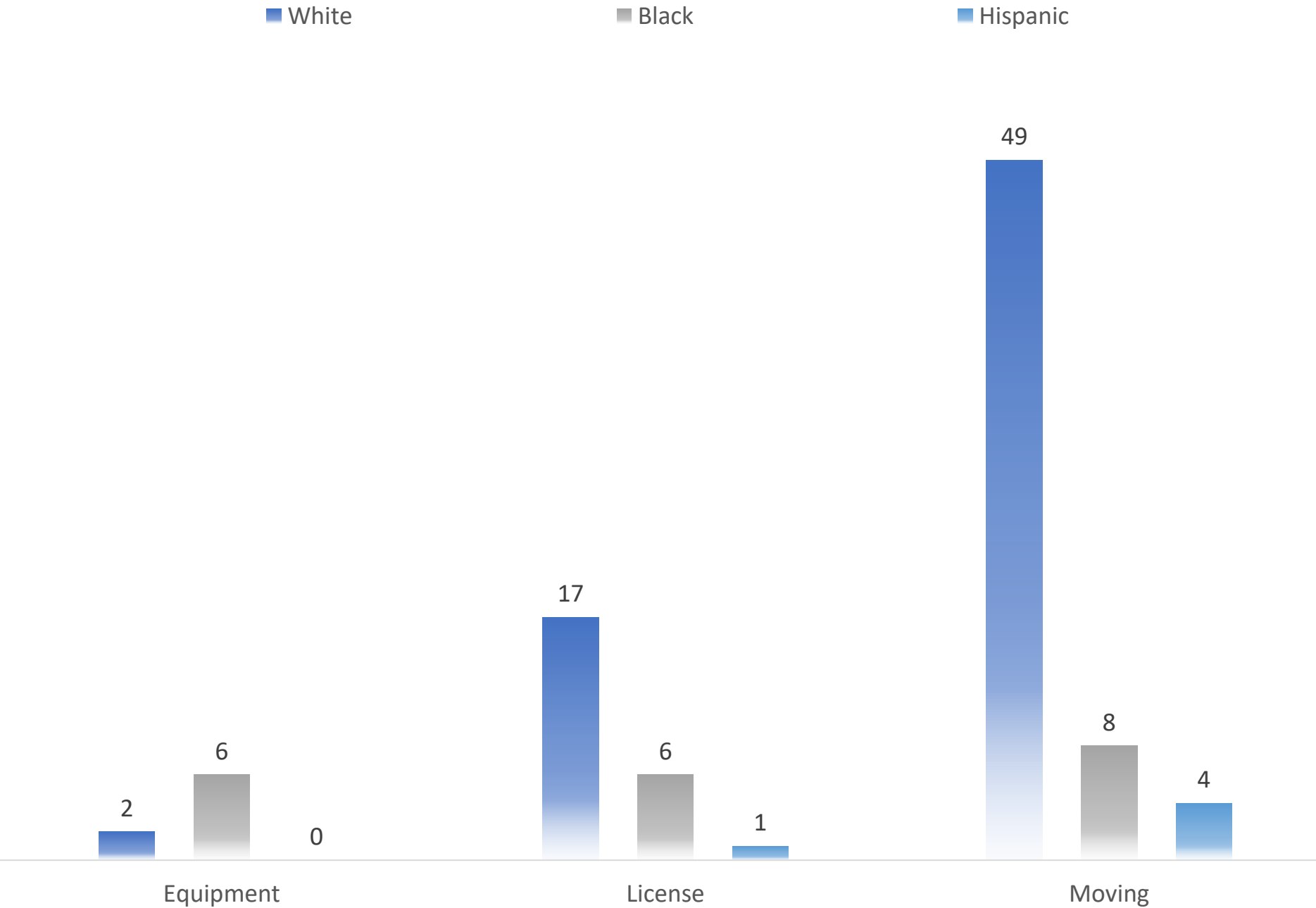
Quarter 1

Citations by Contact Quarter 1

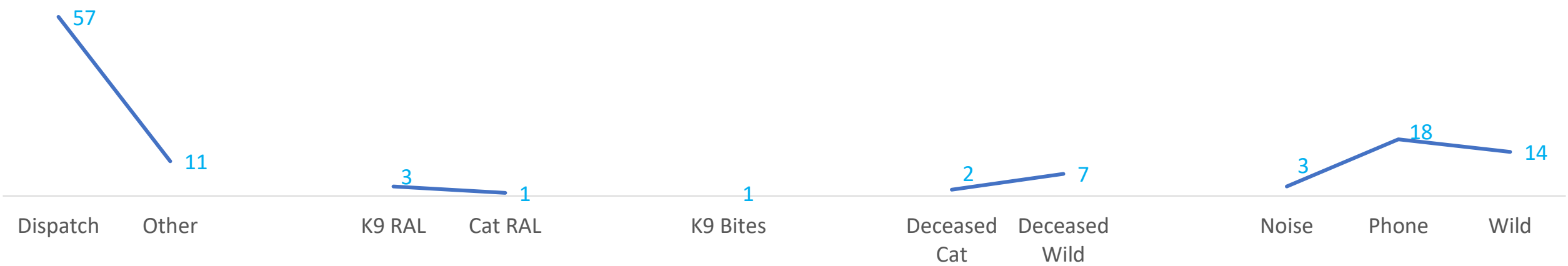
■ Equipment ■ License ■ Moving ■ Miscellaneous



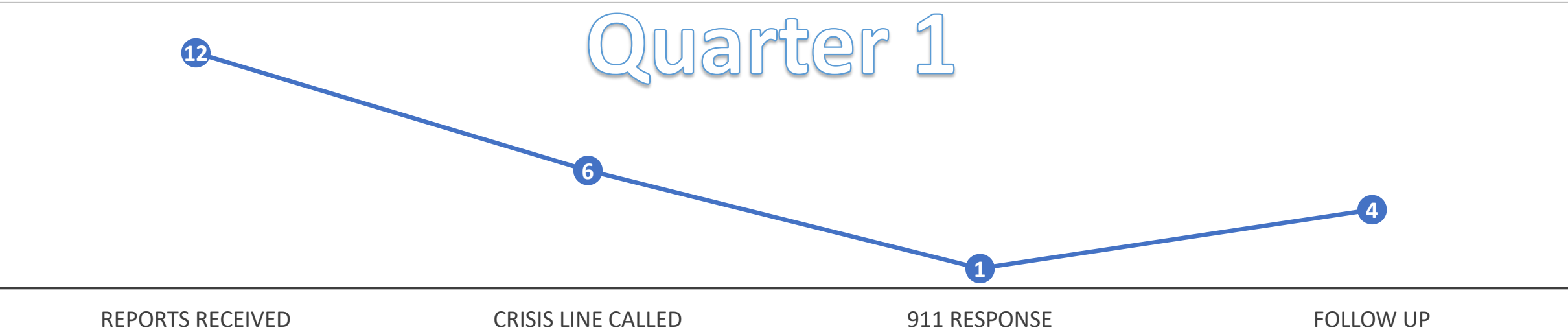
Warnings By Contact Quarter 1



Animal Control Statistics Quarter 1



Johnson County Mental Health Statistics Quarter 1



Item Number: Reports of City Officials:- XI.-C.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/26/2022
Submitted By: Erin Winn
Committee/Department: Finance
Title: **1st Quarter - Financial Report - 5 min**
Item Type: Report

Recommendation:

Informational only

Details:

Attached is the First Quarter Financial Report, Q1 financial statements from Miller Management and the CERI Indicator Report.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Q1 2022 Financial Report	Cover Memo

- 📄 March 2022 Financial Statements
- 📄 April 2022 CERl Indicator Memo
- 📄 April 2022 CERl Indicator Report

Cover Memo

Cover Memo

Cover Memo



Q1 2022 FINANCIAL REPORT

May 2 2022

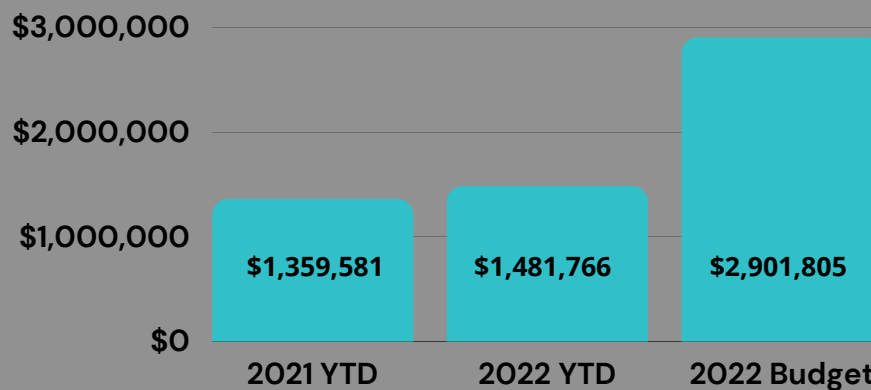
PREPARED BY ERIN WINN, DIRECTOR OF FINANCE

KEY REVENUE INDICATORS



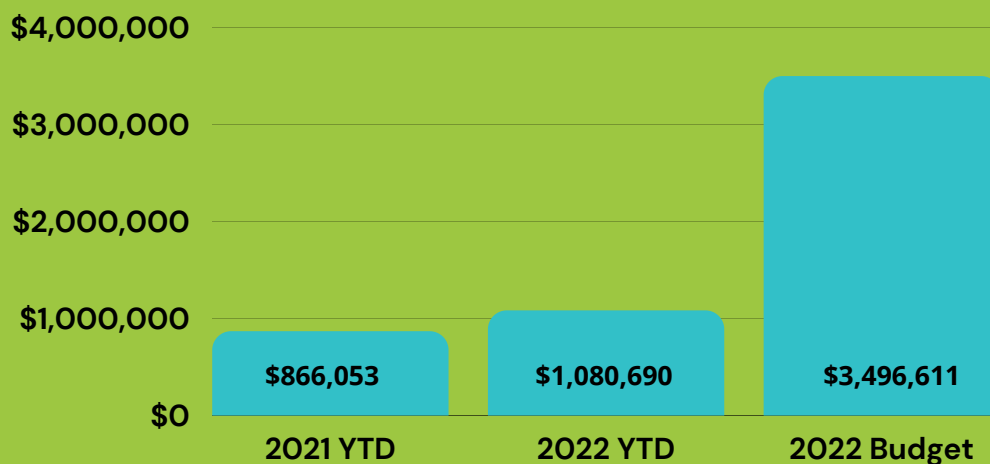
Property Tax

The ad valorem tax revenues are derived from taxes levied on real property, personal property and state assessed utilities. This is one of the largest revenue sources for the City of Roeland Park, with ad valorem taxes levied for the General and Debt Service Funds. Property tax collections through the first quarter generated \$1,481,766 million, an 9% increase over 1st quarter 2021. The City generally receives half of total property taxes levied by the end of Q1 (through Q1 of 2022 receipts = 53% of all budgeted property tax revenue). The increase is attributable to the increase in taxable value between 2021 and 2022.



Sales/Use Tax

Combined, sales taxes, excluding those in TDDs and the CID, are 25% greater than in 2021 YTD. This is significant and continues the trend that the City has been experiencing since 2020. Sales tax collections set a 5 year high in 2020. 2022 Q1 collections also reflect additional sales taxes from the capital improvement sales tax increase; the increase was not in effect in Q1 2021. Q1 sales tax collections reflect actual sales tax dollar incurred in November 2021, December 2021 and January 2022 as there is a two month delay in sales tax recording.



POSITIVE

CAUTION

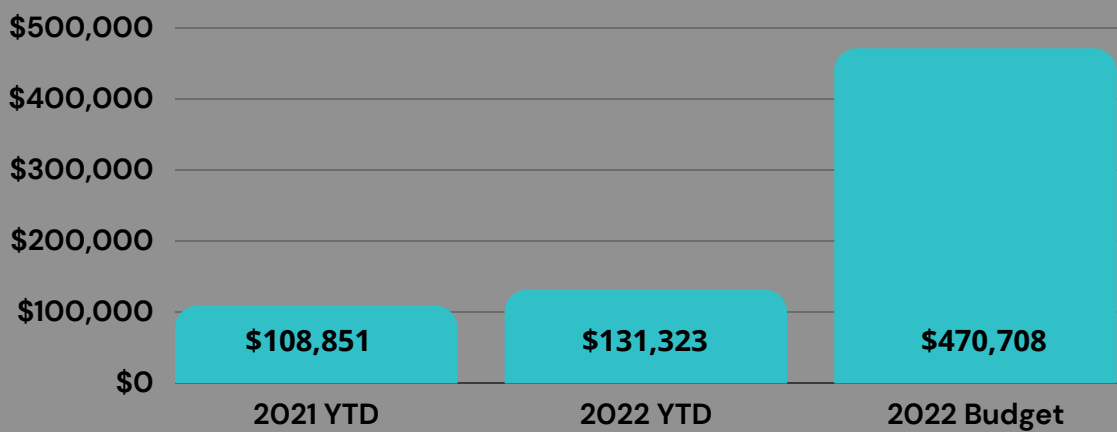
NEGATIVE

KEY REVENUE INDICATORS



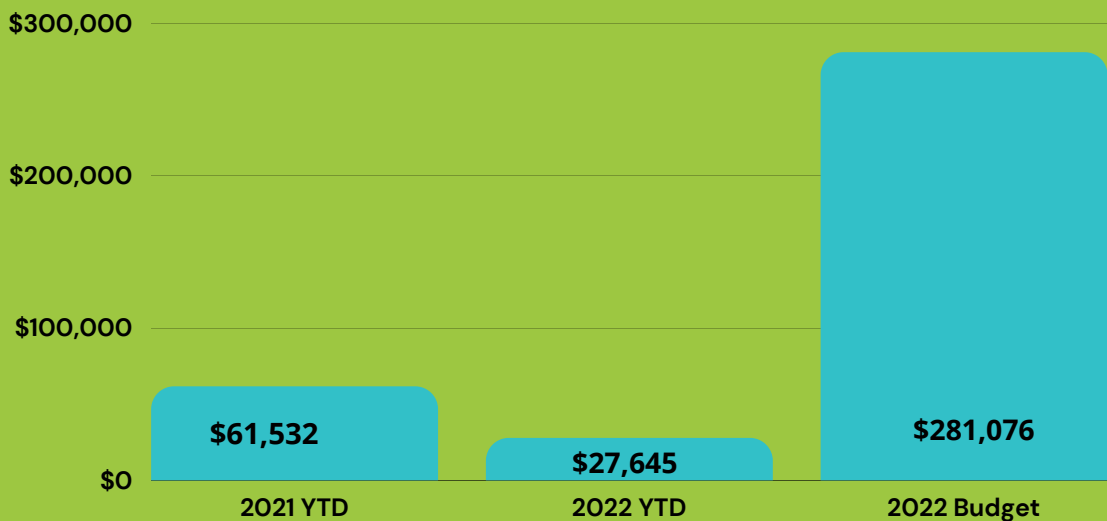
Franchise Fees

Franchise agreements are long term and result in payments to the City of 5% of gross receipts from natural gas, electricity, telephone, cable and internet, and cellular providers. Natural gas franchise fees are high this quarter, 56% of total budget, due to rising prices in the industry. Telecommunications related franchise fees continue to decline. All franchise fee revenues are credited to the General Fund. Collections are 21% higher than they were in Q1 2021 and amount to 28% of the 2022 budget.



Court Fees

Court fines and fees represent only about 7% of General Fund revenues. Interruptions to regular municipal court proceedings due to COVID-19 and staffing shortages in the last two years combined with a 2021 Budget Objective of reducing court fines have led to decreased court revenue. Q1 collections equate to 10% of the 2022 budget which is typical. Q1 tends to have less criminal activity due to harsh weather conditions. Staff is looking at court revenue trends to determine what adjustments should be made in the 2023 budget.



ALL FUNDS: BUDGET TO ACTUALS



As of end of Q1, revenues are running ahead of a standard 25% of budget for the funds that receive property taxes (General Fund, Debt Service Fund and the two TIF funds). This is due to the City receiving roughly half of annual property tax revenue in Q1. The two TDD funds are running ahead of a standard 25% due to sales tax collection being overall better than budgeted. The TIF 1 Fund received CARS revenue for the Roe Blvd work completed in 2021. This revenue will be journaled back to 2021 by the auditor. The Property Owner Association accounting activity has been completed already resulting in that fund reflecting 100% of budget.

Fund	YTD Actual Revenues	2022 Budgeted Revenues	Difference	% of Total Budget
General Fund	\$2,582,316	\$6,303,582	\$(3,721,266)	41%
Debt Service Fund	\$259,444	\$607,109	\$(347,665)	43%
Aquatic Center Fund	\$56,566	\$378,255	\$(321,689)	15%
Special Street Fund	\$387,343	\$1,778,855	\$(1,391,511)	22%
Community Center Fund	\$72,830	\$204,772	\$(131,942)	36%
Special Infrastructure Fund	\$230,846	\$1,101,015	\$(870,169)	21%
Equip & Bldg Reserve Fund	\$6,783	\$136,028	\$(129,245)	5%
TIF 1 Fund	\$821,267	\$729,875	\$22,392	103%
TDD #1 Fund	\$79,711	\$264,508	\$(184,797)	30%
TDD #2 Fund	\$36,073	\$128,285	\$(92,213)	28%
CID #1 Fund	\$1,313	\$33,655	\$(32,342)	4%
TIF 3 Fund	\$198,299	\$363,073	\$(164,775)	55%
Property Owner's Fund	\$33,847	\$33,847	\$(0)	100%
American Rescue Act Fund	\$0)	\$507,000	\$(507,000)	0%
TOTAL	\$4,766,656	\$12,638,860	\$(7,872,2041)	38%

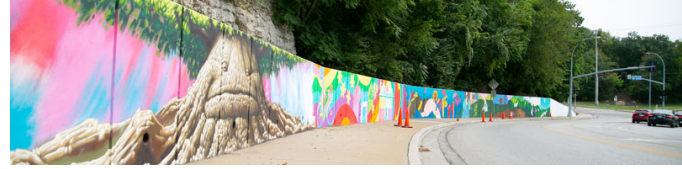
ALL FUNDS: BUDGET TO ACTUALS



Expenditures are running behind a standard 25% through the end of the first quarter, as is generally the case. The majority of capital expenses have not yet been incurred. The City's bi-annual debt service payments are due in June and December, so no expenses have yet been incurred in the Debt Service Fund. The Property Owner Association accounting activity has been completed already resulting in that fund reflecting 100% of budget.

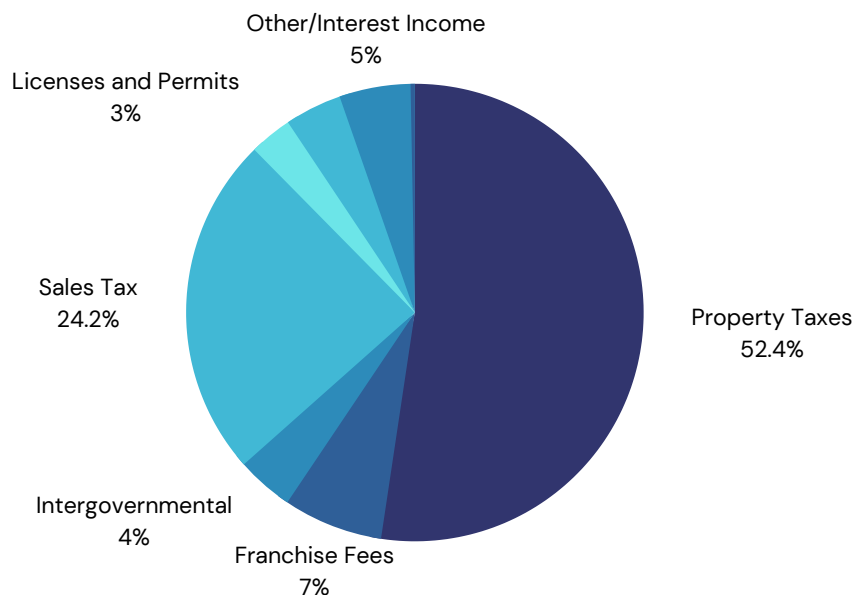
Fund	YTD Actual Expenditures	2022 Budgeted Expenditures	Difference	% of Total Budget
General Fund	\$1,293,974	\$6,247,236	\$(4,953,261)	21%
Debt Service Fund	\$0	\$604,462	\$(604,462)	0%
Aquatic Center Fund	\$9,215	\$378,255	\$(369,040)	2%
Special Street Fund	\$285,250	\$2,340,467	\$(2,055,217)	12%
Community Center Fund	\$28,024	\$185,525	\$(157,500)	15%
Special Infrastructure Fund	\$14,598	\$929,250	\$(914,652)	2%
Equip & Bldg Reserve Fund	\$8,706	\$145,895	\$(137,189)	6%
TIF 1 Fund	\$817	\$222,528	\$221,711	0%
TDD #1 Fund	\$3,000	\$270,000	\$(267,000)	1%
TDD #2 Fund	\$1,100	\$129,000	\$(127,900)	1%
TIF 3 Fund	\$9,824	\$617,000	\$(607,176)	2%
Property Owner's Fund	\$31,890	\$31,875	\$(15)	100%
American Rescue Act Fund	\$27,896	\$663,000	\$(635,104)	4%
TOTAL	\$1,724,446	\$15,833,951	\$(14,109,504)	11%

GENERAL FUND SUMMARY: REVENUE



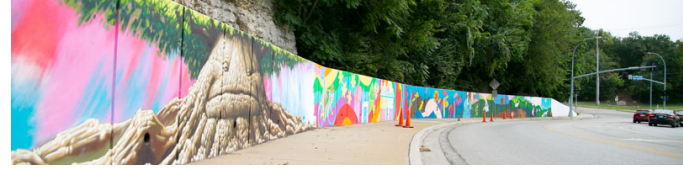
General Fund revenue collected in Q1 of 2022 is \$2,579,816, up 6% from Q1 2021. We have collected 41% of our projected revenues 1/4 of the way through the year. This is common due to roughly half of property taxes being collected in Q1. The primary growth in General Fund revenue from 2021 is from property taxes and sales taxes. Licenses and permits are at 14% of budget, which is typical considering Q1 is generally a less active quarter for this revenue category. Sales tax revenue is at 34% of budget due to the nearly 20% increase in collection experienced in Q1 2022 compared to Q2 2021.

Revenue Category	YTD Actuals	2022 Budget	Difference	% of Total Budget
BEGINNING FUND BALANCE	\$3,002,545	\$2,646,361	\$356,184	
Property Taxes & Assessments	\$1,724,270	\$3,281,049	\$1,556,779	53%
Franchise Fees	\$131,323	\$470,708	\$339,384	28%
Intergovernmental	\$57,389	\$227,433	\$170,043	25%
Sales Tax	\$521,365	\$1,540,843	\$1,019,478	34%
Licenses & Permits	\$23,502	\$164,050	\$140,548	14%
Fines & Forfeitures	\$27,645	\$281,076	\$253,431	10%
Other/Interest Income	\$88,115	\$312,605	\$224,489	28%
Transfer In	\$6,205	\$24,819	\$18,614	25%
TOTAL REVENUES	\$2,579,816	\$6,302,582	\$3,722,766	41%



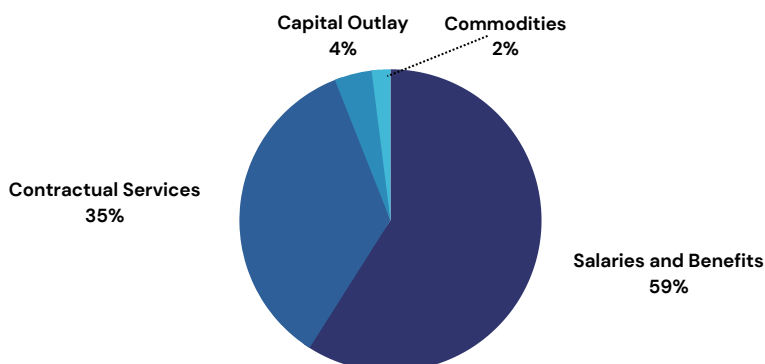
The largest sources of General Fund revenue are property and sales taxes. Property tax revenue is also accounted for the Debt Service and TIF funds. Sales and use tax (use tax means taxes on online purchases) revenue is also accounted for in the Aquatic Center, Special Street, Community Center, and the Special Infrastructure Fund.

GENERAL FUND SUMMARY: EXPENDITURES



General Fund expenditures incurred in Q1 of 2022 are \$1,293,343, down 7% from Q1 2021. Vacant positions contributed to this decrease. The City anticipates General Fund positions being fully staffed by Q2 2022. The Employee Benefits department is at 28% of budget after Q1. This is due to a 2021 true-up payment for Worker's Compensation coverage. Neighborhood Services is slightly ahead of 25% of budget due to the purchasing of recently updated code books and vehicle maintenance.

Department	YTD Actuals	2022 Budget	Difference	% of Total Budget
General Overhead	\$281,211	\$1,686,228	\$1,405,017	17%
Police	\$281,932	\$1,294,879	\$1,012,947	22%
Court	\$22,367	\$122,034	\$99,668	18%
Neighborhood Services	\$34,767	\$134,280	\$99,513	26%
Administration	\$90,539	\$368,463	\$277,925	25%
Public Works	\$145,546	\$767,037	\$621,491	19%
Employee Benefits	\$305,620	\$1,126,813	\$821,193	28%
City Council	\$13,077	\$63,930	\$50,853	20%
Parks and Recreation	\$18,986	\$98,360	\$79,374	19%
Solid Waste	\$99,298	\$581,212	\$481,913	17%
TOTAL EXPENDITURES	\$1,293,343	\$6,243,236	\$4,949,892	21%
INCREASE/DECREASE TO FUND BALANCE	\$1,286,476	\$59,937		
ENDING FUND BALANCE	\$4,289,018	\$2,705,707		



General Fund expenditures make up 54% of all City-wide expenditures. The largest categories of General Fund expenditures are illustrated in the pie chart.

INVESTMENT SUMMARY

In December 2015 the City began to invest its idle cash using Columbia Capital Management as the City's asset managers. The City's initial investment was \$2,423,718. The City now has a total of \$14,539,000 actively invested. Cash in excess of what is needed for general operations, capital projects and debt service has been reinvested in the City's portfolio. Interest is paid at maturity; the City holds all investments to maturity. Performance in Q1 shows an accrued interest of \$7,962. Total fees paid to Columbia Capital in Q1 are \$6,081. This is charged quarterly based on a three-month average balance charged at a 0.18% annual rate.

Pooled Cash and Investments

Type of Investment	Actual %	Market Value	Yield to Maturity
Fixed Income			
Municipal Bonds	3%	\$518,337	0.50%
Agency Securities	63%	\$9,786,671	0.40%
Treasury Notes	7%	\$1,126,316	1.70%
<i>Subtotal</i>		<i>\$11,428,322</i>	
Cash and Cash Equivalents			
TD Ameritrade	7%	\$1,071,596	0.00%
Treasury Bills	20%	\$3,043,882	0.00%
<i>Subtotal</i>		<i>\$4,115,478</i>	0.00%
Total Portfolio	100%	\$15,543,801	0.70%

Q1 TREASURER'S REPORT

Funds	12/31/2021 Balance	Receipts	Disbursements	3/31/2022 Balance
General Fund	\$ 1,593,514.84	\$ 2,580,945.44	\$ 3,825,562.00	\$ 348,898.28
Bond & Interest Fund	23,233.25	258,931.74	241,136.34	41,028.65
Aquatic Center Fund	7,026.46	55,171.49	52,636.79	9,561.16
Special Street Fund 27 - A	2,271.30	386,769.55	380,061.29	8,979.56
Community Center Fund Fund 27 - C	26,470.72	72,681.59	97,883.79	1,268.52
Special Infrastructure 27 - D	959.31	230,363.19	221,675.26	9,647.24
Equipment & Bldg Reserve Fund	43,734.58	6,200.01	42,909.88	7,024.71
TIF 1A/B - Bella Roe / Walmart	129,230.17	820,015.54	587,276.24	361,969.47
TDD #1 - Price Chopper	13,607.28	79,710.69	(2,000.01)	95,317.98
TDD #2 - Lowes	42,136.90	36,072.83	1,100.01	77,109.72
CID #1 - RP Shopping Center	1,890.69	-	(12,465.65)	14,356.34
TIF 2A/D - McDonalds / City Hall	6,763.25	-	2,896.24	3,867.01
TIF 3C - Old Pool Area	65,714.53	197,974.72	162,222.32	101,466.93
American Rescue Act	8,421.08	-	2,895.67	5,525.41
TIF 4 Fund	-	-	-	-
Property Owners Association Cash	24,121.51	33,847.00	31,890.00	26,078.51
	\$ 1,989,095.87	\$ 4,758,683.79	\$ 5,635,680.17	\$ 1,112,099.49

Liabilities and Obligations	
General Obligation Bonds	2,063,810.76
Sales Tax Revenue Bonds	2,608,308.00
Special Obligation Revenue Bonds	-
Capital Leases	-
Total	4,672,118.76

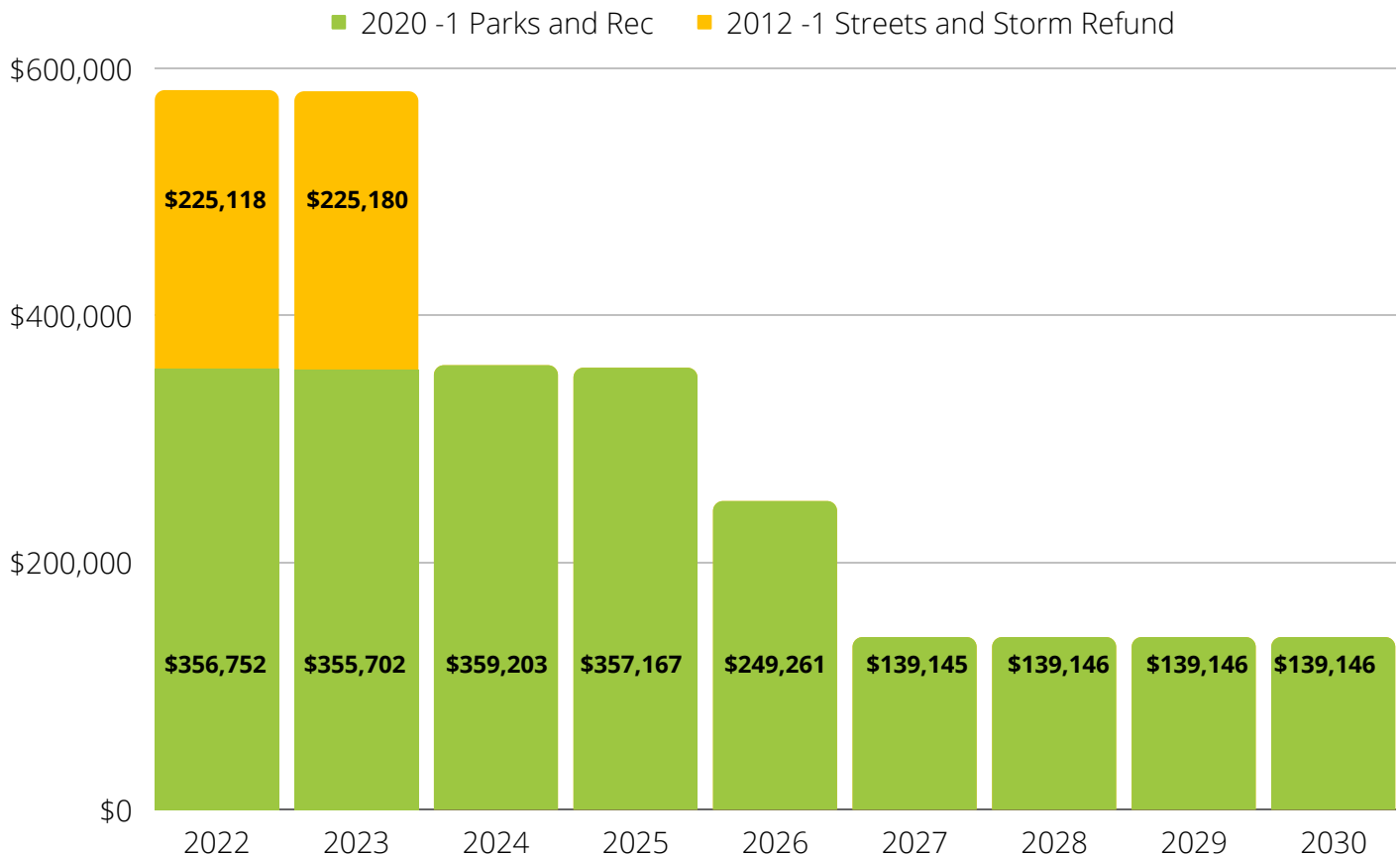
DEBT SUMMARY



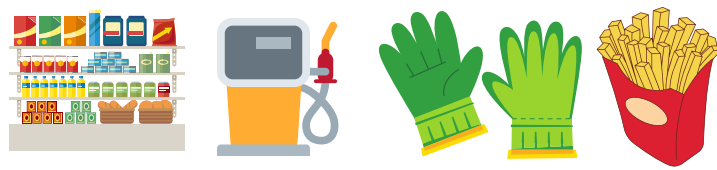
General Obligation Bonds	Approved by Council	Date Issued	Original Amount	Interest Rate	3/31/2022 Balance*	Date Expire	2022 Total Payment
2012 -1 Bond Issue: Refunding Portion 2008-1 (streets/stormwater)	Various, see original issue	May 2012	\$1,970,000	.65-2.4	\$673,716	12/1/2023	\$225,117
2020 - 1 Bond Issue: Refunding of 2010 - 1 and 2011 - 2; R Park and Pool Improvements	2020	Sept 2020	\$2,419,204	1.51	\$2,234,668	12/31/2030	\$356,752
*includes interest					\$2,908,384		\$581,869

Transportation Development District	Approved by Council	Date Issued	Original Amount	Interest Rate	3/31/2022 Balance	Date Expire	2022 Total Payment
Sales Tax Revenue Bonds, 2005 - Price Chopper/Shopping Center	2005	Nov 2005	\$3,555,000	4.50-5.75	\$1,770,473	12/1/2025	\$1,770,473
Sales Tax Revenue Bonds, 2006A - Price Chopper/Shopping Center	2006	Jan 2006	\$1,090,000	5.875	\$644,455	12/1/2025	\$644,455
Sales Tax Revenue Bonds, 2006B -Lowe's	2006	Jan 2006	\$1,690,000	5.125-5.875	\$663,139	12/1/2025	\$663,139
The TDD debt is in default. Debt service resources are limited to the TDD sales tax revenues received. The City is not liable for debt. The interest payments are unknown as they are determined by the trustee as the debt is paid. The balance for TDDs reflects principal only.					\$3,078,067		\$3,078,067

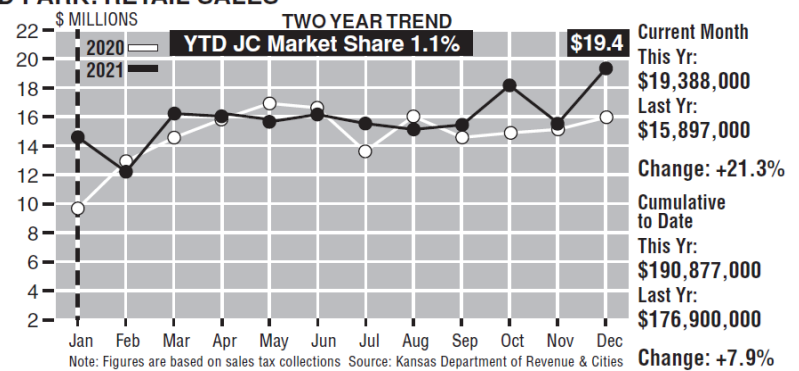
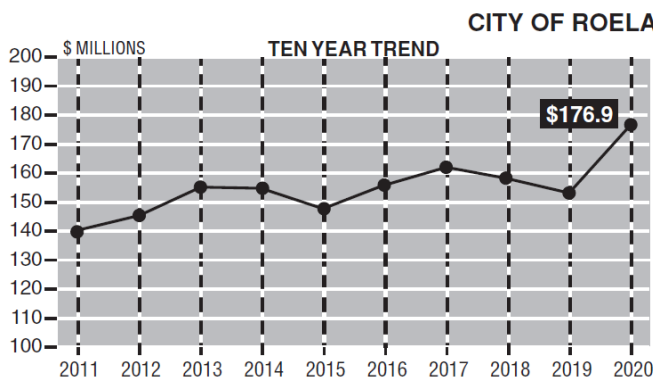
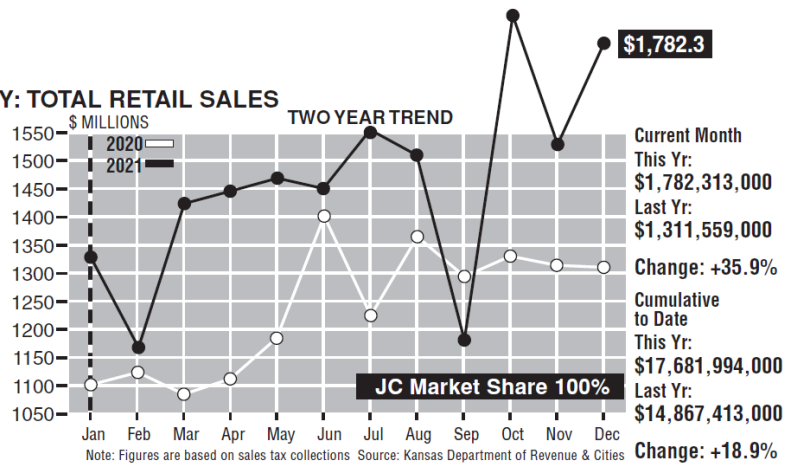
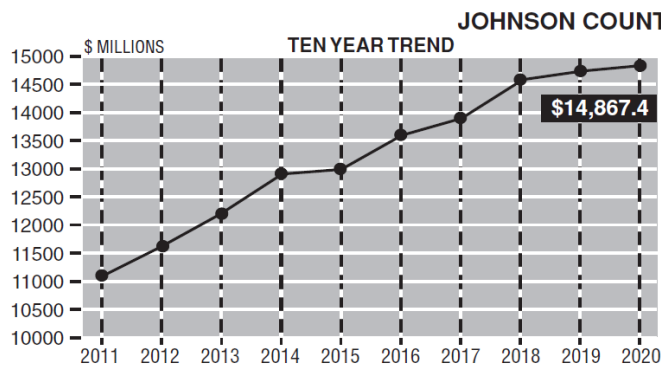
ROELAND PARK ANNUAL DEBT SERVICE 2022 - 2030



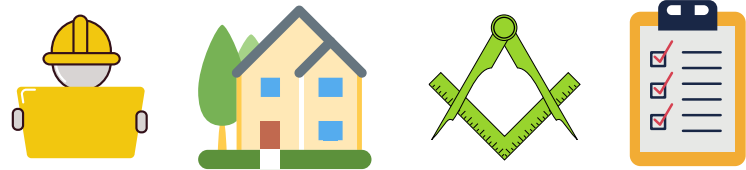
COMMUNITY STATISTICS: RETAIL SALES



The County Economic Research Institute (CERI) provides information for all cities in Johnson County. CERI has provided retail sales figures for January – December 2021 which shows a 7.9% increase for Roeland Park compared to January – December 2020. As of December 2021, Johnson County as a whole experienced a 18.9% increase. For December alone, the County experienced a 35.9% increase compared to December 2020 and the City experienced a 21.3% increase. This is likely due to increased holiday activity in 2021 compared to COVID-19 restricted activity in 2020.

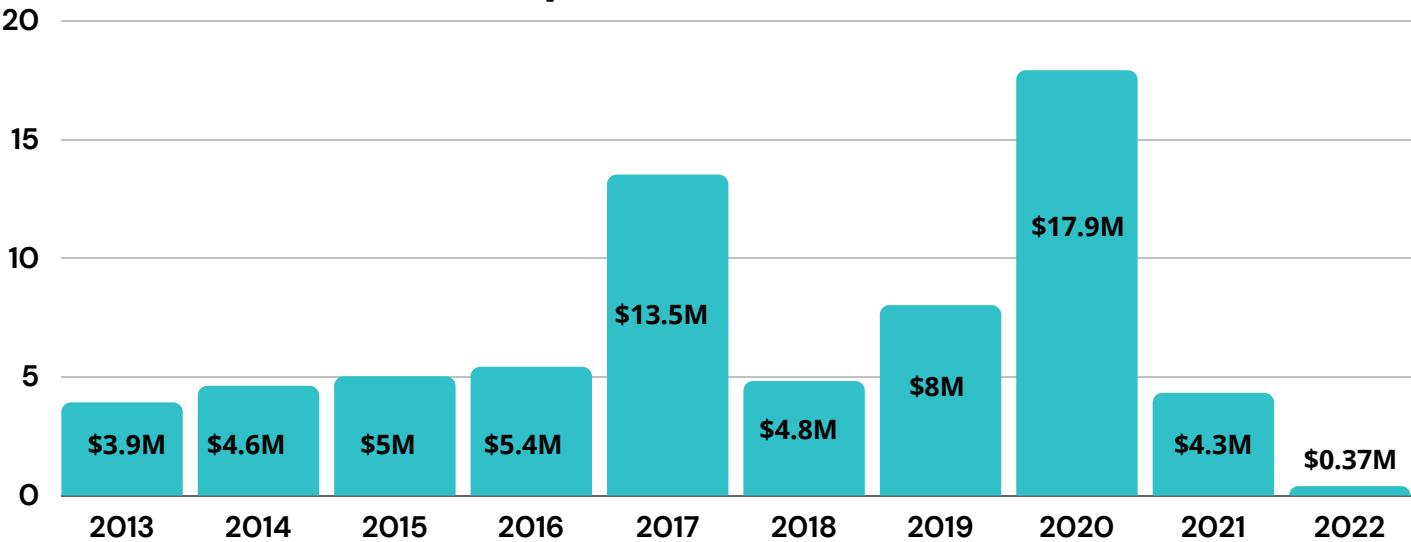


COMMUNITY STATISTICS: BUILDING PERMITS

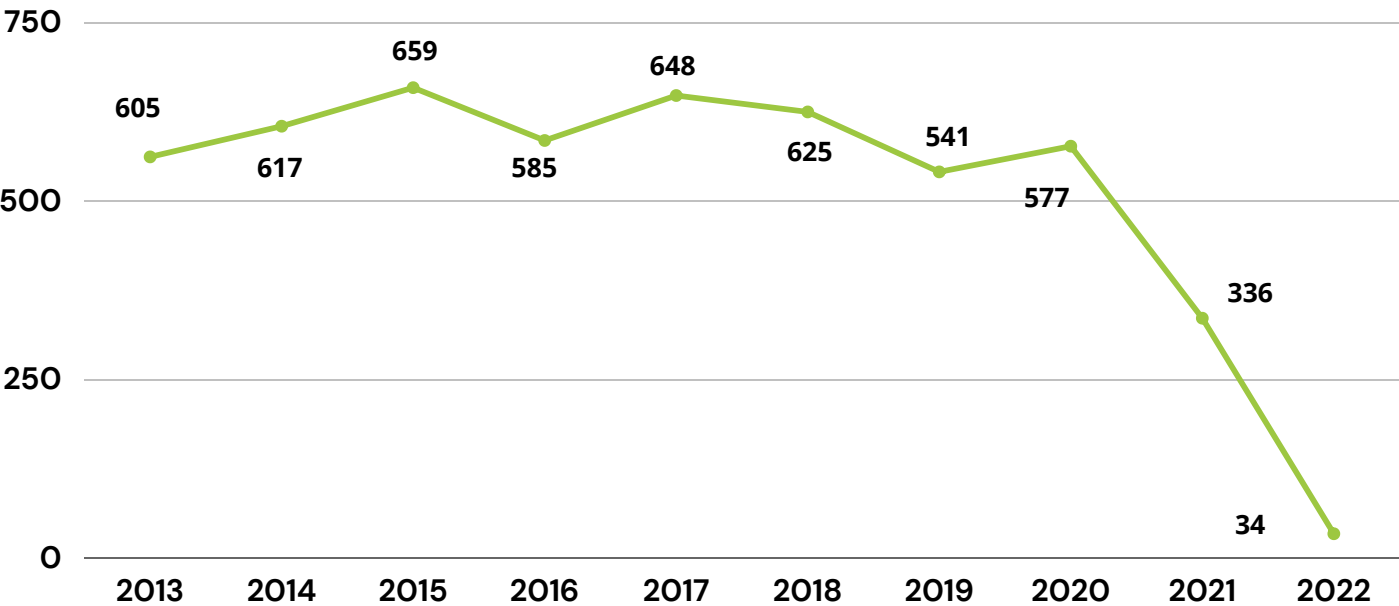


In Q1 2022, the City has issued 34 building permits at a value of approximately \$370k. No new single family home construction permits were issued. 4 residential remodel permits were issued with an average value of \$30k per project. Typically the number of building permits increases in Q2. Permit volume and value are indicators of economic health and investment in the community. The chart illustrates the number and value of building permits through the Q1 in the current year and the number and value of building permits for the entirety of prior years.

Value of Improvements in millions



Number of permits issued



MONTHLY FINANCIAL STATEMENTS

CITY OF ROELAND PARK

MARCH 2022

PREPARED BY:



GoodFaithAccounting.com

Management Responsibility

The organization's management is responsible for the information contained in these reports and for the development, implementation, and adherence of all financial policies and procedures. We recommend management carefully review all transactions contained in these reports to insure accuracy and clarity.

Table of Contents

➤ Statement of Financial Position

The statement of financial position gives a financial picture of the organization as of the end of the reporting period. It reflects the assets, liabilities, and net assets of the organization.

Definition of Fund Accounting Terms

Net Assets – Total Assets minus Total Liabilities. Net Assets fall into one of two categories:

1. **With Donor Restriction** – funds that may be spent only as restricted by the donor.
2. **Without Donor Restrictions** – funds available for general operations. These may be further separated as follows:
 - a. **Net Investment in Fixed Assets** - total fixed assets minus accumulated depreciation minus any loans related to fixed assets.
 - b. **Board Designated** - although not donor restricted, these amounts have been segregated by the board (or finance committee, elders, etc.) for special purposes.
 - c. **Prior Years' Net Balance** - cumulative net activity (revenue minus expenses) from all prior years.
 - d. **Current Year Net Balance** - current year net activity (detailed on the Statement of Activities).

➤ Statement of Activities

The statement of activities reflects the revenues and expenses of the organization for the current period of time - typically the current month and year-to-date. It can also be used to compare actual revenues and expenses to those budgeted.



City of Roeland Park
Statement of Fund Balance
3/31/2022

Assets

Cash

Cash in General Checking - Pooled

1010	General Fund	258,404.39	
1010	Bond & Interest Fund	41,028.65	
1010	Aquatic Center Fund	9,561.16	
1010	Special Street Fund 27 - A	8,979.56	
1010	Community Center Fund Fund 27 - C	1,268.52	
1010	Special Infrastructure 27 - D	9,647.24	
1010	Equipment & Bldg Reserve Fund	7,024.71	
1010	TIF 1A/B - Bella Roe / Walmart	234,969.47	
1010	TDD #1 - Price Chopper	1,678.84	
1010	TDD #2 - Lowes	39,811.60	
1010	CID #1 - RP Shopping Center	14,356.34	
1010	TIF 2A/D - McDonalds / City Hall	3,867.01	
1010	TIF 3C - Old Pool Area	101,466.93	
1010	American Rescue Act	5,525.41	
1011	TIF 1A/B - Bella Roe / Walmart	127,000.00	
1012	Special Law Enforcement Fund	26,073.89	
	Total Cash in General Checking - Pooled		890,663.72

Cash in Other Accounts

1020	Cash - Municipal Court	3,740.00	
1030.1038	Commerce Bank Certificates of Deposit	-	
1039	Security Bank Certificate of Deposit	60,480.00	
1040	Cash - Pool Bond Reserve	-	
1050	Cash - Property Owners Association	26,078.51	
1090	Petty Cash - Court	200.00	
	Total Cash in Other Accounts		90,498.51

Restricted Cash

1060	Cash - Debt Service - Revenue Restricted	118,899.42	
1070	Cash - Restricted Asset - Bond Reserve	12,037.51	
1080	Cash - With Trustee	0.33	
	Total Restricted Cash		130,937.26

Total Cash

1,112,099.49

Other Current Assets

1115	Accounts Receivable - Other	1,443,562.52	
1135	Taxes Receivable	5,164,051.26	
1140	Interfund Receivable	-	
1310	Invested Funds	14,564,467.55	
1210	Prepaid Expenses	43,373.82	
	Total Other Current Assets		21,215,455.15

Total Assets

\$ 22,327,554.64

City of Roeland Park
Statement of Fund Balance
3/31/2022

Liabilities & Fund Balance

Current Liabilities		
2005	Accounts Payable	0.00
2010	Federal Withholding Payable	17,882.87
2020	State Withholding Payable	6,305.75
2030	City Withholding Payable	68.61
2040	KPERS Accrued Employee	5,367.96
2045	KP&F Employee Withholding Payable	10,223.71
2050	Insurance Withholding Payable	1,042.30
2035,2052	Other Withholdings Payable	(1,966.35)
2055	Employee Garnishments	-
2060	Section 457 Employee Payable	-
2006	Accrued Payroll	-
Total Current Liabilities		<u>38,924.85</u>
Other Liabilities		
2065	Interfund Payable	-
2080	Liability for Court Bonds	2,740.00
2110	Deferred Revenue	5,496,582.85
2210	Art Deposit Escrow	76,161.60
2220	Landscaping Escrow	-
2805	Bond Payment Liability	<u>2,608,307.96</u>
Total Other Liabilities		<u>8,183,792.41</u>
Total Liabilities		<u>8,222,717.26</u>
Fund Balance		
2910.2970	Fund Balance - General	4,289,018.19
2910.2970	Fund Balance - Special Law Enforcement Fund	26,073.89
2910.2970	Fund Balance - Debt Service	367,718.71
2250,2910.2970	Fund Balance - Special Revenue Projects	7,878,451.77
2910.2970	Fund Balance - Capital Projects	1,517,496.31
2910.2970	Fund Balance - Property Owners Association	<u>26,078.51</u>
Total Fund Balance		<u>14,104,837.38</u>
Total Liabilities & Fund Balance		<u><u>\$ 22,327,554.64</u></u>

City of Roeland Park
Statement of Fund Balance - BY FUND GROUP
3/31/2022

B-by Grp

	General	Debt Service	Special Revenue	Capital Projects	TOTAL
Assets					
Cash					
Cash in General Checking - Pooled					
General Fund	258,404.39				258,404.39
Bond & Interest Fund		41,028.65			41,028.65
Aquatic Center Fund			9,561.16		9,561.16
Special Street Fund 27 - A			8,979.56		8,979.56
Special Street Fund 27 - C			1,268.52		1,268.52
Special Infrastructure 27 - D			9,647.24		9,647.24
Equipment & Bldg Reserve Fund				7,024.71	7,024.71
TIF 1A/B - Bella Roe / Walmart			234,969.47		234,969.47
TDD#1 - Price Chopper			1,678.84		1,678.84
TDD#2 - Lowes			39,811.60		39,811.60
CID #1 - RP Shopping Center			14,356.34		14,356.34
TIF 2A/D - McDonalds / City Hall			3,867.01		3,867.01
TIF 3C - Old Pool Area			101,466.93		101,466.93
American Rescue Act			5,525.41		5,525.41
TIF 4 Fund			-		-
TIF 1A/B - Bella Roe / Walmart			127,000.00		127,000.00
Special Law Enforcement Fund	26,073.89	-	-	-	26,073.89
Total Cash in General Checking - Pooled	284,478.28	41,028.65	558,132.08	7,024.71	890,663.72
Cash in Other Accounts					
Cash - Municipal Court	3,740.00				3,740.00
Commerce Bank Certificates of Deposit	-				-
Security Bank Certificate of Deposit	60,480.00				60,480.00
Cash - Pool Bond Reserve	-				-
Cash - Property Owners Association			26,078.51		26,078.51
Petty Cash Funds	200.00	-	-	-	200.00
Total Cash in Other Accounts	64,420.00	-	26,078.51	-	90,498.51
Restricted Cash					
Cash - Debt Service - Revenue Restricted	-	-	118,899.42	-	118,899.42
Cash - Restricted Asset - Bond Reserve	-	-	12,037.51	-	12,037.51
Cash - With Trustee	-	-	0.33	-	0.33
Total Restricted Cash	-	-	130,937.26	-	130,937.26
Total Cash	348,898.28	41,028.65	715,147.85	7,024.71	1,112,099.49
Other Current Assets					
Accounts Receivable	2,110.78	1,095,210.24	346,241.50	-	1,443,562.52
Interest & Taxes Receivable	3,134,743.28	184,472.46	1,844,835.52	-	5,164,051.26
Invested Assets	3,697,987.18	326,690.06	9,029,318.71	1,510,471.60	14,564,467.55
Prepaid Expenses	43,373.82	-	-	-	43,373.82
Total Other Current Assets	6,878,215.06	1,606,372.76	11,220,395.73	1,510,471.60	21,215,455.15
Total Assets	\$ 7,227,113.34	\$ 1,647,401.41	\$ 11,935,543.58	\$ 1,517,496.31	\$ 22,327,554.64

City of Roeland Park
Statement of Fund Balance - BY FUND GROUP
3/31/2022

B-by Grp

Liabilities & Fund Balance

Current Liabilities

Accounts Payable	0.00	-	-	-	0.00
Federal Withholding Payable	17,882.87	-	-	-	17,882.87
State Withholding Payable	6,305.75	-	-	-	6,305.75
Other Withholding Payable	162.61	-	-	-	162.61
KPERS Accrued Employee	5,367.96	-	-	-	5,367.96
KP&F Employee Withholding Payable	10,223.71	-	-	-	10,223.71
Insurance Withholding Payable	1,042.30	-	-	-	1,042.30
Supplemental Insurance Payable	(2,060.35)	-	-	-	(2,060.35)
Employee Garnishments	-	-	-	-	-
Section 457 Employee Payable	-	-	-	-	-
Interfund Payable	-	-	-	-	-
Total Current Liabilities	38,924.85	-	-	-	38,924.85

Other Liabilities

Liability for Court Bonds	2,740.00	-	-	-	2,740.00
Deferred Revenue	2,794,194.81	1,279,682.70	1,422,705.34	-	5,496,582.85
Art Deposit Escrow	76,161.60	-	-	-	76,161.60
Landscaping Escrow	-	-	-	-	-
Bond Payment Liability	-	-	2,608,307.96	-	2,608,307.96
Total Other Liabilities	2,873,096.41	1,279,682.70	4,031,013.30	-	8,183,792.41
Total Liabilities	2,912,021.26	1,279,682.70	4,031,013.30	-	8,222,717.26

Fund Balance

Fund Balance	-	-	91,563.00	-	91,563.00
Fund Balance	2,787,376.90	108,274.34	4,483,240.29	1,489,419.67	8,868,311.20
Fund Balance - Debt Service	239,373.00	-	1,803,380.70	-	2,042,753.70
Fund Balance - Reserved Future Projects	-	-	-	-	-
Fund Balance - Reserved for Encumbrances	-	-	-	-	-
Fund Balance - Restricted Special Law	-	-	-	-	-
Fund Balance - Building Reserve	-	-	-	30,000.00	30,000.00
Fund Balance - Contingency	-	-	30,000.00	-	30,000.00
Total Beginning Fund Balance	3,026,749.90	108,274.34	6,408,183.99	1,519,419.67	11,062,627.90
Current Change in Fund Balance	1,288,342.18	259,444.37	1,496,346.29	(1,923.36)	3,042,209.48
Total Fund Balance	4,315,092.08	367,718.71	7,904,530.28	1,517,496.31	14,104,837.38
Total Liabilities & Fund Balance	\$ 7,227,113.34	\$ 1,647,401.41	\$ 11,935,543.58	\$ 1,517,496.31	\$ 22,327,554.64

City of Roeland Park
Schedule of Cash Balances
For the 3 Months Ended 3/31/2022

		2022 Activity				
		12/31/2021			3/31/2022	
Cash & Cash Equivalents		Balance	Receipts	Disbursements	Transfers to/from Trustee Accounts	Balance
Cash in US Bank - Pooled						
1010	General Fund	5,649.93	2,577,185.44	3,824,430.98	1,500,000.00	258,404.39
1010	Bond & Interest Fund	23,233.25	258,931.74	241,136.34	-	41,028.65
1010	Aquatic Center Fund	7,026.46	55,171.49	52,636.79	-	9,561.16
1010	Special Street Fund 27 - A	2,271.30	386,769.55	380,061.29	-	8,979.56
1010	Community Center Fund Fund 27 - C	26,470.72	72,681.59	97,883.79	-	1,268.52
1010	Special Infrastructure 27 - D	959.31	230,363.19	221,675.26	-	9,647.24
1010	Equipment & Bldg Reserve Fund	43,734.58	6,200.01	42,909.88	-	7,024.71
1010	TIF 1A/B - Bella Roe / Walmart	2,230.17	820,015.54	587,276.24	-	234,969.47
1010	TDD #1 - Price Chopper	1,569.53	79,709.63	(3,600.00)	(83,200.32)	1,678.84
1010	TDD #2 - Lowes	41,773.58	36,072.30	-	(38,034.28)	39,811.60
1010	CID #1 - RP Shopping Center	1,890.69	-	(12,465.65)	-	14,356.34
1010	TIF 2A/D - McDonalds / City Hall	6,763.25	-	2,896.24	-	3,867.01
1010	TIF 3C - Old Pool Area	65,714.53	197,974.72	162,222.32	-	101,466.93
1010	American Rescue Act	8,421.08	-	2,895.67	-	5,525.41
1010	TIF 4 Fund	-	-	-	-	-
1011	TIF 1A/B - Bella Roe / Walmart	127,000.00	-	-	-	127,000.00
1012	Special Law Enforcement Fund	24,204.91	2,500.00	631.02	-	26,073.89
Total Cash in US Bank - Pooled		388,913.29	4,723,575.20	5,600,590.17	1,378,765.40	890,663.72
Cash in Other Accounts						
1020	Cash - Municipal Court	2,980.00	1,260.00	500.00	-	3,740.00
1030.1038	Commerce Bank Certificates of Deposit	1,500,000.00	-	-	(1,500,000.00)	-
1039	Security Bank Certificate of Deposit	60,480.00	-	-	-	60,480.00
1040	Cash - Pool Bond Reserve	-	-	-	-	-
1050	Cash - Property Owners Association	24,121.51	33,847.00	31,890.00	-	26,078.51
1090	Petty Cash	200.00	-	-	-	200.00
Total Cash in Other Accounts		1,587,781.51	35,107.00	32,390.00	(1,500,000.00)	90,498.51
Restricted Cash						
1060	Cash - Debt Service - Revenue Restricted	363.24	1.58	2,700.00	121,234.60	118,899.42
1070	Cash - Restricted Asset - Bond Reserve	12,037.50	0.01	-	-	12,037.51
1080	Cash - With Trustee	0.33	-	-	-	0.33
Total Restricted Cash		12,401.07	1.59	2,700.00	121,234.60	130,937.26
Total Cash		\$ 1,989,095.87	\$ 4,758,683.79	\$ 5,635,680.17	\$ -	\$ 1,112,099.49

City of Roeland Park
Statement of Activities
Year-to-Date Fund Summary
For the 3 Months Ended 3/31/2022

Fund Summary

	<u>General</u>	<u>Debt Service</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Total Funds</u>
Total Revenue	<u>\$ 2,582,316.39</u>	<u>\$ 259,444.37</u>	<u>\$ 1,918,112.14</u>	<u>\$ 6,782.93</u>	<u>\$ 4,766,655.83</u>
Total Expenditures	<u>\$ 1,293,974.21</u>	<u>\$ -</u>	<u>\$ 421,765.85</u>	<u>\$ 8,706.29</u>	<u>\$ 1,724,446.35</u>
Change in Fund Balance	<u>\$ 1,288,342.18</u>	<u>\$ 259,444.37</u>	<u>\$ 1,496,346.29</u>	<u>\$ (1,923.36)</u>	<u>\$ 3,042,209.48</u>

City of Roeland Park
Statement of Activities
For the 3 Months Ended 3/31/2022

I-All

		Unencumbered					
	Current Month	Year to Date	Budget to Date	Variance	Annual Budget	Balance	% Used
Revenues							
4010 Cash Carryforward	-	-	\$ 2,049,416.10	\$ (2,049,416.10)	\$ 8,197,664.33	\$ 8,197,664.33	0.00%
4020 Recreational Vehicle Tax	81.22	437.22	249.99	187.23	1,000.00	562.78	43.72%
4021 Commercial Vehicle Tax	-	-	81.63	(81.63)	326.51	326.51	0.00%
4040 Heavy Trucks Tax	5.81	177.77	100.02	77.75	400.00	222.23	44.44%
4050 Ad Valorem Tax	61,391.31	1,476,725.58	722,388.84	754,336.74	2,889,555.32	1,412,829.74	51.11%
4060 Motor Vehicle Tax	15,228.89	58,984.16	59,512.44	(528.28)	238,049.73	179,065.57	24.78%
4070 Personal Property Tax - Delinquent	-	-	62.52	(62.52)	250.00	250.00	0.00%
4080 Real Property Tax - Delinquent	5,040.79	5,040.79	3,000.00	2,040.79	12,000.00	6,959.21	42.01%
4110 City/county Sales & Use Tax	235,808.98	826,766.60	705,876.99	120,889.61	2,823,508.08	1,996,741.48	29.28%
4115 Sales Tax 27B (280 Fund)	60,380.61	218,044.78	147,443.19	70,601.59	589,772.74	371,727.96	36.97%
4120 County Jail Tax	15,327.01	50,553.57	39,352.20	11,201.37	157,408.85	106,855.28	32.12%
4130 Safety Sales Tax	15,327.01	50,553.57	39,352.20	11,201.37	157,408.85	106,855.28	32.12%
4135 County Courthouse Sales Tax	15,326.91	50,553.25	40,139.01	10,414.24	160,556.09	110,002.84	31.49%
4140 Spec City/county Highway Fund	-	45,489.92	47,575.11	(2,085.19)	190,300.38	144,810.46	23.90%
4150 CARS Funding	34,270.60	416,077.59	155,000.01	261,077.58	620,000.00	203,922.41	67.11%
4155 Grants	-	-	-	-	-	-	N/A
4161 Grants/Donations - Private	10,000.00	10,000.00	-	10,000.00	-	(10,000.00)	N/A
4210 Street Cutting Permit	2,180.00	3,870.00	2,499.99	1,370.01	10,000.00	6,130.00	38.70%
4215 Building Permit	2,308.00	5,258.00	12,500.01	(7,242.01)	50,000.00	44,742.00	10.52%
4220 Electrical Permit	830.00	1,080.00	999.99	80.01	4,000.00	2,920.00	27.00%
4225 Mechanical Permit	375.00	770.00	1,500.00	(730.00)	6,000.00	5,230.00	12.83%
4230 Plumbing Permit	40.00	195.00	375.00	(180.00)	1,500.00	1,305.00	13.00%
4235 Garage Sale Permit	-	5.00	99.99	(94.99)	400.00	395.00	1.25%
4240 Sign Permit	-	-	150.00	(150.00)	600.00	600.00	0.00%
4245 Cereal Malt Beverage License	-	(175.00)	137.49	(312.49)	550.00	725.00	-31.82%
4250 Animal Licenses	390.00	950.00	1,250.01	(300.01)	5,000.00	4,050.00	19.00%
4255 Home Occupational Licenses	80.00	160.00	249.99	(89.99)	1,000.00	840.00	16.00%
4260 Rental Licenses	1,200.00	5,870.46	7,500.00	(1,629.54)	30,000.00	24,129.54	19.57%
4265 Business Occupational Licenses	1,879.00	5,519.00	13,749.99	(8,230.99)	55,000.00	49,481.00	10.03%
4310 Franchise Fee - Electric	33,723.68	51,211.45	67,559.25	(16,347.80)	270,237.00	219,025.55	18.95%
4320 Franchise Fee - Gas	26,515.41	67,079.64	29,999.16	37,080.48	119,996.65	52,917.01	55.90%
4330 Franchise Fee - Telephone	212.00	664.40	800.49	(136.09)	3,202.00	2,537.60	20.75%
4340 Franchise Fee - Telecable	-	12,367.76	18,942.99	(6,575.23)	75,772.00	63,404.24	16.32%
4350 Franchise Fee - Cellular	-	-	375.00	(375.00)	1,500.00	1,500.00	0.00%
4410 Fine	7,767.67	23,290.00	59,267.52	(35,977.52)	237,070.07	213,780.07	9.82%
4415 Court Costs	1,467.22	1,932.22	5,817.99	(3,885.77)	23,271.99	21,339.77	8.30%
4420 State Fees	974.00	2,423.25	4,433.52	(2,010.27)	17,734.06	15,310.81	13.66%
4430 Bond Forfeits	-	-	750.00	(750.00)	3,000.00	3,000.00	0.00%
4432 Spec. Law Enforcement Revenues	-	-	249.99	(249.99)	1,000.00	1,000.00	0.00%
4433 K9 Contributions	2,500.00	2,500.00	-	2,500.00	-	(2,500.00)	N/A
4530 Reimbursed Expense	-	-	373.11	(373.11)	1,492.47	1,492.47	0.00%
4610 Special Assessments	-	-	187.50	(187.50)	750.00	750.00	0.00%
4620 Special Assessments - Delinquent	-	-	75.00	(75.00)	300.00	300.00	0.00%
4630 Storm Drainage RC12-013	2,405.79	32,588.81	14,562.51	18,026.30	58,250.00	25,661.19	55.95%
4640 Storm Drainage RC12-012	1,951.85	50,086.00	22,128.75	27,957.25	88,515.00	38,429.00	56.58%
4650 Storm Drainage RC12-014	2,229.02	54,524.24	25,110.75	29,413.49	100,443.00	45,918.76	54.28%
4710 Cell Tower Lease	-	19,438.35	19,438.29	0.06	77,753.25	58,314.90	25.00%
4713 Voicestream Wireless Payment	-	-	-	-	-	-	N/A
4716 Clearwire Tower Lease Paymt	-	-	-	-	-	-	N/A
4720 Plans & Special Events	50.00	50.00	500.01	(450.01)	2,000.00	1,950.00	2.50%
4725 Police Reports	200.00	380.00	1,374.99	(994.99)	5,500.00	5,120.00	6.91%
4730 Tax Increment Income	15,876.16	236,962.62	111,396.27	125,566.35	445,585.00	208,622.38	53.18%
4731 Tax Increment Income 3A	-	153,408.65	74,805.51	78,603.14	299,222.00	145,813.35	51.27%
4735 Tax Increment Income IB	-	211,541.40	99,723.75	111,817.65	398,895.00	187,353.60	53.03%
4755 3rd Floor Lease Revenues	1,806.00	5,418.00	5,463.15	(45.15)	21,852.60	16,434.60	24.79%
4768 Service Line Agreement	-	-	651.15	(651.15)	2,604.61	2,604.61	0.00%

City of Roeland Park
Statement of Activities
For the 3 Months Ended 3/31/2022

I-All

		Unencumbered						
		Current Month	Year to Date	Budget to Date	Variance	Annual Budget	Balance	% Used
4770	Solid Waste Assessment	13,431.97	326,486.24	143,619.12	182,867.12	574,476.50	247,990.26	56.83%
4775	RPPOA Contract	(1,972.00)	31,875.00	7,968.75	23,906.25	31,875.00	-	100.00%
4780	Sale of Assets	-	-	125.01	(125.01)	500.00	500.00	0.00%
4787	RP Community Foundation Donations	-	-	1,250.01	(1,250.01)	5,000.00	5,000.00	0.00%
4788	Trash Bag Tags	-	-	-	-	-	-	N/A
4789	Transfer from General Fund	-	-	-	-	-	-	N/A
4793	Insurance Payments	-	-	-	-	-	-	N/A
4795	Miscellaneous	(10,448.60)	36,483.17	9,711.75	26,771.42	38,847.00	2,363.83	93.92%
4824	Transfer from Public Works	-	-	-	-	-	-	N/A
4830	Transfer from 27A Fund	11,250.00	33,750.00	33,750.00	-	135,000.00	101,250.00	25.00%
4840	Transfer From General Fund	42,397.83	131,393.49	131,393.58	(0.09)	525,574.29	394,180.80	25.00%
4841	Transfer from PD/GF	700.00	2,100.00	28,623.75	(26,523.75)	114,495.00	112,395.00	1.83%
4030	City/County Alcohol Tax Distrib	-	-	-	-	-	-	N/A
4141	Alcohol Tax	-	-	24.99	(24.99)	100.00	100.00	0.00%
4145	Transient Guest Tax	-	1,790.51	999.99	790.52	4,000.00	2,209.49	44.76%
4157	CARES Act Funding	-	-	-	-	-	-	N/A
4158	SMAC Grant	-	-	-	-	-	-	N/A
4159	Rescue Act Grant	-	-	126,750.00	(126,750.00)	507,000.00	507,000.00	0.00%
4274	Daily Admissions	-	-	-	-	-	-	N/A
4275	Program Fees - Season Pass	697.00	1,244.00	14,162.49	(12,918.49)	56,650.00	55,406.00	2.20%
4276	Superpass	244.00	300.00	624.99	(324.99)	2,500.00	2,200.00	12.00%
4277	Participation Fees	-	-	14,162.49	(14,162.49)	56,650.00	56,650.00	0.00%
4278	Advertising Sponsorship	-	-	500.01	(500.01)	2,000.00	2,000.00	0.00%
4279	Facility Rental	791.69	2,850.04	624.99	2,225.05	2,500.00	(350.04)	114.00%
4280	Swim Lessons	396.00	594.00	3,500.01	(2,906.01)	14,000.00	13,406.00	4.24%
4281	Swim Team	-	-	2,375.01	(2,375.01)	9,500.00	9,500.00	0.00%
4282	Aerobics	-	-	-	-	-	-	N/A
4283	Pavilion Rental	-	-	-	-	-	-	N/A
4290	Concession Revenue	-	-	3,750.00	(3,750.00)	15,000.00	15,000.00	0.00%
4291	Retail Sales - Taxable	-	-	50.01	(50.01)	200.00	200.00	0.00%
4292	Taxable Sales Discounts (contract)	-	-	-	-	-	-	N/A
4393	Bullet Proof Vest Grant	-	-	375.00	(375.00)	1,500.00	1,500.00	0.00%
4510.4511	Interest on Investment	9,238.79	8,447.79	40,842.27	(32,394.48)	163,369.05	154,921.26	5.17%
4531	SRO Reimbursement	7,454.26	22,362.78	21,192.66	1,170.12	84,770.59	62,407.81	26.38%
4767	1% for Art Contribution	-	-	-	-	-	-	N/A
4791	Bond Proceeds	-	-	-	-	-	-	N/A
4842	Transfer from PW/GF	666.67	2,000.01	2,000.01	-	8,000.00	5,999.99	25.00%
4843	Transfer from Equip Reserve Fund	-	-	-	-	-	-	N/A
4844	Transfer from Neighborhood Services	-	-	-	-	-	-	N/A
4860	Transfer from Special Highway	-	-	-	-	-	-	N/A
4865	Transfer from TIF Funds	-	-	-	-	-	-	N/A
4870	Transfer from 27C	2,068.25	6,204.75	6,204.78	(0.03)	24,819.09	18,614.34	25.00%
Total Revenues		652,065.80	4,766,655.83	5,209,131.03	(442,475.20)	20,836,524.10	16,069,868.27	22.88%
Expenditures								
5101	Salaries - Regular	200,475.09	454,427.49	485,155.02	(30,727.53)	1,940,620.00	1,486,192.51	23.42%
5102	Salaries-Overtime	4,681.27	16,422.00	13,633.53	2,788.47	54,534.00	38,112.00	30.11%
5103	Salaries - Elected Officials	3,910.00	11,730.00	11,730.00	-	46,920.00	35,190.00	25.00%
5104	Salaries - Part-time	8,336.10	19,561.91	64,924.98	(45,363.07)	259,700.00	240,138.09	7.53%
5107	Salaries - Intern	1,242.36	2,674.56	4,749.99	(2,075.43)	19,000.00	16,325.44	14.08%
5108	Salaries - Judge	-	-	-	-	-	-	N/A
5109	Salaries - Prosecutor	-	-	-	-	-	-	N/A
5122	FICA City Contribution	16,578.47	38,255.39	44,124.99	(5,869.60)	176,500.00	138,244.61	21.67%
5123	KPERS City Contribution	10,128.16	23,310.88	25,250.01	(1,939.13)	101,000.00	77,689.12	23.08%
5124	Ks Unemployment Insurance	-	65.79	10,500.00	(10,434.21)	42,000.00	41,934.21	0.16%
5125	Worker's Compensation	-	58,596.00	13,830.75	44,765.25	55,323.00	(3,273.00)	105.92%

City of Roeland Park
Statement of Activities
For the 3 Months Ended 3/31/2022

I-All

		Unencumbered						
		Current Month	Year to Date	Budget to Date	Variance	Annual Budget	Balance	% Used
5126	Health/Dental/Vision Insurance	67,001.88	127,216.12	114,000.00	13,216.12	456,000.00	328,783.88	27.90%
5127	Health Savings Account	2,487.50	7,385.60	13,749.99	(6,364.39)	55,000.00	47,614.40	13.43%
5128	401A City Contribution	916.92	2,139.48	1,953.75	185.73	7,815.00	5,675.52	27.38%
5130	City Paid Life/ST Disability	-	2,103.03	2,724.99	(621.96)	10,900.00	8,796.97	19.29%
5131	KP&F City Contribution	20,521.33	46,547.22	55,068.75	(8,521.53)	220,275.00	173,727.78	21.13%
5133	Wellness Incentive	-	-	500.01	(500.01)	2,000.00	2,000.00	0.00%
5201	Electric	10,198.60	12,610.78	9,041.28	3,569.50	36,165.09	23,554.31	34.87%
5202	Telephone	1,399.34	995.01	3,847.77	(2,852.76)	15,391.00	14,395.99	6.46%
5203	Printing & Advertising	333.80	592.80	1,481.28	(888.48)	5,925.00	5,332.20	10.01%
5204	Legal Printing	221.87	703.74	750.00	(46.26)	3,000.00	2,296.26	23.46%
5205	Postage & Mailing Permits	805.12	805.12	1,774.98	(969.86)	7,100.00	6,294.88	11.34%
5206	Travel Expense & Training	1,418.19	4,164.41	12,800.04	(8,635.63)	51,200.00	47,035.59	8.13%
5207	Medical Expense & Drug Testing	150.00	1,184.00	900.00	284.00	3,600.00	2,416.00	32.89%
5208	Newsletter	2,390.50	2,390.50	3,825.00	(1,434.50)	15,300.00	12,909.50	15.62%
5209	Professional Services	16,058.45	29,408.25	61,792.47	(32,384.22)	247,170.00	217,761.75	11.90%
5210	Maintenance & Repair Building	497.26	4,150.85	17,800.02	(13,649.17)	71,200.00	67,049.15	5.83%
5211	Maintenance & Repair Equipment	5,635.53	12,943.71	13,425.00	(481.29)	53,700.00	40,756.29	24.10%
5212	Utility & Rental Assistance	-	-	3,750.00	(3,750.00)	15,000.00	15,000.00	0.00%
5213	Audit Fees	-	2,000.00	9,924.99	(7,924.99)	39,700.00	37,700.00	5.04%
5214	Other Contracted Services	11,336.67	45,328.09	90,670.38	(45,342.29)	362,681.40	317,353.31	12.50%
5215	City Attorney	11,001.00	18,677.00	42,854.31	(24,177.31)	171,417.20	152,740.20	10.90%
5216	Special Prosecutor Fees	-	-	1,500.00	(1,500.00)	6,000.00	6,000.00	0.00%
5218	IT & Communication	8,195.00	8,195.00	8,000.01	194.99	32,000.00	23,805.00	25.61%
5219	Meeting Expense	105.38	105.38	362.49	(257.11)	1,450.00	1,344.62	7.27%
5220	Street Light Repair & Maintenance	5,055.68	7,737.99	10,374.99	(2,637.00)	41,500.00	33,762.01	18.65%
5222	Traffic Signal Expense	8,394.92	14,114.67	23,469.36	(9,354.69)	93,877.43	79,762.76	15.04%
5224	Laundry Service	-	277.50	500.01	(222.51)	2,000.00	1,722.50	13.88%
5226	Car Allowance	450.00	1,350.00	1,350.00	-	5,400.00	4,050.00	25.00%
5227	Prisoner Care	-	70.00	1,500.00	(1,430.00)	6,000.00	5,930.00	1.17%
5228	Fees Due State of Kansas	-	-	4,433.52	(4,433.52)	17,734.06	17,734.06	0.00%
5230	Art Commissioner	100.00	300.00	300.00	-	1,200.00	900.00	25.00%
5232	United Community Services	-	6,000.00	1,500.00	4,500.00	6,000.00	-	100.00%
5233	JoCo Home Repair - Minor	-	-	3,750.00	(3,750.00)	15,000.00	15,000.00	0.00%
5234	JoCo Home Repair - Major	-	-	3,750.00	(3,750.00)	15,000.00	15,000.00	0.00%
5235	Disposal Fees	1,045.00	2,020.00	3,218.76	(1,198.76)	12,875.00	10,855.00	15.69%
5236	Community Policing	-	-	125.01	(125.01)	500.00	500.00	0.00%
5237	Community Events	-	-	2,375.01	(2,375.01)	9,500.00	9,500.00	0.00%
5238	Animal Control	-	-	8,317.26	(8,317.26)	33,269.00	33,269.00	0.00%
5240	Equipment Rental	1,028.50	1,028.50	925.02	103.48	3,700.00	2,671.50	27.80%
5250	Insurance & Surety Bonds	-	-	15,096.00	(15,096.00)	60,384.00	60,384.00	0.00%
5251	Mayor Expenses	-	-	249.99	(249.99)	1,000.00	1,000.00	0.00%
5252	City Elections	-	-	-	-	-	-	N/A
5253	Public Relations	500.00	2,000.00	750.00	1,250.00	3,000.00	1,000.00	66.67%
5254	Miscellaneous Charges	59.50	434.24	2,037.51	(1,603.27)	8,150.00	7,715.76	5.33%
5255	JoCo Management Fee	13,411.25	11,422.63	11,132.28	290.35	44,529.12	33,106.49	25.65%
5256	Committee Funds	-	129.04	1,250.01	(1,120.97)	5,000.00	4,870.96	2.58%
5257	Property Tax Payments	-	-	3,187.50	(3,187.50)	12,750.00	12,750.00	0.00%
5258	RPOA Common Area Expenses	31,875.00	65,722.00	16,430.49	49,291.51	65,722.00	-	100.00%
5259	Traffic Control Signs	-	69.10	2,499.99	(2,430.89)	10,000.00	9,930.90	0.69%
5260	Vehicle Maintenance	2,376.01	8,097.10	5,874.99	2,222.11	23,500.00	15,402.90	34.46%
5262	Grounds Maintenance	-	-	6,624.99	(6,624.99)	26,500.00	26,500.00	0.00%
5263	Tree Maintenance	297.87	1,715.37	11,499.99	(9,784.62)	46,000.00	44,284.63	3.73%
5264	Grounds Improvements	-	-	375.00	(375.00)	1,500.00	1,500.00	0.00%
5265	Computer System R&M	-	12.93	125.01	(112.08)	500.00	487.07	2.59%
5266	Computer Software	-	12,133.10	11,749.98	383.12	47,000.00	34,866.90	25.82%
5267	Employee Related Expenses	-	724.13	1,250.01	(525.88)	5,000.00	4,275.87	14.48%
5272	Solid Waste Contract	46,522.50	96,315.00	135,787.50	(39,472.50)	543,150.00	446,835.00	17.73%

City of Roeland Park
Statement of Activities
For the 3 Months Ended 3/31/2022

I-All

		Unencumbered					
		Current Month	Year to Date	Budget to Date	Variance	Annual Budget	% Used
5277	Testing	35.00	17,359.30	-	17,359.30	-	(17,359.30) N/A
5283	RP Community Foundation Grant Expense	-	-	1,250.01	(1,250.01)	5,000.00	5,000.00 0.00%
5285	Pool Operations	-	-	-	-	-	- N/A
5287	Water	630.81	985.33	4,832.52	(3,847.19)	19,330.00	18,344.67 5.10%
5288	Waste Water	178.22	414.02	5,118.75	(4,704.73)	20,475.00	20,060.98 2.02%
5289	Natural Gas	1,966.13	4,259.89	3,167.55	1,092.34	12,670.24	8,410.35 33.62%
5290	Street Light Electric	1,646.66	4,961.20	5,337.84	(376.64)	21,351.41	16,390.21 23.24%
5292	Fireworks	-	-	624.99	(624.99)	2,500.00	2,500.00 0.00%
5301	Office Supplies	994.41	1,378.23	1,824.99	(446.76)	7,300.00	5,921.77 18.88%
5302	Motor Fuels & Lubricants	4,511.37	13,992.06	10,982.13	3,009.93	43,928.40	29,936.34 31.85%
5303	Sand and Salt	2,632.15	9,168.51	6,249.99	2,918.52	25,000.00	15,831.49 36.67%
5304	Janitorial Supplies	288.86	353.91	1,062.51	(708.60)	4,250.00	3,896.09 8.33%
5305	Dues, Subscriptions, & Books	3,715.31	16,099.50	5,491.26	10,608.24	21,965.00	5,865.50 73.30%
5306	Materials	291.45	658.20	4,500.00	(3,841.80)	18,000.00	17,341.80 3.66%
5307	Other Commodities	-	-	2,212.44	(2,212.44)	8,849.70	8,849.70 0.00%
5308	Clothing & Uniforms	4,113.32	7,487.08	4,624.98	2,862.10	18,500.00	11,012.92 40.47%
5309	Amunition	-	-	624.99	(624.99)	2,500.00	2,500.00 0.00%
5310	Training Supplies	-	-	125.01	(125.01)	500.00	500.00 0.00%
5315	Machinery & Auto Equipment	714.29	8,706.29	32,723.76	(24,017.47)	130,895.00	122,188.71 6.65%
5316	K9 Expenses	(40.18)	89.77	249.99	(160.22)	1,000.00	910.23 8.98%
5317	Special Law Enforcement Expenses	-	541.25	750.00	(208.75)	3,000.00	2,458.75 18.04%
5318	Tools	500.34	805.65	675.00	130.65	2,700.00	1,894.35 29.84%
5403	Office Equipment	-	-	1,125.00	(1,125.00)	4,500.00	4,500.00 0.00%
5425	Other Capital Outlay	4,891.73	6,280.73	4,050.00	2,230.73	16,200.00	9,919.27 38.77%
5442	Building Improvement	-	10,152.00	774.99	9,377.01	3,100.00	(7,052.00) 327.48%
5454	Sidewalk Improvements	653.70	78,682.90	6,249.99	72,432.91	25,000.00	(53,682.90) 314.73%
5457	CARS 2020 - Roe	36.90	817.03	-	817.03	-	(817.03) N/A
5458	CARS 2018	-	-	-	-	-	- N/A
5459	CARS 2019	-	-	-	-	-	- N/A
5460	CARS 2022 - 53rd Street	8,264.00	15,144.28	39,999.99	(24,855.71)	160,000.00	144,855.72 9.47%
5461	CARS 2022 - Johnson Dr.	-	-	53,750.01	(53,750.01)	215,000.00	215,000.00 0.00%
5462	2025 CARS - 55th b/t SMP & Roe	-	-	-	-	-	- N/A
5469	Stormwater Maintenance	-	-	-	-	-	- N/A
5470	Park Maint/Infrastructure	-	8,342.20	11,750.01	(3,407.81)	47,000.00	38,657.80 17.75%
5601	Bond Principal	-	-	93,750.00	(93,750.00)	375,000.00	375,000.00 0.00%
5602	Bond Interest	-	-	3,499.98	(3,499.98)	14,000.00	14,000.00 0.00%
5608	Principal Bonds - 2010-1	-	-	-	-	-	- N/A
5609	Interest Bonds - 2010-1	-	-	-	-	-	- N/A
5614	Bond Principal 2014-1	-	-	-	-	-	- N/A
5615	Bond Interest 2014-1	-	-	-	-	-	- N/A
5628	Principal Bonds - 2011-2	-	-	-	-	-	- N/A
5629	Interest Bonds - 2011-2	-	-	-	-	-	- N/A
5644	Principal Bonds - 2012-1	-	-	53,750.01	(53,750.01)	215,000.00	215,000.00 0.00%
5645	Interest Bonds - 2012-1	-	-	2,529.51	(2,529.51)	10,118.00	10,118.00 0.00%
5721	CID #1 Expenses	-	-	750,000.00	(750,000.00)	3,000,000.00	3,000,000.00 0.00%
5751	TIF Fund Expenditure	-	-	72,703.05	(72,703.05)	290,812.20	290,812.20 0.00%
5818	Transfer to Bond & Interest Fund	11,250.00	33,750.00	33,750.00	-	135,000.00	101,250.00 25.00%
5821	Transfer to TIF 2	-	-	-	-	-	- N/A
5825	Transfer to Equip Reserve Fund	666.67	6,200.01	32,723.76	(26,523.75)	130,895.00	124,694.99 4.74%
5120	Cell Phone Allowance	-	-	30.00	(30.00)	120.00	120.00 0.00%
5217	Public Art	-	9,745.23	4,749.99	4,995.24	19,000.00	9,254.77 51.29%
5223	Pool Management Fee	-	-	-	-	-	- N/A
5225	Mental Health Co-responder	-	-	4,700.01	(4,700.01)	18,800.00	18,800.00 0.00%
5229	Permits	-	-	249.99	(249.99)	1,000.00	1,000.00 0.00%
5231	Cost of Issuance	-	-	-	-	-	- N/A
5239	Public Art Maintenance	-	-	-	-	-	- N/A
5241	Community Garden	-	-	249.99	(249.99)	1,000.00	1,000.00 0.00%

City of Roeland Park
Statement of Activities
For the 3 Months Ended 3/31/2022

I-All

		Unencumbered					
		Current Month	Year to Date	Budget to Date	Variance	Annual Budget	% Used
5242	Restitution	-	-	-	-	-	N/A
5243	Contractual Reimbursement	-	-	-	-	-	N/A
5244	General Contractor	9,403.68	9,403.68	128,499.99	(119,096.31)	514,000.00	1.83%
5245	Home Energy Audit Incentive	-	-	6,249.99	(6,249.99)	25,000.00	0.00%
5248	Strategic Planning	-	-	-	-	-	N/A
5249	Branding Implementation	-	-	-	-	-	N/A
5271	Composte Bin Rebate Program	-	-	249.99	(249.99)	1,000.00	0.00%
5273	Neighbors Helping Neighbors	300.00	300.00	5,000.01	(4,700.01)	20,000.00	1.50%
5274	Personal Protective Equipment	-	344.72	-	344.72	-	N/A
5275	Education and Outreach	-	1,140.15	-	1,140.15	-	N/A
5282	Property Tax Rebate Program	-	-	7,500.00	(7,500.00)	30,000.00	0.00%
5311	Pool Equipment	-	-	500.01	(500.01)	2,000.00	0.00%
5312	Grounds Supplies and Equipment	-	-	125.01	(125.01)	500.00	0.00%
5313	Safety Supplies/Equip	-	236.25	375.00	(138.75)	1,500.00	15.75%
5314	Operating Supplies/Personal Care	-	-	125.01	(125.01)	500.00	0.00%
5319	Rain Barrel Reimbursement	-	-	-	-	-	N/A
5325	Concessions food and supplies	-	-	1,875.00	(1,875.00)	7,500.00	0.00%
5326	Chemicals	-	1,070.65	4,335.00	(3,264.35)	17,340.00	6.17%
5330	Aquatics Center Over/Under Reconciliation	-	-	-	-	-	N/A
5404	Furnishings & Appliances	-	-	249.99	(249.99)	1,000.00	0.00%
5410	Technology Upgrades	-	-	-	-	-	N/A
5421	Street Maintenance	205.20	5,636.62	109,250.01	(103,613.39)	437,000.00	1.29%
5422	Street Light Replacement	-	-	22,500.00	(22,500.00)	90,000.00	0.00%
5428	Roe Parkway Extension & Maintenance	420.20	420.20	153,999.99	(153,579.79)	616,000.00	0.07%
5430	Residential Street Reconstruction	99,578.18	101,690.18	24,999.99	76,690.19	100,000.00	101.69%
5443	Parking Lot/Drainage Improvements	-	-	-	-	-	N/A
5463	2023 CARS - Elledge b/t Roe Ln & 47th	9,519.68	25,143.18	349,749.99	(324,606.81)	1,399,000.00	1.80%
5464	2023 CARS - Mission Rd. 47th-53rd	-	-	-	-	-	N/A
5465	RSRP - Nall from 51st to 58th	-	-	-	-	-	N/A
5466	2023 CARS - 48th from Roe Lane to Roe Blvd	-	-	4,250.01	(4,250.01)	17,000.00	0.00%
5467	2023 CARS - 53rd from Mission to Chadwick	-	-	3,000.00	(3,000.00)	12,000.00	0.00%
5468	2020 Stormwater-57th and Roeland	-	-	-	-	-	N/A
5472	R Park Development Plan	-	-	123,062.49	(123,062.49)	492,250.00	0.00%
5473	RPAC Improvements	-	-	-	-	-	N/A
5474	Marquee Signs	-	-	-	-	-	N/A
5475	Stairway	-	824.50	-	824.50	-	N/A
5476	Community Center Improvement	-	-	31,250.01	(31,250.01)	125,000.00	0.00%
5498	CDBG - 2019	-	-	-	-	-	N/A
5499	Mural on Retaining Wall	-	-	-	-	-	N/A
5616	Bond Principal 2020-1	-	-	81,240.99	(81,240.99)	324,964.00	0.00%
5617	Bond Interest 2020-1	-	-	7,947.00	(7,947.00)	31,788.00	0.00%
5705	Future CIP - PW	-	-	-	-	-	N/A
5707	Fututre CIP - Building Reserve	-	-	-	-	-	N/A
5725	Property Tax Reduction Appeals	-	-	55,632.00	(55,632.00)	222,528.00	0.00%
5801	Transfer of Funds	-	-	-	-	-	N/A
5802	Transfer to General Fund	2,068.25	6,204.75	6,204.78	(0.03)	24,819.09	25.00%
5817	Transfer to Community Center Fund	-	-	-	-	-	N/A
5819	Transfer to TIF 1 Fund-370	-	-	-	-	-	N/A
5822	Transfer to Combined Street/Highway Fund	-	-	-	-	-	N/A
5823	Transfer to 27D	25,000.00	75,000.00	75,000.00	-	300,000.00	25.00%
5824	Transfer to Special Infrastructure	-	-	-	-	-	N/A
5826	Transfer to Aquatic Fund	18,097.83	54,293.49	54,293.58	(0.09)	217,174.29	25.00%
5834	Bond Principal - 2010-1	-	-	-	-	-	N/A
5835	Bond Interest - 2010-1	-	-	-	-	-	N/A
5843	Bond Interest 2011-1	-	-	-	-	-	N/A
Total Expenditures		729,676.18	1,724,446.35	3,958,487.79	(2,234,041.44)	15,833,950.63	10.89%

City of Roeland Park
Statement of Activities
For the 3 Months Ended 3/31/2022

I-All

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>	<u>% Used</u>
Change in Fund Balance	\$ <u>(77,610.38)</u>	\$ <u>3,042,209.48</u>	\$ <u>1,250,643.24</u>	\$ <u>1,791,566.24</u>	\$ <u>5,002,573.47</u>	\$ <u>1,960,363.99</u>	

City of Roeland Park
Statement of Activities - BY FUND
For the 3 Months Ended 3/31/2022

I-By Fund

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>% Used</u>
4000..4999	Revenues					
000..115	General Fund	\$ 294,376.47	\$ 2,582,316.39	\$ 2,241,359.52	\$ 8,965,438.32	28.80%
200	Bond & Interest Fund	\$ 23,283.35	\$ 259,444.37	\$ 180,668.13	\$ 722,672.44	35.90%
220	Aquatic Center Fund	\$ 19,587.70	\$ 56,566.32	\$ 132,929.55	\$ 531,718.16	10.64%
270	Combined Special Street & Highway Fi	\$ 96,484.72	\$ 387,343.13	\$ 630,709.92	\$ 2,522,839.61	15.35%
290	Community Center 27 - C	\$ 20,295.25	\$ 72,830.10	\$ 57,904.71	\$ 231,618.81	31.44%
300	Special Infrastructure 27 - D	\$ 75,801.06	\$ 230,845.92	\$ 502,203.54	\$ 2,008,814.20	11.49%
360	Equipment & Bldg Reserve Fund	\$ 1,327.59	\$ 6,782.93	\$ 347,105.25	\$ 1,388,421.00	0.49%
370	TIF 1A/B - Bella Roe / Walmart	\$ 35,681.91	\$ 821,267.02	\$ 314,139.00	\$ 1,256,555.95	65.36%
400	TDD#1 - Price Chopper	\$ 24,101.26	\$ 79,710.69	\$ (419,784.75)	\$ (1,679,139.06)	N/A
410	TDD#2 - Lowes	\$ 9,512.28	\$ 36,072.83	\$ (72,625.80)	\$ (290,503.14)	N/A
420	CID #1 - RP Shopping Center	\$ 1,488.48	\$ 1,312.81	\$ 767,364.60	\$ 3,069,458.43	0.04%
450	TIF 2A/D - McDonalds / City Hall	\$ 35.22	\$ 17.61	\$ -	\$ -	N/A
510	TIF 3C - Old Pool Area	\$ 16,243.51	\$ 198,298.71	\$ 273,650.22	\$ 1,094,600.88	18.12%
520	Property Owners Association	\$ 33,847.00	\$ 33,847.00	\$ 14,507.13	\$ 58,028.50	58.33%
550	American Rescue Act	\$ -	\$ -	\$ 239,000.01	\$ 956,000.00	0.00%
560	TIF 4 Fund	\$ -	\$ -	\$ -	\$ -	N/A
	Total Revenues	652,065.80	4,766,655.83	5,209,131.03	20,836,524.00	22.88%
5000..9999	Expenditures					
000..115	General Fund	518,058.45	1,293,974.21	1,561,809.03	6,247,235.53	20.71%
200	Bond & Interest Fund	-	-	151,115.55	604,462.20	0.00%
220	Aquatic Center Fund	1,530.84	9,214.83	94,563.78	378,255.09	2.44%
270	Combined Special Street & Highway Fi	143,753.66	285,250.00	585,116.76	2,340,467.20	12.19%
290	Community Center 27 - C	22,350.66	28,024.32	46,381.17	185,524.61	15.11%
300	Special Infrastructure 27 - D	-	14,598.12	232,312.50	929,250.00	1.57%
360	Equipment & Bldg Reserve Fund	714.29	8,706.29	36,473.76	145,895.00	5.97%
370	TIF 1A/B - Bella Roe / Walmart	36.90	817.03	55,632.00	222,528.00	0.37%
400	TDD#1 - Price Chopper	1,033.33	2,999.99	67,500.00	270,000.00	1.11%
410	TDD#2 - Lowes	166.67	1,100.01	32,250.00	129,000.00	0.85%
420	CID #1 - RP Shopping Center	-	-	767,364.51	3,069,458.00	0.00%
450	TIF 2A/D - McDonalds / City Hall	-	10,152.00	-	-	N/A
510	TIF 3C - Old Pool Area	9,823.88	9,823.88	154,249.98	617,000.00	1.59%
520	Property Owners Association	31,880.00	31,890.00	7,968.75	31,875.00	100.05%
550	American Rescue Act	327.50	27,895.67	165,750.00	663,000.00	4.21%
560	American Rescue Act	-	-	-	-	N/A
	Total Expenditures	729,676.18	1,724,446.35	3,958,487.79	15,833,950.63	10.89%
	Change in Fund Balance	\$ (77,610.38)	\$ 3,042,209.48	\$ 1,250,643.24	\$ 5,002,573.37	

I-GF

City of Roeland Park
Statement of Activities - General Operating Fund
For the 3 Months Ended 3/31/2022

			<u>Current Month</u>	<u>Year-to-Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Budget vs. YTD Actual</u>	<u>% Remaining</u>
Revenues								
100..108	4010	Cash Carryforward	\$ -	\$ -	\$ 661,590.15	\$ 2,646,360.55	\$ 2,646,360.55	0.00%
Taxes								
101..108	4050	Ad Valorem Tax	57,892.35	1,393,081.45	673,905.69	2,695,622.72	1,302,541.27	51.68%
101..108	4070	Personal Property Tax - Delinquent	-	-	50.01	200.00	200.00	0.00%
101..108	4080	Real Property Tax - Delinquent	4,702.48	4,702.48	2,499.99	10,000.00	5,297.52	47.02%
		Total Taxes	<u>62,594.83</u>	<u>1,397,783.93</u>	<u>676,455.69</u>	<u>2,705,822.72</u>	<u>1,308,038.79</u>	51.66%
Franchise Taxes								
101..108	4310	Franchise Fee - Electric	33,723.68	51,211.45	67,559.25	270,237.00	219,025.55	18.95%
101..108	4320	Franchise Fee - Gas	26,515.41	67,079.64	29,999.16	119,996.65	52,917.01	55.90%
101..108	4330	Franchise Fee - Telephone	212.00	664.40	800.49	3,202.00	2,537.60	20.75%
101..108	4340	Franchise Fee - Telecable	-	12,367.76	18,942.99	75,772.00	63,404.24	16.32%
101..108	4350	Franchise Fee - Cellular	-	-	375.00	1,500.00	1,500.00	0.00%
		Total Franchise Taxes	<u>60,451.09</u>	<u>131,323.25</u>	<u>117,676.89</u>	<u>470,707.65</u>	<u>339,384.40</u>	27.90%
Special Assessments								
101..115	4610	Special Assessments	-	-	187.50	750.00	750.00	0.00%
101..108	4770	Solid Waste Assessment	13,431.97	326,486.24	143,619.12	574,476.50	247,990.26	56.83%
		Total Special Assessments	<u>13,431.97</u>	<u>326,486.24</u>	<u>143,806.62</u>	<u>575,226.50</u>	<u>248,740.26</u>	56.76%
Intergovernmental Revenue								
101..108	4020	Recreational Vehicle Tax	75.80	407.93	233.22	932.88	524.95	43.73%
101..108	4021	Commercial Vehicle Tax	-	-	81.63	326.51	326.51	0.00%
101..108	4030	City/County Alcohol Tax Distrib	-	-	-	-	-	N/A
101..108	4040	Heavy Trucks Tax	5.11	165.54	93.30	373.15	207.61	44.36%
101..108	4060	Motor Vehicle Tax	14,206.82	55,025.43	55,506.66	222,026.62	167,001.19	24.78%
101..108	4110	City/county Sales & Use Tax	61,307.78	202,213.51	158,981.49	635,926.00	433,712.49	31.80%
101..108	4115	Sales Tax 27B (280 Fund)	60,380.61	218,044.78	147,443.19	589,772.74	371,727.96	36.97%
101..108	4120	County Jail Tax	15,327.01	50,553.57	39,352.20	157,408.85	106,855.28	32.12%
101..108	4130	Safety Sales Tax	15,327.01	50,553.57	39,352.20	157,408.85	106,855.28	32.12%
101..108	4141	Alcohol Tax	-	-	24.99	100.00	100.00	0.00%
101..108	4145	Transient Guest Tax	-	1,790.51	999.99	4,000.00	2,209.49	44.76%
101..108	4156	FEMA Grant	-	-	-	-	-	N/A
101..108	4157	CARES Act Funding	-	-	-	-	-	N/A
		Total Intergovernmental Revenue	<u>166,630.14</u>	<u>578,754.84</u>	<u>442,068.87</u>	<u>1,768,275.60</u>	<u>1,189,520.76</u>	32.73%
Licenses and Permits								
101..108	4210	Street Cutting Permit	2,180.00	3,870.00	2,499.99	10,000.00	6,130.00	38.70%
101..108	4215	Building Permit	2,308.00	5,258.00	12,500.01	50,000.00	44,742.00	10.52%
101..108	4220	Electrical Permit	830.00	1,080.00	999.99	4,000.00	2,920.00	27.00%
101..108	4225	Mechanical Permit	375.00	770.00	1,500.00	6,000.00	5,230.00	12.83%
101..108	4230	Plumbing Permit	40.00	195.00	375.00	1,500.00	1,305.00	13.00%
101..108	4235	Garage Sale Permit	-	5.00	99.99	400.00	395.00	1.25%
101..108	4240	Sign Permit	-	-	150.00	600.00	600.00	0.00%
101..108	4245	Cereal Malt Beverage License	-	(175.00)	137.49	550.00	725.00	-31.82%
101..108	4250	Animal Licenses	390.00	950.00	1,250.01	5,000.00	4,050.00	19.00%
101..108	4255	Home Occupational Licenses	80.00	160.00	249.99	1,000.00	840.00	16.00%
101..108	4260	Rental Licenses	1,200.00	5,870.46	7,500.00	30,000.00	24,129.54	19.57%
101..108	4265	Business Occupational Licenses	1,879.00	5,519.00	13,749.99	55,000.00	49,481.00	10.03%
		Total Licenses and Permits	<u>9,282.00</u>	<u>23,502.46</u>	<u>41,012.46</u>	<u>164,050.00</u>	<u>140,547.54</u>	14.33%
Fines and Forfeitures								
101..108	4410	Fine	7,767.67	23,290.00	59,267.52	237,070.07	213,780.07	9.82%
101..108	4415	Court Costs	1,467.22	1,932.22	5,817.99	23,271.99	21,339.77	8.30%
101..108	4420	State Fees	974.00	2,423.25	4,433.52	17,734.06	15,310.81	13.66%

City of Roeland Park
Statement of Activities - General Operating Fund
For the 3 Months Ended 3/31/2022

			Current Month	Year-to-Date	Budget to Date	Annual Budget	Budget vs. YTD Actual	% Remaining
101..108	4430	Bond Forfeits	-	-	750.00	3,000.00	3,000.00	0.00%
		Total Fines and Forfeitures	<u>10,208.89</u>	<u>27,645.47</u>	<u>70,269.03</u>	<u>281,076.12</u>	<u>253,430.65</u>	9.84%
		Other Sources						
101..108	4279	Facility Rental	791.69	2,850.04	-	-	(2,850.04)	N/A
110	4283	Pavilion Rental	-	-	-	-	-	N/A
101..108	4393	Bullet Proof Vest Grant	-	-	375.00	1,500.00	1,500.00	0.00%
01..108,11	4530	Reimbursed Expense	-	-	373.11	1,492.47	1,492.47	0.00%
101..108	4531	SRO Reimbursement	7,454.26	22,362.78	21,192.66	84,770.59	62,407.81	26.38%
101..108	4710	Cell Tower Lease	-	19,438.35	19,438.29	77,753.25	58,314.90	25.00%
101..108	4720	Plans & Special Events	50.00	50.00	500.01	2,000.00	1,950.00	2.50%
101..108	4725	Police Reports	200.00	380.00	1,374.99	5,500.00	5,120.00	6.91%
101..108	4755	3rd Floor Lease Revenues	1,806.00	5,418.00	5,463.15	21,852.60	16,434.60	24.79%
101..108	4767	1% for Art Contribution	-	-	-	-	-	N/A
101..108	4768	Service Line Agreement	-	-	651.15	2,604.61	2,604.61	0.00%
101..108	4775	RPPOA Contract	(1,972.00)	31,875.00	7,968.75	31,875.00	-	100.00%
101..108	4780	Sale of Assets	-	-	125.01	500.00	500.00	0.00%
101..108	4787	RP Community Foundation Donations	-	-	1,250.01	5,000.00	5,000.00	0.00%
101..108	4788	Trash Bag Tags	-	-	-	-	-	N/A
101..108	4793	Insurance Payments	-	-	-	-	-	N/A
101..108	4795	Miscellaneous	(44,295.60)	2,636.17	1,250.01	5,000.00	2,363.83	52.72%
		Total Other Sources	<u>(35,965.65)</u>	<u>85,010.34</u>	<u>59,962.14</u>	<u>239,848.52</u>	<u>154,838.18</u>	35.44%
		Other						
101..108	4510..4511	Interest on Investment	3,174.95	3,105.11	18,189.06	72,756.22	69,651.11	4.27%
		Total Other	<u>3,174.95</u>	<u>3,105.11</u>	<u>18,189.06</u>	<u>72,756.22</u>	<u>69,651.11</u>	4.27%
		Transfer-In						
101..108	4865	Transfer from TIF Funds	-	-	-	-	-	N/A
101..109	4870	Transfer from 27C	2,068.25	6,204.75	6,204.78	24,819.09	18,614.34	25.00%
		Total Transfer-In	<u>2,068.25</u>	<u>6,204.75</u>	<u>6,204.78</u>	<u>24,819.09</u>	<u>18,614.34</u>	25.00%
101..108		Total Revenues	<u>291,876.47</u>	<u>2,579,816.39</u>	<u>2,237,235.69</u>	<u>8,948,942.97</u>	<u>6,369,126.58</u>	28.83%

Expenditures

		General Overhead						
101	5107	Salaries - Intern	-	-	-	-	-	N/A
101	5201	Electric	3,063.48	4,516.59	2,599.74	10,399.00	5,882.41	43.43%
101	5202	Telephone	362.33	(1,771.53)	144.00	576.00	2,347.53	-307.56%
101	5203	Printing & Advertising	299.00	423.00	450.00	1,800.00	1,377.00	23.50%
101	5204	Legal Printing	221.87	703.74	750.00	3,000.00	2,296.26	23.46%
101	5205	Postage & Mailing Permits	805.12	805.12	1,500.00	6,000.00	5,194.88	13.42%
101	5206	Travel Expense & Training	420.00	504.00	3,375.00	13,500.00	12,996.00	3.73%
101	5207	Medical Expense & Drug Testing	-	-	-	-	-	N/A
101	5208	Newsletter	2,390.50	2,390.50	3,825.00	15,300.00	12,909.50	15.62%
101	5209	Professional Services	3,250.00	6,334.80	20,392.50	81,570.00	75,235.20	7.77%
101	5210	Maintenance & Repair Building	440.00	2,038.98	5,375.01	21,500.00	19,461.02	9.48%
101	5211	Maintenance & Repair Equipment	247.20	247.20	50.01	200.00	(47.20)	123.60%
101	5212	Utility & Rental Assistance	-	-	3,750.00	15,000.00	15,000.00	0.00%
101	5213	Audit Fees	-	2,000.00	9,924.99	39,700.00	37,700.00	5.04%
101	5214	Other Contracted Services	5,723.71	13,362.08	19,338.75	77,355.00	63,992.92	17.27%
101	5215	City Attorney	11,001.00	18,677.00	25,489.80	101,959.20	83,282.20	18.32%
101	5216	Special Prosecutor Fees	-	-	1,500.00	6,000.00	6,000.00	0.00%
101	5217	Public Art	-	9,745.23	4,749.99	19,000.00	9,254.77	51.29%
101	5218	IT & Communication	8,195.00	8,195.00	8,000.01	32,000.00	23,805.00	25.61%
101	5219	Meeting Expense	-	-	174.99	700.00	700.00	0.00%
101	5220	Street Light Repair & Maintenance	5,055.68	7,737.99	10,374.99	41,500.00	33,762.01	18.65%

City of Roeland Park
Statement of Activities - General Operating Fund
For the 3 Months Ended 3/31/2022

I-GF

			Current Month	Year-to-Date	Budget to Date	Annual Budget	Budget vs. YTD Actual	% Remaining
101	5222	Traffic Signal Expense	8,394.92	14,114.67	23,469.36	93,877.43	79,762.76	15.04%
101	5230	Art Commissioner	100.00	300.00	300.00	1,200.00	900.00	25.00%
101	5232	United Community Services	-	6,000.00	1,500.00	6,000.00	-	100.00%
101	5233	JoCo Home Repair - Minor	-	-	3,750.00	15,000.00	15,000.00	0.00%
101	5234	JoCo Home Repair - Major	-	-	3,750.00	15,000.00	15,000.00	0.00%
101	5237	Community Events	-	-	2,375.01	9,500.00	9,500.00	0.00%
101	5239	Public Art Maintenance	-	-	-	-	-	N/A
101	5245	Home Energy Audit Incentive	-	-	6,249.99	25,000.00	25,000.00	0.00%
101	5248	Strategic Planning	-	-	-	-	-	N/A
101	5249	Branding Implementation	-	-	-	-	-	N/A
101	5250	Insurance & Surety Bonds	-	-	13,466.25	53,865.00	53,865.00	0.00%
101	5252	City Elections	-	-	-	-	-	N/A
101	5253	Public Relations	500.00	2,000.00	750.00	3,000.00	1,000.00	66.67%
101	5254	Miscellaneous Charges	54.50	419.24	2,000.01	8,000.00	7,580.76	5.24%
101	5256	Committee Funds	-	129.04	1,250.01	5,000.00	4,870.96	2.58%
101	5257	Property Tax Payments	-	-	3,187.50	12,750.00	12,750.00	0.00%
101	5258	RPPOA Common Area Expenses	-	33,847.00	8,461.74	33,847.00	-	100.00%
101	5265	Computer System R&M	-	12.93	125.01	500.00	487.07	2.59%
101	5266	Computer Software	-	780.00	7,125.00	28,500.00	27,720.00	2.74%
101	5267	Employee Related Expenses	-	724.13	1,250.01	5,000.00	4,275.87	14.48%
101	5273	Neighbors Helping Neighbors	300.00	300.00	5,000.01	20,000.00	19,700.00	1.50%
101	5282	Property Tax Rebate Program	-	-	7,500.00	30,000.00	30,000.00	0.00%
101	5283	RP Community Foundation Grant Expense	-	-	1,250.01	5,000.00	5,000.00	0.00%
101	5285	Pool Operations	-	-	-	-	-	N/A
101	5287	Water	115.83	171.62	375.00	1,500.00	1,328.38	11.44%
101	5288	Waste Water	37.37	73.54	198.75	795.00	721.46	9.25%
101	5289	Natural Gas	590.85	1,192.00	735.06	2,940.24	1,748.24	40.54%
101	5292	Fireworks	-	-	624.99	2,500.00	2,500.00	0.00%
101	5301	Office Supplies	769.51	1,153.33	1,524.99	6,100.00	4,946.67	18.91%
101	5304	Janitorial Supplies	200.62	200.62	500.01	2,000.00	1,799.38	10.03%
101	5305	Dues, Subscriptions, & Books	1,973.93	12,490.12	3,849.99	15,400.00	2,909.88	81.10%
101	5306	Materials	-	-	-	-	-	N/A
101	5307	Other Commodities	-	-	-	-	-	N/A
101	5751	TIF Fund Expenditure	-	-	67,830.00	271,320.00	271,320.00	0.00%
101	5801	Transfer of Funds	-	-	-	-	-	N/A
101	5817	Transfer to Community Center Fund	-	-	-	-	-	N/A
101	5818	Transfer to Bond & Interest Fund	-	-	-	-	-	N/A
101	5819	Transfer to TIF 1 Fund-370	-	-	-	-	-	N/A
101	5821	Transfer to TIF 2	-	-	-	-	-	N/A
101	5823	Transfer to 27D	25,000.00	75,000.00	75,000.00	300,000.00	225,000.00	25.00%
101	5824	Transfer to Special Infrastructure	-	-	-	-	-	N/A
101	5825	Transfer to Equip Reserve Fund	(700.00)	2,100.00	2,100.00	8,400.00	6,300.00	25.00%
101	5826	Transfer to Aquatic Fund	18,097.83	54,293.49	54,293.58	217,174.29	162,880.80	25.00%
		Total General Overhead	<u>96,910.25</u>	<u>281,211.43</u>	<u>421,557.06</u>	<u>1,686,228.16</u>	<u>1,405,016.73</u>	16.68%
Police								
102	5101	Salaries - Regular	99,621.82	231,347.61	240,750.00	963,000.00	731,652.39	24.02%
102	5102	Salaries-Overtime	2,534.10	10,718.77	10,250.01	41,000.00	30,281.23	26.14%
102	5104	Salaries - Part-time	2,090.64	5,884.15	6,249.99	25,000.00	19,115.85	23.54%
102	5202	Telephone	576.98	1,348.99	2,000.01	8,000.00	6,651.01	16.86%
102	5203	Printing & Advertising	-	-	50.01	200.00	200.00	0.00%
102	5205	Postage & Mailing Permits	-	-	24.99	100.00	100.00	0.00%
102	5206	Travel Expense & Training	60.00	1,095.00	2,000.01	8,000.00	6,905.00	13.69%
102	5207	Medical Expense & Drug Testing	150.00	1,050.00	249.99	1,000.00	(50.00)	105.00%
102	5210	Maintenance & Repair Building	-	-	50.01	200.00	200.00	0.00%

City of Roeland Park
Statement of Activities - General Operating Fund
For the 3 Months Ended 3/31/2022

I-GF

			Current Month	Year-to-Date	Budget to Date	Annual Budget	Budget vs. YTD Actual	% Remaining
102	5211	Maintenace & Repair Equipment	1,234.15	1,274.64	750.00	3,000.00	1,725.36	42.49%
102	5214	Other Contracted Services	530.78	8,207.06	5,325.00	21,300.00	13,092.94	38.53%
102	5217	Public Art	-	-	-	-	-	N/A
102	5219	Meeting Expense	-	-	12.51	50.00	50.00	0.00%
102	5224	Laundry Service	-	277.50	500.01	2,000.00	1,722.50	13.88%
102	5225	Mental Health Co-responder	-	-	4,700.01	18,800.00	18,800.00	0.00%
102	5236	Community Policing	-	-	125.01	500.00	500.00	0.00%
102	5238	Animal Control	-	-	8,317.26	33,269.00	33,269.00	0.00%
102	5250	Insurance & Surety Bonds	-	-	37.50	150.00	150.00	0.00%
102	5254	Miscellaneous Charges	-	-	37.50	150.00	150.00	0.00%
102	5260	Vehicle Maintenance	407.05	5,348.17	3,750.00	15,000.00	9,651.83	35.65%
102	5266	Computer Software	-	-	375.00	1,500.00	1,500.00	0.00%
102	5267	Employee Related Expenses	-	-	-	-	-	N/A
102	5301	Office Supplies	224.90	224.90	50.01	200.00	(24.90)	112.45%
102	5302	Motor Fuels & Lubricants	2,166.85	6,839.57	5,512.50	22,050.00	15,210.43	31.02%
102	5305	Dues, Subscriptions, & Books	-	225.00	266.25	1,065.00	840.00	21.13%
102	5306	Materials	-	-	125.01	500.00	500.00	0.00%
102	5307	Other Commodities	-	-	337.44	1,349.70	1,349.70	0.00%
102	5308	Clothing & Uniforms	4,113.32	5,990.27	2,499.99	10,000.00	4,009.73	59.90%
102	5309	Amunition	-	-	624.99	2,500.00	2,500.00	0.00%
102	5310	Training Supplies	-	-	125.01	500.00	500.00	0.00%
102	5825	Transfer to Equip Reserve Fund	700.00	2,100.00	28,623.75	114,495.00	112,395.00	1.83%
	Total Police		<u>114,410.59</u>	<u>281,931.63</u>	<u>323,719.77</u>	<u>1,294,878.70</u>	<u>1,012,947.07</u>	21.77%
Court								
103	5101	Salaries - Regular	4,800.00	6,400.00	11,499.99	46,000.00	39,600.00	13.91%
103	5102	Salaries-Overtime	444.00	461.40	324.99	1,300.00	838.60	35.49%
103	5108	Salaries - Judge	-	-	-	-	-	N/A
103	5109	Salaries - Prosecutor	-	-	-	-	-	N/A
103	5202	Telephone	-	-	-	-	-	N/A
103	5203	Printing & Advertising	-	-	31.26	125.00	125.00	0.00%
103	5206	Travel Expense & Training	-	75.00	75.00	300.00	225.00	25.00%
103	5207	Medical Expense & Drug Testing	-	67.00	-	-	(67.00)	N/A
103	5209	Professional Services	300.00	750.00	1,749.99	7,000.00	6,250.00	10.71%
103	5211	Maintenace & Repair Equipment	-	-	-	-	-	N/A
103	5214	Other Contracted Services	2,583.34	7,750.02	7,749.99	31,000.00	23,249.98	25.00%
103	5219	Meeting Expense	-	-	24.99	100.00	100.00	0.00%
103	5227	Prisoner Care	-	70.00	1,500.00	6,000.00	5,930.00	1.17%
103	5228	Fees Due State of Kansas	-	-	4,433.52	17,734.06	17,734.06	0.00%
103	5242	Restitution	-	-	-	-	-	N/A
103	5250	Insurance & Surety Bonds	-	-	6.24	25.00	25.00	0.00%
103	5254	Miscellaneous Charges	-	-	-	-	-	N/A
103	5266	Computer Software	-	6,718.10	3,024.99	12,100.00	5,381.90	55.52%
103	5301	Office Supplies	-	-	-	-	-	N/A
103	5305	Dues, Subscriptions, & Books	-	75.00	75.00	300.00	225.00	25.00%
103	5308	Clothing & Uniforms	-	-	12.51	50.00	50.00	0.00%
103	5403	Office Equipment	-	-	-	-	-	N/A
103	5410	Technology Upgrades	-	-	-	-	-	N/A
	Total Court		<u>8,127.34</u>	<u>22,366.52</u>	<u>30,508.47</u>	<u>122,034.06</u>	<u>99,667.54</u>	18.33%
Neighborhood Services								
104	5101	Salaries - Regular	14,112.00	32,752.00	30,750.00	123,000.00	90,248.00	26.63%
104	5102	Salaries-Overtime	-	-	125.01	500.00	500.00	0.00%
104	5202	Telephone	110.02	250.04	420.00	1,680.00	1,429.96	14.88%
104	5203	Printing & Advertising	-	-	125.01	500.00	500.00	0.00%
104	5206	Travel Expense & Training	-	-	275.01	1,100.00	1,100.00	0.00%

City of Roeland Park
Statement of Activities - General Operating Fund
For the 3 Months Ended 3/31/2022

I-GF

			Current Month	Year-to-Date	Budget to Date	Annual Budget	Budget vs. YTD Actual	% Remaining
104	5214	Other Contracted Services	-	-	1,374.99	5,500.00	5,500.00	0.00%
104	5219	Meeting Expense	-	-	50.01	200.00	200.00	0.00%
104	5260	Vehicle Maintenance	-	470.95	249.99	1,000.00	529.05	47.10%
104	5302	Motor Fuels & Lubricants	(101.21)	213.03	-	-	(213.03)	N/A
104	5305	Dues, Subscriptions, & Books	961.38	1,081.38	125.01	500.00	(581.38)	216.28%
104	5308	Clothing & Uniforms	-	-	75.00	300.00	300.00	0.00%
104	5403	Office Equipment	-	-	-	-	-	N/A
104	5825	Transfer to Equip Reserve Fund	-	-	-	-	-	N/A
Total Neighborhood Services			<u>15,082.19</u>	<u>34,767.40</u>	<u>33,570.03</u>	<u>134,280.00</u>	<u>99,512.60</u>	25.89%
Administration								
105	5101	Salaries - Regular	33,830.37	71,831.77	72,999.99	292,000.00	220,168.23	24.60%
105	5104	Salaries - Part-time	4,889.03	11,427.78	10,749.99	43,000.00	31,572.22	26.58%
105	5107	Salaries - Intern	1,242.36	2,674.56	3,000.00	12,000.00	9,325.44	22.29%
105	5202	Telephone	160.00	480.00	480.00	1,920.00	1,440.00	25.00%
105	5203	Printing & Advertising	-	-	-	-	-	N/A
105	5206	Travel Expense & Training	654.00	855.33	2,274.99	9,100.00	8,244.67	9.40%
105	5207	Medical Expense & Drug Testing	-	67.00	-	-	(67.00)	N/A
105	5214	Other Contracted Services	74.97	454.06	613.26	2,453.00	1,998.94	18.51%
105	5219	Meeting Expense	-	-	-	-	-	N/A
105	5226	Car Allowance	450.00	1,350.00	1,350.00	5,400.00	4,050.00	25.00%
105	5250	Insurance & Surety Bonds	-	-	-	-	-	N/A
105	5254	Miscellaneous Charges	-	-	-	-	-	N/A
105	5301	Office Supplies	-	-	-	-	-	N/A
105	5305	Dues, Subscriptions, & Books	-	1,398.00	647.49	2,590.00	1,192.00	53.98%
105	5308	Clothing & Uniforms	-	-	-	-	-	N/A
105	5403	Office Equipment	-	-	-	-	-	N/A
Total Administration			<u>41,300.73</u>	<u>90,538.50</u>	<u>92,115.72</u>	<u>368,463.00</u>	<u>277,924.50</u>	24.57%
Public Works								
106	5101	Salaries - Regular	39,970.46	93,199.73	76,226.49	304,905.90	211,706.17	30.57%
106	5102	Salaries-Overtime	1,703.17	5,241.83	2,433.51	9,734.00	4,492.17	53.85%
106	5107	Salaries - Intern	-	-	1,749.99	7,000.00	7,000.00	0.00%
106	5201	Electric	6,644.01	7,318.59	2,273.01	9,092.00	1,773.41	80.49%
106	5202	Telephone	160.01	597.51	518.76	2,075.00	1,477.49	28.80%
106	5203	Printing & Advertising	34.80	169.80	200.01	800.00	630.20	21.23%
106	5206	Travel Expense & Training	42.03	42.03	2,000.01	8,000.00	7,957.97	0.53%
106	5207	Medical Expense & Drug Testing	-	-	200.01	800.00	800.00	0.00%
106	5209	Professional Services	-	-	-	-	-	N/A
106	5210	Maintenance & Repair Building	57.26	550.45	875.01	3,500.00	2,949.55	15.73%
106	5211	Maintenance & Repair Equipment	3,967.18	10,860.87	6,249.99	25,000.00	14,139.13	43.44%
106	5214	Other Contracted Services	144.00	1,616.00	9,750.00	39,000.00	37,384.00	4.14%
106	5219	Meeting Expense	105.38	105.38	99.99	400.00	294.62	26.35%
106	5221	Streets Maintenance - Contract	-	-	-	-	-	N/A
106	5240	Equipment Rental	1,028.50	1,028.50	-	-	(1,028.50)	N/A
106	5259	Traffic Control Signs	-	69.10	2,499.99	10,000.00	9,930.90	0.69%
106	5260	Vehicle Maintenance	1,968.96	2,277.98	1,875.00	7,500.00	5,222.02	30.37%
106	5262	Grounds Maintenance	-	-	-	-	-	N/A
106	5263	Tree Maintenance	297.87	1,715.37	11,499.99	46,000.00	44,284.63	3.73%
106	5266	Computer Software	-	-	99.99	400.00	400.00	0.00%
106	5287	Water	375.18	580.67	1,625.01	6,500.00	5,919.33	8.93%
106	5288	Waste Water	121.70	253.99	800.01	3,200.00	2,946.01	7.94%
106	5289	Natural Gas	1,311.37	2,867.29	1,402.50	5,610.00	2,742.71	51.11%
106	5290	Street Light Electric	1,646.66	4,961.20	5,337.84	21,351.41	16,390.21	23.24%
106	5302	Motor Fuels & Lubricants	2,217.52	6,536.98	4,779.60	19,118.40	12,581.42	34.19%
106	5304	Janitorial Supplies	88.24	153.29	187.50	750.00	596.71	20.44%
106	5305	Dues, Subscriptions, & Books	780.00	780.00	200.01	800.00	20.00	97.50%

City of Roeland Park
Statement of Activities - General Operating Fund
For the 3 Months Ended 3/31/2022

I-GF

			Current Month	Year-to-Date	Budget to Date	Annual Budget	Budget vs. YTD Actual	% Remaining
106	5306	Materials	291.45	658.20	1,125.00	4,500.00	3,841.80	14.63%
106	5308	Clothing & Uniforms	-	950.56	999.99	4,000.00	3,049.44	23.76%
106	5318	Tools	500.34	805.65	624.99	2,500.00	1,694.35	32.23%
106	5319	Rain Barrel Reimbursement	-	-	-	-	-	N/A
106	5403	Office Equipment	-	-	375.00	1,500.00	1,500.00	0.00%
106	5421	Street Maintenance	205.20	205.20	53,000.01	212,000.00	211,794.80	0.10%
106	5425	Other Capital Outlay	-	-	750.00	3,000.00	3,000.00	0.00%
106	5825	Transfer to Equip Reserve Fund	666.67	2,000.01	2,000.01	8,000.00	5,999.99	25.00%
		Total Public Works	<u>64,327.96</u>	<u>145,546.18</u>	<u>191,759.22</u>	<u>767,036.71</u>	<u>621,490.53</u>	18.98%
		Employee Benefits						
107	5122	FICA City Contribution	16,578.47	38,255.39	44,124.99	176,500.00	138,244.61	21.67%
107	5123	KPERS City Contribution	10,128.16	23,310.88	25,250.01	101,000.00	77,689.12	23.08%
107	5124	Ks Unemployment Insurance	-	65.79	10,500.00	42,000.00	41,934.21	0.16%
107	5125	Worker's Compensation	-	58,596.00	13,830.75	55,323.00	(3,273.00)	105.92%
107	5126	Health/Dental/Vision Insurance	67,001.88	127,216.12	114,000.00	456,000.00	328,783.88	27.90%
107	5127	Health Savings Account	2,487.50	7,385.60	13,749.99	55,000.00	47,614.40	13.43%
107	5128	401A City Contribution	916.92	2,139.48	1,953.75	7,815.00	5,675.52	27.38%
107	5130	City Paid Life/ST Disability	-	2,103.03	2,724.99	10,900.00	8,796.97	19.29%
107	5131	KP&F City Contribution	20,521.33	46,547.22	55,068.75	220,275.00	173,727.78	21.13%
107	5133	Wellness Incentive	-	-	500.01	2,000.00	2,000.00	0.00%
		Total Employee Benefits	<u>117,634.26</u>	<u>305,619.51</u>	<u>281,703.24</u>	<u>1,126,813.00</u>	<u>821,193.49</u>	27.12%
		City Council						
108	5103	Salaries - Elected Officials	3,910.00	11,730.00	11,730.00	46,920.00	35,190.00	25.00%
108	5206	Travel Expense & Training	242.16	1,297.16	1,925.01	7,700.00	6,402.84	16.85%
108	5214	Other Contracted Services	-	-	1,875.00	7,500.00	7,500.00	0.00%
108	5251	Mayor Expenses	-	-	249.99	1,000.00	1,000.00	0.00%
108	5305	Dues, Subscriptions, & Books	-	50.00	202.50	810.00	760.00	6.17%
		Total City Council	<u>4,152.16</u>	<u>13,077.16</u>	<u>15,982.50</u>	<u>63,930.00</u>	<u>50,852.84</u>	20.46%

City of Roeland Park
Statement of Activities - General Operating Fund
For the 3 Months Ended 3/31/2022

I-GF

			Current Month	Year-to-Date	Budget to Date	Annual Budget	Budget vs. YTD Actual	% Remaining
Parks and Recreation								
110	5101	Salaries - Regular	8,140.44	18,896.38	17,750.01	71,000.00	52,103.62	26.61%
110	5202	Telephone	30.00	90.00	90.00	360.00	270.00	25.00%
110	5203	Printing & Advertising	-	-	-	-	-	N/A
110	5206	Travel Expense & Training	-	-	375.00	1,500.00	1,500.00	0.00%
110	5214	Other Contracted Services	-	-	-	-	-	N/A
110	5241	Community Garden	-	-	249.99	1,000.00	1,000.00	0.00%
110	5262	Grounds Maintenance	-	-	6,000.00	24,000.00	24,000.00	0.00%
110	5302	Motor Fuels & Lubricants	-	-	125.01	500.00	500.00	0.00%
Total Parks and Recreation			<u>8,170.44</u>	<u>18,986.38</u>	<u>24,590.01</u>	<u>98,360.00</u>	<u>79,373.62</u>	19.30%
Solid Waste								
115	5101	Salaries - Regular	-	-	3,406.74	13,626.90	13,626.90	0.00%
115	5102	Salaries-Overtime	-	-	-	-	-	N/A
115	5203	Printing & Advertising	-	-	-	-	-	N/A
115	5211	Maintenace & Repair Equipment	187.00	561.00	2,000.01	8,000.00	7,439.00	7.01%
115	5235	Disposal Fees	1,045.00	2,020.00	3,218.76	12,875.00	10,855.00	15.69%
115	5240	Equipment Rental	-	-	125.01	500.00	500.00	0.00%
115	5271	Composte Bin Rebate Program	-	-	249.99	1,000.00	1,000.00	0.00%
115	5272	Solid Waste Contract	46,522.50	96,315.00	135,787.50	543,150.00	446,835.00	17.73%
115	5302	Motor Fuels & Lubricants	<u>228.21</u>	<u>402.48</u>	<u>515.01</u>	<u>2,060.00</u>	<u>1,657.52</u>	19.54%
Total Solid Waste			<u>47,982.71</u>	<u>99,298.48</u>	<u>145,303.02</u>	<u>581,211.90</u>	<u>481,913.42</u>	17.08%
101..108	Total Expenditures		<u>518,098.63</u>	<u>1,293,343.19</u>	<u>1,560,809.04</u>	<u>6,243,235.53</u>	<u>4,949,892.34</u>	20.72%
101..108	Change in Fund Balance		<u>(226,222.16)</u>	1,286,473.20	<u>676,426.65</u>	<u>2,705,707.44</u>	<u>1,419,234.24</u>	
101.108	2910.2970	Fund Balance, Beginning		3,002,544.99				
		Fund Balance, Ending		<u>\$ 4,289,018.19</u>				

City of Roeland Park
Statement of Activities - General Fund
Restricted for Special Law Enforcement Fund
For the 3 Months Ended 3/31/2022

		Current Month	Year-to-Date	Budget to Date	Annual Budget	Budget vs. YTD	
						Actual	% Remaining
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 3,873.84	\$ 15,495.35	\$ 15,495.35	0.00%
4432	Spec. Law Enforcement Revenues	-	-	249.99	1,000.00	1,000.00	0.00%
4433	K9 Contributions	<u>2,500.00</u>	<u>2,500.00</u>	<u>-</u>	<u>-</u>	<u>(2,500.00)</u>	N/A
	Total Revenues	<u>2,500.00</u>	<u>2,500.00</u>	<u>4,123.83</u>	<u>16,495.35</u>	<u>13,995.35</u>	15.16%
Expenditures							
5316	K9 Expenses	(40.18)	89.77	249.99	1,000.00	910.23	8.98%
5317	Special Law Enforcement Expenses	<u>-</u>	<u>541.25</u>	<u>750.00</u>	<u>3,000.00</u>	<u>2,458.75</u>	18.04%
	Total Expenditures	<u>(40.18)</u>	<u>631.02</u>	<u>999.99</u>	<u>4,000.00</u>	<u>3,368.98</u>	15.78%
	Change in Fund Balance	<u>\$ 2,540.18</u>	\$ 1,868.98	<u>\$ 3,123.84</u>	<u>\$ 12,495.35</u>	<u>\$ 10,626.37</u>	
2910.2970	Fund Balance, Beginning		<u>24,204.91</u>				
	Fund Balance, Ending		<u>\$ 26,073.89</u>				

City of Roeland Park
Statement of Activities - Bond & Interest Fund
For the 3 Months Ended 3/31/2022

						Budget vs. YTD		%
		Current Month	Year to Date	Budget to Date	Annual Budget	Actual	Remaining	
4010	Cash Carryforward	\$ -	\$ -	\$ 28,890.78	\$ 115,563.11	\$ 115,563.11		0.00%
4020	Recreational Vehicle Tax	5.42	29.29	16.77	67.12	37.83		43.64%
4021	Commercial Vehicle Tax	-	-	-	-	-		N/A
4040	Heavy Trucks Tax	0.70	12.23	6.72	26.85	14.62		45.55%
4050	Ad Valorem Tax	3,498.96	83,644.13	48,483.15	193,932.60	110,288.47		43.13%
4060	Motor Vehicle Tax	1,022.07	3,958.73	4,005.78	16,023.11	12,064.38		24.71%
4070	Personal Property Tax - Delinquent	-	-	12.51	50.00	50.00		0.00%
4080	Real Property Tax - Delinquent	338.31	338.31	500.01	2,000.00	1,661.69		16.92%
4511	Interest on Invested Assets	581.23	512.63	3,125.40	12,501.65	11,989.02		4.10%
4620	Special Assessments - Delinquent	-	-	75.00	300.00	300.00		0.00%
4630	Storm Drainage RC12-013	2,405.79	32,588.81	14,562.51	58,250.00	25,661.19		55.95%
4640	Storm Drainage RC12-012	1,951.85	50,086.00	22,128.75	88,515.00	38,429.00		56.58%
4650	Storm Drainage RC12-014	2,229.02	54,524.24	25,110.75	100,443.00	45,918.76		54.28%
4791	Bond Proceeds	-	-	-	-	-		N/A
4830	Transfer from 27A Fund	11,250.00	33,750.00	33,750.00	135,000.00	101,250.00		25.00%
4840	Transfer From General Fund	-	-	-	-	-		N/A
Total Revenues		23,283.35	259,444.37	180,668.13	722,672.44	463,228.07		35.90%
5209	Professional Services	-	-	774.99	3,100.00	3,100.00		0.00%
5608	Principal Bonds - 2010-1	-	-	-	-	-		N/A
5609	Interest Bonds - 2010-1	-	-	-	-	-		N/A
5614	Bond Principal 2014-1	-	-	-	-	-		N/A
5615	Bond Interest 2014-1	-	-	-	-	-		N/A
5616	Bond Principal 2020-1	-	-	81,240.99	324,964.00	324,964.00		0.00%
5617	Bond Interest 2020-1	-	-	7,947.00	31,788.00	31,788.00		0.00%
5628	Principal Bonds - 2011-2	-	-	-	-	-		N/A
5629	Interest Bonds - 2011-2	-	-	-	-	-		N/A
5644	Principal Bonds - 2012-1	-	-	53,750.01	215,000.00	215,000.00		0.00%
5645	Interest Bonds - 2012-1	-	-	2,529.51	10,118.00	10,118.00		0.00%
5751	TIF Fund Expenditure	-	-	4,873.05	19,492.20	19,492.20		0.00%
5834	Bond Principal - 2010-1	-	-	-	-	-		N/A
5835	Bond Interest - 2010-1	-	-	-	-	-		N/A
5843	Bond Interest 2011-1	-	-	-	-	-		N/A
Total Expenditures		-	-	151,115.55	604,462.20	604,462.20		0.00%
Change in Fund Balance		\$ 23,283.35	\$ 259,444.37	\$ 29,552.58	\$ 118,210.24	\$ (141,234.13)		
2910.2970	Fund Balance, Beginning		108,274.34					
	Fund Balance, Ending		\$ 367,718.71					

City of Roeland Park
Statement of Activities - Aquatic Center Fund
For the 3 Months Ended 3/31/2022

						Budget vs. YTD		% Remaining
		Current Month	Year to Date	Budget to Date	Annual Budget	Actual		
4010	Cash Carryforward	\$ -	\$ -	\$ 38,365.77	\$ 153,463.07	\$ 153,463.07		0.00%
4155	Grants	\$ -	\$ -	\$ -	\$ -	\$ -		N/A
4274	Daily Admissions	\$ -	\$ -	\$ -	\$ -	\$ -		N/A
4275	Program Fees - Season Pass	697.00	1,244.00	14,162.49	56,650.00	55,406.00		2.20%
4276	Superpass	244.00	300.00	624.99	2,500.00	2,200.00		12.00%
4277	Participation Fees	-	-	14,162.49	56,650.00	56,650.00		0.00%
4278	Advertising Sponsorship	-	-	500.01	2,000.00	2,000.00		0.00%
4279	Facility Rental	-	-	624.99	2,500.00	2,500.00		0.00%
4280	Swim Lessons	396.00	594.00	3,500.01	14,000.00	13,406.00		4.24%
4281	Swim Team	-	-	2,375.01	9,500.00	9,500.00		0.00%
4282	Aerobics	-	-	-	-	-		N/A
4290	Concession Revenue	-	-	3,750.00	15,000.00	15,000.00		0.00%
4291	Retail Sales - Taxable	-	-	50.01	200.00	200.00		0.00%
4292	Taxable Sales Discounts (contract)	-	-	-	-	-		N/A
4511	Interest on Invested Assets	152.87	134.83	520.20	2,080.80	1,945.97		6.48%
4840	Transfer From General Fund	18,097.83	54,293.49	54,293.58	217,174.29	162,880.80		25.00%
4843	Transfer from Equip Reserve Fund	-	-	-	-	-		N/A
Total Revenues		19,587.70	56,566.32	132,929.55	531,718.16	475,151.84		10.64%
Expenditures								
5101	Salaries - Regular	-	-	4,100.01	16,400.00	16,400.00		0.00%
5102	Salaries-Overtime	-	-	150.00	600.00	600.00		0.00%
5104	Salaries - Part-time	-	-	41,750.01	167,000.00	167,000.00		0.00%
5120	Cell Phone Allowance	-	-	30.00	120.00	120.00		0.00%
5126	Health/Dental/Vision Insurance	-	-	-	-	-		N/A
5201	Electric	491.11	775.60	4,168.53	16,674.09	15,898.49		4.65%
5202	Telephone	-	-	150.00	600.00	600.00		0.00%
5203	Printing & Advertising	-	-	375.00	1,500.00	1,500.00		0.00%
5205	Postage & Mailing Permits	-	-	249.99	1,000.00	1,000.00		0.00%
5206	Travel Expense & Training	-	295.89	500.01	2,000.00	1,704.11		14.79%
5207	Medical Expense & Drug Testing	-	-	450.00	1,800.00	1,800.00		0.00%
5209	Professional Services	360.00	360.00	1,374.99	5,500.00	5,140.00		6.55%
5210	Maintenance & Repair Building	-	318.19	7,749.99	31,000.00	30,681.81		1.03%
5211	Maintenace & Repair Equipment	-	-	3,750.00	15,000.00	15,000.00		0.00%
5214	Other Contracted Services	456.87	456.87	4,772.76	19,091.00	18,634.13		2.39%
5223	Pool Management Fee	-	-	-	-	-		N/A
5225	Mental Health Co-responder	-	-	-	-	-		N/A
5229	Permits	-	-	249.99	1,000.00	1,000.00		0.00%
5238	Animal Control	-	-	-	-	-		N/A
5240	Equipment Rental	-	-	800.01	3,200.00	3,200.00		0.00%
5241	Community Garden	-	-	-	-	-		N/A
5250	Insurance & Surety Bonds	-	-	-	-	-		N/A
5253	Public Relations	-	-	-	-	-		N/A
5266	Computer Software	-	4,635.00	1,125.00	4,500.00	(135.00)		103.00%
5287	Water	139.80	233.04	2,832.51	11,330.00	11,096.96		2.06%
5288	Waste Water	19.15	86.49	4,119.99	16,480.00	16,393.51		0.52%
5289	Natural Gas	63.91	200.60	1,029.99	4,120.00	3,919.40		4.87%
5301	Office Supplies	-	-	249.99	1,000.00	1,000.00		0.00%

City of Roeland Park
Statement of Activities - Aquatic Center Fund
For the 3 Months Ended 3/31/2022

		Budget vs. YTD					
		Current Month	Year to Date	Budget to Date	Annual Budget	Actual	% Remaining
5302	Motor Fuels & Lubricants	-	-	50.01	200.00	200.00	0.00%
5304	Janitorial Supplies	-	-	375.00	1,500.00	1,500.00	0.00%
5305	Dues, Subscriptions, & Books	-	-	125.01	500.00	500.00	0.00%
5306	Materials	-	-	3,249.99	13,000.00	13,000.00	0.00%
5307	Other Commodities	-	-	624.99	2,500.00	2,500.00	0.00%
5308	Clothing & Uniforms	-	546.25	999.99	4,000.00	3,453.75	13.66%
5311	Pool Equipment	-	-	500.01	2,000.00	2,000.00	0.00%
5312	Grounds Supplies and Equipment	-	-	125.01	500.00	500.00	0.00%
5313	Safety Supplies/Equip	-	236.25	375.00	1,500.00	1,263.75	15.75%
5314	Operating Supplies/Personal Care	-	-	125.01	500.00	500.00	0.00%
5318	Tools	-	-	50.01	200.00	200.00	0.00%
5325	Concessions food and supplies	-	-	1,875.00	7,500.00	7,500.00	0.00%
5326	Chemicals	-	1,070.65	4,335.00	17,340.00	16,269.35	6.17%
5330	Aquatics Center Over/Under Reconciliator	-	-	-	-	-	N/A
5403	Office Equipment	-	-	750.00	3,000.00	3,000.00	0.00%
5404	Furnishings & Appliances	-	-	249.99	1,000.00	1,000.00	0.00%
5442	Building Improvement	-	-	774.99	3,100.00	3,100.00	0.00%
Total Expenditures		1,530.84	9,214.83	94,563.78	378,255.09	369,040.26	2.44%
Change in Fund Balance		\$ 18,056.86	\$ 47,351.49	\$ 38,365.77	\$ 153,463.07	\$ 106,111.58	
2910.2970	Fund Balance, Beginning	280,149.30					
	Fund Balance, Ending	\$ 327,500.79					

City of Roeland Park
Statement of Activities - Special Street Fund 27A
For the 3 Months Ended 3/31/2022

		Current Month	Year to Date	Budget to Date	Annual Budget	Budget vs. YTD Actual	% Remaining
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 185,996.25	\$ 743,985.01	\$ 743,985.01	0.00%
4110	City/county Sales & Use Tax	80,507.48	290,726.38	199,504.50	798,018.02	507,291.64	36.43%
4135	County Courthouse Sales Tax	15,326.91	50,553.25	40,139.01	160,556.09	110,002.84	31.49%
4140	Spec City/county Highway Fund	-	45,489.92	47,575.11	190,300.38	144,810.46	23.90%
4150	CARS Funding	-	-	155,000.01	620,000.00	620,000.00	0.00%
4511	Interest on Invested Assets	650.33	573.58	2,495.04	9,980.11	9,406.53	5.75%
4530	Reimbursed Expense	-	-	-	-	-	N/A
4843	Transfer from Equip Reserve Fund	-	-	-	-	-	N/A
4860	Transfer from Special Highway	-	-	-	-	-	N/A
	Total Revenues	96,484.72	387,343.13	630,709.92	2,522,839.61	2,135,496.48	15.35%
Expenditures							
5101	Salaries - Regular	-	-	18,116.79	72,467.20	72,467.20	0.00%
5209	Professional Services	11,855.95	21,670.95	22,500.00	90,000.00	68,329.05	24.08%
5303	Sand and Salt	2,632.15	9,168.51	6,249.99	25,000.00	15,831.49	36.67%
5422	Street Light Replacement	-	-	22,500.00	90,000.00	90,000.00	0.00%
5430	Residential Street Reconstruction	99,578.18	101,690.18	24,999.99	100,000.00	(1,690.18)	101.69%
5454	Sidewalk Improvements	653.70	78,682.90	6,249.99	25,000.00	(53,682.90)	314.73%
5457	CARS 2020 - Roe	-	-	-	-	-	N/A
5458	CARS 2018	-	-	-	-	-	N/A
5459	CARS 2019	-	-	-	-	-	N/A
5460	CARS 2022 - 53rd Street	8,264.00	15,144.28	39,999.99	160,000.00	144,855.72	9.47%
5461	CARS 2022 - Johnson Dr.	-	-	53,750.01	215,000.00	215,000.00	0.00%
5462	2025 CARS - 55th b/t SMP & Roe	-	-	-	-	-	N/A
5463	2023 CARS - Elledge b/t Roe Ln & 47th	9,519.68	25,143.18	349,749.99	1,399,000.00	1,373,856.82	1.80%
5464	2023 CARS - Mission Rd. 47th-53rd	-	-	-	-	-	N/A
5465	RSRP - Nall from 51st to 58th	-	-	-	-	-	N/A
5466	2023 CARS - 48th from Roe Lane to Roe B	-	-	4,250.01	17,000.00	17,000.00	0.00%
5467	2023 CARS - 53rd from Mission to Chadwi	-	-	3,000.00	12,000.00	12,000.00	0.00%
5802	Transfer to General Fund	-	-	-	-	-	N/A
5818	Transfer to Bond & Interest Fund	11,250.00	33,750.00	33,750.00	135,000.00	101,250.00	25.00%
	Total Expenditures	143,753.66	285,250.00	585,116.76	2,340,467.20	2,055,217.20	12.19%
	Change in Fund Balance	\$ (47,268.94)	\$ 102,093.13	\$ 45,593.16	\$ 182,372.41	\$ 80,279.28	
2250,2910.2970	Fund Balance, Beginning		<u>1,381,384.72</u>				
	Fund Balance, Ending		<u>\$ 1,483,477.85</u>				

City of Roeland Park
Statement of Activities - Community Center Fund 27C
For the 3 Months Ended 3/31/2022

		Current Month	Year to Date	Budget to Date	Annual Budget	Budget vs. YTD Actual	% Remaining
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 6,711.66	\$ 26,846.59	\$ 26,846.59	0.00%
4110	City/county Sales & Use Tax	20,126.87	72,681.59	49,876.32	199,505.30	126,823.71	36.43%
4155	Grants	-	-	-	-	-	N/A
4511	Interest on Invested Assets	168.38	148.51	1,316.73	5,266.92	5,118.41	2.82%
4840	Transfer From General Fund	-	-	-	-	-	N/A
Total Revenues		20,295.25	72,830.10	57,904.71	231,618.81	158,788.71	31.44%
Expenditures							
5101	Salaries - Regular	-	-	9,555.00	38,220.00	38,220.00	0.00%
5102	Salaries-Overtime	-	-	350.01	1,400.00	1,400.00	0.00%
5104	Salaries - Part-time	1,356.43	2,249.98	6,174.99	24,700.00	22,450.02	9.11%
5202	Telephone	-	-	45.00	180.00	180.00	0.00%
5206	Travel Expense & Training	-	-	-	-	-	N/A
5207	Medical Expense & Drug Testing	-	-	-	-	-	N/A
5209	Professional Services	-	-	-	-	-	N/A
5210	Maintenance & Repair Building	-	1,243.23	3,750.00	15,000.00	13,756.77	8.29%
5211	Maintenance & Repair Equipment	-	-	624.99	2,500.00	2,500.00	0.00%
5214	Other Contracted Services	623.00	623.00	1,370.61	5,482.40	4,859.40	11.36%
5250	Insurance & Surety Bonds	-	-	1,586.01	6,344.00	6,344.00	0.00%
5253	Public Relations	-	-	-	-	-	N/A
5255	JoCo Management Fee	13,411.25	11,422.63	11,132.28	44,529.12	33,106.49	25.65%
5262	Grounds Maintenance	-	-	624.99	2,500.00	2,500.00	0.00%
5264	Grounds Improvements	-	-	375.00	1,500.00	1,500.00	0.00%
5304	Janitorial Supplies	-	-	-	-	-	N/A
5306	Materials	-	-	-	-	-	N/A
5307	Other Commodities	-	-	1,250.01	5,000.00	5,000.00	0.00%
5308	Clothing & Uniforms	-	-	37.50	150.00	150.00	0.00%
5410	Technology Upgrades	-	-	-	-	-	N/A
5425	Other Capital Outlay	4,891.73	6,280.73	3,300.00	13,200.00	6,919.27	47.58%
5443	Parking Lot/Drainage Improvements	-	-	-	-	-	N/A
5457	CARS 2020 - Roe	-	-	-	-	-	N/A
5802	Transfer to General Fund	2,068.25	6,204.75	6,204.78	24,819.09	18,614.34	25.00%
Total Expenditures		22,350.66	28,024.32	46,381.17	185,524.61	157,500.29	15.11%
Change in Fund Balance		\$ (2,055.41)	\$ 44,805.78	\$ 11,523.54	\$ 46,094.20	\$ 1,288.42	
2910.2970	Fund Balance, Beginning		957,206.13				
	Fund Balance, Ending		\$ 1,002,011.91				

City of Roeland Park
Statement of Activities - Special Infrastructure 27D
For the 3 Months Ended 3/31/2022

						Budget vs. YTD	
		Current Month	Year to Date	Budget to Date	Annual Budget	Actual	% Remaining
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 226,949.76	\$ 907,799.06	\$ 907,799.06	0.00%
4110	City/county Sales & Use Tax	40,253.74	145,363.19	199,503.78	798,015.14	652,651.95	18.22%
4155	Grants	-	-	-	-	-	N/A
4158	SMAC Grant	-	-	-	-	-	N/A
4161	Grants/Donations - Private	10,000.00	10,000.00	-	-	(10,000.00)	N/A
4511	Interest on Invested Assets	547.32	482.73	750.00	3,000.00	2,517.27	16.09%
4767	1% for Art Contribution	-	-	-	-	-	N/A
4791	Bond Proceeds	-	-	-	-	-	N/A
4840	Transfer From General Fund	25,000.00	75,000.00	75,000.00	300,000.00	225,000.00	25.00%
Total Revenues		75,801.06	230,845.92	502,203.54	2,008,814.20	1,777,968.28	11.49%
Expenditures							
5209	Professional Services	-	-	9,999.99	40,000.00	40,000.00	0.00%
5221	Streets Maintenance - Contract	-	-	-	-	-	N/A
5231	Cost of Issuance	-	-	-	-	-	N/A
5246	In-House Street Maintenance	-	-	-	-	-	N/A
5421	Street Maintenance	-	5,431.42	56,250.00	225,000.00	219,568.58	2.41%
5442	Building Improvement	-	-	-	-	-	N/A
5457	CARS 2020 - Roe	-	-	-	-	-	N/A
5458	CARS 2018	-	-	-	-	-	N/A
5468	2020 Stormwater-57th and Roeland	-	-	-	-	-	N/A
5469	Stormwater Maintenance	-	-	-	-	-	N/A
5470	Park Maint/Infrastructure	-	8,342.20	11,750.01	47,000.00	38,657.80	17.75%
5472	R Park Development Plan	-	-	123,062.49	492,250.00	492,250.00	0.00%
5473	RPAC Improvements	-	-	-	-	-	N/A
5474	Marquee Signs	-	-	-	-	-	N/A
5475	Stairway	-	824.50	-	-	(824.50)	N/A
5476	Community Center Improvement	-	-	31,250.01	125,000.00	125,000.00	0.00%
5498	CDBG - 2019	-	-	-	-	-	N/A
5499	Mural on Retaining Wall	-	-	-	-	-	N/A
Total Expenditures		-	14,598.12	232,312.50	929,250.00	914,651.88	1.57%
Change in Fund Balance		\$ 75,801.06	\$ 216,247.80	\$ 269,891.04	\$ 1,079,564.20	\$ 863,316.40	
2910.2970	Fund Balance, Beginning		<u>1,424,028.30</u>				
	Fund Balance, Ending		<u>\$ 1,640,276.10</u>				

City of Roeland Park
Statement of Activities - Equipment & Bldg Reserve Fund
For the 3 Months Ended 3/31/2022

		Budget vs. YTD				%	
		Current Month	Year to Date	Budget to Date	Annual Budget	Actual	Remaining
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 313,098.33	\$ 1,252,393.36	\$ 1,252,393.36	0.00%
4511	Interest on Invested Assets	660.92	582.92	1,283.16	5,132.64	4,549.72	11.36%
4780	Sale of Assets	-	-	-	-	-	N/A
4824	Transfer from Public Works	-	-	-	-	-	N/A
4840	Transfer From General Fund	(700.00)	2,100.00	2,100.00	8,400.00	6,300.00	25.00%
4841	Transfer from PD/GF	700.00	2,100.00	28,623.75	114,495.00	112,395.00	1.83%
4842	Transfer from PW/GF	666.67	2,000.01	2,000.01	8,000.00	5,999.99	25.00%
4844	Transfer from Neighborhood Services	-	-	-	-	-	N/A
4860	Transfer from Special Highway	-	-	-	-	-	N/A
Total Revenues		1,327.59	6,782.93	347,105.25	1,388,421.00	1,381,638.07	0.49%
Expenditures							
5209	Professional Services	-	-	3,750.00	15,000.00	15,000.00	0.00%
5214	Other Contracted Services	-	-	-	-	-	N/A
5315	Machinery & Auto Equipment	714.29	8,706.29	32,723.76	130,895.00	122,188.71	6.65%
5442	Building Improvement	-	-	-	-	-	N/A
5457	CARS 2020 - Roe	-	-	-	-	-	N/A
5619	Lease/Purchase - Principal	-	-	-	-	-	N/A
5620	Lease/Purchase - Interest	-	-	-	-	-	N/A
5705	Future CIP - PW	-	-	-	-	-	N/A
5707	Fututre CIP - Building Reserve	-	-	-	-	-	N/A
5801	Transfer of Funds	-	-	-	-	-	N/A
5825	Transfer to Equip Reserve Fund	-	-	-	-	-	N/A
Total Expenditures		714.29	8,706.29	36,473.76	145,895.00	137,188.71	5.97%
Change in Fund Balance		\$ 613.30	\$ (1,923.36)	\$ 310,631.49	\$ 1,242,526.00	\$ 1,244,449.36	
2910.2970	Fund Balance, Beginning		1,519,419.67				
	Fund Balance, Ending		\$ 1,517,496.31				

City of Roeland Park
Statement of Activities - TIF 1A/B - Bella Roe/Walmart
For the 3 Months Ended 3/31/2022

		Budget vs. YTD					
		Current Month	Year to Date	Budget to Date	Annual Budget	Actual	% Remaining
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 114,420.24	\$ 457,680.95	\$ 457,680.95	0.00%
4150	CARS Funding	\$ 34,270.60	\$ 416,077.59	\$ -	\$ -	\$ (416,077.59)	N/A
4511	Interest on Invested Assets	1,411.31	1,251.48	3,570.00	14,280.00	\$ 13,028.52	8.76%
4730	Tax Increment Income	-	192,396.55	96,425.01	385,700.00	\$ 193,303.45	49.88%
4735	Tax Increment Income IB	-	211,541.40	99,723.75	398,895.00	\$ 187,353.60	53.03%
4789	Transfer from General Fund	-	-	-	-	\$ -	N/A
Total Revenues		35,681.91	821,267.02	314,139.00	1,256,555.95	435,288.93	65.36%
Expenditures							
5209	Professional Services	-	-	-	-	-	N/A
5214	Other Contracted Services	-	-	-	-	-	N/A
5457	CARS 2020 - Roe	36.90	817.03	-	-	(817.03)	N/A
5459	CARS 2019	-	-	-	-	-	N/A
5474	Marquee Signs	-	-	-	-	-	N/A
5725	Property Tax Reduction Appeals	-	-	55,632.00	222,528.00	222,528.00	0.00%
5801	Transfer of Funds	-	-	-	-	-	N/A
Total Expenditures		36.90	817.03	55,632.00	222,528.00	221,710.97	0.37%
Change in Fund Balance		\$ 35,645.01	\$ 820,449.99	\$ 258,507.00	\$ 1,034,027.95	\$ 213,577.96	
2910.2970	Fund Balance, Beginning		299,107.76				
	Fund Balance, Ending		\$ 1,119,557.75				

City of Roeland Park
Statement of Activities - TDD#1 - Price Chopper
For the 3 Months Ended 3/31/2022

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Budget vs. YTD Actual</u>	<u>% Remaining</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ (485,911.65)	\$ (1,943,646.61)	\$ (1,943,646.61)	N/A
4110	City/county Sales & Use Tax	24,100.98	79,709.63	65,983.56	263,934.21	184,224.58	30.20%
4510	Interest on Investment	0.28	1.06	143.34	573.34	572.28	0.18%
	Total Revenues	24,101.26	79,710.69	(419,784.75)	(1,679,139.06)	(1,758,849.75)	N/A
Expenditures							
5209	Professional Services	-	-	-	-	-	N/A
5214	Other Contracted Services	1,033.33	2,999.99	1,250.01	5,000.00	2,000.01	60.00%
5601	Bond Principal	-	-	63,750.00	255,000.00	255,000.00	0.00%
5602	Bond Interest	-	-	2,499.99	10,000.00	10,000.00	0.00%
	Total Expenditures	1,033.33	2,999.99	67,500.00	270,000.00	267,000.01	1.11%
	Change in Fund Balance	\$ 23,067.93	\$ 76,710.70	\$ (487,284.75)	\$ (1,949,139.06)	\$ (2,025,849.76)	
2910.2970	Fund Balance, Beginning		(1,917,628.95)				
	Fund Balance, Ending		\$ (1,840,918.25)				

City of Roeland Park
Statement of Activities - TDD#2 - Lowes
For the 3 Months Ended 3/31/2022

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Budget vs. YTD Actual</u>	<u>% Remaining</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ (104,697.15)	\$ (418,788.55)	\$ (418,788.55)	N/A
4110	City/county Sales & Use Tax	9,512.13	36,072.30	32,027.34	128,109.41	92,037.11	28.16%
4511	Interest on Invested Assets	0.15	0.53	44.01	176.00	175.47	0.30%
	Total Revenues	<u>9,512.28</u>	<u>36,072.83</u>	<u>(72,625.80)</u>	<u>(290,503.14)</u>	<u>(326,575.97)</u>	N/A
Expenditures							
5209	Professional Services	-	-	-	-	-	N/A
5214	Other Contracted Services	166.67	1,100.01	1,250.01	5,000.00	3,899.99	22.00%
5601	Bond Principal	-	-	30,000.00	120,000.00	120,000.00	0.00%
5602	Bond Interest	-	-	999.99	4,000.00	4,000.00	0.00%
	Total Expenditures	<u>166.67</u>	<u>1,100.01</u>	<u>32,250.00</u>	<u>129,000.00</u>	<u>127,899.99</u>	0.85%
	Change in Fund Balance	<u>\$ 9,345.61</u>	\$ 34,972.82	<u>\$ (104,875.80)</u>	<u>\$ (419,503.14)</u>	<u>\$ (454,475.96)</u>	
2910.2970	Fund Balance, Beginning		(407,668.66)				
	Fund Balance, Ending		<u>\$ (372,695.84)</u>				

City of Roeland Park
Statement of Activities - CID #1 - RP Shopping Center
For the 3 Months Ended 3/31/2022

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Budget vs. YTD Actual</u>	<u>% Remaining</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 758,950.83	\$ 3,035,803.33	\$ 3,035,803.33	0.00%
4110	City/county Sales & Use Tax	-	-	-	-	-	N/A
4511	Interest on Invested Assets	<u>1,488.48</u>	<u>1,312.81</u>	<u>8,413.77</u>	<u>33,655.10</u>	<u>32,342.29</u>	3.90%
	Total Revenues	<u>1,488.48</u>	<u>1,312.81</u>	<u>767,364.60</u>	<u>3,069,458.43</u>	<u>3,068,145.62</u>	0.04%
Expenditures							
5209	Professional Services	-	-	-	-	-	N/A
5215	City Attorney	-	-	17,364.51	69,458.00	69,458.00	0.00%
5721	CID #1 Expenses	<u>-</u>	<u>-</u>	<u>750,000.00</u>	<u>3,000,000.00</u>	<u>3,000,000.00</u>	0.00%
	Total Expenditures	<u>-</u>	<u>-</u>	<u>767,364.51</u>	<u>3,069,458.00</u>	<u>3,069,458.00</u>	0.00%
	Change in Fund Balance	<u>\$ 1,488.48</u>	\$ 1,312.81	<u>\$ 0.09</u>	<u>\$ 0.43</u>	<u>\$ (1,312.38)</u>	
2910.2970	Fund Balance, Beginning		<u>3,003,455.83</u>				
	Fund Balance, Ending		<u>\$ 3,004,768.64</u>				

City of Roeland Park
Statement of Activities - TIF 2A/D - McDonalds / City Hall
For the 3 Months Ended 3/31/2022

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Budget vs. YTD Actual</u>	<u>% Remaining</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
4511	Interest on Invested Assets	35.22	17.61	-	-	(17.61)	N/A
4730	Tax Increment Income	-	-	-	-	-	N/A
4789	Transfer from General Fund	-	-	-	-	-	N/A
	Total Revenues	<u>35.22</u>	<u>17.61</u>	<u>-</u>	<u>-</u>	<u>(17.61)</u>	N/A
Expenditures							
5209	Professional Services	-	-	-	-	-	N/A
5214	Other Contracted Services	-	-	-	-	-	N/A
5442	Building Improvement	-	10,152.00	-	-	(10,152.00)	N/A
5457	CARS 2020 - Roe	-	-	-	-	-	N/A
5458	CARS 2018	-	-	-	-	-	N/A
5644	Principal Bonds - 2012-1	-	-	-	-	-	N/A
5645	Interest Bonds - 2012-1	-	-	-	-	-	N/A
5725	Property Tax Reduction Appeals	-	-	-	-	-	N/A
5802	Transfer to General Fund	-	-	-	-	-	N/A
	Total Expenditures	<u>-</u>	<u>10,152.00</u>	<u>-</u>	<u>-</u>	<u>(10,152.00)</u>	N/A
	Change in Fund Balance	<u>\$ 35.22</u>	<u>\$ (10,134.39)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,134.39</u>	
2910.2970	Fund Balance, Beginning		<u>24,028.68</u>				
	Fund Balance, Ending		<u>\$ 13,894.29</u>				

City of Roeland Park
Statement of Activities - TIF 3C - Old Pool Area
For the 3 Months Ended 3/31/2022

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Budget vs. YTD Actual</u>	<u>% Remaining</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 182,881.89	\$ 731,527.61	\$ 731,527.61	0.00%
4511	Interest on Invested Assets	367.35	323.99	991.56	3,966.27	3,642.28	8.17%
4730	Tax Increment Income	15,876.16	44,566.07	14,971.26	59,885.00	15,318.93	74.42%
4731	Tax Increment Income 3A	-	153,408.65	74,805.51	299,222.00	145,813.35	51.27%
4789	Transfer from General Fund	-	-	-	-	-	N/A
	Total Revenues	16,243.51	198,298.71	273,650.22	1,094,600.88	896,302.17	18.12%
Expenditures							
5203	Printing & Advertising	-	-	249.99	1,000.00	1,000.00	0.00%
5204	Legal Printing	-	-	-	-	-	N/A
5209	Professional Services	-	-	-	-	-	N/A
5243	Contractual Reimbursement	-	-	-	-	-	N/A
5244	General Contractor	9,403.68	9,403.68	-	-	(9,403.68)	N/A
5428	Roe Parkway Extension & Maintenance	420.20	420.20	153,999.99	616,000.00	615,579.80	0.07%
5802	Transfer to General Fund	-	-	-	-	-	N/A
	Total Expenditures	9,823.88	9,823.88	154,249.98	617,000.00	607,176.12	1.59%
	Change in Fund Balance	\$ 6,419.63	\$ 188,474.83	\$ 119,400.24	\$ 477,600.88	\$ 289,126.05	
2910.2970	Fund Balance, Beginning		<u>831,578.29</u>				
	Fund Balance, Ending		<u>\$ 1,020,053.12</u>				

City of Roeland Park
Statement of Activities - Property Owners Association
For the 3 Months Ended 3/31/2022

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Budget vs. YTD Actual</u>	<u>% Remaining</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 6,045.39	\$ 24,181.50	\$ 24,181.50	0.00%
4510	Interest on Investment	-	-	-	-	-	N/A
4795	Miscellaneous	<u>33,847.00</u>	<u>33,847.00</u>	<u>8,461.74</u>	<u>33,847.00</u>	<u>-</u>	100.00%
	Total Revenues	<u>33,847.00</u>	<u>33,847.00</u>	<u>14,507.13</u>	<u>58,028.50</u>	<u>24,181.50</u>	58.33%
Expenditures							
5254	Miscellaneous Charges	5.00	15.00	-	-	(15.00)	N/A
5258	RPPOA Common Area Expenses	<u>31,875.00</u>	<u>31,875.00</u>	<u>7,968.75</u>	<u>31,875.00</u>	<u>-</u>	100.00%
	Total Expenditures	<u>31,880.00</u>	<u>31,890.00</u>	<u>7,968.75</u>	<u>31,875.00</u>	<u>(15.00)</u>	100.05%
	Change in Fund Balance	<u>\$ 1,967.00</u>	\$ 1,957.00	<u>\$ 6,538.38</u>	<u>\$ 26,153.50</u>	<u>\$ 24,196.50</u>	
2910.2970	Fund Balance, Beginning		<u>24,121.51</u>				
	Fund Balance, Ending		<u>\$ 26,078.51</u>				

City of Roeland Park
Statement of Activities - American Rescue Act
For the 3 Months Ended 3/31/2022

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Budget vs. YTD Actual</u>	<u>% Remaining</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 112,250.01	\$ 449,000.00	\$ 449,000.00	0.00%
4159	Rescue Act Grant	-	-	126,750.00	507,000.00	507,000.00	0.00%
	Total Revenues	<u>-</u>	<u>-</u>	<u>239,000.01</u>	<u>956,000.00</u>	<u>956,000.00</u>	0.00%
Expenditures							
5209	Professional Services	292.50	292.50	1,250.01	5,000.00	4,707.50	5.85%
5214	Other Contracted Services	-	8,759.00	36,000.00	144,000.00	135,241.00	6.08%
5244	General Contractor	-	-	128,499.99	514,000.00	514,000.00	0.00%
5274	Personal Protective Equipment	-	344.72	-	-	(344.72)	N/A
5275	Education and Outreach	-	1,140.15	-	-	(1,140.15)	N/A
5277	Testing	35.00	17,359.30	-	-	(17,359.30)	N/A
	Total Expenditures	<u>327.50</u>	<u>27,895.67</u>	<u>165,750.00</u>	<u>663,000.00</u>	<u>635,104.33</u>	4.21%
	Change in Fund Balance	<u>\$ (327.50)</u>	<u>\$ (27,895.67)</u>	<u>\$ 73,250.01</u>	<u>\$ 293,000.00</u>	<u>\$ 320,895.67</u>	
2910.2970	Fund Balance, Beginning		<u>508,421.08</u>				
	Fund Balance, Ending		<u>\$ 480,525.41</u>				

City of Roeland Park
Statement of Activities - TIF 4 Fund
For the 3 Months Ended 3/31/2022

1560

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Budget vs. YTD Actual</u>	<u>% Remaining</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
4785	Developer Funding	-	-	-	-	-	N/A
	Total Revenues	-	-	-	-	-	N/A
Expenditures							
5214	Other Contracted Services	-	-	-	-	-	N/A
	Total Expenditures	-	-	-	-	-	N/A
	Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
2910.2970	Fund Balance, Beginning		-				
	Fund Balance, Ending		<u>\$ -</u>				



To: Subscribers, Johnson County Indicators
From: Doug Davidson, CERI Inc.
Date: April 18, 2022
Subject: Selected Data Analysis, April 2022 Edition of the Johnson County Indicators

LABOR FORCE AND EMPLOYMENT

<i>Johnson County Labor Force, February 2022</i>	346,601
Average Labor Force same month previous 5 years	337,897
Largest number same month previous 5 years	344,392 (2020)
Smallest number same month previous 5 years	331,036 (2017)
 <i>Johnson County Residents Employed, February 2022</i>	 338,914
Average number of Residents Employed same month previous 5 years.....	327,876
Largest number same period previous 5 years	335,351 (2020)
Smallest number same period previous 5 years	320,669 (2017)
 <i>Unemployment rate, January 2022</i>	 2.2%
Average unemployment rate same month previous 5 years	3.4%
Highest unemployment rate same month previous 5 years	4.9% (2021)
Lowest unemployment rate same month previous 5 years.....	2.7% (2020)

RESIDENTIAL REAL ESTATE

<i>Number of Johnson County homes sold by realtors, February 2022</i>	547
Average number of homes sold same month previous 5 years	585
Largest number same month previous 5 years	636 (2021)
Smallest number same month previous 5 years	532 (2017)
 <i>Number of Johnson County homes sold by realtors, year-to-date, 2022</i>	 1,076
Average number of homes sold same period previous 5 years	1,155
Largest number same period previous 5 years	1,311 (2021)
Smallest number same period previous 5 years	1,055 (2017)
 <i>Real (inflation-adjusted) change in price of homes sold from Feb. 2021 to Feb. 2022</i>	 +3.4%
Average real annual change in price of homes sold same period previous 5 years	+5.6%

SINGLE-FAMILY RESIDENTIAL BUILDING PERMITS

<i>Number of single-family building permits issued, February 2022</i>	141
Average number of single-family building permits issued same month previous 5 years	123
Largest number same month previous 5 years	155 (2021)
Smallest number same month previous 5 years	96 (2019)
 <i>Number of single-family building permits issued year-to-date, 2022</i>	 298
Average number of single-family building permits issued same period previous 5 years	264
Largest number same period previous 5 years	338 (2021)
Smallest number same period previous 5 years	189 (2019)

MULTI-FAMILY RESIDENTIAL BUILDING PERMITS

<i>Number of multi-family building permits issued, January 2022</i>	0
Average number of multi-family building permits issued same month previous 5 years	150
Largest number same month previous 5 years	327 (2020)
Smallest number same month previous 5 years	0 (2021)
 <i>Number of multi-family building permits issued year-to-date, 2022</i>	 288
Average number of multi-family building permits issued same period previous 5 years	150
Largest number same period previous 5 years	394 (2020)
Smallest number same period previous 5 years	0 (2018)

VALUE OF CONSTRUCTION

<i>Total value of construction contracts let year-to-date through Feb. 2022</i>	\$373,012,000
Average real (inflation-adjusted) value of construction contracts same period previous 5 years	\$454,675,000
Largest real (inflation-adjusted) value same period previous 5 years	\$693,398,000 (2018)
Lowest real (inflation-adjusted) value same period previous 5 years	\$303,153,000 (2019)
 <i>Value of Non-Residential construction contracts let year-to-date</i>	 \$95,123,000
Average real (inflation-adjusted) value of construction contracts same period previous 5 years	\$163,932,000
Largest real (inflation-adjusted) value same period previous 5 years	\$280,693,000 (2020)
Lowest real (inflation-adjusted) value same period previous 5 years	\$69,392,000 (2021)
 <i>Value of Residential construction contracts let year-to-date</i>	 \$240,498,000
Average real (inflation-adjusted) value of construction contracts same period previous 5 years	\$203,575,000
Largest real (inflation-adjusted) value same period previous 5 years	\$280,815,000 (2021)
Lowest real (inflation-adjusted) value same period previous 5 years	\$168,123,000 (2018)
 <i>Value of Non-Building construction contracts let year-to-date</i>	 \$7,392,000
Average real (inflation-adjusted) value of construction contracts same period previous 5 years	\$87,168,000
Largest real (inflation-adjusted) value same period previous 5 years	\$309,786,000 (2018)
Lowest real (inflation-adjusted) value same period previous 5 years	\$16,326,000 (2021)

TAXABLE RETAIL SALES

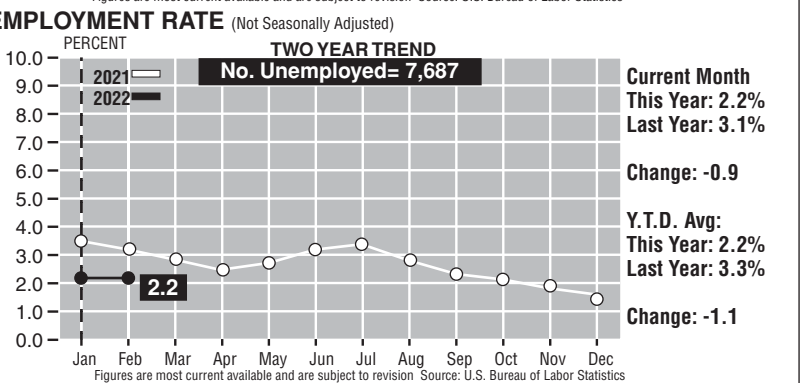
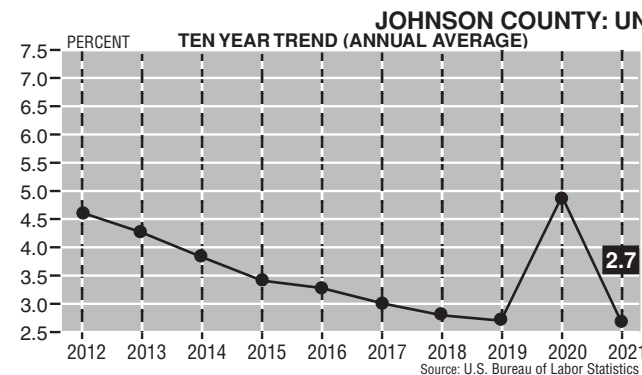
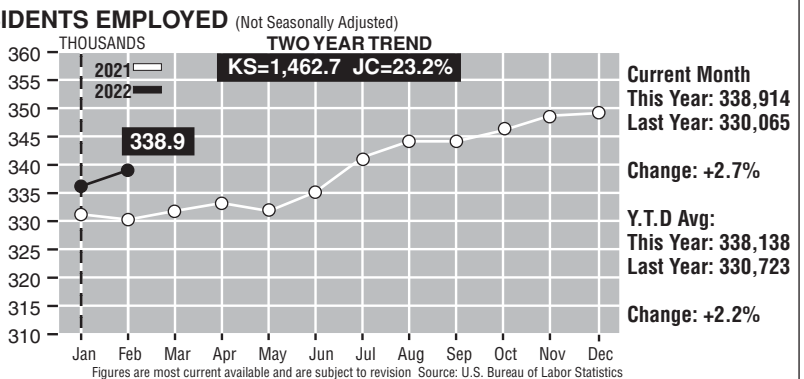
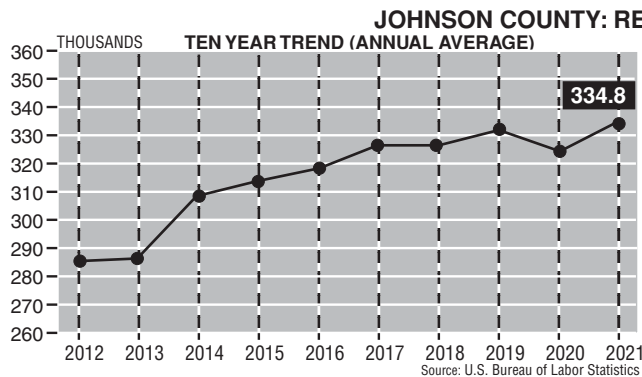
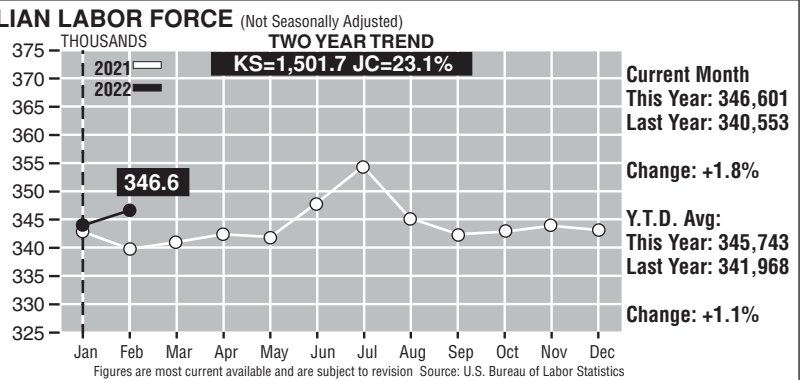
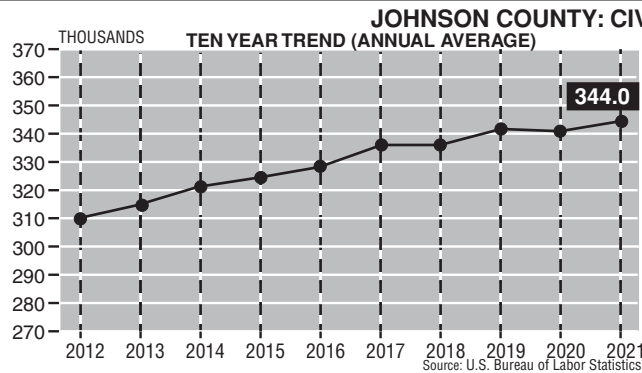
<i>Total taxable retail sales year-to-date through January 2022</i>	\$1,437,621,000
Real (inflation-adjusted) change in retail sales YTD 2020 to YTD 2021	+0.1%
Average real (inflation-adjusted) retail sales same period previous 5 years	\$1,295,577,000
Average real (inflation-adjusted) annual change retail sales same period previous 5 years	+1.6%

CERI

COUNTY ECONOMIC RESEARCH INSTITUTE

JOHNSON COUNTY INDICATORS

• April 2022 Issue •



SELECTED STATES AND METRO AREAS: UNEMPLOYMENT RATES - February 2022

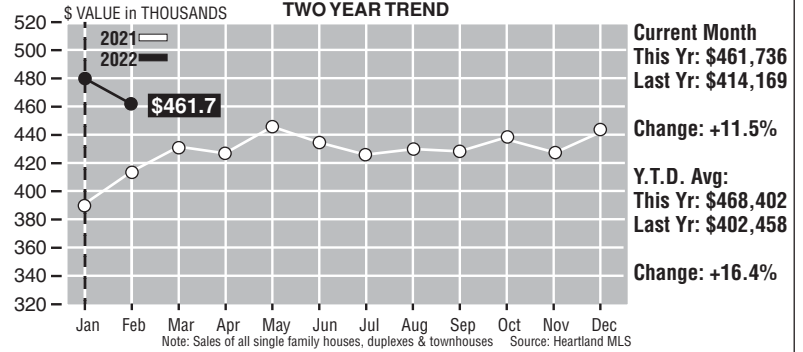
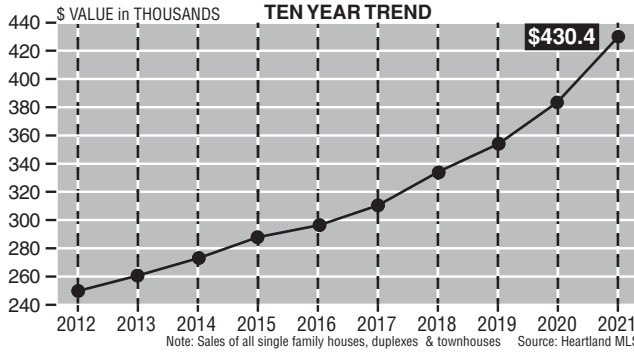
United States.....	4.1%	Michigan.....	5.3%	Kansas City.....	3.7%	Miami.....	3.0%
Kansas.....	2.7%	Minnesota.....	2.6%	Atlanta.....	3.2%	Minneapolis/St. Paul.....	2.4%
Arizona.....	3.6%	Missouri.....	3.7%	Boston.....	3.7%	New Orleans.....	4.5%
Arkansas.....	3.8%	Nebraska.....	2.3%	Charlotte.....	3.7%	New York.....	5.1%
California.....	4.8%	New Jersey.....	4.4%	Chicago.....	4.9%	Omaha.....	2.7%
Colorado.....	4.0%	New York.....	5.1%	Columbus.....	3.7%	Phoenix.....	3.1%
Florida.....	3.1%	N. Carolina.....	3.7%	Dallas.....	4.1%	Pittsburgh.....	5.1%
Georgia.....	3.3%	Ohio.....	4.8%	Denver.....	4.0%	St. Louis.....	3.7%
Illinois.....	5.0%	Oklahoma.....	3.1%	Des Moines.....	3.4%	San Francisco.....	3.4%
Iowa.....	3.5%	Pennsylvania.....	5.0%	Detroit.....	5.4%	Seattle.....	3.7%
Louisiana.....	3.9%	Texas.....	4.7%	Little Rock.....	3.8%	Tulsa.....	3.2%
Massachusetts.....	4.3%	Washington.....	4.7%	Los Angeles.....	4.9%	Wichita.....	3.5%

Not Seasonally Adjusted

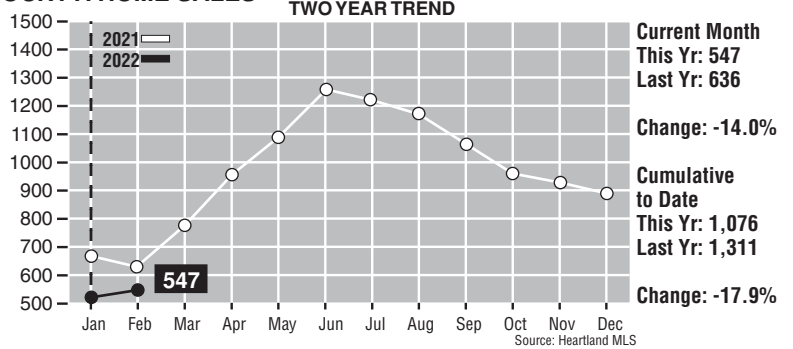
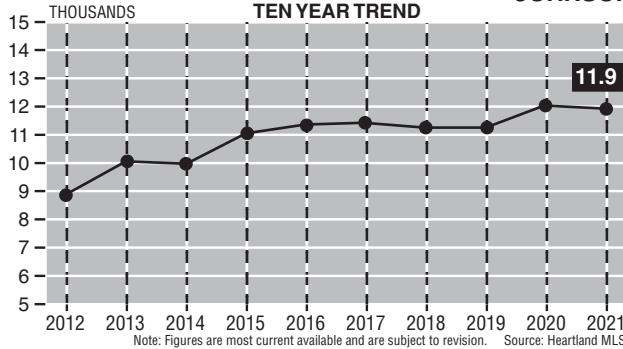
Source: U.S. Bureau of Labor Statistics

CERI

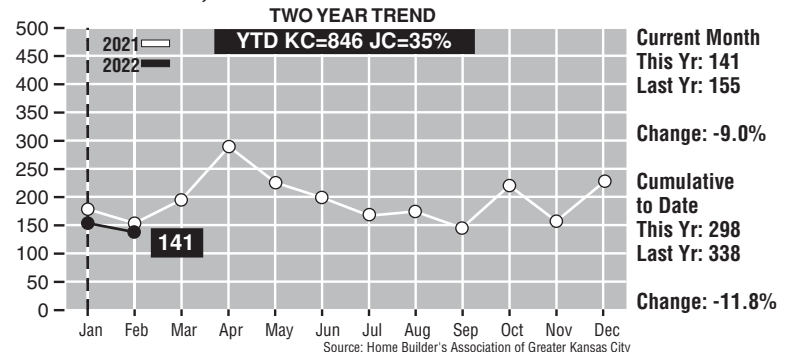
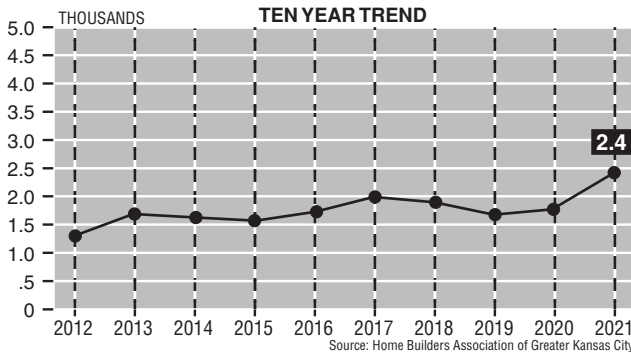
JOHNSON COUNTY: AVERAGE PRICE OF HOMES SOLD



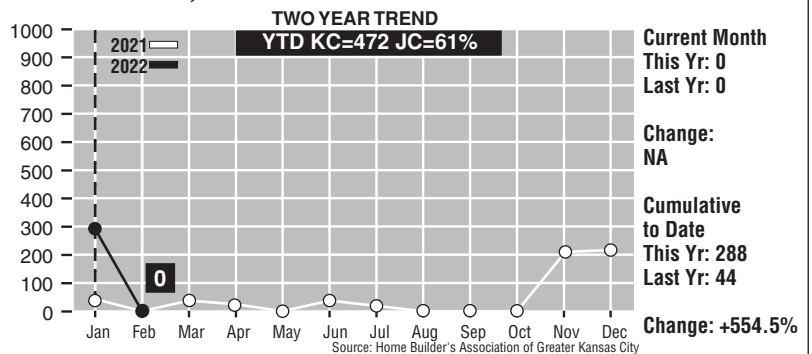
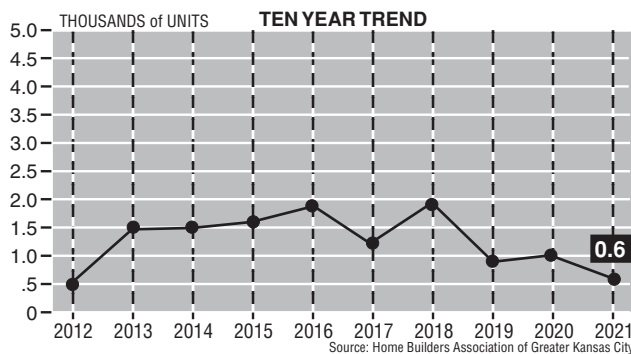
JOHNSON COUNTY: HOME SALES



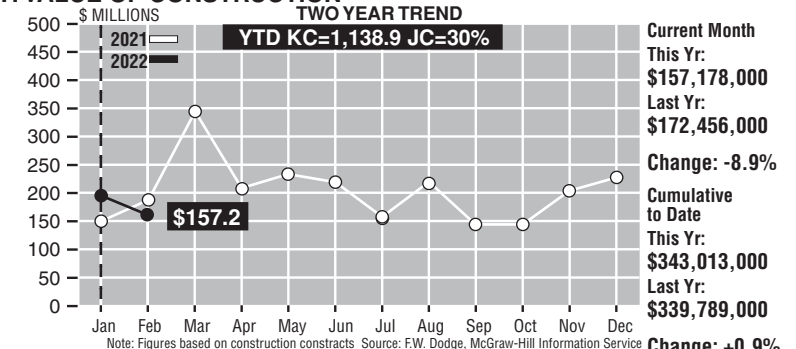
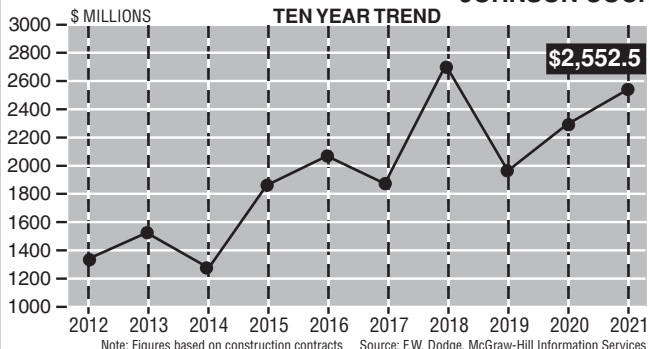
JOHNSON COUNTY: RESIDENTIAL BUILDING PERMITS, SINGLE FAMILY UNITS



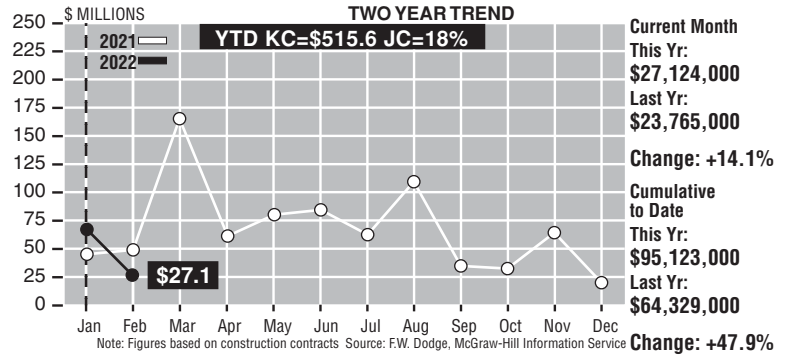
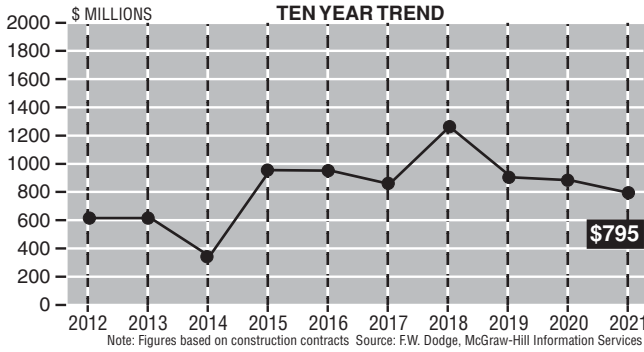
JOHNSON COUNTY: BUILDING PERMITS, MULTI-FAMILY UNITS



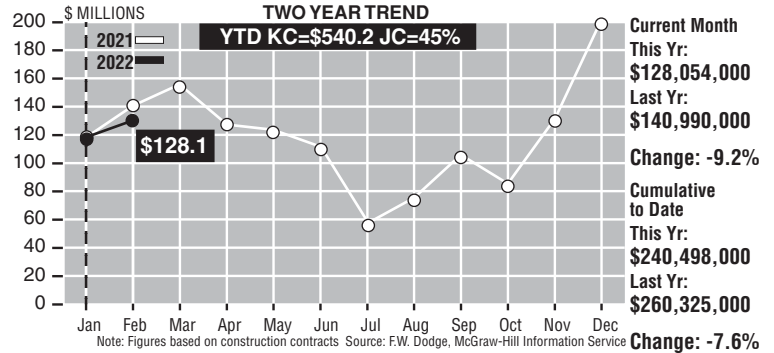
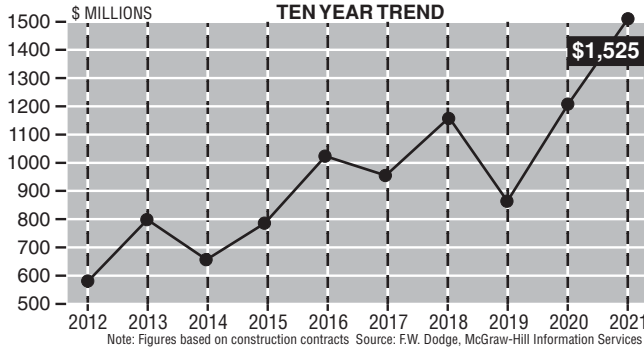
JOHNSON COUNTY: VALUE OF CONSTRUCTION



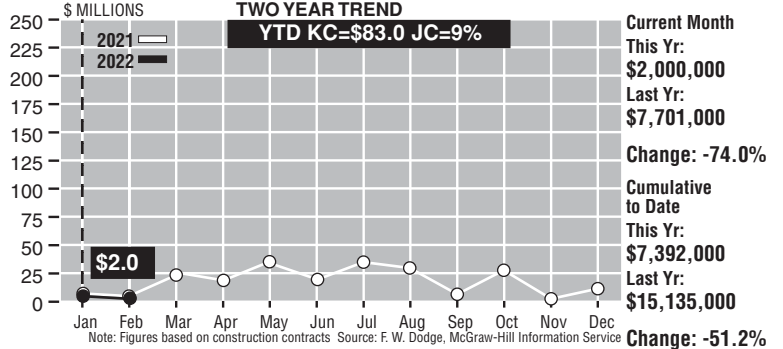
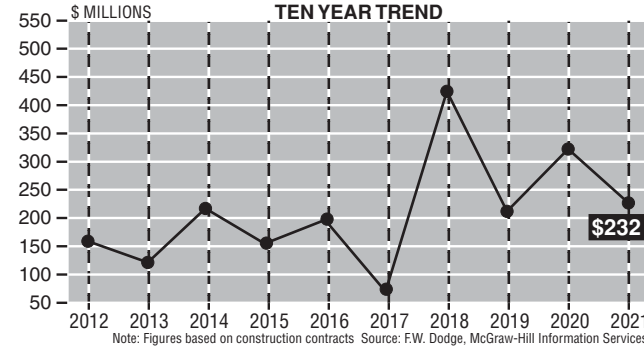
JOHNSON COUNTY: VALUE NON-RESIDENTIAL BUILDING CONSTRUCTION



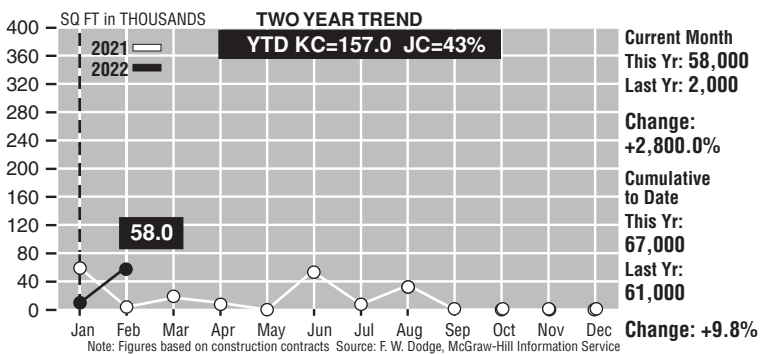
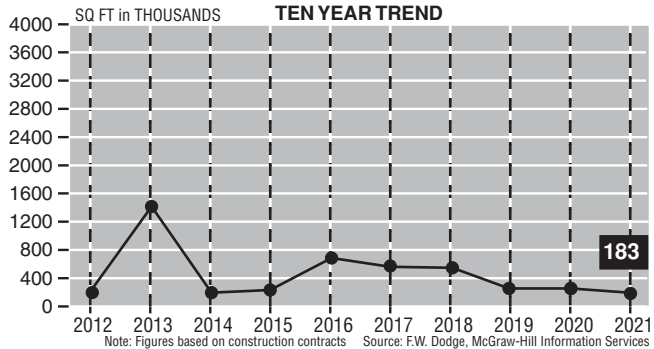
JOHNSON COUNTY: VALUE RESIDENTIAL BUILDING CONSTRUCTION



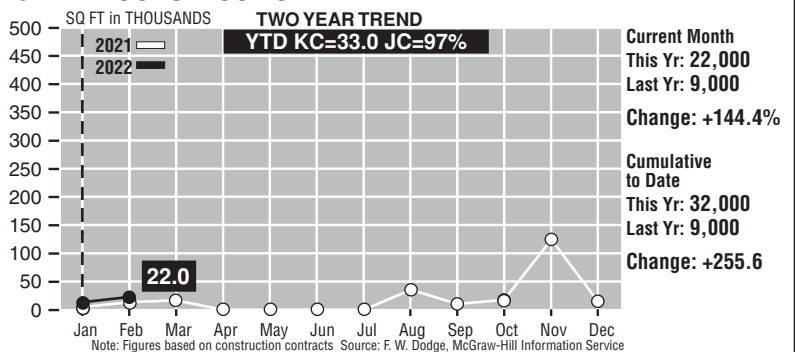
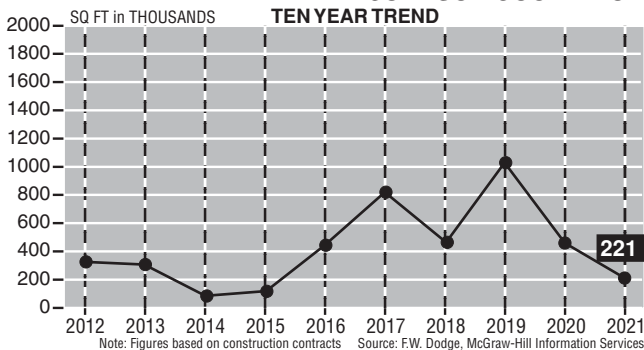
JOHNSON COUNTY: VALUE NON-BUILDING CONSTRUCTION



JOHNSON COUNTY: STORE & FOOD SERVICE CONSTRUCTION



JOHNSON COUNTY: OFFICE & BANK CONSTRUCTION

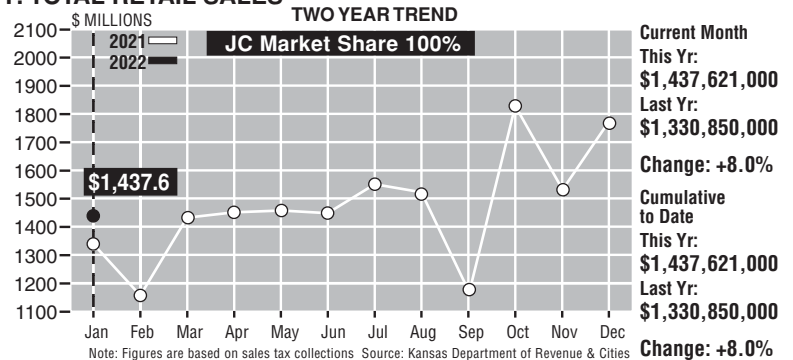
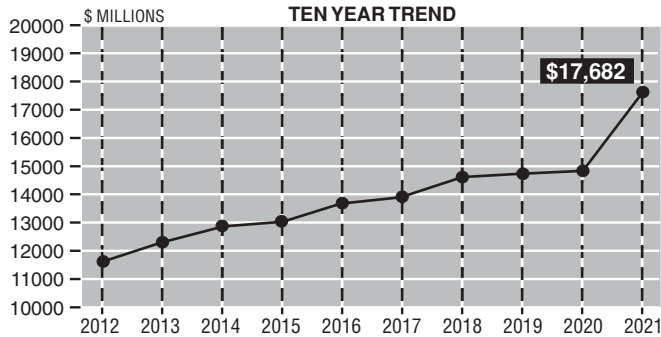


The data presented below represent estimates of the taxable retail sales occurring in the month indicated.

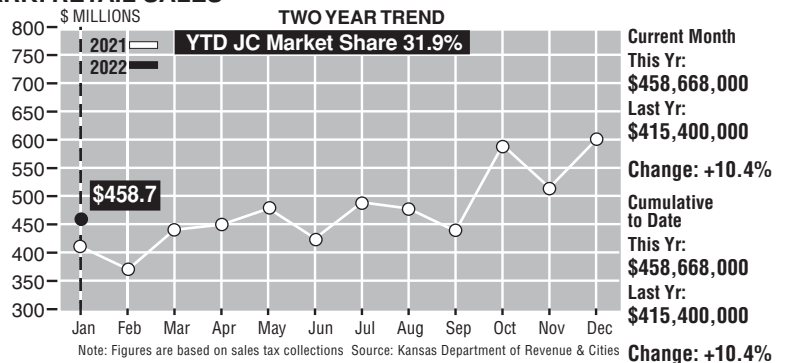
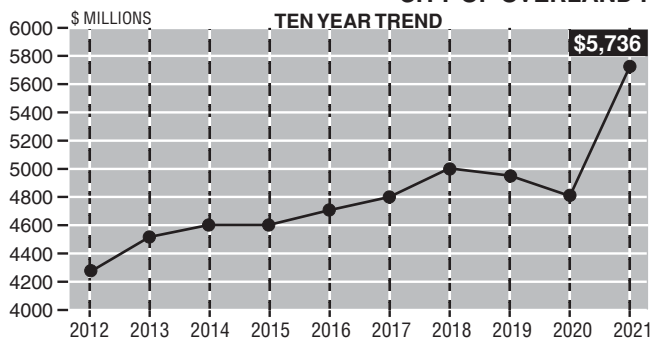
The retail sales estimates shown below were calculated by CERI from the local sales and use tax reported by the Kansas Department of Revenue for Johnson County and the eighteen cities in the county that levy a sales/use tax. The figures shown are the latest available from the Department of Revenue. They are considered preliminary and subject to revision.

Retail sales/use tax data provided by the Department of Revenue have been found to exhibit occasional random anomalies due to reporting and/or recording delays or errors. No attempt has been made by CERI to adjust the data for these anomalies or for seasonality. Monthly figures should be interpreted as the taxable retail sales necessary to generate the local sales and use tax revenue distributed to the respective city by the Kansas Department of Revenue.

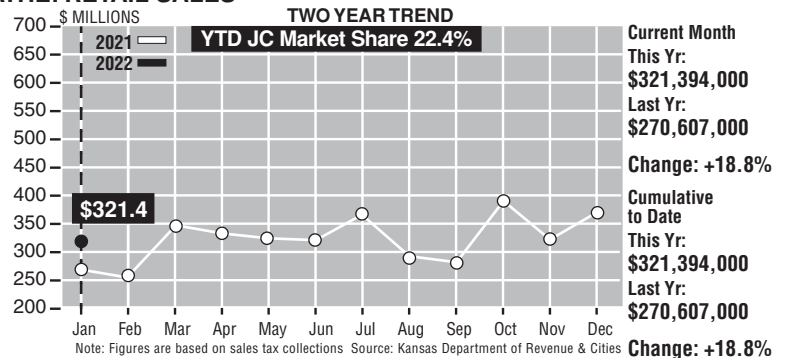
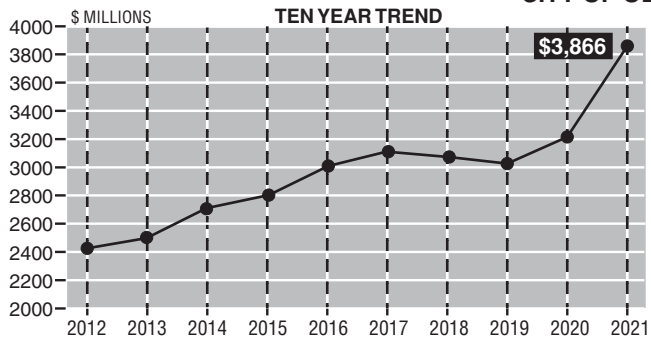
JOHNSON COUNTY: TOTAL RETAIL SALES



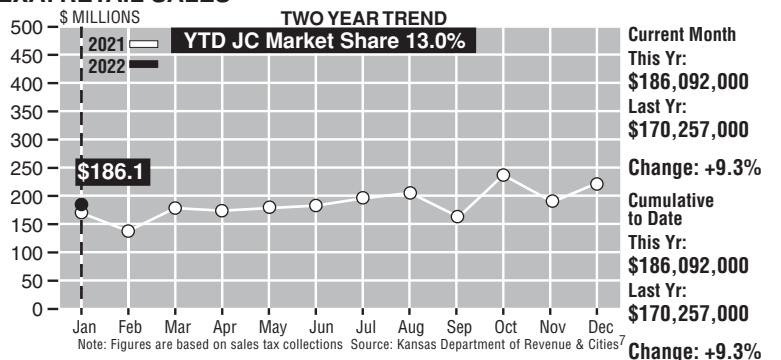
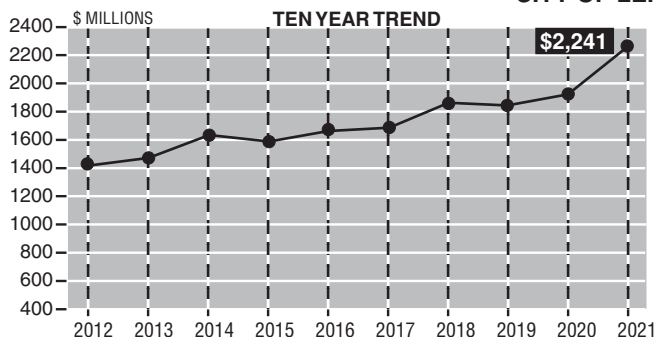
CITY OF OVERLAND PARK: RETAIL SALES

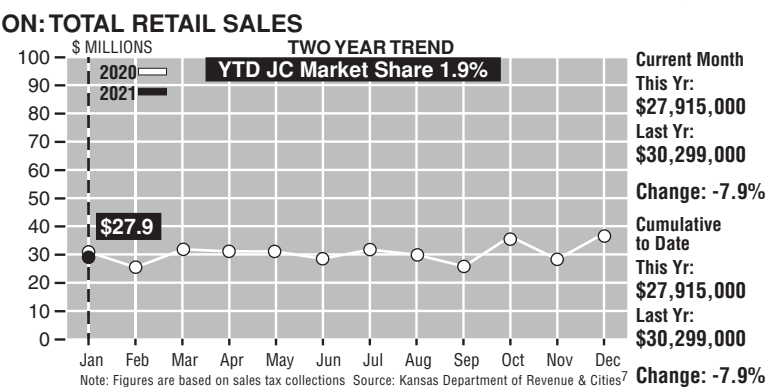
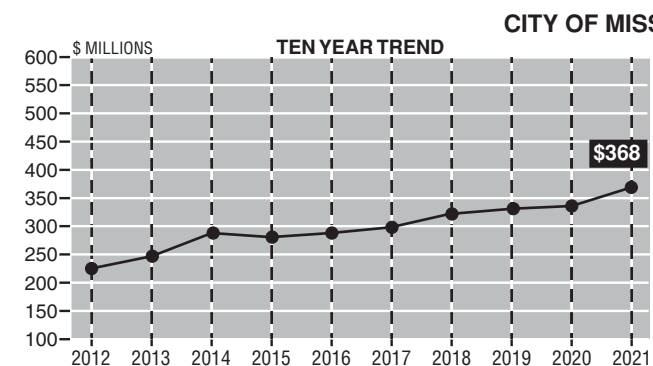
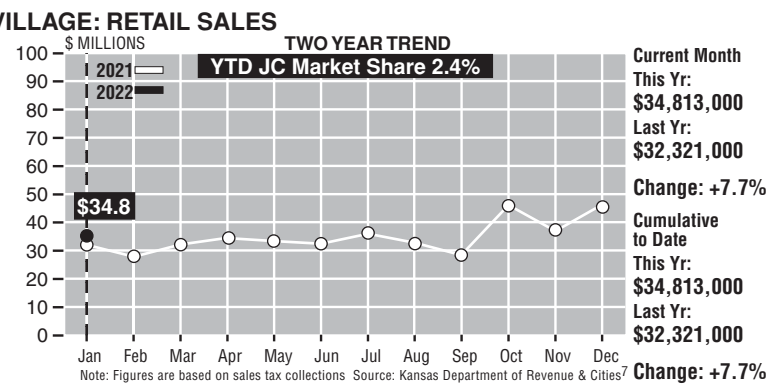
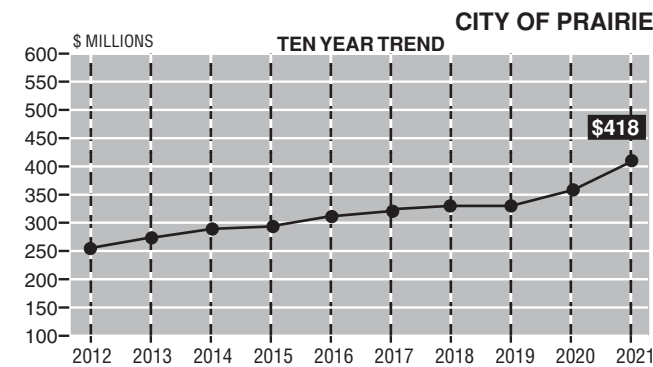
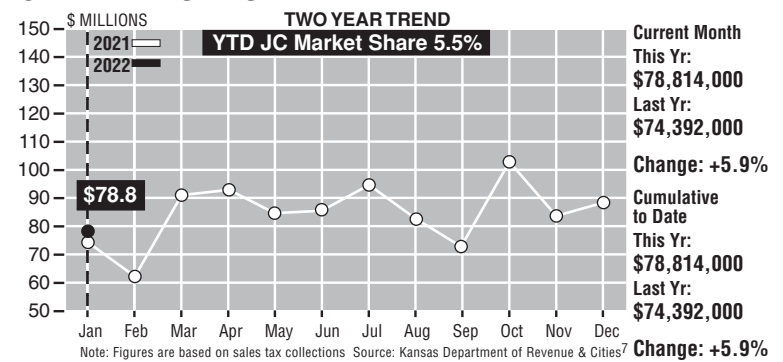
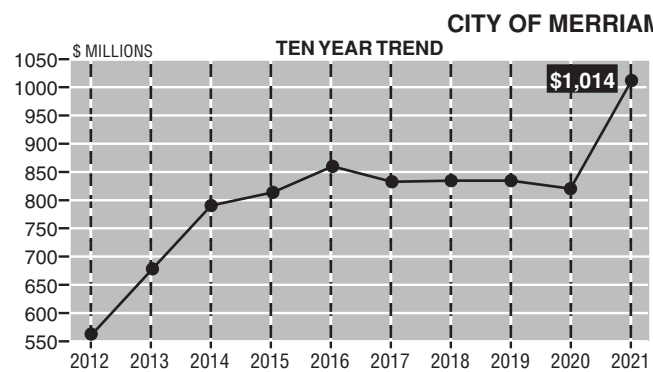
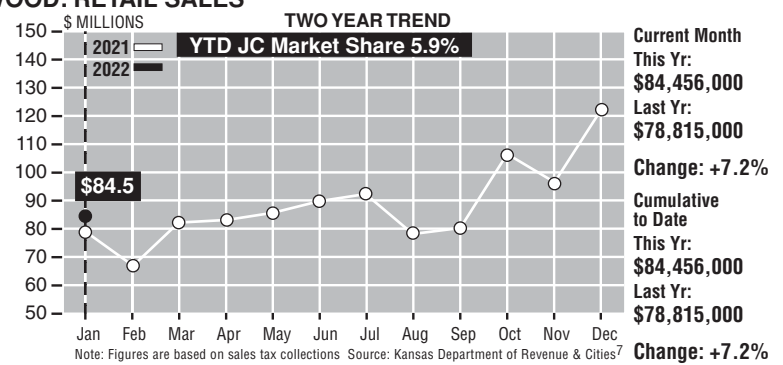
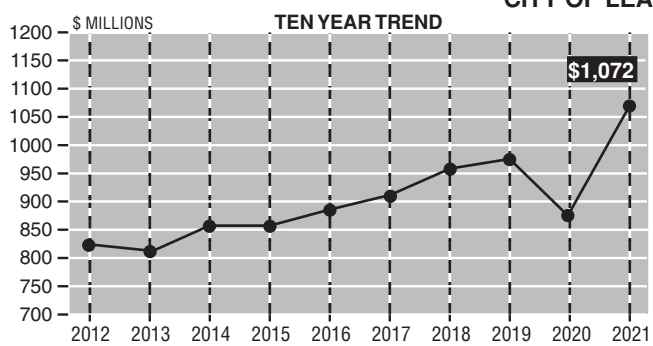
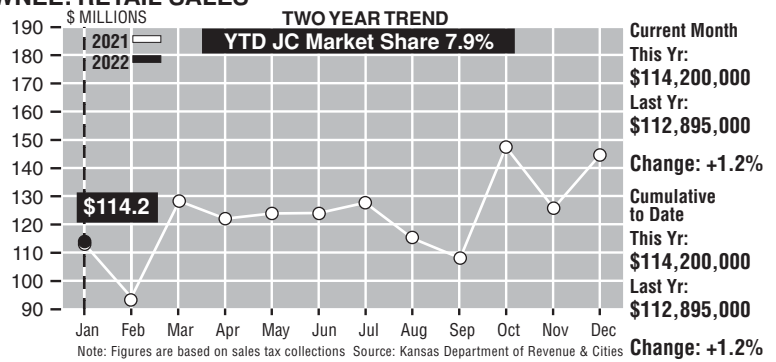
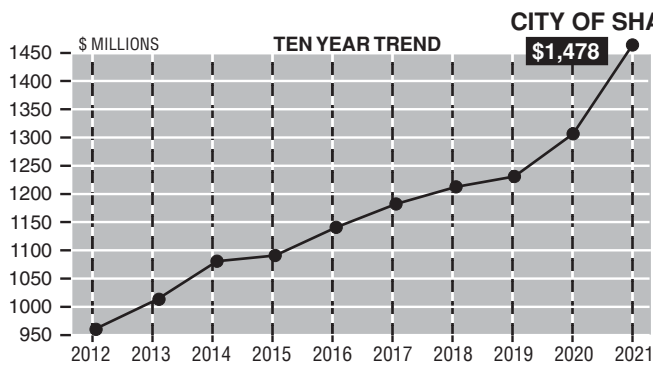


CITY OF OLATHE: RETAIL SALES

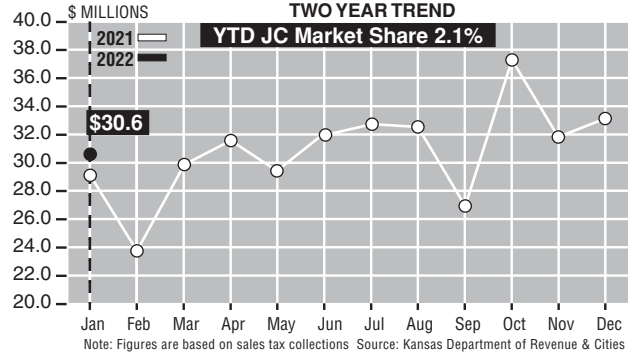
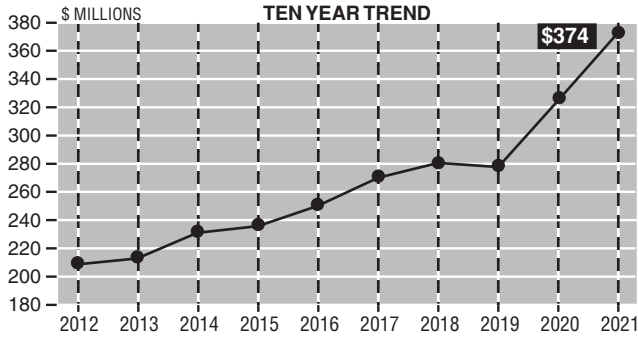


CITY OF LENEXA: RETAIL SALES





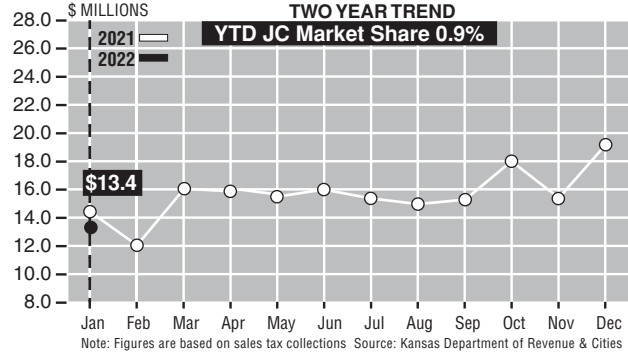
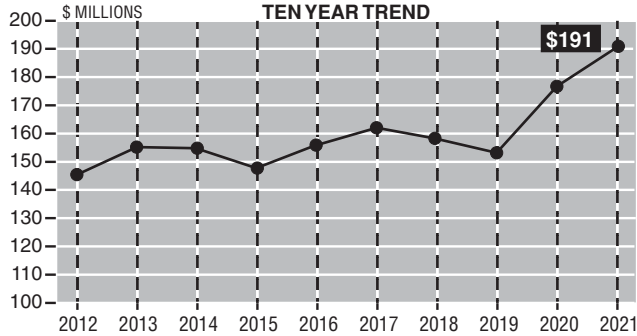
CITY OF GARDNER: RETAIL SALES



Current Month
This Yr:
\$30,593,000
Last Yr:
\$29,275,000
Change: +4.5%

Cumulative to Date
This Yr:
\$30,593,000
Last Yr:
\$29,275,000
Change: +4.5%

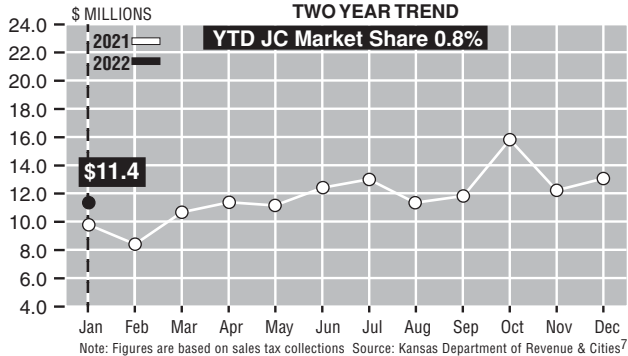
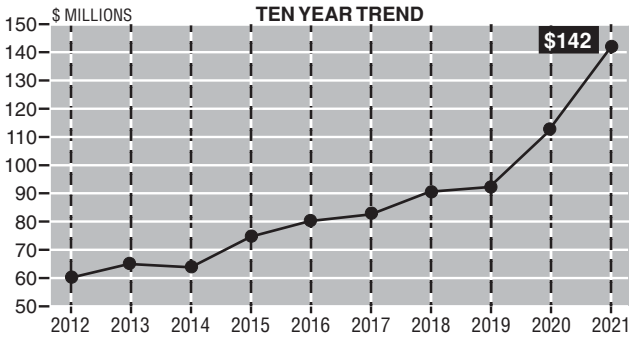
CITY OF ROELAND PARK: RETAIL SALES



Current Month
This Yr:
\$13,418,000
Last Yr:
\$14,505,000
Change: -7.5%

Cumulative to Date
This Yr:
\$13,418,000
Last Yr:
\$14,505,000
Change: -7.5%

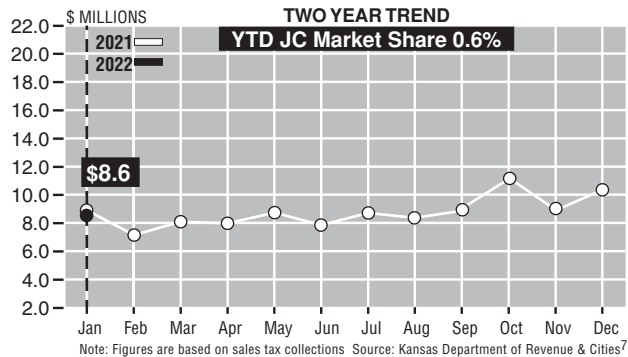
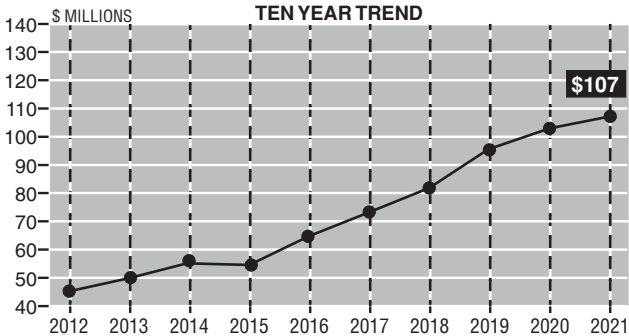
CITY OF SPRING HILL: RETAIL SALES



Current Month
This Yr:
\$11,395,000
Last Yr:
\$9,838,000
Change: +15.8%

Cumulative to Date
This Yr:
\$11,395,000
Last Yr:
\$9,838,000
Change: +15.8%

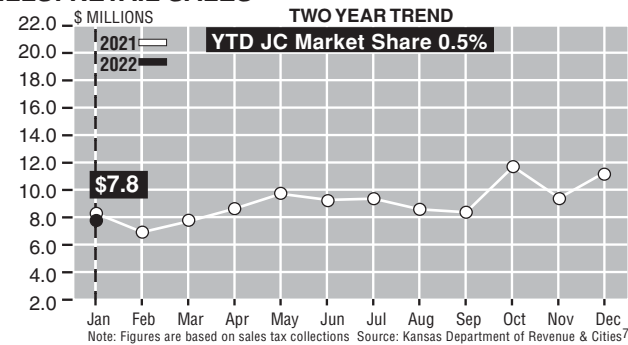
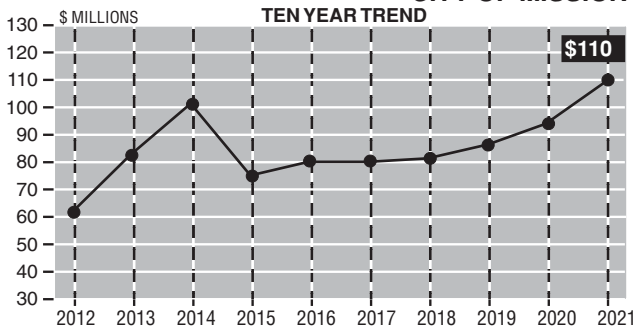
CITY OF DE SOTO: RETAIL SALES



Current Month
This Yr:
\$8,555,000
Last Yr:
\$8,868,000
Change: -3.5%

Cumulative to Date
This Yr:
\$8,555,000
Last Yr:
\$8,868,000
Change: -3.5%

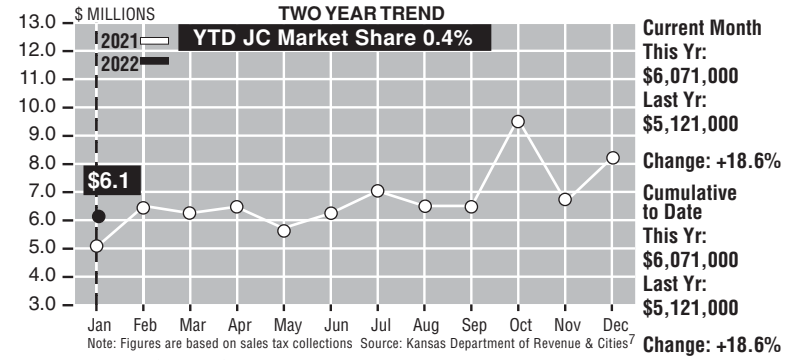
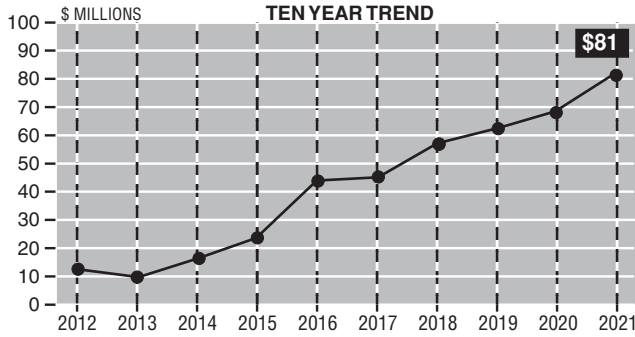
CITY OF MISSION HILLS: RETAIL SALES



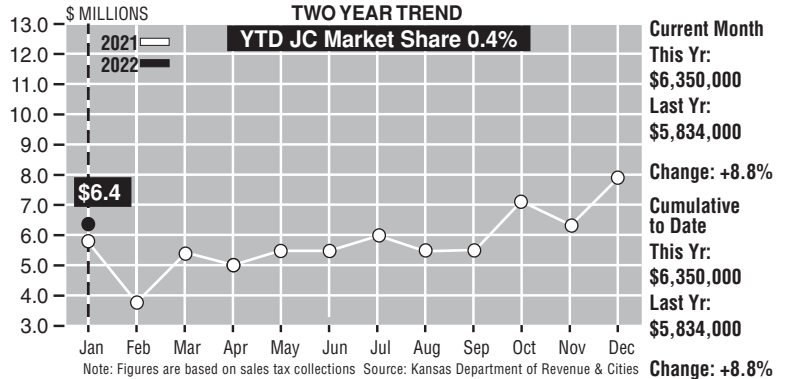
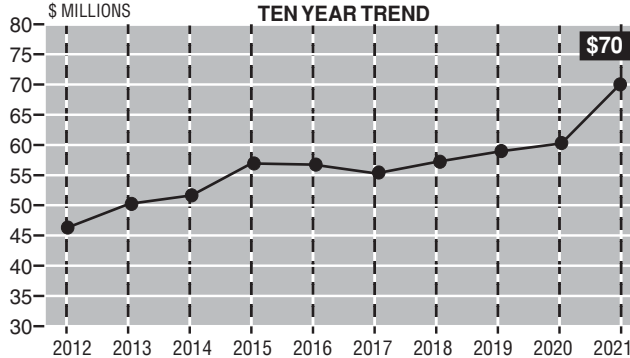
Current Month
This Yr:
\$7,846,000
Last Yr:
\$8,330,000
Change: -5.8%

Cumulative to Date
This Yr:
\$7,846,000
Last Yr:
\$8,330,000
Change: -5.8%

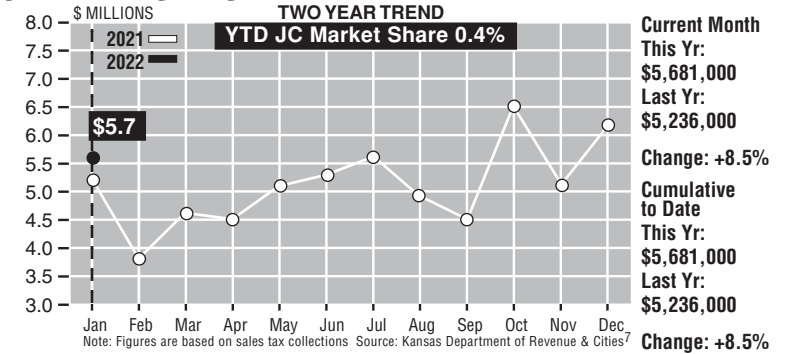
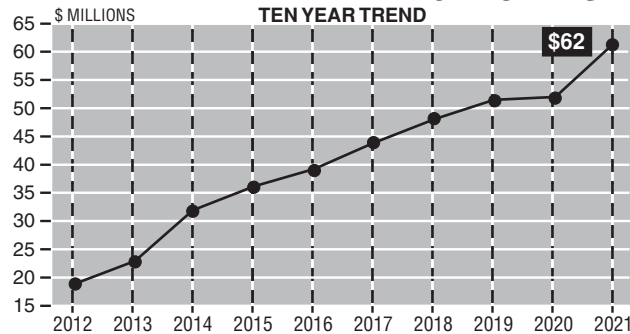
CITY OF EDGERTON: RETAIL SALES



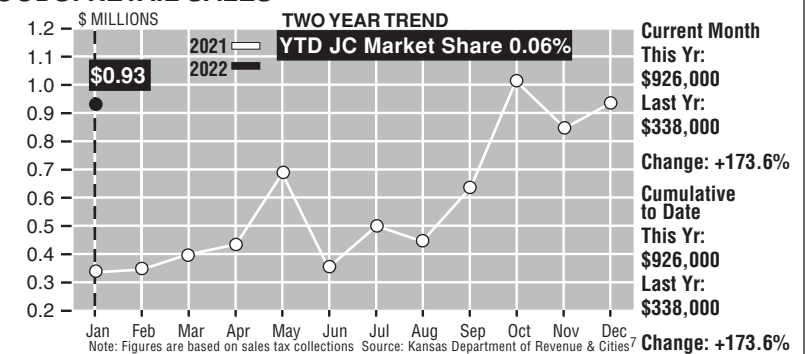
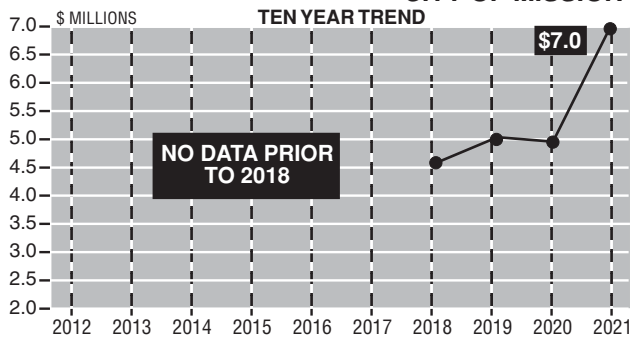
CITY OF FAIRWAY: RETAIL SALES



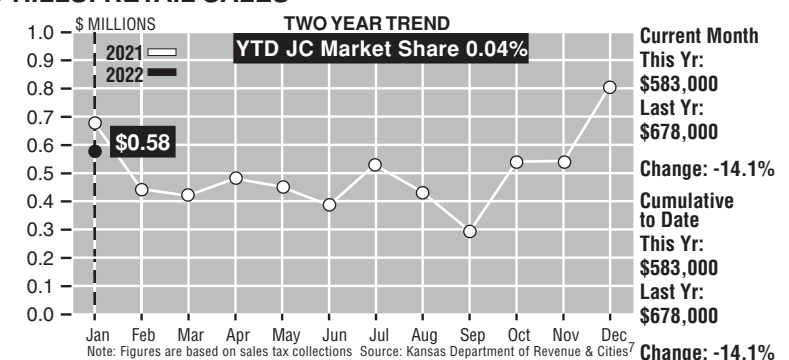
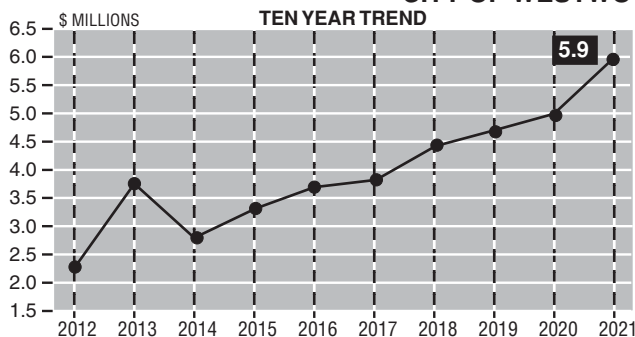
CITY OF WESTWOOD: RETAIL SALES



CITY OF MISSION WOODS: RETAIL SALES



CITY OF WESTWOOD HILLS: RETAIL SALES



CERI

Item Number: Reports of City Officials:- XI.-D.
Committee 5/2/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 4/26/2022
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **1st Quarter - Public Works Report - 5 min**
Item Type: Report

Recommendation:

Review 1st Quarter Public Works Report with council

Details:

Attached is the Public Works Report for 1st quarter showing staff hours worked and updates to current projects.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Public Works Report	Cover Memo

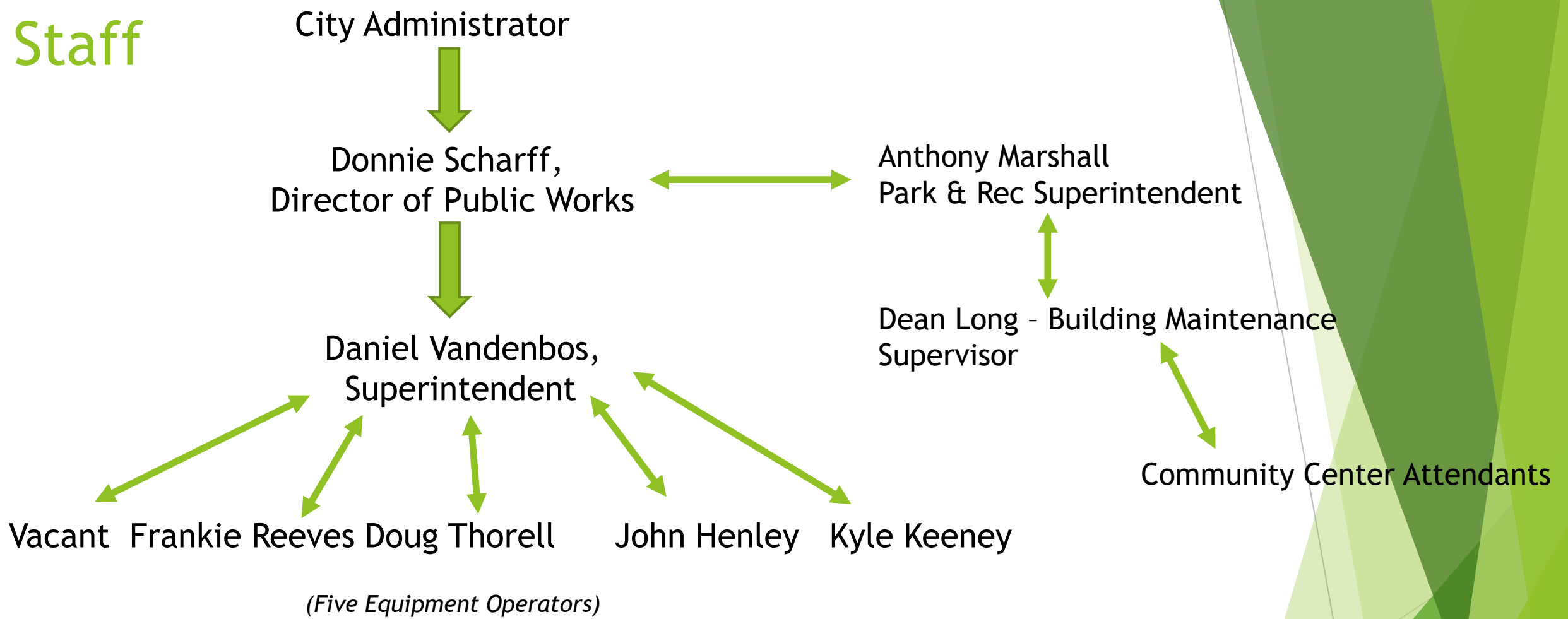
Public Works Report 5-2-2022



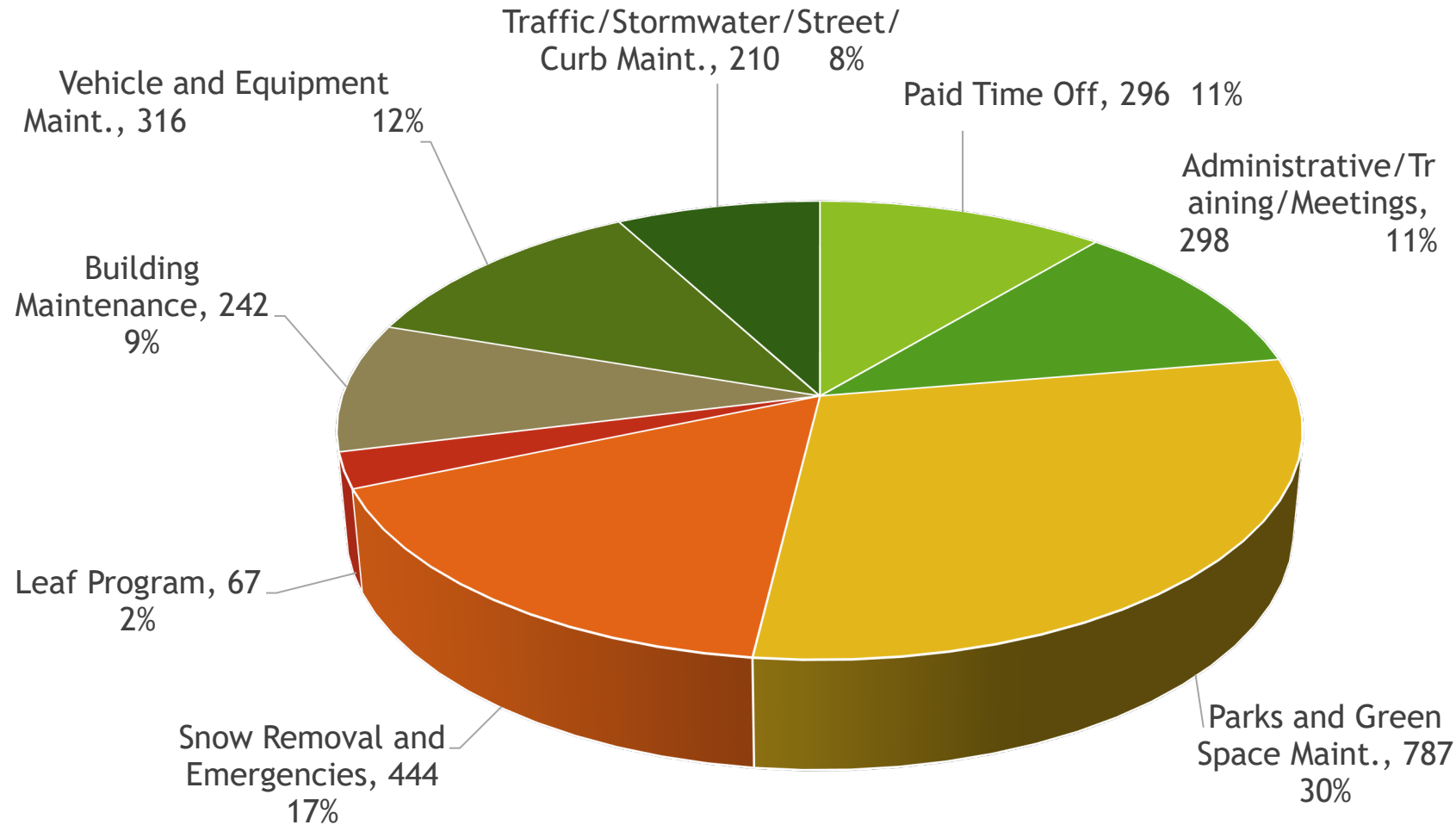
Roeland Park Public Works



Staff



2022 Staff Hours Dedicated to Each Service Area



- Paid Time Off
- Parks and Green Space Maint.
- Leaf Program
- Vehicle and Equipment Maint.

- Administrative/Training/Meetings
- Snow Removal and Emergencies
- Building Maintenance
- Traffic/Stormwater/Street/Curb Maint.

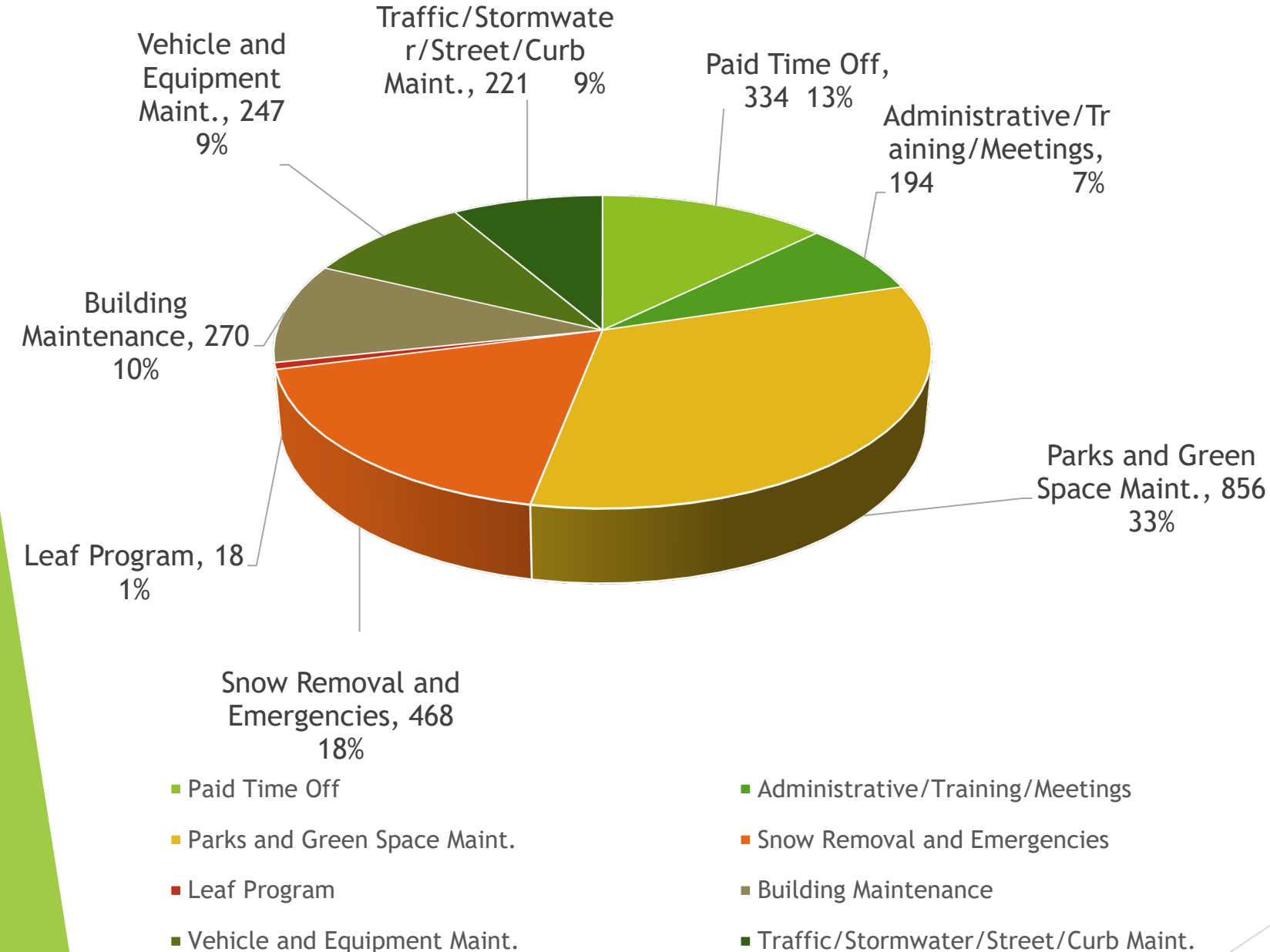
- Staff Hours from 1/1/22 to 4/1/22 Total= 2,660
- Greenspace Maintenance - 30%
- Street Maintenance Hours - 8%

2021 Staff Hours Dedicated to Each Service Area

➤ 2021 PW Man Hours From 1/1/21 to 4/1/2021 Total= 2,608

➤ Street Maintenance - 9%

➤ Greenspace Maint - 33%



Parks Maintenance and Improvements

- 3 High Frequency Park Safety Inspections
- 4 Low Frequency Park Safety Inspections
- Mulching Planting Areas
- De-weeding landscape areas



Community Center Parking/Drainage Improvements



- Drainage Improvements
- Parking Lot Resurfacing
- New Curb & Gutter
- Sidewalk Repairs/Replacement



ALDI Stairs Project



- Provides connection point from Roe Ln to ALDI/Walgreens
- Artistic Element to be incorporated
- Council Objective

Other Capital Projects- Update

- 2022 CARS - Buena Vista & 53rd St. Project awarded to Kansas Heavy Construction. Mill & Overlay, spot curb repairs, addition of new sidewalks. Project to start in late May 2022
- 2022 CARS - Johnson Dr to Roeland Dr. UBAS surface treatment, addition of new sidewalk on northside of street, spot curb repairs - Project awarded to McAnany Construction. Project to start in June 2022
- 2022 CARS - Elledge Dr. Awarded to Phillips Paving Co. Mill & Overlay, replacement of storm sewer, sidewalk repairs, addition of bike lanes, new signage & pavement markings. Project to start in late May 2022

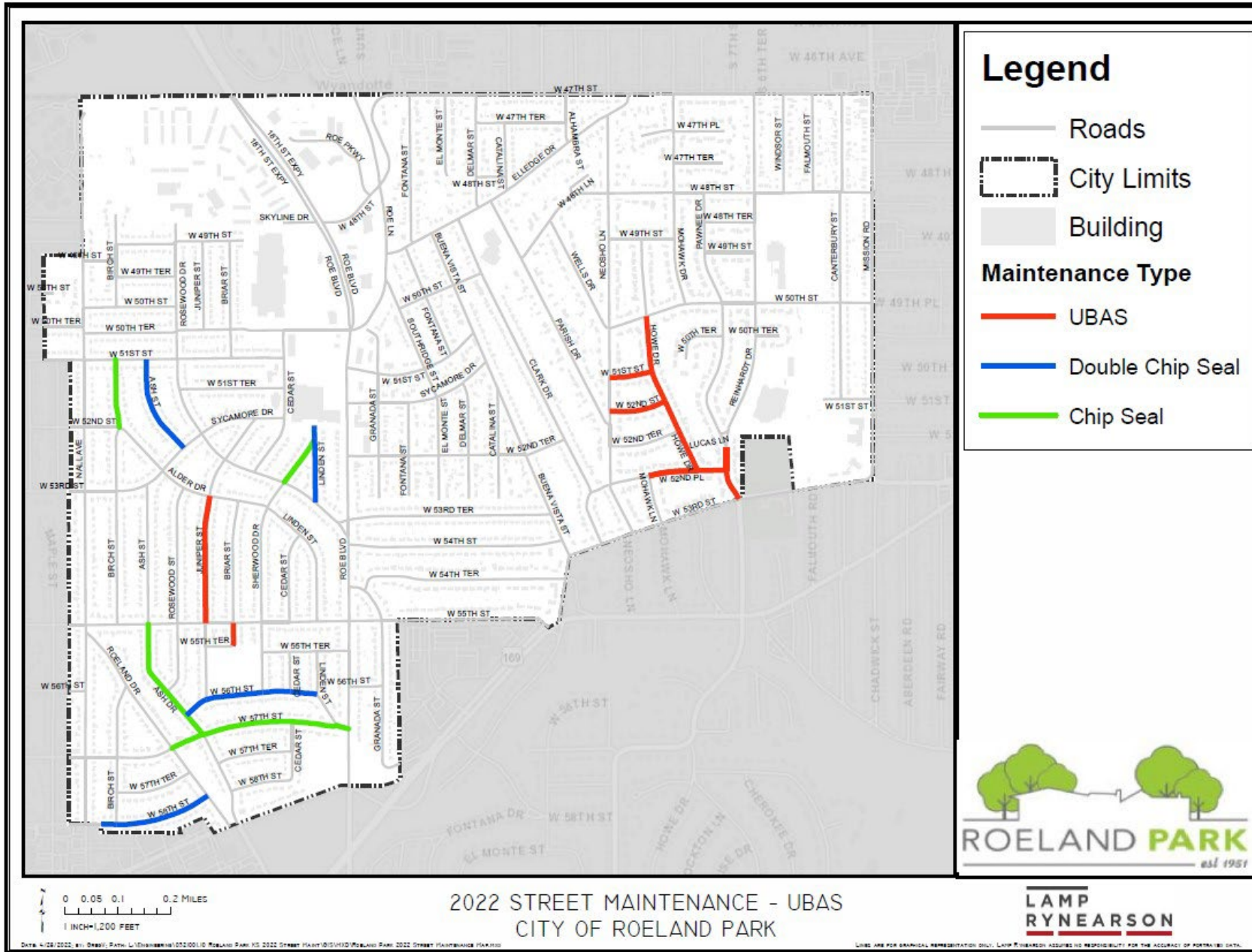
Street Sweeping- 2022



- Street Sweeping Schedule- planned for the first week of each month. Takes a person 3 to 5 days to sweep the entire city depending on who is sweeping and the quantity of debris in the streets.
- Cubic Yards Totals - 70 Cubic Yards - Jan thru April
- Sweeper capacity of hopper is 8 cubic yards
- Average cubic yards collected per sweeping - 75
- Average man hours per city wide sweeping - 32 (depending on amount of material on streets)

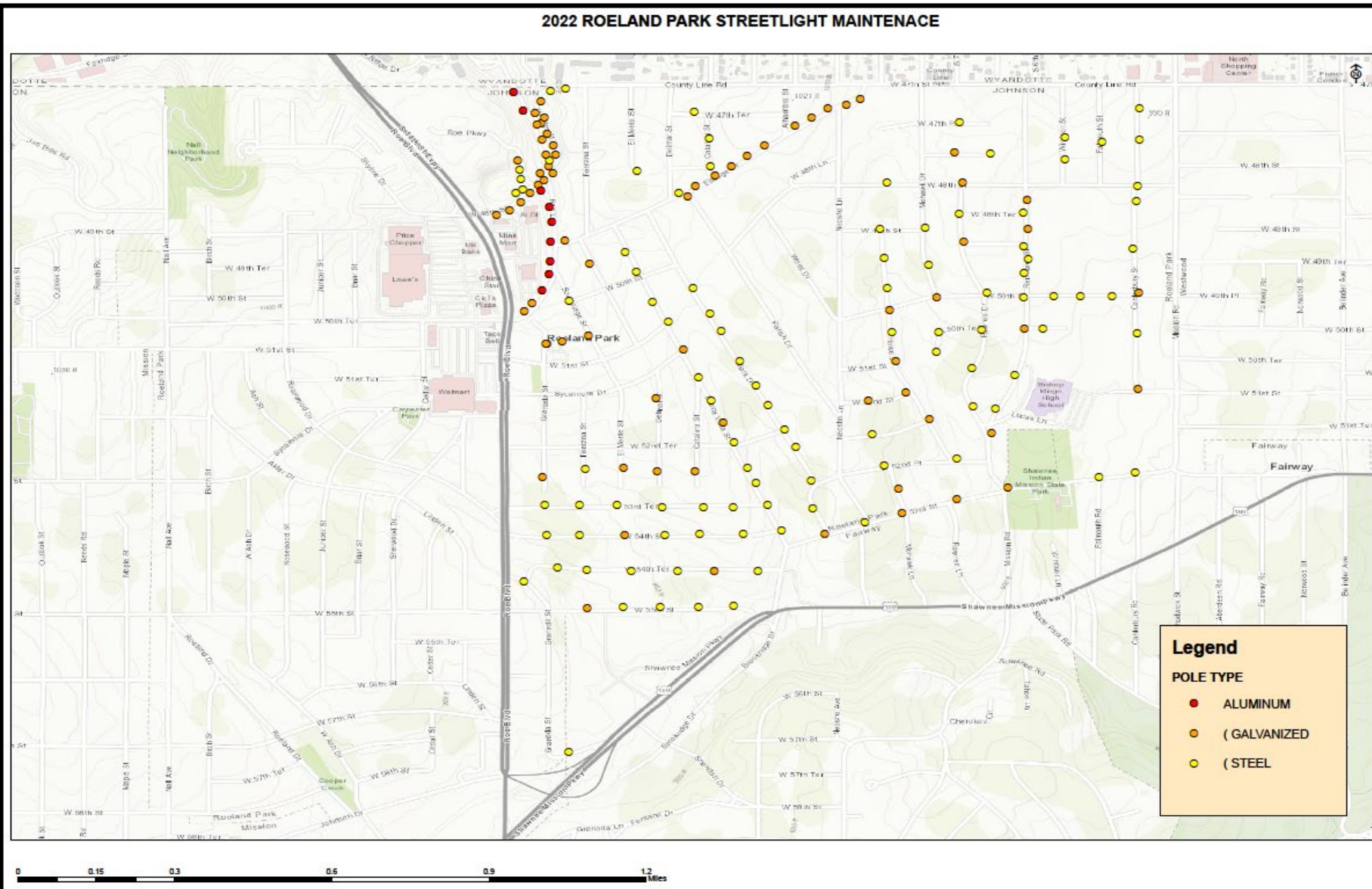
2022 Contract Street Maintenance

- 2022 Surface Treatments
- UBAS
- Chipseal



2022 Streetlight Maintenance - Phase II

- Eastside of City
- 172 poles to be painted
- Phase 2 to start in May 2022



Council Objectives & Other Items

- Cooper Creek - Invasive species eradication/seeding. Stone rocks have been placed. Small play equipment to be installed in early summer, Monarch Waystation, new shrubs, new landscaping beds
- Find new location for Public Works(Council Objective) - In Progress. Staff working with SFS on needs assessment
- Pavement Condition Survey - Stantec to provide street survey in mid-May. Calculates condition of city streets to assist with planning & budgetary purposes for treatment applications.
- Recruiting for Public Works Seasonal Maintenance Workers - will aid in the parks, landscaping areas. Provide maintenance such as watering trees, de-weeding, and mulching during summer months

Questions

