

**GOVERNING BODY WORKSHOP AGENDA
ROELAND PARK
Roeland Park City Hall, 4600 W 51st Street
Monday, July 10, 2023 6:00 PM**

- | | | |
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| <ul style="list-style-type: none">• Michael Poppa, Mayor• Trisha Brauer, Council Member• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Miel Castagna-Herrera, Council Member• Tom Madigan, Council Member• Kate Raglow, Council Member• Michael Rebne, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Micah Rehmert, Asst. Admin.• Kelley Nielsen, City Clerk• John Morris, Police Chief• Donnie Scharff, Public Works Director |
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Admin	Finance	Safety	Public Works
Dickens	Hill	Madigan	Faidley
Rebne	Castagna-Herrera	Brauer	Raglow

I. APPROVAL OF MINUTES

- A. Governing Body Workshop Meeting Minutes June 20, 2023

II. DISCUSSION ITEMS:

1. Review CIP Equity Scoring Component Concept and CIP Investment Per Census Block (10 min)
2. Executive Session - I move the Governing Body recess into executive session to discuss personnel matters pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting to resume in the council chamber at _____.

III. NON-ACTION ITEMS:

IV. ADJOURN

Welcome to this meeting of the Committee of the Whole of Roeland Park.

Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. **Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.**
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.
- C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.
- D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

- G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.
- H. **Agendas and minutes** can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: **APPROVAL OF MINUTES- I.-A.**
Committee **7/10/2023**
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Governing Body Workshop Meeting Minutes June 20, 2023**
Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
▢ Governing Body Workshop Meeting Minutes June 20, 2023	Cover Memo

GOVERNING BODY WORKSHOP MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, June 20, 2023, 6:00 P.M.

- Michael Poppa, Mayor
- Trisha Brauer, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Castagna-Herrera, Council Member
- Kate Raglow, Council Member
- Michael Rebne, Council Member

- Keith Moody, City Administrator
- Open, Asst. Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin
Raglow
Dickens

Finance
Rebne
Hill

Safety
Castagna-Herrera
Madigan

Public Works
Brauer
Faidley

(Governing Body Workshop Called to Order at 7:16 p.m.)

ROLL CALL

CMBR Hill called the meeting to order. CMBR Dickens and Brauer were absent; all other Governing Body members were present.

I. MINUTES

1. Governing Body Workshop Meeting Minutes May 15, 2023
2. Governing Body Workshop Meeting Minutes June 5, 2023

II. DISCUSSION ITEMS

1. Discuss Remote Meeting & Attendance Policy

There was discussion if the remote meeting and attendance policy was for the committees or just the Governing Body. Governing Body was in consensus that the policy would be for the Governing Body since the committees have a handbook. There was consensus among the members present that the remote meeting and attendance policy should only apply to meetings of the Governing Body. CMBR Hill requested that the Governing Body email her suggested changes for the remote meeting and attendance policy and the item would be on the July 24 council meeting.

2. Discuss Adopting Current LKM Code of Procedures

City Attorney Mauer pointed out the differences between the code of procedures from 2006 to 2017, and stated there were no substantive changes. The draft ordinance provided for review would adopt the 2017 Code of Procedures while retaining any amendments previously made since adoption of the 2006 code. Governing Body were in consensus to move the current LKM code of procedures to the July 10 meeting.

III. COMMITTEE MINUTES

No items were presented.

IV. ADJOURN

CMBR Hill adjourned the meeting.

(Roeland Park Governing Body Workshop Adjourned at 7:51 p.m.)

Item Number: DISCUSSION ITEMS- II.-1.
Committee 7/10/2023
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 7/6/2023
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Review CIP Equity Scoring Component Concept and CIP Investment Per Census Block (10 min)**
Item Type: Discussion

Recommendation:

Staff is seeking direction on the draft Diversity and Inclusion scoring category for the CIP.

Details:

During review and preliminary approval of the CIP for 2024 Council asked if a Diversity and Inclusion category could be added to our existing two category scoring system. United Community Services assisted in developing the draft Diversity and Inclusion scoring concept. Keeping the scoring system simple was a focus due to the fact that city staff are not DEI experts, application should therefore be straightforward. The scoring system reflected increases the total points possible from 9 to 12 with the Equity and Inclusion element comprising 25% of the total.

Staff has been working with the City Engineer to develop a map that reflects our capital investment by Census Block. Census blocks are the smallest sub area with demographic and income reporting available. The attached map inventories the capital projects completed between 2016 and 2023. Some of the projects serve the entire community (such as the pool, the community center, the city hall) and the cost of those projects are distributed based upon the percent of population contained in each census block. Below are some observations from the map:

1. CIP investment totals \$26.18M city wide, this equates to a \$4k investment per resident, a \$12k investment per LMI resident and a \$20k investment per minority resident.
2. Nearly all street segments have seen some improvement during the 8 years depicted. Mission, Nall, 55th and Roe Parkway are planned for improvements in 2024 or 2025.
3. Total CIP cost per census block has been consistent for 6 of the 8 census blocks ranging from \$1.5M to \$2.7M. Blocks 501-1 and 502-1 have substantially higher investment (roughly \$6.8M) due to a substantial portion of the Roe Blvd project being located inside of those blocks and in the case of 502-1 seeing \$2.4M invested at R Park (which is not distributed to all blocks).

4. CIP investment per capita is also fairly consistent per census block (around \$3k). However, 501-1 and 502-1 have investment per capita figures (\$5k and \$7.5k respectively) that are higher. 501-1 has the largest population of all the blocks at 1,385. This is roughly 3 times greater than the least populated block (452).
5. CIP investment per Low to Moderate Income resident (LMI) varies considerably by block. It ranges from \$6.6k to \$34k. 501-1 which has the largest number of LMI residents (570) has \$12k invested per LMI resident.
6. CIP investment per Minority (non-white) resident also varies considerably by block; three blocks saw around \$13k, two saw around \$18k, one saw around \$28k, one saw 43k and 502-1 saw \$82k (this is the block with R Park and Roe Blvd).
7. It would be insightful to compare our numbers to regional and national benchmarks (such as we do with the Resident Survey), but I have not been able to identify a source.

What are the racial equity implications of the objective?

The Equity and Inclusion scoring element is intended raise the total score of those capital projects which have an impact upon populations that have historically been marginalized. The higher score would potentially see the project completed sooner.

The CIP investment map provides an investment per capita, per LMI resident and per minority resident calculation city wide as well as by census block. The intent is for the map to convey how Roeland Park is actively investing in projects which serve these two historically marginalized resident populations.

How does item benefit Community for all Ages?

Many of the projects completed enhance access to those who are younger and older and may have mobility challenges. Many improve safety and others expand the recreational options available to each age segment.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description: N/A	

ATTACHMENTS:

Description	Type
❑ CIP Scoring System with Equity and Inclusion Concept	Cover Memo
❑ CIP Historical Investment Map by Census Block 2016-2023	Cover Memo

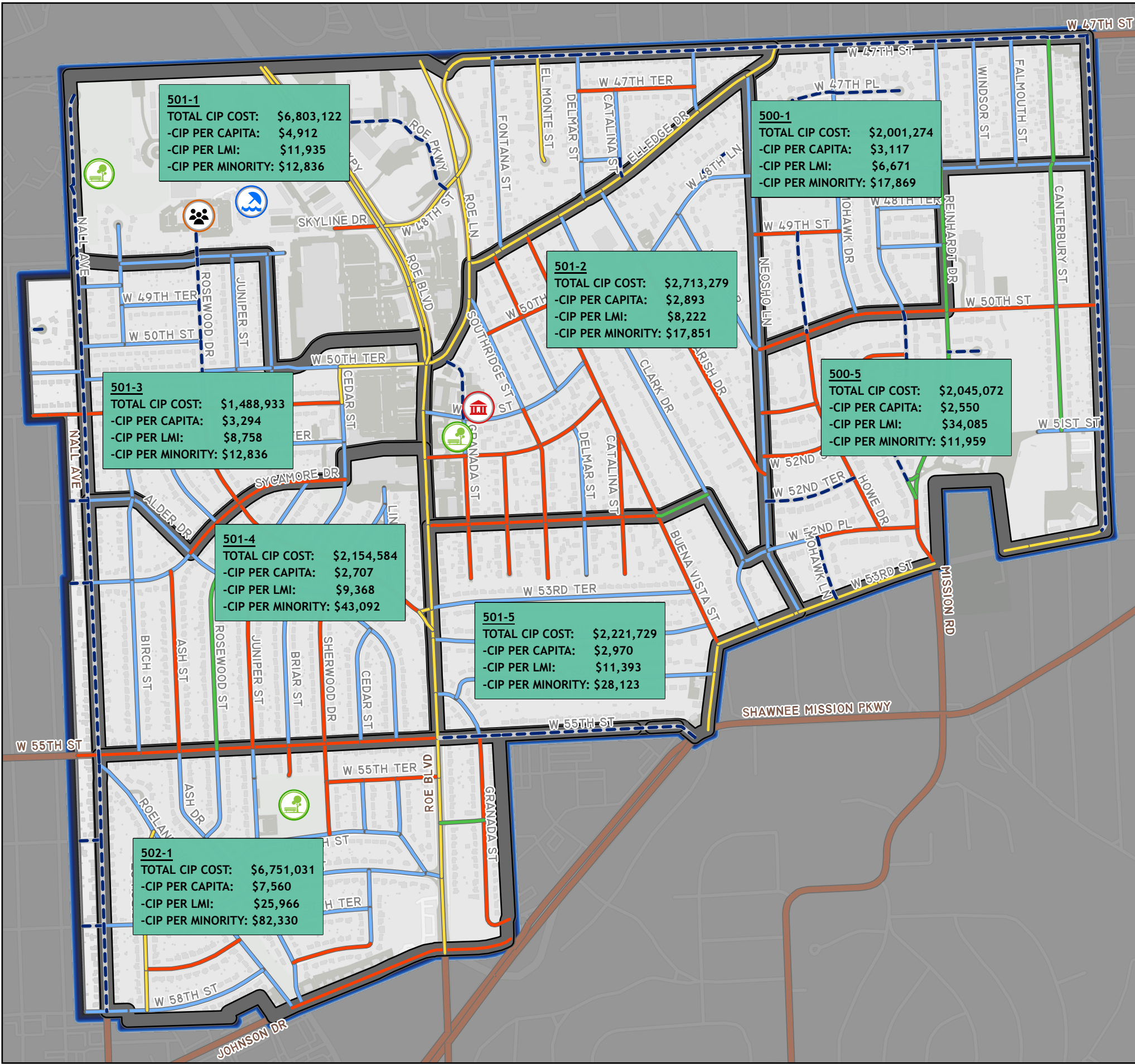
Roeland Park Capital Improvement Scoring System: (reflecting Equity and Inclusion category concept)

Adding the Condition Score, the Project Importance Score, and the Equity/Inclusion Score generates the Total Project Score, the higher the score the higher the priority.

Condition/Opportunity Score	
5	Imminent need/emergency or Special opportunity (grants available)
4	Existing need; failing infrastructure requiring continual repair or Part of Strategic Plan (Poor Condition)
3	Developing need; infrastructure showing signs of decay (Fair Condition)
2	Growing demand; use intensifying and function decreasing
1	Future need due to growth or anticipated deterioration (Good Condition)

Equity and Inclusion Score	
3	The project will have a significant positive impact on the ability of people with marginalized social identities (i.e. people of color, people with a disability, people who are unhoused, LGBTQ individuals, people who are elderly, immigrants, low-income people, etc.) to access services/improve livelihoods
2	The project will have a moderate positive impact on the ability of people with marginalized social identities to access services/improve livelihoods
1	The project will have minor positive impact on the ability of people with marginalized social identities to access services/improve livelihoods
0	The project is anticipated to have equal positive impact to all residents in the areas of service access and livelihood

Project Importance Score			
Streets	Storm Drainage	Sidewalk/Trails	Buildings/Amenities
Arterial 4	Addresses Property Loss and Safety Concerns Due to Flooding 4	Addresses Safety & ADA Requirements/Connects to Public Places 4	Renovations/Repairs/Replacement 4
Collector 3	Maintaining existing systems-Regional 3	Part of Regional Plan or Improves Connectivity 3	Additions 3
Residential 2	Maintaining existing systems-Drainage Basin 2	Commercial Area 2	New Facility 2
Dead End 1	Adding enclosed systems 1	Residential Area 1	



LEGEND

- CITY LIMITS
- CENSUS TRACT-BLOCKS
- PUBLIC IMPROVEMENTS
 - CITY HALL
 - COMMUNITY CENTER
 - PARK IMPROVEMENTS
 - POOL

STREET MAINTENANCE SINCE 2016

- CHIP SEAL
- ULTRA THIN BONDED ASPHALT
- COLD MILL AND OVERLAY 2 INCHES
- COMPLETE RECONSTRUCTION - AC
- NONE

CAPITAL INVESTMENTS PER CENSUS TRACT BLOCKS

CENSUS TRACT-BLK	CIP Cost PER TRACT-BLK	TOTAL RESIDENTS*	CIP Cost PER CAPITA	TOTAL LMI RESIDENTS*	CIP Cost PER LMI RESIDENT	TOTAL MINORITY RESIDENTS*	CIP Cost PER MINORITY RESIDENT
500-1	\$2,001,274	642	\$3,117	300	\$6,671	112	\$17,869
500-5	\$2,045,072	802	\$2,550	60	\$34,085	171	\$11,959
501-1	\$6,803,122	1,385	\$4,912	570	\$11,935	530	\$12,836
501-2	\$2,713,279	938	\$2,893	330	\$8,222	152	\$17,851
501-3	\$1,488,933	452	\$3,294	170	\$8,758	116	\$12,836
501-4	\$2,154,584	796	\$2,707	230	\$9,368	50	\$43,092
501-5	\$2,221,729	748	\$2,970	195	\$11,393	79	\$28,123
502-1	\$6,751,031	893	\$7,560	260	\$25,966	82	\$82,330
CITY WIDE	\$26,179,025	6,656	\$3,933	2,115	\$12,378	1292	\$20,262

CAPITAL INVESMENT PROJECT LIST

PROJECT NAME	PROGRAM	YEAR	COST	500-1	500-5	501-1	501-2	501-3	501-4	501-5	502-1
ALDI STAIR	ART	2022	\$134,000			\$134,000					
MURAL ON 48TH RETAINING WALL	ART	2021	\$35,000			\$35,000					
ROE LANE FROM COUNTY LINE TO ROE BLVD	CARS	2018	\$1,200,000			\$960,000	\$240,000				
50TH TER AND CEDAR ST	CARS	2019	\$162,000				\$162,000				
ROE BLVD PHASE 1 & 2	CARS	20-21	\$9,870,000			\$3,380,137	\$811,233	\$811,233	\$1,250,651	\$1,250,651	\$2,366,096
BUENA VISTA AND 53RD	CARS	2022	\$471,000		\$117,750					\$235,500	
JOHNSON DRIVE (ROE BLVD TO ROELAND DR)	CARS	2022	\$195,000								\$195,000
ELLEDGE FROM ROE LN TO 47TH	CARS	2022	\$1,382,000	\$93,000		\$693,000	\$596,000				
53RD FROM MISSION TO CHADWICK	CARS	2023	\$87,000		\$54,375						
48TH FROM ROE LANE TO ROE BLVD	CARS	2023	\$251,000			\$251,000					
57TH PHASE 1 STORM SEWER REPLACEMENT	STORM	2017	\$180,000								\$180,000
57TH PHASE 2 STORM SEWER REPLACEMENT	STORM	2020	\$240,000								\$240,000
BIRCH (58TH TO ROELAND DRIVE) PROJECT	CDBG	2018	\$275,000								\$275,000
ELMONTE PROJECT	CDBG	2019	\$146,000			\$146,000					
REINHART DR	NSRP	2021	\$887,400	\$221,850	\$665,550						
CANTERBURY 47 TO 51ST	NSRP	2023	\$1,400,000	\$1,050,000	\$350,000						
NALL PARK RESTROOM RENOVATION	PARK	2016	\$107,000			\$107,000					
GRANADA PARK SHADE SAIL	PARK	2018	\$38,000				\$38,000				
R PARK SMALL SHELTERS	PARK	2018	\$20,000								\$20,000
R PARK TENNIS COURT REPLACEMENT	PARK	2018	\$144,000								\$144,000
R PARK PH 1 & 2	PARK	2020	\$1,400,000								\$1,400,000
R PARK PH 3	PARK	2022	\$842,000								\$842,000
CITY HALL - ALLOCATED TO ALL BLOCKS			\$444,000	\$42,826	\$53,499	\$92,389	\$62,571	\$30,151	\$53,099	\$49,897	\$59,569
CITY HALL ROOF REPLACEMENT	CH	2020	\$85,000								
CITY HALL PARKING AND SIDEWALK	CH	2021	\$114,000								
CITY HALL CAR PORT	CH	2021	\$123,000								
CITY HALL ADA RESTROOM IMPROVEMENTS	CH	2021	\$122,000								
COMMUNITY CENTER - ALLOCATED TO ALL BLOCKS			\$2,700,000	\$260,427	\$325,331	\$561,824	\$380,499	\$183,353	\$322,897	\$303,425	\$362,245
COMMUNITY CENTER PARKING/STORM/ADA	CC	2022	\$1,000,000								
COMMUNITY CENTER PHASE 1 RENOVATIONS	CC	2023	\$1,700,000								
POOL - ALLOCATED TO ALL BLOCKS			\$1,840,000	\$177,476	\$221,707	\$382,873	\$259,303	\$124,952	\$220,048	\$206,779	\$246,863
POOL RENOVATIONS	POOL	2021	\$1,745,000								
WOMEN'S LOCKER ROOM RENOVATION AT POOL	POOL	2023	\$95,000								
STREET MAINTENANCE FOR 2016-2023	STREETS		\$1,879,000	\$155,696	\$256,861	\$59,900	\$325,673	\$177,264	\$307,890	\$175,478	\$420,258

TOTAL CIP INVESTMENT
\$26.2 MILLION
FY 2016-2023

CIP PER CAPITA \$3,933
CIP PER LMI \$12,378
CIP PER MINORITY \$20,262



ROELAND PARK CAPITAL INVESTMENT PROJECTS (2016 TO 2023)



Item Number: DISCUSSION ITEMS- II.-2.
Committee 7/10/2023
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:

Title: **Executive Session - I move the Governing Body recess into executive session to discuss personnel matters pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b) (1). The open meeting to resume in the council chamber at _____.**

Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?