

**GOVERNING BODY WORKSHOP AGENDA
ROELAND PARK
Roeland Park City Hall, 4600 W 51st Street
Monday, April 3, 2023 6:00 PM**

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|---|---|---|
| <ul style="list-style-type: none">• Michael Poppa, Mayor• Trisha Brauer, Council Member• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Miel Castagna-Herrera, Council Member• Tom Madigan, Council Member• Kate Raglow, Council Member• Michael Rebne, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Open, Asst. Admin.• Kelley Nielsen, City Clerk• John Morris, Police Chief• Donnie Scharff, Public Works Director |
|---|---|---|

Admin	Finance	Safety	Public Works
Dickens	Hill	Madigan	Faidley
Rebne	Castagna-Herrera	Brauer	Raglow

I. APPROVAL OF MINUTES

- A. Governing Body Workshop Meeting Minutes March 20, 2023

II. DISCUSSION ITEMS:

1. Review Proposed 2024 Solid Waste Assessment (10 min)
2. Review Proposed 2024 Storm Water Utility Fee (10 min)
3. Discuss Renewal Options Carbon Emissions Tracking Dynamhex (10 min)
4. Discuss Application of Racial Equity Lens on Agenda Items (10 min)

III. NON-ACTION ITEMS:

IV. ADJOURN

Welcome to this meeting of the Committee of the Whole of Roeland Park.

Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules

before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. **Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.**
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.
- C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.
- D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time

requested but not used by another.

- G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.
- H. **Agendas and minutes** can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: **APPROVAL OF MINUTES- I.-A.**
Committee **4/3/2023**
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Governing Body Workshop Meeting Minutes March 20, 2023**
Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Governing Body Workshop Meeting Minutes March 20, 2023	Cover Memo

GOVERNING BODY WORKSHOP MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, March 20, 2023, 6:00 P.M.

- Michael Poppa, Mayor
- Trisha Brauer, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Castagna-Herrera, Council Member
- Kate Raglow, Council Member
- Michael Rebne, Council Member

- Keith Moody, City Administrator
- *Open*, Asst. Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin
Raglow
Dickens

Finance
Rebne
Hill

Safety
Castagna-Herrera
Madigan

Public Works
Brauer
Faidley

(Governing Body Workshop Called to Order at 7:21 p.m.)

ROLL CALL

CMBR Hill called the meeting to order. All Governing Body were present with CMBRS Madigan and Brauer attending virtually.

I. MINUTES

1. Governing Body Workshop Meeting Minutes March 6, 2023

The minutes were approved as presented.

II. DISCUSSION ITEMS

1. Review and Preliminary Approval of 2024 Objectives

City Administrator Moody led the discussion for the Organizational Goals and Current Objectives for 2024. Following the presentation and discussion, staff is asking for Governing Body direction on whether they consider the objectives something to pursue, if it supports the Council's goals, and how the fiscal impacts will be reflected in the budget.

A. Advance Diversity, Equity, and Inclusion

1. Research Impacts of Eliminating Municipal Sales Tax on Food

City Administrator Moody said this item was submitted by CMBR Madigan and CMBR Rebne.

CMBR Madigan said what motivated this item was that he and CMBR Rebne have both talked about how regressive the food sales tax is. He meets numerous Roeland Park people shopping in Mission because the taxes are lower there. He also said that many people are shopping at Costco on Linwood and going to Brookside because the taxes are lower. He asked for a comparison of the tax dollars and revenues being lost by people leaving Roeland Park and shopping elsewhere.

CMBR Rebne wants to highlight that the objective is to do the research. He has done a calculation with his own family and the food tax cost is more than any increase in property tax. He expressed concern

on taxing what people need to buy as a necessity for their family and that it hits harder for those that have less money is a greater portion of their income. He said that communities of color often live in a food desert and do not have access to fresh food, fruits, and vegetables. They have to travel to Roeland Park based on the way the community is designed, and then have to pay tax on what they need to survive. He would like to see what the impact of this tax is.

Mayor Poppa thanked the Councilmembers for bringing this forward and the spirit of the objective. He said they found out earlier at the Council meeting that eliminating the sales tax would cost them about \$2.2 million, which is a significant amount that would then be put only on residents of Roeland Park. He asked what the research would look like and what do they hope to gain from it. He did add that the state grocery tax will hit zero in 2025.

City Administrator Moody said that no city can predict what the impact will be. Even though they have sales tax data by business, they do not know what portion of those sales is related to food and doubted that merchants would give them a breakdown of that information. He recommended utilizing Columbia Capital, their financial advisor, who is a great resource to them.

CMBR Raglow said she would like them to look into it but to keep in mind the \$2.2 million. She would also like to know what other cities are doing. City Administrator Moody said he does not know if other cities are looking at this issue.

CMBR Madigan said when they started talking he wasn't saying all or nothing, but maybe something in between or a partial lowering. It was the reason to start the discussions.

City Administrator Moody said they contract with Columbia Capital on an hourly basis, but he will get a cost for them to look into this if the Governing Body recommends pursuing this further.

CMBR Faidley asked if MARC would compile that type data. City Administrator Moody said he was unsure, but would reach out to them. CMBR Faidley agreed that this is the most regressive tax when it is on something everyone needs to live. She is glad it is going away at the state level.

CMBR Brauer said this objective reminds her of previous CMBR McCormack's objective for a reduction of court fines. She said it may not be a matter of if, but when, and they should be proactive in getting the data. She asked as City Administrator Moody is doing the analysis would there be any projections of revenue they would expect from The Rocks once that was complete and how that might balance this out.

CMBR Castagna-Herrera said it is a really a good idea. She said that most people who come here and shop are people of color and not living in houses like many do. She said if they did not have the tax, people would be coming from all over to shop here and they would sell more of everything else. She said as a business owner, there are other places to pull from for taxes other than property and food taxes.

CMBR Hill said she likes the sentiment of this and that it reflects the values they have as a city. She said they left off the fact there are only four major retailers in Roeland Park and three of them sell food. Losing \$2.2 million in sales tax revenue equates to 19.5 mills. They have heard from residents in the past who said they would rather pay tax in small increments when they shop versus a huge amount

on their property tax. Their residents already have already told them this is not the direction they want to go and, and she is not in favor of moving forward on this.

CMBR Faidley asked when they will know about the state legislation. Mayor Poppa said it should be in April or May and would likely go into effect in July.

There was majority consensus to continue the food tax conversation.

B. Prioritize Communication and Engagement with the Community

1. Enhance Community Engagement in the Annual Budget Process, Starting with the 2025 Budget.

This initiative was brought forward by Mayor Poppa and supported by all the Councilmembers.

City Administrator Moody provided a list of a variety of engagement initiatives in the agenda packet that include links to provide some examples.

Mayor Poppa said he spoke with the budget simulator company Balancing Act, and there is a slight price increase from when he originally looked at this. He said that with them being down in staff, they would more than likely need to hire a professional. Anticipated costs would be \$10,000 for public engagement tolls, and \$5,000 for a contract facilitator to administer. Mayor Poppa said this is impressive software with an online budget simulation and tax estimator.

There was full consensus to move forward with this objective.

C. Improve Community Assets

1. Add Consistent Markers and Signage within the Parks.

This item was brought forward by CMBR Raglow and CMBR Faidley.

CMBR Raglow said that R Park has a lot of tree markers that have been destroyed and were not as sturdy as they had hoped. This objective would be for consistent signage design across Roeland Park consisting of signs and markers within the parks. The hope was that it would not be limited to just trees and plants but also include ground/park rules for areas in R Park, Nall Park, and Cooper Creek. They would work in conjunction with the Arts Advisory Committee on design. There is a sample photo in the agenda packet for reference. She said there is also a hope to have a QR code that people could read or listen to more information.

CMBR Faidley said the sign details have yet to be ironed out. She thanked Laura Savidge from the Parks Committee for her input. She said there are racial equity questions to be answered and she would also like to see if the signs can be bilingual and if that can broaden the perspective. Placement of the signs is also important so that they are accessible to all ages, abilities, and races.

There was support to move forward with this item.

D. Keep our Community Safe & Secure

1. Purchase a Drone for the Police Department

This item was brought forward by Police Chief Morris.

Police Chief Morris said for the past six to eight months when his department has wanted to use a drone, they have had to borrow one. A drone is an intricate tool that can assist with public safety, crime scene investigations, and community events. It can also assist the Public Works Departments, be used at sporting events, community events, at the parks, and at construction sites. A drone has endless uses. He said they have two officers who are currently licensed to operate a drone, but would like to increase that to four.

CMBR Hill asked if this needed to be a budget objective. City Administrator Moody said there is nothing that says an item has to be a minimal dollar amount to be an objective.

CMBR Faidley asked if a police officer would operate the drone. Police Chief Morris said it would need to be operated by certified “pilots,” and he currently has two. He said they could possibly get someone from Public Works or even someone from the Council that would be interested and could use it at events. Certification runs around \$300 to \$500.

CMBR Raglow asked about the life cycle for a drone. Police Chief Morris said they last a long time provided you don’t crash them. The battery life is the main item, so they would want to purchase something that would last. He said it is not a toy and would be another tool to enhance public safety.

Mayor Poppa asked if only certified people would be operating the drone. Police Chief Morris said that would be the case and they would develop a process for its use to make sure that it is properly maintained and used.

CMBR Faidley asked if there has been an issue over private drone usage. Police Chief Morris said the only concerns they have received were those trying to fly over Miego during fireworks. The Police Department would make sure theirs was used for professional reasons only.

CMBR Castagna-Herrera asked if there is required insurance or a warranty. Police Chief Morris said it would have the standard manufacturer warranty. One reason to make certain they have specifically trained personnel is the City would be responsible for any damage they would do. City Administrator Moody said it would be covered under the City’s property coverage.

CMBR Raglow recommended checking on unmanned aircraft as it is sometimes an exclusion under an insurance policy. City Administrator Moody said he will doublecheck on that.

CMBR Dickens asked if they would be able to review any footage taken and would they be notified if there was an issue. Police Chief Morris said they would need to create specific guidelines for use at an event and also make determinations for restriction of its use.

CMBR Dickens also asked how often they have been borrowing drones. Police Chief Morris said they borrowed one four or five times in the past year.

CMBR Rebne asked if they would need to obtain a warrant if tracking someone. Police Chief Morris said they do not need to obtain a warrant to follow someone and they would not use a drone inside.

III. NON-ACTION ITEMS:

No items were presented.

IV. ADJOURN

CMBR Hill adjourned the meeting.

(Roeland Park Governing Body Workshop Adjourned at 8:11 p.m.)

Item Number: DISCUSSION ITEMS- II.-1.
Committee 4/3/2023
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 3/30/2023
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Review Proposed 2024 Solid Waste Assessment (10 min)**
Item Type: Other

Recommendation:

Staff recommends setting the solid waste assessment for 2024 based upon direction previously provided by Council on the Curbside Glass Recycling service.

Details:

Attached is the 2024 Solid Waste Assessment Analysis. The 2024 analysis does not reflect Public Works staff costs associated with the leaf pick up program, this is consistent with the approach employed in setting the 2019 through 2023 assessment. Roughly \$13,000 in personnel costs are excluded from the fee for 2024.

The solid waste fee charged by GFL will increase \$.30/home/month or \$3.60/home/year to \$16.35/month based upon the contract renewed with GFL in 2020. The renewal established a fixed \$.30 per month increase in the fee for 2022, 2023, 2024, and 2025. The average annual increase in the solid waste fee the City is charged over the 2018 to 2024 period is 1.3%.

The Analysis reflects a garbage/recycling/yardwaste assessment based upon the rate charged by WCA (\$196.20/yr). It also includes \$1.53/yr to cover administrative costs, a fee to cover 54% of the glass recycling cost (\$16.59/yr or the \$30.72/yr cost) and a fee to cover a portion of the leaf collection program costs (\$14.73/yr which does not include \$13,000 of public works man hour costs). These total \$229.10/yr.

Roughly \$43,000 of the total curbside glass recycling costs are not being recovered by the solid waste assessment and are covered by the mill rate.

The cost of the leaf collection program went up considerably in 2022. In addition, the portion of the glass recycling service cost included in the solid waste assessment is increasing from 30.5% (in 2023) to 54% in 2024. The assessment is shown increasing \$14.95 from 2023. The equivalent

monthly charge of \$19.09 is a very affordable for weekly curbside refuse, recycling and yard waste service, plus season curbside leaf collection and monthly curbside glass recycling. For perspective, residents have 171 curbside service opportunities per year for the \$229.10 fee. Even with adding a portion of the cost of the new glass recycling service the average annual increase in the solid waste assessment for the period of 2018 through 2024 is only 2.52%.

What are the racial equity implications of the objective?

Reviewing the costs of service annually and setting fees appropriately is good financial stewardship.


How does item benefit Community for all Ages?

Contracted solid waste services result in less heavy truck traffic on City streets and lower costs for service to the end user, these are beneficial to people of all ages.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: Annual Solid Waste Assessment of \$229.10/home
Line Item Code/Description:	

ATTACHMENTS:

Description	Type
 2024Solid Waste Assessment Analysis	Cover Memo

2024 Solid Waste Assessment Analysis

Trash Service Cost:

Includes solid waste, yard debris, unlimited recycling, large item pickup (excluding white goods*)

Leaf Program Cost:

Citywide curbside leaf pickup program

Administrative Cost:

Staff administrative time for questions, new residents trash/recycling startup, etc.

\$	30.86	Administrative Assistant Cost with Benefits and 5% Overhead
	260	hours
\$	8,022.30	

Summary of Program Costs							
Year of Service:	2018	2019	2020	2021	2022	2023 Budget	Projected 2024 Budget
History of Solid Waste Fee							
Charged City by Contractor (Per Home Per Year)	\$ 182.04	\$ 182.04	\$ 182.04	\$ 185.40	\$ 189.00	\$ 192.60	\$ 196.20
Percent Increase	21.55%	0.00%	0.00%	1.85%	1.94%	1.90%	1.87%
Total Homes Subject to Assessment	2,849	2,850	2,850	2,850	2,851	2,851	2,851

Average Annual Increase

1.30%

Summary of Solid Waste Program Costs:

Administrative Costs	\$ 4,228.00	\$ 5,496.40	\$ 6,110.00	\$ 6,293.30	\$ 6,359.60	\$ 7,126.60	\$ 8,022.30
Leaf Pick Up Costs	\$ 51,288.00	\$ 46,207.00	\$ 41,184.00	\$ 41,558.00	\$ 54,342.00	\$ 42,805.00	\$ 55,428.84
Curbside Glass Recycling Costs						\$ 88,170.00	\$ 90,288.72
Refuse/Recycling/Yard waste Costs	\$518,631.96	\$518,814.00	\$518,814.00	\$ 528,390.00	\$ 538,839.00	\$ 549,102.60	\$ 559,366.20
Total program cost	\$574,147.96	\$570,517.40	\$566,108.00	\$ 576,241.30	\$ 599,540.60	\$ 687,204.20	\$ 713,106.06
Estimated Cost Per Property	\$ 201.53	\$ 200.18	\$ 198.63	\$ 202.19	\$ 210.29	\$ 241.04	\$ 250.12

Annual Assessment Breakdown:

Refuse/Recycling/Yard Waste Annual Charge per property	\$ 183.00	\$ 183.00	\$ 183.00	\$ 185.25	\$ 189.00	\$ 192.50	\$ 196.25
Refuse/Recycling/Yard Waste Revenue	\$ 521,367	\$ 521,550	\$ 521,550	\$ 527,963	\$ 538,839	\$ 548,818	\$ 559,509
Administrative Fee Charged per property:	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.50	\$ 1.53
Administrative Service Fee Revenue	\$ 2,849	\$ 2,850	\$ 2,850	\$ 2,850	\$ 2,851	\$ 4,277	\$ 4,362
Curbside Glass Recycling Fee Charged per property:						\$ 9.15	\$ 16.59
Glass Recycling Service Fee Revenue						\$ 26,087	\$ 47,295
Leaf Program Charge Per property:	\$ 15.00	\$ 13.00	\$ 14.00	\$ 13.75	\$ 11.50	\$ 11.00	\$ 14.73
Leaf Program Revenue	\$ 42,735	\$ 37,050	\$ 39,900	\$ 39,188	\$ 32,787	\$ 31,361	\$ 42,000
Per Property / Year Charge	\$ 199.00	\$ 197.00	\$ 198.00	\$ 200.00	\$ 201.50	\$ 214.15	\$ 229.10
Per Property / Per Month Charge	\$ 16.58	\$ 16.42	\$ 16.50	\$ 16.67	\$ 16.79	\$ 17.85	\$ 19.09
Annual Surplus or (Deficient)/Home	\$ (2.53)	\$ (3.18)	\$ (0.63)	\$ (2.19)	\$ (8.79)	\$ (26.89)	\$ (21.02)
Total Estimated Surplus or (Deficiency)	\$ (7,196.96)	\$ (9,067.40)	\$ (1,808.00)	\$ (6,241.30)	\$ (25,064.10)	\$ (76,662.55)	\$ (59,940.61)

1.21%

-0.30%

2.52%

History of Solid Waste Assessment

Solid Waste Assessment	\$ 199.00	\$ 197.00	\$ 198.00	\$ 200.00	\$ 201.50	\$ 214.15	\$ 229.10
Equivalent Monthly Rate	\$ 16.58	\$ 16.42	\$ 16.50	\$ 16.67	\$ 16.79	\$ 17.85	\$ 19.09

2.52%

*Notes: Solid waste contract with WCA provides for a \$.30/month increase in the solid waste fee per account each year from 2021 through 2025. Anticipate a minimum of a \$.375 increase in the annual solid waste assessment in 2024, and 2025. Public Works personnel costs for the leaf collection program are removed from the proposed Solid Waste Assessment fee (this contributes \$13,000 to the 2024 annual deficit total). In 2024 the Curbside Glass Recycling Service is reflected with only 54% of the actual cost being recovered through the solid waste assessment (this contributes \$43,000 to the 2024 annual deficit total). Council has indicated their intent to phase in the full cost of the curbside recycling program over 4 years (2023=30.5%, 2024=54%, 2025=77%, 2026=100%). Leaf collection program costs for 2024 are estimated at 2% above 2022 actual costs (excluding personnel costs).

Item Number: DISCUSSION ITEMS- II.-2.
Committee 4/3/2023
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 12/1/2022
Submitted By: Keith Moody
Committee/Department: Admin.
Title: Review Proposed 2024 Storm Water Utility Fee (10 min)
Item Type:

Recommendation:

Staff recommends approval of Storm Water Utility Fee of \$.025/sf of impervious area for implementation during the 2024 budget on properties not currently subject to a storm water improvement assessment.

Details:

On 2/6/23 Council adopted a Storm Water Utility Policy which will go into effect on 8/1/23. We have historically reviewed the assessments for the next budget year early in the budget process to ensure ample time to record those assessments with the County. Finalizing the assessments also establishes firm revenue budget figures to be incorporated into the line-item budget for next year.

The attached storm water revenue summary sheet reflects a 4-year implementation period. This allows for the storm water fee to only be collected on properties NOT currently subject to a stormwater improvement assessment. We have 3 storm water improvement assessment districts within the city, one expires in 2025, another in 2026 and the final in 2027.

The storm water fee is assumed to be \$.025/SF of impervious area. Recall we have been using a \$.0289/SF figure. The slightly lower fee is intended to achieve a total property tax mill rate reduction of 2 mill over the 4-year implementation period. A \$.025/SF rate will result in the annual fee for a single-family lot of \$57.75 vs the \$70 estimate previously shared.

In 2024 the storm water fee should allow for a 1.45 mill reduction, in 2025 another .15 mill reduction, in 2026 a .1 mill reduction and in 2027 a final .2 mill reduction. The total estimated mill reduction on the Implementation Summary is around 1.90. It ends up a little less than 2 because the estimated value of 1 mill is being inflated but the utility fee rate of \$.025/sf ft is shown remaining constant during the 4-year implementation period (see calculations at the bottom of the Implementation Summary document attached). As previously mentioned, the City will need to

increase the storm water fee to match the increases in taxable value each year, if that occurs the mill reduction should end up around 2.0.

Also attached is a detailed report for non-single-family properties reflecting the estimated annual storm water utility fee per property for each of the four years of implementation.

The list includes commercial, multifamily, governmental, schools, and churches. Notices will be sent to these property owners reflecting the estimated fee as well as reflecting what year the property will begin seeing the fee on their property tax statement.

A storm water utility fee can be used to maintain, replace and operate the components of the storm water collection and conveyance system including, curbs, inlets, piping, open drainage ways along with staff, supplies and contractual services dedicated to storm sewer services. Street sweeping, catch basin cleaning, and brush/debris removal from drainage ways are examples of routine maintenance items that will be supported with the fee. The 250-Storm Water Fund has been created for the 2024 budget process. This will be the fund where storm water utility fees are reflected as well as the related storm water expenditures.

What are the racial equity implications of the objective?

The fee is based upon the square footage of impervious area which has a direct correlation to the cost of managing storm water within a community. The assessment methodology is founded on the premise of being equitable. Property owners regardless of race or ethnicity are assessed the fee in a consistent manner. The services supported by the fee benefit all property owners in Roeland Park as well as residents/property owners downstream from Roeland Park. This includes areas north of Roeland Park which have a concentration of minority and low-income residents.

How does item benefit Community for all Ages?

Improving and maintaining the City's stormwater systems avoids polluting water ways and flooding which enhances the health and safety for residents of all ages.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: \$186,500 of total Storm Water Utility Fee Collections Anticipated in 2024 Budget
Line Item Code/Description: 4610-250 Storm Water Fee	

ATTACHMENTS:

Description	Type
❑ Storm Water Utility Fee Implementation Summary	Cover Memo
❑ Storm Water Utility Fee- Per Property Detail	Cover Memo
❑ Example of Notice Letter	Cover Memo
❑ Example of Notice Letter Impervious Area Map	Cover Memo

ROELAND PARK'S STORMWATER UTILITY FEE IMPLEMENTATION SUMMARY

			Budget Year			
	# of Lots -or- Sq Ft	Rate	2024	2025	2026	2027
Lots Outside of Benefit District						
Residential Lots Outside of the Benefit Districts (2866 total SFR Lots	1,555	\$57.75 /Lot	\$89,801	\$89,801	\$89,801	\$89,801
Non-Residential Impervious Square Footage	3,421,117	\$0.0250 /sq ft	\$85,528	\$85,528	\$85,528	\$85,528
City of Roeland Park Impervious Square Footage	446,178	\$0.0250 /sq ft	\$11,154	\$11,154	\$11,154	\$11,154
Benefit District (RC-12) Lots						
RC-12-013 Breakdown						
Residential Lots (232 Lots)	232	\$57.75 /Lot		\$13,398	\$13,398	\$13,398
Non-Residential Impervious Square Footage in RC-12-013 (11 Lots, 615,879 sf)	615,879	\$0.0250 /sq ft		\$15,397	\$15,397	\$15,397
City of Roeland Park Impervious Square Footage (1 Lot, 10,833 sf)	10,833	\$0.0250 /sq ft		\$271	\$271	\$271
RC-12-012 Breakdown						
Residential Lots (416 Lots)	416	\$57.75 /Lot			\$24,024	\$24,024
Non-Residential Impervious Square Footage in RC-12-012 (2 Lots)	28,519	\$0.0250 /sq ft			\$713	\$713
RC-12-014 Breakdown						
Residential Lots (663 Lots)	663	\$57.75 /Lot				\$38,288
Non-Residential Impervious Square Footage in RC-12-014 (1 Lot)	24,403	\$0.0250 /sq ft				\$610

RESIDENTIAL FEES	\$89,801	\$103,199	\$127,223	\$165,512
CITY FEES	\$11,154	\$11,425	\$11,425	\$11,425
NON-RESIDENTIAL FEES	\$85,528	\$100,925	\$101,638	\$102,248
GRAND TOTAL STORMWATER UTILITY FEES	\$186,484	\$215,549	\$240,286	\$279,185

Notes:

Residential Assumption Used: 70'x110' with 30% impervious area, rounded up.

Residential lots zoned SFR; parks, lots with only pervious area and empty adjoining lots with the same owner were not included. Residential lots totaled 2,866.

In 2023 1 mill equals roughly \$120,000 in tax revenue to the City.

Impervious material or condition is present when the natural infiltration of water into soil is significantly impeded or prevented. Impervious surfaces include, but are not limited to, roofs, buildings, decks, or pool, as well as any concrete, asphalt, compacted dirt or compacted gravel surface.

Total with 5% annual growth		\$226,326.91	\$264,315.05	\$321,062.45
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Est. Value of 1 mill	\$	128,400	\$	134,820	\$	141,561	\$	148,639
Est. Cumulative Mill Reduction		1.45		1.60		1.70		1.88
Est. Commercial Assessed Values	\$	25,127,350	\$	26,634,991	\$	28,233,091	\$	29,927,076
Est. Reduction in Commercial Prop Tax	\$	36,494	\$	42,584	\$	47,923	\$	56,211
Est Single Family Assessed Values	\$	97,190,142	\$	103,021,550	\$	109,202,843	\$	115,755,014
Est. Reduction in Single Family Prop Tax	\$	141,156	\$	164,710	\$	185,361	\$	217,420



Storm Water Utility Fee Detail Per Property

Mailing address is in Column E, F, G

Storm Water Improvement District		Residential											
		Residential Lots (Total of 2,866 SFR Lots)					# of Lots	Rate	2024	2025	2026	2027	
RC-12-013 RC-12-012 RC-12-014	Residential Lots Outside of Storm Assessment					1,555	\$57.75 /Lot	\$89,801	\$89,801	\$89,801	\$89,801		
	Residential Lots paying into RC-12-013					232	\$57.75 /Lot		\$13,398	\$13,398	\$13,398		
	Residential Lots paying into RC-12-012					416	\$57.75 /Lot			\$24,024	\$24,024		
	Residential Lots paying into RC-12-014					663	\$57.75 /Lot				\$38,288		
	Total Residential Lots					2,866							
		Total Residential Lots Each Year							\$89,801	\$103,199	\$127,223	\$165,512	
Non-Residential Impervious Areas													
Situs Address (No Address for Lots without a Building)							Sq Ft	Rate	Subtotal for Owners with Multiple Lots	2024	2025	2026	2027
Tax Property ID	Footprint)	Owner Name	Mailing Name	Address	City State Zip								
PP59000000 0002	5150 GRANADA ST	CITY OF ROELAND PARK				10,833	\$0.0250 /sq ft			\$271	\$271	\$271	\$271
PF251204-3014	4800 ROE PKWY	CITY OF ROELAND PARK				68,517	\$0.0250 /sq ft		\$1,713	\$1,713	\$1,713	\$1,713	
PF251209-1001	5535 JUNIPER ST	CITY OF ROELAND PARK				81,852	\$0.0250 /sq ft		\$2,046	\$2,046	\$2,046	\$2,046	
PF251209-1003	0 NS NT	CITY OF ROELAND PARK				1,306	\$0.0250 /sq ft		\$33	\$33	\$33	\$33	
PP50000000 0001	4801 NALL AVE	CITY OF ROELAND PARK				40,904	\$0.0250 /sq ft		\$1,023	\$1,023	\$1,023	\$1,023	
PP50000000 0002	4850 ROSEWOOD DR	CITY OF ROELAND PARK				199,331	\$0.0250 /sq ft		\$4,983	\$4,983	\$4,983	\$4,983	
PP63000017 0030A	0 NS NT	CITY OF ROELAND PARK				763	\$0.0250 /sq ft		\$19	\$19	\$19	\$19	
PP63000017 0031	4812 JOHNSON DR	CITY OF ROELAND PARK				8,219	\$0.0250 /sq ft		\$205	\$205	\$205	\$205	
PP63000017 0032	4800 JOHNSON DR	CITY OF ROELAND PARK				9,195	\$0.0250 /sq ft		\$230	\$230	\$230	\$230	
PP66000022 0009	0 NS NT	CITY OF ROELAND PARK				4,614	\$0.0250 /sq ft		\$115	\$115	\$115	\$115	
PP67010000 0U01	0 NS NT	CITY OF ROELAND PARK				26,129	\$0.0250 /sq ft		\$653	\$653	\$653	\$653	
PP67010000 0U03	0 NS NT	CITY OF ROELAND PARK				5,349	\$0.0250 /sq ft		\$134	\$134	\$134	\$134	
					CITY TOTAL	457,011	\$0.0250 /sq ft		\$11,154	\$11,425	\$11,425	\$11,425	
PP63000017 0024	5000 JOHNSON DR	5000 JOHNSON DRIVE PROPERTIES LLC		13613 S HWY 71	GRANDVIEW, MO 64030	13,793	\$0.0250 /sq ft		\$345	\$345	\$345	\$345	
PP67250000 0002	4960 ROE BLVD	AGREE LIMITED PARTNERSHIP		RYAN LLC PO BOX 460389	HOUSTON, TX 77056	322,024	\$0.0250 /sq ft		\$8,051	\$8,051	\$8,051	\$8,051	
PP67250000 0002A	0 NS NT	AGREE LIMITED PARTNERSHIP		RYAN LLC PO BOX 460389	HOUSTON, TX 77056	103,774	\$0.0250 /sq ft		\$2,594	\$2,594	\$2,594	\$2,594	
								\$10,645					
PP62000000 0004	0 NS NT	ALDI INC.		RYAN TAX COMPLIANCE SERVICES, LLC F HOUSTON, TX 77056		26,621	\$0.0250 /sq ft		\$666	\$666	\$666	\$666	
PP62000000 0005	4801 ROE BLVD	ALDI INC.	STORE #59	RYAN TAX COMPLIANCE SERVICES, LLC F HOUSTON, TX 77056		49,505	\$0.0250 /sq ft		\$1,238	\$1,238	\$1,238	\$1,238	
								\$1,903					
PP78000000 0003	4710 MISSION RD	ALH ENTERPRISES, LLC		4710 MISSION RD	ROELAND PARK, KS 66205	8,833	\$0.0250 /sq ft		\$221	\$221	\$221	\$221	
PF251204-1020	4700 ROE PKWY	ALLIED CONSTRUCTION, INC.		PO BOX 937	DES MOINES, IA 50304	66,834	\$0.0250 /sq ft		\$1,671	\$1,671	\$1,671	\$1,671	
PP63000017 0025	4926 JOHNSON DR	AMOS FAMILY, INC.		10901 JOHNSON DR	SHAWNEE, KS 66203	8,650	\$0.0250 /sq ft		\$216	\$216	\$216	\$216	
PP63000017 0029	4900 JOHNSON DR	ASSET COMBINER, LLC		4900 JOHNSON DR	ROELAND PARK, KS 66205	9,488	\$0.0250 /sq ft		\$237	\$237	\$237	\$237	
PP67250000 0001	4950 ROE BLVD	BELLA ROE LOTS 1 AND 4 07 A, LLC,		12411 VENTURA BLVD	STUDIO CITY, CA 91604	209,001	\$0.0250 /sq ft		\$5,225	\$5,225	\$5,225	\$5,225	
PP67250000 0004	4980 ROE BLVD	BELLA ROE LOTS 1 AND 4 07 A, LLC,		12411 VENTURA BLVD	STUDIO CITY, CA 91604	36,518	\$0.0250 /sq ft		\$913	\$913	\$913	\$913	
PP67250000 0004A	0 NS NT	BELLA ROE LOTS 1 AND 4 07 A, LLC,		12411 VENTURA BLVD	STUDIO CITY, CA 91604	2,224	\$0.0250 /sq ft		\$56	\$56	\$56	\$56	
PP67250000 0003	4990 ROE BLVD	BELLA ROE LOTS 2 3 AND 6 07 A LLC	ACF PROPERTY MANAGEMENT	12411 VENTURA BLVD	STUDIO CITY, CA 91604	28,278	\$0.0250 /sq ft		\$707	\$707	\$707	\$707	
PP67250000 0T0A	0 NS NT	BELLA ROE LOTS 2 3 AND 6 07 A LLC	ACF PROPERTY MANAGEMENT	12411 VENTURA BLVD	STUDIO CITY, CA 91604	41,282	\$0.0250 /sq ft		\$1,032	\$1,032	\$1,032	\$1,032	
PP67250000 0T0A2	0 NS NT	BELLA ROE LOTS 2 3 AND 6 07 A LLC	ACF PROPERTY MANAGEMENT	12411 VENTURA BLVD	STUDIO CITY, CA 91604	1,525	\$0.0250 /sq ft		\$38	\$38	\$38	\$38	
PP67250000 0T0A1	0 NS NT	BELLA ROE LOTS 2 3 AND 6 07 A LLC	ACF PROPERTY MANAGEMENT	12411 VENTURA BLVD	STUDIO CITY, CA 91604	7,632	\$0.0250 /sq ft		\$191	\$191	\$191	\$191	
PP67250000 0003A	0 NS NT	BELLA ROE LOTS 2 3 AND 6 19 B LLC		12411 VENTURA BLVD	STUDIO CITY, CA 91604	14,360	\$0.0250 /sq ft		\$359	\$359	\$359	\$359	
PP67250000 0003B	0 NS NT	BELLA ROE LOTS 2 3 AND 6 19 B LLC		12411 VENTURA BLVD	STUDIO CITY, CA 91604	1,854	\$0.0250 /sq ft		\$46	\$46	\$46	\$46	
								\$8,567					
RC-12-014	PP66000015 000A	5120 CEDAR ST	BD DIR JO CO LIBRARY	PO BOX 2933	SHAWNEE MISSION, KS 66201-	24,403	\$0.0250 /sq ft					\$610	
RC-12-013	PF251204-1019	4710 ROE PKWY	B-H ACQUISITION, LLC	SHROPSHIRE, D. GARRETT	ROELAND PARK, KS 66205	49,679	\$0.0250 /sq ft		\$1,242	\$1,242	\$1,242	\$1,242	
	PP81000019 0018A	5201 ROE BLVD	BINK'M COMPANY LLC		LAKEWOOD, CO 80215	7,690	\$0.0250 /sq ft		\$192	\$192	\$192	\$192	
	PP64000000 0000	4800 SKYLINE DR	BOULEVARD APARTMENTS, LLC	NOLAN REAL ESTATE SERVICES INC	LEAWOOD, KS 66206	582,699	\$0.0250 /sq ft		\$14,567	\$14,567	\$14,567	\$14,567	
	PF251204-1005	4717 ROE PKWY	CITY OF FAIRWAY		FAIRWAY CITY HALL 5240 BELINDER RD	FAIRWAY, KS 66205	43,267	\$0.0250 /sq ft		\$1,082	\$1,082	\$1,082	\$1,082
	PP09150000 0002	4700 JOHNSON DR	COMMERCE BANK		8000 FORSYTH BLVD APT 1300	ST. LOUIS, MO 63105	25,056	\$0.0250 /sq ft		\$626	\$626	\$626	\$626
	PP63000017 0030	4818 JOHNSON DR	D & G BUILDING PARTNERSHIP		4818 JOHNSON DR	ROELAND PARK, KS 66205	7,898	\$0.0250 /sq ft		\$197	\$197	\$197	\$197
	PP06000000 0009	4101 W 54TH TER	G & A RENTAL PROPERTIES LLC		5420 PAWNEE LN	FAIRWAY, KS 66205	19,342	\$0.0250 /sq ft		\$484	\$484	\$484	\$484
	PP66000009 0006A	0 NS NT	HAINEN PARTNERS LLC		13501 ABERDEEN PKWY	LEAWOOD, KS 66224	483	\$0.0250 /sq ft		\$12	\$12	\$12	\$12
	PP06000000 0010A	5500 BUENA VISTA ST	HOEDL PROPERTIES LLC		PO BOX 7016	KANSAS CITY, MO 64113	4,632	\$0.0250 /sq ft		\$116	\$116	\$116	\$116
	PP66000027 0027	5204 ROE BLVD	IMAGINE ENTERPRISES LLC		5204 ROE BLVD	ROELAND PARK, KS 66205	3,291	\$0.0250 /sq ft		\$82	\$82	\$82	\$82
RC-12-013	PP81500000 0001	5015 BUENA VISTA ST	INDIAN HILLS DEVELOPMENT LLC		6436 ENSLEY LN	MISSION HILLS, KS 66208	25,119	\$0.0250 /sq ft		\$628	\$628	\$628	\$628
	PP62000000 0003	4811 ROE BLVD	JL GROUP HOLDINGS I, LLC		3000 EXECUTIVE PKWY APT 515	SAN RAMON, CA 94583	35,313	\$0.0250 /sq ft		\$883	\$883	\$883	\$883
	PF251204-4001	4050 SHAWNEE MISSION PKWY	JWH PROPERTIES, LLC		2651 N 231ST ST W	ANDALE, KS 67001	13,521	\$0.0250 /sq ft		\$338	\$338	\$338	\$338
	PF251204-1001	4702 ROE PKWY	K C POWER & LIGHT CO.	SHANNON L. GREEN JR. TAX DEPARTMENT	PO BOX 418679	KANSAS CITY, MO 64141	123,100	\$0.0250 /sq ft		\$3,078	\$3,078	\$3,078	\$3,078
	PP03000000 0001B	4700 FONTANA ST	K C POWER & LIGHT CO.	SHANNON L. GREEN JR. TAX DEPARTMENT	PO BOX 418679	KANSAS CITY, MO 64141	21,728	\$0.0250 /sq ft		\$543	\$543	\$543	\$543
									\$3,621				
	PP66000009 0014	5812 ROELAND DR	KELLERMAN, RYAN		5812 ROELAND DR	ROELAND PARK, KS 66205	8,554	\$0.0250 /sq ft		\$214	\$214	\$214	\$214





5000 Johnson Drive Properties LLC
13613 S Hwy 71
Grandview MO 64030

Property Address: 5000 Johnson Dr
Impervious Area: 13,793 square feet
Fee amount: \$345.00

RE: New Stormwater Utility Fee Begins in 2024 for Your Property

What is a Stormwater Utility Fee?

The City of Roeland Park is responsible for managing stormwater within the limits of the City. This includes operating and maintaining the City's stormwater infrastructure and improving stormwater quality within the community. In order to provide these services the City of Roeland Park has created a Stormwater Utility Fee that all Roeland Park property owners will pay in support of these services.

Why is the City changing the fee structure?

Previously, stormwater maintenance costs were paid from general property taxes. Moving to a fee structure based upon impervious surface area improves equity and transparency in the funding method for this service. A property tax mill reduction will accompany the implementation of the stormwater utility fee. For most commercial properties the stormwater utility fee will be greater than the decrease in property tax experienced. The stormwater utility program will be implemented over a four-year period. The largest mill reduction is anticipated to happen in 2024, and the subsequent years of 2025, 2026, and 2027 will see smaller mill reductions. The mill reduction has not been set for 2024 at this time, and notice will be provided later this year with that final information.

Understanding Your Bill

Stormwater utility fees are based on the amount of impervious area on your property, which includes surfaces such as rooftops, driveways, patios, sidewalks, or any other hard surfaces that do not allow stormwater to infiltrate into the ground. For properties that are not single-family residential, the billing amount is \$0.025 per square foot of impervious area per year.

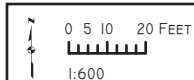
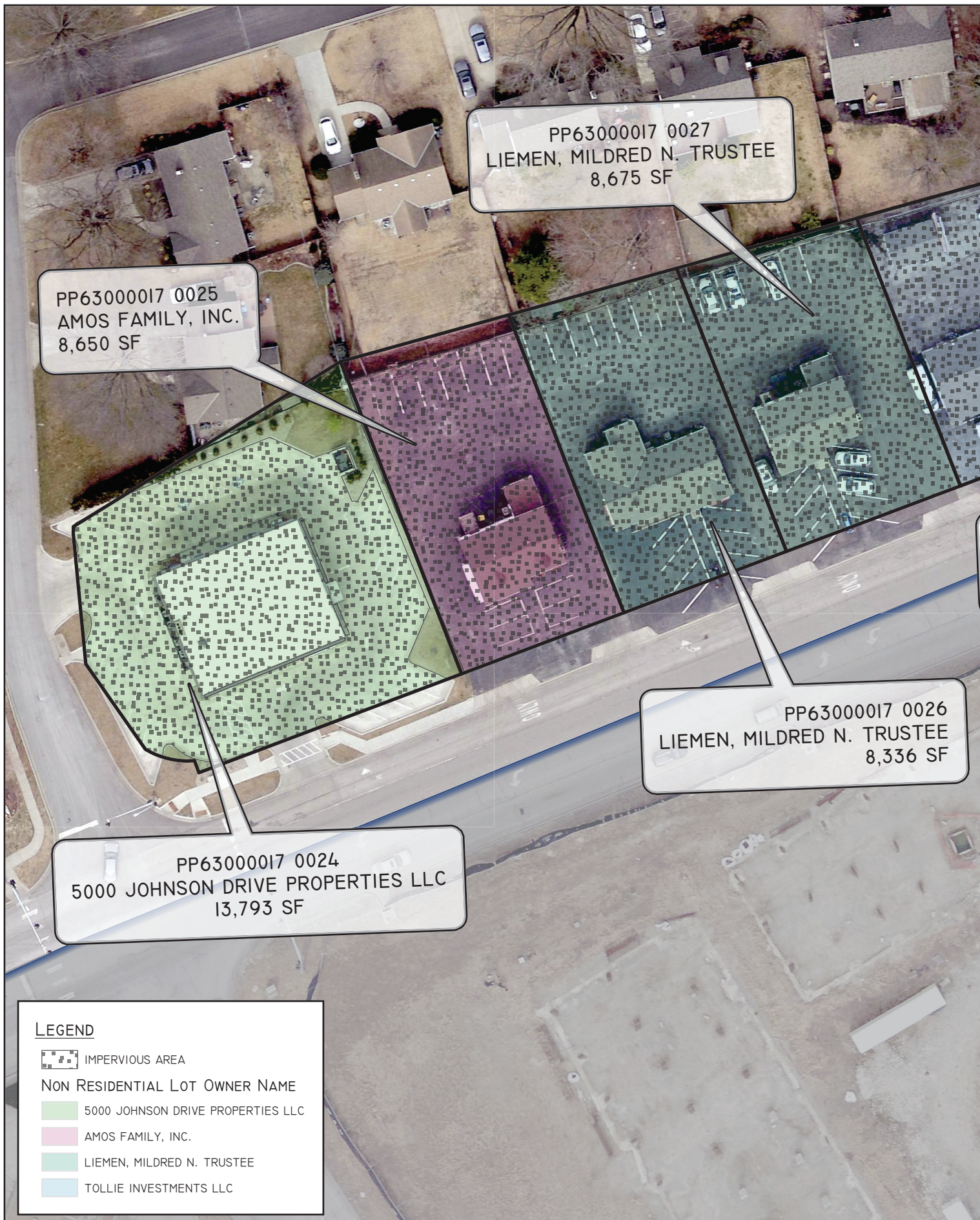
The stormwater utility fee will be a distinct line item on the property tax bill you receive from Johnson County, KS. Those properties currently subject to a stormwater improvement special assessment will not see the stormwater utility fee until after the existing stormwater improvement special assessment expires for the property. Property tax bills are generally sent out in November. If your mortgage company pays your property tax as part of the escrow service they provide, you will see an adjustment in your monthly escrow payment.

Your Impervious Area

The included map(s) indicates the impervious area(s) of your lot(s) with gray squares. Some maps depict multiple parcels, please refer to the legend to match the shading color to the parcel owner. Impervious areas are calculated using GIS data compiled in the Johnson County AIMS mapping system. The total impervious area shown on your lot(s) is noted in the header section above. The new policy allows for a property owner to appeal the impervious square footage calculation. A property owner may provide a site survey reflecting current impervious areas as supporting documentation of an appeal.

Questions?

If you have questions please call Keith Moody, Roeland Park City Administrator, at 913-722-2600 or email kmoody@roelandpark.org



ROELAND PARK STORMWATER UTILITY FEE ASSESSMENT



Item Number: DISCUSSION ITEMS- II.-3.
Committee 4/3/2023
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 3/22/2023
Submitted By: Wade Holtkamp
Committee/Department: Admin
Title: **Discuss Renewal Options Carbon Emissions Tracking Dynamhex (10 min)**
Item Type: Other

Recommendation:

Staff recommends consideration to cancel the yearly contract with Dynamhex, the web application that provides citizens the ability to track their efforts to reduce their carbon emissions and report on those changes in a collective format.

Details:

Current provider Dynamhex helps cities measure their greenhouse gas emissions, set reduction targets and track progress by engaging citizens for climate action on the web application. It's a tool developed to help cities measure carbon emission reductions over time in a dynamic manner. Dynamhex is a cloud-based platform available for use by any resident of Roeland Park and can provide suggestions to reduce carbon emissions for each individual, local businesses and the City. The cost of the platform was \$6,000 in year one (3/8/2020). The renewal fee for 2023 is \$2,000.

Staff has received citizen feedback that the Dynamhex graphic user interface is difficult to use and hard to understand. From staff follow up with Dynamhex, they indicated that the carbon readings are based on an undisclosed numeric formula associated with each home's square footage. No external environmental collectors are involved. The service also relies on users to claim their home and enter data to better determine carbon emissions. Dynamhex indicated in 8/2022 an update to the graphic user was coming but to date has not occurred.

The Roeland Park Sustainability committee on 3/22/2023 passed a motion to recommend the City discontinue Dynamhex service and explore new carbon tracking options that are more user friendly and accurate. Staff also consulted with the City of Prairie Village who recently discontinued their service with Dynamhex for similar reasons and is now working with Keramida, an Indiana-based consulting firm, to create a more advanced carbon emissions tracking program.



What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

Financial Impact

Amount of Request: \$2,000	
Budgeted Item?	Budgeted Amount: \$2,000
Line Item Code/Description:	

ATTACHMENTS:

Description		Type
	Dynamhex contract	Exhibit
	Dynamhex Presentation	Cover Memo

Dynamhex

Attachment A **Scope of Work**

1. Background

Roeland Park is a leading city taking action against climate change. But most of the city's footprint has not been analyzed, and any mitigation activities have not been relayed to different stakeholders and the wider public. Citizens want an interactive experience on a live dashboard where climate inventories shed new light on the successful optimization of city services. Developed with this need in mind, the Dynamhex dashboard and platform provides emissions data, analytics, insights and goal setting towards cost-savings, emissions reduction and environmental performance.

To better support these initiatives and reduce emissions, The City of Roeland Park, Kansas is seeking a web-based data analysis platform that can be used for exploratory analysis by individuals, businesses, and City departments, as well as explanatory visuals for a broader audience interested in the topic. The City sought a platform that can be utilized by a broad cross-section of city analyst staff and viewed by the public. In particular, the City anticipates using this product to support analysis and visualization of its energy consumption and emissions, in addition to specific needs within individual departments' energy management to reduce cost while lower degradation to the environment, in accordance with city-specific goals. A member of the Dynamhex product team will be available for reasonable technology consulting.

2. Dynamhex software offering:

Dynamhex product will provide the following, but not limited to:

1. Enterprise access to Dynamhex with city staff/users onboarding- A typical onboard process includes the following the Project Schedule:
2. Yearly data processing, analysis, and visualizations for emissions inventory
3. Public live city-wide dashboard, and private municipal operations dashboard
4. Access to and support for input and transformation of user data uploads
5. Provide a means to ingest data from existing data sources (if available).
6. The ability to share analysis and reports to both an internal and an external audience
7. Access to the ongoing product updates and new functionality as it becomes available at no additional cost to the City.
8. Provide a means for tracking dashboard usage and advice for ways to test the effectiveness of the dashboard organization, data visualization and presentation.
9. These items include data, analysis, visualizations and auditing for operationally important data sets (examples: GHG emission inventory, commercial parcels, municipal buildings, transportation energy stations, solar potential). These data types will allow complex and advanced visualizations, and the parsing and slicing of the data set into granular insights and analysis

Development of a customized energy and emissions dashboard to organize and summarize energy-related data in an accessible, centralized platform which is interactive with the public for added transparency and accountability, is vital for engagement and implementation of climate action plan.

Dynamhex will design an organizational framework for the city to communicate the importance and meaning of their annual GHG reports and sustainability data to a wide audience, such as other city coalitions and national interests.

Elements of the dashboard include:

- **Municipal and Community Energy and Emissions Assessment** - Dynamhex will develop a report to visualize and communicate the content of the existing and future sustainability reports, with cost-effective solutions and recommendations. This will include the efficient summary of data and findings from the Emissions Report(s) for both internal and public use. This also includes an analysis of the available data sets to ensure optimal visualization and to find appropriate environmentally friendly opportunities
- **Community Emissions Reduction Plan** - the Dynamhex Energy & Emissions dashboard will provide a platform for the plan, which outlines the forward-looking, multi-year emissions reduction strategy to improve the environment, based on several benchmarks established. Dynamhex will organize the objectives and track the benchmark measures using globally accepted protocols and reporting methods.

Attachment B

Pricing

1. All pricing is firm and fixed. Any insurance, prevailing wage, or travel/incidentals are included in the below pricing options.

- | | | |
|-----|--|---|
| 1.1 | Enterprise Access to Dynamhex | \$6,000 first year (originally \$12,000)
(50%) \$6,000 discount from NRDC |
| 1.2 | Annual upkeep charge | \$2,000/year for current modules
\$4,000/year for <i>additional</i> modules |
| 1.3 | Custom data science or developer integrations available (estimates provided upon new scopes) | |

2. Payment Plan

For subscription access, the city (and in certain cases, any designated 3rd party consultant or contractor) may invoice upon receipt of executed contract for initial term and upon notification of completed annual renewal.

For analysis and integration services, Dynamhex may invoice upon completion of work. A quote for anticipated hours/modules will be submitted upon Dynamhex and City of Roeland Park's determination of need for work, in order for a Purchase Order to be issued.

3. Renewals

- 3.1 Term: This is a one (1) year contract with four (4) renewal/optional years.
- 3.2 Prices are firm and fixed.

3.3 There will be no increase in price.

4. Estimated Staff Time

4.1 Term: This is a one (1) year contract with four (4) renewal/optional years. The software is built to help staff automate cumbersome processes with Spreadsheets. During the Initial onboarding we estimate 6 hours of staff time over the four-month process. During these meetings Dynamhex will ask for feedback and help with new functionalities and software upgrades.

4.2 The price of City Staff time is calculated in our cost of service based on above scope. If a City would like to integrate or upgrade services or add new modules not explicitly listed above, then Dynamhex will be available for each and it would require additional staff time.

4.3 Dynamhex has budgeted to be available for at least 2 hours per task designated to help with the project. Any additional staff time from Dynamhex will be provided and there will be no increase in price for additional time spent troubleshooting and specific training allocated to each task and module, provided these hours are reasonable.

Attachment C

Contractor Support Priority, Response and Resolution Guidelines

1. Service and Support

1.1 Training and support is provided by Dynamhex via phone, videos and webinars

1.2 Dynamhex will provide dedicated service resources to guide City, including best practices and recommendations

1.2.1 Resources includes links to library of best practices and how-to videos

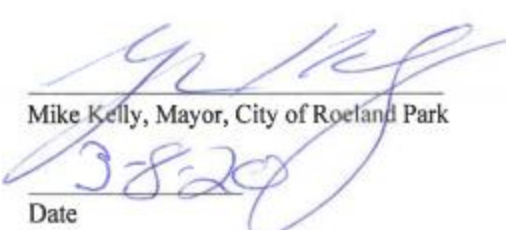
1.3 Dynamhex staff will submit deliverables in softcopy or online access to Roeland Park's point of contact upon completion. Staff can take 15 days to review and respond to each task deliverable.

2. Ongoing Service

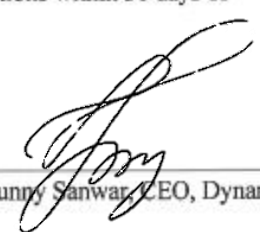
2.1 Dynamhex will provide ongoing City support and guidance through webinars, telephone calls, newsletters, and other outreach efforts.

3. Technical Support

3.1 Dynamhex will provide general City support (password reset, site navigation issues, site utilization questions, etc.) and log any error messages and rectify situations within 30 days of reporting.


Mike Kelly, Mayor, City of Roeland Park

Date


Sunny Sanwar, CEO, Dynamhex

04 - 03 - 2020

Date

City of Roeland Park **Climate Action Plan**

Feb 17, 2020

Sunny Sanwar, Ph.D.



@dynamhex | dynamhx.io

Climate change mitigation is complex

Transportation

- Traffic intensity and activity
- Fuel economy
- Alternative fuel infrastructure / EVs
- Biking and walking

Gals, therms, gge, VMT
Regional planning org.

Buildings

- Building types & codes
- Envelope design
- Occupancy levels
- End-use system & equipment, time-of-use
- On-site fuel, solar

kBTU/sq. ft.
Cities and counties

Power and utility

- Fuel mixes (purchased RE/integration)
- Capacity, Demand flexibility
- Boiler efficiencies, T&D losses

mm BTU, MW, MWh
States

Environmental scientist(s)

- Emissions factors, GWP
- Multi-GHG assessment of emissions (CH₄, N₂O, CO₂, CF₄, SF₆)
- Community resilience

MT CO₂e (Scope 1, 2 and 3)
Technical consultants

Financial analyses

- Cost-benefit analysis
- Monetary savings
- Economic damages
- Job creation
- Scenario planning

Investments, savings (\$, y, r%)
Municipal advisors + vendors

Engagement & implementation

- Stakeholders involvement + targeted outreach
- Hierarchical impact assessment
- By blocks, zip-code + parcel/tax-lot
- GIS and data-specialists

Assets, entities, individuals
Community groups + data scientists

City of Roeland Park, KS

56,214

mt CO₂e

Commercial buildings

2019

Petroleum (fuel oil)	US gal	1,232
Natural gas	M MCF	32,451
Electricity	MWh	18,934

25%

Industrial facilities

2019

Petroleum (fuel oil)	US gal	2,308
Natural gas	M MCF	15,182
Electricity	MWh	1,260

3%

Residential buildings

2019

Petroleum (fuel oil)	US gal	1,712
Natural gas	M MCF	198,342
Electricity	MWh	30,559

54%

Transportation

2019

Aviation	US gal (jet fuel, aviation gasoline)	442,133
Railway	US gal (diesel fuel and electricity)	2,314
Waterborne	US gal (motor gasoline and diesel)	136
On-road	US gal (motor gasoline and diesel)	992,800

19%

Preliminary data based on Dynamhcx proprietary model on city-wide greenhouse gas emissions (as of 11/2018). For methodology, see

Renewable sources of energy, such as onsite solar or biofuels are not shown in above estimates due to negligible emissions factors.

SPNO (SPP North) aggregates used for regional power and heat footprinting

Transportation intensity is shown in aggregates for on-road vehicles

Non-energy based emissions (steam, waste, etc.) not shown

Simplify sustainability

Visualize complex emission sources

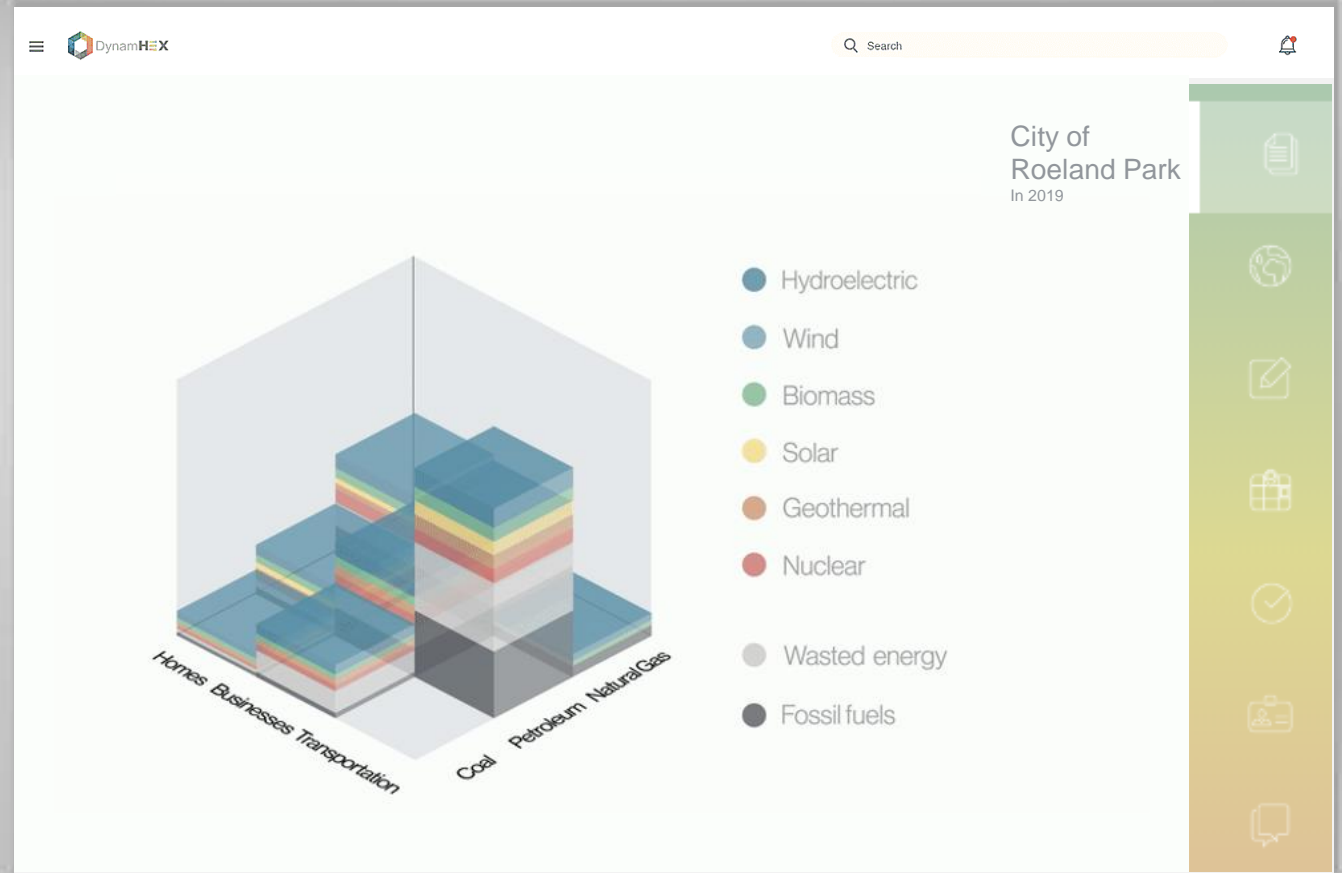
- Boils down RP footprint into a single visual:
 - Fossil fuels use mitigation opportunity
 - Improve efficiencies in energy delivery

Evaluate low-carbon solutions

- Switch from fossil-fuels and electrify
- Adopt more renewables at grid and on-site

What does
clean RP mean?

Colored city visual

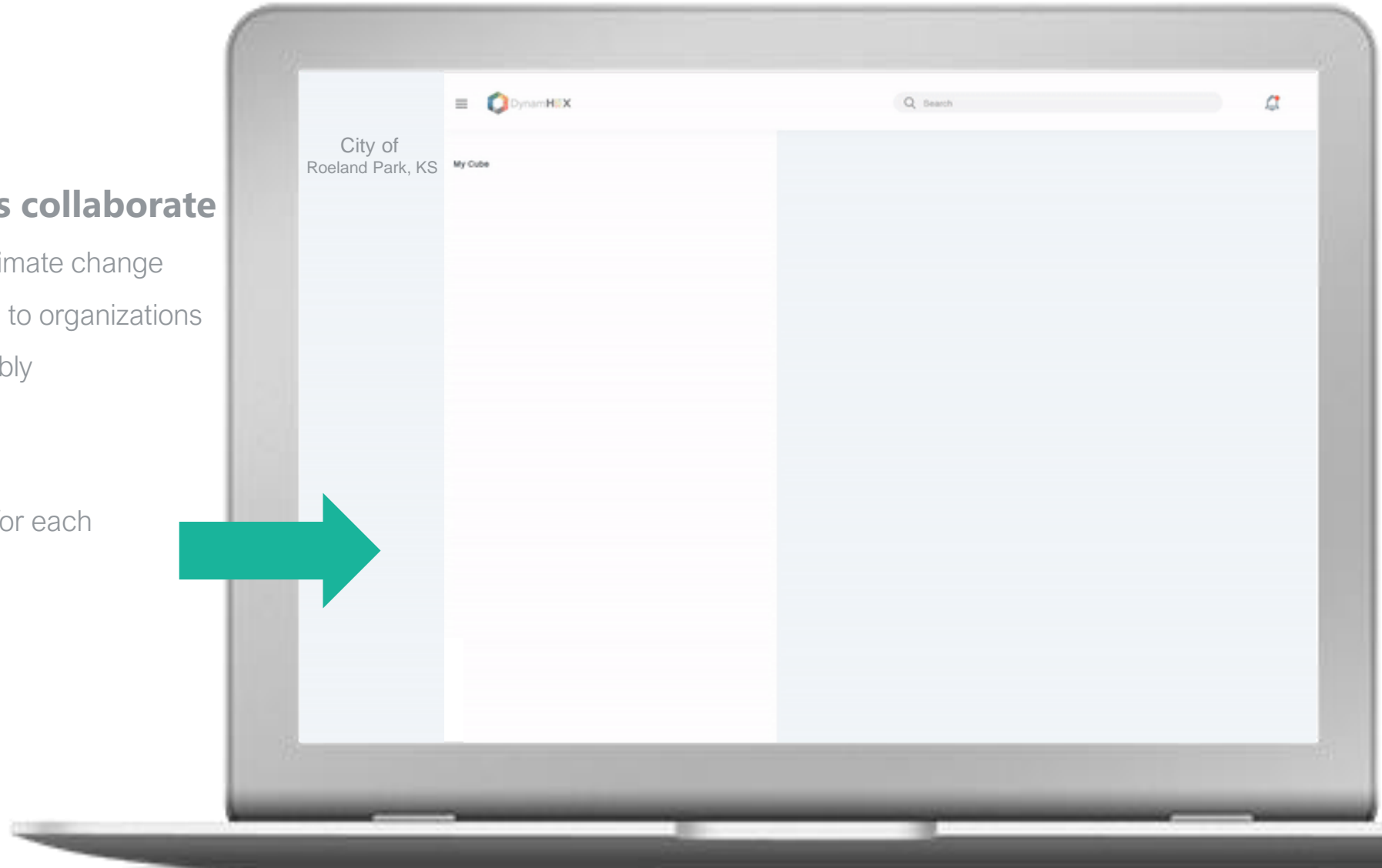


Engage sustainably

- **City and her stakeholders collaborate**

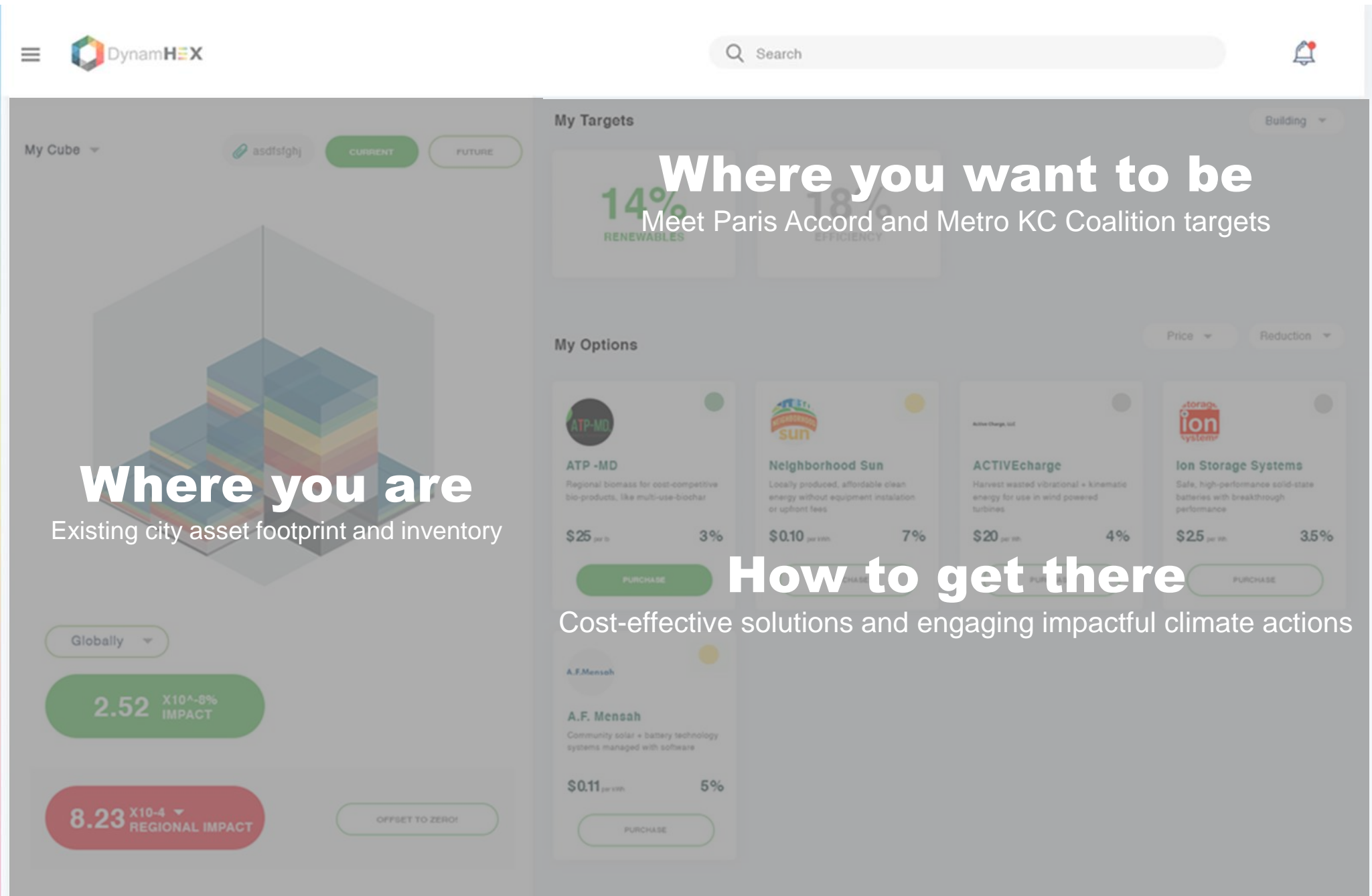
- Help communities mitigate climate change
 - From individual citizens to organizations
 - Work with utilities tangibly

- Show and measure impacts for each action or strategy



Welcome back

City of Roeland Park,
KS



* Visual representation for example purposes only

Meet targets

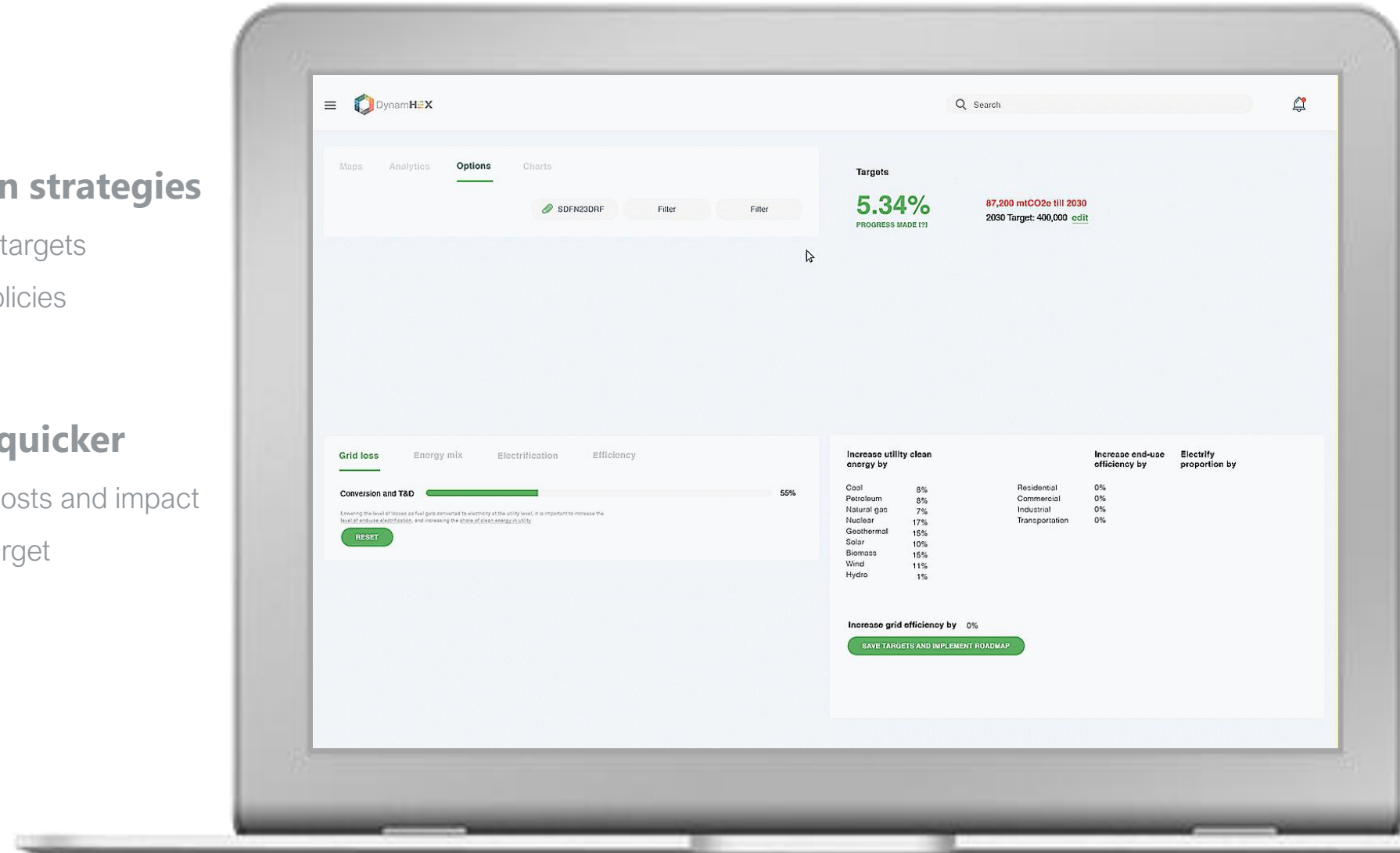
Plan actions

- **Personalized decarbonization strategies**

- Set and meet city and community targets
- Plan infrastructure projects and policies

- **Plan city-targets better and quicker**

- Maintain projects visual KPIs like costs and impact
- Engage stakeholders and be on target



Engagement

Households

City goals

- How to decarbonize residential buildings sector?
- *How much* emissions to be reduced, *where* and *when*?

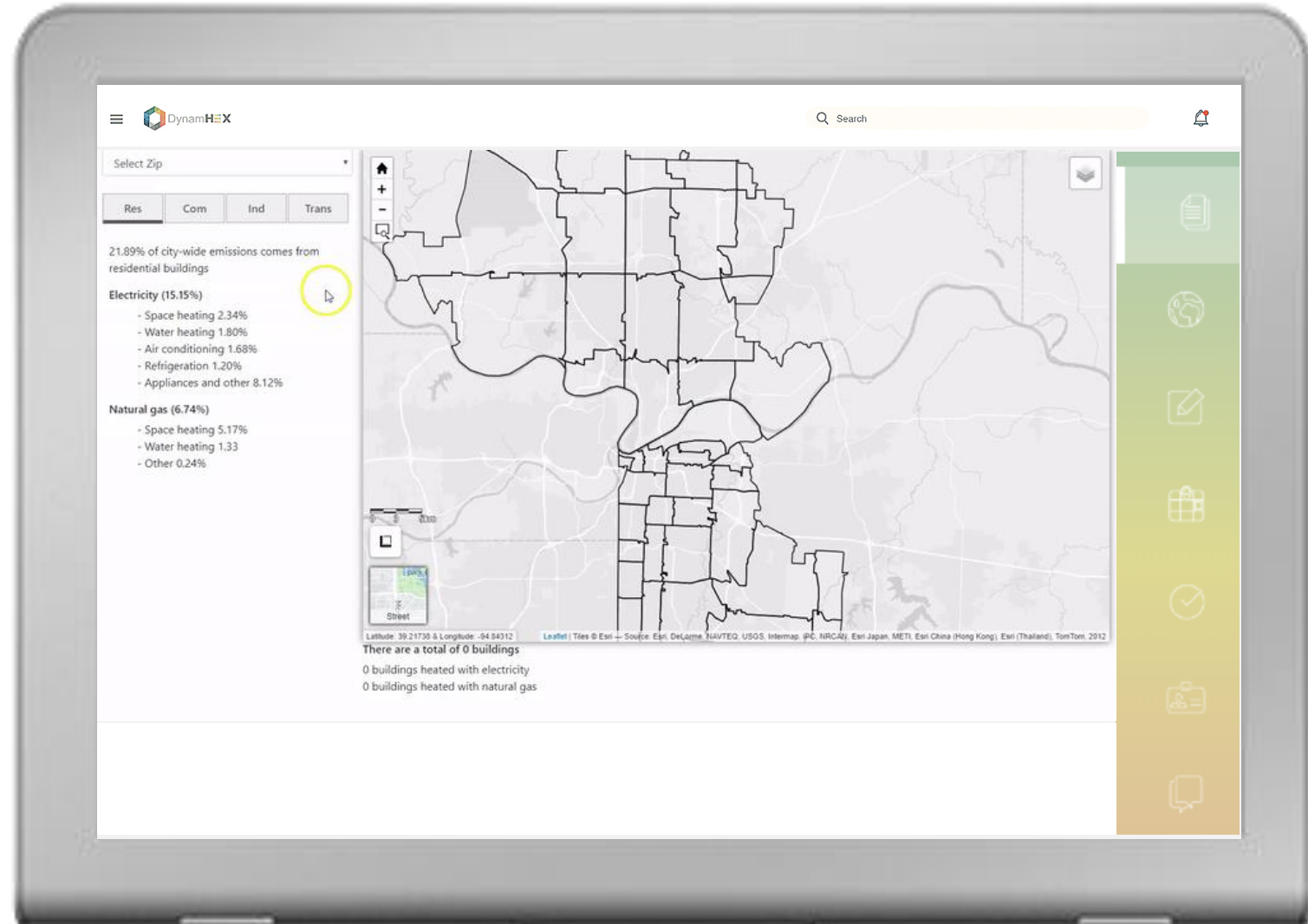
- **Residential buildings (54%)**

- Distribution of fuel-based vs. electric heating
- Target energy efficiency retrofits and savings

- **Community impact and engagement**

- Climate risks in underserved communities
- Housing stock by block, on-site DER potential

54% of city's footprint



Engagement

Local businesses

City goals

- How to decarbonize commercial/industrial stock?
- *How much* emissions to be reduced, *where* and *when*?

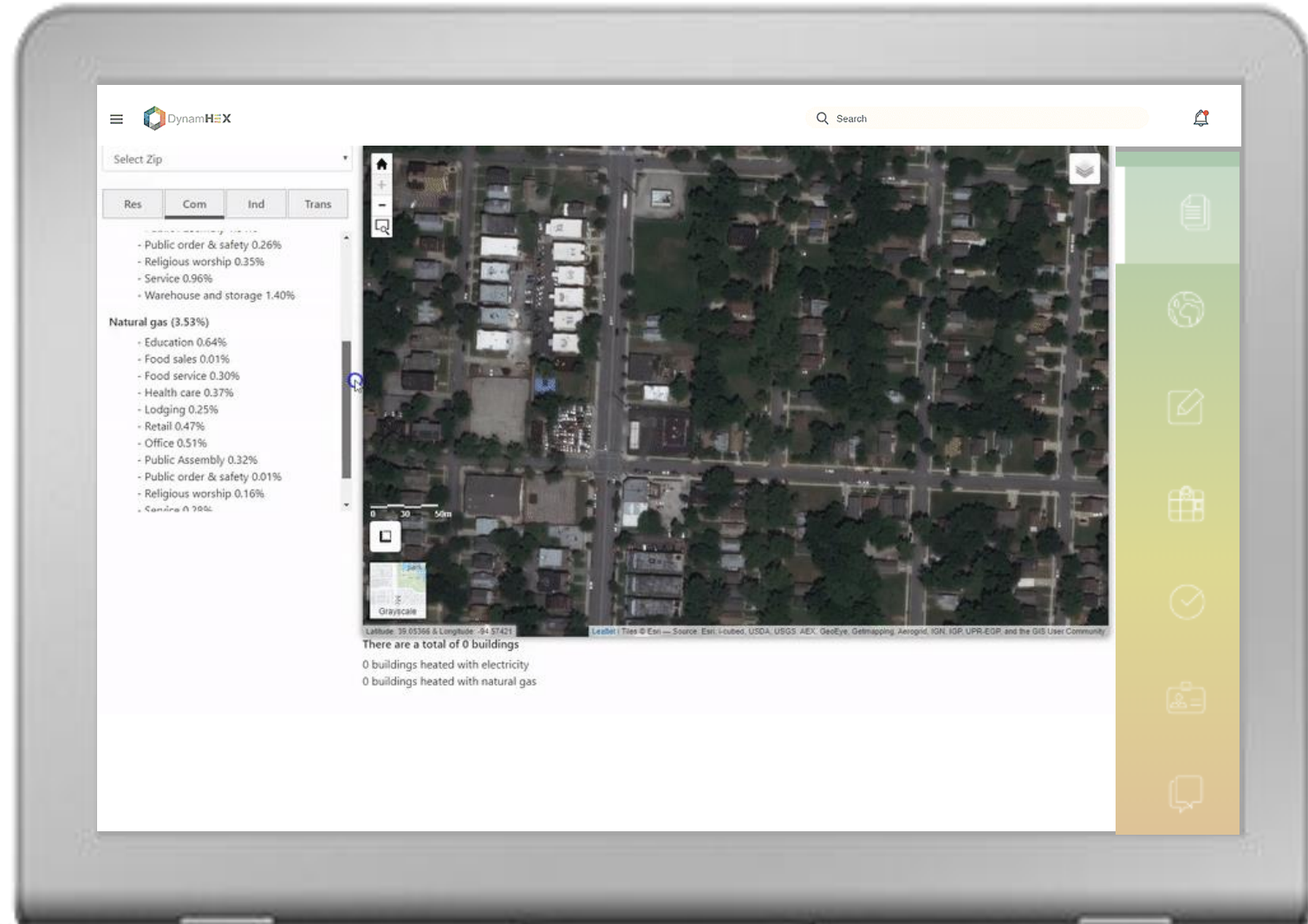
- **Commercial buildings (25.31%)**

- Building types - University, vs. retail, vs. offices
- Industrial processes + systems (3.19%)

- **Engagement**

- Corporate emissions targets and sustainability
- Each business can help reach climate goals

82% of city's footprint



Engagement

Both

City goals

- How to decarbonize transportation?
- *How much* emissions to be reduced, *where* and *when*?

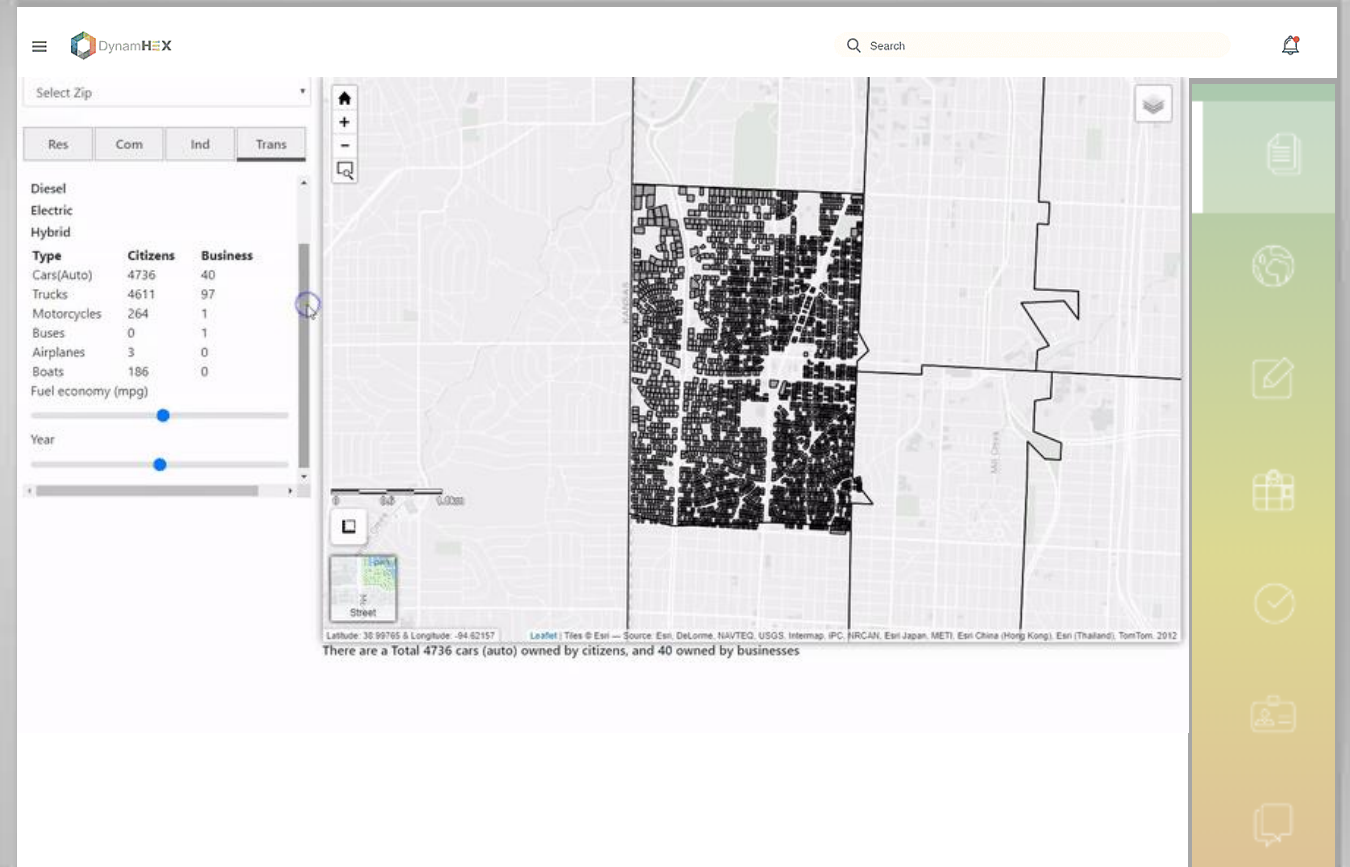
• Transportation (17.69%)

- Gasoline and diesel vehicles, vs. electric
- Passenger vehicles and trucks, vs. fleet

• Engagement

- Vehicles owned by citizens and local businesses
 - Commuters, bicyclists, public-transit riders
- Corporate fleets and new mobility models

98% of city's footprint



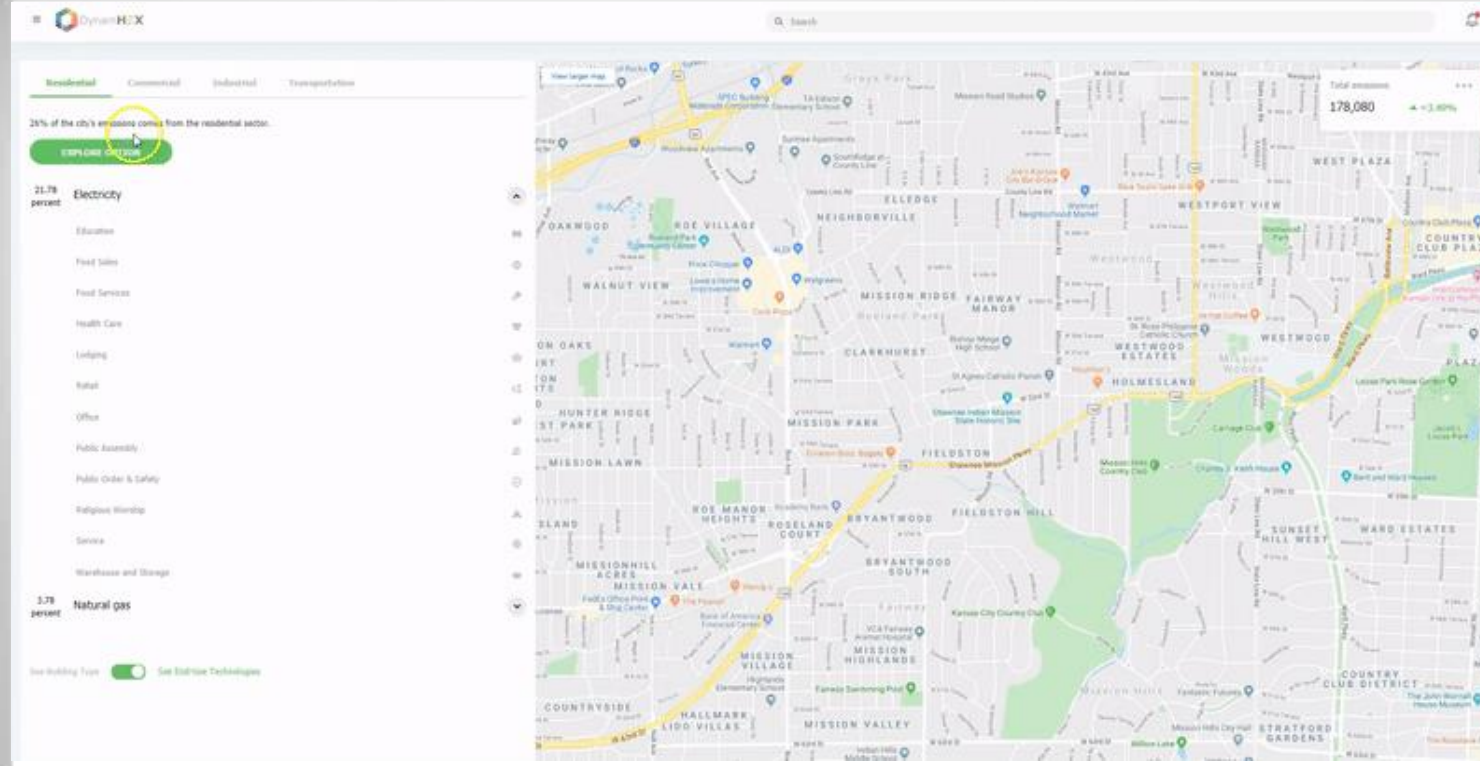
How does it work?

Roeland Park meets Paris Climate Targets



Start now

Claim City of Roeland Park **today**



Item Number: **DISCUSSION ITEMS- II-4.**
Committee **4/3/2023**
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 3/30/2023
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Discuss Application of Racial Equity Lens on Agenda Items (10 min)**
Item Type: Discussion

Recommendation:

Further discussion concerning employing racial equity lens to agenda items.

Details:

Below is the information included as a guide to applying the racial equity lens to agenda items. Mayor Poppa would like to bring greater clarity to the method and process through this discussion.

A Guide of Racial Equity Impact Questions to consider when developing an answer to the broad question of “what are the racial equity implications of this objective”.

- What is the intended outcome of this item?
- Does this item benefit all racial groups?
- Does this item leave out any racial groups?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Social determinants of health are the conditions in the environment where people are born, live, learn, work, play, worship, and age that affect a wide range of health and quality-of-life outcomes. Several social determinants of health that are particularly relevant to municipal government are: crime prevention and criminal justice, safe and healthy living conditions, connectivity of neighborhoods, and access to recreation opportunities.

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ EXAMPLE Action Item Summary-Form-Terms	Cover Memo
☐ Equity Choice Points	Cover Memo

Item Number: DISCUSSION ITEMS- II.-6.
Committee Meeting Date: 4/3/2023



City of Roeland Park
Action Item Summary

Date: 3/30/2023
Submitted By: Keith Moody
Committee/Department:
Title: **Discuss Application of Racial Equity Lens on Agenda Items (10 min)**
Item Type: Discussion

Recommendation:

Further discussion concerning employing racial equity lens to agenda items.

Community Impact. Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What issue/opportunity does this item address? What is the intended outcome?

Which Organizational Goal/Objective does this item aim to further?

How does this item align with the Strategic Plan?

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations & why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Details:

Below is the information included as a guide to applying the racial equity lens to agenda items. Mayor Poppa would like to bring greater clarity to the method and process through this discussion.

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- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description: 300 Stormwater Maintenance	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Moody, Keith	Approved	3/29/2023 - 3:14 PM

Item No. _____
Committee Meeting Date _____

Item No. _____
Council Meeting Date _____

**City of Roeland Park
Action Item Summary**

Date: _____

Submitted By: _____ Committee/Department: _____

<input type="checkbox"/> <i>Ordinance</i>	<input type="checkbox"/> <i>Resolution</i>	<input type="checkbox"/> <i>Presentation</i>
<input type="checkbox"/> <i>Agreement</i>	<input type="checkbox"/> <i>Discussion</i>	<input type="checkbox"/> <i>Other</i>

Recommendation:

Community Impact. Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What issue/opportunity does this item address? What is the intended outcome?

Which Organizational Goal/Objective does this item aim to further?

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What are the implications to intersectionality?

Does this item benefit all racial groups?

Does this item benefit Community for All Ages?

Does this item exclude or disproportionately impact any social identities? If yes, what populations & why?

What (if any) social determinants of health are impacted by this item?

What (if any) are the unintended economic and environmental impacts of this item?

How has the impacted community been involved?

How will the program be communicated to all stakeholders?

Details:

Financial Impact

Amount of Request:	\$	
Budgeted Item? <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted Amount	\$
Line Item Code/Description:		

Goals/Objectives & Terms

Organizational Goals & Current Objectives - FY24

- A. **Prioritize Diversity, Communication and Engagement with the Community** – by expanding opportunities to inform and engage residents in an open and participatory manner.
- B. **Improve Community Assets** – through timely maintenance and replacement as well as improving assets to modern standards.
- C. **Keep Our Community Safe & Secure** – for all residents, businesses, and visitors.
- D. **Provide Great Customer Service** – with professional, timely and friendly staff.
- E. **Cultivate a Rewarding Work Environment** – where creativity, efficiency and productivity are continuous pursuits.
- F. **Encourage Investment in Our Community** – whether it be redevelopment, new development, or maintenance.
- G. **Work to Implement Strategic Plan Goals** – developed by the Strategic Planning Committee.

Intersectionality

Intersectionality states that **social identities** (e.g. race, ethnicity, national origin, age, socioeconomic status, sexual orientation, gender identity/expression, religion, and disabilities/abilities) are interconnected on multiple levels, resulting in unique experiences, opportunities, and barriers for each person or group. Employing an intersectional approach when evaluating policy highlights that it is not always experienced in the same way by all populations. The goal is to identify and address possible inequities to promote equity-based policy decisions.

Social Determinants of Health

Social determinants of health are the conditions in the environment where people are born, live, learn, work, play, worship, and age that affect a wide range of health and quality-of-life outcomes. Several social determinants of health that are particularly relevant to municipal government are: crime prevention and criminal justice, safe and healthy living conditions, connectivity of neighborhoods, and access to recreation opportunities.

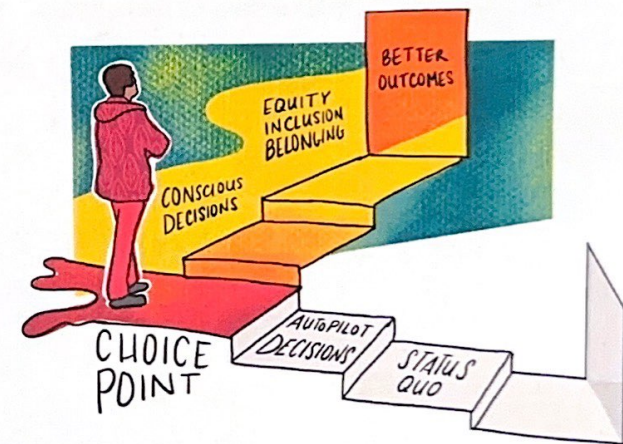
Equity Choice Points

Know Your Desired Outcome: What is our current approach and what is the result? What do we want to see instead?

Identify Decision-Making Opportunities: What decisions do I make regularly? What is my default path or autopilot choice? What decisions/actions may be reinforcing the status quo, implicit bias, and current inequities?

Brainstorm Alternatives: What alternative action options could produce more equitable results? Which action will you choose?

Build Habits: What reminders, supports, and accountability systems can be structured into routine practices to keep equity as a high priority?



Source: The Management Center and Race Forward

Equity Choice Points: Template

Identify a
Choice Point

Assess
Impacts

Generate
Options

Decide
Action

Change Habits