

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roland Park City Hall
July 5, 2022 6:00 PM

- | | | |
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| <ul style="list-style-type: none"> • Mike Kelly, Mayor • Trisha Brauer, Council Member • Benjamin Dickens, Council Member • Jan Faidley, Council Member • Jennifer Hill, Council Member | <ul style="list-style-type: none"> • Michael Poppa, Council Member • Tom Madigan, Council Member • Kate Raglow, Council Member • Michael Rebne, Council Member | <ul style="list-style-type: none"> • Keith Moody, City Administrator • Erin Winn, Asst. Admin. • Kelley Nielsen, City Clerk • John Morris, Police Chief • Donnie Scharff, Public Works Director |
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Admin	Finance	Safety	Public Works
Raglow	Rebne	Poppa	Brauer
Dickens	Hill	Madigan	Faidley

Pledge of Allegiance

A. Instructions on Logging into Meeting Remotely

Roll Call

Modification of Agenda

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

A. Appropriations Ordinance #1001

- B. Council Minutes June 21, 2022
- III. **Business From the Floor**
 - A. **Applications / Presentations**
- IV. **Mayor's Report**
- V. **Workshop and Committee Reports**
- VI. **Reports of City Liaisons**
 - A. Arts Committee
- VII. **Unfinished Business**
 - A. Review Glass Recycling Proposals - 15 min
- VIII. **New Business**
 - A. Approve ARPA Funding Plan
 - B. Consent to Publish Notice of Public Hearing on the Intent to Exceed Revenue Neutral Rate, on the Adoption of the 2023 Budget and to Amend 2022 Budget - 1 min
- IX. **Ordinances and Resolutions:**
- X. **Workshop Items:**
- XI. **Reports of City Officials:**
 - A. COVID Report

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the

same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Pledge of Allegiance- -A.
Committee 7/5/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

Recommendation:

See instructions to log in below.

Details:

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

Kelley Nielsen is inviting you to a scheduled Zoom meeting.

Topic: City Council and Governing Body Workshop Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97767592270?pwd=VWNXbjNkejlVb0JBaStWMDF5WXpoZz09>

Meeting ID: 977 6759 2270

Passcode: council

One tap mobile

+16699006833,,97767592270# US (San Jose)

+12532158782,,97767592270# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 977 6759 2270

Find your local number: <https://zoom.us/j/adPknyVL7e>

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Consent Agenda- II.-A.
Committee 7/5/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriations Ordinance #1001**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Appropriations Ordinance #1001	Cover Memo

Appropriation Ordinance - 7/5/2022 - #1001

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Thursday, June 30, 2022

Appropriation Ordinance - 7/5/2022 - #1001

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this July 5, 2022.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance

\$

140,495.98

Appropriation Ordinance - 7/5/2022 - #1001

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT Date	Amount	Chk #	Check Amount
Vendor	Dept	Account	Account Description	Reference	Date	Distribution Amount	Check #	Check Amount
ADP, Inc.	101	5214.101	Other Contracted Services	608967066	06/29/22	311.40	73662	311.40
Automated Information Mapping S	101	5305.101	Dues, Subscriptions, & Books	37114/37115	06/22/22	893.68	73644	893.68
All Copy Products Inc.	102	5214.102	Other Contracted Services	AR3582494	06/22/22	69.11	73645	163.63
All Copy Products Inc.	105	5214.105	Other Contracted Services	AR3582494	06/22/22	94.52		
All Traffic Solutions, Inc.	102	5214.102	Other Contracted Services	SIN033051	06/22/22	1125.00	73646	1125.00
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	D470749	06/29/22	551.48	73663	551.48
Shawnee Mission Tree Service, Inc	106	5263.106	Tree Maintenance	78608	06/29/22	1100.00	73664	2500.00
Shawnee Mission Tree Service, Inc	106	5263.106	Tree Maintenance	80761	06/29/22	1400.00		
Jorge Arzabala	101	4215.101	Building Permit	6/15/22 Reim	06/22/22	20.00	73647	20.00
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	1072079	06/22/22	779.22	73648	779.22
Yolanda Bustamante	103	5209.103	Professional Services	18	06/29/22	1031.25	73665	1031.25
Civic Plus	220	5206.220	Travel Expense & Training	230229	06/22/22	1500.00	73649	1500.00
Cooper Trailers, Inc.	360	5315.360	Machinery & Auto Equipment	6/28/22 Trailer	06/28/22	7995.00	32763	7995.00
Corporate Health - KU Medwest	220	5207.220	Medical Expense & Drug Testing	30832300/3084130	06/22/22	400.00	73650	400.00
Corporate Health - Medical Pavilio	220	5207.220	Medical Expense & Drug Testing	30864900	06/29/22	150.00	73666	150.00
ETC Institute	101	5214.101	Other Contracted Services	29827	06/29/22	868.75	73667	868.75
Foley Industries	106	5240.106	Equipment Rental	L2200201	06/29/22	964.40	73668	964.40
Graybar Electric Company Inc.	101	5220.101	Street Light Repair & Maintenance	9327337144	06/29/22	7629.03	73669	7629.03
Wade Holtkamp	104	5206.104	Travel Expense & Training	4/19-22/22 Exp	06/29/22	75.05	73670	75.05
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	5143	06/22/22	1556.25	73651	1556.25
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	5154	06/29/22	678.50	73671	678.50
Jonna Crosby	101	5217.101	Public Art	6/20/22 Parade	06/23/22	6000.00	32762	6000.00
Kansas Gas Service	101	5289.101	Natural Gas	6/10/22 Multi	06/22/22	332.21	73652	478.27
Kansas Gas Service	106	5289.106	Natural Gas	6/10/22 Multi	06/22/22	73.03		
Kansas Gas Service	220	5289.220	Natural Gas	6/10/22 Multi	06/22/22	73.03		
Liftoff, LLC	101	5218.101	IT & Communication	6434ren2022	06/22/22	8928.00	73653	8928.00
Lowe's Business Acct./GEMB	106	5210.106	Maintenace & Repair Building	1760 7/13/22	06/29/22	32.65	73672	744.17
Lowe's Business Acct./GEMB	290	5210.290	Maintenace And Repair Building	1760 7/13/22	06/29/22	42.67		
Lowe's Business Acct./GEMB	101	5211.101	Maintenace & Repair Equipment	1760 7/13/22	06/29/22	40.94		
Lowe's Business Acct./GEMB	220	5211.220	Maintenance & Repair Equipment	1760 7/13/22	06/29/22	24.76		
Lowe's Business Acct./GEMB	220	5211.220	Maintenance & Repair Equipment	1760 7/13/22	06/29/22	23.10		
Lowe's Business Acct./GEMB	106	5259.106	Traffic Control Signs	1760 7/13/22	06/29/22	11.90		
Lowe's Business Acct./GEMB	110	5262.110	Grounds Maintenance	1760 7/13/22	06/29/22	84.41		
Lowe's Business Acct./GEMB	110	5262.110	Grounds Maintenance	1760 7/13/22	06/29/22	6.64		
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	1760 7/13/22	06/29/22	32.22		
Lowe's Business Acct./GEMB	220	5304.220	Janitorial Supplies	1760 7/13/22	06/29/22	143.50		
Lowe's Business Acct./GEMB	220	5304.220	Janitorial Supplies	1760 7/13/22	06/29/22	37.12		
Lowe's Business Acct./GEMB	106	5306.106	Materials	1760 7/13/22	06/29/22	39.87		

Lowe's Business Acct./GEMB	106	5306.106	Materials	1760 7/13/22	06/29/22	39.86	
Lowe's Business Acct./GEMB	106	5306.106	Materials	1760 7/13/22	06/29/22	16.78	
Lowe's Business Acct./GEMB	106	5306.106	Materials	1760 7/13/22	06/29/22	15.19	
Lowe's Business Acct./GEMB	106	5306.106	Materials	1760 7/13/22	06/29/22	17.06	
Lowe's Business Acct./GEMB	220	5306.220	Materials	1760 7/13/22	06/29/22	6.48	
Lowe's Business Acct./GEMB	106	5318.106	Tools	1760 7/13/22	06/29/22	33.69	
Lowe's Business Acct./GEMB	106	5318.106	Tools	1760 7/13/22	06/29/22	75.02	
Lowe's Business Acct./GEMB	220	5326.220	Chemicals	1760 7/13/22	06/29/22	20.31	
Moss Printing	103	5203.103	Printing & Advertising	15797	06/29/22	89.00	73673 89.00
Moss Printing	101	5301.101	Office Supplies	15678	06/22/22	211.00	73654 211.00
Northeast Johnson Cty. Chamber c	108	5206.108	Travel Expense & Training	41643	06/29/22	25.00	73674 25.00
Judy Parker	110	5214.110	Other Contracted Services	4/11-6/20/22 Exp	06/29/22	898.84	73675 898.84
Adam Peer	103	5209.103	Professional Services	6/21/22	06/22/22	150.00	73655 150.00
Phillips Paving Company, Inc.	270	5463.270	2023 CARS - Elledge b/t Roe Ln & 4'	6/20/22	06/29/22	29848.61	73676 29848.61
Wendy Michele Pinkerton	101	4795.101	Miscellaneous	6/29/22 Ck Req	06/29/22	25.00	73677 25.00
Principal Life Insurance Co.	107	5130.107	City Paid Life/ST Disability	10001 6/16/22	06/22/22	60.60	73656 60.60
Purchase Power	101	5205.101	Postage & Mailing Permits	7903 6/20/22	06/29/22	402.50	73678 402.50
Wex Bank	104	5302.104	Motor Fuels & Lubricants	81460064	06/23/22	126.54	32761 1529.86
Wex Bank	106	5302.106	Motor Fuels & Lubricants	81460064	06/23/22	1403.32	
Shawnee Mission Ford, Inc.	360	5315.360	Machinery & Auto Equipment	29074	06/22/22	37919.00	73657 37919.00
Staples	101	5301.101	Office Supplies	8066523935	06/22/22	394.46	73658 394.46
Sysco Kansas City, Inc.	220	5325.220	Concessions food and supplies	5/20/22 X2	06/29/22	2597.46	73679 2597.46
Terminix Processing Center	106	5214.106	Other Contracted Services	421307716	06/22/22	76.00	73659 76.00
Tyler Technologies, Inc.	103	5266.103	Computer Software	25383403	06/22/22	204.69	73660 204.69
Virginia Varraveto	300	5468.300	2020 Stormwater-57th and Roeland	5/18/22 CTR	06/22/22	150.00	73661 150.00
Water District No 1 of Johnson Co	101	5287.101	Water	6/24/22 Multi	06/29/22	58.17	73680 1844.14
Water District No 1 of Johnson Co	106	5287.106	Water	6/24/22 Multi	06/29/22	262.98	
Water District No 1 of Johnson Co	220	5287.220	Water	6/24/22 Multi	06/29/22	1522.99	
KPERS	101	2040.101	KPERS Accrued Employee	6/9/22 PR	06/21/22	2508.99	EFT 2508.99
KPERS	101	2040.101	KPERS Accrued Employee	6/9/22 PR	06/21/22	3605.68	EFT 3605.68
KPERS	101	2050.101	Insurance Withholding Payable	6/9/22 PR	06/21/22	121.85	EFT 121.85
KPERS	107	5131.107	KP&F City Contribution	6/9/22 PR	06/21/22	13.71	EFT 13.71
KP&F	101	2045.101	KP&F Employee Withholding Payab	6/9/22 PR	06/21/22	2487.24	EFT 2487.24
KP&F	101	2045.101	KP&F Employee Withholding Payab	6/9/22 PR	06/21/22	7997.44	EFT 7997.44
KP&F	101	2050.101	Insurance Withholding Payable	6/9/22 PR	06/21/22	39.83	EFT 39.83
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Recurring EFT	06/20/22	1952.00	EFT 1952.00
						<u>\$140,495.98</u>	

Item Number: Consent Agenda- II.-B.
Committee 7/5/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title:

Council Minutes June 21, 2022

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

Type

□ Council Minutes June 21, 2022

Cover Memo

CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Tuesday, June 21, 2022, 6:00 P.M.

- Mike Kelly, Mayor
- Trisha Brauer, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Michael Poppa, Council Member
- Kate Raglow, Council Member
- Michael Rebne, Council Member

- Keith Moody, City Administrator
- Erin Winn, Asst. City Administrator
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin
Raglow
Dickens

Finance
Rebne
Hill

Safety
Poppa
Madigan

Public Works
Brauer
Faidley

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

Pledge of Allegiance

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

Roll Call

City Clerk Nielsen called the roll. CMBR Rebne was absent, and all other Governing Body members were present. Staff members present were City Administrator Moody, City Attorney Mauer, Assistant City Administrator Winn, Public Works Director Scharff, Police Chief Morris, Parks & Recreation Superintendent Marshall, and City Clerk Nielsen.

Modification of Agenda

There were no modifications to the agenda.

I. Citizen Comments

There were no Citizen Comments.

II. Consent Agenda

- A. Appropriations Ordinance #1000**
- B. Council Minutes June 6, 2022**

MOTION: CMBR DICKENS MOVED AND CMBR MADIGAN TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 7-0.)

III. Business from the Floor - Proclamations/Applications/Presentations

A. Recognition of Travis Fields for Community Service

Mayor Kelly commended Mr. Fields for his community service to Roeland Park by donating his time and resources to mow three lawns twice a month for residents in need. Mr. Fields is the owner of Zen Lawn Services.

CMBR Dickens presented the proclamation to Mr. Fields.

(Applause)

(Photographs were taken)

MOTION: CMBR POPPA MOVED AND CMBR FAIDLEY SECONDED TO ADOPT THE PROCLAMATION CELEBRATING TRAVIS FIELDS FOR COMMUNITY SERVICE TO ROELAND PARK. (MOTION CARRIED 7-0)

IV. Mayor's Report

A. Elder Abuse Awareness Day Proclamation

Mayor Kelly said it is important to shine a focus on the issue of elder abuse and the importance to make known the resources and services available to help their elderly population.

MOTION: CMBR HILL MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE ELDER ABUSE AWARENESS DAY PROCLAMATION IN THE CITY OF ROELAND PARK FOR JUNE 15, 2022. (THE MOTION CARRIED 7-0.)

V. Reports of City Liaisons and Committees

A. Aquatic Center Advisory Committee

Parks and Recreation Superintendent Anthony Marshall said it has been difficult getting a full staff and they are continuing to advertise for more people. Swimming lessons have begun, and that program has been retooled to run more smoothly. For the remainder of the season, Mr. Marshall will be focusing on the concession stand which he said is running at about 30 percent capacity.

CMBR Faidley asked for clarification on the 30 percent. Mr. Marshalls said the 30 percent reflects staffing and product.

B. Parks Committee

Mr. Marshall said he has been able to attend two Parks Committee meetings noting that R Park had a great event recently. To date, since joining Roeland Park his focus has been on the operations of the pool.

City Administrator Moody reported that the Parks Committee asked for direction on the placement of the play sculpture. The engineers recommended the sculpture be added to the roundabout at the southeast corner as it would serve well the perimeter of the play sculpture. The artists of the sculpture have been in direct contact with the engineers.

CMBR Madigan said there are crosswalks planned for the traffic garden and it is important for children to learn the rules of the road. He expressed concerns that the placement of the sculpture would interfere with the design of the traffic garden.

CMBR Raglow said the roundabout will not change and the placement of the sculpture will be in addition to what is already planned.

C. Racial Equity Committee

Haile Sims reviewed three areas that the Racial Equity Committee is focusing on. The first is to continue to work with UCS to build a framework for what they do in relation to the City. They are coming up with a set of questions to ask before beginning a project that would come from a racial equity standpoint.

Their second focus has been their successful education series. This month they held a Juneteenth rally in Roeland Park, which was a great event. Next month will be a series related to racial equity and kids.

Thirdly, the committee is in the beginning phases of a community event to connect the with the first responders. They feel strongly they have a great police department in Roeland Park and want to be able to celebrate that along with the diversity of their community. Mr. Sims said he will have more of an update on the event after their next meeting.

Mayor Kelly said the Juneteenth event was well put together with great music, speakers, and a great crowd. He was proud to be a part of it and is looking forward to the upcoming event when it comes to fruition.

CMBR Faidley asked for an update on diversity and inclusive training. City Clerk Nielsen said training will be available starting in July. MARC will be providing those dates and she will send them out to staff and the committees.

CMBR Madigan asked if there were any plans for Indigenous People's Day. Mr. Sims said that is a great call-out and they hope to be able to incorporate into the event they're planning for October. CMBR Madigan stressed that it is important for them to celebrate both Juneteenth and Indigenous People's Day to show that Roeland Park is open and welcoming in action.

CMBR Raglow said regarding Indigenous People's Day, there is a specific committee member looking how to celebrate it. Mr. Sims said they will discuss it at their next meeting on Tuesday.

VI. Unfinished Business

There was no Unfinished Business presented.

VII. New Business

A. Approve Task Order for 2023 CARS 48th Street Project

Mayor Kelly said the scope of the project is 48th Street from Roe Boulevard to Roe Lane with a cost not to exceed \$35,100.

MOTION: CMBR MADIGAN MOVED AND HILL SECONDED TO APPROVE THE TASK ORDER WITH LAMP RYNEARSON FOR THE 2023 CARS 48th STREET PROJECT AT A COST NOT TO EXCEED \$35,100. (THE MOTION CARRIED 7-0.)

B. Community Policing Trailer

Mayor Kelly said the purchase of the Neighborhood Resource Trailer will allow them to continue to increase the bonds of trust the Police Department is building with the community. The cost reflects the purchase of the trailer and configuration of lights, graphics, and other items.

CMBR Faidley asked about the door on the side and the ramp on the back and would the ATV and motorcycle be stored in there. Police Chief Morris said those vehicles would not be stored there. The trailer is not planned for hauling vehicles, but more for information where people can walk through and grab a brochure and things that promote community relations.

MOTION: CMBR HILL MOVED AND CMBR DICKENS TO APPROVE THE PURCHASE OF THE POLICE DEPARTMENT NEIGHBORHOOD RESOURCE TRAILER AT A COST NOT TO EXCEED \$10,000. (THE MOTION CARRIED 7-0.)

C. Approve MOU with EPC for The Rocks Site

Mayor Kelly noted that they were unable to come to final terms with Sunflower Development Group. They have been in contact with EPC, a premier design firm and Capstone Award winner in the region who has extensive experience in Northeast Johnson County. The terms of the MOU are similar to what was presented and agreed upon by the Governing Body previously.

City Administrator Moody said the deliverables are reflected in the responsibilities of the developer so that there is an understanding of what they are to be working on during the 90-day period. The next step would be to complete the land purchase agreement and there are no specific deviations from what was presented previously.

CMBR Faidley asked for clarification on the percentage of affordable housing. City Administrator Moody said the discussion took place during executive session and the majority expressed support of a 5 percent affordable housing units at 60 percent AML. This was to be a guideline with the expectation of for more.

Mayor Kelly said when they looked at the UCS study, they also looked at the percentage of need in diverse levels of housing and how many units they would need to reach that goal. It was determined that the 5 percent of units would exceed the number of units within that demographic.

CMBR Madigan said the 5 percent seems low and all he sees being built is luxury apartments. He wants the employees who work in Roeland Park at places like Lowe's and Price Chopper to be able to live close to where they work. He did say that he remembered the developer stating if they lowered the affordable housing properties to 5 percent, then they would not be required by the City to give them the land for free.

CMBR Poppa said after the meeting, he was of the understanding they were amenable to a lower percentage for affordable housing. He did not know if a percent was specified even though 5 percent was discussed, but they also had other leads for development. Staff was directed to have more affordable housing.

City Administrator Moody added that each project will have its own set of variables to consider for affordable housing and there currently is no standard and the entire concept of incorporating

affordable housing is fairly new. He did note that they said 5 percent is the minimum. And they have set an expectation it will not be lower.

CMBR Brauer said that affordable housing very rarely comes in the form of new housing, and they should be looking at other methods in the City for affordable housing. Developers are not likely to take on a project where they will lose money.

MOTION: CMBR HILL MOVED AND CMBR RAGLOW SECONDED TO APPROVE THE MEMORANDUM OF UNDERSTANDING WITH EPC FOR THE ROCKS SITE. (THE MOTION CARRIED 7-0.)

VIII. Ordinance and Resolutions

A. Ordinance 1032 - Amending Protecting Public Safety and Community Resources Act

Mayor Kelly stated that the recently-passed House Bill 2717 that Governor Kelly signed into law now puts Roeland Park in contravention with their Protecting Public Safety and Community Resources Act. The proposed content revisions will put them in compliance with the state of Kansas when the bill goes into effect July 1, 2022.

Mayor Kelly also stated that if they do not adopt the revisions or rescind the ordinance, their violation of state law would subject them to legal consequences. City Attorney Mauer confirmed the changes will allow Roeland Park to comply with state law, which has an enforcement provision to allow the Attorney General, county or district attorney to compel them into compliance. This could be an expensive litigation process. Mr. Mauer also added that state law always supersedes a city ordinance.

Mayor Kelly said their amending of the ordinance is not an affirmation or agreement with the Governor but does avoid unnecessary legal expenses to their residents. Mr. Mauer said they are trying to avoid litigation which would be a cost on the citizens of Roeland Park, and this is not a change in belief by the Governing Body.

CMBR Faidley asked if they are certain they have looked everywhere for any implications other than just the Police Department. Mr. Mauer said they have checked every avenue to their satisfaction.

CMBR Faidley read a statement into the record in which she said she is profoundly saddened by the actions of the Governor and state legislature who stated that immigration law cannot be fixed at the local level. She said it was not Roeland Park's intent to fix the law but to make Roeland Park a fairer and more equitable place to live work and play. She added that it is most disturbing by the lack of effort to learn about communities such as Wyandotte that will be impacted by this. CMBR Faidley added that the Safe and Welcoming Roeland Park group invested a lot into their advocating for immigrant families. She said that people should not be afraid to contact law enforcement or anyone if they need help. She said there is hope in the future to have another opportunity to do what is best for their residents and to be able to exercise home rule where they were denied.

CMBR Poppa said he is disheartened and disappointed to be having this conversation. He offered testimony on behalf of the Safe and Welcoming Wyandotte Coalition. He said the passing of this bill is indicative of what is happening in the country. He said that legislatures and politicians are using people's lives and it is happening at all levels of government. He wants everyone to know they still value Roeland Park residents and they are still safe, but they are only doing this because they are being forced even though they still believe in the original intent of their ordinance.

CMBR Dickens said he did not want to have this discussion and that he likes what is currently in place and did not see a need to change. He does want to do what is best for Roeland Park residents as they are their neighbors. He also does recognize the reality of the situation and does not want to water down their ordinance, but they are being forced and would like to keep what they can with the amended ordinance. He added that he is disgusted with what they are being forced to do.

CMBR Hill quoted Bonnie Myotai Reace, “Rage, whether in reaction to social injustice, or to our leaders’ insanity, or to those who threaten or harm us, is a powerful energy that, with diligent practice, can be transformed into fierce compassion.” She encouraged Roeland Parkers to take their fierce compassion to the voting polls so that it can be seen across the state as they will not be silent in the face of wrongdoing. She said when they know something is wrong, they stand up and speak out against it as all people have value and that Roeland Park is a community for all. She encouraged everyone to let their neighbors know you care for them.

CMBR Madigan agreed with the comments that were made. He said the point out there is there’s a bigger problem and that Topeka is chipping away at home rule. He said they need to change the people in Topeka and encouraged everyone to get out and vote.

CMBR Brauer echoed the comments that were made. She also told those who had the ability to change the immigration laws to do it, and that it is the intent of Roeland Park to keep its citizens safe. She said they need to be able to go to law enforcement, the fire department and wherever else they need help and be safe. She also said the path to citizenship is too long and expensive. She also said the state legislator did not attempt to understand their ordinance.

CMBR Raglow also agreed with the sentiments of her fellow Councilmembers.

MOTION: CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO AMEND ORDINANCE 1032 - PROTECTING PUBLIC SAFETY AND COMMUNITY RESOURCES ACT TO BE IN COMPLIANCE WITH THE HB 2717 (MOTION CARRIED 7-0)

IX. Reports of City Officials

A. Public Works Update on Street Project Schedules

Timelines for Elledge as well as the Buena Vista & 53rd Street projects were included in the agenda packet for review.

CMBR Faidley said she read the letter from Mission regarding the Johnson Drive project noting it was to be finished in September and asked if that was reasonable. Public Works Director Scharff said that is, in fact, what is anticipated. CMBR Faidley also asked about the sidewalk and Public Works Director Scharff said the City’s portion will tie into Mission’s section.

B. COVID Report

The report is enclosed with the agenda packet

C. City Administrator’s Report

City Administrator Moody said they have secured the second EV vehicle for Neighborhood Services. They are designing exterior decals to make them noticeable and hopefully humorous but in good taste.

Mr. Moody also thanked Parks & Rec Superintendent Marshall for the work that he is doing, noting that he has been charged with an awful lot during such a busy time and is doing a wonderful job. He said the pool is also doing well and encouraged everyone to come visit the shining star of the City. He said that based on attendance counts, word is getting around.

City Administrator Moody also said they have received a patrol unit to replace the damaged one. Also a truck that was ordered last year for Public Works is now in Kansas City getting ready for service.

Adjourn:

MOTION: CMBR DICKENS MOVED AND CMBR MADIGAN SECONDED TO ADJOURN. (MOTION CARRIED 7-0)

(Roeland Park City Council Meeting Adjourned at 6:54 p.m.)

Kelley Nielsen, City Clerk

Mike Kelly, Mayor

Item Number:
Committee Meeting Date:

Reports of City Liaisons- VI.-A.
7/5/2022

City of Roeland Park
Action Item Summary

Date: 6/27/2022
Submitted By: Arts Committee
Committee/Department: Arts Committee
Title: **Arts Committee**
Item Type: Other

Recommendation:

Informational only. Mary Schulteis and Marek Gliniecki to provide update.

<https://theparadeofhearts.com/hearts/growing-peace-love-and-harmony-in-kc/>
Artist Cindy Heller

Details:





Financial Impact

Amount of Request:	
Budgeted Item?	Budget
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: **Unfinished Business- VII.-A.**
Committee **7/5/2022**
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 3/31/2022
Submitted By: Erin Winn
Committee/Department: Admin.
Title: **Review Glass Recycling Proposals - 15 min**
Item Type:

Recommendation:

To give staff direction on drafting an agreement with Ripple Glass for city-wide curbside glass recycling and finalizing solid waste assessment amount.

Details:

Council directed staff to develop a RFP seeking providers of a city-wide curbside glass recycling service.

The RFP opened on May 9th and submissions were due June 10th. One proposal was received from Ripple Glass, the provider of our previous 6-month pilot program.

Both the original RFP and Ripple's full response are attached to the staff report. Below is a summary of Ripple's proposal:

- **Term of Contract:** the RFP contemplated an initial three year contract with the option of 2 additional one year extensions.
- **Service Start:** all containers will be delivered the week of January 1st, 2023, along with a flyer indicating acceptable materials, contact information for Ripple Glass, and a QR code link to report a missed pickup through the Ripple portal.
- **Collection for Single Family Residential:** monthly service to the 2,851 single family residences coinciding with the City's solid waste collection schedule (including the holiday pickup schedule). Customers will receive a 14g tote by default. There may be a small number of homes that will qualify for house-side collection or 35g wheeled carts. The City will provide Ripple with a list of these addresses and Ripple will accommodate.
- **Collection for Multi-family Residential:** bi-weekly collection at the BLVD apartments, eight 64g carts. Ripple will provide recycled plastic tote bags to each resident to transport glass

to the large carts. The bags will be clearly marked for glass collection and include a large image of the "What Can I Recycle" infographic.

- **Collection for City Buildings and Parks:** service of 6 City locations will occur monthly on a service day agreed upon by the City.
- **Collection for Special Events:** Ripple will provide recycling services and containers for City-sponsored special events as agreed upon between the City and Ripple (ie - R Park concerts, Foodie Fest).
- **Education and Community Engagement:** community presentations and educational material included
- **Cleaning and Customer Service:** drivers carry cleaning materials in case of broken glass during collection. Each report of broken glass will be noted, tracked, resolved and included in the quarterly report to the City.
- **Quarterly Report:** will be delivered to the City with the following information:
 - Total quantities (in tons) of glass recyclable materials collected
 - Total quantities (in tons) of recycle materials processed and marketed to end-users
 - Number of single-family residential units setting out totes for collection each month
 - Number of single-family residential units currently receiving service, including the addition or removal of residences as requested by the homeowner or by City Staff
 - Log of all complaints and reported missed pickups
 - Log of all resident addresses where education tags were left because Non-Targeted materials were set out for recycling
- **Price and Rate Modification:** At the request of the City, Ripple proposed two different pricing structures. Staff recommends that we adopt Service Option 1 for a total annual cost of \$94,501.80. This annual cost includes the cost of containers. Council has directed staff to recover 25% of this annual cost in the Solid Waste assessment, leaving a cost of \$74,000 to be covered by the General Fund. Rates can be modified at an interval spelled out in the contract based on an average for the most recent three year period for the CPI for all Urban Consumers in the West North Central Region. Staff recommends including an annual consideration of rates in the contract.

Staff Recommendations

1. Exclude City locations from service (saving \$1200 annually). There is a Ripple glass bin at City Hall that staff takes to the Aldi bin when full.
2. Adopt Service Option 1 which includes cost of containers in the monthly fee.

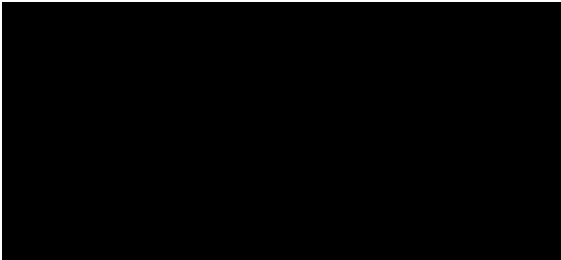
Council Direction

1. Increase the % of curbside glass recycling cost being assessed to residents from 25% to 30.5% to allow for a 1 mill reduction instead of the currently proposed 0.96 mill reduction? This would increase the annual cost per single family home from \$7.95 to \$9.70.
2. Move forward with drafting agreement with Ripple?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:

Additional Information



Answer	Percentage
Very Supportive (04)	34.1%
Supportive (03)	16.3%
Not Sure (02)	15.7%
Not Supportive (01)	33.9%

Council should consider what they hope to learn from the pilot program (percent of participation indicating resident support; pounds of glass diverted indicating magnitude of service impact). Consideration should also be given to whether or not curbside glass recycling service should be added to the trash/recycling/yard-waste/leaf collection services already provided through the city or if it is a service that should be secured by residents via the open market. Also consider how this service cost would be covered? Ripple indicates that twice a month curbside glass collection will cost between \$3.50 and \$5.00/account/month (pilot fee is lower as Ripple wants to gain experience in delivering the service and learn from the pilot as well). For the 2,850 accounts in Roeland Park the estimate provided by Ripple (\$3.50 to \$5/month) equates to a range of \$120k to \$171k annually. For perspective residents currently pay \$16.67 per month for garbage/recycling/yard-waste and leaf collection services offered through the city. Ripples estimated rate would represent a 21% to 30% increase in the monthly solid waste services fee.

If Council were to choose to cover the cost out of the General Fund this would reduce the amount available for capital projects funding by \$120k to \$171k each year. Another way of looking at it would be a cost equal to 1.10 to 1.55 mills.

The link below takes you to the 2020 State of Curbside Recycling Report produced by the Recycling Partnership organization.

https://recyclingpartnership.org/wp-content/uploads/dlm_uploads/2020/02/2020-State-of-Curbside-Recycling.pdf

The report indicates 32% of the solid waste stream is being recycled nationwide. Page 3 of the report indicates 21% of residential solid waste by weight is glass. Page 6 of the report indicates that glass has a negative market value as of 11/2019. Page 8 reflects 59% of residents have access to curbside recycling service with 52% of those with access participating (page 9). This equates to 30% participation of all single family households.

Although we have no way of tracking who drops off glass at the Aldi drop off bin, between March 2020 and April 2022 337,800 lbs of glass have been collected. Assuming 6,700 people

(population of Roeland Park) this amounts to 43 lbs of glass per person per year being recycled. Ripple estimates in the KC metro each person generates 80 lbs of glass waste per year.

Residential Glass Recycling Options Currently Available-

Glass Bandit- Customer names the price for every other week collection:
<https://www.glassbandit.com/>

KC Curbside Glass- \$10/month subscription fee for every other week collection:
<https://kccurbsideglass.com/kc-curbside-glass-recycling-sign-up>

Atlas Glass- \$10/month subscription fee for every other week collection:
<https://www.atlasglasskc.com/>

Dapper Glass- \$12.50/month subscription fee for twice a month collection:
<https://www.dapperglass.com/>

Ripple Glass- drop off locations offered for free (including the location at Aldi in Roeland Park), curbside service is not currently offered:
<https://www.rippleglass.com/>

Recycling Information Provided by WCA:

We estimate that Roeland Park households have a weekly curbside participation rate of 92-93%

We estimate that Roeland Park households set out 491.3 lbs. of recyclable material annually.

We estimate that Roeland Park households set out 1,335 lbs of Municipal Solid Waste annually.

National per-household generation numbers vary, but the EPA estimated that in 2018 Americans generated 4.9 lbs of MSW per person each day. That estimate includes waste generated outside the home.

The 2019 Johnson County Solid Waste Management Plan presumes 2.7 people per single-family household.

Based on a 2016 study conducted by The Recycling Partnership, surveying 465 cities across the country, the national average for the amount of single-stream recyclables collected curbside is 357 pounds per household per year.

The 2019 Johnson County Solid Waste Management Plan shows that single-family households generated 502 pounds of single-stream recyclable material annually. The County's overall single-family recycling rate is 38.0 percent (18.9 percent yard waste and 18.7 percent single-stream recyclables).

How does item relate to Strategic Plan?

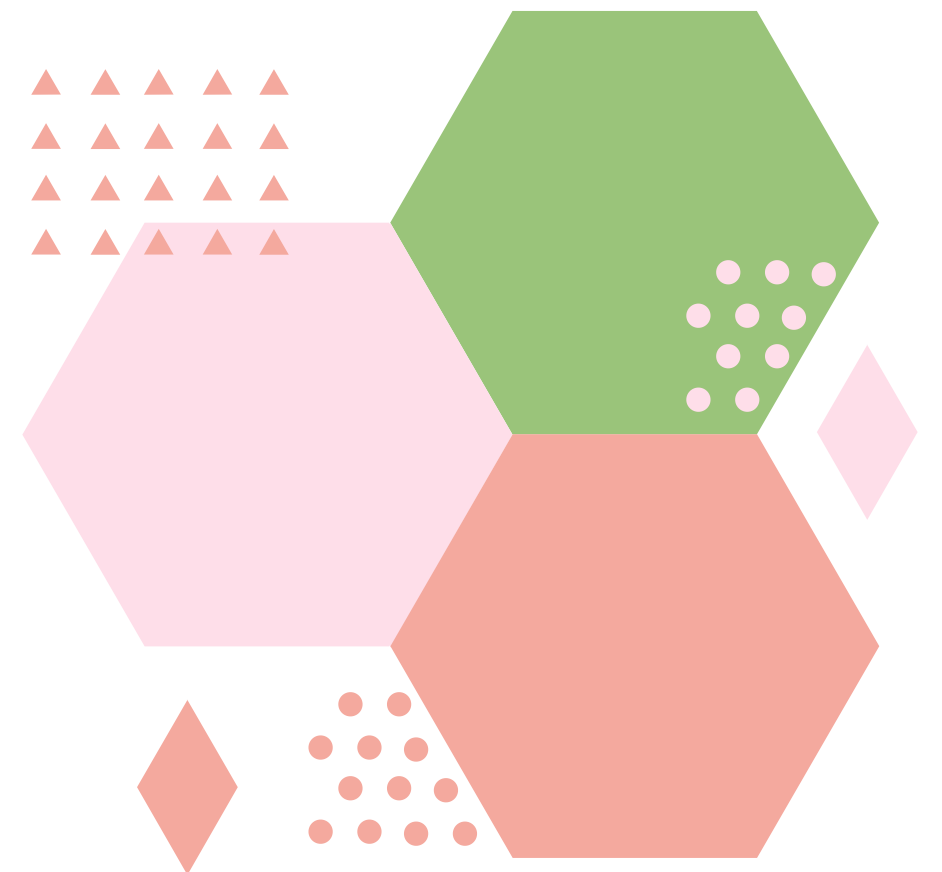
How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
📎 Presentation	Cover Memo
📎 Original RFP	Cover Memo
📎 Ripple Glass Response	Cover Memo

CURBSIDE GLASS RECYCLING

PILOT RESULTS AND OPTIONS



RIPPLE GLASS PILOT PROGRAM

THE BASICS

- 6 month pilot program (Oct 2021 – March 2022)
- 654 eligible households, 66% participation rate
- Bi-monthly curbside collection
- City-funded (\$2.50 per account per month, \$9,000 total)



THE RESULTS

Roeland Park Curbside Pilot	5-Oct	19-Oct	2-Nov	16-Nov	7-Dec	21-Dec	4-Jan	18-Jan	1-Feb	15-Feb	1-Mar	15-Mar	TOTAL
Set-Outs	213	161	118	153	131	96	132	135	153	125	146	137	1700
Set-Out %	33%	25%	18%	23%	20%	15%	20%	21%	23%	19%	22%	21%	21.66%
Tons	1.53	0.97	0.66	0.94	0.85	0.72	1.02	0.91	1.07	0.8	1	0.75	11.22
Avg. Lbs/Set-Out	14.37	12.05	11.19	12.29	12.98	15.00	15.45	13.48	13.99	12.80	13.70	10.95	13.19
Avg. Lbs/Participating House	4.68	2.97	2.02	2.87	2.60	2.20	3.12	2.78	3.27	2.45	3.06	2.29	2.86

OPTIONS



CITY-WIDE CURBSIDE GLASS RECYCLING, PAID FOR BY THE CITY

- Seek proposals from local companies
- Add cost to FY 2023 General Fund Budget



CITY-WIDE CURBSIDE GLASS RECYLING, PAID FOR BY RESIDENTS

- Seek proposals from local companies
- Add cost to FY 2023 Solid Waste Assessment



REIMBURSE RESIDENTS FOR OPT-IN CURBSIDE GLASS RECYCLING SERVICES

- Develop program guidelines to reimburse for some or all of resident annual cost



STATUS QUO

- Residents opt-in for curbside subscription.

FISCAL AND ENVIRONMENTAL IMPACTS OF OPTIONS

Assumptions and Context:

- The analysis assumes monthly pick-up.
- Collection area of 2,851 households (identical to Solid Waste Assessment)
- For City-provided service, a monthly cost of \$2.25 is used for comparison. This cost could change based on the results of RFP.
- For resident opt-in service, a monthly cost of \$10 (average cost of available curbside services) is used.
- A participation rate of 42% is used to estimate cost for Option 3a and Option 3b. This is double the average participation % in the pilot, which accounted for bi-monthly pick up.
- The Avg Lbs of Waste Diverted Annually estimate is consistent across all options; assumes 42% of the average lbs per pickup reported in the pilot data (consistent with participation % used).

FISCAL AND ENVIRONMENTAL IMPACTS OF OPTIONS

Assumptions and Context con't:

- According to the 2020 State of Curbside Recycling Report put out by the Recycling Partnership organization, approximately **30%** of single family homes participate in curbside recycling nationwide and 21% of solid waste collected annually nationwide is recyclable glass.
- According to GFL (our solid waste provider), it is estimated that Roeland Park households have a curbside recycling participation rate of **92%**.
- It is estimated that the average Roeland Park household sets out 491.3 lbs of recycling annually and 1,335 lbs of municipal solid waste annually. This roughly equals 1,400,696 lbs of recycling and 3,806,085 lbs of solid waste City-wide.
- The estimated lbs of glass waste diverted annually with curbside glass recycling equals 14% of the total lbs of waste diverted annually in Roeland Park.

FISCAL AND ENVIRONMENTAL IMPACTS OF OPTIONS

	Annual Cost to City	Annual Cost to Residents	Estimated Lbs of Glass Waste Diverted Annually
Option 1: City-wide, City provided curbside recycling	\$ 77,004	\$ -	195,693
Option 2: City-wide, resident paid curbside recycling	\$ -	\$ 27	195,693
Option 3a: Resident opt-in subsidized recycling, 50% reimbursed	\$ 71,870	\$ 60	195,693
Option 3b: Resident opt-in subsidized recycling, 100% reimbursed	\$ 143,741	\$ -	195,693
Option 4: Resident opt-in recycling, no subsidy	\$ -	\$ 120	195,693

ADDITIONAL IMPACTS TO CONSIDER

- If Council were to choose to cover the cost out of the General Fund this would reduce the amount available for capital projects funding by \$77k each year.
- This cost is equal to .7 mill.
- A 92% participation rate in curbside glass recycling would divert approximately 830,312 lbs of glass per year.

CITIZEN INPUT

The 2021 Citizen Survey asked broadly which sustainable practices are difficult to practice in Roeland Park; the top responses were using public or alternative means of transportation, recycling glass (non-curbside recycling), and buying local products.

A specific question regarding resident-paid curbside glass recycling was also asked:

Q26. Please rate your level of support for each of the following. [10. The City offering curbside glass recycling services- each household would be assessed approximately \$3.50 per month regardless of their participation in the program]	
Answer	Percentage
Very Supportive (04)	34.1%
Supportive (03)	16.3%
Not Sure (02)	15.7%
Not Supportive (01)	33.9%

KEY CONSIDERATIONS



COST EFFICIENCY

The City serving as a sole contractor for the curbside glass recycling service (options 1 and 2) offers a significant cost savings.



SPLIT PUBLIC OPINION

The results of the 2021 Citizen Survey show an almost even split between Strongly Support and Strongly Oppose a City-wide, resident-paid curbside program.



ROELAND PARKERS RECYCLE

Roeland Park residents participate in curbside recycling at nearly 3 times the national average.



THE DATA IS IMPERFECT

City-wide data is not aggregated by material. It's hard to determine if participation would increase if enrollment was mandatory.

OPTIONS



CITY-WIDE CURBSIDE GLASS RECYCLING, PAID FOR BY THE CITY

- Seek proposals from local companies
- Add cost to FY 2023 General Fund Budget



CITY-WIDE CURBSIDE GLASS RECYCLING, PAID FOR BY RESIDENTS

- Seek proposals from local companies
- Add cost to FY 2023 Solid Waste Assessment



REIMBURSE RESIDENTS FOR OPT-IN CURBSIDE GLASS RECYCLING SERVICES

- Develop program guidelines to reimburse for some or all of resident annual cost



STATUS QUO

- Residents continue to utilize drop-off bin or curbside subscription.

The background is a solid green color. There are two large, overlapping circles in a lighter shade of green. One circle is on the left side, and the other is on the right side. They overlap in the center of the image.

QUESTIONS?



**REQUEST FOR PROPOSALS
FOR
CURBSIDE GLASS RECYCLING SERVICES
FOR THE CITY OF ROELAND PARK, KANSAS**

The City of Roeland Park, Kansas ("City") requests proposals from qualified and experienced firms to provide curbside glass recycling services within the City. The City seeks proposals for curbside glass recycling services for all single family residential units and multi-family residential dwelling units and select City buildings.

The City seeks to enter a recycling services contract (Contract) with one service provider that has the resources and ability to provide the recycling services outlined in this RFP. The City is considering an initial term of three (3) years with the option of two additional one (1) year renewals at the City's discretion.

**RESPONSES MUST BE RECEIVED BY
Friday June 10th at 12:00 pm**

Submit to the attention of:

Erin Winn
Assistant City Administrator
4600 W. 51st Street
Roeland Park, KS 66205
913-722-2600 / ewinn@roelandpark.org

There will be an opportunity to email questions about the RFP to the Assistant City Administrator. The deadline to submit these questions via email is May 25th at 12:00pm. Responses to all questions will be sent to all interested firms who have submitted questions. Questions should be sent to ewinn@roelandpark.org.

Tentative Schedule

Monday May 9	Request for Proposals Publication (Online)
Tuesday May 10	Notice of Request for Proposals (Legal Record Publication)
May 25, at noon	Deadline to Submit Questions via Email
May 30, by 5 pm	Response to Questions Sent via Email
June 10, by noon	RFP Response Submission Deadline via Email
June 13 to 17	Review and Score Proposals and Schedule Interviews with top 3 prospects
June 21, 22, 23	Interviews Conducted & Selection Committee Recommendation

Overview

The City of Roeland Park is a Johnson County suburb located in northeast Johnson County, Kansas with a population of 6,827. There are currently 2,851 single family residence accounts receiving solid waste services and one multi-family complex. The City estimates 92% participation in the current curbside recycling program (excludes glass). A six month pilot curbside glass recycling program with weekly collection recently completed saw a set out rate of 21% with a total of 66% of participation of residents in the pilot zone participating during the 6 month period.

The City offers recycling services to City Buildings, listed below:

- City Hall office building at 4600 W. 51st Street
- Public Works facility at 4800 Roe Parkway
- Community Center located at 4850 Rosewood Drive
- Aquatic Center located at 4850 Rosewood Drive

The City would like to offer glass recycling at two City Parks facilities; Nall Park and R Park.

General Scope of Services

The City seeks to enter into a glass recycling services contract (Contract) with one service provider that has the resources and ability to provide curbside glass recycling services to 2,851 single family residential accounts, one multi-family complex, four (4) City facilities and two (2) City Parks. The City is considering an initial term of three (3) years with the option of two additional one (1) year renewals at the City's discretion.

Single family residential service:

The City is considering two single family residential service options. Proposers must propose on both service options. Based on the proposals received via this request, the City will select one of the following service options.

Service Option 1: City-wide collection (all residents receive recycling services) at curbside once a month. All residents will use a 14 gallon tote. The cost of the container should be included in the monthly fee.

Service Option 2: City-wide collection (all residents receive recycling services) at curbside once a month. Residents select either a 14 gallon tote or a 35 gallon cart. The cost of the tote or cart should be calculated and paid up front and separate from the monthly fee.

Multi-family unit service:

Collection at centralized outdoor locations with either 65 gallon or 95 gallon recycling carts. Participating multi-family units will contract directly with the Contractor for the service and be reimbursed for regular service costs by the City.

City building service

Monthly collection from City buildings using a 14 gallon tote. The cost of the tote should be included in the monthly fee.

City Park service

Collection from R Park and Nall park using 95 gallon carts. The cost of the cart should be included in the monthly fee.

Scope of Services

Contract Term

The Contract awarded in response to the RFP will commence on January 1, 2023. The City is considering an initial term of three (3) years with the option of two (1) one year renewals.

Single Family Residential Collection Requirements**Collection Schedule**

The Contractor will provide monthly curbside glass recycling services to each single family residential unit. All collection for glass recycling shall coincide with the City's solid waste collection schedule (ie, glass recycling for a certain area should be collected on the same day of the week as solid waste and other curbside recycling). The City contracts with Green for Life to provide solid waste services. Green for Life reserves the right to adjust route areas. In the case of route adjustment, ample notice will be provided to the Contractor. See the current solid waste collection map as Attachment A.

Recycling Containers

If the City chooses to purchase all containers up front, the City shall provide 14 gallon totes or 35 gallon carts.

If the City chooses to have the contractor include the price of the containers in the monthly fee, the Contractor shall provide all recycling totes.

Point of Collection

All single family residential collection will occur at the curbside. There may be a small number of house-side collections for elderly residents or those with short or long-term physical limitations or medical need. The City will qualify, authorize and provide a list of house-side collection addresses to the Contractor.

Procedure for Handling Non-Targeted Materials

If the contractor determines that a resident has set out non-targeted materials, the driver shall use the following procedure:

1. The contractor shall leave all materials in the resident's recycling container and leave an 'education tag' indicating acceptable materials, the proper method of preparation, and the availability of a glass recycling drop-off bin located in the Aldi parking lot.
2. The driver shall record the address and the Contractor shall report the address to the City in the respective monthly report.

Multi-Family Residential Requirements**Collection Schedule**

The Contractor will provide regular glass recycling services to each participating Multi-Family Residential unit. The frequency of service will be dependent upon the size of collection container able to be used and the participation by residents of the complex.

Recycling Containers

The Contractor shall be responsible for purchasing and distributing 65 or 95 gallon recycling carts.

Point of Collection

All multi-family residential glass recycling collection will occur at centralized, outdoor locations. The City will work with the building owner to designate the point of collection locations.

Procedure for Handling Non-Targeted Materials

Recycling containers with non-targeted materials shall not be collected. The Contractor shall notify the property's designated contact person) by phone that the material was not collected and the reason that the material was unacceptable.. The property will be required to fully empty the container of contaminants and wait for the next regularly scheduled service.

City Facility Collection Requirements

Collection Schedule

The Contractor shall provide monthly glass recycling services to City Buildings. The current City Buildings are listed below:

- City Hall office building at 4600 W. 51st Street
- Public Works facility at 4800 Roe Parkway
- Community Center located at 4850 Rosewood Drive
- Aquatic Center located at 4850 Rosewood Drive

Recycling Containers

The City will be responsible for recycling totes (purchase, distribution, maintenance and replacement, etc).

Point of Collection

All City building collection for glass recycling shall occur at centralized, outdoor locations. The City reserves the right to designate the point of collection.

Special Event Recycling

Working with the City, the Contractor will provide for recycling services for City-sponsored special events and other special events in which the City provides garbage collection services, as agreed upon between the City and the Contractor. The Contractor will provide the recycling containers. The City will request the Contractor to service the containers during regular business hours following the event. Infrequently, there may be a need to service the containers during the event or after regular business hours; prior arrangements will be made as to responsibility for such collections. The City will be the contact during the event.

Examples of annual events where the City would request recycling services include Concerts at R Park.

General Terms and Conditions

Contractor Permit Requirement

Haulers of recyclable materials must obtain a business license issued by the City, per the City's Code of Ordinances Sec. 15.107.

Collection Vehicle Equipment Requirements

The Contractor shall retain sufficient equipment to fulfill the requirements and specifications of the services described in this RFP. In addition, all collection vehicles used in performance of the Contract shall:

- Be duly licensed and inspected by the State of Kansas;
- Be properly insured;
- Operate within the weight allowed by state and local ordinances;

All of the vehicles must be in proper working order. All vehicles must be clearly identified on both sides with the Contractor's name and telephone number prominently displayed.

Collection Hours and Days

The City requires that glass recycling collection between the hours of 7:00 am and 6:00 pm. The City requires scheduled collection days to be Monday through Friday.

Holidays

Holidays refer to any holiday observed by Green for Life, the City's solid waste provider. When the single family scheduled collection day falls on a holiday, single family recycling collection services for that day will be performed on the same revised schedule as solid waste collection. Holiday calendar is attached as Attachment B.

Severe Weather

The Contractor may recommend postponement of recycling collections due to severe weather. In the event of postponement recommendation, the Contractor shall notify the City's Designated Contact Person via telephone or email by 7:00 am of the collection day. Upon postponement, collection will be made on a day agreed upon between the Contractor and the City.

Customer Complaints/Missed Collections

The City requests that residents and customers contact the Contractor with complaints or issues related to recycling services. The Contractor shall resolve the complaint on the same service day or make other reasonable arrangements with the resident.

The Contractor shall keep a log of all complaints, including the nature of the complaints, the names, addresses and contact numbers of the complainants; the date and time received; the Contractor's response and the date and time of the response. This information shall be provided to the City in a written monthly report.

Reporting

The Contractor shall submit to the City quarterly written reports.

The quarterly report shall be submitted by the 15th of the month following quarter end (April, July, October, January). The quarterly report shall contain:

- Total quantities (in tons) of glass recyclable materials collected from single family residential units, multi-family residential units, City buildings and special events
- Total quantities (in tons) of recyclable materials processed and marketed to end-users
- Number of single family residential units setting out totes for collection each month
- Number of single family residential units currently receiving service, including the addition or removal or residences as requested by the homeowner or by City Staff
- Number of multifamily residential units currently receiving service, including the addition or removal or residences as requested by the homeowner or by City Staff
- Log of all complaints
- Log of all resident addresses where “education tags” were left because Non-Targeted materials were set out for recycling

Public Education

The Contractor and the City shall work together in the preparation of educational materials to ensure accurate information and program directions. The City shall cover the cost of public education through official City channels.

Contractor shall print and distribute non-targeted materials set-out notices. Contractor shall provide to the City in a monthly report the date and address of each non-targeted material set-out notice.

During the term of the Contract, the Contractor may be asked by the City to make public appearances or provide information for City boards and commissions. Proposers are encouraged to provide examples of their community involvement and education efforts.

Ownership of Recyclable Glass

All glass collection, upon being loaded onto the collection vehicle, shall become the property of the Contractor.

Performance Monitoring

The City will monitor the Performance of the Contractor against goals and performance standards required within this RFP and the Contract. Substandard performance as determined by the City will constitute non-compliance. If action to correct substandard performance is not taken by the Contractor within 60 days after being notified by the City in writing, the City will initiate the Contract termination procedures.

Payment Terms

The City agrees to pay the Contractor on a monthly basis for glass recycling services provided to the City as described in the Contractor's proposal and/or negotiated between the City and the Contractor, and made part of an executed contract, based on the single-family residential unit service option selected.

The Contractor shall contract directly with participating multi-family units for regular service.

The Contractor shall provide recycling services to City Special Events at no charge. The Contractor shall not charge any other charges other than those explicitly authorized in Price Worksheets.

The Contractor shall submit itemized invoices for glass recycling services provided to the City on a monthly basis. Invoices shall be submitted in a format approved by the City. Invoices submitted shall be paid in the same manner as other claims made to the City.

Modification to Rates

The Contractor shall submit a written request for modifications to rates on or before September 1, 2023 and every September 1st thereafter. If the Contractor fails to submit a written request for modification to rates on or before September 1st, the Contractor waives the right for a modification to rates.

All rates shall remain fixed from the execution of the contract through January 1, 2023. The adjustment, increase or decrease, shall be an average for the most recent three year period for All Items of the Consumer Price Index for all Urban Consumers in the West North Central region as published by the U.S. Bureau of Labor Statistics as set forth in the executed contract.

No Sublet/Subcontracting

The Contractor shall not sublet or subcontract the glass recycling services or any portion thereof without prior written approval of the City.

Proposal Contents

Responders should submit one electronic copy to Erin Winn at ewinn@roelandpark.org. If the file is too large, a flash drive or a hard copy may be submitted to:

Roeland Park City Hall
Suite 200
Attn: Erin Winn
4600 W. 51st Street
Roeland Park, KS 66205

The submittal should be no more than twenty (20) pages, including a cover letter. Submittals shall include:

- A cover letter that introduces the Proposer, confirms that all element of the RFP has been read and understood and summarizes your interest in the work. The letter should be one page maximum and list a single point of contact for the responding firm; and
- The experience and availability of key personnel; the Proposer's capabilities and experience with service of similar style and scope, qualifications, and unique attributes; and
- Materials that demonstrate the Proposer's ability to perform all requirements as stated in the RFP

- Specific evidence of past performance of the duties listed in the General Scope of Services, including a minimum of three (3) references, preferably from municipal agencies with which the firm has worked. Each reference must include an email address. References may be asked to complete a survey regarding their experience with the firm; and
- Detailed description of any exceptions or modifications to the RFP requirements, including alternative proposed language; and
- Completed price worksheet (attachment C)

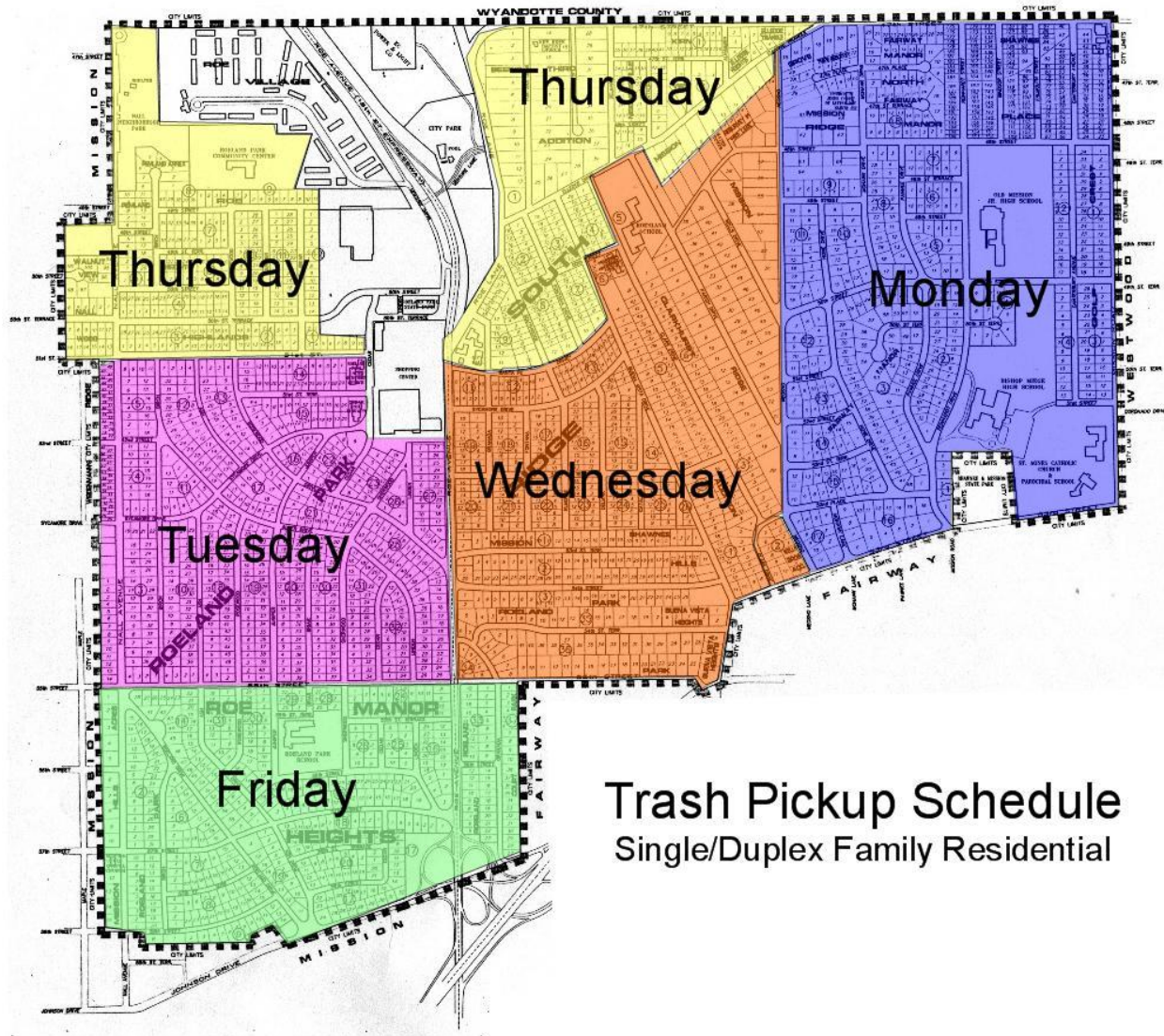
Optional

- Proposers are encouraged to provide examples of their involvement in community activities
- Proposers are encouraged to specify public education tools they are willing to provide (e.g. recycling education materials targeted for multi-family residents)
- Proposers are encouraged to indicate if they are willing to allow other communities in proximity (within a 5-mile radius) to Roeland Park the ability to “Piggy Back” (execute) the contemplated service agreement.

Disclaimer

The City reserves the right to reject any and all responses to the Request. Materials submitted in response to this Request shall become the property of the City and will not be returned. The City is not providing any compensation for submission of a response to this RFP.

Attachment A: Current Single/Duplex Family Residential Trash Pick-up Schedule



Attachment B: Current Holiday Schedule

HOLIDAY PICKUP SCHEDULE

Unless otherwise noted, service that falls on the holidays listed below will be completed the following day, and service for subsequent days in the same week will also be completed one day later. In the event that a holiday falls on a regularly closed business day, service for that week will continue as normal.

- New Year's Day
- Thanksgiving Day
- Christmas Day
- July 4th

Attachment C: Price Worksheet

Single Family Residential Unit Options

1. Monthly fee per unit, cost of tote included in monthly fee:
2. Monthly fee per unit, cost of container paid up front:
 - a. Cost per 14 gallon tote:
 - b. Cost per 35 gallon cart:

Multi-family Residential Unit

- Fee for pickup at centralized, outdoor location:
 - a. Fee per 65 gallon cart per trip (trips may be weekly or bi-weekly)
 - b. Fee Per 95 gallon Cart Per Trip (tips may be bi-weekly or monthly)

City Buildings

- Monthly fee for pickup at centralized, outdoor locations:

City Parks

- Fee for pickup at centralized, outdoor locations:
 - a. Fee Per 65 gallon Cart Per Trip (trips may be weekly or bi-weekly):
 - b. Fee Per 95 gallon Per Tip (trips may be bi-weekly or monthly):



1607 OAK ST
KANSAS CITY, MO 64108

RIPPLE GLASS LLC. PROPOSAL FOR CURBSIDE GLASS RECYCLING SERVICES FOR THE CITY OF ROELAND PARK, KANSAS

Assistant City Administrator Winn, Staff, and Roeland Park City Councilmembers,

Regarding your request for proposal, Ripple Glass is thrilled about the opportunity to provide City-Wide Curbside Glass Collection and Recycling Services. Having partnered with Roeland Park to facilitate the Curbside Glass Pilot Program, we can clearly see the potential impact a program like this will have. We are extremely excited that you see the same potential.

Since our inception in 2009, the mission of Ripple Glass has been to keep glass out of the trash by making glass recycling work. In that time, we have implemented a number of collection programs to help "make glass recycling work." These programs have steadily increased the amount of glass we are able to collect and recycle each year, but we estimate none will be as effective in raising the local glass recycling rate than convenient curbside glass recycling. With the launch of this curbside collection program, we will be able to continue to increase the amount of glass recycled in Roeland Park and beyond.

Our team has reviewed the goals, terms, and service requests of the RFP and Roeland Park's ideal Curbside Glass Recycling Program and are confident in our ability to provide the best possible version of this service. As the sole processor and most long-standing hauler of glass materials for recycling in the Kansas City Metro, we have the experience, technology, and equipment to provide the most comprehensive set of services and most accurate program and diversion tracking available.

Ripple Glass is grateful for Roeland Park to have given us the opportunity to develop a system of Curbside Glass Collection and proof of concept that has gotten us to this point. We look forward to working with Roeland Park, as you continue to prove your city to be the leader in sustainability efforts in the Kansas City Metro.

Piercyn Charbonneau
Commercial Program Manager
Ripple Glass Recycling
Piercyn@RippleGlass.com
913.609.1250

RIPPLE GLASS RECYCLING PROPOSAL:

Curbside Glass Recycling Services for the City of Roeland Park, Kansas

Prepared for: Erin Winn
Assistant City Administrator

Prepared by: Piercyn Charbonneau
Commercial Program Manager

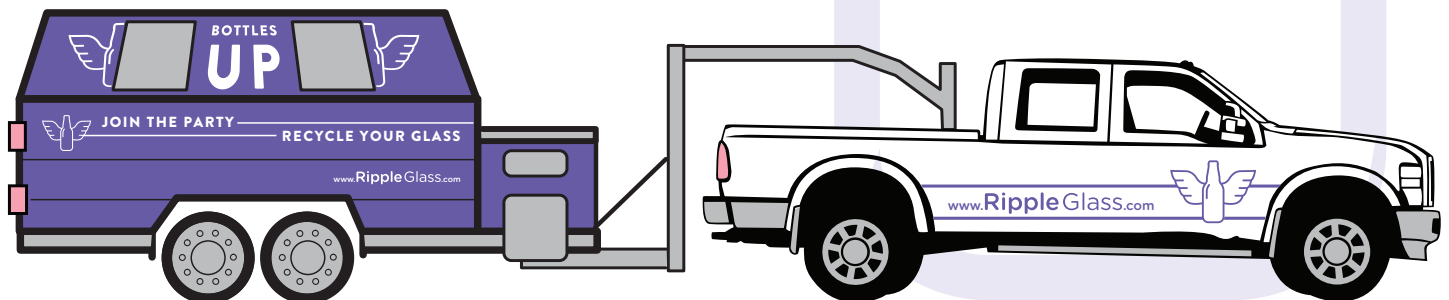


TABLE OF CONTENTS

Introduction	4
Experience & Qualifications	5
Services to be Provided	6
Reporting	8
Payment Terms and Modification to Rates	8
Attachment A (Pickup Schedule)	9
Attachment B (Holiday Pickup Schedule)	9
Attachment C (Price Worksheet)	10
Attachment D (Sample Report)	11



INTRODUCTION

Ripple Glass Recycling welcomes the opportunity to offer our services to the City of Roeland Park, KS.

The information provided indicates that the area to be served is host to a population of 6,827 and has 2,851 single family residence accounts currently receiving solid waste services. Additional service locations include one multi-family complex, four (4) City facilities, and two (2) City Parks. Occasionally, service will be requested for Special Events. The service will begin on January 1st, 2023 and have an initial term of three (3) years with the option of two additional one (1) year renewals at the City's discretion.

With more than a decade of experience under our belt, we are the premier glass recycler in the Kansas City Metropolitan area. Our record of reliability and customer service is unmatched.

Roeland Park, as an advocate for Climate Action sees the benefit of implementing large-scale, densified efforts to help mitigate climate change. Reducing Greenhouse Gas Emissions is key to those efforts and recycling all glass within your city is an excellent way to do that. In fact, it is estimated that for every six tons of glass recycled, one ton of Carbon Dioxide, a Greenhouse Gas, is reduced in the glass manufacturing process.

Ripple Glass welcomes any City in proximity (within a 5-mile radius) to Roeland Park the ability to "Piggy Back" (execute) the contemplated service agreement.

We look forward to meeting soon to finalize a contract for services and offer your citizens the curbside glass recycling program they will be most pleased with.

EXPERIENCE & QUALIFICATIONS

Not long ago, Kansas City had one of the worst glass recycling rates in the nation. In 2009, Ripple Glass was founded by a group of local individuals and businesses who collaborated to create a solution and make glass recycling work in our region. To do this, Ripple built a processing plant to accept the material that had no other home, developed our flagship collection method, then built a network of locations to make glass recycling accessible to everyone in the Kansas City Metro.

Every year since then, our team has continually strived to increase glass diversion from the landfill by growing existing programs, implementing and testing new collection programs, and working hard to educate citizens on how to properly use them. With the support of communities surrounding Kansas City, we have grown our reach to service a nine-state region and now partner with more than a hundred communities.

Since 2010, Ripple has been managing the logistics and collection of glass and have developed an in-house routing, tracking, and reporting software to ensure the success and simplicity of our collection process. We currently manage and facilitate hundreds of glass routes each week and are more than capable of servicing Roeland Park's curbside glass program.

While we hope to eventually transition our fleet to a more sustainable fuel source (i.e. electric), we plan to begin servicing the program using equipment already in our arsenal: Ripple branded trailers pulled by one of our light-duty trucks. All vehicles and equipment meet the City's requirements and are in excellent working condition. We have full-service vehicle maintenance agreements and a number of local shops and fabricators for equipment repair and modification, as needed.

Our drivers are extremely competent and familiar with the service model. They are uniquely trained and rewarded for positive feedback from customers and keeping our service areas clean of broken glass. They are very careful during the collection process and always carry cleaning materials in case of emergency. We pride ourselves on a very low employee turnover rate and are able to retain quality, long-term, drivers for a number of reasons, including our minimum of Living Wage policy, excellent work culture and benefits, time off, and extremely generous 401k match.

In our decade plus history of service in the Kansas City Metro, we've had the opportunity to partner with many wonderful organizations who are as committed and enthusiastic about sustainability as Roeland Park. Your team would be hard pressed to find any individual or organization with negative things to say about our services or customer service. We invite you to reach out any organization we've previously worked with, including some of our favorites:

Brookside, MO – District Manager, Sean Ackerson, Sean@Southtown.org
 Olathe, KS –Solid Waste Supervisor, Lisa Wiederholt, LWiederholt@OlatheKC.org
 MARC – Solid Waste Program Manager, Lisa McDaniel, Imcdaniel@MARC.org
 Roeland Park, KS – Resident/Pilot Participant, Heather Nevarez, Heather@KCCanCompost.com
 Johnson County, KS – Solid Waste Management Coordinator, Craig Woods, Craig.Wood@jocogov.org

As you may know, our goal is and always has been to become involved with and intertwined in the culture of our city. To that end, we dedicate time, funds, and collection equipment towards local events that help promote sustainability education and efforts. Our team has a long and proven history of involvement in our communities, including participation in neighborhood clean-ups, tree and native plant restoration outings, tabling at farmers markets, providing staff and equipment for city cleanups and hard to recycle events, educational visits to local schools and businesses, in-kind sponsorships, production of educational print and digital material, and active involvement in sustainability committees and city council meetings throughout the metro, just to name a few.

At the time of proposal, Piercyn Charbonneau, Ripple's Commercial Program Manager, has been designated to manage the program. Piercyn has more than six years of experience with Ripple. He currently manages Ripple's collection programs and has worked to develop several collection services and methods, including the one used in the Roeland Park Curbside Glass Pilot. Piercyn can be reached anytime by phone or email at: (913) 609-1250, Piercyn@RippleGlass.com

SERVICES TO BE PROVIDED

Residential Glass Collection

Service of the 2,851 single family residences will occur once per month, on days coinciding with the City's solid waste collection schedule, as outlined in Attachment A and adhere to the current outlined Holiday Pickup Schedule in Attachment B. We understand there may be a small number of homes that the City will either: 1. Qualify for house-side collection 2. Provide 35g carts for use in curbside service. The City will provide Ripple with a list of these addresses.

Totes for this program will be delivered the week of January 1st, 2023, along with a flyer indicating acceptable materials, contact information for Ripple Glass, and a QR code link to report a missed pickup through our portal.

This service includes an "Oops Tag" style education program for residents who place non-targeted materials in their glass container. These tags indicate acceptable materials, commonly found non-targeted materials, the proper method of preparation, and the availability of a glass recycling drop-off bin located in the Aldi parking lot for use once non-targeted materials have been removed. Each instance of "Oops Tagging" will be noted by our drivers and included in a monthly report.

Our team strives to provide the best customer service in the business. We promise minimal missed pickups. Any reported "missed pickups" will be handled the same day, or in a timely manner as agreed upon by the resident and Ripple. Residents will be directed to report missed pickups by calling the program manager or through the "Report a Missed Pickup" form on our website, linked on the flyer they receive at the start of service and on the city's website.



Multi-Family Collection

We've worked hard to develop and fine-tune our multi-family collection process for the past four years. We recommend every other week service of the Multi-Family Community, The Boulevard. It is our recommendation that each of the enclosures will be provided with a 64 Gallon purple branded and labeled cart.

Our experience shows that most communities perform best when residents are provided with in-unit collection containers. A highly effective low-cost and safe solution we have found, branded, woven, recycled plastic tote bags, will be provided to The Boulevard at cost for each resident. These bags are clearly marked for glass collection and include a large image of our "What Can I Recycle" infographic.

Collection for City Buildings and Parks

Service of the six (6) City locations will occur monthly on a service day agreed upon e.g. "First Monday of the month." These totes will be provided by Ripple and delivered the week of January 1st, 2023.

Collection for Special Events

Ripple will provide recycling services for City-sponsored special events and other special events, as agreed upon between the City and the Ripple. Ripple will provide the recycling containers. Ripple will service the containers during regular business hours preceding and following the event. We acknowledge that, infrequently, there may be a need to service the containers during the event or after regular business hours, as agreed upon between the City and the Ripple.

Collection of Public Dropoff Container

We plan to continue collection of our current public drop-off container at Aldi for the foreseeable future. While we are confident our planned curbside collection service will be sufficient for your residents, we recognize a number of benefits to continuing this service. Among many reasons, continuing to drive traffic and business to Aldi, convenience for non-residents who may be visiting from an underserved neighboring community, privacy for residents, and to serve as an outlet for residents who enjoy the catharsis of throwing their glass into our roll-off containers are some that stick out to our team.

Glass Education

Our team has developed and are willing to give educational presentations to groups in your community to help increase glass recycling and decrease contamination. Our ideal sessions include grade or school-wide presentations to students and school staff, private or government office employees, and interested city sustainability committees. Additionally, we have a large collection of pre-designed, visually pleasing, educational materials available for residents to print off of our customer portal and display at home.

Cleaning and Customer Service

Our drivers are uniquely trained and rewarded for positive feedback from customers and keeping our service areas clean of broken glass. They are very careful during the collection process and always carry

cleaning materials in case of emergency. In the event of reports of broken glass on the ground, our team is committed to offering a quick and thorough response to the issue that your citizens will be pleased with. Each call-in will be noted, tracked, and included in the monthly report. Ripple contracts with a third-party street cleaner for large-scale messes, on an as-needed basis.

REPORTING

A quarterly report shall be submitted by the 15th of the month following quarter end (April, July, October, January). A Sample Template of this report is outlined in Attachment D. Our standard quarterly report contains:

- Total quantities (in tons) of glass recyclable materials collected from single family residential units, multi-family residential units, City buildings and special events
- Total quantities (in tons) of recyclable materials processed and marketed to end-users
- Number of single-family residential units setting out totes for collection each month
- Number of single-family residential units currently receiving service, including the addition or removal of residences as requested by the homeowner or by City Staff
- Number of multifamily residential units currently receiving service, including the addition or removal of residences as requested by the homeowner or by City Staff
- Log of all complaints and reported missed pickups
- Log of all resident addresses where “education tags” were left because Non-Targeted materials were set out for recycling

PAYMENT TERMS AND MODIFICATION TO RATES

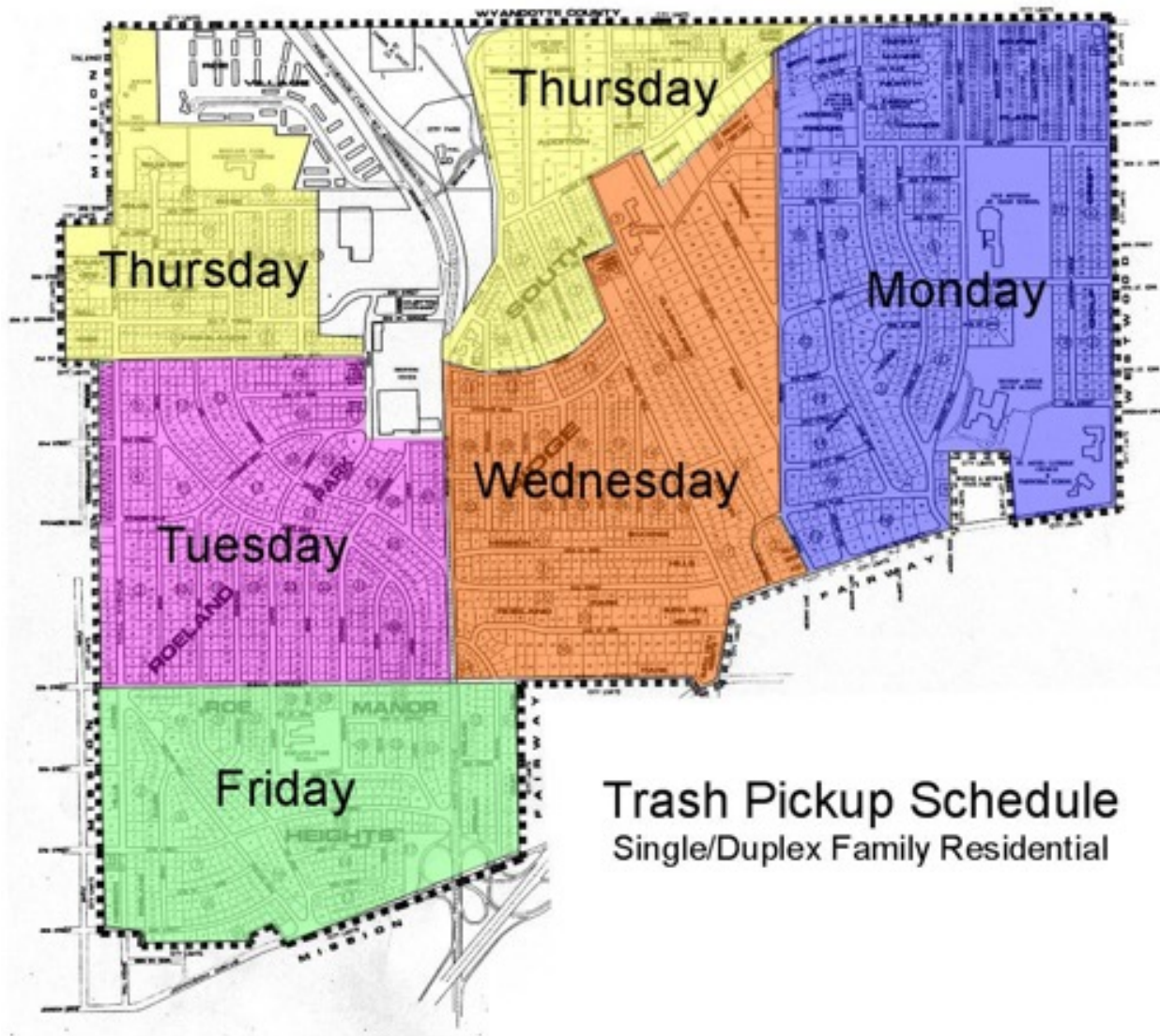
Ripple will submit itemized invoices monthly for glass recycling services provided to the City as described in Attachment C and/or negotiated and made part of an executed contract. The cost of service will vary based on the single-family residential unit service option selected by the City.

The service will include free collection of glass from Special Events and the City will not be charged any other charges other than those explicitly authorized and/or negotiated and made part of an executed contract.

All rates shall remain fixed from the execution of the contract through January 1, 2023. The adjustment, increase or decrease, shall be an average for the most recent three year period for All Items of the Consumer Price Index for all Urban Consumers in the West North Central region as published by the U.S. Bureau of Labor Statistics as set forth in the executed contract.

ATTACHMENT A

Current Single/Duplex Family Residential Trash Pick-up Schedule:



ATTACHMENT B

Current Holiday Pickup Schedule:

Unless otherwise noted, service that falls on the holidays listed below will be completed the following day, and service for subsequent days in the same week will also be completed one day later. In the event that a holiday falls on a regularly closed business day, service for that week will continue as normal.

- New Year's Day
- Thanksgiving Day
- Christmas Day
- July 4th

ATTACHMENT C

Price Worksheet

Service Option 1: Total Annual Cost: \$94,501.80

SITE	LOCATION	SERVICE LEVEL	FREQUENCY	MONTHLY COST
1	City Hall - 4600 W. 51st Street	1 – 64g	Weekly	\$20
2	Public Works - 4800 Roe Parkway	1 – 64g	Weekly	\$20
3	Community Center - 4850 Rosewood Drive	1 – 64g	Weekly	\$20
4	Aquatic Center - 4850 Rosewood Drive	1 – 64g	Weekly	\$20
5	Nall Park - 48th Nall Ave	1 – 64g	Weekly	\$20
6	R Park - 5535 Juniper Dr	1 – 64g	Weekly	\$20
7	The Boulevard Apartments	8 – 64g	Weekly	\$200
Citywide Curbside Collection (Totes Included)		14g Tote	Monthly	\$2.65/House
Total:				\$7,875.15

Service Option 2: Total Annual Cost: \$80,817 (14g totes) or \$94,501.80 (35g carts)

SITE	LOCATION	SERVICE LEVEL	FREQUENCY	MONTHLY COST
1	City Hall - 4600 W. 51st Street	1 – 64g	Weekly	\$20
2	Public Works - 4800 Roe Parkway	1 – 64g	Weekly	\$20
3	Community Center - 4850 Rosewood Drive	1 – 64g	Weekly	\$20
4	Aquatic Center - 4850 Rosewood Drive	1 – 64g	Weekly	\$20
5	Nall Park - 48th Nall Ave	1 – 64g	Weekly	\$20
6	R Park - 5535 Juniper Dr	1 – 64g	Weekly	\$20
7	The Boulevard Apartments	8 – 64g	Weekly	\$200
Citywide Curbside Collection (Totes Not Included)		14g Tote	Monthly	\$2.25/House
Citywide Curbside Collection (Carts Not Included)		35g Cart	Monthly	\$2.65/House
Total:				\$6,734.75 (Totes) or \$7,875.15 (Carts)

We've selected Rehrig Pacific as the supplier of containers for this service. They offer price breaks on 14 gallon totes at orders of 3,000 and 6,000. They offered 35 Gallon carts in multiples of 112 or 3,000. These prices include estimated Tax and Shipping.

	112	2197	2851	3,000	6,000
14g Tote	N/A	\$28,567 (\$13)	\$37,063 (\$13)	\$38,672 (\$12.59)	\$69,716 (\$11.62)
35g Cart	\$7,087 (\$63.27)	N/A	N/A	\$141,565 (\$47.18)	N/A

ATTACHMENT D

Sample Report

Residential	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
Monthly Tons Collected													
Quarterly Tons Collected													
Monthly Set-Outs													
Quarterly Set-Outs													
Residential Participants													

Multi-Family	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
Monthly Tons Collected													
Quarterly Tons Collected													
Multi-Family Participants													

City Locations	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
Monthly Tons Collected													
Quarterly Tons Collected													

City-Wide Diversion	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
Monthly Tons Collected													
Quarterly Tons Collected													
Monthly Tons Recycled													
Quarterly Tons Recycled													
Multi-Family Participants													

Complaints	Addresses	Date	Reason	Remedy
Quarter 1	Address 1 Address 2	1/1 1/2	Missed Pickup Ground Mess	Reschedule Street Cleaning
Quarter 2				
Quarter 3				
Quarter 4				

Contamination	Addresses
Quarter 1	Address 1 Address 2
Quarter 2	
Quarter 3	
Quarter 4	

Item Number: New Business- VIII.-A.
Committee 7/5/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 6/15/2022
Submitted By: Erin Winn
Committee/Department: Administration
Title: **Approve ARPA Funding Plan**
Item Type:

Recommendation:

To approve the proposed uses of ARPA funding presented at the June 21st Council Workshop.

Details:

Updates

The \$90k for the R Park bike structure has been taken off the ARPA funding list and the full \$90k shown being funded by the the Special Infrastructure Fund. That \$90k of ARPA funding has been added to the Community Center ADA Improvements project. The tornado siren replacement amount was increased from \$40k to \$45k to account for a pole replacement. The original list included funding the police camera upgrades (\$40k) with ARPA money; however since this expense will be incurred over five years this project isn't the best fit for these funds. Instead, staff proposes funding the 2023 License Plate Reader Budget Objective (\$34k). The amount allocated to partnerships with Habitat for Humanity and the NEJC Chamber has been reduced slightly (\$100k to \$97k) to ensure that the fund is balanced.

June 21st Staff Report

To date, \$30,000 has been spent on a combination of masks, test kits, business signage and professional services. An additional \$40,000 is committed for an audiovisual upgrade to both the Council chambers and the Community Center Multipurpose room. This leaves approximately \$950,000 in funding.

All ARPA funding must be committed by 2024 and spent by 2026. Due to updated guidance from treasury, the entirety of these funds may be used to provide general government services. Staff recommends using these funds on one-time expenses, such as capital infrastructure

investments. Public infrastructure is one of the highest citizen priorities according to our most recent survey, and is a prudent choice for funding due to the one-time nature of both the project and the funds.

Staff has compiled a list of planned one-time and capital expenses that could be funded using ARPA dollars. The list also includes a few potential partnerships with community organizations with existing programs to serve those most impacted by the COVID-19 pandemic. The amounts proposed for potential partnerships with community organizations are arbitrary; specific details and metrics have not yet been identified.

Staff is looking for direction on funding the identified projects with ARPA dollars and pursuing the potential partnerships presented.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Final rule presentation	Cover Memo
 Updated ARPA project list	Cover Memo

CORONAVIRUS LOCAL FISCAL RECOVERY (CLFR) FINAL RULE BRIEFING

Roeland Park

February 21, 2022



CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFR)

Timeline

- Final Rule issued January 6, 2022
- The Final Rule takes effect April 1, 2022
- If a use of funds complies with the final rule, Treasury will not take action to enforce the interim final rule, regardless of when the funds were used (e.g., if the IFR would not permit that use of funds); **recipients can take advantage of the expanded flexibilities in the final rule now**
- Until April 1, the interim final rule remains in effect; funds used consistently with the IFR while it is in effect are in compliance with the SLFRF program

Balance to be issued not sooner than June 2022

Costs incurred March 3, 2021 thru December 31, 2024 (limited exceptions)

Costs expended by December 31, 2026

CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFR)

Statutory Uses Remain Unchanged

- To respond to the COVID-19 public health emergency or its negative economic impacts;
- To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work;
- For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID–19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and
- To make necessary investments in water, sewer, stormwater or broadband infrastructure.



CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFR)

Key New Feature/Flexibility in the Final Rule

- Up to \$10 million (or total award amount) standard allowance for revenue loss
 - Can use for government services in addition to COVID response
 - Federal compliance requirements still apply
 - Standard exclusions still exist

CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFR)

Other Key New Features in the Final Rule

- Providing a broader set of eligible uses for impacted and disproportionately impacted populations
- Clarifying that reasonably proportional capital expenditures may be allowable (e.g., affordable housing, hospitals)
- Streamlining options to provide premium pay by broadening the share of essential workers who can receive premium pay without a written justification
- Expanding water and sewer projects that are eligible
- Broadening eligible broadband investments to allow recipients to address access, affordability & reliability challenges

CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFR)

Restore and Bolster Public Sector Capacity

- **Recipients may use these funds to restore and bolster public sector capacity, which supports governments' ability to deliver critical COVID-19 services.**
 - Public safety, public health, and human services staff
 - Payroll and covered benefits for public safety, public health, health care, human services and similar employees of a recipient government through the period of performance
 - Worker retention incentives, including reasonable increases in compensation
 - Supporting use of evidence, program evaluation, data, and outreach
 - Address administrative needs caused or exacerbated by the pandemic (e.g., backlogs from pandemic shutdowns, adapting government operations to the pandemic)

CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFR)

Non-Federal Match and Cost-Share Requirements

- **The final rule provides clarity on use of SLFRF funds to meet non-federal match and cost-sharing requirements of other federal programs.**
 - Funds available under the “revenue loss” eligible use category generally may be used to meet the non-federal cost-share or matching requirements of other federal programs
 - SLFRF funds beyond those that are available under the “revenue loss” eligible use category above may not be used to meet the non-federal match or cost-share requirements of other federal programs other than as specifically provided for by statute (e.g., the Infrastructure Investment and Jobs Act for Bureau of Reclamation and certain broadband deployment projects)

RESTRICTIONS ON USE

For states and territories:

- SLFRF may not be used to directly or indirectly offset a reduction in net tax revenue resulting from a change in state or territory law, as required by the American Rescue Plan

For all recipients except for Tribal governments:

- SLFRF may not be used for deposits into pension funds, as required by the American Rescue Plan
- A “deposit” is defined as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability
- Recipients may use funds for routine payroll contributions to pensions of employees whose wages and salaries are an eligible use

For all recipients:

- Funds may not be used for debt service, replenishing rainy day funds/financial reserves, or satisfaction of a settlement or judgment
- Uses of funds may not undermine COVID-19 mitigation practices in line with CDC guidance and recommendations
- Uses of funds may not violate Uniform Guidance conflict-of-interest requirements or other applicable laws

CORONAVIRUS LOCAL FISCAL RECOVERY (CLFR) FINAL RULE BRIEFING

QUESTIONS?



Item	Cost	Funding Source	Fiscal Year
COVID-19 test kits	\$ 17,359	ARPA	2022
Personal Protective Equipment	\$ 1,189	ARPA	2022
Outreach and Education	\$ 1,140	ARPA	2022
Legal and Professional Services	\$ 10,112	ARPA	2022
Audiovisual upgrade	\$ 40,000	ARPA	2022
TOTAL	\$ 69,800		

Proposed Project	Cost	Original Funding Source	Fiscal Year
Tree inventory	\$ 27,000	Special Infrastructure Fund	2022
Zoning Code Update	\$ 25,000	General Fund	2022 and 2023
Community Center ADA Improvements	\$ 385,000	Special Infrastructure Fund	2022
Tornado Siren Replacement	\$ 45,000	Equip & Bldg Reserve	2022
License Plate Reader	\$ 34,000	Equip & Bldg Reserve	2023
Streetlight Pole Painting	\$ 90,000	Special Street & Hghwy Fund	2022
Pool repainting	\$ 150,000	Aquatic Center Fund	2023
TOTAL	\$ 756,000		

Potential Partnerships	
Down payment assistance fund with Habitat for Humanity	\$ 97,250
NEJC Chamber- Business retention and development	\$ 97,250
TOTAL	\$ 1,020,300

Item Number: New Business- VIII.-B.
Committee 7/5/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 6/28/2022
Submitted By: Erin Winn
Committee/Department: Finance
Title: **Consent to Publish Notice of Public Hearing on the Intent to Exceed Revenue Neutral Rate, on the Adoption of the 2023 Budget and to Amend 2022 Budget - 1 min**
Item Type: Other

Recommendation:

To consent to publish notice of public hearings on the Intent to Exceed Revenue Neutral Rate, Adoption of the 2023 Budget, and Amendment of the 2022 Budget

Details:

State law requires that municipalities hold public hearings before adopting an annual budget, amending a current budget and exceeding the Revenue Neutral Rate. Notices must be published at least ten days prior to the hearing. The City's proposed hearing date is August 22nd, 2022.

Attached are the required public hearing notice forms. The state allows for a combined notice for the hearings to adopt the 2023 budget and exceed the Revenue Neutral Rate, so only two forms are attached.

Note that none of the amounts are final and are subject to Governing Body approval at the August 22nd meeting.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
<input type="checkbox"/>	Notice of Public Hearing - 2022 Budget Amendment	Cover Memo
<input type="checkbox"/>	Notice of Public Hearing - 2023 Budget and RNR	Cover Memo

2022

**Notice of Budget Hearing for Amending the
2022 Budget**

The governing body of

City of Roeland Park

will meet on the day of August 22, 2022 at 6:00 PM at City Hall, Zoom for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at City Hall, www.roelandpark.org
and will be available at this hearing.

Summary of Amendments

Fund	2022 Adopted Budget			2022 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Community Center			185,289	1,170,566
TIF 2			0	24,027
			0	0
			0	0
			0	0
			0	0

Erin Winn

Official Title: Director of Finance

Page No.

NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

2023

The governing body of

City of Roeland Park

will meet on August 22, 2022 at 6:00 PM at City Hall, Zoom for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at City Hall, www.roelandpark.org and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2021		Current Year Estimate for 2022		Proposed Budget Year for 2023		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate *
General	5,829,552	26.632	6,446,803	26.920	9,693,262	3,052,244	25.919
Debt Service	576,976	1.916	584,970	1.627	700,377	196,570	1.669
Library							
Special Highway and Street	1,198,295		2,552,467		2,535,163		
Aquatics Center	256,187		390,791		618,511		
Community Center	199,924		1,170,566		409,955		
Special Infrastructure	1,167,554		1,262,000		2,433,354		
Building and Equipment Res	156,369		1,233,895		3,865,597		
TIF 1: Wal-Mart/Bella Roe	1,036,768		273,118		1,937,537		
TDD 1: Price Chopper	266,470		270,000		2,235,144		
TDD 2: Lowe's	148,468		129,000		564,592		
CID 1					3,082,666		
TIF 2D: City Hall/QT	331,502		24,027				
Special Highway							
TIF 2C: Mission Bank							
TIF 3: The Rocks	144,392		76,000		1,490,493		
Property Owner's Associatio	31,935		31,875		59,939		
Non-Budgeted Funds-A	1,904						
Totals	11,346,296	28.548	14,445,512	28.547	29,626,590	3,248,814	27.588
Revenue Neutral Rate**							24.905
Less: Transfers	910,848		1,083,219		630,281		
Net Expenditure	10,435,448		13,362,293		28,996,309		
Total Tax Levied	29		2,933,532		xxxxxxxxxxxxxxxxxx		
Assessed							
Valuation	96,815,053		102,732,261		117,760,258		
Outstanding Indebtedness,							
January 1,	2020		2021		2022		
G.O. Bonds	3,646,000		3,059,204		2,493,754		
Revenue Bonds	0		0		0		
Other	0		0		0		
Lease Purchase Principal	0		0		0		
Total	3,646,000		3,059,204		2,493,754		

*Tax rates are expressed in mills

**Revenue Neutral Rate as defined by KSA 79-2988

Erin Winn

City Official Title: Director of Finance

Item Number: Reports of City Officials:- XI.-A.
Committee 7/5/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 6/29/2022
Submitted By: Erin Winn
Committee/Department: Administration
Title: **COVID Report**
Item Type: Report

Recommendation:

Informational only.

Details:

The COVID report will be uploaded on Friday July 1st to provide the most up-to-date data.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
7.5.22 COVID Report	Cover Memo

Memo

To: Governing Body

From: Erin Winn, Madison Wiseman

CC: Keith Moody, Donnie Scharff, John Morris, Kelley Nielsen

RE: COVID-19 Update for the Period June 20th through July 4th.



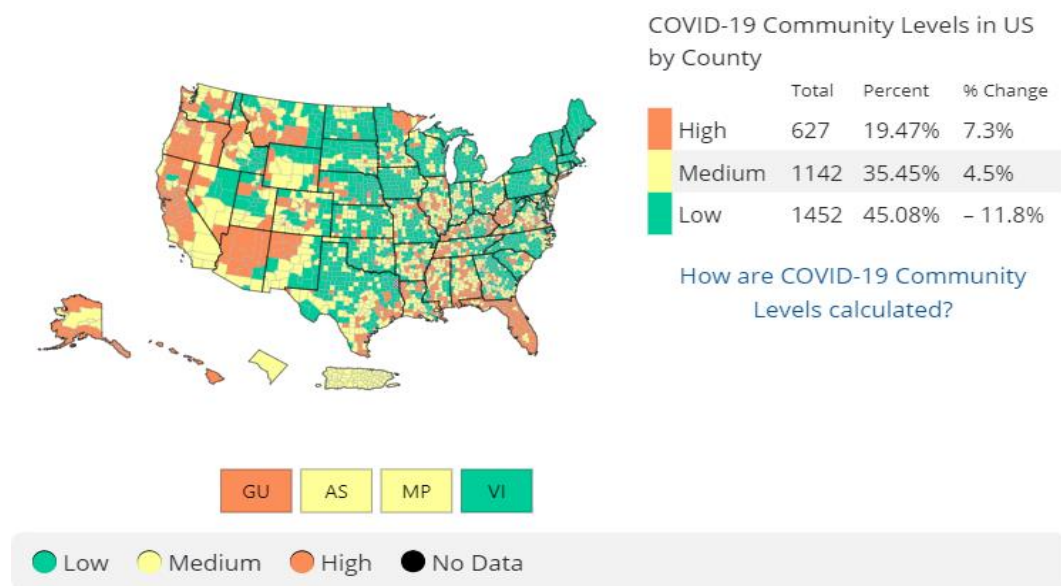
Below is a summary of activities that took place so far in 2022 related to the COVID-19 Pandemic in Roeland Park and beyond.

General

- [Reduced testing and inconsistent reporting](#) across the United States may be blurring the view of the pandemic. Most positive test results from at-home tests are not included in official data, and those infected may not get tested or even know they have it. This comes as federal estimates say omicron subvariants known as BA.4 and BA.5 have become dominant among new US cases.
- Average daily cases around Kansas City are the highest since the end of the omicron wave in February 2022. Experts say real case totals are two to five times higher than what [data shows](#)—about 408 cases per day in the metro area. Johnson and Wyandotte County remain at a ‘low’ community level while Jackson County is at a ‘high’ community level.

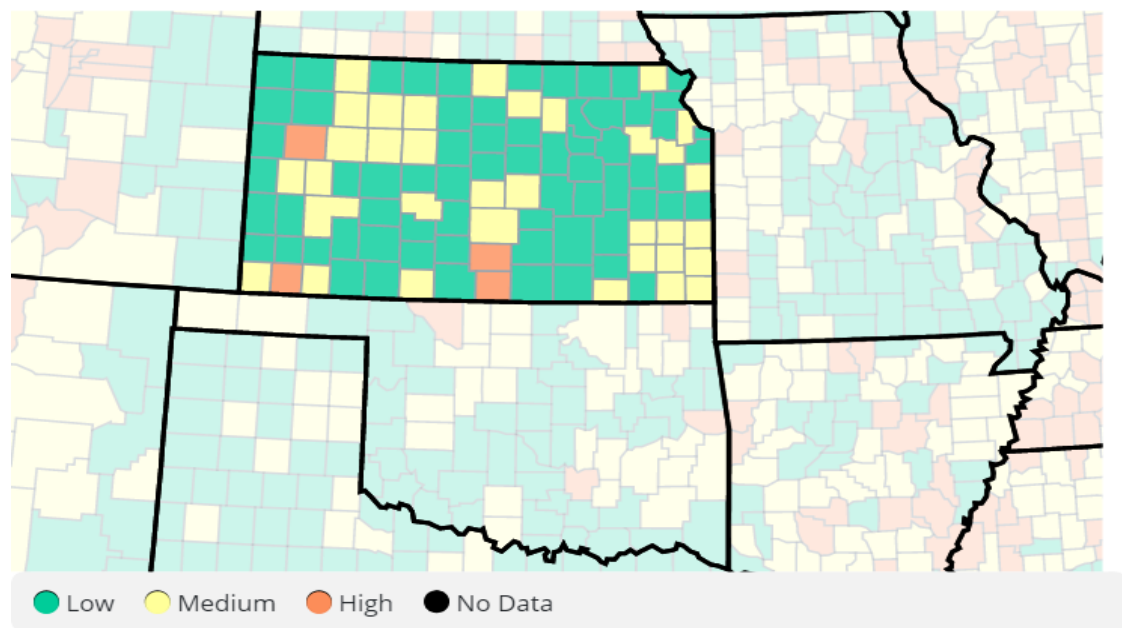
CDC's COVID-19 Community Levels in US

COVID-19 Community Levels of All Counties in US



Tue Jul 05 2022 10:13:56 GMT-0500

COVID-19 Community Levels in Kansas



Tue Jul 05 2022 10:13:56 GMT-0500

Regional COVID-19 Data Comparisons

	Johnson County Dashboard	Wyandotte County per MARC	Jackson County per MARC	MARC Region
Percent Positivity Rate	26.9%†	(Data not reported by MARC)	(Data not reported by MARC)	(Data not reported by MARC)
Daily New Cases	185**	31**	57**	352**
Daily New Deaths	1α	0ϑ	0ϑ	0ϑ
Percentage of Population with at least 1 Dose	74.8%℥	70.50%***	71.20%***	75.57%***
Percentage of Population with Full Vaccination	66.2%℥	58.70%***	58.10%***	62.78%***
Additional Doses Administered	226,667**	(Data not reported by MARC)	(Data not reported by MARC)	(Data not reported by MARC)

*Past 7-days average with a 10-day enforced lag to account for delays in reporting

**Reporting for July 5th, 2022.

***Percentage based on total population, includes ineligible individuals.

† 7 Day on July 2nd, 2022.

ω 7 Day Average as of June 17th, 2022.

℥ Percentage of eligible population (those aged 5 years and older).

α As of July 3, 2022.

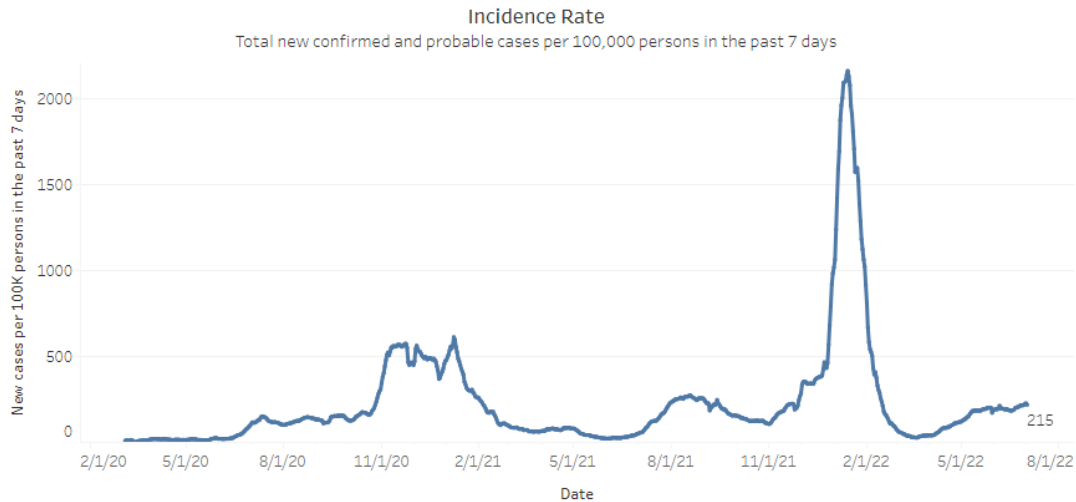
ϑ As of June 1, 2022.

MARC [Dashboard](#)

JoCo [Dashboard](#)

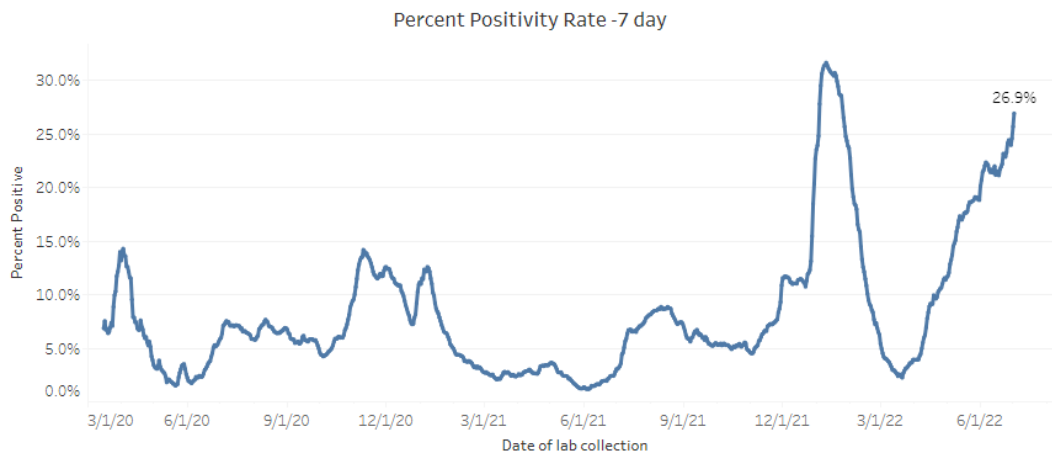
Trends in Key Johnson County Community Metrics

- Incidence Rate (taken July 5, 10:45 am)



Due to lag times from date collected to test date to when the lab result gets reported to the Kansas Department of Health and Environment/Johnson County Department of Health and Environment, the most recent 3 days are not included in the incidence rate statistics.

- Percent Positivity Rate – 7 Day (taken July 5, 10:45 am)



Due to lag times from date collected to test date to when the lab result gets reported to the Kansas Department of Health and Environment/Johnson County Department of Health and Environment, the most recent 3 days are not included in the percent positivity statistics.

All data are provisional and subject to change. The numbers represented in each graph may not match the total number of COVID-19 confirmed cases due to ongoing case investigations. Positive cases include deaths and represent those reported to the Johnson County Department of Health and Environment by physicians, private laboratories, hospitals, care facilities and the Kansas Department of Health and Environmental Laboratories. These numbers are not representative of the total number of individuals with COVID-19 in Johnson County.