

**GOVERNING BODY WORKSHOP AGENDA
ROELAND PARK
Roland Park City Hall
Monday, June 6, 2022 6:00 PM**

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| <ul style="list-style-type: none">• Mike Kelly, Mayor• Trisha Brauer, Council Member• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Michael Poppa, Council Member• Tom Madigan, Council Member• Kate Raglow, Council Member• Michael Rebne, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Erin Winn, Asst. Admin.• Kelley Nielsen, City Clerk• John Morris, Police Chief• Donnie Scharff, Public Works Director |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Admin	Finance	Safety	Public Works
Raglow	Rebne	Poppa	Brauer
Dickens	Hill	Madigan	Faidley

I. APPROVAL OF MINUTES

A. May 16, 2022

II. DISCUSSION ITEMS:

1. Line-Item Budget Presentation – All Funds Including Preliminarily Approved Objectives and CIP- 45 min
2. Discuss Mill Rate for 2023 - 10 min
3. Review and Discuss Process for Filling Vacant Governing Body Seats - 10 min

III. NON-ACTION ITEMS:

IV. ADJOURN

Welcome to this meeting of the Committee of the Whole of Roeland Park.

Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. **Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.**
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.
- C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.
- D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

- G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.
- H. **Agendas and minutes** can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: **APPROVAL OF MINUTES- I.-A.**
Committee **6/6/2022**
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **May 16, 2022**
Item Type:

Recommendation:

Details:

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
▣ May 16, 2022	Cover Memo

GOVERNING BODY WORKSHOP MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, May 16, 2022, 5:00 P.M.

- Mike Kelly, Mayor
- Trisha Brauer, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Michael Poppa, Council Member
- Kate Raglow, Council Member
- Michael Rebne, Council Member

- Keith Moody, City Administrator
- Erin Winn, Asst. Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin
Hill
Raglow

Finance
Madigan
Rebne

Safety
Faidley
Poppa

Public Works
Dickens
Brauer

(Governing Body Workshop Called to Order at 7:26 p.m.)

ROLL CALL

CMBR Dickens called the meeting to order. Mayor Kelly and CMBR Brauer were absent.

I. MINUTES

A. April 18, 2022

B. May 2, 2022

The minutes were approved as presented.

II. DISCUSSION ITEMS

1. Additional Information on 2023 Play Structure Objective

Local artist Matt Kirby and Planning Commissioner Matt Lero gave a presentation on “The Mighty Bike,” an interactive climbing structure planned for R Park. Mr. Kirby said the choice of a giant bicycle is an icon of growing up in urban America. The rendering they showed the Governing Body had exploration tools built into it such as jet engines and a telescope that is actually a working kaleidoscope. They want the structure to be something for the children to interact with and to be able to develop a sense of whimsy. They understand the demands of making the structure itself as well as interactive and inclusive. They looked at other play structures in the areas and most climbing features allow children to develop a sense of what is safe. They also noticed the pieces used the most were ones where the interaction was not fully programmed. Mr. Kirby and Mr. Lero also reviewed suggested elements for climbing and incorporated the use of climbing nets. They want to be able to incorporate that safety aspect without diluting the main structure.

Mr. Kirby said the bike would be made from fabricated steel and hot tip galvanized to create a low maintenance structure. Along with the rope nets they could also incorporate some composite decking. They also contacted Dimensional Innovations, a 3-D printer, who would be able to create the banana seat for the bike as that is the most complicated piece. There are also options for color and materials which could include glitter or a glow-in-the-dark with carbon fiber.

CMBR Dickens said he loves the concept and the use of imagination. He asked about inclusivity for those children that would not be able to climb the structure. Mr. Kirby said the bike was effectively an aircraft and had plans for access to a “control panel” for working the bike.

CMBR Hill said there was conversation about mulch around the bike but said he would like to see the same play surface that will be put in around the playground and mulch is messy and requires regular maintenance. Mr. Kirby said he understood and would like to see the play surface go in before the bike and not after its construction.

CMBR Faidley said they normally purchase playground equipment from authorized dealers and expressed concerns about additional liability to the City as the piece is extremely unique. She asked if there were any playground inspector safety concerns. City Administrator Moody said if a CPSI (Certified Playground Safety Inspector) signs off on the structure, then that will address the issue. Their insurance will see that they have done their due diligence that it was designed to the proper standard as if they were buying an off-the-shelf piece. Right now they are only at the conceptual stage and the CPSI wants to be involved to offer ongoing feedback during the design process to save time on any potential redesign issues. Mr. Moody said he is unsure of how many hours this will take but the City does employ experts for other projects to inspect for safety. He also noted that this is a 2023 objective and there is still more time.

With regard to funding for the project, it was considered to have two components. One would be fundraising with the remainder being paid for by the City. One option of payment would be the one percent for art from Embrey to help cover the City’s portion.

CMBR Faidley said at the earlier Council meeting, the Arts Committee was asking for the Embrey funds for their entryway art piece. City Administrator Moody said there are always competing interests for the resources of the City and his job is to make the Governing Body aware of those interests and the options that are available to them so they can make those decisions.

CMBR Poppa said they should consider the primary intent of the one percent for art. He said the gateway piece’s primary function is art for the City. And while he loves the concept of the bike, its primary function is a play structure. He also suggested asking the donating entity what they would like to see the one percent used for, a gateway to the City or a play structure in the park.

CMBR Madigan said he agreed with CMBR Poppa’s comments. He also appreciated the fact that Mr. Kirby said there would be no guns on the bike, but having raised sons, he said children will always find a way to turn something into a gun. He too expressed a concern of safety on the structure. Mr. Kirby said they will address those safety concerns for the final design. Mr. Lero added that the designs will be evaluated by an engineer.

CMBR Raglow thanked Mr. Kirby and Mr. Lero for all the work they have put into this. She said it has evolved very quickly over the past six months and thanked them for taking feedback from the Parks and Arts committees as well as the Governing Body. She said they have done a great job.

CMBR Dickens said it is certainly a fun idea.

2. Review Primary Revenues, Mill Rate, Fund Balances, Outstanding Debt, and Personal Assumptions

City Administrator Moody provided a macro level review of the City's budget. One of the assumptions they are making is curbside glass recycling once a month. The fee will not be covered by the Solid Waste Assessment and will be paid through the General Fund. \$103,000 will be budgeted annually.

CMBR Faidley asked how many bids for service they have received. Ms. Winn said those bids are not due until June 10th.

City Administrator Moody said that revenues to the City are largely comprised of 39 percent from sales tax and 22 percent from property tax. He anticipates sales taxes receipts to go down and noted that the General Fund relies heavily on property taxes.

CMBR Madigan said with the sales tax up by 25 percent why are they predicting it to go down. City Administrator Moody said they continue to be conservative on how they budget revenue. The last two years of sales tax have been unusually large and does not predict that to continue. It was mainly attributable to COVID. Roeland Park has been fortunate because they sell the basics such as food, medical needs, and lumber. With the opening of Menards in 2025, they expect some of those revenues to drop.

City Administrator Moody reviewed real estate property taxes and that currently there is a net growth of 7.2 percent. Also, the appraised values have increased 14 percent overall in both commercial and residential combined. The lack of a gap between the appraised per square foot value and the actual sale price is concerning and makes them question where they will end up next yet. Mr. Moody provided historical context of property values for approximately the last 15 years.

CMBR Faidley asked if they foresee the appraisal increases stopping. City Administrator Moody said if the sale prices continue to increase then they do not anticipate a reduced appraisal value. When the sale price becomes lower than the appraised value is when those appraisal values begin to decrease. They are very close right now.

City Administrator Moody touched on SB 13 which is to repeal the tax lid. With an anticipated .55 reduction in the mill rate, they will still be collecting more than the revenue rate and would expect to hold that public hearing.

Mr. Moody also provided historical context to the Roeland Park debt service. He noted that since they are not borrowing anymore, in 2024 they will see a major reduction as those items are paid off.

Cost comparison amongst the other cities were shown and it was noted that the City of Roeland Park is well below the average for single-family residents in the metro. Also compared were the mill and property tax per capita for JoCo cities and those too are just below the average in Roeland Park.

Franchise fees represent an 8 percent revenue source to the General Fund. Those include gas, electric, telephone, and cable. With the current trend, they are projecting a significant reduction in cable franchise fees.

CMBR Faidley said the Community Center fund doesn't show after 2020. Ms. Winn said it is in the chart but small. The fund is slowly building back. City Administrator Moody said the Community

Center fund does have a couple hundred thousand dollars in it, but he will check it to make sure it's being reported accurately.

The General Fund is expected to continue to grow a little bit every year. The Bond and Interest Fund does not need as much in reserve since they have retired so much debt. 2030 should be the last year they pay debt service. They try to keep about \$250,000 a year in the Aquatic Center Fund.

The combined Special Street & Highway Fund accounts are for street-related projects. The fund amount varies depending on the scope and size of projects. There will be a big draw down in 2023 for the Canterbury Street project. This will be fully funded by the City as there is no CARS funding available for this project. The Community Center Fund was built up in anticipation of the 2022 improvements. That fund balance will begin to increase after the current project. The Special Infrastructure Fund balance carries around \$1 million. The Equipment and Building Reserve Fund represents the Northeast RJ spending for 2023.

CMBR Faidley asked if they should keep the sale of the Rocks on the books as that project is in flux. City Administrator Moody said technically they do have through August. He also said he had a promising conversation with another prospect and that there is definite interest for the site.

TIF 1 funds apply from Walmart to Price Chopper on the west side of Roe Boulevard. May 1, 2024, the TIF will expire, and they have not identified a use for those resources. Previously they were used for Roe Boulevard. City Administrator Moody said should the owner of the property come forward and want to do something with those resources, then that would be an opportunity for the Council to consider that request.

CMBR Faidley asked about using the funds. City Administrator Moody said they are to be returned to the taxing district if they are not used by the end of the TIF period. The property owner is aware of this.

TIF 2 has expired and TIF 3 was recently modified. They anticipate using those resources for Roe Parkway to the intersection of Roe Boulevard.

Regarding the ARPA funds, the money allocated to them must be used by the end of 2026. They still need clear direction on where to use those resources.

City Administrator Moody said there has been a 5.56 percent CPI increase over the 2020 level which is unprecedented and is representative of significant inflation. He said they are now faced with a couple of years of significant inflationary impacts. City Administrator Moody reviewed cost of living increases and merit pay increases and asked for input from the Governing Body and provided options of how to address that. If they were to do the cost of living increases in the 2022 budget effective in August, it would need to be included in the budget amendment which they currently need to do because of police vehicle purchases.

CMBR Madigan said that mathematically they could do a 4 percent cost of living increase now and another 4 percent in January rather than doing 8 percent in January. The 3 percent merit increase would remain.

CMBR Faidley said it makes more sense to do the increase closer to when the impact is felt rather than waiting. They will be able to go through the process again. City Administrator Moody said they will reevaluate those percentages again for the 2024 budget.

CMBR Rebne also agreed with increasing the pay closer to when inflation is happening.

City Administrator Moody discussed how important it is to retain staff and steps they should take to hold onto their employees during the employment crisis.

CMBR Poppa said if the inflation starts hitting their own, they need to take care of them so they can continue to take care of their residents. He said they need to continue to recruit and retain quality people.

CMBR Faidley said she generally agrees with that. Institutional knowledge means a lot to the residents. If they are able to retain their staff, they will provide better service which services their residents better.

There was majority agreement to implement the 4 percent cost of living increase for 2022.

City Administrator Moody added that they still have not returned to the staffing or benefit levels they once were.

In regard to health insurance, they are projecting a 7 percent increase. Mr. Moody also provided a history of the cost changes.

City Administrator Moody said they are waiting on the final taxable property value numbers and will provide them. For the June 6th Workshop, they will have a line item budget presentation. They will also continue the mill levy discussion and curbside glass recycling.

June 27th will be a community forum on the 2023 budget.

August 22nd will be the public hearing setting the mill rate and adopting the budget.

October 1st is the deadline to certify the mill rate to the county clerk.

3. Discuss Tornado Siren Upgrades

Police Chief Morris said there are two tornado sirens in the City, one at City Hall and one at R Park. Johnson County Emergency Management does an internal check twice a day and they have notified Roeland Park that the two systems do not talk with one another, and they have no indication of whether the system in Roeland Park is working. On May 11th they did have a malfunction of the siren and a service request was entered. The system is old and antiquated and is not compatible with the county. The siren at City Hall is from 1995 and the one in R Park is from 1980.

CMBR Faidley asked what the timeline would be to get new sirens. Police Chief Morris said they are ready to go.

CMBR Raglow asked how they will need to continue to review this. Police Chief Morris said they would like the systems to last 30 years on up.

CMBR Madigan suggested they add this item to the Consent Agenda at their next meeting.

There was consensus to add this to the Consent Agenda.

4. Review Video Replacement Options for Police Department

Police Chief Morris said they are having issues with the body mics and car cameras in that they do not communicate with one another. They would like to have one integrated unit that works together. The system he is requesting uploads to the Cloud and doesn't allow erasure of video or audio. \$40,000 has already been allocated and Police Chief Morris was asking for an addition \$37,982.10 for a five-year bumper to bumper system.

CMBR Poppa said he would support this upgrade as it is another safety concern. Also, if the current system has flaws or can be breached, it should be replaced.

There was consensus to move this item to New Business at the next Council meeting.

III. COMMITTEE MINUTES

There were no items discussed.

IV. ADJOURN

MOTION: CMBR RAGLOW MOVED AND CMBR REBNE SECONDED TO ADJOURN. (MOTION CARRIED 7-0.)

(Roeland Park Governing Body Workshop Adjourned at 9:06 p.m.)

Item Number: DISCUSSION ITEMS- II.-1.
Committee 6/6/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 6/2/2022
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Line-Item Budget Presentation – All Funds Including Preliminarily Approved Objectives and CIP- 45 min**
Item Type: Discussion

Recommendation:

Staff recommends Council provide direction on further development of the 2023 Budget. The draft 20223 budget reflects the Objectives and CIP given preliminary approval. The Projected 2022 budget reflects revised revenue and expenditure amounts including items Council has provided prior approval of.

Details:

Attached is the working budget document. It starts with the 100 General Fund and ends with the 550 American Recovery Plan Act Fund (from smallest to largest fund number). Notes at the bottom of each fund page provide insight to unique elements or changes.

Reading from left to right you will see the account number, account title, 2019-2021 Actual, 2022 Projected Budget (the revised budget for 2022), 2023 Budget (proposed), 2024 Budget (estimate) and 2025 Budget (estimate).

Cells highlighted in Turquoise indicate accounts containing amounts in support of Objectives. Red cells indicate a new line item has been added. Yellow cells reflect the numbers that are still tentative. Blue cells remind staff of a point we want to make about that entry.

The General Fund (101-115) is the first fund. Beginning Fund Balance is shown as the first revenue line. Revenues are shown at the beginning (top) of each fund sheet, subtotals are shown for each major segment of revenue. Expenses follow revenues, these are separated into departments (Police, Admin, Public Works, etc.). Department line item expenses are also subtotaled into major type (Personnel, Contractual Services, Commodities, Capital, Debt Service, Transfers). At the end of each fund is the Ending Fund Balance line. As we review each fund we will highlight the estimated ending fund balances and provide an explanation for changes in the

ending balance.

Please make notes as you review and have questions. We recognize that this document will not answer all questions and staff will stand ready to address questions. We have developed the document in excel and staff has included comments in cells to serve as a detailed reference.

Property taxes for 2023 through 2025 are based upon a .55 mill reduction from the current 2022 mill rate (28.549). Each mill of the City levy equates to \$120,000 of revenue (\$115k in property tax and \$5k in shared sales/use tax from the county). Staff supports a 1.55 mill reduction due to the higher than normal growth in assessed value (14%). Council has indicated their intent to add a new curbside glass recycling service without adding that additional cost to the solid waste assessment; this results in an additional cost to the general fund equal to roughly 1 mill. This new service fee plus the .55 mill reduction reflected in the line item budget total 1.55 mills.

Staff encourages Council to consider adding the cost of the glass recycling service to the solid waste assessment in a series of steps. For example including 25% of the cost of the new service in the solid waste assessment in 2023, 50% in 2024, 75% in 2025 and 100% in 2026. Recovering the cost of a service through a fee where that cost is clearly identifiable and applicable to each customer is good fiscal policy which also enhances transparency to residents. This approach will also afford the opportunity to decrease the mill in each subsequent year by an offsetting amount. For example if 25% of the cost of the glass recycling service was included to the 2023 solid waste assessment the mill reduction for 2023 could be .80 vs .55.

Because the City uses General Fund resources to pay for capital, the mill levy is a **key component** to being able to fund capital on a pay as you go approach. The proposed .55 mill reduction will not cause delay in completing the projects reflected in the CIP as presented.

Personnel costs reflect a 4% allowance for merit based pay increases as well as increased health insurance premium costs for 2023. A 4% inflation adjustment to staff's hourly rate is reflected in the Projected 2022 budget, per Council direction. The only staffing level changes (.75 FTE's) reflected for 2023 is for two seasonal maintenance positions shared between the Parks department and the TIF1 fund (this is an item Council provided direction on earlier) .

Also attached is the current version of the capital improvement plan. The expenses associated with CIP items in years 2022 through 2025 are reflected in the appropriate line item of the budget. Staff will point these out during our review. Capital investment planned between 2022 and 2025 is higher than normal and reflects the City's efforts to address the most important citizen satisfaction element, maintenance of facilities and infrastructure. Balances within our capital funds fluctuate during this period but remain positive. The attached graph showing "History of Expenditures by Major Category" reflects Capital Outlay by year between 2017 and 2025, with this category averaging 45% of total costs during this period. The graph also shows a steady annual increase in both Personnel (30% of total) and Contractual Services (22% of total) with Commodity costs (3% of total) remaining fairly constant.

The Community Center Fund and Aquatic Center Fund reflect both operational and some capital costs at each of the respective facilities.

Also attached for reference are the Preliminary Objectives, the appropriate line item (cell is highlighted in Turquoise) has the budget impact of each objective reflected.

Revenues have been estimated conservatively (we expect they will be higher than budget). Expenses continue to be refined to be closer to our actual history, but again conservative (we expect they will be lower than budget).

The ending fund balance for each of our funds remains positive through the 2025 estimates. In addition the ending fund balance benchmarks are being met through 2025. The 2022 Projected Budget reflects current revenue and expense conditions that are now known vs what we estimated a year ago when the 2022 budget was developed.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

This is a working document, changes are being made when we have more accurate information to base our projections upon (cells highlighted in yellow). In addition the County Clerk will provide revised valuations following completion of the Valuation Appeals process. Generally the total taxable value goes down following the appeals process, this would impact property tax revenues.

ATTACHMENTS:

Description	Type
<input type="checkbox"/> DRAFT 2023 Line Item Budget	Cover Memo
<input type="checkbox"/> Graph of Expenditure History by Major Category	Cover Memo
<input type="checkbox"/> 10 Year CIP by Department	Cover Memo
<input type="checkbox"/> 2023 Objectives- Preliminarily Approved	Cover Memo

City of Roeland Park
Line Item Budget- 100 General Fund
General Fund Revenues

Indicates a new account.
Yellow highlight indicates the entry needs confirmation.
Cell containing funding for an Objective.
Cell with information staff intends to highlight.

		2022						
		2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
Revenues								
4010	Beginning Fund Balance	\$ 2,599,877	\$ 2,605,408	\$ 2,685,403	\$ 3,002,550	\$ 2,915,745	\$ 2,878,835	\$ 2,900,910
Taxes								
4050	Ad Valorem Tax	1,893,839	2,027,323	2,226,578	2,424,303	3,012,110	3,212,350	3,276,595
4070	Personal Property Tax-delinquent	12	-	-	200	200	200	200
4080	Real Property Tax - Delinquent	27,655	16,179	17,661	10,000	10,000	10,000	10,000
Total Taxes		1,921,507	2,043,502	2,244,239	2,434,503	3,022,310	3,222,550	3,286,795
Franchise Fees								
4310	Franchise Tax - Electric	254,405	267,561	274,425	272,000	274,720	277,465	280,240
4320	Franchise Tax - Gas	118,809	105,624	119,750	121,000	122,210	123,430	124,665
4330	Franchise Tax - Telephone	4,556	3,610	3,205	3,000	2,850	2,710	2,575
4340	Franchise Tax - Cable and Internet	76,471	69,422	60,001	60,000	75,775	75,775	75,775
4350	Franchise Tax - Cellular	-	1,413	-	1,500	1,500	1,500	1,500
Total Franchise Fees		454,240	447,629	457,381	457,500	477,055	480,880	484,755
Special Assessments								
4610	Special Assessments	750	-	-	750	750	750	750
4770	Solid Waste Service Assessment	562,884	565,149	565,661	574,477	584,455	595,860	606,550
Total Special Assessments		563,634	565,149	565,661	575,227	585,205	596,610	607,300
Intergovernmental Revenue								
4020	Recreational Vehicle Tax	901	1,171	1,406	933	1,080	1,080	1,080
4021	Commercial Vehicle Tax	326	-	-	327	210	210	210
4040	Heavy Trucks Tax	665	721	745	373	320	320	320
4060	Motor Vehicle Tax	218,243	209,534	213,691	222,027	228,480	233,050	237,710
4110	County Sales & Use Tax	629,630	629,527	723,200	675,000	635,925	642,285	648,710
4115	Sales Tax 27B (280 Fund)	572,982	663,376	683,499	650,000	589,775	568,710	516,955
4120	County Jail Tax	157,409	157,633	180,811	165,000	166,650	168,315	170,000
4130	Safety Sales Tax	157,409	157,633	180,812	165,000	166,650	168,315	170,000
4141	City/County Alcohol Tax Distrib	18	40	181	100	100	100	100
4145	Transient Guest Tax	-	2,932	5,173	4,000	4,000	4,000	4,000
4157	CARES Act Funding	-	215,288	-	-	-	-	-
Total Intergovernmental Revenue		1,747,564	2,037,855	1,989,518	1,882,759	1,793,190	1,786,385	1,749,085
Licenses and Permits								
4210	Street Cutting Permit	9,300	19,165	19,355	15,000	10,000	10,000	10,000
4215	Building Permit	59,431	71,247	46,690	50,000	50,000	50,000	50,000
4220	Electrical Permit	4,213	4,138	2,438	4,000	4,000	4,000	4,000
4225	Mechanical Permit	6,249	5,049	4,050	6,000	6,000	6,000	6,000
4230	Plumbing Permit	2,270	1,565	860	1,500	1,500	1,500	1,500
4235	Garage Sale Permit	312	160	200	400	400	400	400
4240	Sign Permit	1,193	765	410	600	600	600	600
4245	Cereal Malt Beverage License	550	400	850	550	550	550	550
4250	Animal Licenses	4,557	3,770	3,300	3,500	5,000	5,000	5,000
4255	Home Occupational Licenses	1,080	880	1,320	1,000	1,000	1,000	1,000
4260	Rental Licenses	26,410	28,308	24,633	25,000	25,000	25,000	25,000
4265	Business Occupational Licenses	53,508	54,853	52,727	53,000	53,000	53,000	53,000
Total Licenses and Permits		169,073	190,300	156,833	160,550	157,050	157,050	157,050

City of Roeland Park
Line Item Budget- 100 General Fund
General Fund Revenues

		2022						
		2019	2020	18,534.00	Projected	2023 Budget	2024 Budget	2025 Budget
Fines and Forfeitures		11%	11%					
4410	Fine	274,315	182,548	183,188	200,000	202,000	204,020	206,060
4415	Court Costs	31,221	14,388	5,781	8,000	8,080	8,160	8,240
4420	State Fees	25,725	19,582	18,534	17,000	17,170	17,340	17,515
4430	Bonds & Forfeitures	4,520	1,140	500	3,000	3,000	3,000	3,000
4440	Alcohol/Drug State Reimbursement	-	-	-	-	-	-	-
Total Fines and Forfeitures		<u>335,782</u>	<u>217,659</u>	<u>208,003</u>	<u>228,000</u>	<u>230,250</u>	<u>232,520</u>	<u>234,815</u>
Other Sources								
4279	Facility Rental	-	-	2,722	6,000	6,000	6,000	6,000
4283	Pavilion Rental	-	-	4,733	0	0	0	0
4393	Bullet Proof Vest Grant	1,383	1,946	440	1,500	1,500	1,500	1,500
4530	Reimbursed Expense	3,346	35,956	1,284	1,490	1,490	1,490	1,490
4531	SRO Reimbursement	86,070	73,144	89,208	85,000	87,550	90,175	92,880
4710	Apt Tower Lease Payment	23,778	24,491	69,198	25,918	26,695	27,495	28,320
4713	Voicestream Wireless Payment	23,778	24,491	-	25,918	26,695	27,495	28,320
4716	Clearwire Tower Lease Paymt	23,778	24,491	-	25,918	26,695	27,495	28,320
4720	Plans & Spec's	1,483	15,769	1,300	2,000	2,000	2,000	2,000
4725	Police Reports	4,344	1,758	2,005	3,000	3,000	3,000	3,000
4755	3rd Floor Lease Revenues	21,195	21,522	21,672	21,853	21,855	45,090	45,990
4767	1% for Art	36,378	-	-	76,000	-	-	-
5801	Service Line Agreement	2,965	2,643	2,539	2,500	2,500	2,500	2,500
4775	RPPOA Contract	31,875	31,875	31,875	31,875	31,875	31,875	31,875
4780	Sale of Assets	8,588	5,765	15,273	18,500	20,500	25,500	10,500
4787	RP Community Foundation Donations	33,557	7,330	(275)	5,000	5,000	5,000	5,000
4788	Trash Bag Tags	-	-	-	-	-	-	-
4795	Miscellaneous	1,331	1,064	7,158	17,000	5,000	5,000	5,000
Total Other Sources		<u>303,850</u>	<u>272,245</u>	<u>249,132</u>	<u>349,471</u>	<u>268,355</u>	<u>301,615</u>	<u>292,695</u>
Interest								
510..451	Interest on Investment	99,901	28,001	8,417	72,756	74,210	75,695	77,210
Total Interest		<u>99,901</u>	<u>28,001</u>	<u>8,417</u>	<u>72,756</u>	<u>74,210</u>	<u>75,695</u>	<u>77,210</u>
Transfer-In								
4850	Transfer from 27D Fund	-	-	-	-	-	-	-
4865	Transfer in from TIF Funds	15,500	337,810	250,000	-	-	-	-
4870	Transfer from 27C Fund	11,344	21,829	23,865	174,819	25,810	26,840	27,915
Total Transfer-In		<u>26,844</u>	<u>359,639</u>	<u>273,865</u>	<u>174,819</u>	<u>25,810</u>	<u>26,840</u>	<u>27,915</u>
Total		<u>5,622,396</u>	<u>6,161,979</u>	<u>6,153,048</u>	<u>6,335,585</u>	<u>6,633,435</u>	<u>6,880,145</u>	<u>6,917,620</u>
Total Resources		<u>8,222,272</u>	<u>8,767,387</u>	<u>8,838,451</u>	<u>9,338,135</u>	<u>9,549,180</u>	<u>9,758,980</u>	<u>9,818,530</u>

Notes:

*The property tax levy in the General Fund reflects 26.632 mills. The property tax revenue reflected in the budget columns includes the amount captured by TIF'S.

* Property tax revenue reflects a \$140,000 increase over normal projections in 2024 due to debt service requiring that much less funding in 2024.

*Transfers from TIF funds reflect transfers from TIF 1 for Capital improvements.

*One of the two condo units on the third floor of City Hall that the City leases has been vacant since 2018.

*The City gave the current tenant a break during 2020 due to their business suffering from the COVID-19 shut-down.

*The 2021 budget includes a Budget Objective to reduce fines by 25%; the 2021 Projected budget reflects a reduction from pre-covid fine levels.

City of Roeland Park
Line Item Budget- 100 General Fund
101- General Overhead Department

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
	B	Contracted Services							
101	5201	Electric	20,792	19,898	17,322	10,399	10,710	11,030	11,360
101	5202	Telephone	499	712	874	576	575	575	575
101	5203	Printing & Advertising	1,237	1,701	5,376	1,800	1,800	1,800	1,800
101	5204	Legal Printing	(182)	1,575	1,568	3,000	3,000	3,000	3,000
101	5205	Postage & Mailing Permits	3,101	4,332	3,169	6,000	6,000	6,000	6,000
101	5206	Travel Expense & Training	-	-	-	16,500		-	-
101	5207	Medical Expense & Drug Testing	-	326	250	-			
101	5208	Newsletter	11,584	15,076	15,497	15,300	15,500	15,500	15,500
101	5209	Professional Services	96,305	92,069	58,723	81,570	76,870	64,370	74,370
101	5210	Maintenance & Repair Building	7,915	11,236	14,625	21,500	18,100	18,100	18,100
101	5211	Maintenace & Repair Equipment	365	1,238	140	200	200	200	-
101	5212	Utility Asst & Rental Assistance	15,000	-	-	15,000	15,000	15,000	15,000
101	5213	Audit Fees	33,925	36,225	38,585	39,700	39,700	40,890	42,115
101	5214	Other Contracted Services	52,948	55,584	79,499	77,355	77,940	77,940	77,940
101	5215	City Attorney	122,645	101,517	114,848	101,959	104,000	106,080	108,200
101	5216	Special Prosecutor Fees	-	31,410	300	6,000	6,000	6,000	6,000
101	5217	Public Art Purchase	9,957	-	5,248	19,000	89,000	19,000	19,000
101	5218	IT & Communication	25,867	27,624	31,229	32,000	33,000	33,660	34,335
101	5219	Meeting Expense	490	320	-	700	700	700	700
101	5220	Street Light Repair & Maintenance	41,518	57,521	34,240	41,500	49,700	51,190	52,725
101	5222	Traffic Signal Expense	185,509	166,236	80,687	93,877	95,285	96,715	98,165
101	5230	Art Commissioner	1,200	1,200	1,100	1,200	1,200	1,200	1,200
101	5232	United Community Services	4,371	4,771	4,771	6,000	6,060	6,120	6,180
101	5233	JoCo Home Repair - Minor	9,000	9,000	-	15,000	15,000	15,000	15,000
101	5234	JoCo Home Repair - Major	8,000	8,000	-	15,000	15,500	16,000	16,500
101	5237	Community Events	8,322	4,861	5,022	9,500	9,500	9,500	9,500
101	5239	Public Art Maintenance			-	-			
101	5245	Home Energy Audit & Improvement Program			-	25,000	25,000	25,000	15,000
101	5248	Strategic Planning	-	-	-	-	-	-	-
101	5249	Branding Implementation	2,054	4,485	1,588	3,000	3,000	3,000	3,000
101	5250	Insurance & Surety Bonds	42,847	45,725	51,855	53,865	56,560	59,390	62,360
101	5252	Elections - City	6,463	-	-	-	6,370	-	9,000
101	5253	Public Relations	5,414	1,652	4,602	23,000	13,000	13,000	13,000
101	5254	Miscellaneous Charges	678	280	2,338	8,000	8,000	8,000	8,000
101	5256	Committee Funds	4,000	4,000	4,959	5,000	5,000	5,000	5,000
101	5257	Property Tax Payments	6,630	6,362	6,629	12,750	13,005	13,265	13,530
101	5258	RPPOA Common Area Expenses	33,847	33,847	33,847	33,847	33,847	33,847	33,847
101	5265	Computer System R&M	-	-	-	500	500	500	500
101	5266	Computer Software	31,009	28,176	27,621	28,500	28,500	28,850	28,850
101	5267	Employee Related Expenses	3,486	3,214	3,887	5,000	5,000	5,000	5,000
101	5273	Neighbors Helping Neighbors	7,864	8,875	10,150	20,000	20,000	20,000	20,000
108	5282	Property Tax Rebate Program	2,866	7,533	11,480	30,000	31,500	33,075	34,730
101	5283	RP Com Foundation Grant Exp.	33,557	6,959	560	5,000	5,000	5,000	5,000
101	5285	Pool Operations	635	-	-	-	-	-	-
101	5287	Water	1,484	886	1,040	1,500	1,530	1,560	1,590
101	5288	Waste Water	807	822	1,281	795	810	825	845
101	5289	Natural Gas	2,237	2,911	3,019	2,940	3,000	3,060	3,120
101	5292	Fireworks	2,128	-	-	2,500	2,500	2,500	2,500
	B	Contracted Services Total	848,372	808,158	677,929	891,833	952,462	876,442	898,137

City of Roeland Park
Line Item Budget- 100 General Fund
101- General Overhead Department

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
	C	Commodities							
101	5301	Office Supplies	5,616	6,958	5,647	6,100	6,100	6,100	6,100
101	5304	Janitorial Supplies	2,053	2,028	1,673	2,000	2,000	2,000	2,000
101	5305	Dues, Subscriptions, & Books	11,516	14,480	16,451	15,400	15,400	15,400	15,400
101	5306	Materials	-	190	-	-	-	-	-
101	5307	Other Commodities	5,343	148,747	(38,219)	-	-	-	-
	C	Commodities Total	<u>24,527</u>	<u>172,403</u>	<u>(14,448)</u>	<u>23,500</u>	<u>23,500</u>	<u>23,500</u>	<u>23,500</u>
	N	Non-Expenditure Appropriation							
101	5751	TIF Fund Expenditure	-	-	-	-	276,745	185,000	44,250
	N	Non-Expen. Appropriation Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>276,745</u>	<u>185,000</u>	<u>44,250</u>
	T	Transfers							
101	5801	Transfer of Funds	1,310	-	-	-	-	-	-
101	5802	Transfer to Special Street and Highway	-	-	-	255,000	-	200,000	250,000
101	5817	Transfer to Community Center Fund			289,500				
101	5818	Transfer to Debt Service Fund	-	685,600	115,000	-	-	-	-
101	5819	Transfer to TIF 1 Fund-370		250,000	-				
101	5821	Transfer to TIF 2 Fund- 450	-	-	-	-	-	-	-
101	5822	Transfer to TIF 3C Fund- 510	-	-	-				
101	5823	Trans to Spec Infrastructure Fnd- 27D	550,000	-	203,183	300,000	-	240,000	250,000
101	5825	Transfer to Equip Reserve Fund	44,700	43,650	16,800	8,400	29,200	8,800	800
101	5826	Transfer To Aquatic Fund- 220	420,000	60,000	262,500	180,000	435,271	255,046	239,806
	T	Transfers Total	<u>1,016,010</u>	<u>1,039,250</u>	<u>886,983</u>	<u>743,400</u>	<u>464,471</u>	<u>703,846</u>	<u>740,606</u>
		Total General Overhead	<u>1,888,909</u>	<u>2,019,812</u>	<u>1,550,464</u>	<u>1,658,733</u>	<u>1,717,178</u>	<u>1,788,788</u>	<u>1,706,493</u>

Notes:

*The 2022 Budget reflects three Objectives budgeted in this department.

*Pool operations had historically been paid from this fund, were shifted to fund 220 - Aquatic Center Fund starting in 2019 when the City assumed full ownership of the pool.

*TIF Expenses are the amount of property tax captured and diverted to applicable TIF District Funds from the City's General Fund.

*Transfers to the Aquatic Center cover both capital needs and the operating deficit. The amount varies by year depending on these two variables.

*Transfers to the Equipment Reserve Fund cover capital replacements, see CIP budget for details.

City of Roeland Park
Line Item Budget - 100 General Fund
102- Police Department

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
Police									
A	Salaries & Benefits								
102	5101	Salaries - Regular	837,021	889,587	872,478	978,488	1,015,300	1,055,910	1,098,145
102	5102	Salaries-Overtime	38,611	36,980	29,744	43,000	43,000	44,290	45,620
102	5104	Salaries - Part-time	64,456	22,931	17,680	25,413	26,250	27,040	27,850
	A	Salaries & Benefits Total	940,088	949,498	919,902	1,046,901	1,084,550	1,127,240	1,171,615
B	Contracted Services								
102	5202	Telephone	6,527	7,594	6,804	8,000	8,000	8,000	8,000
102	5203	Printing & Advertising	-	150	-	200	200	200	200
102	5205	Postage & Mailing Permits	70	-	-	100	100	100	100
102	5206	Travel Expense & Training	6,532	3,293	4,008	8,000	8,000	8,000	8,000
102	5207	Medical Expense & Drug Testing	595	733	662	1,000	1,000	1,000	1,000
102	5210	Maintenance & Repair Building	21	70	172	200	200	200	200
102	5211	Maintenace & Repair Equipment	686	1,586	1,038	3,000	3,000	3,000	3,000
102	5214	Other Contracted Services	12,596	26,127	20,643	25,700	30,600	31,520	32,465
102	5219	Meeting Expense	28	-	-	50	200	50	50
102	5224	Laundry Service	1,518	133	1,976	2,000	2,000	2,000	2,000
102	5225	Mental Health Corresponder	8,014	2,498	17,954	18,800	38,000	39,140	40,315
102	5236	Community Policing	315	21,434	-	500	500	500	500
102	5238	Animal Control	33,100	(169)	31,500	33,269	34,265	35,295	36,355
102	5250	Insurance & Surety Bonds	-	31,500	225	150	150	150	150
102	5254	Miscellaneous Charges	-	75	148	150	150	150	150
102	5260	Vehicle Maintenance	20,869	128	27,571	15,000	15,000	15,000	15,000
102	5265	Computer System R&M	-	20,862	-	-	-	-	-
102	5267	Employee Related Expenses			572	-			
102	5266	Computer Software	1,125	1,125	1,500	1,500	1,500	1,500	1,500
	B	Contracted Services Total	91,997	117,140	114,773	117,619	142,865	145,805	148,985
C	Commodities								
102	5301	Office Supplies	50	172	621	200	200	200	200
102	5302	Motor Fuels & Lubricants	25,134	16,781	25,692	28,000	28,280	28,565	28,850
102	5305	Dues, Subscriptions, & Books	1,017	853	913	1,065	1,065	1,065	1,065
102	5306	Materials	34	-	438	500	500	500	500
102	5307	Other Commodities	1,350	3,363	1,434	1,350	1,350	1,350	1,350
102	5308	Clothing & Uniforms	12,830	11,387	9,288	10,000	10,000	10,000	10,000
102	5309	Amunition	-	1,518	2,382	2,500	5,000	2,500	2,500
102	5310	Training Supplies	-	-	-	500	500	500	500
	C	Commodities Total	40,415	34,074	40,768	44,115	46,895	44,680	44,965
T	Transfers								
102	5825	Transfer to Equip Reserve Fund	70,320	28,242	107,367	261,495	119,625	82,955	75,900
	T	Transfers Total	70,320	28,242	107,367	261,495	119,625	82,955	75,900
Total Police			1,142,821	1,128,954	1,182,810	1,470,130	1,393,935	1,400,680	1,441,465

Notes:

* Starting in 2020, the Police Department contracted with Lexipol to provide policy review consultation services.

*Transfers to the Equipment Reserve Fund cover planned Police Department Equipment replacements. See CIP for more detail.

City of Roeland Park
Line Item Budget- 100 General Fund
103- Municipal Court Department

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
	A	Salaries & Benefits							
103	5101	Salaries - Regular	45,940	44,144	39,325	44,968	48,000	49,920	51,915
103	5102	Salaries-Overtime	1,191	1,747	2,101	5,000	1,400	1,400	1,400
103	5108	Salaries - Judge	15,000	15,655	-	-	-	-	-
103	5109	Salaries - Prosecutor	12,500	12,930	-	-	-	-	0
	A	Salaries & Benefits Total	74,631	74,476	41,426	49,968	49,400	51,320	53,315
	B	Contracted Services							
103	5202	Telephone	-	-	-	-	-	-	0
103	5203	Printing & Advertising	-	-	-	125	125	125	125
103	5206	Travel Expense & Training	-	100	299	500	500	500	500
103	5209	Professional Services	5,274	2,865	7,325	7,000	7,000	7,000	7,000
103	5211	Maintenance & Repair Equipment	-	-	-	-	-	-	0
103	5214	Other Contractual Services	-	98	31,000	31,000	31,620	32,250	32,895
103	5219	Meeting Expense	-	-	-	100	100	100	100
103	5227	Prisoner Care	5,250	1,700	2,795	6,000	6,000	6,000	6,000
103	5228	Fees Due State of Kansas	25,725	19,856	11,268	17,734	17,170	17,340	17,515
103	5242	Restitution	-	1,371	1,451				
103	5250	Insurance & Surety Bonds	-	75	-	25	25	25	25
103	5254	Miscellaneous Charges	-	-	-	-	-	-	0
103	5266	Computer Software	3,369	6,071	15,800	12,100	12,100	12,100	12,100
103	5269	Alcohol / Drug State Fees	-	-	-	-	-	-	0
	B	Contracted Services Total	39,618	32,136	69,938	74,584	74,640	75,440	76,260
	C	Commodities							
103	5301	Office Supplies	-	191	-	-	50	50	50
103	5305	Dues, Subscriptions, & Books	200	511	25	300	300	300	300
103	5308	Clothing & Uniforms	40	-	-	50	50	50	250
	C	Commodities Total	240	702	25	350	400	400	600
	E	Capital Outlay							
103	5403	Office Equipment		846	-	-			
103	5410	Technology Upgrades	24,661	43,489	-	-	-	-	0
	E	Capital Outlay Total	24,661	44,335	-	-	-	-	-
Total Court			139,150	151,649	111,389	124,902	124,440	127,160	130,175

Notes:

*2020 included the implementation of the new Incode court software, which marks the second year of payments for total implmentation.

City of Roeland Park
Line Item Budget - 100 General Fund
104- Neighborhood Services Department

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
Neighborhood Services									
A Salaries & Benefits									
104	5101	Salaries - Regular	109,623	112,954	114,818	125,600	132,000	137,280	142,770
104	5102	Salaries-Overtime	21	1	-	500	500	500	500
	A	Salaries & Benefits Total	<u>109,644</u>	<u>112,955</u>	<u>114,818</u>	<u>126,100</u>	<u>132,500</u>	<u>137,780</u>	<u>143,270</u>
B Contracted Services									
104	5202	Telephone	1,680	1,600	1,350	1,680	1,680	1,680	1,680
104	5203	Printing & Advertising	-	-	-	500	500	500	500
104	5206	Travel Expense & Training	535	51	60	1,100	1,100	1,100	1,100
0	5207	Medical & Drug Testing	-	-	-	-	-	-	-
104	5214	Other Contracted Services	-	5,150	-	5,500	5,500	5,500	5,500
104	5219	Meeting Expense	111	-	-	200	200	200	200
104	5260	Vehicle Maintenance	101	-	482	1,000	1,000	1,000	1,000
	B	Contracted Services Total	<u>2,428</u>	<u>6,802</u>	<u>1,892</u>	<u>9,980</u>	<u>9,980</u>	<u>9,980</u>	<u>9,980</u>
C Commodities									
104	5301	Office Supplies	-	-	-	-	-	-	-
104	5302	Motor Fuels & Lubricants	360	391	510	300	-	-	-
104	5305	Dues, Subscriptions, & Books	765	60	416	1,350	500	500	500
104	5308	Clothing & Uniforms	-	-	-	300	300	300	300
	C	Commodities Total	<u>1,125</u>	<u>451</u>	<u>926</u>	<u>1,950</u>	<u>800</u>	<u>800</u>	<u>800</u>
E Capital Outlay									
104	5403	Office Equipment	131	1,198	-	-	-	-	-
	E	Capital Outlay Total	<u>131</u>	<u>1,198</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
T Transfers									
104	5825	Transfer to Equip Reserve Fund	-	-	30,000	10,000	-	-	-
	T	Transfers Total	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Neighborhood Services			<u>113,328</u>	<u>121,405</u>	<u>147,636</u>	<u>148,030</u>	<u>143,280</u>	<u>148,560</u>	<u>154,050</u>

Notes:

*2021 includes the Objective of purchasing used all-electric vehicles for the code enforcement officer and building official.

City of Roeland Park
Line Item Budget - 100 General Fund
105- Administration Department

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
Administration									
A Salaries & Benefits									
105	5101	Salaries - Regular	262,089	268,734	275,275	299,064	314,000	326,560	339,620
105	5102	Salaries-Overtime	-	-	-	-	-	-	-
105	5104	Salaries - Part-time	38,300	39,550	40,891	43,968	47,000	48,880	50,835
105	5107	Salaries - Intern	-	7,692	14,419	12,000	13,000	13,000	13,000
A Salaries & Benefits Total			<u>300,389</u>	<u>315,976</u>	<u>330,585</u>	<u>355,032</u>	<u>374,000</u>	<u>388,440</u>	<u>403,455</u>
B Contracted Services									
105	5202	Telephone	1,920	1,920	1,890	1,920	1,920	1,920	1,920
105	5203	Printing & Advertising	-	-	13	-	-	-	-
105	5205	Postage & Mailing Permits	-	-	-	-	-	-	-
105	5206	Travel Expense & Training	5,346	1,851	4,485	9,100	4,300	4,300	4,300
105	5207	Medical Expense & Drug Testing	-	-	71	-	-	-	-
105	5214	Other Contracted Services	1,361	1,160	1,913	2,453	2,500	2,550	2,600
105	5219	Meeting Expense	-	-	-	-	-	-	-
105	5226	Car Allowance	5,400	5,400	5,400	5,400	5,400	5,400	5,400
105	5250	Insurance & Surety Bonds	-	-	-	-	-	-	-
105	5254	Miscellaneous Charges	-	-	-	-	-	-	-
B Contracted Services Total			<u>14,027</u>	<u>10,331</u>	<u>13,772</u>	<u>18,873</u>	<u>14,120</u>	<u>14,170</u>	<u>14,220</u>
C Commodities									
	5301	Office Supplies	11	-	-	-	-	-	-
105	5305	Dues, Subscriptions, & Books	1,326	2,064	1,550	2,590	2,590	2,590	2,590
105	5308	Clothing & Uniforms	-	72	-	-	500	500	500
C Commodities Total			<u>1,337</u>	<u>2,136</u>	<u>1,550</u>	<u>2,590</u>	<u>3,090</u>	<u>3,090</u>	<u>3,090</u>
E Capital Outlay									
105	5403	Office Equipment	-	-	-	175	-	-	-
E Capital Outlay Total			<u>-</u>	<u>-</u>	<u>-</u>	<u>175</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Administration			<u>315,753</u>	<u>328,443</u>	<u>345,907</u>	<u>376,670</u>	<u>391,210</u>	<u>405,700</u>	<u>420,765</u>

Notes:

*Salaries include two part-time Administrative Assistants and one part-time management intern enrolled in an MPA program.

*No significant changes to the Administration Department.

City of Roeland Park
Line Item Budget - 100 General Fund
106- Public Works Department

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
	A	Salaries & Benefits							
106	5101	Salaries - Regular	224,060	286,109	334,462.00	289,409	336,635	350,100	364,105
106	5102	Salaries-Overtime	9,662	8,032	7,466.00	9,734	9,500	9,880	10,275
106	5107	Intern	-	-	-	-	7,500	7,500	7,500
	A	Salaries & Benefits Total	<u>233,722</u>	<u>294,141</u>	<u>341,928</u>	<u>299,143</u>	<u>353,635</u>	<u>367,480</u>	<u>381,880</u>
	B	Contracted Services							
106	5201	Electric	8,237	7,543	21,386	9,090	9,270	9,455	9,645
106	5202	Telephone	2,047	2,075	2,160	2,075	2,075	2,075	2,075
106	5203	Printing & Advertising	375	224	191	800	300	300	300
106	5206	Travel Expense & Training	4,130	2,785	17	8,000	8,000	8,000	8,000
106	5207	Medical Expense & Drug Testing	786	2,334	315	800	800	800	800
106	5210	Maintenance & Repair Building	2,295	6,569	10,108	3,500	3,500	3,500	3,500
106	5211	Maintenace & Repair Equipment	26,175	28,229	31,585	30,000	30,000	30,000	30,000
106	5214	Other Contracted Services	34,329	30,243	37,512	39,000	38,000	38,000	38,000
106	5219	Meeting Expense	40	320	335	300	300	300	300
106	5240	Equipment Rental	-	-	3,197	4,000	4,000	4,000	4,000
106	5259	Traffic Control Signs	1,531	2,458	1,773	10,000	10,000	10,000	3,000
106	5260	Vehicle Maintenance	2,147	1,340	5,745	7,500	7,500	7,500	7,500
106	5262	Grounds Maintenance	15,193	-	-	-	-	-	-
106	5263	Tree Maintenance	45,482	35,360	46,792	46,000	46,000	46,000	46,000
106	5266	Computer Software	400	400	400	400	400	400	400
106	5287	Water	7,128	6,067	5,867	6,250	6,375	6,505	6,635
106	5288	Waste Water	2,528	2,544	1,295	2,750	2,805	2,860	2,915
106	5289	Natural Gas	3,861	4,351	6,106	6,100	6,220	6,345	6,470
106	5290	Street Light Electric	20,120	20,313	22,232	21,350	21,775	22,210	22,655
	B	Contracted Services Total	<u>176,805</u>	<u>153,155</u>	<u>197,016</u>	<u>197,915</u>	<u>197,320</u>	<u>198,250</u>	<u>192,195</u>
	C	Commodities							
106	5302	Motor Fuels & Lubricants	16,515	14,638	14,946	20,000	20,075	21,080	22,135
106	5304	Janitorial Supplies	176	1,080	835	750	750	750	750
106	5305	Dues, Subscriptions, & Books	720	783	760	800	800	800	800
106	5306	Materials	3,488	2,474	3,568	4,500	4,500	4,500	4,500
106	5308	Clothing & Uniforms	4,757	3,884	3,619	4,000	4,000	4,000	4,000
106	5318	Tools	1,222	2,759	2,599	2,500	2,500	2,500	2,500
106	5319	Rain Barrel Reimbursement	-	150	1,268	100	100	100	100
	C	Commodities Total	<u>26,878</u>	<u>25,769</u>	<u>27,595</u>	<u>32,650</u>	<u>32,725</u>	<u>33,730</u>	<u>34,785</u>
	E	Capital Outlay							
106	5403	Office Equipment	96	1,408	-	1,500	1,500	1,500	1,500
106	5421	Maintenance Streets-contract	211,018	190,612	151,989	212,000	213,000	214,000	215,000
106	5425	Other Capital Outlay	10,324	272	3,174	3,000	3,000	3,000	3,000
	E	Capital Outlay Total	<u>221,438</u>	<u>192,292</u>	<u>155,163</u>	<u>216,500</u>	<u>217,500</u>	<u>218,500</u>	<u>219,500</u>
	T	Transfers							
106	5825	Transfer to Equip Reserve Fund	24,200	12,500	74,000	8,000	60,000	56,000	-
	T	Transfers Total	<u>24,200</u>	<u>12,500</u>	<u>74,000</u>	<u>8,000</u>	<u>60,000</u>	<u>56,000</u>	<u>-</u>
		Total Public Works	<u>683,043</u>	<u>677,857</u>	<u>795,702</u>	<u>754,208</u>	<u>861,180</u>	<u>873,960</u>	<u>828,360</u>

Notes:

* Snow removal and street repair wages are charged to the Combined Special Street and Highway Fund.

* Leaf collection wages are charged to the Solid Waste Department.

*The 2021 Budget includes GPS devices for Public Works vehicles, an Objective.

*Transfers to the Equipment Reserve Fund reflect equipment and vehicle replacements and improvements. See CIP for more detail.

City of Roeland Park
Line Item Budget - 100 General Fund
107- Employee Benefits Department

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
Employee Benefits									
A	Salaries & Benefits								
107	5122	FICA City Contribution	135,968	149,953	155,796	179,092	190,000	197,600	205,505
107	5123	KPERS City Contribution	84,505	96,202	92,789	102,629	109,000	113,360	117,895
107	5124	Ks Unemployment Insurance	1,391	1,798	1,922	42,000	36,000	37,440	38,940
107	5125	Worker's Compensation	48,194	28,706	49,966	60,000	78,500	81,640	84,905
107	5126	Health/Dental/Vision Insurance	359,209	449,410	416,500	456,000	460,000	492,200	526,654
107	5127	Health Savings Account	46,012	45,335	36,924	50,000	55,000	55,000	55,000
107	5128	401A City Contribution	6,940	7,175	7,555	7,815	8,500	8,840	9,195
107	5130	City Paid Life/ST Disability	7,718	8,261	10,198	10,900	11,000	10,900	11,000
107	5131	KP&F City Contribution	183,233	179,102	180,038	223,836	231,000	240,240	249,850
107	5133	Wellness Incentive	-	300	-	2,000	2,000	2,000	2,000
A	Salaries & Benefits Total		873,171	966,243	951,688	1,134,272	1,181,000	1,239,220	1,300,944
Total Employee Benefits			873,171	966,243	951,688	1,134,272	1,181,000	1,239,220	1,300,944

Notes:

*The City's employee benefit plan year runs from July 1 - June 30 annually. The 2022 Budget reflects the known increase in employee benefits in the first half of 2022 (which is known, plus an estimated 7% plan increase in the second half of the year.

* KPF pension rate will increase in 2022 by a percentage point and KPERS will decrease by a half a percentage point.

*The City's work comp insurance experience mod went from 0.85 to 1.23 from 2020 to 2021 due to injuries in the police department.

City of Roeland Park
Line Item Budget - 100 General Fund
108- Governing Body Department

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
City Council									
A Salaries & Benefits									
108	5103	Salaries - Elected Officials	45,645	46,920	46,920	46,920	46,920	46,920	46,920
A Salaries & Benefits Total			45,645	46,920	46,920	46,920	46,920	46,920	46,920
B Contracted Services									
108	5203	Printing & Advertising	-	-		-	-	-	-
108	5206	Travel Expense & Training	2,500	4,626	2,658	7,700	7,700	7,700	7,700
108	5214	Other Contractual Services	-	-	6,590	7,500	-	-	-
108	5251	Mayor Expenses	900	290	-	1,000	1,000	1,000	1,000
108	5276	Conference & Seminars	-	-	-	-	-	-	-
B Contracted Services Total			3,400	4,916	9,248	16,200	8,700	8,700	8,700
					-				
C Commodities					-				
108	5305	Dues, Subscriptions, & Books	459	435	390	810	810	810	810
C Commodities Total			459	435	390	810	810	810	810
Total City Council			49,504	52,271	56,558	63,930	56,430	56,430	56,430

Notes:

City of Roeland Park
Line Item Budget - 100 General Fund
110- Parks & Recreation Department

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
Parks & Recreation									
A Salaries & Benefits									
110	5101	Salaries - Regular		63,857	66,322	75,968	76,000	79,040	82,200
110	5102	Salaries - Overtime		-	-	-	-	-	-
110	5104	Salaries - Part-time		-	-	7,410	13,680	13,680	24,000
A Salaries & Benefits Total			-	63,857	66,322	83,378	89,680	92,720	106,200
B Contracted Services									
110	5202	Telephone		330	360	360	360	360	360
110	5203	Printing & Advertising		1,657	-	-	-	-	-
110	5206	Travel and Training		35	-	1,500	1,500	1,500	1,500
110	5211	Maintenace & Repair Equipment		-	-	-	-	-	-
110	5214	Other Contractual Services		-	203	-	-	-	-
110	5240	Equipment Rental		-	-	-	-	-	-
110	5241	Community Garden		1,000	924	1,000	1,000	1,000	1,000
110	5262	Grounds Maintenance		22,184	24,559	24,000	24,000	24,000	24,000
B Contracted Services Total				25,206	26,046	26,860	26,860	26,860	26,860
C Commodities									
110	5302	Motor Fuels & Lubricants		-	-	500	500	500	500
110	5825	Transfer to Equip Reserve Fund		-	-	-	-	-	-
C Commodities Total				-	-	500	500	500	500
Total Parks & Recreation				89,063	92,368	110,738	117,040	120,080	133,560

Notes:

*The Parks and Recreation department was created in 2020 after the decision to hire a Parks & Rec Superintendent and better account for expenditures.

City of Roeland Park
Line Item Budget - 100 General Fund
115- Solid Waste Department

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
		Solid Waste							
	A	Salaries & Benefits							
115	5101	Salaries - Regular	6,609	2,276	12,001	12,500	13,000	13,520	14,060
	5102	Salaries - Overtime	3,285	572	-	-	-	-	-
	A	Salaries & Benefits Total	9,893	2,848	12,001	12,500	13,000	13,520	14,060
					-				
	B	Contracted Services			-				
	5203	Printing & Advertising	1,103	-	-	-	-	-	-
115	5211	Maintenace & Repair Equipment	1,599	-	1,635	9,500	9,500	9,500	9,500
115	5235	Disposal Fees	15,517	19,935	13,971	12,000	15,000	15,450	15,915
115	5240	Equipment Rental	-	-	-	500	500	500	500
115	5271	Compost Bin Rebate Program	530	940	150	1,000	1,000	1,000	1,000
115	5272	Solid Waste Contract	518,557	521,711	573,182	545,190	651,741	663,517	675,487
	B	Contracted Services Total	537,306	542,586	588,938	568,190	677,741	689,967	702,402
					-				
	C	Commodities			-				
115	5302	Motor Fuels & Lubricants	2,716	855	440	3,000	3,090	3,185	3,280
115	5825	Transfer to Equip Reserve Fund	-	-	-	-	-	-	-
	C	Commodities Total	2,716	855	440	3,000	3,090	3,185	3,280
		Total Solid Waste	549,915	546,289	601,379	583,690	693,831	706,672	719,742

Notes:

*Public Works Department personnel costs for the leaf collection service are accounted for in this department. Those costs are not included in the solid waste assessment.

*The solid waste contract with WCA was renewed in 2020 for five years with the option of two one-year renewals. A \$.35/month annual rate increase is reflected in out years.

General Fund Summary:

Total General Fund Expenditures	5,755,593	6,081,985	5,835,901	6,416,392	6,664,344	6,852,071	6,866,486
Ending Fund Balance	<u>2,605,523</u>	<u>2,685,403</u>	<u>3,002,550</u>	<u>2,915,743</u>	<u>2,878,834</u>	<u>2,900,908</u>	<u>2,946,042</u>
<i>Change In Ending Fund Balance</i>	5,646	79,992	317,147	(86,807)	(36,909)	22,074	45,134
<i>25% of Annual Operating Expenses (Reserve Benchmark)</i>	1,099,708	1,191,042	1,145,597	1,294,206	1,381,501	1,401,442	1,446,558
<i>Reserve For Loss of Wal Mart</i>	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000
<i>Ending Fund Balance In Excess of Wal Mart Reserve and 25% of Operating Expense Reserve</i>	95,815	(53,536)	370,792	211,537	87,333	89,466	89,484
<i>Operating Expenses</i>	4,398,833	4,764,168	4,582,389	5,176,822	5,526,003	5,605,770	5,786,230
<i>Unrestricted Ending Fund Balance as a % of Annual Operating Expenses</i>	27%	24%	33%	29%	27%	27%	27%

City of Roeland Park
Line Item Budget - 100 General Fund
109- Special Law Enforcement Funds

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
109	4010	Beginning Fund Balance	\$ 16,616	\$ 18,656	\$ 18,495	\$ 24,204	\$ 21,204	\$ 12,384	\$ 6,564
Other									
109	4432	Spec. Law Enforcement Revenues	3,850	9,420	\$ 25,790	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
109	4433	K9 Contributions	100	75	3,540	-	-	-	-
Other Total			3,950	9,495	\$ 29,330	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Total Revenues			\$ 3,950	\$ 9,495	\$ 29,330	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Total Resources			\$ 20,566	\$ 28,151	\$ 47,825	\$ 25,204	\$ 22,204	\$ 13,384	\$ 7,564
Expenditures									
	C	Commodities							
109	5316	K9 Expenses	699	601	2,056	1,000	6,820	6,820	6,820
109	5317	Special Law Enforcement Expenses	1,211	9,055	21,565	3,000	3,000	0	0
Commodities Total			1,910	9,656	23,621	4,000	9,820	6,820	6,820
Total Expenditures			1,910	9,656	23,621	4,000	9,820	6,820	6,820
109	Ending Fund Balance		\$ 18,656	\$ 18,495	\$ 24,204	\$ 21,204	\$ 12,384	\$ 6,564	\$ 744

Notes:

*Special Law Enforcement Funds are restricted for police equipment. Resources come from state forfeitures and seizures within Roeland Park.

City of Roeland Park
Line Item Budget- 200 Debt Service Fund

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
200	4010	Beginning Fund Balance	\$ 131,776	\$ 96,946	\$ 133,881	\$ 108,273	\$ 110,923	\$ 76,294	\$ 110,923

City of Roeland Park
Line Item Budget- 200 Debt Service Fund

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
200	5630	Bond Principal - 2011-1	-	-	-	-	-	-	-
200	5631	Bond Interest - 2011-1	-	-	-	-	-	-	-
200	5644	Principal Bonds - 2012-1	200,000	205,000	205,000	215,000	220,000	-	-
200	5645	Interest Bonds - 2012-1	21,717	18,318	14,423	10,118	5,280	-	-
	E	Debt Service Total	761,027	1,367,099	576,976	581,870	580,983	359,203	357,168
	N	Non-Expenditures Appropriation							
200	5751	TIF Fund Expenditure	-	-	-	0	19,880	13,500	3,165
	N	Non-Appropriation Expenditures Total	-	-	-	0	19,880	13,500	3,165
		Total Expenditures	763,377	1,367,099	576,976	584,970	603,963	375,803	363,433
200		Ending Fund Balance	\$ 96,946	\$ 133,881	\$ 108,273	\$ 110,923	\$ 76,294	\$ 56,645	\$ 43,843
Reserve Benchmark = 10% to 15% of Total Annual Debt Service			13%	10%	19%	19%	13%	16%	12%

* In 2024 \$140,000 in Property Tax Revenue is being moved from the Debt Service Fund to the General Fund due to the significant decline in debt service.

* The fund balance policy states that the Bond & Interest Fund will maintain reserves between 10%-15% of annual principal and interest payments.

*The City issued the 2020-1 bonds in FY 2020 to pay a portion of the R Park and aquatic center improvements. In addition to the \$1.25 million in new debt, the issuance called the 2010-1 and 2011-2 debt issuances which will save the City \$53,790 in interest over the life of these bonds.

*The City retired the 2014-1 bonds in FY 2020.

City of Roeland Park
Line Item Budget- 220 Aquatic Center Fund

				2022						
				2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
220	Beginning Fund Balance			\$ -	\$ 189,116	\$ 177,377	\$ 280,150	\$ 186,639	\$ 186,639	\$ 186,639
Program Fees										
220	4274	Daily Admissions		24,392	-	29,263	33,000	36,300	36,665	37,030
220	4275	Program Fees-Season Pass			-	29,525	33,000	36,300	36,665	37,030
220	4276	Superpass		15,810	-	-	2,500	2,500	2,500	2,500
220	4277	Daily Participation Fees		90,041	-	23,803	25,000	27,500	27,775	28,055
220	4278	Advertising Sponsorship		-	-	-	2,000	2,000	2,000	2,000
220	4279	Facility Rental		707	-	890	2,500	2,500	2,500	2,500
220	4280	Swim Lessons			-	-	5,000	14,000	14,000	14,000
220	4281	Swim Team			-	363	-	9,500	9,500	9,500
220	4282	Water Aerobics			-	-	-			
220	4290	Concession Revenue		10,763	-	11,126	12,000	13,000	13,000	13,000
220	4291	Retail Sales - Taxable		81	-	-	200	200	200	200
220	4292	Taxable Sales Discounts (contract)		(4)	-	-	-	-	-	-
Total Program Fees				141,789	-	94,970	115,200	143,800	144,805	145,815
Intergovernmental										
220	4155	CDBG Grant		-	1,518	-	-	-	-	-
Total Intergovernmental				-	1,518	-	-	-	-	-
Interest										
220	4510..4512	Interest on Investment		2,167	-	1,490	2,081	2,800	2,800	2,800
Total Interest				2,167	-	1,490	2,081	2,800	2,800	2,800
Transfer-In										
220	4840	Transfer from the General Fund		420,000	60,000	262,500	180,000	435,271	255,046	239,806
220	4843	Transfer from Equip Reserve Fund		131,391	-	-	-	-	-	-
TOTAL Transfers-In				551,391	60,000	262,500	180,000	435,271	255,046	239,806
Total Revenues				695,347	61,518	358,960	297,281	581,871	402,651	388,421
A Salaries										
220	5101	Full Time Salaries		44,669	14,534	13,910	13,450	17,200	17,890	18,605
220	5102	Overtime		307	38	3,670	600	600	600	600
220	5104	Part Time Salaries		128,325	-	113,363	127,000	180,000	185,400	190,960
220	5126	Benefits (includes medical premium)		2,023	-	-	-	-	-	-
220	5120	Cell phone allowance		254	-	-	120	120	120	120
A Salaries Total				175,578	14,572	130,943	141,170	197,920	204,010	210,285
B Contracted Services										
220	5201	Electric		20,230	5,631	11,548	13,000	13,130	13,260	13,395
220	5202	Telephone		2,750	-	-	600	600	600	600
220	5203	Printing and Advertising		1,845		851	1,500	1,500	1,500	1,500
220	5205	Postage		-		-	1,000	1,000	1,000	1,000
220	5206	Travel & Training		2,793	325	2,265	2,000	2,000	2,000	2,000
220	5207	Medical Expense & Drug Testing		1,467		2,035	1,800	1,800	1,800	1,800
220	5209	Professional Services		2,073		788	5,500	5,500	5,500	5,500
220	5210	Maintenance & Repair of Bldg.		41,622	5,956	29,058	17,000	18,000	19,000	20,000
220	5211	Maintenance & Repair of Equip		-		5,945	7,500	15,000	15,000	15,000
220	5214	Other Contractual Services		11,752	516	5,317	8,491	8,491	8,491	8,491
220	5223	Pool Management Fee		106,032	7,000	-	-	-	-	-
220	5229	State fees, permits/Sales tax		355	785	920	1,000	1,000	1,000	1,000
220	5240	Rentals		-	-	-	3,200	3,200	3,200	3,200
220	5250	Insurance & Surety Bonds		-		-	-	-	-	-
220	5266	Computer Software		201	11,825	4,717	4,650	4,695	4,740	4,785
220	5287	Water		10,997	819	9,018	11,330	11,670	12,020	12,380
220	5288	Waste Water/Trash		15,634	858	12,955	15,000	15,450	15,915	16,390
220	5289	Natural Gas		3,880	1,275	2,898	3,500	3,605	3,715	3,825
B Contracted Services Total				221,631	34,990	88,315	97,071	106,641	108,741	110,866

City of Roeland Park
Line Item Budget- 220 Aquatic Center Fund

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
	C	Commodities							
220	5301	Office Supplies	674	500	95	1,000	1,000	1,000	1,000
220	5302	Motor Fuels and Lubricants	90	-	-	200	200	200	300
220	5304	Janitorial Supplies	2,537	492	1,733	1,500	1,500	1,500	1,500
220	3505	Dues, Subscriptions & Books	299	75	75	500	500	500	500
220	5306	Building Supplies and Materials	8,851	529	3,256	8,000	8,000	8,000	8,000
220	5307	Other Commodities	5,464	-	699	2,500	2,500	2,500	2,500
220	5308	Clothing/Uniforms	1,844	-	2,551	4,000	4,000	4,000	4,000
220	5311	Pool Equipment	934	-	562	2,000	3,000	3,325	3,325
220	5312	Grounds supplies and equipment	552	-	423	2,050	2,050	2,050	2,050
220	5313	Safety Supplies/Equip	-	-	2,075	2,500	2,500	2,500	2,500
220	5314	Operating Supplies/Personal Care		-	-	500	500	500	500
220	5318	Tools	-	41	17	200	200	200	200
220	5325	Concessions food and supplies	-	-	4,549	6,500	7,500	7,500	7,500
220	5326	Chemicals	16,212	-	10,933	13,000	13,260	13,525	13,795
220	5330	Aquatics Center Over/Under Reconciliation	-	-	(51)	-	-	-	-
	5801	Commodities	37,458	1,637	26,917	44,450	46,710	47,300	47,670
	D	Capital Outlay							
220	5403	Office Equipment	1,753	899	4,655	3,000	3,000	-	-
220	5404	Furnishings & Appliances		20,859	209	1,000	1,000	1,000	1,000
220	5442	Buildings and Pool Improvements	69,811	300	5,148	-	75,000	5,000	15,500
		Swim Lane Divider	-	-	-	1,600	1,600	1,600	1,600
		Heater/Blower	-	-					
		Light Pole Replacement	-	-					
		Pool Sandblasting/Deck painting	-	-					
		Bulkhead Repair	-	-					
		Pool Deck Caulking	-	-					
		Shade Structures	-	-					
		Install wireless at pool	-	-			-		
		Repaint main pool	-	-	-	-	150,000		
		Entrance ADA Improvements	-	-		101,000	-		
		Repaint main pool, vortex or slide pools							
		Starting Block Replacement						35,000	
		Lifeguard Stand Replacement	-	-	-	1,500	-	-	1,500
	D	Capital Outlay Total	71,564	22,058	10,012	108,100	230,600	42,600	19,600
		Total Expenditures	506,231	73,257	256,187	390,791	581,871	402,651	388,421
220		Ending Fund Balance	\$ 189,116	\$ 177,377	\$ 280,150	\$ 186,639	\$ 186,639	\$ 186,639	\$ 186,639
		Operating Income or (Loss)	(\$290,711)	(\$51,199)	(\$149,715)	(\$165,410)	(\$204,671)	(\$212,446)	(\$220,206)
		Fund Balance as a % of Operating Expenses	44%	346%	114%	66%	53%	52%	51%

Notes:

* The City does not have a reserve target for the Aquatic Center Fund, but the reserve balance is well above 25% of Operating Expenses.

*The Aquatic Center Fund was created in 2019 when the City took over ownership of the aquatic center from Johnson County Parks & Recreation.

*The operations and capital investment of the Aquatic Center will be subsidized by the General Fund on an annual basis in the form of a transfer.

*The City began major renovations to the Aquatic Center in 2020, those renovations will be complete prior to the 2021 season. See CIP section for details.

City of Roeland Park
Line Item Budget- 270 Combined Special Highway & Street Fund 27A

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
270	4010	Beginning Fund Balance	\$ 644,367	\$ 377,360	\$ 1,217,461	\$ 1,305,385	\$ 1,084,898	\$ 359,108	\$ 1,382,688
		Intergovernmental							
270	4110	City Sales & Use Tax	763,975	884,502	911,332	830,000	838,300	846,685	769,635
270	4135	County Courthouse Sales Tax	157,408	157,632	180,793	160,000	163,200	166,465	169,795
270	4140	Spec City/County Highway Fund	-	171,447	193,603	190,000	193,800	197,675	201,630
270	4155	CDBG Grant				151,000			
270	4150	CARS Funding	156,054	1,427,482	-	815,000	136,000	102,500	-
		Total Intergovernmental	1,077,437	2,641,062	1,285,728	2,146,000	1,331,300	1,313,325	1,141,060
		Interest							
270	4510..4512	Interest on Investment	10,447	5,774	491	9,980	16,275	5,385	20,740
		Total Interest	10,447	5,774	491	9,980	16,275	5,385	20,740
		Other							
270	4520	Other Sources		-	-	-	-	51,250	-
270	4530	Reimbursed Expense	64,380	-	-	60,000	-	-	-
		Total Other	64,380	-	-	-	-	51,250	-
		Transfers In							
270	4840	Transfer from General Fund	-	-	-	255,000	-	200,000	250,000
270	4843	Transfer from Equip Reserve Fund	-	91,563	-	-	-	-	-
270	4860	Transfer from Sp. Hwy Fund	-	322,953	-	-	-	-	-
		Total Transfers	-	414,516	-	255,000	-	200,000	250,000
		Total Revenues	1,152,264	3,061,352	1,286,219	2,410,980	1,347,575	1,569,960	1,411,800
	A	Salaries & Benefits							
250	5101	Salaries - Regular	-	67,000	5,253	72,467	75,365	78,380	81,515
	A	Salaries & Benefits Total	-	67,000	5,253	72,467	75,365	78,380	81,515
	B	Contracted Services							
270	5209	Professional Services	84,409.23	72,008	72,708	90,000	85,000	85,000	85,000
270	5214	Other Contracted Services	-	-	-	-	-	-	-
	B	Contracted Services Total	84,409	72,008	72,708	90,000	85,000	85,000	85,000
	C	Commodities							
250	5303	Sand and Salt	-	19,400	20,080	25,000	25,000	25,000	25,000
	C	Commodities Total	-	19,400	20,080	25,000	25,000	25,000	25,000
	E	Capital Outlay							
270	5430	Residential Street Reconstruction	484,481	52,915	824,029	199,000	1,314,000	-	
270	5454	Sidewalk Improvements	24,153	16,549	90,438	25,000	125,000	25,000	125,000
	5422	Street Light Replacement	-	-	97,940	90,000	10,000	10,000	10,000
	5457	CARS Roe 2020	192,974	1,639,630	-	-	-		
	5458	2018 CARS	191,931	-	-	-	-	-	
	5459	2019 CARS	156,323	-	-	-	-		
	5460	2022 CARS - 53rd St & Buena Vista	-	-	9,799	390,000	-		
	5461	2022 CARS - Johnson Drive	-	-	-	215,000	-		
	5462	2025 CARS- 55th b/t SMP & Roe	-	-	-			18,000	68,000
	5463	2022 CARS - Elledge b.t Roe Ln and 47th	-	-	78,048	1,361,000			
	5464	2024 CARS - Mission Rd. 47th-53rd	-	-	-	-	19,000	205,000	
	5465	RSRP- Nall from 51st to 58th	-	-	-	-		100,000	900,000
	5466	2023 CARS - 48th from Roe Lane to Roe Blvd	-	-	-	17,000	288,000	-	-
	5467	2023 CARS - 53rd from Mission to Chadwick	-	-	-	12,000	52,000	-	-
	5468	RSR- Nall from 51st to North End	-	-	-	-	-	-	-
	E	Capital Outlay Total	1,049,862	1,709,093	1,100,254	2,309,000	1,808,000	358,000	1,103,000
	T	Transfers							
270	5818	Transfer To Bond & Interest Fund	285,000	353,750	-	135,000	80,000	-	-
	T	Transfers Total	285,000	353,750	-	135,000	80,000	-	-
		Total Expenditures	1,419,271	2,221,251	1,198,295	2,631,467	2,073,365	546,380	1,294,515
270		Ending Fund Balance	\$ 377,360	\$ 1,217,461	\$ 1,305,385	\$ 1,084,898	\$ 359,108	\$ 1,382,688	\$ 1,499,973

Notes:

*The Special Street fund is funded by a 3/4 cent sales tax to provide for the maintenance and improvements of streets and sidewalks.

* In 2020 the street impact fee of \$91,563 paid by Sunflower for future improvements to Granda was transferred into this fund for future use.

*The City started to receive a share of the county courthouse sales tax in 2017 which is being used to support street projects in this fund. This sales tax sunsets in 2027.

*In 2017, the Council decided to fund capital projects on a pay-as-you go basis, however in 2020 Council elected to fund new Parks & Recreation improvements with debt.

All future capital shall be funded with reserves. As such the ending fund balances for capital funds will vary widely based on the capital projects planned annually.

City of Roeland Park

Line Item Budget - 290 Community Center Fund 27C

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
290	4010	Beginning Fund Balance	\$ 566,969	\$ 578,346	\$ 638,399	\$ 957,206	\$ 199,907	\$ 230,712	\$ 257,122
Intergovernmental									
290	4110	City Sales & Use Tax	190,993	221,125	227,833	205,000	207,050	209,120	190,090
		Grant	-	-	-	203,000	-	-	-
		Total Intergovernmental	190,993	221,125	227,833	408,000	207,050	209,120	190,090
Interest									
290	4511	Interest on Invested Assets	7,232	2,505	1,396	5,267	3,000	1,500	1,530
		Total Interest	7,232	2,505	1,396	5,267	3,000	1,500	1,530
Transfers									
	4840	Transfer from General Fund	-	-	289,500	-	-	-	-
		Total Transfers	-	-	289,500	-	-	-	-
Total Revenues			198,225	223,630	518,729	413,267	210,050	210,620	191,620
A Salaries & Benefits									
290	5101	Salaries - Regular	21,079	37,132	36,245	31,338	40,000	41,600	43,265
290	5102	Salaries - Overtime		842	52	1,400	1,425	1,480	1,540
290	5104	Salaries - Part-time	7,441	15,661	16,612	25,668	27,000	28,080	29,205
	A	Salaries & Benefits Total	28,520	53,635	52,909	58,406	68,425	71,160	74,010
B Contracted Services									
290	5202	Telephone	-	180	165	180	180	180	180
290	5206	Travel Expense & Training		201	135	-			
290	5207	Medical Expense & Drug Testing	382	703	50	-	-	-	-
290	5209	Professional Services	29,295	-	-	-	-	-	-
290	5210	Maintenance And Repair Building	11,682	14,083	8,727	15,000	15,000	15,000	15,000
290	5211	Maintenance & Repair Equipment	180	843	130	2,500	2,500	2,500	2,500
290	5214	Other Contracted Services	4,639	-	4,264	5,482	5,480	5,480	5,480
290	5250	Insurance & Surety Bonds	318	6,084	6,945	7,000	7,280	7,570	7,875
290	5255	JoCo Management Fee	52,105	32,265	54,607	44,529	45,420	46,330	47,255
290	5262	Grounds Maintenance	168	105	1,329	2,500	2,500	2,500	2,500
290	5264	Grounds Improvements	-	-	-	1,500	1,500	1,500	1,500
	B	Contracted Services Total	98,768	54,464	76,352	78,691	79,860	81,060	82,290
C Commodities									
290	5306	Materials	70	64	-	-	-	-	-
290	5307	Other Commodities	1,312	1,517	834	5,000	5,000	5,000	5,000
290	3808	Clothing & Uniforms	-	115	-	150	150	150	150
	C	Commodities Total	1,382	1,696	834	5,150	5,150	5,150	5,150
E Capital Outlay									
290	5425	Other Capital Outlay	46,834	31,953	45,964	853,500	-	-	-
	E	Capital Outlay Total	46,834	31,953	45,964	853,500	-	-	-
T Transfers									
290	5818	Transfer to General Fund	11,344	21,829	23,865	174,819	25,810	26,840	27,915
	T	Transfers Total	11,344	21,829	23,865	174,819	25,810	26,840	27,915
Total Expenditures			186,848	163,577	199,923	1,170,566	179,245	184,210	189,365
290		Ending Fund Balance	\$ 578,346	\$ 638,399	\$ 957,206	\$ 199,907	\$ 230,712	\$ 257,122	\$ 259,377

Notes:

*The Community Center Fund is supported by a 1/8 cent sales tax for the operation and maintenance of the facility.

*The ending fund will decrease significantly in 2021 as these reserves were accumulated in anticipation of completing parking/storm/ADA improvements.

*The transfer out to the General Fund is for employee benefits associated with the facility maintenance positions.

City of Roeland Park

Line Item Budget- 300 Special Infrastructure Fund 27D

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
300	4010	Beginning Fund Balance	1,075,705	1,596,275	1,589,564	1,424,029	1,285,029	305,974	858,144
		Intergovernmental							
300	4110	City Sales & Use Tax	381,988	442,251	797,053	800,000	808,000	816,080	741,815
300	4155	CDBG Grant	124,356	-	-	10,000	200,000	-	200,000
300	4158	SMAC	-	-	-	-	-	-	-
		Total Intergovernmental	<u>506,344</u>	<u>442,251</u>	<u>797,053</u>	<u>810,000</u>	<u>1,008,000</u>	<u>816,080</u>	<u>941,815</u>
		Other							
300	4161	Grants/Donations - Private	-	81,096	-	10,000	30,000	-	-
300	4791	Bond Proceeds	-	1,288,428	-	-	-	-	-
		Total Other	<u>-</u>	<u>1,369,524</u>	<u>-</u>	<u>10,000</u>	<u>30,000</u>	<u>-</u>	<u>-</u>
		Interest							
300	4511	Investment Income	14,718	2,514	1,783	3,000	19,275	4,590	12,870
		Total Interest	<u>14,718</u>	<u>2,514</u>	<u>1,783</u>	<u>3,000</u>	<u>19,275</u>	<u>4,590</u>	<u>12,870</u>
		Transfers In							
300	4840	Transfer From General Fund	550,000	685,600	203,183	300,000	-	240,000	250,000
		Total Transfers In	<u>550,000</u>	<u>685,600</u>	<u>203,183</u>	<u>300,000</u>	<u>-</u>	<u>240,000</u>	<u>250,000</u>
		Total Revenues	<u>1,071,062</u>	<u>2,499,889</u>	<u>1,002,019</u>	<u>1,123,000</u>	<u>1,057,275</u>	<u>1,060,670</u>	<u>1,204,685</u>
	B	Contracted Services							
300	5209	Professional Services	44,517	-	11,958	40,000	85,000	40,000	40,000
300	5231	Cost of issuance	-	41,081	-	-	-	-	-
300	5211	Maintenance & Repair Equipment	-	-	-	-	-	-	-
	B	Contracted Services Total	<u>44,517</u>	<u>41,081</u>	<u>11,958</u>	<u>40,000</u>	<u>85,000</u>	<u>40,000</u>	<u>40,000</u>
	D	Capital Outlay							
300	5246	In-House Street Maintenance	-	-	-	-	-	-	-
300	5421	Maintenance & Repair of Streets	160,031	121,231	126,725	235,000	225,000	225,000	235,000
300	5442	Building Improvements	-	-	384	-	-	-	-
300	5468	2020 Stormwater-57th and Roeland	-	177,336	535	-	-	-	-
300	5469	Stormwater Maintenance	43,010	-	19,739	-	100,000	-	100,000
300	5470	Park Maint/Infrastructure	78,436	14,419	36,609	47,000	36,330	118,500	40,000
300	5471	Tennis Court Replacement	-	-	-	-	-	-	-
300	5472	R Park Development Plan	72,642	1,323,813	19,932	700,000	90,000	-	-
300	5473	RPAC Improvements	5,756	826,150	908,042	-	-	-	-
300	5474	Marquee Signs	-	-	-	-	-	-	-
300	5475	Stairway	-	2,570	9,135	115,000	-	-	-
300	5476	Community Center Improvement	-	-	-	125,000	1,500,000	125,000	1,300,000
300	5498	CDBG Projects	146,100	-	-	-	-	-	-
300	5499	Mural on Retaining Wall	-	-	34,495	-	-	-	-
	D	Capital Outlay Total	<u>505,976</u>	<u>2,465,519</u>	<u>1,155,596</u>	<u>1,222,000</u>	<u>1,951,330</u>	<u>468,500</u>	<u>1,675,000</u>
		Total Expenditures	<u>550,493</u>	<u>2,506,600</u>	<u>1,167,554</u>	<u>1,262,000</u>	<u>2,036,330</u>	<u>508,500</u>	<u>1,715,000</u>
300		Ending Fund Balance	<u>\$ 1,596,275</u>	<u>\$ 1,589,564</u>	<u>\$ 1,424,029</u>	<u>\$ 1,285,029</u>	<u>\$ 305,974</u>	<u>\$ 858,144</u>	<u>\$ 347,829</u>

Notes:

*The Governing Body issued debt in 2020 to pay for significant improvements at R Park and the Aquatic Center (RPAC) in 2020 and 2021. The Special Infrastructure Fund is the resource for Parks & Recreation improvements and as such, the resources from the bond sale will be recorded and spent from this fund. For more details on the capital improvements budgeted, please see the capital budget.

*The Governing Body made the decision to transfer resources in excess of the City's stated goals for the General Fund fund balance to the Special Infrastructure Fund to help cash-fund capital projects. As the recipient of these transfers, this fund has gained additional flexibility to cover the cost of capital projects. Since the number of projects varies year to year, the ending fund balance can change dramatically from one year to the next. In addition, the amount transferred from the General Fund will vary year-to-year based upon resources available. In 2021, \$36,378 from Aldi's 1% for Art was transferred into this fund and used to support the 48th Street Mural and Aldi artistic staircase projects.

City of Roeland Park

Line Item Budget- 360 Equipment & Bldg. Reserve Fund

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
360	4010	Beginning Fund Balance	\$ 290,720	\$ 1,514,383	\$ 1,444,562	\$ 1,519,419	\$ 1,787,952	\$ 658,372	\$ 760,247
		Other							
360	4772	Leaf Program Reimbursement	-	-	-	-	-	-	-
360	4780	Sale of Assets	1,289,847	-	-	1,254,400	1,876,600	100,000	100,000
		Total Other	1,289,847	-	-	1,254,400	1,876,600	100,000	100,000
		Interest							
360	4511	Investment Income	7,047	-	3,059	5,133	26,820	9,875	11,405
		Total Interest	7,047	-	3,059	5,133	26,820	9,875	11,405
		Transfers							
360	4840	Transfer from General Fund	44,700	43,650	16,800	8,400	29,200	8,800	800
360	4841	Transfer from PD/GF	70,320	28,242	107,367	261,495	119,625	82,955	75,900
360	4842	Transfer from PW / GF	24,200	12,500	74,000	8,000	60,000	56,000	-
360	4844	Transfer from Neighborhood Services	-	-	30,000	10,000	-	-	-
		Total Transfers	139,220	84,392	228,167	287,895	208,825	147,755	76,700
		Total Revenues	1,436,114	84,392	231,226	1,547,428	2,112,245	257,630	188,105
	B	Contracted Services							
360	5209	Professional Services				15,000	-	-	-
360	5214	Other Contractual Services	-	-	32,301	-	-	-	-
	B	Contracted Services Total	-	-	32,301	15,000	-	-	-
	C	Commodities							
360	5315	Machinery & Auto Equipment	80,259	62,650	110,665	370,895	216,825	155,755	84,700
	C	Commodities Total	80,259	62,650	110,665	370,895	216,825	155,755	84,700
	D	Capital Outlay							
360	5442	Building Expense	800	-	13,403	893,000	3,025,000	-	-
	D	Capital Outlay Total	800	-	13,403	893,000	3,025,000	-	-
	N	Non-Expenditures Appropriation							
360	5705	Future CIP - PW	-	-	-	-	-	-	-
360	5707	Future CIP - Building Reserve	-	-	-	-	-	-	-
	N	Non-Appropriation Expenditures Total	-	-	-	-	-	-	-
	T	Transfers							
360	5801	Transfer of Funds	131,391	91,563	-	-	-	-	-
	T	Transfers Total	131,391	91,563	-	-	-	-	-
		Total Expenditures	212,450	154,213	156,369	1,278,895	3,241,825	155,755	84,700
360		Ending Fund Balance	\$ 1,514,383	\$ 1,444,562	\$ 1,519,419	\$ 1,787,952	\$ 658,372	\$ 760,247	\$ 863,652

Notes:

*The Equipment and Building Reserve Fund is a continuing capital fund that receives transfers to pay for capital equipment and building improvements.

*The \$1.2 million in land sale proceeds and \$91,563 of street impact fee received in 2019 from Sunflower Medical as part of land sale for northeast corner of Johnson and Roe; land sale proceeds anticipated to be used to purchase property for a new public works building. This expense is shown as a reserve as a new location has not been located.

* In 2020 the \$91,563 street impact fee collected in this fund from Sunflower was transferred to the 270 Special Street Fund for future use.

*The transfer of funds in 2019 is to the Aquatic Center Fund reflecting the reserves for facility maintenance that have accrued in this fund in support of the Aquatic Center.

City of Roeland Park

Line Item Budget- 370 TIF 1 - Bella Roe/Walmart

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
370	4010	Beginning Fund Balance	\$ 535,942	\$ 742,577	\$ 462,961	\$ 299,108	\$ 1,231,070	\$ 475,495	\$ (0)

Notes:

*After the debt for the development was retired in 2018, the resources from TIF 1 were directed to the Roe Boulevard improvement design and construction. Because this is a non-recurring capital expense, the ending fund balance fluctuates dramatically year-to-year. To complete the portion of the project associated with TIF 1, \$250,000 will be transferred from the General Fund in 2020 and the same amount will be transferred to the General Fund in 2021 after project completion.

*The Property Tax Reduction is meant to account for the possibility that property tax appeals from the big box stores will be successful and cause a reduction in the amount of TIF revenue received as a result. These estimates are generated by the Johnson County Appraiser's Office and are updated periodically. The appeals that have processed so far have been successful.

*Installation of a marquee sign was an objective in 2021 but not completed; funding moved to 2022.

*TIF 1 will expire May 18, 2024.

City of Roeland Park

Line Item Budget- 400 TDD#1 - Price Chopper

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
400	4010	Beginning Fund Balance	\$ (2,507,302)	\$ (2,245,286)	\$ (1,945,530)	\$ (1,917,629)	\$ (1,923,056)	\$ (1,920,916)	\$ (1,921,111)
		Sales Tax							
400	4110	City/County Sales & Use Tax	272,351	315,619	294,365	264,000	266,640	269,305	272,000
		Sales Tax Total	272,351	315,619	294,365	264,000	266,640	269,305	272,000
		Interest							
400	4510	Interest on Investment	803	202	6	573	500	500	500
		Total Interest	803	202	6	573	500	500	500
		Total Revenues	273,154	315,821	294,371	264,573	267,140	269,805	272,500
	B	Contracted Services							
400	5209	Professional Services	-	1,575	350	-	-	-	-
400	5214	Other Contracted Services	5,652	5,319	6,120	5,000	5,000	5,000	5,000
400	5281	Project Expense	-	-	-	-	-	-	-
	B	Contracted Services Total	5,652	6,894	6,470	5,000	5,000	5,000	5,000
	E	Debt Service							
400	5601	Bond Principal	-		252,797	255,000	250,000	255,000	255,000
400	5602	Bond Interest	5,486	9,171	7,203	10,000	10,000	10,000	10,000
	E	Debt Service Total	5,486	9,171	260,000	265,000	260,000	265,000	265,000
		Total Expenditures	11,138	16,065	266,470	270,000	265,000	270,000	270,000
400		Ending Fund Balance	\$ (2,245,286)	\$ (1,945,530)	\$ (1,917,629)	\$ (1,923,056)	\$ (1,920,916)	\$ (1,921,111)	\$ (1,918,611)

Notes:

*TDD #1 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

*The 1% sales tax imposed within TDD#1 expires 12/31/25, the district will be dissolved at that time as well.

*Revenues generated in the fund are turned over to the trustee. The negative fund balance indicates that the outstanding debt has been called and due upon receipt of

City of Roeland Park

Line Item Budget- 410 TDD#2 - Lowes

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
410	4010	Beginning Fund Balance	\$ (689,301)	\$ (568,527)	\$ (421,802)	\$ (407,668)	\$ (408,492)	\$ (408,012)	\$ (406,237)
		Sales Tax							
410	4110	City/County Sales & Use Tax	126,263	155,452	162,599	128,000	129,280	130,575	98,911
		Total Sales Tax	126,263	155,452	162,599	128,000	129,280	130,575	\$ 98,911
		Interest							
410	4510	Interest on Investment	241	80	3	176	200	200	\$ 200
		Total Interest	241	80	3	176	200	200	\$ 200
		Total Revenues	126,504	155,532	162,602	128,176	129,480	130,775	\$ 99,111
	B	Contracted Services							
410	5209	Professional Services	-	1,575	350	-	-	-	\$ -
410	5214	Other Contracted Services	3,389	3,050	4,119	5,000	5,000	5,000	\$ 5,000
410	5254	Miscellaneous Charges	-	-	-	-	-	-	\$ -
	B	Contracted Services Total	3,389	4,625	4,469	5,000	5,000	5,000	\$ 5,000
	E	Debt Service							
410	5601	Bond Principal			139,985	120,000	120,000	120,000	\$ 90,000
410	5602	Bond Interest	2,340	4,182	4,014	4,000	4,000	4,000	\$ 4,000
	E	Debt Service Total	2,340	4,182	143,999	124,000	124,000	124,000	\$ 94,000
		Total Expenditures	5,729	8,807	148,468	129,000	129,000	129,000	\$ 99,000
410		Ending Fund Balance	\$ (568,527)	\$ (421,802)	\$ (407,668)	\$ (408,492)	\$ (408,012)	\$ (406,237)	\$ (406,126)

Notes:

*TDD #2 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

*The .5% sales tax imposed within TDD#2 expires 12/31/25, the district will be dissolved at that time as well.

*Revenues generated in the fund are turned over to the trustee. The negative fund balance indicates the outstanding debt has been called.

City of Roeland Park

Line Item Budget- 420 CID #1 - RP Shopping Center

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
420	4010	Beginning Fund Balance	\$ 2,716,943	\$ 2,989,005	\$ 3,002,808	\$ 3,003,456	\$ 3,037,111	\$ 0	0
		Sales Tax							
420	4110	City/County Sales & Use Tax	224,926	84	-	-	-	-	-
		Total Sales Tax	224,926	84	-	-	-	-	-
		Interest							
420	4510..4512	Interest on Investment	47,136	13,719	648	33,655	45,555	-	-
		Total Interest	47,136	13,719	648	33,655	45,555	-	-
		Total Revenues	272,062	13,803	648	33,655	45,555	-	-
	B	Contracted Services							
420	5209	Professional Services	-	-	-	-	-	-	-
420	5215	City Attorney	-	-	-	-	45,000	-	-
	B	Contracted Services Total	-	-	-	-	45,000	-	-
	N	Non-Appropriation Expenditures							
420	5721	CID #1 Expenses	-	-	-	-	3,037,666	-	-
	N	Non-Appropriation Expenditures Total	-	-	-	-	3,037,666	-	-
		Total Expenditures	-	-	-	-	3,082,666	-	-
420		Ending Fund Balance	\$ 2,989,005	\$ 3,002,808	\$ 3,003,456	\$ 3,037,111	\$ 0	\$ 0	\$ 0

Notes:

*Funds from the CID are spent after the developer submits an application for reimbursement on an eligible expense. To date, the developer has not made a request to draw from these funds.

*The maximum available for reimbursement to the developer is \$3 million. After the fund accrued \$3 million in mid-2019, the City stopped collecting the 1% CID tax.

City of Roeland Park

Line Item Budget- 450 TIF 2D - City Hall

			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
450	4010	Beginning Fund Balance	\$ 363,579	\$ 167,935	\$ 27,597	\$ 24,027	\$ 0	\$ 0	\$ 0

Notes:

*Capital projects budgeted include a portion of the Roe Boulevard Redesign and construction, as well as the 2018 CARS project along Roe Parkway. In order to cover the cost of these projects, the TIF 2D fund transferred \$336,500 from the General Fund will be transferred to the General Fund in 2019 and 2020. In addition, the development plan includes improvements to City Hall which are programmed in 2020 (roof replacement) and 2021 (exterior lighting upgrades and ADA restroom improvements). Due to the timing of capital items, the fund balance fluctuates widely from one year to the next.

*The Property Tax Reduction is meant to account for the possibility that property tax appeals from the big box stores will be successful and cause a reduction in the amount of TIF revenue received as a result. These estimates are generated by the Johnson County Appraiser's Office and are updated periodically. The appeals that have processed so far have been successful.

*TIF 2D expires December 31, 2021.

City of Roeland Park

Line Item Budget- 510 TIF 3 Fund- Boulevard Apartments/The Rocks

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
510	4010	Beginning Fund Balance	\$ 8,725	\$ 290,614	\$ 621,839	\$ 831,578	\$ 1,118,651	\$ 890,493	\$ 14,233
		Taxes							
510	4730	Tax Increment Income	34,235	43,227	58,688	59,885	60,045	60,945	61,860
510	4731	Tax Increment Income 3A	243,947	286,987	294,797	299,222	295,017	299,440	303,930
		Total Taxes	<u>278,182</u>	<u>330,214</u>	<u>353,485</u>	<u>359,107</u>	<u>355,062</u>	<u>360,385</u>	<u>365,790</u>
		Interest							
510	4510..4512	Interest on Investment	5,555	2,411	646	3,966	16,780	13,355	215
		Total Interest	<u>5,555</u>	<u>2,411</u>	<u>646</u>	<u>3,966</u>	<u>16,780</u>	<u>13,355</u>	<u>215</u>
		Total Revenues	<u>283,737</u>	<u>332,625</u>	<u>354,131</u>	<u>363,073</u>	<u>371,842</u>	<u>373,740</u>	<u>366,005</u>
	B	Contracted Services							
510	5203	Printing & Advertising	814	1,248	312	1,000	1,000	1,000	1,000
510	5204	Legal Printing	293		-	-	-	-	-
510	5205	Postage & Mailing Permits	741	-	-	-	-	-	-
510	5209	Professional Services	-	-	-	-	-	-	-
510	5214	Other Contracted Services	-	152.00	-	-	-	-	-
510	5243	Contractual Reimbursement	-	-	-	-	-	-	-
	B	Contracted Services Total	<u>1,848</u>	<u>1,400</u>	<u>312</u>	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	D	Capital Outlay							
510	5244	General Contractor	-	-	120,000	-	-	-	-
510	5428	Roe Parkway Extension & Maint	-	-	24,080	75,000	600,000	1,250,000	409,396
		Capital Outlay Total	<u>-</u>	<u>-</u>	<u>144,080</u>	<u>75,000</u>	<u>600,000</u>	<u>1,250,000</u>	<u>409,396</u>
	T	Transfers							
510	5802	Transfer to General Fund	-	-	-	-	-	-	-
	T	Transfers Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		Total Expenditures	<u>1,848</u>	<u>1,400</u>	<u>144,392</u>	<u>76,000</u>	<u>600,000</u>	<u>1,250,000</u>	<u>409,396</u>
510		Ending Fund Balance	<u>\$ 290,614</u>	<u>\$ 621,839</u>	<u>\$ 831,578</u>	<u>\$ 1,118,651</u>	<u>\$ 890,493</u>	<u>\$ 14,233</u>	<u>\$ (29,158)</u>

Notes:

*TIF 3 expires May 17, 2025. The City recently decided to keep both project areas in place until the final expiration of the TIF district to complete additional work on the site to get it more shovel ready for sale to a future developer.

* The ending fund balances in this fund have varied significantly year-to-year due to the scheduling of capital projects. In FY 2018 most of the available resources were spent on the sanitary sewer installation, storm water detention and final grade and fill for the site. The City is working with Water One to extend the waterline into the site, while anticipated to take place in 2019, the project has been delayed and we anticipate work will be done in 2021. In addition, pending new development on the site, staff intends to program additional capital projects on the site such as reconstruction of Roe Parkway, and additional infrastructure improvements intended to improve the viability of The Rocks for development.

City of Roeland Park
Line Item Budget- 520 Property Owners Association

			2019	2020	2021	2022 Projected	2023 Budget	2024 Budget	2025 Budget
520	4010	Beginning Fund Balance	\$ 18,416	\$ 20,298	\$ 22,210	\$ 24,122	\$ 26,094	\$ 28,064	\$ 30,034
		Other							
520	4795	Miscellaneous	33,847	33,847	33,847	33,847	33,845	33,845	33,845
		Total Other	33,847	33,847	33,847	33,847	33,845	33,845	33,845
		Total Revenues	33,847	33,847	33,847	33,847	33,845	33,845	33,845
	B	Contracted Services							
520	5254	Miscellaneous Charges	90	60.00	60	-	-	-	-
520	5258	RPPOA Common Area Expenses	31,875	31,875	31,875	31,875	31,875	31,875	31,875
	B	Contracted Services Total	31,965	31,935	31,935	31,875	31,875	31,875	31,875
		Total Expenditures	31,965	31,935	31,935	31,875	31,875	31,875	31,875
520		Ending Fund Balance	\$ 20,298	\$ 22,210	\$ 24,122	\$ 26,094	\$ 28,064	\$ 30,034	\$ 32,004

Notes:

*The revenue in the Property Owner's Association fund are collected to cover the cost of maintaining the common areas and condominiums within City Hall. These fees are paid from the General Fund. The Property Owner's Association then issues a check to the City of Roeland Park to cover fees associated with maintenance of said common areas as all of these expenses are paid out of the City's General Fund. This process was established as part of condo minimizing City Hall space that is leased on the third floor. The condo minimizing also preserves the tax-exempt status of the space used for government purposes as well as space leased to non-profits.

*The fund is managed by a Board of Directors which is the City Council and is required to meet annually.

*The ending fund balance changes around 10% annually strictly due to the fact that the fund is very small and grows by \$2,000/year per the annual adopted budget and Association bylaws.

City of Roeland Park

Line Item Budget- 550 American Rescue Plan Act (ARPA) Fund

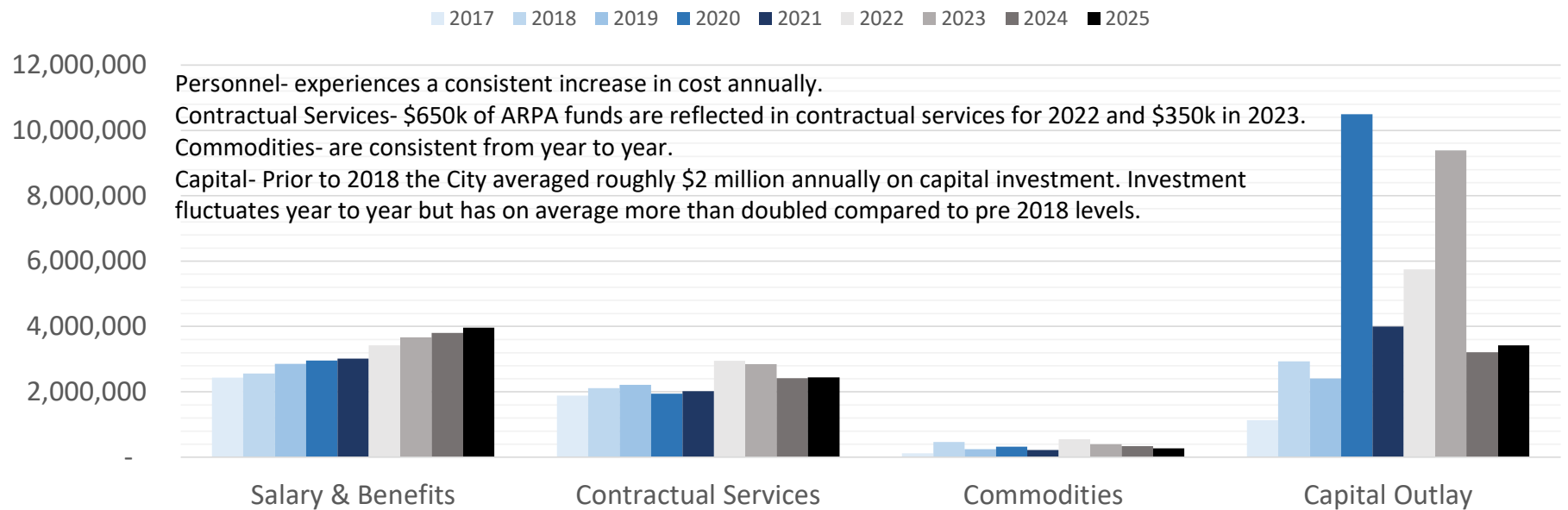
			2022						
			2019	2020	2021	Projected	2023 Budget	2024 Budget	2025 Budget
550	4010	Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 508,421	\$ 355,746	\$ -	\$ -
Other									
550	4159	Rescue Act Grant	-	-	510,325	510,325	-	-	-
Total Other			-	-	510,325	510,325	-	-	-
Total Revenues			-	-	510,325	510,325	-	-	-
B Contracted Services									
550	5209	Professional Services			1,060.00	5,000	2,500	-	-
550	5214	Other Contractual Services			844	144,000	144,000	-	-
550	5244	General Contractor	-	-	-	514,000	209,246	-	-
B Contracted Services Total			-	-	1,904	663,000	355,746	-	-
Total Expenditures			-	-	1,904	663,000	355,746	-	-
520	Ending Fund Balance		\$ -	\$ -	\$ 508,421	\$ 355,746	\$ -	\$ -	\$ -

Notes:

*ARPA resources will be accounted for in this fund. Resources can only be used in accordance with Federal guidelines which are still being rolled out in 2021. Resources must be encumbered by the end of 2024 and spent by the end of 2026.

*Conceptual budgets have been developed for 2022-2024, these will likely change as guidelines and programs are refined through the end of 2021.

Expenditure Trends by Category (actuals in blue/budget figures in gray)



City of Roeland Park, Kansas

Capital Improvement Plan

2022 thru 2031

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Aquatic Center												
Relace Main Pool Pump Strainers	16-Aqua-003					5,500						5,500
Pool Deck Caulking	17-Aqua-002			5,000								5,000
Repaint Main Pool	17-Aqua-003		150,000									150,000
Pool Shade Conopy Replacements	18-Aqua-002								3,000	2,000	6,000	11,000
Diving Board Replacement	18-Aqua-003								6,000			6,000
Pool Deck Concrete Repair/Replacement	19-Aqua-004								10,000			10,000
Painting Lobby, Office Area and Restrooms	19-Aqua-006					10,000						10,000
Pool Furniture Replacement	20-Aqua-002	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000
Swim Lane Divider Replacements	21-Aqua-002	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	16,000
Pool Entrance ADA Improvements	21-Aqua-006	101,000										101,000
Lifeguard Stand Replacement	22-Aqua-004	1,500			1,500			1,500			1,500	6,000
Women's Locker Room Renovations	23-Aqua-001		75,000									75,000
Starting Block Replacement	24-Aqua-001			35,000								35,000
Slide Repainting	28-Aqua-001								35,000			35,000
Main Recirculation Pump and Motor #1 Replacement	30-Aqua-001									7,000		7,000
Main Recirculation Pump and Motor #2 Replacement	30-Aqua-002								7,000			7,000
Replace Shade Structure Awnings	31-Aqua-001										12,000	12,000
Aquatic Center Total		105,100	227,600	42,600	4,100	18,100	2,600	4,100	63,600	11,600	22,100	501,500
220 Aquatic Center Fund		105,100	227,600	42,600	4,100	18,100	2,600	4,100	63,600	11,600	22,100	501,500
Aquatic Center Total		105,100	227,600	42,600	4,100	18,100	2,600	4,100	63,600	11,600	22,100	501,500
City Hall												

Department	Project #	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Replace Police Backup Server	17-CH-002		6,000					6,000				12,000
Replace City Hall Computer Server	18-CH-002	6,000					6,000					12,000
City Hall Server Firewall	18-CH-003		5,000					5,000				10,000
Replace City Hall Hot Water Heater	19-CH-001		15,000									15,000
Comprehensive Plan Updates	19-CH-002				10,000					85,000		95,000
Replace City Hall Networking Routers	19-CH-003			8,000					8,000			16,000
Replace City Hall Desk Top Computers	19-CH-004	2,400	3,200	800	800	2,400	3,200	800	800	2,400		16,800
City Hall Total		8,400	29,200	8,800	10,800	2,400	9,200	11,800	8,800	87,400		176,800
101 General Overhead					10,000					85,000		95,000
360 Equipment Reserve		8,400	29,200	8,800	800	2,400	9,200	11,800	8,800	2,400		81,800
City Hall Total		8,400	29,200	8,800	10,800	2,400	9,200	11,800	8,800	87,400		176,800
Community Center												
Room 3 Air Handler/Furnace - 3 ton	18-CCtr-002		3,000									3,000
Room 3 Condenser Unit	18-CCtr-003		3,200									3,200
Community Center- Parking Lot & Drainage Improve.	20-CCtr-004	879,000										879,000
Replace Roof Vent Fan	22-CCtr-002			2,000								2,000
Water Heater Replacement	22-CCtr-003		5,000									5,000
Community Center Renovation - Phase 1	23-CCtr-001	125,000	1,500,000									1,625,000
Trail Connection - Community Center to Nall Park	26-CCtr-001						150,000					150,000
Community Center Renovation - Phase 2	27-CCtr-001			125,000	1,300,000							1,425,000
Room 6 Air Handler/Furnace	28-CCtr-001							3,000				3,000
Community Center Total		1,004,000	1,511,200	127,000	1,300,000		150,000	3,000				4,095,200
290 Community Center		676,000	11,200	2,000			150,000	3,000				842,200
300 Special Infrastructure		125,000	1,300,000	125,000	1,100,000							2,650,000
CDBG			200,000		200,000							400,000
Partner City		203,000										203,000
Community Center Total		1,004,000	1,511,200	127,000	1,300,000		150,000	3,000				4,095,200

Department	Project #	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Neighborhood Services												
Building Inspection and Code Enforcement Vehicles	22-NS-001	40,000										40,000
Neighborhood Services Total		40,000										40,000
360 Equipment Reserve		40,000										40,000
Neighborhood Services Total		40,000										40,000
Parks and Recreation												
Park Maintenance/Improvements	16-Park-001	23,000	24,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	247,000
Disc Golf Course (short 9 basket course)	21-Park-001			13,500								13,500
Cooper Creek Park Improvements	21-Park-005	24,000	12,330									36,330
Nall Park Playground Equipment Replacement	23-Park-001			80,000								80,000
Nall Park Paved Trail Reconstruction	25-Park-002								125,000			125,000
Nall Park Retaining Wall Maintenance	25-Park-003				15,000							15,000
R Park Development Plan Phase 3	25-Park-004	700,000										700,000
Granada Park Playground Equipment Replacement	27-Park-001						80,000					80,000
Parks and Recreation Total		747,000	36,330	118,500	40,000	25,000	105,000	25,000	150,000	25,000	25,000	1,296,830
300 Special Infrastructure		747,000	36,330	118,500	40,000	25,000	25,000	25,000	150,000	25,000	25,000	1,216,830
360 Equipment Reserve							80,000					80,000
Parks and Recreation Total		747,000	36,330	118,500	40,000	25,000	105,000	25,000	150,000	25,000	25,000	1,296,830
Police Department												
Replacement of Police Weapons	16-Pol-006		5,000					5,000				10,000
Replacement of Radar Speed Detection Units	16-Pol-007			5,000		5,000		5,000		5,000		20,000
AED Unit Replacement	18-Pol-001					8,000						8,000
Police IT Equipment/Computers	18-Pol-003	6,495	6,624	6,757	6,900	7,100	7,300	7,500	7,650	7,800	7,850	71,976
Police In-Car Computers	19-Pol-001	8,000		4,000	8,000	8,000	8,000			4,000	8,000	48,000
Tasers	19-Pol-002			7,200					7,400			14,600
Vehicle Emergency Equipment	19-Pol-003	16,000	8,000	8,000								32,000

Department	Project #	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Police K9 Dog	19-Pol-005					15,000						15,000
Police Bicycles	19-Pol-006									4,000		4,000
Police: Ford Fusion - Travel -Special use.	22-Pol-001						26,000					26,000
Police Detective Vehicle - Ford Taurus	22-Pol-002					26,000						26,000
In-Car and Body Cameras	22-Pol-003	40,000	8,000	8,000	8,000	8,000						72,000
Police Community Policing Trailer	22-Pol-005	10,000										10,000
Police Vehicle: Ford Explorer with Equipment	23-Pol-004	123,000	42,000	43,000								208,000
Police Vehicle: Dodge Pickup with Equipment	24-Pol-001			0								0
Police K9 Equipment for Explorer	24-Pol-002		15,000									15,000
Ford Escape - Chief Vehicle	26-Pol-001						25,000					25,000
Police Department Total		203,495	84,624	81,957	22,900	77,100	66,300	17,500	15,050	20,800	15,850	605,576
360 Equipment Reserve		203,495	84,624	81,957	22,900	77,100	66,300	17,500	15,050	20,800	15,850	605,576
Police Department Total		203,495	84,624	81,957	22,900	77,100	66,300	17,500	15,050	20,800	15,850	605,576

Public Works

In-House or Contracted Street Maintenance	16-PW-013	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	2,250,000
Contracted Street Maintenance	16-PW-014	212,000	213,000	214,000	215,000	216,000	217,000	218,000	219,000	220,000	221,000	2,165,000
#201 - 2010 Elgin Street Sweeper	16-PW-022					300,000						300,000
#103 - 2012 F350 Pickup Replacement	16-PW-025			48,000								48,000
#102 - F750 Dump Trucks W/ Equip	16-PW-027										135,000	135,000
#101 - F750 Dump Truck w/ Equip	17-PW-003									135,000		135,000
#105 - 2017 Ford F250 Ext Cab 4X4 - Replacement	17-PW-019								40,000			40,000
New Public Works Facility	18-PW-001		3,000,000									3,000,000
#210 Leaf Vacuum Truck	18-PW-003									170,000		170,000
#104 - 2014 F250 Pickup Truck - Replacement	18-PW-010					49,000						49,000
Residential Street Reconstruction (RSR) Program	19-PW-001									100,000	900,000	1,000,000
Pavement Evaluation of Street Network	20-PW-020	10,000			10,000			15,000			10,000	45,000
Annual Sidewalk Repair & Replacement	21-PW-001	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
Bi-Annual Sidewalk Extension Project	21-PW-002		100,000		100,000		100,000		100,000		100,000	500,000
Street Light Replacement	21-PW-007	90,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	180,000

Department	Project #	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Artistic Staircase from Roe Ln. to Bus District	21-PW-10	115,000										115,000
2022 CARS- Johnson Dr from Roe Blvd to Roeland Dr	22-PW-001	215,000										215,000
2022 CARS- 53rd: Misn-Rnhrdt & BunaVis: 53rd-SMPKY	22-PW-003	160,000										160,000
Roe Parkway- Ph1 Maint & Ph2 Extension	22-PW-004	75,000	600,000	1,250,000	400,000							2,325,000
#412 - 8' 6" Boss Snow Plow	22-PW-005	8,000										8,000
2025 CARS- 55th St from SMPKWY to Roe Blvd	23-PW-003			18,000	68,000							86,000
#203 - 2003 Skidsteer Case 85XT	23-PW-005		55,000									55,000
2022 CARS- Elledge from Roe Ln to 47th Street	23-PW-008	1,360,000										1,360,000
#417 - 2002 Coleman Tiller Attachment	23-PW-009		5,000									5,000
2023 RSR- Canterbury from 47th to 51st	23-PW-015	100,000	1,278,400									1,378,400
#401 - 2016 Coneqtec Cold Planer Replacement	23-PW-017					11,000						11,000
2023 CARS- 48th from Roe Lane to Roe Blvd	23-PW-018	17,000	157,000									174,000
#410 - 2012 Boss Plow - Replacement	24-PW-001			8,000								8,000
Concrete Line 60" CMP Under Roe Blvd	24-PW-002		60,000	873,000								933,000
Bi-Annual Storm Sewer Repair/Replacement Program	24-PW-003		100,000		100,000		100,000		100,000			400,000
2024 CARS- Mission Rd from 47th St to 53rd St	24-PW-004		19,000	205,000								224,000
RSR- Extra Project (Rosewood & Granada)	24-PW-005				122,500	723,500						846,000
2029 RSR- Nall Ave from 51st to North End	24-PW-009							175,000	1,525,000			1,700,000
2025 RSR- Nall Ave from 58th to 51st	24-PW-010			100,000	900,000							1,000,000
2023 CARS- 53rd from Mission Rd to Chadwick	25-PW001	12,000	52,000									64,000
#107 - 2016 F350 One-ton Replacement	26-PW-002							74,000				74,000
#411 - 2015 Boss Plow - Replacement	26-PW-003					8,000						8,000
#414 - 2016 Boss Plow Replacement	26-PW-004							9,000				9,000
#408 - Vbox Spreader Replacement	26-PW-005							8,000				8,000
#403 - 2016 Paladin Sweeper Broom Replacement	26-PW-008										6,000	6,000
2027 RSR- Granada from SMPKY to 56th	29-PW-001					100,000	700,000					800,000
#406 - 2011 Henke Snow Plow Replacement	31-PW-001										10,000	10,000
#407 - 2011 Henke Snow Plow Replacement	31-PW-002										10,000	10,000

Department	Project #	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
	Public Works Total	2,624,000	5,899,400	2,976,000	2,175,500	1,667,500	1,377,000	759,000	2,244,000	885,000	1,652,000	22,259,400
<i>106 Public Works</i>		212,000	213,000	214,000	215,000	216,000	217,000	218,000	219,000	220,000	221,000	2,165,000
<i>270 Sp. Streets</i>		1,359,000	1,564,400	204,250	1,225,500	858,500	835,000	210,000	1,660,000	135,000	1,035,000	9,086,650
<i>300 Special Infrastructure</i>		339,000	325,000	225,000	335,000	225,000	325,000	240,000	325,000	395,000	235,000	2,969,000
<i>360 Equipment Reserve</i>		8,000	3,060,000	56,000		368,000		91,000	40,000	135,000	161,000	3,919,000
<i>370 TIF 1</i>			60,000	435,000								495,000
<i>510 TIF 3 - caves</i>		75,000	600,000	1,250,000	400,000							2,325,000
<i>CARS</i>		620,000	77,000	102,500								799,500
<i>Other Sources</i>		11,000		438,000								449,000
<i>Partner City</i>				51,250								51,250
	Public Works Total	2,624,000	5,899,400	2,976,000	2,175,500	1,667,500	1,377,000	759,000	2,244,000	885,000	1,652,000	22,259,400
	Grand Total	4,731,995	7,788,354	3,354,857	3,553,300	1,790,100	1,710,100	820,400	2,481,450	1,029,800	1,714,950	28,975,306

Fiscal Year 2023

Organizational Goals & Current Objectives

- A. Prioritize Diversity, Communication and Engagement with the Community**
– by expanding opportunities to inform and engage residents in an open and participatory manner.

Objectives:

1. Enhance Community Engagement in the Annual Budget Process, Starting with the 2024 Budget

Justification:

Getting the community involved in the budget process allows residents to more deeply engage in civic matters and invest in Roeland Park's future by partnering with the city's leadership team to prioritize crucial City services and projects.

Typically, the City of Roeland Park has held a community budget forum in June and a public budget/mill rate hearing in August. While informative, these engagement opportunities tend to present citizens with a complete budget. Enhancing the community's engagement in the annual Budget process would mean involving the community earlier in the process, with targeted input opportunities to segments of the community who have historically not engaged in the budget process. Expanding community engagement would inform the formation of budget objectives and decisions in a meaningful way. The public feedback should be considered when forming goals and objectives for the upcoming year. There are a variety of public engagement techniques, such as:

1. **Balancing Act online simulation:** This is an online platform that allows residents to develop a city budget based on the actual resources anticipated by the City. While this isn't a tool designed for direct decision making, it helps to educate residents on the process of allocating resources in a city.
Example: City of Greensboro <https://www.greensboro-nc.gov/departments/budget-evaluation/budget-simulator>
2. **Budget survey/vote (informational/feedback):** Create a survey that could be taken virtually but also hard copy. Partner with RPCC and resident champions to get the word out to folks who don't have online access.
Example: City of Thousand Oaks
<https://www.toaks.org/Home/ShowDocument?id=13815>

3. **Budget pop-up events:** Host informal events in popular community gathering spots. Offer food/drink or free stuff to draw people in. Be prepared with specific questions to engage folks and have City leadership present to answer questions.
Example: City of Chicago round table discussions:
<https://www.chicago.gov/content/dam/city/sites/budget/2021BudgetEngagementRecap.pdf>

Cost Estimate: \$10,000 **Account 101-5253**

Completion Date: September 1, 2023 (as part of the adoption of the 2024 budget)

Responsible Party: Administrative Staff, Governing Body

Submitted By: Council Person Poppa

B. Improve Community Assets – through timely maintenance and replacement as well as improving assets to modern standards.

Objectives:

1. Phase 3 Improvements at Cooper Creek Park

Justification: The restoration of Cooper Creek Park began in 2021 with Phase 1 and will continue with Phase 2 in 2022. Phase 3 of the project would complete and maintain the extensive restoration, resulting in a welcoming, sustainable park benefiting residents, visitors, and wildlife. A further goal of Phase 3 is to raise awareness among residents of how they can help protect our local environment by planting native species and by controlling the spread of invasive plants in their own yards. In this way, the modest effort to restore the habitat of a relatively small park will have far-reaching consequences that benefit all of Roeland Park and its neighboring cities.

Phase 3 specific actions:

1. Amenities and Gateway- Supplement the landscaping beds planted in Phases 1 and 2 with additional pollinator plantings, as needed, to maintain qualifications as a Monarch Waystation (cost estimate \$2,000).
2. Natural Environment Preservation- Repeat herbicide treatments, as needed, for maintaining eradication of invasive plant species (cost estimate \$2,500).
3. Plant Trees and Shrubs- Plant additional trees/shrubs, if needed, to add diversity. Enough trees will be planted in 2022 that 30% can be lost and still achieve the tree canopy target. A \$3,500

place holder is proposed in case added diversity or larger trees (5 gallon) are needed.

4. Community Education on Invasive Species and Native Species- Work with the Parks and Recreation Superintendent, the Parks Committee, Public Works, and Ward 1 City Councilors to share information learned during eradication of invasive species in Cooper Creek Park, targeting other City parks, especially Nall Park. Midtown Signs will fabricate and install one 24" x 36" ADA-accessible, tabletop interpretive sign in Cooper Creek Park that provides information on the restoration of this riparian ecosystem, including such topics as eradication of invasive species, wildlife, native plantings, and pollinator gardens (cost estimate \$4,071).
5. Create a Children's Book- about the Cooper Creek Park Restoration Project, written at the level of 3rd and 4th Graders. A hardcopy of the book will be left permanently in the Little Free Library, Cost per 8" x 11" online Shutterfly book = \$40 plus 3 extra copies to use, if needed, as replacements = \$160.

This Objective addresses Goal 5 (Promote recreational opportunities through enhanced green space), Strategy A (Develop existing facilities to maximize use and service to public) of the City's strategic plan. It also supports Community for All Ages by adding ADA and Universal Design compliant elements at the park. The project demonstrates the City's commitment to beautifying and maintaining its parks, attracting residents of all ages, updating gateway entrances into the city, and maintaining healthy natural ecosystems for the benefit of wildlife, plants, and people.

Cost Estimate: \$12,330 **Account 300-5470**

Completion Date: December 31, 2023

Responsible Party: Councilmember Trisha Brauer, Parks and Recreation Superintendent, Director of Public Works, and Parks Committee; Cooper Creek Park Restoration Project Citizen Group will be responsible for maintaining (through 2023) the 10 native trees planted in the area near the picnic table, preparing and planting pollinator beds, and community education programming.

Submitted By: Council Person Brauer

2. Update the Women's Restroom at the Aquatic Center

Justification: The men's restroom was updated as part of the 2021 renovations of the Roeland Park Aquatic to provide privacy through enclosed showers. This objective seeks to update the women's locker room areas to the same finishes as the men's room. The women's showers are private. To match the finishes in the men's locker area this objective would replace

shower stall partitions, replace restroom partitions, re-epoxy the floor and replace lockers to match partitions.

Cost Estimate: \$75,000 **Account 220-5442**

Completion Date: May 1, 2023

Responsible Party: Parks and Recreation Superintendent

Submitted By: Aquatics Committee

3. Review and Update Nall Park Master Plan

Justification: The Capital Improvement Plan (CIP) reflects the replacement of existing play equipment (2024- \$80,000), creation of a disc golf course (2024- \$13,500), retaining wall repair (2025- \$15,000) and repaving of the asphalt trail (2029- \$125,000) at Nall Park. In addition, Johnson County's planned reconstruction of the Nelson Wastewater Treatment Plant will entail force main construction in this park. A master plan for Nall Park was developed in 2007. This objective would entail hiring a planning firm to lead the Parks' Committee through a review of that master plan and facilitate changes that may be identified. The effort would also establish the scope of work to be completed and be accompanied by current cost estimates. The product will aid the city in identifying funding and scheduling of projects in the CIP.

Cost Estimate: \$45,000 **Account 300-5209**

Completion Date: August 1, 2023

Responsible Party: Parks and Recreation Superintendent and Parks Committee

Submitted By: Council Person Faidley

4. Add Artistic Play Structure at Southeast Entryway to R Park

Justification: The intent of the objective is to enhance, improve, and complete the Traffic Garden/Children's Playground area located in the SE quadrant of R Park by adding an artistic play-structure. This site-specific, one-of-a-kind play-structure will unite the children's play area with the Traffic Garden. The iconic, fantasy play-structure will inspire fun and imagination with play and art. During the last 6 years the City of Roeland Park, led by the Parks and Recreation Superintendent, Public Works, and the Parks Committee with support and fundraising from citizens, has addressed important maintenance and improvements in all the parks in Roeland Park. In the 2022 Phase 3 improvements at R Park Phase will replace the playground equipment and create a new traffic garden to help teach children the rules of the road. The Traffic Garden is laid out to accommodate several art pieces. The southeast corner of the garden is

one such location also serving as a primary entrance to the park and large enough to incorporate an artistic play structure. A design would be developed in accordance with playground safety standards. The Parks Committee will lead the project and consult with the Arts Committee to arrive at a proposed design.

Cost Estimate: \$90,000 **Account 300-5472** \$30,000 is to be covered via private donations and \$60,000 covered by the city.

Completion Date: December 15, 2023

Responsible Party: Parks and Recreation Superintendent, Parks Committee, Arts Committee

Submitted By: Council Person Raglow

C. Keep Our Community Safe & Secure – for all citizens, businesses, and visitors.

Objectives:

1. Purchase License Plate Reader Cameras for Police Department

Justification: License plate reader (LPR) camera systems reduce crime by real time alerts provided to officers through in-car computers and cell phones of stolen vehicles or vehicles associated with criminal activity. More than 80% of all crimes involve the use of a motor vehicle. A pole mounted camera system working 24/7 in the business district corridor would expand police coverage in the area of town with the highest incidence of crime. LPR camera systems are used nationwide including several local communities. The total cost of a pole mounted two camera system is estimated at \$34,000 which includes cameras, software, server, installation, and annual subscription fee. The annual subscription fee is \$4,000 which covers software and monitoring services. A review of the effectiveness of the LPR system in Roeland Park will occur after the first year of use to determine if continued use is warranted.

Cost Estimate: Year 1 cost of \$34,000, ongoing annual cost of \$4,000 **Account 360-4841**

Completion Date: January 30, 2023

Responsible Party: Chief Morris

Submitted By: Chief Morris

2. Allocate Special Law Enforcement Funds to Support K-9 Expenses

Justification:

The Roeland Park Police Canine Unit was established in 2018 through grants and fundraising. The equipment needed, as well as the canine and required training were covered by these resources. Fundraisers, grants, and donations have helped purchase additional equipment needed for the unit. The Covid19 pandemic has placed a strain on grants and non-profit police canine assistance programs. Many of the non-profit organizations have closed and those still functioning must select who receives funds from a larger pool of applicants. While the start-up of the unit required a sizeable amount, the yearly canine operating costs are relatively low. These costs include food (\$720), veterinary care (\$2,500), certifications (\$100), training (\$1,000), equipment (\$1,500) and incidental expenses (\$1,000).

The most important aspect of the police canine program is equipment and training. Most equipment is built to last many years; therefore, the need to replace items is minimal. Unexpected equipment issues can arise and require either repair or replacement. Most of the weekly training is done while on-duty and adds very little expense to the overtime budget. The National Police Canine Association (NPCA) holds a national training event every year with top rated canine instructors from around the world. This training is very beneficial for the canine handler and the canine program and is held at different venues throughout the United States.

The Special Law Enforcement Fund is used to account for resources dedicated to the K-9 unit along with resources from seizures. One of the benefits associated with having a K-9 unit is the increased potential for seizures. This was pointed out to Council when the decision to add a K-9 originally occurred. The Special Law Enforcement Fund has a balance of \$24,000. These resources are sufficient to cover the annual K-9 expenses.

Cost Estimate: \$6,820 **Account 109-5316 K-9 Expenses**

Completion Date: January 1, 2023

Responsible Party: Chief Morris

Submitted By: Council Person Madigan

D. Provide Great Customer Service – with professional, timely and friendly staff.

Objectives:

1.

Justification: .

Cost Estimate: \$ **Account**

Completion Date:

Responsible Party:

Submitted By:

E. Cultivate a Rewarding Work Environment – where creativity, efficiency and productivity are continuous pursuits.

Objectives:

1.

Justification: .

Cost Estimate: \$ **Account**

Completion Date:

Responsible Party:

Submitted By:

F. Encourage Investment in Our Community – whether it be redevelopment, new development, or maintenance.

Objectives:

1.

Justification: .

Cost Estimate: \$ **Account**

Completion Date:

Responsible Party:

Submitted By:

G. Work to Implement Strategic Plan Goals – developed by the Strategic Planning Committee.

Objectives:

1.

Justification: .

Cost Estimate: \$ **Account**

Completion Date:

Responsible Party:

Submitted By:

Item Number: DISCUSSION ITEMS- II.-2.
Committee 6/6/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 6/2/2022
Submitted By: Keith Moody
Committee/Department:
Title: **Discuss Mill Rate for 2023 - 10 min**
Item Type: Discussion

Recommendation:

Staff is looking for direction on the 2023 mill rate.

Details:

During the steps leading up to the adoption of the budget the mill rate is a topic of discussion. This item is intended to serve as an additional opportunity for discussion of the mill rate. The County is to provide a revised taxable value total after appeals by 6/15/22. The new value will likely be slightly lower and projected property tax revenues will be adjusted down to reflect the final value. The attached slides provide key information to consider relative to setting the mill. For 2023 implementation of a new curbside glass recycling service is also a significant ongoing operating cost consideration which also factors into the mill rate discussion.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

ATTACHMENTS:

Description

 2023 Mill Rate Presentation

Type

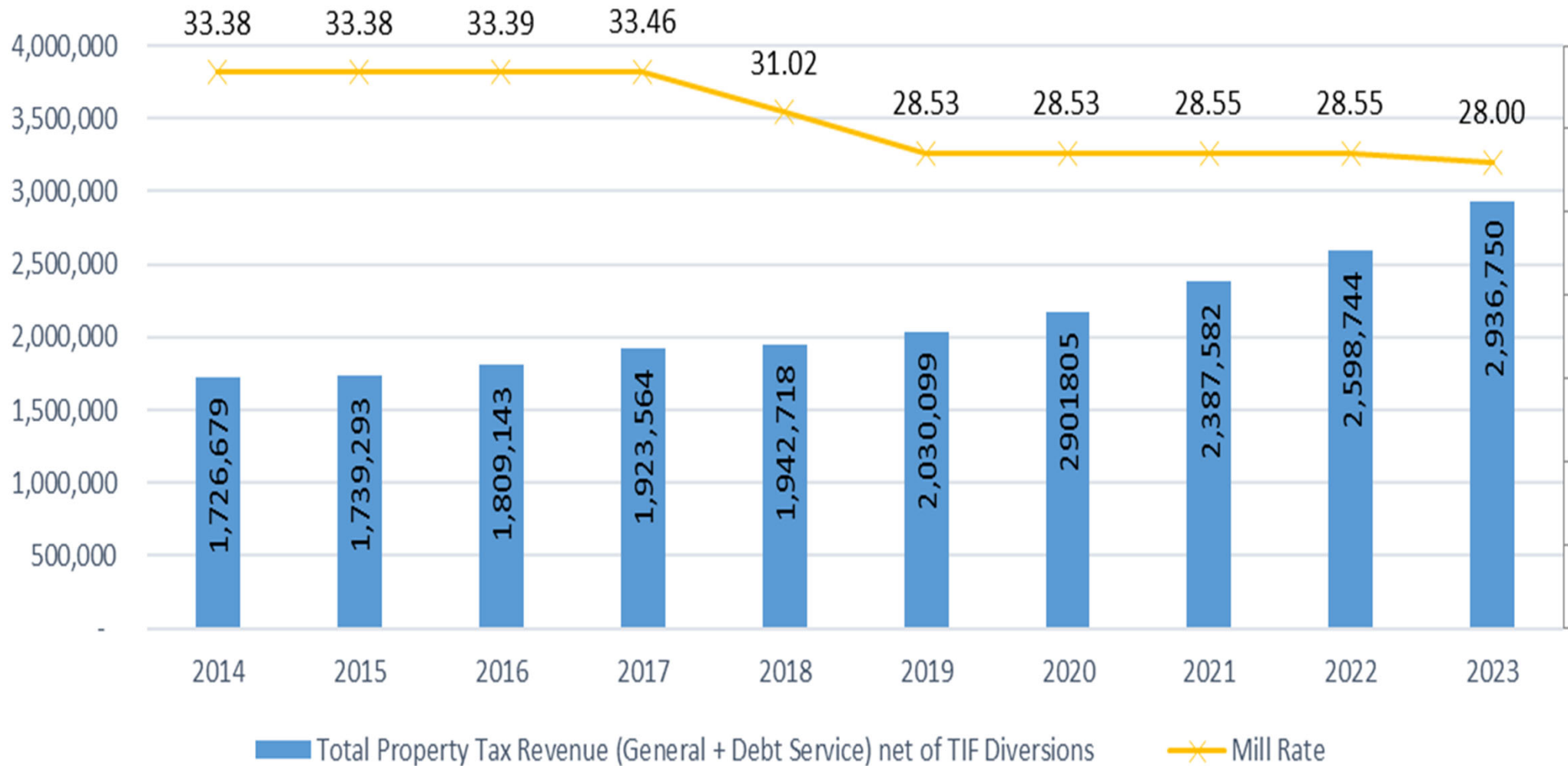
Cover Memo

2023 MILL RATE DISCUSSION

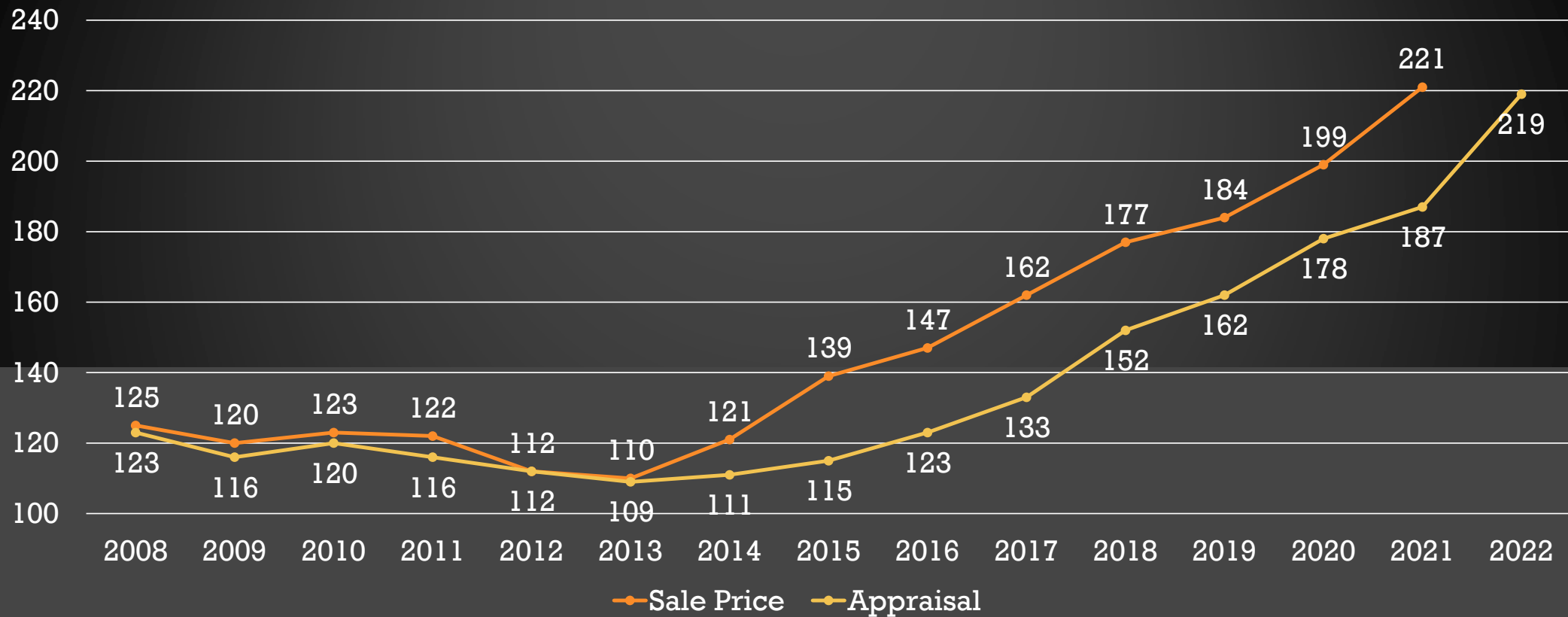
REAL ESTATE PROPERTY TAX

- Property taxes comprised 22% of total revenues and 38% of General Fund revenues in 2021.
- Roughly half of all property tax receipts are remitted to the City in Q1 and the other half are remitted in Q3.
- Between 2014 and 2023, the City's assessed value (taxable value) has grown an average of 10% annually (which is unprecedented). The 2022 mill of 28.548 is lower than the 2014 mill of 33.379. The net impact of these two key components used to calculate property tax revenues equates to an annual growth in property tax revenues net of TIF captured property taxes of 7.2%.
- The following chart reflects the history of mill and property tax revenues net of TIF captured property taxes.
- Appraised values increased 14% overall (commercial and residential combined) between 2021 and 2022 (for the 2023 budget).

Property Tax Revenues and Mill - History and Projection



SINGLE FAMILY APPRAISED VALUE VS. SALE PRICE PER SQ FOOT IN ROELAND PARK



- The gap between sale price per square foot and appraised value per square foot was nearly erased in 2022. This contributes to the higher than normal growth (14%) in the City's total taxable value the past year.

SB 13 SUMMARY

- Repeals the property tax lid law effective 1/1/2021
- Establishes notice and public hearing requirements for entities seeking to collect property tax in excess of the “revenue-neutral” rate
- Revenue-Neutral Rate = the tax rate for the current tax year that would generate the same amount of property tax revenue as levied the previous tax year, using the current tax year’s total assessed valuation
- Prohibits valuation increases resulting solely from normal maintenance of existing structures
- Expands the allowed acceptance of partial payments or payment plans for property taxes

“REVENUE-NEUTRAL” RATE FISCAL IMPACT

2022 Total Assessed Value- Final	\$	102,758,817
2022 Mill Rate- Total		28.548
2022 Total Property Taxes Levied	\$	2,902,756
2023 Total Assessed Value- as of 2-13-22	\$	117,240,422
Less: Value Due to New Construction	\$	289,225
Equals Re-Assessed Value of Properties Existing in 2021	\$	116,951,197
Property Tax Neutral Mill Rate for Properties Existing in 2021		25.198
Estimated 2023 Total Property Tax Levied Using Tax Neutral Mill Rate	\$	2,903,215
Difference in Total Property Tax Levied Between 2022 and 2023 assuming Tax Neutral Mill Rate Employed	\$	459
Percent Change Between 2022 and 2023 Levied Property Taxes		0.016%
Property Tax Revenues Forgone if Tax Neutral Mill Employed vs 2022 Mill	\$	393,560
Property Tax Revenue per 1 Mill	\$	117,240

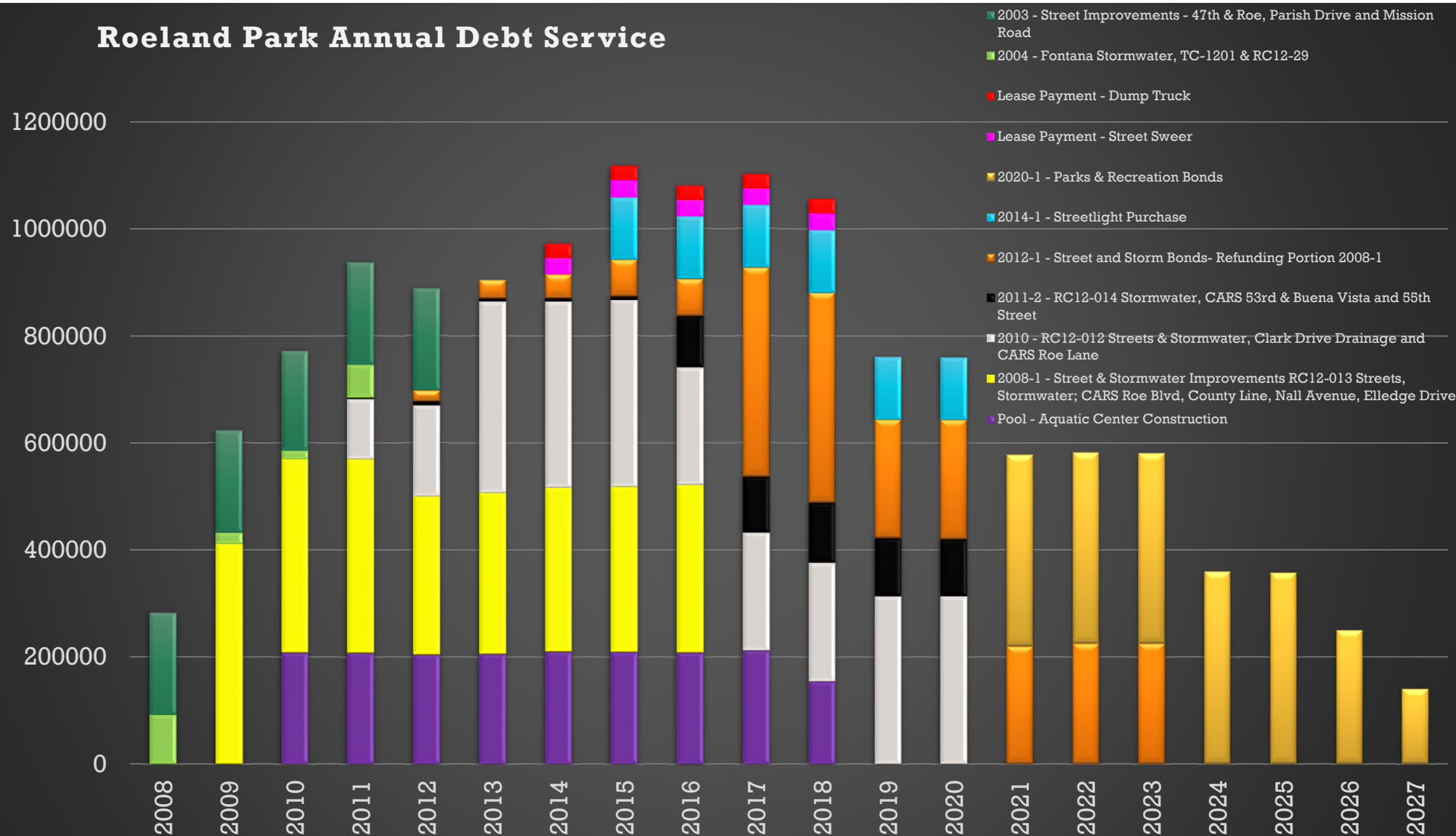
SHORT COMINGS OF A REVENUE NEUTRAL PHILOSOPHY

- Assessed values have historically risen and a property tax funding methodology relies upon that historical growth to generate additional revenue to offset inflationary increases in expense. If a tax neutral philosophy is employed no new property tax revenue will be available to offset increasing costs eventually resulting in services being reduced or eliminated and assets falling into disrepair.
- If a revenue neutral philosophy were also applied to user fees such as pool memberships or solid waste assessments this would result in greater need for tax subsidy for these services as costs increase, further compounding the fiscal impact of a property tax neutral philosophy.
- The total cost of living for each of our Roeland Park families is 2.7% below the metro average. Roeland Park property taxes for that family only make up 7.3% of the family's total cost.

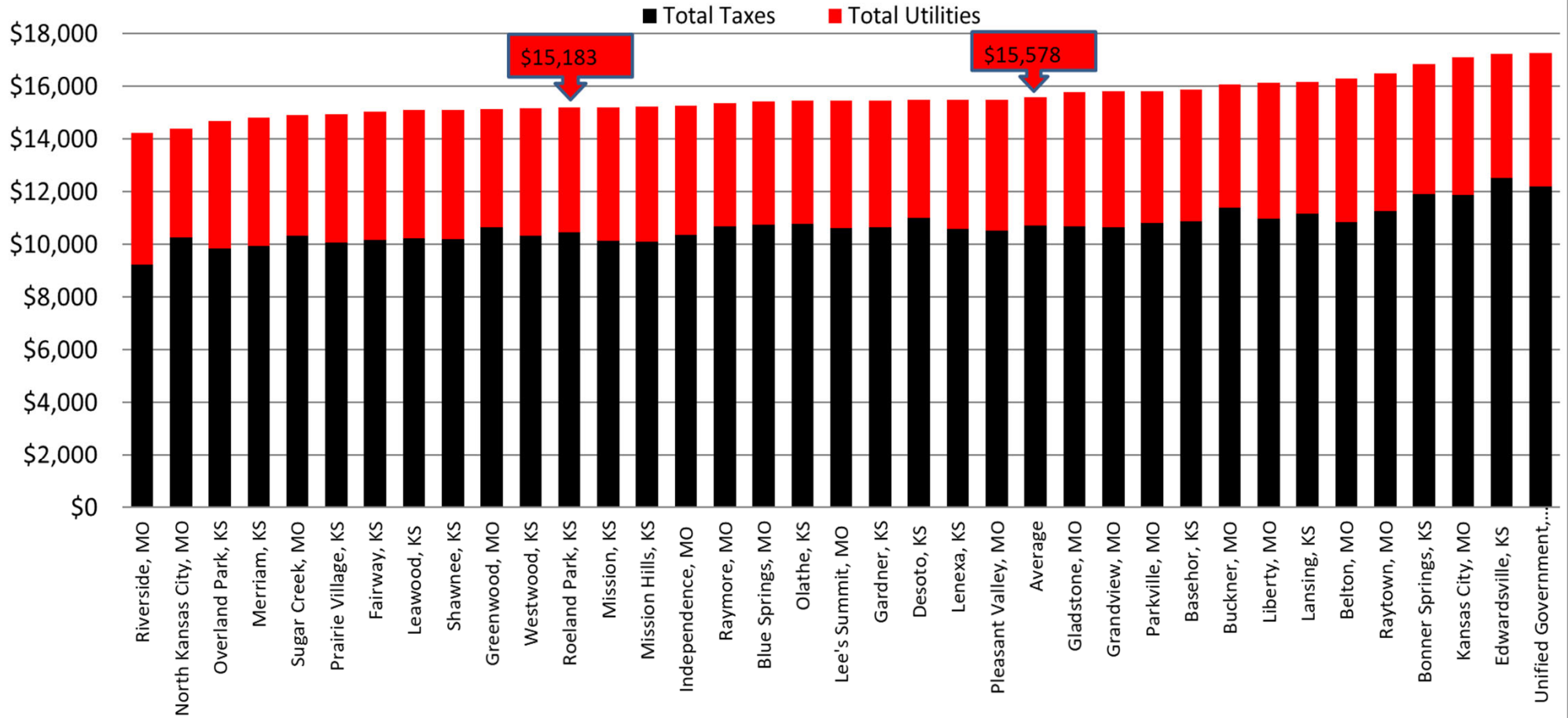
VARIABLES INFLUENCING THE DECISION TO INCREASE THE MILL BETWEEN 2011 AND 2014

- The City was seeing unprecedented declines in the assessed value (5 out of 6 years) with values remaining depressed for an unprecedented period (it took 9 years for assessed values to return to the 2008 level).
- The City was faced with increasing debt service costs between 2008 and 2015 due to the City adding 7 new borrowings (in 7 years). 3 new leases were added in 2014 (dump trucks, street sweeper, streetlight purchase).
- The City was faced with the potential loss of Walmart with an estimated overall annual loss of revenue equal to roughly \$700k (or 11.8 mill) for the initially two years following their move and then equalizing at roughly \$400k (or 6.75 mill). (The 5 mill reduction implemented in 2018 and 2019 equated to a \$400k reduction in property taxes at that time).
- The City deferred capital investment through 2015 (creating a backlog), cut staffing levels, cut staff benefits, provided no or very minimal pay adjustments for 5 years, and added debt through equipment leases. All of these are common techniques employed when faced with financial challenges. Staff levels and benefit levels remain as reduced; they have not been restored.
- All these variables and changes influenced the amount the mill was adjusted.

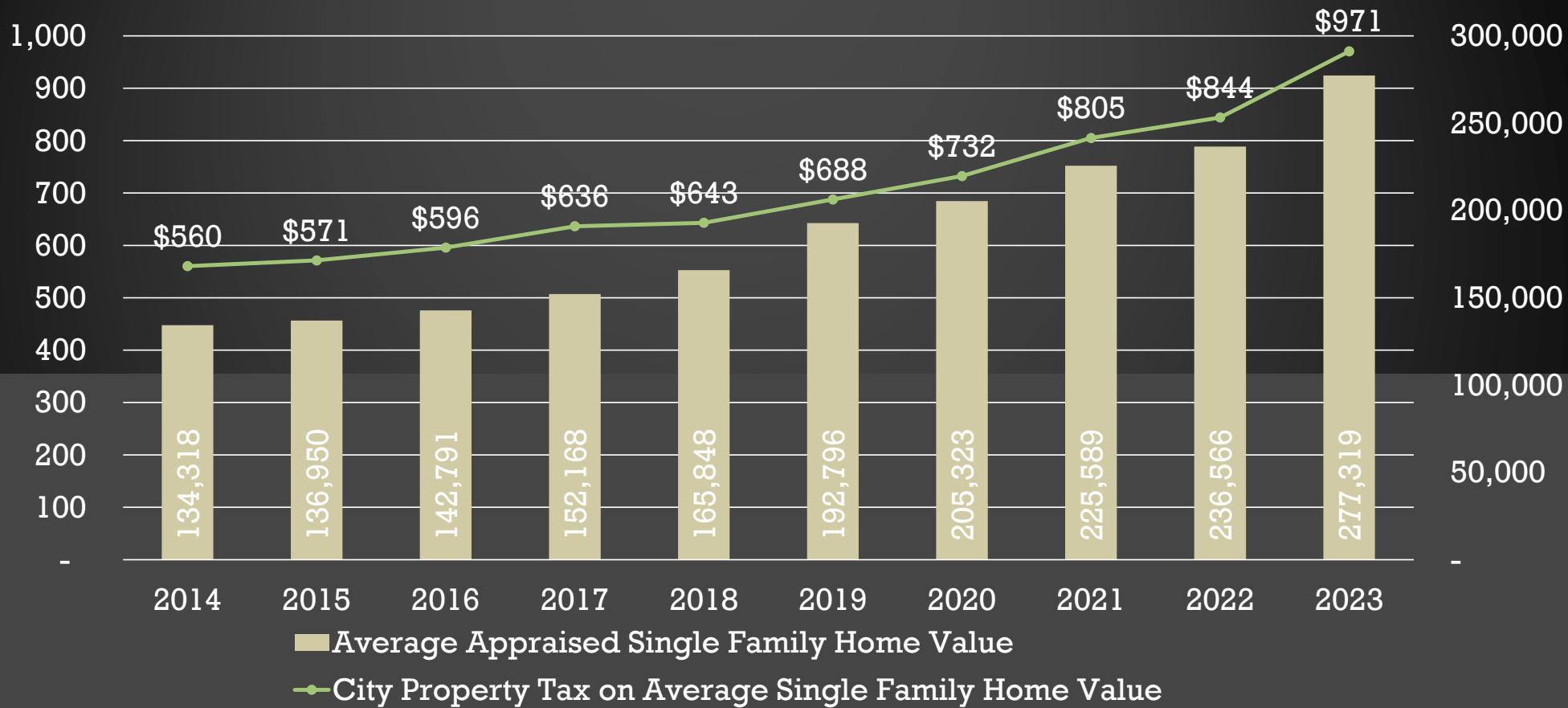
Roeland Park Annual Debt Service



Total Single Family Cost 2020- Cities Within 20 Mile Radius of Roeland Park



City Property Tax on Average Single Family Home Value



- In 2018 and 2019 the mill was reduced 2.5 mill in each year
- 1 mill equates to \$34.66 in property tax on the most recent Average Appraised Home Value

COMPARISON OF MILL AND PROPERTY TAX PER CAPITA FOR JOCO CITIES

City	Population (2020 Census)	2021 Assessed Value (2022 Budget)	2021 Mill Levy (2022 Budget)	Value of 1 Mill	Property Tax Per Capita
Gardner	23,287	\$230,554,082	21	\$230,554	205
Spring Hill	7,952	\$71,946,864	27	\$71,947	247
Overland Park	197,238	\$4,039,572,410	14	\$4,039,572	278
Mission	9,954	\$172,481,966	17	\$172,482	295
Olathe	141,290	\$2,109,517,230	23	\$2,109,517	339
Prairie Village	22,957	\$469,256,976	19	\$469,257	395
Shawnee	67,311	\$1,010,429,496	27	\$1,010,429	398
Westwood	1,750	\$32,911,074	21	\$32,911	401
Roeland Park	6,871	\$96,815,053	29	\$96,815	402
Average	37,292	\$753,894,417	24	\$706,777	513
Fairway	4,170	\$109,409,376	20	\$109,409	523
Merriam	11,098	\$214,304,483	28	\$214,304	532
De Soto	6,118	\$85,787,538	38	\$85,788	537
Lenexa	57,434	\$1,343,837,356	29	\$1,343,837	684
Leawood	33,902	\$1,065,534,162	25	\$1,065,534	778
Edgerton	1,748	\$51,803,718	30	\$51,804	900
Mission Hills	3,594	\$204,265,252	23	\$204,265	1,294

RP's total property tax on a per capita basis is 22% below the JOCO average. This is the case even though our mill is among the highest in JOCO due to 75% of our land area being residential. Commercial properties pay 217% more property tax on each appraised dollar of value than residential properties. If RP had more commercial land use the property taxes generated per capita would be higher and this would allow for a lower mill levy.

2023 MILL RATE REDUCTION

- Staff supports a 1.55 mill reduction for the 2023 budget.
- Council has indicated a preference to implement a curbside glass recycling program paid for out of the general fund. This new service is estimated to cost (at this point) \$105k. Implementing this new service consumes 1 mill of the 1.55 mill reduction supported by staff.
- A phased approach to including a portion of the new glass recycling service in the solid waste assessment could provide for reducing the mill by 1 over the term of the phased implementation.

Item Number: DISCUSSION ITEMS- II.-3.
Committee 6/6/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 5/26/2022
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Review and Discuss Process for Filling Vacant Governing Body Seats - 10 min**
Item Type: Other

Recommendation:

To give staff direction on if changes to the current process for filling Governing Body vacancies are desired.

Details:

Currently, City Code specifies that any vacancy on Council (including the Mayor) be filled by a special election. The specific code language is attached. Various steps are required to hold a special election; the specifics are outlined in the attached letter from the County Election office and the timeline prepared by the City Attorney.

For context, the most recent special election held by the City to fill a vacancy was in 2019 to fill the Ward 1 vacancy. The results and turnout of that election are attached. The election cost the City \$6,500 and there were 96 votes cast, 7.47% of all registered voters.

For reference, 17 out of the 19 Johnson County communities fill both council and mayoral vacancies through an appointment process. A summary of all municipalities is attached. There are also a few ordinances outlining various appointment processes in other cities included for reference. Please note that this is not an endorsement of a specific process, but simply an illustration of different routes an appointment process could follow.

If Council wishes to change the current process, it would require a charter ordinance amending the City Code. This requires a super majority of all the elected officials to pass (6 of 9).

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Additional Information

17 out of the 19 Johnson County communities fill Mayor vacancies through an appointment process.

18 out of the 19 Johnson County communities fill Council vacancies through an appointment process

ATTACHMENTS:

Description	Type
▣ Special Election Policy Review by City Attorney	Cover Memo
▣ Letter from County Election Office	Cover Memo
▣ Johnson County Municipalities Vacancy Process Comparison	Cover Memo
▣ City Code regarding vacancies	Cover Memo
▣ 2019 Special Election Results	Cover Memo
▣ Prairie Village vacancy process	Cover Memo
▣ Mission vacancy process	Cover Memo

ROELAND PARK SPECIAL ELECTIONS

November, 2018



Code Section 6-101(e)(1)

Election of Governing Body

- This code section applies when the vacancy occurs 180 days or more prior to the next regular City Council election (November 5, 2019)

Keep in Mind

- The following deadline dates are based on a hypothetical final date of January 14, 2019 for a Councilmember to resign.
- The Johnson County Election Office has indicated it will take 90 days from the time it is notified of the City's intent to hold the special election to the actual date of the special election. This differs from the code language.
- The next regular election is scheduled for November 5, 2019.

January 14, 2019
Councilmember
Vacancy Notice
Date



**January 14,
2019**

Councilmember
Vacancy Notice
Date

January 21, 2019

Within 5 days of vacancy
(January 19 is a Saturday),
City Clerk must notify
County Election Officer that
special election will be held
and obtain special election
date



**January 14,
2019**

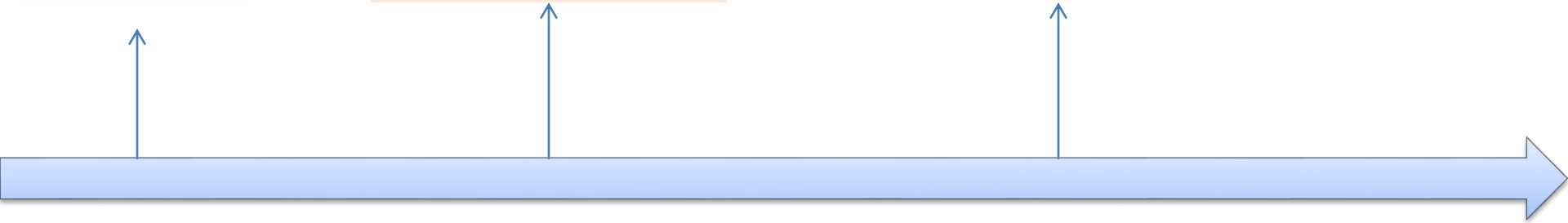
Councilmember
Vacancy Notice
Date

January 21, 2019

Within 5 days of vacancy
(January 19 is a Saturday),
City Clerk must notify
County Election Officer that
special election will be held
and obtain special election
date

**January 24,
2019**

City Clerk must
publish Notice of
Vacancy within
10 days after
Vacancy

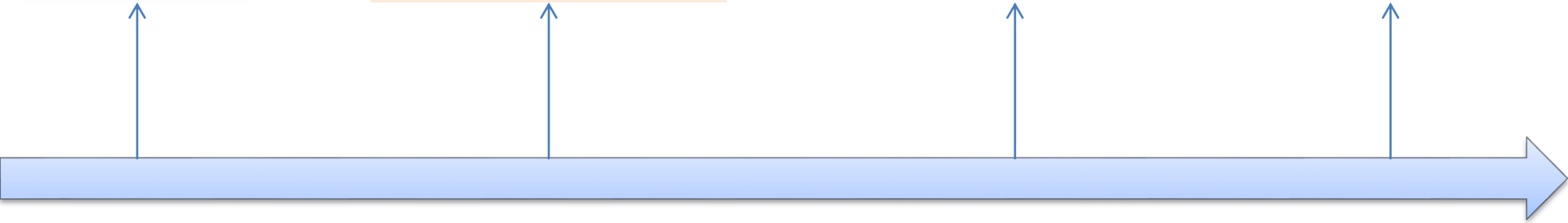


**January 14,
2019**
Councilmember
Vacancy Notice
Date

January 21, 2019
Within 5 days of vacancy
(January 19 is a Saturday),
City Clerk must notify
County Election Officer that
special election will be held
and obtain special election
date

**January 24,
2019**
City Clerk must
publish Notice of
Vacancy within
10 days after
Vacancy

February 4, 2019
Deadline at 5:00
p.m. to file
statement of
candidacy and filing
fee 20th day after
publication of notice



**January 14,
2019**

Councilmember
Vacancy Notice
Date

January 21, 2019

Within 5 days of vacancy
(January 19 is a Saturday),
City Clerk must notify
County Election Officer that
special election will be held
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**January 24,
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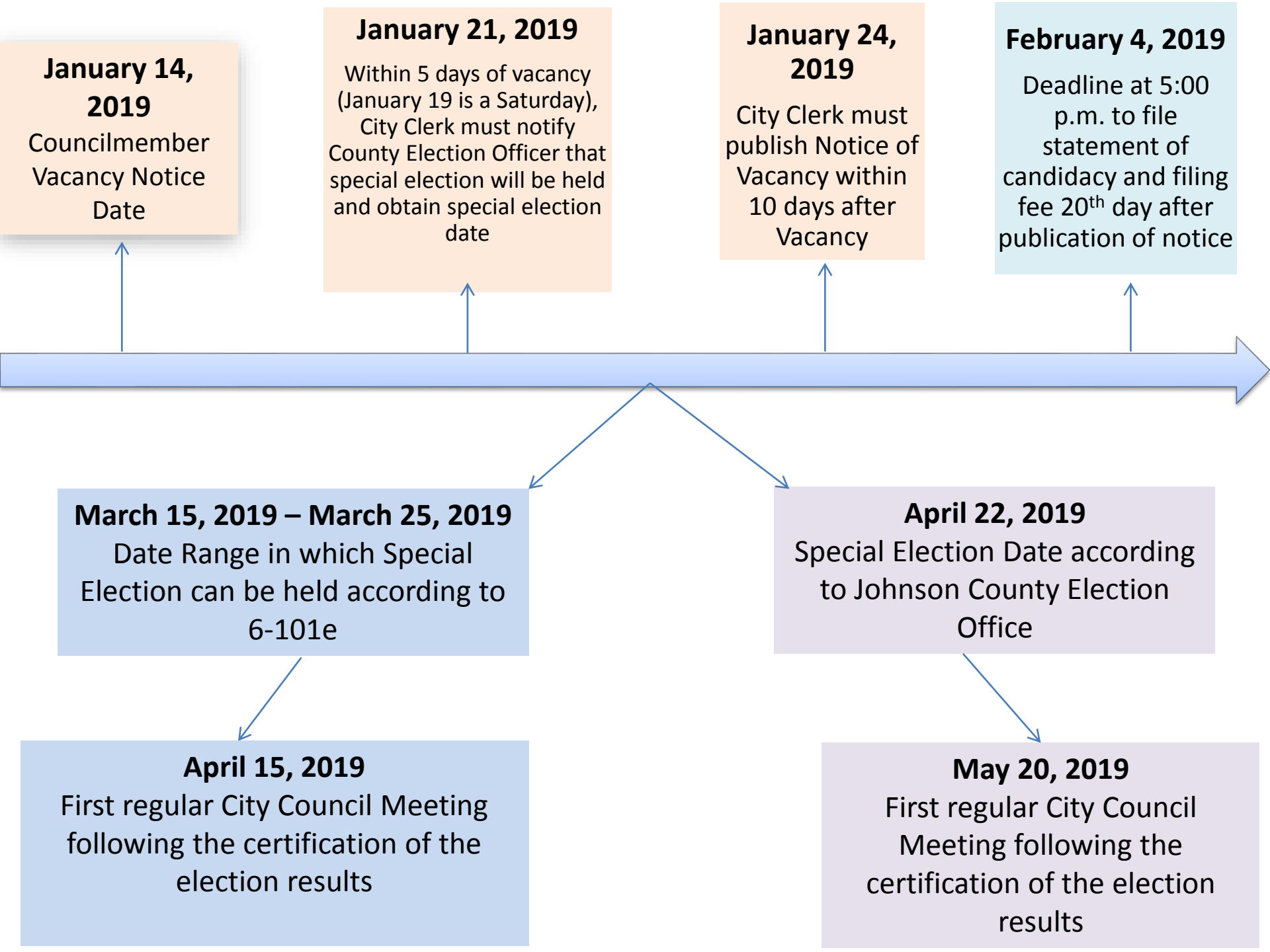
OR

**March 15, 2019 – March
25, 2019**

Date Range in which Special
Election can be held
according to 6-101e
(60-70 days after Notice of
Vacancy)

April 22, 2019

Date upon which Special Election
will be held according to Johnson
County Election Office (90 days
from Jan. 21 - date City informs
CEO it intends to hold special
election)



Operative Code Section Breakdown and Points of Clarification

6-101e1

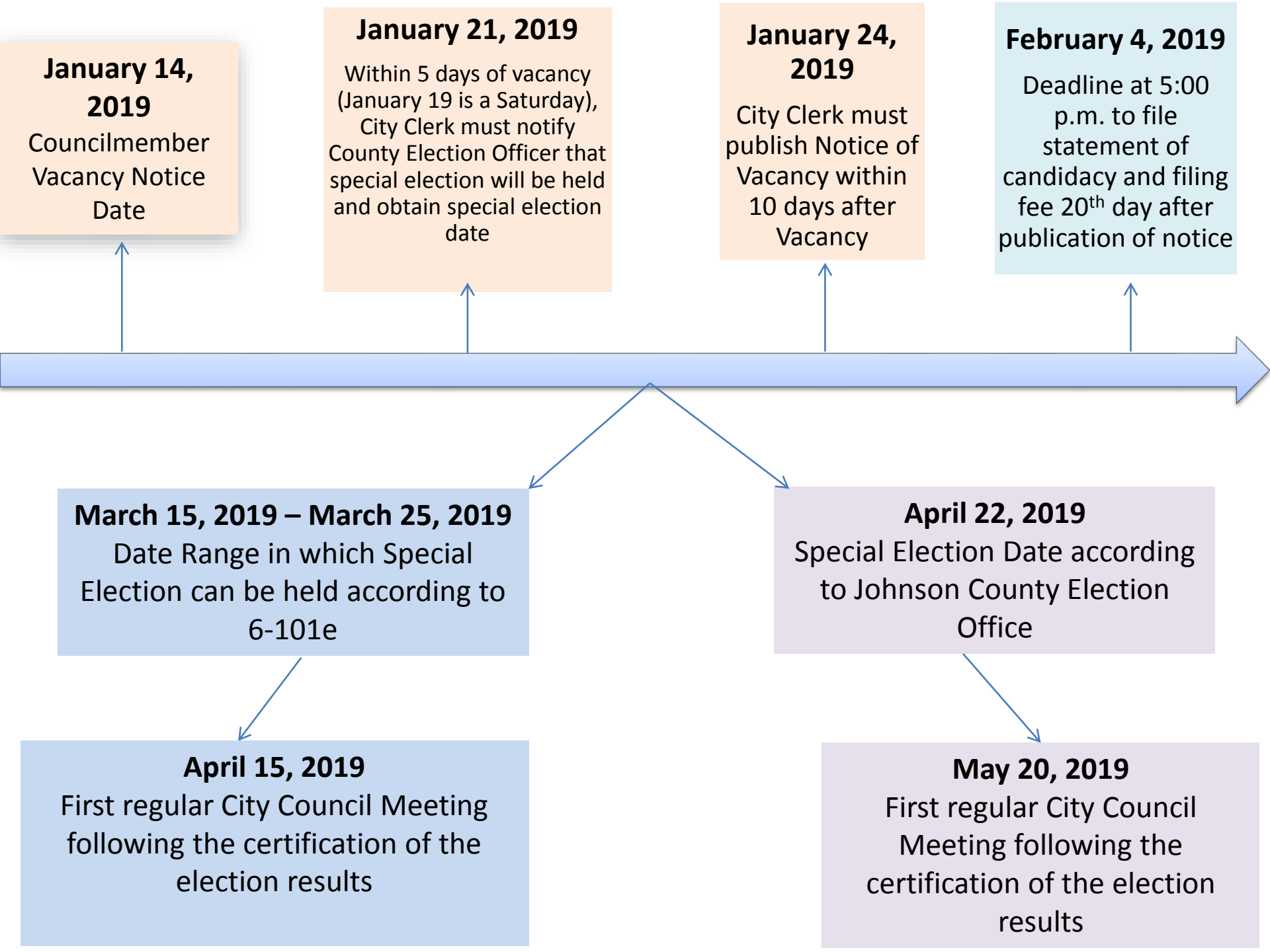
- Vacancy MORE than 180 days prior to next regular election
 - Special election held 60-70 days following vacancy or on date set by election office (90 days after city notifies CEO of its intent to hold special election)

6-101e5

- Vacancy LESS than 180 days prior to next regular election
 - Vacant position is subject to election at next regular election
 - Mayor appoints person to vacancy
 - Appointed person serves until the regular election fills the position
- **Example:** Councilmember is in his or her last term and the seat is up for election at the regular election scheduled on November 5, 2019. Councilmember vacates seat on **May 10, 2019** (less than 180 prior to the regular election when the seat would be up anyway). Mayor appoints person to fill the seat from May 10, 2019 until November 5, 2019 when the position is filled by the regular election vote.

Length of Vacant Position

- Under 6-101e5, the Mayor appoints someone to fill the position from May 10, 2019 until November 5, 2019
- Based on the timeline breakdown of the applicable code section 6-101e1 (more than 180 days until next election), Councilmember's seat will not be filled until May 20, 2019



Potential Change

- **6-101e1**
 - Vacancy MORE than 180 days prior to next regular election
 - Special election held 60-70 days following vacancy or 90 days after city notifies County Election officer.
- **6-101e5**
 - Vacancy LESS than 180 days prior to next regular election
 - Vacant position is one that would otherwise be subject to election at that election
 - Mayor appoints person to vacancy
 - Appointed person serves until the regular election fills the position
- **Option: Change amount of time from 180 days**
 - **For example: there are 295 days between January 14, 2019 and November 5, 2019 (Next regular election date when Councilmember's seat would be up for election)**

Consider Code Clarification

Section 6-101e6

6-101e6 & Charter Ordinance 32: Conflicting Portions

In the event that the vacancy occurs less than 180 days prior to the next regular City Council election but prior to the first day of August preceding the election, and the vacant position is one that would otherwise not be subject to election at that election, the vacancy shall be filled by appointment of the Mayor with the advice and consent of a majority of the remaining members of the City Council, and the person so appointed shall serve until the position is filled by a special election for that position at the next regular City Council election. The candidate receiving the greatest number of votes for the vacant position at the special election shall fill the vacancy for the remaining term. **In the event that the vacancy occurs less than 180 days prior to the next regular** City Council election but **after the first day of August** preceding the election, and the vacant position is one that would otherwise not be subject to election at that election, **the vacancy shall be filled by a special election** on a date to be determined in consultation with the County Election Officer. The candidate **receiving the greatest number of votes for the vacant position at the next regular City Council election** shall fill the vacancy for the remaining term. The provisions of subsections (1) and (2) above pertaining to publication and mailed notices of the vacancy and the filing of statements of candidacy shall apply to the filling of any vacancy under this subsection.

November 29, 2018

SENT ELECTRONICALLY

Mayor Mike Kelly
Roeland Park City Council Members
4600 W. 51st Street
Roeland Park, KS 66205

Mr. Mayor and Council:

The Johnson County Election Office has received numerous phone calls inquiring about a special election in Ward 1 of Roeland Park to fill a vacancy due to an impending resignation by Becky Fast who will be assuming the role of County Commissioner, District 1, in January of 2019.

The Election Office has reviewed Roeland Park Charter Ordinance No. 32 and notes these landmarks for a vacancy occurring more than 180 days prior to the next scheduled city election:

1. The City Clerk shall notify the Election Commissioner within 5 days of the occurrence of the vacancy.
2. The City Clerk shall publish the vacancy once within 10 days of the occurrence.
3. Filings for the position shall be accepted for 20 days following the publication.
4. A special election shall be held in not less than 60 days and not more than 70 days.

In effect, this schedule would leave 40 days to create and conduct an election for the city. The Election Office is federally mandated to mail or email a ballot to every Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) voter in the ward who is eligible to vote. The deadline is 45 days prior to any election. By the Charter Ordinance schedule, the Election Office would not even know the names of the candidates on the 45th day.

Within the 60 to 70 days allotted for the special election, the Election Office must:

1. Secure the polling location(s).
2. Assign election workers for advance voting at the Election Office for one week prior to Election Day.
3. Assign election workers for Election Day.
4. Train election workers.
5. Create the election and prepare the ballots.
6. Program voting machines.
7. Deliver and set up voting machines.
8. Receive files from the election vendor for the Ballot on Demand printers.
9. Mail ballots to all voters on the sick or disabled list for the ward.
10. Mail ballots to all voters who have requested advance voting ballots.
11. Conduct advance/early voting in person at the Election Office for one week prior to the election.
12. Conduct the election on Election Day from 7:00 a.m. to 7:00 p.m.

The Election Office has assessed time requirements for special elections held by cities of different populations/numbers of registered voters and has determined 91 days (13 weeks) are required for special elections in one ward of one city in cities the size of Roeland Park.

As we cannot offer legal advice, please review this matter with the Roeland Park city attorney for advice as to the best way to proceed. Your city attorney may wish to review your charter ordinance issues with the Secretary of State's office as well.

The Election Office has been able to hold special elections for Roeland Park by getting an earlier start on the election. When an elected official who is vacating a position sends a letter to the city as soon as possible, informing the city of the effective date of the vacancy, the Election Office can begin preparations, upon notification by the city. The council person may be able to continue to serve up to the date of the resignation, depending on timing and other factors.

Ms. Fast may wish to submit her resignation letter as soon as possible, with an appropriate effective date. This could allow her to serve as long as possible, and also allow the council to formally request the special election such that the Election Office can have the necessary 91 days.

Also, please note that if the vacancy were due a sudden unforeseen event, it would not be possible to give sufficient notice to the Election office. Therefore, please consider reviewing with your city attorney the option to amend Charter Ordinance No. 32 to allow at least 91 days to hold a special election to fill a vacancy for mayor or council.

The City also may want to consider that 17 of the 19 Johnson County cities use various methods of appointment to fill vacancies until the next scheduled city election, in the fall of odd years. This method can be more expedient and is much less expensive.

Sincerely,



Ronnie Metsker
Johnson County Election Commissioner

Cc: Keith Moody, City Administrator
Kelley Bohon, City Clerk
Debbie Tyrrel, Deputy Election Commissioner

	Roeland Park	Shawnee	Merriam	Prairie Village	Westwood	Overland Park	Olathe
Mayor	Special Election	Special Election	Council president takes over until next election	Council elects new mayor	Council president takes over until next election	Council elects new mayor	Council president takes over until next election
Council	Special Election	Appointed by Governing Body	Appointed by Governing Body	Mayor appoints new Council member	Mayor appoints new Council member	Appointed by Governing Body	Appointed by Governing Body

	Gardner	Edgerton	Fairway	De Soto	Leawood	Lenexa	Mission
Mayor	Council president takes over until next election	Appointed by Governing Body	Council president takes over until next election	Council president takes over until next election	Council elects new mayor	Council elects new mayor	Council president takes over until next election
Council	Appointed by Governing Body	Appointed by Governing Body	Appointed by Governing Body	Mayor appoints new Council member	Appointed by Governing Body	Mayor appoints new Council member	Mayor appoints new Council member

	Lake Quivira	Mission Hills	Mission Woods	Westwood Hills	Johnson County
Mayor	Appointed by Governing Body	Appointed by Governing Body	Appointed by Governing Body	Appointed by Governing Body	Appointed by Governing Body
Council	Appointed by Governing Body	Appointed by Governing Body	Appointed by Governing Body	Appointed by Governing Body	Appointed by Governing Body

Sec. 6-101. Election of Governing Body.

- (e) In the event that a vacancy in the office of Councilmember should occur by reason of resignation, with or without acceptance by the Mayor, death, removal from office for cause, or change of residency to outside the ward from which said Councilmember was elected, the vacancy shall be filled in the following manner:
- (1) In the event that the vacancy occurs 180 days or more prior to the next regular City Council election, the City Clerk shall publish a notice of the vacancy once in the official City newspaper not later than 10 days after the vacancy occurs. Notice of the vacancy shall also be published on the City's web page. The City Clerk shall, within five days of the occurrence of the vacancy, notify the County Election Officer that a special election will need to be held within the City and shall obtain from the County Election Officer a date for such election as provided in subsection (3) hereof.
 - (2) Any person desiring to be a candidate must file the statement of candidacy and pay the filing fee or submit the proper petition by 5:00 p.m. on the 20th day following the publication of the notice.
 - (3) The City shall hold a special election for the purpose of electing a Councilmember from among those persons who has properly filed a statement of candidacy as hereinbefore set forth. Such special election shall be held not less than 60 days nor more than 70 days following the date upon which such vacancy occurred, or upon such other date determined by the County Election Officer. Only qualified electors within the ward in which the vacancy occurred shall be entitled to vote. The candidate receiving the greatest number of votes upon certification of the results by the County Election Officer shall assume the position of Councilmember at the first regular meeting of the Governing Body following certification of the election results.
 - (4) Failure to follow the precise procedure provided herein shall not invalidate the results of any election held hereunder.
 - (5) In the event that the vacancy occurs less than 180 days prior to the next regular City Council election, and the vacant position is one that would otherwise be subject to election at that election, the vacancy shall be filled by appointment of the Mayor with the advice and consent of a majority of the remaining members of the City Council, and the person so appointed shall serve until the position is filled by election at the next regular City Council election.
 - (6) In the event that the vacancy occurs less than 180 days prior to the next regular City Council election but prior to the first day of August preceding the election, and the vacant position is one that would otherwise not be subject to election at that election, the vacancy shall be filled by appointment of the Mayor with the advice and consent of a majority of the remaining members of the City Council, and the person so appointed shall serve until the position is filled by a special election for that position at the next regular City Council election. The candidate receiving the greatest number of votes for the vacant position at the special election shall fill the vacancy for the remaining term. In the event that the vacancy occurs less than 180 days prior to the next regular City Council election but after the first day of August preceding the election, and the vacant position is one that would otherwise not be subject to election at that election, the vacancy shall be filled by a special election on a date to be determined in consultation with the County Election Officer. The candidate receiving the greatest number of votes for the vacant position at the next regular City Council election shall fill the vacancy for the remaining term. The provisions of subsections (1) and (2) above pertaining to publication and mailed notices of the vacancy and the filing of statements of candidacy shall apply to the filling of any vacancy under this subsection.

-
- (7) In the event that no person files as a candidate to fill a vacancy by the applicable filing deadline, the City Clerk shall coordinate with the County Election Officer to establish a date for a special election and a new filing deadline.
- (f) In the event that a vacancy in the office of the Mayor should occur because of death, resignation, removal from office for cause, change of residency to outside the limits of the City, then, if the President of the Council has executed a non-candidacy statement as hereinafter set forth, he or she shall become the Mayor until his or her successor is elected as hereinafter provided. If the President of the Council has not executed a non-candidacy statement, then the most senior Councilmember (determined by most recent continuous time in office) who has executed a non-candidacy statement shall serve as Mayor until his or her successor is elected. In the event there is not one Councilmember who is the most senior, then the Council shall choose the Mayor from among the most senior Councilmembers who have executed non-candidacy statements. A successor to the Mayor shall be selected in the following manner:
- (1) In the event that the vacancy occurs 180 or more days prior to the next regular City election at which a Mayor would be elected, the City Clerk shall publish a notice of the vacancy once in the official City newspaper not later than 10 days after the vacancy occurs. Notice of the vacancy shall also be published on the City's web page. The City Clerk shall, within five days of the occurrence of the vacancy, notify the County Election Officer that a special election will need to be held within the City and shall obtain from the County Election Officer a date for such election as provided in subsection (3) hereof.
 - (2) Any person desiring to be a candidate must file the statement of candidacy and pay the filing fee or submit the proper petition by 5:00 p.m. on the 20th day following the mailing of the notice.
 - (3) The City shall hold a special election for the purpose of electing a Mayor from among those persons who have properly filed a statement of candidacy as hereinbefore set forth. Such special election shall be held not less than 60 days nor more than 70 days following the date upon which such vacancy occurred, or upon such other date determined by the County Election Officer. Only qualified electors of the City shall be entitled to vote. The candidate receiving the greatest number of votes upon certification of the results by the County Election Officer shall assume the position of Mayor at the first regular meeting of the Governing Body following certification of the election results.
 - (4) Failure to follow the precise procedure provided herein shall not invalidate the results of any election held hereunder.
 - (5) In the event that the vacancy occurs less than 180 days prior to the filing deadline for the next regular City election at which a Mayor would be elected, the procedure provided herein shall not apply and the candidate receiving the greatest number of votes for the position of Mayor at such regular City election shall succeed to the office of Mayor.
 - (6) In the event that no person files as a candidate to fill a vacancy by the applicable filing deadline, the City Clerk shall coordinate with the County Election Officer to establish a date for a special election and a new filing deadline.

The non-candidacy statement shall be in substantially the following form:

"The undersigned Councilmember of the City of Roeland Park hereby states that I will not be a candidate for the position of Mayor to fill the unexpired term caused by the vacancy in office of the Mayor occurring 180 or more days prior to the filing deadline for the next regular City election at which the Mayor would be elected or if such vacancy has occurred less than 180 days of such filing deadline, I will not be a candidate for the position of Mayor in the next regular City election at which a Mayor would be chosen. I agree not to file a statement of candidacy for such position and further agree that any such statement filed by me or on my behalf shall be void and of no force or effect and that the County Election Officer shall not include my name

on any list of candidates for the position of Mayor at any election conducted under the provisions of this subsection."

- (g) No person shall hold or occupy more than one office of the City, whether elective or appointive, at the same time.
- (h) For purposes of this charter ordinance, the phrase "removal from office for cause" shall refer to recall pursuant to K.S.A. 25-4318 et seq., and amendments thereto, or ouster from office pursuant to K.S.A. 60-1205 et seq., and amendments thereto.

(Chart. Ord. No. 24, §§ 1, 2; Chart. Ord. No. 32, §§ 2—4, 6—9, 7-18-2016)

Summary Results Report
2019 Roeland Park Special Election
February 26, 2019

Official Final Results

Johnson County

STATISTICS

	TOTAL
Election Day Precincts Reporting	2 of 2
Precincts Complete	2 of 2
Precincts Partially Reported	0 of 2
Absentee/ Early Precincts Reporting	2 of 2
Registered Voters - Total	1,285
Ballots Cast - Total	96
Ballots Cast - Blank	0
Voter Turnout - Total	7.47%

Summary Results Report
2019 Roeland Park Special Election
February 26, 2019

Official Final Results

Johnson County

Roeland Park Council Ward 1

Vote For 1

	TOTAL	VOTE %
Jan Faidley	77	80.21%
Courtney Craig	19	19.79%
Write-In Totals	0	0.00%
Total Votes Cast	96	100.00%
Overvotes	0	
Undervotes	0	
Contest Totals	96	
Precincts Reporting	2 of 2	

1-208. VACANCIES IN GOVERNING BODY; HOW FILLED.

- A. In case of a vacancy occurring by reason of resignation, death, removal from office or when the mayor no longer resides in the city, the president of the council will fill the vacancy by serving as mayor until the council elects a new mayor. The council shall elect, by a majority of those councilmembers present, a new mayor from those councilmembers serving at the time of the vacancy within 30 days from the vacancy to serve until the next regularly scheduled city election. The vacancy in the council created by the council electing a new mayor will be filled in accordance with section 1-208(b) of the Prairie Village Municipal Code.
- B. In case of a vacancy occurring by reason of resignation, death, removal from office or when a councilmember no longer resides in the ward in which the councilmember has been elected, the mayor, by and with the consent of the remaining councilmembers may appoint some suitable elector residing in such ward to fill the vacancy until the next election for that council position.

(C.O. No. 13, Sec. 3; C.O. No. 14, Sec. 2; Ord. 2300 , Sec. 2, 2013; Ord. 2338 , Sec. 2, 2015)

Vacancy in Office of Council Member.

[Code 1974 §1-103; CC 2000 §1-203^u]

In case of vacancy occurring by reason of resignation, death or removal from office or from the ward in which a Council member has been elected, of any Council member, the Mayor, by and with the consent of the remaining Council members, may appoint some suitable elector residing in such ward to fill the vacancy for the balance of the unexpired term.

[1]

Editor's Note: Charter Ord. No. 28, enacted 10-21-2015, did exempt and make inapplicable to the City, L. 2015, Chapter 88, Section 71. The City will continue to follow previously enacted Charter ordinances and City Code Sections related to the filling of governing body vacancies.

Section 115.030 Vacancy in Office of Mayor.

[Code 1974 §1-104; CC 2000 §1-204^u]

When any vacancy shall happen in the office of Mayor by death, resignation, removal from the City, removal from office or refusal to qualify, the President of the Council or, in case of the Mayor-elect's refusal or failure to qualify, the new President of the Council shall become Mayor until the next regular City election, and a vacancy shall occur in the office of the Council member becoming Mayor. Whenever any temporary absence shall happen in the office of Mayor, the President of the Council for the time being shall exercise the duties of the office of Mayor with all the rights, privileges and jurisdiction of the Mayor until the Mayor shall return.

[1]

Editor's Note: Charter Ord. No. 28, enacted 10-21-2015, did exempt and make inapplicable to the City, L. 2015, Chapter 88, Section 71. The City will continue to follow previously enacted Charter ordinances and City Code Sections related to the filling of governing body vacancies.