

**GOVERNING BODY WORKSHOP AGENDA
ROELAND PARK
Roeland Park City Hall, 4600 W 51st Street
Monday, April 15, 2024 6:00 PM**

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| <ul style="list-style-type: none">• Michael Poppa, Mayor• Emily Hage, Council Member• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Jeffrey Stocks, Council Member• Tom Madigan, Council Member• Kate Raglow, Council Member• Matthew Lero, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. Admin.• Kelley Nielsen, City Clerk• John Morris, Police Chief• Donnie Scharff, Public Works Director |
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Admin	Finance	Safety	Public Works
Lero	Stocks	Hage	Raglow
Faidley	Dickens	Hill	Madigan

I. APPROVAL OF MINUTES

- A. Governing Body Workshop Meeting Minutes March 18, 2024
- B. Governing Body Workshop Meeting Minutes April 1, 2024

II. DISCUSSION ITEMS:

- 1. Review and Preliminary Approval of CIP (5 min)
- 2. Review Chapter 16: Zoning and Subdivision Regulations, re: Article 9 – Sign Regulations and Article 10 – Landscaping and Screening (2 hr)

III. NON-ACTION ITEMS:

A. Committee Minutes

- 1. Ad-Hoc Historical Committee Meeting Minutes March 28, 2024
- 2. Aquatic Center Advisory Committee Meeting Minutes March 19, 2024
- 3. Arts Advisory Committee Meeting Minutes March 21, 2024
- 4. Community Foundation Meeting Minutes February 15, 2024
- 5. Sustainability Committee Meeting Minutes March 7, 2024

IV. ADJOURN

Welcome to this meeting of the Committee of the Whole of Roeland Park.

Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. **Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.**
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.
- C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.
- D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be

shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.
- H. **Agendas and minutes** can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: **APPROVAL OF MINUTES- I.-A.**
Committee **4/15/2024**
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Governing Body Workshop Meeting Minutes March 18, 2024**
Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Governing Body Workshop Meeting Minutes March 18, 2024	Cover Memo

CITY OF ROELAND PARK, KANSAS
GOVERNING BODY WORKSHOP MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
March 18, 2024, 6:00 P.M.

- Michael Poppa, Mayor
- Emily Hage, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Jeffrey Stocks, Council Member
- Matthew Lero, Council Member
- Kate Raglow, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin

Lero
Faidley

Finance

Stocks
Dickens

Safety

Hage
Hill

Public Works

Raglow
Madigan

(Roeland Park Governing Body Workshop Meeting Called to Order at 6:42 p.m.)

I. MINUTES

A. Governing Body Workshop Meeting Minutes March 4, 2024

CMBR Madigan stated he had some problems with the minutes in that some of his comments were missing. He had asked whether Councilmembers would be able to be primary or alternate liaisons to committees and the Mayor said yes, they could. He also suggested that Council candidates announce their intention and state that at the first meeting of the month and for the election to be held at the second meeting of the month. CMBR Hage had stated she liked that idea. He added that the Mayor's comments of speaking at the first meeting was included but there was nothing about voting at the second meeting. CMBR Madigan said the minutes do not reflect what was said.

City Clerk Nielsen asked that CMBR Madigan email her with what he would like added to the minutes so they will be included.

II. DISCUSSION ITEMS

1. Review Chapter 2 of the City Code

Ms. Jones-Lacy stated the sections in red are either for recommended change or discussion. She noted that the pronouns have changed, the section on pit bulls is to be removed, and that the City does not operate an animal control shelter as they contract with the city of Mission for animal control services.

CMBR Faidley asked if Mission contracts with an animal shelter. Deputy Chief Honas said that they use Melissa's Second Chances but is unsure whether they euthanize animals.

CMBR Hage asked if Roeland Park's code is in alliance with Mission. City Manager Moody said that Roeland Park is more restrictive in their regulations than Mission, but they would follow Roeland Park's regulations per their contract.

CMBR Madigan asked about Item (f) in red. Ms. Jones-Lacy said that was identified as a point of conversation and blue marks the changes.

CMBR Hill asked about the process and rules for disposing of an animal. Deputy Chief Honas said that Mission does have a freezer, and they would do the proper disposal from the animal at that point on. Roeland Park can call, and it is available anytime, if needed.

CMBR Hage asked if the code says anything about a resident having a deer carcass in their basement. Deputy Chief Honas said they had that question and did not find anything at that point in time to prohibit that in the code.

Ms. Jones-Lacy continued the discussion noting they still require permits for owning large numbers of animals but did remove outdated dates that no longer apply from the language. There is also clarification of dangerous versus vicious animals.

CMBR Lero stated he has a former co-worker whose dog bit someone and they could not get homeowner's insurance. He did note that special insurance is possible.

CMBR Hill asked if they can add wording about unprovoked bites.

Mayor Poppa said that essentially you cannot have a dangerous dog anyway and you cannot get insurance, so he suggested getting rid of the insurance proviso. Ms. Jones-Lacy said there is a definition for dangerous dog. Also, the municipal court judge deems what dog is considered dangerous.

CMBR Madigan said he has been a dog owner all his life and people will argue about what a dangerous animal is. He said that by keeping the insurance requirement in there it eliminates the problem. If they take it out, it leaves it up to a lot of arguments. A dangerous dog needs to be out of the City, and if not, the owner is not getting the insurance it needs, then the dog needs to be removed.

Ms. Jones-Lacy reviewed the definition of a dangerous dog, which includes a bite injury or death of another domestic animal.

CMBR Raglow asked if they need to add a timeframe for how long someone has to get rid of a dangerous dog.

CMBR Hill asked Deputy Chief Honas if, once an animal has bitten or attacked someone, are there laws in place and existing already that would eliminate the need for this? He said they have had this before in court and the judge has made the decision, but he is unsure of the timeline and the process. CMBR Hill asked if need to add something if there is a repeat offense.

Mayor Poppa said they do not allow dangerous dogs and people cannot get insurance, so it is unenforceable. City Attorney Walker stated that it is possible to obtain insurance, but it is not reasonably priced, which is different than being unattainable.

CMBR Raglow asked if they should give them an option to get the insurance over requiring them to get rid of their pet.

CMBR Madigan said that when this was first passed the Council was using a passive-aggressive way to get rid of dogs by allowing them to keep the animal but only if they have insurance. And if they cannot

get the insurance, then they have to get rid of dog. The intention at the beginning was if the dog bites, then they get it out of the City.

CMBR Hage said there are a lot of pieces for compliance with a dangerous animal, and asked if Neighborhood Services verifies compliance. Ms. Jones-Lacy said they ensure the items are complied with, but they have not had a situation in a long time.

CMBR Hill said there are rules for being leashed and muzzled when outside.

CMBR Faidley said she looked up Melissa's Second Chances and their site states they have a 99 percent save rate, which she considers to be pretty close to a no-kill shelter.

There was agreement to remove the section on muzzling and pit bulls.

CMBR Faidley recommended a correction on page 19, Section (c), which was to change "citizen" to "resident." There was agreement to change any incident of citizen to resident throughout all their ordinances.

CMBR Hage was wondering about the wild animal to say, "including, but not limited to."

CMBR Hill asked about exotic cats as pets such as Bengals.

CMBR Madigan said they are not able to add every non-domesticated wild animal to the list.

There was Governing Body agreement to continue with the list as is.

CMBR Hill brought up the use of goats. She said it is a great idea, is sustainable, even though the smell is not great. She recommended that there be a time limit.

CMBR Madigan said there is a difference between hiring goats and owning goats.

Ms. Jones-Lacy said they are considered livestock, but they can have provisions for the goats.

CMBR Hage recommended a professional handler requirement.

CMBR Faidley said they do have a connection with Goats on the Go, and they are very professional.

CMBR Hill would like to see a permit for the residence.

CMBR Madigan said since goats are considered livestock, they should be specific what livestock is allowed to come in and clear the land.

CMBR Raglow asked if there was anything about pet sitting in the code. Ms. Jones-Lacy said in Section 2-21, there is language about animal foster homes. They do require a permit to have an animal foster home and there are limitations.

City Clerk Nielsen said they have not had anyone apply for a foster permit.

CMBR Madigan said he has dog sat in the neighborhood but knew the dogs were all licensed.

2. Discuss Narcan Administration Training and Use by the Police Department

Deputy Chief Honas stated that CMBRS Raglow, Hill, and Hage brought this forward that Roeland Park officers carry Narcan and be allowed to deploy it if they need to. They received a letter from their legal department, and they are okay with it. Deputy Chief Honas talked about the costs. He said there a lot of free programs and they will investigate whether they can get that supplied to their department. He put a cost of \$2,000 in the agenda item for supply of the Narcan and training, but first they will see what they can get donated.

CMBR Faidley said it sounds like they can get the Narcan for free and could they use the opiate settlement funds. City Manager Moody said the use of those funds for this is entirely appropriate.

CMBR Hage said there are different forms of naloxone, and they should be specific. Some forms are not humane or compassionate to people. If they do need to purchase the Narcan, it comes 45-70 a box and each pack has two doses. There was a suggestion to carry it on their duty belt in a bag.

Deputy Chief Honas said he already carries it as they have Narcan with the dog. If approved, the officers would carry the Narcan on their person to make sure it stays in the correct temperature environment.

CMBR Hage said the agency she works with would be happy to help.

CMBR Hill would like to see all the officers have it.

CMBR Madigan echoed CMBR Hill's comments that all officers carry it. He said if it saves one life it will be worth it. He also noted that officers have so much on their belt already. Deputy Chief Honas said it is a little pouch and does not take up much space. He added that it is something they would like to carry.

CMBR Raglow asked if there was anything else the Governing Body needs to do on this. City Manager Moody said that because the item is less than \$15,000, it does not require Council approval and can be approved administratively. However, this is one of those times they like to make this part of the public record.

Ms. Jones-Lacy added that they do have an ordinance to allow officers to use Narcan through an agreement with Johnson County. They need to do that prior to deployment to give them authority to administer it. City Attorney Walters said they will come up with the policy.

CMBR Hage noted there was an overdose recently at QuikTrip. She said it is critical that first responders have the Narcan, but that businesses, hotels, and convenience stores also need to have it.

An ordinance will be presented at the next Council meeting.

3. Review and Preliminary Approval of 2025 Objectives

City Manager Moody reviewed the goals and objectives for 2025.

A. Advance Diversity, Equity, and Inclusion

1. Plan for 75th Anniversary Events for 2026

CMBR Faidley said she would like to see the community involvement element as suggested by CMBR Hage. She said this could end up being a part-time job to try and organize.

CMBR Hage said she has a lot of experience planning events. The hope of this specific objective is to build in enough time so they are not rushing and being able to leverage the strengths of the committee in identifying the right goals. She feels comfortable that Roeland Park loves to get together and sees a buy-in of support. She hoped this would be a group effort.

Mayor Poppa said it is a good opportunity to get people together. An ad hoc committee could create the budget and a contract with a planner could be one of the budget items.

CMBR Madigan said he sees when businesses have an anniversary, they put that on everything, all their marketing, all going towards that one day, so they can enjoy the notoriety up to the event. He added that the Historical committee wants to be involved in the event.

CMBR Faidley asked about putting a dollar amount if it is needed. CMBR Raglow said the planning would be for 2025 and they would not know costs until they start planning.

CMBR Hill would like to put an earmark in for banners for the 75th Anniversary.

There was agreement to move forward with the objective.

B. Prioritize Communication and Engagement with the Community

1. Complete a Strategic Planning Process

City Manager Moody put this item together as the last strategic plan was adopted in 2015. He said this is an opportunity to develop an updated plan to work on and create a document that best serves them today.

CMBR Raglow asked on average how often other cities review their strategic plan. City Manager Moody said that ten years is common. Roeland Park's past ten years reflect a significant effort. It is a good marker, but over a period of time things change.

CMBR Madigan said he has experience with the last strategic committee as he was the chair of it. The previous city clerk chose Washburn University as the facilitator. He said that not being local caused problems in scheduling, and it took over 17 months for them to generate a report. There was also discussion about using the UMKC School of Management. He also questioned the amount of \$60,000. He noted that Ms. Jones-Lacy came to them during the last eight months of their strategic planning and was great at helping them complete it. Also, Aaron Otto, the previous city administrator, was a great resource for getting professional people to come and speak with them. He would like those types of contracts not to be overlooked when undertaking this process.

CMBR Raglow asked if those resources would be available to them as a part of the budget item. City Manager Moody said it would be an RFP process and that education-based organizations can respond

to the RFP as well. He noted that private entities tend to be more expensive and that was who he used to base the budget item amount.

CMBR Faidley noted some typos and CMBR Raglow recommended e-mailing them to City Manager Moody.

There was agreement to move forward with this objective.

2. Create a Public Art Master Plan for Roeland Park

This objective was put forward by the Arts Committee. CMBR Faidley, as liaison to the committee, said they should advocate for all the arts in Roeland Park to include performing arts, theater, music, and visual arts. The committee has been primarily focused on the visual arts. Having a master plan will help direct their energies in this area and make their decisions more transparent. They are enthusiastically endorsing this objective.

Mayor Poppa stated he likes the objective and agrees with the committee to have that strategic plan will make them more transparent. He suggested that they earmark \$30,000 for the objective, but that it not come out of their allocation which should go towards maintenance and procurement of art, and de-acquisition.

CMBR Madigan said he would second that as this serves the community.

CMBR Hill said she was curious how this is different than some of the work in the past noting they catalogued the works and different art in the City.

CMBR Faidley said that after Roe 2020 a lot of the art was relocated or did not go back out. Some items need work or need to be decommissioned, which is a difficult process. The pamphlet that was put together was done by an intern and not a professional. The master plan would also give them a professionally designed brochure. They also need to be conscious of where they are putting the art before commissioning it. The committee has primarily been directed at the visual arts and the master plan will allow them to start focusing on the other areas of art.

CMBR Hage said this is great. She said she would love there to be intention on appropriate placement of art. She said that sometimes they forget that kids are welcome visitors and want to have stuff that kids can touch.

Ms. Jones-Lacy added the idea behind the master plan is to be more strategic on placement and what type of art is in various locations. It is also to have a public engagement component.

CMBR Faidley noted how the committee saved money to buy the entryway piece for the City.

Mayor Poppa reiterated he did not want to see the committee use their saved funds for the master plan but to be used for the procurement of art and the \$30,000 request should be separate.

All Governing Body members agreed to the separate \$30,000 allotment and the creation of an Arts Committee master plan.

C. Improve Community Assets

1. Improve and Expand Nall Park Mountain Bike Trail

CMBR Lero stated the biggest thing is the trail has not been adequately maintained due to miscommunication with Urban Trail Company. He said the trail is popular among hardcore mountain biking folks and is well used. Due to the conditions, it is only used by more advanced users and some hikers. The cost of the objective is primarily to rent equipment. Most of the labor will be through UTC, volunteers, and cyclists.

CMBR Raglow asked if this item goes with the Nall Park Master Plan.

CMBR Lero said the master plan deals with the park itself. In the master plan it discusses adding additional elements to the existing mountain bike trail but does not call for significant changes to the trail.

CMBR Hage said,
when they are working on this, they need to be consistent and asked if there is a different strategy for maintenance.

CMBR Lero said that JCPRD has spoken about forming a mountain bike and single trail and JCPRD would be responsible for trail maintenance in the metro area. They could discuss taking over the Nall Park trails.

CMBR Madigan said he tried for a year to get a hold of Urban Trail and was told they were on their list. He asked if they had decided to come back.

CMBR Lero thinks there will be more open lines of communication than in the past now that one of the members on the JCPRD board is also a member of the UTC board. CMBR Madigan commended CMBR Lero for contacting Urban Trail.

CMBR Faidley asked who the trail steward was. CMBR Lero said it is "Jordan" who used to be in Mission. He said that UTC also encourages their trail stewards not to deal with things such as fallen trees. This is where the partnership needs to be to allow Public Works to do some of the more dangerous things.

CMBR Faidley also wanted to know if they have contemplated signage. CMBR Lero said JCPRD and UTC are working together to have united signage throughout the metro.

There was agreement to move forward with this objective.

2. Add Covered Benches at Bus Stops in Roeland Park

CMBR Dickens presented this objective stating it is not good to have to stand out in the weather while waiting at the stop. He noted there are artistic options, and they also help the less fortunate.

CMBR Hill said she has seen people sitting on shopping carts or sitting on the ground and finds that degrading.

CMBR Faidley asked what input there has been with Johnson County Transit as they have history with them regarding benches and shelters. City Manager Moody said he asked them what the criteria at a bus stop is that warrants a shelter. They said the City's ridership along the route is not high enough to warrant a shelter and, therefore, they are not willing to pay to install a shelter. The objective reflects City funding with the anticipation of eight locations. Currently, at some of the bus stops it is very tight in the right-of-way and they would have to place a shelter on the sidewalk that was just constructed, or they would have to get an access easement to set the shelter back of the sidewalk.

CMBR Dickens added that he would also like to see a trashcan at the stops as well.

CMBR Madigan these structures need to keep people out of the elements, but the ones pictured will not help in the Midwest or when the snow is blowing. He would like to see something as a buffer. He too finds it degrading to see someone squatting waiting for a bus and said this speaks bad of their community.

CMBR Dickens said he likes the looks of the artistic benches but would want a fuller cover. At this point, he is open to exploring any options but does want a place where people can sit and be out of the elements.

There was discussion of feasibility of units/shelters and whether an artistic element could be added.

There was agreement for some sort of bus stop coverage, and it should be included in the future plan of transit.

CMBR Faidley asked if they can get more information on Johnson County's future transit planning.

D. Keep Our Community Safe & Secure

1. Establish a Standardized Reporting System for Police Department Activities through LEFTA Law Enforcement Software

This objective was brought forward by the Police Department. Mayor Poppa said this item looks like it is for training or vehicle tracking. He asked if the annual subscription covers more than that. Deputy Chief Honas said that it covers fleet management, vehicle pursuits, complaints and compliments made about the officers, stop data, internal affairs, and use of force. He said it tracks and utilizes the most modern approach of organization of police operations and reporting.

CMBR Faidley asked if other police departments use this software, and does it include training for all personnel. Deputy Chief Honas said other department in Johnson County use other programs. Several companies offer the same, but each is different in how they function. He noted that Mission uses LEFTA. Prairie Village uses a different one. With LEFTA, each officer gets a profile and everything they do in their Roeland Park career stays in their profile including complaints and compliments. If an officer receives multiple complaints, the software will notify supervisors. On the flipside, if an officer has been complimented, it will notify the supervisor, so they know that officer needs to be recognize for their performance. The software monitors the good with the bad. It also helps the field training officer who is still doing everything with pen and paper and having to enter everything manually. The software will streamline this, so they are able to note everything in the field. The software will also take note of every contact every officer makes.

CMBR Lero asked if there is data, are they are missing out on now by not having this tool? Deputy Chief Honas said there is not, but this software does give them an opportunity to see everything that is going on and it analyzes the data for them.

CMBR Faidley noted the one-year cost for start-up and inquired whether they have an option of revisiting it for effectiveness after an initial year. Deputy Chief Honas said it is for a two-year contract.

Mayor Poppa asked if LEFTA had access to their data and Deputy Chief Honas said that only their Police Department would have access.

CMBR Hage asked if they need to sign an agreement to ensure confidentiality. Deputy Chief Honas said they would.

There was agreement to move forward on this objective.

E. Provide Great Customer Service

1. Add a Full Time Management Analyst Position

Ms. Jones-Lacy and City Clerk Nielsen submitted this item.

Mayor Poppa said he fully supports this and knows how much this will add to the productivity of staff and to the community.

CMBR Raglow agreed with that.

CMBR Madigan said the work Ms. Jones-Lacy and Ms. Nielsen are doing is superhuman. He asked where this person was going to office. Ms. Jones-Lacy said they have not sorted that detail out, but on an interim basis and while learning the ropes, they would be at the intern location over to the side. She said there are options, and they will work through those details.

CMBR Faidley said this is a different process than some of the other objectives and is an ongoing cost. City Manager Moody said that he is a fiscal conservative and quizzed the presenters on how this would be paid for. He noted that excess reserves in the General Fund are moved towards capital improvements and this position would result in less funds being transferred. It is similar to when the City decided to take over operations of the pool and a Parks and Rec Superintendent position was created and funded. They did not have the time to go through an objective process about the position, but it was related to objectives as discussions about the pool. They do recognize this position is needed. In looking at funding, do they consider less for a capital project, no staff pay increases, reducing staff, or reducing benefits. In a pinch those tend to be the areas where you would look for funds. He said this position is an investment. He recognizes it and supports it. He also agreed that they do more as staff than they used to, but they do it better, and that is from a Roeland Park perspective.

Ms. Jones-Lacy added that this will help existing staff and support and promote what they are trying to do.

CMBR Faidley asked how this would change the graph of staff to residents. Ms. Jones-Lacy said they are currently at 5.8 and with this position it would put them at 6, which does not really move them anywhere.

There was agreement to move forward with this objective.

F. Cultivate a Rewarding Work Environment

1. Create and Employee Engagement Committee

Ms. Jones-Lacy said this is within the City Administrator's spending authority, but they want to bring City staff, preferably those not in a director's position, to lead an effort to make our staff more engaged and to have a fun and integrative atmosphere. This is an opportunity to engage and plan employee outings to bring people together.

CMBR Madigan said it is a great idea and would like to see Council involved. He said it is important for City employees to know that the Council appreciates what they do.

There was agreement to move forward with this objective.

H. Work to Implement Strategic Goals.

1. Hire a Consultant to Complete an Assessment of Current Carbon Emissions for City Facilities and Develop a Plan to Implement the Regional Climate Action Plan at the City Level.

CMBR Faidley, as secondary liaison to the Sustainability Committee, stated they are supportive of this. They hope to continue to lead in the environmental initiatives. She also noted that Johnson County Commissioner Chair Mike Kelly (former Roeland Park mayor) is paying attention to this issue.

CMBR Hage asked about establishing a baseline. Ms. Jones-Lacy said they can determine a baseline from a certain point of time such as from the installation of the solar panels. An analysis was completed in 2012 for the Community Center and City Hall by George Butler and included how to improve efficiency. The analysis showed they were pretty efficient at that time and this assessment would be to show what impacts future changes might make.

There was agreement for this objective.

4. Review Budget Engagement Software

Ms. Jones-Lacy said in response to the budget objective for this year, she has provided a demo with Balancing Act so they can look at the software they provide. Simulations are linked in the agenda packet. There is an engagement tool for residents to determine trade-offs, what to fund, and what they would not fund.

CMBR Hage asked if the taxpayer receipt would be mailed or if it would be online. Ms. Jones-Lacy said they do not have online access, but they may do some in-person events to show how it works.

Mayor Poppa said this is a result of their discussion of a participatory budget process. He asked when it would be up. Ms. Jones-Lacy said it would take a couple of weeks to build but may take two or three months to go live.

CMBR Raglow asked if they have a way to validate the data they are inputting for Roeland Park. Ms. Jones-Lacy said they would provide the data and verify it once it is inputted.

CMBR Faidley thanked them for bringing the pop-up events and having budget engagement with the residents. CMBR Faidley asked if there was any feedback from any other cities on the software. Ms. Jones-Lacy said she spoke with several communities across the country and received good responses. The cities received valuable feedback from their residents who appreciated the ability to participate in the budget process this way. She also spoke with finance directors who stated they found value in it.

A. Committee Minutes

- 1. Ad-Hoc Historical Committee Meeting Minutes February 22, 2024**
- 2. Diversity, Equity, and Inclusion Committee Meeting Minutes February 27, 2024**
- 3. Sustainability Committee Meeting Minutes February 1, 2024**

III. NON-ACTION ITEMS

There were no minutes presented.

IV. ADJOURN

CMBR Raglow adjourned the meeting.

(Roeland Park Workshop Adjourned at 9:03 p.m.)

Item Number: **APPROVAL OF MINUTES- I.-B.**
Committee **4/15/2024**
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Governing Body Workshop Meeting Minutes April 1, 2024**
Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
□ Governing Body Workshop Meeting Minutes April 1, 2024		Cover Memo

CITY OF ROELAND PARK, KANSAS
GOVERNING BODY WORKSHOP MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
April 1, 2024, 6:00 P.M.

- Michael Poppa, Mayor
- Emily Hage, Council Member
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- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Jeffrey Stocks, Council Member
- Matthew Lero, Council Member
- Kate Raglow, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin
Lero
Faidley

Finance
Stocks
Dickens

Safety
Hage
Hill

Public Works
Raglow
Madigan

(Roeland Park Governing Body Workshop Meeting Called to Order at 7:13 p.m.)

I. DISCUSSION ITEMS

1. Review Chapter 16: Zoning and Subdivision Regulations, re: Article 4 - Zoning Districts and Article 6 - Accessory Uses and Structures

Chris Shires, the City's consultant from Confluence, walked through Articles 4 and 6 for the ongoing process to update the City's codes. Following the review, Mr. Shires will bring back a new zoning map to reflect the definition changes that will come out of the review process. After the final review by the Governing Body, there will be a public hearing so that the new and updated zoning map can be adopted.

Article 4 - Zoning Districts

Mr. Shires went over the proposed split of R-1 into two single-family districts to address different types of lots and newly created districts for townhouses and rowhouses which are different than apartments.

The biggest is adding more tables in a matrix form, which makes the information easier to access and is easier to understand compared to the long narratives. For example, users quickly can see what is or is not allowed in an area, whether it requires an SUP etc.

Mr. Shires said they will need to do some rewriting of the details for height and area standards.

CMBR Hill mentioned restricting the height of townhomes if they are built into neighborhoods so that they are three stories towering over a single-family home in the middle of neighborhood, but that they should blend with the existing neighborhood.

Mr. Shires said they have proposed the maximum building height be no greater than 35 feet or 2½ stories and they would maintain the same restrictions for townhomes.

CMBR Faidley questioned the difference in setbacks and green space for townhomes, apartments, and condominiums when compared to the R-1 district.

Mr. Shires said that what they have proposed is standard. He also added that he likes how the City calculates its side yard setbacks as it is a good standard that allows for flexibility. The open/green space for residential is high, but it is not usual to have those same standards for townhomes, multi-family, or commercial buildings as it limits the type of construction to be built.

For Office and Commercial Bulk Regulations, Mr. Shires said they are clarifying the front yard setback and minimum separation between the building and establishing a minimum green space.

Mr. Shires reviewed the table for Permitted and Special Uses demonstrating how it makes it easier to identify permitted uses in a variety of situations. It also addresses accessory dwelling units and short-term rentals.

CMBR Madigan noted in certain instances townhomes, rowhouses and short-term rentals do not need to get a license. Ms. Jones-Lacy said they could always request a license, but it is addressed in Chapter 5 of the business licensing code. CMBR Madigan said he has seen apartments on Airbnb, and they do not have a license, and would like to see them change that requirement. Ms. Jones-Lacy said they can add a license requirement in those categories.

City Manager Moody said he has talked with Mr. Shires about what is occurring currently in the marketplace, and that it is not unusual for apartment buildings that are intended for long-term are leased by a person who then uses it on a short-term rental basis. They are trying to reflect in the code the changes that are occurring. He noted that the Boulevard is also the City's only apartment complex.

Mayor Poppa said that most lease agreements stated they cannot be sublet. If the City passed a regulation saying yes, you can have a short-term rental in an apartment, but the apartment owner says no that is an issue. City Manager Moody said the City does not enforce private party agreements. He said if this is a concern, they can require a City license.

City Attorney Felzien stated if the property owner does not allow a sublet, then the lessee is breaking their agreement with the property owner, and that is not a matter for the City to be involved in.

CMBR Lero agreed they should require a license for short-term rentals in townhomes and duplex-type structures. He asked if they want to have a SUP to approve an accessory dwelling unit know there are regulations in place. Mr. Shires suggested they have the policies in place for a year or two and see how it goes and see how comfortable the community is with it over time. As they become more mainstream, they can come back further down the road and make adjustments.

CMBR Hill asked why they have zoning on townhouses that does not match their ordinance with the short-term rentals. Mr. Shires said what he heard is that they make it the same across all the residential districts.

CMBR Faidley said that they lost some breweries who ended up going to Mission and is it possible to investigate that. She also wanted to know if anything that they are doing with their zoning is keeping them from getting a restaurant that everybody wants. Mr. Shires said that a restaurant is permitted in the C-2 zoning district.

CMBR Lero asked if they want to allow theaters such as the Barn Players, not a movie theater, in churches that are closed in residential areas where they are normally not allowed. Mr. Shires said it could be possible, and that they could separate it out or someone could come to them for a rezoning.

CMBR Madigan requested there be a clarification in cremation services to denote the difference between selling of the service and the actual act of cremation.

CMBR Hill asked if there was still language regarding the distances between dollar stores and payday loan businesses. Mr. Shires said those limits are still in the code.

Mayor Poppa said he received a request online regarding adult entertainment stores that they are not changing anything in their current regulations. Mr. Shires said they must have rules and regulations regarding adult entertainment, but they cannot say they are not allowed. They are permitted if they meet all the rules and requirements.

CMBR Hill asked if they could add in distance between other locations outside of the City.

Planning Commissioner Simms noted that a smoking lounge is not permitted and asked if that is because of City ordinance. He was thinking more of a cigar lounge, and that they could issue an SUP.

Mayor Poppa stated he agreed with Mr. Simms from a DEI lens, and a cigar lounge could bring in diversified patronage and ownership.

CMBR Stocks said they are gaining in popularity.

CMBR Hill asked how that play with current smoking bans. Mr. Shires said he believed that an indoor smoking establishment requires membership.

The discussion moved on to building construction materials. CMBR Stocks asked that the acronym for EIFS (Exterior Insulation and Finish Systems) be identified and consistent throughout the code.

Mr. Shires went on to review the types of building materials allowed and where they would be appropriate.

CMBR Lero said they have done a lot with composite wood. He also noted that when real wood is used, it looks bad quickly. He also noted that if they are using composite wood on City facilities, they should not call them out as a lower end product. Mr. Shires said that as a Class 3 product they could be more generous on the use of siding. He added that this is also a good topic to continue in their next discussion.

City Manager Moody said in the past they have had no architectural design standard before. This plan now gives them the ability to impose standardized architectural materials and he genuinely appreciates this. He wanted something developed objectively for a subjective field so that they could look for something more professional.

Mr. Shires said he has given his recommendations from what he has gleaned from past conversations with the Planning Commission, Governing Body, and staff. He noted it is a balancing act and is open to

discussion. He again recommended they reevaluate this after a year or two to see if any amendments should be made.

Mr. Shires went on to discuss roofing and building materials are applied on construction.

CMBR Lero asked if someone wanted to do something different from the design standards, how would they go about that. Mr. Shires said that request would come before them.

Mr. Shires went on to talk about the building standards for commercial and retail buildings. In general, performance standards have been clarified for apartments, commercial, office buildings, trash and materials, recycling, collection, screening, exterior lighting, canopies, and office building and retail standards. Included in the updates are lot and yard standards for commercial and residential.

Article 6 - Accessory Uses and Structures. Mr. Shires noted that accessory uses largely apply to single-family, multi-family, townhouse, or row dwellings. He reviewed the location, setbacks, size, height, and building design for those accessory structures.

CMBR Raglow noted the language states the accessory is to match the principal structure and that may not be a favorable choice based on some of the older homes in the City. Mr. Shires said they can change the language from match to it must be consistent and complement the main dwelling.

CMBR Hill asked if these would apply to someone purchasing a pre-built shed. Mr. Shires said units under 100 square feet do not require a permit.

There was discussion of fences, their height, location, and the site line, as well as the height of front yard fences and whether they should be permitted.

It was agreed they would continue their discussion on front yard fencing.

Mr. Shires said at their upcoming discussion, it will be addressing Article 9 - sign regulations and Article 10 - landscaping and screening.

CMBR Raglow thanked Mr. Shires for sending out the redlines before the meeting so they could be prepared.

II. NON-ACTION ITEMS

There were no other items presented.

III. NON-ACTION ITEMS

There were no minutes presented.

IV. ADJOURN

CMBR Raglow adjourned the meeting.

(Roeland Park Workshop Adjourned at 9:03 p.m.)

Item Number: DISCUSSION ITEMS- II.-1.
Committee 4/15/2024
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 4/11/2024
Submitted By: Keith Moody
Committee/Department: Admin
Title: **Review and Preliminary Approval of CIP (5 min)**
Item Type: Presentation

Recommendation:

Review and preliminary approval of the Capital Improvement Plan.

Details:

An updated Capital Improvement Plan is attached for consideration. The first attachment is a summary of projects in the next 5 years listed by department; "Projects by Department". This report reflects how much is allocated in each year for a project, and is the simplest to digest.

The second attachment is the list of projects by funding source; "Projects by Funding Source". In this report projects that are funded with multiple sources appear multiple times with the amount from that funding source noted in that source list. The purpose of this report is to show the funding source(s) for a project. Many of the larger projects have multiple funding sources.

We continue to add details to the items/projects as well as maintenance/replacement items that were not identified previously. This provides a more complete picture of capital investment needs into the future and helps to establish what level of funding is necessary for sustaining the CIP into the future.

The scoring system (3rd Attachment) has been expanded to include an Equity component as was reviewed and approved by Council last fall. United Community Services assisted with the development of the Equity scoring element. All 3 of the scoring categories as well as the related points are reflected in the attached Project Scoring Guide. You will see these scores on both the 5 year and 10 year reports under the "Priority" title/column. We use the scores to guide us in scheduling projects in order of importance (some deviation from highest to lowest does occur however).

Staff will have the Plan It software program up and available during the presentation.

I emphasize that at this stage we are asking Council for preliminary approval of the Capital Improvement Plan. Do you feel a project should be moved to a different year? Do you feel a project should not be listed? Do you feel a funding source should be changed? Think of these questions as you review the documents, make notes so we can discuss and make changes if required. The preliminary approval tells staff that the projects make sense, based on this staff will work to confirm if the City can afford to implement the CIP as preliminarily approved.

Improvements at Nall Park remain as shown last year (place holder amounts) as the update to the Nall Park Master Plan is still progressing. We should have final figures to reflect in the CIP prior to adoption in August.

Please understand there is more work to be done to ensure the preliminary list can be funded in the year currently displayed. That full picture will not become clear until all budgeted funds have been fully projected.

Specific projects that may spur additional discussion include:

- Public Works renovations spanning 2023 and 2024 drawing on resources from the Equipment and Building Replacement Fund, the Special Infrastructure Fund and the ARPA Fund.
- The 2nd phase of the Community Center improvements remains in 2025.
- \$1mm of improvements tentatively shown in 2026 at Nall Park. The \$377k of payment in lieu of parkland made from the Rocks final plat is included in the \$1mm figure. The update to the Nall Park Master Plan planned in 2023 will provide direction on these projects when we update the CIP for the 2025 budget.

Per direction established in 2018, the CIP does not anticipate use of any new debt. Equipment and projects will be funded by the annual revenue streams of the City. This makes setting aside funds for future needs critical, this is the reason we have stretched the tool to look out 10 years.

Staff has reflected preliminarily approved 2025 Objectives in the CIP where appropriate.

I am certain we will be making edits to the CIP as we work through the line item budgets for each Fund. Staff will note any material changes to the CIP during the line-item Budget presentation (next major step in the budget process). The CIP will ultimately be adopted along with the budget and objectives.

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
▢ Projects by Department 5 year	Cover Memo
▢ Projects by Funding Source 10 year	Cover Memo

City of Roeland Park, Kansas

Capital Improvement Plan

2024 thru 2028

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2024	2025	2026	2027	2028	Total
Aquatic Center								
Replace Main Pool Pump Strainers	16-Aqua-003	n/a			5,500			5,500
Pool Deck Caulking	17-Aqua-002	4					5,000	5,000
Painting Lobby, Office Area and Restrooms	19-Aqua-006	5			10,000			10,000
Pool Furniture Replacement	20-Aqua-002	n/a	1,000	1,000	1,000	1,000	1,000	5,000
Swim Lane Divider Replacements	21-Aqua-002	n/a		1,600		1,600		3,200
Lifeguard Stand Replacement	22-Aqua-004	n/a		1,500			1,500	3,000
Starting Block Replacement	24-Aqua-001	n/a				35,000		35,000
Aquatic Center Total			1,000	4,100	16,500	37,600	7,500	66,700
City Hall								
Replace Police Backup Server	17-CH-002	n/a					6,000	6,000
Replace City Hall Computer Server	18-CH-002	n/a					6,000	6,000
City Hall Server Firewall	18-CH-003	n/a					5,000	5,000
Replace City Hall Hot Water Heater	19-CH-001	n/a			15,000			15,000
Comprehensive Plan Updates	19-CH-002	3		10,000				10,000
Replace City Hall Networking Routers	19-CH-003	n/a	8,000					8,000
Replace City Hall Computers	19-CH-004	n/a	1,100	1,100	2,400	4,000	1,200	9,800
Neighborhood Services Ipads	25-CH-001	n/a		2,000				2,000
City Hall Total			9,100	13,100	17,400	4,000	18,200	61,800
Community Center								
Computer Replacement	24-CCtr-002	n/a	2,200			2,420		4,620
Trail Connection - Community Center to Nall Park	26-CCtr-001	3			150,000			150,000
Community Center Renovation - Phase 2	27-CCtr-001	6	125,000	1,300,000				1,425,000
Room 6 Air Handler/Furnace	28-CCtr-001	5					3,000	3,000
Community Center Total			127,200	1,300,000	150,000	2,420	3,000	1,582,620
Parks and Recreation								
Park Maintenance/Improvements	16-Park-001	7	25,000	26,000	27,000	28,000	29,000	135,000
Disc Golf Course (short 9 basket course)	21-Park-001	3			13,500			13,500
Nall Park Phase I Improvements Replacing Play Equi	23-Park-001	4		100,000	900,000			1,000,000
Consistent Signage in the Parks	24-Parl-004	3	17,000					17,000
Nall Park Retaining Wall Maintenance	25-Park-003	6			15,000			15,000
Granada Park Playground Equipment Replacement	27-Park-001	5				125,000		125,000
Tennis Court Resurfacing	27-Park-002	4				45,000		45,000
Parks and Recreation Total			42,000	126,000	955,500	198,000	29,000	1,350,500
Police Department								
Body Camera Replacement	16-Pol-004	n/a		1,200	1,200	1,200	1,200	4,800
Radar Speed Detection Unit Replacement	16-Pol-007	n/a	5,000		5,000		5,000	15,000
Duty Rifle Replacement	16-Pol-008	n/a				5,000		5,000
AED Unit Replacement	18-Pol-001	n/a			8,000			8,000
Police IT Equipment/Computers	18-Pol-003	n/a	6,757	6,900	7,100	7,300	7,500	35,557
Police In-Car Computer Replacement	19-Pol-001	n/a	4,000	8,000	8,000	8,000		28,000

Department	Project #	Priority	2024	2025	2026	2027	2028	Total
Taser Replacement	19-Pol-002	n/a	7,200					7,200
Police K9 Dog	19-Pol-005	n/a			15,000			15,000
Police: Ford Fusion - Travel -Special use.	22-Pol-001	n/a				26,000		26,000
Police Detective Vehicle - Ford Taurus	22-Pol-002	n/a			0			0
In-Car Cameras	22-Pol-003	n/a				8,000	8,000	16,000
Police Drone	24-Pol-003	n/a	7,000					7,000
Ford Escape - Chief Vehicle	26-Pol-001	n/a				25,000		25,000
Police Department Total			29,957	16,100	44,300	80,500	21,700	192,557
Public Works								
In-House or Contracted Street Maintenance	16-PW-013	7	225,000	225,000	225,000	225,000	225,000	1,125,000
Contracted Street Maintenance	16-PW-014	7	214,000	215,000	216,000	217,000	218,000	1,080,000
#201 - 2010 Elgin Street Sweeper	16-PW-022	n/a			300,000			300,000
#103 - 2012 F350 Pickup Replacement	16-PW-025	n/a	63,000					63,000
New Public Works Facility	18-PW-001	7	500,000					500,000
#104 - 2014 F250 Pickup Truck - Replacement	18-PW-010	n/a			65,000			65,000
Pavement Evaluation of Street Network	20-PW-020	5		10,000			15,000	25,000
Annual Sidewalk Repair & Replacement	21-PW-001	8	25,000	25,000	25,000	25,000	25,000	125,000
Bi-Annual Sidewalk Extension Project	21-PW-002	6		100,000		100,000		200,000
Street Light Replacement	21-PW-007	6	10,000	10,000	10,000	10,000	10,000	50,000
Roe Parkway- Ph1 Extension & Ph2 Maintenance	22-PW-004	6	1,000,000	1,150,000				2,150,000
2025 CARS- 55th St from SMPKWY to Roe Blvd	23-PW-003	6	18,000	68,000				86,000
#203 - 2003 Skidsteer Case 85XT	23-PW-005	n/a		55,000				55,000
#401 - 2016 Coneqtec Cold Planer Replacement	23-PW-017	n/a			13,000			13,000
#410 - 2012 Boss Plow - Replacement	24-PW-001	n/a	8,500					8,500
Storm Sewer Repair/Replacement Program	24-PW-003	5	125,000	165,000	195,000	250,000	265,000	1,000,000
2025 CARS- Mission Rd from 47th St to 53rd St	24-PW-004	5	260,000	2,550,000				2,810,000
RSR- Extra Project (Rosewood & Granada)	24-PW-005	7		122,500	723,500			846,000
Sidewalk Extension- El Monte to Delmar	24-PW-006	6	280,000					280,000
2029 RSR- Nall Ave from 51st to North End	24-PW-009	4					175,000	175,000
2025 RSR- Nall Ave from 58th to 51st	24-PW-010	5	100,000	960,000				1,060,000
2024 CARS- Roe Blvd & Johnson Dr Signal Replacemnt	24-PW-011	4	259,000					259,000
Public Works Computer Replacement	24-PW-015	6				6,000		6,000
#107 - 2016 F350 One-ton Replacement	26-PW-002	n/a					74,000	74,000
#411 - 2015 Boss Plow - Replacement	26-PW-003	n/a			8,500			8,500
#414 - 2016 Boss Plow Replacement	26-PW-004	n/a					9,000	9,000
#408 - Vbox Spreader Replacement	26-PW-005	n/a					8,000	8,000
2026 CARS- 51st from Cedar to City Limits	26-PW-009	5			690,000			690,000
2027 CARS- 47th from Roe Ln to Mission Rd	27-PW-001	6				1,135,000		1,135,000
2027 RSR- Granada from SMPKY to 56th	29-PW-001	5			100,000	700,000		800,000
Public Works Total			3,087,500	5,655,500	2,571,000	2,668,000	1,024,000	15,006,000
GRAND TOTAL			3,296,757	7,114,800	3,754,700	2,990,520	1,103,400	18,260,177

City of Roeland Park, Kansas

Capital Improvement Plan

2024 thru 2033

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
101 General Overhead													
Comprehensive Plan Updates	19-CH-002	3		10,000					85,000				95,000
101 General Overhead Total				10,000					85,000				95,000
106 Public Works													
Contracted Street Maintenance	16-PW-014	7	214,000	215,000	216,000	217,000	218,000	219,000	220,000	221,000	222,000	223,000	2,185,000
106 Public Works Total			214,000	215,000	216,000	217,000	218,000	219,000	220,000	221,000	222,000	223,000	2,185,000
220 Aquatic Center Fund													
Replace Main Pool Pump Strainers	16-Aqua-003	n/a			5,500								5,500
Pool Deck Caulking	17-Aqua-002	4					5,000						5,000
Repaint Main Pool	17-Aqua-003	6							125,000				125,000
Pool Shade Conopy Replacements	18-Aqua-002	2						3,000	2,000	6,000			11,000
Diving Board Replacement	18-Aqua-003	3						6,000					6,000
Pool Deck Concrete Repair/Replacement	19-Aqua-004	4						10,000					10,000
Painting Lobby, Office Area and Restrooms	19-Aqua-006	5			10,000								10,000
Pool Furniture Replacement	20-Aqua-002	n/a	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000			8,000
Swim Lane Divider Replacements	21-Aqua-002	n/a		1,600		1,600		1,600		1,600			6,400
Lifeguard Stand Replacement	22-Aqua-004	n/a		1,500			1,500			1,500			4,500
Starting Block Replacement	24-Aqua-001	n/a				35,000							35,000
Slide Repainting	28-Aqua-001	2						35,000					35,000
Main Recirculation Pump and Motor #1 Replacement	30-Aqua-001	n/a						15,000					15,000
Main Recirculation Pump and Motor #2 Replacement	30-Aqua-002	n/a						15,000					15,000
220 Aquatic Center Fund Total			1,000	4,100	16,500	37,600	7,500	86,600	128,000	10,100			291,400

Source	#	Priority	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
250 Storm Water Fund													
Storm Sewer Repair/Replacement Program	24-PW-003	5	125,000	165,000	195,000	250,000	265,000	265,000	265,000	265,000	265,000	265,000	2,325,000
250 Storm Water Fund Total			125,000	165,000	195,000	250,000	265,000	265,000	265,000	265,000	265,000	265,000	2,325,000
270 Sp. Streets													
Residential Street Reconstruction (RSR) Program	19-PW-001	6							100,000	900,000	100,000	900,000	2,000,000
Annual Sidewalk Repair & Replacement	21-PW-001	8	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
Bi-Annual Sidewalk Extension Project	21-PW-002	6		100,000		100,000		100,000		100,000		100,000	500,000
Street Light Replacement	21-PW-007	6	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000			80,000
2025 CARS- 55th St from SMPKWY to Roe Blvd	23-PW-003	6	18,000	68,000									86,000
2025 CARS- Mission Rd from 47th St to 53rd St	24-PW-004	5	260,000	613,000									873,000
RSR- Extra Project (Rosewood & Granada)	24-PW-005	7		122,500	723,500								846,000
Sidewalk Extension- El Monte to Delmar	24-PW-006	6	84,000										84,000
2029 RSR- Nall Ave from 51st to North End	24-PW-009	4					175,000	1,525,000					1,700,000
2025 RSR- Nall Ave from 58th to 51st	24-PW-010	5	100,000	300,000									400,000
2024 CARS- Roe Blvd & Johnson Dr Signal Replacemnt	24-PW-011	4	139,500										139,500
2026 CARS- 51st from Cedar to City Limits	26-PW-009	5			379,000								379,000
2027 CARS- 47th from Roe Ln to Mission Rd	27-PW-001	6				624,000							624,000
2027 RSR- Granada from SMPKY to 56th	29-PW-001	5			100,000	700,000							800,000
270 Sp. Streets Total			636,500	1,238,500	1,237,500	1,459,000	210,000	1,660,000	135,000	1,035,000	125,000	1,025,000	8,761,500
290 Community Center													
Admin. offices - Flooring replacement	19-CCtr-005	3										2,000	2,000
Replace Roof Vent Fan	22-CCtr-002	n/a									2,000		2,000
50 Gal Water Heater Replacement- Two Each	22-CCtr-003	n/a										900	900
Trail Connection - Community Center to Nall Park	26-CCtr-001	3			150,000								150,000

Source	#	Priority	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Room 6 Air Handler/Furnace	28-CCtr-001	5					3,000						3,000
Strength Training Room Air Handler/Furnace	32-CCtr-001	5									3,000		3,000
Fitness Room Condenser Unit - 3 Ton	32-CCtr-002	5									4,000		4,000
Room 2 Condenser Unit - 3 Ton	32-CCtr-003	5									4,000		4,000
290 Community Center Total					150,000		3,000				13,000	2,900	168,900

300 Special Infrastructure

Park Maintenance/Improvements	16-Park-001	7	25,000	26,000	27,000	28,000	29,000	30,000	31,000	32,000	33,000	34,000	295,000
In-House or Contracted Street Maintenance	16-PW-013	7	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	2,250,000
New Public Works Facility	18-PW-001	7	500,000										500,000
#210 Leaf Vacuum Truck	18-PW-003	n/a							170,000				170,000
Pavement Evaluation of Street Network	20-PW-020	5		10,000			15,000			10,000			35,000
Disc Golf Course (short 9 basket course)	21-Park-001	3			13,500								13,500
Nall Park Phase I Improvements Replacing Play Equi	23-Park-001	4		100,000	900,000								1,000,000
Consistent Signage in the Parks	24-Park-004	3	17,000										17,000
Nall Park Paved Trail Reconstruction	25-Park-002	5						125,000					125,000
Nall Park Retaining Wall Maintenance	25-Park-003	6			15,000								15,000
Community Center Renovation - Phase 2	27-CCtr-001	6	125,000	1,100,000									1,225,000
Granada Park Playground Equipment Replacement	27-Park-001	5				125,000							125,000
Tennis Court Resurfacing	27-Park-002	4				45,000							45,000
300 Special Infrastructure Total			892,000	1,461,000	1,180,500	423,000	269,000	380,000	426,000	267,000	258,000	259,000	5,815,500

360 Equipment Reserve

Body Camera Replacement	16-Pol-004	n/a		1,200	1,200	1,200	1,200	1,200	1,200				7,200
Police Sidearm Replacement	16-Pol-006	n/a										11,250	11,250
Radar Speed Detection Unit Replacement	16-Pol-007	n/a	5,000		5,000		5,000		5,000		5,000		25,000
Duty Rifle Replacement	16-Pol-008	n/a				5,000							5,000
#201 - 2010 Elgin Street Sweeper	16-PW-022	n/a			300,000								300,000
#103 - 2012 F350 Pickup Replacement	16-PW-025	n/a	63,000										63,000
#102 - F750 Dump Trucks W/ Equip	16-PW-027	n/a								135,000			135,000

Source	#	Priority	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Replace Police Backup Server	17-CH-002	n/a					6,000					6,000	12,000
#101 - F750 Dump Truck w/ Equip	17-PW-003	n/a							135,000				135,000
#105 - 2017 Ford F250 Ext Cab 4X4 - Replacement	17-PW-019	n/a						40,000					40,000
Replace City Hall Computer Server	18-CH-002	n/a					6,000					6,000	12,000
City Hall Server Firewall	18-CH-003	n/a					5,000					5,000	10,000
AED Unit Replacement	18-Pol-001	n/a			8,000								8,000
Police IT Equipment/Computers	18-Pol-003	n/a	6,757	6,900	7,100	7,300	7,500	7,650	7,800	7,850	7,900	7,900	74,657
Police Portable Radio Replacement	18-Pol-004	n/a								48,000			48,000
Police In-Car Radio Replacement	18-Pol-005	n/a								25,000			25,000
#416 - Asphalt Float Attachment	18-PW-002	n/a										22,000	22,000
#104 - 2014 F250 Pickup Truck - Replacement	18-PW-010	n/a			65,000								65,000
Replace City Hall Hot Water Heater	19-CH-001	n/a			15,000								15,000
Replace City Hall Networking Routers	19-CH-003	n/a	8,000					8,000					16,000
Replace City Hall Computers	19-CH-004	n/a	800	800	2,400	3,200	800	800	2,400	3,200	800	800	16,000
Police In-Car Computer Replacement	19-Pol-001	n/a	4,000	8,000	8,000	8,000			4,000	8,000	12,000		52,000
Taser Replacement	19-Pol-002	n/a	7,200					7,400					14,600
Patrol Vehicle Emergency Equipment	19-Pol-003	n/a						16,000	24,000				40,000
Police K9 Dog	19-Pol-005	n/a			15,000								15,000
Police Bicycles	19-Pol-006	n/a							4,000				4,000
Building Inspection and Code Enforcement Vehicles	22-NS-001	n/a									50,000		50,000
Police: Ford Fusion - Travel -Special use.	22-Pol-001	n/a				26,000							26,000
Police Detective Vehicle - Ford Taurus	22-Pol-002	n/a			0								0
In-Car Cameras	22-Pol-003	n/a				2,000	2,000	2,000					6,000
Police Patrol Vehicles: Explorers and Durangos	23-Pol-004	n/a						110,000	165,000				275,000
#203 - 2003 Skidsteer Case 85XT	23-PW-005	n/a		55,000									55,000
#415 - 2013 Kauffman Trailer 14'	23-PW-012	n/a										2,000	2,000
#420 - 2017 Fertilizer Spray Trailer 7'	23-PW-013	n/a									1,000		1,000
#401 - 2016 Coneqtec Cold Planer Replacement	23-PW-017	n/a			13,000								13,000
Computer Replacement	24-CCtr-002	n/a	2,200			2,420				2,662			7,282
2014 Dodge 4x4 Crew Cab Pickup	24-Park-001	n/a						0					0
Police K9 Equipment for Explorer	24-Pol-002	n/a										17,000	17,000
Police Drone	24-Pol-003	n/a	7,000										7,000

Source	#	Priority	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
#410 - 2012 Boss Plow - Replacement	24-PW-001	n/a	8,500										8,500
Public Works Computer Replacement	24-PW-015	6				6,000				6,500			12,500
#415 - Kauffman Trailer 14'	25-PW-001	n/a										6,500	6,500
Ford Escape - Chief Vehicle	26-Pol-001	n/a				25,000							25,000
#107 - 2016 F350 One-ton Replacement	26-PW-002	n/a					74,000						74,000
#411 - 2015 Boss Plow - Replacement	26-PW-003	n/a			8,500								8,500
#414 - 2016 Boss Plow Replacement	26-PW-004	n/a					9,000						9,000
#408 - Vbox Spreader Replacement	26-PW-005	n/a					8,000						8,000
#403 - 2016 Paladin Sweeper Broom Replacement	26-PW-008	n/a								6,000			6,000
City Hall - Sound System Replacement	27-CH-001	5									25,000		25,000
Replace Carpeting in City Hall	27-CH-002	3									25,000		25,000
#406 - 2011 Henke Snow Plow Replacement	31-PW-001	n/a								10,000			10,000
#407 - 2011 Henke Snow Plow Replacement	31-PW-002	n/a								10,000			10,000
City Hall HVAC Replacement	32-CH-001	5									90,000		90,000
360 Equipment Reserve Total			112,457	71,900	448,200	86,120	124,500	193,050	348,400	262,212	216,700	84,450	1,947,989
510 TIF 3 - caves													
Roe Parkway- Ph1 Extension & Ph2 Maintenance	22-PW-004	6	1,000,000	1,150,000									2,150,000
510 TIF 3 - caves Total			1,000,000	1,150,000									2,150,000
CARS													
2025 CARS- Mission Rd from 47th St to 53rd St	24-PW-004	5		1,400,000									1,400,000
2024 CARS- Roe Blvd & Johnson Dr Signal Replacemnt	24-PW-011	4	119,500										119,500
2026 CARS- 51st from Cedar to City Limits	26-PW-009	5			311,000								311,000
2027 CARS- 47th from Roe Ln to Mission Rd	27-PW-001	6				511,000							511,000
CARS Total			119,500	1,400,000	311,000	511,000							2,341,500

Source	#	Priority	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
CDBG													
Sidewalk Extension- El Monte to Delmar	24-PW-006	6	196,000										196,000
Community Center Renovation - Phase 2	27-CCtr-001	6		200,000									200,000
CDBG Total			196,000	200,000									396,000
Partner City													
2025 CARS- Mission Rd from 47th St to 53rd St	24-PW-004	5		537,000									537,000
Partner City Total				537,000									537,000
STP													
2025 RSR- Nall Ave from 58th to 51st	24-PW-010	5		660,000									660,000
STP Total				660,000									660,000
GRAND TOTAL			3,296,457	7,112,500	3,754,700	2,983,720	1,097,000	2,803,650	1,607,400	2,060,312	1,099,700	1,859,350	27,674,789

Roeland Park Capital Improvement Scoring System: (reflecting Equity and Inclusion category concept)

Approved by Council 7/24/23

Adding the Condition Score, the Project Importance Score, and the Equity/Inclusion Score generates the Total Project Score, the higher the score the higher the priority.

Condition/Opportunity Score	
5	Imminent need/emergency or Special opportunity (grants available)
4	Existing need; failing infrastructure requiring continual repair or Part of Strategic Plan (Poor Condition)
3	Developing need; infrastructure showing signs of decay (Fair Condition)
2	Growing demand; use intensifying and function decreasing
1	Future need due to growth or anticipated deterioration (Good Condition)

Equity and Inclusion Score	
3	The project will have a significant positive impact on the ability of people with marginalized social identities (i.e. people of color, people with a disability, people who are unhoused, LGBTQ individuals, people who are elderly, immigrants, low-income people, etc.) to access services/improve livelihoods
2	The project will have a moderate positive impact on the ability of people with marginalized social identities to access services/improve livelihoods
1	The project will have minor positive impact on the ability of people with marginalized social identities to access services/improve livelihoods
0	The project is anticipated to have equal positive impact to all residents in the areas of service access and livelihood

Project Importance Score			
Streets	Storm Drainage	Sidewalk/Trails	Buildings/Amenities
Arterial 4	Addresses Property Loss and Safety Concerns Due to Flooding 4	Addresses Safety & ADA Requirements/Connects to Public Places 4	Renovations/Repairs/Replacement 4
Collector 3	Maintaining existing systems-Regional 3	Part of Regional Plan or Improves Connectivity 3	Additions 3
Residential 2	Maintaining existing systems-Drainage Basin 2	Commercial Area 2	New Facility 2
Dead End 1	Adding enclosed systems 1	Residential Area 1	

Item Number: DISCUSSION ITEMS- II.-2.
Committee 4/15/2024
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 4/15/2024
Submitted By: Jennifer Jones-Lacy, Assistant City Administrator/Finance Director
Committee/Department: Admin
Title: **Review Chapter 16: Zoning and Subdivision Regulations, re: Article 9 – Sign Regulations and Article 10 – Landscaping and Screening (2 hr)**
Item Type: Presentation

Recommendation:

To review Articles 9 - Sign Regulations and 10 - Landscaping and Screening Requirements as part of our zoning code update.

Details:

Chris Shires, the City's consultant with Confluence, will go through a presentation that includes recommended changes to Articles 9 and 10 of the City's Zoning code. The presentation will summarize the highlights of the recommended changes and the full redlined version of these sections are attached.

City staff reviewed the recommendations by Mr. Shires and we talked through several edits to the original changes. The goal of reviewing Ch. 16 was to try to improve organization, make the code easier to interpret and ensure the code is compliant with all state and federal laws.

The plan is to review the recommendations at joint meetings with the Planning Commission and Council in April. Chris will then take all of the recommended edits and update the redlined changes for a final review by the Planning Commission and Council. When we're ready for a new ordinance, that will require a public hearing in front of the Planning Commission, followed by final approval by Council.

The presentation by Chris Shires will be attached as soon as it's available.

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
▣	Presentation on Sign and Landscape Code Changes	Presentation
▣	23054 Roeland Park Zoning Code Update - Article 9 - Sign Regulations 2024-03-04	Cover Memo
▣	23054 Roeland Park Zoning Code Update - Article 10 - Landscaping and Screening 2024-03-04 (1)	Cover Memo

Development Code Update

ROELAND PARK, KANSAS

April 15, 2024

Joint Workshop #2

CONFLUENCE



OUTLINE

- Focus Areas
- Draft Code Review (Part 2)



FOCUS AREAS

FOCUS AREAS

Updates to:

- Article 2 – Definitions
- Article 4 – Zoning Districts
- Article 6 – Accessory Uses and Structures
- Article 9 – Sign Regulations
- Article 10 – Landscaping and Screening
- Article 14 – Subdivision Regulations (postage stamp lots for townhomes)

FOCUS AREAS

Part 1 Review

Updates to:

- Article 2 – Definitions
- **Article 4 – Zoning Districts**
- **Article 6 – Accessory Uses and Structures**
- Article 9 – Sign Regulations
- Article 10 – Landscaping and Screening
- Article 14 – Subdivision Regulations (postage stamp lots for townhomes)

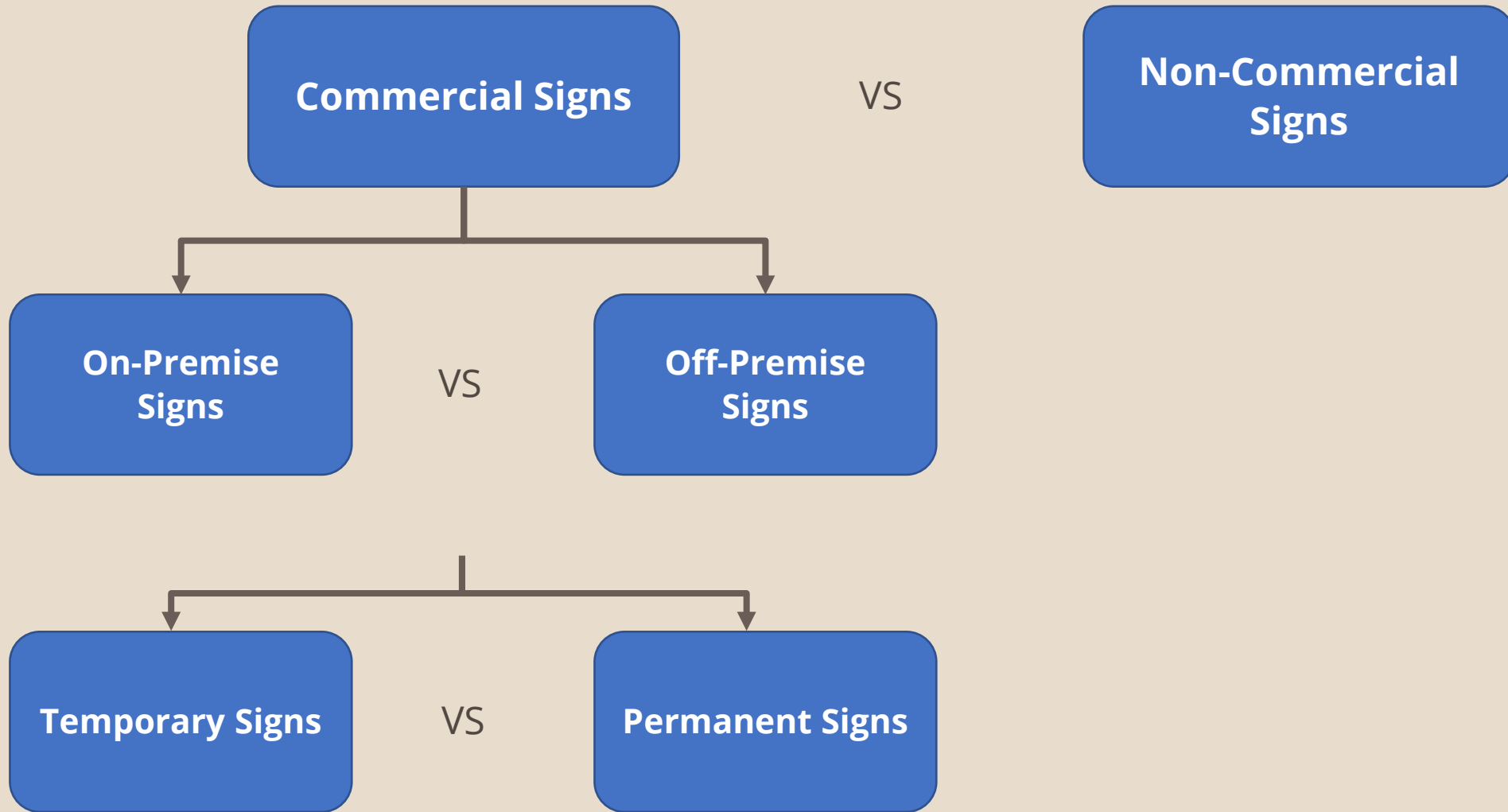
FOCUS AREAS

Part 2 Review

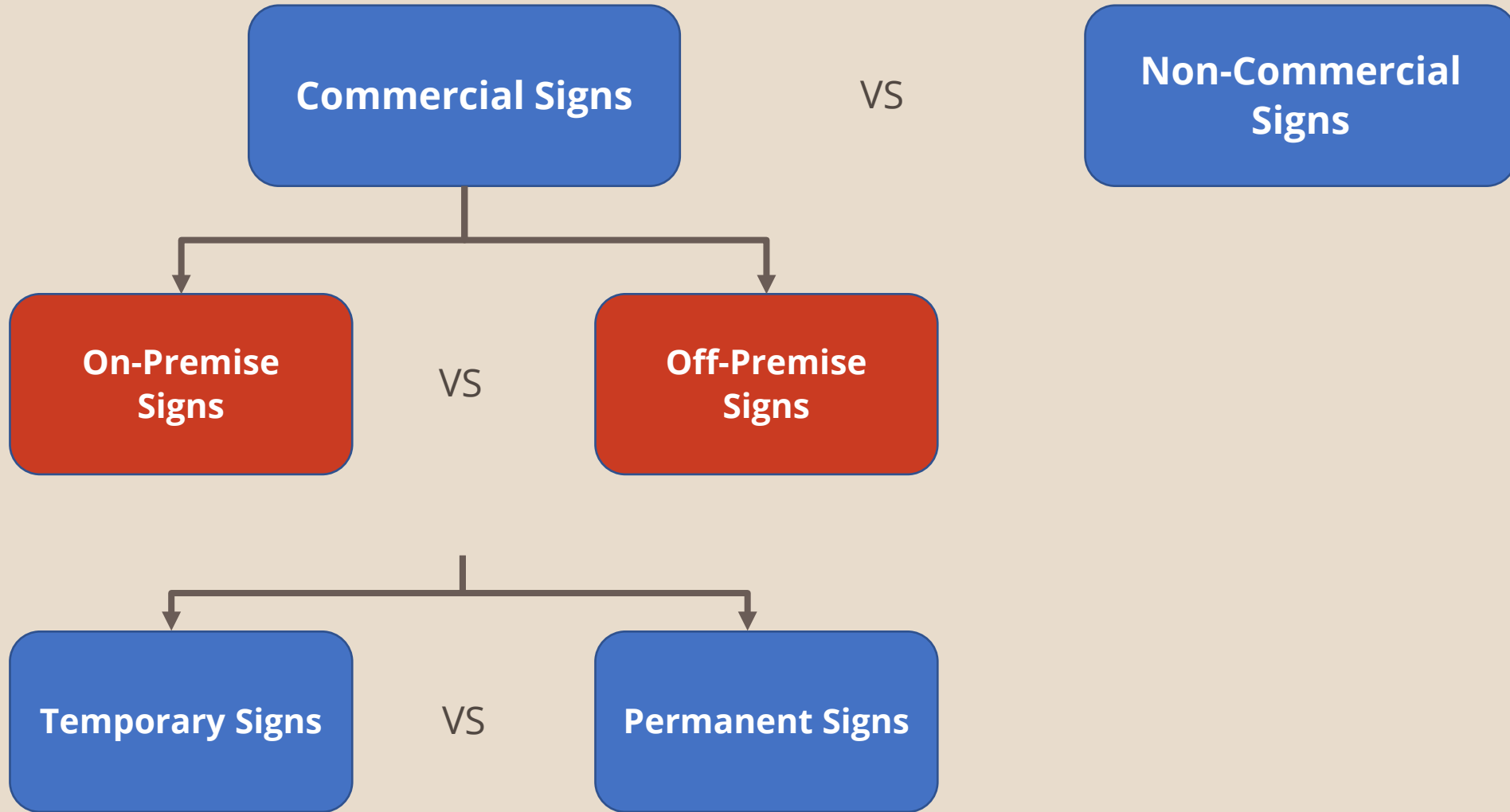
Updates to:

- Article 2 – Definitions
- Article 4 – Zoning Districts
- Article 6 – Accessory Uses and Structures
- **Article 9 – Sign Regulations**
- **Article 10 – Landscaping and Screening**
- Article 14 – Subdivision Regulations (postage stamp lots for townhomes)

ARTICLE 9 – SIGN REGULATIONS



ARTICLE 9 – SIGN REGULATIONS



ARTICLE 9 – SIGN REGULATIONS

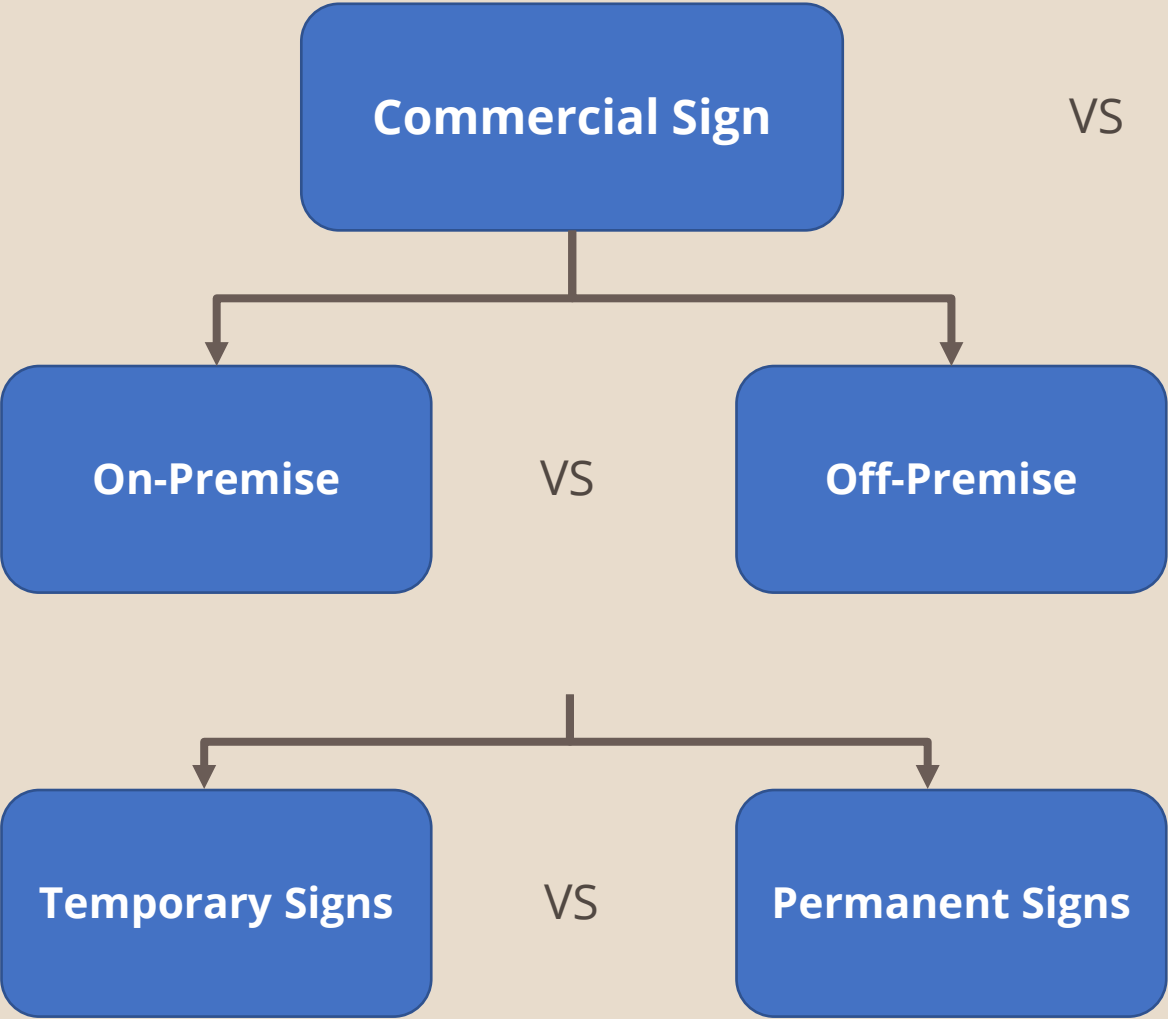
On-Premise

vs

Off-Premise



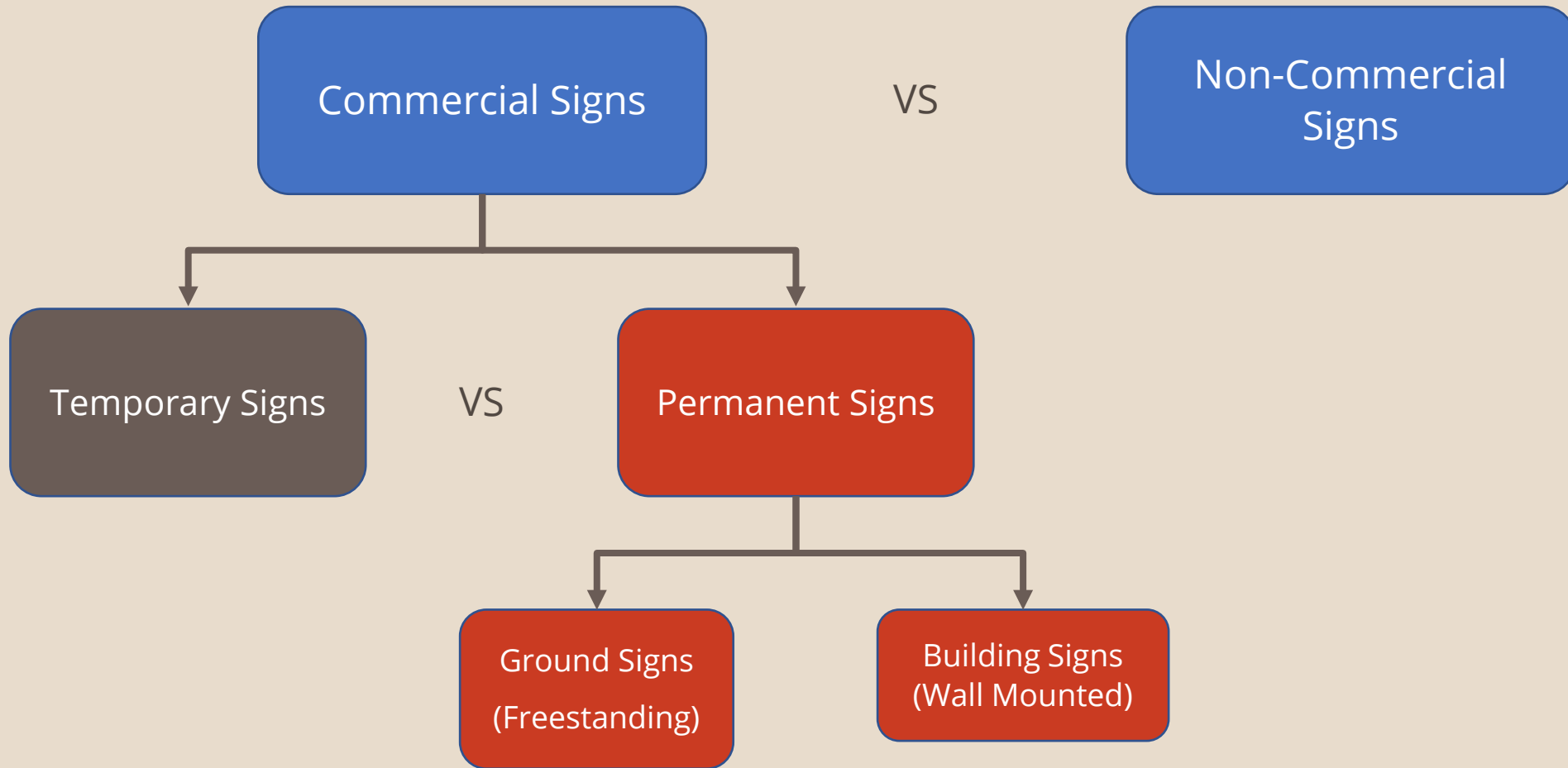
ARTICLE 9 – SIGN REGULATIONS



Non-Commercial Signs
(Political / Ideological)



ARTICLE 9 – SIGN REGULATIONS



ARTICLE 9 – SIGN REGULATIONS

Typical Temporary Signs



ARTICLE 9 – SIGN REGULATIONS

Typical Permanent Signs



ARTICLE 9 – SIGN REGULATIONS

Chapter Components

- Purpose
- Findings and Intent; Interpretation
- Severability
- Definitions
- General Requirements
- **Prohibited Signs**
- **Exceptions to Sign Permit Requirement**
- **Sign Types**
- **Sign Regulations**
- **Sign Design Standards**
- Sign Area Calculation
- Enforcement Authority
- Permit Required
- Application for sign Permit
- Approval of Electrical Wiring
- Licensed Sign Contractor
- Permit Issuance; Expiration
- Revocability of Permit
- Right of Entry
- Inspection
- Unsafe or Unlawful Signs
- Nonconforming Signs
- Removal of Irrelevant Signs
- Variances and Appeal



ARTICLE 9 – SIGN REGULATIONS

Prohibited Signs

- Air-Activated Graphics (except as part of special event approved by the City)
- Animated Signs
- Balloon Signs
- Banners (except as temporary)
- Billboards
- Flashing or Glaring Lights
- Mobile Signs (attached to an inoperable or unlicensed vehicle, truck or trailer)
- Moving Lights (except as part of special event approved by the City)
- Off-Premise Signs (except temporary)
- Pole Signs
- Portable Signs (trailer signs)
- Projected Image Signs
- Roof Signs
- Discontinued Signs (unused for more the 6-months)
- Hazardous Signs
- Obscene Matter
- Signs in the Street Right-of-Way (except political signs per K.S.A. 25-2711)



ARTICLE 9 – SIGN REGULATIONS

Signs Not Requiring a Permit

- Government Signs
- Signs Interior to a Building
- Building Address Signs (as required)
- Directory Signs (as may be required for a building complex)
- Works of Art
- Temporary Signs (that comply with these regulations)



ARTICLE 9 – SIGN REGULATIONS

Permitted Sign Types

Permanent Signs

- Building Signs
- Ground Signs
- Directional Signs
- Drive-Thru Facility Signs
- Signs Affixed to Automated Teller Machines (ATM)
- Corporate Flags

Temporary Signs

- Free-standing signs
- Sidewalk signs
- Blade signs and flags
- Banner signs attached to a building wall or window or covering an existing building sign
- Bag signs covering an existing monument ground sign

ARTICLE 9 – SIGN REGULATIONS

Sign Regulations

Building Signs

TABLE 19-909.1: PERMANENT SIGNS							
BUILDING SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	1 sign per principal building facing a public street for all permitted multi-family residential and non-residential uses.					Building signs may be located on any side of a building so long as the total sign area does not exceed the total allowed for the building. The area of all wall, awning, and window signs shall be included in the total building signage area calculation.	
Maximum Sign Area	25 sq. ft.					10% of the total sq. ft. of the wall area of a principal building facing a public street. No more than two sides of a building facing a street shall be used to calculate the allowable signage. The sign area of all building signs (including wall, awning, and window signs) shall be calculated using sign area Formula A as defined herein this chapter.	

ARTICLE 9 – SIGN REGULATIONS

Sign Regulations

Ground Signs

GROUND SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	1 per public street frontage for each lot of record for all permitted multi-family residential and non-residential uses.					1 per public street frontage for each lot of record.	
Maximum Sign Height	8 ft.					10 ft.	
Maximum Sign Width	8 ft.					10 ft.	
Maximum Sign Area	25 sq. ft. calculated using sign area Formula B as defined herein this chapter.					50 sq. ft. calculated using sign area Formula B as defined herein this chapter.	
Minimum Sign Setback Requirements	16 ft. from all property lines.					Minimum setback from all property lines is equal to twice the sign height, but no less than 10 ft.	

ARTICLE 9 – SIGN REGULATIONS

Sign Regulations

Directional Signs

DIRECTIONAL SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	2 per each lot of record for all permitted multi-family residential and non-residential uses.					2 per each lot or record.	
Maximum Sign Height	3 ft.						
Maximum Sign Area	9 sq. ft. calculated using sign area Formula B as defined herein this chapter.						
Sign Setback Requirements	10 ft. from all property lines.						

ARTICLE 9 – SIGN REGULATIONS

Sign Regulations

Drive-Thru Facility Signs

Signs on ATMS

DRIVE-THRU FACILITY SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	For sites with a permitted drive-thru facility, 2 drive-thru facility signs, as provided herein, shall be permitted for each drive-thru lane. Signs may be free-standing (one-sided only) or building/wall mounted.						
Maximum Sign Height	8 ft.						
Maximum Sign Area	Each sign shall be no greater than 36 sq. ft. using sign area Formula B as defined herein this chapter.						
Minimum Sign Setback and Placement Requirements	25 ft front yard and 10 ft from all property lines. Must be within 10 ft of the drive-thru lane.						
SIGNS ON ATMS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Maximum Sign Area						Sign copy may be adhered or placed upon any surface of a permitted ATM or ATM kiosk; however, the total area of all signage shall not exceed 48 sq. ft.	

ARTICLE 9 – SIGN REGULATIONS

Sign Regulations

Corporate Flags

CORPORATE FLAGS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number Permitted	Not Permitted.					1 per lot of record or 1 per principal building.	
Maximum Height						30 ft.	
Maximum Flag Size						15 sq. ft.	
Minimum Pole Setback						Minimum setback from all property lines is equal to the pole height, but no less than 5 ft.	
Other Requirements						May only be displayed concurrent with the display of 1 or more government flag(s) attached either on a shared pole or separate pole located in close proximity to the pole(s) displaying the government flag(s).	

ARTICLE 9 – SIGN REGULATIONS

Sign Regulations

Temporary Signs

(Commercial)

TABLE 19-909.2: TEMPORARY SIGNS							
COMMERCIAL SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	1 sign per public street frontage for each lot of record.					1 sign per public street frontage for each lot of record plus 1 per building or individual business. Each building or individual business may also display 1 "A-frame" or 1 "blade sign" during the hours in which the business is open.	
Maximum Sign Area	24 sq. ft. for permitted multi-family residential and non-residential uses and 6 sq. ft. for all other uses. Sign area shall be calculated by using sign area Formula B as defined herein this chapter.					32 sq. ft. using sign area Formula B as defined herein this chapter.	
Maximum Free Standing Sign Height	6 ft.					8 ft.	
Maximum Free Standing Sign Setback Requirement	5 ft. from all property lines.						

ARTICLE 9 – SIGN REGULATIONS

Sign Regulations

Temporary Signs

(Non-Commercial)

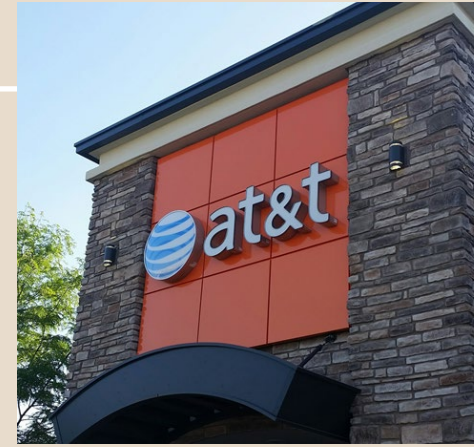
NON-COMMERCIAL SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	1 per lot of record, except as allowed by K.S.A. 25-2711 for political signs during the 45-day period prior to any election and the two-day period following any such election.						
Maximum Sign Area	8 sq. ft. using sign area Formula B as defined herein this chapter.					32 sq. ft. using sign area Formula B as defined herein this chapter.	
Maximum Free Standing Sign Setback Requirement	5 ft. from all property lines.						

ARTICLE 9 – SIGN REGULATIONS

Sign Design Standards

Building Signs

- Signage plan required for multi-tenant buildings/centers
- No painted signs
- No exposed florescent tubes or light bulbs
- No panel signs
- No raceways, except for pan-style raceways
- Signs in any residential zoning district cannot be internally illuminated



ARTICLE 9 – SIGN REGULATIONS

Sign Design Standards

Ground Signs

- No pole signs
- No painted signs
- No exposed florescent tubes or light bulbs
- Signs in any residential zoning district cannot be illuminated
- Changeable message sign permitted up to 32 sq. ft. (bulletin boards)
- Electronic Message Center signs permitted in non-residential districts (32 sq. ft. max)

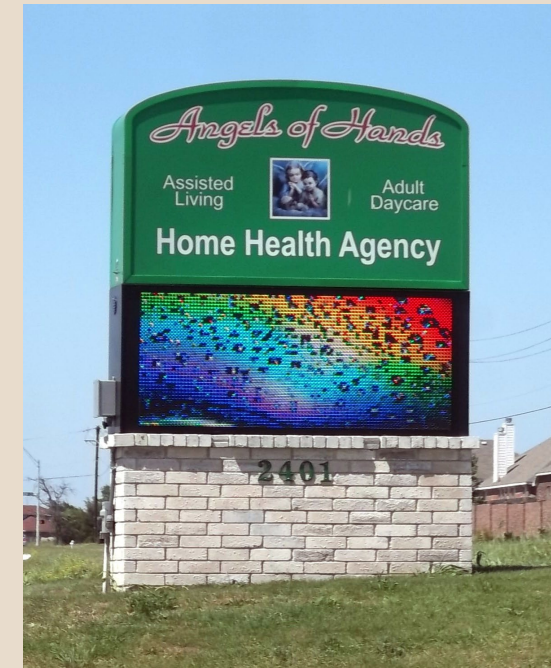


ARTICLE 9 – SIGN REGULATIONS

Sign Design Standards

Electronic Signs (Electronic Message Centers)

- No scroll or flash nor display full-motion graphics or video
- Minimum dwell time of at least 10-seconds with no transition effects
- Brightness not to exceed 5,000 candelas per square meter (nits) during daylight hours and 250 candelas per square meter (nits) between dusk and dawn
- Automatically adjust the display's brightness according to natural ambient light conditions
- 32 sq. ft. max but can be multiple displays (i.e., fuel price signs)



ARTICLE 9 – SIGN REGULATIONS

Sign Design Standards

Temporary Signs

- No permit required for temporary signs permitted by code
- Time limit – 6-month replacement required
- Not allow within City right-of-way (except political signs per K.S.A. 25-2711)
- Permitted sign types (all other types prohibited):
 - Free standing signs
 - Sidewalk signs
 - Flag signs
 - Blade signs
 - Banners attached to a building wall, window or existing sign
 - Bag signs covering an existing ground sign



ARTICLE 10 – LANDSCAPING AND SCREENING

Chapter Components

- Statement of Intent
- Applicability
- **Definitions**
- **Open Space and Landscaping Required**
- **Screening and Buffering**
- **Plant Materials Standards**
- Review and Approval Process
- Maintenance and Replacement

ARTICLE 10 – LANDSCAPING AND SCREENING

Major Updates

Definitions

- Deciduous Ornamental Tree
- Deciduous Shade Tree
- Evergreen / Coniferous Tree
- Invasive Plant Species
- Noxious Weeds
- Open Space
- Ornamental Grasses
- Prairie Grass Plantings
- Turf Grass

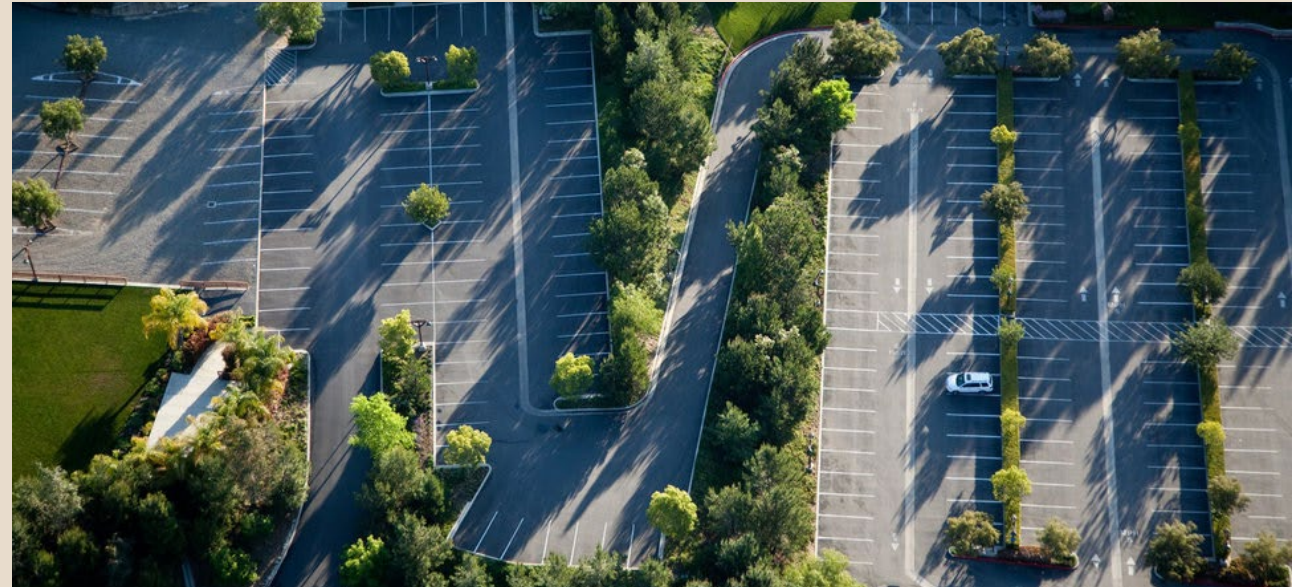


ARTICLE 10 – LANDSCAPING AND SCREENING

Major Updates

Open Space and Landscaping Required

- Open space required.
- All areas to have ground cover.
- The responsible use of mulch.
- Landscaping required for every 2,000 sq. ft. of open space:
 - 1 deciduous shade tree
 - 2 deciduous ornamental trees
 - 2 shrubs
- Street trees – 1 tree for every 40 ft of frontage
- New single-family and duplex dwellings required 2 trees

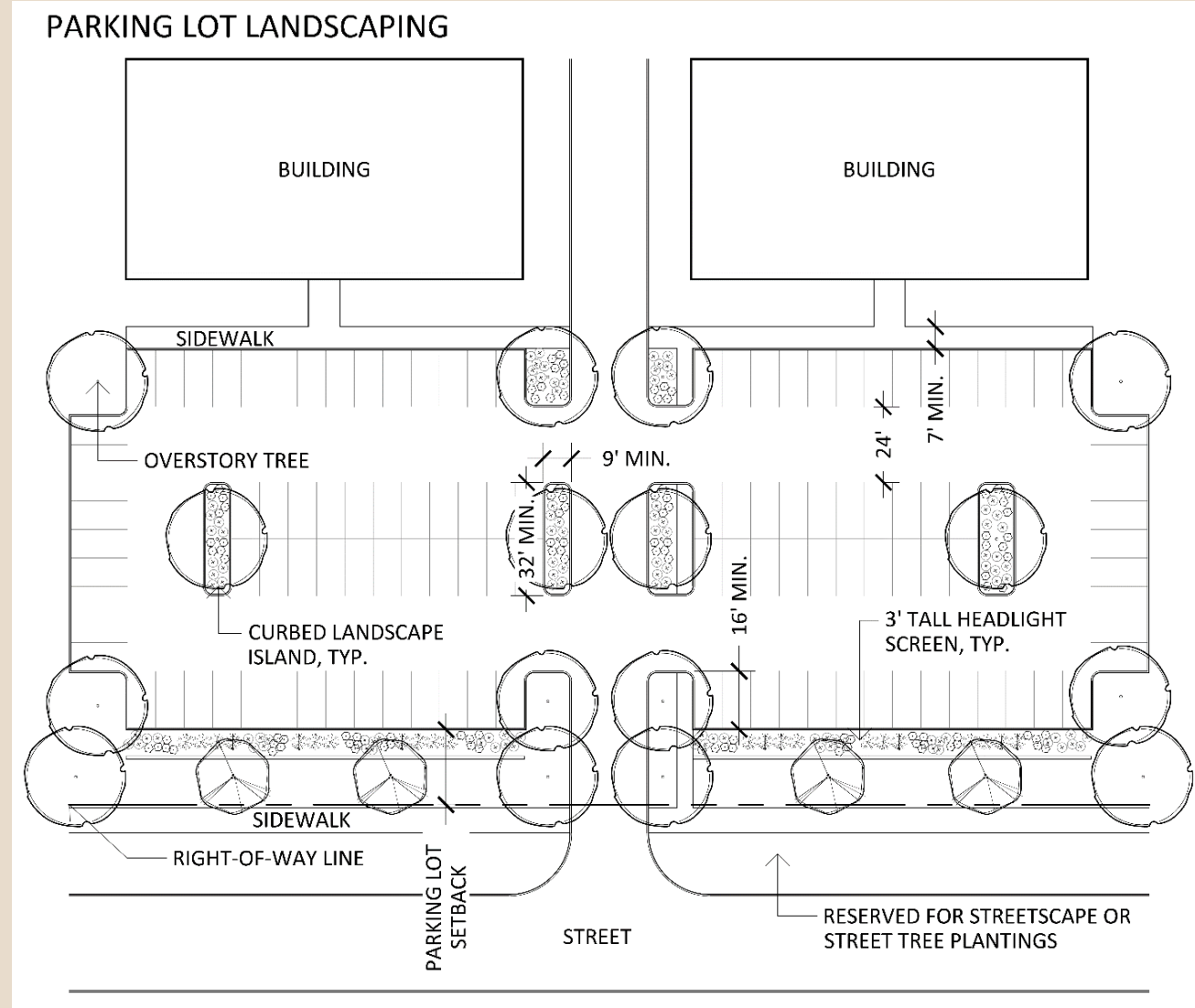


ARTICLE 10 – LANDSCAPING AND SCREENING

Major Updates

Parking Lot Standards

- Landscaped islands required.
- All areas within 100 feet of a deciduous shade tree.
- Parking lot screening required every 50 ft along street:
 - 1 deciduous shade tree
 - 2 deciduous ornamental trees
 - Clusters of grasses and shrubs



ARTICLE 10 – LANDSCAPING AND SCREENING

Major Updates

Screening and Buffering

- Buffers required between dissimilar uses:
 - Residential to commercial
 - Single-family to multi-family
 - Double frontage lots
- Buffer Options
 - 15-foot-wide landscaped area
 - 6-foot-tall privacy fence or wall



ARTICLE 10 – LANDSCAPING AND SCREENING

Major Updates

Plant Materials and Other Standards

- Multiple plant types and species required.
- Minimum 50% native plants.
- Minimum plant size standards.
- Plant location and setback standards.
- Plant substitutions.
- Tree preservation credit.
- Maintenance and replacement required.



ARTICLE 9. SIGN REGULATIONS

Sec. 16-901. – Purpose.
 Sec. 16-902. - Findings and Intent; Interpretation.
 Sec. 16-903. – Severability.
 Sec. 16-904. - Definitions.
 Sec. 16-905. – General Requirements.
 Sec. 16-906. – Prohibited Signs.
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Sec. 16-901. - Purpose.

The purpose of this article is to create the framework for a comprehensive and balanced system of content- and viewpoint-neutral regulation of signs to facilitate easy and pleasant communication between people while protecting the First Amendment rights of resident individuals and businesses of the City and preserving and improving the quality of the City's environment by avoiding visual clutter harmful to traffic and pedestrian safety, property values, business opportunities, and community appearance. ~~With these purposes in mind, it is the intent of these regulations:~~

- ~~(a) To authorize the use of signs that are:~~
 - ~~(1) Compatible with their surroundings;~~
 - ~~(2) Appropriate to the activity that displays them;~~
 - ~~(3) Expressive of the identity of individual activities and the community as a whole, and~~
 - ~~(4) Legible under the circumstances in which they are seen; and,~~
- ~~(b) To ensure that nonconforming signs are eliminated in the City after a reasonable grace period that allows sign owners to recoup their initial investments in those nonconforming signs.~~

Sec. 16-902. - Findings and Intent; Interpretation.

- (a) Signs obstruct views, distract motorists, displace alternative uses for land, and pose other problems that legitimately call for regulation. The purpose of this article is to regulate the size,

color, illumination, movement, materials, location, height and conditions of all signs placed on private property for exterior observation, thus ensuring the protection of property values, the character of the various neighborhoods, the creation of a convenient, attractive and harmonious community, protection against destruction of or encroachment on historic convenience to citizens and encouraging economic investment. This article allows adequate communication through signage while encouraging aesthetic quality in the design, location, size and purpose of all Signs. This article must be interpreted in a manner consistent with the First Amendment guarantee of free speech. This article is based on the following legislative intent and findings.

- (1) A sign placed on land or on a building for the purpose of identification, protection or directing persons to a use conducted therein must be deemed to be an integral but accessory and subordinate part of the principal use of the land or building. Therefore, the intent of this article is to establish limitations on signs in order to ensure that they are appropriate to the land, building or use to which they are appurtenant and are adequate for the intended purpose while balancing the individual and community interests identified above.
- (2) These regulations are intended to promote signs that are compatible with the use of the property to which they are appurtenant, landscape and architecture of surrounding buildings, are legible and appropriate to the activity to which they pertain, are not distracting to motorists, and are constructed and maintained in a structurally sound and attractive condition.
- (3) These regulations do not regulate every form and instance of visual communication that may be displayed anywhere within the jurisdictional limits of the City. Rather, they are intended to regulate those forms and instances that are most likely to meaningfully affect one or more of the purposes set forth above.
- (4) These regulations do not entirely eliminate all of the harms that may be created by the installation and display of signs. Rather, they strike an appropriate balance that that preserves ample channels of communication by means of visual display while still reducing and mitigating the extent of the harms caused by signs.
- (5) These regulations are not intended to and do not apply to signs erected, maintained or otherwise posted, owned or leased by the federal government, the State of Kansas, Johnson County, or this City. The inclusion of "government" in describing some signs does not intend to subject the government to regulation, but instead helps illustrate the type of signs that falls within the immunities of the government from regulation.
- (6) Many signs are intended to be temporary in nature, and so do not meet the regular structural and installation requirements necessary to prevent them from being affected by weather and other natural forces and present a potential hazard to persons and property. Severe weather conditions include, but are not limited to, thunderstorms with accompanying high winds, tornadoes, ice accumulation, and flooding, and are characteristic of local weather conditions.

- (7) The primary purpose of signs unrelated to traffic and placed along a roadway is to attract the attention of drivers and distract them from their primary responsibility of constant attention to traffic and road conditions. This concern is especially acute in residential areas where young children present a significant potential hazard for drivers.
- (8) Signs inherently are out of keeping with their surroundings; they are intended to attract attention. Their purpose fails if they meld into the landscape. As such, they are a visual blight where the visual clutter of signs is at odds with the City's policy to make structures blend into the topography and be compatible with their natural surroundings.
- (9) Signs have an adverse effect on the aesthetic quality of a City, and thus risk depreciating property values. This potential adverse effect conflicts with the City's policy to enhance the quality of life through other land use regulations.
- (10) Residents are virtually captive audiences of signs displayed by neighbors; signs are an intrusion into residential privacy and interfere with the enjoyment of a resident's property because the vista from the resident's property may become so marred by the clutter of signs that the resident cannot successfully avoid observing the sign clutter.

Sec. 16-903. – Severability.

Severability is intended throughout and within the provisions of this article. If any section, subsection, sentence, clause, phrase or portion of the article is held to be invalid or unconstitutional by a court of competent jurisdiction, then that decision shall not affect the validity of the remaining portions of this article.

Sec. 16-904. – Definitions.

As used in this Article, unless the context otherwise indicates, the following terms have the meanings ascribed herein:

- (a) "Animated sign" means any sign with actual motion, the appearance or illusion of motion, or light or color changes by mechanical or electrical means.
- (b) "Air-Activated Graphics" means a sign, all or any part of, which is designed to be moved by action of forced air so as to make the sign appear to be animated or otherwise have motion.
- (c) "Awning" means any structure made of cloth type materials or metal with a metal frame attached to a building and projecting over a thoroughfare, when the same is so erected as to permit its being raised to a position flat against the building when not in use.
- (d) "Bag sign" is a sign designed to temporarily cover an existing monument sign or pole sign.
- (e) "Balloon sign" is a sign that is an air-inflated object, which may be of various shapes, made of flexible fabric, resting on the ground or a structure and equipped with a portable blower motor that provides a constant flow of air into the device. Balloon signs are restrained, attached, or held in place by a cord, rope, cable, or similar method. Also known as Inflatable Devices. See also the definition for air-activated graphics.

- (f) "Banner sign" is a sign composed of fabric or other flexible substrate that is fastened to the exterior of a building, exterior structure, or wall, that is attached to the ground by secure attachments to stakes, poles, or similar devices and secured or mounted so as to limit movement of the sign caused by movement of the atmosphere. Banners do not include those signs which are defined as flags in this Article.
- (g) "Billboard" means any structure, regardless of material used in the construction of the same, that is erected, maintained, or used for public display of poster, painted signs, wall signs, whether the structure is placed on the wall itself, pictures, or other pictorial reading matter.
- (h) "Blade sign" is a temporary sign constructed of cloth, canvas, plastic fabric, or similar lightweight, non-rigid material and supported by a single vertical pole mounted into the ground or on a portable structure. May also be known as a "feather sign."
- (i) "Building sign" means a sign which is wholly supported by the building wall, parallel to the plane thereof, and which does not extend beyond the surface of said building wall more than twelve (12) inches. This definition includes walls signs, awning signs, canopy signs, fascia signs, parapet signs, painted signs and window signs as may be defined herein this Article. Internally illuminated color panels, strips, or bands and neon lighting shall be considered building signs.
- (j) "Business" means a place where different types of trade, commerce, etc., is carried on, usually under the ownership of one person, company or partnership.
- (k) "Canopy" means any structure, other than an awning, made of cloth type materials or metal with metal frames attached to a building, projecting over a thoroughfare, and carried by a frame supported by the ground or sidewalk.
- (l) "Canopy sign" is a building sign attached to or in any way incorporated with the face or underside of a canopy, marquee, or any other similar building projection, and which does not extend beyond the projection more than six inches.
- (m) "Changeable message sign" means a sign that has the capability of sign copy being changed manually or mechanically.
- (n) "Clear vision area" means the driveway clear vision area as defined within City Code and the street intersection visibility area as defined in City Code.
- (o) "Commercial sign" means any sign not defined herein as a "non-commercial sign"
- (p) "Corporate flag" means a flag, other than a government flag, that contains a logo, corporate name, or other identification.
- (q) "Directional sign" means any sign oriented internally intended to convey messages to internal users of a site and generally not intended to convey messages to persons off-site or from an adjoining street. Examples include directional or wayfinding signs, traffic directions and signs that provide parking instructions, security warning signs, business directories, or similar communications that are accessory to the use of the site and any building located thereon.

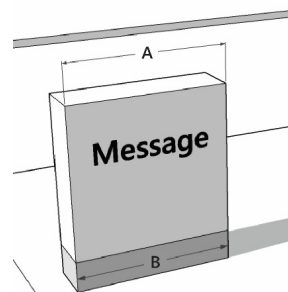
Commented [KM1]: Do we refer to this as the site line triangle elsewhere?

- (r) "Directory sign" means a permanent diagrammed representation located near the entrance of a complex which shows the location and address of the unit designations within a complex.
- (s) "Electronic message center" means a sign that is electronically or electrically controlled that displays a message center or reader board composed of a series of lights that may be changed through electronic means including LED or LCD displays.
- (t) "Erect" means to build, construct, attach, hang, place, suspend, or affix, and also includes the painting of wall signs.
- (u) "Feather sign" see "blade sign."
- (v) "Flag" means any fabric, banner or bunting containing words, numbers, colors, patterns or symbols, or logos.
- (w) "Free standing signs," including pole and ground monument signs, as regulated by this Article, include any sign which is supported by one or more uprights or braces in or upon the ground and not attached to any building or wall.
- (x) "Facing or surface" means the surface of the sign upon, against or through which the message is displayed or illustrated on the sign. The square footage of a sign, wherever the same is required to be computed for the purposes of this Article, shall be determined by computing the square footage of the facing or surface of such sign.
- (y) "Free standing signs" means any sign supported by uprights or braces placed into the ground and not attached to any building and includes pole signs, ground signs, and monument signs.
- (z) "Government flag" means any fabric, banner or bunting containing words, numbers, colors, patterns or symbols, used as a symbol of a government or political subdivision, including flags of the United States, the State, the City, foreign nations having diplomatic relations with the United States, and other flags adopted or sanctioned by an elected legislative body of competent jurisdiction.
- (aa) "Government sign" means any type of sign that is constructed, placed or maintained by or at the direction of the federal, state, county, or local government. Examples include traffic control and safety signs and devices, public notices and informational signs, all public parks and public facilities signs, and directional and identification signs such as tourist oriented directional signs approved and placed by the Iowa Department of Transportation, memorial plaques, signs of historical interest, signs designating hospitals, libraries, public parks, schools, colleges, airports, and other institutions or places of public interest or concern.
- (bb) "Ground sign," see "free standing sign."
- (cc) "Identification sign" means a sign that displays no more than the name, address, crest or insignia, occupation or profession of an occupant of the premises, name of any building on the premises or the trademark of the occupant.
- (dd) "Illuminated sign" means any sign which has characters, letters, figures, designs or outlines illuminated by electric lights or luminous tubes as a part of the sign proper.

Commented [KM2]: There are two definitions for free standing sign, why?

- (ee) "Incombustible material" means any material which will not ignite at or below a temperature of 1200 degrees Fahrenheit and will not continue to burn or glow at that temperature.
- (ff) "Logo" means a stylized group of letters, words, symbols, or combination thereof used to identify and represent a business, organization, group, team, or product and to differentiate it from others.
- (gg) "Marquee" means any hood or awning of permanent construction projecting from the wall of a building above an entrance and extending over a thoroughfare.
- (hh) "Mobile sign" means a sign affixed to an automobile, truck, trailer or other vehicle.
- (ii) "Monument ground sign" means a free standing sign which is anchored to the ground similar to a ground sign, but which has a monolithic or columnar line and which maintains essentially the same contour from grade to top with the base of the sign being a minimum of 80% of the width of the widest component of the sign. Said signs may be doubled signed, perpendicular or parallel to the adjoining roadway but in no case shall consist of more than 2 sign faces.

Figure 1



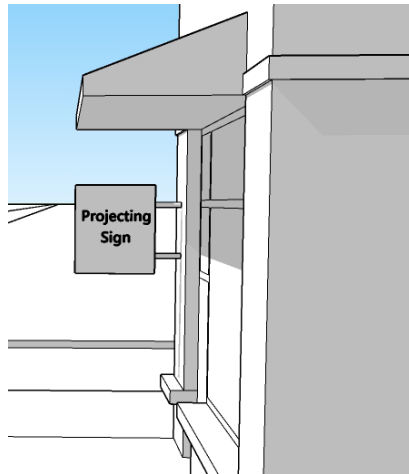
**Ground Monument Sign
B ≥ 80% of A**

- (jj) "Non-commercial sign" means any sign containing an ideological, political issue, religious or other message not related to the promotion of a commercial or business activity. All signs not defined as a "non-commercial sign" shall be defined as a "commercial signs."
- (kk) "Off-premises sign" means a commercial sign installed, erected, constructed, or hung on a site or property that is not appurtenant to the use of, products or services being sold on, work being performed on, or the sale, lease, or rental of the land or buildings on which the sign is located. This definition does not include non-commercial signs.
- (ll) "On-premises sign" means a sign installed, erected, constructed, or hung on a site or property that is appurtenant to the use of, products or services being sold on, work being

performed on, or the sale, lease, or rental of the land or buildings on which the sign is located.

- (mm) "Other advertising structure" means any marquee, canopy or awning as further defined herein.
- (nn) "Panel sign" means a sign consisting of a frame covered by a translucent material which may be internally illuminated. The entire sign structure is one unit and the copy is not intended to include three-dimensional individual letters.
- (oo) "Permanent sign" means a sign constructed of durable materials and attached to a wall or imbedded in or constructed on a foundation in the ground, that does not allow removal without special tools or equipment and which is intended to exist on more than a temporary basis.
- (pp) "Pole sign" means a freestanding sign that is supported by one or more uprights not attached to, or braced by, any other structure. Pole signs shall have a clear open space of not less than ten (10) feet between the base line of said sign and the ground level.
- (qq) "Political issue sign" means a sign announcing, promoting (for or against), or drawing attention to any personal or political issue or candidate(s) seeking public political office.
- (rr) "Portable sign" means a freestanding sign not permanently anchored or secured to the ground or any building or wall, which may be moved from place to place, including, but not limited to, signs design to be transported by means of wheels, and is not expressly permitted under this Article as a temporary sign.
- (ss) "Projected-image sign" means a sign which involves an image projected on the face of a wall, structure, sidewalk, or other surface, from a distant electronic device, such that the image does not originate from the plane of the wall, structure, sidewalk, or other surface.
- (tt) "Projecting sign" means any sign which is attached to a building or other structure and extends more than 12 inches beyond the building.

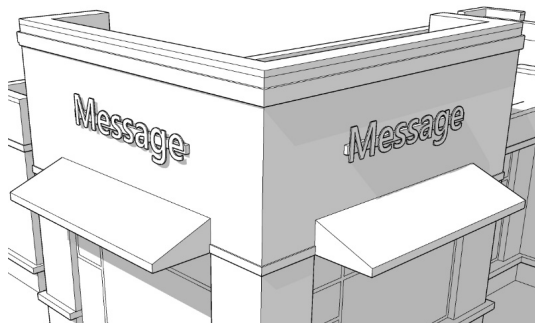
Figure 2



Projecting Sign

- (uu) "Public school district sign" means any type of sign that is constructed or placed by a public school district on property owned or leased by that public school district.
- (vv) "Raceway" means an enclosed channel designed expressly for holding wires, cables, or bus bars on which a sign is mounted.

Figure 3



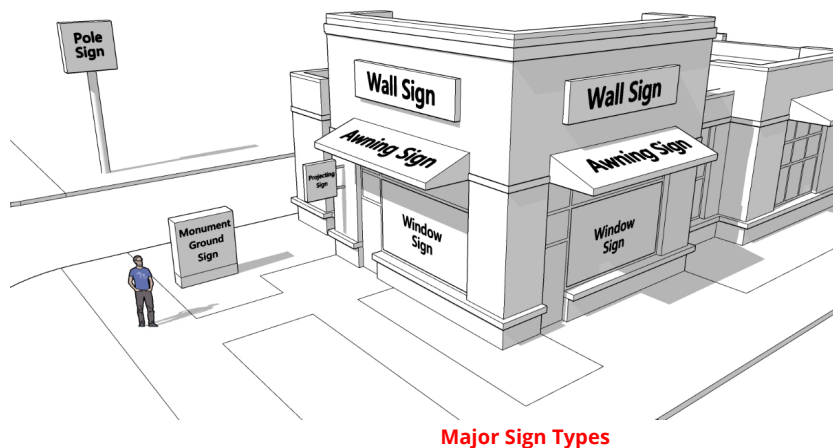
Sign Mounted on Raceway

- (ww) "Raceway, pan style" is a sign raceway that is shaped and contoured to follow the outline of the sign to which is mounted to the raceway.
- (xx) "Roof sign" means any sign erected, constructed and maintained wholly upon or over the roof of any building with the principal support on the roof structure.

- (yy) "Sidewalk sign" means free standing portable sign. Typically designed as either A or T framed and to be used on daily basis and during business hours.
- (zz) "Sight distance triangle" means the clear vision zone corner lots as defined in Section 16-426 of City Code.
- (aaa) "Sign" means any and every advertising sign, identification sign, freestanding sign, ground sign, wall sign, roof sign, illuminated sign, projecting sign, temporary sign, marquee, awning and canopy and includes any announcement, declaration, demonstration, display, illustration or insignia used to advertise or promote the interests of any person when the same is placed out-of-doors in view of the general public.
- (bbb) "Sign area" means that area of a sign's exposed facing, determined by the Zoning Administrator using actual dimensions where practical, or approximate dimensions when irregularity of a sign shape warrants. Such area shall be measured using one of the formulas in Section 16-911 of this Article.
- (ccc) "Sign copy" means words, letters, logos figures, symbols, illustrations, or patterns that form a message or otherwise call attention to a business, product, service, or activity, or to the sign itself.
- (ddd) "Structural trim" means the molding, battens, cappings, nailing strips, latticing, and platforms which are attached to the sign structure.
- (eee) "Temporary sign" means any portable sign, inflatable signs, bag or banner covering a permanent sign, or other sign, banner, pennant, valance or advertising display constructed of Vinyl, cloth, canvass, light fabric, cardboard, wallboard or other light materials, with or without frames, intended to be displayed for a short period of time only.
- (fff) "Trailer sign" means any sign mounted on a vehicle normally licensed by the State of Iowa as a trailer and used for advertising or promotional purposes.
- (ggg) "Vehicle sign" means a message, inscription or logo painted, attached, or incorporated on a motor vehicle which advertises or promotes the interest of any private or public firm, person, organization, or other entity, or to draw attention to the use on the premises.
- (hhh) "Wall sign" means any flat sign of solid face construction which is placed against a building or other structure and attached to the exterior front, rear or side wall of any building or other structure.
- (iii) "Window sign" means a sign posted, painted, placed, adhered, or affixed in or on a window or door, or a sign that is located on the interior of a structure that is exposed to public view from the exterior of the structure through a window or glass door.
- (jjj) "Work of art" means any mural painting or decoration, inscription, mosaic, painted glass, base-relief, or other similar art form of a permanent character that is intended for decoration, ornament, or commemoration and that is applied to, placed upon, or erected

on any lot or parcel or wall of any building or structure. A work of art shall not incorporate logos, advertisements, or other commercial speech nor shall a work of art contain images, letters, symbols or other representations designed to identify or market any commercial activities contained upon the site on which it is located.

Figure 4



Major Sign Types

Sec. 16-905. – General Requirements.

- (a) No sign shall be allowed except as permitted by this Article.
- (b) No sign shall be located within the clear vision area of a driveway or street intersection as defined in City Code. No sign shall be located so that the safety of a moving vehicle or pedestrian will be impaired by obscuring a driver's or pedestrian's vision.
- (c) No person shall install, erect, construct, hang, or alter any sign within the City without first obtaining from the City a Sign Permit, unless such sign is otherwise exempt under this Article.
- (d) No person shall replace the sign copy or sign face without first obtaining from the City a Sign Permit, unless such sign is otherwise exempt under this Article.
- (e) Signs shall be properly erected or attached to a structure and kept in good repair. Any lettering, logo, design, and other markings placed upon the sign shall be clear, distinct, and readable and maintained in that condition.
- (f) Any permanent or temporary commercial sign allowed in this Article may be utilized as a non-commercial or political issue sign subject to the regulations contained herein.
- (g) Strength of Signs. All signs and other advertising structures shall be designed and

constructed to withstand a wind load and dead load as required in the Building Code or other ordinances of the City.

- (h) Sign Maintenance: All signs and sign structures shall be properly maintained and kept in a safe, orderly condition. In addition, all parts and supports shall be properly painted. Any sign or sign structure which is rotted, unsafe, deteriorated, defaced, or otherwise altered, shall be repainted, repaired, or replaced by the property owner or agent of the owner of the property upon which the sign is located, within thirty (30) days after written notice by the City.
- (i) Interference: No sign, nor any guys, stay or attachment thereto shall be erected, placed or maintained by any person on rocks, fences, or trees; nor in such a manner as to interfere with the effective use of firefighting equipment or personnel, or any overhead electrical power, telephone, fiber optic, or cable wires or supports thereof.
- (j) Safe Ingress and Egress: No sign or part thereof shall be erected or maintained to prevent or deter free ingress and egress from any door, window, or fire escape. No sign or sign structure shall be attached to a standpipe or fire escape.
- (k) Illumination: All externally illuminated signs shall be constructed to direct the source of light away from adjacent properties or public streets.
- (l) Free-Standing Sign Height Computation: The height of free-standing signs (including all temporary and permanent signs) shall be computed to be the distance from the base of the sign at normal grade to the top of the highest attached component of the sign. Normal grade shall be construed to mean the newly established grade after construction, exclusive of any filling, berming, mounding or excavating solely for the purpose of locating the sign.
- (m) Free-Standing Sign Setback Measurement: The sign setback for free-standing signs (including all temporary and permanent signs) shall be measured from the nearest edge of the sign.

Sec. 16-906. - Prohibited Signs.

The following signs shall not be permitted, erected or maintained on any property within the City, unless located within the confines of a building, or not visible from outside the premises of the lot in which the sign is located.

- (a) Air-Activated Graphics and Signs with Moving Parts. Any sign which has any visible moving part, visible revolving parts or visible mechanical movement of any description or other apparent visible movement achieved by electrical, or mechanical means, including intermediate electrical pulsations, or by action of normal wind currents, **except as part of Special Event approved by the City under Article 7 of City Code.**
- (b) Animated Signs.
- (c) Balloon Signs.

- (d) Banners. Banners, pennants, spinners, and streamers, except as specified in this Article as a permitted temporary sign or **as part of Special Event approved by the City under Article 7 of City Code.**
- (e) Billboards.
- (f) Flashing or Glaring Lights. Flashing lights, strobe lights, or rotating beams shall be prohibited outside of a building or visible from the outside of a building in all zoning districts except when otherwise legally displayed as emergency lights or warning lights. Illumination of signs shall be designed in such a way as to reflect light away from residential properties and motorists' vision.
- (g) Mobile signs attached to or painted on an inoperable or unlicensed vehicle, truck, or trailer.
- (h) Moving Lights. Signs which incorporate in any manner any flashing, pulsating, rotating, beacons, or moving lights. Except for a special event approved by the City Council per the City's special event procedures.
- (i) Off-Premise Signs, except a permitted temporary sign, as specified in this Article, may be off-premise.
- (j) Pole Signs.
- (k) Portable Sign.
- (l) Projecting Signs.
- (m) Projected-Image Signs.
- (n) Roof Signs.
- (o) String Lights. String lights used in connection with commercial premises from November 1 to January 15 on a temporary basis ~~are permitted~~are permitted.
- (p) Discontinued Use. Signs on a property that is vacant or un-occupied for a period of more than six (6) months.
- (q) Hazardous Sign. Any sign or sign structure which:
 - (1) Is structurally unsafe;
 - (2) Constitutes a hazard to safety or health by reason of inadequate maintenance, dilapidation or abandonment;
 - (3) constitute an obstruction so as to prevent free ingress or egress through any door, window or fire escape;
 - (4) Is not kept in good repair; or,

- (5) Is capable of causing electrical shocks to persons likely to come in contact with it.
- (r) Obscene Matter. Signs that display obscene matters in violation of any State or Federal statute.
- (s) Signs Projecting over Public Right-of-Way. It is unlawful to erect or maintain any sign on, over, or above any land or right-of-way belonging to City or other governmental entity unless specifically permitted by said entity, except as allowed by K.S.A. 25-2711 for political signs during the 45-day period prior to any election and the two-day period following any such election.
- (t) Temporary Signs. All temporary signs except those that are specifically allowed by this Article.
- (u) Interference with Traffic. No sign or other advertising structure as regulated by this Article shall be erected at the intersection of any street or alley in such a manner as to obstruct free and clear vision, or at any location, where, by reason of the position, shape or color, it may interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal or device or which makes use of the words STOP, LOOK, DRIVE-IN, DANGER or any other word, phrase, symbol or character in such a manner as to interfere with, mislead or confuse traffic.
- (v) Unlawful Signs. Any sign unlawfully installed, erected or maintained in violation of this Article.

Sec. 16-907. – Exemptions to Sign Permit Requirement.

The following signs shall not require a sign permit.

- (a) Government signs and government flags as defined herein this Article, are exempt from the Sign Regulations, the Sign Design Standards, and the Sign Permits and Fees requirement.
- (b) Signs located within the confines of a building, except those that are defined as window signs.
- (c) Building addresses on buildings and signs as required by the City are exempt from the Sign Regulations, the Sign Design Standards, and the Sign Permits and Fees requirement.
- (d) Directory signs as required by the Fire Department for emergency identification are exempt from the Sign Regulations, the Sign Design Standards, and the Sign Permits and Fees requirement.
- (e) Works of art that meet the definition as provided herein this Article.
- (f) Temporary Signs, to the extent that they meet the standards herein this Article, are exempt from the Sign Permits and Fees requirement.

Sec. 19-908. - Sign Types.

For the purposes of this Article, the following sign types as defined herein are placed into the following categories.

- (a) Permanent Signs. Permanent signs may be commercial or non-commercial signs as defined herein this Article. Permanent, commercial signs must meet the definition of an on-premise sign. Permanent, commercial signs shall not include off-premise signs. Permanent signs are limited to the following sign types as defined and further regulated herein this Article:

- (1) Building Signs
- (2) Ground Signs
- (3) Directional Signs
- (4) Drive-Thru Facility Signs
- (5) Signs Affixed to Automated Teller Machines (ATM)
- (6) Corporate Flags

- (b) Temporary Signs. Temporary signs may be commercial or non-commercial signs as defined herein this Article. Temporary, commercial signs may be on-premise or off-premise signs. Temporary signs are limited to the following sign types as defined and further regulated herein this Article:

- (1) Free-standing signs
- (2) Sidewalk signs
- (3) Blade signs and flags
- (4) Banner signs attached to a building wall or window or covering and affixed to an existing building sign
- (5) Bag signs covering and affixed to an existing monument ground sign

Sec. 19-909. – Sign Regulations.

(a) Permanent signs permitted by zoning district.

TABLE 19-909.1: PERMANENT SIGNS							
BUILDING SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	1 sign per principal building facing a public street for all permitted multi-family residential and non-residential uses.					Building signs may be located on any side of a building so long as the total sign area does not exceed the total allowed for the building. The area of all wall, awning, and window signs shall be included in the total building signage area calculation.	
Maximum Sign Area	25 sq. ft.					10% of the total sq. ft. of the wall area of a principal building facing a public street. No more than two sides of a building facing a street shall be used to calculate the allowable signage. The sign area of all building signs (including wall awning, and window signs) shall be calculated using sign area Formula A as defined herein this chapter.	
GROUND SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	1 per public street frontage for each lot of record for all permitted multi-family residential and non-residential uses.					1 per public street frontage for each lot of record.	
Maximum Sign Height	8 ft.					10 ft.	
Maximum Sign Width	8 ft.					10 ft.	
Maximum Sign Area	25 sq. ft. calculated using sign area Formula B as defined herein this chapter.					50 sq. ft. calculated using sign area Formula B as defined herein this chapter.	
Minimum Sign Setback Requirements	16 ft. from all property lines.					Minimum setback from all property lines is equal to twice the sign height, but no less than 10 ft.	

DIRECTIONAL SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	2 per each lot of record for all permitted multi-family residential and non-residential uses.					2 per each lot or record.	
Maximum Sign Height	3 ft.						
Maximum Sign Area	9 sq. ft. calculated using sign area Formula B as defined herein this chapter.						
Sign Setback Requirements	10 ft. from all property lines.						
DRIVE-THRU FACILITY SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	For sites with a permitted drive-thru facility, 2 drive-thru facility signs, as provided herein, shall be permitted for each drive-thru lane. Signs may be free-standing (one-sided only) or building/wall mounted.						
Maximum Sign Height	8 ft.						
Maximum Sign Area	Each sign shall be no greater than 36 sq. ft. using sign area Formula B as defined herein this chapter.						
Minimum Sign Setback and Placement Requirements	25 ft front yard and 10 ft from all property lines. Must be within 10 ft of the drive-thru lane.						
SIGNS ON ATMS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Maximum Sign Area						Sign copy may be adhered or placed upon any surface of a permitted ATM or ATM kiosk; however, the total area of all signage shall not exceed 48 sq. ft.	

CORPORATE FLAGS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number Permitted	Not Permitted.					1 per lot of record or 1 per principal building.	
Maximum Height						30 ft.	
Maximum Flag Size						15 sq. ft.	
Minimum Pole Setback						Minimum setback from all property lines is equal to the pole height, but no less than 5 ft.	
Other Requirements						May only be displayed concurrent with the display of 1 or more government flag(s) attached either on a shared pole or separate pole located in close proximity to the pole(s) displaying the government flag(s).	

(b) Temporary signs permitted by zoning district.

TABLE 19-909.2: TEMPORARY SIGNS							
COMMERCIAL SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	1 sign per public street frontage for each lot of record.					1 sign per public street frontage for each lot of record plus 1 per building or individual business. Each building or individual business may also display 1 "A-frame" or 1 "blade sign" during the hours in which the business is open.	
Maximum Sign Area	24 sq. ft. for permitted multi-family residential and non-residential uses and 6 sq. ft. for all other uses. Sign area shall be calculated by using sign area Formula B as defined herein this chapter.					32 sq. ft. using sign area Formula B as defined herein this chapter.	
Maximum Free Standing Sign Height	6 ft.					8 ft.	
Maximum Free Standing Sign Setback Requirement	5 ft. from all property lines.						
NON-COMMERCIAL SIGNS	ZONING DISTRICT						
	R-1	R-2	R-3	R-4	R-5	C-1	C-2
Number of Signs Permitted	1 per lot of record, except as allowed by K.S.A. 25-2711 for political signs during the 45-day period prior to any election and the two-day period following any such election.						
Maximum Sign Area	8 sq. ft. using sign area Formula B as defined herein this chapter.					32 sq. ft. using sign area Formula B as defined herein this chapter.	
Maximum Free Standing Sign Setback Requirement	5 ft. from all property lines.						

Sec. 19-910. – Sign Design Standards.

- (a) Permanent Signs. The following regulations are established for all permanent signs as may be permitted by this article.

(1) Building Sign Regulations.

- a. Prior to installation of any building signage, all multi-tenant buildings and multi-building commercial centers shall provide a signage plan detailing how and where signage will be allocated to each individual tenant space. This plan shall be adhered to unless an alternate plan is provided to the City by the building owner. In the case of commercial condominium or horizontal property regime, each owner shall be allocated an amount of signage proportional to the size of their unit.
- b. No wall sign shall cover wholly or partially any wall opening, nor project beyond the

ends of the wall to which it is attached.

- c. All building signs, but not including awning and window signs, shall consist of solid individual letters and symbols that have a three-dimensional appearance with a minimum dimensional depth of one (1) inch. The dimensional depth may be achieved by individual dimension letters or symbols, cut out, push through, engraved, embossed, pin mounted with stand-offs, or alternative acceptable to the Zoning Administrator. Said individual letters and symbols shall be made of anodized aluminum or similar materials or should consist of individual illuminated self-contained letters and symbols made of anodized aluminum or similar materials with translucent plastic faces.

- d. Signs with exposed neon or exposed florescent tubes or light bulbs are prohibited.

- e. Painted signs, including any lettering, graphics, images, and logos, are prohibited except as may be permitted on awnings and windows.

- f. Signs in any residential zoning district shall not be internally illuminated.

- g. Panel signs are prohibited; however, a panel type sign of an individual logo or graphic may be permitted as part of a building sign provided the panel area does not exceed four (4) feet in height and four (4) feet in width and is designed as if it were an individual illuminated self-contained letter or symbol.

- h. No individual letter or symbol shall exceed four (4) feet in height and four (4) feet in width. All letters and symbols should be individually attached to the building wall. Raceways are prohibited. In any situation where it is not physically practical to mount a wall sign without a raceway, a pan-style raceway may be authorized at the discretion of the Zoning Administrator.

- i. Signs may be mounted on a uniform backing that is of no more than one (1) color and that projects no more than four (4) inches from the surface of the building wall.

(2) Ground Sign Regulations.

- a. Ground signs shall be restricted to monument grounds signs. Pole signs are prohibited.
- b. All sign structures shall be architecturally designed and incorporate design details, materials, and colors of the associated building.
- c. Signs with exposed neon or exposed florescent tubes or light bulbs are prohibited.
- d. Painted signs, including any lettering, graphics, images, and logos, are prohibited.
- e. Signs in any residential zoning district shall not be internally illuminated.

Commented [KM3]: Chris give me an example of why we don't want neon.

- f. Permitted ground signs may include a changeable message sign that is double-sided (back-to-back) and no larger than 32 sq. ft. in size per sign face.
- g. Signs within any non-residential zoning district may include an electronic message center sign that is double-sided (back-to-back) and no larger 32 sq. ft. in size, per sign face, and subject to the design regulations herein this article. Electronic message centers are further regulated as follows:
 - Electronic message center messages and images may not include video, animation, scroll, or flash and shall not display full-motion graphics in a series of frames to give the illusion of motion or video.
 - The images and messages displayed on an electronic message center must have a minimum dwell time of at least 10-seconds before changing to the next image or message. The transition or change from one message to another must be instantaneous and involve no animation or special effects.
 - Electronic message centers shall be integral to and a part of an approved monument sign.
 - An approved monument sign may have more than one individual electronic display provided the total area of all such displays does not exceed 32 sq. ft. of the total sign copy area.
 - The brightness of any electronic message center shall not exceed a maximum illumination of 5,000 candelas per square meter (nits) during daylight hours and a maximum illumination of 250 candelas per square meter (nits) between dusk and dawn, as measured from the brightest element on the sign's face. Electronic message centers must be equipped with a light detector or photocell that automatically adjusts the display's brightness according to natural ambient light conditions.

(3) Temporary Sign Regulations

- a. The following types of temporary signs may be permitted in accordance with the regulations herein this Article. All other temporary sign types not listed herein below are prohibited.
 - Free-standing signs including sidewalk signs, flags, and blade signs.
 - Banner signs attached to a building wall or window or covering and affixed to an existing building sign.
 - Bag signs covering and affixed to an existing monument ground sign.
- b. Prohibited Within Public Street Right-of-Way and Public Property. No temporary sign shall be placed within a public street right-of-way nor on public property.

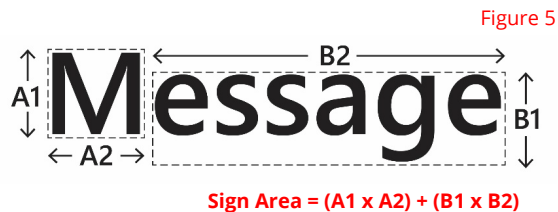
- c. Time Limit. No temporary sign shall be in place for a period greater than six (6) months unless removed and replaced with a new sign.

Commented [KM4]: Is this the current limit?

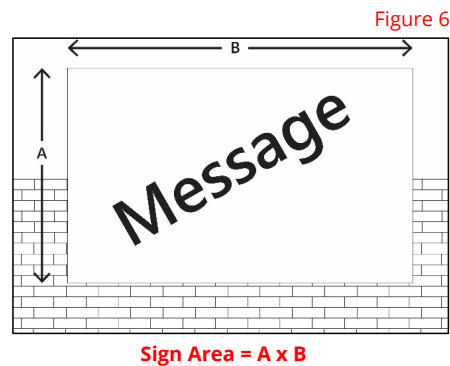
Sec. 19-911. – Sign Area Calculation.

The area of a sign shall be as determined by the Zoning Administrator using actual dimensions where practical or approximate dimensions when irregularity of a sign shape warrants. The area of each sign type is to be measured with either Formula A or Formula B as noted below. The application of either Formula A or Formula B is established by sign type as defined elsewhere in this article.

- (a) **Formula A.** The sign area is the sum of the area of two (2) contiguous rectangles, squares or circles that enclose the extreme points or edges of all copy, logos and symbols of said sign.



- (b) **Formula B.** The sign area is the area of one rectangle, square or circle that encloses the extreme points or edges of all areas where copy may be placed on a sign. This area does not include structural or architectural features of the sign where copy will not be located.



Sec. 19-912. – Enforcement Authority.

The Zoning Administrator is hereby authorized and directed to enforce all the provisions of this Article.

Sec. 19-913. – PERMIT REQUIRED.

Except those signs as expressly exempted by Section 16-907 of this Article, it is unlawful for any person to erect, repair, alter, relocate or maintain within the City any sign or other advertising structure as defined in this Article, without first obtaining an erection permit from the Community Development Department, and making payment of the fee required herein. All illuminated signs shall, in addition, be subject to the provisions of the Electrical Code of the City.

Sec. 19-914. – Application For Sign Permit.

Application for sign erection permits shall be made upon forms as determined by the Zoning Administrator and shall contain or have attached thereto the following information unless any such information is deemed unnecessary by the Zoning Administrator:

- (a) Application fee as established by resolution of the City Council.
- (b) Name, address and telephone number of the applicant and building and/or property owner.
- (c) Location of building, structure, or lot to which or upon which the sign or other advertising structure is to be attached or erected.
- (d) Position of the sign or other advertising structure in relation to nearby buildings or structures.
- (e) Site plan, sign elevations, details, and specifications and method of construction and attachment to the building or in the ground.
- (f) Copy of stress sheets and calculations showing the structure is designed for dead load and wind pressure in any direction in the amount required by this Article and all other laws and ordinances of the City.
- (g) Name of person, firm, corporation or association erecting the structure.
- (h) Written consent of the owner of the building, structure or land to which or on which the structure is to be erected if different from the applicant.
- (i) Such other information as the Zoning Administrator shall require to show full compliance with this Article and all other laws and ordinances of the City.

Sec. 19-915. – Approval Of Electrical Wiring.

The application for a permit for erection of a sign or other advertising structure in which electrical wiring and connections are to be used shall be submitted to the Zoning Administrator. The Zoning Administrator shall examine the plans and specifications respecting all wiring and connections to determine if the same complies with the Electrical Code of the City, and the Zoning Administrator shall approve such permit if the said plans and specifications comply with said code, or disapprove the application if noncompliance with such code is found.

Sec. 19-916. – Licensed Sign Contractor.

All permanent, free standing and building signs shall be constructed by a professional sign contractor licensed to conduct business within the City. The licensing application and insurance requirements shall be as determined by the City.

Sec. 19-917. – Permit Issuance; Expiration.

It is the duty of the Zoning Administrator, upon the filing of an application for an erection permit, to examine such plans and specifications and other data and the premises upon which it is proposed to erect the sign or other advertising structure, and if all the requirements of this Article and all other laws and ordinances of the City are complied with, the Zoning Administrator shall then issue the erection permit. If the work authorized under an erection permit has not been completed within six months after date of issuance, the said permit shall become null and void.

Sec. 19-918. – Revocability of Permit.

All rights and privileges acquired under the provisions of this Article, or any amendment thereto, are mere permits revocable by the Council, and all sign permits shall contain this provision. In the event that by action of the Council any permit is revoked, it shall be unlawful thereafter to permit such sign to continue to remain on the premises, and it is the duty of the owner, agent, or person in possession of said premises, and each of them, to remove such sign forthwith.

Sec. 19-919. – Right Of Entry.

Subject to constitutional limitations and upon presentation of proper credentials, the Zoning Administrator or any duly authorized representatives may enter at reasonable times any building, structure or premises in the City to perform any duty imposed upon the Zoning Administrator by this Article.

Sec. 19-920. – Inspection.

All signs for which a permit is required by this Article or any ordinance of the City shall be subject to inspection by the Zoning Administrator. Footing inspections will be required for all ground signs. Electric signs shall be inspected before erection.

Sec. 19-921. – Unsafe Or Unlawful Signs.

If the Zoning Administrator finds that any sign or other advertising structure regulated herein is unsafe or insecure, or is a menace to the public, or has been constructed or erected or is being maintained in violation of the provisions of this Article, the Zoning Administrator shall give written notice to the permittee thereof. If the permittee fails to remove or alter the structure so as to comply with the standards herein set forth within 10 days after such notice, such sign or other advertising structure may be removed or altered to comply, by the Zoning Administrator at the expense of the permittee.

or owner of the property upon which it is located. The Zoning Administrator shall recommend to the City Manager the revocation of the permit covering such sign or other structure regulated herein, and thereupon said permit may be revoked by order of the Council. The Zoning Administrator may cause any sign or other advertising structure which is an immediate peril to persons or property to be removed summarily and without notice. Existing signs shall comply with the provisions of this section.

Sec. 19-922. – Nonconforming Signs.

- (a) Intent: It is the intent of this Article to allow existing legal, nonconforming signs to continue to be maintained and used until they are removed under the terms of this Article, while encouraging legal, nonconforming signs to be brought into conformity. Every sign or other advertising structure lawfully in existence on **insert date**, but which is prohibited by the terms and conditions of this Article, shall not be altered or moved except in compliance with this Article.
- (b) Modification: A legal nonconforming sign or sign structure shall be brought into conformity with this Article if it is altered, reconstructed, replaced, expanded, or relocated. A change in sign copy, or the replacement of a sign face, is not an alteration or replacement for purposes of this section, but conditions may be placed on the approval to bring the sign closer to compliance with the intent of the provisions of this Article.
- (c) Maintenance: Legal nonconforming signs must be maintained in good condition. Maintenance required by this subsection shall include replacing or repairing of worn or damaged parts of a sign or sign structure in order to return it to its original state, and it is not a change or modification for purposes of subsection (d)1 of this section.
- (d) Removal: Removal of a nonconforming sign or replacement of a nonconforming sign with a conforming sign is required when:
 - (1) Fifty percent (50%) or more of the entire sign structure of a legal nonconforming sign is damaged, destroyed, or for any reason or by any means taken down; or
 - (2) The condition of the legal nonconforming sign or legal nonconforming sign structure has deteriorated without maintenance as required by this section; or the legal nonconforming sign structure or building it is mounted on is destroyed or damaged by a fire, flood, windstorm, or similar abnormal event; and the cost of restoration of the sign to its condition immediately prior to such deterioration or event exceeds fifty percent (50%) of the cost of reconstruction of the sign structure; or
 - (3) The use of the legal nonconforming sign, or the property on which it is located, has ceased, become vacant, or been unoccupied for a period of thirty (30) consecutive days or more. An intent to abandon is not required as the basis for removal under this subsection.
- (e) Sign Permit Application: For any new sign permit applications filed under this Article, the City may review all signs within the subject property for compliance with this Article. Should it be determined that there are legal nonconforming signs on the premises, the City may require

that any nonconforming sign displayed on the premises that would affect the compliance of the new sign with this Article be altered or removed before a new permit may be issued under the provisions of this Article.

- (f) Site Plan Application: Any site that is the subject of a site plan application shall be required as a condition of approval to bring all nonconforming signs on the premises into conformity with the provisions of this Article.

Sec. 19-923. – Removal of Irrelevant Signs.

Any sign now or hereafter existing which no longer advertises a bona fide business conducted, or a product sold, shall be taken down and removed by the owner, agent or person having the use of the building or structure upon which such sign may be found, within 10 days after written notification from the Zoning Administrator, and upon failure to comply with such notice within the time specified in such order, the Zoning Administrator is hereby authorized to cause removal of such sign, and any expense incident thereto shall be paid by the owner of the building or structure to which such sign is attached.

Sec. 19-924. – Variances and Appeals.

Any variance from these regulations may be approved only by the Board of Zoning Appeals after an application for a permit has been denied for the proposed sign, by the Zoning Administrator or Building Inspector as provided in these regulations.

Any person aggrieved by an order, requirement, decision or determination of the Zoning Administrator or Building Inspector in the enforcement of this Article may file an appeal with the Board of Zoning Appeals in accordance with City Code.

ARTICLE 10. LANDSCAPING AND SCREENING

Sec. 16-1001. – Statement of Intent.
Sec. 16-1002. – Applicability.
Sec. 16-1003. – Definitions.
Sec. 16-1004. – Open Space and Landscaping Required.
Sec. 16-1005. – Screening and Buffering.
Sec. 16-1006. – Plant Materials Standards.
Sec. 16-1007. – Review and Approval Process.
Sec. 16-1008. – Maintenance and Replacement.

Sec. 16-1001. Statement of Intent.

The intent of the following provisions is as follows: to provide greenery to visually soften paved areas and buildings; to establish optimum environmental conditions by providing shade, air purification, oxygen regeneration, groundwater recharge, retardation of storm water runoff, and abatement of noise glare and heat; to ensure the replenishment of the local stock of native trees by utilizing plant materials that are generally native or hearty to the region; to preserve existing trees; to screen certain unsightly equipment or materials from the view of persons on public streets or adjoining properties; and to buffer uncomplimentary land uses and generally enhance the quality and appearance of developed properties within the City.

Sec. 16-1002. Applicability.

These regulations shall apply to new development, the redevelopment of existing sites, all site modifications including building additions and expansions, new parking lots and paved area expansions, and the subdivision of land within all zoning districts. The approval authority can approve alternative landscaping standards in order to address special or unique circumstances provided the overall intent of this Article is met.

Sec. 16-1003. Definitions.

The following terms are defined for this Article:

- (a) **Deciduous Ornamental Tree.** A deciduous tree (often an ornamental type tree) that reaches a mature height of less than 30 feet.
- (b) **Deciduous Shade Tree.** Defined as a deciduous tree with one vertical stem or trunk which begins branching at a height of six (6) feet or more and has a distinct crown that reaches a mature height of at least 30 feet.
- (c) **Evergreen / Coniferous Tree.** Defined as a tree that has needle-shaped or scale like leaves that remain green throughout the year; commonly referred to as pine, fir, and spruce trees. These trees generally reach a mature height of over 25 feet.
- (d) **Invasive Plant Species.** A plant reproducing outside its native range and outside cultivation that disrupts naturally occurring native plant communities by altering structure, composition, natural processes or habitat quality. Invasive plants are those plants recognized by the US Department of Agriculture as an invasive plants including the invasive plants defined in Section 8-901 of City Code.

- (e) **Noxious Weeds.** A plant recognized by the Kansas Department of Agriculture as a noxious weed including the noxious weeds as defined in Section 8-901 of City Code.
- (f) **Open Space.** Any area not covered by a building, structure, parking lot, loading area, driveway, or other similarly paved area. Open space may include sidewalks, trails, pedestrian plazas and patios, and landscaped parking lot islands.
- (g) **Ornamental Grasses.** Defined as tall perennial grasses, generally over 24-inches at mature height, that are specifically grown and cultivated for their decorative properties. Most of the commonly used ornamental grasses are non-native, introduced species such as: Feather Reed Grass, Blue Oat Grass, Silvergrass, and Fountain Grass.
- (h) **Prairie Grass Plantings.** Native grasses and forbs (flowering plants) found within the native prairie environment typical for the area prior to clearance and cultivation of the land by European settlers. For the purposes of this Article, prairie plantings may contain native grasses without forbs to simplify prairie plant installation and maintenance.
- (i) **Turf Grass.** A continuous plant coverage consisting of a grass species that is mowed or maintained at an established height of 6 inches or less and can include native and non-native vegetation, e.g., Kentucky Blue Grass, Perennial Ryegrass, Tall Fescue, Fine Fescue, Buffalo Grass.

Sec. 16-1004. Open Space and Landscaping Required.

- (a) **Open Space.** All sites shall provide no less than the minimum amount of landscaping as required for each zoning district.
- (b) **Landscaping.**
 - (1) **Ground Cover.** All areas unencumbered by buildings, paving or hard-surfacing, shall be landscaped with turf grass, prairie grass plantings, plant beds, shrubs, and trees.
 - (2) **Use of Mulch.** Except for single-family and duplex dwellings, wood-based mulch shall be used around all plantings and in all plant beds. Large areas of wood mulch that do not contain plantings shall not be permitted except when used around play structures. Inorganic ground cover material, including rock, chip brick, and synthetic turf (unless part of a designated sport field or play surface), is prohibited except along building foundations, around drainage structures, and in other limited applications as may be deemed acceptable by the Zoning Administrator.
 - (3) **Minimum Open Space Landscape Requirements.** The following minimum open space plantings shall be required for all sites except for except for single-family and duplex dwellings. Each single-family and duplex dwellings constructed after the adoption of this ordinance shall be required to plant two (2) trees (ornamental or shade) per lot or unit prior to the issuance of an occupancy permit.
 - a. One (1) deciduous shade tree, two (2) deciduous ornamental trees, and two (2) shrubs shall be planted for every 2,000 square feet of required open space. However, the

Commented [KM1]: Chris can you provide a site plan of a standard residential lot with house/drive/patio showing how the open space and landscaping are calculated and how the requirements would be met on the site plan.

minimum required landscape for all sites shall be no less than one (1) deciduous shade tree, two (2) deciduous ornamental trees, and two (2) shrubs.

- b. This landscaping is in addition to landscaping required for street frontage and parking lot landscaping. Open space plant materials shall not count towards the fulfillment of any other landscaping requirement.

(4) Street Frontage Landscaping. The following street frontage landscaping shall be required for all sites except for ~~except for~~ single-family and duplex dwellings. One overstory street tree shall be required for every 40 feet of public or private street frontage. These trees may be clustered or arranged with varying spacing and need not be placed evenly at 40-foot intervals. These trees are encouraged to be located within close proximity to the street right-of-way and may be located within the public street right-of-way, if so approved by the City.

(5) Off-Street Parking, Driveways and Loading Areas. The following standards shall apply to all off-street parking and loading areas with ten (10) or more parking stalls or with more than 2,500 square feet of paved area. Off-street and loading area required plant materials shall not count towards the fulfillment of any other landscaping requirement.

a. Parking Lot Design.

- All rows of parking shall be terminated with a curbed landscaped island that is a minimum nine (9) feet wide and no less than 16 feet in length (32 feet in length for head-to-head parking stalls).
- No off-street parking or loading area shall be more than 100 feet from a deciduous shade tree located within a landscaped open space area.
- Sidewalks that abut the front edge of any parking stall shall be no less than seven (7) feet wide to accommodate a two (2) feet vehicle overhang.

b. Landscaping Required.

- All parking lot islands shall be landscaped with a combination of turf grass, prairie grass plantings, plant beds, shrubs, and trees.
- Rock, chip brick, pavers, pavement and similar hard surfacing shall not be permitted within a parking lot island. Sidewalks may be constructed within a parking lot island as necessary to accommodate pedestrian circulation.
- No less than one (1) deciduous shade tree shall be planted within each required landscaped island.

c. Parking Lot Screening.

- Whenever an off-street parking area fronts along a public street an average of one (1) deciduous shade tree and two (2) deciduous ornamental trees shall be planted every 50 feet within the parking lot setback area.
- Additionally, a periodic clustering of ornamental grasses and/or shrubs and earth berming should be installed within the parking lot setback area to provide some screening of the parking lot area.

Sec. 16-1005. Screening and Buffering.

- (a) **Buffers Required.** Buffers are required, as provided in this Article, for the following conditions. Properties separated by a public street right-of-way are not considered adjoining for the purposes of this Article.
 - (1) Between any residentially zoned or developed property and any adjoining commercial, office, or industrial uses.
 - (2) Between any single-family residentially zoned or developed property and any multi-family residential use.
 - (3) Double Frontage Lots. Any proposed single-family residential lot that has both its front and rear lines abutting a street shall have a buffer from the street along its rear yard. No fences or structures shall be permitted within this buffer and the rear yard building setback shall be measured from the buffer yard line.
- (b) **Burden of Providing a Required Buffer.** The burden of constructing and maintaining a required buffer shall be determined as follows:
 - (1) In the case of a buffer required between two (2) undeveloped properties, the property with the more intensive zoning shall be burdened with the buffer requirements.
 - (2) In the case of a buffer required between an undeveloped and a developed property, the property proposing the development shall be burdened with the buffer requirements.
 - (3) In the case of a buffer required between a property proposed for redevelopment and a developed property, the property proposed for redevelopment shall be burdened with the buffer requirements.
 - (4) Two properties may agree to transfer or share the burden of a required buffer.
- (c) **General Buffer Provisions.**
 - (1) No structures or parking lots or loading areas may be permitted within a required buffer. Fences, sidewalks, and trails may be permitted within a required buffer except that no fence may be constructed within a buffer that fronts along a street.
 - (2) Buffer plantings should be in small groupings to appear more natural versus evenly spaced in a line.

(3) Earth berming required within a buffer may vary and undulate to accommodate drainage and to provide a more nature appearance.

(d) **Buffer Options.** The following buffer options may be utilized to meet the buffering requirements of this Article, unless an alternate standard is established by the approval authority as a condition for approval of a Special Use Permit or by the City Council as a condition of a rezoning or site plan approval to mitigate conditions that may otherwise be detrimental to adjoining residential properties.

(1) 15-Foot Wide Buffer.

a. Minimum Width: 15 feet.

b. Landscape Requirements: For every 25 linear feet of required buffer a minimum of 1-overstory tree, 2-evergreen trees, and 6-shrubs shall be planted.

c. Earth Berming: three (3) foot tall.

(2) Buffer Reduction. Should the burden of a buffer requirement cause a property to become practically undevelopable, at the sole discretion of the Zoning Administrator, the width of a required buffer may be reduced in lieu of the installation of additional landscaping, a minimum six (6) foot tall privacy fence or masonry screen wall, and other measures necessary to mitigate the impact on the property to be buffered.

Sec. 16-1006. Plant Materials Standards.

(a) **Plant Materials.** All plants shall be of the type and species appropriate for the climate and location being planted. All plant material shall be commercially produced and meet the minimum standards recognized by landscape professionals.

(1) To reduce the threat and impact of plant disease, multiple plant types and species shall be utilized on each site.

(2) No less than 50% of the plant material on an individual site shall be species native to Kansas.

(3) Ornamental and prairie grass plantings must be appropriate in size, scale, quantity, and type for the location they are being placed so not to appear unkempt or encroach walkways and driveways.

(4) Prohibited Plants and Trees. The City declares that invasive species and noxious weeds are a public nuisance that degrades landscaped and natural areas. The City shall prohibit the planting of any invasive plant species and noxious weeds in all public and private properties. Noxious weeds must be controlled and removed from all properties. (See Section 8-901 of City Code.)

(5) Minimum Plant Sizes. All plant sizes shall meet the following size and design requirements:

- a. Deciduous Shade Trees – minimum 2.0-inch caliper, measured six (6) inches above the immediate ground level.
- b. Deciduous Ornament Trees – minimum 1.5-inch caliper, measured six (6) inches above the immediate ground level.
- c. Evergreen / Coniferous Tree – minimum 5-feet in height.
- d. Shrubs – minimum three (3) gallon container.
- e. Ornamental Grasses – minimum one (1) gallon container.

(6) Plant Locations. All plantings shall comply with the following:

- a. In general, all plants shall be sited and spaced in a manner to allow for appropriate growth to mature size.
- b. Trees shall be located no closer than six (6) feet to the back of curb along any street or driveway and no closer than four (4) feet to the edge of any parking lot, sidewalk or walkway.
- c. Ornamental and prairie grasses with a mature height of over four (4) feet shall not be permitted within the front yard area of any residential property.
- d. Landscaping must meet minimum clearances from all fire hydrants and building sprinkler systems as required by the fire department.
- e. Deciduous shade trees should not be placed within any public sanitary sewer, storm sewer or watermain utility easement.
- f. No landscaping shall be planted in violation of the City's sight distance triangle for corner lots (see Section 16-426 of City Code).
- g. A permit must be obtained prior to planting any street tree or landscape material in the public right-of-way and shall comply with all City clearance and setback requirements.

(7) Plant Substitutions. Substitution of required plant materials may be made as follows:

- a. One (1) deciduous shade tree may be substituted in place of 10 required shrubs.
- b. One (1) deciduous ornamental tree may be substituted in place of five (5) required shrubs.
- c. One (1) evergreen/coniferous tree may be substituted in place of one (1) required deciduous shade tree.

d. One (1) deciduous shade tree may be substituted in place of two (2) required deciduous ornamental trees. Deciduous ornamental trees may not be substituted for required deciduous shade trees.

e. Three (3) ornamental grasses may be substituted for one (1) required shrub.

(b) Tree Preservation Credit. The preservation of existing trees on a site is encouraged when they are in good condition. Such trees, when preserved, may be counted as part of the required number of trees on a site. The tree credit shall be calculated as follows:

a. A credit of one (1) tree shall be given for each existing tree on a site that is of the type of tree listed in the above sections which is over 2.0-inch caliper in size measured six (6) inches above the immediate ground level.

b. A credit of two (2) trees shall be given for each existing tree on a site that is of the type of tree listed in the above sections which is over 10-inch caliper in size measured six (6) inches above the immediate ground level.

However, this credit may not be applied in reducing the number of required interior parking lot trees, unless the tree is located within the parking lot area.

Sec. 16-1007. – Review and Approval Process.

(a) **Plan Approval Required.** A landscape plan that follows the provisions of this Article shall be submitted as part of any application for approval of a Site Plan and as part of any application for approval of a Preliminary Plat that is for a single-family residential subdivision. No building permit shall be issued without an approved landscape plan in accordance with this Article.

(b) **Plan Submittal Requirements.** The landscape plan shall be prepared and signed by a licensed landscape architect or other licensed professional with competency in preparing landscape plans. The plan set shall include the following:

(1) Property boundary and general location of all existing and proposed structures, fences, walls, paved areas, parking lots, utilities, easements, and storm water management facilities.

(2) Existing and proposed grades.

(3) Identification of all existing landscaping including whether it is to be preserved or removed.

(4) Details for the methods by which existing landscaping planned to be preserved will be protected during site construction.

(5) Identification of all proposed landscaping include plant species and size.

(6) Identification of all proposed ground cover.

(7) Width and details for all required buffers including buffer type and plant quantities.

(8) Details of all required screening.

(9) Specifications for soil conditioning and plant installation.

(10) Summary of the following site details:

- a. Square footage of the total site area.
- b. Sum square footage of all impervious areas.
- c. Square footage of the current and proposed building footprint area and paved areas (not including sidewalks, patios, and pedestrian plaza).
- d. Required open space calculations and square footage of open space provided.
- e. Calculation of the required landscaping and summary of landscape provided.

(11) Other information as required by the Zoning Administrator.

(12) The Zoning Administrator may waive any of these required elements if determined unnecessary to ensure compliance with this Article.

- (c) **Final Approval.** Prior to approval of a Final Plat for any single-family residential subdivision and prior to issuance of a Certificate of Occupancy for any building, all landscaping must be installed in accordance with the approved landscape plan. Should any of the required landscaping not be installed prior to a request for Final Plat approval or Certificate of Occupancy, due to weather conditions or time of the year, the Zoning Administrator, at their sole discretion, may accept a cash surety or performance bond as a guarantee of installation and approve the Final Plat or issue a temporary Certificate of Occupancy. The surety amount shall be no less than the cost of installation.
- (d) **Modifications.** The Zoning Administrator may administratively review and approve requests for minor changes to any approved landscape plan, such as changes in plant materials or plant locations, provided those changes comply with the requirements of this Article and do not materially alter the appearance of the site.
- (e) **Nonconformities.** Existing developed sites seeking approval of a building permit or site plan approval for any site modifications including building additions and paving expansions shall attempt to bring the entire property into full compliance with the requirements of this Article. At a minimum, all new buildings, building additions, new parking lots, and new paved areas shall comply with the regulations of this Article. No site plan or building permit shall be approved that causes or increases a site's nonconformity with this Article.

Sec. 16-1008. - Maintenance and Replacement.

- (a) **Maintenance.** All property owners shall maintain all landscaping including regular mowing, trimming, and pruning and removal of dead, dying, or diseased plant material and keep the property clear from weeds, debris, and litter. Plant material shall be regularly trimmed and pruned to keep from encroaching sidewalks, walkways, driveway, and parking areas.

- (b) **Replacement.** The owner of any lot or parcel for which a landscape plan has been approved under this Article shall further be responsible for the replacement of any dead, dying, or diseased plant material to remain in compliance with the approved landscape plan. Should a tree for which a landscape credit was given, die, become diseased, or is otherwise removed, the owner of the property on which the tree is located shall replace the tree at the same ratio at which the credit was originally given. Failure to maintain the landscaping in accordance with this provision shall constitute a violation of the site's site plan and/or building permit approval and certificate of occupancy.

Item Number: Committee Minutes- A.-1.
Committee 4/15/2024
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: Ad-Hoc Historical Committee Meeting Minutes March 28, 2024
Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
Ad-Hoc Historical Committee Meeting Minutes March 28, 2024	Cover Memo

AD HOC HISTORICAL COMMITTEE

Minutes March 28, 2024 at City Hall

6:01 p.m. meeting called to order by Chair Madigan

Roll Call: Tom Madigan, Allen Foley, Jenn Hill, Chief Morris, Liz Vogel, Ian Tompkins, Matt Bauer, Anna Jacobson, Jim Grebe.

Minutes of the February meeting were approved.

Old Business

Discussion regarding Anna's recent research. Anna to check veracity of reported John Roe's land holdings of 1,600 acres in Kansas and 1,600 acres in Missouri. She has submitted her new timeline which gives a project closeout of Dec 15. She suggests adding a sentence to the Roe sign which mentions that the Roe land holdings were formerly part of the Shawnee reservation. Tom will pass this on to the D.E.I. Committee for their approval.

Allen reported the updated price quote for a 24 x 36 metal sign is \$2,510.00. Sewah Studios in Marietta, Ohio is the only manufacturer of this type of sign. Ian suggested, for future reference, that university or college art departments could be possible fabricators.

Oral histories: Anna and Kate Raglow are working on this.

Anna will have the second chapter to review at our April meeting.

Adjournment at 6:34 p.m.

Submitted with respect,

Jim Grebe

Item Number: Committee Minutes- A.-2.
Committee 4/15/2024
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: Aquatic Center Advisory Committee Meeting Minutes March 19, 2024
Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Aquatic Center Advisory Committee Meeting Minutes March 19, 2024	Cover Memo

Aquatic Advisory Committee

3/19/2024

Attendees

Amie Logan
Tom Madigan
Jason Wiens
Anthony Marshall
Michael Calovich
Mayor Michael Poppa

Call to order

Jason Wiens calls to order, Amie Logan Second

Events movie night/ adult only

Staffing 8 lifeguards 16hr for 2 hours \$256.00.

Buy the 15 to 20 foot tv screen \$500.00 to \$550.00.

Movie licensing for a older movie \$200.00 to \$300.00 Newer movie \$500.00 to \$700.00

It will cost \$1000.00 to \$1500.00 for this program.

200 people at \$5.00 would be a great start! = \$1000.00

Date of event: 8:00-10:00 tentative

June 22, 2024

June 29, 2024 raindate

Bring a non perishable item?

Online payment

Send movie ideas for next meeting

Adult Swim Roeland Park Luau

Thursday

7-9

July 18th

July 25th raindate

\$5.00

Sully's is a sponsor, will bartend

Firepits and tiki torches

Will have an officer
Send food ideas for next meeting
Bring a non perishable item?
Online payment

Concessions
Quality Control
Look into machines?
Make it a supper club?
Frozen foods

Aquatic Center Plaque
To acknowledge the renovations in 2019
Mike and Jason will figure out the wording
Will vote next meeting

General Discussion
Teachers in RP given City Rate - vote next meeting

Adjourn
Mike motions to adjourn
Jason seconds

Next meeting April 9, 2024

Item Number: Committee Minutes- A.-3.
Committee 4/15/2024
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: Arts Advisory Committee Meeting Minutes March 21, 2024
Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
Arts Advisory Committee Meeting Minutes March 21, 2024	Cover Memo

City of Roeland Park
ARTS ADVISORY COMMITTEE
DRAFT MINUTES

March 21, 2024

X	Marek Gliniecki
X	Mary Schulteis
X	Lynda Leonard
X	Jan Faidley
X	Matt Lero
X	Jonna Crosby
X	Tim Ross
X	Haz Cady
A	Kelley Nielsen

A. Modifications to the Agenda – Sculptures to add along Roe Ave

B. Meeting minutes from February 7th were approved.

C. Expenses – There were no March expenses to approve.

D. New and Old Business

1. Gateway Project “Origin” – Was installed March 5th successfully. Lighting level is still under consideration and adjustment. Initial impressions by some are that it is too bright. Public Works will make adjustments.

Mary will talk with Keith Moody about some plantings around the base to soften the appearance.

Eventually the AAC will need to start budgeting for maintenance. No action needed for a couple of years.

2. Dedication of Origin – Date will be May 10th, 11th or 17th, 18th At 2:00 PM. There will be a dedication nearby the piece on the bank of Roe Ave at a safe distance from traffic on the shoulder, followed by a reception at the Community Center. The whole City will be invited on the City’s website. The City will reimburse the travel expenses of the artist if he can attend.

3. The ‘Brochure’ project was discussed. After much discussion and desire to update or improve the existing brochure now, it was decided that we should table the decision until there is more clarity around creating a master plan for art in Roeland Park. That effort could duplicate much of what we were already planning for the brochure.

4. Goals and Objectives : The only objective discussed was related to a Council workshop outcome on March 4th where there was approval for creation of a public art master

plan with the assistance of an outside consultant. This would be for all types of art and could encompass or affect several of the AAC's 2024 and 2024 goals. Jan suggested that we look at some handouts from the workshop to get a better understanding of the effort. There is a \$30,000 prelim budget set at the workshop for the project which is more than the annual art budget, so there will be further discussion on funding details. This will be an agenda item for the next AAC meeting.

5. AARP Challenge Grant – Mary and Marek have submitted an application for a \$15,000 grant for replacement of several elements of the community garden behind the community center. Thanks to Mary, Marek, Jan, Matt and others for a lot of extra work! Fingers crossed for approval.

6. Budget remaining for the year. Mary sent it by email to AAC today.

- \$3,404 in the Foundation Arts "bucket". This includes the \$324 that was rolled over from the balance left in your committee funds from 2023.
- \$5,000 in the Public Art Maintenance account in 2024
- \$1000 in the Arts Committee account in the General Fund

7. RESTORATION – ‘Ballet Mechanique’ and ‘Eucalyptus’ are in the best condition to reinstall and are still stored at Public Works. Ballet Mechanique needs surface treatment before installation. Marek will talk with Zahner Sheet Metal about that. Eucalyptus needs a base and Mary will visit PW to see what's needed and consider where to install it before the next AAC meeting.

8. Hasna's maquette – After many months of considering different options, the City has not been able to find a location for it so we will not be making an offer to buy it. AAC will contact the artist to reclaim it in the next 60 days.

9. Placement of sculptures along Roe Ave – this is a continuing agenda item from the last meeting. AAC had planned several locations for sculptures along Roe however some of those locations may not be feasible and could be affected by a public art master plan. Further discussion is needed.

E. Gallery Update – Lynda updated the AAC on the Gallery schedule and artists. We will have a new art from the Senior Art Council on March 29 and there is another reception May 20.

Adjourned

Item Number: Committee Minutes- A.-4.
Committee 4/15/2024
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: Community Foundation Meeting Minutes February 15, 2024
Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
Community Foundation Meeting Minutes February 15, 2024	Cover Memo



Minutes

February 15, 2024, 5:30 p.m.

Present: Ardie Davis, Mayor Michael Poppa, Marek Glinecki, David Smith, Haile Sims

Absent: Kate Raglow

1. Meeting called to order at 5:36 p.m.

2. Introductions

3. Review of Financials

a. Current balances

b. Expenditures/Grant Review

Jennifer reviewed the accounts within the RP Community Foundation as well as donations, grants, interest and fees applied to all. The financial summary is included.

4. Review list of donors from previous months, updated list of Thank You notes. Jennifer will send the list and thank you template to Mayor Poppa to merge.

5. Elect Chair, Vice Chair, Secretary

a. Chair – Haile Sims

b. Vice Chair – Marek Glinecki

c. Secretary -David Smith

Marek made a motion to accept the above slate of candidates, seconded by Haile. All Ayes.

6. Discussion items

a. Will send doodle for next meeting. Will meet quarterly moving forward.

www.roelandpark.org/communityfoundation

communityfoundation@roelandpark.org



- b. Jennifer will include grant requests in the agenda packets. She can send the requests to the Greater Kansas City Community Foundation.
- 7. Adjourn
 - a. Marek motion, seconded by David Smith. All Ayes, motion passed. Meeting adjourned at 6:15 p.m.

Item Number: Committee Minutes- A.-5.
Committee 4/15/2024
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Sustainability Committee Meeting Minutes March 7, 2024**
Item Type:

Recommendation:

Details:

What are the racial equity implications of the objective?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
<input type="checkbox"/>	Sustainability Committee Meeting Minutes March 7, 2024	Cover Memo

Sustainability Committee
City of Roeland Park, KS
Minutes
Thursday, March 7, 2024, 6:15 pm
In Person Meeting – City Hall

The purpose of the Sustainability Committee is to make recommendations to the Governing Body concerning issues relating to or affecting environmental sustainability.

Join Zoom Meeting: <https://zoom.us/j/99339586327>
Meeting ID: 993 3958 6327

Committee:

David Smith – Chair; Megan Reavis; Melissa Castillo, Aiden Ellis, Grace Suh, Ginny Varraveto, Jan Faidley, City Council liaisons

Members in attendance: David Smith, Megan Reavis (virtual), Aiden Ellis, Grace Suh,

Liaison(s) in attendance: Jan Faidley, Kahl

Guest(s) in attendance:

Call to Order: 6:20pm

Approval of minutes: 6:21pm

Citizen Comment(s): None

Additions to the Agenda:

- Waste survey from Keith Moody
 - o Discussion of the purpose
- Native garden tours
 - o June announcement

Sustainability Minute:

- o Members are invited to highlight and/or share thoughts, experiences, or observations from outside the meetings that illustrate sustainable practices and the importance of the Sustainability Committee's mission. (All)
- o Jan Faidley: Redo of mission road from 48th to 53rd, including new lighting (energy efficient), potential bike lanes
 - o Running into potential challenges with bike lanes, concerns with loss of parking
 - o Narrow lanes, cause people to slow down
- o Bike pump and repair stand on 47th St in front of Westwood Public Works Building and is officially up

- Tree protection ordinance is ongoing, feedback waiting from Ward 2, going back to city council

Old Business

- Calendar of events
 - Co-promote other orgs' events
- Native Plant Resolution next steps
 - Send to City staff, conform language to City's resolutions
 - David do this – this weekend
 - Grace offered to share Ordinance models
- Roeland Park Community Foundation Board appointment
 - Dave has sat through some of the meetings, that is where the money for KC compost is coming from
- Callery pear buyback
 - Deep Roots - replaces callery pear trees with native trees
 - Promote in newsletter
 - Buyback program is live
 - Did we take an inventory of calorie pears – Khal to follow up
 - Jan – only public right of way and front yards
 - Is there a way to follow up with
- Goats to eat honeysuckle near Aldi? Takes three growing seasons
 - Jan - Goats on the go, company reaching out to us about nall park coming back
 - Motion to look further into city/committee budget for reuse of goats
- Native plant sales at Shawnee Indian Mission
 - April 27th, associated with the calorie pear buyback program
 - Discussion about if hardware stores would be interested in putting flyers
- JJL's running the Community Foundation Board once again
 - Foundation is a 501(c)(3) that approves grant requests and deals with donations
 - SustComm needs a person to send (Dave)
- Grace's R Park proposal- add additional native plantings to make park more lush
 - Grace asked about what plants are available to plant in R park per the contain the rain plan, Kahl Miller said he would follow up
 - Grace to give a presentation about the proposal again
- JJL's KC Can Compost proposal- funding approved
 - Compost can near Aldi, costs \$55 a month
 - Once a Month pickup
 - Food should be in a bag
 - Compostable bag
- Go Green Environmental Fair- Dave on the Steering and Venue Committees
 - Going to be at Sylvester powell

New Business:

- Native garden plant tour

- Includes three gardens in Roeland park.
- Ask from Grace for more information on the contain the rain plant list
- Calorie pear buyback program is live
 - INSERT LINKS from Grace about how to use
 - Do we know if they
- KC rideshare program
 - Dave to request a presentation from them on placement and implementation timeline
- R park planting proposal on the north end from Grace
 - Grace asked about what plants are available to plant in R park per the contain the rain plan, Kahl said he would follow up
- JJL – cleanup events, MS4
 - Roeland park trash cleanup April 20th 9am
 - We need to let them know when we had cleanups so that we can track and inform them
 - We need to advertise
- Melissa is now officially a native plant landscape designer
 - Been officially designing landscape for neighbors
 - Grace asked her to get in touch, since she is looking for native plant designers

Adjourn: 7:07pm

Next Meeting: April 4, 2023 [in person at City Hall 6:15 pm]