

**AGENDA**  
**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING**  
**ROELAND PARK**  
**Roeland Park City Hall, 4600 W 51st Street**  
**January 2, 2024 6:00 PM**

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"> <li>• Michael Poppa, Mayor</li> <li>• Emily Hage, Council Member</li> <li>• Benjamin Dickens, Council Member</li> <li>• Jan Faidley, Council Member</li> <li>• Jennifer Hill, Council Member</li> </ul> | <ul style="list-style-type: none"> <li>• Vacant , Council Member</li> <li>• Tom Madigan, Council Member</li> <li>• Kate Raglow, Council Member</li> <li>• Matthew Lero, Council Member</li> </ul> | <ul style="list-style-type: none"> <li>• Keith Moody, City Administrator</li> <li>• Jennifer Jones-Lacy, Asst. Admin.</li> <li>• Kelley Nielsen, City Clerk</li> <li>• John Morris, Police Chief</li> <li>• Donnie Scharff, Public Works Director</li> </ul> |
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<b>Admin</b>	<b>Finance</b>	<b>Safety</b>	<b>Public Works</b>
Dickens	Hill	Madigan	Faidley
Lero	Vacant	Hage	Raglow

**Pledge of Allegiance**

A. Instructions on Logging into Meeting Remotely

**Roll Call**

**Modification of Agenda**

**I. Public Comments**

*Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.*

**II. Consent Agenda**

*Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.*

A. Appropriations Ordinance #1034

B. City Council Meeting Minutes December 4, 2023

**III. Business From the Floor**

**A. Applications / Presentations**

**IV. Mayor's Report**

A. Council Liaison and Committee Appointments

**V. Workshop and Committee Reports**

**VI. Reports of City Liaisons**

A. Aquatic Center Advisory Committee (10 min)

B. Arts Committee (5 min)

**VII. Unfinished Business**

**VIII. New Business**

A. Elect a Council President for 2024 (5 min)

B. Approve Change Order #2 with Universal Construction Adding Phase 2 Public Works Improvements to Scope (10 min)

C. Approve Task Order with SFS for Architectural Services Related to Phase 2 Renovations at New Public Works Facility (5 min)

D. Authorize Completion of Punch List for Community Center by Universal Construction (5 min)

E. Approve Base and Electrical Work for Gateway Sculpture (5 min)

F. Appointments to the Sustainability Committee, the Diversity, Equity, and Inclusion Committee and to Community Foundation (5 min)

**IX. Ordinances and Resolutions:**

A. Ordinance 1050 - Appointment of Ethics Attorney (5 min)

B. Resolution 707 - Declaring Support of Medicaid Expansion (5 min)

C. Resolution 708 - Fee Resolution (5 min)

**X. Workshop Items:**

**XI. Reports of City Officials:**

**Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council**

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

**A. Audience Decorum.** Members of the audience shall not engage in

disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
  2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.

- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk

***The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.***



**Item Number:** Pledge of Allegiance- -A.  
**Committee** 1/2/2024  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

### **Recommendation:**

**See instructions to log in below.**

### **Details:**

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

**Kelley Nielsen is inviting you to a scheduled Zoom meeting.**

**Topic: City Council and Governing Body Workshop Meeting**

**Time: This is a recurring meeting Meet anytime**

#### **Join Zoom Meeting**

**<https://zoom.us/j/97767592270?pwd=VWNXbjNkejlVb0JBaStWMDF5WXpoZz09>**

**Meeting ID: 977 6759 2270**

**Passcode: council**

**One tap mobile**

**+16699006833,,97767592270# US (San Jose)**

+12532158782,,97767592270# US (Tacoma)

**Dial by your location**

- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

**Meeting ID: 977 6759 2270**

**Find your local number: <https://zoom.us/j/97767592270>**

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

**REVIEWERS:**

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	12/21/2023 - 11:17 AM

## Goals/Objectives & Terms

Item Number:       Consent Agenda- II.-A.  
Committee         1/2/2024  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title:                       **Appropriations Ordinance #1034**  
Item Type:

<b>Recommendation:</b>
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**Details:**

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	12/28/2023 - 12:23 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ Appropriations Ordinance #1034	Cover Memo

# Appropriation Ordinance - 1/2/2024 - #1034

*4600 West Fifty-First Street*

*Roeland Park, Kansas 66205*

*City Hall (913) 722-2600 – Fax (913) 722-3713*

Thursday, December 28, 2023

## Appropriation Ordinance - 1/2/2024 - #1034

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this January 2, 2024.

Attest:

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City Clerk

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Mayor

\$ 680,892.05

# Appropriation Ordinance - 1/2/2024 - #1034

						Check / EFT		
Vendor	Dept	Acct #	Description	Invoice Description	Date	Amount	Chk #	Check Amount
Vendor	Dept	Account	Account Description	Reference	Date	Distribution Amount	Check #	Check Amount
Airgas USA, LLC	106	5318.106	Tools	5504171894	12/20/23	23.29	75957	23.29
Alissa's Flowers, Fashions & Interi	101	5253.101	Public Relations	88186	12/27/23	96.39	75982	96.39
All City Management Services, Inc.	102	5214.102	Other Contracted Services	89412	12/20/23	668.20	75958	668.20
All Copy Products Inc.	102	5214.102	Other Contracted Services	AR4192342	12/20/23	114.80	75959	223.30
All Copy Products Inc.	105	5214.105	Other Contracted Services	AR4192342	12/20/23	108.50		
All Star Awards & Ad Specialties, I	101	5267.101	Employee Related Expenses	483702	12/27/23	40.00	75983	40.00
American Equipment Co.	106	5211.106	Maintenance & Repair Equipment	49238	12/06/23	52.92	75887	452.72
American Equipment Co.	106	5211.106	Maintenance & Repair Equipment	49281	12/06/23	399.80		
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	D671369	12/27/23	549.44	75984	549.44
Aquila Industries	300	5476.300	Community Center Improvement	75848 Void Ck	12/01/23	(74,318.95)	75848	(74,318.95)
Augustine Exterminators, Inc.	290	5210.290	Maintenance & Repair Building	2422040	12/13/23	84.98	75921	84.98
Augustine Exterminators, Inc.	290	5214.290	Other Contracted Services	2424398	12/20/23	84.98	75960	84.98
Balls Food Stores	101	5253.101	Public Relations	39851	12/06/23	120.40	75888	268.31
Balls Food Stores	101	5267.101	Employee Related Expenses	39847	12/06/23	147.91		
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	761567903	12/20/23	2,135.66	75961	3,444.66
Black & McDonald	101	5222.101	Traffic Signal Expense	761567903	12/20/23	1,309.00		
Boelte-Hall, LLC	101	5208.101	Newsletter	2355785	12/06/23	1,807.00	75889	1,807.00
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1083514	12/06/23	135.91	75890	208.21
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1083531	12/06/23	72.30		
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1083640	12/13/23	72.30	75922	72.30
Kansas City Board of Public Utilitie	101	5222.101	Traffic Signal Expense	2834 11/27/23	12/06/23	35.09	75891	35.09
The Bullet Hole	102	5206.102	Travel Expense & Training	217697	12/13/23	35.00	75923	35.00
Casey's Business Mastercard	106	5302.106	Motor Fuels & Lubricants	3D5L 12/29/23	12/18/23	1,225.82	32889	1,225.82
C&G - Justrite Stamps	101	5301.101	Office Supplies	146854	12/06/23	238.00	75892	272.00
C&G - Justrite Stamps	101	5301.101	Office Supplies	146876	12/06/23	34.00		
Chris Cakes Inc.	108	5206.108	Travel Expense & Training	14362	12/13/23	284.80	75924	1,084.80
Chris Cakes Inc.	108	5251.108	Mayor Expenses	14362	12/13/23	800.00		
City of Mission Kansas	102	5238.102	Animal Control	11/21/23	12/06/23	20,000.00	75893	20,000.00
City of Prairie Village	220	4276.220	Superpass	3913	12/13/23	795.83	75925	795.83
City of Roeland Park	103	2080.103	Liability for Court Bonds	12/8/23 Man Ck	12/08/23	355.00	2012	355.00
City of Roeland Park	103	2080.103	Liability for Court Bonds	12/8/23 Man Ck2	12/08/23	145.00	2013	145.00
City of Roeland Park	103	2080.103	Liability for Court Bonds	12/20/23 Man Ck	12/20/23	250.00	2014	250.00
Civic Plus	101	5305.101	Dues, Subscriptions, & Books	283964	12/06/23	625.00	75894	625.00
Civic Plus	101	5266.101	Computer Software	287563	12/27/23	550.00	75985	550.00
Clarkson Power Flow, Inc.	106	5211.106	Maintenance & Repair Equipment	1021663	12/06/23	96.20	75895	96.20
Constellation Newenergy- Gas Div	220	5289.220	Natural Gas	3913325	12/20/23	202.00	75962	202.00
Corporate Health - KU Midwest	106	5207.106	Medical Expense & Drug Testing	53593491	12/20/23	58.00	75963	58.00
Dell Marketing, L.P.	360	5315.360	Machinery & Auto Equipment	10718307053	12/13/23	509.39	75926	509.39



E. Edwards, Inc.	106	5308.106	Clothing & Uniforms	PSINV103332	12/06/23	239.02	75896	239.02
E. Edwards, Inc.	106	5308.106	Clothing & Uniforms	PSINV103559	12/20/23	271.30	75964	271.30
Electronic Contracting Company	101	5210.101	Maintenance & Repair Building	48875	12/13/23	1,129.86	75927	1,129.86
Every Energy Solutions, Inc.	101	5214.101	Other Contracted Services	MS008307	12/06/23	996.80	75897	2,076.67
Every Energy Solutions, Inc.	220	5214.220	Other Contracted Services	MS008307	12/06/23	456.87		
Every Energy Solutions, Inc.	290	5214.290	Other Contracted Services	MS008307	12/06/23	623.00		
Everlasting Sign Art	360	5315.360	Machinery & Auto Equipment	19786	12/13/23	277.25	75928	277.25
Jan Faidley	108	5206.108	Travel Expense & Training	12/19/23 Exp	12/20/23	54.85	75965	54.85
Foley Industries Inc.	106	5240.106	Equipment Rental	L2812801	12/20/23	969.00	75966	969.00
Galls, LLC	102	5308.102	Clothing & Uniforms	26272273	12/13/23	120.48	75929	311.45
Galls, LLC	102	5308.102	Clothing & Uniforms	26296774	12/13/23	65.99		
Galls, LLC	102	5308.102	Clothing & Uniforms	26314605	12/13/23	94.99		
Galls, LLC	102	5308.102	Clothing & Uniforms	26368405	12/13/23	29.99		
Galls, LLC	102	5308.102	Clothing & Uniforms	26441763	12/20/23	363.96	75967	766.07
Galls, LLC	102	5308.102	Clothing & Uniforms	26441764	12/20/23	340.93		
Galls, LLC	102	5308.102	Clothing & Uniforms	26441765	12/20/23	14.19		
Galls, LLC	102	5308.102	Clothing & Uniforms	26441766	12/20/23	46.99		
Gather Media and Communication	101	5209.101	Professional Services	1128	12/06/23	1,490.00	75898	1,490.00
Geotechnology, Inc.	360	5442.360	Building Improvement	156632	12/13/23	508.75	75930	508.75
Green For Life Environmental	115	5235.115	Disposal Fees	AS0001205931	12/06/23	185.00	75899	185.00
Green For Life Environmental	115	5272.115	Solid Waste Contract	AS0001213339	12/20/23	46,597.50	75968	46,597.50
Frank Gilman	103	5214.103	Other Contracted Services	Recurring Check	12/01/23	1,190.00	75876	1,190.00
Habitat for Humanity of Kansas Ci	550	5214.550	Other Contracted Services	11/30/23	12/13/23	6,373.65	75931	15,673.65
Habitat for Humanity of Kansas Ci	550	5214.550	Other Contracted Services	12/4/23	12/13/23	9,300.00		
Habitat Architects	300	5469.300	Stormwater Maintenance	HA124232	12/20/23	3,206.70	75969	6,778.80
Habitat Architects	300	5469.300	Stormwater Maintenance	HA124233	12/20/23	1,072.10		
Habitat Architects	300	5469.300	Stormwater Maintenance	HA211231	12/20/23	2,500.00		
Hampel Oil, Inc.	106	5302.106	Motor Fuels & Lubricants	91744118	12/06/23	967.99	75900	967.99
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	2463	12/06/23	1,345.00	75901	1,345.00
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	2507	12/13/23	645.00	75932	645.00
ICMA Membership Renewals	105	5305.105	Dues, Subscriptions, & Books	137578 Dues	12/13/23	848.91	75933	848.91
Amie Jacobsen	101	5239.101	Public Art Maintenance	1236	12/06/23	234.00	75902	234.00
Johnson County Wastewater	101	5288.101	Waste Water	11/30/23 Multi	12/20/23	124.90	75970	360.54
Johnson County Wastewater	106	5288.106	Waste Water	11/30/23 Multi	12/20/23	135.29		
Johnson County Wastewater	220	5288.220	Waste Water	11/30/23 Multi	12/20/23	20.20		
Johnson County Wastewater	290	5288.290	Waste Water	11/30/23 Multi	12/20/23	80.15		
Johnson County Government	101	5218.101	IT & Communication	212416	12/13/23	7,847.32	75934	7,847.32
Johnson County Treasurer	101	5257.101	Property Tax Payments	R145154	12/13/23	452.47	75935	26,276.98
Johnson County Treasurer	101	5257.101	Property Tax Payments	R146607 2023	12/13/23	372.16		
Johnson County Treasurer	101	5257.101	Property Tax Payments	R146608 2023	12/13/23	9,824.08		
Johnson County Treasurer	101	5257.101	Property Tax Payments	R146609 2023	12/13/23	8,823.08		
Johnson County Treasurer	101	5257.101	Property Tax Payments	R550641 2023	12/13/23	6,805.19		
Johnson Controls Security Solution	106	5214.106	Other Contracted Services	38618584	12/27/23	530.81	75986	530.81
Johnson County Department of Co	103	5227.103	Prisoner Care	NOV2023	12/13/23	1,015.00	75936	1,015.00

Jennifer Jones-Lacy	105	5206.105	Travel Expense & Training	11/29-12/1/23Mil	12/13/23	433.61	75937	433.61
KAW Valley Engineering Inc.	270	5430.270	Residential Street Reconstruction	C38041	12/20/23	126.00	75971	126.00
Kansas City First Aid	106	5207.106	Medical Expense & Drug Testing	9242	12/06/23	123.75	75903	123.75
Keller Fire & Safety	101	5210.101	Maintenance & Repair Building	331751	12/27/23	726.80	75987	726.80
Kansas Gas Service	220	5289.220	Natural Gas	2518 12/28/23	12/13/23	158.79	75938	715.22
Kansas Gas Service	290	5289.290	Natural Gas	7527 12/12/23	12/13/23	556.43		
Kansas Gas Service	101	5289.101	Natural Gas	12/11/23 Multi	12/20/23	524.90	75938	2,144.94
Kansas Gas Service	106	5289.106	Natural Gas	12/11/23 Multi	12/20/23	651.50		
Kansas Gas Service	106	5289.106	Natural Gas	7027 1/2/24	12/20/23	968.54		
Kiesler's Police Supply, Inc.	102	5309.102	Ammunition	FEDEAE9FP	12/13/23	2,408.56	75939	2,408.56
Kansas Heavy Construction, LLC	270	5430.270	Residential Street Reconstruction	12/5/23 Man Ck	12/05/23	120,087.52	32885	310,838.52
Kansas Heavy Construction, LLC	270	5466.270	2023 CARS - 48th from Roe Lane to	12/5/23 Man Ck	12/05/23	190,751.00		
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	3110456	12/06/23	356.40	75904	356.40
Lamp, Rynearson & Assoc., Inc.	270	5209.270	Professional Services	3.23001E+14	12/20/23	6,873.80	75973	31,989.29
Lamp, Rynearson & Assoc., Inc.	270	5209.270	Professional Services	3.23111E+14	12/20/23	1,702.28	75973	
Lamp, Rynearson & Assoc., Inc.	300	5421.300	Street Maintenance	3.22001E+14	12/20/23	761.83	75973	
Lamp, Rynearson & Assoc., Inc.	510	5428.510	Roe Parkway Extension & Maintena	3.21001E+14	12/20/23	6,992.00	75973	
Lamp, Rynearson & Assoc., Inc.	510	5428.510	Roe Parkway Extension & Maintena	3.22001E+14	12/20/23	2,585.22	75973	
Lamp, Rynearson & Assoc., Inc.	270	5430.270	Residential Street Reconstruction	3.22001E+14	12/20/23	4,600.25	75973	
Lamp, Rynearson & Assoc., Inc.	360	5442.360	Building Improvement	3.23012E+14	12/20/23	7,601.91	75973	
Lamp, Rynearson & Assoc., Inc.	270	5466.270	2023 CARS - 48th from Roe Lane to	3.22001E+14	12/20/23	540.00	75973	
Lamp, Rynearson & Assoc., Inc.	300	5476.300	Community Center Improvement	3.22001E+14	12/20/23	332.00	75973	
Lamp, Rynearson & Assoc., Inc.	300	5209.300	Professional Services	3.23094E+14	12/27/23	2,444.80	75988	2,444.80
League of Kansas Municipalities	105	5206.105	Travel Expense & Training	8007	12/06/23	175.00	75905	175.00
The Legal Record	101	5204.101	Legal Printing	L15822	12/13/23	7.06	75940	7.06
Lynda Leonard	101	5230.101	Art Commissioner	Recurring Check	12/01/23	200.00	75877	200.00
Matthew Lero	108	5206.108	Travel Expense & Training	12/14/23 Reim	12/20/23	885.64	75974	885.64
Lexington Plumbing & Heating Co.	101	5210.101	Maintenance & Repair Building	75733 Void Ck	12/01/23	(205.00)	75733	(205.00)
Lowe's Business Acct./GEMB	101	5210.101	Maintenance & Repair Building	1760 12/13/23	12/05/23	85.83	32886	2,142.86
Lowe's Business Acct./GEMB	220	5210.220	Maintenance & Repair Building	1760 12/13/23	12/05/23	140.44		
Lowe's Business Acct./GEMB	220	5211.220	Maintenance & Repair Equipment	1760 12/13/23	12/05/23	156.40		
Lowe's Business Acct./GEMB	290	5211.290	Maintenance & Repair Equipment	1760 12/13/23	12/05/23	568.52		
Lowe's Business Acct./GEMB	101	5256.101	Committee Funds	1760 12/13/23	12/05/23	550.06		
Lowe's Business Acct./GEMB	106	5259.106	Traffic Control Signs	1760 12/13/23	12/05/23	84.99		
Lowe's Business Acct./GEMB	106	5306.106	Materials	1760 12/13/23	12/05/23	43.14		
Lowe's Business Acct./GEMB	290	5306.290	Materials	1760 12/13/23	12/05/23	17.05		
Lowe's Business Acct./GEMB	290	5307.290	Other Commodities	1760 12/13/23	12/05/23	61.37		
Lowe's Business Acct./GEMB	106	5318.106	Tools	1760 12/13/23	12/05/23	71.21		
Lowe's Business Acct./GEMB	300	5470.300	Park Maintenance	1760 12/13/23	12/05/23	364.37		
Lowe's Business Acct./GEMB	300	5470.300	Park Maintenance	1760 12/13/23	12/05/23	(0.52)		
Manning NavComp, Inc.	106	5214.106	Other Contracted Services	48337	12/06/23	34.95	75906	34.95
Venessa Maxwell-Lopez	103	5209.103	Professional Services	10/7/23	12/06/23	150.00	75907	150.00
Venessa Maxwell-Lopez	103	5209.103	Professional Services	12/8/23	12/13/23	375.00	75941	375.00
McAnany Construction, Inc.	106	5421.106	Street Maintenance	12/5/23 Man Ck	12/05/23	173,450.02	32884	173,450.02

McGrath Human Resources Group	101	5209.101	Professional Services	1863	12/13/23	8,000.00	75942	8,000.00
MEI Total Elevator Solutions	101	5210.101	Maintenance & Repair Building	1048161	12/06/23	272.54	75908	272.54
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	12/23 Final	12/27/23	35,512.00	75989	35,512.00
Mission Electronics, Inc.	101	5211.101	Maintenance & Repair Equipment	52225IN	12/06/23	425.00	75909	425.00
Missouri Organic	115	5235.115	Disposal Fees	69675	12/06/23	648.90	75910	5,731.95
Missouri Organic	115	5235.115	Disposal Fees	69777	12/06/23	648.90		
Missouri Organic	115	5235.115	Disposal Fees	70006	12/06/23	216.30		
Missouri Organic	115	5235.115	Disposal Fees	70125	12/06/23	648.90		
Missouri Organic	115	5235.115	Disposal Fees	70182	12/06/23	757.05		
Missouri Organic	115	5235.115	Disposal Fees	70277	12/06/23	757.05		
Missouri Organic	115	5235.115	Disposal Fees	70448	12/06/23	757.05		
Missouri Organic	115	5235.115	Disposal Fees	70566	12/06/23	540.75		
Missouri Organic	115	5235.115	Disposal Fees	70608	12/06/23	432.60		
Missouri Organic	115	5235.115	Disposal Fees	70667	12/06/23	324.45		
Missouri Organic	115	5235.115	Disposal Fees	70864	12/20/23	540.75	75975	2,487.45
Missouri Organic	115	5235.115	Disposal Fees	71021	12/20/23	432.60		
Missouri Organic	115	5235.115	Disposal Fees	71129	12/20/23	648.90		
Missouri Organic	115	5235.115	Disposal Fees	71259	12/20/23	540.75		
Missouri Organic	115	5235.115	Disposal Fees	71393	12/20/23	216.30		
Missouri Organic	115	5235.115	Disposal Fees	71474	12/20/23	108.15		
Moss Printing	101	5203.101	Printing & Advertising	17357	12/20/23	30.00	75976	1,000.00
Moss Printing	220	5203.220	Printing & Advertising	17429	12/20/23	435.00		
Moss Printing	220	5203.220	Printing & Advertising	17507	12/20/23	395.00		
Moss Printing	101	5301.101	Office Supplies	17451	12/20/23	140.00		
NAPA Auto Parts	106	5211.106	Maintenance & Repair Equipment	2138223816	12/20/23	78.98	75977	78.98
National Business Furniture, LLC	360	5442.360	Building Improvement	ZK228537OTG	12/20/23	1,070.69	75978	8,555.22
National Business Furniture, LLC	360	5442.360	Building Improvement	ZK228537TDQ	12/20/23	7,484.53		
Kelley Nielsen	105	5206.105	Travel Expense & Training	11/15-12/7/23 Ex	12/13/23	98.91	75943	98.91
Office Products Alliance	360	5442.360	Building Improvement	3635110	12/06/23	276.00	75911	276.00
Pitney Bowes Global Financial Ser	101	5205.101	Postage & Mailing Permits	3318373084	12/13/23	174.24	75944	174.24
Andrew Price	106	5206.106	Travel Expense & Training	12/20/23 Ck Req	12/20/23	66.03	75979	66.03
Principal Life Insurance Co.	107	5130.107	City Paid Life/ST Disability	10001 12/17/23	12/27/23	800.01	75990	800.01
T2 Holdings, LLC	102	5214.102	Other Contracted Services	1304003	12/13/23	26.77	75945	53.54
T2 Holdings, LLC	105	5214.105	Other Contracted Services	1304003	12/13/23	26.77		
Purchase Power	101	5205.101	Postage & Mailing Permits	7903 1/16/24	12/27/23	402.50	75991	402.50
Pur-O-Zone, Inc.	290	5304.290	Janitorial Supplies	885771	12/13/23	371.75	75946	371.75
Wex Bank	106	5302.106	Motor Fuels & Lubricants	93898551	12/18/23	771.07	32890	831.92
Wex Bank	110	5302.110	Motor Fuels & Lubricants	93898551	12/18/23	60.85		
Rejis Commission	102	5214.102	Other Contracted Services	519875	12/06/23	238.88	75912	238.88
Renaissance Management and Tra	101	5206.101	Travel Expense & Training	2	12/13/23	1,460.00	75947	1,460.00
SFS Architecture	360	5442.360	Building Improvement	15700	12/13/23	5,682.17	75948	5,682.17
Staples	101	5301.101	Office Supplies	8072455697	12/20/23	142.38	75980	314.86
Staples	101	5301.101	Office Supplies	8072533386	12/20/23	172.48		
Terminix Processing Center	106	5214.106	Other Contracted Services	440536686	12/06/23	80.00	75913	80.00

Karen Torline	103	5214.103	Other Contracted Services	Recurring Check	12/01/23	1,445.00	75878	1,445.00
Town & Country Building Services	101	5214.101	Other Contracted Services	161354	12/06/23	745.00	75914	745.00
Tri-tech Forensics, Inc.	102	5301.102	Office Supplies	960828	12/27/23	134.53	75993	134.53
Unified Government Treasury	360	5442.360	Building Improvement	62496 11/9/23	12/06/23	2,608.82	75915	2,608.82
US BANK	105	5206.105	Travel Expense & Training	Moody 12/7/23	12/07/23	20.00	32888	2,472.57
US BANK	101	5211.101	Maintenance & Repair Equipment	Nielsen 12/7/23	12/07/23	33.02		
US BANK	290	5211.290	Maintenance & Repair Equipment	Nielsen 12/7/23	12/07/23	117.32		
US BANK	101	5214.101	Other Contracted Services	Vandenbos 12/7/2	12/07/23	70.00		
US BANK	101	5214.101	Other Contracted Services	Vandenbos 12/7/2	12/07/23	50.00		
US BANK	106	5214.106	Other Contracted Services	Nielsen 12/7/23	12/07/23	73.73		
US BANK	220	5214.220	Other Contracted Services	Marshall 12/7/23	12/07/23	143.29		
US BANK	102	5260.102	Vehicle Maintenance	Morris 12/7/23	12/07/23	18.00		
US BANK	102	5260.102	Vehicle Maintenance	Morris 12/7/23	12/07/23	14.40		
US BANK	102	5260.102	Vehicle Maintenance	Morris 12/7/23	12/07/23	14.40		
US BANK	102	5260.102	Vehicle Maintenance	Morris 12/7/23	12/07/23	28.80		
US BANK	110	5262.110	Grounds Maintenance	Vandenbos 12/7/2	12/07/23	39.68		
US BANK	102	5266.102	Computer Software	Morris 12/7/23	12/07/23	19.99		
US BANK	101	5267.101	Employee Related Expenses	Jones 12/7/23	12/07/23	708.00		
US BANK	101	5267.101	Employee Related Expenses	Jones 12/7/23	12/07/23	11.87		
US BANK	101	5267.101	Employee Related Expenses	Marshall 12/7/23	12/07/23	16.01		
US BANK	101	5267.101	Employee Related Expenses	Nielsen 12/7/23	12/07/23	30.22		
US BANK	102	5302.102	Motor Fuels & Lubricants	Morris 12/7/23	12/07/23	280.00		
US BANK	101	5305.101	Dues, Subscriptions, & Books	Nielsen 12/7/23	12/07/23	175.89		
US BANK	290	5425.290	Other Capital Outlay	Marshall 12/7/23	12/07/23	32.91		
US BANK	290	5425.290	Other Capital Outlay	Nielsen 12/7/23	12/07/23	575.04		
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	626685	12/06/23	2,752.54	75916	2,752.54
Verizon Wireless	106	5202.106	Telephone	9950033642	12/06/23	40.01	75917	40.01
Verizon Wireless	102	5202.102	Telephone	9950033641	12/13/23	345.68	75949	425.70
Verizon Wireless	104	5202.104	Telephone	9950033641	12/13/23	80.02		
Veterinary Allergy and Dermatolo	109	5316.109	K9 Expenses	23850	12/20/23	100.80	75981	100.80
Capital One	101	5253.101	Public Relations	7511 11/19/23	12/06/23	82.51	75918	82.51
Watchmen Security Services, LLC	106	5210.106	Maintenance & Repair Building	84480	12/06/23	29.16	75919	29.16
Water District No 1 of Johnson Co	101	5287.101	Water	12/22/23 Multi	12/27/23	77.55	75994	429.93
Water District No 1 of Johnson Co	106	5287.106	Water	12/22/23 Multi	12/27/23	187.88		
Water District No 1 of Johnson Co	220	5287.220	Water	12/22/23 Multi	12/27/23	74.00		
Water District No 1 of Johnson Co	290	5287.290	Water	12/22/23 Multi	12/27/23	90.50		
Windtrax, Inc	106	5306.106	Materials	873612	12/06/23	44.95	75920	44.95
Evergy	101	5201.101	Electric	12/4/23 Multi	12/04/23	1,163.23	EFT	4,857.03
Evergy	106	5201.106	Electric	12/4/23 Multi	12/04/23	352.15		
Evergy	220	5201.220	Electric	12/4/23 Multi	12/04/23	219.81		
Evergy	290	5201.290	Electric	12/4/23 Multi	12/04/23	682.25		
Evergy	101	5222.101	Traffic Signal Expense	12/4/23 Multi	12/04/23	97.53		
Evergy	101	5269.101	Electric Vehicle Charging Program	12/4/23 Multi	12/04/23	266.03		
Evergy	106	5290.106	Street Light Electric	12/4/23 Multi	12/04/23	2,076.03		

Evergy	101	5269.101	Electric Vehicle Charging Program	8305 12/18/23	12/18/23	870.22	EFT	870.22
Kansas City Board of Public Utilities	106	5201.106	Electric	6657 11/22/23	12/04/23	401.81	EFT	1,658.12
Kansas City Board of Public Utilities	106	5201.106	Electric	6657 11/22/23	12/04/23	73.19		
Kansas City Board of Public Utilities	106	5201.106	Electric	6657 11/22/23	12/04/23	95.21		
Kansas City Board of Public Utilities	106	5206.106	Travel Expense & Training	6657 11/22/23	12/04/23	586.51		
Kansas City Board of Public Utilities	106	5287.106	Water	6657 11/22/23	12/04/23	213.26		
Kansas City Board of Public Utilities	106	5287.106	Water	6657 11/22/23	12/04/23	45.48		
Kansas City Board of Public Utilities	106	5287.106	Water	6657 11/22/23	12/04/23	213.26		
Kansas City Board of Public Utilities	106	5288.106	Waste Water	6657 11/22/23	12/04/23	14.70		
Kansas City Board of Public Utilities	106	5288.106	Waste Water	6657 11/22/23	12/04/23	14.70		
KPERS	101	2040.101	KPERS Accrued Employee	12/7/23 PR	12/14/23	2,845.22	EFT	7,322.16
KPERS	101	2040.101	KPERS Accrued Employee	12/7/23 PR	12/14/23	4,349.01		
KPERS	101	2050.101	Insurance Withholding Payable	12/7/23 PR	12/14/23	121.95		
KPERS	107	5131.107	KP&F City Contribution	12/7/23 PR	12/14/23	5.98		
KP&F	101	2045.101	KP&F Employee Withholding Payable	12/7/23 PR	12/14/23	2,772.12	EFT	11,676.83
KP&F	101	2045.101	KP&F Employee Withholding Payable	12/7/23 PR	12/14/23	8,863.04		
KP&F	101	2050.101	Insurance Withholding Payable	12/7/23 PR	12/14/23	41.67		
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Recurring EFT	12/20/23	2,363.00	EFT	2,363.00
Open Edge	101	5214.101	Other Contracted Services	11/30/23 Fees	12/01/23	1,431.39	EFT	1,431.39
Wex Bank	102	5302.102	Motor Fuels & Lubricants	6429 12/5/23	12/05/23	1,807.66	EFT	1,807.66
						<u>1,807.66</u>		
						\$ 680,892.05		

Item Number: Consent Agenda- II.-B.  
Committee 1/2/2024  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **City Council Meeting Minutes December 4, 2023**  
Item Type:

**Recommendation:**

**Details:**

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	12/28/2023 - 12:50 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ City Council Meeting Minutes December 4, 2023	Cover Memo



**CITY OF ROELAND PARK, KANSAS  
CITY COUNCIL MEETING MINUTES  
ROELAND PARK CITY HALL  
4600 WEST 51<sup>ST</sup> STREET, ROELAND PARK, KS 66205  
December 4, 2023, 6:00 P.M.**

- Michael Poppa, Mayor
- Emily Hage, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- *Vacant*, Council Member
- Tom Madigan, Council Member
- Kate Raglow, Council Member
- Matthew Lero, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

**Admin**  
Dickens  
Lero

**Finance**  
Hill  
*Vacant*

**Safety**  
Madigan  
Hage

**Public Works**  
Faidley  
Raglow

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

### **Pledge of Allegiance**

Mayor Poppa called the meeting to order and led everyone in the Pledge of Allegiance.

### **Swear in Councilmembers and Mayor**

Mayor Poppa said they will be saying good-bye to several Councilmembers and hope they stayed engaged with the City as they have a lot to offer. CMBR Brauer was present at the meeting and Mayor Poppa presented her with a plaque commemorating her service on the Council.

(Applause)

CMBR Brauer shared some remarks about her time serving on the Council. She stated she was ready, willing, and able to serve the community and could focus on the responsibilities of being a member of the City Council. She noted that during the pandemic doing business changed and she had to rebuild her business which serves non-profits, and it is necessary now for her to focus on that even more. She noted that she loves Roeland Park and has no plans to leave the City. Ms. Brauer thanked her constituents that shared with her and all the departments in the City who work to make the community of Roeland Park a better place for all. She said she is also leaving with a stronger sense of community. CMBR Brauer also thanked Emily Hage for stepping up to take over her Council seat and is proud to hand it over to her.

(Applause)

Mayor Poppa thanked Ms. Brauer for her service and her friendship.

City Clerk Nielsen administered the oath of office to Mayor Poppa and Councilmembers Jan Faidley and Ben Dickens for another term. New Councilmembers Emily Hage and Matthew Lero were also sworn in by City Clerk Nielsen.

CMBR Faidley thanked her constituents, family, and friends for their support during her campaign. She said it was educational to get back out and be able to talk to the people. She also encouraged her Ward 1 residents to contact her if they have any questions or concerns as she is available to them.

CMBR Dickens thanked those who voted for him. He also acknowledged that his parents were present from St. Louis. He too enjoyed getting back out and knocking on doors. He said it was definitely a different vibe after the pandemic. He noted that not everyone voted for him, but said that he is there to represent everyone in his ward. He thanked those who supported him and said he is happy to listen and happy to help.

Newly sworn-in CMBR Hage said she is excited for the opportunity. She enjoyed going door-to-door and meeting the people in her ward. She noted it was a special experience for her family being able to do this together and getting to know their community better. She said she is excited to be a part of what makes Roeland Park such a special community.

Also, new CMBR Lero thanked the people that helped him get to serve as Councilmember. He said it was important to him to get more involved with City to make it a better place. He said he loves Roeland Park, and everyone should step up and be a part of their city.

Mayor Poppa said he is excited to work with CMBRS Hage and Lero, and is also glad to be working with CMBRS Dickens and Faidley again. He noted his parents were in attendance too having traveled all the way from Prairie Village. He said he loves Roeland Park, and it is home to him and his husband. He too wants to give back to community and is honored to be able to do that. He is looking forward to the next years of service to the community and what they can accomplish. He also thanked his parents for being there.

(Applause)

## **Roll Call**

City Clerk Nielsen called the roll. All Governing Body members were present. Staff present were City Administrator Moody, City Attorney Maurer, Assistant City Administrator/Finance Director Jones-Lacy, Public Works Director Scharff, Police Chief Morris, and City Clerk Nielsen.

## **Modification of Agenda**

*There were no modifications to the agenda.*

## **I. Public Comments**

*There were no public comments made.*

## **II. Consent Agenda**

- A. Appropriations Ordinance #1033**
- B. City Council Meeting Minutes November 20, 2023**
- C. Governing Body Workshop Meeting Minutes November 20, 2023**
- D. Walgreen 2024 Cereal Malt Beverage Renewal**

**MOTION:** CMBR HILL MOVED AND CMBR DICKENS SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 7-0.)

**III. Business from the Floor - Proclamations/Applications/Presentations**

**A. Legislative Update from Little Government Relations**

Mayor Poppa said they are contracting with LGR (Little Government Relations) for legislative consulting services in 2024.

Stuart Little leads a lobbying advocacy firm in Topeka. He said they serve a variety of clients and many local Johnson County municipalities, and is familiar with the issues they are facing. His company will be sending reports of what is going on in the Kansas legislature.

Mallory Lutz, also with LGR, spoke about some of the important topics of 2023. She noted the state ended the year with a high balance of \$3.5 billion. She did note that the legislature did not pass a tax bill and will probably be their number one priority for the next session. Also up for discussion will be tax relief, childcare reform, and changes to KPERS.

Mayor Poppa said there have been rumors to defund the Local Ad Valorem Tax Reduction Fund (LAVTRF). Ms. Lutz said that is a tough issue that will be fought again and directed them to the Kansas Association of Counties website that has links addressing that issue.

CMBR Faidley asked about support for Medicaid expansion and leadership not allowing that to come forward. Ms. Mallory responded that the governor has made that her priority and has made some inroads around the state.

CMBR Hill asked if there was discussion about the removal of county designations on license plates. Ms. Mallory said she does not believe that will have much traction and did not see that moving forward.

CMBR Dickens noted that they lose money to border states when it comes to medical marijuana and asked if that would come up for any discussion. Ms. Mallory said the loss of revenue argument does not work with the legislature, but medical marijuana is a viable issue for 2024.

Mayor Poppa stated he is looking forward to working with LGR next year.

**B. Review Housing Rental Regulations**

Wade Holtkamp from Neighborhood Services, who is also now the City's Building Inspector reviewed the goals of licensing for long-term and short-term rentals to protect the standards they have in Roeland Park. He also reviewed the fees and inspection process.

Mr. Holtkamp also brought up what neighbors have issues with but there is no way for them to address it in the code on items such as leaves left on the grass, small areas of peeling paint, trimming shrubs, dandelions in the yard, and creeping Charlie on rental properties.

CMBR Hill asked if there is anything that limits the number of rental properties a person can own in the City. Mr. Holtkamp said there is no limit in the City or even to a certain area. CMBR Hill then asked if there is anyone who seems to have an abundance of rental properties. Mr. Holtkamp said there are a couple of people that have between five and ten rental properties.

Mayor Poppa asked if other municipalities have a limit on the density of rentals. Mr. Holtkamp responded that he is not aware of any code standards such as that.

CMBR Raglow asked for those that own more than one, do they track violations in a group as to one owner or to each specific property address. Mr. Holtkamp noted that property owners who have larger number of rentals are easy to work with addressing any issues.

CMBR Madigan said that in an HOA some of those items that neighbors expressed concerns about would be regulated such as shrub height, ivy cover, and so on. Mr. Holtkamp said he is not aware of any other cities that regulate those things and that an HOA has a board and has authority to help maintain their standards. He also said that there are no HOAs in Roeland Park. CMBR Madigan spoke specifically to a truck that has been parked on the grass and is not sitting on pavement. He wanted to know if there was anything they could do to remediate the issue. Mr. Holtkamp said they could issue a ticket and eventually cite the owner of the vehicle to appear in municipal court which would result in a \$150 fine.

Mayor Poppa noted that the vehicle is supposed to be operable and tagged, and not on blocks and tagged if it is in the driveway. Mr. Holtkamp added it can't be on blocks, must have taillights, and things like that.

CMBR Faidley said she is hearing from constituents in Ward 1 of a particular owner that owns seven residences on one street in Ward 1. She said residents are asking for closer monitoring of the properties because most people do not like to call in with a complaint. She said they can file a complaint anonymously and the City is very discreet.

CMBR Hill asked what they can do in regard to invasive species such as honeysuckle since they are working hard to eradicate that from the City.

CMBR Lero asked about the exterior inspection and whether that was done when they get a license, and is it a drive-by or do they walk in. Mr. Holtkamp responded that when they receive an application, they get approval for a full 360 inspection.

CMBR Dickens said that codes was a big issue while he was campaigning. He said there is a perception of a problem in the City of not enforcing codes and asked what the process is. Mr. Holtkamp said he first tries to make face-to-face contact, followed by a written notice, a certified mail notice, and they can also leave warnings at the site. If not resolved within a few months, it would probably reach the level of a citation.

Mayor Poppa asked for an expanded explanation on the citation and abatement notice. Mr. Holtkamp said they first open a code case and try to make direct communication with the resident. They also identify the property owner to determine if it is a rental and speak one on one with someone. They then mail notice a notice giving ten days to rectify the issue. If the violation is not taken care of, then a certified letter is sent giving another ten days, which would then be followed by an abatement for the

property giving the City authority to fix the issue and billing the homeowner on their taxes. The issue is then reset the next calendar year and if the issue occurs again or continues, then the process begins again.

Ms. Jones-Lacy wanted everyone to remember they have been down a staff person since April and Mr. Holtkamp has not been able to do proactive codes enforcement. They understand fully that the City has a policy to do proactive and reactive enforcement, but right now it is reactive. She said they will be hiring a new code enforcement officer and once they are trained, they hope to return to their policy, but asked that everyone understand that currently there are limitations on what they are able to do.

Mayor Poppa asked if someone seeking a rental license needed to be a Roeland Park resident. Mr. Holtkamp responded that a rental property agent is required to reside in Johnson County as per the code for a long-term rental. For a short-term rental, it's 50 concentric miles.

CMBR Lero asked if there was a set number of violations that would trigger a license to not be renewed. Mr. Holtkamp said they do not have a rental property, where after identifying an issue, they have not been able to work things out. He said the real issue with code enforcement is they do not know what is going on in the back yard. He said there is also an educational disconnect among the residents where they believe codes would walk the properties every six months. Everyone wants the rental properties in the City to be maintained and in compliance with City code.

#### **IV. Mayor's Report**

Mayor Poppa noted that for the Pancake Brinner they will be having Chris Cakes on Wednesday night and asked anyone from the Governing Body who can attend to help clear plates, serve sausages, and also help serve the residents.

#### **V. Reports of City Liaisons and Committees**

*No reports were given.*

#### **VI. Unfinished Business**

*No Unfinished Business was discussed.*

#### **VII. Ordinances and Resolutions**

*No ordinances or resolutions were presented.*

#### **VIII. New Business**

Mayor Poppa, with agreement from the Council, took Item C first under New Business.

##### **A. Approve Project Rise Agreement**

Ms. Jones-Lacy said this agreement is for two different contractors. One is with Northeast Johnson County with Rebecca Gallati continuing as project manager, and the second with Gather Media and Katie Garcia. She will continue to provide support work and keep the social media current. Included in

the packet is a summary of each agreement, the cost, and scope of work. the committee will continue to advise and monitor the project and will provide quarterly updates to the Governing Body as well as monthly reports to Ms. Jones-Lacy as the staff person to make sure they stay on top of their goals.

Mayor Poppa said he will have nominations for the Task Force in January and would like a representative from each ward.

CMBR Madigan asked if they would be keeping a small business owner on the Task Force. Mayor Poppa said they lost two of their business owners, but CMBR Madigan as a small business owner will stay on the Task Force along with CMBR Faidley, and Mayor Poppa. He said he will not be nominating anyone outside of elective office.

Ms. Jones-Lacy said they will work to help place four new businesses in the City while in the agreement it does state only one.

**MOTION:** CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO APPROVE THE 2024 AGREEMENTS WITH THE NEJC CHAMBER FOR PROJECT RISE AND THE 2024 AGREEMENT WITH GATHER MEDIA FOR PROJECT RISE. (MOTION CARRIED 7-0.)

**B. Approve Dedication of Easements and Right of Way for 5400 Buena Vista**

Ms. Jones-Lacy stated the final plat was approved at the last Planning Commission meeting. She said it is Council's responsibility to accept the dedication of easements associated with the plat.

CMBR Faidley asked about the right-of-way expansion and whether that is only on the north side of property. Ms. Jones-Lacy said the easement dedicated is to the rear of the property. There is also a dedication of easement on the Buena Vista side. CMBR Faidley asked if the structure will face Buena Vista. Ms. Jones-Lacy said it would.

CMBR Madigan said it is a very intriguing house and thanked the owners for what they are doing to the property.

Mayor Poppa also thanked them for investing in the City and remaining there.

**MOTION:** CMBR LERO MOVED AND CMBR RAGLOW SECONDED TO APPROVE THE PUBLIC UTILITY EASEMENT DEDICATION FOR THE MISSION PARK 2ND PLAT FINAL PLAT, LOCATED AT 5400 BUENA VISTA. (MOTION CARRIED 7-0.)

**C. Appoint Joe Kmetz to the Planning Commission and Reappoint Haile Sims to the Diversity, Equity, and Inclusion Committee**

Mayor Poppa invited Mr. Kmetz to address the Governing Body.

Mr. Kmetz spoke of his engagement with the City and said he is looking forward to serving the City on the Planning Commission.

Mayor Poppa also noted that Mr. Kmetz helped when they did their codes review with Confluence and appreciated the discussion he brought to the table.

As an aside, Ms. Jones-Lacy said enrollment in the Citizens' Police Academy is now open and noted that Mr. Kmetz would be an ideal applicant for the program. She also suggested the Councilmembers inform their constituents about it.

**MOTION:** CMBR LERO MOVED AND CMBR HAGE SECONDED TO APPROVE JOE KMETZ TO THE PLANNING COMMISSION AND REAPPOINT HAILE SIMS TO THE DIVERSITY, EQUITY, AND INCLUSION COMMITTEE. (MOTION CARRIED 7-0.)

#### **D. Reappointment of City Attorney, City Engineer, Judge, and Prosecutor**

City Administrator Moody reported that the City Engineer agreement has been updated and can auto-renew if both parties are mutually agreeable. Also attached is a rate sheet. For the City Attorney, the agreement reflects a \$5 per hour rate increase. The judge and prosecutor agreements are currently in place and provided for a 5 percent increase in their fee for the 2024 budget.

CMBR Faidley asked about the code that states they shall appoint an ethics attorney. As they haven't had one, she questioned whether they should change code. City Administrator Moody said that potentially they could as they have never needed one.

Ms. Jones-Lacy said adding an ethics attorney to the code is from way back and it was actually recommended not having one as the City Attorney can handle those types of cases, but it is what the council at that time decided to do as they had concern about ethics amongst one another. CMBR Faidley said that is something they should probably look at as they do not have that concern now.

CMBR Madigan asked how often they put out an RFQ for these positions. City Administrator Moody responded that if you have good service professionals in place, he is not sure it is a motivation to go through an RFP process. If they are not happy with services, then that is a good time to go through such a process. Currently their professional consultants, their institutional knowledge of the City of Roeland Park is of value, and they should be reluctant to turn that position over because of the value they bring to the City through their years of service.

**MOTION:** CMBR MADIGAN MOVED AND CMBR HILL SECONDED TO APPROVE THE REAPPOINTMENT OF STEVE MAUER AND THE MAUER LAW FIRM AS CITY ATTORNEY; DAN MILLER AND LARKIN AS CITY ENGINEER; KAREN TORLINE AS MUNICIPAL JUDGE AND FRANK GILMAN AS CITY PROSECUTOR THROUGH 12/31/2024. (MOTION CARRIED 7-0.)

#### **E. Approve Remote Work Policy Addition to Employee Handbook**

City Administrator Moody said their work on the policy is complete, is comprehensive, and they would like to add it to the handbook.

CMBR Faidley said a lot more remote work is done now and many companies do not have a policy in place. She said it is good that they went through this process. She also asked if they would look at the Public Works assistant to equate to an administrative intern. City Administrator Moody said they will not fill the administrative intern position. This will free up funds and they will be able to hire a part-time administrative assistant. Both the Public Works assistant and administrative assistant are not

eligible for remote work as they are front line staff. They have a tool now in place to identify future positions for remote work.

CMBR Hage asked if they to consult with McGrath for new positions. City Administrator Moody said they are in a position to now do that for themselves, but they can reach out to them if there are any questions.

CMBR Madigan asked if they are going to allow remote work for eight hours or less. City Administrator Moody said regular and remote work will be structured and they will have to look at how it affects other people in the office as they have a limited number of staff. They will accept a request from an employee and evaluate the appropriateness of the request, again having to consider the productivity of everyone in the department. They will also speak with the Administrative Committee to get their insights.

**MOTION:** CMBR DICKENS MOVED AND CMBR RAGLOW SECONDED TO APPROVE ADOPTION OF THE AMENDED EMPLOYEE HANDBOOK INCORPORATING THE NEW REMOTE WORK POLICY AND REMOTE WORK AGREEMENT. (MOTION CARRIED 7-0.)

#### **F. 2024 IT Service Agreement with Johnson County DTI**

Mayor Poppa said the agreement reflects a fee increase as Johnson County DTI's fee increased and has been passed on. Also, elected officials are now included in a part-time total.

CMBR Madigan said since as elected officials they are now considered part-time employees that the people on the dais should have better Wi-Fi.

Mayor Poppa said the Governing Body is supposed to be getting a dedicated password-protected better Wi-Fi network. City Clerk Nielsen has been working with DTI on this.

**MOTION:** CMBR FAIDLEY MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE RENEWAL OF THE INFORMATION TECHNOLOGY SERVICE AGREEMENT WITH JOHNSON COUNTY DTI FOR 2024. (MOTION CARRIED 7-0.)

#### **G. Approve Funding Agreement with Johnson County for the 48<sup>th</sup> Street & Roe Boulevard Storm Pipe Lining Project**

Public Works Director Scharff said these agreements are similar to CARS and the County will be paying 50 percent of the costs so they can obtain SMAC funding.

CMBR Hill asked when and for how long should 48<sup>th</sup> would be closed. Public Works Director Scharff said they should not have full closures as most of the work will be done in the grass areas. They will do everything they can to avoid complete road closures.

**MOTION:** CMBR HILL MOVED AND CMBR RAGLOW SECONDED TO APPROVE THE AGREEMENT WITH JOHNSON COUNTY FOR THE 48<sup>TH</sup> STREET AND ROE BOULEVARD STORM PIPE LINING PROJECT. (MOTION CARRIED 7-0.)

#### **IX. Reports of City Officials**



**A. Discuss Street Reconstruction Project Options vs. Surface Treatment in 2024**

Public Works Director Scharff said since 2015 and up to 2023, they have been able to do some sort of maintenance to all but a handful of streets in the City. From this point, they are going to be able to maintain their streets. Some, however, are beyond their useful life and Mr. Scharff reviewed those areas. His request to the Council was to forgo 2024 maintenance and use those funds to focus on the reconstruction street projects.

CMBR Faidley asked for a list of the failed streets. Public Works Director Scharff said three streets are in a failed condition and would provide the PCI scores of streets to the Governing Body.

CMBR Hage asked if they budget annually for street maintenance or just for needs. Public Works Director Scharff said they have an annual street maintenance budget.

City Administrator Moody added that \$439,000 is budgeted for 2024. There are other areas in the budget for dollars. He said that road reconstruction is more of an inconvenience and would require some easements. Some projects can impact trees and they might have to build a retaining wall noting that they always need easements when putting in a sidewalk.

City Administrator Moody said they are looking for direction from the Governing Body who all agreed to forgo street maintenance in 2024 in favor of the reconstruction projects.

**Adjourn:**

**MOTION:** CMBR MADIGAN MOVED AND CMBR LERO SECONDED TO ADJOURN. (MOTION CARRIED 7-0.)

(Roeland Park City Council Meeting Adjourned at 7:59 p.m.)

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Kelley Nielsen, City Clerk

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Michael Poppa, Mayor

**Item Number:** Mayor's Report- IV.-A.  
**Committee** 1/2/2024  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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**Date:** 12/28/2023  
**Submitted By:** Mayor Poppa  
**Committee/Department:** Admin.  
**Title:** **Council Liaison and Committee Appointments**  
**Item Type:** Other

### **Recommendation:**

#### **Proposed council liaison appointments.**

**Arts Advisory Committee**  
**Community Foundation**  
**Parks Sustainability**  
**Diversity, Equity, and Inclusion Aquatics**  
**Ad-Hoc Historical**

**47th and Mission**  
**MARC - Bike & Pedestrian**  
**MARC - First Tier Suburbs**  
**Stormwater Management Advisory Council**

### **Details:**

Current council liaison appointments.

Arts Advisory Committee - Jan Faidley  
Community Foundation - Tom Madigan  
Parks - Kate Raglow, Tom Madigan alternate  
Sustainability - Jen Hill  
Diversity, Equity, and Inclusion - Kate Raglow  
Ad-Hoc Historical - Kate Raglow, Tom Madigan Aquatics - Tom Madigan

47th and Mission -  
MARC - Bike & Pedestrian - Jan Faidley  
MARC - First Tier Suburbs - Jan Faidley  
Stormwater Management Advisory Council - Jan Faidley

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

**REVIEWERS:**

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	12/28/2023 - 5:27 PM

## Goals/Objectives & Terms

**Item Number:** Reports of City Liaisons- VI.-A.  
**Committee** 1/2/2024  
**Meeting Date:**



## **City of Roeland Park**

### Action Item Summary

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**Date:** 11/30/2023  
**Submitted By:** Anthony Marshall  
**Committee/Department:** Parks and Recreation  
**Title:** **Aquatic Center Advisory Committee (10 min)**  
**Item Type:** Other

### **Recommendation:**

**Informational only. Anthony Marshall to provide update.**

### **Details:**

Reviewing 2023 pool season with suggested updates and modifications to the 2024 season due to the changes in regard to no longer participating in the Super Pool Pass Program. You will see the 3 year trend of the pool, all three years the pool has been under staffed and only opened modified hours. 2024 our goal is to be open 7 days a week. In the presentation we will review the recruitment methods to accomplish this. You will also see the area pools advertised salaries as of Dec 2023 and their admission rates. I would like to propose a change to our season pass rates to encourage families to attend our pool.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

### **What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

### **Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

### Additional Information

Proposed special event days for the 2024 season based off the pool being open 7 days a week.

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	11/30/2023 - 4:21 PM

## Goals/Objectives & Terms

Primary goal is to gain 30-35 lifeguards for the 2024 season to allow us to be open 7 days a week.

To start the discussion on altering the season pass rates which will allow us to be more competitive in the market and potentially gain some season pass holders from surrounding areas due to our lower prices even without the participation in the super pool pass program.

### ATTACHMENTS:

Description	Type
▣ 2023 End of Season Report	Cover Memo
▣ 2021-2023 Pool Comparison	Cover Memo
▣ 2024 Season Highlights	Cover Memo

**Roeland Park Aquatic Center  
2023 End of Season Report**

## **Introduction**

Pool operational hours were reduced based on staffing levels to ensure proper lifeguard coverage throughout open swim hours. The pool season began with a Tuesday, Thursday, Saturday and Sunday open swim schedule.

Modified RPAC Schedule

	Budgeted Days Open	Actual Days Open
May	5	3
June	30	16
July	31	16
August	17	12
September	3	3
	<b>86</b>	<b>50</b>

## **Staffing**

RPAC faced additional hurdles as our pay structure was much lower. Citing these concerns the City raised the starting salary of lifeguards to \$16/hr in addition to the recruitment bonus and retention bonus. While these adjustments provided staff an opportunity to be competitive with other pools regarding pay. This change was made well into the year and we were unable to recruit adequate numbers to facilitate a full open swim schedule. Management continued to recruit and train staff throughout the month of June. Moving forward, we will be reviewing the salaries of neighboring pools to ensure we are staying in competitive salary ranges.

Due to the staffing shortage the pool did not offer swim lessons for the 2023 season. The RPAC staff also felt that with the shortage of lifeguards that the summer camp program would bring too many additional hurdles, therefore it was not provided. RPAC did add the role of a Deck Attendant, which allowed the Aquatic Center to keep the slides open each day and fully utilize the lifeguards for the open swim and feature pool areas.

2023 Staffing Levels

	Budgeted	Actual
Manager	2	2
Head Lifeguard	2	2
Lifeguard	35	18
Front Desk	2	1
Concessions/Deck Attendant	5	12



## Program Modifications

Staffing challenges forced management to make modifications to the programming options offered at the RPAC for the 2023 season. The swim lesson program was not offered in 2023 as it would have required at least 6 lifeguards to teach the lessons and 3-4 lifeguards on deck to lifeguard during the lessons. Swim Team was disbanded in 2022 due to a lack of participants.

## 2023 Statistics

Season Pass Sales

	Resident	Non Resident
--	----------	--------------

Family (\$125/\$180)	180	116	\$ 43,368
Individual (\$75/\$120)	23	9	\$ 2,805
			<b>\$ 46,173</b>

### Punch Cards

5 Visit (\$25/\$35)	12	4	\$ 440
10 visit (\$50/\$70)	9	10	\$ 1,150
			<b>\$ 1,590</b>

### Single Visits

(\$6/\$8)	1324	3585	<b>\$ 36,625</b>
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### Super Pass

Individual (\$30/\$35)	21	7	\$ 875
Family (\$70/\$75)	106	89	\$ 14,095
Additional Family Member (\$5)	12	11	\$ 115
			<b>\$ 15,080</b>

### Concessions Revenue

<b>\$ 6,308.50</b>
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### Facility Rentals

<b>\$ 7,730.00</b>
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## 2023 Super Pass Details

### 2023 PACKAGE SALES

		Residential Individual Packages	Non-Resident Individual Packages	Resident Family Packages	Non Res. Family Packages	Total Packages
	Roeland Park	21	7	106	89	223
	Prairie Village	102	36	150	12	300
	Mission	48	9	60	32	149
	Leawood	50	21	66	9	146
	Fairway	14	14	69	75	172

### 2023 SUPER PASS VISITS BY LOCATION

		To Roeland Park	To Prairie Village	To Mission	To Leawood	To Fairway	Total Visits FROM
	From Roeland Park	--	1411	2298	326	3480	7515
	From Prairie Village	199	--	739	665	2088	3691
	From Mission	384	870	--	206	902	2362
	From Leawood	26	1092	157	--	398	1673
	From Fairway	219	1009	558	197	--	1983
	Total Visits TO	828	4382	3752	1394	6868	
	Owed To Other Cities		<b>\$641.29</b>	<b>\$3,726.02</b>	<b>\$0.00</b>	<b>\$9,049.62</b>	
	Owed For Visits	<b>\$1,663.07</b>					
	Total SP Revenue	<b>\$0</b>					
	Sticker Reimbursement	<b>\$154.54</b>					
	Revenue Generated	<b>\$0</b>					
	Season Pass Total						

**City of Roeland Park**  
**Statement of Activities - Aquatic Center Fund**  
**For the 10 Months Ended October 31, 2023**

		Budget vs. YTD					
		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>% Remaining</u>
4010	Cash Carryforward	\$ -	\$ -	\$ 166,416.00	\$ 175,918.00	\$ 175,918.00	0.00%
4155	Grants	-	-	-	-	-	N/A
4274	Daily Admissions		36,625.25	52,708.30	44,625.00	4,439.75	90.05%
4275	Program Fees - Season Pass		46,173.28	34,375.00	44,400.00	(881.28)	101.98%
4276	Superpass			2,083.30	-	(8,930.64)	N/A
4277	Participation Fees		(390.00) -	7,791.70	-	390.00	N/A
4278	Advertising Sponsorship	-		1,666.70	-	-	N/A
4279	Facility Rental		7,730.00	2,083.30	9,500.00	1,770.00	81.37%
4280	Swim Lessons		(66.00)	11,666.70	-	66.00	N/A
4281	Swim Team	-		-	-	-	N/A
4282	Aerobics	-	-	-	-	-	N/A
4290	Concession Revenue		6,308.50 -	10,833.30	9,900.00	2,100.50	78.78%
4291	Retail Sales - Taxable	-		166.70	0.00	0.00	0.00%
4292	Taxable Sales Discounts (contract)	-	-	-	-	-	N/A
4511	Interest on Invested Assets	(7.83)	753.60	2,495.80	2,995.00	2,241.40	25.16%
4840	Transfer From General Fund	50,000.00	94,980.00	189,613.30	225,000.00	130,020.00	42.21%
4843	Transfer from Equip Reserve Fund	<u>(44,980.00)</u>	<u>(44,980.00)</u>	<u>-</u>	<u>-</u>	<u>44,980.00</u>	N/A
	<b>Total Revenues</b>	<b><u>5,012.17</u></b>	<b><u>147,200.63</u></b>	<b><u>481,900.10</u></b>	<b><u>512,338.00</u></b>	<b><u>352,113.73</u></b>	31.27%
	<b>Expenditures</b>						
5101	Salaries - Regular	1,277.76	14,030.88	14,333.30	17,200.00	3,169.12	81.57%
5102	Salaries - Overtime	-	30.90	500.00	600.00	569.10	5.15%
5104	Salaries - Part-time	1,000.00	88,216.84	150,000.00	88,000.00	(216.84)	100.25%
5120	Cell Phone Allowance	-	-	100.00	120.00	120.00	0.00%
5126	Health/Dental/Vision Insurance	-	-	-	-	-	N/A
5201	Electric	21.49	11,669.48	6,229.20	10,000.00	(1,669.48)	116.69%
5202	Telephone	-	-	500.00	600.00	600.00	0.00%
5203	Printing & Advertising	-	674.56	1,250.00	1,500.00	825.44	44.97%
5205	Postage & Mailing Permits	-	-	833.30	1,000.00	1,000.00	0.00%
5206	Travel Expense & Training	-	887.40	1,666.70	2,000.00	1,112.60	44.37%
5207	Medical Expense & Drug Testing	100.00	1,750.00	1,500.00	1,800.00	50.00	97.22%
5209	Professional Services	-	492.00	4,583.30	5,500.00	5,008.00	8.95%
5210	Maintenance & Repair Building	306.25	10,403.21	16,666.70	10,000.00	(403.21)	104.03%
5211	Maintenance & Repair Equipment	120.00	1,905.61	8,333.30	10,000.00	8,094.39	19.06%
5214	Other Contracted Services	336.87	4,111.83	7,075.80	5,500.00	1,388.17	74.76%
5223	Pool Management Fee	-	-	-	-	-	N/A
5229	Permits	-	620.00	833.30	1,000.00	380.00	62.00%
5238	Animal Control	-	-	-	-	-	N/A
5240	Equipment Rental	-	-	2,666.70	3,200.00	3,200.00	0.00%
5241	Community Garden	-	-	-	-	-	N/A
5250	Insurance & Surety Bonds	-	-	-	-	-	N/A
5253	Public Relations	-	-	-	-	-	N/A
5266	Computer Software	-	144.00	3,912.50	-	(144.00)	N/A
5287	Water	399.49	10,727.14	11,158.30	12,000.00	1,272.86	89.39%
5288	Waste Water	657.69	14,420.74	13,733.30	14,000.00	(420.74)	103.01%
5289	Natural Gas	79.69	2,511.54	2,575.00	3,090.00	578.46	81.28%

**City of Roeland Park**  
**Statement of Activities - Aquatic Center Fund**  
**For the 10 Months Ended October 31, 2023**

		Budget vs. YTD					
		Current Month	Year to Date	Budget to Date	Amended Budget	Actual	% Remaining
5301	Office Supplies	-	-	833.30	1,000.00	1,000.00	0.00%
5302	Motor Fuels & Lubricants	-	-	166.70	200.00	200.00	0.00%
5303	Sand and Salt	-	-	-	-	-	N/A
5304	Janitorial Supplies	-	970.05	1,250.00	1,500.00	529.95	64.67%
5305	Dues, Subscriptions, & Books	-	-	416.70	500.00	500.00	0.00%
5306	Materials	-	-	2,500.00	3,000.00	3,000.00	0.00%
5307	Other Commodities	-	1,023.80	3,333.30	4,000.00	2,976.20	25.60%
5308	Clothing & Uniforms	(394.68)	1,122.77	1,666.70	2,000.00	877.23	56.14%
5311	Pool Equipment	-	815.18	2,770.80	3,325.00	2,509.82	24.52%
5312	Grounds Supplies and Equipment	-	7.18	1,708.30	2,050.00	2,042.82	0.35%
5313	Safety Supplies/Equipment	-	50.57	833.30	1,000.00	949.43	5.06%
5314	Operating Supplies/Personal Care	-	-	416.70	500.00	500.00	0.00%
5318	Tools	-	-	166.70	200.00	200.00	0.00%
5325	Concessions Food and Supplies	271.86	6,144.09	6,666.70	8,000.00	1,855.91	76.80%
5326	Chemicals	3,735.60	14,303.03	9,220.80	11,065.00	(3,238.03)	129.26%
5330	Aquatics Center Over/Under Reconciliation	-	(872.04)	-	-	872.04	N/A
5403	Office Equipment	-	-	2,500.00	3,000.00	3,000.00	0.00%
5404	Furnishings & Appliances	-	-	833.30	1,500.00	1,500.00	0.00%
5442	Building Improvement	-	109,170.03	31,750.00	107,000.00	(2,170.03)	102.03%
	Total Expenditures	7,912.02	295,330.79	315,484.00	336,950.00	41,619.21	87.65%
	Change in Fund Balance	\$ (2,899.85)	\$ (135,106.52)	\$ 166,416.10	\$ 175,388.00	\$ 310,494.52	
2910.2970	Fund Balance, Beginning		175,917.94				
	Fund Balance, Ending		\$ 40,811.42				

Explanations of Differences:

1. Chemicals : This is due to a price increase from Edwards Chemical. The weather also played a large part in the increase of chemical use.
2. Waste Water refunds are pending receipt. I will check with Jen/Kelley to ensure all credits are received.

## **Summary of 2023**

When reviewing the year, some items went well and items that we were able to see a need to refocus in 2024. Our primary focus this year was working to have as many areas of the pools open with the staffing shortage we were faced with. We had many compliments about the attentiveness of our staff. Another positive feedback that we received was that the slides were open all day every day that the pool was open, which has not been the case in previous years. This year taught our Staff the importance of recruiting, monitoring other local pools for pay changes, and pivoting with the staffing that is available to make the pool the safest while increasing patron satisfaction.

We did receive complaints about the limited hours the Aquatic Center was open and the limited availability to pick up season/super passes. For the 2024 season, we will be opening up the ability to purchase the passes ahead of the season as well as have some dates available for patrons to pick up their passes even when the pool is closed.

Our focus on recruiting and retaining staff commenced in the fall of 2023 and will continue through spring 2024. Off Season Meetings with the current staff are being held to increase morale and expand referrals.

## **Next Season**

Fee changes are proposed for individual season passes as well as the family season pass for non-residents. Elimination of the 10 and 5 visit punch cards is recommended to encourage the sale of season passes. The rate structure is such that if an individual or a family of four visits the pool more than 6 times a season pass is a better value. The fees are at or below those for competing pools and are very attractive to those with 4 or more in their family because most of the other pools no longer offer a family pass option.

For the upcoming year we will allow a patrons to purchase a season pass on-line, but the pass card will need to be picked up at the pool and residency confirmed at the time the pass card is issued in person. Before the 2024 season opens, we will have staff at the pool for customers to come in and pick up the season pass they purchased on-line.

Roeland Park will not be participating in the Super Pass program in 2024 due to failure on our part to follow the enrollment requirements set out in the Super Pass cooperative agreement. Participation in 2025 will be reviewed by the Super Pass communities after the 2024 season.

Continue Pawl Party Fundraiser for Police Department

Year to Date 5/29/21 - 8/29/21					Year to Date 5/28/22-9/10/22					Year to Date 5/27/23-9/9/23				
Total Facility Visits					Total Facility Visits					Total Facility Visits				
		RES		NR			RES		NR			RES		NR
Season Pass	6584				Season Pass	5359				Season Pass	4156			
Daily Visit	2875		4027		Daily Visit	1,597		4233		Daily Visit	1189		3442	
Punch Card Visits					Punch Card Visits					Punch Card Visits				
Camp Visits	273				Camp Visits	2157				Camp Visits	0			
Total RPAC Visits	13,759				Total RPAC Visits	13,346				Total RPAC Visits	8,787			
Season Pass Sales					Season Pass Sales					Season Pass Sales				
		RES		NR			RES		NR			RES		NR
Individual	15	\$ 1,125.00	8	\$ 960.00	Individual	23	\$ 1,725.00	5	\$ 600.00	Individual	23	\$ 1,725.00	9	\$ 1,080.00
Family	139	\$17,625.00	56	\$10,080.00	Family	255	\$31,875.00	104	\$ 18,720.00	Family	187	\$ 23,375.00	124	\$ 22,320.00
Senior	12	\$ 780.00	10	\$ 1,100.00	Senior	10	\$ 650.00	7	\$ 770.00	Senior	17	\$ 1,105.00	7	\$ 770.00
Add'l Family Mem	11	\$ 165.00	10	\$ 150.00	Add'l Family Mem	21	\$ 315.00	16	\$ 240.00	Add'l Family Mem	19	\$ 285.00	41	\$ 615.00
					Super Pass Ind	17	\$ 510.00	3	\$ 105.00	Super Pass Ind	21	\$ 630.00	7	\$ 245.00
					Super Pass Family	90	\$ 6,300.00	62	\$ 4,650.00	Super Pass Family	106	\$ 7,420.00	89	\$ 6,675.00
					Add'l Fam SP		\$ -		\$ -	Add'l Fam SP	12	\$ 60.00	11	\$ 55.00
Total	\$ 19,695.00		\$ 12,290.00		Total	\$ 41,375.00		\$ 25,085.00		Total	\$ 34,600.00		\$ 31,760.00	
\$31,985.00					\$ 66,460.00					\$ 66,360.00				
Punch Card Sales					Punch Card Sales					Punch Card Sales				
		RES		NR			RES		NR			RES		NR
5 Visit	8	\$ 200.00	8	\$ 280.00	5 Visit	1	\$ 25.00	1	\$ 35.00	5 Visit	12	\$ 300.00	4	\$ 140.00
10 Visit	2	\$ 100.00	3	\$ 150.00	10 Visit	4	\$ 200.00		\$ -	10 Visit	9	\$ 450.00	10	\$ 700.00
Total	10	\$ 300.00	11	\$ 430.00	Total		\$ 225.00		\$ 35.00	Total		\$ 750.00		\$ 840.00
\$ 730.00					\$ 260.00					\$ 1,590.00				
Daily Visit Sales					Daily Visit Sales					Daily Visit Sales				
		RES		NR			RES		NR			RES		NR
Single Visit	3148	\$18,888.00	4027	\$32,216.00	Single Visit	1597	\$ 9,582.00	4223	\$ 33,784.00	Single Visit	1189	\$ 7,134.00	3442	\$ 27,536.00
\$51,104.00					\$ 43,366.00					\$ 34,670.00				
Concessions Rev	\$ 10,823.64				Concessions Rev	\$ 9,910.75				Concessions Rev	\$ 6,288.75			
					Swim Lessons	\$ 3,430.00								
					Summer Camp	\$10,785.00				Facility Rental Rev	\$ 7,730.00			
		Total RPAC Revenue		\$94,642.64			Total RPAC Revenue		\$134,211.75			Total RPAC Revenue		\$116,638.75



## Neighboring Cities Pool Details

City	Lifeguard Pay	Daily Admission Fee Res/Non Res	Season Pass Fee Res/Non Res
Roeland Park	\$16/hr	\$6 / \$8	\$75/120 Individual- 2023 \$125/\$180 Family- 2023
Proposed Roeland Park 2024 Season Pass Fees			\$35/ \$45 Individual \$125/ \$165 Family
Mission	\$14-\$16/hour	\$7 for all	\$35/\$50- No family pass
Fairway	\$14/hour	\$6 / \$9	\$40/\$70- No family pass
Merriam	\$14.50/hour	\$9 / \$11	\$40 / \$45 Adult
Prairie Village	\$15/hr with a \$150 hiring bonus	\$10 for all	\$60 / \$90- no family pass
Shawnee	\$14/hour	\$6 / \$10	\$62/ \$113- Individual \$124/ \$225- Family
Leawood	\$15/hour	2024 prices not published	2024 prices not published
Overland Park	\$15/hour	\$8 for all	\$70 /\$ 95- Individual \$130/ \$180- Family



# Recruiting New Staff

- **SMN Boys Swim Team- Coach Cody Fothergill**
  - 12/11- Attended Practice and 19 swim team members were interested
  - 12/16- Swim Team Meet at Shawnee Mission Aquatic Center- hand out flyers to parents with QR Code to gather interested parties information.
  - Provide Breakfast for Swim Team after one of their Friday morning practices
- **Bishop Miege Boys Swim Team- Coach Dennis Mueller**
  - 12/21- Attend Practice
  - 1/6 - Attend Swim Meet at UMKC Aquatic Center- hand out flyers to parents
- **Pembroke Hill Girls Swim Team- Coach Chad Holmes**
  - 12/21- Attend Practice
  - 1/6 - Attend Swim Meet at UMKC Aquatic Center- hand out flyers to parents
- **SME Boys Swim Team- Coach Wiley Wright**
  - Attend Practice
  - 12/16- Swim Team Meet at Shawnee Mission Aquatic Center- hand out flyers to parents with QR Code to gather interested parties information.
- **Girls Swim Team- All KS Schools**
  - The Girls Swim Team season begins in March. I will do the same recruitment for the girls as I have for the boys.
- **Basketball Games**
  - Attend local basketball games with flyers to reach parents and students that might be interested that are not on the swim teams
- **Area Schools Lunch Recruitment**
  - SMN, Bishop Miege, Wyandotte, JC Harmon, and Bishop Ward have granted permission for me to go into the lunch room with school alumni and current staff that attends the school to recruit.

## Retaining Current Staff

- Holiday Lunch over Thanksgiving break
- Recruitment Meeting 12/22
  - Bring a friend for a Pizza Party
- Tiktok- recruitment videos
- Monthly check-ins



## New Events for the 2024 Season

Requested  
by Jen Hill ;)



To help  
introduce  
our pool  
to new  
patrons



Attempt to increase attendance on  
Tuesdays- Kona Ice as well

Teen Neon Music Party- this will  
also help with recruitment



**Item Number:** Reports of City Liaisons- VI.-B.  
**Committee** 1/2/2024  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 12/26/2023  
**Submitted By:** Arts Committee  
**Committee/Department:** Arts Committee  
**Title:** **Arts Committee (5 min)**  
**Item Type:** Report

**Recommendation:**

**Informational only. Marek Gliniecki to provide update.**

**Details:**

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	12/26/2023 - 4:44 PM

## Goals/Objectives & Terms

**Item Number:** New Business- VIII.-A.  
**Committee** 1/2/2024  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:** 12/28/2023  
**Submitted By:** Staff  
**Committee/Department:** Admin.  
**Title:** **Elect a Council President for 2024 (5 min)**  
**Item Type:** Other

**Recommendation:**

**Details:**

Attached is the city code section addressing the procedure for electing a council president. The selection is to occur at the first meeting in January each year.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	12/27/2023 - 12:21 PM



## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▯ Ordinance 989	Cover Memo

## **ORDINANCE NO. 989**

### **AN ORDINANCE AMENDING CHAPTER I, ARTICLE 2, SECTION 1-203 OF THE MUNICIPAL CODE OF THE CITY OF ROELAND PARK, KANSAS TO NOMINATE AND ELECT A PRESIDENT OF THE COUNCIL AT THE FIRST CITY COUNCIL MEETING IN JANUARY.**

**WHEREAS**, the Municipal Code for the City of Roeland Park, Kansas, Chapter I, Article 2, Section 1-203 calls for the City Council to nominate and elect a President of the Council during a City Council meeting in February each year; and,

**WHEREAS**, Roeland Park City Council members are now seated at the first City Council meeting in December; and,

**WHEREAS**, the Governing Body of the City of Roeland Park, Kansas desires to amend the Municipal Code for the City of Roeland Park, Kansas to allow for the nomination and election of a President of the Council during the first City Council meeting in January of each year.

### **BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:**

**SECTION 1.** Existing Chapter I, Article 2, Section 1-203 of the Municipal Code for the City of Roeland Park, Kansas be amended to read as follows:

- (a) There shall be a President of the Council who shall serve a one year term and who shall be selected in accordance with the following procedure. At the first Council meeting in January of each year or the Council meeting following the resignation of the acting Council President, nominations shall be made and an election shall be held. Once the nominations are made, a brief five-minute speech will be allowed from each candidate. Upon election by a majority of the Councilmembers present, the President of the Council shall be elected for the next term. The Mayor does not have a tie breaking vote in the selection of the President of the Council. If a majority vote of Councilmembers present cannot be met, the following procedure shall be followed. If there are more than two nominations, the number of nominations shall be narrowed down to two and the process repeated. The top two vote getters shall move on. If there is a tie between the second or more vote getters, a coin flip shall decide who is in the top two. If there is a tie in the vote of the final two, a coin shall be flipped to determine the President of the Council. This process will be repeated annually each January.
- (b) The President of the Council shall have the following duties:
  - (1) Preside at meetings of the City Council in the absence of the Mayor while retaining all the privileges of a Councilmember;
  - (2) Preside at all Governing Body Workshops, given that Co-Chairs may present items specific to their assigned service area (i.e. Administration, Public Works, Public Safety or Finance);

- (3) Participate in meetings or events on behalf of the Mayor when the Mayor cannot attend due to a schedule conflict; and
- (4) Advise and consult with City staff when an urgent issue arises and the Mayor cannot be reached in a reasonable period of time after attempts to reach the Mayor have been made.

**SECTION 2.** This Ordinance shall take effect upon its publication in the official City newspaper.

**PASSED** by the City Council of the City of Roeland Park, Kansas this 6th day of January, 2019.

**APPROVED** by the Mayor this 6th of January, 2019.

CITY OF ROELAND PARK, KANSAS

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Mike Kelly, Mayor

**ATTEST:**

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Kelley Nielsen, City Clerk

**APPROVED AS TO FORM:**

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Steven E. Mauer, City Attorney

**Item Number:** New Business- VIII.-B.  
**Committee** 1/2/2024  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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**Date:** 12/28/2023  
**Submitted By:** Keith Moody  
**Committee/Department:** Admin.  
**Title:** **Approve Change Order #2 with Universal Construction Adding Phase 2 Public Works Improvements to Scope (10 min)**  
**Item Type:** Agreement

### **Recommendation:**

**Staff recommends approval of Change Order #2 to the Construction Manager At Risk agreement with Universal for the public works facility improvements. This adds \$591,994 to the not to exceed maximum price.**

**Staff is also seeking direction on the preferred paint scheme for the building exterior (option A, B or C, no difference in price between options).**

### **Details:**

Universal Construction (our Construction Manager at Risk- CMAR) has secured competitive pricing for Phase 2 improvements at the public works facility. A description of phase 2 elements is included in the attached change order along with pricing per item. Staff recommends completing all 4 alternative items listed which totals \$591,994.

Replacing the roof on the main building has been anticipated for phase 2 as has the tuckpointing and joint sealing along with cleaning and staining the exterior. Replacing 4 existing overhead doors has been added upon finding they are in poor operating condition.

The attached working budget reflects \$5,450,000 of resources allocated to Phase 1 and 2 of the project. It also reflects all of the identified costs at this time including the work completed in 2023 and the work planned for 2024. The amounts highlighted in green are firm, those not highlighted are not to exceed contract amounts and those highlighted in yellow are estimates. Including all alternative items in change order #2 brings the total estimated cost of the project to \$5,260,000. This is \$190,000 under the resources allocation total of \$5,450,000.

Attached are 3 exterior paint schemes, staff is seeking direction on the preferred design. The iron ore and snowbound colors employed at City Hall and the Community Center are employed in an effort to continue the branding effort started with the other two city facilities. Providing an attractive building both inside and outside communicates the importance and appreciation we have for the public works staff. Delivering an attractive building encourages similar investment from our neighbors and reinforces Roeland Park's brand. The appearance of our building will also influence the value of the vacant land area we intend to re-plat and sell. Please note that the new overhead doors, new handrail and fence have been painted with the snowbound and iron ore exterior design contemplated.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request: \$591,994	
Budgeted Item?	Budgeted Amount: \$5.45 mm total project budget, this cost is covered within that budget
Line Item Code/Description:	

**Additional Information**

**REVIEWERS:**

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	12/28/2023 - 6:12 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description		Type
▣	Change Order #2 Adding Phase 2 to Universal Agreement	Cover Memo
▣	Budget for Public Works Facility	Cover Memo
▣	Paint Design Options for Public Works	Cover Memo

**Roeland Park Public Works Facility Renovation  
1800 Merriam Lane, Kansas City, Kansas**

**Change Order No. 2**

**Date: January 2, 2024**

**Owner:** City of Roeland Park, Kansas

**Construction Manager:** Universal Construction Company, Inc.  
Archie Smith, President  
1615 Argentine Blvd.  
Kansas City, Kansas 66105

**Contract Dated:** March 10, 2023

In accordance with the terms of the Contract Between City of Roeland Park, Kansas and Construction Manager – Universal Construction Company, Inc., the City of Roeland Park hereby authorizes the Construction Manager to make the following change to the Contract:

The Contract Sum will be increased by the amount of **\$591,994.00** (five hundred ninety-one thousand, nine hundred and ninety-four dollars) for a total contract amount of **\$2,967,184.00**.

In all other respects, the terms and conditions of the March 10, 2023 agreement shall remain in full force and effect, except as specifically modified by this Change Order.

The date of Substantial Completion as of the date of this Change Order therefore is: TBD following City Council Approval.

Per Article III of the Agreement, Liquidated Damages shall be assessed against the Contractor, as stipulated liquidated damages and not as a penalty, in the amount of **\$1,000.00** for each and every calendar day the work remains incomplete over the specified completion time stated above.

Clarifications for the above values are provided in Change Order 2-Exhibit A.

Previous Contract Sum: \$2,375,190.00  
(Original contract sum plus Change Order 1)

The Contract Sum will be increased by:  
TOTAL GUARANTEED MAXIMUM PRICE FOR  
ALL WORK INCLUDED IN THIS CHANGE ORDER NO. 2 -  
INCLUDES LISTED ALTERNATES #1 THROUGH #4 **\$591,994.00**

The new Contract Sum including this Change Order will be: **\$2,967,184.00**

ACCEPTED: Universal Construction Company, Inc.

APPROVED: City of Roeland Park, KS

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Archie Smith, President

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Keith Moody, City Administrator



**Roeland Park Public Works Renovation**  
**EXHIBIT A GMP Schedule of Values**

General Requirements/Bonds		\$18,840
CM Services		\$44,106
	Total	\$62,946
New Roof, Downspouts, Gutters & Existing RTU removal	Alt. 1	\$408,508
Tuckpointing and Joint Sealant	Alt. 2	\$32,959
Exterior Cleaning, Staining & Painting	Alt. 3	\$57,334
Overhead Doors	Alt. 4	\$30,247
Total + (Selected Alternates)		TBD



**Roeland Park Public Works Building Renovation  
Cost Recap**

GMP Construction Costs	TBD
General Requirements/Bonds	\$18,840
UCC CM Services	\$44,106
<hr/>	
<b>Total Value of GMP</b>	
	<b>TBD</b>

**NOTES:**

If skylights are determined that they need replaced, per unit cost \$1,200

UCC is including a \$10,000 Owner Allowance for 4th Garage door included in alternate #5 price

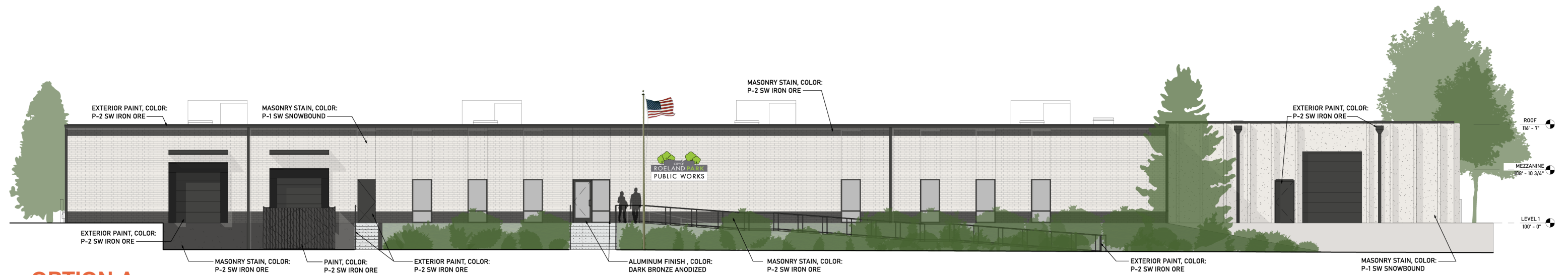
25-year warranty on PPG paint is not included (not offered)

Gutters/Downspouts new 24 guage commercial grade 6" gutters. Color to match Coping.

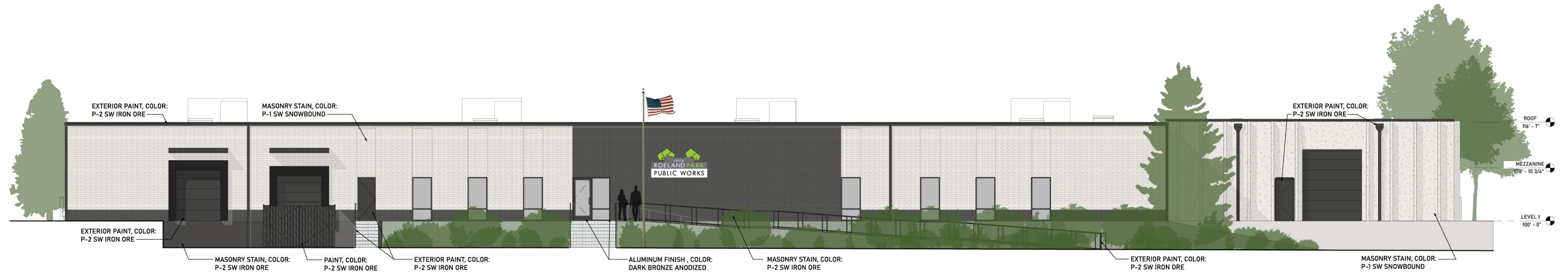
Once material is available, UCC anticipates 14 weeks of construction with typical weather.

UCC Builders Risk, GL Insurance & Fees are included within the Alternate pricing, per contract mark-up rates.

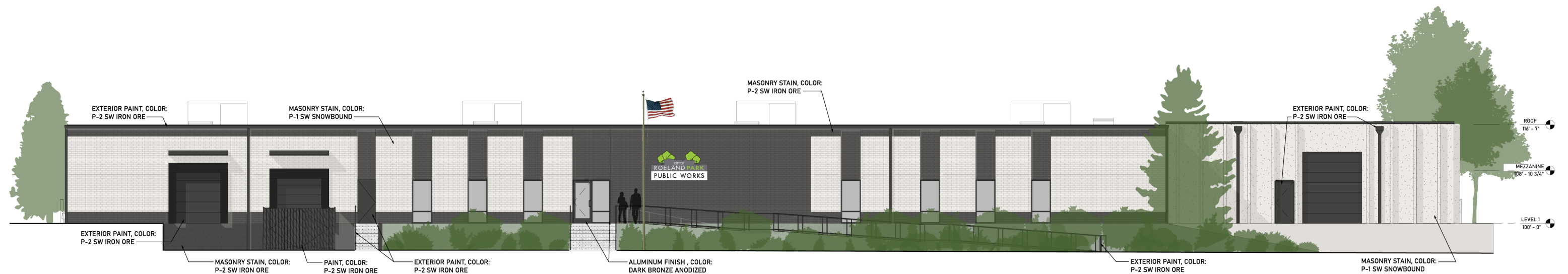
Working Budget for New Public Works Facility	
Last Updated 12/29/23	
Resources:	
Proceeds from Sale of NE RJ Site of \$1.2 mm less funds used to purchase Johnson Drive Properties (\$350k and \$513k)	\$ 337,000
Proceeds from Sale of the Rocks (\$3.45 mm) less the payment in lieu of parkland dedication of \$377,000	\$ 3,073,000
Transfer of Excess GF Resources in 2022 and 2023 to support PW project	\$ 1,140,000
ARPA Funds	\$ -
Special Infrastructure Fund Allocation	\$ 900,000
Proceeds from Sale of front portion of 1800 Merriam Lane	?
Proceeds from Sale of Johnson Drive Property	?
Total Resources	\$ 5,450,000
Expenses:	
Land Purchase	\$ 1,700,000
CBRE Realtor Fee of 3% of purchase price	\$ 51,000
Pre purchase inspection costs	\$ 10,508
Phase 1 Environmental Costs	\$ 2,000
Hazardous Material Inspection costs	\$ 6,400
Hazardous Material Remediation Plan	\$ 4,600
Hazardous Material Remediation & Demo	\$ 57,865
DRC and BPU Plan Review Fee to UG	\$ 5,104
Building Permit Fee to UG	\$ 9,107
BPU Fee for New Electrical Service	\$ 14,661
Building Sign	\$ 3,100
Construction Inspection & Testing	\$ 11,255
Furniture and Appliances	\$ 17,000
Security and Surveillance System	\$ 8,000
Antenna and network cabling for computers	\$ 10,688
Larkin Site Survey and Engineering Fees	\$ 71,780
SFS Architectural Fees	\$ 259,838
Construction Manager at Risk Fees	\$ 214,811
Phase 1- Renovation & Site Construction	\$ 2,160,379
Phase 2- Tuckpointing Brick/Staining Brick/Main Roof Replacement	\$ 591,994
Force Account (Contingency Allowance)	\$ 50,000
Total Expenses	\$ 5,260,090
(Over Budget) or Under Budget	\$ 189,910



OPTION A



OPTION B



OPTION C

**Item Number:** New Business- VIII.-C.  
**Committee** 1/2/2024  
**Meeting Date:**



## **City of Roeland Park**

### Action Item Summary

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**Date:** 12/28/2023  
**Submitted By:** Keith Moody  
**Committee/Department:** Admin.  
**Title:** **Approve Task Order with SFS for Architectural Services  
Related to Phase 2 Renovations at New Public Works Facility  
(5 min)**  
**Item Type:** Other

### **Recommendation:**

**Staff recommend approval of a task order with SFS for architectural and project management services related to Phase 2 of the Public Works facility renovations.**

### **Details:**

Background concerning the scope of work in Phase 2 is included in the agenda item related to amending the Construction Manager At Risk contract with Universal. Architectural and structural services are necessary for Phase 2. The attached task order with SFS covers those services with a not to exceed fee of \$33,500.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

### **What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

### **Financial Impact**

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Amount of Request: \$33,500	
Budgeted Item?	Budgeted Amount: \$5.45 mm total project budget, this cost is covered within that budget
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Moody, Keith	Approved	12/28/2023 - 5:49 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ Task Order with SFS for Phase 2 Renovations of the Public Works Facility	Cover Memo



December 29, 2023

**Keith Moody**  
**City Administrator**  
City of Roeland Park  
4600 W 51st Street  
Roeland Park KS 66205

Re: **City of Roeland Park Kansas On-Call Architectural Services**  
**Roeland Park Public Works Facility – Renovation at 1800 Merriam Lane**  
**PR#1/Change Order #2**  
SFS Project No. 191022-11

Mr. Moody,

We appreciate the opportunity to continue working with the City of Roeland Park on this project. On behalf of the SFS Architecture team please find below the revised scope of work and fees for Phase 2 of the Public Works renovation project. If you have questions or comments regarding this information, please do not hesitate to call.

## PROJECT UNDERSTANDING

### **Task Order Description**

Phase 1 of the Public Works renovation project is nearly complete and the City has asked Universal Construction to provide a bid for Phase 2 items with the intention of amending the contractor's GMP contract in early January, 2024 upon successful approval from the City Council. Construction of Phase 2 scope would immediately follow completion of Phase 1, which is scheduled for the end of January.

The scope of the additional work has been documented as Proposal Request #1. This work will be incorporated into Universal Construction's contract as Change Order #2.

## SCOPE OF WORK

### **Phase 2 Basic Services**

Services for this task order will include the disciplines of Architecture, MEP, and structural engineering. The scope outlined below assumes Phase 2 documentation.

- Remove roof system at existing brick warehouse building. Remove existing non-functional rooftop mechanical units. Provide structural infill of roof deck openings. Provide new membrane roofing system over tapered insulation, gutters and downspouts as described in documents. Provide tie-in to new roof system at pre-cast wash bay addition.
- Repoint masonry joints where deterioration has occurred at west side of building.
- Remove/replace existing control joint sealant around building exterior. Note ACM material locations at pre-cast portion of building – exterior and interior panel joints.
- Provide masonry and concrete stain at building exterior per documents.
- Paint existing exterior building elements not provided with Phase 1 or Phase 2 work.
- Provide three new overhead sectional doors.
- ~~Paint ceiling structure, decking, joists, beams and columns in existing warehouse (vehicle parking) area.~~



### **Phase 2 Basic Services Exclusions**

The following items are specifically excluded from the Basic Services noted above:

- Civil Engineering. SFS will coordinate with the Owner's consultant as required.
- Landscape Architecture services. SFS will coordinate with the Owner's consultant as required.
- Site Survey.
- Geotechnical investigations and recommendations.
- Hazardous materials abatement assessment and design.
- Audio/visual or security design services.
- Furniture, fixtures and equipment design services. This service can be provided for a supplemental fee.
- Cost Estimating. It is assumed that the Construction Manager will provide this service.

### **Phase 2 Deliverables**

Deliverables anticipated for the above scope of work include:

- Proposal Request #1 narrative, construction documents and specifications
  - Roof Demolition Plan, Demolition Elevations, Roof Plan, Exterior Elevations and Structural Narratives
- Exterior Paint Concept Options
  - Elevation drawings illustrating three (3) color concepts for City Council selection and approval
- Conformed Construction documents
  - Compiled documents package with any changes resulting from City Council approval and bidding
- Construction Administration Phase
  - Field Reports, RFI responses, submittal reviews, and other items customarily provided during construction as outlined in Section 3 *Scope of Basic Services* in the AIA B101-2017 *Standard Form of Agreement between Owner and Architect*.

### **Schedule**

Proposal Request #1 was issued to Universal Construction on December 15, 2023. The schedule for preparing conformed documents is dependent upon final bid information from Universal Construction and City Council approval on January 2, 2024. The schedule for Construction Administration will follow the contractor's schedule for construction, once determined.

## **COMPENSATION**

### **Professional Fees**

SFS architecture proposes to provide the above services as follows:

Phase 2 Basic Services at a **lump sum amount of \$33,500.**

### **Reimbursable Project Expenses**

Project expenses are not included in the above compensation proposal. These expenses incurred by SFS or the consultants for reproduction, postage, local travel, and deliveries will be billed at the architect's actual cost plus 10%. We estimate expenses at no more than \$500.00.

### **Invoicing**

Invoicing will occur monthly for services rendered and are due upon receipt.





Respectfully submitted,

Kelly C. Stindt, AIA, LEED BD+C  
Principal

Copy: Kerry Newman, AIA

**AUTHORIZATION TO PROCEED**

***By signing below, it authorizes SFS Architecture to proceed with the work outlined above.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name / Title

\_\_\_\_\_  
Date

**Item Number:** New Business- VIII.-D.  
**Committee** 1/2/2024  
**Meeting Date:**



## **City of Roeland Park**

### Action Item Summary

---

**Date:** 1/2/2024  
**Submitted By:** Keith Moody  
**Committee/Department:** Admin.  
**Title:** **Authorize Completion of Punch List for Community Center by Universal Construction (5 min)**  
**Item Type:** Other

#### **Recommendation:**

**Staff recommends Council authorize execution of an amendment to Universal Constructions current CMAR service agreement adding the Community Center punch list items that remain incomplete by Aquila and/or Aquila's Bonding Company (Westlake) as of 1/5/24, in an amount not to exceed \$66,000.**

#### **Details:**

The City has filed a claim on the performance bond issued by Aquila for completion of the Phase 1 renovations at the Community Center. The project reached substantial completion on 11/1/23 with only a couple of the 77 punch list items addressed since the substantial completion date. Per contract Aquila had 30 days from Substantial Completion to reach Final Completion which entails completing all of the punch list items. We are more than 60 days past the deadline to reach final completion.

The City Attorney has provided notice to Aquila and their Bonding Company (Westfield) that if the punch list remains incomplete as of 1/5/24 the City will hire a contractor to complete the punch list items. SFS has estimated the cost to complete the punch list at \$66k. Universal Construction has reviewed the punch list and is confident they can manage completion of this work for no more than the \$66k estimate. Universal would be paid out of funds held in retainage on Aquila's contract. If the punch list is not complete as of 1/5/24 staff will execute a change order to Universal's current Construction Manager At Risk agreement adding the punch list to the scope along with a \$66k increase to the maximum price total.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request: \$66,000	
Budgeted Item?	Budgeted Amount: Included in the \$1.8 million budget for Community Center Phase 1 Renovations
Line Item Code/Description: 5476-300 Community Center Improvements in the Special Infrastructure Fund	

**Additional Information****REVIEWERS:**

Department	Reviewer	Action	Date
Administration	Moody, Keith	Approved	1/2/2024 - 4:46 PM

## Goals/Objectives & Terms

**Item Number:** New Business- VIII.-E.  
**Committee** 1/2/2024  
**Meeting Date:**



## **City of Roeland Park**

### Action Item Summary

---

**Date:** 12/28/2023  
**Submitted By:** Keith Moody, City Administrator  
**Committee/Department:** Admin.  
**Title:** **Approve Base and Electrical Work for Gateway Sculpture (5 min)**  
**Item Type:** Other

#### **Recommendation:**

**Staff recommends accepting Black and McDonalds proposal for the base and electrical/lighting work for the new Gateway Sculpture totaling \$18,100.**

#### **Details:**

The new Gateway Sculpture incorporates internal lighting and up-lighting per Council direction. The location of the sculpture in the median of Roe Boulevard requires power to be extended to provide evening lighting. The most cost-effective source of power is the entryway sign located to the north (although it is a longer distance than the street-light the voltage has already been stepped down at the entryway sign). Please see attached location plan sheet.

Proposals were solicited for the electrical work and the base work; two base proposals were returned and 3 electrical proposals were returned. Black and McDonald provided the lowest proposal cost for the base and electrical work (\$18,100). Their cost will be paid from the \$114k Gateway Sculpture budget. The Artist's contract is for \$96,000. Combined the sculpture and base costs are just over the \$114k budget but there are extra funds from the Embre payment in lieu of art contribution available (\$6,000). There is potential that rock will be encountered while excavating for the sculpture base. If we encounter rock we will either anchor the reinforcing steel of the base to the rock or hammer out the rock. In either case there will be some additional cost that can be covered by the unused Embre funds.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

### Financial Impact

Amount of Request: \$18,100 for base and electrical work	
Budgeted Item?	Budgeted Amount: \$114k in the 2023 Budget consisting of \$70k of Embre Art Contribution & \$41k of Art Committee funds
Line Item Code/Description: 101-5217 Public Art Purchase	

### Additional Information

#### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Moody, Keith	Approved	12/27/2023 - 3:38 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ Black and McDonald Proposal	Cover Memo
▣ Gateway Sculpture Location Plan	Cover Memo
▣ Gateway Sculpture Base Plans	Cover Memo

## Roeland Park

**Date:** 11/14/2023

**F.O.B.:** Kansas City

**Delivery:** T.B.A.

**Terms:** Net 30 Days.

**ATTENTION**

**Keith Moody**

**Taxes Excluded**

---

**THIS QUOTATION REMAINS FIRM FOR A PERIOD FOR 30 DAYS.**

**We are pleased to submit the following quote for Roeland Park Sculpture lighting and infrastructure...**

### General Clarification

**Provide and install the following.**

- **Provide and install one 125' bore from existing Roeland Park signage.**
- **Provide and install one quazite box nearest sculpture base.**
- **Provide and install 5 PVC raceways for up lighting.**
- **Provide and install 5 weatherproof LED fixtures.**
- **Provide and install concrete base per print.**
- **Provide and install all necessary wire and boxes.**
- **Perform all termination required.**

**The Total cost for the above is... (\$18,100.00)**

### **EXCLUDED**

- **Engineering**
- **Permits**
- **Overtime**
- **Excavation of rock**
- **Mounting/Setting of Sculpture**

We trust our quotation will meet your approval. If you have any questions or concerns regarding this quotation, please do not hesitate to contact us.

Regards,

Kolton Kono



Project Manager/Estimator  
Black & McDonald  
816-398-5886  
[kkono@blackandmcdonald.com](mailto:kkono@blackandmcdonald.com)



\\Engineering\0321001.04 Roland Park KS Res Parkway\DRAWINGS\BASE MODELS\2023.10.04 - 0321001-04-BASE.dwg, 10/4/2023 11:37:10 AM, BRANCE, NAL, LAMP, EYENARSON



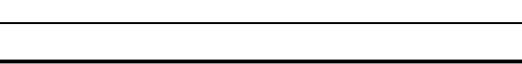
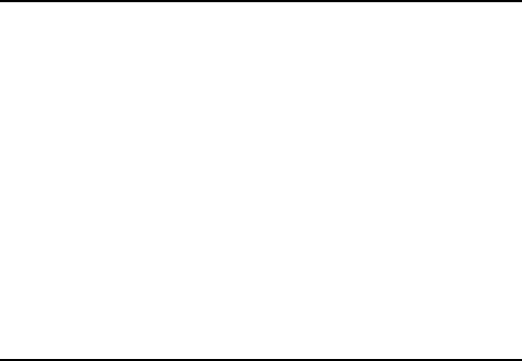
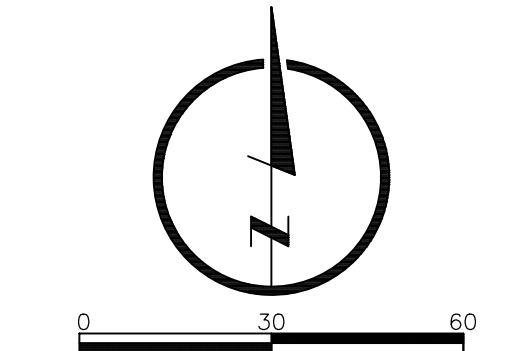
LAMP  
RYNEARSON

LAMPRYNEARSON.COM

OMAHA, NEBRASKA  
14710 W. DODGE RD., STE. 100 (402)496.2498

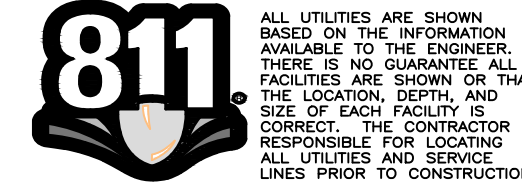
FORT COLLINS, COLORADO  
4715 INNOVATION DR., STE. 100 (970)226.0342

KANSAS CITY, MISSOURI  
9001 STATE LINE RD., STE. 200 (816)361.0440



ROE BLVD ART LOCATION EXHIBIT

ROE PARKWAY IMPROVEMENTS  
ROELAND PARK, KANSAS



ALL UTILITIES ARE SHOWN  
BASED ON THE INFORMATION  
AVAILABLE TO THE ENGINEER.  
THERE IS NO GUARANTEE ALL  
UTILITIES ARE SHOWN OR THAT  
THE LOCATION, DEPTH, AND  
SIZE OF EACH FACILITY IS  
CORRECT. THE CONTRACTOR IS  
RESPONSIBLE FOR LOCATING  
ALL UTILITIES AND SERVICE  
LINES PRIOR TO CONSTRUCTION.

REVISIONS

06/22/2023	- ARTS COMMITTEE SELECTION
10/04/2023	- PER CITY COMMENTS

DESIGNER / DRAFTER

DATE

PROJECT NUMBER  
0321001.04

BOOK AND PAGE

SHEET



PROJECT DESCRIPTION

- Project consists of a foundation to support a new 18'x 9'x7' stainless steel and acrylic sculpture.
- The General Contractor is responsible for all scope items described in the drawings as well as for all material and labor inferred there from.

MISCELLANEOUS NOTES

- The Contractor is solely responsible for all safety regulations, programs, and precautions related to all work on this project.
- Means and methods of construction and erection of structural materials are solely the Contractor's responsibility.
- Do not scale these drawings, use the dimensions shown. In case of conflict, request clarification from Architect and Structural Engineer.

QUALITY ASSURANCE AND QUALITY CONTROL

- The Contractor is responsible for assuring quality, including workmanship and materials furnished by subcontractors and suppliers.
- Inspection or testing by the Owner does not relieve the Contractor of the responsibility to perform the work in accordance with the Contract Documents.
- The Owner's Testing Agency shall perform testing and special inspections required by the structural documents, building code, and the local authority.
- See special inspections section of the General Notes for required testing and inspection.

SPECIFICATIONS

- These General Notes are intended to function as the structural portion of project specifications.

SPECIAL INSPECTION

- Special inspection and testing shall be performed as required by the local jurisdiction, the building code, and the construction documents. See quality assurance section of the General Notes.
- All deficiencies shall be corrected for acceptance by the Testing Agency.
- Inspections performed by the local jurisdiction do not replace inspection or testing required by the Owner's Testing Agency.
- Special inspection and testing is required for the items shown in the "Special Inspections and Testing" Table.

SUBMITTALS

- See Material sections of these General Notes for required shop drawings.
- Submit one (1) copy of the required information (Manufacturers Data, Shop Drawings, etc) via electronic media (PDF or similar).
- Submittals shall be sent directly to the Artist for review and distribution.
- Submittals will be returned to the Artist with Structural Engineer's review comments via electronic media.

FOUNDATIONS

GENERAL:

- The foundations have been designed based on the design criteria referenced in the Structural Design Criteria section. Earthwork and foundation soil preparation shall be performed to provide soil properties meeting the design criteria.
- A Geotechnical Engineer shall inspect and test soils, earthwork and foundations - see special inspection and quality assurance sections of the General Notes. Prior to placing foundations obtain approval from the Geotechnical Engineer indicating earthwork and soil preparation has been performed adequately to conform to the foundation design criteria.
- Bottom of exterior footings shall bear below final exterior grade for frost protection - see structural design criteria section of the General Notes.

CAST-IN-PLACE CONCRETE

GENERAL:

- All concrete work shall conform to ACI 318 and ACI 301 and tolerances shall conform to ACI 117 unless noted otherwise. Contractor shall keep a copy of these references on site at all times.
- Concrete Compressive Strength – See "Concrete Mix Design Requirements" table
- Materials – See "Concrete Materials Designation" table
- Unless noted otherwise, the terms reinforcing and reinforcement refer to elements reinforced with deformed reinforcing as defined in ACI 318 and/or reinforcing conforming to deformed reinforcing.

TESTING:

- Tests and inspections shall be performed in compliance with ACI 301 and Chapter 17 of the IBC. See Special Inspections.
- Concrete shall not be placed until reinforcing has been inspected by the owner's independent inspection agency and/or the special inspector.
- See "Special Inspections and Testing" Table.

SUBMITTALS:

- Submittals shall conform to ACI 301.
- Submittals for all concrete shall include: mix designs and reinforcing.
- Reinforcing shop drawings shall include placement drawings 1/8"=1'-0" minimum scale. Detailing of reinforcing shall conform to ACI SP-66.

FORMING:

- Unless noted otherwise, all formwork shall conform to Class B finish in accordance with ACI 117 unless noted otherwise by architectural drawings. Refer to architectural drawings for architectural finish concrete.
- Provide chamfers at all concrete edges that are exposed to view in the finished structure.
- Comply with requirements of ACI 301 for removal of formwork. Formwork shall remain in place a minimum of 7 days and until the concrete reaches the specified 28 day strength.

PLACING AND FINISHING:


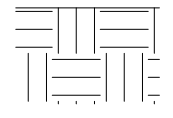
- Handling, placing, constructing, and curing shall conform to ACI 301 including placement of concrete in wet weather, cold weather, and hot weather.
- All concrete work shall be poured in-place unless noted otherwise.

POST INSTALLED ANCHORS IN CONCRETE

GENERAL:

- Holes are assumed to be dry unless otherwise noted on plans.
- Holes to be hammer drilled with bit as specified by anchor manufacturer.
- Anchors specified are based on the specific technical data published by the specified anchor manufacturer. Substitutions are not permitted without approval by the Structural Engineer of Record prior to use.
- Install anchors per the manufacturer instructions, as included in the anchor packaging. Installation shall adhere to ICC ESR.
- Post-installed anchors to be stainless steel where exposed to exterior and/or corrosive environments unless the anchor is protected.
- All post-installed anchors in concrete shall be suitable for use in cracked concrete applications.

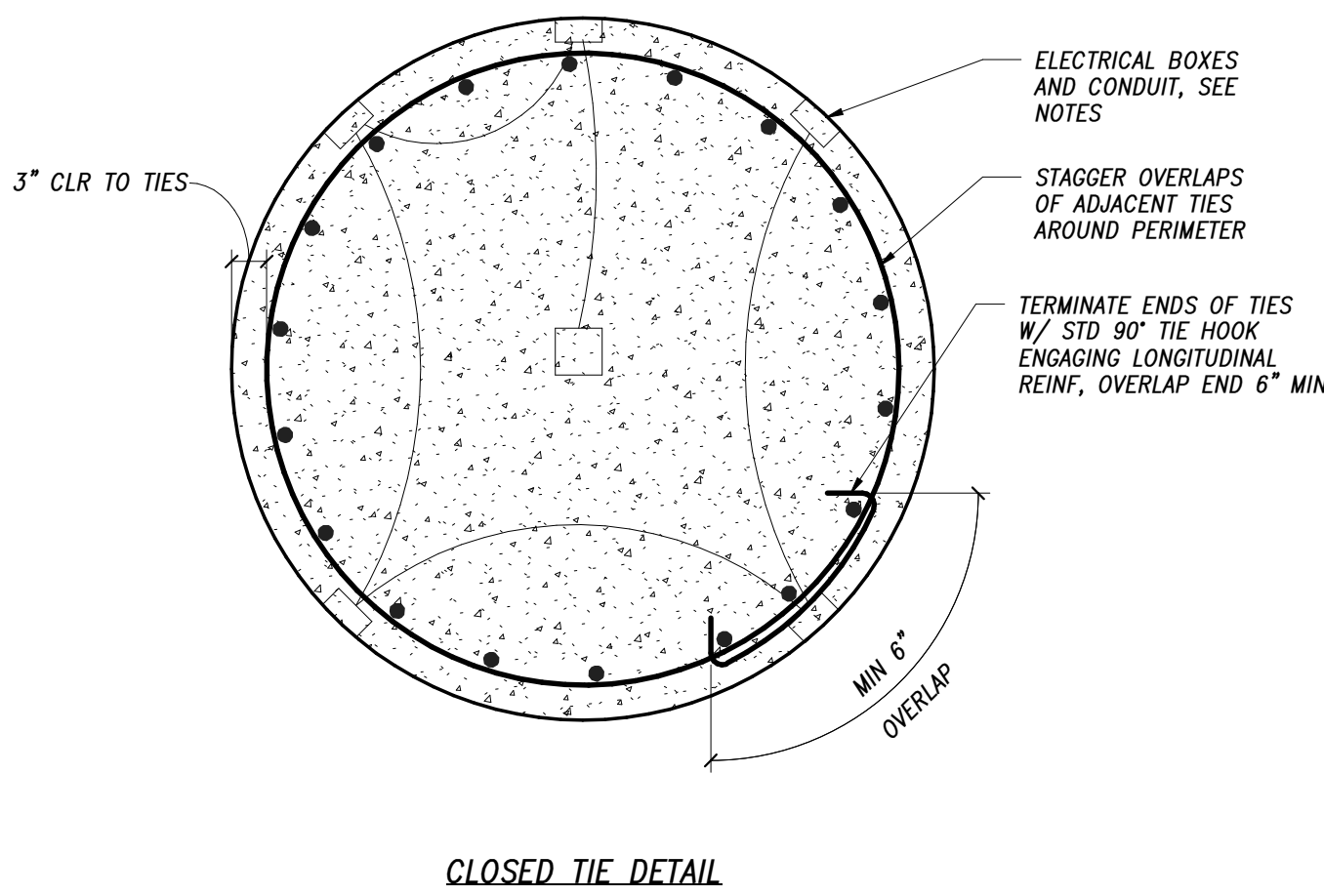
STRUCTURAL DESIGN CRITERIA	
Building Code: 2018 International Building Code	(Note 1)
Local Jurisdiction: Roeland Park, Kansas Building Department	
Risk Category: I	
Wind Loading	
Basic Wind Speed	Vult= 116 MPH Vasd= 90 MPH
Exposure Category	B
Ground Elevation Factor, Ke	0.964
Elevation used for Ke (feet above sea level)	987.5 ft
Freestanding Sign Design Pressure	25 psf
Ultimate Wind Base Shear	
East/West	2.6 kips
North/South	2.6 kips
Seismic Loading	
Seismic Importance Factor, Ie	1.0
Mapped Spectral Response Acceleration	
Ss	0.095
Si	0.069
Site Class	D (default)
Spectral Response Coefficients	
Sds	0.001
Sdi	0.001
Seismic Design Category	A
Ultimate Seismic Base Shear	
East/West	0.020 kips
North/South	0.020 kips
Snow Loading (Note 2)	
Ground Snow Load, Pg	28.5 psf
Minimum Flat Roof Snow Load, Pf	20 psf
Importance Factor, Is	1.0
Terrain Category	B
Exposure Factor, Ce	1.0
Thermal Factor, Ct	1.2
Vehicular Loading	
Vehicle Impact	6.0 kips
Foundations	
Geotechnical Engineer Information:	No geotech report. Reference presumptive load bearing values from Table 1806.2 of the 2018 IBC with 1/3 increase for wind/seismic.
Lateral Bearing Pressure	200 psf/ft
Allowable Bearing Capacity	1,500 psf
Minimum Frost Depth	36 in
NOTES:	
1. The governing building code defines the applicable edition of referenced codes and standards. Where governing building code does not define referenced codes and standards, the latest edition shall be used.	
2. Ground snow load is according to the Roeland Park Kansas Code or Ordinances.	

SECTIONS AND DETAILS	
	CIP CONCRETE
	UNDISTURBED SOIL

SPECIAL INSPECTIONS AND TESTING						
Category/Material	Component/Work	Class				
		1	2	3	4	5
Soils and Foundations	Footing Soil Bearing Material	X				
Cast-In-Place Concrete	Formwork Installation	X				
	Reinforcing Placement	X	X			
	Concrete Strength, Slump, Temperature, and Air Content		X	X		
	Verification of mix design use on site (prior to placement)	X		X		
	Concrete Placement	X	X	X		
	Concrete Curing		X			
	Post-Installed Anchors (not overhead or...	X	X			
NOTES:						
1. Special inspection and testing are to conform to chapter 17 of the IBC and the local building department.						
2. Unless noted as continuous inspection, all inspections are periodic. Periodic inspection is defined as part-time or intermittent inspection of the work. It is the Special Inspector's responsibility to determine and coordinate the frequency and duration of the inspection relative to the Contractor's schedule and sequencing of the work in order to meet the inspection and reporting requirements.						
3. Class 1: Inspection verification of size, location, quantity, and tolerance.						
4. Class 2: Inspection and testing verification of strength, grade, classification, quality, density, proportions, and manufacturers certified test reports.						
5. Class 3: Continuous inspection and verification of operations and conditions.						

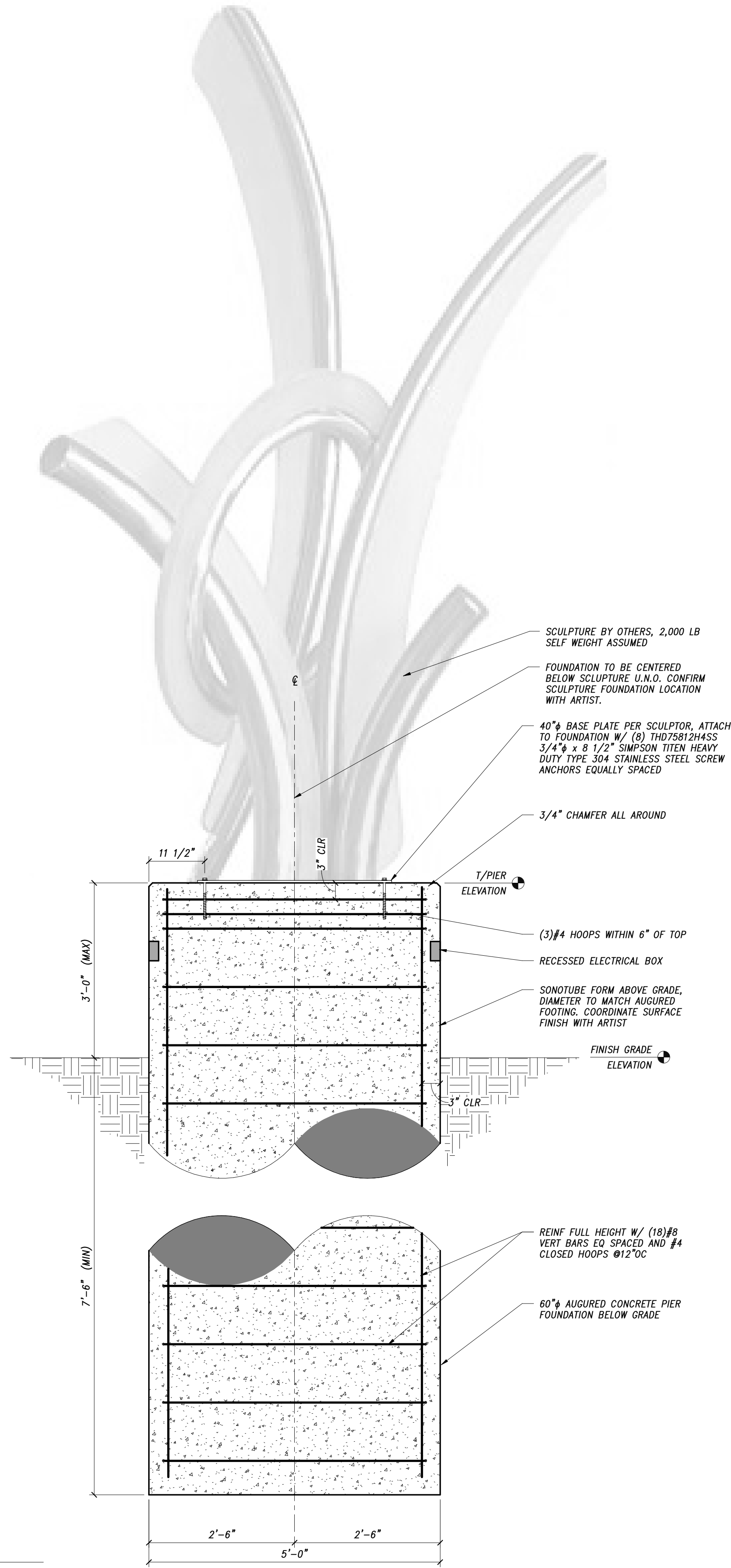
CONCRETE MIX DESIGN REQUIREMENTS						
Element	f'c (psi)	Cement Type	Max W/C	Max Agg	Air Content (Note 1,2)	Slump (Note 3)
Shallow Pier Foundation	4500, NW	I/II	0.45	3/4"	6%	3-5"
TABLE FOOTNOTES:						
1. For any concrete exposed to freezing temperatures and moisture, the air content shall be the greater of 5%, minimum required by ACI 318, or of that shown in the table.						
2. Tolerance on air content as delivered shall be +/- 1.5%.						
GENERAL CONCRETE MIX NOTES:						
1. Strength (f'c) is the compressive strength at 28 days unless noted otherwise or compressive strength at the specified age.						
2. Concrete is normal weight concrete unless noted otherwise. Normal weight concrete (NW) shall have a dry density of 145 ± 5 pcf unless noted otherwise.						
3. Required minimum average splitting tensile strength = 6.7*√(f'c) regardless of concrete density.						
4. Mix designs shall be in accordance with ACI 301.						
5. Exposure Class indicates the severity of the anticipated exposure of concrete members for each exposure indicated below according to ACI 318/ACI 301: Freeze Thaw Exposure noted thus: F0,F1,F2,F3 Water-Soluble Sulfate in Soil Exposure noted thus: S0,S1,S2,S3 Permeability Requirements noted thus: W0,W1 Corrosion Protection of Reinforcement noted thus: C0,C1,C2 Refer to ACI 301/ACI 318 for specific requirements based on the exposure category indicated in the mix design table above.						
6. Corrosion Protection of Reinforcement requirements (C0,C1,C2): Maximum water-soluble chloride ion (CL-) content in concrete, by % weight of cement: Reinforced Concrete: C0 = 1.0 C1 = 0.3 C2 = 0.15						

CONCRETE MATERIALS DESIGNATION	
Material	Standard
Portland Cement	ASTM C150, Type I/II
Fly Ash	ASTM C618, Class C or F
Aggregate	ASTM C33
Water	Potable
Water Reducing Admixture	ASTM C494, Type A or Type D
Accelerator Admixture	ASTM C494, Type C or Type E
Air Entraining Admixture	ASTM C260
Reinforcing Bars	ASTM A615-grade 60 (Specified Yield Strength = 60ksi)



- NOTES:
- ELECTRICAL CONDUIT LAYOUT SHOWN IS SCHEMATIC AND SHALL BE FINALIZED BY ELECTRICAL SUB-CONTRACTOR BEFORE CONCRETE PLACEMENT AND COORDINATED WITH SCULPTURE ARTIST.
  - CONDUIT TO BE PLACED 12" BELOW TOP OF FOUNDATION FOR MOUNTING ELECTRICAL BOXES FOR LIGHTING.
  - CONDUIT TO RUN FROM SIDEWALL BOX UP TO TOP CENTER OF FOUNDATION FOR LOW VOLTAGE LIGHTING CONNECTION BOX FOR SCULPTURE.
  - RECESS ELECTRICAL BOXES AND PLACE BETWEEN CLOSED TIES.

1  
S-100  
SCULPTURE FOUNDATION  
3/4" = 1'-0"



THE STRUCTURAL ENGINEERS SEAL ON THIS DRAWING INDICATES THAT THE INFORMATION SHOWN AND THE CALCULATIONS PERTAINING TO THAT INFORMATION HAVE BEEN PREPARED BY QUALIFIED PEOPLE UNDER THE DIRECTION OF THE ENGINEER-OF-RECORD. THE SEAL DOES NOT IMPLY RESPONSIBILITY FOR INFORMATION PREPARED BY OTHERS NOR FOR ANY INFORMATION NOT SHOWN ON THIS DRAWING AND SUCH RESPONSIBILITY IS SPECIFICALLY DISCLAIMED. ON PHASED PROJECTS, DRAWINGS THAT ARE ISSUED BUT NOT SEALED SHALL BE CONSIDERED TO BE PRELIMINARY IN NATURE AND ARE ISSUED FOR INFORMATION ONLY.

ISSUE:  
PERMIT SET

ROELAND  
PARK, KS  
SCULPTURE  
BASE

PROJECT NO: 23257  
DRAWN BY: DXL  
CHECKED BY: CAP  
REVISIONS:

SHEET TITLE:

FOUNDATION  
PLAN

S-100



Item Number: New Business- VIII.-F.  
Committee 1/2/2024  
Meeting Date:



City of Roeland Park  
Action Item Summary

Date:	12/28/2023
Submitted By:	Mayor Poppa
Committee/Department:	Admin.
Title:	Appointments to the Sustainability Committee, the Diversity, Equity, and Inclusion Committee and to Community Foundation (5 min)
Item Type:	Other

**Recommendation:**

To appoint Grace Suh to sustainability committee, to reappoint Emily Cramer (Schiltz) to the diversity, equity, and inclusion committee, and appoint Haile Sims and Marek Gliniecki to the Community Foundation.

Details:

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:

Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

**REVIEWERS:**

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	12/28/2023 - 9:28 AM

**Goals/Objectives & Terms**

**ATTACHMENTS:**

Description		Type
▣	Grace Suh	Cover Memo
▣	Emily Cramer	Cover Memo
▣	Haile Sims	Cover Memo

## Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Fri 10/6/2023 10:32 AM

To: Nielsen, Kelley <knielsen@roelandpark.org>; RP Intern <intern@roelandpark.org>; Jennifer Jones-Lacy <jjones-lacy@roelandpark.org>

### Committee Volunteer Form

Date	10/6/2023
First Name	Grace
Last Name	Suh
Address	5350 Clark Drive
City	Roeland Park
State	Kansas
Zip	66205
Email	
Phone	
Place of Employment	<i>Field not completed.</i>
How long have you been a resident of Roeland Park?	16 years
How much time do you have to devote per month?	10 hours
Board & Committee Interest	Hi - Following up on my former application, since I haven't received a reply. I just exchanged emails with Gretchen Davis and she urged me to try again. I'm a long-time Roeland Park resident dedicated to sustainability and native ecosystems and would love to help any way I can. I had hoped to help plant and maintain native plantings in our parks, especially at R Park, where there are numerous bare areas, and believe in the past I clicked on Parks, but if that is oversubscribed, I'm happy to join Sustainability instead or wherever else there is need. Please let me know, thank you!
Select a Board or Committee	Sustainability
Are you a high school student between the ages of 14 and 18?	No
Additional Comments	<i>Field not completed.</i>

## Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Wed 8/4/2021 1:11 PM

To: Nielsen, Kelley <knielsen@roelandpark.org>; RP Intern <intern@roelandpark.org>; Erin Winn <EWinn@roelandpark.org>

### Committee Volunteer Form

Date	8/4/2021
First Name	Emily
Last Name	Schiltz
Address	5100 Clark Dr
City	Roeland Park
State	KS
Zip	66205
Email	
Phone	
Place of Employment	UnitedLex
How long have you been a resident of Roeland Park?	1.5 years
How much time do you have to devote per month?	20 hours
Board & Committee Interest	I am a relatively new resident of Roeland Park (April 2020) and have absolutely fallen in love with this community. I have always had an interest in local government, as I was a political science and public policy major in college and held numerous positions dedicated to serving in a capacity like this one. I am also incredibly passionate about getting women and young people elected to local Boards & Commissions as a way to increase gender and age parity across civic leadership. I am open to nearly any of the Boards & Commissions that have vacancies within Roeland Park and would be honored to serve as soon as possible.
Select a Board or Committee	Community Engagement
Are you a high school student between the ages of 14 and 18?	No
Additional Comments	<i>Field not completed.</i>
Resume	<u>Schiltz Resume January 2021.pdf</u>



## Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Tue 10/26/2021 12:19 PM

To: Nielsen, Kelley <knielsen@roelandpark.org>; RP Intern <intern@roelandpark.org>; Erin Winn <EWinn@roelandpark.org>

### Committee Volunteer Form

Date	10/26/2021
First Name	Haile
Last Name	Sims
Address	3520 W 48th St.
City	Roeland Park
State	KS
Zip	66205
Email	
Phone	
Place of Employment	FedEx Ground
How long have you been a resident of Roeland Park?	5 years
How much time do you have to devote per month?	4 hours
Board & Committee Interest	I am a member of the Racial Equity Committee. I am also interested in joining the planning commission to learn more about the city's development.
Select a Board or Committee	Planning Commission
Are you a high school student between the ages of 14 and 18?	No
Additional Comments	<i>Field not completed.</i>
Resume	

Email not displaying correctly? [View it in your browser.](#)

**Item Number:**       **Ordinances and Resolutions:- IX.-**  
                              **A.**  
**Committee**           **1/2/2024**  
**Meeting Date:**



## **City of Roeland Park**

### Action Item Summary

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**Date:**                       12/26/2023  
**Submitted By:**         Keith Moody  
**Committee/Department:**   Administration  
**Title:**                    **Ordinance 1050 - Appointment of Ethics Attorney (5 min)**  
**Item Type:**             Ordinance

#### **Recommendation:**

**Staff recommends amending section 1-301 of the City of Roeland Park, Kansas municipal code removing the requirement to appointment an ethics attorney, the option to appoint an ethics attorney remains available.**

#### **Details:**

Currently section 1-301 requires council to appoint an ethics attorney. The city has not had a need for an ethics attorney in the past 8 years. Removing the "Ethics Attorney" from the appointment language eliminates such appointment as a requirement. The Council retains the option to appoint an ethics attorney if the City is faced with such a need. An appointment would be brought before the Council for approval. In most situations the City Attorney can serve in such a roll.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

#### **What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

#### **Financial Impact**

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description:	

### Additional Information

#### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Moody, Keith	Approved	12/27/2023 - 4:22 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ Ordinance 1050 - Appointment of Ethics Attorney	Cover Memo

**CITY OF ROELAND PARK, KANSAS  
ORDINANCE NO. 1050**

**AN ORDINANCE OF THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS AMENDING SECTION 1-301 OF THE CITY OF ROELAND PARK, KANSAS MUNICIPAL CODE.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:**

**SECTION 1.** Section 1-301 of the Code of the City of Roeland Park, Kansas is hereby amended to read as follows:

“Sec. 1-301. – Appointment. The Mayor shall appoint, by and with consent of the Council, a Judge of the Municipal Court, a City Attorney, A City Prosecutor, and a City Engineer. Prior to any initial appointment, a committee of the Governing Body appointed by the City Council shall interview candidates for a position and recommend one for appointment by the Mayor. Any officers appointed and confirmed shall hold an initial term of office not to exceed one year and until their successors are appointed and qualified. Any officers who are reappointed shall hold their offices for a term of one year and until their successors are appointed and qualified. The Council shall by ordinary ordinance specify the duties and compensation of the office holders, and by ordinary ordinance may abolish any office created by the Council whenever deemed expedient.

**SECTION 2.** This Ordinance shall become effective upon publication in the City’s designated newspaper.

Passed by the Governing Body of the City of Roeland Park, Kansas this 2nd day of January, 2024 **APPROVED** by the Mayor.

\_\_\_\_\_  
Michael Poppa, Mayor

**ATTEST:**

\_\_\_\_\_  
Kelley Nielsen, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Steven E. Mauer, City Attorney

Item Number:       Ordinances and Resolutions:- IX.-  
                                  B.  
Committee           1/2/2024  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:                               12/28/2023  
Submitted By:               Mayor Poppa  
Committee/Department:   Admin.  
Title:                           **Resolution 707 - Declaring Support of Medicaid Expansion (5 min)**  
Item Type:                   Resolution

**Recommendation:**  
  
**To approve resolution 707 a resolution declaring support of affordable care (ACA) medicaid expansion in the state of Kansas.**

**Details:**

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

## Additional Information

### REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	12/28/2023 - 4:00 PM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description	Type
▣ Resolution 707 - Declaring Support for ACA Expansion of Medicaid in Kansas	Cover Memo
▣ Expand KanCare Behavioral-health	Cover Memo
▣ Expand KanCare Local-Governments	Cover Memo
▣ Expand KanCare Workforce-EcoDevo	Cover Memo



**CITY OF ROELAND PARK KANSAS  
RESOLUTION NO. 707**

**A RESOLUTION DECLARING SUPPORT OF AFFORDABLE CARE  
ACT (ACA) MEDICAID EXPANSION IN THE STATE OF KANSAS.**

**WHEREAS**, the Supreme Court ruled that Medicaid, known as KanCare in the state of Kansas, expansion is an option for states under the Affordable Care Act; and

**WHEREAS**, the Governor of Kansas and the Kansas Legislature must decide to opt into KanCare expansion; and

**WHEREAS**, KanCare expansion would provide health care coverage for an estimated 150,000 low-income Kansans, including 7,930+ low-income Johnson County residents, significantly reducing the number of uninsured individuals in the State, the County, and the City; and

**WHEREAS**, insured individuals are more likely to get the mental and physical health care they need to join the workforce, care for their families, and be productive members of society; and

**WHEREAS**, under the federal law, states pay 10 percent of the cost of covering the expansion population while the federal government pays 90 percent of the cost; and

**WHEREAS**, federal spending in Kansas at this level has been shown to have a powerful economic impact; and

**WHEREAS**, the cost of the expansion would be further offset by savings in the provision of mental health services and of medical services delivered in the criminal justice system; and

**WHEREAS**, more than \$7,000,000 of charitable care provided annually for Johnson County Mental Health and Johnson County Department of Emergency Services would also be eligible for reimbursement; and

**WHEREAS**, all the states surrounding Kansas have implemented expansion putting neighboring cities within the state, including Roeland Park, at an economic, workforce and humanitarian disadvantage.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:**

The Governing Body hereby declares its active and visible support of KanCare expansion in the State of Kansas.

**ADOPTED** by the Governing Body this 2nd day of January 2024.

**SIGNED** by the Mayor this 2nd day of January 2024.

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Michael Poppa, Mayor

ATTEST:

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Kelley Nielsen, City Clerk

SEAL:

# KanCare expansion and the Kansas BEHAVIORAL HEALTH SYSTEM

## Examples of behavioral health needs

Therapy & counseling  
Anxiety & depression services  
Substance Use Disorder treatment  
Disordered eating treatment  
ADHD services  
Psychiatric care  
Inpatient services  
Crisis response

## The situation in Kansas

In 2019, Kansas spent an estimated \$1.9 billion on services for mental health and substance use disorder. These services are usually provided by psychiatrists, psychologists, therapists, social workers, counselors, psychiatric nurse practitioners, and other specialty providers. Community-based organizations, community health workers, and federally qualified health centers (FQHCs) also provide support for behavioral health in Kansas communities.

## THE BENEFITS OF KANCARE EXPANSION ON COMMUNITY BEHAVIORAL HEALTH



Increased  
revenue for  
behavioral health  
providers

If Kansas expanded KanCare, Community Mental Health Centers (CMHCs) and Certified Community Behavioral Health Clinics (CCBHCs) in Kansas would receive an additional \$17.9 million annually.

Federally Qualified Health Centers (FQHCs) would receive an additional \$1 million annually.



More providers  
accepting  
Medicaid  
patients

Medicaid expansion is associated with a 3% increase in facilities accepting Medicaid patients. This includes psychiatric hospitals, residential treatment centers, CMHCs, and outpatient, day treatment, or partial hospitalization mental health facilities.



More visits per  
user of behavioral  
health services

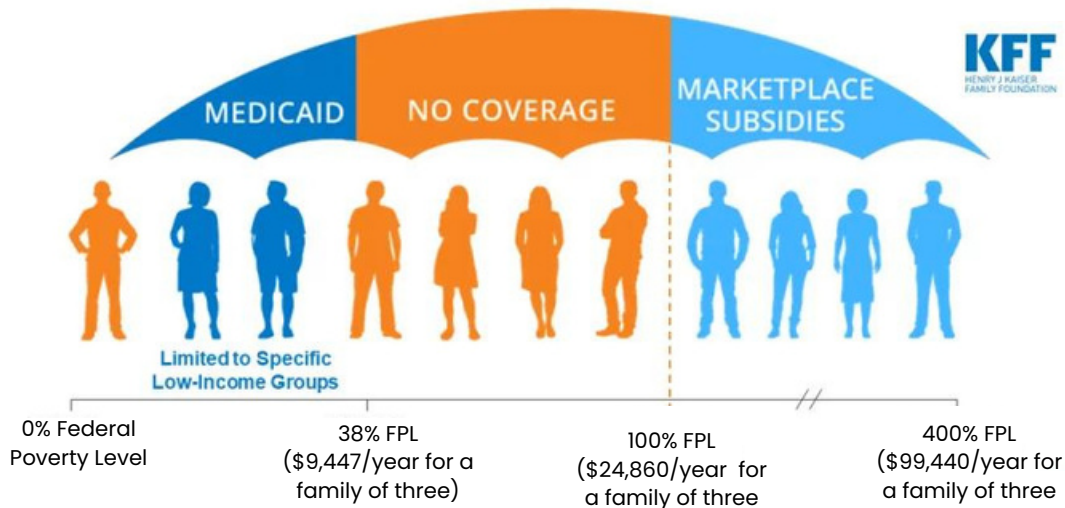
States that have expanded their Medicaid programs saw an increase in mental health visits, especially at FQHCs. This increase had a strong impact on the financial strength of the FQHCs and their ability to provide integrated mental health services. Average uncompensated care for health centers in expansion states decreased by \$1.19 million compared to FQHCs in non-expansion states.



ALLIANCE FOR A  
HEALTHY KANSAS  
[ExpandKanCare.com](http://ExpandKanCare.com)

# Local governments will benefit from KANCARE EXPANSION

**Kansas has a health coverage problem.** Tens of thousands of Kansans fall into the coverage gap and don't have access to affordable health insurance. Kansas has some of the most strict requirements in the country to qualify for our state's Medicaid program, KanCare. This leaves a large group of Kansans without health insurance, making them vulnerable to high medical debt and leaving them with untreated physical and behavioral health issues.



## WHY SHOULD LOCAL GOVERNMENTS GET INVOLVED?

The gap in health insurance coverage contributes to rising costs in cities and counties in a variety of ways, including costs in policing and the criminal justice system, the behavioral and mental health system, and workforce and economic development costs.



KanCare expansion reduces crime rates and recidivism by as much as 10 percent, saving cities and counties costs in policing and jails.



KanCare expansion increases revenue for behavioral health providers in the community and provides an infusion of funding to expand services offered.



KanCare expansion makes the workforce healthier and provides financial and non-financial benefits to private-sector employers.



ALLIANCE FOR A  
HEALTHY KANSAS  
[ExpandKanCare.com](http://ExpandKanCare.com)

# KanCare expansion and Kansas ECONOMIC DEVELOPMENT



**Nearly all Kansas industries employ Kansans who would potentially be eligible for KanCare if it was expanded.** Many of these individuals would qualify for KanCare because they are not offered employer-sponsored coverage or they can't afford the coverage they are offered.



**Private -sector employers in Kansas could see financial benefits from expanding KanCare.** Employers could save up to \$80 million per year in reduced contributions to employer-sponsored health plans and reduced tax penalties.



**There are non-financial benefits for employers, too.** Medicaid expansion has resulted in better health for employees, higher productivity, and reduced absenteeism. Healthier employees mean a healthier workforce.



**Medicaid expansion makes it easier for people to work.** Data from Medicaid expansion in Ohio found that 83.5% of enrollees said Medicaid coverage made it easier to keep working, and 60% of unemployed enrollees said Medicaid coverage made it easier to look for work.

## BORDER COMMUNITIES NEED EXPANSION

All of Kansas' surrounding states have expanded their Medicaid programs, leaving Kansas behind. This makes them more attractive for employers to locate and people to live and work. Kansas needs to close the coverage gap to keep us from being left behind.

## KANCARE EXPANSION and the WORKFORCE

The following Kansas industries would benefit from KanCare expansion the most:



ACCOMMODATION & FOOD SERVICES

**22,697 KANSANS**

RETAIL & CUSTOMER SERVICE

**19,493 KANSANS**



HEALTH CARE & SOCIAL ASSISTANCE

**17,757 KANSANS**

EDUCATION

**17,048 KANSANS**



MANUFACTURING

**15,949 KANSANS**

CONSTRUCTION

**9,652 KANSANS**



AGRICULTURE & FORESTRY

**4,528 KANSANS**



ALLIANCE FOR A  
HEALTHY KANSAS  
ExpandKanCare.com

**Item Number:**       **Ordinances and Resolutions:- IX.-**  
                                  **C.**  
**Committee**           **1/2/2024**  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

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Date: 12/28/2023  
Submitted By: Staff  
Committee/Department: Admin.  
Title: **Resolution 708 - Fee Resolution (5 min)**  
Item Type: Resolution

**Recommendation:**

**To approve Resolution 708 a resolution adopting a schedule of fees and changes to take effect January 3, 2024.**

**Details:**

The attached fee resolution reflects proposed changes to the aquatic center season pass fees.

Non-Resident Family from \$180.00 to \$165.00  
Resident Individual from \$75.00 to \$35.00  
Non-Resident Individual from \$120.00 to \$45.00

These changes put Roeland Parks season pass rates at or below the rate of neighboring pools. No change is recommended in the daily admission fee. Elimination of the 10 and 5 visit cards is recommended with the significant reduction in the individual season pass rates. If an individual or a family of 4 (regardless of residency) visit the pool more than 6 times in a season the season pass is a better value. This structure as with most pool fee structures is designed to encourage users to purchase a season pass.

Please refer to the attached presentation for a comparison of fees at other pools as well as the starting pay rate for lifeguards. At a starting pay of \$16.00 and providing a \$.50/hr. increase each season a guard returns; Roeland Park has a superior pay structure to competing pools. Staff is not recommending a change in our pay structure for lifeguards at this time. Staff will continue to monitor pay offered by our neighbors and if necessary, we will revisit this issue.

A duplicative "Plan Fee" has also been removed from the Building Permit section of the fee resolution.

**Community Impact:** Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

**What are the implications to intersectionality?**

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- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

**Financial Impact**

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

**Additional Information**

**REVIEWERS:**

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	12/28/2023 - 11:54 AM

## Goals/Objectives & Terms

### ATTACHMENTS:

Description		Type
▣	Fee Resolution Clean	Resolution Letter
▣	2024 Pool Season Activities and Rates Presentation	Presentation



**RESOLUTION # 708**

**A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES  
TO TAKE EFFECT January 3, 2024**

WHEREAS, the City Council has determined it is proper to review and update a schedule of fees;

WHEREAS, the City Council of the City of Roeland Park, Kansas, previously adopted fees by ordinance and now seeks to do so via resolution;

WHEREAS, these fee schedules for the Police Department and City Hall will remain in place until a new resolution is adopted by the City Council;

NOW THEREFORE be it resolved by the governing body of the City of Roeland Park, Kansas, that the following Schedule of Fees and Charges shall take effect on **January 3, 2024**.

**City of Roeland Park, Kansas Schedule of Fees and Charges**

**BOUND REPORTS AND OTHER PUBLICATIONS**

Budget	Available online Free	\$12.00
Annual Financial Report	Available online Free	\$25.00
Comprehensive Plan	Available online Free	\$15.00
Municipal Code (Hard Copy)	Available online Free	\$85.00
Municipal Code (CD)	Available online Free	\$5.00
Zoning and Subdivision Regulations	Available online Free	\$10.00
Zoning Maps	Available online Free	\$5.00

**BUSINESS LICENSE (Chapter 5)**

Adult Businesses		
Entertainment License		\$250.00
Manager's license		\$20.00
Entertainer's license		\$20.00
Server's licenses		\$20.00
Amusement Devices		
Operator License		\$100.00
Distributor License		\$200.00
Home Occupational License		\$40.00
Massage Establishments		\$150.00
Massage Therapist		\$50.00
		\$80.00
Non-Domicile License	½ Year Prorate	\$40.00
Payday Loans		\$1,000.00
Peddlers, Solicitors		\$20.00 per day per person
Businesses with permanently established house to house or wholesale business shall receive such license upon the payment of \$50.00 for any year.		
Rental License		
	Single/Duplex (Per Unit)	\$75.00
	Multi-Family (Per Square Foot of living space)	\$0.04

Retail/Office Space		
	Square Footage	License Fee
	0 — 499 sq.ft.	\$50.00
	500 — 999 sq.ft.	\$65.00
	1,000 — 1,999 sq.ft.	\$100.00
	2,000 — 2,999 sq.ft.	\$125.00
	3,000 — 3,999 sq.ft.	\$150.00
	4,000 — 4,999 sq.ft.	\$180.00
	5,000 — 5,999 sq.ft.	\$210.00
	6,000 — 6,999 sq.ft.	\$230.00
	7,000 — 7,999 sq.ft.	\$290.00
	8,000 — 8,999 sq.ft.	\$360.00
	9,000 — 9,999 sq.ft.	\$430.00
	10,000 — 10,999 sq.ft.	\$500.00
	11,000 — 12,999 sq.ft.	\$560.00
	13,000 — 14,999 sq.ft.	\$620.00
	15,000 — 17,999 sq.ft.	\$710.00
	18,000 — 20,999 sq.ft.	\$780.00
	21,000 — 24,999 sq.ft.	\$950.00
	25,000 and over sq.ft. —	\$950.00 + \$30/1000 sq.ft.
Service Station		Retail/Office Space Schedule + Pump Fee \$10 per handle
Solid Waste/Trash Trucks		\$50.00 Per Truck

#### FRANCHISE FEES

Telecommunication franchise application (one-time fee)	\$2,000.00
Telecommunication franchise renewal (one-time fee)	\$1,000.00
Cable franchise application	\$2,000.00
Cable franchise renewal	\$1,000.00
Utility franchise application	\$2,000.00
Utility franchise renewal	\$1,000.00
Annual franchise fee (Wireless Infrastructure Provider)	5% Gross Receipts
Annual franchise fee (Wireless Services Provider)	\$25.00 per pole/antenna on an annual basis
Pole attachment fee	\$45.00 per pole/antenna per month
Inspection fees	\$25 per installation site
Unauthorized attachment penalty fee	3x annual conduit rental fee, per occurrence
Failure to timely transfer, abandon or remove facilities fee	1/5 annual conduit rental fee, per linear foot, first 30 days; The annual conduit rental fee per day, per linear foot, second 30 days and thereafter

## LICENSE FEES

<b><i>Alcohol and Liquor</i></b>		
CMB Licenses	Consumption on premises (Includes State Stamp) Fee Set By State	\$200.00
CMB Licenses	Non Consumption on premises (Includes State Stamp) Fee Set By State	\$75.00
Liquor Store (Occupational Tax)	Fee Set By State Annual license fee	\$300.00
Liquor Store (Occupational Tax)	Fee Set By State Biennial license fee	\$600.00
Temporary Liquor or CMB	Fee Set By State Annual license fee	\$25.00
Change of location (CMB)	Fee Set By State Annual license fee	\$50.00
Fireworks - Application for Public Exhibition (7-408 refunded if denied)		\$100.00
Garage Sale Permit		\$5.00
<b><i>Pet Licenses (Chapter 2)</i></b>		
Chickens/Hens:		
New Applications		\$80.00
Renewal		\$20.00
Dogs/Cats:		
Spayed/Neutered - Annual Tag		\$10.00
Not Spayed/Neutered - Annual Tag		\$25.00
Late charge on Dog/Cat Tags		
30 days but less than 60 days, following the expiration of the registration period		\$5.00
60 days but less than 90 days following the expiration of the registration period		\$10.00
90 days or more following the expiration of the registration period		\$20.00
Replacement Tag		\$1.00
Special Pet Variance Permit - Dogs/Cats (More than 2 of each) - Initial Fee		\$100.00

<b><i>Stormwater</i></b>		
Service Fee Rate		\$.025/square foot of impervious area

## OTHER FEES

<b><i>Administration</i></b>		
Copies (items readily available)		\$0.25/Per page
Copies (all other items)		\$0.25/page + staff cost
Copies to CD		\$5.00/CD
Research Fee		\$35.00 per hour
Second Reinspection of Rental Property		\$40.00 per inspection
Filming/Video Recording on Public Land for commercial use		\$100 per five (5) day permit
<b><i>Court/Police</i></b>		
Copies:		
Accident Reports & Pictures		\$10.00
DUI Report & Video		\$30.00
Fax		\$5.00

Offense Reports & Pictures	\$10.00
	\$10.00
Video only (per disc )	\$25.00
Fingerprinting - Residents	\$5.00
Fingerprinting - Non-Residents	\$25.00
Clerk Research Fee	\$35.00 per hour
Returned Check Fee	\$40.00

## PERMITS

After hours inspection fee	\$50.00 per hour; minimum 2 hours
House Moving	\$40.00
Portable Storage Unit/Dumpster	\$20.00; If purchased after delivery \$30 penalty

Building Permits - Remodeling/Tenant Finish	
Value of Work	
\$ .00 - 1,000	\$20.00
\$ 1,000.01 - 1,200	\$45.00
\$ 1,200.01 - 1,300	\$48.00
\$ 1,300.01 - 1,400	\$51.00
\$ 1,400.01 - 1,500	\$54.00
\$ 1,500.01 - 1,600	\$57.00
\$ 1,600.01 - 1,700	\$60.00
\$ 1,700.01 - 1,800	\$63.00
\$ 1,800.01 - 1,900	\$66.00
\$ 1,900.01 - 2,000	\$69.00
\$ 2,000.01 - 10,000	\$ 69.00 for the first \$2,000 plus \$20.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$ 10,000.01 - 15,000	\$245.00
\$ 15,000.01 - 20,000	\$290.00
\$ 20,000.01 - 25,000	\$325.00
\$ 25,000.01 - 50,000	\$ 325.00 for the first \$25,000 plus \$5.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$ 50,000.01 - 100,000	\$ 450.00 for the first \$50,000 plus \$4.50 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$100,000.01 and higher	\$ 675.00 for the first \$100,000 plus \$3.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)

## Building Permits - Single/Duplex Family Dwellings - Flat Fee Permits + Addendums and Plan Review

<i>Building Permit New Construction Residential \$.20/Square Foot</i>	
Residential Permitting Flat Fee Addendum	
Electrical – up to 3 dwelling units flat fee	\$150 per service; 4 dwelling units and above - \$50/unit
Plumbing – up to 3 dwelling units flat fee	\$100 per service; 4 dwelling units and above \$50/unit
HVAC – up to 3 dwelling units flat fee	\$100 per service; 4 dwelling units and above \$50/unit
<b>Building Permits – Commercial Construction - Flat Fee Permits + Addendums and Plan Review</b>	
<i>Building Permit New Construction Commercial \$.35/Square Foot</i>	
Commercial Permitting Flat Fee Addendum	
Electrical	\$150 plus \$3.50 per 100 sf of total floor area
Mechanical (includes plumbing) – Use Groups A, B, E, I, M, R	\$150 plus \$4.50 per 100 sf of total floor area
Mechanical (includes plumbing) – Use Groups F, R, H, S, U	\$150 plus \$200 per unit (NO DUCT WORK)
Mechanical – <i>if adding duct work to existing shell</i>	\$150 plus \$2.50 per sf of duct work

Fees for Stand Alone Items:	
Driveway	\$100.00
Electrical (upgrades)	\$50.00
Fence	\$40.00
Foundation Repair	\$125.00
Full HVAC Replacement (includes AC and Furnace)	\$125.00
Furnace and AC (separate)	\$65.00
Furnace and AC (separate) in a multi unit dwelling	\$45.00
Water Heater	\$20.00
Water Heater in a multi unit dwelling	\$15.00
Roof Replacement	\$130.00
Waterline	\$75.00
Demolition Permit	
<b>Value of Work</b>	
\$ .00 – 200	\$20.00
\$ 200.01 -1,500	\$40.00
\$ 1,500.01 - 7,000	\$100.00
Demolition Permit (cont)	
\$ 7,000.01 - 50,000	\$ 100.00 for the first \$7,000 plus \$2.50 for each additional \$1,000 or fraction thereof
Over 50,000	\$ 7,000 plus \$2.50 for each additional \$1,000 \$350 for the first \$50,000 plus \$2.50 for each additional \$1,000 or fraction thereof.

Plan Review		
Residential	10% of total building permit fee; \$25.00 Minimum	
Commercial	65% of total building permit fee; \$50.00 Minimum	
Re-inspection Fee Building Permit		\$40.00 each
Sign Permits *		
For new, rebuilt or altered signs		\$100.00 for the first 100 square feet and \$10.00 for each 100 square feet or portion thereof in excess of 100 square feet.
Renovation of an existing sign		\$50.00.
On all Building Permits - Fees doubled if permit not purchased before work commences		
<p><b>BUILDING PERMIT FEE REFUNDS.</b></p> <p>(a) The full amount of any fee paid hereunder that was erroneously paid or collected.</p> <p>(b) Not more than seventy-five (75%) percent of the permit fee when no work has been done under a permit issued in accordance with this code.</p> <p>The Code Official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than sixty (60) days after the date of the fee payment.</p>		

### **SPECIAL EVENTS PERMITS**

Type 1 - Fund raising or non-commercial events held outside an enclosed permanent structure for non-profit religious, educational or community service organizations that periodically and routinely operate in the city; including any on-site signs and structures in conjunction with the event	No Cost
Type 2 - Seasonal Sales, including Christmas tree sales, garden centers, farmers' markets (1 Per year)	\$50.00
Type 3 - Promotional activities or devices intended to attract attention to a specific place, business, organization, event or district such as banners as defined in Section 16-903(e) hereof, and attention-attracting devices as defined in Section 16-903(c) hereof (Up to 10 per year)	\$50.00
Type 4 - Significant commercial activities intended to sell, lease, rent or promote specific merchandise, services or product lines, such as tent sales, trade shows, or product demonstrations; (Up to 10 per year)	\$50.00
Type 5 - Significant public events intended primarily for entertainment or amusement, such as carnivals, concerts or festivals. (up to 10 per year)	\$75.00

### **STREETS & SIDEWALKS**

Curb Cut Permit	\$85.00
Excavation	
Streets without non-woven fabric	\$85.00 + See 13-203
Streets containing non-woven fabric	See 13-204
Parade Permits	\$150.00
Right-of-Way Permit	\$85.00

### **WEED/NUISANCES**

Mowing	1st Offense	\$125.00 Minimum
	2nd Offense	\$150.00 Minimum
	3rd Offense or more	\$175.00 Minimum
Additional Clean Up		Actual Costs

## ZONING

Board of Zoning Appeals	
Appeal	\$50.00
Variance	\$100.00

Rezoning to Single Family Resident District, Duplex Resident District or Multiple Resident

### A District

0 to 5 acres	\$200.00
5+ to 10 acres	\$250.00
10+ to 20 acres	\$300.00
20+ acres	\$350.00

### B Rezoning to Office Building District or Retail Business District

0 to 5 acres	\$350.00
5+ to 15 acres	\$400.00
15+ to 25 acres	\$450.00
25+ acres	\$500.00

Rezoning to District CP-0 (included preliminary development

### C plan review)

0 to 5 acres	\$450.00
5+ to 15 acres	\$500.00
15+ to 25 acres	\$550.00
25+ acres	\$600.00

Rezoning to District CP-1 or CP-2 (included preliminary

### D development plan review)

0 to 5 acres	\$500.00
5+ to 15 acres	\$550.00
15+ to 25 acres	\$600.00
25+ acres	\$650.00

Rezoning to District P-1 (included preliminary development

### E plan review)

0 to 5 acres	\$500.00
5+ to 20 acres	\$550.00
20+ acres	\$600.00

### F Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)

0 to 10 acres	\$400.00
10+ to 20 acres	\$450.00
20+ to 40 acres	\$500.00
40+ acres	\$550.00

Mixed zone change application for conventional districts (applications for any combination of

### G districts listed in subsections A or B above)

0 to 10 acres	\$400.00
10+ to 20 acres	\$450.00
20+ to 40 acres	\$500.00
40+ acres	\$550.00

## H Special Use Permits

In-Home Daycare	\$100.00
0 to 5 acres	\$250.00
5+ to 10 acres	\$350.00
10+ acres	\$500.00
Site Plans (Non residential development in residential district	\$150.00
Preliminary Revised Preliminary Development Plan	\$400.00
Final Development Plan or Revised Final Development Plan	\$ 650.00
Landscaping Plan	\$125.00
Preliminary Plat	
0-5 lots	\$100.00 plus \$8.00 per lot
6-10 lots	\$100.00 plus \$7.00 per lot
11-20 lots	\$100.00 plus \$6.50 per lot
21 or more lots	\$110.00 plus \$6.00 per lot
Final Plat	
0-5 lots	\$150.00 plus \$8.00 per lot
6-10 lots	\$150.00 plus \$7.00 per lot
11-20 lots	\$150.00 plus \$6.50 per lot
21 or more lots	\$160.00 plus \$6.00 per lot
Lot Split	\$150.00
Nonconforming Situation Permits	\$75.00
Vested rights permits	\$100.00
Zoning - In addition to the above application fees, applicants shall be responsible for the cost of all legal publications, ie Public Notices of Hearings, Publication of ordinances, etc.	

## PARKS AND RECREATION

### A Aquatic Center

Super Pass	
Resident Family	\$60.00
Non Resident Family	\$65.00
Resident Individual	\$25.00
Non Resident Individual	\$30.00
Additional Family Member	\$5.00
Season Pass	
Resident Family	\$125.00
Non Resident Family	\$165.00
Resident Individual	\$35.00
Non Resident Individual	\$45.00
Age 60+ Resident	\$35.00
Age 60+ Non Resident	\$45.00
Additional Family Member	\$15.00
Single Visit Admission	
Resident	\$6.00
Non Resident	\$8.00
Age 60+ Resident	\$5.50



Age 60+ Non Resident	\$7.50
Twilight Rate- after 5p Monday - Friday	50% off single visit rate
Lane Rental	
Single 25 yd lane per hour	\$10.00
Swim Team	
Resident	\$105.00
Non Resident	\$125.00
Swim Lessons	
Resident Group Lessons	\$55.00
Non Resident Group Lessons	\$65.00
Resident Private Lessons	\$85.00
Non Resident Private Lessons	\$95.00
Masters Swim (Range depending on # of practices)	
Resident	\$30.00 - \$50.00
Non Resident	\$36.00 - \$60.00
Water Aerobics	
Resident	\$40.00
Non Resident	\$50.00
Concessions Items	
Various offerings	\$0.25 - \$5.00

**B Park Shelters**

Nall Park	
Resident Half Day	\$25.00
Non Resident Half Day	\$38.00
Resident Full Day	\$50.00
Non Resident Full Day	\$75.00
R Park Pavilion	
Resident Half Day	\$55.00
Non Resident Half Day	\$83.00
Resident Full Day	\$110.00
Non Resident Full Day	\$165.00

**C Tennis Courts**

Resident per hour	\$7.00
Non Resident per hour	\$10.00

The Resolution is hereby introduced and adopted by the City Council at the regular meeting held on **January 3, 2024**. This Resolution shall become effective upon being adopted by the City Council with the fees to take effect **April 18, 2024**.

\_\_\_\_\_  
Michael Poppa, Mayor

ATTEST:

\_\_\_\_\_  
Kelley Nielsen, City Clerk

SEAL:



# Neighboring Cities Pool Details

City	Lifeguard Pay	Daily Admission Fee Res/Non Res	Season Pass Fee Res/Non Res
Roeland Park- 2023	\$16/hr	\$6 / \$8	\$75/120 Individual \$125/\$180 Family
Roeland Park proposed 2024 Season Pass Fees			\$35/ \$45 Individual \$125/ \$165 Family
Mission	\$14-\$16/hour	\$7 for all	\$35/\$50- No family pass
Fairway	\$14/hour	\$6 / \$9	\$40/\$70- No family pass
Merriam	\$14.50/hour	\$9 / \$11	\$40 / \$45 Adult
Prairie Village	\$15/hr with a \$150 hiring bonus	\$10 for all	\$60 / \$90- no family pass
Shawnee	\$14/hour	\$6 / \$10	\$62/ \$113- Individual \$124/ \$225- Family
Leawood	\$15/hour	2024 prices not published	2024 prices not published
Overland Park	\$15/hour	\$8 for all	\$70 /\$ 95- Individual \$130/ \$180- Family

# Recruiting New Staff

- **SMN Boys Swim Team- Coach Cody Fothergill**
  - 12/11- Attended Practice and 19 swim team members were interested
  - 12/16- Swim Team Meet at Shawnee Mission Aquatic Center- hand out flyers to parents with QR Code to gather interested parties information.
  - Provide Breakfast for Swim Team after one of their Friday morning practices
- **Bishop Miege Boys Swim Team- Coach Dennis Mueller**
  - 12/21- Attend Practice
  - 1/6 - Attend Swim Meet at UMKC Aquatic Center- hand out flyers to parents
- **Pembroke Hill Girls Swim Team- Coach Chad Holmes**
  - 12/21- Attend Practice
  - 1/6 - Attend Swim Meet at UMKC Aquatic Center- hand out flyers to parents
- **SME Boys Swim Team- Coach Wiley Wright**
  - Attend Practice
  - 12/16- Swim Team Meet at Shawnee Mission Aquatic Center- hand out flyers to parents with QR Code to gather interested parties information.
- **Girls Swim Team- All KS Schools**
  - The Girls Swim Team season begins in March. I will do the same recruitment for the girls as I have for the boys.
- **Basketball Games**
  - Attend local basketball games with flyers to reach parents and students that might be interested that are not on the swim teams
- **Area Schools Lunch Recruitment**
  - SMN, Bishop Miege, Wyandotte, JC Harmon, and Bishop Ward have granted permission for me to go into the lunch room with school alumni and current staff that attends the school to recruit.

# Retaining Current Staff

- Holiday Lunch over Thanksgiving break
- Recruitment Meeting 12/22
  - Bring a friend for a Pizza Party
- Tiktok- recruitment videos
- Monthly check-ins



# New Events for the 2024 Season

Requested  
by Jen Hill ;)



To help  
introduce  
our pool  
to new  
patrons



Attempt to increase attendance on  
Tuesdays- Kona Ice as well

Teen Neon Music Party- this will  
also help with recruitment

