

GOVERNING BODY WORKSHOP AGENDA
ROELAND PARK
Roeland Park City Hall, 4600 W 51st Street
Monday, August 7, 2023 6:00 PM

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| <ul style="list-style-type: none">• Michael Poppa, Mayor• Trisha Brauer, Council Member• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Miel Castagna-Herrera, Council Member• Tom Madigan, Council Member• Kate Raglow, Council Member• Michael Rebne, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. Admin.• Kelley Nielsen, City Clerk• John Morris, Police Chief• Donnie Scharff, Public Works Director |
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Admin	Finance	Safety	Public Works
Dickens	Hill	Madigan	Faidley
Rebne	Castagna-Herrera	Brauer	Raglow

I. APPROVAL OF MINUTES

- A. Governing Body Workshop Meeting Minutes July 24, 2023

II. DISCUSSION ITEMS:

III. NON-ACTION ITEMS:

IV. ADJOURN

Welcome to this meeting of the Committee of the Whole of Roeland Park.

Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting

unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. **Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.**

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.
- C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.
- D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one

time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.

- H. **Agendas and minutes** can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: **APPROVAL OF MINUTES- I.-A.**
Committee **8/7/2023**
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Governing Body Workshop Meeting Minutes July 24, 2023**
Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Governing Body Workshop Meeting Minutes July 24, 2023	Cover Memo

GOVERNING BODY WORKSHOP MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, July 24, 2023, 6:00 P.M.

- Michael Poppa, Mayor
- Trisha Brauer, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Castagna-Herrera, Council Member
- Kate Raglow, Council Member
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- Keith Moody, City Administrator
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Admin

Dickens
Rebne

Finance

Hill
Castagna-Herrera

Safety

Madigan
Brauer

Public Works

Faidley
Raglow

(Governing Body Workshop Called to Order at 8:18 p.m.)

ROLL CALL

CMBR Hill called the meeting to order. CMBR Brauer attended the meeting virtually. CMBRS Raglow, Dickens, and Rebne were absent.

I. MINUTES

1. Governing Body Workshop Committee July 10, 2023

The minutes were approved as presented.

II. DISCUSSION ITEMS

1. Discuss Remote Meeting & Attendance Policy

CMBR Hill said she received a few recommendations from the Council regarding this item. A lot of the changes were just minor clarifications, for example, changing from public body to governing body to specify this policy applies to council meetings and workshops and not to committees.

In Section 1-1604(f), it discusses remote participation at meetings. CMBR Hill recommended three times per calendar year, but she did not consider how many times a person could appear virtually or be actually absent from the meeting altogether.

Mayor Poppa said this subsection refers to the number of times someone can use remote participation and does not address absenteeism.

City Administrator Moody stated he does not believe there is any set policy limiting the number of absences.

Mayor Poppa said he believed a Governing Body member could be compelled to attend a meeting or face fines, but the language is vague.

CMBR Faidley said it is fuzzy area when speaking of an elected person. She said penalization is an issue because they are elected by the public and represent the residents. In the past, any issue has been handled in private by a conversation between the mayor and the Councilmember who has been absent more than preferable.

CMBR Hill said three remote participations would be about 13 percent, and she was not sure what everyone would like to see in that section.

CMBR Faidley said that six remote participates would be about 25 percent, which does seem high, but perhaps they need to consider the time post-COVID and that they are in a different age and time. She added that it is awkward to chair a meeting remotely.

Mayor Poppa said it is already stated they cannot chair a meeting virtually. He didn't know if three remote appearances would be enough, and that the situation could be considered on a case-by-case basis by the chair. He suggested moving to six remote appearances.

CMBR Madigan agreed with six remote appearances and the chair of the meeting being present in person. If they do have another pandemic, they can always have emergency rules. What they are discussing tonight is operating for the norm. He does not want people to be discouraged from running for Council because they have small children, run a business, or travel out of town.

CMBR Hill said they could put something in about personal situations will be addressed between the councilmember and the mayor in a private conversation.

CMBR Faidley recommended changing the use of "participant" in lieu of "participator."

They will discuss an absenteeism policy separately.

There was consensus to allow for six remote meeting attendances, and the item will be placed on the Consent Agenda for August 7th.

III. COMMITTEE MINUTES

No items were presented.

IV. ADJOURN

CMBR Hill adjourned the meeting.

(Roeland Park Governing Body Workshop Adjourned at 8:28 p.m.)