

**AGENDA**  
**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING**  
**ROELAND PARK**  
**Roeland Park City Hall, 4600 W 51st Street**  
**April 17, 2023 6:00 PM**

- Michael Poppa, Mayor
- Trisha Brauer, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Miel Castagna-Herrera, Council Member
- Tom Madigan, Council Member
- Kate Raglow, Council Member
- Michael Rebne, Council Member

- Keith Moody, City Administrator
- Open, Asst. Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

**Admin**

Dickens

Rebne

**Finance**

Hill

Castagna-Herrera

**Safety**

Madigan

Brauer

**Public Works**

Faidley

Raglow

**Pledge of Allegiance**

A. Instructions on Logging into Meeting Remotely

**Roll Call**

**Modification of Agenda**

**I. Public Comments**

*Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.*

**II. Consent Agenda**

*Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.*

A. Appropriations Ordinance #1018

- B. City Council Meeting Minutes April 3, 2023
- C. Approve Proposed 2024 Solid Waste Assessment

### **III. Business From the Floor**

#### **A. Applications / Presentations**

- 1. Project Rise Update - Rebecca Galati
- 2. Social Media Report - Katie Garcia

### **IV. Mayor's Report**

- A. National Administrative Professionals Day Proclamation
- B. Earth Day Proclamation

### **V. Workshop and Committee Reports**

### **VI. Reports of City Liaisons**

### **VII. Unfinished Business**

### **VIII. New Business**

- A. Approve Hazardous Material Remediation for New Public Works Facility (5 min)
- B. Approve CMAR Not to Exceed Maximum Cost for Public Works Facility Renovations (10 min)
- C. Appoint Jeff Meador to the Board of Zoning Appeals
- D. Appoint Miel Castagna-Herrera to the Ad-Hoc Historical Committee
- E. Appoint Emma Berger to the Parks Committee
- F. Approve Fireworks Land Use Agreement

### **IX. Ordinances and Resolutions:**

- A. Fee Resolution 702 Incorporating the Proposed 2024 Storm Water Service Fee (10 min)

### **X. Workshop Items:**

### **XI. Reports of City Officials:**

- A. 2023 1st Quarter Police Activity Report (5 min)
- B. 2023 1st Quarter Report from Public Works (5 min)
- C. 2023 1st Quarter Strategic Plan Progress Report (5 min)
- D. 2023 1st Quarter Objectives Progress Report (5 min)

### **Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council**

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of

business during the meeting. Please take a moment to review these rules before the meeting begins.

A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item

1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.

2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.

C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.

D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in

conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.

- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk

***The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.***



**Item Number:** Pledge of Allegiance- -A.  
**Committee** 4/17/2023  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

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**Date:**  
**Submitted By:**  
**Committee/Department:**  
**Title:** Instructions on Logging into Meeting Remotely  
**Item Type:**

**Recommendation:**

See instructions to log in below.

**Details:**

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

**Kelley Nielsen is inviting you to a scheduled Zoom meeting.**

**Topic:** City Council and Governing Body Workshop Meeting

**Time:** This is a recurring meeting Meet anytime

**Join Zoom Meeting**

<https://zoom.us/j/97767592270?pwd=VWNXbjNkejlVb0JBaStWMDF5WXpoZz09>

**Meeting ID:** 977 6759 2270

**Passcode:** council

**One tap mobile**

**+16699006833,,97767592270# US (San Jose)**

**+12532158782,,97767592270# US (Tacoma)**

**Dial by your location**

**+1 669 900 6833 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 929 205 6099 US (New York)**

**+1 301 715 8592 US (Washington DC)**

**+1 312 626 6799 US (Chicago)**

**Meeting ID: 977 6759 2270**

**Find your local number: <https://zoom.us/j/97767592270>**

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

Item Number:      Consent Agenda- II.-A.  
Committee            4/17/2023  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                                **Appropriations Ordinance #1018**  
Item Type:

<b>Recommendation:</b>
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**Community Impact:**  
**Details:**


Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

**Goals/Objectives & Terms**

**ATTACHMENTS:**

Description	Type
 Appropriations Ordinance #1018	Cover Memo

# Appropriation Ordinance - 4/17/2023 - #1018

*4600 West Fifty-First Street*

*Roeland Park, Kansas 66205*

*City Hall (913) 722-2600 – Fax (913) 722-3713*

Thursday, April 13, 2023

## Appropriation Ordinance - 4/17/2023 - #1018

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this April 17, 2023.

Attest:

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City Clerk

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Mayor

**Total Appropriation Ordinance**

**\$**

**295,816.52**

# Appropriation Ordinance - 4/17/2023 - #1018

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT Date	Amount	Chk #	Check Amount
Vendor	Dept	Account	Account Description	Reference	Date	Distribution Amount	Check #	Check Amount
ABcreative	300	5472.300	R Park Development Plan	04/12/23	3 Final	114,739.50	74860	114,739.50
All City Management Services, Inc.	102	5214.102	Other Contracted Services	04/12/23	84485	244.10	74861	244.10
Shawnee Mission Tree Service, Inc	106	5263.106	Tree Maintenance	04/05/23	98495	1,017.50	74830	1,017.50
Arrowhead Forensics	102	5301.102	Office Supplies	04/12/23	157676	92.50	74862	92.50
AT&T	101	5202.101	Telephone	04/05/23	3241 3/21/23	298.11	74831	298.11
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	04/05/23	761458152	2,135.66	74832	6,889.32
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	04/05/23	761458460	2,135.66		
Black & McDonald	101	5222.101	Traffic Signal Expense	04/05/23	761458152	1,309.00		
Black & McDonald	101	5222.101	Traffic Signal Expense	04/05/23	761458460	1,309.00		
Black & McDonald	270	5430.270	Residential Street Reconstruction	04/12/23	761465072	2,463.61	74863	2,463.61
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	04/12/23	1078428	45.00	74864	45.00
City of Fairway	106	5425.106	Other Capital Outlay	04/12/23	2301	6,975.00	74865	6,975.00
Civic Plus	101	5305.101	Dues, Subscriptions, & Books	04/05/23	257664	535.50	74833	535.50
CS Carey Inc.	110	5262.110	Grounds Maintenance	04/12/23	U58070	176.00	74866	704.00
CS Carey Inc.	110	5262.110	Grounds Maintenance	04/12/23	U58088	176.00		
CS Carey Inc.	110	5262.110	Grounds Maintenance	04/12/23	U58098	176.00		
CS Carey Inc.	110	5262.110	Grounds Maintenance	04/12/23	U58107	176.00		
CS Carey Inc.	370	5457.370	CARS 2020 - Roe	04/05/23	OR3688501	450.00	74834	450.00
E. Edwards, Inc.	106	5308.106	Clothing & Uniforms	04/05/23	4032312052	211.60	74835	211.60
Every Energy Solutions, Inc.	101	5214.101	Other Contracted Services	04/05/23	MS007447	996.80	74836	2,076.67
Every Energy Solutions, Inc.	220	5214.220	Other Contracted Services	04/05/23	MS007447	456.87		
Every Energy Solutions, Inc.	290	5214.290	Other Contracted Services	04/05/23	MS007447	623.00		
Federal Signal Corp SSG	550	5442.550	Building Improvement	04/05/23	8233148	8,830.00	74837	8,830.00
Galls, LLC	102	5308.102	Clothing & Uniforms	04/05/23	23817043	237.91	74838	332.02
Galls, LLC	102	5308.102	Clothing & Uniforms	04/05/23	23817045	94.11		
Gather Media and Communication	101	5209.101	Professional Services	04/05/23	393	1,430.00	74839	1,430.00
Green For Life Environmental	115	5235.115	Disposal Fees	04/05/23	AS000112982	185.00	74840	185.00
Frank Gilman	103	5109.103	Salaries - Judge	04/01/23	Recurring Che	1,190.00	74826	1,190.00
Gordon CPA, LLC	101	5213.101	Audit Fees	04/05/23	495222	18,650.00	74841	18,650.00
Granicus	101	5305.101	Dues, Subscriptions, & Books	04/05/23	163806	5,148.00	74842	5,148.00
Hometown Lawn, LLC	110	5262.110	Grounds Maintenance	04/12/23	304	5,500.00	74867	5,500.00
JA Traffic Products	106	5259.106	Traffic Control Signs	04/12/23	35817	561.00	74868	561.00
Johnson County Wastewater	101	5288.101	Waste Water	04/12/23	3/30/23 Multi	45.11	74869	222.98
Johnson County Wastewater	106	5288.106	Waste Water	04/12/23	3/30/23 Multi	53.46		
Johnson County Wastewater	220	5288.220	Waste Water	04/12/23	3/30/23 Multi	20.20		
Johnson County Wastewater	290	5288.290	Waste Water	04/12/23	3/30/23 Multi	104.21		
Kansas City Board of Public Utilities	101	5222.101	Traffic Signal Expense	04/05/23	2834 3/27/23	35.20	74843	35.20
Keller Fire & Safety	220	5209.220	Professional Services	04/12/23	313694	492.00	74870	492.00

Key Equipment & Supply	106	5211.106	Maintenace & Repair Equipment	04/05/23	KC207659	1,359.20	74844	1,359.20
Kansas Gas Service	220	5289.220	Natural Gas	04/03/23	2518 3/29/23	201.21	32830	201.21
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	04/05/23	3030452	145.20	74845	145.20
The Legal Record	101	5204.101	Legal Printing	04/12/23	L12028	16.31	74871	16.31
Lynda Leonard	101	5230.101	Art Commissioner	04/01/23	Recurring Cher	200.00	74827	200.00
Lowe's Business Acct./GEMB	102	5211.102	Maintenace & Repair Equipment	03/31/23	1760 4/12/23	94.05	32829	351.06
Lowe's Business Acct./GEMB	106	5306.106	Materials	03/31/23	1760 4/12/23	26.56		
Lowe's Business Acct./GEMB	290	5306.290	Materials	03/31/23	1760 4/12/23	35.53		
Lowe's Business Acct./GEMB	290	5307.290	Other Commodities	03/31/23	1760 4/12/23	71.24		
Lowe's Business Acct./GEMB	106	5421.106	Street Maintenance	03/31/23	1760 4/12/23	123.68		
Manning NavComp, Inc.	106	5214.106	Other Contracted Services	04/12/23	46866	34.95	74872	34.95
MARC	101	5305.101	Dues, Subscriptions, & Books	04/12/23	DI0004652	1,904.00	74873	1,904.00
MARC	270	5465.270	RSRP - Nall from 51st to 58th	04/05/23	DI0004567	6,606.27	74846	6,606.27
Mauer Law Firm PC	101	4530.101	Reimbursed Expense	04/05/23	3/27/23	147.00	74847	13,440.00
Mauer Law Firm PC	101	5215.101	City Attorney	04/05/23	3/27/23	12,558.00		
Mauer Law Firm PC	101	5215.101	City Attorney	04/05/23	3/27/23	735.00		
McGrath Human Resources Group	101	5209.101	Professional Services	04/12/23	4/12/23 Ck Re	8,000.00	74874	8,000.00
John Morris	102	5206.102	Travel Expense & Training	04/12/23	4/30-5/4/23 E	130.00	74875	130.00
Mulch-Smart	300	5470.300	Park Maint/Infrastructure	04/12/23	20231835	2,045.00	74876	2,045.00
Northeast Johnson Cty. Chamber o	105	5206.105	Travel Expense & Training	04/05/23	42259	150.00	74848	300.00
Northeast Johnson Cty. Chamber o	108	5206.108	Travel Expense & Training	04/05/23	42259	100.00		
Northeast Johnson Cty. Chamber o	110	5206.110	Travel Expense & Training	04/05/23	42259	50.00		
Ray Allen Manufacturing	109	5316.109	K9 Expenses	04/12/23	RINV302840	291.93	74877	291.93
Ripple Glass, LLC	115	5272.115	Solid Waste Contract	04/05/23	6482	220.00	74849	220.00
Road Builders Machinery & Supply	300	5470.300	Park Maint/Infrastructure	04/12/23	R45806	3,135.00	74878	3,135.00
SFS Architecture	360	5442.360	Building Improvement	04/12/23	15228	29,283.18	74879	29,283.18
SFS Architecture	300	5476.300	Community Center Improvement	04/05/23	15202	9,835.00	74850	9,835.00
Signco Inc.	101	5209.101	Professional Services	04/12/23	52111	1,710.50	74880	1,710.50
Staples	101	5301.101	Office Supplies	04/12/23	8069762802	111.12	74881	111.12
Technology Group Solutions, LLC	360	5315.360	Machinery & Auto Equipment	04/05/23	SVC9257	3,582.50	74851	5,480.00
Technology Group Solutions, LLC	360	5315.360	Machinery & Auto Equipment	04/05/23	SVC9553	1,897.50		
Terminix Processing Center	106	5214.106	Other Contracted Services	04/05/23	431457999	76.00	74852	76.00
Terracon Consultants, Inc.	360	5442.360	Building Improvement	04/12/23	TJ14521	6,400.00	74882	6,400.00
Juliana Torres	103	5206.103	Travel Expense & Training	04/05/23	5/7-10/23 Exp	253.71	74853	253.71
Karen Torline	103	5108.103	Salaries - Judge	04/01/23	Recurring Cher	1,445.00	74828	1,445.00
Town & Country Building Services	101	5214.101	Other Contracted Services	04/05/23	154065	745.00	74854	745.00
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	04/05/23	575784	1,382.40	74855	1,498.16
USIC Locating Services, LLC	370	5457.370	CARS 2020 - Roe	04/05/23	575784	115.76		
Validity Screening Solutions	106	5207.106	Medical Expense & Drug Testing	04/05/23	229848	42.00	74856	42.00
Verizon Wireless	102	5202.102	Telephone	04/05/23	9930858158	321.74	74857	441.77
Verizon Wireless	104	5202.104	Telephone	04/05/23	9930858158	80.02		
Verizon Wireless	106	5202.106	Telephone	04/05/23	9930858159	40.01		
Watchmen Security Services, LLC	106	5210.106	Maintenace & Repair Building	04/05/23	75251	29.16	74858	29.16
Water District No 1 of Johnson Co	101	5287.101	Water	04/05/23	3/27/23 Multi	62.76	74859	590.90

Water District No 1 of Johnson Co	106	5287.106	Water	04/05/23	3/27/23 Multi	353.61		
Water District No 1 of Johnson Co	220	5287.220	Water	04/05/23	3/27/23 Multi	74.00		
Water District No 1 of Johnson Co	290	5287.290	Water	04/05/23	3/27/23 Multi	100.53		
Evergy	106	5290.106	Street Light Electric	04/03/23	1275 4/3/23	1,729.63	EFT	1,729.63
KPERS	101	2040.101	KPERS Accrued Employee	04/06/23	3/30/23 PR	2,294.33	EFT	2,294.33
KPERS	101	2040.101	KPERS Accrued Employee	04/06/23	3/30/23 PR	3,483.20	EFT	3,483.20
KP&F	101	2045.101	KP&F Employee Withholding Payab	04/06/23	3/30/23 PR	2,117.65	EFT	2,117.65
KP&F	101	2045.101	KP&F Employee Withholding Payab	04/06/23	3/30/23 PR	6,770.56	EFT	6,770.56
Open Edge	101	5214.101	Other Contracted Services	03/31/23	7493 3/31/23	765.09	EFT	765.09
Open Edge	101	5214.101	Other Contracted Services	03/31/23	8926 3/31/23	573.45	EFT	573.45
Wex Bank	106	5302.106	Motor Fuels & Lubricants	04/05/23	5226 4/5/23	384.68	EFT	384.68
Wex Bank	102	5302.102	Motor Fuels & Lubricants	04/05/23	6429 4/5/23	2,057.69	EFT	2,057.69
						\$ 295,816.52		



Item Number:      Consent Agenda- II.-B.  
Committee            4/17/2023  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                      **City Council Meeting Minutes April 3, 2023**  
Item Type:

<b>Recommendation:</b>
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**Community Impact:**  
**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

**Goals/Objectives & Terms**

**ATTACHMENTS:**

Description	Type
 City Council Meeting Minutes April 3, 2023	Cover Memo

**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING MINUTES**  
**Roeland Park City Hall**  
**4600 W 51st Street, Roeland Park, KS 66205**  
**Monday, April 3, 2023, 6:00 P.M.**

- |   |  |  |
|---|--|--|
| <ul style="list-style-type: none"><li>○ Michael Poppa, Mayor</li><li>○ Trisha Brauer, Council Member</li><li>○ Benjamin Dickens, Council Member</li><li>○ Jan Faidley, Council Member</li><li>○ Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Tom Madigan, Council Member</li><li>○ Castagna-Herrera, Council Member</li><li>○ Michael Rebne, Council Member</li><li>○ Kate Raglow, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Keith Moody, City Administrator</li><li>○ <i>Open</i>, Asst. City Administrator</li><li>○ Kelley Nielsen, City Clerk</li><li>○ John Morris, Police Chief</li><li>○ Donnie Scharff, Public Works Director</li></ul> |
|---|--|--|

**Admin**  
Dickens  
Rebne

**Finance**  
Hill  
Castagna-Herrera

**Safety**  
Madigan  
Brauer

**Public Works**  
Faidley  
Raglow

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

### **Pledge of Allegiance**

Mayor Poppa called the City Council meeting to order and led everyone in the Pledge of Allegiance.

### **Roll Call**

City Clerk Nielsen called the roll. All Governing Body members were present with CMBR Madigan appearing virtually. Staff members present were City Administrator Moody, City Attorney Mauer, Public Works Director Scharff, Police Chief Morris, and City Clerk Nielsen.

### **Modification of Agenda**

*There were no modifications to the agenda.*

### **I. PUBLIC COMMENTS**

**Michael Miller** (3800 W. 52<sup>nd</sup> Terr.) Mr. Miller spoke to The Rocks being an opportunity for Roeland Park to keep its commitment to sustainability. He asked for information on what type of HVAC system would be used that would be in line with the Green Globes certification designation the developer is seeking, and whether that would be through energy efficient heat pumps and also if wind and solar would be integrated into The Rocks.

**Alan Bowman** - Mr. Bowman also spoke about the efficiency of heat pump use, noting that the technology has greatly improved. He also said there are federal incentives for their use.

### **II. Consent Agenda**

- A. Appropriations Ordinance #1017**
- B. Council Minutes March 20, 2023**

**MOTION:** CMBR FAIDLEY MOVED AND CMBR REBNE SECONDED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED. (MOTION CARRIED 8-0.)

### **III. Business from the Floor - Proclamations/Applications/Presentations**

*There was no Business from the Floor.*

### **IV. Mayor's Report**

#### **A. Arbor Day Proclamation**

CMBR Hill read the proclamation into the record declaring April 28, 2023, as Arbor Day in the City of Roeland Park.

#### **B. National Volunteer Service Proclamation**

Mayor Poppa read the proclamation into the record declaring the month of April 2023 as National Volunteer Service Month.

#### **C. Fair Housing Proclamation**

Mayor Poppa also read the proclamation into the record declaring the month of May 2023 as Fair Housing Month.

### **V. Report of City Liaisons and Committees**

#### **A. Parks Committee**

Laura Savidge, Chair of the Parks Committee, reported that the restoration of Cooper Creek is nearly complete. Habitat Architects, who was contracted to rid the creek of invasive species and plant native trees and shrubs, is waiting for the City to sign the contract for maintenance and future treatments. Ms. Savidge said that residents on the east bank affected by erosion have asked the Cooper Creek Restoration group to plant or help plant native trees on their property. Habitat Architects have said they would be willing to work with the City on that if desired.

CMBR Hill said they discussed helping residents along the creek at their forum. Nothing has come from those conversations, but she offered to put it on a future agenda for further discussion.

Ms. Savidge also said there is a lot of excitement around the Nall Park improvements planned for next year. She said that \$45,000 has been set aside in the City's budget for those improvements. She also met with Parks & Rec Superintendent Marshall, City Engineer Miller, and a team of landscape architects to discuss the fees and process towards the Nall Park Master Plan. Mr. Marshall is getting a second bid from Confluence, and they will have that to present to the Governing Body in a couple of weeks. She also noted that Mr. Miller's group is further along than they thought they would be.

R Park playground is scheduled to open this week for the Slide and Ride event. They will have the Mayor's ribbon cutting, the giveaway from BikeWalkKC. They will serve popcorn and lemonade. There will be a decorate your bike parade. All this will run concurrent with the Arbor Day celebration and there will be opportunities to make a mural out of leaves and seeds. Matt Kirby and Matt Lero, who are behind the Mighty Bike play sculpture will be there with a demonstration.

The Wildflower Garden in R Park got a huge boost this week from students at Bishop Miege donating 50 service manhours worth of work. The students also had a cleanup crew along Roe.

Mayor Poppa thanked Ms. Savidge and the Parks Committee for their dedication and is excited for the grand opening on April 29<sup>th</sup>.

## **B. Arts Committee**

Marek Gliniecki, co-chair of the Arts Advisory Committee, gave a shout out to Public Works for the plantings in the medians. He also said the galleries and the Senior Arts Council always have a great variety of work and currently have an interesting exhibition.

Mr. Gliniecki said that following the Gateway project being awarded to Nathan Pierce, he met with City Administrator Moody, Mary Schulteis, Arts Co-Chair, and Mr. Pierce for contract negotiations and lighting. They also discussed how that would be supported and the final location. The piece is expected to be installed by Thanksgiving.

The various cherubs will be relocated to an area around the library.

Mr. Gliniecki said the art piece “Eucalyptus” has been damaged twice in Nall Park and it will be relocated to Carpenter Park. They will look for a different sculpture replacement for Nall Park.

He also said the “Speed Limit 34” should be going back to R Park.

The “Ballet Mechanique” will be installed at Walgreens.

The piece “Mother’s Passing” is currently in storage at Public Works. They want to be able to reinstall that before Public Works moves but a final site has not been chosen. There had been conservation issues associated with the piece that need to be taken care of mostly regarding the base and lighting.

Mr. Gliniecki said they had been talking with Mr. Marshall about the trash cans in Granada Park. Ashley Corbello who did the Aldi staircase has submitted two proposals. They are also working on the signage program for the parks.

CMBR Dickens asked whatever happened to the bird on the Jorge Blanco bench. Mr. Gliniecki said it is damaged consistent with skateboarding. He said it was either knocked off accidentally or someone stole it. They did order another one. They like it there and want it there, but it is not as secure as they hoped it would be. The bench may be moved to another location and replaced with a more robust piece of public furniture. The birds are about \$600 to replace.

## **VI. Unfinished Business**

*There was no Unfinished Business presented.*

## **VII. New Business**

### **A. Approve Final Development Plan for EPC Project including Building Architecture and Finishes**

City Administrator Moody said this final development plan is consistent with the preliminary development plan. EPC has made some changes that are reflected in the renderings. The City, as landowner, has the authority to approve the architectural finishes. He asked the Governing Body to

notice the proposed screening on the east elevation of the parking garage and asked for feedback whether that met with their approval. He also said there are three locations proposed for public art in the development. Also, the dedicated right turn is shown to be added at the south end of Roe Blvd at 48<sup>th</sup> Street and is the developer's responsibility. Work should be completed in 2024-2025 and the utilities will have the capacity to serve the site.

Brendon O'Leary with EPC Real Estate Group thanked everyone for this opportunity. He also wanted to address the environmental concerns brought up in Public Comment. He said that in addition to the Green Globes, they install electric heating and cooling and do not use gas. He said they will look at heat pumps and determine if they are able to incorporate that.

CMBR Rebne asked, if as a Governing Body, they have the authority to approve the HVAC system. City Administrator Moody responded that if the building plans comply with the City's adopted building regulations, it does not come back to the Council for review and approval.

Josh Doss with DLR Group pointed out one change to the plan. The main corner is now a square to be able to add another unit. Also, the screening of the courtyard is a little better and more efficient. Mr. Doss reviewed the slides to show the maximum efficiency of the building and other structures and how they will work within the site's topography. He also showed the potential location of public art along with other nodes of interest. The final slides showed renderings that reflect the incorporation of the materials to be used.

Mayor Poppa thanked Mr. Doss for his presentation and for incorporating the color palette of the design from the feedback they received.

CMBR Faidley asked if the screening will be sufficient to block headlights. Mr. Doss said they are using a layered approach and there is also a crash wall in the parking garage that will block the headlights.

CMBR Faidley asked about the inner courtyard landscaping and also around the pool area. Mr. Doss said they have been focusing on outer facing elements in the development plan, but once they are in the design process, they will fine tune and detail the green space for the residents. He said they have a lot of plans, and this will be a great place for the residents to hang out.

Mayor Poppa asked if the screening would turn into an artistic element would they contact an artist. Mr. Doss said one other thing beyond the playful patterning of the façade is to further work with art. They have engaged an art gallery and there might be a shifting of elements as an added option.

**MOTION:** CMBR HILL MOVED AND CMBR DICKENS SECONDED TO APPROVE THE FINAL DEVELOPMENT PLAN FOR THE ROCKS MIXED USE DEVELOPMENT. (THE MOTION CARRIED 8-0.)

#### **B. Approve Agreement for Compensation Study with McGrath**

City Administrator Moody said the Admin Committee met and scored the RFP responses. The composite reflects McGrath with the highest score, and the committee expressed support to move forward with McGrath.

CMBR Raglow added that the committee felt that McGrath was the best fit for the City. They have done this type of work in surrounding areas and their information was very thorough. They are very collaborative, and McGrath wants to work with them and staff to meet our timeline. She reiterated that they were very impressed with their work.

CMBR Dickens said what tipped the scales for them was the collaborative side. They seemed to be more invested in the community in their presentation and that resonated with them more.

CMBR Madigan expressed concern about the add-on for the remote study portion. He said it doesn't take long to realize that the majority of employees cannot work remotely noting especially that police officers and Public Works have to be there. He felt it was an exorbitant amount of money to talk to a small group of people about their ability to work remotely.

City Administrator Moody said it is a complex discussion. McGrath is looking to bring someone in who has been through this process in another city to work through it. He said that a one person turnover in Roeland Park is equal to the cost of the study portion.

CMBR Dickens said the committee recognized it is a large amount and they talked about being able to get out in front of the way the world is moving. Being able to work remotely as a portion of the study is necessary from a human resources standpoint. It will also help them craft a policy, which they currently do not have.

CMBR Raglow said the study involves a lot of research and data and is a huge time commitment. Providing them with the extra resources to be able to do this is worth it to get ahead of the trend and be proactive to help staff in their ability to make accommodations moving forward.

CMBR Faidley said they need to recognize as far as remote work is concerned that things are not just moving in this direction, they are already there. She said they can't be old school about it, and they need to know what will keep employees on board.

**MOTION:** CMBR RAGLOW MOVED AND CMBR DICKENS SECONDED TO APPROVE ENTERING INTO A COMPENSATION SURVEY SERVICE AGREEMENT WITH MCGRATH. (MOTION CARRIED 8-0.)

### **C. Reappoint Macrina Abdouch to the Planning Commission**

CMBR Faidley asked how long Ms. Abdouch has been on the Planning Commission. City Clerk Nielsen said that she is filling an expiring term, and this is a three-year appointment.

**MOTION:** CMBR BRAUER MOVED AND CMBR DICKENS SECONDED TO APPROVE THE REAPPOINTMENT OF MACRINA ABDOUCH TO THE PLANNING COMMISSION. (MOTION CARRIED 8-0.)

## **VIII. Ordinances and Resolutions**

### **A. Ordinance 1044 Allowing Alcohol at R Park for Special Events**

Mayor Poppa said this ordinance is for their summer concert series and is a normal thing for them to do. The concert dates are listed in the ordinance.

**MOTION:** CMBR HILL MOVED AND CMBR REBNE SECONDED TO APPROVE ORDINANCE 1044 ALLOWING ALCOHOL AT R PARK FOR SPECIAL EVENTS. (MOTION CARRIED 8-0.)

## **IX. Reports of City Officials**

City Administrator Moody said they are excited to see the play surface go down around R Park and about the traffic garden. He also reminded everyone of the Easter Egg Hunt.

The gas company is replacing a line on Canterbury. City crews and the contractor will begin work in the area in May.

At the next Council meeting, they will see bid packages for the Public Works renovation along with a recommendation so they can get started. The plans have also been submitted to the Unified Government.

CMBR Rebne asked if they had talked to the city about the benches at the bus stop. City Administrator Moody said they need to speak with the adjoining property owner pertaining to the benches along Roe Blvd. He said their heaviest ridership is at the stops by Walmart and Price Chopper. They have contemplated two benches and trash enclosures. They would need to obtain a permanent easement to access the area around a bench for maintenance as there is not enough room in the right-of-way. He said that the placement of a bench and a trash receptacle will only enhance the area.

Police Chief Morris said he will be escorting the Easter Bunny to R Park on April 8<sup>th</sup>. The event starts at 10 a.m. and more detailed information is available on the City's website.

## **Adjourn:**

**MOTION:** CMBR MADIGAN MOVED AND CMBR FAIDLEY SECONDED TO ADJOURN. (MOTION CARRIED 8-0.)

(Roeland Park City Council Meeting Adjourned at 7:10 p.m.)

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Kelley Nielsen, City Clerk

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Michael Poppa, Mayor



**Item Number:** Consent Agenda- II.-C.  
**Committee** 4/17/2023  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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Date: 3/30/2023  
Submitted By: Keith Moody  
Committee/Department: Admin.  
Title: **Approve Proposed 2024 Solid Waste Assessment**  
Item Type: Other

### **Recommendation:**

**Staff recommends setting the solid waste assessment for the 2024 Budget at \$229.10 per single family residence.**

### **Details:**

Attached is the 2024 Solid Waste Assessment Analysis. The 2024 analysis does not reflect Public Works staff costs associated with the leaf pick up program, this is consistent with the approach employed in setting the 2019 through 2023 assessment. Roughly \$13,000 in personnel costs are excluded from the fee for 2024.

The solid waste fee charged by GFL will increase \$.30/home/month or \$3.60/home/year to \$16.35/month based upon the contract renewed with GFL in 2020. The renewal established a fixed \$.30 per month increase in the fee for 2022, 2023, 2024, and 2025. The average annual increase in the solid waste fee the City is charged over the 2018 to 2024 period is 1.3%.

The Analysis reflects a garbage/recycling/yardwaste assessment based upon the rate charged by WCA (\$196.20/yr). It also includes \$1.53/yr to cover administrative costs, a fee to cover 54% of the glass recycling cost (\$16.59/yr or the \$30.72/yr cost) and a fee to cover a portion of the leaf collection program costs (\$14.73/yr which does not include \$13,000 of public works man hour costs). These total \$229.10/yr.

Roughly \$43,000 of the total curbside glass recycling costs are not being recovered by the solid waste assessment and are covered by the mill rate.

The cost of the leaf collection program went up considerably in 2022. In addition, the portion of the glass recycling service cost included in the solid waste assessment is increasing from 30.5% (in 2023) to 54% in 2024. The assessment is shown increasing \$14.95 from 2023. The equivalent

monthly charge of \$19.09 is a very affordable for weekly curbside refuse, recycling and yard waste service, plus season curbside leaf collection and monthly curbside glass recycling. For perspective, residents have 171 curbside service opportunities per year for the \$229.10 fee. Even with adding a portion of the cost of the new glass recycling service the average annual increase in the solid waste assessment for the period of 2018 through 2024 is only 2.52%.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: Annual Solid Waste Assessment of \$229.10/home
Line Item Code/Description:	

Additional Information


What are the racial equity implications of the objective?

Reviewing the costs of service annually and setting fees appropriately is good financial stewardship.

How does item benefit Community for all Ages?

Contracted solid waste services result in less heavy truck traffic on City streets and lower costs for service to the end user, these are beneficial to people of all ages.

ATTACHMENTS:

Description	Type
 2024Solid Waste Assessment Analysis	Cover Memo

## 2024 Solid Waste Assessment Analysis

### Trash Service Cost:

Includes solid waste, yard debris, unlimited recycling, large item pickup (excluding white goods\*)

### Leaf Program Cost:

Citywide curbside leaf pickup program

### Administrative Cost:

Staff administrative time for questions, new residents trash/recycling startup, etc.

\$	30.86	Administrative Assistant Cost with Benefits and 5% Overhead
	260	hours
\$	8,022.30	

Summary of Program Costs							
Year of Service:	2018	2019	2020	2021	2022	2023 Budget	Projected 2024 Budget
History of Solid Waste Fee							
Charged City by Contractor (Per Home Per Year)	\$ 182.04	\$ 182.04	\$ 182.04	\$ 185.40	\$ 189.00	\$ 192.60	\$ 196.20
Percent Increase	21.55%	0.00%	0.00%	1.85%	1.94%	1.90%	1.87%
Total Homes Subject to Assessment	2,849	2,850	2,850	2,850	2,851	2,851	2,851

Average Annual Increase

1.30%

### Summary of Solid Waste Program Costs:

Administrative Costs	\$ 4,228.00	\$ 5,496.40	\$ 6,110.00	\$ 6,293.30	\$ 6,359.60	\$ 7,126.60	\$ 8,022.30
Leaf Pick Up Costs	\$ 51,288.00	\$ 46,207.00	\$ 41,184.00	\$ 41,558.00	\$ 54,342.00	\$ 42,805.00	\$ 55,428.84
Curbside Glass Recycling Costs						\$ 88,170.00	\$ 90,288.72
Refuse/Recycling/Yard waste Costs	\$518,631.96	\$518,814.00	\$518,814.00	\$ 528,390.00	\$ 538,839.00	\$ 549,102.60	\$ 559,366.20
Total program cost	\$574,147.96	\$570,517.40	\$566,108.00	\$ 576,241.30	\$ 599,540.60	\$ 687,204.20	\$ 713,106.06
Estimated Cost Per Property	\$ 201.53	\$ 200.18	\$ 198.63	\$ 202.19	\$ 210.29	\$ 241.04	\$ 250.12

### Annual Assessment Breakdown:

<b>Refuse/Recycling/Yard Waste Annual Charge per property</b>	\$ 183.00	\$ 183.00	\$ 183.00	\$ 185.25	\$ 189.00	\$ 192.50	\$ 196.25
Refuse/Recycling/Yard Waste Revenue	\$ 521,367	\$ 521,550	\$ 521,550	\$ 527,963	\$ 538,839	\$ 548,818	\$ 559,509
<b>Administrative Fee Charged per property:</b>	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.50	\$ 1.53
Administrative Service Fee Revenue	\$ 2,849	\$ 2,850	\$ 2,850	\$ 2,850	\$ 2,851	\$ 4,277	\$ 4,362
<b>Curbside Glass Recycling Fee Charged per property:</b>						\$ 9.15	\$ 16.59
Glass Recycling Service Fee Revenue						\$ 26,087	\$ 47,295
<b>Leaf Program Charge Per property:</b>	\$ 15.00	\$ 13.00	\$ 14.00	\$ 13.75	\$ 11.50	\$ 11.00	\$ 14.73
Leaf Program Revenue	\$ 42,735	\$ 37,050	\$ 39,900	\$ 39,188	\$ 32,787	\$ 31,361	\$ 42,000
Per Property / Year Charge	\$ 199.00	\$ 197.00	\$ 198.00	\$ 200.00	\$ 201.50	\$ 214.15	\$ 229.10
Per Property / Per Month Charge	\$ 16.58	\$ 16.42	\$ 16.50	\$ 16.67	\$ 16.79	\$ 17.85	\$ 19.09
Annual Surplus or (Deficient)/Home	\$ (2.53)	\$ (3.18)	\$ (0.63)	\$ (2.19)	\$ (8.79)	\$ (26.89)	\$ (21.02)
Total Estimated Surplus or (Deficiency)	\$ (7,196.96)	\$ (9,067.40)	\$ (1,808.00)	\$ (6,241.30)	\$ (25,064.10)	\$ (76,662.55)	\$ (59,940.61)

1.21%

-0.30%

2.52%

### History of Solid Waste Assessment

Solid Waste Assessment	\$ 199.00	\$ 197.00	\$ 198.00	\$ 200.00	\$ 201.50	\$ 214.15	\$ 229.10
Equivalent Monthly Rate	\$ 16.58	\$ 16.42	\$ 16.50	\$ 16.67	\$ 16.79	\$ 17.85	\$ 19.09

2.52%

\*Notes: Solid waste contract with WCA provides for a \$.30/month increase in the solid waste fee per account each year from 2021 through 2025. Anticipate a minimum of a \$.375 increase in the annual solid waste assessment in 2024, and 2025. Public Works personnel costs for the leaf collection program are removed from the proposed Solid Waste Assessment fee (this contributes \$13,000 to the 2024 annual deficit total). In 2024 the Curbside Glass Recycling Service is reflected with only 54% of the actual cost being recovered through the solid waste assessment (this contributes \$43,000 to the 2024 annual deficit total). Council has indicated their intent to phase in the full cost of the curbside recycling program over 4 years (2023=30.5%, 2024=54%, 2025=77%, 2026=100%). Leaf collection program costs for 2024 are estimated at 2% above 2022 actual costs (excluding personnel costs).

Item Number:       Applications/Presentations- A.-1.  
Committee           4/17/2023  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:                       4/13/2023  
Submitted By:           Rebecca Galati  
Committee/Department:   Admin.  
Title:                    **Project Rise Update - Rebecca Galati**  
Item Type:               Report

<p><b>Recommendation:</b></p> <p>Informational only. Rebecca Galati to provide update.</p>
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**Community Impact:**  
**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Goals/Objectives & Terms

ATTACHMENTS:

Description		Type
	Project Rise Update	Cover Memo



# Project RISE 2<sup>nd</sup> Quarter Compliance Report

Rebecca Galati

April 17, 2023

# Agenda

- ▶ Introduction
- ▶ Team & Logo
- ▶ Strategic Roadmap & Focus Area Review
- ▶ Key Messages
- ▶ Customer Journey Mapping
- ▶ Website
- ▶ Communication Plan
- ▶ Social Media Campaign
- ▶ Events
- ▶ Data
- ▶ ARPA Funding Report

# Introduction

“A small business is an amazing way to serve and leave an impact on the world you live in.”

-Nicole Snow

Founder and CEO of Darn Good Yarn



# Meet our team



**Rebecca Galati**

Picture It Consulting, LLC.  
Owner/CEO



**Deb Settle**

NEJC Chamber of Commerce  
President/CEO



## Project RISE Logo

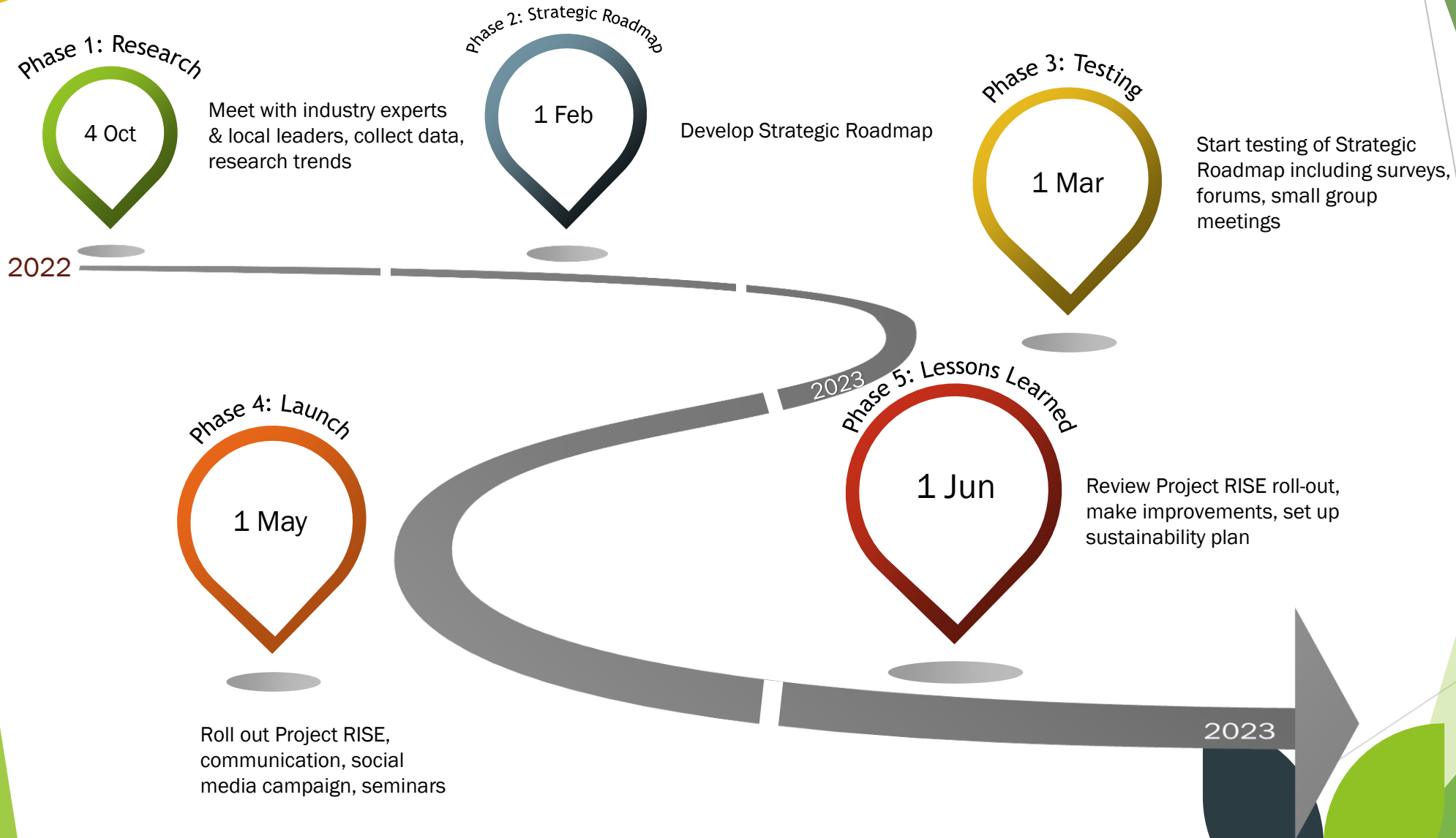
RECRUIT.

IDENTIFY.

SUPPORT.

ENCOURAGE.

# Timeline



# Areas of focus



Develop a specific strategy to promote redevelopment and tenancing of identified underutilized and vacant commercial and residential sites



Develop and implement a City-specific small business retention toolkit



Develop and implement a City-specific diverse business owner's recruitment toolkit



Develop and foster relationships with commercial and retail development communities



# Key Messages

- The vision for a targeted economic development project started when the City of Roeland Park saw a need for additional support for their small business community in a post-pandemic era.
- For this endeavor, the City of Roeland Park partnered with the NEJC Chamber on a Small Business Support Project entitled Project RISE.
- Project RISE was designed to offer a lending hand to area businesses in or looking to locate in the Roeland Park community with the goal to either launch from the ground up, maintain and/or grow their business endeavors.
- The mission of Project RISE is in the definition: to **Recruit, Identify, Support and Encourage** our area businesses.

# Customer Journey Mapping

- ▶ Allows for the optimization of the onboarding process
- ▶ Compares customer expectations against actual experiences
- ▶ Identifies gaps or barriers that prevent customers from taking action
- ▶ Creates actionable opportunities for improvement





# Website

Project RISE KC

Coming soon!

Site will be available soon. Thank you for your patience!

- About Us
- Business Guide
- News & Events
- Financial Incentives
- Education & Training

Homepage  
tabs:

Go live goal: May 1<sup>st</sup>  
National Small Business Week: April 30 - May 6th

# Communication Planning

Item	Status/Description
Spokesperson	Identify a spokesperson for all media inquiries.
Social media	1: Pre-launch week of teasers 2: Project launch 3: First month, highlight City and partnership, small business relevant funding, incentives, etc.
Monitor and report on coverage	Monitor for coverage on-going.
Postcard Design	Create postcard to launch the project including visuals, website and content.
Mailing List	Get & clean up mailing list  Ron Cline completed April 2 <sup>nd</sup> .
Press Release	Draft press release for media  Send May 1 <sup>st</sup>

Item	Status/Description
Project Launch Email	Send email on May 1 <sup>st</sup> including launch of the project, website for resources and any pertinent information.  Audiences: <ul style="list-style-type: none"> <li>• Area businesses</li> <li>• Area residents</li> <li>• Area elected officials</li> <li>• Area non-profits</li> <li>• NEJC Chamber members</li> </ul>
Contacting area residents	Contact area residents through neighborhood associations lists including launch of the project, website for resources and any pertinent information. <ul style="list-style-type: none"> <li>• eNeighbors</li> <li>• Nextdoor</li> <li>• HOAs/Community Leaders</li> </ul> Timeline: Mid to end of May
Roeland Park Newsletter	Next copy: June/July. City request submissions between 15-30 days out. Holding ½ page for copy and images.
NEJC Chamber Newsletter	Utilize City copy for Chamber newsletter copy. Date: TBD







# Social Media Campaign

## Social Media Platforms:

- Facebook
- LinkedIn
- YouTube Channel

1: Pre-launch week of teasers

2: Project launch

3: First month, highlight City and partnership, small business relevant funding, incentives, etc.



# Upcoming Events

Showcase area upcoming events

Examples:

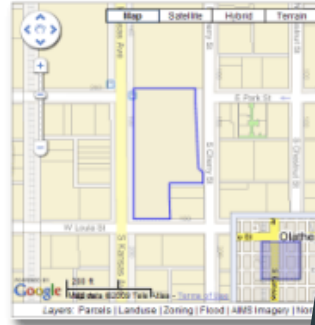
- America's SBDC 44th Annual Conference
- National Small Business week is April 30-May 6<sup>th</sup>
- Kansas Department of Commerce
  - 3rd Thursdays @ 3 with CDBG

Project RISE

- Developer & Construction Forum
- Quarterly Educational Series
  - Event Example: Johnson County Community College Small Business Center, Kansas State Department of Commerce, Office of Minority and Women Business Development
    - In-Person Event
    - Webinar

on  
 property ID, or Kansas Uniform Parcel Number in the My Location box at the upper left to view  
 specific location. The "My Location" text box will validate your address, property id, or Kansas  
 number (KUPN) as you type. Once you have entered at least three valid characters, a dropdown list will  
 possible matches. This process is also helpful in confirming if an address or property id is valid. Clicking  
 things that have up and down icons will expand and collapse the information for those sections.

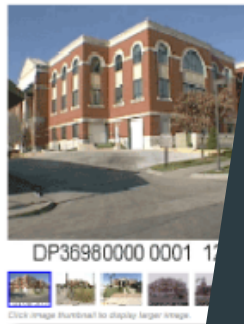
ed in the upper right of the information page allows you to see  
 up with property lines drawn over the top. The selected  
 ed in blue. There are options for additional views of zoning,  
 Flood Zones, and the most recent AIMS imagery, found at the  
 ap. Click each link to toggle that data layer on or off. As you  
 information becomes available. See the "FEMA 2009 Panel" link,  
 on the left, for the information on the flood zone descriptions.  
 other parcels can be displayed by clicking on a parcel on the  
 parcel on the map to load the information for that parcel. See  
 for more information about navigating the map.



age of the plat map is provided for platted properties. This image can provide valuable information  
 esements, setbacks, and other pertinent information about proposed development on the parcel. This  
 en from the recorded plat that was recorded at the county at the time of platting. Use your mousew  
 zoom in on the image and left-mouseclick and drag the image to pan once  
 zoomed in. Links to download or purchase the full recorded high resolution  
 is also provided.

#### Front Elevation Photos

Front elevation photos are updated by the County Appraiser every seven  
 years. These photos were released to the public on September 7, 2010.  
 viewing pictures of the location, you can click on the thumbnails below  
 larger image to toggle those smaller  
 images to the main image view. Mouse  
 over the individual images to see image  
 date



#### Log More Information

an use your myAIMS account to Login using the link at the upper right of  
 age. Logging in allows you to see additional owner information that is  
 ected under various statutes and policies. For more information about  
 ing a myAIMS account, visit [AIMS](#).

#### ut the data

information on this page is made possible by the collaborative efforts of  
 nson County departments and other non-county sources. Automated Information Mapping System  
 responsible for compiling and presenting the data on this page. Data overlaid on the Google and Bing  
 nded to be a representation of the data, may contain inaccuracies, and is provided for planning p  
 st of the data on this page is available for purchase or download. Please contact [AIMS](#) or visit the  
 e information.

# Data

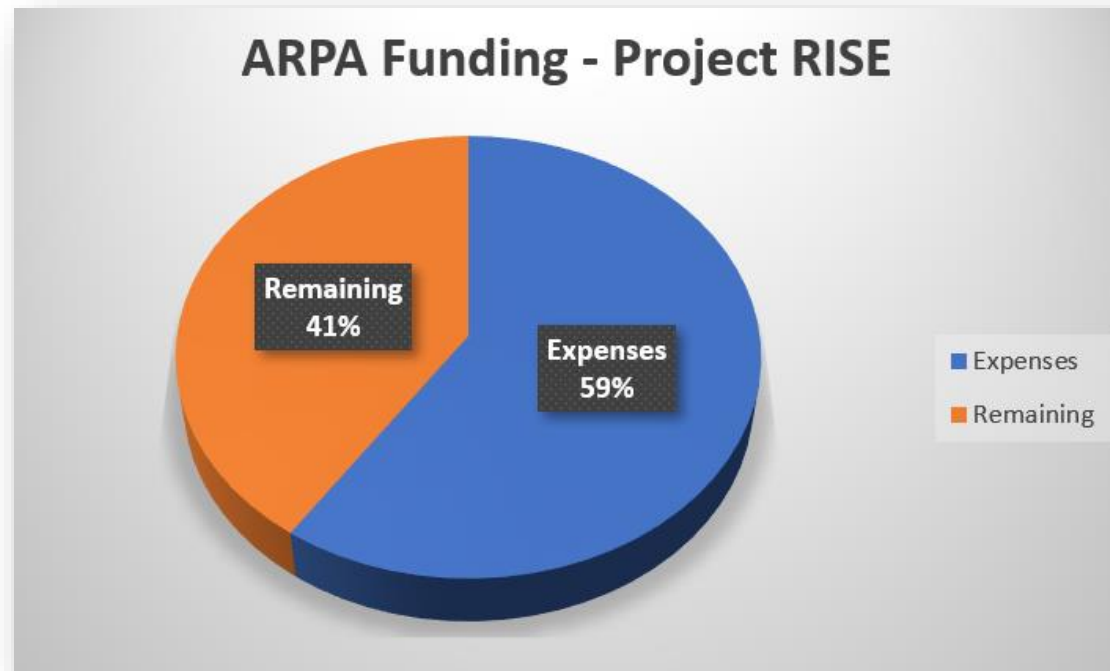
*Develop a specific strategy to  
 promote redevelopment and  
 tenanting of identified  
 underutilized and vacant  
 commercial and residential sites*

## Examples:

- Working with Johnson County on compiling Northeast Johnson County specific data through the JoCo AIMS system
- Meeting with KCADC



# ARPA Funding Expenses



Funding expenses to date and upcoming:

- Consultant fee
- Customer Journey Mapping Consultant
- Website Development & 5-year site maintenance
- Photographer
- Social Media & Content Marketing Consultant
- Chamber Staff time
- Communication Collateral and Mailing

# Next Steps

Launch Project RISE



# Thank you

Rebecca Galati

[Rebecca.Galati@PictureItConsulting.com](mailto:Rebecca.Galati@PictureItConsulting.com)

Item Number:       Applications/Presentations- A.-2.  
Committee           4/17/2023  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:                       4/12/2023  
Submitted By:           Katie Garcia  
Committee/Department:   Admin.  
Title:                     **Social Media Report - Katie Garcia**  
Item Type:

<p><b>Recommendation:</b></p> <p><b>Informational only. Katie Garcia to provide update.</b></p>
---

**Community Impact:**  
**Details:**


Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Goals/Objectives & Terms

ATTACHMENTS:

Description		Type
	Social Media Report	Cover Memo



# Q1 2023 Marketing Report

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Prepared by

KATIE GARCIA

GATHER MEDIA CO. FOUNDER

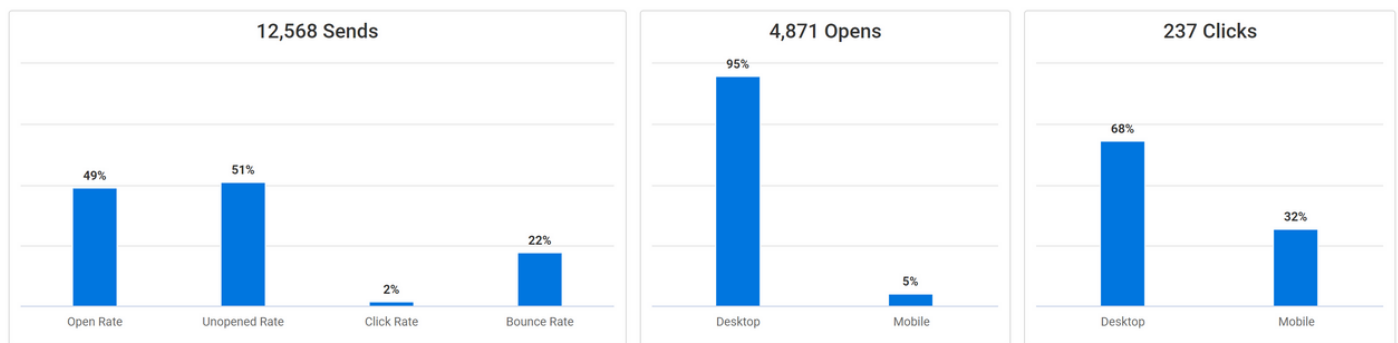
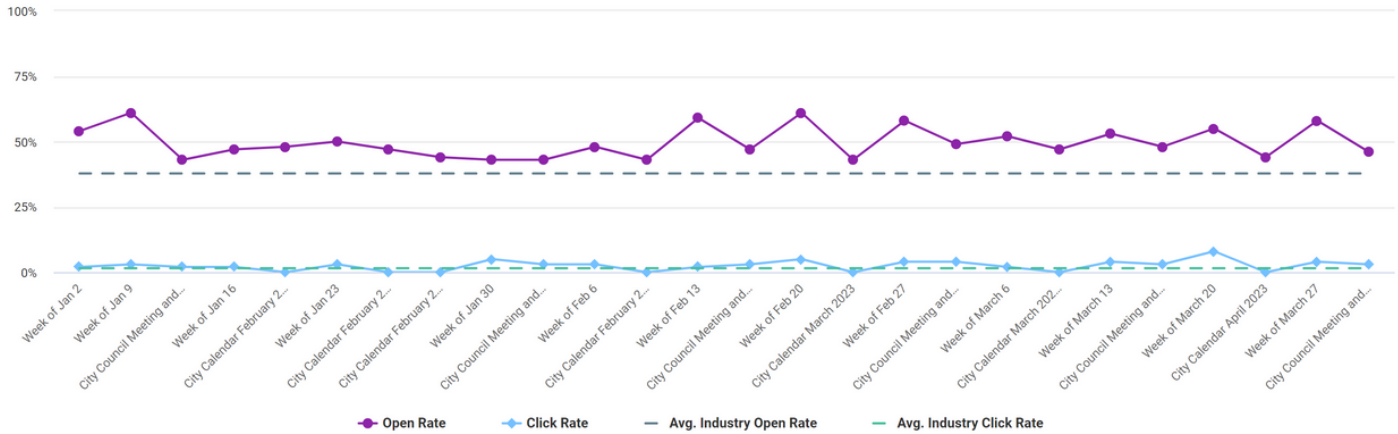
## Reports

- Constant Contact Email Report
- Social Media Group Report
- Top Posts
- Social Media Competitor Report

## Q1 Major Focuses

- Community and Committee News
- Programs
- Holidays + Proclamations

# Constant Contact Results: Q1 2023




Average Open Rate: 49%

Industry Average Open Rate: 38%


Average Click Through Rate: 2%

Industry Average Click Through Rate: 2%


## Top Posts


City of Roeland Park, KS  
Wed 1/4/2023 10:54 am EST

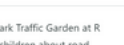
Mayor Michael Poppa, Roeland Park was appointed the new mayor!




Engagement Rate (per Impression)	27.3%
Impressions	1,005
Engagements	274


City of Roeland Park, KS  
Fri 1/20/2023 2:13 pm EST

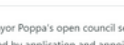
The new Roeland Park Traffic Garden at R Park aims to teach children about road safety in a safe environment! Although the...




Engagement Rate (per Impression)	23%
Impressions	3,701
Engagements	853


City of Roeland Park, KS  
Thu 1/5/2023 11:26 am EST

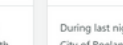
Mayor Poppa's open council seat will be filled by application and appointment with ratification by the city council. The person...




Engagement Rate (per Impression)	20.1%
Impressions	1,477
Engagements	297


City of Roeland Park, KS  
Wed 1/4/2023 5:59 pm EST


During last night's city council meeting, the City of Roeland Park appointed a new mayor, Mayor Michael Poppa, Roeland Park...








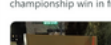



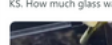
Engagement Rate (per Impression)	19.5%
Impressions	3,804
Engagements	740



City of Roeland Park, KS  
Fri 1/6/2023 3:35 pm EST

Look at all the glass that will be given a second life!

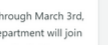


Engagement Rate (per Impression)	17.3%
Impressions	1,101
Engagements	190

<p> City of Roeland Park, KS Thu 1/19/2023 3:33 pm EST</p> <p>Roeland Park's new Mayor Michael Poppa, Roeland Park made a bit of history this month, becoming the first openly gay...</p> <p>New RP mayor hopes to represent LG...</p>  <p>Engagement Rate (per Impression) 14.8%</p> <p>Impressions 447</p> <p>Engagements 66</p>	<p> City of Roeland Park, KS Thu 3/23/2023 10:53 am EDT</p> <p>Application &amp; Program Details: <a href="#">https://bit.ly/40pEmb9</a> The City of Roeland Park has partnered with Habitat for...</p>  <p>"This investment is a reflection of Roeland Park's ongoing commitment to maintaining our status as an affordable and accessible place to call home." -Roeland Park Mayor, Michael Poppa</p> <p>Engagement Rate (per Impression) 13%</p> <p>Impressions 1,260</p> <p>Engagements 164</p>	<p> City of Roeland Park, KS Wed 2/15/2023 8:40 pm EST</p> <p>The Roeland Park sign is RED in honor of the Kansas City Chiefs! Congrats on the third championship win in franchise history.</p>  <p>Engagement Rate (per Impression) 12.6%</p> <p>Impressions 2,042</p> <p>Engagements 257</p>	<p> City of Roeland Park, KS Wed 3/22/2023 1:03 pm EDT</p> <p>Contain the Rain in Johnson County. KS Government is a reimbursement program for most JOCO residents who install sustainab...</p>  <p>Engagement Rate (per Impression) 11.4%</p> <p>Impressions 952</p> <p>Engagements 109</p>	<p> City of Roeland Park, KS Mon 1/9/2023 2:03 pm EST</p> <p>Last week, Ripple Glass started curbside glass collection in the City of Roeland Park, KS. How much glass was collected in the fir...</p>  <p>Engagement Rate (per Impression) 11.2%</p> <p>Impressions 374</p> <p>Engagements 42</p>
--	--	---	--	---



City of Roelard Park, KS  
Wed 2/15/2023 12:29 pm EST

Beginning February 20th through March 3rd, the Roelard Park Police Department will join other law enforcement agencies in Kansas...

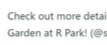


**FROM THE ROELARD PARK POLICE DEPARTMENT**

Engagement Rate (per Impression)	10%
Impressions	558
Engagements	56



City of Roelard Park, KS  
Thu 1/26/2023 3:30 pm EST

Check out more details on the new Traffic Garden at R Park! (@shawmissionpost) - Read More - <https://bit.ly/3kzH2VN>

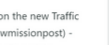


Roelard Park unveils unique 'traffic g...

Engagement Rate (per Impression)	9.4%
Impressions	627
Engagements	59


City of Roelard Park, KS  
Thu 2/2/2023 3:06 pm EST


Thank you to the neighborhood youth volunteer group (Lions Kids Care) for making "911 kids care packages". The Roelard Park...



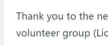
Engagement Rate (per Impression) 9.2%

Impressions 721

Engagements 66


City of Roelard Park, KS  
Mon 2/27/2023 4:41 pm EST


Great work RPPD!



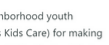
Engagement Rate (per Impression) 8.7%

Impressions 597

Engagements 52


City of Roelard Park, KS  
Wed 2/22/2023 4:34 pm EST

The Roelard Park Community Center is hiring a part-time community center attendant! Apply here...



**Now Hiring!**  
Part-Time Community Center Attendant  
(Evenings/Weekends)

Roelard Park Community Center  
Wood Drive, Roelard Park, KS  
Apply at [www.gopark.com](http://www.gopark.com), submit alternative opportunities

Engagement Rate (per Impression)	8.5%
Impressions	1,160
Engagements	99

# Social Highlights

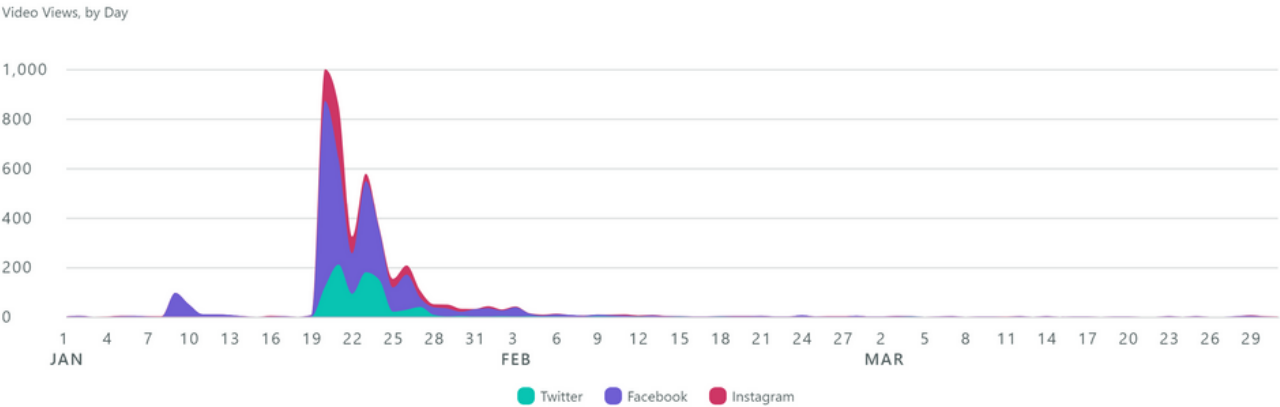
## Profiles

Review your aggregate profile and page metrics from the reporting period.

Profile	Audience	Net Audience Growth	Published Posts	Impressions	Engagements	Engagement Rate (per Impression)	Video Views
<b>Reporting Period</b>	5,422	113	173	105,061	6,770	6.4%	4,208
Jan 1, 2023 – Mar 31, 2023	↗ 2.4%	↗ 25.6%	↘ 27.6%	↘ 3.9%	↘ 2.6%	↗ 1.4%	↗ 96.6%
<b>Compare to</b>	5,293	90	239	109,372	6,948	6.4%	2,140
Oct 3, 2022 – Dec 31, 2022							
@RoelandParkKS	2,027	18	59	23,726	801	3.4%	864
City of Roeland Park, KS	2,691	26	71	73,483	5,683	7.7%	2,696
roelandparkks	704	69	43	7,852	286	3.6%	648

## Video Views

Review how your videos were viewed across networks during the reporting period.



Video Views Metrics	Totals	% Change
<b>Video Views</b>	4,208	↗ 96.6%
Twitter Video Views	864	↗ 411.2%
Facebook Video Views	2,696	↗ 177.9%
Instagram Post Video Views	648	↘ 35.3%

## Summary

Compare your profile performance to your competitors.

Audience Average	Public Engagements Average	Public Engagements per Post
<div><div>Your Average1,807.33</div><div>Competitor Average3,407.67</div></div>	<div><div>Your Average761.33</div><div>Competitor Average345.89</div></div>	<div><div>Your Average13.20</div><div>Competitor Average7.21</div></div>



# Profile Performance

January 1, 2023 - March 31, 2023

Understand growth and health of your social profiles

## Included in this Report

 @RoelandParkKS

 City of Roeland Park, KS

 roelandparkks

Performance Summary

View your key profile performance metrics from the reporting period.

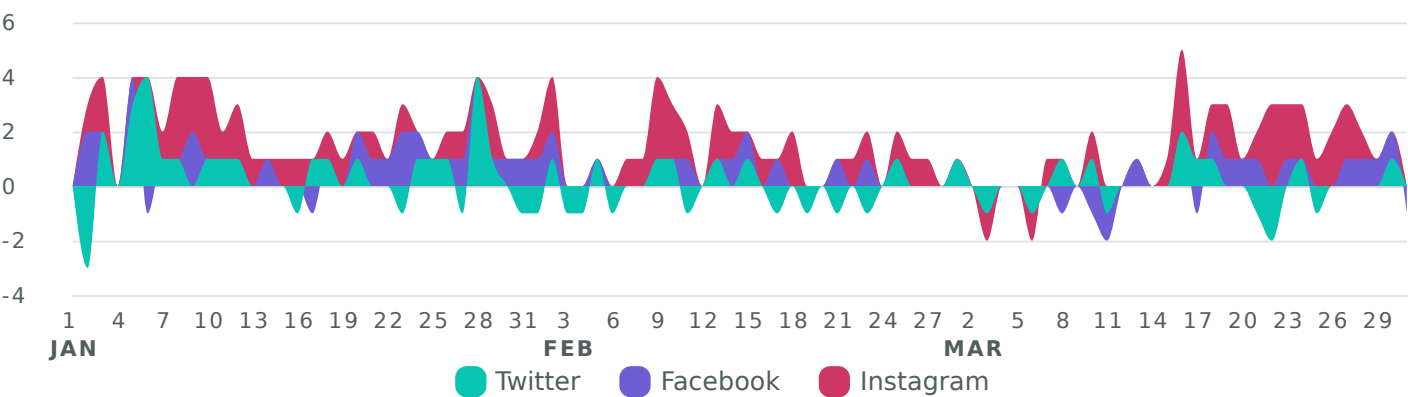
<div>Impressions</div> <div>105,061 ↘3.9%</div>	<div>Engagements</div> <div>6,770 ↘2.6%</div>	<div>Post Link Clicks</div> <div>584 ↘31%</div>
<div>Engagement Rate (per Impression)</div> <div>6.4% ↗1.4%</div>		



Audience Growth

See how your audience grew during the reporting period.

Net Audience Growth, by Day

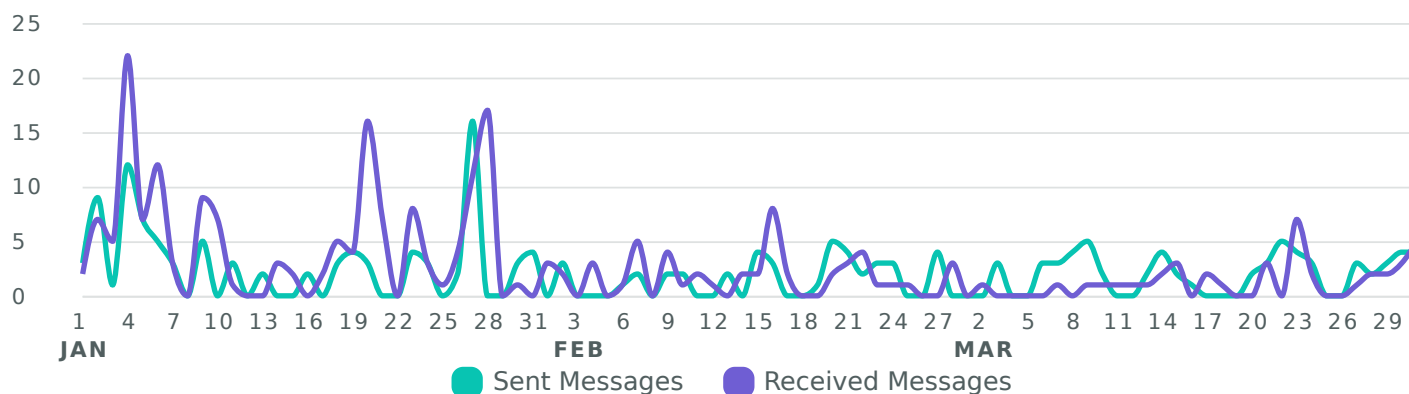


Audience Metrics	Totals	% Change
Total Audience	5,422	↗2.4%
Total Net Audience Growth	113	↗25.6%
Twitter Net Follower Growth	18	↗280%
Facebook Net Page Likes	26	↘35%
Instagram Net Follower Growth	69	↗15%

## Message Volume

Review the volume of sent and received messages across networks during the selected time period.

### Messages per Day



#### Sent Messages Metrics

#### Totals

#### % Change

### Total Sent Messages

**197****↘28.1%**

#### Twitter Sent Messages

59

↘25.3%

#### Facebook Sent Messages

83

↘24.5%

#### Instagram Sent Messages

55

↘35.3%

#### Received Messages Metrics

#### Totals

#### % Change

### Total Received Messages

**250****↗5%**

#### Twitter Received Messages

132

↗43.5%

#### Facebook Received Messages

84

↘19.2%

#### Instagram Received Messages

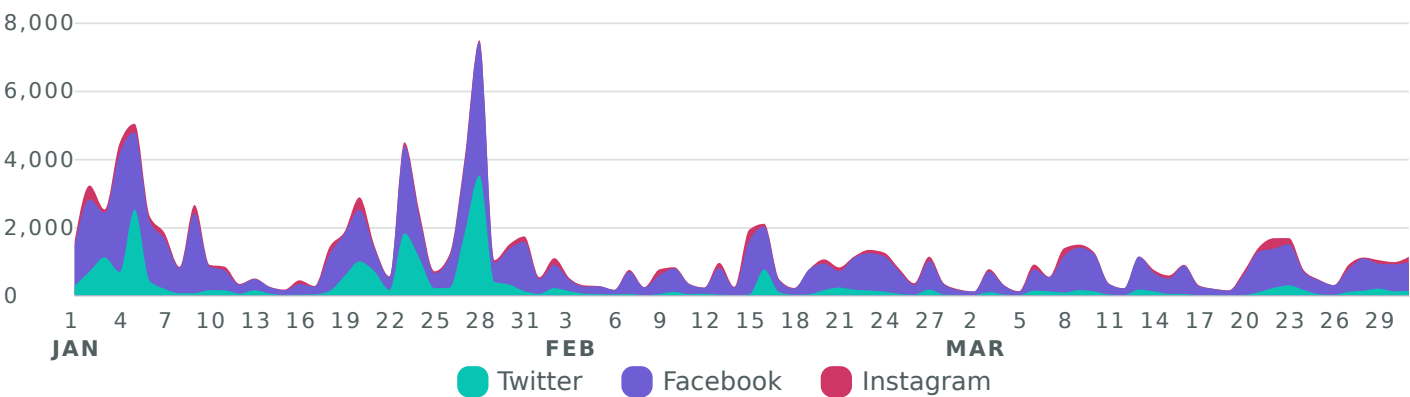
34

↘19%

Impressions

Review how your content was seen across networks during the reporting period.

Impressions, by Day

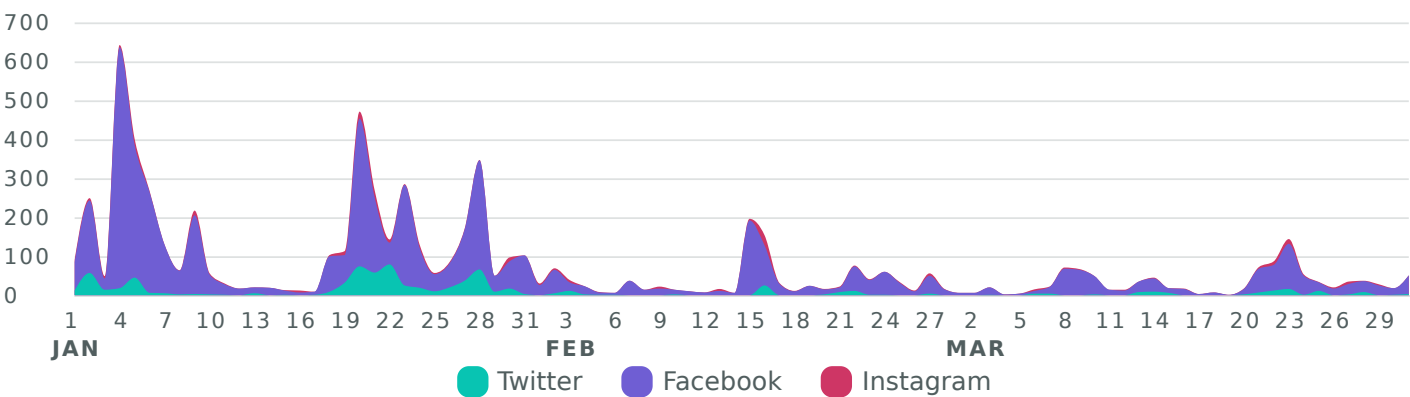


Impression Metrics	Totals	% Change
Total Impressions	105,061	↘3.9%
Twitter Impressions	23,726	↗47.1%
Facebook Impressions	73,483	↘9.9%
Instagram Impressions	7,852	↘33.1%

Engagement

See how people are engaging with your posts during the reporting period.

Engagements, by Day

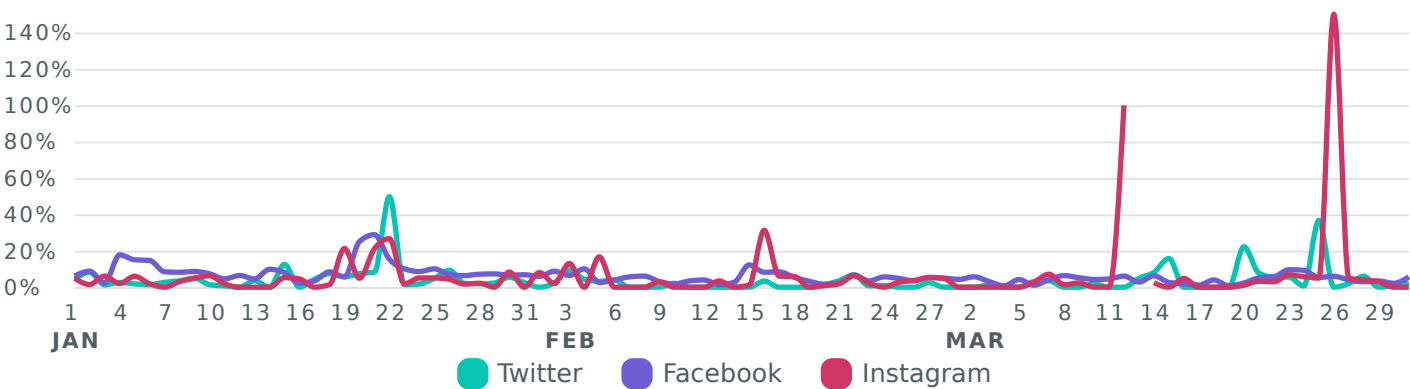


Engagement Metrics	Totals	% Change
Total Engagements	6,770	↘2.6%
Twitter Engagements	801	↗33.7%
Facebook Engagements	5,683	↘4.1%
Instagram Engagements	286	↘32.2%

Engagement Rate

See how engaged people are with your posts during the reporting period.

Engagement Rate (per Impression), by Day

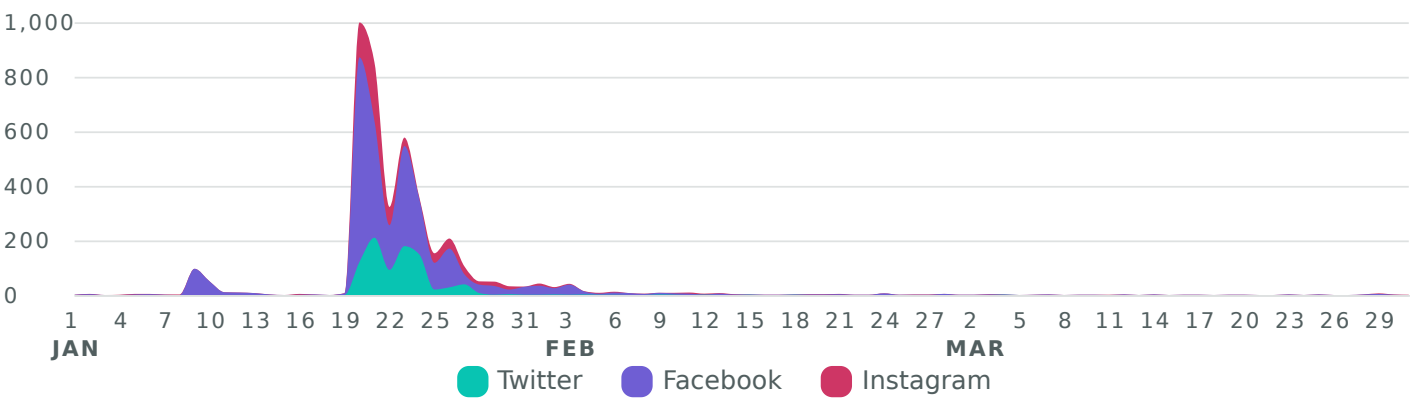


Engagement Rate Metrics	Rate	% Change
Engagement Rate (per Impression)	6.4%	↗1.4%
Twitter Engagement Rate	3.4%	↘9.1%
Facebook Engagement Rate	7.7%	↗6.4%
Instagram Engagement Rate	3.6%	↗1.3%

Video Views

Review how your videos were viewed across networks during the reporting period.







Video Views, by Day



Video Views Metrics	Totals	% Change
Video Views	4,208	↗96.6%
Twitter Video Views	864	↗411.2%
Facebook Video Views	2,696	↗177.9%
Instagram Post Video Views	648	↘35.3%

## Profiles

Review your aggregate profile and page metrics from the reporting period.

Profile ▲	Audience	Net Audience Growth	Published Posts	Impressions	Engagements	Engagement Rate (per Impression)	Video Views
<b>Reporting Period</b>	<b>5,422</b>	<b>113</b>	<b>173</b>	<b>105,061</b>	<b>6,770</b>	<b>6.4%</b>	<b>4,208</b>
Jan 1, 2023 – Mar 31, 2023	↗ 2.4%	↗ 25.6%	↘ 27.6%	↘ 3.9%	↘ 2.6%	↗ 1.4%	↗ 96.6%
<b>Compare to</b>	<b>5,293</b>	<b>90</b>	<b>239</b>	<b>109,372</b>	<b>6,948</b>	<b>6.4%</b>	<b>2,140</b>
Oct 3, 2022 – Dec 31, 2022							
  <b>@RoelandParkKS</b>	2,027	18	59	23,726	801	3.4%	864
  <b>City of Roeland Park, KS</b>	2,691	26	71	73,483	5,683	7.7%	2,696
  <b>roelandparkks</b>	704	69	43	7,852	286	3.6%	648



# Post Performance


January 1, 2023 - March 31, 2023

Review the lifetime performance of the posts you published during the publishing period.



Included in this Report


 City of Roeland Park, KS




City of Roeland Park, KS

Wed 1/4/2023 10:54 am EST

Mayor Michael Poppa, Roeland Park was appointed the new mayor!




Engagement Rate (per Impression)	27.3%
Impressions	1,005
Engagements	274



City of Roeland Park, KS

Fri 1/20/2023 2:13 pm EST

The new Roeland Park Traffic Garden at R Park aims to teach children about road safety in a safe environment! Although t...



Engagement Rate (per Impression)	23%
Impressions	3,701
Engagements	853




City of Roeland Park, KS


Thu 1/5/2023 11:26 am EST

Mayor Poppa’s open council seat will be filled by application and appointment with ratification by the city council. The perso...



Engagement Rate (per Impression)	20.1%
Impressions	1,477
Engagements	297







City of Roeland Park, KS


Wed 1/4/2023 5:59 pm EST

During last night's city council meeting, the City of Roeland Park appointed a new mayor, Mayor Michael Poppa, Roeland P...



Engagement Rate (per Impression)	19.5%
Impressions	3,804
Engagements	740

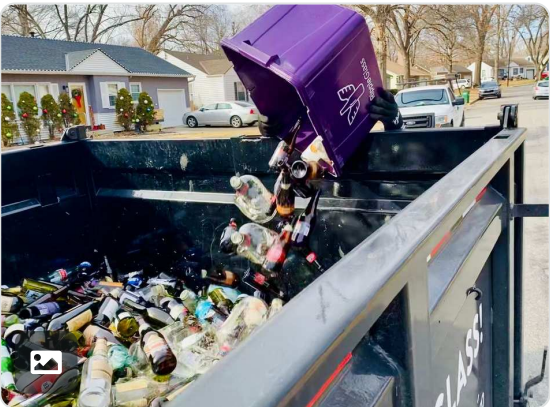





City of Roeland Park, KS


Fri 1/6/2023 3:35 pm EST

Look at all the glass that will be given a second life!



Engagement Rate (per Impression)	17.3%
Impressions	1,101
Engagements	190






City of Roeland Park, KS


Thu 1/19/2023 3:33 pm EST

Roeland Park's new Mayor Michael Poppa, Roeland Park made a bit of history this month, becoming the first openly gay...

New RP mayor hopes to repre...



Engagement Rate (per Impression)	14.8%
Impressions	447
Engagements	66




City of Roeland Park, KS

Thu 3/23/2023 10:53 am EDT

Application & Program Details:  
<https://bit.ly/40pEmb9> The City of Roeland Park has partnered with Habitat for...

" This investment is a reflection of Roeland Park's ongoing commitment to maintaining our status as an affordable and accessible place to call home."


— Roeland Park Mayor, Michael Poppa



Engagement Rate (per Impression)13%

Impressions1,260


Engagements164



City of Roeland Park, KS

Wed 2/15/2023 8:40 pm EST


The Roeland Park sign is RED in honor of the Kansas City Chiefs! Congrats on the third championship win in franchise...



Engagement Rate (per Impression)12.6%

Impressions2,042


Engagements257



City of Roeland Park, KS

Wed 3/22/2023 1:03 pm EDT


Contain the Rain in Johnson County, KS Government is a reimbursement program for most JOCO residents who install...



Engagement Rate (per Impression)11.4%

Impressions952


Engagements109




City of Roeland Park, KS

Mon 1/9/2023 2:03 pm EST

Last week, Ripple Glass started curbside glass collection in the City of Roeland Park, KS. How much glass was collected in the...




Engagement Rate (per Impression)	11.2%
Impressions	374
Engagements	42




City of Roeland Park, KS

Wed 2/15/2023 12:29 pm EST

Beginning February 20th through March 3rd, the Roeland Park Police Department will join other law enforcement agencies...




Engagement Rate (per Impression)	10%
Impressions	558
Engagements	56



City of Roeland Park, KS


Thu 1/26/2023 3:30 pm EST

Check out more details on the new Traffic Garden at R Park! (@shawmissionpost) - Read More - <https://bit.ly/3kzHzVN>



Engagement Rate (per Impression)	9.4%
Impressions	627
Engagements	59







City of Roeland Park, KS

Thu 2/2/2023 3:06 pm EST

Thank you to the neighborhood youth volunteer group (Lions Kids Care) for making “911 kids care packages”. The...




Engagement Rate (per Impression)	9.2%
Impressions	721
Engagements	66



City of Roeland Park, KS

Mon 2/27/2023 4:41 pm EST

Great work RPPD!



Engagement Rate (per Impression)	8.7%
Impressions	597
Engagements	52



City of Roeland Park, KS

Wed 2/22/2023 4:34 pm EST

The Roeland Park Community Center is hiring a part-time community center attendant! Apply here:...



Engagement Rate (per Impression)	8.5%
Impressions	1,160
Engagements	99



# Competitor Performance

January 1, 2023 - March 31, 2023

Compare your profile to competitors to see how you stack up

## Included in this Report

 @RoelandParkKS

 @MerriamKS

 @WestwoodKS

 City of Fairway, KS


 City of Mission, KS - Government

 City of Westwood Kansas - Government

 @CityofMissionKS

 @PrairieVillage

 City of Roeland Park, KS

 City of Merriam, KS - Government

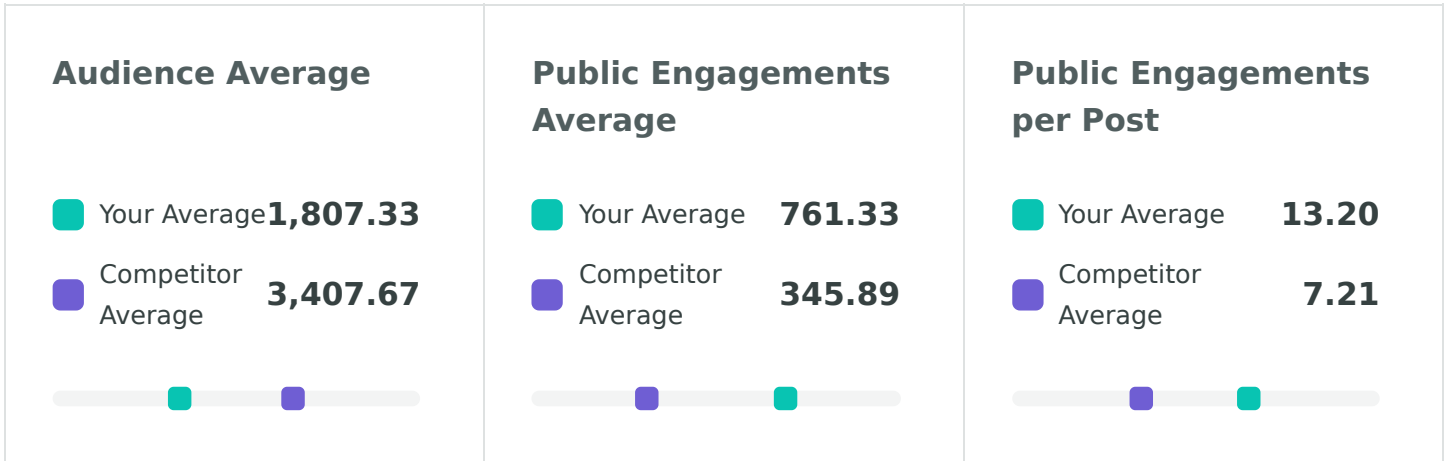
 City of Prairie Village Government

 roelandparkks



Summary

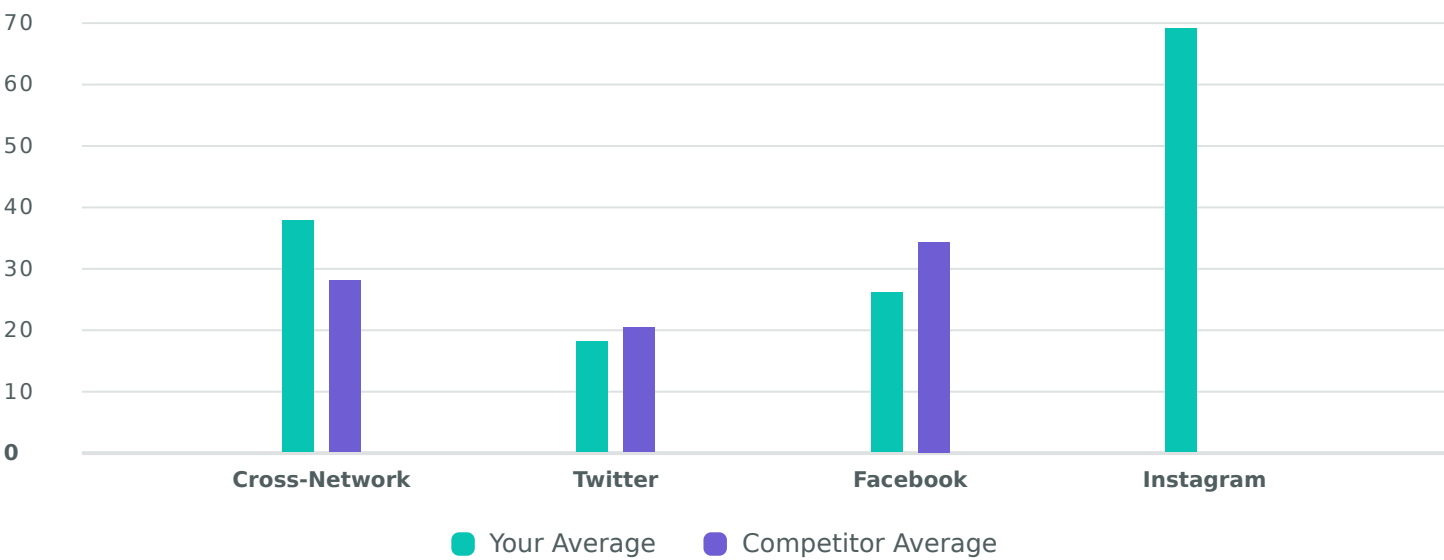
Compare your profile performance to your competitors.



Audience Growth

See how your audience grew compared to your competitors.

Net Audience Growth Average



View by Aggregate

		Followers	Net Follower Growth	% Follower Growth
Twitter Followers				
Your Average	<div><div></div></div>	2,027.00	18.00	0.90%
Competitor Average	<div><div></div></div>	4,261.50	20.25	0.48%


Followers

		Fans	Net Fan Growth	% Fan Growth
Facebook Fans				
Your Average	<div><div></div></div>	2,691.00	26.00	0.98%
Competitor Average	<div><div></div></div>	2,724.60	34.20	1.27%

Fans

Audience Growth

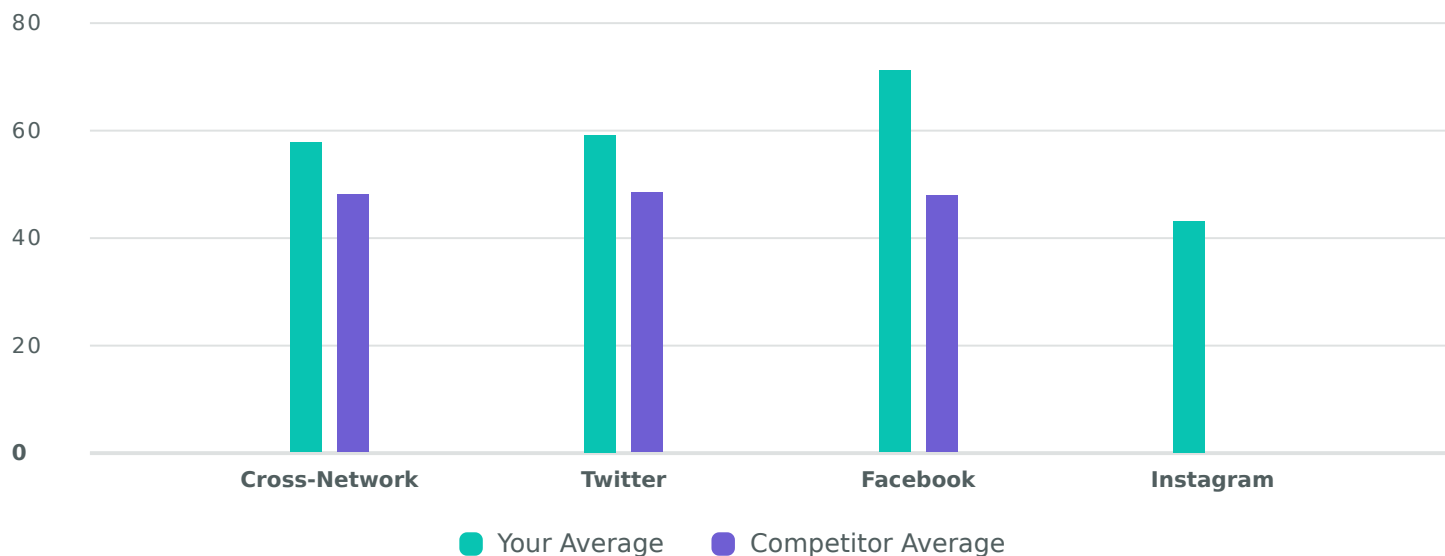
See how your audience grew compared to your competitors.

 Instagram Followers		Followers	Net Follower Growth	% Follower Growth
Your Average	<div><div></div></div>	704.00	69.00	10.87%
Competitor Average	<div></div>	—	—	—
<div><div></div> Followers</div>				

## Publishing Behavior

View the different types of posts you and your competitors published during the selected time period.

Published Posts Average



### View by Aggregate



Twitter Published Posts

Published Posts

**Your Average**



**59.00**

**Competitor Average**



**48.25**

■ Published Videos
 ■ Published Photos
 ■ Published Links
 ■ Published Text



Facebook Published Posts

Published Posts

**Your Average**



**71.00**

**Competitor Average**

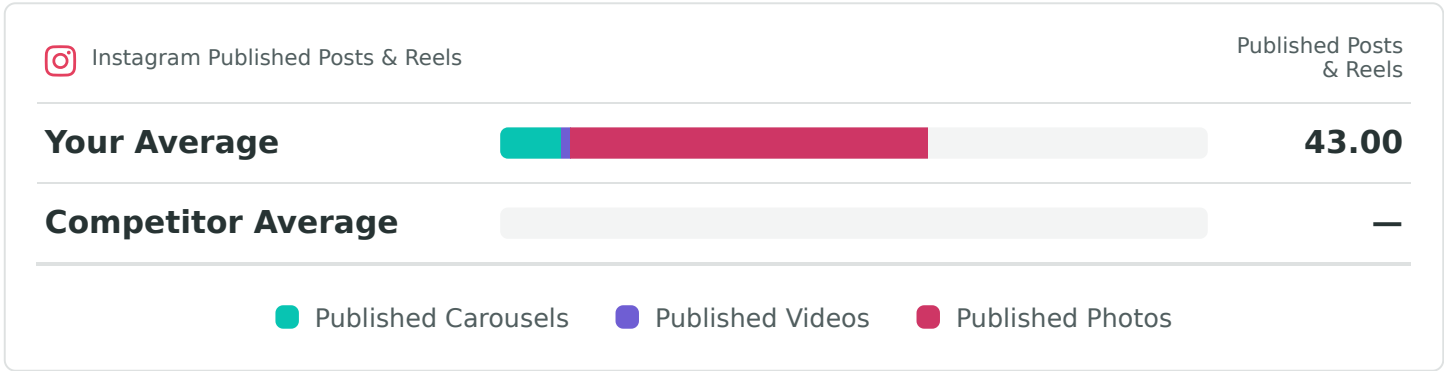


**47.80**

■ Published Videos
 ■ Published Photos
 ■ Published Links
 ■ Published Text

Publishing Behavior







View the different types of posts you and your competitors published during the selected time period.



## Top Posts

Review the top posts published during the selected time period, based on the message's lifetime performance.

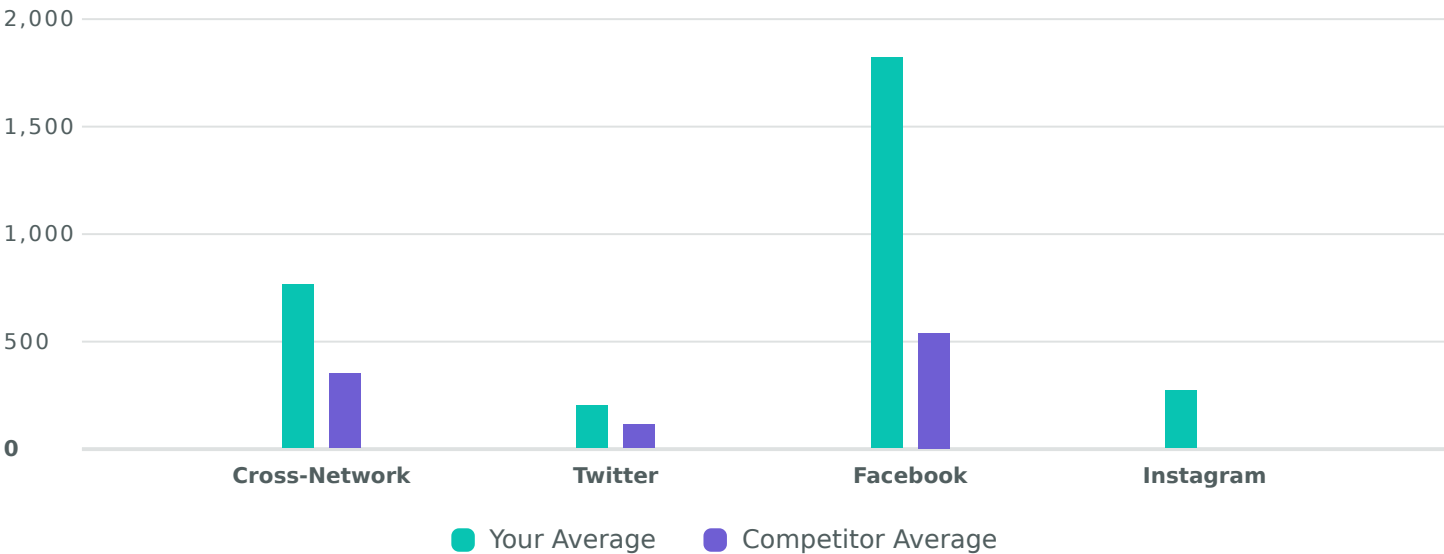
All Profiles By Lifetime Public Engagements

 <b>City of Roeland...</b> Wed 1/4/2023 5:59 pm ...	 <b>City of Roeland...</b> Fri 1/20/2023 2:13 pm EST	 <b>City of Roeland...</b> Wed 2/15/2023 8:40 pm...
During last night's city council meeting, the City of Roeland Park appointed a new mayo...	The new Roeland Park Traffic Garden at R Park aims to teach children about road...	The Roeland Park sign is RED in honor of the Kansas City Chiefs! Congrats on the thir...
		
<b>Public Engagements</b> 322	<b>Public Engagements</b> 292	<b>Public Engagements</b> 150
Reactions 302	Reactions 222	Reactions 143
Comments 16	Comments 52	Comments 3
Shares 4	Shares 18	Shares 4

Engagement

Evaluate how people are engaging with posts based on published date.

Public Engagements Average



View by Aggregate

Twitter Public Engagements		Total	Public Engagements per Post
Your Average	<div><div></div></div>	199.00	3.37
Competitor Average	<div><div></div></div>	108.75	2.25

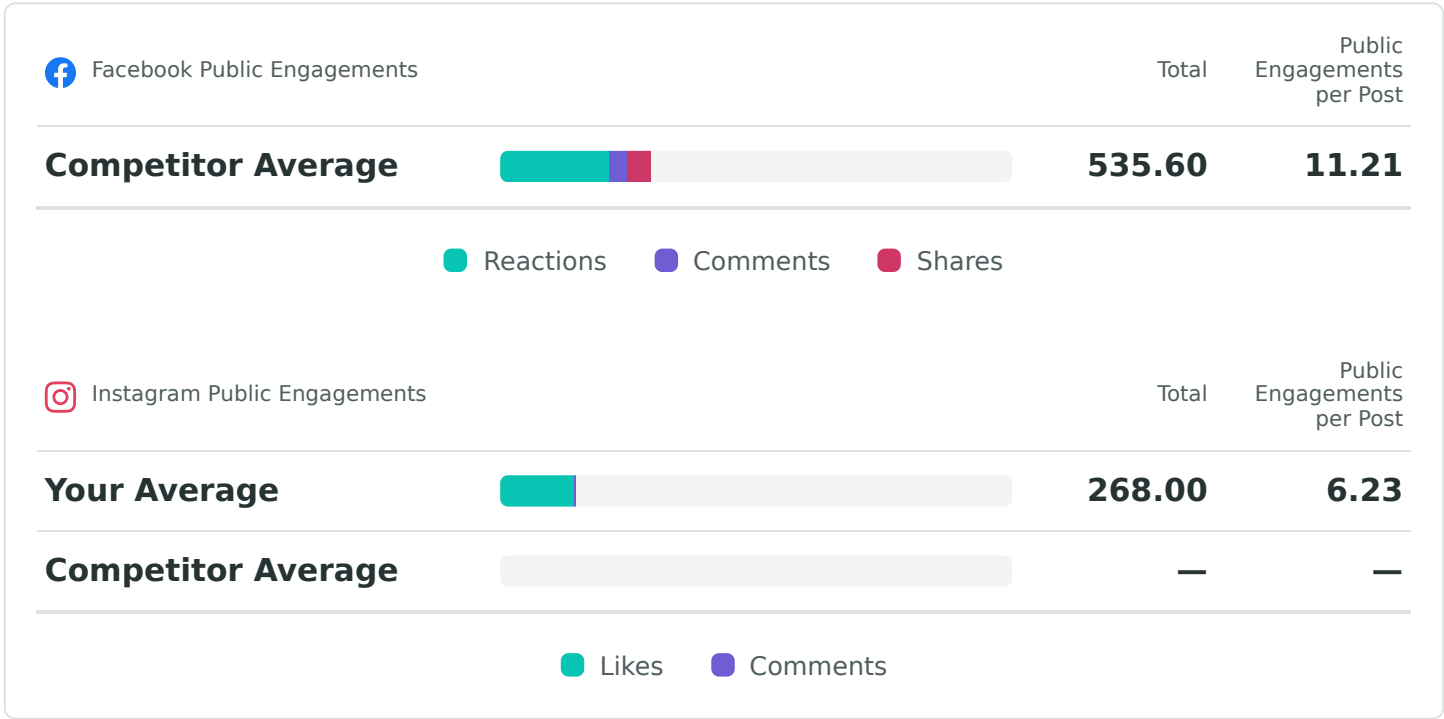
Likes @Replies Retweets

Facebook Public Engagements		Total	Public Engagements per Post
Your Average	<div><div></div></div>	1,817.00	25.59

Reactions Comments Shares

Engagement










Evaluate how people are engaging with posts based on published date.





## Profiles

Review aggregate activity for pages and the posts published during the selected time period.

Profile	Audience ▼	Net Audience Growth	Published Posts	Public Engagements	Public Engagements per Post	% Audience Growth
<b>Your Profiles Average</b>	<b>1,807.33</b>	<b>37.67</b>	<b>57.67</b>	<b>761.33</b>	<b>13.20</b>	<b>2.13%</b>
<b>Competitor Profiles Average</b>	<b>3,407.67</b>	<b>28.00</b>	<b>48.00</b>	<b>345.89</b>	<b>7.21</b>	<b>0.83%</b>
1  @MerriamKS	5,768	19	111	291	2.62	0.33%
2  @CityofMissionKS	5,356	33	58	110	1.90	0.62%
3  @PrairieVillage	4,721	32	22	28	1.27	0.68%
4  City of Merriam, ...	4,527	50	102	1,390	13.63	1.12%
5  City of Mission, K...	3,562	36	68	793	11.66	1.02%
6  City of Prairie Vill...	3,451	55	49	420	8.57	1.62%
7  <b>City of Roeland...</b>	2,691	26	71	1,817	25.59	0.98%
8  <b>@RoelandParkKS</b>	2,027	18	59	199	3.37	0.90%
9  City of Fairway, KS	1,301	18	18	35	1.94	1.40%
10  @WestwoodKS	1,201	-3	2	6	3.00	-0.25%
11  City of Westwoo...	782	12	2	40	20.00	1.56%
12  <b>roelandparkks</b>	704	69	43	268	6.23	10.87%

Item Number: Mayor's Report- IV.-A.  
Committee 4/17/2023  
Meeting Date:



City of Roeland Park  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: National Administrative Professionals Day Proclamation  
Item Type:

<b>Recommendation:</b>
------------------------

Community Impact:  
Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

**Goals/Objectives & Terms**

**ATTACHMENTS:**

Description	Type
 National Administrative Professionals Day Proclamation	Cover Memo



# Proclamation

## Administrative Professionals Day April 26, 2023

**WHEREAS**, the last full week of April is Administrative Professionals Week, of which Wednesday of that week is Administrative Professionals Day, recognizing the important contributions that administrative professionals make each year to our workplace; and

**WHEREAS**, administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and

**WHEREAS**, the work of administrative professionals requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service, and other vital office management responsibilities; and

**WHEREAS**, administrative professionals are critical to the daily operation of the City in providing excellence in service to our diverse community; and

**WHEREAS**, administrative professionals are the City's primary "customer care agents". Often, they are the first and only interaction with our community. These encounters, and the direct services provided, may leave the general public with lasting impressions of the City's services.

**NOW, THEREFORE, BE IT RESOLVED**, that I Mayor Michael Poppa do hereby proclaim April 23-29, 2023 as **ADMINISTRATIVE PROFESSIONALS WEEK**, and April 26, 2023 as **ADMINISTRATIVE PROFESSIONALS DAY** in the City of Roeland Park. We recognize and celebrate the essential role administrative professionals play in our City.

Dated this 17th day of April, 2023.

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MICHAEL POPPA  
Mayor

Item Number: Mayor's Report- IV.-B.  
Committee 4/17/2023  
Meeting Date:



City of Roeland Park  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: Earth Day Proclamation  
Item Type:

<b>Recommendation:</b>
------------------------

Community Impact:  
Details:


Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Goals/Objectives & Terms

ATTACHMENTS:

Description		Type
	Earth Day Proclamation	Cover Memo



# Proclamation

## Earth Day

**Whereas**, Earth Day is an annual event that was created to celebrate our Earth's environment and raise awareness about pollution. It was founded by Senator Gaylord Nelson on April 22, 1970; and

**Whereas**, we acknowledge our collective responsibility for environmental equity, education, stewardship, and community sustainability and we have the insight, drive, capacity and capital to work together across social and city borders to build transformative networks to combat climate change; and

**Whereas**, it is more important than ever to cooperate to find solutions for the plastic waste that is concentrating in several enormous patches in the ocean and that threatens the human food chain; and

**Whereas**, each year, corporations and activists create new projects, initiatives, and campaigns to protect and restore our Earth. Children in the United States celebrate by creating Earth Day themes crafts and school projects; and

**Whereas**, Earth Day is important because it raises awareness of the impact we have on the environment and what can be done about it. Ways to celebrate Earth Day are or include to plant some trees, clean up streams or help your local community.

**Now, therefore**, I, Michael Poppa, Mayor of the City of Roeland Park, Kansas, do hereby proclaim April 22, 2023, to be "Earth Day" in the City of Roeland Park.

Done this 17th day of April, 2023

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MICHAEL POPPA  
Mayor

**Item Number:** New Business- VIII.-A.  
**Committee** 4/17/2023  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

**Date:** 4/14/2023  
**Submitted By:** Keith Moody  
**Committee/Department:** Public Works  
**Title:** **Approve Hazardous Material Remediation for New Public Works Facility (5 min)**  
**Item Type:** Report

### **Recommendation:**

**Staff recommends Council provide approval to enter into a service agreement for hazardous materials remediation services at the new public works facility at a price not to exceed \$43,000.**

### **Community Impact:** **Details:**

Universal Construction is securing bids for hazardous materials remediation at the new public works facility. We estimate that this work will not cost more than \$43,000. This work is the first step of the construction process. Approval to enter into an agreement at this time will allow us to move ahead with completing this work as Universal continues to assemble bids on the construction elements of the project. We anticipate having a maximum not to exceed price for Council consideration at the first meeting in May.

### **Financial Impact**

Amount of Request: not to exceed \$43,000
---

Budgeted Item?	Budgeted Amount: \$4.45 million allocated for the project in total
----------------	--

Line Item Code/Description:
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### **Additional Information**





## Goals/Objectives & Terms

**Item Number:** New Business- VIII.-B.  
**Committee** 4/17/2023  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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**Date:** 3/16/2023  
**Submitted By:** Keith Moody  
**Committee/Department:** Admin.  
**Title:** **Approve CMAR Not to Exceed Maximum Cost for Public Works Facility Renovations (10 min)**  
**Item Type:** Agreement

### **Recommendation:**

**Staff recommends approval of an amendment to the Construction Manager At Risk agreement for the public works facility improvements and establishing a not to exceed maximum price of \$2,375,190 which includes 2,160,378 for construction and \$214,811 for CMAR services provided by Universal per their contract.**

**This is the not to exceed maximum, we are still working on some alternate options but those will lower the price.**

### **Community Impact:** **Details:**

Universal Construction (our Construction Manager at Risk- CMAR) has secured competitive pricing for construction trade packages for improvements to the Public Works facility at 1800 Merriam Lane. The CMAR agreement contemplates being amended to add the construction costs once bids for each trade have been reviewed. That amendment sets a not to exceed total cost which includes the original CMAR fees and the construction costs.

The attached working budget reflects \$4,610,000 of resources allocated to the project thus far by Council. It also reflects all of the identified costs at this time including the work contemplated in 2023. This does not include roof replacement on the main building repainting the building, those items are anticipated to occur in 2024. Staff has identified \$600k of additional resources that will be available in 2024 that can be allocated to complete these elements, which do not need to be completed in order to occupy the building and holding off on completing them until next year will not cause any work to be redone or cause damage to the improvements.

being completed in 2023. Even with a \$50k contingency added to the expenses, resources exceed expenses by \$24k at this time and that is expected to increase as some of the value engineering items are decided on later.

Universal would like approval of the maximum guaranteed price at this time so that long lead items can be ordered by sub-contractors ASAP, this will help us reach the 10/1/23 deadline for move in.

Also attached is a summary of cost by construction category.

### Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

### Additional Information

Goals/Objectives & Terms

ATTACHMENTS:

Description		Type
<input type="checkbox"/>	Universal Guaranteed Maximum Price 4-17-23	Cover Memo
<input type="checkbox"/>	Working Budget for Public Works Renovation	Cover Memo
<input type="checkbox"/>	Cost by Construction Category Summary	Cover Memo

**Roeland Park Public Works Building Renovation  
Cost Recap**

GMP Construction Costs	\$2,160,378
UCC CM Services	\$214,811
<b>Total Value of GMP</b>	<b>\$2,375,190</b>

Asbestos Abatement Low Bidder (Not in GMP above)	\$42,975
Permits (Per SFS Email not in GMP above)	\$14,211

**Alternates - Planned for Future Phase**

Alternate #01 Exterior Wall Coatings and Caulking (Estimated Value)	\$113,635
Alternate #03 Replace Gutters and Downspouts in lieu of Resealing (Estimated Value)	\$56,163
Remove and Replace Main Building Roof using 1/4" per foot taper	\$794,872
Credit for using 1/8" per foot taper vs 1/4" taper	-\$142,000

\*GMP Construction Costs Included SFS Alternate #02 Remove Existing Door and Replace with SF-1 Window

**Value Engineering Options Under Research and Consideration**

Builders Risk By Owner (Existing Building might be covered under Owner's Insurance Already)	-\$13,750
Credit for Not Filling Bollards	-\$2,880
Different Locker Manufacturer (Columbia)	-\$3,250
Wood Fence with Wood Posts and Rails, in lieu of Basis of Design	-\$25,880
Alternate Trench Drain	-\$24,500
If Relamping of Fixtures is by Owner	-\$37,000
Change Washbay Roof System From Carlisle to GAF	TBD if any
Reduce Linear Foot of Trench Drain	TBD if any

\*\*Not counting Roofing, Bids/GMP came in 2% Under the DD Estimate

Working Budget for New Public Works Facility			
Last Updated 4/17/23			
Resources:			
Proceeds from Sale of NE RJ Site of \$1.2 mm less funds used to purchase Johnson Drive Properties (\$350k and \$513k)	\$ 337,000		
Proceeds from Sale of the Rocks (\$3.45 mm) less the payment in lieu of parkland dedication of \$377,000	\$ 3,073,000		
Transfer of Excess GF Resources in 2022 and 2023 to support PW project	\$ 700,000		
ARPA Funds	\$ 100,000		
Special Infrastructure Fund Allocation	\$ 400,000		
Proceeds from Sale of front portion of 1800 Merriam Lane	?		
Proceeds from Sale of Johnson Drive Property	?		
Total Resources	\$ 4,610,000		
Expenses:			
Land Purchase	\$ 1,700,000		
CBRE Realtor Fee of 3% of purchase price	\$ 51,000		
Pre purchase inspection costs	\$ 10,508		
Phase 1 Environmental Costs	\$ 2,000		
Hazardous Material Inspection costs	\$ 6,400		
Hazardous Material Remediation Plan	\$ 4,600		
Hazardous Material Remediation	\$ 43,000		
DRC and BPU Plan Review Fee to UG	\$ 5,104		
Building Permit Fee to UG	\$ 9,107		
Larkin Site Survey and Engineering Fees	\$ 71,780		
SFS Architectural Fees	\$ 224,838		
Construction Manager at Risk Fees	\$ 214,811		
Furniture and Appliances	\$ 22,330		
DTI- Antenna and network cabling for computers	\$ 10,000		
Construction Budget	\$ 2,160,378		
Force Account (Contingency Allowance)	\$ 50,000		
Total Expenses	\$ 4,585,856		
(Short)/Long	\$ 24,144		

**Roeland Park Public Works Building Renovation**  
**GMP Cost Detail**

Description	Qty	Unit	\$/unit	Subtotals	Totals
<b>Division 01 - General Requirements</b>					<b>\$31,856</b>
Survey and Layout	1.00	LS	\$5,000	\$5,000	
Construction Cleanup	1.00	LS	\$8,256	\$8,256	
Final Clean	1.00	LS	\$4,000	\$4,000	
Temporary Protection	1.00	LS	\$5,000	\$5,000	
Dumpsters General Trash	1.00	LS	\$9,600	\$9,600	
<b>020A - Wall Demo</b>					<b>\$21,270</b>
Demo of Openings in Exterior Walls	1.00	LS	\$18,770	\$18,770	
X-Ray Walls prior to Demo	1.00	LS	\$2,500	\$2,500	
<b>020B - Selective Demo</b>					<b>\$35,345</b>
Mezzanine Demo	1.00	LS	\$10,950	\$10,950	
Selective Demo	1.00	LS	\$15,000	\$15,000	
Dumpsters Demo	1.00	LS	\$9,395	\$9,395	
<b>033 - Concrete</b>					<b>\$329,752</b>
Concrete - Including Paving	1.00	LS	\$302,922	\$302,922	
Fill Bolt Down Bollards with Concrete	1.00	LS	\$2,880	\$2,880	
Fill at Existing Columns with Concrete	1.00	LS	\$5,000	\$5,000	
Trench Drain Pour Back	1.00	LS	\$8,150	\$8,150	
Plumbing Slab Trench Pour Back	1.00	LS	\$5,800	\$5,800	
Concrete floor fill and prep where walls are demoed	1.00	LS	\$5,000	\$5,000	
<b>036a - Polished Concrete</b>					<b>\$8,085</b>
Polished Concrete	1.00	LS	\$8,085	\$8,085	
<b>036b - Sealed Concrete</b>					<b>\$20,594</b>
Sealed Concrete	1.00	LS	\$20,594	\$20,594	
<b>042 - Masonry</b>					<b>\$28,000</b>
Masonry Fence Columns	1.00	LS	\$28,000	\$28,000	
<b>051 - Metals</b>					<b>\$123,773</b>
Metals	1.00	LS	\$123,773	\$123,773	
<b>072 - Fluid Applied Air Barries and Caulking</b>					<b>\$5,205</b>
Fluid Applied Air Barrier at Metal Panel	1.00	LS	\$1,705	\$1,705	
Caulk Hollow Metal Frames	1.00	LS	\$1,000	\$1,000	
Misc Joint Sealants and Fire Caulking Penetrations of Existing Walls Allowance	1.00	LS	\$2,500	\$2,500	
<b>075 - Roofing</b>					<b>\$100,343</b>
Reroof Wash Bay	1.00	LS	\$85,843	\$85,843	
Sealing of Downspouts and splash blocks	1.00	LS	\$3,500	\$3,500	
Sheet Metal Panels on West Side with Reroof Wash Bay	1.00	LS	\$0	\$0	
Replace Wood Blocking at Wash Bay Roof Allowance	1.00	LS	\$6,000	\$6,000	
Roof Repairs at West Wall	1.00	LS	\$5,000	\$5,000	
<b>081A - Supply Doors, Frames, and Hardware</b>					<b>\$22,890</b>
HM and Wood Doors, Frames, and Hardware Supply	1.00	LS	\$22,890	\$22,890	
<b>081B - Install Doors, Frames, and Hardware</b>					<b>\$9,250</b>
HM and Wood Doors, Frames, and Hardware Install	1.00	LS	\$9,250	\$9,250	
<b>083 - Overhead Doors</b>					<b>\$41,844</b>
Sectional Doors and Weather Seal Replacement	1.00	LS	\$39,844	\$39,844	
Replace Back Panel and Insulation at 2 Dock Doors	1.00	LS	\$2,000	\$2,000	
<b>084 - Aluminum Framing and Glazing</b>					<b>\$44,018</b>
Aluminum Framing and Glass	1.00	LS	\$41,700	\$41,700	
Alternate #02 Replace Existing Door with SF-1 Window	1.00	LS	\$2,318	\$2,318	
<b>092 - Rough Carpentry, Framing and Drywall</b>					<b>\$122,350</b>
Rough Carpentry, Drywall, and Rubber Base	1.00	LS	\$117,350	\$117,350	
Wood Hand Rail Repairs Allowance	1.00	LS	\$5,000	\$5,000	



<b>095 - Acoustical Ceilings and Treatments</b>						<b>\$12,500</b>
Acoustical Ceilings	1.00	LS	\$9,000	\$9,000		
Acoustical Hanging Panels	1.00	LS	\$3,500	\$3,500		
<b>096.7 - Fluid Applied Flooring</b>						<b>\$11,850</b>
Fluid Applied Flooring	1.00	LS	\$11,850	\$11,850		
<b>099 - Painting</b>						<b>\$35,940</b>
Painting, Coatings, and Floor Striping - Includes Fence	1.00	LS	\$35,940	\$35,940		
<b>100 - Specialty Install</b>						<b>\$6,500</b>
Specialties Install	1.00	LS	\$6,500	\$6,500		
<b>102.6A Supply Bolted Down Column Protection</b>						<b>\$5,954</b>
Bolted Down Column Protection	1.00	LS	\$5,954	\$5,954		
<b>102.6B Supply Wall and Door Protection</b>						<b>\$1,825</b>
Wall and Door Protection Supply (Adhesive Type)	1.00	LS	\$1,825	\$1,825		
<b>102.8 Supply Toilet and Bath Accessories</b>						<b>\$2,288</b>
Toilet and Bath Accessories Supply	1.00	LS	\$1,788	\$1,788		
Underlav Guards	1.00	LS	\$500	\$500		
<b>105 - Lockers</b>						<b>\$17,000</b>
Phenolic Lockers	1.00	LS	\$17,000	\$17,000		
<b>114B Kitchen Equipment Install</b>						<b>\$650</b>
Kitchen Equipment Install	1.00	LS	\$650	\$650		
<b>122 - Window Treatments</b>						<b>\$2,442</b>
Window Shades	1.00	LS	\$2,442	\$2,442		
<b>123A - Casework Supply</b>						<b>\$58,700</b>
Supply Casework, Countertops, Shelving, and Trim	1.00	LS	\$58,700	\$58,700		
<b>123B - Casework Install</b>						<b>\$0</b>
Install Casework, Countertops, Shelving, and Trim	1.00	LS	\$0	\$0		
<b>210 - Fire Suppression</b>						<b>\$30,600</b>
Fire Sprinkler System Rework Admin	1.00	LS	\$23,100	\$23,100		
Fire Sprinkler System Extend under Mezzanine	1.00	LS	\$0	\$0		
Fire Sprinkler System Extend to Wash Bay	1.00	LS	\$7,500	\$7,500		
<b>220 - Plumbing</b>						<b>\$376,801</b>
Plumbing	1.00	LS	\$334,319	\$334,319		
Includes 20' Repair to Existing 6' Line Outside Building	1.00	LS	\$0	\$0		
Includes Abandoning 3" Line in place and tying new lines and sink to new 4"	1.00	LS	\$0	\$0		
Trench Drain Not Specified Product	1.00	LS	\$42,482	\$42,482		
<b>230 - HVAC</b>						<b>\$0</b>
HVAC	1.00	LS	\$0	\$0		
<b>260 - Electrical</b>						<b>\$303,380</b>
Div 26 Electrical	1.00	LS	\$237,880	\$237,880		
Div 27 Communications	1.00	LS	\$0	\$0		
Div 28 Fire Alarm and Access Controls	1.00	LS	\$0	\$0		
Relamp Fixture Allowance	1.00	LS	\$37,000	\$37,000		
4" Conduit for Service	1.00	LS	\$3,500	\$3,500		
Low Bid Concerns didn't walk job	1.00	LS	\$25,000	\$25,000		
<b>310 - Earthwork</b>						<b>\$107,731</b>
Site Demo and Earthwork	1.00	LS	\$78,432	\$78,432		
Excavation, Backfill, Geofabric, and Drainage Pipe at Retaining Walls	1.00	LS	\$17,799	\$17,799		
Erosion Control	1.00	LS	\$5,000	\$5,000		
Haul off of others spoils	1.00	LS	\$1,500	\$1,500		
Clearing a Pathway for Electrical Service Conduit	1.00	LS	\$5,000	\$5,000		
<b>321.2 Asphalt Paving</b>						<b>\$35,400</b>
Asphalt Paving	1.00	LS	\$35,400	\$35,400		
<b>321.2a Base Rock for Pavements</b>						<b>\$16,839</b>
Aggregate Base Course for Concrete Pavement	1.00	LS	\$16,839	\$16,839		
Aggregate Base Course for Asphalt Pavement - With above #	1.00	LS	\$0	\$0		
<b>321.7 Paving Markings and Signage</b>						<b>\$1,000</b>
Pavement Markings	1.00	LS	\$1,000	\$1,000		
ADA Signage	1.00	LS	\$0	\$0		

<b>323 - Fencing</b>						<b>\$63,100</b>
Wood Fences and Gates	1.00	LS	\$53,100	\$53,100		
Fence / Guard Rail at Retaining Wall (55' at 42" High)	1.00	LS	\$10,000	\$10,000		
<b>324 - Modular Retaining Walls</b>						<b>\$12,172</b>
Modular Block Retaining Wall	1.00	LS	\$12,172	\$12,172		
<b>329 - Landscaping</b>						<b>\$29,699</b>
Landscaping	1.00	LS	\$29,699	\$29,699		
<b>330 - Utilities</b>						<b>\$29,683</b>
Storm Utilities	1.00	LS	\$29,683	\$29,683		
<b>Insurance</b>						<b>\$25,750</b>
General Liability	1.00	LS	\$12,000	\$12,000		
Builders Risk	1.00	LS	\$13,750	\$13,750		
<b>Bonds</b>						<b>\$20,000</b>
Performance and Payment Bond	1.00	LS	\$20,000	\$20,000		
<b>CM Services Contingency</b>						<b>\$8,000</b>
CM Services Contingency per Contract for CM Services overages if needed	1.00	LS	\$8,000	\$8,000		
<b>Total Construction Costs</b>						<b>\$2,160,378</b>
<b>CM Services</b>						<b>\$214,811</b>
Preconstruction Services	1.00	LS	\$20,000	\$20,000		
General Conditions	1.00	LS	\$130,000	\$130,000		
Fee	1.00	LS	\$64,811	\$64,811		
<b>Total GMP</b>						<b>\$2,375,190</b>

Item Number: New Business- VIII.-C.  
Committee 4/17/2023  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 4/13/2023  
Submitted By: Mayor Poppa  
Committee/Department: Admin.  
Title: **Appoint Jeff Meador to the Board of Zoning Appeals**  
Item Type:

**Recommendation:**

**To appoint Jeff Meador to the board of zoning appeals.**

**Community Impact:**  
**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Goals/Objectives & Terms

ATTACHMENTS:

Description		Type
	Jeff Meador	Cover Memo

## Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Mon 4/3/2023 3:30 PM

To: Nielsen, Kelley <knielsen@roelandpark.org>;RP Intern <intern@roelandpark.org>

### Committee Volunteer Form

Date	4/3/2023
First Name	Jeff
Last Name	Meador
Address	4012 Elledge Dr
City	Roeland Park
State	KS
Zip	66205
Email	
Phone	
Place of Employment	Open Door Homes
How long have you been a resident of Roeland Park?	19 years
How much time do you have to devote per month?	5 hours
Board & Committee Interest	As a general contractor and long-time resident of Roeland Park, I have an interested in the development of areas of the city for the best and highest use to broaden the tax base while also protecting the character of the city.
Select a Board or Committee	Board of Zoning Appeals
Are you a high school student between the ages of 14 and 18?	No
Additional Comments	Field not completed.
Resume	Field not completed.

Email not displaying correctly? [View it in your browser.](#)

**Item Number:** New Business- VIII.-D.  
**Committee** 4/17/2023  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

Date: 4/13/2023  
Submitted By: Mayor Poppa  
Committee/Department: Admin.  
Title: **Appoint Miel Castagna-Herrera to the Ad-Hoc Historical Committee**  
Item Type:

**Recommendation:**

**To appoint Miel Castagna-Herrera to the ad-hoc historical committee.**

**Community Impact:**  
**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

## Goals/Objectives & Terms

Item Number:       New Business- VIII.-E.  
Committee           4/17/2023  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:                       4/13/2023  
Submitted By:           Mayor Poppa  
Committee/Department: Admin.  
Title:                     **Appoint Emma Berger to the Parks Committee**  
Item Type:               Other

**Recommendation:**  
  
**To appoint Emma Berger to the parks committee.**

**Community Impact:**  
**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information



Goals/Objectives & Terms

ATTACHMENTS:

Description		Type
	Emma Berger	Cover Memo

## Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Wed 3/15/2023 9:26 AM

To: Nielsen, Kelley <knielsen@roelandpark.org>; RP Intern <intern@roelandpark.org>; ewinn@roelandpark.org <ewinn@roelandpark.org>

### Committee Volunteer Form

Date	3/15/2023
First Name	Emma
Last Name	Berger
Address	5607 Roe Blvd
City	Roeland Park
State	Kansas
Zip	66205
Email	
Phone	
Place of Employment	T-Mobile
How long have you been a resident of Roeland Park?	1.5 Years
How much time do you have to devote per month?	5 hours per week
Board & Committee Interest	I would love to get more involved with my community and help make Roeland Park better than it already is. I have grown to love this area and would love to meet others that share my interest in getting involved. I do work 8-4:30 in HR for T-mobile Monday - Friday, however my weekends and evenings are open.
Select a Board or Committee	Parks
Are you a high school student between the ages of 14 and 18?	No
Additional Comments	<i>Field not completed.</i>
Resume	<u><a href="#">EB Resume.docx</a></u>

Email not displaying correctly? [View it in your browser.](#)

**Item Number:** New Business- VIII.-F.  
**Committee** 4/17/2023  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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**Date:** 4/12/2023  
**Submitted By:** Anthony Marshall  
**Committee/Department:** Parks and Recreation  
**Title:** **Approve Fireworks Land Use Agreement**  
**Item Type:** Agreement

### **Recommendation:**

**Staff recommends approving a land use agreement for the annual joint fireworks display.**

### **Community Impact:** **Details:**

The annual joint fireworks display is a cooperative effort involving:  
City of Fairway, Ks  
City of Roeland Park, KS  
City of Westwood, KS  
Bishop Miede High School  
St. Agnes Catholic Church  
Archdiocese of Kansas City in Kansas

The attached land use agreement was developed jointly to spell out the responsibilities and expectations of each agency. The agreement is important to the three communities involved because it provides assurance that the land where the display is set off from as well as serving as spectator viewing is available as planned.

City duties spelled out in the agreement represent the practices employed in prior years. Having a formal agreement also ensures consistent performance and clear expectations for each agency.

St. Agnes, Bishop Miede and the Archdiocese are gracious community partners, and we thank them for their significant contribution and cooperation on this joint event. We also thank the City of Fairway for their continued leadership on the event.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

**Goals/Objectives & Terms**

**ATTACHMENTS:**

Description	Type
 Fireworks Land Use Agreement	Cover Memo

## AGREEMENT

THIS AGREEMENT ("Agreement") is made as of the \_\_\_\_ day of \_\_\_\_\_, 2022 ("Effective Date") by and between BISHOP MIEGE CATHOLIC HIGH SCHOOL, INC., a Kansas not-for-profit corporation (with an address of 5041 Reinhardt Drive, Roeland Park, KS 66205) ("Bishop Miede"), ST. AGNES CATHOLIC CHURCH ROELAND PARK, a Kansas not-for-profit corporation (with an address of 5250 Mission Road, Roeland Park, KS 66205) ("St. Agnes"), THE ROMAN CATHOLIC ARCHDIOCESE OF KANSAS CITY IN KANSAS (with an address of 12615 Parallel Parkway, Kansas City, KS 66109) ("Archdiocese") and the CITIES OF WESTWOOD, KS (with an address of 4700 Rainbow Boulevard, Westwood, KS 66205), ROELAND PARK, KS (with an address of 4600 W 51st Street, Roeland Park, KS 66205), and FAIRWAY, KS (with an address of 5240 Belinder Road, Fairway, KS 66205) (collectively, "City").

WHEREAS, Archdiocese is the owner of certain real property located at 5041 Reinhardt Drive, Roeland Park, KS 66205 (the "Bishop Miede Property"), and certain real property located at 5250 Mission Road, Roeland Park, KS 66205 (the "St. Agnes Property");

WHEREAS, City desires to access and use the Bishop Miede Property and the St. Agnes Property as grounds for a public fireworks display (the "Display");

WHEREAS, Archdiocese, Bishop Miede, and St. Agnes, in exchange for the promises contained herein, desire to allow City to use the Bishop Miede Property and St. Agnes Property as grounds for the Display, as described herein; and

WHEREAS, the parties desire for the Display to occur on July 3, 2023, July 3, 2024 and July 3, 2025, unless inclement weather causes the Display to be moved to July 5 of the current year (first option) or, if inclement weather prevents the Display from occurring on July 5, another mutually agreeable date (collectively, the "Display Date");

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties hereto agree as follows:

1. Use of Bishop Miede Property. Archdiocese and Bishop Miede hereby grant to City and any entity hired by City for the purpose of executing the Display permission to use the Bishop Miede Property as grounds for the Display on the Display Date. The fireworks used in the Display shall be launched from the outfield of the Bishop Miede High School baseball field. Patrons attending the Display shall be allowed to park vehicles in the parking lots located on the Bishop Miede Property.

2. Use of St. Agnes Property. Archdiocese and St. Agnes hereby grant to City permission for City to use the St. Agnes Property as grounds for the Display on the Display Date. Patrons attending the Display shall be allowed to park vehicles in the parking lots located on the St. Agnes Property.

3. Certificate of Liability Insurance. City shall ensure that the company City hires to conduct the Display shall provide Archdiocese, Bishop Miege, and St. Agnes a Certificate of Liability Insurance naming Archdiocese, Bishop Miege, and St. Agnes as additional insureds.

4. Police and Fire Protection. City shall ensure that City provides reasonably adequate police and fire protection to the patrons attending the Display, the Bishop Miege Property, the St. Agnes Property, and property in the immediate vicinity thereof.

5. Cleanup Fee. Prior to the Display Date, City shall pay to Bishop Miege a fee of eight hundred dollars (\$800.00) as a facility cleanup fee.

6. Trash Receptacles and Portable Restrooms. City shall provide trash receptacles and portable restrooms to be used on the Display Date at the parking lots located at the Bishop Miege Property and the St. Agnes Property. The trash receptacles and portable restrooms will be delivered and removed in a reasonable amount of time.

7. Administrator on Duty. Bishop Miege shall ensure that at least one Bishop Miege administrator is on duty at the Bishop Miege Property on the Display Date.

8. Parking Lot Lights. Bishop Miege shall ensure that Bishop Miege's east parking lot lights are turned off five (5) minutes prior to the commencement of the Display. St. Agnes shall ensure that St. Agnes' parking lot lights are turned off five (5) minutes prior to the commencement of the Display.

9. Notices. All notices required by this Agreement shall be in writing sent by regular U.S. mail, postage prepaid to the respective address listed for the parties in the opening paragraph of this Agreement.

10. Indemnification.

a. Archdiocese, Bishop Miege, and St. Agnes shall indemnify City (and their officers, directors and employees) against, and save City (and their officers, directors and employees) harmless from, any and all losses, damages, claims, liabilities, judgments, costs and expenses (including the reasonable cost and expense of defending any claim), arising in connection with this Agreement out of any act, omission or negligence of Archdiocese, Bishop Miege, and/or St. Agnes, its agents, employees, consultants, affiliates, and third party assignees, sub lessors and designees.

b. The parties hereby agree that City shall have no obligation to indemnify Archdiocese, Bishop Miege, and/or St. Agnes for acts for which City would otherwise be immune pursuant to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6104, et seq.) and amendments thereto, nor will the indemnity obligations set forth herein act as a waiver of City's protections under such provisions, and further that any liability of City shall be subject to the liability limitations set for in K.S.A. 75-6105, and amendments thereto. Additionally, and notwithstanding anything set forth herein to the contrary, the parties specifically agree that the terms of this section, and the terms of this Agreement, shall be subject to and limited by the Kansas Cash Basis Law (K.S.A. 10-110 et seq.) and the Budget Law (K.S.A. 75-2935 et seq.), and amendments thereto.

11. Mutual Guarantee. The parties to this Agreement do mutually and severally guarantee terms, conditions, and payments of this Agreement. This document shall be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

12. Miscellaneous.

a. No Partnership. Nothing herein shall be construed as creating a partnership between the parties.

b. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Kansas.

c. No Modification Except in Writing. The terms and conditions of this Agreement may not be modified or amended except in writing.

d. Entire Agreement. This Agreement supersedes any and all prior agreements and understandings between the parties hereto with respect to the use of the Bishop Miede Property and St. Agnes Property for the Display on the Display Date, and it contains the entire understanding between the parties relating to the use of the Bishop Miede Property and St. Agnes Property for the Display on the Display Date.

e. Counterparts. This Agreement may be executed in counterparts and delivered by facsimile or other electronic method, which taken together form the Agreement and shall be binding as if all original signatures are on one document.

SIGNATURES APPEAR ON THE FOLLOWING PAGE



IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the Effective Date.

**ARCHDIOCESE:**

THE ROMAN CATHOLIC ARCHDIOCESE OF KANSAS CITY IN KANSAS

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**BISHOP MIEGE:**

BISHOP MIEGE CATHOLIC HIGH SCHOOL, INC.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**ST. AGNES:**

ST. AGNES CATHOLIC CHURCH ROELAND PARK

\_\_\_\_\_  
Name: Mike Gomez  
Title: \_\_\_\_\_

SIGNATURES CONTINUE ON THE FOLLOWING PAGE

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the Effective Date.

**CITY OF ROELAND PARK, KANSAS**

By: \_\_\_\_\_  
Michael Popa, Mayor

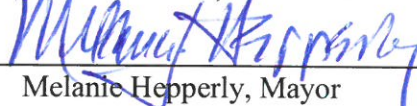
**ATTEST:**

\_\_\_\_\_  
Kelley Nielsen, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Steve Mauer, City Attorney


**CITY OF FAIRWAY, KANSAS**

By: \_\_\_\_\_  
Melanie Hepperly, Mayor

**ATTEST:**

\_\_\_\_\_  
Kim Young, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Richard Cook, City Attorney

**CITY OF WESTWOOD, KANSAS**

By: \_\_\_\_\_  
David Waters, Mayor

**ATTEST:**

\_\_\_\_\_  
Leslie Herring, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Ryan Denk, City Attorney

**Item Number:**       **Ordinances and Resolutions:- IX.-**  
                              **A.**  
**Committee**           **4/17/2023**  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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**Date:**                       12/1/2022  
**Submitted By:**       Keith Moody  
**Committee/Department:**   Admin.  
**Title:**                    **Fee Resolution 702 Incorporating the Proposed 2024 Storm Water Service Fee (10 min)**  
**Item Type:**             Resolution

### **Recommendation:**

**Staff recommends setting the Storm Water Service Fee for the 2024 budget at \$.025/sf of impervious area for properties not currently subject to a storm water improvement assessment. This will result in a special assessment of \$57.75 per single family lot. The \$.025/sf Storm Water Service Fee is reflected in the attached Fee Resolution 702. The City Attorney confirms that the fee can be established at this time.**

### **Details:**

On 2/6/23 Council adopted a Storm Water Utility Policy which will go into effect on 8/1/23. We have historically reviewed the assessments for the next budget year early in the budget process to ensure ample time to record those assessments with the County. Finalizing the assessments also establishes firm revenue budget figures to be incorporated into the line-item budget for next year.

The attached storm water revenue summary sheet reflects a 4-year implementation period. This allows for the storm water fee to only be collected on properties NOT currently subject to a stormwater improvement assessment. We have 3 storm water improvement assessment districts within the city, one expires in 2025, another in 2026 and the final in 2027.

The storm water fee is assumed to be \$.025/SF of impervious area. Recall we have been using a \$.0289/SF figure. The slightly lower fee is intended to achieve a total property tax mill rate reduction of 2 mill over the 4-year implementation period. A \$.025/SF rate will result in the annual fee for a single-family lot of \$57.75 vs the \$70 estimate previously shared.

In 2024 the storm water fee should allow for a 1.45 mill reduction, in 2025 another .15 mill reduction, in 2026 a .1 mill reduction and in 2027 a final .2 mill reduction. The total estimated mill reduction on the Implementation Summary is around 1.90. It ends up a little less than 2 because

the estimated value of 1 mill is being inflated but the utility fee rate of \$.025/sf ft is shown remaining constant during the 4-year implementation period (see calculations at the bottom of the Implementation Summary document attached). As previously mentioned, the City will need to increase the storm water fee to match the increases in taxable value each year, if that occurs the mill reduction should end up around 2.0.

Also attached is a detailed report for non-single-family properties reflecting the estimated annual storm water utility fee per property for each of the four years of implementation.

The list includes commercial, multifamily, governmental, schools, and churches. Notices will be sent to these property owners reflecting the estimated fee as well as reflecting what year the property will begin seeing the fee on their property tax statement.

A storm water utility fee can be used to maintain, replace and operate the components of the storm water collection and conveyance system including, curbs, inlets, piping, open drainage ways along with staff, supplies and contractual services dedicated to storm sewer services. Street sweeping, catch basin cleaning, and brush/debris removal from drainage ways are examples of routine maintenance items that will be supported with the fee. The 250-Storm Water Fund has been created for the 2024 budget process. This will be the fund where storm water utility fees are reflected as well as the related storm water expenditures.

### Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: \$186,500 of total Storm Water Utility Fee Collections Anticipated in 2024 Budget
Line Item Code/Description: 4610-250 Storm Water Fee	

### Additional Information

What are the racial equity implications of the objective?

The fee is based upon the square footage of impervious area which has a direct correlation to the cost of managing storm water within a community. The assessment methodology is founded on the premise of being equitable. Property owners regardless of race or ethnicity are assessed the fee in a consistent manner. The services supported by the fee benefit all property owners in Roeland Park as well as residents/property owners downstream from Roeland Park. This includes areas north of Roeland Park which have a concentration of minority and low-income residents.

How does item benefit Community for all Ages?

Improving and maintaining the City's stormwater systems avoids polluting water ways and flooding which enhances the health and safety for residents of all ages.

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Fee Resolution 702- Adding the Storm Water Service Fee	Cover Memo

▣	Storm Water Utility Fee Implementation Summary	Cover Memo
▣	Storm Water Utility Fee- Per Property Detail	Cover Memo
▣	Example of Notice Letter	Cover Memo
▣	Example of Notice Letter Impervious Area Map	Cover Memo

**RESOLUTION # 702**

**A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES  
TO TAKE EFFECT April 18, 2023**

WHEREAS, the City Council has determined it is proper to review and update a schedule of fees;

WHEREAS, the City Council of the City of Roeland Park, Kansas, previously adopted fees by ordinance and now seeks to do so via resolution;

WHEREAS, these fee schedules for the Police Department and City Hall will remain in place until a new resolution is adopted by the City Council;

NOW THEREFORE be it resolved by the governing body of the City of Roeland Park, Kansas, that the following Schedule of Fees and Charges shall take effect on **April 18, 2023**.

**City of Roeland Park, Kansas Schedule of Fees and Charges**

**BOUND REPORTS AND OTHER PUBLICATIONS**

Budget	Available online Free	\$12.00
Annual Financial Report	Available online Free	\$25.00
Comprehensive Plan	Available online Free	\$15.00
Municipal Code (Hard Copy)	Available online Free	\$85.00
Municipal Code (CD)	Available online Free	\$5.00
Zoning and Subdivision Regulations	Available online Free	\$10.00
Zoning Maps	Available online Free	\$5.00

**BUSINESS LICENSE (Chapter 5)**

Adult Businesses		
Entertainment License		\$250.00
Manager's license		\$20.00
Entertainer's license		\$20.00
Server's licenses		\$20.00
Amusement Devices		
Operator License		\$100.00
Distributor License		\$200.00
Home Occupational License		\$40.00
Massage Establishments		\$150.00
Massage Therapist		\$50.00
		\$80.00
Non-Domicile License	½ Year Prorate	\$40.00
Payday Loans		\$1,000.00
Peddlers, Solicitors		\$20.00 per day per person
Businesses with permanently established house to house or wholesale business shall receive such license upon the payment of \$50.00 for any year.		
Rental License		
	Single/Duplex (Per Unit)	\$75.00
	Multi-Family (Per Square Foot of living space)	\$0.04

Retail/Office Space		
	Square Footage	License Fee
	0 — 499 sq.ft.	\$50.00
	500 — 999 sq.ft.	\$65.00
	1,000 — 1,999 sq.ft.	\$100.00
	2,000 — 2,999 sq.ft.	\$125.00
	3,000 — 3,999 sq.ft.	\$150.00
	4,000 — 4,999 sq.ft.	\$180.00
	5,000 — 5,999 sq.ft.	\$210.00
	6,000 — 6,999 sq.ft.	\$230.00
	7,000 — 7,999 sq.ft.	\$290.00
	8,000 — 8,999 sq.ft.	\$360.00
	9,000 — 9,999 sq.ft.	\$430.00
	10,000 — 10,999 sq.ft.	\$500.00
	11,000 — 12,999 sq.ft.	\$560.00
	13,000 — 14,999 sq.ft.	\$620.00
	15,000 — 17,999 sq.ft.	\$710.00
	18,000 — 20,999 sq.ft.	\$780.00
	21,000 — 24,999 sq.ft.	\$950.00
	25,000 and over sq.ft. —	\$950.00 + \$30/1000 sq.ft.
Service Station		Retail/Office Space Schedule + Pump Fee \$10 per handle
Solid Waste/Trash Trucks		\$50.00 Per Truck

#### FRANCHISE FEES

Telecommunication franchise application (one-time fee)	\$2,000.00
Telecommunication franchise renewal (one-time fee)	\$1,000.00
Cable franchise application	\$2,000.00
Cable franchise renewal	\$1,000.00
Utility franchise application	\$2,000.00
Utility franchise renewal	\$1,000.00
Annual franchise fee (Wireless Infrastructure Provider)	5% Gross Receipts
Annual franchise fee (Wireless Services Provider)	\$25.00 per pole/antenna on an annual basis
Pole attachment fee	\$45.00 per pole/antenna per month
Inspection fees	\$25 per installation site
Unauthorized attachment penalty fee	3x annual conduit rental fee, per occurrence
Failure to timely transfer, abandon or remove facilities fee	1/5 annual conduit rental fee, per linear foot, first 30 days; The annual conduit rental fee per day, per linear foot, second 30 days and thereafter

## LICENSE FEES

<b><i>Alcohol and Liquor</i></b>		
CMB Licenses	Consumption on premises (Includes State Stamp) Fee Set By State	\$200.00
CMB Licenses	Non Consumption on premises (Includes State Stamp) Fee Set By State	\$75.00
Liquor Store (Occupational Tax)	Fee Set By State Annual license fee	\$300.00
Liquor Store (Occupational Tax)	Fee Set By State Biennial license fee	\$600.00
Temporary Liquor or CMB	Fee Set By State Annual license fee	\$25.00
Change of location (CMB)	Fee Set By State Annual license fee	\$50.00
Fireworks - Application for Public Exhibition (7-408 refunded if denied)		\$100.00
Garage Sale Permit		\$5.00
<b><i>Pet Licenses (Chapter 2)</i></b>		
Chickens/Hens:		
New Applications		\$80.00
Renewal		\$20.00
Dogs/Cats:		
Spayed/Neutered - Annual Tag		\$10.00
Not Spayed/Neutered - Annual Tag		\$25.00
Late charge on Dog/Cat Tags		
30 days but less than 60 days, following the expiration of the registration period		\$5.00
60 days but less than 90 days following the expiration of the registration period		\$10.00
90 days or more following the expiration of the registration period		\$20.00
Replacement Tag		\$1.00
Special Pet Variance Permit - Dogs/Cats (More than 2 of each) - Initial Fee		\$100.00
<b><i>Stormwater</i></b>		
Service Fee Rate		\$.025/square foot of impervious area

## OTHER FEES

<b><i>Administration</i></b>	
Copies (items readily available)	\$0.25/Per page
Copies (all other items)	\$0.25/page + staff cost
Copies to CD	\$5.00/CD
Research Fee	\$35.00 per hour
Second Reinspection of Rental Property	\$40.00 per inspection
Filming/Video Recording on Public Land for commercial use	\$100 per five (5) day permit
<b><i>Court/Police</i></b>	
Copies:	
Accident Reports & Pictures	\$10.00
DUI Report & Video	\$30.00



Fax	\$5.00
Offense Reports & Pictures	\$10.00
	\$10.00
Video only (per disc )	\$25.00
Fingerprinting - Residents	\$5.00
Fingerprinting - Non-Residents	\$25.00
Clerk Research Fee	\$35.00 per hour
Returned Check Fee	\$40.00

## PERMITS

After hours inspection fee	\$50.00 per hour; minimum 2 hours
House Moving	\$40.00
Portable Storage Unit/Dumpster	\$20.00; If purchased after delivery \$30 penalty

Building Permits - Remodeling/Tenant Finish	
Value of Work	
\$ .00 - 1,000	\$20.00
\$ 1,000.01 - 1,200	\$45.00
\$ 1,200.01 - 1,300	\$48.00
\$ 1,300.01 - 1,400	\$51.00
\$ 1,400.01 - 1,500	\$54.00
\$ 1,500.01 - 1,600	\$57.00
\$ 1,600.01 - 1,700	\$60.00
\$ 1,700.01 - 1,800	\$63.00
\$ 1,800.01 - 1,900	\$66.00
\$ 1,900.01 - 2,000	\$69.00
\$ 2,000.01 - 10,000	\$ 69.00 for the first \$2,000 plus \$20.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$ 10,000.01 - 15,000	\$245.00
\$ 15,000.01 - 20,000	\$290.00
\$ 20,000.01 - 25,000	\$325.00
\$ 25,000.01 - 50,000	\$ 325.00 for the first \$25,000 plus \$5.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$ 50,000.01 - 100,000	\$ 450.00 for the first \$50,000 plus \$4.50 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$100,000.01 and higher	\$ 675.00 for the first \$100,000 plus \$3.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)

<b>Building Permit New Construction Residential \$.20/Square Foot</b>	
Residential Permitting Flat Fee Addendum	
Electrical – up to 3 dwelling units flat fee	\$150 per service; 4 dwelling units and above - \$50/unit
Plumbing – up to 3 dwelling units flat fee	\$100 per service; 4 dwelling units and above \$50/unit
HVAC – up to 3 dwelling units flat fee	\$100 per service; 4 dwelling units and above \$50/unit
<b>Building Permits – Commercial Construction - Flat Fee Permits + Addendums and Plan Review</b>	
<b>Building Permit New Construction Commercial \$.35/Square Foot</b>	
Commercial Permitting Flat Fee Addendum	
Electrical	\$150 plus \$3.50 per 100 sf of total floor area
Mechanical (includes plumbing) – Use Groups A, B, E, I, M, R	\$150 plus \$4.50 per 100 sf of total floor area
Mechanical (includes plumbing) – Use Groups F, R, H, S, U	\$150 plus \$200 per unit (NO DUCT WORK)
Mechanical – <i>if adding duct work to existing shell</i>	\$150 plus \$2.50 per sf of duct work

Plan Review		
Residential	\$100 for each \$10,000 increment, plus \$5 for each additional \$1,000 or fraction thereof <i>OR</i> the cost to the City for Third Party review, whichever is greater and as required.	
Commercial	65% of total building permit fee <i>OR</i> the cost to the City for Third Party review, whichever is greater; \$50 minimum	
Fees for Stand Alone Items:		
Driveway		\$100.00
Electrical (upgrades)		\$50.00
Fence		\$40.00
Foundation Repair		\$125.00
Full HVAC Replacement (includes AC and Furnace)		\$125.00
Furnace and AC (separate)		\$65.00
Furnace and AC (separate) in a multi unit dwelling		\$45.00
Water Heater		\$20.00
Water Heater in a multi unit dwelling		\$15.00
Roof Replacement		\$130.00
Waterline		\$75.00
Demolition Permit		
	Value of Work	
	\$ .00 – 200	\$20.00
	\$ 200.01 -1,500	\$40.00

\$ 1,500.01 - 7,000	\$100.00
Demolition Permit (cont)	
\$ 7,000.01 - 50,000	\$ 100.00 for the first \$7,000 plus \$2.50 for each additional \$1,000 or fraction thereof
Over 50,000	\$ 7,000 plus \$2.50 for each additional \$1,000 \$350 for the first \$50,000 plus \$2.50 for each additional \$1,000 or fraction thereof.
Plan Review	
Residential 10% of total building permit fee; \$25.00 Minimum	
Commercial 65% of total building permit fee; \$50.00 Minimum	
Re-inspection Fee Building Permit	\$40.00 each
Sign Permits *	
For new, rebuilt or altered signs	\$100.00 for the first 100 square feet and \$10.00 for each 100 square feet or portion thereof in excess of 100 square feet.
Renovation of an existing sign	\$50.00.
On all Building Permits - Fees doubled if permit not purchased before work commences	
BUILDING PERMIT FEE REFUNDS.	
(a) The full amount of any fee paid hereunder that was erroneously paid or collected.	
(b) Not more than seventy-five (75%) percent of the permit fee when no work has been done under a permit issued in accordance with this code.	
The Code Official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than sixty (60) days after the date of the fee payment.	

#### **SPECIAL EVENTS PERMITS**

Type 1 - Fund raising or non-commercial events held outside an enclosed permanent structure for non-profit religious, educational or community service organizations that periodically and routinely operate in the city; including any on-site signs and structures in conjunction with the event	No Cost
Type 2 - Seasonal Sales, including Christmas tree sales, garden centers, farmers' markets (1 Per year)	\$50.00
Type 3 - Promotional activities or devices intended to attract attention to a specific place, business, organization, event or district such as banners as defined in Section 16-903(e) hereof, and attention-attracting devices as defined in Section 16-903(c) hereof (Up to 10 per year)	\$50.00
Type 4 - Significant commercial activities intended to sell, lease, rent or promote specific merchandise, services or product lines, such as tent sales, trade shows, or product demonstrations; (Up to 10 per year)	\$50.00
Type 5 - Significant public events intended primarily for entertainment or amusement, such as carnivals, concerts or festivals. (up to 10 per year)	\$75.00

#### **STREETS & SIDEWALKS**

Curb Cut Permit	\$85.00
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Excavation	
Streets without non-woven fabric	\$85.00 + See 13-203
Streets containing non-woven fabric	See 13-204
Parade Permits	\$150.00
Right-of-Way Permit	\$85.00

## **WEED/NUISANCES**

Mowing	1st Offense	\$125.00 Minimum
	2nd Offense	\$150.00 Minimum
	3rd Offense or more	\$175.00 Minimum
Additional Clean Up		Actual Costs

## **ZONING**

Board of Zoning Appeals	
Appeal	\$50.00
Residentially Zoned April and August Meetings	No Cost
Variance	\$100.00

Rezoning to Single Family Resident District, Duplex Resident District or Multiple Resident

### **A District**

0 to 5 acres	\$200.00
5+ to 10 acres	\$250.00
10+ to 20 acres	\$300.00
20+ acres	\$350.00

### **B Rezoning to Office Building District or Retail Business District**

0 to 5 acres	\$350.00
5+ to 15 acres	\$400.00
15+ to 25 acres	\$450.00
25+ acres	\$500.00

Rezoning to District CP-0 (included preliminary development

### **C plan review)**

0 to 5 acres	\$450.00
5+ to 15 acres	\$500.00
15+ to 25 acres	\$550.00
25+ acres	\$600.00

Rezoning to District CP-1 or CP-2 (included preliminary

### **D development plan review)**

0 to 5 acres	\$500.00
5+ to 15 acres	\$550.00
15+ to 25 acres	\$600.00
25+ acres	\$650.00

Rezoning to District P-1 (included preliminary development

### **E plan review)**

0 to 5 acres	\$500.00
5+ to 20 acres	\$550.00
20+ acres	\$600.00

### **F Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)**

0 to 10 acres	\$400.00
10+ to 20 acres	\$450.00
20+ to 40 acres	\$500.00

40+ acres	\$550.00
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G Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)

0 to 10 acres	\$400.00
10+ to 20 acres	\$450.00
20+ to 40 acres	\$500.00
40+ acres	\$550.00

H Special Use Permits

In-Home Daycare	\$100.00
0 to 5 acres	\$250.00
5+ to 10 acres	\$350.00
10+ acres	\$500.00

Site Plans (Non residential development in residential district	\$150.00
Preliminary Revised Preliminary Development Plan	\$400.00
Final Development Plan or Revised Final Development Plan	\$ 650.00
Landscaping Plan	\$125.00

Preliminary Plat	
0-5 lots	\$100.00 plus \$8.00 per lot
6-10 lots	\$100.00 plus \$7.00 per lot
11-20 lots	\$100.00 plus \$6.50 per lot
21 or more lots	\$110.00 plus \$6.00 per lot

Final Plat	
0-5 lots	\$150.00 plus \$8.00 per lot
6-10 lots	\$150.00 plus \$7.00 per lot
11-20 lots	\$150.00 plus \$6.50 per lot
21 or more lots	\$160.00 plus \$6.00 per lot

Lot Split	\$150.00
Nonconforming Situation Permits	\$75.00
Vested rights permits	\$100.00

Zoning - In addition to the above application fees, applicants shall be responsible for the cost of all legal publications, ie Public Notices of Hearings, Publication of ordinances, etc.

## PARKS AND RECREATION

### A Aquatic Center

Super Pass	
Resident Family	\$60.00
Non Resident Family	\$65.00
Resident Individual	\$25.00
Non Resident Individual	\$30.00
Additional Family Member	\$5.00
Season Pass	
Resident Family	\$125.00
Non Resident Family	\$180.00
Resident Individual	\$75.00

Non Resident Individual	\$120.00
Age 60+ Resident	\$65.00
Age 60+ Non Resident	\$110.00
Additional Family Member	\$15.00
Single Visit Admission	
Resident	\$6.00
Non Resident	\$8.00
Age 60+ Resident	\$5.50
Age 60+ Non Resident	\$7.50
Twilight Rate- after 5p Monday - Friday	50% off single visit rate
Punch Card 10 visit	
Resident	\$50.00
Non Resident	\$70.00
Punch Card 5 visit	
Resident	\$25.00
Non Resident	\$35.00
Lane Rental	
Single 25 yd lane per hour	\$10.00
Swim Team	
Resident	\$105.00
Non Resident	\$125.00
Swim Lessons	
Resident Group Lessons	\$55.00
Non Resident Group Lessons	\$65.00
Resident Private Lessons	\$85.00
Non Resident Private Lessons	\$95.00
Masters Swim (Range depending on # of practices)	
Resident	\$30.00 - \$50.00
Non Resident	\$36.00 - \$60.00
Water Aerobics	
Resident	\$40.00
Non Resident	\$50.00
Concessions Items	
Various offerings	\$0.25 - \$5.00

B Park Shelters

Nall Park	
Resident Half Day	\$25.00
Non Resident Half Day	\$38.00
Resident Full Day	\$50.00
Non Resident Full Day	\$75.00
R Park Pavilion	
Resident Half Day	\$55.00
Non Resident Half Day	\$83.00
Resident Full Day	\$110.00
Non Resident Full Day	\$165.00

C Tennis Courts

Resident per hour	\$7.00
Non Resident per hour	\$10.00

The Resolution is hereby introduced and adopted by the City Council at the regular meeting held on **April 17, 2023**. This Resolution shall become effective upon being adopted by the City Council with the fees to take effect **April 18, 2023**.

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Michael Poppa, Mayor

ATTEST:

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Kelley Nielsen, City Clerk

SEAL:

## ROELAND PARK'S STORMWATER UTILITY FEE IMPLEMENTATION SUMMARY

			Budget Year			
	# of Lots -or- Sq Ft	Rate	2024	2025	2026	2027
Lots Outside of Benefit District						
Residential Lots Outside of the Benefit Districts (2866 total SFR Lots	1,555	\$57.75 /Lot	\$89,801	\$89,801	\$89,801	\$89,801
Non-Residential Impervious Square Footage	3,421,117	\$0.0250 /sq ft	\$85,528	\$85,528	\$85,528	\$85,528
City of Roeland Park Impervious Square Footage	446,178	\$0.0250 /sq ft	\$11,154	\$11,154	\$11,154	\$11,154
Benefit District (RC-12) Lots						
RC-12-013 Breakdown						
Residential Lots (232 Lots)	232	\$57.75 /Lot		\$13,398	\$13,398	\$13,398
Non-Residential Impervious Square Footage in RC-12-013 (11 Lots, 615,879 sf)	615,879	\$0.0250 /sq ft		\$15,397	\$15,397	\$15,397
City of Roeland Park Impervious Square Footage (1 Lot, 10,833 sf)	10,833	\$0.0250 /sq ft		\$271	\$271	\$271
RC-12-012 Breakdown						
Residential Lots (416 Lots)	416	\$57.75 /Lot			\$24,024	\$24,024
Non-Residential Impervious Square Footage in RC-12-012 (2 Lots)	28,519	\$0.0250 /sq ft			\$713	\$713
RC-12-014 Breakdown						
Residential Lots (663 Lots)	663	\$57.75 /Lot				\$38,288
Non-Residential Impervious Square Footage in RC-12-014 (1 Lot)	24,403	\$0.0250 /sq ft				\$610

RESIDENTIAL FEES	\$89,801	\$103,199	\$127,223	\$165,512
CITY FEES	\$11,154	\$11,425	\$11,425	\$11,425
NON-RESIDENTIAL FEES	\$85,528	\$100,925	\$101,638	\$102,248
<b>GRAND TOTAL STORMWATER UTILITY FEES</b>	<b>\$186,484</b>	<b>\$215,549</b>	<b>\$240,286</b>	<b>\$279,185</b>

**Notes:**

*Residential Assumption Used: 70'x110' with 30% impervious area, rounded up.*

*Residential lots zoned SFR; parks, lots with only pervious area and empty adjoining lots with the same owner were not included. Residential lots totaled 2,866.*

*In 2023 1 mill equals roughly \$120,000 in tax revenue to the City.*

*Impervious material or condition is present when the natural infiltration of water into soil is significantly impeded or prevented. Impervious surfaces include, but are not limited to, roofs, buildings, decks, or pool, as well as any concrete, asphalt, compacted dirt or compacted gravel surface.*

Total with 5% annual growth		\$226,326.91	\$264,315.05	\$321,062.45
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Est. Value of 1 mill	\$	128,400	\$	134,820	\$	141,561	\$	148,639
Est. Cumulative Mill Reduction		1.45		1.60		1.70		1.88
Est. Commercial Assessed Values	\$	25,127,350	\$	26,634,991	\$	28,233,091	\$	29,927,076
Est. Reduction in Commercial Prop Tax	\$	36,494	\$	42,584	\$	47,923	\$	56,211
Est Single Family Assessed Values	\$	97,190,142	\$	103,021,550	\$	109,202,843	\$	115,755,014
Est. Reduction in Single Family Prop Tax	\$	141,156	\$	164,710	\$	185,361	\$	217,420





Storm Water Utility Fee Detail Per Property

Mailing address is in Column E, F, G

Storm Water Improvement District	Residential																
	Residential Lots (Total of 2,866 SFR Lots)										# of Lots	Rate	2024	2025	2026	2027	
RC-12-013 RC-12-012 RC-12-014	Residential Lots Outside of Storm Assessment										1,555	\$57.75 /Lot	\$89,801	\$89,801	\$89,801	\$89,801	
	Residential Lots paying into RC-12-013										232	\$57.75 /Lot		\$13,398	\$13,398	\$13,398	
	Residential Lots paying into RC-12-012										416	\$57.75 /Lot			\$24,024	\$24,024	
	Residential Lots paying into RC-12-014										663	\$57.75 /Lot				\$38,288	
	Total Residential Lots										2,866						
	Total Residential Lots Each Year												\$89,801	\$103,199	\$127,223	\$165,512	
Non-Residential Impervious Areas																	
Storm Water Improvement District	Situs Address (No Address for Lots without a Building)										Sq Ft	Rate	Subtotal for Owners with Multiple Lots	2024	2025	2026	2027
	Tax Property ID	Footprint)	Owner Name	Mailing Name	Address	City State Zip											
RC-12-013	PP59000000 0002	5150 GRANADA ST	CITY OF ROELAND PARK				10,833	\$0.0250 /sq ft			\$271		\$271		\$271		
	PF251204-3014	4800 ROE PKWY	CITY OF ROELAND PARK				68,517	\$0.0250 /sq ft		\$1,713	\$1,713	\$1,713	\$1,713		\$1,713		
	PF251209-1001	5535 JUNIPER ST	CITY OF ROELAND PARK				81,852	\$0.0250 /sq ft		\$2,046	\$2,046	\$2,046	\$2,046		\$2,046		
	PF251209-1003	0 NS NT	CITY OF ROELAND PARK				1,306	\$0.0250 /sq ft		\$33	\$33	\$33	\$33		\$33		
	PP50000000 0001	4801 NALL AVE	CITY OF ROELAND PARK				40,904	\$0.0250 /sq ft		\$1,023	\$1,023	\$1,023	\$1,023		\$1,023		
	PP50000000 0002	4850 ROSEWOOD DR	CITY OF ROELAND PARK				199,331	\$0.0250 /sq ft		\$4,983	\$4,983	\$4,983	\$4,983		\$4,983		
	PP63000017 0030A	0 NS NT	CITY OF ROELAND PARK				763	\$0.0250 /sq ft		\$19	\$19	\$19	\$19		\$19		
	PP63000017 0031	4812 JOHNSON DR	CITY OF ROELAND PARK				8,219	\$0.0250 /sq ft		\$205	\$205	\$205	\$205		\$205		
	PP63000017 0032	4800 JOHNSON DR	CITY OF ROELAND PARK				9,195	\$0.0250 /sq ft		\$230	\$230	\$230	\$230		\$230		
	PP66000022 0009	0 NS NT	CITY OF ROELAND PARK				4,614	\$0.0250 /sq ft		\$115	\$115	\$115	\$115		\$115		
	PP67010000 0U01	0 NS NT	CITY OF ROELAND PARK				26,129	\$0.0250 /sq ft		\$653	\$653	\$653	\$653		\$653		
	PP67010000 0U03	0 NS NT	CITY OF ROELAND PARK				5,349	\$0.0250 /sq ft		\$134	\$134	\$134	\$134		\$134		
		CITY TOTAL										457,011	\$0.0250 /sq ft	\$11,154	\$11,425	\$11,425	\$11,425
		PP63000017 0024	5000 JOHNSON DR	5000 JOHNSON DRIVE PROPERTIES LLC		13613 S HWY 71	GRANDVIEW, MO 64030	13,793	\$0.0250 /sq ft		\$345	\$345	\$345	\$345		\$345	
		PP67250000 0002	4960 ROE BLVD	AGREE LIMITED PARTNERSHIP		RYAN LLC PO BOX 460389	HOUSTON, TX 77056	322,024	\$0.0250 /sq ft		\$8,051	\$8,051	\$8,051	\$8,051		\$8,051	
		PP67250000 0002A	0 NS NT	AGREE LIMITED PARTNERSHIP		RYAN LLC PO BOX 460389	HOUSTON, TX 77056	103,774	\$0.0250 /sq ft		\$2,594	\$2,594	\$2,594	\$2,594		\$2,594	
														\$10,645			
		PP62000000 0004	0 NS NT	ALDI INC.		RYAN TAX COMPLIANCE SERVICES, LLC F	HOUSTON, TX 77056	26,621	\$0.0250 /sq ft		\$666	\$666	\$666	\$666		\$666	
		PP62000000 0005	4801 ROE BLVD	ALDI INC.	STORE #59	RYAN TAX COMPLIANCE SERVICES, LLC F	HOUSTON, TX 77056	49,505	\$0.0250 /sq ft		\$1,238	\$1,238	\$1,238	\$1,238		\$1,238	
														\$1,903			
		PP78000000 0003	4710 MISSION RD	ALH ENTERPRISES, LLC		4710 MISSION RD	ROELAND PARK, KS 66205	8,833	\$0.0250 /sq ft		\$221	\$221	\$221	\$221		\$221	
		PF251204-1020	4700 ROE PKWY	ALLIED CONSTRUCTION, INC.		PO BOX 937	DES MOINES, IA 50304	66,834	\$0.0250 /sq ft		\$1,671	\$1,671	\$1,671	\$1,671		\$1,671	
		PP63000017 0025	4926 JOHNSON DR	AMOS FAMILY, INC.		10901 JOHNSON DR	SHAWNEE, KS 66203	8,650	\$0.0250 /sq ft		\$216	\$216	\$216	\$216		\$216	
		PP63000017 0029	4900 JOHNSON DR	ASSET COMBINER, LLC		4900 JOHNSON DR	ROELAND PARK, KS 66205	9,488	\$0.0250 /sq ft		\$237	\$237	\$237	\$237		\$237	
		PP67250000 0001	4950 ROE BLVD	BELLA ROE LOTS 1 AND 4 07 A, LLC,		12411 VENTURA BLVD	STUDIO CITY, CA 91604	209,001	\$0.0250 /sq ft		\$5,225	\$5,225	\$5,225	\$5,225		\$5,225	
		PP67250000 0004	4980 ROE BLVD	BELLA ROE LOTS 1 AND 4 07 A, LLC,		12411 VENTURA BLVD	STUDIO CITY, CA 91604	36,518	\$0.0250 /sq ft		\$913	\$913	\$913	\$913		\$913	
		PP67250000 0004A	0 NS NT	BELLA ROE LOTS 1 AND 4 07 A, LLC,		12411 VENTURA BLVD	STUDIO CITY, CA 91604	2,224	\$0.0250 /sq ft		\$56	\$56	\$56	\$56		\$56	
		PP67250000 0003	4990 ROE BLVD	BELLA ROE LOTS 2 3 AND 6 07 A LLC	ACF PROPERTY MANAGEMENT	12411 VENTURA BLVD	STUDIO CITY, CA 91604	28,278	\$0.0250 /sq ft		\$707	\$707	\$707	\$707		\$707	
		PP67250000 0T0A	0 NS NT	BELLA ROE LOTS 2 3 AND 6 07 A LLC	ACF PROPERTY MANAGEMENT	12411 VENTURA BLVD	STUDIO CITY, CA 91604	41,282	\$0.0250 /sq ft		\$1,032	\$1,032	\$1,032	\$1,032		\$1,032	
		PP67250000 0T0A2	0 NS NT	BELLA ROE LOTS 2 3 AND 6 07 A LLC	ACF PROPERTY MANAGEMENT	12411 VENTURA BLVD	STUDIO CITY, CA 91604	1,525	\$0.0250 /sq ft		\$38	\$38	\$38	\$38		\$38	
		PP67250000 0T0A1	0 NS NT	BELLA ROE LOTS 2 3 AND 6 07 A LLC	ACF PROPERTY MANAGEMENT	12411 VENTURA BLVD	STUDIO CITY, CA 91604	7,632	\$0.0250 /sq ft		\$191	\$191	\$191	\$191		\$191	
		PP67250000 0003A	0 NS NT	BELLA ROE LOTS 2 3 AND 6 19 B LLC		12411 VENTURA BLVD	STUDIO CITY, CA 91604	14,360	\$0.0250 /sq ft		\$359	\$359	\$359	\$359		\$359	
		PP67250000 0003B	0 NS NT	BELLA ROE LOTS 2 3 AND 6 19 B LLC		12411 VENTURA BLVD	STUDIO CITY, CA 91604	1,854	\$0.0250 /sq ft		\$46	\$46	\$46	\$46		\$46	
														\$8,567			
	RC-12-014	PP66000015 000A	5120 CEDAR ST	BD DIR JO CO LIBRARY		PO BOX 2933	SHAWNEE MISSION, KS 66201-	24,403	\$0.0250 /sq ft							\$610	
	RC-12-013	PF251204-1019	4710 ROE PKWY	B-H ACQUISITION, LLC	SHROPSHIRE, D. GARRETT	4710 ROE PKWY	ROELAND PARK, KS 66205	49,679	\$0.0250 /sq ft		\$1,242	\$1,242	\$1,242	\$1,242		\$1,242	
		PP81000019 0018A	5201 ROE BLVD	BINK'M COMPANY LLC		2540 KIPLING ST	LAKEWOOD, CO 80215	7,690	\$0.0250 /sq ft			\$192		\$192		\$192	
		PP64000000 0000	4800 SKYLINE DR	BOULEVARD APARTMENTS, LLC	NOLAN REAL ESTATE SERVICES INC	2020 W 89TH ST # 320	LEAWOOD, KS 66206	582,699	\$0.0250 /sq ft		\$14,567	\$14,567	\$14,567	\$14,567		\$14,567	
		PF251204-1005	4717 ROE PKWY	CITY OF FAIRWAY		FAIRWAY CITY HALL 5240 BELINDER RD	FAIRWAY, KS 66205	43,267	\$0.0250 /sq ft		\$1,082	\$1,082	\$1,082	\$1,082		\$1,082	
		PP09150000 0002	4700 JOHNSON DR	COMMERCE BANK		8000 FORSYTH BLVD APT 1300	ST. LOUIS, MO 63105	25,056	\$0.0250 /sq ft		\$626	\$626	\$626	\$626		\$626	
		PP63000017 0030	4818 JOHNSON DR	D & G BUILDING PARTNERSHIP		4818 JOHNSON DR	ROELAND PARK, KS 66205	7,898	\$0.0250 /sq ft		\$197	\$197	\$197	\$197		\$197	
		PP06000000 0009	4101 W 54TH TER	G & A RENTAL PROPERTIES LLC		5420 PAWNEE LN	FAIRWAY, KS 66205	19,342	\$0.0250 /sq ft		\$484	\$484	\$484	\$484		\$484	
		PP66000009 0006A	0 NS NT	HAINEN PARTNERS LLC		13501 ABERDEEN PKWY	LEAWOOD, KS 66224	483	\$0.0250 /sq ft		\$12	\$12	\$12	\$12		\$12	
		PP06000000 0010A	5500 BUENA VISTA ST	HOEDL PROPERTIES LLC		PO BOX 7016	KANSAS CITY, MO 64113	4,632	\$0.0250 /sq ft		\$116	\$116	\$116	\$116		\$116	
		RC-12-013	PP66000027 0027	5204 ROE BLVD	IMAGINE ENTERPRISES LLC		5204 ROE BLVD	ROELAND PARK, KS 66205	3,291	\$0.0250 /sq ft			\$82		\$82		\$82
PP81500000 0001			5015 BUENA VISTA ST	INDIAN HILLS DEVELOPMENT LLC		6436 ENSLEY LN	MISSION HILLS, KS 66208	25,119	\$0.0250 /sq ft		\$628	\$628	\$628	\$628		\$628	
PP62000000 0003			4811 ROE BLVD	JL GROUP HOLDINGS I, LLC		3000 EXECUTIVE PKWY APT 515	SAN RAMON, CA 94583	35,313	\$0.0250 /sq ft		\$883	\$883	\$883	\$883		\$883	
PF251204-4001			4050 SHAWNEE MISSION PKWY	JWH PROPERTIES, LLC		2651 N 231ST ST W	ANDALE, KS 67001	13,521	\$0.0250 /sq ft		\$338	\$338	\$338	\$338		\$338	
PF251204-1001			4702 ROE PKWY	K C POWER & LIGHT CO.	SHANNON L. GREEN JR. TAX DEPARTMENT	PO BOX 418679	KANSAS CITY, MO 64141	123,100	\$0.0250 /sq ft		\$3,078	\$3,078	\$3,078	\$3,078		\$3,078	
PP03000000 0001B			4700 FONTANA ST	K C POWER & LIGHT CO.	SHANNON L. GREEN JR. TAX DEPARTMENT	PO BOX 418679	KANSAS CITY, MO 64141	21,728	\$0.0250 /sq ft		\$543	\$543	\$543	\$543		\$543	
												\$3,621					
PP66000009 0014	5812 ROELAND DR		KELLERMAN, RYAN		5812 ROELAND DR	ROELAND PARK, KS 66205	8,554	\$0.0250 /sq ft		\$214	\$214	\$214	\$214		\$214		



Storm Water Improvement District	Situation Address (No Address for Lots without a Building)						Sq Ft	Rate	Subtotal for Owners with Multiple Lots				
	Tax Property ID	Footprint)	Owner Name	Mailing Name	Address	City State Zip			2024	2025	2026	2027	
	PP66000009 0015	5100 JOHNSON DR	KHETANI, INC.		211 E FLAMING RD	OLATHE, KS 66061	13,763	\$0.0250 /sq ft		\$344	\$344	\$344	\$344
	PP63000017 0026	4920 JOHNSON DR	LIEMEN, MILDRED N. TRUSTEE		4107 HOMESTEAD DR	PRAIRIE VILLAGE, KS 66208	8,336	\$0.0250 /sq ft		\$208	\$208	\$208	\$208
	PP63000017 0027	4914 JOHNSON DR	LIEMEN, MILDRED N. TRUSTEE		4107 HOMESTEAD DR	PRAIRIE VILLAGE, KS 66208	8,675	\$0.0250 /sq ft		\$217	\$217	\$217	\$217
	PP81000009 0015	5023 GRANADA ST	LILLY PAD DAYCARE LLC		5023 GRANADA ST	ROELAND PARK, KS 66205	10,934	\$0.0250 /sq ft		\$273	\$273	\$273	\$273
	PP83000000 0001	5675 ROE BLVD	LIPT ROE BOULEVARD LLC		333 W WACKER DR FL 23	CHICAGO, IL 60606	59,635	\$0.0250 /sq ft	\$1,491	\$1,491	\$1,491	\$1,491	
	PP83000000 001A	0 NS NT	LIPT ROE BOULEVARD LLC		333 W WACKER DR FL 23	CHICAGO, IL 60606	16,799	\$0.0250 /sq ft	\$420	\$420	\$420	\$420	
									\$1,911				
RC-12-013	PP59000000 0001	5103 ROE BLVD	MCDONALDS CORPORATION		16332 MONROVIA ST	OVERLAND PARK, KS 66221	31,370	\$0.0250 /sq ft		\$784	\$784	\$784	\$784
	PP62000000 0002	4815 ROE BLVD	MINIT MART LLC		165 FLANDERS RD	WESTBOROUGH, MA 01581	35,046	\$0.0250 /sq ft	\$876	\$876	\$876	\$876	
RC-12-013	PP63500000 0001	5115 ROE BLVD	MISSION BANK (THE)		5201 JOHNSON DR	MISSION, KS 66205	48,382	\$0.0250 /sq ft		\$1,210	\$1,210	\$1,210	\$1,210
	PP09150000 0001	4720 JOHNSON DR	MPT OF ST LUKE'S ROELAND PARK LLC		1000 URBAN CENTER DR STE 501	BIRMINGHAM, AL 35242	44,166	\$0.0250 /sq ft	\$1,104	\$1,104	\$1,104	\$1,104	
	PF251204-1021	4715 ROE PKWY	NEW CASTLE ENTERPRISE LLC		9739 SUNSET CIR	LENEXA, KS 66220	40,772	\$0.0250 /sq ft	\$1,019	\$1,019	\$1,019	\$1,019	
RC-12-012	PP45000000 0068A	4740 MOHAWK DR	OAK GROVE ASSEMBLY		4740 MOHAWK DR	ROELAND PARK, KS 66205	26,816	\$0.0250 /sq ft		\$670	\$670	\$670	\$670
	PP63350000 0002	4707 ROE PKWY	PI REAL ESTATE LLC		PO BOX 6821	LEAWOOD, KS 66206	10,778	\$0.0250 /sq ft	\$269	\$269	\$269	\$269	
	PP58000001 0TOI	0 NS NT	QUIKTRIP CORPORATION		4705 S 129TH AVE E	TULSA, OK 74134	17,137	\$0.0250 /sq ft	\$428	\$428	\$428	\$428	
	PP58000001 0TOII	5055 ROE BLVD	QUIKTRIP CORPORATION		4705 S 129TH AVE E	TULSA, OK 74134	12,933	\$0.0250 /sq ft	\$323	\$323	\$323	\$323	
	PP58000001 0TOII	0 NS NT	QUIKTRIP CORPORATION		4705 S 129TH AVE E	TULSA, OK 74134	20,924	\$0.0250 /sq ft	\$523	\$523	\$523	\$523	
	PP81000010 0001	5031 ROE BLVD	QUIKTRIP CORPORATION		PO BOX 3475	TULSA, OK 74101	7,009	\$0.0250 /sq ft	\$175	\$175	\$175	\$175	
									\$1,450				
RC-12-013	PP63500000 0002	5125 ROE BLVD	ROE MARKETPLACE, LLC		11228 DELMAR ST	LEAWOOD, KS 66211	36,190	\$0.0250 /sq ft		\$905	\$905	\$905	\$905
	PP78000000 0001	4702 MISSION RD	ROELAND PARK SERIES I LLC		3002 W 47TH AVE	KANSAS CITY, KS 66103	2,072	\$0.0250 /sq ft	\$52	\$52	\$52	\$52	
	PP78000000 0002	4706 MISSION RD	ROELAND PARK SERIES I LLC		3002 W 47TH AVE	KANSAS CITY, KS 66103	184	\$0.0250 /sq ft	\$5	\$5	\$5	\$5	
									\$56				
RC-12-013	PP66000014 000A1	5110 CEDAR ST	ROELAND PARK UNITED METHODIST CHURCH		5110 CEDAR ST	ROELAND PARK, KS 66205	15,410	\$0.0250 /sq ft		\$385	\$385	\$385	\$385
RC-12-013	PP66000014 0029	4910 W 51ST TER	ROELAND PARK UNITED METHODIST CHURCH		5110 CEDAR ST	ROELAND PARK, KS 66205	4,526	\$0.0250 /sq ft		\$113	\$113	\$113	\$113
RC-12-013	PP66000014 000A1	5110 CEDAR ST	ROELAND PARK UNITED METHODIST CHURCH		5110 CEDAR ST	ROELAND PARK, KS 66205	3,342	\$0.0250 /sq ft		\$84	\$84	\$84	\$84
									\$0				
	PP82000000 0001	5041 REINHARDT DR	ROMAN CATHOLIC ARCHDIOCESE OF KANSAS CITY IN KANSAS		12615 PARALLEL PKWY	KANSAS CITY, KS 66109	730,670	\$0.0250 /sq ft	\$18,267	\$18,267	\$18,267	\$18,267	
	PP82000000 0002	3224 W 53RD ST	ROMAN CATHOLIC ARCHDIOCESE OF KANSAS CITY IN KANSAS		12615 PARALLEL PKWY	KANSAS CITY, KS 66109	1,354	\$0.0250 /sq ft	\$34	\$34	\$34	\$34	
	PP82000000 0003	0 NS NT	ROMAN CATHOLIC ARCHDIOCESE OF KANSAS CITY IN KANSAS		12615 PARALLEL PKWY	KANSAS CITY, KS 66109	21,265	\$0.0250 /sq ft	\$532	\$532	\$532	\$532	
	PP82000000 0004	4901 REINHARDT DR	ROMAN CATHOLIC ARCHDIOCESE OF KANSAS CITY IN KANSAS		12615 PARALLEL PKWY	KANSAS CITY, KS 66109-3748	93,614	\$0.0250 /sq ft	\$2,340	\$2,340	\$2,340	\$2,340	
									\$21,173				
	PF251204-3001	4900 PARISH DR	ROSELAND SCHOOL DISTRICT 92	UNIFIED SCHOOL DIST #512, ROESLAND	4900 PARISH DR	ROELAND PARK, KS 66205	169,138	\$0.0250 /sq ft	\$4,228	\$4,228	\$4,228	\$4,228	
	PP81000013 0022	4301 W 51ST ST	SWEENEY, ELLEN F. TRUSTEE		10123 PAWNEE LN	LEAWOOD, KS 66206	4,745	\$0.0250 /sq ft	\$119	\$119	\$119	\$119	
RC-12-013	PP74000000 0001	5150 ROE BLVD	TMM ROELAND PARK CENTER, LLC	KESSINGER/HUNTER & COMPANY, LC	2600 GRAND BLVD APT 700	KANSAS CITY, MO 64108	402,804	\$0.0250 /sq ft	\$10,070	\$10,070	\$10,070	\$10,070	
RC-12-013	PP74000000 0001A	0 NS NT	TMM ROELAND PARK CENTER, LLC	KESSINGER/HUNTER & COMPANY, LC	2600 GRAND BLVD APT 700	KANSAS CITY, MO 64108	11,932	\$0.0250 /sq ft	\$298	\$298	\$298	\$298	
RC-12-013	PP74000000 0002	4701 SYCAMORE DR	TMM ROELAND PARK CENTER, LLC	KESSINGER/HUNTER & COMPANY, LC	2600 GRAND BLVD APT 700	KANSAS CITY, MO 64108	50,943	\$0.0250 /sq ft	\$1,274	\$1,274	\$1,274	\$1,274	
	PP74000000 0003	5000 ROE BLVD	TMM ROELAND PARK CENTER, LLC	KESSINGER/HUNTER & COMPANY, LC	2600 GRAND BLVD APT 700	KANSAS CITY, MO 64108	25,153	\$0.0250 /sq ft	\$629	\$629	\$629	\$629	
	PP74000000 0004	5010 ROE BLVD	TMM ROELAND PARK CENTER, LLC	KESSINGER/HUNTER & COMPANY, LC	2600 GRAND BLVD APT 700	KANSAS CITY, MO 64108	25,196	\$0.0250 /sq ft	\$630	\$630	\$630	\$630	
									\$1,259				
	PP63000017 0028	4908 JOHNSON DR	TOLLIE INVESTMENTS LLC		4908 JOHNSON DR	ROELAND PARK, KS 66205	8,760	\$0.0250 /sq ft	\$219	\$219	\$219	\$219	
	PP67250000 0005	4970 ROE BLVD	U S BANK NATIONAL ASSOCIATION	U S BANK CORP REAL ESTATE TAX DEPAR	RYAN PTS DEPT 908 PO BOX 460169	HOUSTON, TX 77056	16,547	\$0.0250 /sq ft	\$414	\$414	\$414	\$414	
	PP67250000 0005A	0 NS NT	U S BANK NATIONAL ASSOCIATION	CRE TAX DEPARTMENT	RYAN PTS DEPT 908 PO BOX 460169	HOUSTON, TX 77056	1,160	\$0.0250 /sq ft	\$29	\$29	\$29	\$29	
									\$443				
RC-12-012	PP33000000 0009B	4104 W 48TH ST	WATER DISTRICT #1 OF JOHNSON	ATTN: ACCOUNTING	10747 RENNER BLVD	LENEXA, KS 66219	1,702	\$0.0250 /sq ft		\$43	\$43	\$43	\$43
	PP62000000 0001	4951 ROE BLVD	WG DST 1		PO BOX 1159	DEERFIELD, IL 60015	91,664	\$0.0250 /sq ft	\$2,292	\$2,292	\$2,292	\$2,292	
	PP63350000 0001	4705 ROE PKWY	XTIERRA PROPERTIES LLC		4705 ROE PKWY	ROELAND PARK, KS 66205	10,103	\$0.0250 /sq ft	\$253	\$253	\$253	\$253	



5000 Johnson Drive Properties LLC  
13613 S Hwy 71  
Grandview MO 64030

**Property Address:** 5000 Johnson Dr  
**Impervious Area:** 13,793 square feet  
**Fee amount:** \$345.00

## **RE: New Stormwater Utility Fee Begins in 2024 for Your Property**

### **What is a Stormwater Utility Fee?**

The City of Roeland Park is responsible for managing stormwater within the limits of the City. This includes operating and maintaining the City's stormwater infrastructure and improving stormwater quality within the community. In order to provide these services the City of Roeland Park has created a Stormwater Utility Fee that all Roeland Park property owners will pay in support of these services.

### **Why is the City changing the fee structure?**

Previously, stormwater maintenance costs were paid from general property taxes. Moving to a fee structure based upon impervious surface area improves equity and transparency in the funding method for this service. A property tax mill reduction will accompany the implementation of the stormwater utility fee. For most commercial properties the stormwater utility fee will be greater than the decrease in property tax experienced. The stormwater utility program will be implemented over a four-year period. The largest mill reduction is anticipated to happen in 2024, and the subsequent years of 2025, 2026, and 2027 will see smaller mill reductions. The mill reduction has not been set for 2024 at this time, and notice will be provided later this year with that final information.

### **Understanding Your Bill**

Stormwater utility fees are based on the amount of impervious area on your property, which includes surfaces such as rooftops, driveways, patios, sidewalks, or any other hard surfaces that do not allow stormwater to infiltrate into the ground. For properties that are not single-family residential, the billing amount is \$0.025 per square foot of impervious area per year.

The stormwater utility fee will be a distinct line item on the property tax bill you receive from Johnson County, KS. Those properties currently subject to a stormwater improvement special assessment will not see the stormwater utility fee until after the existing stormwater improvement special assessment expires for the property. Property tax bills are generally sent out in November. If your mortgage company pays your property tax as part of the escrow service they provide, you will see an adjustment in your monthly escrow payment.

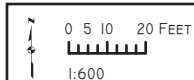
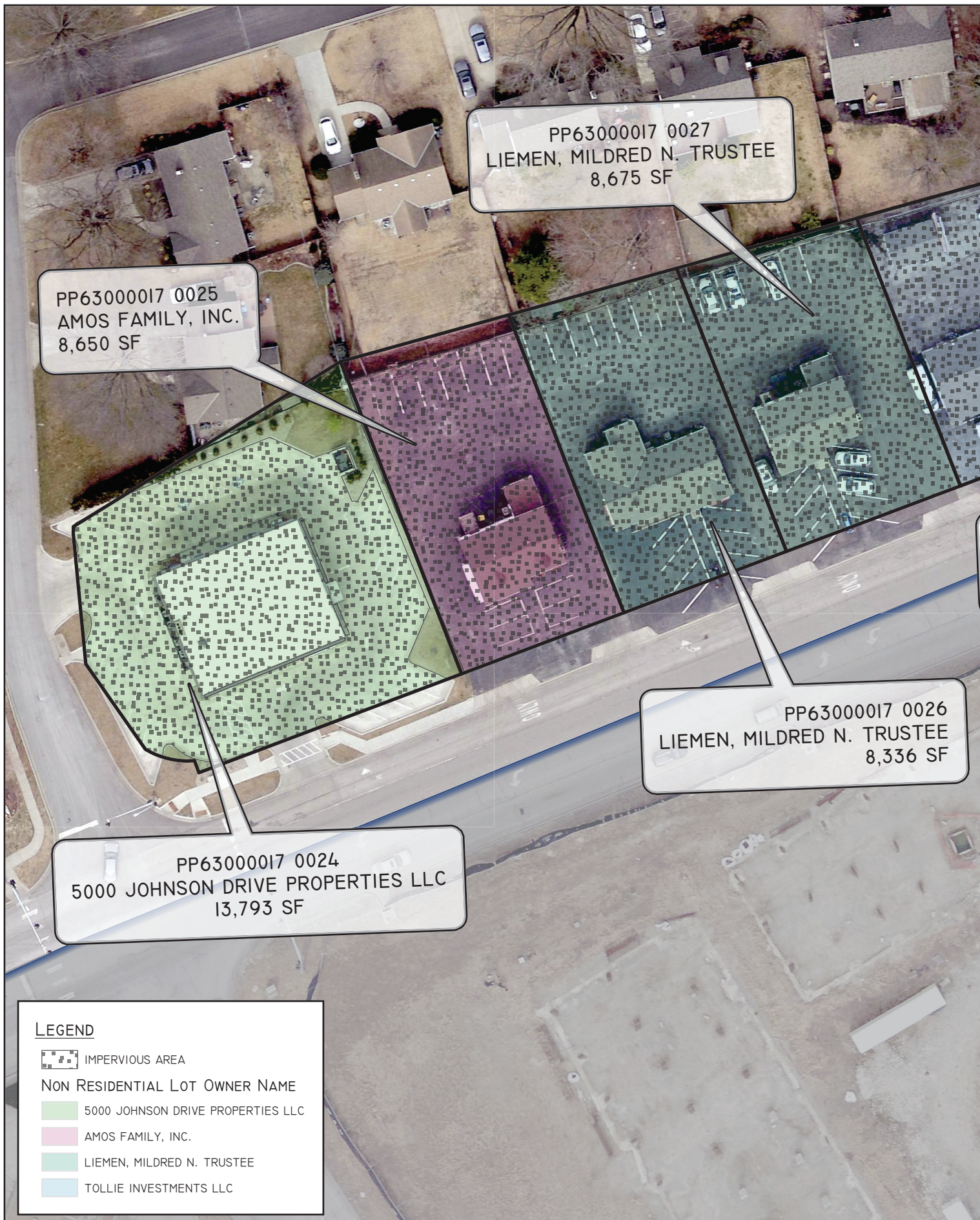
### **Your Impervious Area**

The included map(s) indicates the impervious area(s) of your lot(s) with gray squares. Some maps depict multiple parcels, please refer to the legend to match the shading color to the parcel owner. Impervious areas are calculated using GIS data compiled in the Johnson County AIMS mapping system. The total impervious area shown on your lot(s) is noted in the header section above. The new policy allows for a property owner to appeal the impervious square footage calculation. A property owner may provide a site survey reflecting current impervious areas as supporting documentation of an appeal.

### **Questions?**

If you have questions please call Keith Moody, Roeland Park City Administrator, at 913-722-2600 or email [kmoody@roelandpark.org](mailto:kmoody@roelandpark.org)





## ROELAND PARK STORMWATER UTILITY FEE ASSESSMENT



Item Number: Reports of City Officials:- XI.-A.  
Committee 4/17/2023  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 4/10/2023  
Submitted By: Chief Morris  
Committee/Department: Police / Safety  
Title: **2023 1st Quarter Police Activity Report (5 min)**  
Item Type: Report

**Recommendation:**

**To present the 2023 First Quarter Police Activity report to council.**

**Community Impact:**  
**Details:**

Detailed information of police activity for the first quarter of 2023 (January - March) and a review of 2022 activity from the JOCO Mental Health Co-Responder and Animal Control services.

**Financial Impact**

Amount of Request: n/a	
Budgeted Item?	Budgeted Amount: n/a
Line Item Code/Description: n/a	

**Additional Information**

Goals/Objectives & Terms

ATTACHMENTS:

Description	Type
 2023 Police Activity	Cover Memo





# 2023 POLICE ACTIVITY

First Quarter / January – March

## UCR CRIMES: 66

HOMICIDE – 0

RAPE – 0

ROBBERY – 0

ASSAULT – 13

BURGLARY – 0

THEFT – 46

AUTO THEFT – 7

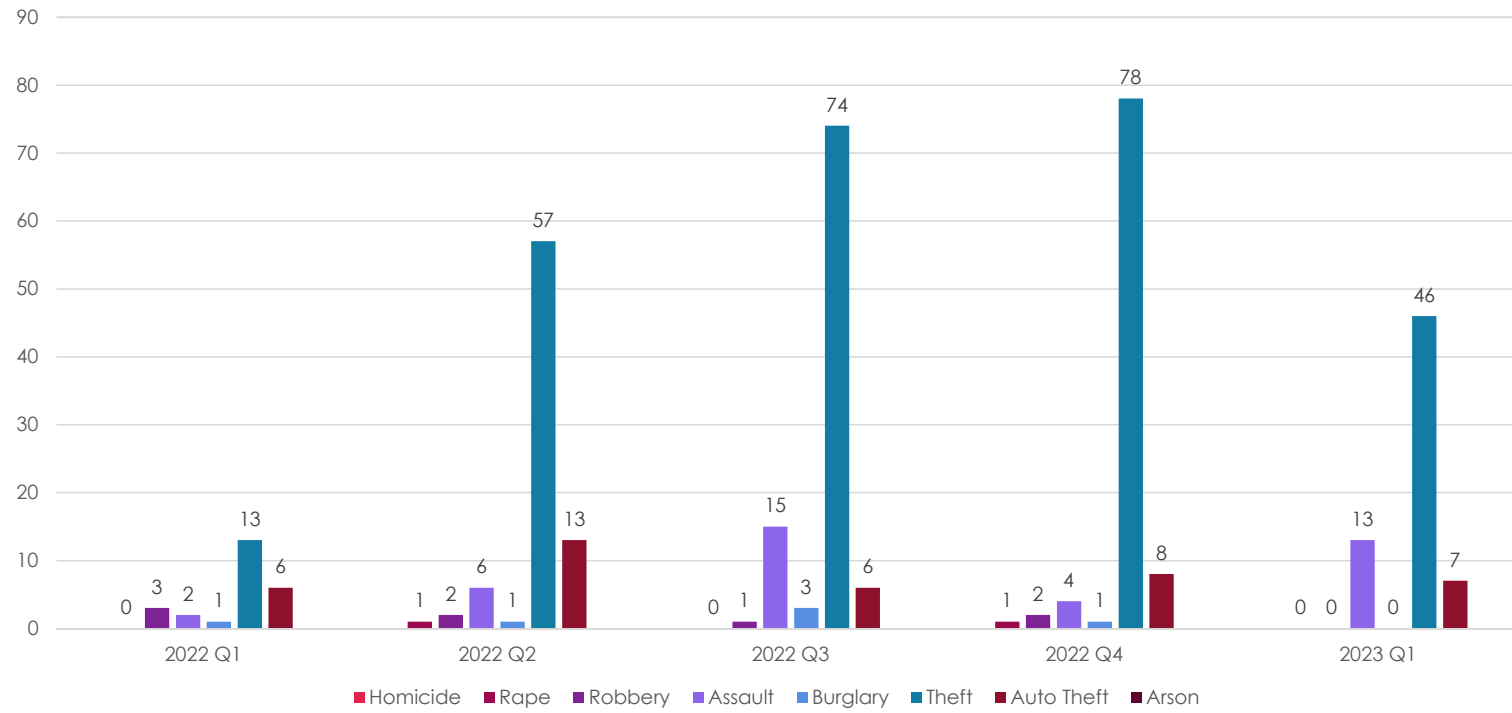
ARSON – 0

Theft / Property Crimes are the number one offense in Roeland Park





Five Quarter U.C.R. Comparison 2022-2023



U.C.R.	2022 Q1	2022 Q2	2022 Q3	2022 Q4	2023 Q1
Homicide	0	0	0	0	0
Rape	0	1	0	1	0
Robbery	3	2	1	2	0
Assault	2	6	15	4	13
Burglary	1	1	3	1	0
Theft	13	57	74	78	46
Auto Theft	6	13	6	8	7
Arson	0	0	0	0	0


ARREST(S) – 45

ADULT – 45

JUVENILE - 0

Male – 31 arrests	15 white	14 black	2 Hispanic
Female – 14 arrests	9 white	4 black	1 Asian





	Male	Female	Misdemeanor	Felony	City Charge	County Charge	Warrant	Note
White	15	9	17	1	17	1	13	
Black	14	4	9	3	9	3	11	
Hispanic	2	0	2	0	2	0	1	
Asian	0	1	1	0	1	0	0	
Other	0	0	0	0	0	0	0	
Total	31	14	29	4	29	4	25	

# CITATIONS & WARNINGS

## CITATIONS – 144

White – 54.86% Citations (79)

Black – 28.47% Citations (41)

Hispanic – 15.27% Citations(22)

Asian – 1.3% Citations (2)

## WARNINGS - 56

White 78.5 % Warnings (44)

Black 17.85% Warnings (10)

Hispanic 1.7% Warnings (1)

Asian 1.7% Warnings (1)



# MOTOR VEHICLE ACCIDENT(S)

NEW TERM WILL BE MOTOR VEHICLE CRASH PER KDOT

Motor Vehicle Crash – 20

Injury Crash – 0

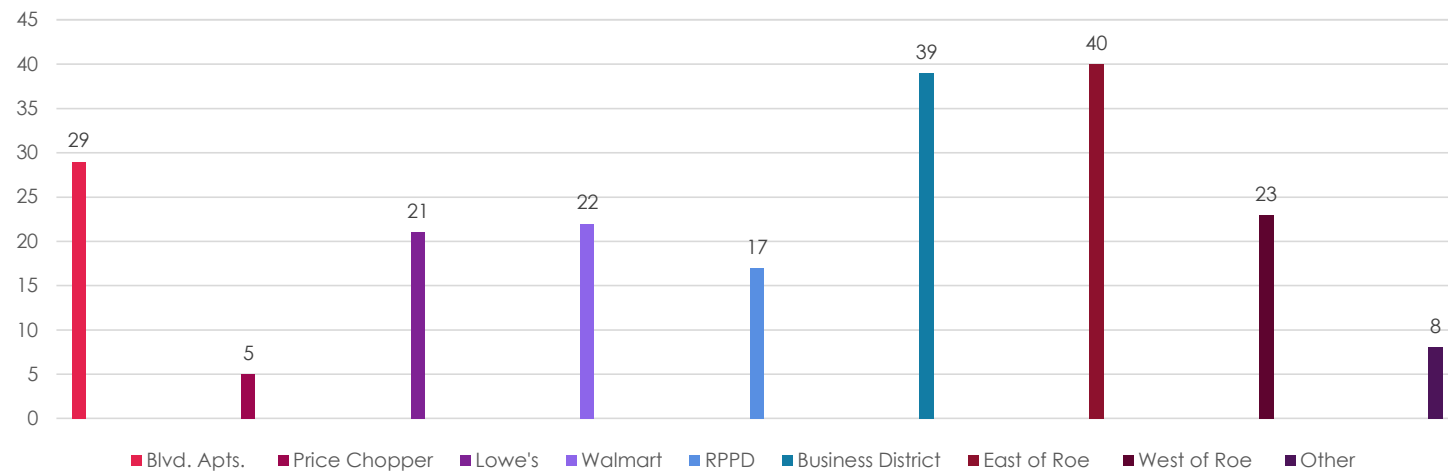


## LOCATION OF INCIDENTS

BLVD. APTS – 29  
PRICE CHOPPER – 5  
LOWE'S – 21  
WALMART – 22  
RPPD – 17  
BUSINESS DISTRICT – 39  
EAST OF ROE – 40  
WEST OF ROE – 23  
OTHER - 8



Location of Incidents / First Quarter 2023





# Northeast Co-Responder Program

Q1: January – March 2023

Service City	911 Response <i>On scene and by phone</i>		ER Diverts	Jail Diverts	Follow-Up <i>By phone or mail</i>		Outreach <i>Door knock in person with officer</i>		Other Co-Responder Contacts*		Reports Flagged Mental Health	Crisis Line Utilized by LEO
	AM	PM			AM	PM	AM	PM	AM	PM		
Merriam	28	29	5	1	32	16	5	6	49	26	77	20
Mission	31	24	6	3	23	34	17	6	26	27	91	25
Roeland Park	6	18	2	2	9	11	5	4	12	8	21	6
Fairway	2	1	0	0	1	1	0	0	3	2	2	0
Westwood	1	2	0	0	3	5	0	0	1	1	3	0
CR Totals	68	74	13	6	68	67	27	16	91	64	194	51
Total	142		13	6	135		43		155		194	51

**\*Other Co-Responder Contacts** – Include calls outside of direct police/client contact such as court hearings, care coordination with family/friends or hospitals, suicide survivor follow up, EMS Referrals, trauma follow ups, LEO consults that do not require a 911 Response, or crisis contacts by phone initiated by client.



**CO-RESPONDER**  
JOHNSON COUNTY, KS

## Northeast Co-Responder Program 2022

Service Provided	Number of Citizens Served						Police Data	
	911 Response <i>On scene and by phone</i>	ER Diverts	Jail Diverts	Follow-Up <i>By phone or mail</i>	Outreach <i>Door knock in person with officer</i>	Other Co-Responder Contacts*	Reports Flagged Mental Health	Crisis Line Utilized by LEO
Merriam	152	11	21	110	49	128	347	131
Mission	127	13	8	111	67	131	284	128
Roeland Park	56	5	1	38	30	48	79	20
Fairway	7	1	0	13	5	16	19	6
Westwood	6	0	1	5	4	17	17	4
<b>Total</b>	<b>348</b>	<b>30</b>	<b>31</b>	<b>277</b>	<b>155</b>	<b>340</b>	<b>746</b>	<b>289</b>

\*Other Co-Responder Contacts – Include calls outside of direct police/client contact such as court hearings, care coordination with family/friends or hospitals, suicide survivor follow up, EMS Referrals, trauma follow ups, LEO consults that do not require a 911 Response, or crisis contacts by phone initiated by client.

\*\*There was no co-responder during the first quarter. The first quarter data reflects coverage provided by CR Supervisor while recruiting/filling co-responder positions.



**CO-RESPONDER**  
JOHNSON COUNTY, KS



## 2022 Animal Control Information

Dispatched Calls – 98

Canine Running at Large – 10

Canine Bite – 1

Dead Canine Removal – 2

Wild Animal Removal – 13

Public Service – 29

Other Calls – 15

Feline Running at Large – 0

Feline Bite – 0

Dead Feline Removal – 2

Noise Complaint – 3

Wild Animal – 20

Item Number:        Reports of City Officials:- XI.-B.  
Committee            4/17/2023  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:                                1/11/2023  
Submitted By:                Donnie Scharff, Director of Public Works  
Committee/Department:    Public Works  
Title:                                **2023 1st Quarter Report from Public Works (5 min)**  
Item Type:                        Report

<p><b>Recommendation:</b></p> <p><b>Review 1st quarter public works report with council.</b></p>
--

**Community Impact:**  
**Details:**

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Goals/Objectives & Terms

ATTACHMENTS:

Description	Type
 1st Quarter PW Report	Cover Memo



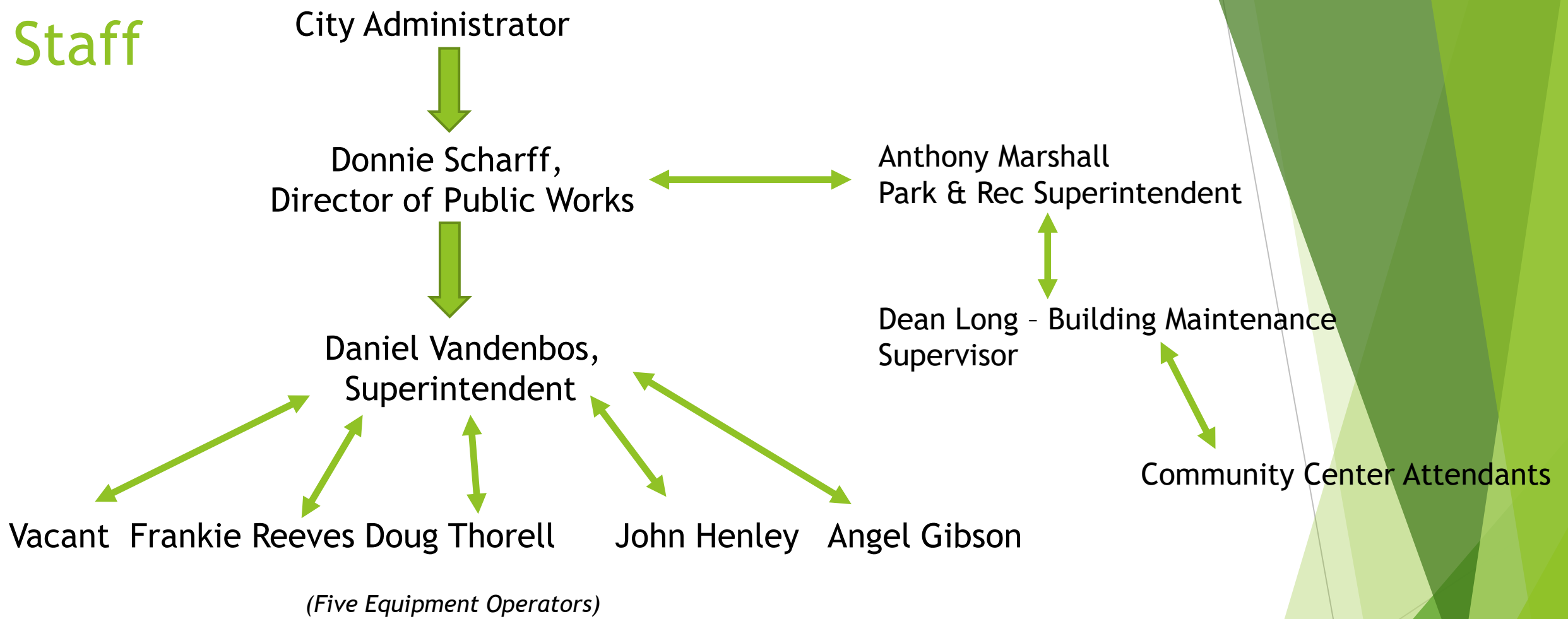
# Public Works Report 4-17-2023



Roeland Park Public Works

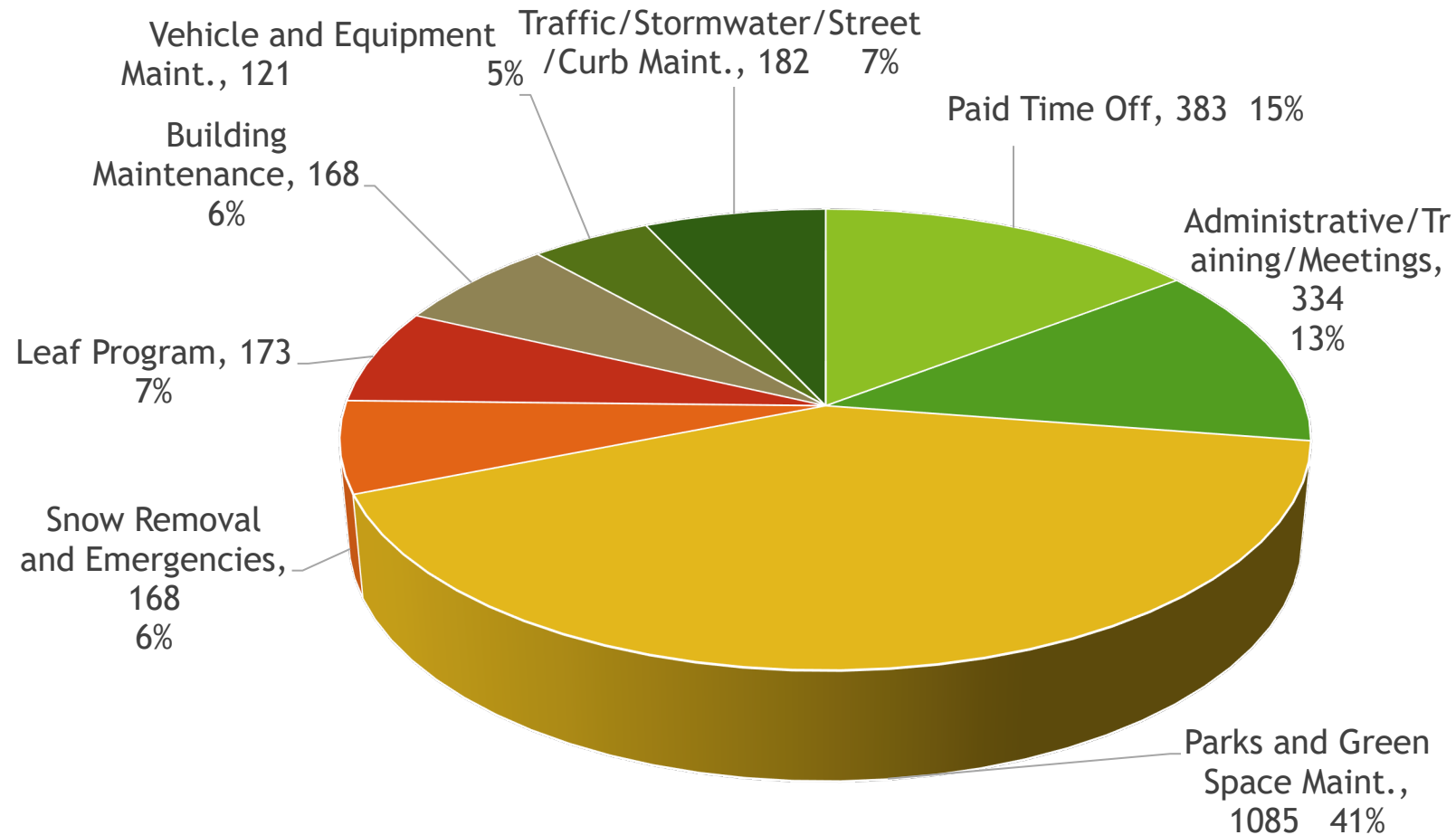


# Staff





# 2023 Staff Hours Dedicated to Each Service Area



- Paid Time Off
- Parks and Green Space Maint.
- Leaf Program
- Vehicle and Equipment Maint.

- Administrative/Training/Meetings
- Snow Removal and Emergencies
- Building Maintenance
- Traffic/Stormwater/Street/Curb Maint.

- Staff Hours from 1/1/23 to 3/31/23 Total= 2,614
- Greenspace Maintenance - 41%
- Street Maintenance Hours - 7%

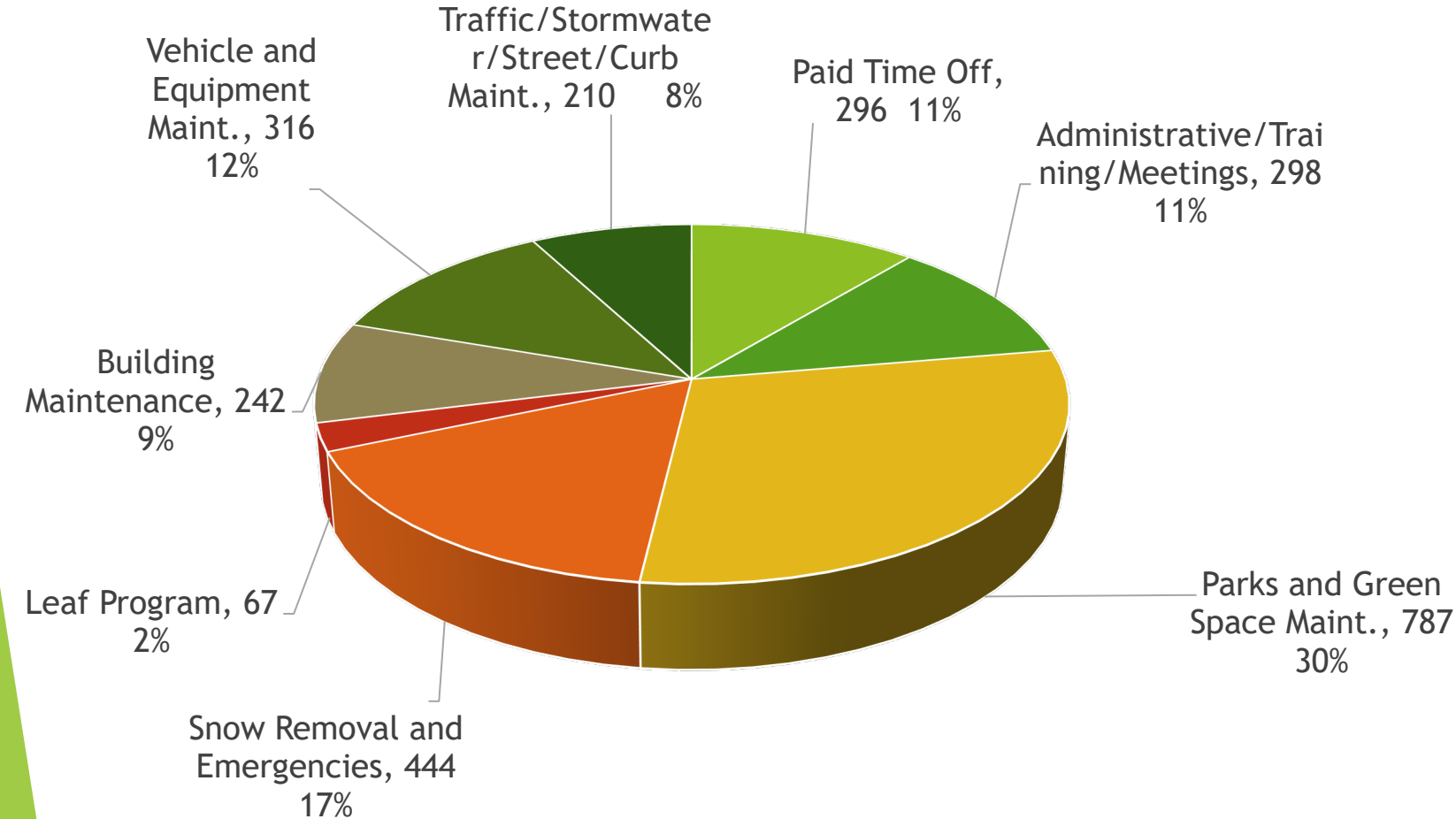


# 2022 Staff Hours Dedicated to Each Service Area

➤ 2022 PW Staff Hours From 1/1/23 to 3/31/2022 Total= 2,060

➤ Street Maintenance - 8%

➤ Greenspace Maint - 30%



■ Paid Time Off

■ Parks and Green Space Maint.

■ Leaf Program

■ Vehicle and Equipment Maint.

■ Administrative/Training/Meetings

■ Snow Removal and Emergencies

■ Building Maintenance

■ Traffic/Stormwater/Street/Curb Maint.

# Parks Maintenance and Improvements

- 6 High Frequency Park Safety Inspections
- 3 Low Frequency Park Safety Inspections
- Mulching Planting Areas
- De-weeding landscape areas





# Parks Maintenance/Greenspace Improvements



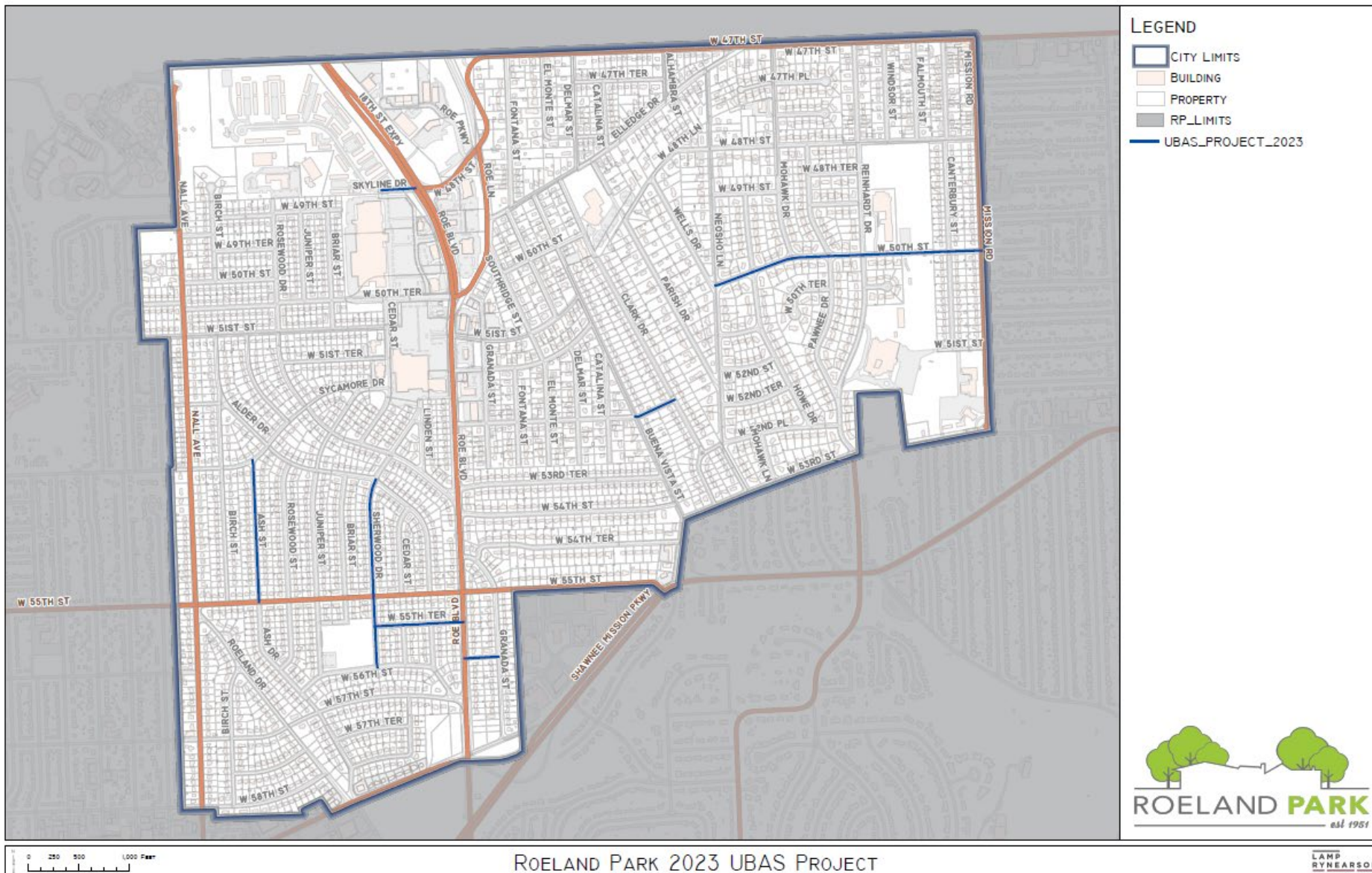
Playground Safety Mulch added in R Park, Granada, and Nall Park



Adding mulch to landscaping beds/islands



# 2023 Contracted Street Maintenance - UBAS

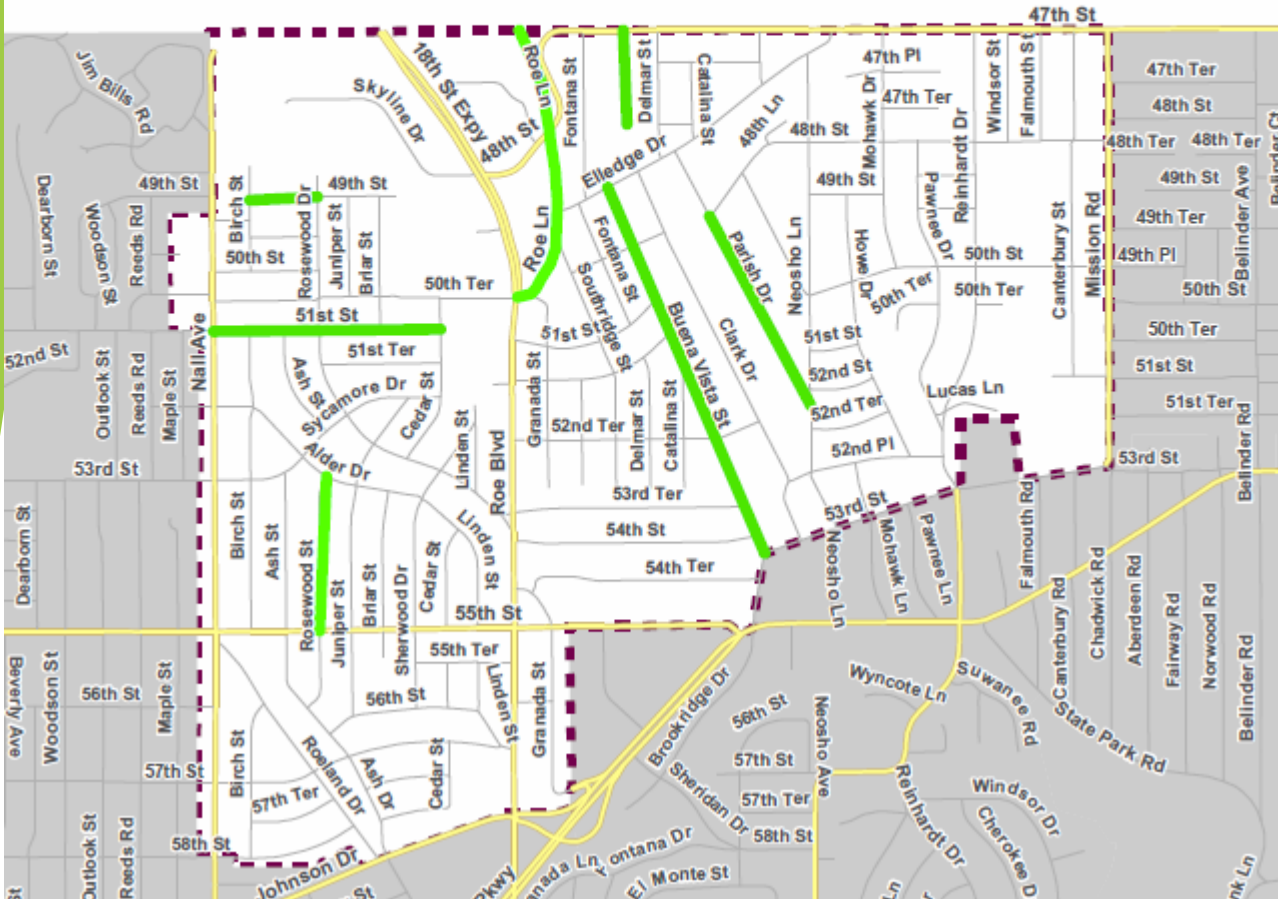


ROELAND PARK 2023 UBAS PROJECT

- McAnany Construction
- 50<sup>th</sup> St, 52<sup>nd</sup> Terr, Sherwood Dr, 55<sup>th</sup> Terr, 56<sup>th</sup> St, Ash St, Skyline Dr
- Starting late June/early July

# 2023 In-House Street Maintenance - Crackseal

## 2023 In-House Street Maintenance - Crackseal Locations



- Cracksealing preserves the life of the pavement
- Cost effective maintenance solution
- Prevents moisture from infiltrating below the surface
- Material is a rubberized asphalt cement that is heated into liquid form and applied to cracks and squeegeed flush with the pavement surface



# Street Sweeping- 2023



- Street Sweeping Schedule- planned for the first week of each month. Takes a person 3 to 5 days to sweep the entire city depending on who is sweeping and the quantity of debris in the streets.
- Cubic Yards Totals - 66 Cubic Yards - Jan thru Mar
- Sweeper capacity of hopper is 8 cubic yards
- Average cubic yards collected per sweeping - Varies
- Average man hours per city wide sweeping - 32 (depending on amount of material on streets)



## R Park - Phase 3



- Traffic Garden with striping & signage
- New Playground Structure
- Swings Relocated
- Play Surface Completed





# Council Objectives & Other Items

- New Public Works Facility - In progress
- Recruiting for Public Works Seasonal Maintenance Workers - will aid in the parks, landscaping areas. Provide maintenance such as watering trees, de-weeding, and mulching during summer months.
- 2023 NSRP (Canterbury St) - Kansas Heavy Construction, anticipated start date - May 2021. Letters to residents will be sent to provide updates on construction elements.
- 2023 CARS (48<sup>th</sup> St) - Kansas Heavy Construction, anticipated to begin mid-summer, mill & overlay, spot sidewalk replacement, curb replacement, and new pavement markings
- 2023 CARS (53<sup>rd</sup> St) - joint project with Fairway, McAnany Construction, anticipated to begin early July, Water & Gas utilities being updated prior to city project.



# Questions



Item Number: Reports of City Officials:- XI.-C.  
Committee 4/17/2023  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 4/13/2023  
Submitted By: Keith Moody  
Committee/Department: Admin.  
Title: **2023 1st Quarter Strategic Plan Progress Report (5 min)**  
Item Type: Report

**Recommendation:**

**Informational item, no action anticipated.**

**Community Impact:**  
**Details:**

Attached please find the 1st Quarter Progress Report for the Strategic Plan. As the City completes initiatives which advance the Strategic Plan staff memorializes those accomplishments into this report. The newest accomplishments are added at the end of the appropriate "Goal and Strategy". This helps to keep the report in chronological order.

The accomplishments completed or seeing progress in the 1st quarter of 2023 are highlighted in green on the attached progress report.

Since adoption of the Strategic Plan in 2015 the City has taken steps in each of the 5 "Goal" areas as well as implementing initiatives that further each of the 17 "Strategy" areas. The City has undertaken a total of **165 initiatives** to date as part of the Plan's implementation which represents a **\$27.5 million investment** in the Community!!!!!!

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**



**Goals/Objectives & Terms**

**ATTACHMENTS:**

Description	Type
 1st Quarter 2023 Strategic Plan Progress Report	Cover Memo

**Strategic Plan**  
**Roeland Park, Kansas**

Page 1

Progress Report: 12/31/22

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
<b>Goal 1: Create a long-term financial plan to diversify revenue supporting economic growth.</b>						
1   A	Collaborate with peer cities with similar developmental issues and define potential options. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2017 Roeland Park collaborated with Fairway and Westwood on bidding out solid waste services. A new contract was executed locking in fees paid for solid waste for an initial 3 years. The new contract provides for performance standards as well as financial penalties in the event the contractor does not meet prescribed performance standards. Under the new contract weekly summary reports are also provided which list service complaints by address and chronicles the time addressed as well as the approach/reasoning behind each resolution. The 2019 Citizen Satisfaction Survey saw a 22% increase in satisfaction with solid waste services over the 2016 survey results.	\$ -	11/30/17	A new contract was executed locking in fees paid for solid waste for an initial 3 years. Citizen satisfaction improved with solid waste in 2019 from 2016, however satisfaction has not returned to 2008 levels. Mission changed to WCA for waste services as of 1/1/20; In 2020 WCA is charging Mission \$15.75/month and charging Roeland Park \$15.17/month for comparable service. A contract extension with WCA was approved in 2020 in cooperation with Fairway and Westwood for 2021 to 2025; the 2021 rate will increase to \$15.45/month with the monthly rate increasing not more than \$.35 each year.
			2. In 2017 Roeland Park began looking at animal control service alternatives to the NEAC system in place. This effort lead to Mission looking at delivering animal control services through a civilian staff within their police department. At the end of 2018 NEAC disbanded and each of the cities in NEAC contracted with the City of Mission to provide animal control services. It is anticipated that has a contract relationship with a single municipality will provide for improved animal control service at a lower cost (\$12,000 savings from NEAC fee).	\$ (12,000)	1/1/19	Contract executed in 2018 service began 1/1/19. Performance review in 2019 shows satisfaction with the service as well as lower than anticipated costs.
			3. In 2018, other NE JOCO cities were asked if they would have interest in sharing a Public Information Officer. The other communities felt their communications approach was working effectively and had concerns about how sharing a staff position would be implemented so that the shared time amounted to the percentage being charged per entity. In 2019, Roeland Park implemented a contracted PIO position on a trial basis to determine if this approach would be effective.			Contract PIO Began 1/1/2019. Monthly reports including benchmarking comparisons to other cities provided. Contract PIO program continues in 2020.
			4. In 2018, Roeland Park approached Mission, Fairway and Westwood if they were interested in joint participation in a City Magazine. The other communities felt their current newsletter, social media efforts and own city magazine in the case of Mission is working effectively. Roeland Park proceeded to meet with two local firms that have experience producing city magazines but ultimately the cost of production was beyond Roeland Parks budget.			Complete
			5. In 2017 Roeland Park invited Fairway to purchase salt through a joint method to reduce the price per ton. Fairway indicated they were pleased with their current method. Roeland Park reached out to some of the larger cities in JOCO and found that Roeland Park was able to piggy back on Lenexa's salt purchase contract resulting in a savings over prior year prices. Roeland Park informed Fairway of this opportunity.			Complete

**Strategic Plan  
Roeland Park, Kansas**

Page 2

**Progress Report: 12/31/22**

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
			6. In 2015 Roeland Park and Fairway entered into an agreement for the joint construction of a salt storage facility on Fairways public works site. Construction of the facility was completed in 2016.	\$ 70,900	8/1/16	Complete
			7. In 2018 Roeland Park made request of Mission to de-annex .7 acres of land (old KDOT right of way) owned by Roeland Park at the northeast corner of Roe and Johnson. The boundary line adjustment will simplify development and ongoing regulation of the site. Development at this intersection began in 2017 with construction of a new bank and hospital it is continuing with the Gateway project in Mission. Encouraging development of the NE corner at this same time is beneficial to both communities.	\$ 74,602	12/9/19	Deannexation from Mission and Annexation by Roeland Park completed on 10/22/19. Financial consideration agreement with Mission completed on 12/9/19. First of two payments to Mission made in June of 2020. 2nd payment made in June of 2021. Complete
			8. In 2019 Roeland Park is including Westwood Hills in our annual contracted street maintenance bid in hopes that the larger volume will generate lower per unit prices.			Complete in 2019, continuing in 2020.
			9. Starting in 2016 Roeland Park began offering contract code enforcement services to Westwood Hills which reimburses the City for the use of this staff time plus an administrative fee of 15%.			Complete
			10. Roeland Park has an interlocal agreement with the City of Westwood to provide Building Inspection services when either City is in need. Prior to hiring John Jacobson, the City was without a Building Inspector for several months. We were able to rely on the City of Westwood's building inspector on a contractual basis to fill that void. Likewise, Mr. Jacobson has helped Westwood with building inspections when their staff was unavailable.			Ongoing
			11. Roeland Park, Westwood and Kansas City, KS worked together to rebrand the 47th Street Corridor and host an inaugural community event to promote the businesses within the corridor and provide for a social event for residents.	\$ 3,000	9/8/19	Event was a success, hoping it will be an annual event.
			12. Roeland Park is a partner with MARC and other first tier cities on a Workforce Housing Study.	\$ 750	12/16/19	Results of housing study presented to Council by MARC on 12/16/19.
			13. Roeland Park is a partner with JOCO and other JOCO cities on an affordable housing study.	\$ 650		Study and report completed in 2020. Tool Kit presented to Council by UCS on 2/21/22.
			14. Roeland Park is working on an interlocal agreement to provide Code Enforcement services on an as needed basis to Mission Woods.		10/5/20	Approved 10/5/20.
			15. Worked with Fairway to develop a plan for extending a sidewalk along Buena Vista which passes through both cities and serves to enhance pedestrian safety for residents of both communities.	\$ 206,591	10/31/23	Design reviewed on 1/18/21. Easements acquired. Contract awarded. Construction to began in 7/2022. Completed in 10/2022. Net cost to Roeland Park is \$306k, Fairway paid \$70k and CARS paid \$195k.
			16. Possibility of Mission Hills providing Roeland Park arborist services being discussed.	\$ -	11/15/21	Staff met to discuss on 9/16/21, a service agreement was developed and adopted on 11/15/21.
			17. Offering opportunity to other cities to piggyback on the curbside glass recycling contract for services commencing on 1/1/23.	\$ -		Proposals for curbside glass recycling service reviewed with Council approving agreement with Ripple on 8/22/22. Comms plan implemented in 4th qtr. of 2022.

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Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
			18. Working with Johnson County Community College on lease agreement for classroom and office space at the community center for adult education class offerings.	\$ -		JCCC is losing access to the JoCo Library the fall of 2023 due to the library's relocating to a new facility being built next to the Merriam Community Center. City, JCPRD and JCCC staff have been working on a lease that would provide classroom and office space for adult education classes at the Community Center. It is anticipated that JCCC would be offering classes in the fall of 2023 at the facility. The lease revenue would help to reduce the annual subsidy of sales taxes dedicated to operate the Community Center.
1 B	Prioritize grant funding opportunities to improve the community and diversify finances. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2016, STP Funding identified, applied for and secured \$4.6 million to support street/storm/signal/lighting/walkways/landscaping improvements along the entire length of Roe Boulevard. TIF 1 and TIF 3 resources also identified too support this project as well as CARS funding. Of the \$10 million total project cost only \$.226 million is coming from sales taxes.	\$ 10,000,000	12/31/16	Bids opened 3/21/20, construction began in May 2020. Phase 1 complete 11/30/20. Phase 2 (mill/overlay north of 48th and landscaping) completed 5/2021. Entry signs installed 8/2021 and bulbs planted 11/2021. Project complete 11/2021.
			2. In 2017, USTA Grant identified, applied for and secured for \$32,000 to support reconstruction of the R Park Tennis Courts.	\$ 160,690	12/31/17	Tennis courts completed to include pickle ball as well as youth tennis lines in 2018.
			3. In 2017, CDBG Grant identified, applied for and secured \$100,000 to support street/sidewalk improvements to Birch Street.	\$ 278,500	12/31/17	Birch street/sidewalk completed 12/20/18.
			4. In 2017, CARS Funding established a street improvement plan which optimizes the CARS resources available to the City each year and incorporated these resources into the Capital Improvements Plan.	\$ -	8/31/17	CARS funding secured for 2018, 2019 and 2020 projects. 2021 through 2025 CARS projects planned in the CIP.
			5. In 2017, SMAC Funding established a storm system improvement plan which optimizes the use of SMAC resources by coordinating street improvements and storm sewer improvements into the Capital Improvements Plan.	\$ -	8/31/17	Agreement with JOCO for drainage basin project coordination completed in 12/2019. Inspection of pipe/structures is continuing.
			6. In 2017, KDHE Arboretum Grant identified, applied for and secured \$25,000 for 20 trees to be planted to establish an arboretum in R Park.	\$ 25,000	12/31/17	Trees installed at R Park in the spring of 2018.
			7. In 2018, CDBG Grant applied for and secured \$135,000 to support street improvements to El Monte Street.	\$ 166,000	10/31/18	Project completed 8/31/19.
			8. In 2018, Planning Sustainable Places grant identified, applied for and secured for \$80,000 to support a planning/visioning effort for the intersection of 48th and Roe as well as the Johnson Drive corridor.	\$ 100,000	9/30/18	Final Corridor Plan presented to Council 8/5/19.
			9. In 2019 SMAC funding will also be used to aid in funding inventory and videotaping of the City's in ground storm water collection system.	\$ 58,389	12/1/19	Contractor completed inventory/videotaping of City storm sewer system in 2019.
			10. In 2019, \$79,500 in CARS funding used to complete improvements to 50th Terrace from Roe to Cedar.	\$ 182,256	8/31/19	Project completed in summer of 2019.

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Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update	
			11. In 2019, information being gathered concerning the Kansas Land and Water Conservation Grant program, as an opportunity to partially fund R Park and Aquatic Center improvements planned for 2020/21.			Notice of grant would not come before award of contract for these two projects. Staff will look at applying for eligible projects planned out past 2020.	
			12. Two CDBG eligible projects for 2021 funding presented to Council.	\$ 200,000	9/30/20	Two 2021 projects presented in May 2020, council direction was to apply for \$200k in funding for ADA Improvements at Community Center and Aquatics Center. Roeland Parks project is not recommended for funding as of 9/30/20.	
			13. Looking at street, sidewalk and bike trail projects that would qualify for STP funding in 2022 or 2023.		12/30/20	Nall and Elledge improvement projects submitted for STP funding in May of 2020. Neither project was recommended for funding by the STP committee as of 12/30/20. The trail improvements planned in Phase 3 of R Park do not qualify for STP funds.	
			14. Working with County on CARES Act funds to be allocated to JOCO cities.	\$ 213,000	12/31/20	City Administrator served on advisory committee to JOCO on how to distribute a portion of the \$116 million in CARES Act funds to cities. The City will receive \$213,000 in Cares Act funds. Projects supported by these funds have been completed.	
			15. American Rescue Plan Act Fund Utilization	\$ 1,020,000	3/28/21	Witt O'Brien hired to assist the City in developing a plan for how best to employ the resources. US Treasury final guidelines issued 1/2022 allowing for all funds to be used for revenue replacement. Council adopted ARPA funding plan on 7/5/22. Service agreements with Habitat for Humanity and the Chamber approved on 10/3/22 to provide housing and local business assistance. Chamber is working on RISE project and will report to Council on 4/17/23.	
			16. JCPRD Contribution to Community Center Parking/Storm Drainage Improvements	\$ 122,000	3/28/21	JCPRD has allocated funds for the parking lot and storm drainage improvement project. Contract awarded in September, to be complete prior to the start of the 2022 pool season.	
			17. Kansas Creative Arts Grant identified and applied for in support of the 48th Street mural.	\$ 10,000	2/10/22	Received notification of a \$10,000 grant award for the mural project in July. Mural dedicated on 10/23/22. Grant funds received in February of 2022.	



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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				18. Application for \$200k in CDBG funding for the 2022 Elledge reconstruction project submitted.	\$ 151,000	10/1/21	CDBG award increased from \$125k to \$151k due to extra funds being available. Easements secured. Contract awarded and construction began in June of 2022. Construction to be complete in 11/2022.
				19. SMAC Grant submittal for replacement of corrugated metal pipe prepared for 2023 funding cycle.	\$ 436,335		City Engineer and PWD completed a grant submittal for lining the 60" corrugated metal storm pipe under Roe Blvd 1/31/22. SMAC approved \$436,355 in funding for 2023 construction.
				20. Consider implementation of a Stormwater Utility Fee to diversify revenue sources and potentially reduce mill.	\$ 300,000		Presentation and discussion held at 1/3/22 and 3/21/22 workshops. Comparison of cities collecting fee on not for profits provided on 4/4/22. Council direction on 4/4/22 was to develop and implement an education plan leading to the fee being implemented for FY 2024. Education plan has been developed. Council adopting a storm water policy on 1/17/22 that goes into effect 8/1/23. The 2024 storm water fee is planned for approval on 4/17/23.
				21. Pursue Spark Grant	\$ 5,000,000		A SPARK grant was submitted 2/28/22 to fund renovations to the Community Center. Project was not approved for funding.
				22. Pursue BASE Grants	\$ 2,391,250		A BASE grant was submitted 2/28/22 for funds to complete improvements to and extend Roe Parkway to Roe Boulevard (\$2.2 million). A BASE grant was submitted 2/28/22 for funds to support the Johnson Drive improvements planned for 2022 (\$191,250). Neither project was selected for funding.
				23. Pursue STP and CMAQ Grants	\$ 1,120,000		In April 2022 a pre-application was submitted for 2025-26 STP funds in support of Phase 1 Nall Ave improvements completed along with a CMAQ funding application for replacing the street sweeper with an all electric sweeper. STP Committee has recommended funding \$660k (or 72% of construction) of Phase 1 Nall project in 2025; no funding recommended for electric sweeper.

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				24. Pursue T Mobile Home Town Grants	\$ 50,000		Submitted 2022 Elledge Drive Complete Street project for funding consideration on 6/29/22. Received notice on 8/15/22 that grant was not awarded.
							9/12/22 submitted second grant application for the Mighty Bike play sculpture for \$50k.
				25. Pursue CDBG grant for 2024	\$ 200,000		A \$200k application for CDBG funding for 2024 is contemplated in support of a sidewalk extension and storm drainage improvement project between El Monte and Delmar.

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
1 C		Evaluate the historical, present and future financial commitments of Roeland Park and create a written analysis. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2016, Columbia Capital completed an analysis of the debt obligations of the City which is now incorporated into the monthly financial summary provided by the Finance Director.	\$ 1,912	1/1/16	Complete
				2. In conjunction with development of the 2018 Capital Improvements Plan, the City acquired the Plan It asset management software. This system allows the City to plan for perpetual investment in each capital item under our responsibility. The system reflects the funding source, the timing of when resources are available and when resources will be spent. It employs a two part scoring system to prioritize projects. It has the capacity to attach all supporting documents associated with an asset including pictures, studies, plans and legislative records. This tool in concert with the three year budget forecast model employed by the City provides information necessary in determining the present and future financial needs of the City.	\$ 725	8/31/17	On going, updated annually with budget process.
				3. At Council's request, Columbia Capital provided borrowing scenarios and procedure information as part of the 2020 budget process. Staff also provided Council budget scenarios reflecting different borrowing amounts. The borrowing analysis focused on funding new parks/recreation amenities, beyond merely replacing existing infrastructure.	\$ 800	7/1/19	Council completed a planned \$1.25 million borrowing with a ten year maturity with a 1.51% interest rate to fund new parks and pool facilities as of 9/30/20; in addition two outstanding issues were refinanced saving residents over \$50,000.
				4. Council approved placing on the 11/3/20 ballot a question that would extend the term of the current special purpose sales tax as well as increase it from a quarter of a percent to one-half of one percent. This would generate an additional \$375,000 annually to be used on maintaining infrastructure and buildings.	\$ 375,000	11/3/20	Communications plan executed. Question was approved with 60% in support on 11/3/20.
1 D		Dedicate resources to create a financial plan with the purpose to diversify the revenue base. (Phase 1 and Phase 2)	City Administrator & Asst. City Administrator	1. In 2016, the Development Committee created development plans for The Rocks and Northeast RJ (the two undeveloped sites owned by the City. These uses will diversify the revenues which support city services.	\$ 23,290	12/31/16	Sale of Northeast RJ land closed on 12/26/19. Staff continues to discuss The Rocks with prospective developers.
				2. In 2017, the City approved plans for St. Luke's Hospital and Commerce Bank to develop new sites. Development of this property diversifies land use and contributes to diversity of revenues in support of city services.	\$ -	6/30/18	The two sites contribute to an attractive gateway and synergy of development at this intersection.
				3. In 2019, the City entered into a land sale agreement worth \$1.2 million with Sunflower Medical Group to construct a medical office building that will accommodate multiple medical service providers within the City limits.		5/6/21	Construction completed and facility occupied May 6, prior to the 6/25/21 construction completion deadline.
				4. In 2019, the City completed a corridor plan for Roe and 48th as well as Johnson Drive from Roe to Roeland Dr. This citizen lead initiative identified redevelopment scenarios for each corridor that residents support. All of the concepts would diversify and strengthen the City's revenue base.		8/19/19	Council has adopted the corridor plan.
				5. Entered into an MOU and land sale agreement with Sunflower Development on a mixed use development concept for the Rocks. The principal use being a 200 unit multi-family building.		1/2/22	MOU extended to 1/2/22. Land sale agreement approved 1/3/22. Due diligence period expired 5/4/22 without execution of the Land sale agreement.

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				6. Enter into an MOU and land sale agreement with EPC for the Rocks to provide diversity in housing (200+ unit multi-family building as anchor) options as well as commercial space (mixed use).			MOU executed 6/21/22. Land sale agreement executed 9/6/22. Funding agreement approved 9/19/22. Development agreement, TIF Plan, CID, IRB, Rezoning and Preliminary Development Plan approvals completed 12/19/22. Final Development Plan approved 4/3/23. Sale of land to occur on 6/1/23. Construction to commence by 6/1/24.
				7. Encourage redevelopment of Southwest Corner of Mission and 47th.			Planning Commission recommended rezoning and a preliminary development plan 12/20/22 for an urgent care use on the site.
				8. Encourage redevelopment of the Presbyterian Church site.			Planning Commission has provided feedback to an owner concerning a townhome concept on the site. The owner is discussing selling the church to the Barn Players for their use as a theater (rezoning or Special Use Permit would be required).
1	E	Establish an Economic Development Committee to work with the City Council, residents and business community for implementation of the finance plan. (Phase 1 and Phase 2)	City Administrator & Asst. City Administrator	1. In 2015 The Development Committee was established. They have created development plans for The Rocks and Northeast RJ reflecting diverse uses to further the financial plan.	\$ -	1/31/21	The work of this Committee lead to a land sale for Northeast RJ in 12/2019. The buyer built a medical office facility. Committee efforts also led to sale of the Rocks for a mixed use development. Both sites will broaden the employment opportunities in Roeland Park and diversify the land uses in Roeland Park. Committee retired as of 1/31/21.
<b>Goal 2: Create a commercial development plan to revitalize underutilized property and leverage available land to create a sustainable community.</b>							
2	A	Identify and prioritize potential commercial development sites in order to attract and retain developers and retail constituents supporting sustainable goals. (Phase 1)	City Administrator & Asst. City Administrator	1. The City also continues to support and attend the 47th and Mission Overlay Committee meetings along with representatives from the UG, Westwood, and area business leaders to discuss development in the district including the plans for development at the southwest corner of 47th and Mission.	\$ -		47 Committee developed revisions to the development standards, approved by Council on 5/2/22. City continues to encourage redevelopment on the SW corner of 47th and Mission.

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				2. The Rocks and Northeast RJ development plans support this goal.	\$ -		Land sale for Northeast RJ (for \$1.2 million) in 12/2019. The buyer built a medical office facility. Land sale of the Rocks continues to be pursued with EPC for a mixed use project. Both of these projects result in development of underutilized sites that broaden the employment opportunities in Roeland Park and diversify the land uses contributing to a more sustainable community.
				3. In 2017, City learned more about the Walmart site lease terms and identified the TIF1 resources that will accumulate through the end of the TIF (2023).	\$ -	12/31/18	TIF development amended in 2018 to expand options for use of excess TIF resources. \$2.368 million in TIF 1 resources will be used on the Roe 2020 project.
				4. In 2018, the City identified the TIF3 resources that will accumulate through the end of the TIF (2025) and has incorporated these incentives into marketing of The Rocks.	\$ -	12/31/18	Ongoing
				5. In 2018, the City took the lead to clear up land use uncertainty for properties along the north side of Johnson Drive.		8/31/18	Covenant amendments filed, first redevelopment within the corridor underway in 2018 and completed in 2019.
				6. In 2019, a citizen-led planning/visioning process occurred for the area at 48th and Roe as well as along Johnson Drive. This effort produced redevelopment concepts for land along these corridors.		8/19/19	The final report was adopted by Council on 8/19/19.
				7. Update the Comprehensive Plan plus review Universal Design guidelines and residential design standards	\$ 65,000	9/21/20	Comprehensive plan was adopted by Council on 9/21/20.
				8. Complete strategies included in Comprehensive Plan Update	\$ 20,000	11/1/21	Universal Design incentives developed and adopted on 9/7/21. Residential Design Standards developed and adopted 11/1/21.
				9. Create TIF 4 district to support mixed use development of the Rocks site.			TIF 4 created and TIF 3 boundary amended on 2/21/22. TIF 4 development plan pending.
2 B		Leverage commercial development sites as anchors for transforming Roeland Park into a community that serves to attract all ages with target audiences of young adults and seniors. (Phase 2)	City Administrator & Asst. City Administrator	1. The Sustainability Committee and Asst. City Administrator have been working through the MARC Community for All Ages recognition program.	\$ -	4/19/19	The City received Silver designation in 2017 and Gold designation in April of 2019.

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Goal and Strategy	Description		Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				2. The mix of uses reflected in The Rocks and Northeast RJ site plans further this goal.	\$ -		The addition of professional medical services at the Northeast RJ site (via Sunflower Medical and Advent Health) also provided new employment opportunities both of these contribute to Roeland Park being more attractive to a broader age range of residents. The proposed mixed use development of the Rocks will add diversity of housing options as well as new commercial space; this too enhances Roeland Park's appeal to a broader age range of residents.
				3. The Planning Sustainable Places planning/visioning project (see Goal 2A above) also furthers this goal.		8/19/19	Both the Johnson Drive and 48th/Roe corridors provided mixed use redevelopment concepts that would broaden commercial and residential offerings attractive to all ages. The final report was adopted by Council on 8/19/19.
				4. In 2018, the City adopted a Master Sidewalk/Bikeway Plan which serves as a guide for extending sidewalks and biking routes, this furthers this goal.	\$ 3,000	6/30/18	The plan aids in identifying sidewalk extensions as well as bike route additions in coordination with street projects.
				5. The City developed the R Park Phased Development Plan on 3/18/19 and approved the design task order for Phase 1 of development plan which will install a pavilion and fully accessible restroom facility. The Master Plan also incorporates elements of Universal Design which will increase accessibility to and throughout the park.		4/7/23	Phase 1 and 2 completed 11/30/20. Phase 3 design complete and project awarded; construction commenced 7/2022; fall protection for playground completed 4/7/23.
				6. Assemble land to encourage redevelopment along north side of Johnson Drive.			Council authorized the purchase of 3 adjoining properties at the east end of this corridor on 3/21/22. Closing completed on 4/30/22. Tenant leases for both sites are in place for up to 18 months. St. Luke's has indicated that they are not interested in purchasing the north end of the vacant lot.
2 C	Establish an Economic Development Committee (as mentioned in Goal 1) to reignite dialogue between developers, planning committee, citizens, and others by increasing transparency at each level. (Phase 2)		City Administrator & Asst. City Administrator	1. The Development Committee was established in 2015 as addressed in Item 1E.	\$ -	12/31/21	With the sale of the Rocks site pending the goal of the Committee has been achieved, the Committee's annual term expired on 12/31/21.
				2. In 2019, Planning Commission and Development Committee members serve with citizens and commercial property owners on the PSP Project Committee, leading an intense community engagement process, looking at the 48th and Roe intersection and Johnson Drive corridor.		8/19/19	Corridor plan adopted in August 2019.
				3. In 2019, a Business Satisfaction Survey was administered for the first time.	\$ -	4/8/19	Results of survey presented on 4/8/19.

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Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
Goal 3: Market Roeland Park to increase awareness and promote a positive image.							
3 A		Create a new branding endeavor of Roeland Park as premier city of choice. (Phase 1)	City Clerk	1. In 2017, the City completed a branding plan and logo. Implementation of the branding plan began in 2018.	\$ 14,740		Logo has been implemented on vehicles, buildings, wayfinding signs, clothing, social media, website and official documents, street signs and entryway signs.
				2. In 2019 a marketing firm will assist in enhancing pubic communications as well as implementing the branding initiative.			PIO was selected and began work on 1/1/19. The effectiveness of our communications efforts is reported monthly, comparing our performance to that of comparable communities.
				3. The City hired Civic Plus to create a new website that included the new logo and help rebrand the City. Website was completed in 2018.		8/2/18	Complete
				4. Council approved finish elements for street lights, traffic lights, benches, stamped concrete and entryway monuments as part of the Roe 2020 project that will further the City's brand and provide for a unique appearance for Roeland Park.	\$ -	7/1/19	These elements are reflected in the Roe 2020 project. Logo was incorporated on street names signs and street banners along Roe. Three entryway signs installed in August 2021 with color changing capacity employed during the 2021 holidays for the first time.
				5. 4 seasons of street banners employing the City logo developed and installed on Roe Boulevard. Lit winter decorations also provided.	\$ 46,000	9/30/21	Four seasons of street banners have now been installed along Roe. Lit winter decorations installed 12/1/21 for the first time.
3 B		Ensure continuous outreach to effectively engage citizens, businesses, public and nonprofit sector. (Phase 1)	City Clerk/Police Chief	1. In 2017, more outreach through social outlets began.			Ongoing
				2. In 2017, a six month public engagement process was completed for the Roe 2020 visioning.		11/2/17	Complete
				3. In 2018, a monthly Communications Report was created to track the effectiveness of efforts to engage the public.			As of 9/30/20 the PIO provides a quarterly communications report and presentation to council.
				4. In 2018, the number of newsletters was increased to 6 to 8. This will go back to 6 in 2019.		12/31/18	Complete
				5. In 2018, the city website was updated.	\$ 18,781	8/2/18	Complete
				6. In 2018, the City engaged residents of The Roe Manor Heights subdivision to eliminate discriminatory language from their covenants and uncloud land use issues for lots fronting on Johnson Drive.	\$ 10,000	5/22/18	This created a process that can be followed with other subdivisions to eliminate discriminatory language.
				7. In 2019, an intensive public engagement process is occurring in concert with the Planning Sustainable Places project.	\$ 100,000	8/19/19	Corridor Plan adopted by Council.
				8. In 2019, an intensive public engagement process will occur in concert with the Comprehensive Plan update.	\$ 65,000		Confluence began working with the Planning Commission in August of 2019; on 9/21/20 the Comprehensive Plan was adopted by the Council.

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				9. In 2019, a marketing firm will be engaged to enhance public engagement as well as further the branding initiative.	\$ 12,000	12/31/19	Consultant began 1/1/19, contract continuing into 2020.
				10. In 2019 a communications plan for the 2019-20 leaf pick up program was developed to guide communications efforts leading up to and during this project.			Implemented on 10/23/19
				11. In 2019 a communications plan for the Roe 2020 project was developed to guide communications efforts leading up to and during this project.			Implemented on 10/31/19
				12. In 2019 a communications plan for the R Park Phase 1 improvements was developed to guide communications efforts leading up to and during this project.			Implemented on 11/20/19
				13. In 2019 a communications plan for the Aquatic Center renovation project was developed to guide communications efforts leading up to and during this project.			Implemented on 12/5/19
				14. Video taping of council meetings began on 1/6/20 to provide residents the ability to watch council meetings and stay apprised of issues being discussed by their elected leaders.	\$ 3,230	1/6/20	Complete
				15. Virtual Council and Committee meetings implemented in order to continue the work of the City while affording public participation.			In March of 2020 City secured a monthly subscription to GoToMeeting, affording public access to virtual meetings.
				16. Hybrid meeting capability implemented allowing for residents to attend virtually or in person as well as adding closed captioning.			Changed to Zoom in June 7, 2021. No additional cost over GoToMeeting. Closed captioning capability is a free app. Meetings continue to be recorded and made available to the public on YouTube.
3	C	Establish Roeland Park as the premier community for location and service. (Phase 1)	City Clerk/Police Chief	1. In 2016. the City completed a third citizen satisfaction survey to benchmark performance against neighboring communities and identify what service areas have the greatest return on resources invested.	\$ 15,000	10/30/16	The benchmark document has aided in setting annual Objectives (priorities) as part of the budget development process.
				2. In 2016, the City completed a single family Cost of Living Comparison to benchmark with the other KC metro communities.	\$ -	10/30/16	The benchmark document has aided in setting annual Objectives (priorities) as part of the budget development process.
				3. In 2019 a Citizen Satisfaction Survey was completed, this will continue to identify areas where we can improve compared to neighboring communities, but also identify trends from efforts implemented since the 2016 survey.	\$ 20,000	4/1/19	Survey completed 4/1/19. Overall satisfaction increased 1.8 points from 20016 survey.
				4. In 2019 a tax rebate program was implemented to provide tax relief to impoverished members of the community.	\$ 2,865	12/1/19	Complete, the program will continue in 2020.
				5. In 2019 the City doubled its contribution to its Minor Home Repair Program.	\$ 4,500	1/1/19	Complete
				6. Complete single family Cost of Living Comparison to benchmark with the other KC metro communities in 2020.	\$ -	6/15/20	The benchmark document was updated to reflect costs as of 1/1/20. It is used in setting annual Objectives (priorities) as part of the budget development process as well as providing insight on solid waste, sales tax, property and storm water fees.



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Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
			7. The City completed a process to select a solar services consultant/partner in order to complete analysis of the potential rate of return and payback period for solar energy installations at municipal facilities. The project would reduce dependency on fossil fuel derived energy and advance the city's role as a leader in sustainable efforts.			In partnership with Evergy the City is moving forward with solar installations at the Community Center and City Hall. The IRR of the project is 236% with a 2.5 yr. payback period. Roof was replaced at City Hall 12/15/20. Solar was operational at the Pool Pump House in May 2021 and at the Community Center and City Hall in June of 2021. A dashboard accessible through the City website to shows performance of the two solar installations.
			8. Receipt of the Leading the Way Award from ETC, recognizing Roeland Park as being in the top 10% of all cities for levels of citizen satisfaction.		9/20/21	Award presented at the 9/20/21 council meeting.
			9. First KC area curbside glass recycling service implemented city wide.		1/1/23	As of 1/1/2023 a new curbside glass recycling service unique to the metro area began.
<b>Goal 4: Connect citizens to the community through events, places, services and activities.</b>						
4 A	Increase effective communication as an essential element in the quest to increase community involvement. (Phase 1)	All Directors/City Administrator	1. The Events Committee coordinates events throughout the year to bring residents out to meet and enjoy Roeland Park amenities. In 2018 they hosted the Fall Family Picnic at R Park and the Spring Fling at Nall Park. The Governing Body and Staff continue to recruit to build participation in the Events Committee. The committee has been re-configured as the Community Engagement Committee which will shift to engaging the public in smaller scale events and assisting staff with planning of larger events.			Ongoing
			2. In 2017, more outreach through social outlets began.			Ongoing
			3. In 2017, a six month public engagement process was completed for the Roe 2020 visioning.		11/2/17	Complete
			4. In 2018, a monthly Communications Report was created to track the effectiveness of efforts to engage the public.			Ongoing
			5. In 2018, the number of newsletters was increased to 6 to 8. Went back to 6 in 2019.			Ongoing
			6. In 2018, the city website was re-designed.	\$ 18,780	8/2/18	Complete
			7. In 2018, the City engaged residents of The Roe Manor Heights subdivision to eliminate discriminatory language from their covenants and uncloud land use issues for lots fronting on Johnson Drive.	\$ 10,000	5/22/18	Complete
			8. In 2019, an intensive public engagement process occurred in concert with the Planning Sustainable Places project focused on the Johnson Drive and 48th/Roe corridors.		8/19/19	Corridor Plan adopted by Council.
			9. In 2019, an intensive public engagement process began in concert with the Comprehensive Plan update.			Council adopted Comp Plan on 9/21/20.
			10. In 2019, a marketing firm will be engaged to enhance public engagement as well as further the branding initiative.			Started 1/1/19.
			11. In 2019 communications plans developed for major projects.		12/5/19	Complete

**Strategic Plan  
Roeland Park, Kansas**

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**Progress Report: 12/31/22**

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				12. In 2019 quarterly progress reports provided to track efforts which address the Strategic Plan Initiates.			Ongoing
				13. Citizens Academy Offered	\$ 7,000	11/3/21	Council approved providing a citizen's academy in the fall of 2021 with \$4,000 of the \$7,000 total cost being covered by donations. Classes began in September concluded in November 2021. We plan to conduct the academy every other year.
				14. 2021 Citizen satisfaction survey.	\$ 15,000	9/30/21	Council finalized special questions in May, survey distributed in June, final report was in September. Significant improvement in satisfaction with community engagement noted.
				15. Utilize ETC's small survey tool to gather public input/feedback on current topics.	\$ -	3/31/22	The City utilized this new service for the first time to gather public input concerning a tree preservation policy being considered. A second survey was conducted to gather insight on declines in satisfaction with the bulky item pick up service.
4 B		Increase civic activities to connect residents to the community. (Phase 2)	All Directors/City Administrator	1. The Events Committee coordinates events throughout the year to bring residents out to meet and enjoy Roeland Park amenities. In 2018 they hosted the Fall Family Picnic at R Park and the Spring Fling at Nall Park. The Governing Body and Staff continue to recruit to build participation in the Events Committee. The committee has been re-configured as the Community Engagement Committee which will shift to engaging the public in smaller scale events and assisting staff with planning of larger events.			Ongoing
				2. For 2019 Roeland Park partnered with Westwood and Kansas City, Kansas on a new festival (The 47 Foodie Fest) with brought residents to the 47th and Mission corridor.	\$ 3,000	9/8/19	Successfully completed first event on 9/8/19. Successfully completed 2nd event with increased attendance on 6/5/22.
				3. KC Symphony performance at R Park.		4/15/21	An estimated 350 people attended this free concert at our recently completed park renovation.
				4. Pool renovation ribbon cutting event with DJ and T-shirt give away.		5/29/21	The event celebrated completion of the pool renovations and opening of the pool for the 2021 season.
				5. First ever dog swim at Aquatic Center.		9/7/21	Very strong attendance with 78 dogs attending. \$500 raised in support of K-9 officer.
				6. First ever Haunted Trail event held at Nall Park.		10/23/21	Over 500 people attended this new event.
4 C		Promote community service opportunities to encourage resident involvement and connection to Roeland Park. (Phase 2)	All Directors/City Administrator	1. In 2014, the Citizen's Fundraising for R Park secured a grant for granular trails in R Park.	\$ 25,500	10/31/14	Complete
				2. In 2017, the Parks Committee in collaboration with the Urban Trail group completed the design and construction of a multi-user trail in Nall Park.		11/30/17	Complete

**Strategic Plan  
Roeland Park, Kansas**

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**Progress Report: 12/31/22**

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				3. In 2018, Citizen's Fundraising for R Park, Parks Committee and Arts Committee led fundraising for a new signature art piece at R Park.	\$ 80,000	5/22/19	All funds have been raised and See Red Run sculpture installed in May 2019.
				4. In 2017, Citizen's Fundraising for R Park led fundraising for a new pavilion at R Park.			Design of the structure is progressing in concert with the Phase 1 improvements at R Park scheduled for 2020.
				5. In 2018, the Parks Committee began working on developing a phased development plan for R Park.	\$ 30,000	3/18/19	Phased development plan adopted 3/18/19. Design of the phase 1 elements is underway in 2019.
				6. In 2019, the Neighbors Helping Neighbors program was established to provide property maintenance assistance for owners who are not able to complete the work themselves.	\$ 5,600	12/31/19	The program was a success in 2019 and will continue in 2020.
				7. In 2019, an Aquatics Advisory Committee was established as a standing committee to provide recommendations on pool related policy and operations.	\$ -	6/1/19	Complete
				8. In 2020, an Ad Hoc Historical Committee was established to work on updating the City's history book and Historic Markers.			Committee membership established in March 2020, no progress as of yet.
				9. In 2020 an Ad Hoc Police Policy Review Committee was established to work on updating Police policies.		6/20/21	A divers group was appointed to this committee which has been reviewing police policy and making recommendations on to the Council. All policies reviewed and implemented in June of 2021.
				10. In 2020 an Ad Hoc Racial Equity Committee was established to work on developing a way to measure progress being made by the City to ensure racial equity.			A divers group was appointed to this committee which has been considering a rubric to measure racial equity progress. The committee was converted to a standing committee in March of 2021. They are working on implementing the objectives they developed and also partnering with Joco on DEI initiatives.
				11. In 2022 a citizen group presented an idea for a Mighty Bike Play Sculpture to compliment the green traffic garden at R Park. The group intends to raise \$70,000 in support of the concept.	\$ 160,000		Council has incorporated the concept into a 2023 budget objective. The group has raised \$45k through the end of 2022. Agreements are being worked on for design and fabrication of the sculpture.
<b>Goal 5: Promote recreational opportunities through enhanced green space, facilities and communication.</b>							
5 A		Develop existing facilities and green space to maximize usage and service to the public. (Phase 2)	Public Works Director	1. In 2014 granular trails added to R Park.	\$ 29,000	12/1/14	Complete
				2. In 2014, new Community Center roof installed.	\$ 107,710	12/1/14	Complete
				3. 2016, new water fountain, benches, receptacles and picnic tables added at R Park.		10/31/16	Complete

**Strategic Plan  
Roeland Park, Kansas**

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**Progress Report: 12/31/22**

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
			4. In 2016 restrooms and shelter renovated at Nall Park, new water fountain installed and playground equipment repainted.	\$ 103,500	8/30/16	Complete
			5. In 2016, plans to relocate public works in order to see that property developed to a higher and better use.			Ongoing
			6. City Hall ADA compliance modifications began in 2017 and will continue through 2020.	\$ 12,000	2/14/22	Final designs approved by Council in the 4th quarter of 2020. Bid awarded in March 2021. Final completion on 2/14/22.
			7. In 2017, multi-purpose trail added to Nall Park.	\$ 12,000	10/1/17	Complete
			8. In 2018, tennis courts reconstructed at R Park.	\$ 160,690	7/1/18	Complete
			9. In 2018, arboretum installed at R Park.	\$ 25,000	10/5/18	Complete
			10. In 2018, new shade sail structure added at Granada Park and two shade structures added at R Park.	\$ 42,190	4/29/19	Complete
			11. In 2018, completed Pool Analysis establishing direction for summer only pool operations. Improvements to pool will be planned during 2019.	\$ 35,555	11/31/18	Complete
			12. In 2018, new roofs were installed on the pump house and pool house structures, replaced main drain valve, replaced corroded fittings in pump house, lighting replaced, diving boards restored, chemical treatment system replaced, vortex/kiddie pool and slide pool repainted, and concrete deck repairs completed.	\$ 84,150	12/31/18	Complete
			13. In 2019 the following improvements were completed at the pool: replacing broken concrete deck panels, new climbing wall, removal of dome tethering system, new signage, caulking of deck, refurbishing of bulkhead, valve and fitting replacements in pump house, new dispensers in restrooms.	\$ 105,000	9/9/19	Complete
			14. In 2019 an interior/exterior design assessment lead by an ad hoc citizen committee provided design plans to enhance the Community Center.	\$ 19,500	12/9/19	Complete. Phased improvements have been incorporated into the Capital Improvement Plan.
			15. In 2019 two A/C only air handling units replaced by combined A/C and Heat forced air units at the Community Center. This allowed for the elimination of the boiler system while improving the energy efficiency of the building.	\$ 35,000	12/15/19	Complete
			16. Phase 1 and 2 of R Park Development Plan to include a new pavilion, restroom facility, soccer field, paved trail, ADA access and more	\$ 1,400,000	11/30/20	Council selected a contractor for phase 1 and 2, work began in May 2020. Neighborhood meeting held 4/22/20. Substantial completion reached in November of 2020.
			17. Nall Park amenity replacement.	\$ 31,343	1/17/20	Receptacles, benches and picnic tables replaced at Nall Park.
			18. In 2020-21 a major renovation is planned for the Aquatic Center.	\$ 1,800,000	5/29/21	Contract was awarded in June of 2020, work completed in May of 2021.
			19. Prohibit use of tobacco products at parks and recreation facilities.	\$ -	4/1/21	Passed ordinance on 3/1/21; goes into affect on 4/1/21; signage will be installed by 4/1/21. Education on the new law will be provided by social media, newsletter and city web site.
			20. Sweaney Park Amenity Replacement	\$ 4,245	8/9/21	Equipment has been delivered to Public Works. Installation complete 8/9/21.

**Strategic Plan  
Roeland Park, Kansas**

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**Progress Report: 12/31/22**

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				21. Improvements to Cooper Creek Park Phase 1.	\$ 33,000	11/30/21	Invasive species removal, fence installation, art installation, landscaping around welcome sign, new concrete pads added.
				22. Phase 3 of R Park Development Plan to include new playground equipment, paved trails, green traffic garden.		4/7/23	Construction began 7/2022; playground fall protection completed 4/7/23.
5	B	Enhance promotion of community events, facilities and programs to increase awareness and recreation participation. (Phase 1)	City Clerk	1. Every issue of the Roeland Parker includes upcoming events and dedicates a page to the recreational activities at the Community Center. In addition, staff send media blasts through constant contact emails and social media of all City events.			Ongoing each year.
				2. In partnership with JCPRD, tennis lessons were offered at the new tennis courts in 2018.	\$ -		Ongoing each year.
				3. In partnership with JCPRD and the Events Committee the Egg Hunt and Mayor's Tree Lighting events are being promoted through JCPRD publications as well as being assisted with planning/coordinating/staffing of these events. Attendance at the tree lighting was better in 2018 than it has been in the past 5 years, feedback was very supportive of holding the event at the Community Center and having more groups participating in the performances.	\$ -		Ongoing each year.
5	C	Identify and leverage additional financial, human and creative resources to expand recreational opportunities. (Phase 2)	City Clerk/Public Works Director	1. The Citizen's Fundraising Initiative for R Park has been active since 2014. Through 12/31/18 the group has raised \$229,403 in support of a limestone trail, benches, picnic tables, receptacles, signage, drinking fountain, a pavilion, an arboretum, shade structures, and artwork via fundraising events, grants, product sales, donations, awards and in-kind donations for the betterment of R Park.	\$ (229,403)		Ongoing
				2. In concert with Urban Trail and the Boulevard Apartments the City developed a multipurpose trail in Nall Park.	\$ 12,000	12/1/17	Complete
				3. In 2017, the City secured \$32,000 in funding to leverage against local resources in the reconstruction of the tennis courts at R Park. The courts now contain lines for youth play as well as lines for Pickle Ball play. JCPRD in partnership with the City is offering recreational programming at the new facility.	\$ 160,690	7/1/18	Complete
				4. Items 5.B.2 & 3 above also support this strategic initiative by utilizing JCPRD's staff and experience to expand recreation opportunities.	\$ -		Ongoing each year.
				5. In 2019 the Council included adding a Parks and Recreation Superintendent position to the staff as part of the 2020 budget.	\$ 100,000	1/6/20	Complete
				6. JCPRD committed \$122,000 in support of parking/storm improvements at the Community Center Campus.	\$ 122,000	6/21/22	Contract awarded 9/2021, work completed 6/21/22.
				7. CDBG grant applications will be submitted for two phases of planned renovations at the Community Center in 2023 and 2025, the requests will be for the maximum amount of \$200k for each of the two phases. \$385k in ARPA Funds also allocated to the projects.	\$ 785,000		CDBG application for 2023 funding complete and submitted 5/22/22. CDBG funds not awarded. Phase 1 Construction began 11/2022, to be complete 5/2023.
				Total	\$ 27,517,209		

**Item Number:** Reports of City Officials:- XI.-D.  
**Committee** 4/17/2023  
**Meeting Date:**



## **City of Roeland Park**

### Action Item Summary

**Date:** 4/13/2023  
**Submitted By:** Keith Moody  
**Committee/Department:** Admin.  
**Title:** 2023 1st Quarter Objectives Progress Report (5 min)  
**Item Type:** Report

#### **Recommendation:**

**Informational, no action anticipated.**

#### **Community Impact:**

##### **Details:**

Attached is the Q1 Progress Report for our 2023 Objectives. We have two objectives with completion deadlines in Q1. Objective C2 was completed with the adoption of the 2023 budget. C1- License Plate Reader Cameras should be complete at the end of April. B2- Update to the Women's Locker Room at the Pool is on track for completion by the end of May. That objective is over budget, Council was aware of this when they approved adding the work to Aquila's contract for the Community Center renovations.

The only outstanding objective from prior years to see progress this quarter is the Public Works facility objective. Renovation plans are complete and were submitted for review to Kansas City, KS. Construction package bids are due the week of 4/11.

We will continue to work on all incomplete Objectives during 2023!

#### **Financial Impact**

Amount of Request: N/A
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Budgeted Item?
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Budgeted Amount: N/A
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Line Item Code/Description: N/A
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#### **Additional Information**



Goals/Objectives & Terms

ATTACHMENTS:

Description	Type
 2023 Q1 Objectives Progress Report	Cover Memo



**Goals and Objectives for Fiscal Year 2022**  
**Roeland Park, Kansas**

Progress Report: 4th Quarter

Completion Index	
Cost	Deadline
0=Incomplete	0=Incomplete
1=UNDER	1= Early
2= On	2= On Time
3=OVER	3= Late

Objective ID	Description	Responsible Party	Cost Estimate	Actual Cost	(Under) or Over Estimate	Completion Deadline	Status- Date Completed		
B	1 Phase 3 Improvements at Cooper Creek Park	Parks and Recreation Superintendent and Cooper Creek Volunteers	\$ 12,330				12/31/23 Contract executed with Habitat Architects for 2023 through 2026 invasive species control (item 2) and additional tree planting (item 3) totaling \$10,600.		
B	2 Update Women's Locker Room at Aquatic Center	Parks and Recreation Superintendent	\$ 75,000	\$ 94,775	\$ 19,775	5/1/23	Work added to Aquila contract. Work is 75% complete, waiting on lockers to arrive to complete.	3	
B	3 Review and Update Nall Park Master Plan	Parks and Recreation Superintendent and Parks Committee	\$ 45,000			8/1/23	Proposals for consulting services being collected from Confluence and Lamp Rynearson. Proposals will be reviewed by Parks Committee on 4/12 and they will provide a recommendation to Council.		
B	4 Add Artistic Play Sculpture at Southeast Entryway to R Park	Parks and Recreation Superintendent, Arts Committee and Parks Committee	\$ 90,000			12/15/23	Staff is attempting to finalize contracts with fabricator and artist to ensure all aspects of the project are incorporated in the contracts for service needed. Contract are in place with a structural engineer and playground safety specialist. A funding agreement is in place to ensure the matching donations will be available.		
C	1 Purchase License Plate Reader Cameras for Police Department Use	Police Chief	\$ 34,000	\$ 33,535	\$ (465)	1/30/2023	Purchase was approved by Council on 2/20/23. Installation to be complete by end of April.		
C	2 Allocate Special Law Enforcement Funds to Support K-9 Expenses	Police Chief	\$ 6,820	\$ 6,820	\$ -	1/1/23	Completed with adoption of 2023 budget.	2	2
<b>Total</b>			<b>\$ 263,150</b>	<b>\$ 135,130</b>	<b>\$ 19,310</b>				

**Incomplete Objectives from:**

**2017**

B	3 Find new location for Public Works	City Administrator	\$ 4,500,000			7/31/17	1800 Merriam Lane was purchased 2/1/2023. Renovation plans are complete and have been submitted for review to Kansas City, KS. Construction Manager at Risk agreement is in place and bids for renovations are due the week of 4/11/23. Award of bid packages anticipated at 4/14/23 Council meeting.		
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**Goals and Objectives for Fiscal Year 2022**  
**Roeland Park, Kansas**

Progress Report: 4th Quarter

Completion Index	
Cost	Deadline
0=Incomplete	0=Incomplete
1=UNDER	1= Early
2= On	2= On Time
3=OVER	3= Late

Objective ID	Description	Responsible Party	Cost Estimate	Actual Cost	(Under) or Over Estimate	Completion Deadline	Status- Date Completed	
<b>Incomplete Objectives from:</b>								
<b>2019</b>								
F	2 Develop 4 to 5 Historical Markers/Interpretive Signage	Public Works Director & Public Works Committee	\$ 30,000			9/30/19	Council has appointed an Ad Hoc Committee to work on this objective along with the update to Roeland Park's history book. Police Chief is staffing the committee. Committee presented plan to council on 5/21/22. Direction from Council is to engage a historian who can lead this project to completion. Staff is looking for a historian.	
<b>2020</b>								
A	1 Update Roeland Park History Book from 1996 to Present	Tom Madigan and Volunteer Historians	\$ 1,000			10/31/20	Council has appointed an Ad Hoc Committee to work on this objective along with the update to Roeland Park's history book. Police Chief is staffing the committee. Committee will complete work on signs then move to updating history book. Looking for a historian who can lead this project to completion. Staff is looking for a historian.	
<b>2021</b>								
A	1 Quarterly Diversity and Racial Equity Assessment	Equity Committee	\$ 2,000			12/31/21	First meeting of Equity Committee held 9/2020. The Committee developed goals and presented to Council. Committee converted to standing committee 3/15/21. City partnering with JOCO on Racial Equity in Communities program for \$6k. Scope of Objective is being changed to a Framework Guide for Policy Decisions concerning DEI.	
<b>2022</b>								
G	2 Update Zoning Code to Improve Clarity and Address Barriers to Missing Middle Housing	Assistant City Administrator and Building Official	\$ 25,000			12/31/22	Scope of services combined into one step in 2023 instead of two year approach. Put on hold until Assistant City Administrator position is filled.	
H	2 Implement Change Over of Police Vehicles to Hybrids	Police Chief and City Administrator	\$ 75,000	\$ 90,000	\$ 15,000	12/31/22	Two hybrid patrol units approved and ordered on 2/7/22 (for \$74,758). Vehicles were not produced in 2022 and the price was increased by Ford (\$90,000 for two hybrid units). The units have yet to be produced as of 4/11/23.	3